



AGENDA
CHARTER TOWNSHIP OF MERIDIAN
TOWNSHIP BOARD – REGULAR MEETING
November 6, 2025 6:00 PM

1. CALL MEETING TO ORDER
2. PLEDGE OF ALLEGIANCE/INTRODUCTIONS
3. ROLL CALL
4. PRESENTATION
 - A. Volunteers of the Year-Missy and Dave Foran
 - B. Pancake Breakfast Check Presentation
 - C. Introduction of New Police Officer-Jordan Tuttle
5. CITIZENS ADDRESS AGENDA ITEMS AND NON-AGENDA ITEMS
6. TOWNSHIP MANAGER REPORT
7. BOARD MEMBER REPORTS OF ACTIVITIES AND ANNOUNCEMENTS
8. APPROVAL OF AGENDA
9. CONSENT AGENDA
 - A. Communications
 - B. Minutes
 - (1) October 21, 2025 Regular Township Board Meeting
 - (2) October 21, 2025 Township Board Meeting Closed Session
 - C. Bills
 - D. 2026 Board Meeting Schedule
 - E. Treasurer's Quarterly Report
 - F. Brightline IT - Hewlett Packard Enterprise Care Contract Renewal
 - G. Brightline IT - Palo Alto Care Contract Renewal
 - H. Brightline IT - QuickHelp & Keeper Contract Renewal
 - I. GoTo Technologies USA Contract Update
10. ACTION ITEMS
 - A. Special Use Permit #25-21 – St. Martha's Parish and School – 1100 West Grand River – Addition to a building over 25,000 feet
 - B. Special Use Permit #25-20 – Fedewa Holdings – 4601 Dobie Road – Construct a series of buildings larger than 25,000 feet
 - C. 3rd Quarter Budget Amendments
 - D. Public Act 152 Annual Healthcare Exemption Option
11. BOARD DISCUSSION ITEMS
 - A. Township Manager Review Process
12. COMMENTS FROM THE PUBLIC
13. OTHER MATTERS AND BOARD MEMBER COMMENTS
14. ADJOURNMENT

All comments limited to 3 minutes, unless prior approval for additional time for good cause is obtained from the Supervisor. Appointment of Supervisor Pro Tem and/ or Temporary Clerk if necessary. Individuals with disabilities requiring auxiliary aids or services should contact the Meridian Township Board by contacting: Township Manager Tim Dempsey, 5151 Marsh Road, Okemos, MI 48864 or 517.853.4258 - Ten Day Notice is Required.

Meeting Location: 5151 Marsh Road, Okemos, MI 48864 Township Hall

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9.A

**CONSENT AGENDA
BOARD
COMMUNICATIONS**

From: [REDACTED]
To: [REDACTED]
Subject: RE: Request to Continue Public Hearing on CPE Development
Date: Friday, October 17, 2025 4:16:31 PM

Mrs. Grace,

At this point, the Planning Commission will take this matter back up at their meeting on the 27th of October. They have the opportunity to either make a recommendation to the Township Board or seek additional information from Staff or the applicant. After they make a recommendation to the Township Board, there will be at least one meeting of discussion, prior to the Board making any decision on the matter.

I will make sure that the Planning Commission receives a copy of your email in their next packet. Please let me know if you need anything else.

Sincerely,

Timothy R. Schmitt, AICP
Director of Community Planning and Development

[REDACTED]
W [REDACTED]
5151 Marsh Road | Okemos, MI 48864
meridian.mi.us

From: ps grace <[REDACTED]>
Sent: Thursday, October 16, 2025 5:01 PM
To: Board <[REDACTED]> Tim Schmitt <[REDACTED]>; Scott Hendrickson <[REDACTED]>
Subject: Request to Continue Public Hearing on CPE Development

Dear Township Board and Planning Commission,

I am writing to formally request that the Planning Commission continue the hearing process for the Authentix Okemos project and require additional analysis before any decisions are made. This request is based on several concerns related to the current scope and reliability of the traffic study, as well as the need for greater transparency and public participation.

1. Incomplete Scope and Questionable Reliability of Current Traffic Report

The traffic analysis conducted by the developer's consultant considered only vehicle movements, failing to account for other important modes of transportation such as pedestrians, cyclists, transit riders, micromobility users (including e-scooters, strollers, and wheelchairs), and school-related foot traffic. Because these everyday travel modes were omitted, we do not have confidence in the reliability of the report. Therefore, we urge the Commission to retain an independent firm to conduct a new multimodal

traffic study or a peer review, with all costs to be borne by the developer.

2. Anticipated Vehicle Surges and Increased Congestion on Central Park Drive

Even according to the consultant's own figures, the increase in vehicle trips from the proposed development will place significant strain on the already congested segment of Central Park Drive between Grand River Avenue and Times Square. This is expected to result in longer queues, increased delays, and a higher risk of crashes.

3. Safety and Access Concerns at Belvedere and Columbus/Central Park

Currently, left turn waits from Columbus Avenue to Central Park Drive are already very long. The addition of nearly 600 more residents, including seniors and children living on both sides of Belvedere, will mean many more people crossing daily for activities such as visiting the CPE pool and gym or shopping at Walmart. This increased pedestrian and vehicle activity is likely to create a bottleneck at the Belvedere exit, disrupt daily routines for CPE residents, and raise safety risks for both CPE and Authentix Okemos residents.

4. Proposed Solutions Remain Speculative Without a Comprehensive Study

While some potential mitigation measures were discussed at the last Commission meeting, it is unclear whether any of these ideas will sufficiently address the identified traffic and safety issues. We therefore request a new or updated report that considers all forms of traffic and rigorously evaluates specific, data-supported solutions before further consideration of the project.

5. Need for Transparency and Public Participation

To ensure public trust and meaningful engagement, we request that the new or updated traffic report be submitted well in advance of the next meeting and posted for public review and written comment. Additionally, we request that another public hearing be held after the report's release so that both the community and Commissioners have the opportunity to ask questions of the independent analyst.

Requested Actions

- Continue the hearing to a future date.
- Direct staff to retain an independent multimodal traffic study or peer review—funded by the developer—that includes analysis of vehicles, pedestrians, bicycles, transit, micromobility, and access for seniors, children, and persons with disabilities.
- Require the study to include:
 - o Existing counts
 - o Peak-hour pedestrian and bicycle counts
 - o School, day-camp, and retail trip patterns
 - o Queueing and delay analysis at Belvedere/Columbus/Central Park and Grand River approaches
 - o Conflict analysis for crossings

- o Mitigation options with level-of-service and safety outcomes

Publish the report at least 14 days before the continued hearing and accept public comments; then hold a new public hearing to review findings and proposed mitigations.

We appreciate your careful consideration of community safety and access. Please include this letter in the public record for the Authentix Okemos Project.

I ask that you please ensure that each member of the Township Planning Commission receives a copy of this letter. Thank you for your consideration.

Paulette Grace



From: [REDACTED]
To: [REDACTED]
Subject: Formal Request for Continued Hearing and Further Analysis on Authentix Okemos Project
Date: Saturday, October 18, 2025 6:26:34 PM

Some people who received this message don't often get email from [REDACTED]
[REDACTED]

Dear Scott Hendrickson, Township Supervisor and Township Board Members,
Tim Schmitt, Community Planning and Development Director

Sub: Formal Request for Continued Hearing and Further Analysis on Authentix Okemos Project

Dear Township Board and Planning Commission,

As residents of meridian township, we are formally requesting that the Planning Commission continue the hearing process regarding the Authentix Okemos project. We strongly believe that additional analysis is needed before any decisions are made, and we would like to highlight the specific item below that require more time and consideration.

Additional Time Needed for Traffic Study Review

The township residents require more time to thoroughly review the traffic study associated with this project and to consult a traffic engineer for expert analysis. The current study appears not to account for all relevant factors and is challenging to interpret without specialized expertise. Specifically, we need to understand more about:

- Peak-hour pedestrian and bicycle counts
- School, day-camp, and retail trip patterns
- Queueing and delay analysis at Belvedere/Columbus/Central Park and Grand River approaches
- Conflict analysis for crossings
- Mitigation options with level-of-service and safety outcomes

Thank you for prioritizing our community's safety and access. Please add this letter to the public record for the Authentix Okemos Project and ensure every member of the Township Planning Commission receives a copy.

Meridian Township Residents

Thanks, Raman

From: Raman S [REDACTED] >
Sent: Monday, September 22, 2025 10:12 AM

From: [REDACTED]
To: [REDACTED]
Subject: Petition to reject the Eyde development
Date: Saturday, October 18, 2025 8:19:34 PM
Attachments: [Township Petition.PDF](#)

Some people who received this message don't often get email from [REDACTED]
[REDACTED]

Dear trustees and planning commissioners & staff member

I am writing on behalf of our neighborhood in Central Park Estates to present you a petition from our neighbors of opposing this project that the Eydes have granted to Continental to develop a 300+ unit apartment complex.

Our neighbors have stated in the letters to why it would be detrimental to our families safety, quality of life, and ultimately our investments in our home value. Although none of this has been proven without a facts, we feel there has to be better methods to how to proceed and plan new development in this township.

I, in my own opinion, have expressed concerns based on my statement at the planning comission meeting. I want to add, as a 28 year resident of this community, I have seen the development of many great projects in this township. I know the tax revenue generated by all these past projects have created contributed to better amenities such as higher qualittues in Meridian Township infrastructure public safety, schools and ultimately a better quality of life. We all moved here for all these reasons.

My family has contributed countless hours serving the residents and contribute our time money, sweat & tears helping this community live side by side. I'm not a city planner or an influencer. I'm just an ordinary citizen that happen to advocate for Meridian Township and also my neighbors. This project feels rushed, uninviting for discussion with their constituents and the zoning does not fit what we all bought in when we bought our homes in this neighborhood.

I stand along with my fellow neighbors of Central Park to continue to voice our opinions and opposition of this project. I thank you for your time again to read the petition and my personal opinion.

Thanks,

Henry Kwok
[REDACTED]

CENTRAL PARK ESTATES PETITION

We, the undersigned residents of Central Park Estates (CPE) request that Meridian Township (including the Planning Commission and Board of Trustees) reject the Amendment to the Judgment/Settlement Agreement that would increase residential density. By signing below, we affirm our opposition to the Authentix Okemos multi-family development and our support for the preservation of Central Park Estates' safety, integrity, and environmental health.

Safety should be the first consideration. We are not against development in general; we are for responsible development. It is inappropriate to place 11 multi-storied apartment buildings (312 units) in a location where its traffic will exit and enter along the ninety-degree curve of Central Park Drive (a fast-paced and congested narrow road with limited advance visibility at the curve). A traffic impact study estimates 2000 additional outgoing vehicle trips daily. The study expects cut-through traffic, peak hour pressure, congestion on Belvedere and Columbus, and safety risks for children, pedestrians, and families. CPE is in effect a cul-de-sac, so residents will have no way out except to drive into the congestion (with left turns onto Central Park Drive especially risky). If this development moves forward, the township will be knowingly placing in jeopardy the health, safety, and welfare of residents and the multitude of shoppers who travel here from elsewhere.

The development will destroy much of the year-round habitat for deer, turkey, vulture, a multitude of smaller mammals and birds, and the migratory stopover for the protected Sandhill Crane. As well as destroying some of the natural wetlands and the character of the area. Moreover, the township has not yet requested the required drainage review from the Ingham County Drain Commission (ICDC) raising concerns of flooding and runoff impacts for existing homes. Or as yet agreed to comply with its drainage agreement with ICDC as it relates to this development.

CPE has recently experienced many incidents of attempted entry into our homes, as captured on video and reported to police. We are concerned that, due to the transient nature of apartment dwellers, we will see an increase in such criminal activity. We expect large numbers of apartment dwellers wandering our streets, litter, and unwelcome noise from years of construction and from parking lots and apartments. This will no longer be the environment into which we invested our life savings. It is highly inappropriate to build high rise apartments nearly at the back doors of single-family homes. If the township goes forward with this apartment complex, it will be doing real financial harm to us, devaluing our biggest investments and costing tens of thousands of dollars in moving expenses for those who flee CPE to escape the intolerable and dangerous environment. There will also be a breach of trust because some of us were told by the township, before buying a house in CPE, that no development could be built next to us. If something must be built, the zoning should be changed to single family homes or condominiums, lessening the traffic and population impact.

	Name	Address	Signature	Date
1	Erin DAVIS		Erin Davis	10/12/25
2	Tim Davis		Tim Davis	10/12/25
3	Maneesh Mohan		Maneesh Mohan	10/12/25
4	RAJANIKANTH CHOWDAIAH		Rajanikanth	10/12/25
5	RAMYA H K		Ramya H K	10/12/205

Name	Address	Signature	Date
Supratik Rayamajhi	[REDACTED]	Supratik	12/10 Oct, 2025
Sandeep Nagamally	[REDACTED]	N Sandeep	10/12/2025
SAI GADIPATI	[REDACTED]	Sai	10/12/2025
BHAVANI ANBARASU	[REDACTED]	10/12/2025 Bhavani	
MARISSA CRUZ	[REDACTED]	10/12/2025 Marissa	
Nagarajendra Konduri	[REDACTED]	10/12/2025 Nagarajendra	
Gabriel Hausbeck	[REDACTED]	Gabriel	10.12.2025
Xavier Cruz-Hausbeck	[REDACTED]	Xavier Cruz-Hausbeck	10/12/2025
Vikesh Amin	[REDACTED]	Ave Okemos	10/12/2025 Vikesh
Bijod Tharwar	[REDACTED]	Okemos	10/12/2025
Swathi Parameswaran	[REDACTED]	Okemos	10/12/2025 Swathi Parameswaran
Narayanan Parameswaran	[REDACTED]	Okemos	10/12/2025 Narayanan
Sarah Kovach	[REDACTED]	Sarah Kovach	10.12.25
CURTIS FLAMMINI	[REDACTED]	Curtis	10.12.25
Doug Hartman	[REDACTED]	Doug Hartman	10.12.25
TAREK SAS	[REDACTED]	Okemos	10.12.25
Ninsh Sasy	[REDACTED]	Okemos	10.12.25
Yichi Du	[REDACTED]	Okemos	10/12/25
Brian Winn	[REDACTED]	Okemos	10/12/25
Rikhil Rajanikant	[REDACTED]	Okemos	10/12/25
Julie Flammini	[REDACTED]	Okemos	10/12/25
Jieyu Jia, Shi	[REDACTED]	Okemos	10/12/25
Brian Hartman	[REDACTED]	Okemos	10/12/25

	Name	Address	Signature	Date
29	Suhani Persada			10/12/25
30	Diana Cavalier		Aage Okenas	10/12/25
31	Hudson Winn		Hudson	10/12/25
32	Raman Sharma		ve. Raman Sharma	10/12/25
33	Hang (Hannah) Nguyen		Street Jay	10/12/25
34	SHRAVAN SINGIREMY		Shravan	10/12/25
35	SHIREESHA BOTTU		Shireesha	10/12/25
36	Hieu Phan		Hieu	10/12/25
37	Hemalatha Sureshbabu		H/H	10/12/25
38	Sureshbabu Sankararaj		Sure	10/12/25
39	Nagavani Rapolathi		Nagavani	10/12/25
40	Akshobh Veridhi		Akshobh Veridhi	10/12/25
41	RUPENDER VERIDHI		Rupender	10/12/25
42	SUHASINI SODASAM		Suhasini	10/12/25
43	Henry Kunt		Henry	10/12/25
44	Urvi Patel		Urvi Patel	10/12/25
45	Kyulatte Grace		Kyulatte Grace	10/12/25
46	Lin Zhang		Lin Zhang	10/12/25
47	Justus Rohlf		Justus	10/12/25
48	Mamta Sharma		Mamta	10/12/25
49	Li Xiao		Li Xiao	10/12/25
50	Al-Lenthold		Al-Lenthold	10/12/25
51	Riya Sharma		ve. Riya Sharma	10/12/25

	Name	Address	Signature	Date
52	Casey Flammini		Casey Flammini	10/12/25
53	Carly Flammini		Carly Flammini	10/12/25
54	VNaga Talagadadevi		V. Anur Kumari	10/12/25
55	Mony KATIKALA		Mony	10/12/25
56	PREM NALIGANTI		Prem	10/12/2025
57	Geeba Naliganti		Geeba	10/12/2025
58	Onigara Anbarasu		Onigara	10/12/2025
59	Anbarasu Appasany		Anbarasu	10/12/2025
60	Praneeth Naliganti		Praneeth	10/12/2025
61	Prajeeth Naliganti		Prajeeth	10/12/2025
62	Henri Cavalier		Henri	10/12/25
63	Jermaine Thomas		Jermaine	10/12/25
64	David Cavalier		David	10/12/25
65	Katharine Cavalier		Katharine C	10/12/25
66	Sharon Sour-Kuo		Sharon Sour-Kuo	10/12/25
67	Vincent Tomarica		Vincent	10/12/25
68	Yvonne Thomas		Yvonne Thomas	10/12/25
69	Alexander Tomarica		Alex Tomarica	10/13/26

Continued ...

	name	address	signature	date
70	Vally		<i>Rajesh</i>	10/14/25
71	Pavani		<i>Pavan</i>	10/14/25
72	Vedha		<i>Vedha</i>	10/14/25
73	Siva		<i>Siva</i>	10/14/25
74	Raj Gisser		<i>Raj</i>	10/14/25
75	SAGAR AGRAWAL		<i>Sagar Agrawal</i>	10/14/25
76	PUTA AGRAWAL		<i>Putu</i>	10/14/25
77	ARIA AGRAWAL		<i>Aria Agrawal</i>	10/14/25
78	Rajasekhara Reddy Sadipirala		<i>R Reddy</i>	10/14/25
79	Naveena Sadipirala		<i>K. Naveena</i>	10/14/25
80	Tignesh Sadipirala		<i>Tignesh</i>	10/14/25
81	ROBERT HOPKINS		<i>Robert</i>	10/16/25
82	ANNIE HOPKINS		<i>Annie</i>	10/16/25
83	KATELYN HOPKINS		<i>Kate</i>	10/16/25
84	Purnima Aggarwal		<i>Purnima</i>	10/16/25
85	Smriti Singh		<i>Smriti</i>	10/16/25
86	Aruna	Ar	<i>Aruna</i>	10/16/25
87	Arani Gaddam		<i>Arani</i>	10/16/25
88	Praneeth Tirunagari		<i>Praneeth</i>	10/16/25
89	YNG RAV		<i>YNG</i>	10/16/25
90	Morgan Grovindasamy		<i>Morgan</i>	10/16/25
91	Ravchenkumar Grovindasamy		<i>Ravchenkumar</i>	10/16/25
92	Ishaan Grovindasamy		<i>Ishaan</i>	10/16/25
93	Nalima Grovindasamy		<i>Nalima</i>	10/16/25
94	GANDHI DOPPALAPOOT		<i>Gandhi</i>	10/16/25
95	NALINI GUMMADE		<i>Nalini</i>	10/16/25
96	SREENIDHI DOPPALAPOOT		<i>Sreenidhi</i>	10/16/25
97	SIVAKUMAR		<i>Sivakumar</i>	10/16/25
98	BLUVANA CANESAN		<i>Bluvana</i>	10/16/25
99	Belle Latimer		<i>Belle</i>	10/16/25
100	David Latimer		<i>David</i>	10/16/25
101	Jason Latimer		<i>Jason</i>	10/16/25
102	Derek Latimer		<i>Derek</i>	10/16/25
103	Arden Latimer		<i>Arden</i>	10/16/25
104	Leonardo Curo		<i>Leonardo</i>	10/16/25
105	Sajisha CHIDUNA		<i>Sajisha</i>	10/16/25
106	Sangeetha Kattihury		<i>Sangeetha</i>	10/16/25
107	Anagha Kirtane		<i>Anagha</i>	10/16/25
108	Idanvi Kirtane		<i>Idanvi</i>	10/16/25
109	Shirishkumar Kirtane		<i>Shirish</i>	10/16/25
110	Tanaya Kirtane		<i>Tanaya</i>	10/16/25

(already signed p. 4)

	name	address	signature	date
111	Tejas Patel		Tejas Patel	10/16/25
112	Neel Patel		Neel Patel	10/16/25
113	Jane Patel		Jane Patel	10/16/25
114	Sachin Patel		Sachin Patel	10/16/25
115	Harish K		Harish K	10/16/25

From: [REDACTED]
To: [REDACTED]
Subject: 1 of 2 Memo Re: SUP #25020 - Fedewa (Dobie Road), SUP #25021 – St. Martha Parish, and Ordinance 2025-03 (Rezone vacant Dobie Road)
Date: Tuesday, October 21, 2025 10:25:58 AM
Attachments: [1 of 2 Memo Re SUP #25020 - Fedewa \(Dobie Road\), SUP #25021 – St. Martha Parish, and Ordinance 2025-03 \(Rezone vacant Dobie Road\).PDF](#)

Some people who received this message don't often get email from john@leonelawassociates.com. [Learn why this is important](#)

Dear Township Board:

[I am resending this in two parts because of its size one or all of you may not have received it when sent as one whole attachment.]

Please consider the Planning Commission's and this Board's history of decisions outlined in the attached memo regarding the January-March 2025 grand reversal by the Planning Commission and this Board of the previous October 2019 through July 2024 multiple-years denials of the rezoning that are the bases for the above matters.

- John Leone

LEONE LAW ASSOCIATES PLLC

John Fordell Leone

[REDACTED]

T: 517-701-2000

4544 Dobie Road

Okemos, Michigan 48864

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To: Meridian Township Board [Emailed to Board@meridian.mi.us]

From: John Leone (4544 Dobie Road, Okemos, MI 49964)



Re: SUP #25020 - Fedewa (Dobie Road), SUP #25021 – St. Martha Parish, and Ordinance 2025-03 (Rezone vacant Dobie Road)

Date: October 21, 2025

I. SUMMARY

The Meridian Township Board is legally presumed to be on notice of the already existing overflow traffic dangers (accident/injuries) at: (1) the double-intersection of W. Grand River & Dobie Road/Central Park Drive and Dobie Road & Hamilton Road (2) the driving circle at Hamilton Road & Marsh Road, and the intersection of Okemos Road & Hamilton Road.

The Meridian Township Board is also legally presumed to be on notice of the overflow traffic dangers (accident/injuries) soon to be added by the **473 new homes** from the Grand Reserve (175 homes) and Continental Properties (312 homes) developments.

Ignoring these traffic issues is an inexplicable negligence by the Township Board. The best explanation is not helpful. **Since 2019, traffic safety issues have been emphasized as a high concern by the Township Board** and a key reason the Planning Commission and the Board voted (unanimously) against the subject rezoning (**see immediately below, Section II. A.**) that is now associated with this Special Use Permit application. Despite these long and well-established traffic safety concerns, the recent January 27, 2025 report from **Planner Shorkey failed to even mention traffic concerns**, instead misinforming the Commission and Board as follows:

Commissioner Brooks asked for details regarding the denial letter sent to the applicant in 2019. **Principal Planner Shorkey said that the two reasons stated for denial were that their 2019 request didn't agree with the land use map and that the 2019 request didn't fit the character of the area.** [Ex G, pp 2-3 (bolding added).]

Despite decades of investment by neighboring landowners, and due to misinformation from Township Planner, Mr. Shorkey, in 2025 the Township's Planning Commission and Board reversed its previous unanimous judgement and with voted to rezone the subject land from RAA (Single-Family-Low density) to RC (Multiple Family, maximum 14 dwelling units per acre). It is requested that Special Use Permit #25-20 be denied and that the Township Board reconsider its prior rezoning grant as to REZ #25001 – Fedewa Rezoning (Dobie Road).

II. BULLET-POINT HISTORY OF COMMISSION AND BOARD VOTES AND DECISIONS

A. 2019/2020 – Rezoning # 190780 (Fedewa Holdings)

10-14-2019: Commission cites 9 reasons for “recommending denial of Rezoning,” including two traffic concerns with the *last* reason being “inconsistent with the Future Land Use Map.”

Below are excerpts from the Planning Commission minutes:

“Planning Commission Discussion:

- Homes backing up to the proposed property will require screening.
- There are many trees on the property and there is a desire to preserve them.
- The configuration of the future development will probably require variances.
- Consideration for duplex development in the proposed area instead of a multi-family project as this would be a better transition in the area, considering the single family homes to the west.
- RC zoning is not suitable in the proposed location.
- Approximately one third of the original property has already been developed.
- **Traffic flow and safety in the proposed area is a concern as the area is already very busy.**
- A multi-family project would create **a lot more traffic onto Dobie Road.**
- The proposed rezoning to RC is inconsistent with the Future Land Use map.”

[Ex A, p 3 (bolding added).]

10-28-2019: Commission formally and unanimously votes 8-0 to deny rezoning.

Below are excerpts from the Planning Commission minutes:

“ROLL CALL VOTE:

YEAS: Commissioners Hendrickson, Cordill, Premoe, Trezise, Lane, Shrewbury, Richards and Scott-Craig

NAYS: None

MOTION CARRIED: 8-0”

[Ex B, pp 2-3.]

11-19-2019: Board also emphasizes “traffic concerns” and that “RAA [Single Family-Low density] is appropriate” considering adjacent single-family homes when “recommending denial of Rezoning, ” including two traffic concerns with the *last* reason being “inconsistent with the Future Land Use Map.”

Below are excerpts from the Township Board minutes:

“B. Rezoning #19070 (Fedewa Holdings)

Board discussion: Director Kieselbach provided an overview of the request to rezone approximately 3 acres located at 4515 Dobie Rd from RAA (Single Family- Low Density) to RC (Multiple Family, 14 dwelling units per acre). Planning Commission's recommendation on October 14, 2019 was to not approve the rezoning from RAA to RC, Faith Lutheran Church owns property to south, applicant provided a concept plan for duplex homes and townhomes and would commit to 20 units, 65 feet buffer and keeping tree line, under RAA zoning if land division along frontage, can be divided into two parcels, if something with road: 7 parcels, concern about traffic - at 20 units, increase of 172 cars at peak hours, applicant's financial scenario not part of the decision making, **belief existing RAA zoning is appropriate considering all adjacent properties, site location, and traffic concerns.**

Board consensus to place this item on the agenda for action at the next Board meeting.”

[Ex C, pp 9-10 (some bolding added).]

01-07-2020: Board has heard enough, votes against yet another public hearing, and formally and unanimously votes 6-0 to deny rezoning, allowing developer Fedewa to propose only “single-family homes [that] match the character” of existing single-family homes.

Below are excerpts from the Township Board minutes:

“B. Rezoning #19070 (Fedewa Holdings)

Treasurer Deschaine moved to refer Rezoning #19070 to the Planning Commission for a new public hearing and recommendation. Seconded by Trustee Jackson.

Board discussion: developer application sent back to Planning Commission for review with changes of three additional conditions and an increase in size of property footprint, single-family housing as a desired goal, missing middle housing to be in mixed-use corridor areas according to the future land use map and master plan, this proposal does not advance single-family homes, board member consensus for better cohesion between the Board and the recommendations/decisions of the Planning Commission according to Township goals.

VOICE VOTE: Motion failed: 1 - 5

Clerk Dreyfus moved to deny Rezoning #19070. Seconded by Trustee Opsommer.

Board discussion: rezoning denied in order to **allow the developer to come up with a new proposal that will provide affordable, smaller single-family homes in that property that will better match the character of the existing adjacent neighborhoods.**

ROLL CALL VOTE: YEAS: Trustees Jackson, Wisinski, Opsommer,
Treasurer Deschaine, Supervisor Styka,
Clerk Dreyfus

NAYS:

Motion carried: 6 – 0”

[Ex D, pp 4-5 (some bolding added).]

10-24-2022: Despite the extensive history of public opposition and unanimous denials by the Commission and Board to rezone the area to RC (Multiple Family [condos, apartments]), Township leadership conducts an 8-minute meeting, only with selling-landowner and Fedewa developer and modifies the Future Land Use map to serve solely the financial interests of the selling-landowner and Fedewa developer. Also, the Township selectively makes no attempt to contact the highly interested opposing neighboring landowners, despite doing so for other interested parties.

Below are excerpts from the Planning Commission minutes:

“B. Master Plan Kickoff

Director Schmitt outlined the 2022 Master Plan Kickoff for public hearing.

Chair Blumer opened the public hearing at 8:13 pm.

Ceceilia Kramer, 4560 Oakwood Dr. Okemos, MI spoke about using a four acre section of Faith Lutheran Church property for residential use.

Greg Fedewa, 7030 Coleman Rd., East Lansing, MI spoke about using a four acre section of Faith Lutheran Church property for residential use.

Chair Blumer closed the public hearing at 8:21 pm.

[Ex E, pp 2-3 (“Draft” minutes only. Curiously, the Township has never posted “Approved” minutes for this meeting.)]

Importantly, Planning Director Schmitt chose to “reach out to the two properties affected” by a change to the Urban Service Boundary (*See* 04-10-2023 Planning Commission minutes, p 6); and the Planning Commission stated it would be “Reaching out to Okemos Schools” about room for additional students from the Grand Reserve housing development (*See* 11-14-2022 Planning Commission minutes, p 3.) However, the Township selectively chose to not “reach out” to the long-suffering and neighbors to the opposing resident

07-08-2024: Even with the questionable changes to the Future Land Use map; based on the extensive history and continuing strong public opposition and prior unanimous denials by the Commission and Board to rezone the subject land, once again, now in late 2024, the Commission votes down (4-1-1) the re-worked but same rezoning proposal now identified as REZ #24013 – Fedewa Holdings (Dobie Road). Developer Fedewa later retracts his rezoning application. Also, apparently no documentation has ever been made public regarding the non-unanimous vote purporting to resolve Commissioner Roback’s possible conflict of interest.

Below are excerpts from the Planning Commission minutes:

Commissioner Romback disclosed a concern about potential conflict of interest and asked the Commission for their opinion. Commissioners thanked Commissioner Romback for his transparency and determined that there is no conflict of interest.

Commissioner Blumer moved to allow Commissioner Romback to participate in the decision of this matter. Seconded by Commissioner Scales. Motion passed 4 to 1, Commissioner Brooks voting against and Commissioner Romback abstaining.

[Discussion by Commission members.]

Commissioner Blumer moved to adopt the resolution to recommend denial of Rezoning #24013 to rezone approximately 4.28 acres located on Dobie Road from RAA (Single Family-Low Density) to RC (Multiple Family, maximum 14 dwelling units per acre), because the proposed rezoning does not match the character of adjacent residential neighborhoods to the west. Supported by Commissioner Scales. Motion passed 4 to 1, Commissioner McConnell voting against and Commissioner Romback abstained.

[Ex F, pp 2-3.]

01-27-2025: Now identified as REZ #25001 – Fedewa Rezoning (Dobie Road); Planner Shorkey misinforms the Planning Commission by not mentioning the 2019 and repeated prior high concerns about traffic issues (claiming only the Land Use Map and character of housing were prior issues). Based on this misinformation (and other record discussion) the Planning Commission, for the first time in a grand reversal, votes in favor of rezoning the subject property to RC (Multiple Family).

Below are excerpts from the Planning Commission minutes:

Commissioner Brooks asked for details regarding the denial letter sent to the applicant in 2019. Principal Planner Shorkey said that the two reasons stated for denial were that their 2019 request didn't agree with the land use map and that the 2019 request didn't fit the character of the area.

[Ex G, pp 2-3 (bolding added).]

03-18-2025: The Township Board finally pushes through a 4-3 vote allowing the rezoning but reveals the improper prejudice of some members by stating (despite the 473 new homes soon nearby from the Grand Reserve and Continental Properties

developments): “this parcel is unlikely to remain zoned for single housing because of its proximity to other multi-family housing.” This 4-3 vote is also flawed by the reliance on the Shorkey misinformation of intentionally not mentioning the 2019 and repeated prior high concerns about traffic. Based on this misinformation (and other record discussion) the Planning Commission, for the first time in a grand reversal, votes in favor of rezoning the subject property to RC (Multiple Family).

Below are excerpts from the Township Board minutes:

“Supervisor Hendrickson, Trustee Lentz, Trustee Trezise, and Trustee Wilson explained their support for the ordinance. The Board members expressed how the conditions are in place for drainage mitigation between development and surrounding properties, how multi-family housing helps meet the need for increased housing in the area, that this parcel is unlikely to remain zoned for single housing because of its proximity to other multi-family housing, that rezoning to 8 units per acre is a good compromise from 14 units per acre as fewer units will not increase affordability, and explained that the master plan has been updated from institutional use to multi-family housing since the original application for this parcel in 2019.

Clerk Demas, Treasurer Deschaine, and Trustee Sundland explained their opposition to the ordinance. The Board members expressed their concerns about the drainage, parking, increased traffic along Dobie Rd., the cost of the proposed residences, and mentioned that residents near the proposed rezoning have indicated their opposition to the ordinance.

Trustee Wilson moved to adopt the resolution approving for introduction Ordinance 2025-03, an ordinance to rezone one vacant parcel on Dobie Road (Parcel ID# 33-02-02-22-454-003) from RAA, One-Family, Low Density Residential, to RD, Multiple Family Residential up to 8 dwelling units per acre, subject to a conditional rezoning agreement limiting the term of the conditional rezoning agreement to two years, which will require construction to begin in that time period. Supported by Trustee Trezise.

**ROLL CALL VOTE: YEAS: Trustees Supervisor Hendrickson,
Trustee Lentz, Trustee Trezise, Trustee
Wilson**

**NAYS: Clerk Demas, Treasurer Deschaine,
Trustee Sundland**

Motion carried: 4-3”

[Ex H, pp 3-4.]

III. Request to deny Special Use Permit #25-20 Fedewa Holdings-4601-Dobie Road-Construct a series of buildings larger than 25,000 feet

Given all the above and the entire history of this matter, it is requested that Special Use Permit #25-20 be denied and that the Township Board reconsider its prior rezoning grant as to REZ #25001 – Fedewa Rezoning (Dobie Road).

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**CHARTER TOWNSHIP OF MERIDIAN
PLANNING COMMISSION
REGULAR MEETING MINUTES**

APPROVED

October 14, 2019

5151 Marsh Road, Okemos, MI 48864-1198

517-853-4560, Town Hall Room, 7:00 P.M.

PRESENT: Commissioners Lane, Scott-Craig, Hendrickson, Trezise, Cordill, Richards, Premoe

ABSENT: Commissioner Shrewsbury

STAFF: Meridian Township Manager Frank Walsh, Deputy Township Manager Derek Perry, Director of Community Planning & Development Mark Kieselbach, Economic Development Director Chris Buck, Principal Planner Peter Menser

1. Call meeting to order

Chair Scott-Craig called the regular meeting to order at 7:02 P.M.

2. Public Remarks

Kristina Bolinger, 4038 Hagadorn Road, spoke in support of rezoning Hagadorn Road from RP (Research Park) to a residential zoning classification that is more appropriate for the current use of land.

3. Approval of Agenda

Commissioner Premoe moved to approve the agenda as written.

Seconded by Commissioner Cordill.

VOICE VOTE: Motion approved unanimously.

4. Approval of Minutes

A. September 23, 2019 Regular Meeting

Commissioner Hendrickson moved to approve the agenda as written.

Seconded by Commissioner Trezise.

VOICE VOTE: Motion approved unanimously.

5. Communications

Chair Scott-Craig noted the communications listed in the meeting packet and said hard copies of the communications received after the meeting packet was sent out were assembled and distributed to the Planning Commission at their places on the dais prior to the meeting.

6. Public Hearings

- A. Rezoning #19060 (Okemos Land Investment LLC), rezone approximately 96 acres located on the north side of Bennett Road, east of Hagadorn Road, and west of Hulett Road from RR (Rural Residential) and RAAA (Single Family-Low Density) to RAA (Single Family-Low Density) and PO (Professional and Office) with conditions.

Chair Scott-Craig opened the public hearing at 7:07 P.M.

Principal Planner Menser provided an overview of the rezoning proposal and then introduced Meridian Township Manager Frank Walsh to share additional comments regarding the history of the surrounding Champion Woods, Woods of Heron Creek and Sundance Estates area. He discussed the important issues raised by residents and what took place at the various meetings between Township staff, the neighborhoods, and the applicant during the past year. Mr. Walsh concluded by taking a moment to thank everyone who has participated in the process and said he was available to answer questions.

Applicant Bob Schroeder, 670 Aquila Drive, East Lansing, MI expressed appreciation to Frank Walsh for his communication and feedback with various groups as he worked through the mediation meetings recommended by the Township Board at their August 8, 2019 meeting.

Public Comments:

1. Lynne Page, 3912 Raleigh Drive, spoke in opposition to Rezoning #19060.
2. Ashleigh New, 4139 Benca Circle, spoke in opposition to Rezoning #19060.
3. Dan McCole, Benham Way, spoke in opposition to Rezoning #19060.
4. Wei Li, 2565 Sophiea Parkway, spoke in opposition to Rezoning #19060.
5. Candy Parker, 4361 Aztec Way, spoke in support of Rezoning #19060
6. Steve Thomas, 2372 Sower Boulevard, spoke with appreciation for the mediation discussion process of Rezoning #19060 but would still prefer to have the area not developed.

Planning Commission Discussion:

- The Schultz Veterinary Clinic is zoned RR, which allows vet clinics by Special Use Permit.
- The northern twenty acres would be donated to Meridian Township and used as open space in a future PUD, if it is approved by the Township Board.
- Belief that the traffic assessment is confusing and should be updated to better reflect trip generation from future development.
- The office for Mayberry Homes is currently in East Lansing but Mr. Schroeder has lived in Meridian Township for many years and would like to move the office to Meridian Township on the PO zoned property along Bennett Road.
- Concern was voiced from resident regarding the schools not being able to accommodate the proposed additional growth however Principal Planner Menser noted he has not received any additional communications from the Okemos School Board of Education.
- Concern the proposed zoning request for office space could be considered spot zoning.

A straw poll indicated the Planning Commission would be in favor of recommending approval of Rezoning #19060 (Okemos Land Investment LLC) at the next meeting.

Chair Scott-Craig closed the public hearing at 8:15 P.M.

- B. Rezoning #19070 (Fedewa Holdings), rezone approximately 2.9 acres of a 9.9 acre parcel located at 4515 Dobie Road from RAA (Single Family-Low Density) to RC (Multiple Family, maximum 14 dwelling unit per acre).

Chair Scott-Craig opened the public hearing at 8:16 P.M.

Principal Planner Menser provided an overview of the rezoning proposal and noted the site plan is not under consideration at this time as it is a conceptual layout provided for informational purposes only.

The applicant, Jerry Fedewa, 5570 Okemos Road, of G.S. Fedewa Builders provided comments regarding the proposed rezoning of property and stated he would be available to answer questions.

Public Comments:

1. Laurel Hilliker, 4554 Dobie Road, spoke in opposition to Rezoning #19070. She also read a letter from John Leone, 4544 Dobie Road, who couldn't attend but wanted to express his opposition to Rezoning #19070 and to have the letter on record.
2. Kevin Hilliker, 4554 Dobie Road, spoke in opposition to Rezoning #19070.
3. Joel Major, 4570 Seneca Drive, spoke in opposition to Rezoning #19070.
4. David Kloc, 4538 Seneca Drive, spoke in opposition to Rezoning #19070.

Planning Commission Discussion:

- Homes backing up to the proposed property will require screening.
- There are many trees on the property and there is a desire to preserve them.
- The configuration of the future development will probably require variances.
- Consideration for duplex development in the proposed area instead of a multi-family project as this would be a better transition in the area, considering the single family homes to the west.
- RC zoning is not suitable in the proposed location.
- Approximately one third of the original property has already been developed.
- Traffic flow and safety in the proposed area is a concern as the area is already very busy.
- A multi-family project would create a lot more traffic onto Dobie Road.
- The proposed rezoning to RC is inconsistent with the Future Land Use Map.

A straw poll indicated the Planning Commission would be in favor of recommending denial of Rezoning #19070 (Fedewa Holdings) at the next meeting.

Chair Scott-Craig closed the public hearing at 8:52 P.M.

The Planning Commission took a 10 minute recess.

- C. Rezoning #19080 (Minerva Realty Capital LLC), rezone approximately 4.99 acres at 4606 Hagadorn Road from RR (Rural Residential) to PO (Professional and Office) with conditions.

Chair Scott-Craig opened the public hearing at 9:02 P.M.

Principal Planner Menser provided an overview of the rezoning proposal. He also noted a letter was received from the applicant to clarify a condition after the packet was sent out.

