

A REGULAR MEETING OF THE AMARILLO CITY COUNCIL TO BE HELD ON TUESDAY, OCTOBER 15, 2019 AT 1:00 P.M., CITY HALL, 601 SOUTH BUCHANAN STREET, COUNCIL CHAMBER ON THE THIRD FLOOR OF CITY HALL, AMARILLO, TEXAS.

City Council Mission: Use democracy to govern the City efficiently and effectively to accomplish the City's mission.

Please note: The City Council may take up items out of the order shown on any Agenda. The City Council reserves the right to discuss all or part of any item in an executive session at any time during a meeting or work session, as necessary and allowed by state law. Votes or final decisions are made only in open Regular or Special meetings, not in either a work session or executive session.

INVOCATION: Van McNeece, Hillside Christian Church

PROCLAMATIONS: "Dyslexia Awareness Month"
"100th Anniversary of the League of Women Voters in Texas"

PUBLIC ADDRESS

(For items on the agenda for City Council consideration)

AGENDA

1. City Council will discuss or receive reports on the following current matters or projects.
 - A. Review agenda items for regular meeting and attachments;
 - B. Update on Canadian River Municipal Water Authority;
 - C. Update on Texas Municipal League Annual Conference;
 - D. Point-in Time Count;
 - E. Upcoming Boards and Commissions Appointments; and
 - F. Request future agenda items and reports from City Manager.

2. **CONSENT ITEMS:**

It is recommended that the following items be approved and that the City Manager be authorized to execute all documents necessary for each transaction:

THE FOLLOWING ITEMS MAY BE ACTED UPON BY ONE MOTION. NO SEPARATE DISCUSSION OR ACTION ON ANY OF THE ITEMS IS NECESSARY UNLESS DESIRED BY A COUNCILMEMBER, IN WHICH EVENT THE ITEM SHALL BE CONSIDERED IN ITS NORMAL SEQUENCE AFTER THE ITEMS NOT REQUIRING SEPARATE DISCUSSION HAVE BEEN ACTED UPON BY A SINGLE MOTION.

A. **CONSIDER APPROVAL – MINUTES:**

Approval of the City Council minutes for the meeting held on October 8, 2019.

B. **CONSIDERATION OF ORDINANCE NO. 7824:**

(Contact: Andrew Freeman, Director of Planning and Development Services)

This item is the second and final reading of an ordinance to consider designating certain areas of the City as Reinvestment Zone No. 10 for commercial and industrial tax abatement. The zone is approximately 17.10 acres in the vicinity of Northeast 24 Avenue and Folsom Road, North of Interstate 40.

C. **CONSIDER APPROVAL -- AMARILLO CP1704 AMENDMENT 5 FOR THE AGREEMENT-IN-PRINCIPLE (AIP) GRANT (PANTEX):**

(Contact: Chip Orton, Emergency Management Coordinator)

This item is to approve a budget amendment which is the money for FY19 with the Agreement-in-Principle (AIP) Grant (Pantex). This is a yearly

amendment in the fourth of a five-year contract block that will result in the amount of up to \$855,665.00 to be spent by the City of Amarillo as part of this grant. The AIP Grant with the City of Amarillo has been in place for more than 40-years.

D. **CONSIDER APPROVAL -- AMARILLO AREA PUBLIC HEALTH DISTRICT COOPERATIVE AGREEMENT REVISED OCTOBER 1, 2019:**

(Contact: Casie Stoughton, Director of Public Health)

The City of Amarillo, as a member jurisdiction of the Bi-City-County Public Health District, adopts this updated agreement, replacing the previous original agreement and amendments. The City of Amarillo agrees with the member jurisdictions to change the name of the district to the Amarillo Area Public Health District to better reflect the membership.

E. **CONSIDER AWARD – EMERGENCY POLICE DISPATCH SOFTWARE:**

Priority Dispatch -- \$154,360.00

(Contact: Jeremy Hill, Fire Captain and Rich Gagnon, Information Technology Director)

This item considers Emergency Police Dispatch (EPD) software which provides scripted protocols for consistency and reliability for the Amarillo Emergency Communication Center computer aided dispatch function.

F. **CONSIDER AWARD – OFFICE FURNITURE ANNUAL CONTRACT:**

(Contact: Trent Davis, Purchasing Agent)

This item recommends award to Navajo Office Products in an estimated List Price amount of \$500,000.00. This annual contract is awarded on the Cooperative Purchasing network TCPN Blanket Purchase Agreement #R142208. Navajo Office Products is a HUB vendor.

G. **CONSIDER AMENDMENT -- COMMERCIAL CONTRACT FOR SALE OF CITY OWNED PROPERTY – FORMER FIRE STATION NO. 8 LOCATED AT 601 SOUTH WESTERN STREET:**

(Contact: Andrew Freeman, Director of Planning and Development Services)

This item authorizes the City Manager to execute a contract amendment for the sale of former Fire Station No. 8 located at 601 South Western Street.

