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**CITY SECRETARY
DALLAS, TEXAS**



**City of Dallas
CIVIL SERVICE BOARD
REGULAR MEETING**

November 4, 2025, at 9:30 A.M.

Dallas City Hall, 6FN Park Board Room and Videoconference

<https://dallascityhall.webex.com/dallascityhall/j.php?MTID=m2159c07708ccb5702849ed9d3df45c4d>

Telephone: (408) 418-9388, Access Code: 2499 965 3496

Public Notice

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POSTED CITY SECRETARY
DALLAS, TX

The City of Dallas will make Reasonable Accommodations/Modifications to programs and/or other related activities to ensure any and all residents have access to services and resources to ensure an equitable and inclusive meeting. Anyone requiring auxiliary aid, service, and/or translation to fully participate in the meeting should notify the Department by calling (214) 670-3748, three (3) business days prior to the scheduled meeting. A video stream of the meeting will be available twenty-four (24) hours after adjournment by visiting <https://dallastx.new.swagit.com/views/113>.

Individuals and interested parties wishing to speak must register with the Department at link or call (214) 670-3748, twenty-four (24) hours prior to the meeting date and time.

La Ciudad de Dallas llevará a cabo Adecuaciones/Modificaciones Razonables a los programas y/u otras actividades relacionadas para asegurar que todos y cada uno de los residentes tengan acceso a los servicios y recursos para asegurar una reunión equitativa e inclusiva. Cualquier persona que requiera asistencia adicional, servicio y/o interpretación para poder participar de forma íntegra en la reunión debe notificar al departamento llamando al (214) 670-3748, tres (3) días hábiles antes de la reunión programada. Una transmisión en video de la reunión estará disponible dos días hábiles luego de la finalización de la reunión en <https://dallastx.new.swagit.com/views/113>.

Las personas y las partes interesadas que deseen hacer uso de la palabra deben registrarse en Departamento en enlace o llamando al (214) 670-3748, veinticuatro (24) horas antes de la fecha y horario de la reunión.

AGENDA

- I. **Call to Order** [Terrence Welch, Chair]
- II. **Public Speakers** (*see note below*¹)
- III. **Approval of Minutes**
 - a. Approval of the minutes from the September 9, 2025, Special Called Civil Service Board Meeting.
- IV. **Hearing Item(s)**
 - a. *Conduct the grievance appeal hearing of Crystal Cortinez in which she claims the Civil Service Department violated Code of Rules and Regulations of the Civil Service Board, Rule 4.3 Sworn Service Certifications and Promotions in the Dallas Police Department, Subsection (b), Completion of Service Requirements.*
 - b. *Conduct the grievance appeal hearing of Omar Figueroa, Benjamin Oh, Ryan Swain, Benjamin Yohner, Jose Guerrero, Reynold Mabee, and Jesse Rodriguez in which they claim the Civil Service Department violated Code of Rules and Regulations of the Civil Service Board, Rule 4.3 Sworn Service Certifications and Promotions in the Dallas Police Department, Subsection (b), Completion of Service Requirements.*
- V. **Briefing and Discussion Item(s)**
 - a. FY 2025-26 Civil Service Board Meeting Schedule
 - b. FY 2024-25 Civil Service Annual Report Update
- VI. **Action Item(s)**
 - a. Take action from the grievance appeal hearing of Crystal Cortinez.
 - b. Take action from the grievance appeal hearing of Omar Figueroa, Benjamin Oh, Ryan Swain, Benjamin Yohner, Jose Guerrero, Reynold Mabee, and Jesse Rodriguez.
 - c. Take action to approve the FY 2025-26 Civil Service Board Meeting Schedule
- VII. **Adjournment**



Jarred D. Davis, MS
Secretary, Civil Service Board

¹ NOTE: The Civil Service Board welcomes public speakers who wish to comment on matters related to agenda items or other matters concerning the Board. Public speakers must register with the Civil Service Department by 5 p.m., the day prior to the scheduled meeting. Register online at <https://forms.office.com/g/eRPww3MARw>, or call (214) 670-3748. Speakers generally have a maximum of 3 minutes to speak, but the allotted speaking time may be limited if there are many registered speakers.

Handgun Prohibition Notice for Meetings of Governmental Entities

"Pursuant to Section 30.06, Penal Code (trespass by license holder with a concealed handgun), a person licensed under Subchapter H, Chapter 411, Government Code (handgun licensing law), may not enter this property with a concealed handgun."

"De acuerdo con la sección 30.06 del código penal (ingreso sin autorización de un titular de una licencia con una pistol oculta), una persona con licencia según el subcapítulo h, capítulo 411, código del gobierno (ley sobre licencias para portar pistolas), no puede ingresar a esta propiedad con una pistola oculta."

"Pursuant to Section 30.07, Penal Code (trespass by license holder with an openly carried handgun), a person licensed under Subchapter H, Chapter 411, Government Code (handgun licensing law), may not enter this property with a handgun that is carried openly."

"De acuerdo con la sección 30.07 del código penal (ingreso sin autorización de un titular de una licencia con una pistola a la vista), una persona con licencia según el subcapítulo h, capítulo 411, código del gobierno (ley sobre licencias para portar pistolas), no puede ingresar a esta propiedad con una pistola a la vista."

"Pursuant to Section 46.03, Penal Code (places weapons prohibited), a person may not carry a firearm or other weapon into any open meeting on this property."

"De conformidad con la Sección 46.03, Código Penal (coloca armas prohibidas), una persona no puede llevar un arma de fuego u otra arma a ninguna reunión abierta en esta propiedad."

EXECUTIVE SESSION NOTICE

A closed executive session may be held if the discussion of any of the above agenda items concerns one of the following:

1. seeking the advice of its attorney about pending or contemplated litigation, settlement offers, or any matter in which the duty of the attorney to the City Council under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the Texas Open Meetings Act. [Tex. Govt. Code § 551.071]
2. deliberating the purchase, exchange, lease, or value of real property if deliberation in an open meeting would have a detrimental effect on the position of the city in negotiations with a third person. [Tex. Govt. Code § 551.072]
3. deliberating a negotiated contract for a prospective gift or donation to the city if deliberation in an open meeting would have a detrimental effect on the position of the city in negotiations with a third person. [Tex. Govt. Code § 551.073]
4. deliberating the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee; or to hear a complaint or charge against an officer or employee unless the officer or employee who is the subject of the deliberation or hearing requests a public hearing. [Tex. Govt. Code § 551.074]
5. deliberating the deployment, or specific occasions for implementation, of security personnel or devices. [Tex. Govt. Code § 551.076]
6. discussing or deliberating commercial or financial information that the city has received from a business prospect that the city seeks to have locate, stay or expand in or near the city and with which the city is conducting economic development negotiations; or deliberating the offer of a financial or other incentive to a business prospect. [Tex Govt. Code § 551.087]
7. deliberating security assessments or deployments relating to information resources technology, network security information, or the deployment or specific occasions for implementations of security personnel, critical infrastructure, or security devices. [Tex. Govt. Code § 551.089]
8. deliberating cybersecurity measures, policies, or contracts solely intended to protect a critical infrastructure facility. [Tex. Gov't Code § 551.0761]