The applicant, Matt Durbin from Pittsburgh, PA discussed the project and noted this would be an appropriate use of the area.

The owner's representative David Pierson spoke on behalf of Minerva Realty Capital LLC. He provided additional clarification on the request for rezoning with conditions.

Public Comments:

1. Kelly Rogers, 2924 Briarcliff, East Lansing, MI spoke in opposition to Rezoning #19080.

Planning Commission Discussion:

- The rezoning request is in line with the Future Land Use Map.
- The rezoning is appropriate for the property.
- The existing auxiliary building would remain for future office use.

A straw poll indicated the Planning Commission would be in favor of recommending approval of Rezoning #19080 (Minerva Realty Capital LLC) at the next meeting.

Chair Scott-Craig closed the public hearing at 9:30 P.M

7. Unfinished Business - None

8. Other Business

- A. Form based code initiative.

The Planning Commission held a work session at 6:00 P.M. prior to the meeting to continue working on Section 4 of the draft form based code. Due to the length of the meeting tonight the Planning Commission agreed to continue the work at another work session scheduled for 6:00 P.M. prior to the next Planning Commission meeting on October 28, 2019. The group will finish up working on Section 4 and begin working on Section 5 Parking. The work session is open to the public and will be held in the Town Hall Room.

- B. Hagadorn Road (RP) Research Park rezoning request.

Principal Planner Menser provided a review of the request and noted he would have more information regarding the underlying zoning of Section 425 of the City of Lansing property in the nearby area off Hagadorn Road.

9. Reports and Announcements

A. Township Board updates.

Principal Planner Menser provided an overview of the upcoming October 15, 2019 Township Board meeting. He further noted the Township Board will be making an appointment to the Planning Commission at the meeting. Additional information on the person can be found in the Board packet for the October 15, 2019 meeting.

The next Township Board meeting will be November 5, 2019 and not November 7, 2019 as previously published.

Commissioner Hendrickson provided an update from attending the September 25, 2019 Corridor Improvement Authority Meeting.

Chair Scott-Craig provided an update from attending the October 3, 2019 meeting of the Corridor Improvement Authority (CIA).

10. Project Updates

A. New Applications - None

B. Site Plans Received

1. Site Plan Review #19-14 (Huntsman Advanced Materials), install an approximately 50 foot tall dust collector on the west side of the building located at 4917 Dawn Avenue.
2. Site Plan Review #19-15 (Superior Brass and Aluminum), demolish two existing buildings on the site, construct loading dock between two remaining buildings, and remove and replace the existing parking area located at 4900 Dawn Avenue.

C. Site Plans Approved

1. Site Plan Review #19-10 (Meridian Township Parks & Recreation Department), construct pavilion and restroom building at the Harris Nature Center at 3998 Van Atta Road.
2. Site Plan Review #19-13 (Louis J. Eyde Family, LLC), construct 34,685 square foot office building at 2843 Eyde Parkway.

11. Public Remarks - None

12. Adjournment

Commissioner Cordill moved to adjourn the meeting.

Supported by Commissioner Hendrickson.

VOICE VOTE: Motion carried unanimously.

Chair Scott-Craig adjourned the regular meeting at 9:48 P.M.

Respectfully Submitted,

Debbie Budzynski, Recording Secretary

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**CHARTER TOWNSHIP OF MERIDIAN
PLANNING COMMISSION
REGULAR MEETING MINUTES**

APPROVED

October 28, 2019

5151 Marsh Road, Okemos, MI 48864-1198

517-853-4560, Town Hall Room, 7:00 P.M.

PRESENT: Commissioners Lane, Scott-Craig, Hendrickson, Trezise, Cordill, Richards, Premoe, and Shrewsbury.

ABSENT: None

STAFF: Meridian Township Manager Frank Walsh, Assistant Police Chief Brad Bach, Deputy Township Manager Derek Perry, Director of Community Planning & Development Mark Kieselbach, Economic Development Director Chris Buck, Principal Planner Peter Menser

1. Call meeting to order

Chair Scott-Craig called the regular meeting to order at 7:03 P.M.

2. Public Remarks

- A. Jim Galligan, 4367 Aztec Way, spoke in support of Rezoning #19060 (Okemos Land Investment LLC).
- B. Lynne Page, 3912 Raleigh Drive, spoke in opposition of Rezoning #19060 PO (Okemos Land Investment LLC).
- C. Eric Torng, 4138 E Benca Way, spoke in support of Rezoning #19060 (Okemos Land Investment LLC).
- D. Wei Li, 2565 Sophiea Parkway, spoke in opposition to Rezoning #19060 (Okemos Land Investment LLC).
- E. Karen Grannemann, 2628 Creekstone Trail, spoke in support of Rezoning #19060 (Okemos Land Investment LLC).

3. Approval of Agenda

Commissioner Cordill moved to approve the agenda as written.

Seconded by Commissioner Premoe.

VOICE VOTE: Motion approved unanimously.

4. Approval of Minutes

- A. October 14, 2019 Regular Meeting

Commissioner Richards moved to approve the minutes as written.

Seconded by Commissioner Lane.

VOICE VOTE: Motion approved unanimously.

5. Communications

Chair Scott-Craig noted fifteen communications were listed in the meeting packet and said hard copies of the communications received after the meeting packet was sent out were assembled and distributed to the Planning Commission at their places on the dais prior to the meeting.

6. Public Hearings - None

7. Unfinished Business

- A. Rezoning #19060 (Okemos Land Investment LLC), rezone approximately 96 acres located on the north side of Bennett Road, east of Hagadorn Road, and west of Hulett Road from RR (Rural Residential) and RAAA (Single Family-Low Density) to RAA (Single Family-Low Density) and PO (Professional and Office) with conditions.

Principal Planner Menser clarified the scope of the updated traffic analysis submitted by the applicant.

The Planning Commission shared concerns with the conditions as submitted by the applicant. Planning staff clarified that the conditions are as proposed and can either be accepted or rejected by the Planning Commission but not edited.

Meridian Township Manager Frank Walsh noted all seven of the voluntary conditions for the rezoning are tied together.

Motion by Commissioner Premoe to adopt the resolution recommending approval of Rezoning #19060 with conditions.

Supported by Commissioner Trezise.

ROLL CALL VOTE:

YEAS: Commissioners Premoe, Trezise, Cordill, Lane, Shrewsbury, Hendrickson, Richards and Scott-Craig.

NAYS: None

MOTION CARRIED: 8-0

Chair Scott-Craig thanked everyone again who participated in the process over the past year.

- B. Rezoning #19070 (Fedewa Holdings), rezone approximately 2.9 acres of a 9.9 acre parcel located at 4515 Dobie Road from RAA (Single Family-Low Density) to RC (Multiple Family, maximum 14 dwelling unit per acre).

Motion by Commissioner Hendrickson to adopt the resolution to recommend denial of the Rezoning #19070.

Supported by Commissioner Cordill.

ROLL CALL VOTE:

YEAS: Commissioners Hendrickson, Cordill, Premoe, Trezise, Lane, Shrewbury, Richards and Scott-Craig.

NAYS: None

MOTION CARRIED: 8-0

- C. Rezoning #19080 (Minerva Realty Capital LLC), rezone approximately 4.99 acres at 4606 Hagadorn Road from RR (Rural Residential) to PO (Professional and Office) with conditions.

Motion by Commissioner Lane to adopt the resolution to recommend approval of Rezoning #19080 with conditions.

Supported by Commissioner Trezise.

ROLL CALL VOTE:

YEAS: Commissioners Lane, Trezise, Cordill, Premoe, Shrewbury, Hendrickson, Richards and Scott-Craig.

NAYS: None

MOTION CARRIED: 8-0

8. Other Business

Chair Scott-Craig asked if agenda items 8A and 8B could be switched around in order to allow a guest to speak to the Planning Commission regarding the Hagadorn Road (RP) Research Park rezoning request. The Planning Commission agreed to switch the agenda items.

- B. Hagadorn Road (RP) Research Park rezoning request.

Principal Planner Menser reviewed the request and noted more information is also available in the staff memorandum.

Commissioner Hendrickson asked if RAA zoning might be an acceptable option noting a recent rezoning to RAA in the surrounding area.

David Pierson, representative of one of the owners of the six parcels in question provided some additional history of the parcels and expressed general support for the proposition.

Chair Scott-Craig agreed with Commissioner Hendrickson's suggestion of rezoning to RAA instead of the staff's recommendation of RAAA based on the size of the lots in the area under consideration.

Commissioner Cordill asked how big the lot sizes are in the adjacent College Fields development and Principal Planner Menser stated he would have the information at the public hearing.

Motion by Commissioner Hendrickson to initiate the rezoning from RP to RAA.

Supported by Commissioner Richards.

ROLL CALL VOTE:

YEAS: Commissioners Hendrickson, Richards, Shrewbury, Lane, Cordill, Trezise, Premoe and Scott-Craig.

NAYS: None

MOTION CARRIED: 8-0

A. Form based code initiative.

The Planning Commission held a work session at 6:00 P.M. prior to the meeting to continue working on Section 4 of the draft form based code. Due to the length of the meeting tonight the Planning Commission agreed to continue the work at another work session scheduled for 7:00 P.M. on November 4, 2019. The group will finish up working on Section 4 and begin working on Section 5. The work session is open to the public and will be held in the Town Hall Room.

Principal Planner Menser noted he would not be in attendance for the meeting however Director of Community Planning & Development Mark Kieselbach and Economic Development Director Chris Buck would be in attendance.

Principal Planner Menser mentioned he would be reaching out to the Township Engineering Department to gather additional examples and information on the remaining issues regarding the right of way and 20 foot setbacks and have feedback to provide at a future meeting.

9. Reports and Announcements

A. Township Board updates.

Principal Planner Menser provided a recap of Planning related items on previous Township Board meeting agendas and an overview of the upcoming November 5, 2019 Township Board meeting agenda. He further noted the newly appointed Planning Commissioner, Amber Clark, may be attending the November 25, 2019 Planning Commission meeting.

The next Township Board meeting will be November 5, 2019 and not November 7, 2019 as previously published.

10. Project Updates

A. New Applications – None

B. Site Plans Received

1. Site Plan Review #19-16 (Iarratt), install port cochere at existing Knights Inn hotel at 2736 Grand River Avenue.
2. Site Plan Review #19-78-15 (6025 Partners LLC), enclose drive-through banking terminals for building addition at 6025 Hagadorn Road.

C. Site Plans Approved

1. Site Plan Review #19-14 (Huntsman Advanced Materials), install an approximately 50 foot tall dust collector on the west side of the building located at 4917 Dawn Avenue.

11. Public Remarks - None

12. Adjournment

Commissioner Cordill moved to adjourn the meeting.
Supported by Commissioner Hendrickson.
VOICE VOTE: Motion carried unanimously.

Chair Scott-Craig adjourned the regular meeting at 8:11 P.M.

Respectfully Submitted,

Debbie Budzynski, Recording Secretary

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CHARTER TOWNSHIP OF MERIDIAN
TOWNSHIP BOARD REGULAR MEETING -**APPROVED**-
5151 Marsh Road, Okemos MI 48864-1198
853-4000, Township Hall Room
TUESDAY, November 19, 2019 6:00 pm.

PRESENT: Supervisor Styka, Clerk Dreyfus, Treasurer Deschaine, Trustees Jackson, Opsommer, Sundland, Wisinski

ABSENT: None.

STAFF: Township Manager Walsh, Director of Public Works Perry, Fire Chief Hamel, Police Chief Plaga, Community Planning Director Kieselbach, Information Technology Director Gebes, Principal Planner Menser, Economic Development Director Buck

1. CALL MEETING TO ORDER

Supervisor Styka called the meeting to order at 6:01 pm.

2. PLEDGE OF ALLEGIANCE/INTRODUCTIONS

Supervisor Styka led the Pledge of Allegiance.

3. ROLL CALL

The Recording Secretary called the roll of the Board.

4. PRESENTATIONS

A. Chief of Police Hamel introduced the newest Paramedic/Firefighter at Meridian Township, Tyler McNalley.

B. Economic Development Director Buck provided an overview of the Haslett study results.

5. CITIZENS ADDRESS AGENDA ITEMS AND NON-AGENDA ITEMS

Supervisor Styka opened public remarks at 6:14 pm.

Chris Collete, 2373 Barnsbury Rd, E. Lansing; spoke in support of Trash Receptacle Ordinance (Agenda Item 12A) with suggested revisions.

Lynn Page, 3912 Raleigh Dr., Okemos; spoke in opposition to Rezoning Request #19060 (Agenda Item 13A).

Jan Casey, 2677 Laforet Cir., Okemos; spoke in opposition to Rezoning Request #19060.

David Pearson, 1142 S. Washington Ave., Lansing; spoke in support of Rezoning Request #19080 (Agenda Item 13C).

Matt Durbin, 615 Washington Dr., Pittsburgh, PA, 15228; spoke in support of Rezoning Request #19080.

Ashleigh New, 4139 Brenda, Okemos; spoke in opposition to Rezoning Request #19060.

Jim Galligan, 4367 Aztec Way, Okemos; spoke in support of Rezoning Request #19060.

Jill Stephenson-McCole, 4137 Benham Way, Okemos; spoke in opposition to Rezoning Request #19060.

Dan McCole, 4137 Benham Way, Okemos; spoke in opposition to Rezoning Request #19060.

Supervisor Styka closed public remarks at 6:36 pm.

6. TOWNSHIP MANAGER REPORT

Township Manager spoke regarding approval of 6 medical marijuana dispensaries which will have to restart the application process if they do not meet upcoming Special Use Permit application deadlines, road bond funding, reorganization of the Communications Department beginning January 1, 2020.

7. BOARD MEMBER REPORTS AND ANNOUNCEMENTS

Treasurer Deschaine:

- Township received road bond proceeds of approximately \$11,735,000.
- Spoke on Nov. 6 at Meridian Mall 50th Anniversary.
- Attended Nov. 6 Environmental Commission meeting, \$10,000 grant to plant 2,000 trees in 2020.
- Attended Nov. 14 Annual Meridian Township Pension Board meeting. Portfolio review, \$4.5 million invested, average 7.5% return with smoothing over past 5 years, 1 active employee in Plan and 46 retirees and 18 vested retirees (not yet claiming benefits).

Clerk Dreyfus:

- Participated in Nov. 18 national Teleconference on Election Cybersecurity and Election Interference, 3 national legislative efforts recommended, including a bill providing state funding to protect election integrity nationwide.
- Site visit to new location of New Hope Church, which will be Precinct 20 new polling location, motion to approve polling location change will be brought to board at December meeting.
- Haslett School Superintendent Stephen Cook notified Clerk's Office that three Haslett polling locations will be closed for August 4, 2020 election due to construction, state laws restrict types of facilities that can be used for polling locations (e.g. commercial sites are prohibited), looking at options and possible precinct consolidations.

Trustee Jackson:

- Attended Nov. 5 Asset Management Summit sponsored by the Michigan Infrastructure Council and Tri-County Regional Planning Commission.
- Attended Nov. 6 Meridian Mall 50th Anniversary.
- Attended Nov. 12 LEAP Board Meeting which presented its annual report.

- Attended Nov. 13 Census Bureau meeting for complete census count, all Meridian residents encouraged to participate in the 2020 census count, jobs available (2020census.gov/jobs).

Supervisor Styka:

- Encouraged residents to apply for Public Service positions available on the Boards & Commissions.
- Attended Nov. 6 Meridian Mall 50th Anniversary.
- Attended quarterly meeting with Township Manager and East Lansing Mayor and Manager.
- Spoke on No-Shave November (donate in the name of an officer), Meridian Cares fundraisers (Be a Santa to a Senior, collect coats, Toys for Tots, Emergency Needs funds, etc.).
- Christmas activities posted on Meridian website, e.g., "Christmas in the Village" on Dec. 8.

8. APPROVAL OF AGENDA

Clerk Dreyfus moved to approve the Agenda. Seconded by Trustee Jackson.

VOICE VOTE: Motion carried: 7 – 0

9. CONSENT AGENDA

Supervisor Styka reviewed the consent agenda.

Clerk Dreyfus moved to adopt the Consent Agenda as presented. Seconded by Treasurer Deschaine.

ROLL CALL VOTE: YEAS: Treasurer Deschaine, Supervisor Styka, Clerk Dreyfus, Trustees Sundland, Jackson, Opsommer, Wisinski

NAYS:

Motion carried: 7 – 0

A. Communications

Clerk Dreyfus moved that the communications be received and placed on file and any communications not already assigned for disposition be referred to the Township Manager or Supervisor for follow-up. Seconded by Treasurer Deschaine.

ROLL CALL VOTE: YEAS: Treasurer Deschaine, Supervisor Styka, Clerk Dreyfus, Trustees Sundland, Jackson, Opsommer, Wisinski

NAYS:

Motion carried: 7 – 0

B. Minutes – November 05, 2019 Regular Meeting

Clerk Dreyfus moved to approve and ratify the minutes of the Regular Meeting of November 05, 2019 as submitted. Seconded by Treasurer Deschaine.

ROLL CALL VOTE: YEAS: Treasurer Deschaine, Supervisor Styka, Clerk Dreyfus, Trustees Sundland, Jackson, Opsommer, Wisinski

NAYS:

Motion carried: 7 – 0

C. Bills

Clerk Dreyfus moved to approve that the Township Board approve the Manager's Bills as follows. Seconded by Treasurer Deschaine.

Common Cash	\$	396,757.36
Public Works	\$	572,672.35
Trust & Agency	\$	54,716.67
	Total Checks	\$ 1,024,146.38
Credit Card Transactions	\$	5,923.24
Oct 31st – Nov13th		
	Total Purchases	\$ <u>1,030,069.62</u>
ACH Payments	\$	<u>413,322.60</u>

ROLL CALL VOTE: YEAS: Treasurer Deschaine, Supervisor Styka, Clerk Dreyfus, Trustees Sundland, Jackson, Opsommer, Wisinski

NAYS:

Motion carried: 7 – 0

D. Ratification of New Police Officer Appointment

Clerk Dreyfus moved to authorize the Police Department to appoint Wesley Talbot to Full-Time Police Officer contingent upon successful completion of those items stipulated in the conditional offer of employment. Seconded by Treasurer Deschaine.

ROLL CALL VOTE: YEAS: Clerk Dreyfus, Treasurer Deschaine, Supervisor Styka, Trustees Jackson, Opsommer, Sundland, Wisinski

NAYS:

Motion carried: 7 – 0

E. 2020 Township Board Meeting Schedule

Clerk Dreyfus revised the 2020 Board Meeting schedule, changing the proposed December 15th meeting to December 8, 2020. Clerk Dreyfus moved to accept the Board Meeting schedule as presented. Supervisor Styka seconded via request for Roll Call vote.

ROLL CALL VOTE: YEAS: Treasurer Deschaine, Supervisor Styka, Clerk Dreyfus, Trustees Sundland, Jackson, Opsommer, Wisinski

NAYS:

Motion carried: 7-0

10. QUESTIONS FOR THE ATTORNEY – NONE

11. HEARINGS (CANARY)

12. ACTION ITEMS (PINK)

A. Trash Receptacle Ordinance – Final Adoption

Trustee Jackson moved to approve for final adoption the resolution amending Chapter 46, Section 46-2 to establish regulations for the placement and storage of trash and recycling receptacles. Seconded by Clerk Dreyfus.

Board discussion: excerpts of proposed ordinance reviewed, importance of preventing neglect/maintaining beauty of the neighborhood by not allowing trash to be left on the street, suggestion for side yard receptacle requirement to be 50% the length of the structure to improve enforcement, landscaping/ structures that obscure view of receptacles and blends with exterior of home.

Trustee Opsommer moved to amend final adoption of the resolution to have the receptacle 50% or more down the length of the structure (behind the corner of the dwelling). Seconded by Treasurer Deschaine.

Board member belief that proposed ordinance covers vast majority of situations Township Board is most concerned about, goal is ensuring trash is not left on the curb and exact measurements (50% measurement) can lead to government overregulation, belief that specificity is needed to keep receptacles away from line of sight.

VOICE VOTE: 6 – 1 (Clerk Dreyfus)

Motion carried

Trustee Opsommer moved to specify that the receptacle be stored inside a garage, storage shed or other structure if the property has one already. Seconded by Treasurer Deschaine.

Board discussion: Trustee Opsommer stated his amendment changes the proposed ordinance from optional indoor storage of trash receptacles to mandatory indoor storage of trash receptacles, Board member stated that this proposal – requiring all trash receptacles to be stored indoors – is very different than the ordinance the Board has discussed and agreed to move forward with, concerns about clear government overreach and excessive regulation by requiring homeowners to store garbage inside their homes, Board member support for ordinance with previous 50% amendment but concern about indoor storage requirement going too far, optional approach is better because some people may have insufficient space for storage,

VOICE VOTE: 2 – 5 (Clerk Dreyfus, Supervisor Styka, Trustee Jackson, Trustee Sundland, Trustee Wisinski)

Motion failed

B. Amendment to Truck Route Ordinance for Hamilton Road – Final Adoption

Trustee Opsommer moved to approve the resolution for final adoption of the amendment to Chapter 74, Article I, Section 74-3(c) (4) to designate westbound Hamilton Road from Marsh Road to Okemos Road as a truck route and classified for truck traffic. Seconded by Trustee Jackson.

Board discussion: amended ordinance solves issues with truck routes/reduces eastbound traffic on Hamilton road, addresses issues with Meijer and truck traffic in the region, Hamilton Road was included as a truck route originally and the purpose of the amendment is to limit truck routes to eastbound.

ROLL CALL VOTE: YEAS: Trustees Wisinski, Jackson, Opsommer, Sundland, Treasurer Deschaine, Clerk Dreyfus, Supervisor Styka

NAYS:

Motion carried: 7-0

C. Update to Land Division Ordinance – Final Adoption

Trustee Jackson moved to approve the resolution for final adoption of the amendment to Chapter 62, Articles IV and V, Sections 62-94 and 62-123 to be consistent with the requirements of the State Land Division Act. Supported to Treasurer Deschaine.

Board discussion: action reflects changes to Township ordinances to be consistent with state requirements: tax liabilities need to be either paid/apportioned by the assessor for land divisions to be approved.

ROLL CALL VOTE: YEAS: Clerk Dreyfus, Supervisor Styka, Treasurer Deschaine, Trustees Sundland, Opsommer, Wisinski, Jackson

NAYS:

Motion carried: 7-0

D. Ordinance Prohibiting Dog Sales at Pet Stores - Introduction

Trustee Opsommer moved to approve for introduction the resolution amending Chapter 10, Animals to prohibit the sale of dogs at pet stores. Seconded by Clerk Dreyfus.

Board discussion: ordinance to stand with other municipalities to evoke right to local control, prevent large retailer that sells puppies from coming to Meridian Township, concern that ordinance overregulates pet stores, State Senator introduced bill to regulate shelters, pet stores are regulated but shelters – which can get

puppies from puppy mills – are currently unregulated, confusion about loose definition of shelter and ensuing problems, ordinance is unnecessary because Township has no pet stores selling puppies, ordinance goes too far and industry is already well-regulated, Board member offer to have pet store owner discuss their practices and industry issues at future board meeting, support for pet store regulation, Humane society and shelter philosophy of adoption much preferred over purchasing puppies, adoption better addresses pet overpopulation, ordinance should not be detrimental to new pet stores opening in Township, complex issue, open to hearing experiences of local pet store owners, pet owners pay fees to obtain a puppy from any source – including Humane Societies and shelters.

ROLL CALL VOTE: YEAS: Trustees Jackson, Wisinski, Opsommer, Treasurer Deschaine,
Supervisor Styka, Clerk Dreyfus

NAYS: Trustee Sundland

Motion carried: 6-1

E. Multiple Family Zoning Ordinance Amendment

Trustee Opsommer moved to initiate a zoning amendment to allow a mix of single family and multiple family dwelling units in the RD, RC, and RCC zoning districts by Special Use Permit. Seconded by Treasurer Deschaine.

Board discussion: Amendment will go to planning commission for public hearing and input, amending multiple family zoning categories by allowing for single family dwelling units.

ROLL CALL VOTE: YEAS: Trustees Sundland, Jackson, Opsommer, Wisinski,
Supervisor Styka, Clerk Dreyfus, Treasurer Deschaine

NAYS:

Motion carried: 7-0

F. TPOAM DPW Employees Tentative Agreement

Treasurer Deschaine moved to approve the 2020-2022 collective bargaining agreement as tentatively agreed to and further ratified by the TPOAM / Department of Public Works (DPW) employees. Seconded by Trustee Jackson.

Board discussion: 1st of 7 contracts, 22 employees covered, 3 year agreement, 2% increase per year for 3 years. TPOAM: Township Police Officers Association of Michigan.

ROLL CALL VOTE: YEAS: Treasurer Deschaine, Clerk Dreyfus, Supervisor Styka,
Trustees Wisinski, Opsommer, Sundland, Jackson

NAYS:

Motion carried: 7-0

G. 2020 Goal Setting and 2019 Goal Review – December 12, 2019

Trustee Jackson moved to set a date of December 12, 2019 to review the 2019 goals and establish a 2020 vision. Seconded by Treasurer Deschaine.

Clerk Dreyfus moved to add a time: “Move to set a date of December 12, 2019 at 6:00 pm.” Accepted by Trustee Jackson.

Board discussion: Clerk Dreyfus questioned if this will be televised.

VOICE VOTE: Motion carried: 7-0

H. Township Manager Annual Performance Review and Contract – December 12, 2019

Trustee Opsommer moved to set a date of December 12, 2019 at 6:00pm to review the Township Manager’s annual performance and contract. Seconded by Treasurer Deschaine.

Board discussion: Evaluation is a closed session, Clerk Dreyfus clarified that goal-setting session is actually a Special Meeting with several items on the agenda, stated that since it is a Township Board meeting it should be televised.

VOICE VOTE: Motion carried: 7-0

13. BOARD DISCUSSION ITEMS (ORCHID)

A. Rezoning #19060 (Okemos Land Investment LLC)

Board discussion: conditions offered by applicant, applicant conditions with rezonings always run with the land, zoning category requirements and uses, Professional/Office (PO) zoning request separated from main Rezoning request, 75% of building permits approved before PO can be built, Township Manager question about waiver for developer on building permit requirements, staff response that requirement is in place and enforced, Planned Unit Development (PUD) ordinance use based on C1 zoning/not office zoning,

Density concerns, quality-of-life issues, needs of adjacent homeowners and needs of whole community, concerns about various density projections expressed by developer and Township administration, questions about number of homes that could be built under existing RR zoning, concerns about “density inflation” and not counting large adjacent developments (College Fields) in order to make comparisons with rezoning request more attractive, view that 89 homes can be built with existing zoning and 135+ homes built with a PUD.

Board sets legal precedents and must proceed carefully with request for PO zoning in the PUD rezoning request, view that PO request is actually “spot zoning” which is illegal, office building can be built on property as part of the PUD using additional PUD conditions and no need for separate land rezoning within the parcel. Concerns about excessive office vacancies in the Township, and ripple effect impact on revitalization of targeted areas in community.

Two main issues for neighbors: preventing road connectivity between subdivision which could allow vehicle cut-through, and long-term financial/legal obligations of pathway ownership/maintenance. Board member views that many homeowners are not happy with rezoning request but accept it if two main issues addressed, history of development of neighboring property. Board member concerns about unauthorized wetlands/floodplain work creating an artificial land dam that led to long-standing water and drainage issues, versus Board member view that no unauthorized work was performed, Township staff reported negotiations with property owners and County Drain Commission at various times to deal with documented drainage problems caused by developers.

Questions about open space requirements in PUD, 50% open space requirement for PUD means developer is not donating land but fulfilling PUD requirement in rezoning request, questions about designated land for open space requirement, northern property (offered as condition for rezoning) is difficult to develop and would likely be open space offered for PUD regardless of current rezoning request, belief that developer has sacrificed very little in negotiations with neighbors as getting rezoning is the biggest win for developer versus belief that developer is offering a donation of valuable land to the Township and is giving up something significant in negotiations.

Pathway questions about which sections would be taken over by the Township, Township proposal to takeover pathway ownership for easier access to 20 acres northern property that would be added to Land Preservation, governmental immunity and right-of-way concerns regarding pathway, concerns about additional Township expense of maintaining pathway which was not Township's responsibility.

High cost of preserving roads and water/sewer in reduced density developments, costs are threefold in 1 dwelling unit/acre homes in Williamston Township, need for further discussion on PO component of rezoning. Belief that land-use adjacent to elementary school is best location for building single-family homes, provides best yield for community. Township Manager view that baseline number of homes is 89 under current zoning with guaranteed road connections by Ingham County, Board member view baseline number of homes is up to 135 with PUD, clustering creates density. College Fields density at 1 unit/acre includes golf course. PO zoning request came in "late in the game" and request for more information from Township Manager on this issue. Board member stated that citizens were both happy and not happy with the proposed rezoning. Board member noted that Board members should look at 150 homes as a maximum due to on-the-ground limitations. Much time and effort put into this agreement, belief that if both sides are not happy, then settlement is likely fair, concern with PO coming into the proposal after so much time spent developing settlement, request for Township Manager to bring back more information about PO zoning and options available to the Board.

Board consensus to place this item on the agenda for discussion at the next Board meeting.

B. Rezoning #19070 (Fedewa Holdings)

Board discussion: Director Kieselbach provided an overview of the request to rezone approximately 3 acres located at 4515 Dobie Rd from RAA (Single Family - Low Density) to RC (Multiple Family, 14 dwelling units per acre). Planning Commission's recommendation on October 14, 2019 was to not approve the rezoning from RAA to RC, Faith Lutheran Church owns property to south, applicant provided a concept plan for duplex homes and townhomes and would commit to 20 units, 65 feet buffer and keeping tree line, under RAA zoning if land division along frontage, can be divided into two parcels, if something with road: 7 parcels, concern about traffic - at 20 units, increase of 172 cars at peak hours, applicant's financial scenario not part of the

decision making, belief existing RAA zoning is appropriate considering all adjacent properties, site location, and traffic concerns.

Board consensus to place this item on the agenda for action at the next Board meeting.

C. Rezoning #19080 (Minerva Realty Capital LLC)

Board discussion: Director Kieselbach provided an overview of the request to rezone approximately 5 acres located at 4606 Hagadorn Rd from RR (Rural Residential) to PO (Professional/Office), applicant will condition rezoning on approval of a Mixed Use Planned Unit Development which would allow up to 89 multi-bedroom units. Planning Commission recommended approval of the rezoning from RR to PO.

Defined as redevelopment project, Baptist Church and parsonage buildings will be removed, future land use map zoning is for Business Technology yet MUPUD will be predominantly residential apartments, applicant could apply directly for residential zoning, some office is necessary for PO as underlying zoning for Mixed Use, some commercial uses allowed, other allowed uses include church, day-care centers, non-residential uses by residential, single-family in RR, RAA, single-family category. Multiple-family directly north, question on whether single-family homes could be built similar to Briarcliff homes just south of property, frontage on Hagadorn is 232 ft, series of single-family homes with a road is possible.

Traffic report measures apartments: 102 dwelling units, apartment layouts, belief in lack of demand for single family homes off Hagadorn Rd, MUPUD will propose a range of 1,2,3,4 bedroom units, attractive to students, people who work on campus, older housing converted from other single-family uses to student housing, did not look at other development options because property owners develop Mixed Use and multifamily housing, Research Park zoning doesn't work in this area, question as to who will occupy 5,000 sq ft of PO below student apartments, developer response is medical offices or unknown retail. Student rental market discussion, concern about MUPUD resulting in more student housing, Board member concern about developer statements of non-student design vs other developer statements about 1,2,3,4 bedroom units which primarily attract students, developer response that the apartments will attract people associated with the university and likely no families, Township Board recently approved an MUPUD for a big PO in Eyde Parkway but its exclusively Professional Office and no residential.

Board consensus to place this item on the agenda for action at the next Board meeting.

D. Tree Bank Ordinance

Board discussion: Director Kieselbach provided an overview of past tree ordinances and concepts, including the Land Clearing Ordinance, mitigating and replacing trees that are removed from a site, and difficulty of past Township Board passing more comprehensive tree protection ordinances. City of Canton has Tree Banking ordinance, size of tree diameter as a parameter, organizing a "table of trees" deemed to be necessary requires most research and assigning values and replacement requirements, concern if proposed Tree Bank is similar to wetlands mitigation ordinance since replacement of wetlands is often not as beneficial as retaining existing wetland, possibility of developers cutting down trees and not replenishing them on location but planting them in one location somewhere else, cost of taking down and/or replacing trees passed down to property owners, ability for developer to build around valuable trees or move them, tree surveys currently impact development plans.

Board consensus for Township Manager to determine staffing to move proposal forward.

E. Township Board Retreat

Board discussion: Board retreat proposal by former MTA President Larry Merrill.

Board consensus to determine a date for the retreat.

14. COMMENTS FROM THE PUBLIC

Supervisor Styka Opened Public Remarks at 9:45 pm.

Supervisor Styka Closed Public Remarks at 9:45 pm.

15. OTHER MATTERS AND BOARD MEMBER COMMENTS

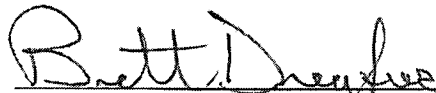
16. ADJOURNMENT

Trustee Opsommer moved to adjourn the meeting. Seconded by Trustee Jackson.

VOICE VOTE: Motion carried: 7-0

Supervisor Styka adjourned the meeting at 9:46 pm.

RONALD J. STYKA,
TOWNSHIP SUPERVISOR



BRETT DREYFUS,
TOWNSHIP CLERK

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CHARTER TOWNSHIP OF MERIDIAN
TOWNSHIP BOARD REGULAR MEETING -**APPROVED**-
5151 Marsh Road, Okemos MI 48864-1198
853-4000, Township Hall Room
TUESDAY, January 07, 2020 **6:00 pm.**

PRESENT: Supervisor Styka, Clerk Dreyfus, Treasurer Deschaine, Trustees Opsommer, Wisinski, Jackson

ABSENT: Trustee Sundland

STAFF: Director of Public Works Perry, Fire Chief Hamel, Police Chief Plaga, Community Planning
Director Kieselbach, Information Technology Director Gebes, Parks and Recreation Director
LuAnn Maisner

1. CALL MEETING TO ORDER

Supervisor Styka called the meeting to order at 6:01 pm.

2. PLEDGE OF ALLEGIANCE/INTRODUCTIONS

Supervisor Styka led the Pledge of Allegiance.

3. ROLL CALL

The Recording Secretary called the roll of the Board.

4. PRESENTATIONS

A. Chief of Police Hamel introduced the newest Police Officer to Meridian Township, Wesley Talbot.

5. CITIZENS ADDRESS AGENDA ITEMS AND NON-AGENDA ITEMS

Supervisor Styka opened public remarks at 6:03 pm.

Supervisor Styka closed public remarks at 6:03 pm.

6. TOWNSHIP MANAGER REPORT

Deputy Township Manager Perry spoke on the Public Hearing at the Transportation Commission Meeting on January 23, at 6 p.m. at the Central Fire Station regarding the County Road Department's proposal for the Jolly Road lane reduction project, Farmer's Market site work starting next week, Ingham County Parks Commission submitted two grants regarding Okemos Road expansion of pathway from Boardwalk North to inner urban pathway.

7. BOARD MEMBER REPORTS AND ANNOUNCEMENTS

Clerk Dreyfus:

- Free ice skating at Suburban Ice for Meridian Township residents on January 18, from 5:00-6:30 pm, \$2 rental skates, walker devices available.
- Introduced the new Deputy Clerk, Bette Bigsby.

Treasurer Deschaine:

- Attended the Lansing Regional Chamber Meeting on December 18, 2019.
- Attended the Okemos Bridge Public Meeting at the Central Fire Station on December 19, 2019.
- Environmental Commission meeting on January 08, 2020, at 7:00 PM.
- Economic Development Corporation meeting on January 09, 2020, at 7:30 AM.
- Transportation Commission Meeting and Public Hearing on January 23, 2020, at 6:00 PM.

Supervisor Styka

- Harris Nature Center events posted on the Township website as well as in the Meridian Prime Magazine.
- Chinese New Year at the Meridian Mall on Sunday, January 26, 2020, from 1:00 pm – 4:00 pm.

8. APPROVAL OF AGENDA

Supervisor Styka noted that Discussion Item A, Trash Receptacle Ordinance, is on the table and will be removed from the Agenda unless a motion is made to take it off the table.

Treasurer Deschaine moved to approve the Agenda. Seconded by Clerk Dreyfus.

VOICE VOTE: Motion carried: 6 – 0

9. CONSENT AGENDA

Supervisor Styka reviewed the consent agenda.

Clerk Dreyfus moved to approve the Consent Agenda. Seconded by Trustee Jackson.

ROLL CALL VOTE: YEAS: Treasurer Deschaine, Supervisor Styka, Clerk Dreyfus, Trustees Opsommer, Wisinski, Jackson

NAYS:

Motion carried: 6 – 0

A. Communications

Treasurer Deschaine moved that the communications be received and placed on file and any communications not already assigned for disposition be referred to the Township Manager or Supervisor for follow-up. Seconded by Trustee Jackson.

ROLL CALL VOTE: YEAS: Treasurer Deschaine, Supervisor Styka, Clerk Dreyfus, Trustees Opsommer, Wisinski, Jackson

NAYS:

Motion carried: 6 – 0

B. Minutes

- 1) December 10, 2019 Regular Meeting
- 2) December 12, 2019 Special Meeting

Treasurer Deschaine moved to approve and ratify the minutes of the Regular Meeting of December 10, 2019, and the Special Meeting of December 12, 2019 as submitted. Seconded by Trustee Jackson.

ROLL CALL VOTE: YEAS: Treasurer Deschaine, Supervisor Styka, Clerk Dreyfus, Trustees Opsommer, Wisinski, Jackson

NAYS:

Motion carried: 6 – 0

C. Bills

Treasurer Deschaine moved to approve that the Township Board approve the Manager's Bills as follows. Seconded by Trustee Jackson.

Common Cash		\$	955,929.36
Public Works		\$	541,891.78
Trust & Agency		\$	2,671,796.81
	Total Checks	\$	4,169,617.95
Credit Card Transactions		\$	35,461.82
Nov 14th – Nov 25th			
	Total Purchases	\$	<u>4,205,079.77</u>
ACH Payments		\$	<u>5,254,651.01</u>

Board Discussion:

- Clerk Dreyfus raised concerns regarding the \$51,000+ legal fees for one month (Nov 4 – Dec 2)
- Concern about potential excessive use of law firm for routine matters, \$51K monthly bill did not appear to include monthly retainer fee of \$10,000
- Deputy Manager Perry stated this was a two month billing and reported on the numerous matters in litigation, employee bargaining unit contract negotiations, and other matters that have resulted in an increased use of legal services
- Supervisor Styka noted importance of oversight over the legal bills.

ROLL CALL VOTE: YEAS: Treasurer Deschaine, Supervisor Styka, Clerk Dreyfus, Trustees Opsommer, Wisinski, Jackson

NAYS:

Motion carried: 6 – 0

10. QUESTIONS FOR THE ATTORNEY – NONE

11. HEARINGS (CANARY)

12. ACTION ITEMS (PINK)

A. Rezoning #19060 (Okemos Land Investment LLC)-Final Adoption

Trustee Opsommer moved to adopt the resolution for final adoption of Rezoning #19060 to rezone approximately 96 acres located on the north side of Bennett Road, east of Hagadorn Road, and west of Hulett Road from RR (Rural Residential), RAA (Single Family-Low Density), and RAAA (Single Family-Low Density) to RAA (Single Family-Low Density) and PO (Professional and Office) with conditions. Seconded by Trustee Jackson.

Board Discussion: pros and cons of rezoning from RR to RAA & PO, single-family residences good fit for school district with school of choice enrollment, neighbor concerns were addressed regarding pathway and vehicular access cutting through the subdivision, concerns with rezoning proposal include right of use under existing zoning, rezoning and PUD could have included 20K office space without the need for spot zoning a 3 acre lot in the parcel to PO zoning, the use of confusing density comparisons, donation of land in agreement versus requirement for 50% open space under all Planned Unit Development agreements, the dangers of spot zoning, the terms of the rezoning resulted from a mediation between surrounding neighborhoods and the developer that was facilitated by the manager.

