



CITY OF LA VERNE

COUNCIL REGULAR MEETING AGENDA

Tim Hepburn, Mayor

Wendy Lau, Council Member
Steven Frank Johnson, Council Member

Rick Crosby, Council Member
Meshal "Kash" Kashifalghita, Mayor Pro Tem

Monday, November 3, 2025
Closed Session at 5:30 PM
Regular Meeting at 6:30 PM
La Verne City Hall - Council Chambers,
3660 D Street, La Verne, CA 91750

In compliance with the American Disabilities Act, any person with a disability who requires a modification or accommodation to participate in a meeting should contact the City Clerk's Office at (909) 596-8726 at least 48 hours prior to the meeting. Regular Meetings are held on the 1st and 3rd Monday of every month.

Individuals can email their comments to the City Clerk's Office at cityclerk@laverneca.gov up to noon on the day of the meeting. Those comments will be shared with City Council in advance of the City Council meeting and included as part of the permanent record. **Please be advised that public comments submitted by emails or any other format to the City are public records that will be made available for public viewing.**

Individuals who wish to share their comments with Council during the meeting may do so in a variety of ways:

- Attend the City Council Meeting in person and fill out a comment card or raise your hand to request to comment on the current agenda item(s).
- Participate via Zoom, by visiting laverneca.gov/zoom where you will be automatically redirected to the meeting or call into the meeting via phone **1-669-900-6833** and enter **ID 847 4118 1161** when prompted. Public comments via Zoom may be accepted for the agenda items listed within the **Consent Calendar, Public Hearing** and **Discussion Calendar** sections of the agenda. Zoom participants who violate decorum protocols will be called to order by the presiding officer and if a violation continues, will be muted by direction of the presiding officer.
- Once items are considered by the City Council, no further public comment on that matter will be accepted. A time limit of 3-minutes is set for all public comments.

Council Meeting Decorum: Per the City's Rules for Decorum, all Speakers and Members of the Audience are to conduct themselves with decorum and not engage in willful conduct which interrupts the meeting or with the orderly conduct of the meeting.

CLOSED SESSION AGENDA - 5:30 PM

CALL TO ORDER

ROLL CALL

Council Member Steven F. Johnson, Council Member Wendy Lau, Council Member Rick Crosby, Mayor Pro Tem Meshal "Kash" Kashifalghita, and Mayor Tim Hepburn.

CLOSED SESSION TOPIC**Conference with Labor Negotiators, pursuant to Government Code Section 54957.6:**

Negotiators: City Manager, Assistant City Manager, and City Attorney.

Employee Organization(s): La Verne City Employees Association, La Verne Firefighters Association, La Verne Fire Middle Management Association, La Verne Police Officers Association, La Verne Police Middle Management Association, and all Unrepresented Employees.

The City Council will recess and reconvene at 6:30 PM for the regularly scheduled City Council meeting.

REGULAR CITY COUNCIL MEETING - 6:30 PM**PLEDGE OF ALLEGIANCE****ROLL CALL**

Council Member Steven F. Johnson, Council Member Wendy Lau, Council Member Rick Crosby, Mayor Pro Tem Meshal "Kash" Kashifalghita, and Mayor Tim Hepburn.

PRESENTATIONS

Lights and Sirens Holiday Toy Drive – The La Verne Firefighters' and Police Officers Associations are leading a joint effort to bring holiday cheer this Christmas. From November 12 to December 12, please donate new, unwrapped toys at City Hall, Public Safety Building, Fire Stations 1, 2, and 3, and the Community Center, which will be gifted to a family in need.

Outgoing Commissioner Recognition – La Verne residents play a crucial role as Commissioners, offering valuable input that helps shape the City's planning and decision-making. At this time, we would like to recognize our outgoing Commissioners, who have generously served our community for many years.

ANNOUNCEMENTS OF UPCOMING COMMUNITY EVENTS

(Any person who wishes to make a brief announcement of a future community event that is open to the public may do so at this time.)