3. **NON-CONSENT ITEMS:**

A. **CONSIDERATION OF ORDINANCE NO. 7825:**

(Contact: Casie Stoughton, Director of Public Health)

This item is the first reading of an ordinance amending the Amarillo Municipal Code, Chapter 8-5, to reserve sections and to add a new article VI, to provide for the public health department.

B. **CONSIDER APPROVAL – ENGINEERING SERVICES:**

(Contact: Jonathan Gresham, Director of Utilities)

KSA Engineers Inc. -- \$784,000.00

This item considers approval of a contract for engineering services to include evaluation, recommendation and design for filter underdrains and media profile for the Osage Water Treatment Plant.

Amarillo City Hall is accessible to individuals with disabilities through its main entry on the south side (601 South Buchanan Street) of the building. An access ramp leading to the main entry is located at the southwest corner of the building. Parking spaces for individuals with disabilities are available in the south parking lot. City Hall is equipped with restroom facilities, communications equipment and elevators that are accessible. Individuals with disabilities who require special accommodations or a sign language interpreter must contact the City Secretary's Office 48 hours prior to meeting time by telephoning 378-3013 or the City TDD number at 378-4229.

Posted this 11th day of October 2019.

Regular meetings of the Amarillo City Council stream live on Cable Channel 10 and are available online at:
<http://amarillo.gov/city-hall/city-government/view-city-council-meetings>

Archived meetings are also available.



A

STATE OF TEXAS
COUNTIES OF POTTER
AND RANDALL
CITY OF AMARILLO

On the 8th day of October 2019, the Amarillo City Council met at 1:00 p.m. for a regular meeting held in the Council Chamber located on the third floor of City Hall at 601 South Buchanan Street, with the following members present:

GINGER NELSON	MAYOR
ELAINE HAYS	COUNCILMEMBER NO. 1
FREDA POWELL	MAYOR PRO TEM/COUNCILMEMBER NO. 2
EDDY SAUER	COUNCILMEMBER NO. 3
HOWARD SMITH	COUNCILMEMBER NO. 4

Absent were none. Also in attendance were the following administrative officials:

MICHELLE BONNER	DEPUTY CITY MANAGER
KEVIN STARBUCK	ASSISTANT CITY MANAGER
BRYAN MCWILLIAMS	CITY ATTORNEY
STEPHANIE COGGINS	ASSISTANT TO THE CITY MANAGER
FRANCES HIBBS	CITY SECRETARY

The invocation was given by Greg Dowell, Central Church of Christ. Mayor Nelson established a quorum, called the meeting to order, welcomed those in attendance and the following items of business were conducted:

Proclamations were presented to for "Chiropractic Health Month" and the "Texas League Champions - Amarillo Sod Poodles."

PUBLIC ADDRESS

James Schenck, 6216 Gainsborough Road, reminded Councilmembers to use their microphones. He inquired as to a possible upcoming agenda item to discuss the current public address process. There were no further comments.

ITEM 1:

- A. Review agenda times for regular meeting and attachments;
- B. Update on State of the City;
- C. TxDot Project Update;
- D. Reports and updates from City Councilmembers serving on outside Boards: Amarillo Local Government Corporation; and
- E. Request future agenda items and reports from City Manager.

CONSENT ACTION ITEMS:

ITEM 2: Mayor Nelson presented the consent agenda and asked if any item should be removed for discussion or separate consideration. Motion was made by Councilmember Powell to approve the consent agenda as presented, seconded by Councilmember Sauer:

- A. **MINUTES:**
Approval of the City Council minutes for the meeting held on October 1, 2019.
- B. **CONSIDERATION OF ORDINANCE NO. 7822**
(Contact: Izzy Rivera, Jr., Building Official)
This item is the second and final reading of an ordinance amending the Amarillo Municipal Code, Chapter 4-4, Article III, Section 4-4-51 to modify electric fence regulations to comply with House Bill 3371.
- C. **CONSIDERATION OF ORDINANCE NO. 7823**
(Contact: Raymond C. Lee, III, Director of Public Works)
This item is the second and final reading of an ordinance amending the Amarillo Municipal Code, Title VIII, Chapter 8-3, Article III, Section 8-3-59 to provide certain exemptions from the Collector's Permit Requirement.

D. **CONSIDER APPROVAL – PROJECT MANAGEMENT SERVICES FOR CIVIC CENTER ROOF REPLACEMENT:**

(Contact: Jerry Danforth, Facilities & Special Project Administrator)
Crenshaw Consulting Group -- \$200,000.00

This item is for project management services to provide for reports to the Facilities Department and the Building Safety Department. Weekly reports to include inspections and confirm all work meets timelines, product installed, design standards as well as City Building Codes.