ROLL CALL VOTE: YEAS: Trustees Wisinski, Jackson, Opsommer, Treasurer Deschaine, Supervisor Styka

NAYS: Clerk Dreyfus

Motion carried: 5 – 1

B. Rezoning #19070 (Fedewa Holdings)

Treasurer Deschaine moved to refer Rezoning #19070 to the Planning Commission for a new public hearing and recommendation. Seconded by Trustee Jackson.

Board discussion: developer application sent back to Planning Commission for review with changes of three additional conditions and an increase in size of property footprint, single-family housing as a desired goal, missing middle housing to be in mixed-use corridor areas according to the future land use map and master plan, this proposal does not advance single-family homes, board member consensus for better cohesion between the Board and the recommendations/decisions of the Planning Commission according to Township goals.

VOICE VOTE: Motion failed: 1 – 5

Clerk Dreyfus moved to deny Rezoning #19070. Seconded by Trustee Opsommer.

Board discussion: rezoning denied in order to allow the developer to come up with a new proposal that will provide affordable, smaller single-family homes in that property that will better match the character of the existing adjacent neighborhoods.

ROLL CALL VOTE: YEAS: Trustees Jackson, Wisinski, Opsommer, Treasurer Deschaine
Supervisor Styka, Clerk Dreyfus

NAYS:

Motion carried: 6 – 0

C. Property Maintenance Code - Final Adoption

Trustee Jackson moved to approve the resolution for final adoption of Ordinance No. 2020-02, pursuant to an amendment to Chapter 14 Article III of the Code of Ordinances to adopt the 2018 International Property Maintenance Code with Township amendments. Seconded by Trustee Wisinski.

Board discussion: resolution to adopt to the newest building maintenance codes, adjustments relative to Township amendments.

ROLL CALL VOTE: YEAS: Trustees Opsommer, Wisinski, Jackson, Clerk Dreyfus, Supervisor Styka, Treasurer Deschaine

NAYS:

Motion carried: 6 – 0

D. 2020 Township Goals Action Plan

Trustee Opsommer moved to adopt the attached 2020 Meridian Township Action Plan. Seconded by Trustee Wisinski.

Board discussion: items discussed from previous Township Board Meeting on December 12, 2020 and amended into the language in the packet: e.g., expanding solar energy, goal to install 20KW photovoltaic in the Service Center and Central Fire Station, committee for new engine & fire truck, MSU to Lake Lansing Phase I (Bridge) and Phase II, Goal A local road improvement.

Supervisor Styka:

- Goal E: to include relocation of boundary signs for accuracy.

VOICE VOTE: Motion carried: 6 – 0

E. Park Commission Appointment

Trustee Jackson moved to support the recommendation from the Park Commission to appoint Mary Nardo-Farris to the Meridian Township Park Commission to fill the seat vacated by Annika Schaetzl on November 23, 2019. The term of the appointment will expire following the November 2020 General Election at which time the seat will be filled by popular vote. Seconded by Treasurer Deschaine.

Parks and Recreation Director LuAnn Maisner spoke on the Park Commission's recommendation of Mary Nardo-Farris.

ROLL CALL VOTE: YEAS: Clerk Dreyfus, Supervisor Styka, Treasurer Deschaine Trustees Opsommer, Wisinski, Jackson

NAYS:

Motion carried: 6 – 0

F. 2020 Board and Commission Reappointments and Appointments

Trustee Opsommer moved to approve Supervisor Styka's reappointments to Boards and Commissions as presented. Seconded by Treasurer Deschaine.

Board discussion: Joint meeting of Township Boards and Commissions on January, 28, 2020. The next Township Board meeting on January 21, 2020 will have appointments on the Zoning Board of Appeals and the Planning Commission, current members whose term members are expiring will serve until replaced.

ROLL CALL VOTE: YEAS: Trustees Jackson, Opsommer, Wisinski, Supervisor Styka, Clerk Dreyfus, Treasurer Deschaine

NAYS:

Motion carried: 6 – 0

Trustee Jackson moved to appoint Deborah Guthrie as an Alternate to the Communications Commission for a 1 Year Term Ending 12/31/2020. Seconded by Trustee Wisinski.

ROLL CALL VOTE: YEAS: Trustees Opsommer, Wisinski, Jackson, Treasurer Deschaine, Clerk Dreyfus, Supervisor Styka

NAYS:

Motion carried: 6 – 0

Treasurer Deschaine moved to appoint Rose Vadnais to the Environmental Commission for a 3 Year Term Ending 12/31/2021. Seconded by Trustee Jackson.

ROLL CALL VOTE: YEAS: Trustees, Wisinski, Jackson, Opsommer, Supervisor Styka, Treasurer Deschaine, Clerk Dreyfus

NAYS:

Motion carried: 6 – 0

Trustee Opsommer moved to appoint Steve Thomas to the Land Preservation Advisory Board for a 4 Year Term Ending 12/31/2023. Seconded by Trustee Jackson.

ROLL CALL VOTE: YEAS: Treasurer Deschaine, Clerk Dreyfus, Supervisor Styka, Trustees Wisinski, Opsommer, Jackson

NAYS:

Motion carried: 6 – 0

13. BOARD DISCUSSION ITEMS (ORCHID)

A. Trash Receptacle Ordinance – Removed from Agenda. (Ordinance tabled at 1-7-20 Board Mtg)

B. Rezoning #19090 (Planning Commission) Hagadorn Road

Director Kieselbach provided an overview of the request to rezone 2.2 acres of 5 parcels on Hagadorn Road from (RP) Research Park to RAA (Single Family-Low Density). Planning Commission recommended approval.

Board discussion: RAA – one lot is very small, other four houses would not be conforming to RAAA due to not having enough lot area or lot width, zoning stays with the property, applicants can rezone to residential if they want to remodel since they are built in the 1920s and 1940s, not enough lot area to split them, parcel 4036 will stay the same with the rezoning, between 1960-1963 the Township initiated Research Park rezoning.

Board consensus to place this item on the agenda for action at the next Board meeting.

14. COMMENTS FROM THE PUBLIC

Supervisor Styka Opened Public Remarks at 7:15 pm.

Larry M. Curdy, 2710 Sophiea Parkway, Okemos, MI; spoke in support of Rezoning Request #19060 (Agenda Item 12A).

Supervisor Styka Closed Public Remarks at 7:16 pm.

15. OTHER MATTERS AND BOARD MEMBER COMMENTS

Treasurer Deschaine:

- Ribbon Cutting on Friday, January 10, 2020, at 11:30 am scheduled at the Senior Center for new exercise equipment through a grant from the Senior Center Rotary and National Rotary.
- Thanked the four HOMTV Interns: Prateek Kulkarni, Hongyuan Xu, Alex Valentini, and Courtland Jenkins.

16. ADJOURNMENT

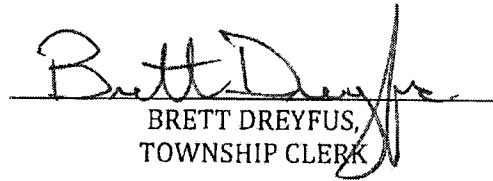
Trustee Opsommer moved to adjourn the meeting. Seconded by Trustee Wisinski.

VOICE VOTE: Motion carried: 6 - 0

Supervisor Styka adjourned the meeting at 7:18 pm.



RONALD J. STYKA,
TOWNSHIP SUPERVISOR



BRETT DREYFUS,
TOWNSHIP CLERK

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**CHARTER TOWNSHIP OF MERIDIAN
PLANNING COMMISSION
REGULAR MEETING MINUTES**

DRAFT

October 24, 2022

5151 Marsh Road, Okemos, MI 48864-1198

517.853.4000, Town Hall Room, 7:00 P.M.

PRESENT: Chair Blumer, Vice-Chair Trezise, Commissioners McConnell, Cordill, Shrewsbury, Richards, Snyder, Premoe

ABSENT: None

STAFF: Director of Community Planning & Development Timothy Schmitt, Senior Planner Brian Shorkey, Communications Manager Samantha Diehl

1. CALL MEETING TO ORDER

Chair Blumer called the regular meeting to order at 7:00 pm.

2. ROLL CALL

Chair Blumer called the roll of the Planning Commission, all present.

3. PUBLIC REMARKS

Chair Blumer opened public remarks at 7:01 pm.

NONE

Chair Blumer closed public remarks at 7:01 pm.

4. APPROVAL OF AGENDA

Commissioner Cordill moved to approve the agenda. Seconded by Commissioner Richards.

VOICE VOTE: Motion approved unanimously.

5. APPROVAL OF MINUTES

A. October 10, 2022 Regular Meeting

Vice-Chair Trezise moved to approve the Minutes of the October 10, 2022 Planning Commission Regular Meeting as amended. Seconded by Commissioner Snyder.

VOICE VOTE: Motion approved unanimously.

6. COMMUNICATIONS

A. SUP #22091 – Grand Reserve – Charles Kotz

Chair Blumer noted Kathleen Murphy-Keedy, Dondra Kirk, and Joshua Burkitt all have submitted communications relevant to SUP#22091.

7. PUBLIC HEARINGS

A. SUP #22091 – Grand Reserve

Senior Planner Shorkey outlined SUP#22091 – Grand Reserve for Public Hearing.

Representative of DTN Management, Joel Locricchio, 316 Birchwood Ave, Traverse City, MI further outlined SUP#22091 – Grand Reserve for Public Hearing.

Chair Blumer opened the public hearing at 7:17 pm.

Ann Perkins 5972 Village Dr., Haslett, MI asked if there was a need for this type of development.

Raji Uppal, Dewitt, MI explained there is a need for this type of development.

The Planning Commission discussed the following topics with DTN's development team and management:

- Wetland buffers
- Walkability in the community
- Affordable housing
- Impact on Local Schools

Chair Blumer called for a Straw Vote on the concept plan as it has been presented.

STRAW VOTE: YEAS: Chair Blumer, Vice-Chair Trezise, Commissioners McConnell, Cordill, Shrewsbury, Richards

NAYS: None

ABSTAIN: Commissioners Snyder, Premoe

RESULTS: 6-0-2

Chair Blumer closed the public hearing at 8:12 pm.

B. 2022 Master Plan Kickoff

Director Schmitt outlined the 2022 Master Plan Kickoff for public hearing.

Chair Blumer opened the public hearing at 8:13 pm.

Cecilia Kramer, 4560 Oakwood Dr., Okemos, MI spoke about using a four acre section of Faith Lutheran Church property for residential use.

Greg Fedewa, 7030 Coleman Rd., East Lansing, MI spoke about using a four acre section of Faith Lutheran Church property for residential use.

Chair Blumer closed the public hearing at 8:21 pm.

8. MASTER PLAN UPDATE

A. Bath township Response to Notice of Intent

The Planning Commission and Director Schmitt discussed the Bath Township Response to Township's Notice of Intent to Plan.

9. UNFINISHED BUSINESS

A. Text Amendment #2022-15 – Day Care Definitions Update

Senior Planner Shorkey outlined Text Amendment #2022-15 – Day Care Definitions Update.

Chair Blumer offered an amendment to the resolution, correcting a minor typo.

Commissioner McConnell moved to adopt the resolution recommending approval of Zoning Amendment 2022-15 in accordance with the revised draft ordinance language dated October 24, 2022 as amended. Seconded by Commissioner Premoe.

ROLL CALL VOTE: YEAS: Chair Blumer, Vice-Chair Trezise, Commissioners McConnell, Cordill, Shrewsbury, Richards, Snyder, Premoe

NAYS: None

MOTION CARRIED: 8-0

10. OTHER BUSINESS

A. Recreational Marijuana – Discussion

Director Schmitt outlined Recreational Marijuana for discussion. He noted this will take part in two pieces. First being the Zoning Ordinance text, which will include update to the overlay map, and the second will be a Text Amendment to address licensing.

Robert Baldori, 2719 Mount Hope Rd., Okemos, MI spoke in support of Recreational Marijuana.

Marcus Baldori, 2267 Mount Hope Rd., Okemos, MI spoke in support of Recreational Marijuana.

11. REPORTS AND ANNOUNCEMENTS

A. Township Board Update

Director Schmitt reported the Township Board has held the public hearing for the Village of Okemos Brownfield plan, and will either approve or deny the plan next week. The deletion of the RRA district will be before the board next week.

B. Liaison Reports-NONE

12. PROJECT UPDATES

A. New Applications

Director Schmitt noted new applications for a floodplain issues with Douglas J and the MSU to Lake Lansing Connector trail.

B. Site Plans Received

NONE

C. Site Plans Approved

NONE

13. PUBLIC REMARKS

Chair Blumer opened Public Remarks at 8:51 PM.

NONE

Chair Blumer closed Public Remarks at 8:51 PM.

14. ADJOURNMENT

Commissioner Cordill moved to Adjourn. Seconded by Vice-Chair Trezise.

VOICE VOTE: Motion approved unanimously.

Chair Blumer adjourned the regular meeting at 8:51 pm.

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CHARTER TOWNSHIP OF MERIDIAN
REGULAR MEETING PLANNING COMMISSION
5151 Marsh Road, Okemos MI 48864-1198
517.853.4000, Township Hall Room
Monday, July 8, 2024, 6:30 pm

PRESENT: Chair Shrewsbury, Commissioners Blumer, Brooks, McConnell, Rombach, and Scales

ABSENT: Vice-Chair Snyder,

STAFF: Principal Planner Brian Shorkey

1. CALL MEETING TO ORDER

Chair Shrewsbury called the July 8, 2024, regular meeting for the Meridian Township Planning Commission to order at 6:31 pm.

2. ROLL CALL

Chair Shrewsbury called the roll of the Board. All board members were present except Vice-Chair Snyder.

3. PUBLIC REMARKS

Chair Shrewsbury opened public remarks at 6:32 pm

Greg Fedewa, representative for Fedewa Holdings, spoke in support of REZ #24013.

John Leone, Township resident, spoke in opposition to REZ #24013.

David Fedewa, representative for Fedewa Holdings, spoke in support of REZ #24013.

Wayne Popard, Township resident, spoke in opposition to REZ #24013.

Joel Major, Township resident, spoke in opposition to REZ #24013.

Cecelia Kramer, representative for Faith Lutheran Church, spoke in support of REZ #24013.

Chris Kloc, Township resident, spoke in opposition to REZ #24013.

Debra Major, Township resident, spoke in opposition to REZ #24013.

David Kloc, Township resident, spoke in opposition to REZ #24013.

Peggy Anderson, Township resident, spoke in opposition to REZ #24013.

Jerry Fedewa, representative for Fedewa Holdings, spoke in support of REZ #24013.

Michael McIntosh, Township resident, spoke in opposition to REZ #24013.

Chair Shrewsbury closed public remarks at 7:07

4. APPROVAL OF AGENDA

Commissioner Scales moved to approve the July 8, 2024, regular Planning Commission meeting agenda. Seconded by Commissioner Blumer. Motion passed unanimously.

Commissioner McConnell asked that discussion regarding sidewalk master plan and ratio of rental to owner occupied be added to item 8.A. Chair Shrewsbury determined that such discussion can be included with 8.A and does not need to be a separate agenda item

5. APPROVAL OF MINUTES

Commissioner Scales moved to approve the Minutes of the June 24, 2024, Planning Commission Regular Meeting as amended. Seconded by Commissioner McConnell. Motion passed, Commissioner Blumer abstaining.

Chair Shrewsbury asked that the spelling of a name on the communications section be verified and that the amendment to the minutes be clarified.

6. COMMUNICATIONS

- A. David Kloc re: REZ #24013
- B. Debra Major re: REZ #24013
- C. Ray and Trish Ugorowski re: REZ #24013
- D. Michael McIntosh re: REZ #24013 (email)
- E. Brad Shaw re: REZ #24013 (email)
- F. Cecelia Kramer re: REZ #24013 (handout)
- G. Bob Westrate re: REZ #24013 (email)
- H. Kristina Kloc re: REZ #24013 (email)

7. PUBLIC HEARINGS

NONE

8. UNFINISHED BUSINESS

A. REZ #24013 – Fedewa Holdings (Dobie Road)

Principal Planner Shorkey reviewed the discussion that has occurred to date regarding this agenda item and highlighted the information included in this packet that the Commissioners requested at the previous meeting. Principal Planner Shorkey pointed out that the Planning Commission's decision was a recommendation and that the final decision of the application would come from the Board. Principal Planner Shorkey pointed out the options that the Planning Commission had and that there were resolutions to recommend approval and denial in the packet.

Commissioner Romback disclosed a concern about potential conflict of interest and asked the Commission for their opinion. Commissioners thanked Commissioner Romback for his transparency and determined that there is no conflict of interest.

Commissioner Blumer moved to allow Commissioner Romback to participate in the decision of this matter. Seconded by Commissioner Scales. Motion passed 4 to 1, Commissioner Brooks voting against and Commissioner Romback abstaining.

Commissioner Scales asked staff for detail for how this grew from the Master Plan land use discussion. Commissioner Scales asked the applicant what sort of development changes he would suggest given the opposition from the neighborhood and recommended that the applicant meet with the neighborhood. Jerry Fedewa, applicant, approached the podium to answer that he could downsize to 8 units per acre and add fencing and trees to the property line to diffuse noise and lighting. Commissioner Scales stated that based on the 2019 decision by the Board, he would not recommend this decision because density seems to be an issue.

Commissioner Romback asked staff for details about the traffic study and its connection to the current state of the property. Commissioner Romback asked the applicant how he proposed speaking with potential tenants as indicated in the letter the applicant sent to the Commission. Mr. Fedewa acknowledged that it would be difficult to speak with potential tenants because tenants typically need a place to live on a shorter timeline than a proposed rental unit could be built, but that this type of development is sought after and the location offers many attractive amenities.

Commissioner McConnell asked for clarity regarding the ratio of owner occupied to rental homes and asked if this portion of Dobie Road is part of the Pathway Master Plan.

Principal Planner Shorkey explained the 2019 rezoning request, the 2022-2023 update of the Master Plan and a subsequent land division application for the 4.3 acres that met the zoning ordinance. Principal Planner Shorkey stated that the traffic study is based on the allowed density and current zoning, not the current state of the property. Principal Planner Shorkey stated that the ratio of owner occupied to rental homes is taken from the latest US Census data and clarified that the applicant would be required to meet the Pathway requirements if the property does not currently meet them.

Commissioner Blumer moved to adopt the resolution to recommend denial of Rezoning #24013 to rezone approximately 4.28 acres located on Dobie Road from RAA (Single Family-Low Density) to RC (Multiple Family, maximum 14 dwelling units per acre), because the proposed rezoning does not match the character of adjacent residential neighborhoods to the west. Supported by Commissioner Scales. Motion passed 4 to 1, Commissioner McConnell voting against and Commissioner Romback abstained.

At 8:27, Chair Shrewsbury called for a 10-minute recess.

At 8:40, the Commission reconvened.

B. REZ #24015 – Copper Creek Phase 5

Principal Planner Shorkey reviewed the agenda item.

Commissioner McConnell moved to adopt the resolution to recommend approval of Rezoning #24015 to rezone the Subject Property of Haslett Road from RR (Rural Residential) to RA (Single-family residential). Supported by Commissioner Scales. Motion passed unanimously.

C. SUP #24017 – Herbana Adult Use Marijuana

Principal Planner Shorkey reviewed the agenda item.

Commissioner Brooks moved to adopt the resolution to recommend approval of SUP #24017 to construct an adult use marijuana retailer at 2119A Haslett Rd, Haslett, MI 48840. Supported by Commissioner Scales. Motion passed unanimously.

9. OTHER BUSINESS

A. Corridor Approval Authority Appointment

Principal Planner Shorkey informed the Commission that it is not mandated that a Planning Commissioner sit on the Corridor Approval Authority, it is instead at the discretion of the Planning Commission to seat someone on that Board.

Chair Shrewsbury asked that staff include her on the agenda distribution list so that she can arrange to have a Commissioner attend if there is an agenda item that the Commission feels the need to address.

10. REPORTS AND ANNOUNCEMENTS

A. Township Board Update

Principal Planner Shorkey had nothing to report

B. Liaison Reports

Commissioner Scales asked Principal Planner Shorkey to ensure that the Brownfield Redevelopment Authority include him in communications.

Commissioner Brooks reported that the Zoning Board of Appeals approved the items presented to them at the June 26th meeting.

11. PROJECT UPDATES

A. Project Report

Principal Planner Shorkey highlighted the updates to the report.

Commissioner Scales asked for the status of the Village of Okemos development. Principal Planner Shorkey answered that it is still under site plan review.

12. PUBLIC REMARKS

Chair Shrewsbury opened public remarks at 8:53

Debra Major, Township resident, thanked the Commission for their consideration of public comments regarding REZ #24013.

Chair Shrewsbury closed public remarks at 8:54

13. COMMISSIONER COMMENTS

Commissioner Blumer and Commissioner McConnell thanked the community for their thoughtful input on the issue of REZ #24013. Commissioner McConnell also stated that character attacks aimed at applicants are inappropriate in discussions; Chair Shrewsbury concurred.

Commissioner Scales announced the Meridian Pride event on August 10th. Commissioner Scales also commented that there is a transparency issue surrounding discussions involving all sides of an issue and that the Commission should make efforts to invite all parties.

14. ADJOURNMENT

Chair Shrewsbury called for a motion to adjourn the meeting at 9:02 pm

Commissioner McConnell moved to adjourn the July 8, 2024 regular meeting of the Planning Commission. Seconded by Commissioner Brooks. Motion passed unanimously.

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CHARTER TOWNSHIP OF MERIDIAN
REGULAR MEETING PLANNING COMMISSION
5000 Okemos Road, Okemos MI 48864-1198
517.853.4000, Central Fire Station-Community Room
Monday, January 27, 2025, 6:30 pm

PRESENT: Chair Shrewsbury, Commissioners Brooks, McConnell, McCurtis, and Romback

ABSENT: Vice Chair Snyder

STAFF: Principal Planner Brian Shorkey

1. CALL MEETING TO ORDER

Chair Shrewsbury called the January 27, 2024, regular meeting for the Meridian Township Planning Commission to order at 6:31 pm.

2. ROLL CALL

Chair Shrewsbury called the roll of the Board. All Board members except for Vice-Chair Snyder were present.

3. PUBLIC REMARKS

Joel Major, Township resident, spoke in opposition to REZ #25001

Peggy Anderson, Township resident, spoke in opposition to REZ #25001

Kris Kloc, Township resident, spoke in opposition to REZ #25001

David Kloc, Township resident, spoke in opposition to REZ #25001

John Leone, Township resident, spoke in opposition to REZ #25001

David Fedewa, applicant, spoke in support of REZ #25001

Jerry Fedewa, applicant, spoke in support of REZ #25001

Greg Fedewa, applicant, spoke in support of REZ #25001

4. APPROVAL OF AGENDA

Chair Shrewsbury asked for approval of the agenda.

Commissioner Romback moved to approve the January 27, 2025, Regular Planning Commission meeting agenda. Seconded by Commissioner McCurtis. Motion passed unanimously.

5. APPROVAL OF MINUTES

Chair Shrewsbury asked for approval of the minutes.

Commissioner Brooks asked that the Commissioner McConnell be given credit for his comment under item number 7.A paragraph three.

Chair Shrewsbury asked that an incomplete sentence be struck from the record under item 7.A

Commissioner McConnell asked that the word unanimous be added to Commissioner McCurtis's election as Planning Commission Secretary.

Commissioner Rombach moved to approve Minutes of the January 13, 2025, Planning Commission Regular Meeting as amended. Seconded by Commissioner McCurtis. Motion passed as amended.

6. COMMUNICATIONS

A. 2025 Joint Board and Commission Invitation

7. PUBLIC HEARINGS

NONE

8. UNFINISHED BUSINESS

A. REZ #25001 – Fedewa Rezoning

Principal Planner Shorkey gave an overview of the application and discussion that has occurred to date. The applicant has added information to the application as requested by Commissioners and that information is included in the packet.

Commissioner McCurtis asked about the Drain Commissioner's timeline for the drainage issues on the property. Principal Planner Shorkey outlined the process for the special use and site planning processes and clarified that engineering is not typically done for rezoning applications. Chair Shrewsbury noted that residents could address current drainage issues on their properties with the County, confirmed by Principal Planner Shorkey.

Commissioner McConnell asked for background information about the land use plan update regarding the land division application that created this parcel. Principal Planner Shorkey clarified that the land division application came in after the master plan update that met the zoning at the time and by law does not consider future land use.

Commissioner McConnell asked about split zoning on properties. Principal Planner Shorkey stated that staff will never recommend split zoning but were it to happen, the determination of zoning on the property would be made by the Director of Planning and Development. He also clarified that the Planning Commission cannot impose conditions on a rezoning.

Commissioner Brooks asked for details regarding the denial letter sent to the applicant in 2019. Principal Planner Shorkey said that the two reasons stated for denial were that their 2019 request didn't agree with the land use map and that the 2019 request didn't fit the character of the area.

Commissioner Brooks asked the applicant about the market data in their application. The applicant stated that it is the data their financing company used to decide to finance the project. The data supports the applicant's evidence that the project will be viable and is not the applicant's only source of information to determine viability.

Commissioner Brooks acknowledged the public feedback as well as the applicant's work, stating that this is a compromise that meets the Township's need for higher density housing while honoring the desire to maintain green space.

Principal Planner Shorkey suggested an amendment to the resolution. On condition number four he suggests adding "(west side)" after "rear" and eliminating "building".

Commissioner Brooks moved to adopt the resolution to recommend approval of Rezoning #25001 to rezone approximately 4.28 acres located on Dobie Road from RAA (Single Family-Low Density) to RD (Multiple Family, maximum 8 dwelling units per acre), with a Conditional Rezoning Agreement limiting the development on the site, subject to the conditions found in the attached resolution. Supported by Commissioner McCurtis. Motion passed unanimously.

9. OTHER BUSINESS

A. Discussion – Sec. 86-755 – Schedule of Requirements for Parking Space

Principal Planner Shorkey outlined the discussion that has occurred to date.

Commissioners discussed individual headings and the manner in which the number of spaces were determined for individual uses and asked about shared parking if a business has multiple uses. Principal Planner Shorkey gave details about the reasoning and noted that there is a section of the ordinance that may apply if a business has multiple uses.

Commissioner Brooks indicated that he supports simplification of the ordinance and suggested engaging with the community to make sure needs are met.

Commissioner Romback made a specific recommendation that golf courses be assumed to have driving ranges in their calculations, not ask them to comply with each use separately.

B. 2025 Brownfield Redevelopment Authority Appointment

Principal Planner Shorkey gave an overview of the packet item.

Commissioners discussed their respective schedules but were unable to nominate a Commissioner to the position at this time. Chair Shrewsbury suggested discussing this item again at the next meeting.

C. 2024 Annual Report

Chair Shrewsbury asked that the Chairperson's name be updated. She asked if staff could break out staff actions versus Commission actions versus Board actions in future reports.

Commissioner McConnell moved to approve the 2024 Annual Report to be presented to the Township Board. Supported by Commissioner Romback. Motion passed unanimously.

10. REPORTS AND ANNOUNCEMENTS

A. Township Board Update

Principal Planner Shorkey reported that the new Township Manager has started work and noted that the Village of Nemoka zoning ordinance text amendment has been approved.

B. Liaison Reports

Planning Commissioners updated the Commission about their other board and commission activities.

Commissioner Brooks reported that ZBA approved a variance for Playmaker's storage facility parking lot to accommodate semi-trucks and postponed a decision on a DTN site plan regarding wetland buffer variances.

11. PROJECT UPDATES

NONE

12. PUBLIC REMARKS

NONE

13. COMMISSIONER COMMENTS

Commissioners discussed the upcoming 2025 Joint Board and Commission meeting. Chair Shrewsbury noted that she is unable to present for the Planning Commission. Vice-chair Snyder was tentatively recommended to present the Planning Commission's report and all Commissioners were encouraged to attend.

14. ADJOURNMENT

Chair Shrewsbury called for a motion to adjourn the meeting at 8:06 pm

Commissioner Romback moved to adjourn the January 27, 2025 regular meeting of the Planning Commission. Seconded by Commissioner Brooks. Motion passed unanimously.

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CHARTER TOWNSHIP OF MERIDIAN
REGULAR MEETING TOWNSHIP BOARD -**APPROVED**-
5151 Marsh Road, Okemos MI 48864-1198
517.853.4000, Township Hall Room
TUESDAY, March 18, 2025, 6:00PM

PRESENT: Supervisor Hendrickson, Clerk Demas, Treasurer Deschaine, Trustee Lentz, Trustee Sundland, Trustee Trezise, and Trustee Wilson

ABSENT: None

STAFF: Manager Dempsey, Deputy Manager Opsommer, Director Schmitt.

1. CALL MEETING TO ORDER

Supervisor Hendrickson called the March 18, 2025, Regular Township Board meeting to order at 6:00 pm.

2. PLEDGE OF ALLEGIANCE/INTRODUCTIONS

Supervisor Hendrickson led the Pledge of Allegiance.

3. ROLL CALL

Clerk Demas called the roll of the Board.

Supervisor Hendrickson, Clerk Demas, Treasurer Deschaine, Trustee Lentz, Trustee Wilson, Trustee Sundland and Trustee Trezise present at 6:01 pm.

4. PRESENTATION

A. CATA-Brad Funkhouser, CEO & Andrew Brieschke, Deputy CEO

Brad Funkhouser & Andrew Brieschke updated the Board on the status of Meridian Redi-Ride service.

B. 2025 Water and Sewer Rates

Deputy Manager Opsommer provided details about the recent Water and Sewer Rate increases.

5. CITIZENS ADDRESS AGENDA ITEMS AND NON-AGENDA ITEMS

Supervisor Hendrickson opened comments from the public at 6:34 pm.

Neil Bowlby, Township resident, spoke about Township taxes.

Matthew Kloc, Township resident, spoke in opposition to Ordinance 2025-03.

Kristina Kloc, Township resident, spoke in opposition to Ordinance 2025-03.

David Kloc, Township resident, spoke in opposition to Ordinance 2025-03.

Peggy Anderson, Township resident, spoke in opposition to Ordinance 2025-03.

Thomas Buonodono, Township resident, spoke in opposition to Ordinance 2025-03.

Jeanette Feintuch, Township resident, spoke in opposition to Ordinance 2025-03.

Debra Major, Township resident, spoke in opposition to Ordinance 2025-03.

Jerry Fedewa, applicant, spoke in support of Ordinance 2025-03.

Jan Fedewa, Township resident, spoke in support of Ordinance 2025-03.

Michael McIntosh, Township resident, spoke in support of Ordinance 2025-03.

Rachel Fedewa, Township resident, spoke in support of Ordinance 2025-03.

David Fedewa, applicant, spoke in support of Ordinance 2025-03.

Brad Shaw, Township resident, spoke in opposition to Ordinance 2025-03.

Brett Stockhill spoke in support of Ordinance 2025-03.

Elizabeth Chapman, Township resident, spoke in opposition to Ordinance 2025-03.

Supervisor Hendrickson closed comments from the public at 7:19 pm.

6. TOWNSHIP MANAGER REPORT

Manager Dempsey gave updates on the emergency sewer repair challenges on Lake Drive necessitating a 6 to 9-week closure.

7. BOARD MEMBER REPORTS OF ACTIVITIES AND ANNOUNCEMENTS

Trustee Sundland attended the Economic Development Corporation (EDC) meeting.

Trustee Wilson gave a reminder about the Baby Bottle Boomerang fundraiser and attended the Telugu Celebration.

Clerk Demas attended Michigan Association of Municipal Clerks (MAMC) certification training.

Trustee Lentz attended the Environmental Commission meeting and announced the Green Grant availability.

Supervisor Hendrickson attended the last Senior/Community Center Task Force and has issued recommendations.

8. APPROVAL OF AGENDA

Trustee Wilson moved to approve the Agenda. Supported by Trustee Lentz

VOICE VOTE: **YEAS: Supervisor Hendrickson, Clerk Demas, Treasurer Deschaine, Trustee Lentz, Trustee Sundland, Trustee Trezise, and Trustee Wilson**

NAYS: NONE

Motion carried: 7-0

9. CONSENT AGENDA

Supervisor Hendrickson listed the items on the Consent Agenda.

Treasurer Deschaine moved to approve the Consent Agenda as presented. Supported by Trustee Trezise.

ROLL CALL VOTE: **YEAS: Supervisor Hendrickson, Clerk Demas, Treasurer Deschaine, Trustee Lentz, Trustee Sundland, Trustee Trezise, Trustee Wilson**

NAYS: NONE

Motion carried: 7-0

10. QUESTIONS FOR THE ATTORNEY

NONE

11. HEARINGS

NONE

At 7:28 Supervisor Hendrickson called a 5-minute recess. At 7:34, the Board reconvened.

12. ACTION ITEMS

- A. Ordinance 2025-03 – Rezone vacant Dobie Road (parcel ID 33-02-02-22-454-003) from RAA, One-Family, Low Density Residential, to RD, Multiple Family Residential, up to 8 units per acre, Subject to a Conditional Rezoning Agreement-Introduction

Director Schmitt gave an overview of the application and the discussion that has occurred to date. He answered the Board's questions.

Supervisor Hendrickson, Trustee Lentz, Trustee Trezise, and Trustee Wilson explained their support for the ordinance. The Board members expressed how the conditions are in place for drainage mitigation between development and surrounding properties, how multi-family housing helps meet the need for increased housing in the area, that this parcel is unlikely to remain zoned for single housing because of its proximity to other multi-family housing, that rezoning to 8 units per acre is a good compromise from 14 units per acre as fewer units will not increase affordability, and explained that the master plan has been updated from institutional use to multi-family housing since the original application for this parcel in 2019.

Clerk Demas, Treasurer Deschaine, and Trustee Sundland explained their opposition to the ordinance. The Board members expressed their concerns about the drainage, parking, increased traffic along Dobie Rd., the cost of the proposed residences, and mentioned that residents near the proposed rezoning have indicated their opposition to the ordinance.

Trustee Wilson moved to adopt the resolution approving for introduction Ordinance 2025-03, an ordinance to rezone one vacant parcel on Dobie Road (Parcel ID# 33-02-02-22-454-003) from RAA, One-Family, Low Density Residential, to RD, Multiple Family Residential up to 8 dwelling units per acre, subject to a conditional rezoning agreement limiting the term of the conditional rezoning agreement to two years, which will require construction to begin in that time period. Supported by Trustee Trezise.

ROLL CALL VOTE:

YEAS: Supervisor Hendrickson, Trustee Lentz, Trustee Trezise, Trustee Wilson

NAYS: Clerk Demas, Treasurer Deschaine, Trustee Sundland

Motion carried: 4-3

B. Earned Sick Time Act (ESTA) Compliance

Manager Dempsey gave an overview of the ESTA requirements and need for compliance.

Trustee Wilson moved to suspend rules to take up this item. Supported by Treasurer Deschaine.

VOICE VOTE:

YEAS: Supervisor Hendrickson, Clerk Demas, Treasurer Deschaine, Trustee Lentz, Trustee Sundland, Trustee Trezise, Trustee Wilson

NAYS: NONE

Motion carried: 7-0

Trustee Wilson moved to approve the sick leave policy as presented. Supported by Clerk Demas.

ROLL CALL VOTE:

YEAS: Supervisor Hendrickson, Clerk Demas, Treasurer Deschaine, Trustee Lentz, Trustee Sundland, Trustee Trezise, Trustee Wilson

NAYS: NONE

Motion carried: 7-0

C. Township Board 2025 Retreat Proposal

Treasurer Deschaine explained the agenda for the retreat.

Trustee Lentz moved to suspend rules to take up this item. Supported by Trustee Wilson.

VOICE VOTE:

YEAS: Supervisor Hendrickson, Clerk Demas, Treasurer Deschaine, Trustee Lentz, Trustee Sundland, Trustee Trezise, Trustee Wilson

NAYS: NONE

Motion carried: 7-0

Treasurer Deschaine moved to accept Township Governance Retreat proposal from Larry Merrill for April 12, 2025, at the Meridian Township Hall Room, at a cost not to exceed \$3,075.00. Supported by Trustee Trezise.

ROLL CALL VOTE:

YEAS: Supervisor Hendrickson, Clerk Demas, Treasurer Deschaine, Trustee Lentz, Trustee Sundland, Trustee Trezise, Trustee Wilson

NAYS: NONE

Motion carried: 7-0

13. BOARD DISCUSSION ITEMS

A. 2025 Board Listening Sessions

Manager Dempsey gave an overview of the proposed schedule and staff suggestions then asked for input from the Board.

Board members suggested holding in-person meetings in community locations such as libraries and schools throughout the Township, discussed the feasibility of virtual meetings, made suggestions for accessibility, and discussed the proposed schedule.

At 8:39 Supervisor Hendrickson called a 5-minute recess. At 8:44, the Board reconvened.

B. Personnel Policy

Supervisor Hendrickson asked Board members to limit discussion to the first eighteen pages of the document to break the discussion into manageable portions.

Attorney Karsten gave an overview of the proposed changes and answered Board questions.

Board members asked questions and proposed the following suggestions:

- Using the word “criminal” in reference to specific background checks.
- Rename “hours of work” to “hours of operation”
- Add a remote work policy, which would need to be approved in a separate resolution.
- Add “if necessary” to the clause regarding improving work performance.
- Add more details about support for professional development.
- Clarify the role of who posts job openings
- Add more details about employee orientation and onboarding

C. Township Millage Rates

Manager Dempsey spoke about the current millages levied by the Township.

14. COMMENTS FROM THE PUBLIC

Supervisor Hendrickson opened public comments at 9:46.

Kris Kloc, Township resident, spoke in opposition to Ordinance 2025-03.

Gia McIntosh, Township resident, spoke in opposition to Ordinance 2025-03.

Jerry Fedewa, applicant, thanked the Board for their thoughtful discussion.

Supervisor Hendrickson closed public comments at 9:52 pm.

15. OTHER MATTERS AND BOARD MEMBER COMMENTS

Clerk Demas noted the upcoming Michigan Townships Association conference, and recognized Board members that attended the ACE Hardware grand opening.

16. ADJOURNMENT

Trustee Wilson moved to adjourn. Seconded by Trustee Lentz

VOICE VOTE YEAS: Supervisor Hendrickson, Clerk Demas, Treasurer Deschaine, Trustee Lentz, Trustee Sundland, Trustee Trezise, and Trustee Wilson

NAYS: NONE

Motion carried: 7-0

The meeting adjourned at 9:53 pm



Scott Hendrickson
Township Supervisor



Angela Demas
Township Clerk

From: [REDACTED]
To: [REDACTED]
Subject: Township property taxes-new developments
Date: Tuesday, October 21, 2025 12:23:13 PM

Dear Board:

From reading letters to the Board, submitted by Township residents, and from attending recent Listening Sessions, I have noticed several consistent concerns that have been raised.

- 1). Township residents are worried about the steady increase in property taxes in Meridian township
- 2). Traffic is out of control in Meridian Township
- 3). The Township is overdeveloped, and residents feel that the Planning Commission and Board are not listening to their concerns

According to the Urban Institute, new construction may bring a *short term* boost to the tax base of a municipality, however, the resulting increased demand these new residents place on municipal services, and infrastructure, will eventually result in higher taxes for existing residents. This is precisely what I have witnessed as a long term Meridian Township resident. The Planning Commission, and Board without fail, approve each and every new proposed development, (with a few outliers), that comes before them. The Townships own documents mention, "there was substantial resident input AGAINST the project". So my question is, "who does the Planning Commission and the Board work for, Township residents or the out of town developers"?

Please prove me wrong, and vote against the Eyde development on Central Park, and the Fedewa development on Dobie Rd. Both of these development have raised "substantial resident input against the project". **Will our Township representatives once again go against the wishes of their (taxpaying) constituents?**

Sincerely,

Charles Kotz

From:
To:
Subject:
Date:


Authentix Okemos (AO) Compromise Plan
Wednesday, October 22, 2025 5:03:56 PM

COUNTER-PROPOSAL: Remove Buildings 4, 5, and 6 (each two floors high) from the land area adjacent to Central Park Estates (CPE). Move three of those floors to the Walmart side of the development (between Belvedere and Walmart) by adding one foundation to that location. The other three floors can be added to buildings 1, 2, and 7. This plan will reduce the total number of apartment buildings from 11 to 9 and establish a desired buffer zone between AO and CPE.