CONSENT CALENDAR

(All items on the Consent Calendar are routine and will be enacted by one motion unless a member of the Council or member of the audience requests separate discussion.)

1. City Council Minutes of the Closed Session and Regular meeting of October 20, 2025.

Recommendation: That the City Council approve the minutes.

2. Registers of Audited Demands in the amount of \$997,098.82, dated 10/15/25 and in the amount of \$1,565,139.11, dated 10/22/25.

Recommendation: That the City Council approve the registers of audited demands.

3. **Quarterly Treasurers Report ending September 30, 2025.** The Quarterly Treasurer's Report provides an overview of the City's cash and investment holdings as of September 30, 2025. The report confirms compliance with the City's investment policy as set forth in Administrative Regulation Number 215, the Statement of Investment Policy, and the State of California's Government Code (GC) Section 53646.

Recommendation: That the City Council receive and file the Quarterly Treasurer's Report for the period ending September 30, 2025.

4. **Transit Oriented Development Pedestrian Bridge Project: Construction and Maintenance Agreement with Southern California Regional Rail Authority and San Gabriel Valley Council of Governments.** The proposed pedestrian bridge crossing over Arrow Highway and the Metrolink San Bernardino Line (railroad tracks) will provide a grade-separated connection between the La Verne A-Line Station and the Fairplex campus. Implementation of this project will require the execution of a Construction and Maintenance (C&M) Agreement among the participating public agencies. The agreement will define each agency's respective roles and responsibilities and will be executed by the City of La Verne, the San Gabriel Valley Council of Governments (SGVCOG), and the Southern California Regional Rail Authority (SCRRA/Metrolink).

Recommendation: That the City Council approve a Resolution authorizing the City Manager to enter into the Construction and Maintenance Agreement for the Transit Oriented Development Pedestrian Bridge Project with the San Gabriel Valley Council of Governments and the Southern California Regional Rail Authority.

5. **Rejection of Bids for the City of La Verne Fire Station No. 1 Gender Compliance Improvement Project.** This action will reject all bids submitted for the City of La Verne Fire Station No. 1 Gender Compliance Improvement Project. Bids were opened on October 7, 2025. The apparent low bid submitted a bid exceeding the projected project construction budget. The apparent low bid also received a bid protest regarding a significant signature omission error.

Recommendation: That the City Council reject all bids and direct City Staff to modify the project scope and re-advertise the project for bidding.

6. **Franchise Agreement Time Extension for Sanders Towing Inc.** The City maintains a franchise agreement with Sanders Towing Inc. to provide towing and vehicle impound services within the City of La Verne. The three year agreement was initially approved after a competitive process completed July 18, 2022. Section IV, Subsection A of the agreement, allows the term to be extended upon the written consent of both parties.

Recommendation: That the City Council authorize the City Manager to execute a three-year extension of the Franchise Towing Agreement with Sanders Towing Inc.

7. **Authorizing the Execution of a Side Letter Agreement Amending the Memorandum of Understandings Between the City of La Verne and the La Verne Firefighters' Association Regarding Education Incentives.** Approval of a new Side Letter with the La Verne Firefighters' Association (LVFA) to amend the existing Memorandum of Understanding (MOU) for compliance with additional CalPERS requirements.

Recommendation: That the City Council authorize the City Manager to execute a Side Letter Agreement amending Memorandum of Understandings between the City of La Verne and the La Verne Firefighters' Association Regarding Education Incentives.

8. **Vehicle Replacement, Police Chief Assigned Vehicle.** Amendment to the Fiscal Year 2025-26 Budget in the amount of \$49,996.18 for the replacement of a Police Department vehicle.

Recommendation: That the City Council adopt a resolution titled, "A RESOLUTION OF THE CITY COUNCIL, CITY OF LA VERNE, CALIFORNIA, AMENDING FISCAL YEAR 2025-26 ADOPTED BUDGET IN THE AMOUNT OF \$49,996.18 AND AUTHORIZE THE ADVANCEMENT OF VEHICLE REPLACEMENT FM 3115 FOR THE PURCHASE OF ONE (1) 2026 DODGE DURANGO."