Voting AYE were Mayor Nelson, Councilmembers Hays, Powell, Sauer and Smith; voting NO were none; the motion carried by a 5:0 vote of the Council.

NON-CONSENT ITEMS:

ITEM 3A: Mayor Nelson presented the first reading of an ordinance to consider designating certain areas of the City as Reinvestment Zone No. 10 for commercial and industrial tax abatement. The zone is approximately 17.10 acres in the vicinity of Northeast 24th Avenue and Folsom Road, North of Interstate 40. This item was presented by Andrew Freeman, Director of Planning and Development Services. Mayor Nelson opened a public hearing. James Schenck, 6216 Gainsborough Road, stated he was for good growth for our city, but he was against giving away taxes. There were no further comments. Mayor Nelson closed the public hearing. Motion was made that the following captioned ordinance be passed on first reading by Councilmember Powell, seconded by Councilmember Smith:

ORDINANCE NO. 7824

AN ORDINANCE OF THE CITY OF AMARILLO, TEXAS CITY COMMISSION: DESIGNATING CERTAIN AREAS AS REINVESTMENT ZONE NO. 10 FOR COMMERCIAL / INDUSTRIAL TAX ABATEMENT, CITY OF AMARILLO, TEXAS, PURSUANT TO TEXAS TAX CODE, CHAPTER 312, SUBCHAPTERS A & B, ESTABLISHING THE BOUNDARIES THEREOF AND OTHER MATTERS RELATING THERETO; PROVIDING A SEVERANCE CLAUSE; PROVIDING AN EFFECTIVE DATE.

Voting AYE were Mayor Nelson, Councilmembers Hays, Powell, Sauer and Smith; voting NO were none; the motion carried by a 5:0 vote of the Council.

ITEM 3B: Mayor Nelson presented a resolution appointing four (4) vacancies on its individual Potter and Randall County Appraisal Districts' Board of Directors. Upon the receipt of these nominations, the Appraisal Districts will schedule an election for governmental entities in Potter and Randall County to vote on these vacant positions, as established by State law requirements. This item was presented by Stephanie Coggins, Assistant to the City Manager. Motion was made by Councilmember Powell, seconded by Councilmember Smith that the following captioned resolution be passed:

RESOLUTION NO. 10-08-19-1

A RESOLUTION TO MAKE NOMINATIONS TO FILL VACANCIES ON THE BOARD OF DIRECTORS OF THE POTTER-RANDALL APPRAISAL DISTRICTS.

Voting AYE were Mayor Nelson, Councilmembers Hays, Powell, Sauer and Smith; voting NO were none; the motion carried by a 5:0 vote of the Council.

Mayor Nelson advised that the meeting was adjourned.

ATTEST:

Frances Hibbs, City Secretary

Ginger Nelson, Mayor



B

Amarillo City Council

Agenda Transmittal Memo



Meeting Date	October 15, 2019	Council Priority	Economic Development
Department	Planning and Development Services	Contact Person	Andrew Freeman, Director of Planning and Development Services

Agenda Caption

CONSIDERATION OF ORDINANCE NO. ????:

The second and final reading of an ordinance to consider designating certain areas of the City as Reinvestment Zone No. 10 for commercial and industrial tax abatement. The zone is approximately 17.10 acres in the vicinity of NE. 24th Ave. and Folsom Rd., North of Interstate 40.

Agenda Item Summary

Designating a reinvestment zone is a step in the property tax abatement process under Chapter 312 of the Tax Code. Local governments often use tax abatements to attract new industry and commercial enterprises and to encourage the retention and development of existing businesses. Designation of an area as a reinvestment zone is required before City Council has the ability to offer a tax abatement.

The 17.10 acres proposed for Reinvestment Zone No. 10 is located in the CenterPort Business Park, just east of the existing Reinvestment Zone No. 7, which encompasses a larger area of 276 acres. The reason for creating this zone is to provide Council the option to offer an economic development incentive to a prospective meat processing facility.

Before Council may consider a new zone, it must be preceded by a public hearing, with 7 days written notice of the hearing provided to the presiding officer of each of the other taxing entities with jurisdiction in the zone, and notice of the hearing in a newspaper of general circulation in the city.

Council must make findings that the improvements sought in the zone are feasible and practical and would be a benefit to the zone after expiration of a tax abatement agreement. Zones must also meet one of the applicable criteria for reinvestment zones. For the case of this zone, the criteria met is that with designation of the zone it is reasonably likely as a result of the designation to contribute to the retention or expansion of primary employment or to attract major investment in the zone that would be a benefit to the property and that would contribute to the economic development of the City.

Requested Action

Conduct a public hearing and first reading of the Ordinance on October 8, 2019. The final reading is scheduled for October 15, 2019.

Funding Summary

N/A

Community Engagement Summary

Public Hearing to be held October 8, 2019.

Staff Recommendation

City staff is recommending approval of the Ordinance.