If there is inadequate space for an additional foundation on the Walmart side, two of the three buildings referenced for removal above can be removed by adding a third floor to buildings 1, 2, 3, 7. These third floors need not be an eyesore to CPE residents for two reasons: trees and distance. The forest of the Spring Peeper Drain Easement, along Belvedere, will remain undisturbed and features approx 80 foot trees that will tower above all AO structures. Similarly, per the AO Site Plan, along Columbus a natural forest feature signified as "Wetland" will remain between CPE and Building 6 of AO. In the middle area of the block, where buildings 4 and 5 would have stood, a grove of trees should be planted which will provide a privacy and sound barrier for CPE, as well as preserving the natural features the full length of Belvedere and for 3/4 the length of Nassau St. If only two buildings are to be removed from the Nassau side, removing 4 and 5 will serve to make the AO complex the most inconspicuous.

Once a compromise plan is negotiated between the Township and Continental, the residents of CPE should be polled to see if the compromise is preferred over the original plan or if residents have reasonable third options to offer. Naturally, CPE residents will want a contractual commitment that no additional units will be added to the development and that the newly established buffer zone will remain permanently free of further development. Perhaps that section could be donated or sold at a reasonable price to the township to create a small natural area named "Continental Natural Sanctuary."

A WIN FOR CPE: Traffic problems will be reduced as three floors of population/traffic/units/noise could be removed from the CPE side. Moreover, the concern over traffic congestion on Central Park Drive will be reduced somewhat by the fact that traffic on the Walmart side can funnel in and out of the area by way of Madison Ave eastbound and Times Square Drive westbound without ever needing to enter Central Park Drive.

In addition, CPE will gain a wider buffer zone between our single family homes and the apartments. This will help preserve the natural character that has drawn residents to Okemos and preserve the natural habitat for our cherished year-round population of deer, wild turkey, vultures, and a multitude of smaller species.

Removing two or three buildings from close proximity to CPE will significantly reduce the concrete and asphalt footprint, allowing more of the natural drainage and thereby reducing for CPE residents the impact of altered drainage patterns.

A WIN FOR CONTINENTAL: AO will retain all 312 units while saving substantial construction costs by eliminating 2 foundations (the expensive part of building). AO residents will also enjoy the enhanced natural space. This good faith effort on the part of Continental

will express their stated desire to be good neighbors and thereby earn them a greater measure of trust and appreciation.

A WIN FOR MERIDIAN TOWNSHIP: The township will still gain the full tax revenue from the addition of AO.

Historically, the Board of Trustees and the township have welcomed such compromise plans. It should be noted, however, that this compromise is a contingency plan to be used as a back-up plan. The primary goal of CPE residents has been to prevent the AO development altogether. Toward that end, the CPE community has presented to the township a petition with 115 signatures which opposes AO. If AO is nevertheless built, this Compromise Plan should be utilized to reduce the impact of the AO development upon the lives of CPE residents. This compromise is not intended to preclude any other legal options that individuals of CPE or the community as a whole wish to explore (such as a gated community).

From: [REDACTED]
To: [REDACTED]
Subject: context compromise plan
Date: Wednesday, October 22, 2025 8:32:16 AM
Attachments: [image001.png](#)

Dear Board,

I provide the following excerpt from the email string in order to show the context of the conversation with Continental. This excerpt shows that the intent of the discussion/plan has been to remove Continental buildings 4 and 5 (reducing the total number of Authentix buildings from 11 to 9). As Continental's email of 10/25/2025 shows, if they can in addition build another foundation on the Walmart side, they will be able to eliminate buildings 4,5, AND 6 and thereby reduce the total number of buildings from 11 to 8 and create the widest possible buffer zone/nature sanctuary. Later today I will send a more fleshed-out version of the compromise plan. One important aspect of it: If Continental can transfer one foundation from the CPE side to the Walmart side this will allow access for entry/exit onto Madison Ave and Times Square Drive for the additional three floors of Authentix units moved to the Walmart side. Allowing them to totally bypass the congestion of CP Drive. Thus, the residents of the Walmart side will have three routes in and out, which will remove significant traffic flow from CP Drive. Keeping in mind that all Central Park Estates traffic must enter/exit from/to CP Drive and the safety issue that comes with added congestion on CP Drive is of major concern to CPE residents.

Please keep in mind that this compromise plan is a contingency Plan B (with the primary and foremost goal of the CPE residents being to prevent the Authentix Okemos project altogether). This compromise plan is intended to minimize the negative impact (or worst case scenario) of the development if indeed it is approved by the township.

Hi Vincent,

Thank you again for your thoughtful suggestions.

Since Continental does not build 4-story buildings, we won't be able to propose moving forward with the exceptions described below. However, we will look at the alternative you suggested last Wednesday, and see if we can add a foundation to the Walmart side of the development alongside adding a 3rd story to buildings 1, 2, and 7. This will be challenging as space on the Walmart-side is very tight given the setback and parking requirements, but we will review.

Thank you,

Brett

Brett Mozzetti, PLA

Development Director

e: [REDACTED] p: 262-278-9353



From: Vincent Tomanica [REDACTED]
Sent: Friday, October 17, 2025 5:51 AM
To: Brett Mozzetti [REDACTED]
Subject: Fwd: Meridian township building code for multi-family

Hi Brett,

Please find below the MeridianTownship building code section that seems to address your concern about how high they will allow a building to be. If indeed these exceptions apply to you, then this section might allow for a fourth floor on buildings 8,9,10,11 (thereby allowing removal of buildings 4 and 5 from the Central Park Estates side and creating a buffer zone between Central Park Estates and Authentix Okemos). And saving Continental a lot of money that would have gone into building two foundations.

From: [REDACTED]
To: [REDACTED]
Subject: continued compromise plan
Date: Wednesday, October 22, 2025 7:44:16 AM

Dear Board of Trustees,

The significance of the email from Continental Properties, which I just forwarded to you: even if Continental is unable to build a fifth foundation on the Walmart side of the development, per their email they seem to approve a third floor on buildings on the Central Park Estates side, thereby making it possible to eliminate buildings 4 and 5 and thereby create the desired buffer zone while adding no additional units.

From: [REDACTED]
To: [REDACTED]
Subject: compromise plan Authentix Okemos
Date: Wednesday, October 22, 2025 7:12:16 AM
Attachments: [image001.png](#)

Some people who received this message don't often get email from [REDACTED]
[REDACTED]

----- Forwarded message -----

From: Brett Mozzetti <[REDACTED]>
Date: Mon, Oct 20, 2025 at 10:04 AM
Subject: RE: Meridian township building code for multi-family
To: Vincent Tomanica <[REDACTED]>

Hi Vincent,

Thank you again for your thoughtful suggestions.

Since Continental does not build 4-story buildings, we won't be able to propose moving forward with the exceptions described below. However, we will look at the alternative you suggested last Wednesday, and see if we can add a foundation to the Walmart side of the development alongside adding a 3rd story to buildings 1, 2, and 7. This will be challenging as space on the Walmart-side is very tight given the setback and parking requirements, but we will review.

Thank you,

Brett

Brett Mozzetti, PLA

Development Director

e: [REDACTED] p: 262-278-9353



From: [REDACTED]
To: [REDACTED]
Subject: Re: Authentix Project
Date: Wednesday, October 22, 2025 11:51:59 AM

Good Morning Kalea,

Thank you for reaching out!

The project you are referring to is currently in front of the Planning Commission for their review. More information can be found in their packet from that meeting starting on page 73, and the link is here:

<https://www.meridian.mi.us/home/showpublisheddocument/30760/638956895414200000>

This will be back on their agenda for their next meeting, which is October 27th at 6:30 and the public is welcome to attend and learn more and/or speak at public comment.

Please feel free to reach out if you have any further requests!

Sincerely,

Scott Hendrickson

Supervisor, Meridian Township

[REDACTED]

5151 Marsh Road | Okemos, MI 48864



A Prime Community

From: Kalea Sanford <[REDACTED]>
Sent: Wednesday, October 22, 2025 10:56 AM
To: Board <[REDACTED]>
Subject: Authentix Project

Some people who received this message don't often get email from [REDACTED]

Good morning,

I am a member of the township and I am looking for more information on the Authentix Project. I went to the notes from the meeting on the website and didn't find much.

--

Sincerely,

From:
To:

Cc:

Subject:

Date:

Attachments:

Clarification Regarding Recent Community Email- Lansing Indigenous Community Event

Thursday, October 23, 2025 4:15:27 PM

[image001.png](#)

Dear Community Partners,

We would like to make some clarifications about a recent email invitation sent by a member of our staff regarding a meeting about the Nokomis Cultural Heritage Center. **This meeting is not being organized by the Ingham County Health Department.** We understand this message may have caused some confusion, and we appreciate the opportunity to provide clarification.

At the Health Department, we value the trust and collaboration we share with all of our partners and the communities we serve.

Our goal remains to support open communication, mutual understanding, and health for all so that every member of our community can live a happier and healthier life. We deeply value our partnerships with all organizations working to honor and uplift our diverse communities.

Thank you for your continued partnership and understanding. Please do not hesitate to reach out with any questions. We also ask that you **forward this message** to any relevant colleagues or partner organizations within your network who should be aware of this clarification.

Thank you.

-Sally

Sally A. Meyer, MPH, Director
Maternal and Child Health Division
Ingham County Health Department
5303 S. Cedar Street / P.O. Box 30161
Lansing, MI 48909-7661
(517) 887-4473 (office)
(517) 449-0369 (cell)
(517) 887-4384 (fax)



From: [REDACTED]
To: [REDACTED]
Cc: [REDACTED]
Subject: RE: Real Traffic control needed for Van Atta Rd
Date: Friday, October 24, 2025 12:52:32 PM

Hi Tim,

The Ingham County Road Department is not going to permit a temporary traffic light at the Van Atta Rd intersection as it is not the posted detour route. They will argue correctly that a temporary traffic light would infer that the motoring public should be at this intersection, when they should not be.

The Township has already reached an agreement with MDOT that they shall:

1. Install barricades and road closed to thru traffic signs on N Van Atta Rd at Grand River Ave, on Newman Rd at Van Atta Rd, and on Newman Rd at N Meridian Rd.
2. Get the N Meridian Rd detour signs boarded up. Essentially, MDOT currently has two detours posted right now. The normal bridge closed detour, which directs traffic to N Meridian Rd, and the Okemos Rd detour due to the current 35-day closure of the N Meridian Rd intersection.

As we explained at the recent listening session, the County is not very responsive to the Township and we can only push so hard before we actually make matters worse for all involved. Please consider that this may be in part due to the fact that County leaders and the Board of Commissioners do not hear directly from our residents. If the public would communicate with the County Depts and the County Board of Commissioners, when the issue are germane to the County's authority, things may improve.

Please let us know if you have any questions.

Sincerely,

Dan Opsommer
Deputy Township Manager
Director of Public Works & Engineering
[REDACTED]
Work: 517.853.4440 | Fax: 517.853.4099
5151 Marsh Road | Okemos, MI 48864

From: Tim Potter <[REDACTED]>
Sent: Friday, October 24, 2025 12:23 PM
To: Dan Opsommer <[REDACTED]>
Cc: Board <[REDACTED]us>
Subject: Re: Real Traffic control needed for Van Atta Rd

Dan,

Thank you for explaining all of that. I realize that the Twp. doesn't have control over such things, but I believe it does have some influence over things thru representation with the county and MDOT.

I'm simply asking that the Twp. push the road agencies involved to consider using a temporary traffic signal at the Van Atta Rd. intersection much like ones offered by this company for sale or rent:

<https://www.streetsmartrental.com/equipment/portable-traffic-signals/>

I've seen these used elsewhere in our region at other construction sites, so they must be authorized for use in Michigan for such occasions.

It would certainly help make the Van Atta Rd/ M-43 intersection much safer during rush hour traffic periods.

Thanks for the consideration.
Tim Potter

On Fri, Oct 24, 2025 at 10:56 AM Dan Opsommer <[REDACTED]> wrote:

Hi Tim,

Thank you for your email. The Ingham County Road Department (ICRD) is the governmental entity that reviews and approves all road detours. Every detour has a traffic control plan that the ICRD approves. The governing body that provides oversight to the ICRD is the Ingham County Board of Commissioners.

The Township is working to get MDOT to improve their traffic control plan, but the Township does not have permitting authority to impose any change. We can only provide recommendations.

The Township has a speed display trailer on N Van Atta Rd. We have, and will continue to, devoted additional police presence to the greatest extent possible. I personally witnessed an officer on N Van Atta Rd this morning at Ted Black Woods.

Very similar issues persisted throughout the closure of the S Meridian Rd intersection earlier this fall as there is no way to compel motorists to use a posted detour. Signage and a police presence can help, but there is no way to compel compliance.

Please understand that part of the reality of keeping the eastern third of Meridian Township rural is that we only have one north/south County primary road. Therefore, when that lone county primary road is closed in the eastern third, the detour will always be this challenging as the nearest primary roads to use for the detour are Dobie Rd, Marsh Rd, and Okemos Rd.

Please let us know if you have any questions.

Sincerely,

Dan Opsommer
Deputy Township Manager
Director of Public Works & Engineering

[REDACTED]
5151 Marsh Road | Okemos, MI 48864

-----Original Message-----

From: Tim Potter <[REDACTED]>
Sent: Friday, October 24, 2025 8:07 AM
To: Board <[REDACTED]>
Subject: Real Traffic control needed for Van Atta Rd

Living on N. Vanatta Rd. is currently extremely dangerous. Walking or biking along Van Atta Rd. is extremely dangerous. Despite the official detour instructions Vanatta Road traffic is very heavy throughout the day. The "Road Closed to thru traffic" signs are doing nothing to reduce the traffic.

I understand from a construction update on your website that this will go on for another month.

I've reached out to our chief of police and he tells me he's doing his best With MDOT. I would kindly ask that this become a higher priority for the Twp. to help make this a safer situation for residents and even those who need to travel through this area.

One thing that would really help for those trying to turn west from N. and S. Van Atta Road at the grand River intersection is a temporary traffic signal to help the flow of all of this new traffic. Currently, it's a huge mess with no street lights even so visibility at night is poor as well. Pedestrians trying to cross this intersection are in considerably more danger.

Thank you for your serious consideration for the safety of everyone in this area.

Tim Potter
[REDACTED]

From: [REDACTED]
To: [REDACTED]
Cc: [REDACTED]
Subject: RE: Please cut tree limbs !!
Date: Tuesday, October 28, 2025 3:59:17 PM
Attachments: [Okemos Rd RRFB Crosswalk South of Gaylord C Smith Ct.png](#)

Hi Ethel,

The Police Dept did forward your email to me yesterday. I have asked the Ingham County Road Department to trim and open up the attached sight lines the next time they are mobilizing to trim trees in the Township.

Please let us know if you have any questions.

Sincerely,

Dan Opsommer
Deputy Township Manager
Director of Public Works & Engineering
[REDACTED]
Work: 517.853.4440 | Fax: 517.853.4099
5151 Marsh Road | Okemos, MI 48864

From: Scott Hendrickson <[REDACTED]>
Sent: Tuesday, October 28, 2025 3:15 PM
To: Ethel anthony <[REDACTED]> Board <[REDACTED]>
Cc: Dan Opsommer [REDACTED]
Subject: Re: Please cut tree limbs !!

Good Afternoon Ethel,

Thank you so much for reaching out to the Board on this important topic.

I suspect the Dan you communicated with is Dan Opsommer, our Deputy Township Manager. I have cc'd him on this email in case it was someone else. He can assist with providing any additional information about this matter.

Please do not hesitate to reach out again if there is anything that we can do for you!

Sincerely,

Scott Hendrickson
Supervisor, Meridian Township

h

5151 Marsh Road | Okemos, MI 48864



A Prime Community

From: Ethel anthony [REDACTED] >

Sent: Monday, October 27, 2025 12:05 PM

To: Board <[REDACTED]>

Subject: Please cut tree limbs !!

[Some people who received this message don't often get email from [REDACTED]

On okemos rd, south of the railroad tracks, tree limbs obscure the flashing warning light to stop when people want to cross the street. When the driver does see the lights....its too late to stop!! Thank you for addressing this issue. I have notified a man name Dan, with not response. I just now wrote to the police! If there is someone else to contact...please let me know.

Ethel Anthony
[REDACTED]

5284 Okemos Rd

East Lansing, Michigan

 Google Street View

Jul 2025 [See more dates](#)

 Share



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Google Maps

Image capture: Jul 2025 © 2025 Google United States Terms Privacy Report a problem

From: [REDACTED]
To: [REDACTED]
Subject: Questions on CPE proposed development project
Date: Tuesday, October 28, 2025 5:57:58 PM

Thank you for the opportunity to make comments and ask questions at the 10/27/25 Planning Commission meeting. We would like to provide you with a copy of the questions and ask that you provide answers to the residents of CPE prior to making your recommendation to the Township Board.

Questions from CPE residents:

1. How does this zoning amendment align with the township's long-term comprehensive plan?
2. How will the township mitigate the risk of increased traffic congestion and potential safety hazards?
3. Will developers be required to contribute to infrastructure improvements or traffic mitigation measures?
4. What are the plans to improve infrastructure (e.g., road widening, traffic signals, pedestrian crossings) to accommodate the expected increase in vehicles?
5. How will this increased density affect emergency response times, school bus routes, and pedestrian safety?
6. How can you assure us that the new development meets safety and environmental standards?
7. If traffic congestion worsens, what recourse will residents have to address the issue?
8. What data or studies support the need for increased density in this area?
9. The current zoning has been in place for over 20 years. Why would the township consider altering the zoning agreement after previous litigation?
10. Why was Central Park Drive reduced from 4 lanes to 2? Did you account for increasing the density at CPE when this decision was made?
11. Has a full fiscal impact analysis been conducted? What are the projected net costs or benefits to the township over 10, 20, and 30 years?
12. What public benefit justifies the rezoning and increased density request?
13. What is the current capacity of the drainage system, and how will it handle increased runoff from 312 new units?
14. How will the drainage design prevent erosion in the nearby area?
15. Will any upgrades to existing stormwater infrastructure be required or planned?
16. Will there be a public impact assessment on how this development could affect existing resident properties, particularly in terms of drainage or flooding?
17. Who will take responsibility if flooding increases after this development is built?
18. What's the rationale behind the project with fewer lanes but increased density?
19. The township master plan has talked about the three pillars of sustainability; how would the planning commission balance these aspects when discussing and considering this project?

Thank you for your time and review of these questions.

From: [REDACTED]
To: [REDACTED]
Subject: Questions on CPE proposed development project
Date: Tuesday, October 28, 2025 12:19:19 PM

To: Planning Commission, Township Board

It is my understanding that (among many others) the duties of the Planning Commission and the Township Board are to ensure development projects meet all local and state zoning regulations, that those projects fit with the master plan for the township, and that the community receives the best development possible.

The current property owners filed a lawsuit against the township to obtain their desired zoning. This zoning was what people expected when they purchased their homes in Meridian Township, and it shaped the anticipated development in the area. Now, two decades later, those owners are seeking another zoning amendment that would allow for a higher density than ever anticipated, potentially impacting the surrounding community negatively in a variety of ways. My questions are:

Why would the township want/need to consider such a proposal?

Is the CPE property the only location suitable for this kind of development?

What prevents the existing variance from remaining in effect? Is it because the property hasn't sold under the current zoning?

Should it be the township's responsibility to help the owner sell the land?

Thank you for your consideration of these questions.

Regards,

Paulette Grace

From: [REDACTED]
To: [REDACTED]
Subject: gasoline-powered leaf blowers
Date: Wednesday, October 29, 2025 9:54:05 AM

Some people who received this message don't often get email from [REDACTED]

Dear Township Board,

I urge you to consider, and eventually pass, an ordinance that would ban gasoline-powered leaf blowers in the Township. Be the progressive and “green” leader in the region and do the right thing here. These devices are obnoxiously loud and often used unnecessarily. Their two-cycle engines are especially bad polluters, and their emissions are especially harmful because the pollutants are usually concentrated in a small area.

My latest count is that over 200 cities, counties and local jurisdictions from across US have now banned such devices, and the momentum is growing. There are many articles that you can read about this issue, but here is a typical one:

<https://environmentamerica.org/center/articles/leaf-blowers-arent-just-noisy-theyre-also-huge-climate-polluters/>

The good news, and the reason for legislating away from these devices, is that electric-powered leaf blowers are readily available, just as cheap, and much less noisy.

Thanks for listening.

All the best,

Randall Schaetzel

[REDACTED]

Okemos

From: [REDACTED]
To: [REDACTED]
Subject: Zoning Change to Central Park Drive
Date: Wednesday, October 29, 2025 4:24:04 PM

Some people who received this message don't often get email from [REDACTED]
[REDACTED]

To Planning Commission, Township Board:

I am opposed to the zoning change request on Central Park Drive to increase the density for the proposed development of Authentix Okemos. After reviewing the litigation on the property, it seems that the owners of the land received what they requested years ago, which was to have the land zoned for RD and CS. I am against any zoning change that would increase the density.

Sincerely,
Dianna Cavalier
[REDACTED]

From: [REDACTED]
To: [REDACTED]
Cc: [REDACTED]
Subject: Re: Request to Halt Central Park Development Application and Provide Timeline for Resolution
Date: Wednesday, October 29, 2025 6:14:15 PM

Some people who received this message don't often get email from [REDACTED]

Dear Director Schmitt and township board,

Thank you for your prompt response regarding the Central Park Drive development site. I appreciate your explanation of the actions taken to address the immediate issue.

However, I must express my profound concern and disagreement with the assertion that "no tree removal was done that would fall under the provisions of the Land Clearing ordinance." I visited the site again today, October 29, 2025, and took a photograph that clearly depicts significant clearing and disturbance. This visual evidence directly contradicts the statement that no substantial tree removal occurred.

I respectfully, yet firmly, question whether a thorough on-site inspection has been conducted to fully assess the extent of the activity. It is imperative that the Township investigates this matter with the seriousness it deserves, especially given the visual evidence I have now presented.

I strongly urge the Township to take immediate and decisive action on what I consider to be a serious violation. Moving forward with the development application without a comprehensive and transparent resolution to this matter would be a disservice to the community and would undermine public trust in the enforcement of our township's regulations.

Sincerely,
Yidi Du

On Wed, Oct 15, 2025 at 9:05 AM Tim Schmitt <[REDACTED]> wrote:

Mr. Du,

As I stated at the meeting, we stopped work on the site and issued a ticket for the clearing. The immediate issue has been resolved and it was resolved within minutes of us becoming aware of the situation. Given the equipment that was being used on site, no tree removal was done that would fall under the provisions of the Land Clearing ordinance, requiring inch for inch replacement, so a civil infraction ticket, which has been issued, is the appropriate remedy. We have left the door to address it further, if necessary, once a decision is made on the current proposal. At this point, there is no specific timeline on this additional enforcement and we do not believe there was any wetland impact, so further needed resolution is likely unnecessary, but we are holding open the ability to do so.

Please let me know if you have additional questions.

From: [REDACTED]
To: [REDACTED]
Subject: Re: Opposition to the Rezoning Requests submitted by Continental Properties and Request to Delay Planning Commission Vote
Date: Wednesday, October 29, 2025 10:13:17 PM

Some people who received this message don't often get email from [REDACTED]

To All Members of the Meridian Township Planning Commission and Township Board,

Please disregard my previous email and use this email for the record, as I have addressed a few typos.

I am writing to express my strong opposition to the rezoning requests submitted by Continental Properties for the proposed Authentix Okemos project. Specifically, I oppose the following requests: 1) To remove the Commercial Service (CS) zoning designation; and 2) To allow multifamily residential uses across the entire site at a density of 10.50 dwelling units per acre.

How does the proposed rezoning align with the Township's original land-use vision and community priorities?

What is the rationale for considering a project with reduced roadway capacity but increased residential density?

These requests represent a major departure from the original settlement agreement and the approved zoning plan, which included both CS and RD designations to maintain a balanced and sustainable mix of land uses. Removing the CS district and introducing high-density residential development across the entire site would disrupt that balance and significantly alter the character and function of the area.

Why is the Planning Commission accelerating this process despite so many unanswered questions?

It was evident during the October 27 Planning Commission meeting that many important questions and concerns remain unresolved. Given these uncertainties, I strongly urge the Commission not to proceed with a vote at the November meeting. I understand that the Planning Commission emphasized the importance of "making progress" and "moving forward." However, progress can also mean taking the time to discuss, investigate, and resolve key issues—not just moving toward a vote. Voting without sufficient consideration risks creating greater complications in the future.

How can the Planning Commission ensure its recommendation is fully informed before reaching the Township Board?

While the Commission has confirmed that the final decision rests with the Township Board, the Board places great weight on your recommendation. Your decision carries significant influence and should only advance once the full picture is understood and community concerns have been properly addressed. The Planning Commission should not forward a recommendation to the Township Board until all outstanding questions have been clearly discussed, investigated, and answered.

Why were public comments and questions from the October 13 meeting not included in the official meeting minutes?

Public participation is a vital part of transparent local governance. The omission of residents' comments and questions from the minutes raises concerns about recordkeeping and accountability. Could the Commission please clarify what procedures or criteria determine whether public comments are included or excluded from the official meeting record?

I respectfully request that the Planning Commission delay any vote on Continental's amendment requests and uphold the original settlement agreement and zoning plan (including the CS and RC designations) until a comprehensive review and full public engagement process have been completed.

As I mentioned during the October 27 meeting, residents at CPE are not against development. We support thoughtful growth in the community. The question is what types of development are appropriate, and why.

In summary, I respectfully request that the Planning Commission not proceed with a vote at the November meeting, and provide written responses to the questions raised in this message, so that residents can better understand the rationale, procedures, and considerations guiding this important decision.

Thank you for your attention and for your continued commitment to responsible, transparent, and community-centered planning for Meridian Township.

Best regards,
Jade Shi

[REDACTED]



On Wed, Oct 29, 2025 at 9:41 PM Jade Shi <[REDACTED]> wrote:

To All Members of the Meridian Township Planning Commission and Township Board,

I am writing to express my strong opposition to the rezoning requests submitted by Continental Properties for the proposed Authentix Okemos project. Specifically, I oppose the following requests: 1) To remove the Commercial Service (CS) zoning designation; and 2) To allow multifamily residential uses across the entire site (RD) at a density of 10.50 dwelling units per acre.

How does the proposed rezoning align with the Township's original land-use vision and community priorities?

What is the rationale for considering a project with reduced roadway capacity but increased residential density?

These requests represent a major departure from the original settlement agreement and the approved zoning plan, which included both CS and RC designations to maintain a balanced and sustainable mix of land uses. Removing the CS district and introducing high-density residential development across the entire site would disrupt that balance and significantly

NOTICE OF DAY OF REVIEW OF APPORTIONMENTS

Ingham County Drain Commissioner
Patrick E. Lindemann

UNRUH DRAIN



NOTICE IS HEREBY GIVEN that on **Tuesday, November 4, 2025**, the apportionments for benefits to the lands comprised within the "Unruh Drain Special Assessment District" will be subject to review for one day from 9:00 a.m. until 5:00 p.m. at the Office of the Ingham County Drain Commissioner, located at 707 Buhl, Mason, Michigan 48854, or at such time and place to which I may adjourn. At the Day of Review, I will have the tentative apportionments against parcels and municipalities within the drainage district available to review. I will consider proofs and allegations and I will carefully reconsider and review the apportionment of benefits. I will define and equalize the apportionment as is just and equitable.

Comments on the apportionment of benefits may be submitted to the Drain Commissioner in writing before the Day of Review at the Office of the Ingham County Drain Commissioner, 707 Buhl, Mason, Michigan 48854 or drainoffice@ingham.org, or comments may be submitted in writing or verbally at the Day of Review. Comments submitted in advance must be received by the Drain Commissioner prior to the Day of Review to ensure consideration.

Additional information, including a map of the Drainage District, can be found at:

<http://dr.ingham.org>

Pursuant to Section 155 of the Michigan Drain Code of 1956, any owner of land within the Unruh Drain Special Assessment District or any city, village, township, district or county feeling aggrieved by the apportionment of benefits made by the Drain Commissioner may appeal the apportionment within ten (10) days after the day of review of apportionments by making an application to the Ingham County Probate Court for the appointment of a Board of Review.

Any drain assessments against land will be collected in the same manner as property taxes. If drain assessments against land are collected by installment, the landowner may pay the assessments in full with any interest to-date at any time and thereby avoid further interest charges.

The area served by the Unruh Drain consists of lands situated in Sections 14, 22, and 23 of Meridian Charter Township, T4N, R1W, in Ingham County, Michigan. The following is a description of the parcels of land constituting the "Unruh Drain Special Assessment District":

33-02-02-14-376-020	33-02-02-14-378-021	33-02-02-22-229-016
33-02-02-14-378-011	33-02-02-14-378-022	33-02-02-22-229-017
33-02-02-14-378-012	33-02-02-22-176-010	33-02-02-22-229-018
33-02-02-14-378-013	33-02-02-22-176-012	33-02-02-22-229-019
33-02-02-14-378-014	33-02-02-22-176-020	33-02-02-22-229-020
33-02-02-14-378-015	33-02-02-22-177-011	33-02-02-22-229-021
33-02-02-14-378-016	33-02-02-22-229-013	33-02-02-22-229-022
33-02-02-14-378-017	33-02-02-22-229-014	33-02-02-22-229-037
33-02-02-14-378-020	33-02-02-22-229-015	33-02-02-22-229-038

33-02-02-22-251-002	33-02-02-22-401-012	33-02-02-22-427-008
33-02-02-22-251-014	33-02-02-22-401-013	33-02-02-22-427-009
33-02-02-22-251-015	33-02-02-22-402-004	33-02-02-22-451-001
33-02-02-22-251-016	33-02-02-22-402-005	33-02-02-23-101-003
33-02-02-22-252-004	33-02-02-22-402-006	33-02-02-23-101-004
33-02-02-22-252-006	33-02-02-22-402-009	33-02-02-23-101-005
33-02-02-22-276-004	33-02-02-22-402-011	33-02-02-23-101-006
33-02-02-22-276-006	33-02-02-22-402-013	33-02-02-23-101-007
33-02-02-22-276-007	33-02-02-22-402-014	33-02-02-23-126-008
33-02-02-22-276-008	33-02-02-22-402-015	33-02-02-23-126-009
33-02-02-22-276-010	33-02-02-22-403-001	33-02-02-23-126-015
33-02-02-22-327-008	33-02-02-22-404-001	33-02-02-23-151-007
33-02-02-22-327-009	33-02-02-22-404-003	33-02-02-23-151-008
33-02-02-22-327-011	33-02-02-22-404-008	33-02-02-23-151-009
33-02-02-22-327-012	33-02-02-22-404-009	33-02-02-23-151-010
33-02-02-22-327-013	33-02-02-22-404-010	33-02-02-23-151-011
33-02-02-22-379-001	33-02-02-22-405-001	33-02-02-23-151-012
33-02-02-22-379-002	33-02-02-22-405-002	33-02-02-23-151-013
33-02-02-22-379-003	33-02-02-22-405-003	33-02-02-23-151-900
33-02-02-22-379-005	33-02-02-22-405-006	33-02-02-23-152-011
33-02-02-22-379-006	33-02-02-22-405-007	33-02-02-23-176-002
33-02-02-22-379-007	33-02-02-22-405-008	33-02-02-23-301-001
33-02-02-22-379-017	33-02-02-22-426-002	33-02-02-23-302-001
33-02-02-22-379-018	33-02-02-22-426-003	33-02-02-23-302-002
33-02-02-22-401-008	33-02-02-22-426-004	33-02-02-23-302-003
33-02-02-22-401-009	33-02-02-22-426-005	33-02-02-23-302-900
33-02-02-22-401-010	33-02-02-22-426-008	
33-02-02-22-401-011	33-02-02-22-426-009	

In addition to the parcels and tracts of land listed above, the Michigan Department of Transportation, the County of Ingham, and Meridian Charter Township will be specially assessed at-large.

NOW THEREFORE, all unknown and non-resident persons, owners and persons interested in the above described lands, and you:

Clerk of Ingham County;
 Chairperson of the Ingham County Board of Commissioners;
 Managing Director of the Ingham County Road Department;
 Supervisor and Clerk of Meridian Charter Township;
 Director of the Michigan Department of Transportation;

are hereby notified that at the time and place aforesaid, or at such other time and place thereafter to which said Day of Review may be adjourned, the apportionment for benefits within the "Unruh Drain Special Assessment District" will be subject to review.

AND YOU AND EACH OF YOU, owners, municipalities and persons interested in the aforesaid lands are hereby cited to appear at the time and place of such reviewing of the apportionments as aforesaid, and be heard with respect to such special assessments and your interests in relation thereto, if you so desire.

This notice is pursuant to Section 154 of the Michigan Drain Code of 1956, as amended.

Persons with disabilities needing accommodations for effective participation in the meeting should contact Patrick E. Lindemann, the Ingham County Drain Commissioner at (517) 676-8395, or through the Michigan Relay Center at 711 (TTY) at least 24 hours in advance of the meeting to request mobility, visual, hearing or other assistance.

Dated: October 3, 2025



Patrick E. Lindemann
Ingham County Drain Commissioner
707 Buhl, Mason, MI 48854
(517) 676-8395



FOR IMMEDIATE RELEASE
October 20, 2025

CONTACT: Mike Hamel, Meridian Township Fire Chief
517.853.4700 | hamel@meridian.mi.us

The Great Divide Returns to Meridian Township

Meridian and East Lansing Fire Departments Face Off in Annual Competition

Meridian Township, MI – The Meridian Township Fire Department will compete against the East Lansing Fire Department in the annual Great Divide event, taking place **Friday, October 24** at **Home Depot (1749 Newman Road, Okemos)**. The event will run from 10:00 am to 2:00 pm, with the car-cutting competition starting at 1:00 pm.

Each year, this friendly contest challenges both departments to see who can cut a car in half the fastest. The event will feature a variety of vendors and a performance by the Williamston High School marching band. Free hot dogs and water will also be provided.

For more information, call the Meridian Township Fire Department at 517.853.4700.

###

The community of Meridian Township is in close proximity to the Michigan State Capitol and Michigan State University. The Township serves the community through exceptional services, beneficial amenities and an outstanding quality of life. It is a welcoming community that celebrates quality education, recreation and lifestyles.





FOR IMMEDIATE RELEASE
October 27, 2025

CONTACT: Courtney Wisinski, Director of Parks and Recreation
517.853.4600 | wisinski@meridian.mi.us

New Hours for Meridian Farmers' Market Starting on Nov. 1
Winter Hours to Last through April; Market to Move Indoors on Nov. 29

Meridian Township, MI – The Meridian Township Farmers' Market is transitioning into its winter season, with a shift in hours starting on Saturday, November 1. The updated winter market hours will be **10:00 am to 2:00 pm**, and they will remain in place through April.

WINTER SCHEDULE DETAILS

The market will continue to be held **OUTDOORS** at the Marketplace on the Green Pavilion (1995 Central Park Drive, Okemos) on the following Saturdays in November:

- November 1, 8, 15, 22

Indoor Market (Starts Nov. 29)

Beginning **Saturday, November 29**, the market will move **INDOORS** to the JCPenney corridor of the Meridian Mall (1982 W. Grand River Avenue, Okemos) and will run through April.

Leading up to Christmas, the market will be held every Saturday. Starting on **January 3, 2026**, the market will be held on the **first, third, and fifth Saturdays of each month**.

The indoor market days are as follows:

- 2025
 - o November 29
 - o December 6, 13, 20
- 2026
 - o January 3, 17, 31
 - o February 7, 21
 - o March 7, 21
 - o April 4, 18

Experience our largest indoor market yet, with up to 80 vendors offering fresh produce, baked goods, prepared foods, unique crafts, gifts, and more.

Supplemental Nutrition Assistance Program (SNAP) recipients can use their Michigan Bridge Card at the market. SNAP tokens and Double Up Food Bucks will be disbursed and accepted year-round.

For additional information, please contact Market Manager Tom Cary at 517.712.2395 or email farmersmarket@meridian.mi.us. The complete vendor list is located at www.meridian.mi.us/FarmersMarket and is updated before each market.

###

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From: [REDACTED]
To: [REDACTED]
Cc: [REDACTED]
Subject: Re: Cracks in Driveway
Date: Thursday, October 30, 2025 3:38:48 PM
Attachments: [3959 W Sunwind Dr, Okemos, MI 48864 - June 2011 Imagery.png](#)

Some people who received this message don't often get email from [REDACTED]

Dan:

We have an issue here that requires clarification.
Those two off-color flags of concrete had to be replaced following a lumber delivery that shattered them.
Otherwise, they would not withstand our Michigan winters.

The concrete contractor left the recessed valve exposed.
I covered the deep gap with duct tape and a light coating of flexible driveway sealer.
It was still quite obvious where the valve is.
My make-shift cover could easily have been removed with a putty knife.

Why were we not consulted on this?

Instead, we were left a letter informing us you would be replacing the backflow water main valve.
We were given no reason, so we did not question it.
We were not consulted at all.

You showed up last week with seriously HEAVY EQUIPMENT, jack-hammering out the driveway square and cracking all of our surrounding concrete.

Now you are expecting US to pay for this????

This was an error in judgment on the township's part.

Who do we talk to about appealing the now \$2400 in charges incurred to put our driveway back in a condition to withstand a Michigan Winter.

I have included both the Clerk's office and the Board in our response.

Please Advise.
Dennis and Jill Green

On Oct 28, 2025, at 3:38 PM, Dan Opsommer <opsommer@meridian.mi.us> wrote:

Hi Dennis and Jill,

Thank you for your email. For context, the reason why we had to remove part of your driveway is due to concrete work that occurred in 2010 or 2011. If you refer to the attached image of your driveway from June of 2011, it shows that the flag of concrete where the water shutoff valve is located (i.e. the flag of concrete we fully removed) was replaced in 2010 or 2011 and the shutoff valve was poured over.

We removed the flag of concrete to expose the shutoff valve as the Township's valve must be accessible.

Given that this work would not have been necessary if part of the driveway had not been replaced in a manner that made the shutoff valve inaccessible, the Township would like to propose splitting the concrete restoration cost 50/50.

We would be willing to split the cost 50/50 for up to four flags of concrete, which are identified with red Xs in the attached image. If you only wish to only replace 3 flags, we would be happy to simply replace 3 flags 50/50.

We will have to take measurements on site to confirm the exact square feet of concrete involved, but the total cost would be approximately:

4 flags of concrete (estimated 256 SF): \$2,329.82

3 flags of concrete (estimated 192 SF): \$1,694.44

Under both situations, the Township would schedule the contractor and complete the work over the next 1-3 weeks. Our internal staff costs would not be included in the totals listed above. The totals above are simply the cost to remove concrete (\$29.77/SF) and pour new concrete (\$6.62/SF) under our concrete contract.

Please let me know if you have any questions.

Sincerely,



A Prime Community Dan Opsommer

Deputy Township Manager
Director of Public Works & Engineering

Work: 517.853.4440 | Fax: 517.853.4099
5151 Marsh Road | Okemos, MI 48864

From: Jill Green [REDACTED] >
Sent: Tuesday, October 28, 2025 10:44 AM
To: Dennis Green [REDACTED] >; PW <[REDACTED]>
Subject: RE: Cracks in Driveway

Some people who received this message don't often get email from [REDACTED]

Also note that there are chunks out of two adjacent pads to the one pad which was removed. Those pads be replaced, not patched or left alone, as the damaged areas will collect water, and also cause a snowblower or shovel to catch, further eroding the concrete. I believe there are also spider cracks in the approach/gutter and not sure those were there before equipment was driven over the driveway.

Please let us know the plan, and the date for replacement. Thank you.

Jill Green
MARTIN COMMERCIAL PROPERTIES
Senior Property Manager

O: (517) [REDACTED]
D: (517) [REDACTED]
M: (517) [REDACTED]

1111 Michigan Avenue, Suite 300 | East Lansing, MI | 48823

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From: Dennis Green [REDACTED] >
Sent: Tuesday, October 28, 2025 10:06 AM
To: [REDACTED]
Cc: Jill and Dennis Home [REDACTED] >; Jill Green <[REDACTED]>
Subject: Cracks in Driveway

DPW Supervisor:

Your crew came out to replace our backflow valve yesterday. (At your discretion, not ours.)

Unfortunately, you have left my driveway with numerous spider cracks on the sections you did not jackhammer out. Now, several sections of the driveway will require replacement or they will disintegrate in our Michigan Winter.

Here are the pics.

Let us know how and when you intend to remedy this problem.