PUBLIC HEARINGS

9. **Conduct a Public Hearing and Consider Resolution Adopting Water and Sewer Rate Adjustments for Fiscal Years 2025-26 through 2029-30 and Finding that Adoption of the Rates is Exempt from the California Environmental Quality Act (CEQA).** The City operates water and sewer utility systems through enterprise funds supported entirely by ratepayer revenue and recently completed a comprehensive rate study and public participation process to update the cost-of-service mode and financial plan. This Proposition 218 Public Hearing allows for residents to protest the proposed rates and, if sufficient protest is not received, for Council to set rates for the next five years, effective January 1, 2026.

Recommendation: That the City Council, after conducting a Public Hearing in compliance with Proposition 218 to accept comments on the proposed water and sewer rates:

1. Direct the Deputy City Clerk to tabulate the results of the protests received from property owners and announce the findings; and
2. Adopt a Resolution titled, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LA VERNE, CALIFORNIA, ESTABLISHING WATER AND SEWER RATES AND CHARGES FOR A FOUR-YEAR PERIOD (FY 2025-26 THROUGH FY 2029-30)"; and
3. Authorize the City Manager, Finance Director, and Public Works Director to implement the rates, update the Master Schedule of Fees and Charges, make non-substantive corrections to the exhibits, and complete all billing system updates; and
4. Find that adoption of the water and sewer rates is exempt from the California Environmental Quality Act (CEQA) pursuant to Public Resources Code Section 21080(b)(8) and CEQA Guidelines Sections 15061(b)(3) and 15378(b)(2).

DISCUSSION CALENDAR - NONE

PUBLIC COMMENTS

This is the time set aside for anyone wishing to address the City Council on items not listed in any other place on the agenda and within the subject matter jurisdiction of the City Council. Under the provisions of the Brown Act, the legislative body is prohibited from talking or engaging in discussion on any item not appearing on the posted agenda. However, your concerns may be referred to staff or set for discussion later. Please email your public comment to the City Clerk's Office at cityclerk@laverneca.gov. Your public comment will be shared with the City Council and included as part of the permanent record. There is a 3-minute time limit on public comments.

COUNCIL COMMENTS AND CONFERENCE/MEETING REPORTS

Each Council Member may address the Council and public on matters of general information and/or

concern. This is also the time for Council Members to report on conferences and/or meetings they have attended per Assembly Bill 1234.

ADJOURNMENT

THE NEXT REGULAR MEETING OF THE LA VERNE CITY COUNCIL IS SCHEDULED FOR MONDAY, NOVEMBER 17, at 5:30 P.M.

Posting Statement: A true copy of this Agenda was posted on October 28, 2025, on the bulletin board at La Verne City Hall, 3660 D Street, La Verne, and on the City's website at www.laverneca.gov.

RESIDENT INFORMATION

UPCOMING EVENTS AND MEETINGS

Tuesday, November 4 - Development Review Committee meeting, City Hall, 9:00 am

Wednesday, November 5 - Senior Seminar Series, Community Center 10:30 am

Sunday, November 9 - Senior Dinner Dance, Community Center, 4:00 pm

Monday, November 10 - Senior Movie Matinee, Community Center, 12:30 pm

Tuesday, November 11 - Holiday Closure - City Hall & Community Center

Tuesday, November 11 - Veterans Day Ceremony, Veterans Hall, 11:00 am

Wednesday, November 12 - Planning Commission meeting, City Hall, 6:30 pm

Saturday, November 15 - Senior Craft Fair, Community Center, 9:00 am - 1:00 pm

Monday, November 17 - City Council meeting, City Hall, Closed Session 5:30 pm, Regular meeting 6:30 pm

Wednesday, November 19 - Senior Advisory Committee meeting, Community Center, 10:00 am

Wednesday, November 19 - Finance Commission meeting, City Hall, 6:30 pm

Tuesday, November 25 - Youth & Family Action Subcommittee meeting, City Hall, 5:00 pm