Thank You,
Dennis and Jill Green

Okemos, MI 48864







9.B

CONSENT AGENDA PROPOSED BOARD MINUTES

PROPOSED MOTION:

- (1) Move to approve and ratify the minutes of the Regular Meeting of October 21, 2025, and Closed Session of October 21, 2025**

ALTERNATE MOTION:

- (1) Move to approve and ratify the minutes of the Regular Meeting of October 21, 2025, and Closed Session of October 21, 2025 with the following amendment(s):[insert amendments]**

CHARTER TOWNSHIP OF MERIDIAN
REGULAR MEETING TOWNSHIP BOARD -DRAFT-
5151 Marsh Road, Okemos MI 48864-1198
517.853.4000, Township Hall Room
TUESDAY, October 21, 2025, 6:00PM

PRESENT: Supervisor Hendrickson, Clerk Demas, Treasurer Burghardt, Trustee Lentz, Trustee Sundland, Trustee Trezise, and Trustee Wilson.

ABSENT: None

STAFF: Township Manager Dempsey, Township Deputy Manager Opsommer, Community Planning and Development Director Schmitt, Police Chief Grillo, Fire Chief Hamel, IT Director Gebes, Parks and Recreation Director Wisinski

1. CALL MEETING TO ORDER

Supervisor Hendrickson called the October 21, 2025, Regular Township Board meeting to order at 6:00 pm.

2. PLEDGE OF ALLEGIANCE/INTRODUCTIONS

Supervisor Hendrickson led the Pledge of Allegiance.

3. ROLL CALL

Clerk Demas called the roll of the Board. All Board members present at 6:01 pm.

4. PRESENTATION

None

5. CITIZENS ADDRESS AGENDA ITEMS AND NON-AGENDA ITEMS

Supervisor Hendrickson opened public comment at 6:02 pm.

Kristina Kloc and David Kloc spoke about SUP #25-20, agenda item 11.C

Supervisor Hendrickson closed public comment at 6:07 pm.

6. TOWNSHIP MANAGER REPORT

Manager Dempsey gave updates on:

- Summary from September 30th listening session is posted online.
- Next listening session is November 13th, 6pm at 2|42 Community Center at 2630 Bennet Road.
- Reminder to help keep catch basins clear, concerns can be directed to the County Drain Commission
- Upcoming events: Great Divide on October 24th, Police Department Open House on October 25th, Spooktacular on October 30th.

7. BOARD MEMBER REPORTS OF ACTIVITIES AND ANNOUNCEMENTS

Trustee Wilson attended the Community Resource Commission meeting.

Clerk Demas welcomed Treasurer Burghardt.

Trustee Lentz noted the passing of Michigan Township Association (MTA) President Harold Koviak.

8. APPROVAL OF AGENDA

October 7 closed session minutes were provided to Board Members.

Trustee Wilson moved to approve the Agenda. Seconded by Trustee Trezise.

VOICE VOTE: YEAS: Supervisor Hendrickson, Clerk Demas, Treasurer Burghardt, Trustee Lentz, Trustee Sundland, Trustee Trezise, and Trustee Wilson.

NAYS: NONE

Motion carried: 7-0

9. CONSENT AGENDA

Trustee Wilson moved to approve the Consent Agenda. Supported by Treasurer Burghardt.

ROLL CALL VOTE: YEAS: Supervisor Hendrickson, Clerk Demas, Treasurer Burghardt, Trustee Lentz, Trustee Sundland, Trustee Trezise, and Trustee Wilson.

NAYS: NONE

Motion carried: 7-0

10. ACTION ITEMS

None

11. BOARD DISCUSSION ITEMS

A. Township Manager Review Process

Supervisor Hendrickson outlined the review process.

Board members asked for a fillable form to be sent electronically.

B. Special Use Permit #25-21 – St. Martha’s Parish and School – 1100 West Grand River – Addition to a building over 25,000 feet

Director Schmitt gave an overview of the permit request.

Board members asked about water and sewer service.

Board members discussed the current property use, Planning Commission recommendation, and limited impact on surrounding area.

- C. Special Use Permit #25-20 – Fedewa Holdings – 4601 Dobie Road – Construct a series of buildings larger than 25,000 feet

Director Schmitt gave an overview of the permit request. Jerry Fedewa and David Fedewa, developers, were present to answer questions.

Board members asked about the drainage, protecting neighboring properties from light pollution and view of trash receptacles, wetland evaluation, traffic study, Faith Lutheran driveway and building height.

- D. Hagadorn Land Donation/Acquisition

Deputy Manager Opsommer gave an overview of the proposed acquisition.

Board members asked about the wetlands, possible fuel tank contamination, placement of current structures, ability to create pathways, requesting an easement to Hagadorn, and management of the property by the Township.

Board members commented about value to the Township of acquiring the site.

- E. Senior Center Update

Manager Dempsey gave an update about staff progress towards the project.

Board members asked about the school partnership potential, the grant funding and extending the grant timeline, about the proposed Nokomis Cultural Center idea, and if any additional buildings are being considered by staff.

12. COMMENTS FROM THE PUBLIC

Supervisor Hendrickson opened public comment at 7:33 pm.

John Leone spoke about SUP #25-20 and SUP #25-21, items 11.C and 11.B.

Debra Major, Kristina Kloc, Bradley Shaw, Jerry Fedewa, David Fedewa, and David Kloc spoke about SUP #25-20, item 11.C

Supervisor Hendrickson closed public comment at 7:50 pm.

13. OTHER MATTERS AND BOARD MEMBER COMMENTS

Supervisor Hendrickson asked staff to look at zero-based assumption for traffic impact regarding SUP #25-20.

14. CLOSED SESSION

Trustee Trezise moved to enter closed session under MCL 15.268(1)(h) to consult with the Township attorney regarding a confidential written legal opinion. Supported by Trustee Wilson.

ROLL CALL VOTE: YEAS: Supervisor Hendrickson, Clerk Demas, Treasurer Burghardt, Trustee Lentz, Trustee Sundland, Trustee Trezise, and Trustee Wilson.

NAYS: NONE

Motion carried: 7-0

At 7:51 pm, the Board entered into closed session.

At 8:29 pm, the Board returned to open session.

Trustee Trezise moved to approve a settlement in the amount of \$10,000 to settle a complaint filed against Meridian Township. Supported by Trustee Wilson.

ROLL CALL VOTE: YEAS: Supervisor Hendrickson, Clerk Demas, Treasurer Burghardt, Trustee Lentz, Trustee Sundland, Trustee Trezise, and Trustee Wilson.

NAYS: NONE

Motion carried: 7-0

15. ADJOURNMENT

Trustee Lentz moved to adjourn. Supported by Treasurer Burghardt.

VOICE VOTE YEAS: Supervisor Hendrickson, Clerk Demas, Treasurer Burghardt, Trustee Lentz, Trustee Sundland, Trustee Trezise, and Trustee Wilson.

NAYS: NONE

Motion carried: 7-0

The meeting adjourned at 8:30 pm.

Scott Hendrickson
Township Supervisor

Angela Demas
Township Clerk



9.C

To: Board Members
From: Tim Dempsey, Township Manager
Date: November 6, 2025

Charter Township of Meridian
Board Meeting
11/6/2025

MOVE THAT THE TOWNSHIP BOARD APPROVE THE TOWNSHIP INVOICES/EXPENSES AS FOLLOWS:

COMMON CASH	\$	341,725.74
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PUBLIC WORKS	\$	447,205.84
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TRUST & AGENCY	\$	376.05
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TOTAL CHECKS:	\$	789,307.63
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CREDIT CARD TRANSACTIONS

10/17/2025 to 10/30/2025	\$	10,467.85
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TOTAL PURCHASES:	\$	<u>799,775.48</u>
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ACH PAYMENTS	\$	<u>610,839.17</u>
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EXP CHECK RUN DATES 11/06/2025 - 11/06/2025

JOURNALIZED OPEN AND PAID

BANK CODE: GF53 - CHECK TYPE: PAPER CHECK

Vendor Name	Description	Amount
1. A T & T	OCT 15 - NOV 14 - INTERNET S1 327950862 - 2025	205.24
2. ABRAHAM'S TROPHY & GIFT SHOP	VOLUNTEERS OF THE YEAR PLAQUE PLATE ENGRAVING	10.00
3. ALEX OR ALLISON REPP	FARMERS MARKET VENDOR REIMBURSEMENT	16.00
4. APOLLO FIRE APPARATUS SALES	MP - FIRE - 150	972.50
5. ARGENT INSTITUTIONAL TRUST COMPANY	ACCT #MERIDIANTWP - 11/01/2025 - 10/31/2026 - ANNU	500.00
6. ASAP PRINTING	BUSINESS CARDS FOR L. BURGHARDT	45.86
7. ASHLEY WINSTEAD	PROFESSIONAL CONFERENCE REIMBURSEMENT	52.73
8. AT & T	OCT 7 - NOV 6 - TELEPHONE + INTERNET M1 8310011392	1,260.78
9. AT & T MOBILITY	OCT 5 - NOV 4 - WIRELESS 287252740666 517.332.6526	36.84
	SEP 7 - OCT 6 - FIRSTNET 287312082574 517.331.8841	124.30
	TOTAL	161.14
10. AUTO VALUE OF EAST LANSING	MOTOR POOL - FLEET REPAIR PARTS 2025 - 3RD PO	619.98
	MOTOR POOL - FLEET REPAIR PARTS 2025 - 3RD PO	219.99
	MOTOR POOL - FLEET REPAIR PARTS 2025 - 3RD PO	359.99
	MOTOR POOL - FLEET REPAIR PARTS 2025 - 3RD PO	27.84
	MOTOR POOL - FLEET REPAIR PARTS 2025 - 3RD PO	263.37
	MOTOR POOL - FLEET REPAIR PARTS 2025 - 3RD PO	30.19
	MOTOR POOL - FLEET REPAIR PARTS 2025 - 3RD PO	222.32
	MOTOR POOL - FLEET REPAIR PARTS 2025 - 3RD PO	12.39
	MOTOR POOL - FLEET REPAIR PARTS 2025 - 3RD PO	42.36
	MOTOR POOL - FLEET REPAIR PARTS 2025 - 3RD PO	77.22
	MOTOR POOL - FLEET REPAIR PARTS 2025 - 3RD PO	667.44
	MOTOR POOL - FLEET REPAIR PARTS 2025 - 3RD PO	43.98
	MOTOR POOL - FLEET REPAIR PARTS 2025 - 3RD PO	90.20
	TOTAL	2,677.27
11. BOARD OF WATER & LIGHT	2025 STREETLIGHT SERVICE	891.64
12. BOBCAT OF LANSING	MP - PATHWAYS 55	82.55
13. BUBBLES R FUN LLC	2025 HALLOWEEN SPOOKTACULAR ENTERTAINMENT	300.00
14. CAITLIN THOMAS	REIMBURSEMENT FOR EMPLOYEE PAYMENT OF PARAMEDIC SC	1,500.00
15. CINTAS CORPORATION #725	MOTOR POOL - MECHANICS UNIFORMS 2025	54.89
	MOTOR POOL - MECHANICS UNIFORMS 2025	54.89
	MOTOR POOL - MECHANICS UNIFORMS 2025	54.89
	TOTAL	164.67
16. CITY PULSE	10/15/2025 TWP NOTICES	148.00
17. COMCAST	NOV 2025 - INTERNET + TV M1 8529114160156422	637.90
	OCT 29 - NOV 28 - TELEPHONE + INTERNET S2 85291141	286.39
	OCT 29 - NOV 28 - TV P1 8529114160257253 - 2025	38.43
	OCT 16 - NOV 15 - INTERNET + TV F1 852911416028064	171.85
	OCT 20 - NOV 19 - TV F1 8539114160280677 - 2025	12.81
	OCT 19 - NOV 18 - INTERNET SCADA 8529114160296749	309.90
	TOTAL	1,457.28
18. COMCAST	OCT 14 - NOV 13 - INTERNET + TV HOMTV 852901001000	483.61

EXP CHECK RUN DATES 11/06/2025 - 11/06/2025

JOURNALIZED OPEN AND PAID

BANK CODE: GF53 - CHECK TYPE: PAPER CHECK

Vendor Name	Description	Amount
19. CRYSTAL FLASH	MOTOR POOL - FLEET FUEL 2025 - 2ND PO	11,462.21
20. DAN THOMAS LAWN SPRINKLER CO	CHANGE EXISTING SPRINKLER HEAD SYSTEM OVER TO A DR	1,135.00
21. DINGES FIRE COMPANY	TOOLS FOR FIRE ENGINE (HALLIGAN BARS, NY HOOKS, FL	1,564.68
22. FAHEY SCHULTZ BURZYCH RHODES PLC	LEGAL FEES-ADMINISTRATIVE FOIA	1,526.00
	LEGAL FEES-PUBLIC WORKS	3,265.00
	LEGAL FEES-DEFECTIVE FIRE TRUCK LITIGATION	3,966.00
	LEGAL FEES-MANAGER	2,083.90
	LEGAL FEES-PUBLIC WORKS	2,078.31
	LEGAL FEES-COLLECTIVE BARGAINING	2,644.00
	LEGAL FEES-GRIEVANCES	6,936.00
	TOTAL	22,499.21
23. FD HAYES ELECTRIC COMPANY	BUILDINGS - LIBRARY - LOT LIGHT NOT WORKING	597.75
24. FIRE SERVICE MANAGEMENT	STRUCTURAL GEAR REPAIR - WORK ORDER 29097	111.93
25. FORESIGHT GROUP	WATER BILLS AND POSTAGE FOR 2025	626.29
	OFFICER OF YEAR PLAGUE TAG	40.00
	ENGRAVED NAMEPLATES	84.50
	TOTAL	750.79
26. GANNETT MEDIA CORP	9/8/25 TWP NOTICES	296.00
27. GRANGER WASTE SERVICES	RUBBISH & RECYCLING DISPOSAL SERVICES 2025	86.90
28. GREAT LAKES BREATHING AIR	CASCADE SYSTEM SERVICE AND REPAIR	1,287.32
29. HAMMOND FARMS	STRAW BALES FOR DOG PARK HALLOWEEN EVENTS	36.25
	STRAW FOR DOG PARK HALLOWEEN EVENTS	36.25
	TOTAL	72.50
30. HANNAH PACHUCKI	MILEAGE REIMBURSEMENT	24.39
	MILEAGE REIMBURSEMENT	22.51
	MILEAGE REIMBURSEMENT	24.39
	MILEAGE REIMBURSEMENT	22.51
	TOTAL	93.80
31. HASLETT-OKEMOS ROTARY	DUES FOR 4TH QTR. 2025	160.00
32. HOBBS & BLACK ASSOCIATES INC	FIRE DORM PROJECT - PART A DESIGN/CDS	500.00
33. HURON VALLEY GUNS	SPENCER MANDERNACK UNIFORM FOR ACADEMY	263.97
34. INGHAM COUNTY TREASURER	BOR/MTT CHANGE ORDERS FOR PRIOR YEAR TAX ROLLS	1,730.70
35. JAMES FALK	CANCELED ELECTRICAL PERMIT, REQUEST FOR 50% REFUND	72.50
36. JAMES TRAVIS	SETTLEMENT PAYMENT	10,000.00
37. JOES BODY SHOP INC	MP - FIRE - 700	1,958.85
38. KCI	2025 WINTER TAX BILL POSTAGE	8,419.41

EXP CHECK RUN DATES 11/06/2025 - 11/06/2025

JOURNALIZED OPEN AND PAID

BANK CODE: GF53 - CHECK TYPE: PAPER CHECK

Vendor Name	Description	Amount
39. KEBS INC		
	PIKE CROSSING PRESERVE SURVEY & BOUNDARY MARKERS	8,665.00
	HAGADORN RD - ALTA SURVEYS	2,500.00
	HAGADORN RD - ALTA SURVEYS	2,300.00
	TOTAL	13,465.00
40. LAFONTAINE FORD OF LANSING		
	MP - POLICE - 695	137.77
	MP - POLICE - 702	55.19
	MP - ADMIN - 677	623.15
	TOTAL	816.11
41. LANSING SANITARY SUPPLY INC		
	BUILDINGS - JANITORIAL SUPPLIES	750.62
42. LANSING UNIFORM COMPANY		
	OFFICER BOOTS	219.95
	OFFICER BOOTS	219.95
	TOTAL	439.90
43. LANSING WELDING INC		
	MP - BUILDINGS - 38 SLATER	516.54
44. LAUX CONSTRUCTION LLC		
	2025 SCHULTZ PATHWAY AND BOARDWALK RFP	25,117.55
	2025 SCHULTZ PATHWAY AND BOARDWALK RFP	119,836.42
	TOTAL	144,953.97
45. LEADSONLINE LLC		
	POWERPLUS INVESTIGATION & CELLHAWK ANNUAL RENEWAL	7,062.50
46. LEAK PETROLEUM EQUIPMENT INC		
	MP - HOIST REPAIRS	697.66
	MP - FUEL RINGS FOR VEHICLES	1,080.00
	TOTAL	1,777.66
47. LEROY HARVEY		
	2025 FALL RECYCLING EVENT CONSULTING SERVICES	2,000.00
48. LOPEZ CONCRETE CONSTRUCTION		
	CONCRETE SPOT REPAIR CONTRACT 2025	42,460.11
	NEWTON ROAD PARK PATHWAY 2025 CONTRACT	12,044.00
	TOTAL	54,504.11
49. MFB, INC		
	PANCAKE BREAKFAST STICKERS	40.74
50. MICH MUNICIPAL TREASURERS ASSN		
	NEW MEMBER DUES FOR LINDA BURGHARDT (GOOD THRU 12-	99.00
51. MID MICHIGAN EMERGENCY EQUIPMENT		
	MP - POLICE - 715	75.00
	MP - FIRE - 700	1,000.00
	TOTAL	1,075.00
52. OVERHEAD DOOR OF LANSING		
	BUILDINGS - SC - REPLACE BROKEN CABLES ON MECHANIC	727.60
53. PAWSOME PETS OKEMOS LLC		
	K9 DOG FOOD	51.98
54. PIZZELLES PLUS		
	FARMERS MARKET VENDOR	8.00
55. PLANTE & MORAN, PLLC		
	FINANCE -TEMPORARY STAFFING	3,171.25

Vendor Name	Description	Amount
56. PLM LAKE & LAND MANAGEMENT		
	DAVID FOSTER PRESERVE PHRAGMITES TREATMENT	200.00
	INTER-URBAN TRAIL PHRAGMITES TREATMENT	100.00
	NORTH RIDGE PRESERVE PHRAGMITES TREATMENT	273.74
	TED BLACK WOODS PRESERVE PHRAGMITES TREATMENT	418.63
	TOTAL	992.37
57. POSTMASTER		
	NOVEMBER LITENING SESSION POSTCARD POSTAGE	2,051.26
58. PRIDE SEALCOATING LLC		
	COVERING GRAFFITI ON THE PATHWAY SYSTEM - GRAND RI	385.00
59. PRO-TECH MECHANICAL SERVICES		
	BUILDINGS - PD - INVESTIGATE SQUELLING NOISE IN EV	190.00
	EMERGENCY REPAIR TO FURNACE AT BARNES HOUSE/HISTOR	1,013.92
	TOTAL	1,203.92
60. PRO-TECH SECURITY SALES		
	CARGO BAGS FOR AVI EQUIPMENT FOR AMBULANCES	390.00
	3 BALLISTICS VESTS	4,219.00
	BALLISTIC VEST-KLEIN	1,252.00
	TOTAL	5,861.00
61. QUALITY TIRE INC		
	MP - POLICE STOCK	764.00
62. ROTARY MULTIFORMS INC		
	UNIFORM LAW CITATION BOOKS	660.80
63. SA SMITH PAVING & TRUCKING INC		
	ASPHALT SPOT REPAIR 2025	2,593.40
64. SKID STEER STORE		
	DEPOSIT: BRUSH MULCHER ATTACHMENT FOR TOOLCATS FOR	7,000.00
65. SME		
	2025 MISCELLANEOUS TESTING CONTRACT	2,413.05
66. STAPLES		
	OFFICE SUPPLIES	1,564.52
67. STRYKER MEDICIAL		
	AED AND WALL CABINET FOR WELLNESS ALTERNATIVES (VI	306.50
68. SUPREME SANITATION		
	PORTABLE TOILETS FOR PARKS IN 2025	90.00
	PORTABLE TOILETS FOR PARKS IN 2025	180.00
	PORTABLE TOILETS FOR PARKS IN 2025	90.00
	PORTABLE TOILETS FOR PARKS IN 2025	90.00
	PORTABLE TOILETS FOR PARKS IN 2025	90.00
	PORTABLE TOILETS FOR PARKS IN 2025	90.00
	TOTAL	630.00
69. THE HARKNESS LAW FIRM PLLC		
	PROSECUTING SERVICES CONTRACT	7,972.04
70. TIM SCHMITT		
	REIMBURSEMENT FOR CONFERENCE EXPENSES	28.99
71. TYLER KENNEL		
	REIMBURSEMENT FOR CDL 2025	70.00
72. ULINE		
	HANDICAP PARKING SIGNS FOR CENTRAL PARK	202.74
73. VISUAL EDGE IT, INC		
	COPIER USAGE	182.43
74. VRC COMPANIES LLC		
	09/17/2025 SCHOOL STREET SHRED	250.00
75. WEST MICHIGAN INTERNATIONAL		
	MP - WATER 30	413.98
	MP - WATER - 30	726.97
	TOTAL	1,140.95
TOTAL - ALL VENDORS		341,725.74

EXP CHECK RUN DATES 11/06/2025 - 11/06/2025

JOURNALIZED OPEN AND PAID

BANK CODE: PW53 - CHECK TYPE: PAPER CHECK

Vendor Name	Description	Amount
1. FEDEWA HOLDINGS	UB refund for account: OKEM-005832-0000-	120.00
2. FERGUSON WATERWORKS #3386	WATER - METER PIT SUPPLIES FOR IRRIGATION @ GRAND	2,732.40
	WATER - 2" METERS FOR GRAND PRESERVE IRRIGATION -	3,651.61
	WATER - 1", 1.5", 2", AND 2"COMPOUND METERS AND GA	8,183.63
	TOTAL	14,567.64
3. FONSON COMPANY INC	2025 GATE VALVE REPLACEMENT PROJECT	312,352.26
4. HAMMOND FARMS	WATER - SITE RESTORATION MATERIALS	238.00
5. LOPEZ CONCRETE CONSTRUCTION	CONCRETE SPOT REPAIR CONTRACT 2025	6,545.08
6. MERIDIAN TOWNSHIP RETAINAGE	2025 GATE VALVE REPLACEMENT PROJECT	20,868.31
7. MIDWEST POWER EQUIPMENT	GENERAL SUPPLIES FOR TRUCK #128	32.28
8. NOZZTEQ	SEWER - REBUILD KIT FOR TH ROOT CUTTER	532.48
9. POLLARD WATER	WATER - HYDRANT METER VALVES	931.93
10. PRIDE SEALCOATING LLC	CRACK FILL PARK LAKE RD TO REPAIR SAW CUTS FROM A	150.00
11. RAYMOND BERRY	UB REFUND WATER/SEWER	37.46
12. SA SMITH PAVING & TRUCKING INC	ASPHALT SPOT REPAIR 2025	10,479.50
13. SAK CONSTRUCTION LLC	E LAKE DR SEWER REHABILITATION 2025 - PAYMENT 2/3	65,750.00
14. STATE OF MICHIGAN	2025 COMMUNITY PUBLIC WATER SUPPLY ANNUAL FEE	13,895.94
15. VAN ATTA'S FLOWER SHOP	2024 COUNTY PARK LIFT STATION - TREE REPLACEMENT	704.96
TOTAL - ALL VENDORS		447,205.84

EXP CHECK RUN DATES 11/06/2025 - 11/06/2025

JOURNALIZED OPEN AND PAID

BANK CODE: TA53 - CHECK TYPE: PAPER CHECK

Vendor Name	Description	Amount
1. APPLIED RESEARCH ASSOCIATES, INC.		
	2025 Sum Tax Refund 33-02-02-90-532-517	341.38
2. LIBERTY TITLE AGENCY		
	2025 Sum Tax Refund 33-02-02-05-353-029	34.67
TOTAL - ALL VENDORS		376.05

Credit Card Report 10/17/2025 - 10/30/2025

Transaction Date	Account Name	Transaction Amount	Transaction Merchant Name
2025/10/17	LAWRENCE BOBB	\$162.50	THE HOME DEPOT #2723
2025/10/20	LAWRENCE BOBB	\$23.34	THE HOME DEPOT #2723
2025/10/21	LAWRENCE BOBB	\$441.31	THE HOME DEPOT 2723
2025/10/21	LAWRENCE BOBB	\$53.78	THE HOME DEPOT #2723
2025/10/22	LAWRENCE BOBB	\$11.47	THE HOME DEPOT #2723
2025/10/24	LAWRENCE BOBB	\$29.99	MIDWEST POWER EQUIPMENT
2025/10/27	MICHAEL HAMEL	\$15.85	USPS PO 2569800864
2025/10/27	MICHAEL HAMEL	\$38.40	AMAZON MKTPL*N40MM8SK0
2025/10/28	MICHAEL HAMEL	\$37.22	AMAZON MKTPL*N45159230
2025/10/19	ASHLEY WINSTEAD	\$77.25	SHEPLERS MACKINAC ISLAND
2025/10/22	ASHLEY WINSTEAD	(\$39.96)	HARBOUR VIEW MACKINAC
2025/10/22	ASHLEY WINSTEAD	\$484.06	HARBOUR VIEW MACKINAC
2025/10/22	ASHLEY WINSTEAD	\$45.00	MARATHON 178533
2025/10/24	JEFFREY ROMMECK	\$98.91	THE HOME DEPOT 2723
2025/10/24	TIMOTHY SCHMITT	\$283.11	HILTON HOTELS
2025/10/17	COURTNEY WISINSKI	\$248.96	AMAZON MKTPL*NM5WV90V2
2025/10/17	COURTNEY WISINSKI	\$813.37	COSTCO WHSE#1277
2025/10/21	COURTNEY WISINSKI	\$81.21	SP NAISMA
2025/10/20	COURTNEY WISINSKI	\$123.26	MEIJER STORE #025
2025/10/22	COURTNEY WISINSKI	\$321.76	PY *NEXSTAR
2025/10/23	COURTNEY WISINSKI	\$23.32	MEIJER STORE #025
2025/10/23	COURTNEY WISINSKI	\$37.82	MEIJER STORE #052
2025/10/22	COURTNEY WISINSKI	\$88.19	WALMART.COM 8009256278
2025/10/27	COURTNEY WISINSKI	\$357.50	SQ *FERAL FLORA
2025/10/22	KATIE LOVE	\$408.82	CONSUMER ENERGY
2025/10/22	TIMOTHY H DEMPSEY	\$1.49	LANSING PARKING PARKEON
2025/10/23	DERRICK BOBB	\$126.28	THE HOME DEPOT #2723
2025/10/21	ROBERT CARETTI	\$27.35	WAL-MART #2866
2025/10/19	STEPHEN GEBES	\$481.85	ZOOM.COM 888-799-9666
2025/10/27	STEPHEN GEBES	\$71.99	AMAZON.COM*N41MR55J1
2025/10/21	RICHARD GRILLO	\$101.28	WAL-MART #2866
2025/10/21	RICHARD GRILLO	\$124.37	WAL-MART #2866
2025/10/23	RICHARD GRILLO	\$82.99	GOOGLE *YOUTUBE TV
2025/10/25	RICHARD GRILLO	\$582.25	QUALITY DAIRY#31
2025/10/24	RICHARD GRILLO	\$19.00	DOLLAR TREE
2025/10/27	RICHARD GRILLO	\$194.98	AMAZON MKTPL*N433L18E1
2025/10/28	RICHARD GRILLO	\$59.64	WAL-MART #2866
2025/10/20	YOUNES ISHRAIDI	\$40.00	MTU-CASHIERS OFFICE WEB
2025/10/20	YOUNES ISHRAIDI	\$20.00	MTU-CASHIERS OFFICE WEB
2025/10/20	YOUNES ISHRAIDI	\$20.00	MTU-CASHIERS OFFICE WEB
2025/10/22	KEITH HEWITT	\$92.82	THE HOME DEPOT #2723
2025/10/24	KEITH HEWITT	\$66.00	HAMMOND FARMS E LANSING
2025/10/24	KEITH HEWITT	\$192.00	MIDWEST POWER EQUIPMENT
2025/10/17	MICHELLE PRINZ	\$333.80	GRAND TRAVERSE RESORT
2025/10/17	MICHELLE PRINZ	\$333.80	GRAND TRAVERSE RESORT
2025/10/19	MICHELLE PRINZ	\$24.99	GANNETT MEDIA CO
2025/10/19	MICHELLE PRINZ	\$19.99	GANNETT MEDIA CO
2025/10/19	MICHELLE PRINZ	\$36.95	AMAZON.COM*NM0A76QA2

2025/10/21	MICHELLE PRINZ	\$11.28	MEIJER STORE #025
2025/10/21	MICHELLE PRINZ	\$208.00	BEAR GRAPHICS
2025/10/25	MICHELLE PRINZ	\$26.98	ASANA.COM
2025/10/19	CATHERINE ADAMS	\$59.99	AMAZON MKTPL*NU1DK3GG0
2025/10/20	CATHERINE ADAMS	\$737.59	BARCO PRODUCTS LLC
2025/10/22	CATHERINE ADAMS	\$161.48	AMAZON MKTPL*NU95O5240
2025/10/23	CATHERINE ADAMS	\$612.50	AMAZON MKTPL*NU6YE7TQ2
2025/10/28	CATHERINE ADAMS	\$209.93	AMAZON MKTPL*N45ST6492
2025/10/17	ED BESONEN	\$131.80	ALTERNATE FORCE
2025/10/23	ED BESONEN	\$41.35	MEIJER STORE #025
2025/10/24	ED BESONEN	\$39.07	PANERA BREAD #600715 O
2025/10/24	BART CRANE	\$193.45	COMCAST / XFINITY
2025/10/17	ALLISON GOODMAN	\$36.66	OTC BRANDS *OTC BRANDS
2025/10/21	ALLISON GOODMAN	\$209.98	AMAZON MKTPL*NU7VL36Y0
2025/10/17	DAN PALACIOS	\$33.84	THE HOME DEPOT #2723
2025/10/22	DAN PALACIOS	\$19.98	THE HOME DEPOT #2723
2025/10/24	DAN PALACIOS	\$49.68	THE HOME DEPOT #2723
2025/10/24	DAN PALACIOS	\$2.98	THE HOME DEPOT #2723
2025/10/18	CURT SQUIRES	\$94.99	GALLS
2025/10/20	CURT SQUIRES	\$4.97	THE HOME DEPOT #2723
2025/10/24	CURT SQUIRES	\$100.00	A1 DETAILING & CUSTOMS
2025/10/28	CURT SQUIRES	\$59.35	OPTICSPLANET, INC.
2025/10/23	THOMAS BAKER	\$91.80	TRACTOR SUPPLY #1149
2025/10/22	THOMAS BAKER	\$9.94	THE HOME DEPOT #2723
TOTAL		\$10,467.85	

ACH Transactions

Date	Payee	Amount	Purpose
10/17/2025	ELAN	\$ 28,371.78	Credit Card Payment
10/22/2025	MCT Utilities	\$ 2,276.98	Water/Sewer Utility Transactions
10/17/2025	Nationwide	\$ 11,116.11	Payroll Deuctions 10/17/2025
10/17/2025	Alerus	\$ 56,987.90	Payroll Deuctions 10/17/2025
10/23/2025	HAS	\$ 56.66	Employee Health Savings
10/29/2025	IRS	\$ 135,089.93	Payroll Deductions 10/31/2025
10/29/2025	Various Financial Institutions	\$ 376,939.81	Payroll Duductions 10/31/2025
Total ACH Payments		<u>\$ 610,839.17</u>	



9. D

To: Board Members
From: Scott Hendrickson, Township Supervisor
Date: November 6, 2025
Re: 2026 Board Meeting Schedule Resolution

The attached 2026 Proposed Regular Board Meeting Schedule is submitted to the Township Board in compliance with Board Policy 3.1.3.a. such that:

- i. The establishment of the meeting schedule is the Board's responsibility.
- ii. The meeting schedule is subject to Board Policies (as discussed below) and through its Rules & Procedures (Rule 2.1 - Township Board Meetings).

The following motion is proposed:

MOVE TO ADOPT THE 2026 TOWNSHIP BOARD MEETING SCHEDULE RESOLUTION.

Attachment:

1. 2026 Board Meeting Schedule Resolution

2026 TOWNSHIP BOARD MEETING SCHEDULE

RESOLUTION

At a regular meeting of the Township Board of the Charter Township of Meridian, Ingham County, Michigan, held at the Meridian Municipal Building, in said Township on the 6th day of November, 2025 at 6:00 pm, local time.

PRESENT: _____

ABSENT: _____

The following resolution was offered by _____ and supported by _____.

WHEREAS, the Township Board desires to announce the time, date, and place of all regular meetings of the Board, pursuant to MCL 42.7; and

WHEREAS, the Township Board deems the 2026 regular meeting schedule sufficient to uphold the Board's Policies and Procedures, and advance its Global Ends.

NOW, THEREFORE, BE IT RESOLVED by the Township Board of the Charter Township of Meridian, Ingham County, Michigan that the Township Board adopts its regular 2026 meeting schedule as follows:

Tuesday, January 6, 2026	6:00 pm Regular Meeting
Tuesday, January 20, 2026	6:00 pm Regular Meeting
Tuesday, February 3, 2026	6:00 pm. Regular Meeting
Tuesday, February 10, 2026	6:00pm Joint Board and Commission Meeting
Tuesday, February 17, 2026	6:00 pm Regular Meeting
Tuesday, March 3, 2026	6:00 pm Regular Meeting
Tuesday, March 17, 2026	6:00 pm Regular Meeting
Tuesday, April 7, 2026	6:00 pm Regular Meeting
Tuesday, April 21, 2026	6:00 pm Regular Meeting
Tuesday, April 28, 2026	6:00 pm Joint Board Local Government and Schools Meeting
Thursday , May 7, 2026	6:00 pm Regular Meeting
Tuesday, May 19, 2026	6:00 pm Regular Meeting
Tuesday, June 2, 2026	6:00 pm Regular Meeting
Tuesday, June 16, 2026	6:00 pm Regular Meeting
Tuesday, July 7, 2026	6:00 pm Regular Meeting
Tuesday, July 21, 2026	6:00 pm Regular Meeting
Thursday , August 6, 2026	6:00 pm Regular Meeting
Tuesday, August 18, 2026	6:00 pm Regular Meeting

Township Board 2026 Meeting Schedule

Page 2

Tuesday, September 1, 2026 6:00 pm Regular Meeting
Tuesday, September 15, 2026 6:00 pm Regular Meeting

Tuesday, October 6, 2026 6:00 pm Regular Meeting
Tuesday, October 20, 2026 6:00 pm Regular Meeting

Thursday, November 5, 2026 6:00 pm Regular Meeting
Tuesday, November 17, 2026 6:00 pm Regular Meeting

Tuesday, December 1, 2026 6:00 pm Regular Meeting
Tuesday, December 15, 2026 6:00 pm Regular Meeting

2. Each of the above meetings shall be held at the specified time in the Town Hall Room of the Meridian Municipal Building, 5151 Marsh Road, Okemos, Michigan (517) 853.4000, unless changed and noticed in accordance with MCL 15.265.
3. A summary of this resolution stating date, place, and time shall be posted in the Meridian Municipal Building within ten (10) days after the first regularly scheduled meeting of the year in accordance with MCL 15.265.

ADOPTED: YEAS: _____

NAYS: _____

Resolution declared adopted.

STATE OF MICHIGAN)) ss.
COUNTY OF INGHAM)

I, the undersigned, the duly qualified and acting Clerk of the Township of Meridian, Ingham County, Michigan, DO HEREBY CERTIFY that the foregoing is a true and a complete copy of a resolution adopted at a regular meeting of the Township Board on the 6th day of November, 2024.

Angela Demas
Township Clerk



9.E

To: Board Members
From: Deanne Muliatt, Deputy Treasurer
Date: October 30, 2025
Re: Third Quarter 2025 Investment Report

Attached is the third quarter of 2025 Investment Report from the Treasurer's Office. The report details our fixed and non-fixed Meridian Township investments and the financial institutions that are holding Township investments.

In a notable change from the prior quarter, this report reflects the September maturity of \$4.3 million in Certificates of Deposits (CDs). These proceeds will be allocated to our local roads program.

ROBINSON FUNDS



ROBINSON | CAPITAL

MERIDIAN TOWNSHIP

PORTFOLIO OVERVIEW | FIXED INCOME. 3

TRANSACTIONS | FIXED INCOME. 4

HOLDINGS | FIXED INCOME 6

HOLDINGS | FIXED INCOME DETAILS 8

INCOME / EXPENSE | FIXED INCOME 10

PERFORMANCE OVERVIEW 11

IMPORTANT DISCLOSURES 12

IMPORTANT DISCLOSURES 13

MERIDIAN TOWNSHIP SUMMARY

As of September 30, 2025

QUARTERLY PORTFOLIO CHARACTERISTICS

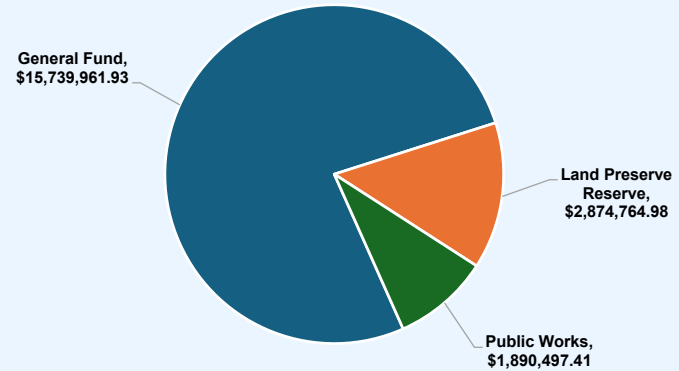
PORTFOLIO MARKET VALUE	\$45,700,752
NUMBER OF HOLDINGS	24
PURCHASE YIELD	3.91%
YIELD TO MATURITY	3.91%
ESTIMATED ANNUAL INCOME	\$1,433,872
AVERAGE COUPON*	2.88%
AVERAGE MATURITY (Yrs)	1.17
AVERAGE CREDIT RATING	AA+
TOTAL CASH %	50%

*Coupon Bearing Investments

CASH BALANCE

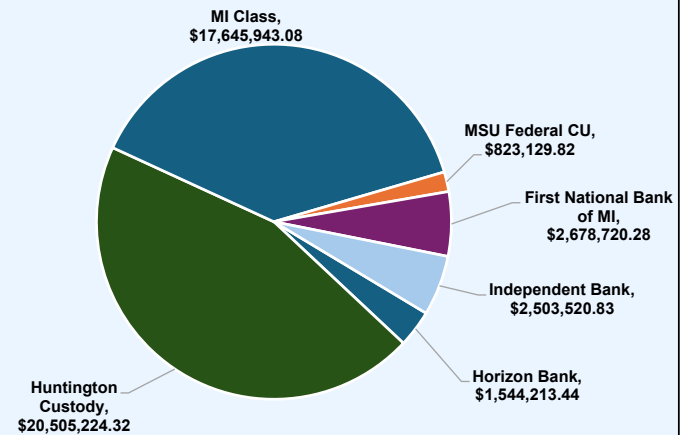
Q2 2025	Amount	Yield
Morgan Stanley Money Market Fund	\$1,520,559.16	3.99%
MI CLASS	\$17,454,147.91	4.41%
MSUFCU	\$817,542.27	4.47%
Road Improvement Funds	\$10,991,135.57	3.61%
Total	\$30,783,384.91	4.11%
Q3 2025	Amount	Yield
Morgan Stanley Money Market Fund	\$4,207,719.09	3.79%
MI CLASS	\$17,645,943.08	4.19%
MSUFCU	\$823,129.82	4.46%
Road Improvement Funds	\$6,726,454.55	3.97%
Total	\$29,403,246.54	4.09%

RESERVES*



*Only Includes Funds Invested with Robinson

FINANCIAL INSTITUTION BREAKDOWN

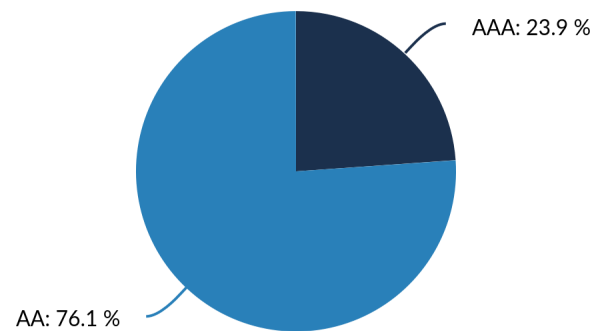


Portfolio Characteristics

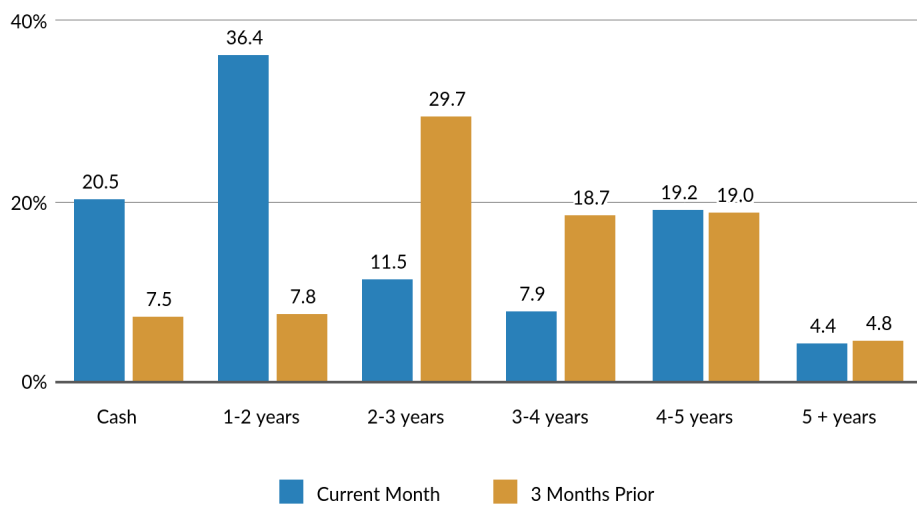
(09/30/2025)

Portfolio Market Value	\$20,505,224.32
Number of Holdings	19
Yield to Maturity	3.69%
Yield to Maturity at Cost	3.24%
Estimated Annual Income	\$404,996.35
Average Coupon	2.52%
Average Years to Maturity	2.35
Average Credit Rating	

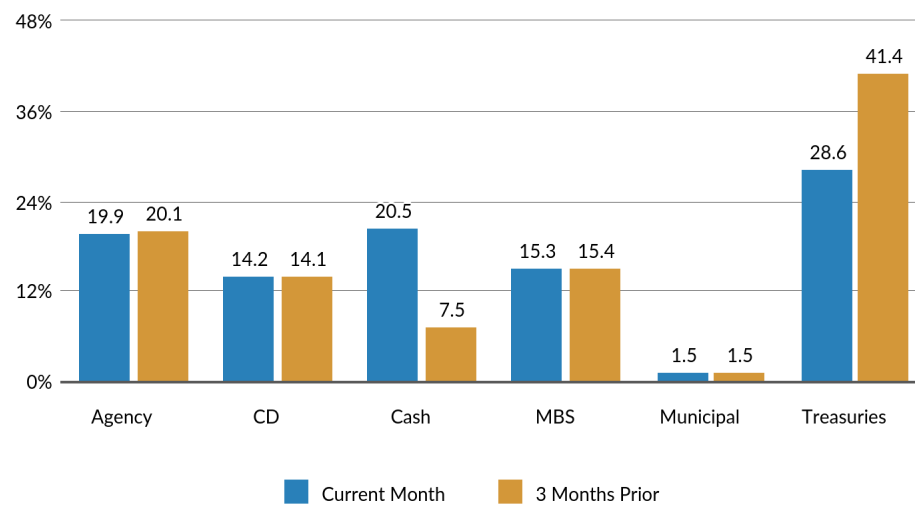
Credit Quality Breakdown



Maturity Distribution (%)



Sector Allocation (%)



TRANSACTIONS | FIXED INCOME

CUSIP	Description	Current Units	Trade Date	Settle Date	Price	Principal	Accrued Interest	Total Amount	Net Realized Gain/Loss
Custody Fee									
CCYUSD	US DOLLAR	(130.13)	09/09/2025	09/09/2025	--	\$130.13	--	\$130.13	--
CCYUSD	US DOLLAR	(15.61)	09/09/2025	09/09/2025	--	\$15.61	--	\$15.61	--
CCYUSD	US DOLLAR	(1.25)	09/09/2025	09/09/2025	--	\$1.25	--	\$1.25	--
CCYUSD	US DOLLAR	(22.59)	09/09/2025	09/09/2025	--	\$22.59	--	\$22.59	--
Total Custody Fee	--	--	--	--	--	\$169.58	--	\$169.58	--
Interest									
3140HVK4	FN BL4313	--	09/01/2025	09/01/2025	--	\$1,984.86	--	\$1,984.86	--
3140HYAD0	FN BL6303	--	09/01/2025	09/01/2025	--	\$3,734.39	--	\$3,734.39	--
3140HYAD0	FN BL6303	--	09/01/2025	09/01/2025	--	\$259.78	--	\$259.78	--
3130AV5P3	FEDERAL HOME LOAN BANKS	--	09/08/2025	09/08/2025	--	\$8,203.13	--	\$8,203.13	--
3133ENQ37	FEDERAL FARM CREDIT BANKS FUNDING CORP	--	09/29/2025	09/29/2025	--	\$7,218.75	--	\$7,218.75	--
32110YUJ2	First National Bank of America	--	09/30/2025	09/30/2025	--	\$721.92	--	\$721.92	--
32110YUG8	First National Bank of America	--	09/30/2025	09/30/2025	--	\$1,868.49	--	\$1,868.49	--
9128285C0	UNITED STATES TREASURY	--	09/30/2025	09/30/2025	--	\$37,500.00	--	\$37,500.00	--
Total Interest	--	--	--	--	--	\$61,491.32	--	\$61,491.32	--
Maturity									
9128285C0	UNITED STATES TREASURY	(2,500,000.00)	09/30/2025	09/30/2025	\$100.00	\$2,500,000.00	--	\$2,500,000.00	--
Total Maturity	--	--	--	--	--	\$2,500,000.00	--	\$2,500,000.00	--
Money Market Funds									
61747C608	MORG STAN I LQ:GV ADV	--	09/02/2025	09/02/2025	--	\$17.15	--	\$17.15	--
61747C608	MORG STAN I LQ:GV ADV	--	09/02/2025	09/02/2025	--	\$4,432.41	--	\$4,432.41	--
61747C608	MORG STAN I LQ:GV ADV	--	09/02/2025	09/02/2025	--	\$802.33	--	\$802.33	--
61747C608	MORG STAN I LQ:GV ADV	--	09/02/2025	09/02/2025	--	\$106.76	--	\$106.76	--
Total Money Market Funds	--	--	--	--	--	\$5,358.65	--	\$5,358.65	--
Principal Paydown									
3140HYAD0	FN BL6303	(263.55)	09/01/2025	09/01/2025	--	\$263.55	--	\$263.55	(\$0.00)
3140HYAD0	FN BL6303	(3,788.58)	09/01/2025	09/01/2025	--	\$3,788.59	--	\$3,788.59	\$313.94

TRANSACTIONS | FIXED INCOME

CUSIP	Description	Current Units	Trade Date	Settle Date	Price	Principal	Accrued Interest	Total Amount	Net Realized Gain/Loss
Total Principal Paydown	--	--	--	--	--	\$4,052.14	--	\$4,052.14	--

HOLDINGS | FIXED INCOME

CUSIP	Quantity	Description	Coupon Rate	Final Maturity	Blended Rating	Yield to Maturity at Cost	Yield to Worst	Price	Market Value	% of Market Value
Cash										
61747C608	1,328,158.78	MORG STAN I LQ:GV ADV	3.79%	09/30/2025	AAA	--	3.79%	\$1.00	\$1,328,158.78	6.48%
61747C608	35,623.14	MORG STAN I LQ:GV ADV	3.79%	09/30/2025	AAA	--	3.79%	\$1.00	\$35,623.14	0.17%
61747C608	6,053.41	MORG STAN I LQ:GV ADV	3.79%	09/30/2025	AAA	--	3.79%	\$1.00	\$6,053.41	0.03%
61747C608	2,837,883.76	MORG STAN I LQ:GV ADV	3.79%	09/30/2025	AAA	--	3.79%	\$1.00	\$2,837,883.76	13.84%
Total Cash	4,207,719.09	--	3.79%	--	AAA	--	3.79%	--	\$4,207,719.09	20.52%
CD										
32110YUJ2	1,000,000.00	First National Bank of America	0.85%	09/30/2026	NR	0.85%	3.82%	\$97.09	\$970,901.29	4.73%
32110YUG8	2,000,000.00	First National Bank of America	1.10%	09/29/2028	NR	1.10%	3.66%	\$92.74	\$1,854,874.27	9.05%
48128UHQ5	90,000.00	JPMorgan Chase Bank, N.A.	1.20%	07/31/2030	NR	1.20%	3.76%	\$88.79	\$80,090.58	0.39%
Total CD	3,090,000.00	--	1.02%	--	NR	1.02%	3.72%	--	\$2,905,866.14	14.17%
Treasuries										
9128282R0	6,000,000.00	UNITED STATES TREASURY	2.25%	08/15/2027	AA+	3.53%	3.63%	\$97.52	\$5,868,179.35	28.62%
Total Treasuries	6,000,000.00	--	2.25%	--	AA+	3.53%	3.63%	--	\$5,868,179.35	28.62%
Agency										
3130APGT6	500,000.00	FEDERAL HOME LOAN BANKS	1.15%	10/28/2026	AA+	1.15%	3.82%	\$97.21	\$488,498.25	2.38%
3133ENQ37	350,000.00	FEDERAL FARM CREDIT BANKS FUNDING CORP	4.13%	09/29/2028	AA+	4.37%	3.66%	\$101.31	\$354,664.86	1.73%
3130B3W25	350,000.00	FEDERAL HOME LOAN BANKS	4.30%	11/27/2028	AA+	4.29%	3.67%	\$101.86	\$361,692.49	1.76%
3133ER2K6	350,000.00	FEDERAL FARM CREDIT BANKS FUNDING CORP	4.25%	01/30/2029	AA+	4.29%	3.70%	\$101.71	\$358,495.69	1.75%
3133ELL28	500,000.00	FEDERAL FARM CREDIT BANKS FUNDING CORP	1.15%	06/18/2029	AA+	4.04%	3.72%	\$91.16	\$457,462.64	2.23%
3133EEWA4	450,000.00	FEDERAL FARM CREDIT BANKS FUNDING CORP	2.91%	06/27/2029	AA+	4.46%	3.72%	\$97.20	\$440,804.85	2.15%
3133ENV64	500,000.00	FEDERAL FARM CREDIT BANKS FUNDING CORP	4.38%	10/24/2029	AA+	4.15%	3.74%	\$102.37	\$521,413.93	2.54%
3134A3ZU3	450,000.00	FEDERAL HOME LOAN MORTGAGE CORP	0.00%	12/14/2029	AA+	4.54%	3.88%	\$85.09	\$382,902.30	1.87%
3133ER4H1	325,000.00	FEDERAL FARM CREDIT BANKS FUNDING CORP	4.50%	01/18/2030	AA+	4.30%	3.76%	\$102.91	\$337,422.80	1.65%
3130AV5P3	375,000.00	FEDERAL HOME LOAN BANKS	4.38%	03/08/2030	AA+	4.02%	3.77%	\$102.45	\$385,242.80	1.88%
Total Agency	4,150,000.00	--	3.03%	--	AA+	3.89%	3.74%	--	\$4,088,600.60	19.94%
MBS										
3140HYAD0	158,936.63	FN BL6303	1.90%	05/01/2030	AA+	1.88%	4.19%	\$91.11	\$145,058.78	0.71%
3140HYAD0	2,284,713.99	FN BL6303	1.90%	05/01/2030	AA+	4.04%	4.19%	\$91.11	\$2,085,219.91	10.17%
3140HVK4	1,000,000.00	FN BL4313	2.31%	09/01/2031	AA+	3.70%	4.31%	\$90.51	\$906,995.76	4.42%
Total MBS	3,443,650.62	--	2.01%	--	AA+	3.84%	4.22%	--	\$3,137,274.45	15.30%

HOLDINGS | FIXED INCOME

CUSIP	Quantity	Description	Coupon Rate	Final Maturity	Blended Rating	Yield to Maturity at Cost	Yield to Worst	Price	Market Value	% of Market Value
Municipal										
594654PK5	150,000.00	MICHIGAN ST HSG DEV AUTH SINGLE FAMILY MTG REV	1.41%	06/01/2027	AA	4.15%	3.84%	\$96.11	\$144,871.77	0.71%
594654XU4	150,000.00	MICHIGAN ST HSG DEV AUTH SINGLE FAMILY MTG REV	4.05%	12/01/2027	AA	4.05%	3.82%	\$100.46	\$152,712.92	0.74%
Total Municipal	300,000.00	--	2.76%	--	AA	4.10%	3.83%	--	\$297,584.69	1.45%
Grand Total	21,191,369.71	--	2.52%	--	--	3.24%	3.79%	--	\$20,505,224.32	100.00%

HOLDINGS | FIXED INCOME DETAILS

CUSIP	Quantity	Description	Coupon Rate	Final Maturity	Purchase Date	Settle Date	Total Adjusted Cost	Market Value	Market Value + Accrued	Unrealized Gain/Loss
Cash										
61747C608	2,837,883.76	MORG STAN I LQ:GV ADV	3.79%	09/30/2025	--	--	\$2,837,883.76	\$2,837,883.76	\$2,837,883.76	\$0.00
61747C608	6,053.41	MORG STAN I LQ:GV ADV	3.79%	09/30/2025	--	--	\$6,053.41	\$6,053.41	\$6,053.41	\$0.00
61747C608	1,328,158.78	MORG STAN I LQ:GV ADV	3.79%	09/30/2025	--	--	\$1,328,158.78	\$1,328,158.78	\$1,328,158.78	\$0.00
61747C608	35,623.14	MORG STAN I LQ:GV ADV	3.79%	09/30/2025	--	--	\$35,623.14	\$35,623.14	\$35,623.14	\$0.00
Total Cash	4,207,719.09	--	3.79%	--	--	--	\$4,207,719.09	\$4,207,719.09	\$4,207,719.09	\$0.00
CD										
32110YUJ2	1,000,000.00	First National Bank of America	0.85%	09/30/2026	09/30/2021	09/30/2021	\$1,000,000.00	\$970,878.00	\$970,901.29	(\$29,122.00)
32110YUG8	2,000,000.00	First National Bank of America	1.10%	09/29/2028	04/12/2024	04/12/2024	\$2,000,000.00	\$1,854,814.00	\$1,854,874.27	(\$145,186.00)
48128UHQ5	90,000.00	JPMorgan Chase Bank, N.A.	1.20%	07/31/2030	07/31/2020	07/31/2020	\$90,000.00	\$79,907.13	\$80,090.58	(\$10,092.87)
Total CD	3,090,000.00	--	1.02%	--	--	--	\$3,090,000.00	\$2,905,599.13	\$2,905,866.14	(\$184,400.87)
Treasuries										
9128282R0	6,000,000.00	UNITED STATES TREASURY	2.25%	08/15/2027	09/14/2022	09/15/2022	\$5,861,713.02	\$5,850,937.50	\$5,868,179.35	(\$10,775.52)
Total Treasuries	6,000,000.00	--	2.25%	--	--	--	\$5,861,713.02	\$5,850,937.50	\$5,868,179.35	(\$10,775.52)
Agency										
3130APGT6	500,000.00	FEDERAL HOME LOAN BANKS	1.15%	10/28/2026	12/01/2021	12/01/2021	\$500,000.00	\$486,054.50	\$488,498.25	(\$13,945.50)
3133ENQ37	350,000.00	FEDERAL FARM CREDIT BANKS FUNDING CORP	4.13%	09/29/2028	01/16/2025	01/17/2025	\$347,616.06	\$354,584.65	\$354,664.86	\$6,968.59
3130B3W25	350,000.00	FEDERAL HOME LOAN BANKS	4.30%	11/27/2028	01/30/2025	01/31/2025	\$350,051.40	\$356,508.60	\$361,692.49	\$6,457.20
3133ER2K6	350,000.00	FEDERAL FARM CREDIT BANKS FUNDING CORP	4.25%	01/30/2029	01/30/2025	01/31/2025	\$349,533.58	\$355,975.20	\$358,495.69	\$6,441.62
3133ELL28	500,000.00	FEDERAL FARM CREDIT BANKS FUNDING CORP	1.15%	06/18/2029	03/07/2025	03/10/2025	\$450,637.21	\$455,817.50	\$457,462.64	\$5,180.29
3133EEWA4	450,000.00	FEDERAL FARM CREDIT BANKS FUNDING CORP	2.91%	06/27/2029	01/23/2025	01/24/2025	\$426,307.75	\$437,385.60	\$440,804.85	\$11,077.85
3133ENV64	500,000.00	FEDERAL FARM CREDIT BANKS FUNDING CORP	4.38%	10/24/2029	02/25/2025	02/26/2025	\$504,219.87	\$511,874.00	\$521,413.93	\$7,654.13
3134A3ZU3	450,000.00	FEDERAL HOME LOAN MORTGAGE CORP	0.00%	12/14/2029	01/23/2025	01/24/2025	\$372,657.33	\$382,902.30	\$382,902.30	\$10,244.97
3133ER4H1	325,000.00	FEDERAL FARM CREDIT BANKS FUNDING CORP	4.50%	01/18/2030	02/24/2025	02/25/2025	\$327,561.49	\$334,457.18	\$337,422.80	\$6,895.68
3130AV5P3	375,000.00	FEDERAL HOME LOAN BANKS	4.38%	03/08/2030	03/21/2025	03/24/2025	\$380,359.67	\$384,194.63	\$385,242.80	\$3,834.95
Total Agency	4,150,000.00	--	3.03%	--	--	--	\$4,008,944.36	\$4,059,754.15	\$4,088,600.60	\$50,809.79

HOLDINGS | FIXED INCOME DETAILS

CUSIP	Quantity	Description	Coupon Rate	Final Maturity	Purchase Date	Settle Date	Total Adjusted Cost	Market Value	Market Value + Accrued	Unrealized Gain/Loss
MBS										
3140HYAD0	158,936.63	FN BL6303	1.90%	05/01/2030	04/17/2024	04/17/2024	\$158,936.63	\$144,807.79	\$145,058.78	(\$14,128.84)
3140HYAD0	2,284,713.99	FN BL6303	1.90%	05/01/2030	04/27/2022	04/28/2022	\$2,098,492.87	\$2,081,611.97	\$2,085,219.91	(\$16,880.90)
3140HVK4	1,000,000.00	FN BL4313	2.31%	09/01/2031	10/28/2019	10/28/2019	\$928,890.79	\$905,074.93	\$906,995.76	(\$23,815.86)
Total MBS	3,443,650.62	--	2.01%	--	--	--	\$3,186,320.28	\$3,131,494.69	\$3,137,274.45	(\$54,825.60)
Municipal										
594654PK5	150,000.00	MICHIGAN ST HSG DEV AUTH SINGLE FAMILY MTG REV	1.41%	06/01/2027	03/28/2025	03/31/2025	\$143,450.85	\$144,165.77	\$144,871.77	\$714.92
594654XU4	150,000.00	MICHIGAN ST HSG DEV AUTH SINGLE FAMILY MTG REV	4.05%	12/01/2027	10/03/2024	10/17/2024	\$150,000.00	\$150,690.42	\$152,712.92	\$690.42
Total Municipal	300,000.00	--	2.76%	--	--	--	\$293,450.85	\$294,856.19	\$297,584.69	\$1,405.34
Grand Total	21,191,369.71	--	2.52%	--	--	--	\$20,648,147.60	\$20,450,360.74	\$20,505,224.32	(\$197,786.86)

Current Month

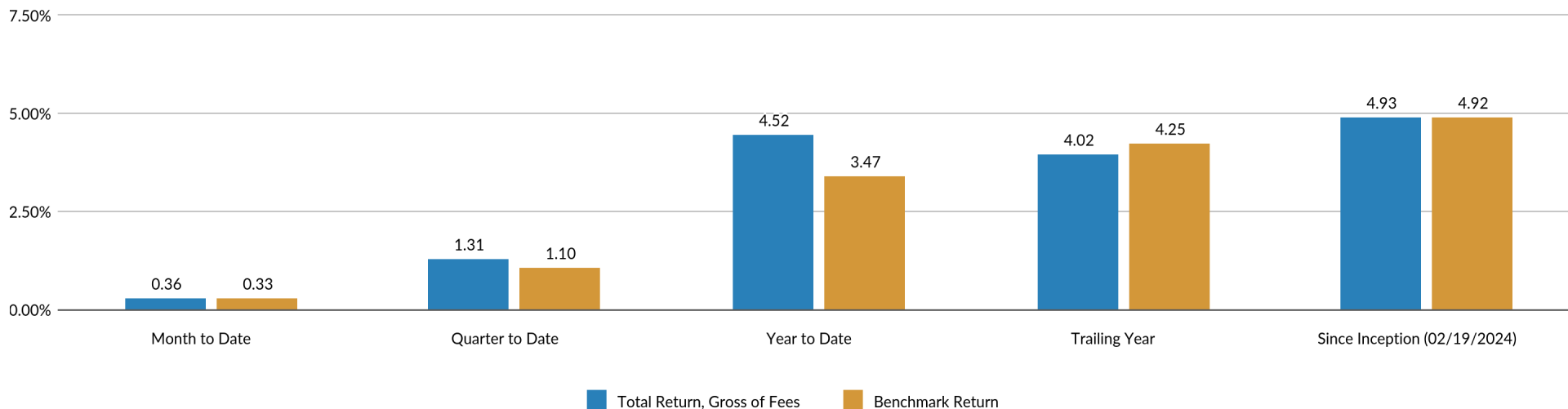
Beginning Total Market Value	\$20,432,121.39
Contributions	\$0.00
Withdrawals	(\$169.58)
Realized Gains	\$313.93
Unrealized Gains	\$31,310.21
Interest	\$66,849.97
Change In Accrued Income	(\$25,201.60)
Ending Total Market Value	\$20,505,224.32

3 Month Summary

Beginning Total Market Value	\$20,240,299.79
Contributions	\$0.00
Withdrawals	(\$505.04)
Realized Gains	\$969.17
Unrealized Gains	\$138,176.87
Interest	\$175,336.01
Change In Accrued Income	(\$49,052.47)
Ending Total Market Value	\$20,505,224.32

PERFORMANCE OVERVIEW

Performance Returns (%)



Period	Month to Date	Quarter to Date	Year to Date	Trailing Year	Since Inception* (02/19/2024)
Meridian Township	0.36%	1.31%	4.52%	4.02%	4.93%
Benchmark Return	0.33%	1.10%	3.47%	4.25%	4.92%

*Annualized. Portfolio returns are a total return calculation, gross of fees.
 Benchmark: Bloomberg 3-Month T-Bill (66%) and the 1-3 Year U.S. Government Index (33%)

IMPORTANT DISCLOSURES

This statement is for general information purposes only and is not intended to provide specific advice or recommendations. Robinson Capital Management, LLC ("RCM") is an investment advisor registered with the Securities and Exchange Commission and is required to maintain a written disclosure statement of our background and business experience. RCM compiled this statement for the sole use of the client for which it was prepared. This statement is intended only for the parties to whom it was delivered or its authorized agents and should not be copied or distributed to any other person. If you would like to receive a copy of our current disclosure statement, please let us know.

The professionals at RCM have diligently and responsibly prepared this performance report, adhering to professional standards, and exercising reasonable care. The information presented is sourced externally and is generally considered reliable and publicly accessible, although its accuracy, completeness, or appropriateness cannot be fully assured. The details regarding security holdings and face values are based on information provided by the client's custodian. It is important to note that the transaction dates in this report, as provided by the custodian, may not align with those in money manager statements. Despite our efforts to ensure that the information is accurate and comprehensive, we are not liable for any errors that may be present. Information about fixed income managers and indices is obtained from external sources.

RCM's monthly statement is intended to detail our investment advisory activity. The custodian bank maintains control of assets and executes (i.e., settles) all investment transactions. The custodian statement is the official record of security and cash holdings and transactions. RCM recognizes that clients may use these reports to facilitate record keeping and that the custodian bank statement and the RCM statement should be reconciled, and differences resolved. Many custodians use a settlement date basis which may result in the need to reconcile due to a timing difference.

RCM does not have the authority to withdraw funds from or deposit funds to the custodian. Our clients retain responsibility for their internal accounting policies, implementing and enforcing internal controls and generating ledger entries or otherwise recording transactions.

It is not possible to invest directly in an index. The index returns shown throughout this material do not represent the results of actual trading of investor assets.

Third-party providers maintain the indices shown and calculate the index levels and performance shown or discussed. Index returns do not reflect payment of any sales charges or fees an investor would pay to purchase the securities they represent. The imposition of these fees and charges would cause investment performance to be lower than the performance shown. Index performance is shown for illustrative purposes only and does not predict or depict the performance of any investment.

Performance is presented in accordance with the CFA Institute's Global Investment Performance Standards (GIPS). Unless otherwise noted, performance is shown gross of fees. Returns for periods greater than one year are presented on an annualized basis. Past performance is not indicative of future returns.

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IMPORTANT DISCLOSURES

Market Value: Market values that include accrued interest are derived from closing bid prices as of the last business day of the month as supplied by third-party pricing sources. For a security that is not listed on a recognized exchange, we will generally establish a value on the valuation date by soliciting representative prices from one or more dealers or pricing services that typically provide valuations or market quotations for assets of a type substantially similar to that particular security. In the event a valuation or market quotation for a security or financial instrument is not readily available from any dealer or pricing service we deem to be reliable; we will assign a value in good faith to such security with input from at least one portfolio manager familiar with the security.

Total Adjusted Cost: The original cost of the principal of the security is adjusted for the periodic reduction of any discount or premium from the purchase date until the date of the report. Discounts or premiums are amortized on a scientific basis for all securities except asset-backed, which are amortized using a straight-line basis.

Tax Reporting: Cost data and realized gains / losses are provided for informational purposes only. Please review for accuracy and consult your tax advisor to determine the tax consequences of your security transactions. RCM does not report such information to the IRS or other taxing authorities and is not responsible for the accuracy of such information that may be required to be reported to federal, state, or other taxing authorities.

Financial Situation: In order to better serve you, RCM should be promptly notified of any material change in your investment objective or financial situation.

Callable Securities: Securities subject to redemption prior to maturity may be redeemed in whole or in part before maturity, which could affect the yield represented. Securities are included in the maturity distribution analysis to their stated maturity date, although, they may be called prior to maturity.

Cash: Money market fund/cash balances are included in performance and duration computations.

Portfolio: The securities in this portfolio, including shares of mutual funds, are not guaranteed, or otherwise protected by RCM, the FDIC (except for certain non-negotiable certificates of deposit under \$250,000 limit) or any government agency. Investment in securities involves risks, including the possible loss of the amount invested.

Ratings: Credit rating information provided is based upon a good faith inquiry of selected sources, but its accuracy and completeness cannot be guaranteed.

Please review the detailed pages of this statement carefully. If you think your statement is wrong, missing account information, or if you need more information about a transaction, please contact RCM within 60 days of receipt. If you have other concerns or questions regarding your account, you should contact a member of your client management team at the address below.

Robinson Capital Management
63 Kercheval Avenue, Suite 111
Grosse Pointe Farms, MI 48236



9. F

To: Board Members
From: Stephen Gebes, IT Director
Date: October 31, 2025
Re: Brightline IT-Hewlett Packard Enterprise Care Contract Renewal

In 2022, Township Staff worked with Brightline IT to replace the aging Dell Storage Area Network array with a Hewlett Packard Enterprises Alletra 5030 SAN array. Brightline bundled a three-year support agreement with the hardware purchase. That coverage is ending. Needing to maintain support on this critical infrastructure, the Township is exercising our option to extend the support agreement to cover an additional year of support for the HP SAN device.

A motion is prepared for Board consideration:

**MOVE TO EXECUTE THE CONTRACT WITH BRIGHTLINE IT, EXTENDING HEWLETT
PACKARD ENTERPRISE TECH CARE ESSENTIAL SUPPORT FOR THE ALLETRA SAN
ARRAY AN ADDITIONAL YEAR THROUGH NOVEMBER 30, 2026.**

Attachment:

1. Brightline IT-Hewlett Packard Enterprise Care Contract



We have prepared a quote for you

HPE Tech Care Renewal 2025

Quote # 005738
Version 1

Prepared for:

Meridian Township

Stephen Gebes
geb@meridian.mi.us

1 Year Term Option:

Qty	Description	Price	Ext. Price
1	1 Year HPE Tech Care Essential with DMR Service Renewal for HPE Alletra 5030 Storage Array Includes: <ul style="list-style-type: none"> • HPE Replacement Parts, Onsite Support, Defective Media Retention • HPE Essential Service Level, Technical Support, General Technical Guidance • HPE License to Use & Software Updates, HPE Recommended Doc Update • HPE Electronic Software Information, HPE Recommended Software Update Method 	\$5,628.00	\$5,628.00
Term: 12/01/2025 - 11/30/2026			
1	HPE Special Discount 2025	(\$1,731.00)	(\$1,731.00)
Subtotal:			\$3,897.00

2 Year Term Option:

* Optional

Qty	Description	Price	Ext. Price
1	2 Year HPE Tech Care Essential with DMR Service Renewal for HPE Alletra 5030 Storage Array Includes: <ul style="list-style-type: none"> • HPE Replacement Parts, Onsite Support, Defective Media Retention • HPE Essential Service Level, Technical Support, General Technical Guidance • HPE License to Use & Software Updates, HPE Recommended Doc Update • HPE Electronic Software Information, HPE Recommended Software Update Method 	\$11,256.00	\$11,256.00
Term: 12/01/2025 - 11/30/2027			
1	HPE Special Discount 2025	(\$3,846.00)	(\$3,846.00)
* Optional Subtotal:			\$7,410.00

3 Year Term Option:

* Optional

Qty	Description	Price	Ext. Price
1	3 Year HPE Tech Care Essential with DMR Service Renewal for HPE Alletra 5030 Storage Array Includes: <ul style="list-style-type: none"> • HPE Replacement Parts, Onsite Support, Defective Media Retention • HPE Essential Service Level, Technical Support, General Technical Guidance • HPE License to Use & Software Updates, HPE Recommended Doc Update • HPE Electronic Software Information, HPE Recommended Software Update Method 	\$16,884.00	\$16,884.00
Term: 12/01/2025 - 11/30/2028			
1	HPE Special Discount 2025	(\$5,921.00)	(\$5,921.00)

* Optional Subtotal: **\$10,963.00**

HPE Tech Care Renewal 2025

Quote #005738 v1

Prepared For:

Meridian Township

Stephen Gebes

5151 Marsh Road

Okemos, MI 48864

P: (517) 853-4222

E: gebes@meridian.mi.us

Prepared by:

Brightline Technologies

James Cabalum

10355 Citation Dr.

Brighton, MI 48116

P: (248) 886-0248

E: James@brightlineit.com



Date Issued:

10.21.2025

Expires:

10.31.2025

Quote Summary

Description	Amount
1 Year Term Option:	\$3,897.00
Total: \$3,897.00	

*Optional Expenses

Description	One-Time
2 Year Term Option:	\$7,410.00
3 Year Term Option:	\$10,963.00
Optional Subtotal: \$18,373.00	

Payment Terms: NET 15

Provider reserves the right to correct any errors, inaccuracies or omissions, and to change or update information or cancel orders if any information, including Services or pricing is inaccurate.

Acceptance and Incorporation by Reference

This Order together with the Master Services Agreement and Service Attachments and other terms and conditions identified on Exhibit A, all of which are incorporated herein by reference (collectively, the "Agreement") is between Brightline Technologies (sometimes referred to as "we," "us," "our," or "Provider"), and the customer identified on the Order (sometimes referred to as "you," "your," or "Client"). This Agreement is effective as of the date the Client accepts the Order (the "Effective Date").

By signing or accepting this Order, Client acknowledges, represents, and warrants that it has read and agrees to the terms and conditions identified on Exhibit A to this Order which are incorporated as if fully set forth herein.

The parties hereby agree that electronic signatures to this Order shall be relied upon and will bind them to the obligations stated herein. Each party hereby warrants and represents that it has the express authority to execute this Agreement(s).

Provider may make changes to the Agreement at any time. If there are changes, Provider will revise the date at the top of the document.

Provider may or may not provide Client with additional notice regarding such changes. Client should review the terms and conditions regularly. Unless otherwise noted, the amended terms and conditions will be effective immediately, and your continued use of the Services thereafter constitutes your acceptance of the changes. If you do not agree to the amended terms and conditions, you must stop using the Services immediately. Please note, you may incur a termination fee or other third-party fees, if applicable.

The parties, acting through their authorized officers, hereby execute this Agreement.

Meridian Township

Signature: _____

Name: Scott Hendrickson

Date: _____

 Exhibit A

Agreement	Description
Master Services Agreement	General terms and conditions applicable to all Provider products and services.
Service Attachment for Managed Services	Core managed services including monitoring, remote management, and help-desk.
Service Attachment for Managed Compliance Services	Consulting and advising regarding regulatory and legal compliance.
Service Attachment for Co-Managed Services	Describes the division of responsibilities in a Co-managed environment.
Service Attachment for Penetration Testing	Penetration testing and simulating cyberattacks to identify and address vulnerabilities within an organization's systems, networks, and applications.
Service Attachment for Colocation	Responsibility matrix for organizations not using Provider's fully managed services.
Schedule of Services	Description of managed services offered by Provider.
Data Processing Agreement	Data security and privacy agreement including statutorily required terms.
Service Level Objectives	Targeted response times by tier of severity.
Schedule of Third-Party Services	Notice of third-party services and waiver of claims.



9. G

To: Board Members
From: Stephen Gebes, IT Director
Date: October 31, 2025
Re: Brightline IT-Palo Alto Care Contract Renewal

In 2022, Township Staff worked with Brightline IT to replace the aging Sophos UTM Firewall and Remote Ethernet Devices with Palo Alto Firewalls at seven separate facilities. Brightline bundled a three-year support agreement with the hardware purchase. That coverage is ending. Needing to maintain support for this critical infrastructure, the Township is exercising the option to extend the existing support agreement to cover an additional three years of subscriptions & support for the Palo Alto security devices.

A motion is prepared for Board consideration:

MOVE TO EXECUTE THE CONTRACT WITH BRIGHTLINE IT, EXTENDING PALO ALTO SUBSCRIPTIONS & SUPPORT FOR THE SEVEN PALO ALTO NETWORK BORDER DEVICES AN ADDITIONAL THREE (3) YEARS THROUGH DECEMBER 31, 2028.

Attachment:

1. Brightline IT-Palo Alto Care Contract



We have prepared a quote for you

Palo Alto Renewal 2025

Quote # 005690
Version 1

Prepared for:

Meridian Township

Stephen Gebes
geb@meridian.mi.us

1 Year Term Option:

Qty	Description	Price	Ext. Price
2	Palo Alto Advanced WildFire - Subscription License for 1 PA-820 Device in HA Pair - 1 Year Renewal	\$1,616.00	\$3,232.00
2	Palo Alto Advanced Threat Prevention - Subscription License for 1 PA-820 Device in HA Pair - 1 Year Renewal	\$1,702.00	\$3,404.00
2	Palo Alto Prisma Access Agent Subscription for 1 PA-820 Device in HA Pair - 1 Year Renewal	\$1,139.00	\$2,278.00
2	Palo Alto Software-Defined Wide Area Networking (SD-WAN) - Subscription for 1 PA-820 Device in HA Pair - 1 Year Renewal	\$1,081.00	\$2,162.00
2	Palo Alto Advanced URL Filtering - Subscription License for 1 PA-820 Device in HA Pair - 1 Year Renewal	\$1,702.00	\$3,404.00
6	Palo Alto Precision AI Network Security Subscription Renewal Bundle for 1 PA-410 Device - 1 Year Renewal (Advanced Threat Prevention, Advanced URL Filtering, Advanced Wildfire, Advanced DNS Security and Advanced SD-WAN)	\$610.00	\$3,660.00
Term: 11/16/2025 - 12/31/2026			
6	Palo Alto Prisma Access Agent Subscription for 1 PA-410 Device in HA Pair - 1 Year Renewal	\$156.00	\$936.00
Term: 01/15/2026 - 12/31/2026			
2	Palo Alto Partner Enabled Premium Support for 1 PA-820 Device - Extended Service - Service Depot - Exchange - Parts - 1 Year Renewal	\$1,208.00	\$2,416.00
1	Palo Alto Partner Enabled Premium Support - Service - 24 x 5 - Exchange - Electronic and Physical - 1 Year Renewal	\$2,539.00	\$2,539.00
6	Palo Alto Partner Enabled Premium Support for 1 PA-410 Device - Service - Technical - 1 Year Renewal	\$188.00	\$1,128.00
Term: 11/16/2025 - 12/31/2026			
1	Palo Alto - Strata Cloud Manager - Pro - 1 Year	\$3,955.00	\$3,955.00

Subtotal: **\$29,114.00**

2 Year Term Option:
*** Optional**

Qty	Description	Price	Ext. Price
2	Palo Alto Advanced WildFire - Subscription License for 1 PA-820 Device in HA Pair - 2 Year Renewal	\$3,050.00	\$6,100.00
2	Palo Alto Advanced Threat Prevention - Subscription License for 1 PA-820 Device in HA Pair - 2 Year Renewal	\$3,212.00	\$6,424.00
2	Palo Alto Prisma Access Agent Subscription for 1 PA-820 Device in HA Pair - 2 Year Renewal	\$2,149.00	\$4,298.00
2	Palo Alto Software-Defined Wide Area Networking (SD-WAN) - Subscription for 1 PA-820 Device in HA Pair - 2 Year Renewal	\$2,040.00	\$4,080.00
2	Palo Alto Advanced URL Filtering - Subscription License for 1 PA-820 Device in HA Pair - 2 Year Renewal	\$3,212.00	\$6,424.00
6	Palo Alto Precision AI Network Security Subscription Renewal Bundle for 1 PA-410 Device - 2 Year Renewal (Advanced Threat Prevention, Advanced URL Filtering, Advanced Wildfire, Advanced DNS Security and Advanced SD-WAN)	\$1,150.00	\$6,900.00
Term: 11/16/2025 - 12/31/2027			
6	Palo Alto Prisma Access Agent Subscription for 1 PA-410 Device in HA Pair - 1 Year Renewal	\$317.00	\$1,902.00
Term: 01/15/2026 - 12/31/2027			
2	Palo Alto Partner Enabled Premium Support for 1 PA-820 Device - Extended Service - Service Depot - Exchange - Parts - 2 Year Renewal	\$2,279.00	\$4,558.00
1	Palo Alto Partner Enabled Premium Support - Service - 24 x 5 - Exchange - Electronic and Physical - 2 Year Renewal	\$4,791.00	\$4,791.00
6	Palo Alto Partner Enabled Premium Support for 1 PA-410 Device - Service - Technical - 2 Year Renewal	\$354.00	\$2,124.00
Term: 11/16/2025 - 12/31/2027			
1	Palo Alto - Strata Cloud Manager - Pro - 2 Year	\$6,631.00	\$6,631.00

*** Optional Subtotal: \$54,232.00**
3 Year Term Option:
*** Optional**

Qty	Description	Price	Ext. Price
2	Palo Alto Advanced WildFire - Subscription License for 1 PA-820 Device in HA Pair - 3 Year Renewal	\$3,715.00	\$7,430.00

3 Year Term Option:

* Optional

Qty	Description	Price	Ext. Price
2	Palo Alto Advanced Threat Prevention - Subscription License for 1 PA-820 Device in HA Pair - 3 Year Renewal	\$3,913.00	\$7,826.00
2	Palo Alto Prisma Access Agent Subscription for 1 PA-820 Device in HA Pair - 3 Year Renewal	\$2,603.00	\$5,206.00
2	Palo Alto Software-Defined Wide Area Networking (SD-WAN) - Subscription for 1 PA-820 Device in HA Pair - 3 Year Renewal	\$2,472.00	\$4,944.00
2	Palo Alto Advanced URL Filtering - Subscription License for 1 PA-820 Device in HA Pair - 3 Year Renewal	\$3,715.00	\$7,430.00
6	Palo Alto Precision AI Network Security Subscription Renewal Bundle for 1 PA-410 Device - 3 Year Renewal (Advanced Threat Prevention, Advanced URL Filtering, Advanced Wildfire, Advanced DNS Security and Advanced SD-WAN)	\$1,342.00	\$8,052.00
Term: 11/16/2025 - 12/31/2028			
6	Palo Alto Prisma Access Agent Subscription for 1 PA-410 Device in HA Pair - 3 Year Renewal	\$390.00	\$2,340.00
Term: 01/15/2026 - 12/31/2028			
2	Palo Alto Partner Enabled Premium Support for 1 PA-820 Device - Extended Service - Service Depot - Exchange - Parts - 3 Year Renewal	\$3,350.00	\$6,700.00
1	Palo Alto Partner Enabled Premium Support - Service - 24 x 5 - Exchange - Electronic and Physical - 3 Year Renewal	\$6,175.00	\$6,175.00
6	Palo Alto Partner Enabled Premium Support for 1 PA-410 Device - Service - Technical - 3 Year Renewal	\$519.00	\$3,114.00
Term: 11/16/2025 - 12/31/2028			
1	Palo Alto - Strata Cloud Manager - Pro - 3 Year	\$9,073.00	\$9,073.00

* Optional Subtotal: **\$68,290.00**

Palo Alto Renewal 2025

Quote #005690 v1

Prepared For:
Meridian Township
Stephen Gebes
5151 Marsh Road
Okemos, MI 48864
P: (517) 853-4442
E: gebes@meridian.mi.us

Prepared by:
Brightline Technologies
Antoinette Wissner
10355 Citation Dr.
Brighton, MI 48116
P: (248) 886-0248
E: antoinette@brightlineit.com

Date Issued:
10.16.2025
Expires:
10.31.2025

Quote Summary

Description	Amount
1 Year Term Option:	\$29,114.00
Total:	\$29,114.00

***Optional Expenses**

Description	One-Time
2 Year Term Option:	\$54,232.00
3 Year Term Option:	\$68,290.00
Optional Subtotal:	\$122,522.00

Payment Terms: 100% of Software Cost Due Upfront

Provider reserves the right to correct any errors, inaccuracies or omissions, and to change or update information or cancel orders if any information, including Services or pricing is inaccurate.

Acceptance and Incorporation by Reference

This Order together with the Master Services Agreement and Service Attachments and other terms and conditions identified on Exhibit A, all of which are incorporated herein by reference (collectively, the "Agreement") is between Brightline Technologies (sometimes referred to as "we," "us," "our," or "Provider"), and the customer identified on the Order (sometimes referred to as "you," "your," or "Client"). This Agreement is effective as of the date the Client accepts the Order (the "Effective Date").

By signing or accepting this Order, Client acknowledges, represents, and warrants that it has read and agrees to the terms and conditions identified on Exhibit A to this Order which are incorporated as if fully set forth herein.

The parties hereby agree that electronic signatures to this Order shall be relied upon and will bind them to the obligations stated herein. Each party hereby warrants and represents that it has the express authority to execute this Agreement(s).

Provider may make changes to the Agreement at any time. If there are changes, Provider will revise the date at the top of the document.

Provider may or may not provide Client with additional notice regarding such changes. Client should review the terms and conditions regularly. Unless otherwise noted, the amended terms and conditions will be effective immediately, and your continued use of the Services thereafter constitutes your acceptance of the changes. If you do not agree to the amended terms and conditions, you must stop using the Services immediately. Please note, you may incur a termination fee or other third-party fees, if applicable.

The parties, acting through their authorized officers, hereby execute this Agreement.

Meridian Township

Signature: _____

Name: Scott Hendrickson

Date: _____

 Exhibit A

Agreement	Description
Master Services Agreement	General terms and conditions applicable to all Provider products and services.
Service Attachment for Managed Services	Core managed services including monitoring, remote management, and help-desk.
Service Attachment for Managed Compliance Services	Consulting and advising regarding regulatory and legal compliance.
Service Attachment for Co-Managed Services	Describes the division of responsibilities in a Co-managed environment.
Service Attachment for Penetration Testing	Penetration testing and simulating cyberattacks to identify and address vulnerabilities within an organization's systems, networks, and applications.
Service Attachment for Colocation	Responsibility matrix for organizations not using Provider's fully managed services.
Schedule of Services	Description of managed services offered by Provider.
Data Processing Agreement	Data security and privacy agreement including statutorily required terms.
Service Level Objectives	Targeted response times by tier of severity.
Schedule of Third-Party Services	Notice of third-party services and waiver of claims.



To: Board Members
From: Stephen Gebes, IT Director
Date: October 31, 2025
Re: Brightline IT-QuickHelp & Keeper Contract Renewal

In 2023, Township Staff worked with Brightline IT to establish an ongoing program to train employees to identify security threats to the Township technology infrastructure. This enhanced regimen includes a robust training program that integrates audio/video/print/in-person training components with real life simulations to help confirm the participants' ability to properly respond to spam, phishing, and other malware threats they may encounter through the course of normal Township business. QuickHelp is the computer-based training & simulation part of that program. Keeper is the enterprise password management system that is used in conjunction with security training. Although this training is more important than ever, our licenses to use the services are coming to an end.

Components of these services include:

1. QuickHelp Learning Management System
2. QuickHelp Threat Defense
3. Keeper Enterprise Password Manager
4. External Phishing Testing & Validation

The continuity of these services remains essential to our ongoing security training efforts.

A motion is prepared for Board consideration:

MOVE TO EXECUTE THE CONTRACT WITH BRIGHTLINE IT, EXTENDING THE CURRENTLY DEPLOYED QUICKHELP TRAINING SERVICE AND KEEPER PASSWORD MANAGER FOR AN ADDITIONAL YEAR THROUGH DECEMBER 31, 2026.

Attachment:

1. Brightline IT-QuickHelp & Keeper Contract



We have prepared a quote for you

QuickHelp Agreement

Quote # 005752
Version 1

Prepared for:

Meridian Township

Stephen Gebes
geb@meridian.mi.us

Monthly Services

Qty	Description	Recurring	Ext. Recurring
Terms: The initial term of this agreement is 12 months.			
179	QuickHelp User Bundle - Per User - Per Month	\$8.00	\$1,432.00
	Managed Security Awareness Training		
	Quickhelp Learning Management System		
	<ul style="list-style-type: none"> • Microsoft 365 & Cybersecurity Training 		
	QuickHelp - Threat Defense Add-on		
	<ul style="list-style-type: none"> • Security awareness training and assessments in addition to simulated Phishing Attack campaigns with pre and post training content to educate users 		
6	Keeper Enterprise Password Manager - Per User - Per Month	\$5.00	\$30.00
	<ul style="list-style-type: none"> • Encrypted vault for every user • Folders and sub folders • Shared team folders • Single Sign-On authentication • Advanced Two-Factor Authentication 		
Term: 11/01/2025 - 12/31/2026			
Monthly Subtotal:			\$1,462.00

QuickHelp Agreement

Prepared For:

Meridian Township

Stephen Gebes

5151 Marsh Road

Okemos, MI 48864

P: (517) 853-4222

E: gebes@meridian.mi.us

Prepared by:

Brightline Technologies

James Cabalum

10355 Citation Dr.

Brighton, MI 48116

P: (248) 886-0248

E: James@brightlineit.com



Quote #005752 v1

Date Issued:

10.13.2025

Expires:

10.30.2025

Monthly Recurring Summary

Description	Amount
Monthly Services	\$1,462.00

Monthly Total: **\$1,462.00**

Payment Terms: Billed Monthly

Provider reserves the right to correct any errors, inaccuracies or omissions, and to change or update information or cancel orders if any information, including Services or pricing is inaccurate.

Acceptance and Incorporation by Reference

This Order together with the Master Services Agreement and Service Attachments and other terms and conditions identified on Exhibit A, all of which are incorporated herein by reference (collectively, the "Agreement") is between Brightline Technologies (sometimes referred to as "we," "us," "our," or "Provider"), and the customer identified on the Order (sometimes referred to as "you," "your," or "Client"). This Agreement is effective as of the date the Client accepts the Order (the "Effective Date").

By signing or accepting this Order, Client acknowledges, represents, and warrants that it has read and agrees to the terms and conditions identified on Exhibit A to this Order which are incorporated as if fully set forth herein.

The parties hereby agree that electronic signatures to this Order shall be relied upon and will bind them to the obligations stated herein. Each party hereby warrants and represents that it has the express authority to execute this Agreement(s).

Provider may make changes to the Agreement at any time. If there are changes, Provider will revise the date at the top of the document. Provider may or may not provide Client with additional notice regarding such changes. Client should review the terms and conditions regularly. Unless otherwise noted, the amended terms and conditions will be effective immediately, and your continued use of the Services thereafter constitutes your acceptance of the changes. If you do not agree to the amended terms and conditions, you must stop using the Services immediately. Please note, you may incur a termination fee or other third-party fees, if applicable.

The parties, acting through their authorized officers, hereby execute this Agreement.

Meridian Township

Signature: _____

Name: Scott Hendrickson

Date: _____

 Exhibit A

Agreement	Description
Master Services Agreement	General terms and conditions applicable to all Provider products and services.
Service Attachment for Managed Services	Core managed services including monitoring, remote management, and help-desk.
Service Attachment for Managed Compliance Services	Consulting and advising regarding regulatory and legal compliance.
Service Attachment for Co-Managed Services	Describes the division of responsibilities in a Co-managed environment.
Service Attachment for Penetration Testing	Penetration testing and simulating cyberattacks to identify and address vulnerabilities within an organization's systems, networks, and applications.
Service Attachment for Colocation	Responsibility matrix for organizations not using Provider's fully managed services.
Schedule of Services	Description of managed services offered by Provider.
Data Processing Agreement	Data security and privacy agreement including statutorily required terms.
Service Level Objectives	Targeted response times by tier of severity.
Schedule of Third-Party Services	Notice of third-party services and waiver of claims.



To: Board Members
From: Stephen Gebes, IT Director
Date: October 31, 2025
Re: GoTo Technologies USA Contract Update

GoTo Technologies USA provides the Township with their Central Premier Software & Services. This package focuses on remote connectivity and allows for centralized system maintenance & support for workers and workstations that are otherwise challenging to connect to required resources. While various forms of the service have been utilized for over 15 years, need for the number of locations the service is deployed has decreased steadily since the peak usage three years ago. Accordingly, the contract is being modified to take us down to the next lower tier of supported assets.

A motion is prepared for Board consideration:

**MOVE TO EXECUTE THE CONTRACT WITH GOTO TECHNOLOGIES USA, LLC,
REDUCING THE SERVICE TO NOW INCLUDE FIFTY (50) CLIENT INSTALLATIONS.**

Attachment:

1. GoTo Technologies USA Contract Update



GoTo Technologies USA, LLC

333 Summer Street, 5th Floor
Boston, MA 02210-1702

ORDER FORM

CONTACT INFORMATION.

Customer: Meridian Township
Address: 5151 Marsh Rd, Okemos, MI United States, 48864

Main Contact: Team Itstaff
Email: staff@meridian.mi.us
Phone: 517.853.4000

GoTo Account Email: staff@meridian.mi.us

VAT/TVA/ABN Number:

GoTo Representative:

Name: Jacob Eddy
Email: jacob.eddy@goto.com
Phone:
Fax:

QUOTE OR OID #: 00432218
UID #: 6018222541
GOTO Opp ID #: 2510238344833

Quote Date: Oct-23-2025

Quote Expiration Date: Oct-30-2025

TERM & BILLING INFORMATION.

Term and Billing Frequency: Annual Annual

Payment Method: Credit Card

AGREEMENT.

This Order Form is governed by the terms of the Terms of Service found at <https://www.goto.com/company/legal/terms-and-conditions> unless: Customer has a written agreement mutually agreed upon by GoTo for such Services, in which case such written agreement will govern; or (ii) to the extent otherwise set forth in the Supplemental Terms below. The foregoing shall exclude any terms and conditions referenced on a Customer purchase order and will incorporate the [Contracting Entities Table](#) and the [Service Descriptions](#).

Supplemental Terms: Notwithstanding anything to the contrary in the Agreement, the following supplemental Terms apply:

- The effective date of this Order Form is the signing date.
- By signing this Order, you are revising your subscription(s) for Product(s) previously purchased. All previous subscriptions will be removed from your account and replaced with the Product(s) and new term on this Order. You will receive a prorated credit to your account for any prepaid and unused amounts, based on the remaining term on your previous subscriptions and the Effective Date of this Order
- Term length of signing date through Dec-31-2026.

SIGNATURES. By signing below, the signatory represents it is legally authorized to enter into the Agreement and agrees to be bound to all terms contained in the Agreement.

CUSTOMER: Meridian Township		If Billing Contact is different than above, please provide: Billing Address: Billing/Invoicing Contact: Telephone: Email:
Signature:		
Name:		
Title:	Customer Authorized Signatory	
Date:		

SERVICES & FEE SUMMARY. The table below reflects the revised Services purchased. If you subscribe to other Services not stated below, such subscriptions shall continue in accordance with the terms of the applicable Services Order and the Agreement. You agree to use the Services in accordance with the applicable Use Levels below. All fees are exclusive of VAT, GST and any other applicable taxed and/or fees.

Service	Number of Users			User Type	Tier	Contract Term (Months)	Monthly Subscription Fee per User	New Total Subscription Fee
	Increase/ Decrease/ Remains	Existing	New Total					
Central Premier	Decrease	100	50	NAU		14.25	3.00	USD 2,137.50
TOTAL AMOUNT								USD 2,137.50



To: Board Members

**From: Timothy R. Schmitt, AICP
Community Planning and Development Director**

Date: October 30, 2025

Re: Special Use Permit #25-21 – Saint Martha Parish and School – 1100 West Grand River – Construct an addition to a building over 25,000 feet

Saint Martha Parish and School has requested to amend an existing special use permit to add onto the existing building, which is larger than 25,000 square feet, located at 1100 West Grand River Avenue. The applicant is proposing the construction of a two story, 11,000 square foot addition to the existing building, adding classroom, lab, storage, and associated space to the school. The expansion will occur on the northwest corner of the building, largely screened from public view by the existing building.

The Planning Commission held a public hearing on the proposal at its meeting on [September 22, 2025](#) and received no input from the general public and had several questions that were discussed with Staff. The Planning Commission further discussed the matter at their [October 13, 2025](#) meeting and voted unanimously to approve the Special Use Permit to expand the existing building by 11,000 square feet for classrooms and general school space. The Township Board initially discussed the request at their [October 21, 2025](#) meeting and there was general consensus to move forward with the request.

As a reminder, Staff is providing the Special Use Permit criteria for direct review by the Board members. There are no additional review criteria under the Zoning Ordinance for the matter in question.

Sec. 86-126 Review Criteria

Applications for special use permits shall be reviewed for compliance with the following standards and requirements, where applicable. An application for a special use permit that complies with all the following standards and requirements in this chapter may be approved.

The applicant shall assure that:

- (1) The project is consistent with the intent and purposes of this chapter.
- (2) The project is consistent with applicable land use policies contained in the Township's comprehensive development plan of current adoption.
- (3) The project is designed, constructed, operated, and maintained so as to be harmonious and appropriate in appearance with the existing or intended character of the general vicinity and that such a use will not change the essential character of the same area.
- (4) The project will not adversely affect or be hazardous to existing neighboring uses.
- (5) The project will not be detrimental to the economic welfare of surrounding properties or the community.
- (6) The project is adequately served by public facilities, such as existing roads, schools, stormwater drainage, public safety, public transportation, and public recreation, or that the persons or agencies responsible for the establishment of the proposed use shall be able to provide any such service.

- (7) The project is adequately served by public sanitation facilities if so designed. If on-site sanitation facilities for sewage disposal, potable water supply, and stormwater are proposed, they shall be properly designed and capable of handling the long term needs of the proposed project.
- (8) The project will not involve uses, activities, processes, materials, and equipment and conditions of operation that will be detrimental to any persons, property, or the general welfare by reason of excessive production of traffic, noise, smoke, fumes, glare, or odors.
- (9) The project will not directly or indirectly have a substantial adverse impact on the natural resources of the Township, including, but not limited to, prime agricultural soils, water recharge areas, lakes, rivers, streams, major forests, wetlands, and wildlife areas.

Township Board Options

The Township Board may approve or deny the proposed special use permit for the proposed expansion to St. Martha Parish and School at 1100 West Grand River Avenue. Staff would offer the following motion for the Township Board's use in discussing the matter. The Township Board should explicitly outline their reasons for approval or denial, based on the Special Use Permit standards outlined above.

Move to adopt the resolution approving Special Use Permit #25-21, a request from St. Martha Parish and School to expand the existing building that is greater than 25,000 square feet by 11,000 square feet, to accommodate an expansion to the school. The property is located at 1100 West Grand River Avenue (Parcel Id No 33-02-02-23-476-001) and is zoned RR, Rural Residential.

Attachments:

- 1. Resolution for Approval of Special Use Permit #25-21, St. Martha School expansion
- 2. Proposed Site Plan

RESOLUTION TO APPROVE

**Special Use Permit #25-21
St. Martha Parish – 1100 Grand River
Expansion of building greater than 25,000 sq. ft.**

RESOLUTION

At a regular meeting of the Township Board of the Charter Township of Meridian, Ingham County, Michigan, held at the Meridian Municipal Building, in said Township on the 6th day of November, 2025, at 6:30 p.m., Local Time.

PRESENT:

ABSENT:

The following resolution was offered by _____ and supported by _____

WHEREAS, St. Martha Parish, the applicant, has requested a special use permit (SUP) for the construction of a new classroom building at 1100 Grand River Avenue; and

WHEREAS, the existing building is greater than 25,000 square feet and any change to a building of that size requires a new or modified Special Use Permit, and

WHEREAS, the Planning Commission held a public hearing and discussed the SUP at its regular meeting on September 22, 2025 and reviewed the matter further at their October 13, 2025 meeting, making a positive recommendation to the Township Board for approval of the modified SUP; and

WHEREAS, the Township Board discussed the matter at their October 21, 2025 meeting and raised no major concerns; and

WHEREAS, the proposed new classroom building expansion is consistent with the intent and purpose of both the underlying RR zoning and the SUP requirements; and

WHEREAS, the requested SUP is consistent with the 2023 Township Master Plan and Future Land Use Map, which designates the property as Institutional, and with the applicable land use policies within; and

WHEREAS, the building expansion is designed to be constructed and operated in harmony and appearance with the character of the general vicinity and will not change the essential character of the area;

WHEREAS, the project will not adversely effect the neighboring properties or uses; and

WHEREAS, the proposed expansion will not be financially detrimental to the surrounding properties or overall community; and

WHEREAS, the project is adequately served by public facilities and infrastructure and no undue burden will be placed on said facilities or infrastructure from the project; and

WHEREAS, the property is served by the necessary sanitation facilities; and

**Resolution to Approve
Special Use Permit #25-21 (St. Martha Parish School expansion)
Page 2**

WHEREAS, the proposed classroom expansion will not create excessive traffic, noise, smoke, fumes, glare, odors, or other environmental factors; and

WHEREAS, the project will not have an adverse impact on the overall natural resources of the Townships.

NOW THEREFORE, BE IT RESOLVED THE TOWNSHIP BOARD OF THE CHARTER TOWNSHIP OF MERIDIAN hereby APPROVES SUP #25-21 to allow the construction of a new classroom building expansion to an existing building greater than 25,000 square feet at 1100 Grand River Avenue, subject to the following conditions:

1. Approval is granted in general accordance with the proposed site plan as prepared by Virdis, as received by the Township on August 27, 2025.
2. Any future changes to the SUP will require an amendment to SUP #25-21.
3. SUP #25-21 will become void if construction related to the SUP has not commenced within 24 months of the effective date of the SUP, or if all construction related to the SUP is not completed within 36 months of the effective date of the SUP, unless an extension is granted.

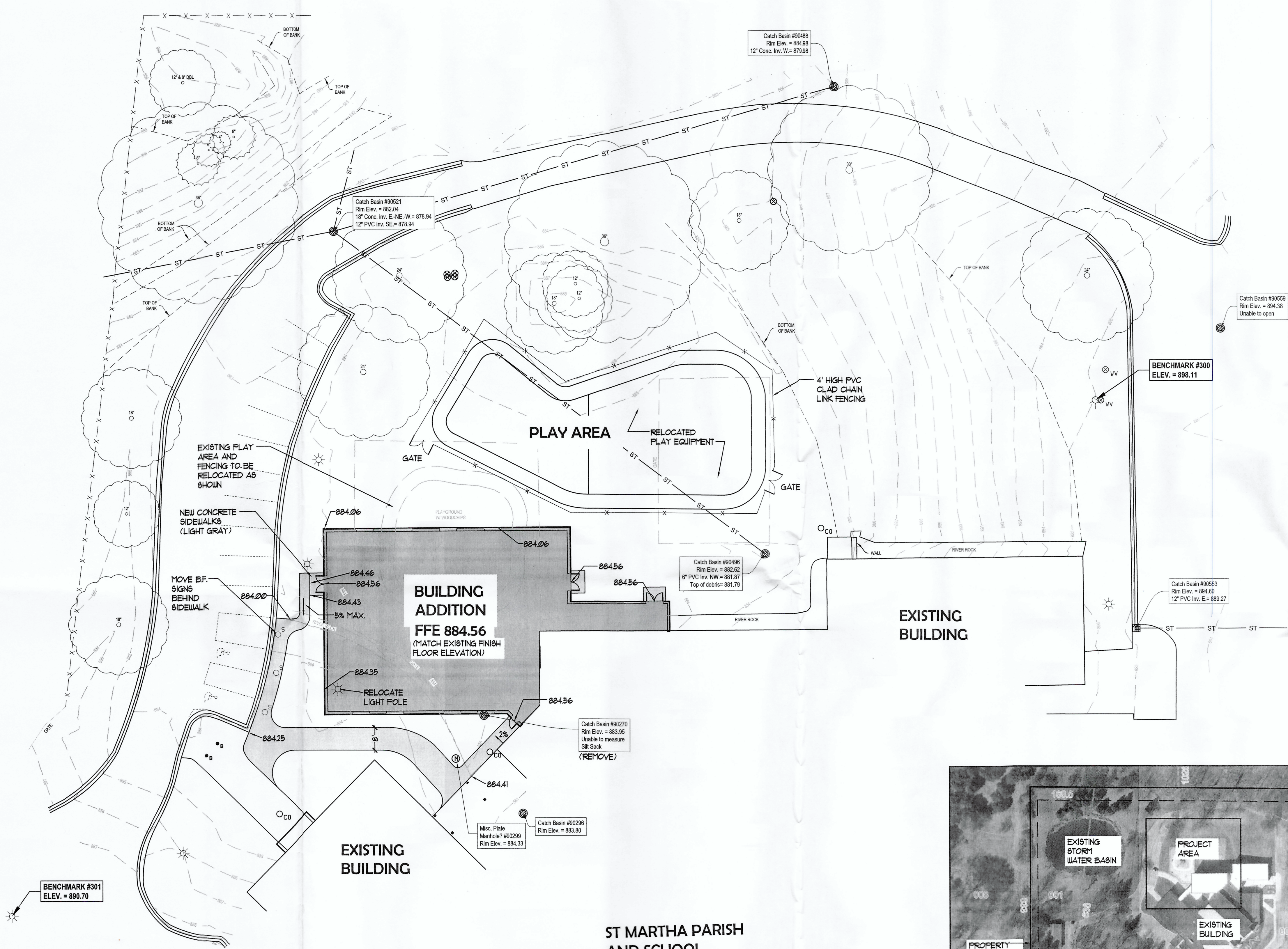
ADOPTED: YEAS:

NAYS:

[illegible]

I, the undersigned, the duly qualified and acting Clerk of the Township Board of the Charter Township of Meridian, Ingham County, Michigan, DO HEREBY CERTIFY that the foregoing is a true and complete copy of a resolution adopted at a regular meeting of the Township Board on the 3rd day of April 2025.

Angela Demas
Township Clerk



ZONING / SITE PLAN INFORMATION

ZONING: RR (MERIDIAN CHARTER TOWNSHIP)

THIS PROJECT INVOLVES A MINOR EXPANSION OF AN EXISTING USE.

REQUIRED SETBACKS:
FRONT: 100'
SIDES: 20'
REAR: 35'

PROJECT NARRATIVE

GENERAL: THE PROJECT INCLUDES A BUILDING ADDITION TO SUPPORT ADDITIONAL CLASSROOMS FOR THE SCHOOL. SIDEWALKS WILL BE PROVIDED FOR ADA ACCESSIBILITY, AND AN EXISTING PLAYGROUND WILL BE RELOCATED WITHIN THE SAME GENERAL AREA. NO VEHICULAR PAVING IS PROPOSED WITH THIS PROJECT.

PARKING: THE CLASSROOM ADDITION WILL NOT NECESSITATE ADDITIONAL PARKING.

SETBACKS: THE ADDITION WILL BE WELL WITHIN THE REQUIRED SETBACKS ON ALL SIDES.

UTILITIES: THE ADDITION WILL NOT REQUIRE ANY NEW UTILITY SERVICES (WATER, SEWER, ELECTRICAL, ETC. WILL BE CONNECTED WITHIN THE EXISTING BUILDING).

STORM WATER MANAGEMENT: STORM WATER FROM THE ADDITION WILL BE DIRECTED TO THE EXISTING PRIVATE DETENTION BASIN TO THE NORTHWEST. THE BASIN DISCHARGES TO A LARGE WETLANDS COMPLEX TO THE NORTH AND WEST. BASED ON THE SMALL REDEVELOPMENT AREA RELATIVE TO THE OVERALL SITE, WE DO NOT BELIEVE THAT ADDITIONAL STORM WATER MANAGEMENT IS NECESSARY FOR THIS PROJECT.

SOIL EROSION CONTROL: SEGC MEASURES WILL BE IMPLEMENTED AND AN SEGC PERMIT WILL BE OBTAINED BY THE SELECTED CONTRACTOR.

WETLANDS / FLOODPLAIN: THE REDEVELOPMENT AREA DOES NOT APPEAR TO CONTAIN WETLANDS AND IS NOT WITHIN THE 100-YEAR FLOODPLAIN.

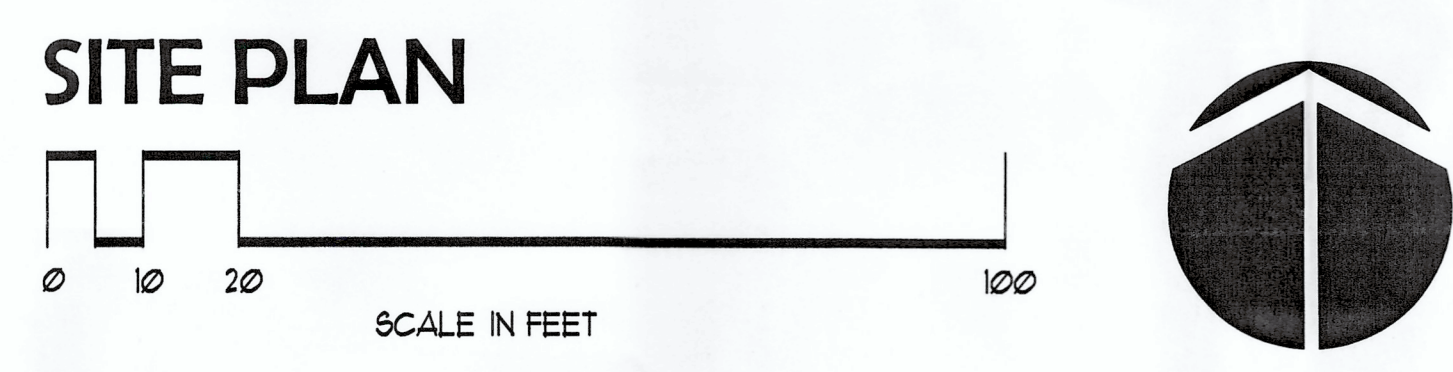
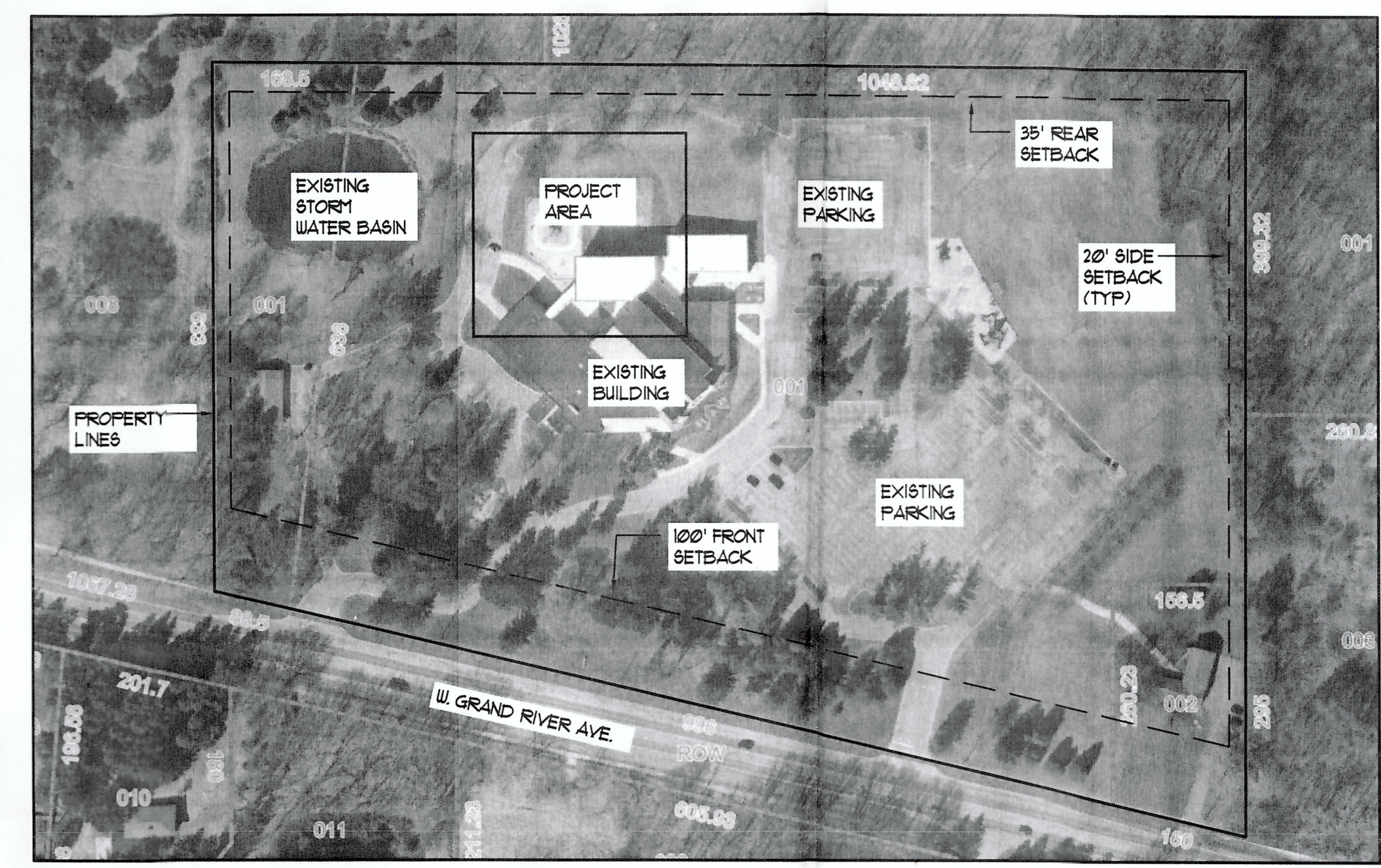
LEGAL DESCRIPTION

Real property situated in the County of Ingham, State of Michigan, more particularly described as follows:

2. M23-2-3 BEG IN NLY LINE OF US-16 HWY AT PT 549.01 FT W OF E SEC LINE, - N 260.23 FT - E 156.5 FT - N 589.13 FT - W 1048.62 FT - S 7 DEG 11' W 638 FT TO NLY LINE OF US-16 HWY - SEL Y ALONG HWY TO BEG ON SE 1/4 OF SEC 23, T4N R1W.

Commonly known as: 1096 Grand River Ave Okemos, MI 48864
Parcel Number: 33-02-02-23-476-001

(Quit Claim Deed, dated January 27, 2020, as recorded in Instrument No.: 2020-003027, Ingham County Register of Deeds.)



08/15/2025 SPR

checked by

drawn by

consultant

VIRIDIS

Design Group

MAYOTTEgroup

ARCHITECTS

6240 W. Mt. Hope
Lansing, MI 48917

t. 517.323.0577

www.mayottearchitects.com

Site Plan

SP

St. Martha Parish & School

Building Addition and Site Improvements

1100 W. Grand River Avenue

Okemos, MI 48864

job no.

sheet no.



To: Board Members

**From: Timothy R. Schmitt, AICP
Community Planning and Development Director**

Date: October 31, 2025

Re: Special Use Permit #25-20 – Fedewa Builders – 4601 Dobie Road – Construct a group of buildings larger than 25,000 square feet

Fedewa Holdings has requested special use permit approval to construction a series of four buildings, totaling greater than 25,000 square feet, at the vacant property at 4601 Dobie Road. The applicant is proposing the construction of four buildings, totaling 32 dwelling units, consistent with the conditions of the rezoning approved by the Board on March 27, 2025. To reiterate, the conditions voluntarily offered by the applicant and accepted by the Township were:

1. Increase the rear yard building setback on the western boundary from the required 40 ft to 100 ft., more than doubling the required buffer between the project and neighboring single-family homes.
2. Restrict the type of allowable unit to townhomes. A total of 4 buildings with 8 units per building each with their own front door and garage accessible from the outside; and

The Planning Commission held a public hearing on the proposal at its meeting on [September 22, 2025](#) and received substantial input against the project from the immediately adjacent neighbors on Seneca Drive and on the opposite side of Dobie Road from the project. The Planning Commission further discussed the matter at their [October 13, 2025](#) meeting and voted 6-0 to approve the Special Use Permit to construct the four new buildings, totaling greater than 25,000 square feet. The Township Board initially discussed the request at their [October 21, 2025](#) meeting. There was public input from the immediately adjacent neighbors in opposition and the Township Board had a series of questions that were discussed, including:

- Drainage from this development to Seneca Drive and vice versa
- Light pollution from the project to the neighborhood
- The small wetland on the site
- The Faith Lutheran driveway that is being removed and relocated
- Traffic impacts and the study that was done for the project
- Location of dumpster for the project
- Height of the buildings proposed on the site
- The height of the buildings on surrounding properties: To recap, Arrowtree has a mix of 2 and 2 ½ stories (third story half buried) and the Chief Okemos Circle area has a mix of 2, 2 ½, and 3 story buildings. All buildings appear to meet the discrete maximum building height in the ordinance of 35 feet.

Staff was asked to follow up on the traffic study with some further analysis, especially as it relates to the zero based assumptions, since there is nothing on the current property. To start with, the nearest 24 hour traffic count from MDOT, on Dobie Road on 9/19/2023 was 8,894 vehicles. The peak hours were

3:00PM to 6:00PM, peaking in the 5:00-6:00 hour with 872 vehicles. The traffic analysis then estimated the traffic at the site driveway, as shown:

Southbound: 266AM peak/419PM peak
Northbound: 352AM peak/474PM peak

Table 1 of the traffic analysis shows the proposed trip generation for 32 dwelling units, which is:

280 total trips, 33 in the AM peak, 34 in the PM peak

The total trips include all traffic to the site over a 24 hour period. The AM and PM peak trips expected are roughly consistent with what we would predict, given that there are 32 dwelling units proposed on the site. This equates to approximately one trip every two minutes leaving the site in the AM and entering the site in the PM. Adding the traffic from the proposed project would not increase the traffic to an amount where the level of service would change and the level of service at the site driveway, under any construct scenario being considered, would be a C.

As a reminder, Staff is providing the Special Use Permit criteria for direct review by the Board members. There are no additional review criteria under the Zoning Ordinance for the matter in question.

Sec. 86-126 Review Criteria

Applications for special use permits shall be reviewed for compliance with the following standards and requirements, where applicable. An application for a special use permit that complies with all the following standards and requirements in this chapter may be approved.

The applicant shall assure that:

- (1) The project is consistent with the intent and purposes of this chapter.
- (2) The project is consistent with applicable land use policies contained in the Township's comprehensive development plan of current adoption.
- (3) The project is designed, constructed, operated, and maintained so as to be harmonious and appropriate in appearance with the existing or intended character of the general vicinity and that such a use will not change the essential character of the same area.
- (4) The project will not adversely affect or be hazardous to existing neighboring uses.
- (5) The project will not be detrimental to the economic welfare of surrounding properties or the community.
- (6) The project is adequately served by public facilities, such as existing roads, schools, stormwater drainage, public safety, public transportation, and public recreation, or that the persons or agencies responsible for the establishment of the proposed use shall be able to provide any such service.
- (7) The project is adequately served by public sanitation facilities if so designed. If on-site sanitation facilities for sewage disposal, potable water supply, and stormwater are proposed, they shall be properly designed and capable of handling the long term needs of the proposed project.
- (8) The project will not involve uses, activities, processes, materials, and equipment and conditions of operation that will be detrimental to any persons, property, or the general welfare by reason of excessive production of traffic, noise, smoke, fumes, glare, or odors.
- (9) The project will not directly or indirectly have a substantial adverse impact on the natural resources of the Township, including, but not limited to, prime agricultural

soils, water recharge areas, lakes, rivers, streams, major forests, wetlands, and wildlife areas.

Township Board Options

The Township Board may approve or deny the proposed special use permit for the group of buildings greater than 25,000 square feet, being proposed on Dobie Road, to the north of Faith Lutheran Church. Staff would offer the following motions for the Township Board's use in discussing the matter. The Township Board should explicitly outline their reasons for approval or denial, based on the Special Use Permit standards outlined above.

Motion for Approval

Move to adopt the resolution approving Special Use Permit #25-20, a request from Fedewa Holdings to construct four buildings at 4601 Dobie Road (Parcel Id No 33-02-02-22-454-003) north of Faith Lutheran Church, subject to the following conditions:

- **Approval is granted in general accordance with the proposed site plan as prepared by BRS Engineering, as received by the Township on August 22, 2025.**
- **Any future changes to the SUP will require an amendment to SUP #25020.**
- **All conditions for REZ #25001 shall continue to apply.**
- **SUP #25020 will become void if construction related to the SUP has not commenced within 24 months of the effective date of the SUP, or if all construction related to the SUP is not completed within 36 month of the effective date of the SUP, unless an extension is granted.**
- **No more than 32 dwelling units shall be permitted on the property**
- **A 100 foot building setback is required along the western property line of the parcel**
- **All buildings on the site shall be 2 ½ stories or less**
- **All buildings on the site shall be 35 feet tall or less**
- **No construction on the site shall begin until all approvals of the Ingham County Drain Commissioner and the Ingham County Road Department have been granted**

For the following reasons:

Motion for Denial

Move to adopt the resolution denying Special Use Permit #25-20, a request from Fedewa Holdings to construct four buildings at 4601 Dobie Road (Parcel Id No 33-02-02-23-476-001) north of Faith Lutheran Church, for the following reasons:

Attachments:

1. Resolution for Approval of Special Use Permit #25-20, Fedewa Holdings, Dobie Road
2. Resolution for Denial of Special Use Permit #25-20, Fedewa Holdings, Dobie Road
3. Proposed Site Plan

RESOLUTION TO APPROVE

**Special Use Permit #25-20
Fedewa Builders – 4601 Dobie Road
Group of buildings greater than 25,000 sq. ft.**

RESOLUTION

At a regular meeting of the Township Board of the Charter Township of Meridian, Ingham County, Michigan, held at the Meridian Municipal Building, in said Township on the 6th day of November, 2025, at 6:30 p.m., Local Time.

PRESENT:

ABSENT:

The following resolution was offered by _____ and supported by _____

WHEREAS, Fedewa Holdings, the applicant, has requested a special use permit (SUP) for the construction four multiple-family buildings totaling over 25,000 square feet at 4601 Dobie Road; and

WHEREAS, the Planning Commission held a public hearing and discussed the SUP at its regular meeting on September 22, 2025 and reviewed the matter further at their October 13, 2025 meeting, making a positive recommendation to the Township Board for approval of the modified SUP; and

WHEREAS, the Township Board discussed the matter at their October 21, 2025, taking public comment and discussing a variety of topics surrounding the project; and

WHEREAS, the requested SUP is consistent with the 2023 Township Master Plan and Future Land Use Map, which designates the majority of the property as Multiple Family Residential; and

WHEREAS, the construction is designed to be built and operated in harmony and appearance with the character of the general vicinity and will not change the essential character of the area;

WHEREAS, the project will not adversely effect the neighboring properties or uses; and

WHEREAS, the proposed expansion will not be financially detrimental to the surrounding properties or overall community; and

WHEREAS, the project is adequately served by public facilities and infrastructure and no undue burden will be placed on said facilities or infrastructure from the project; and

WHEREAS, the property is served by the necessary sanitation facilities; and

WHEREAS, the dwelling units will not create excessive traffic, noise, smoke, fumes, glare, odors, or other environmental factors; and

WHEREAS, the project will not have an adverse impact on the overall natural resources of the Townships.

**Resolution to Approve
Special Use Permit #25-20 (4601 Dobie Road)
Page 2**

NOW THEREFORE, BE IT RESOLVED THE TOWNSHIP BOARD OF THE CHARTER TOWNSHIP OF MERIDIAN hereby APPROVES SUP #25-20 to allow the construction of four new multi family buildings totaling greater than 25,000 square feet, subject to the following conditions:

1. Approval is granted in general accordance with the proposed site plan as prepared by BRS Engineering, as received by the Township on August 22, 2025.
2. Any future changes to the SUP will require an amendment to SUP #25-20.
3. All conditions for REZ #25001 shall continue to apply.
4. SUP #25-20 will become void if construction related to the SUP has not commenced within 24 months of the effective date of the SUP, or if all construction related to the SUP is not completed within 36 month of the effective date of the SUP, unless an extension is granted.
5. No more than 32 dwelling units shall be permitted on the property
6. A 100-foot building setback is required along the western property line of the parcel
7. All buildings on the site shall be 2 ½ stories or less
8. All buildings on the site shall be 35 feet tall or less
9. No construction on the site shall begin until all approvals of the Ingham County Drain Commissioner and the Ingham County Road Department have been granted

ADOPTED: YEAS:

NAYS:

[illegible]

I, the undersigned, the duly qualified and acting Clerk of the Township Board of the Charter Township of Meridian, Ingham County, Michigan, DO HEREBY CERTIFY that the foregoing is a true and complete copy of a resolution adopted at a regular meeting of the Township Board on the 6th day of November 2025.

Angela Demas
Township Clerk

RESOLUTION TO DENY

**Special Use Permit #25-20
Fedewa Builders – 4601 Dobie Road
Group of buildings greater than 25,000 sq. ft.**

RESOLUTION

At a regular meeting of the Township Board of the Charter Township of Meridian, Ingham County, Michigan, held at the Meridian Municipal Building, in said Township on the 6th day of November, 2025, at 6:30 p.m., Local Time.

PRESENT:

ABSENT:

The following resolution was offered by _____ and supported by _____

WHEREAS, Fedewa Holdings, the applicant, has requested a special use permit (SUP) for the construction four multiple-family buildings totaling over 25,000 square feet at 4601 Dobie Road; and

WHEREAS, the Planning Commission held a public hearing and discussed the SUP at its regular meeting on September 22, 2025 and reviewed the matter further at their October 13, 2025 meeting, making a positive recommendation to the Township Board for approval of the modified SUP; and

WHEREAS, the Township Board discussed the matter at their October 21, 2025, taking public comment and discussing a variety of topics surrounding the project; and

WHEREAS, the Township Board does not believe that the proposal is designed to be built and operated in harmony and appearance with the character of the general vicinity and will change the essential character of the area;

WHEREAS, the project will adversely affect the neighboring properties or uses; and

WHEREAS, the dwelling units will create excessive traffic from the addition of dwelling units on Dobie Road; and

WHEREAS, the project will have an adverse impact on the overall natural resources of the Townships.

NOW THEREFORE, BE IT RESOLVED THE TOWNSHIP BOARD OF THE CHARTER TOWNSHIP OF MERIDIAN hereby DENIES SUP #25-20 to allow the construction of four new multi family buildings totaling greater than 25,000 square feet, FOR THE FOLLOWING REASONS:

ADOPTED: YEAS:

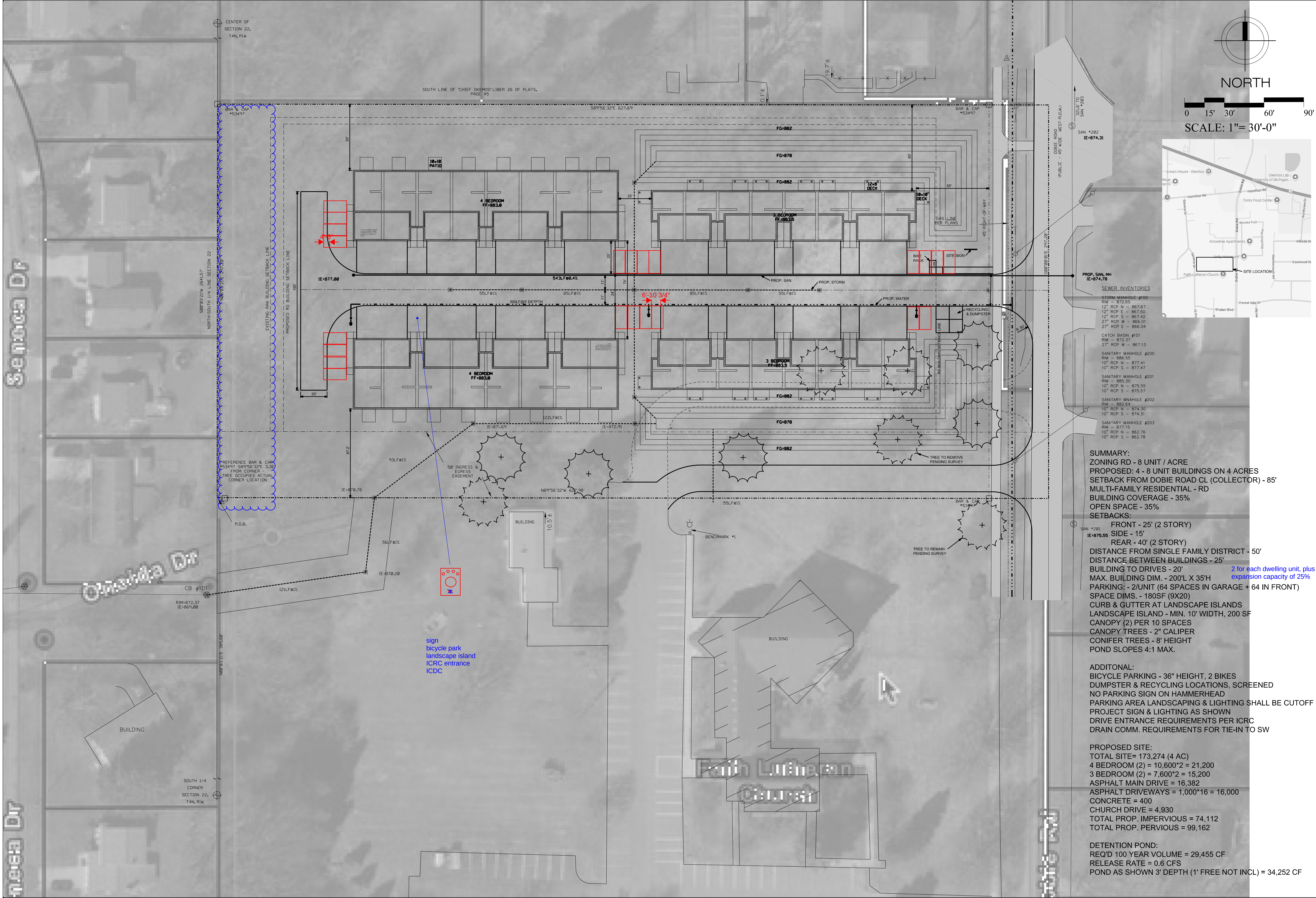
NAYS:

**Resolution to Deny
Special Use Permit #25-20 (4601 Dobie Road)
Page 2**

STATE OF MICHIGAN)
COUNTY OF INGHAM) ss

I, the undersigned, the duly qualified and acting Clerk of the Township Board of the Charter Township of Meridian, Ingham County, Michigan, DO HEREBY CERTIFY that the foregoing is a true and complete copy of a resolution adopted at a regular meeting of the Township Board on the 6th day of November 2025.

Angela Demas
Township Clerk



SEWER INVENTORIES

STORM MANHOLE #100	RM - 872.65
12" RCP N - 867.67	
12" RCP E - 867.50	
27" RCP W - 866.01	
27" RCP E - 866.04	
CATCH BASIN #101	RM - 872.37
27" RCP W - 867.13	
SANITARY MANHOLE #200	RM - 866.55
10" RCP N - 877.41	
10" RCP S - 877.47	
SANITARY MANHOLE #201	RM - 865.35
10" RCP N - 875.55	
10" RCP S - 875.57	
SANITARY MANHOLE #202	RM - 862.64
10" RCP N - 874.30	
10" RCP S - 874.31	
SANITARY MANHOLE #203	RM - 877.15
10" RCP N - 862.76	
10" RCP S - 862.78	

SUMMARY:
ZONING RD - 8 UNIT / ACRE
PROPOSED: 4 - 8 UNIT BUILDINGS ON 4 ACRES
SETBACK FROM DOBIE ROAD CL (COLLECTOR) - 85'
MULTI-FAMILY RESIDENTIAL - RD
BUILDING COVERAGE - 35%
OPEN SPACE - 35%
SETBACKS:
FRONT - 25' (2 STORY)
SIDE - 15'
REAR - 40' (2 STORY)
DISTANCE FROM SINGLE FAMILY DISTRICT - 50'
DISTANCE BETWEEN BUILDINGS - 25'
BUILDING TO DRIVES - 20'
MAX. BUILDING DIM. - 200'L X 35'H
PARKING: - 2/UNIT (64 SPACES IN GARAGE + 64 IN FRONT)
SPACE DIMS. - 180SF (9X20)
CURB & GUTTER AT LANDSCAPE ISLANDS
LANDSCAPE ISLAND - MIN. 10' WIDTH, 200 SF
CANOPY (2) PER 10 SPACES
CANOPY TREES - 2" CALIPER
CONIFER TREES - 8' HEIGHT
POND SLOPES 4:1 MAX.

ADDITIONAL:
BICYCLE PARKING - 36" HEIGHT, 2 BIKES
DUMPSTER & RECYCLING LOCATIONS, SCREENED
NO PARKING SIGN ON HAMMERHEAD
PARKING AREA LANDSCAPING & LIGHTING SHALL BE CUTOFF
PROJECT SIGN & LIGHTING AS SHOWN
DRIVE ENTRANCE REQUIREMENTS PER ICRC
DRAIN COMM. REQUIREMENTS FOR TIE-IN TO SW

PROPOSED SITE:
TOTAL SITE= 173,274 (4 AC)
4 BEDROOM (2) = 10,600*2 = 21,200
3 BEDROOM (2) = 7,600*2 = 15,200
ASPHALT MAIN DRIVE = 16,382
ASPHALT DRIVEWAYS = 1,000*16 = 16,000
CONCRETE = 400
CHURCH DRIVE = 4,930
TOTAL PROP. IMPERVIOUS = 74,112
TOTAL PROP. PERVIOUS = 99,162

DETENTION POND:
REQ'D 100 YEAR VOLUME = 29,455 CF
RELEASE RATE = 0.6 CFS
POND AS SHOWN 3' DEPTH (1' FREE NOT INCL) = 34,252 CF

BRS ENGINEERING
4831 Sycamore Lake
Lansing, MI 48910
Phone: (517) 719-5094
brsengineering@comcast.net

BRSE

GS FEDEWA BUILDERS
9570 OKEMOS ROAD
EAST LANSING, INGHAM COUNTY, MI
PHONE: 517-339-0020

IFR

NO.	REVISIONS	BY	DATE
1	ISSUE FOR REVIEW	BRS	

DOBIE ROAD TOWNHOMES
32-UNITS, 4 BUILDING
DOBIE ROAD
OKEMOS, INGHAM COUNTY, MI

SITE LAYOUT PLAN

PROJECT MGR.	DATE
BRS	8/20/18

DRAWN BY	DATE
BRS	8/20/18

ENGINEER	DATE
BRS	8/20/18

CAD FILE	EDIT

SCALE	DRAWING
1"=20'	

SCALE	PLOT SCALE

PROJECT 0001

C2.0

SHEET NO.







To: Township Board
From: Tim Dempsey, Township Manager
Date: October 31, 2025
Re: Third Quarter Budget Amendments

The third quarter 2025 budget amendments are detailed in the attached document. These amendments result are due to revenue and expenditures that were unknown during the original budget process and line item corrections.

GENERAL FUND

Amendments to the 2025 General Fund include increased revenue from delinquent property taxes, permit fees, state reimbursements, interest earnings, and other fees. The two largest increases are building permits and the City of Lansing's 425 Agreement. Increased building activity has led to another record year for building permits. The 425 Agreement covers the College Fields development and is due to an overall increase in taxable value in that area.

Expenses cover higher than anticipated costs, unbudgeted items, and fund line adjustments. The website redesign costs will all occur in 2025 so those have been added. The Clerk's Office is reducing budgeted overtime and also reducing temporary salaries and operational costs in the Elections fund. There are increases to overtime in the Police Department but corresponding reductions in the salary line item. Both Police and Fire Departments have proposed costs recovery expenditures that are detailed in the attachments.

Overall, these amendments result in a net increase to fund balance of \$266,209 and a projected increase to the year-end Fund Balance of \$66,902.

The projected Fund Balance for the General Fund is as follows:

Unassigned Fund Balance on December 31, 2024	\$12,653,260
Original budgeted addition to Fund Balance 2025	40,254
1 ST quarter budget amendments	(264,422)
2 ND quarter budget amendments	24,861
3 RD quarter budget amendments	<u>266,209</u>
Projected increase to Fund Balance	\$66,902
Projected Fund Balance on December 31, 2025	<u>\$12,720,162</u>
Fund Balance/Average Monthly Expenditures	5.6



SPECIAL REVENUE FUNDS

Amendments to the Special Revenue Funds include a series of revenue adjustments to reflect increased fee collections and better than anticipated interest earnings. There is also an increase in the sponsorship revenue in the Parks Fund. Most of the expense adjustments related to line item adjustments are relatively minor unbudgeted expenses. All of the Special Revenue Funds are seeing an increase to net fund balance with the exception of Law Enforcement Grants which has a small net decrease.

CAPITAL PROJECTS FUND

Amendments to the Capital Projects Fund include additional revenue from late payment penalties and sidewalk program reimbursements. There are no adjustments to expense line items.

ENTERPRISE FUNDS

Amendments to the Enterprise Funds are limited to the Water Fund. There have been higher than anticipated revenues in several line items for connection and related fees for various development projects. Increased expenses were limited to additional professional development for staff.

The following motion is proposed to approve the budget amendments:

MOVE TO APPROVE THE THIRD QUARTER 2025 BUDGET AMENDMENTS WITH AN INCREASE IN BUDGETED FUND BALANCE FOR THE GENERAL FUND IN THE AMOUNT OF \$266,209 WHICH PROJECTS AN INCREASE IN FUND BALANCE OF \$66,902. BASED ON 2024 RESULTS, THE PROJECTED FUND BALANCE AT DECEMBER 31, 2025, WILL BE \$12,720,162.

Attachments:

1. Third Quarter 2025 Budget Amendments
2. Police and Fire Budget Amendment Request Forms – Cost Recovery Funds

Third Quarter Budget Amendments
2025 Budget
Charter Township of Meridian

Description	Amount requested	Original Budget	1st & 2nd	Explanation	General Ledger #
			Quarter Amendments		
General Fund					
Revenue					
Trailer Park Collections	50	200	-	Higher than anticipated	101-000.000-406.000
Delinquent Property Taxes	1,000	5,000	2,138	Higher than anticipated	101-000.000-412.000
Tax Penalties	745	15,000	16,000	Higher than anticipated	101-000.000-445.000
Tax Administration Fee	17,025	1,264,200	-	Higher than anticipated based on actual tax collection	101-000.000-447.000
Building Permits	140,000	600,000	50,000	Higher than expected building activity	101-000.000-476.000
Liquor License Application Fee	3,000	-		Unbudgeted	101-000.000-476.500
Mobile Food Vendor Permits	200	1,000		Higher than anticipated	101-000.000-479.000
Liquor Tax Refund	2,917	30,000		Higher than anticipated based on actual refunds	101-000.000-568.001
State Grants - Other	22,373	-		Small Business Taxpayer Exemption - unbudgeted	101-000.000-569.000
Local Revenue Sharing Agreements	60,562	615,000		425 Agreements, Higher than anticipated	101-000.000-582.000
Cemetery Revenue	3,200	22,500		Higher than anticipated	101-000.000-619.000
Rental Registration	6,400	30,000		Higher than anticipated	101-000.000-627.015
Vendor Fees	100	200		Higher than anticipated	101-000.000-628.000
Police Desk Revenue	645	1,000		Higher than anticipated	101-000.000-637.010
FOIA Requests - Copies	2,500	3,500		Higher than anticipated	101-000.000-637.020
Cemetery Lot Sales	1,505	20,000		Higher than anticipated	101-000.000-643.000
Sponsor Revenue-Pancake Breakfast	1,495	1,000		Higher than anticipated	101-000.000-647.120
Ordinance Fines	4,001	23,710		Higher than anticipated	101-000.000-657.000
Fines-UTC Enforcement	8,055	50,000		Higher than anticipated	101-000.000-657.010
False Alarm Fees	975	4,000		Higher than anticipated	101-000.000-658.000
Court Restitution	1,625	10,000		Higher than anticipated	101-000.000-660.000
Interest	25,000	450,000		Earnings higher than anticipated	101-000.000-665.000
Miscellaneous	334	2,000		Higher than anticipated	101-000.000-675.000
Reimbursements	39,720	30,000		Mason & Alaiedon permits higher than anticipated	101-000.000-676.000
Reimbursements-Fire	28,712	50,000		Higher than anticipated	101-000.000-676.030
Reimbursements-Insurance	12	-		Unbudgeted credit	101-000.000-676.040
Reimbursements-School Security	48,200	36,000	6,000	Higher than expected activity	101-000.000-676.300
	420,351				

Description	Amount requested	Original Budget	1st & 2nd Quarter Amendments	Explanation	General Ledger #
Expenditures					
Township Board					
Communications	5,704	8,000	-	Listening Sessions postcard mailings and printing	101-100.101-851.000
Administrative Services					
HSA Employer Contribution	630	-	-	Final HSA amount	101-170.173-715.030
Professional Services	775	2,500	-	MAUI Membership Fee increase	101-170.173-821.000
Computer Services/Supplies	145	-	-	Expense moved to correct line item	101-170.173-826.000
Accounting					
Salaries - Temporary	1,300	5,000	201,511	Temporary staffing required for 2025 financial operations	101-170.191-701.080
Longevity	320	-	-	Unbudgeted expense	101-170.191-710.000
Health Insurance	(2,625)	61,911	-	Line item adjustment (715.010)	101-170.191-715.000
Insurance Opt Out	2,625	-	-	Line item adjustment (715.000)	101-170.191-715.010
Operating Supplies	4,000	11,000	-	Utility bills production increased costs	101-170.191-728.000
Audit	(10,282)	35,000	-	Lower than anticipated	101-170.191-807.000
Clerk					
Overtime	(1,800)	2,000	-	All overtime expenses in Elections OT moved to line item 170.262	101-170.215-706.000
Professional conferences/dues	1,000	4,600	1,000	Additional training for new staff	101-170.215-825.000
Information Technology					
Overtime	125	-	-	Unbudgeted	101-170.228-706.000
Assessing					
Salaries- Temporary	(3,896)	11,520	-	Interns completed work tasks earlier than expected	101-170.243-701.080
Training	900	1,000	-	Additional continuing education expenses	101-170.243-819.000
Professional Conferences/Dues	1,000	3,300	-	Additional continuing education expenses	101-170.243-825.000
Treasurer					
Operating Supplies	150	500	-	Increased delinquent tax payer filings	101-170.253-728.000
Professional Conferences/Dues	1,500	4,000	-	Higher than anticipated	101-170.253-825.000
Miscellaneous	60	500	-	Higher than anticipated	101-170.253-955.000

Description	Amount requested	Original Budget	1st & 2nd Quarter Amendments	Explanation	General Ledger #
Elections					
Salaries - temporary	(16,000)	24,235	21,845	Utilized fewer temp employees, more OT costs with fulltime staff	101-170.262-701.080
Overtime	6,400	297	-	Includes OT transfer from Clerk fund 170.215	101-170.262-706.000
Operating Supplies	(13,000)	30,672	-	Original budget over estimated	101-170.262-728.000
Postage	11,000	2,000	-	Postage for special election postcards; increased absentee ballots	101-170.262-730.000
Mileage	10	-	-	Unbudgeted	101-170.262-870.000
Environmental program					
Climate Sustainability Program	25,000	-	-	Design/engineering for Columbia/Lake St. bioswale/LRP project.	101-170.272.880-200
Police					
Salaries	(15,975)	3,369,029	-	Reallocate for OT	101-300.301-701.000
Overtime	11,904	100,000	-	Scheduling demands	101-300.301-706.000
Overtime-Court Hearings	2,692	15,000	-	Increased court appearances	101-300.301-706.010
Overtime-Training	1,379	15,000	-	Increased training needs with new staff	101-300.301-706.060
Operating Costs - Spec Resp Team	8,700	6,000	-	Cost Recovery (form attached)	101-300.301-728.300
* Uniforms	4,000	28,000	-	Cost Recovery (form attached)	101-300.301-760.000
Contractual Services	(500)	7,200	-	Line item adjustment (820.035)	101-300.301-820.000
Towing Services	500	2,500	-	Line item adjustment (820.000)	101-300.301-820.035
Machinery and Equipment	25,500	41,100	2,000	Cost Recovery (form attached)	101-300.301-979.000
Office Equipment & Furniture	10,000	22,000	-	Cost Recovery (form attached)	101-300.301-980.000
Fire					
Salaries-Acting Pay	3,667	30,000	-	Increased need with staff changes	101-300.336-701.070
Uniforms	4,000	16,000	-	Cost Recovery (form attached)	101-300.336-760.000
Contractual Services	6,132	226,177	-	Prior fire dorm design expenses	101-300.336-820.000
Machinery and Equipment	10,500	15,000	-	Cost Recovery (form attached)	101-300.336-979.000
Recreation					
HSA Employer Contribution	712	1,100	-	Final HSA	101-750.754-715.030
Operating Supplies	120	-	-	Unplanned expense	101-750.754-728.000
Recreation Program Expenses	(9,000)	30,000	-	Reduced expenses	101-750.754-882.500
Basketball	381	8,000	-	Increased expenses	101-750.754-882.801
Miscellaneous	9,000	20,000	-	RecDesk & Card Connect charges	101-750.754-955.000

Description	Amount requested	Original Budget	1st & 2nd Quarter Amendments	Explanation	General Ledger #
<i>Parks Maintenance</i>					
HSA Employer Contribution	1,404	3,640	-	Final HSA	101-750.758-715.030
Pension	15,000	16,334	-	Underestimated	101-750.758-717.000
<i>Associations and Authorities</i>					
Tri-County Regional Planning	254	22,000	-	Actual invoiced dues above budgeted	101-750.800-825.020
<i>Communications/Cable TV</i>					
Professional services	48,731	-	-	Website redesign costs advanced to 2025	101-750.806-821.000
	<u>154,142</u>				
Total general government	<u>154,142</u>				
Total capital outlay	<u>-</u>				
Total expenditures for General Fund	<u>154,142</u>				
Net to (from) fund balance	<u>266,209</u>				

Description	Amount requested	Original Budget	1st & 2nd Quarter Amendments	Explanation	General Ledger #
Special Revenue Funds					
Local Road Fund					
Revenue					
Reimbursements	20,100	-	-	Unbudgeted repair reimbursements	204-000.000-676.000
Net to (from) fund balance	<u>20,100</u>				
Park Millage					
Revenue					
Delinquent property taxes	88	250	429	Higher than anticipated revenue based on actual tax collection	208-000.000-412.000
State Grants - Other	2,107	-	-	Small Business Taxpayer Exemption - unbudgeted	208-000.000-569.000
Interest	13,800	35,000	25,000	Higher than anticipated	208-000.000-665.000
Rentals	<u>7,500</u>	<u>15,000</u>	-	Higher than projected facility use	208-000.000-667.000
	23,495				
Expenditures					
Overtime Parks & Rec Admin	94	400	-	Higher than anticipated	208-750.753-706.000
Overtime - Harris Nature Center	1,700	3,500	-	Line item adjustment (758-706.000)	208-750.756-706.000
Overtime - Parks Maintenance	<u>(1,700)</u>	<u>6,000</u>	-	Line item adjustment (756-706.000)	208-750.758-706.001
	94				
Net to (from) fund balance	<u>23,401</u>				
Parks Restricted/Designated					
Revenue					
Grant Revenue - Local	3,000	50,000	-	Red Cedar Water Trail project revenue	211-000.000-581.000
Sponsor revenue	13,951	50,000	24,816	Consolidated sponsorship revenue across multiple events	211-000.000-647.050
Interest	911	3,000	6,000	Higher than anticipated	211-000.000-665.000
Farmers Market	6,000	20,000	-	Higher than anticipated	211-000.000-667.030
Market Vendor Revenue	3,500	50,000	-	Higher than anticipated	211-000.000-667.035
Donations - native plant sale	263	7,000	2,170	Higher than anticipated sales	211-000.000-674.101
Donations - Nancy Moore Park	<u>625</u>	<u>-</u>	<u>-</u>	Unbudgeted	211-000.000-674.220
	28,250				
Expenditures					

Description	Amount requested	Original Budget	1st & 2nd Quarter Amendments	Explanation	General Ledger #
Operating supplies - Summer Concerts	6,200	-	10,000	Realignment of expenses to newly created tracking accounts	211-000.000-728.012
Operating supplies - Pride Event	396	-	2,055	Realignment of expenses to newly created tracking accounts	211-000.000-728.013
	<u>6,596</u>				
Net to (from) fund balance	<u>21,654</u>				
Fire Restricted/Designated					
Revenue					
Interest	50	5	30	Higher than anticipated	214-000.000-665.000
Donations	200	-	-	Unbudgeted donations	214-000.000-674.020
Heart Safe AED Program	<u>4,870</u>	-	-	Unbudgeted contribution	214-000.000-674.499
	5,120				
Expenditures					
Heart Safe AED Program	339	-	-	Unbudgeted program expense	214-000.000-728.008
Net to (from) fund balance	<u>4,781</u>				
Pedestrian Bike Path					
Revenue					
Delinquent property taxes	35	350	-	Higher than anticipated revenue based on actual tax collection	216-000.000-412.000
State Grants - Other	1,057	-	-	Small Business Taxpayer Exemption - unbudgeted	216-000.000-569.000
Interest	14,900	75,000	-	Higher than anticipated	216-000.000-665.000
Reimbursements	<u>12,986</u>	-	-	Fund allocation correction	216-000.000-676.000
Net to (from) fund balance	<u>28,978</u>				
Land Preservation Millage					
Revenue					
Delinquent property taxes	13	100	3	Higher than anticipated revenue based on actual tax collection	217-000.000-412.000
State Grants - Other	320	-	-	Small Business Taxpayer Exemption - unbudgeted	217-000.000-569.000
Interest	<u>35,000</u>	100,000	-	Higher than anticipated	217-000.000-665.000
	35,333				

Description	Amount requested	Original Budget	1st & 2nd Quarter Amendments	Explanation	General Ledger #
Expenditures					
Salaries - Temporary	6,000	7,000	-	Line item adjustment (821.000)	217-000.000-701.080
Professional Services	(6,000)	66,000	-	Line item adjustment (701.080)	217-000.000-821.000
	-				
Net to (from) fund balance	<u>35,333</u>				
Land Preservation Reserve Fund					
Revenue					
Interest	19,000	60,000	-	Higher than anticipated	218-000.000-665.000
Net to (from) fund balance	<u>19,000</u>				
Expenditures					
Utilities-Electric/Gas/Water	350	-	-	Unbudgeted; adjustment to correct fund	218-000.000-920.000
Net to (from) fund balance	<u>18,650</u>				
Senior Center Millage					
Revenue					
State Grants - Other	266	-	-	Unbudgeted	223-000.000-569.000
Interest	6,000	-	-	Higher than anticipated	223-000.000-665.000
	6,266				
Expenditures					
Operating supplies	14,581	-	419	Line item adjustment (980.000)	223-000.000-728.000
Office equipment & furniture	(15,000)	-	-	Line item adjustment (728.000)	223-000.000-980.000
	(419)				
Net to (from) fund balance	<u>6,685</u>				
Cable TV Fund					
Revenue					
Interest	1,500	3,000	-	Higher than anticipated	230-000.000-665.000
Net to (from) fund balance	<u>1,500</u>				
Police Restricted/Designated					

Description	Amount requested	Original Budget	1st & 2nd Quarter Amendments	Explanation	General Ledger #
Revenue					
Interest	1,000	500	-	Higher than anticipated	232-000.000-665.000
Donations - Police Designated	949	1,000	-	Additional donations received	232-000.000-674.040
	<u>1,949</u>				
Expenditures					
Operating Supplies	750	-	-	Line item adjustment for software cost	232-000.000-728.000
Operating Supplies - Police Restricted	1,000	-	-	Unbudgeted supplies	232-000.000-728.083
Police Training Fund PA 302	6,398	7,000	-	Higher than anticipated, state funded training	232-000.000-956.040
MCOLES CPE	13,609	-	-	State funded training	232-000.000-956.045
Police Designated Fund	1,000	-	-	Line item adjustment for supplies	232-000.000-956.090
	<u>22,757</u>				
Net to (from) fund balance	<u><u>(20,808)</u></u>				
Community Needs Fund					
Revenue					
Donations - HRC Emergency Services	3,172	15,000	-	Higher than anticipated	272-000.000-674.060
Donations - Back To School	2,500	2,500	-	Higher than anticipated	272-000.000-674.075
Donations - Holiday Baskets	12,000	2,000	-	Higher than anticipated	272-000.000-674.076
Donations - Fire	2,365	-	-	Unbudgeted	272-000.000-674.079
	<u>20,037</u>				
Expenditures					
Knob Hill Fire	1,250	-	-	Unbudgeted; remaining assistance	272-000.000-956.078
Fire Support	2,365	-	-	Unbudgeted; Arrowtree residents support	272-000.000-956.079
	<u>3,615</u>				
Net to (from) fund balance	<u><u>16,422</u></u>				
Law Enforcement Grants					
Revenue					
Grant Revenue - Federal	3,256	-	-	Unbudgeted; grant funding	277-000.000-502.000
Interest	1,500	1,500	-	Higher than anticipated	277-000.000-665.000
	<u>4,756</u>				
Expenditures					
OT-OHSP Traffic Grant	5,959	-	-	Office of Highway Safety Planning traffic enforcement	277-300.301-706.310

Description	Amount requested	Original Budget	1st & 2nd Quarter Amendments	Explanation	General Ledger #
Net to (from) fund balance	<u>(1,203)</u>				
Capital Projects Funds					
<i>Township Improvement Revolving Fund (TIRF)</i>					
Revenue					
Penalties	556	-	-	Unbudgeted; special assessment late fees	446-000.000-474.000
Reimbursements	1,830	-	-	Unbudgeted; sidewalk program payments	446-000.000-676.000
Net to (from) fund balance	<u>2,386</u>				
Enterprise Funds					
<i>Water Fund</i>					
Revenue					
Customer Installation	40,000	50,000	-	Higher than anticipated	591-000.000-633.000
Water Benefits	90,000	10,000	-	Higher than anticipated	591-000.000-634.000
Miscellaneous	10,000	25,000	15,000	Higher than anticipated	591-000.000-675.000
Misc-Construction Meters	3,000	10,000	-	Higher than anticipated	591-000.000-675.002
Reimbursements	40,000	500	202,000	Higher than anticipated	591-000.000-676.000
Reimbursement - Utility Damage	15,000	-	-	New account for repair expenses for other utilities damage	591-000.000-676.080
	<u>198,000</u>				
Expenditures					
Professional Conferences/Dues	5,000	30,000	-	Higher than anticipated participation in professional development	591-440.441-825.000
Engineering - Shoes and Boots	88	-	-	Reimbursement per CBA	591-440.447-764.000
Contractual Services - Utility Damage	1,000	-	-	New account for repair expenses for other utilities damage	591-440.537-820.080
	<u>6,088</u>				
Net to (from) fund balance	<u>191,912</u>				



Budget Amendment Request Form

Cost Recovery Funds

Fiscal Year: 2025

Today's Date: 9/30/2025

Cost Recovery Account Number: 101-000.000-676.300

Requesting Department: ☐ Fire ☒ Police

Contact/Preparer Name: Chief Rick Grillo

Contact/Preparer Phone: 517-853-4804

Cost Recovery Funds Received (current fiscal year only):

Amount: \$48,238.35 Description: Reimbursement - School Security

Amount: _____ Description: _____

Amount: _____ Description: _____

Amount: _____ Description: _____

Amount: _____ Description: _____

Amount: _____ Description: _____

Amount: _____ Description: _____

Amount: _____ Description: _____

Amount: _____ Description: _____

Amount: _____ Description: _____

TOTAL COST RECOVERY FUNDS RECEIVED: \$48,238.35



Budget Amendment Request For Use of Cost Recovery Funds:

Account:	101-300.301-728.300	Amount:	\$6,500.00
Description:	(4) Steiner DBAL-A3 Visible IR laser used for use by the Special Response Team		

Account:	101-300.301-728.300	Amount:	\$2,200.00
Description:	Rain and winter gear to replace old, worn gear for the Special Response Team		

Account:	101-300.301.760.000	Amount:	\$4,000.00
Description:	Uniform pants for all officers		

Account:	101-300.301-979.000	Amount:	\$6,500.00
Description:	(3) New radar units		

Account:	101-300.301-979.000	Amount:	\$4,000.00
Description:	(15) Flashlights for patrol vehicles		

TOTAL BUDGET AMENDMENT REQUEST: \$23,200.00

REMAINING COST RECOVERY FUNDS (current fiscal year only): \$25,038.35

Requester Signature:  **Date:** 10/31/2025

Finance Director Signature: _____ **Date:** _____

Township Manager Signature:  **Date:** 10/31/2025



Budget Amendment Request Form

Cost Recovery Funds

Fiscal Year: 2025

Today's Date: 9/30/2025

Cost Recovery Account Number: 101-000.000-676.300

Requesting Department: ☐ Fire ☒ Police

Contact/Preparer Name: Chief Rick Grillo

Contact/Preparer Phone: 517-853-4804

Cost Recovery Funds Received (current fiscal year only):

Amount: \$25,038.35 Description: Reimbursements -School Security

Amount: _____ Description: _____

Amount: _____ Description: _____

Amount: _____ Description: _____

Amount: _____ Description: _____

Amount: _____ Description: _____

Amount: _____ Description: _____

Amount: _____ Description: _____

Amount: _____ Description: _____

Amount: _____ Description: _____

TOTAL COST RECOVERY FUNDS RECEIVED: \$25,038.35



Budget Amendment Request For Use of Cost Recovery Funds:

Account:	101-300.301-980-000	Amount:	\$10,000.00
Description:	Replacement of office furniture in the investigations unit		

Account:	101-300.301-979.000	Amount:	\$15,000.00
Description:	Drone used for search and rescue, suspect tracking, overview of major scenes, etc.		

Account:		Amount:	
Description:			

Account:		Amount:	
Description:			

Account:		Amount:	
Description:			

TOTAL BUDGET AMENDMENT REQUEST: \$25,000.00

REMAINING COST RECOVERY FUNDS (current fiscal year only): \$38.35

Requester Signature:  **Date:** 10/31/2025

Finance Director Signature: _____ **Date:** _____

Township Manager Signature:  **Date:** 10/31/2025



Budget Amendment Request Form

Cost Recovery Funds

Fiscal Year: 2025

Today's Date: 9/30/2025

Cost Recovery Account Number: 101-000.000-676.030

Requesting Department: ☒ Fire ☐ Police

Contact/Preparer Name: Chief Mike Hamel

Contact/Preparer Phone: 517-853-4700

Cost Recovery Funds Received (current fiscal year only):

Amount: \$14,556.68 Description: Reimbursements - Fire

Amount: _____ Description: _____

Amount: _____ Description: _____

Amount: _____ Description: _____

Amount: _____ Description: _____

Amount: _____ Description: _____

Amount: _____ Description: _____

Amount: _____ Description: _____

Amount: _____ Description: _____

Amount: _____ Description: _____

TOTAL COST RECOVERY FUNDS RECEIVED: **\$14,556.68**



10.D

To: Township Board

From: Abigail Tithof, Human Resources Director

Date: November 6, 2025

Re: Public Act 152 Annual Healthcare Exemption Option

As a follow up to the Township budget discussion held by the Township Board on October 7, 2025, the Board needs to take action on waiving the hard cap restrictions under Public Act 152. We have been working closely with Gallagher, the Township's benefits administrator, to find the best options available that will help manage increasing healthcare costs. As with every benefits renewal year, we sought solutions designed to address our total cost of care while focusing on the whole health of our employees.

The required adjustment to the Township budget for the purpose of covering additional costs for healthcare coverage in 2026 will be made in a future budget amendment.

In order to proceed with plan renewal, the attached resolution should be adopted:

MOVE TO APPROVE THE RESOLUTION TO ADOPT THE ANNUAL EXEMPTION OPTION (SECTION 8) AS SET FORTH IN 2011 PUBLIC ACT 152, THE PUBLICLY FUNDED HEALTH INSURANCE CONTRIBUTION ACT.

Attachment:

1. November 6, 2025 PA152 Exemption Resolution

November 6, 2025
Employee Benefits PA152 Exemption

**RESOLUTION TO ADOPT THE ANNUAL EXEMPTION OPTION AS SET FORTH IN 2011
PUBLIC ACT 152, THE PUBLICLY FUNDED HEALTH INSURANCE CONTRIBUTION ACT**

At a regular meeting of the Township Board of the Charter Township of Meridian, Ingham County, Michigan, held at 5151 Marsh Road, Okemos, MI 48864 on the 12th day of November 2024, at 6:00 p.m., Local Time.

PRESENT: _____

ABSENT: _____

The following resolution was offered by _____ and supported by _____.

WHEREAS, 2011 Public Act 152 (the “Act”) was passed by the State Legislature and signed by the Governor on September 24, 2011;

WHEREAS, the Act contains three options for complying with the requirements of the Act;

WHEREAS, the three options are as follows:

- 1) Section 3 - “Hard Caps” Option - limits a public employer’s total annual health care costs for employees based on coverage levels, as defined in the Act;
- 2) Section 4 - “80%/20%” Option - limits a public employer’s share of total annual health care costs to not more than 80%. This option requires an annual majority vote of the governing body;
- 3) Section 8 - “Exemption” Option - a local unit of government, as defined in the Act, may exempt itself from the requirements of the Act by an annual 2/3 vote of the governing body;

WHEREAS, Meridian Charter Township has decided to adopt the annual Exemption option as its choice of compliance under the Act;

NOW, THEREFORE, BE IT RESOLVED that Meridian Charter Township elects to comply with the requirements of 2011 Public Act 152, the Publicly Funded Health Insurance Contribution Act, by adopting the annual Exemption option for the medical benefit plan coverage year January 1, 2025 through December 31, 2025.

ADOPTED: YEAS: _____

NAYS: _____

STATE OF MICHIGAN)
COUNTY OF INGHAM) ss

I, the undersigned, the duly qualified and acting Clerk of the Township Board of the Charter Township Meridian, Ingham County, Michigan, DO HEREBY CERTIFY that the foregoing is a true and a complete copy of a resolution adopted at a regular meeting of the Township Board on the 6th day of November, 2025.

Angela Demas
Township Clerk



11. A

To: Board Members
From: Scott Hendrickson, Township Supervisor
Date: November 1, 2025
Re: 2025 Township Manager Performance Review

At our last meeting, the Board was presented with the Manager evaluation forms from those staff members who participated in this year's staff review of the Township Manager as well as a blank evaluation form to use to complete their evaluation. Board Members were asked to complete their reviews and send them to Supervisor Hendrickson and Director Tithof, as prescribed under the Township Manager Review Policy by November 1st.

Under the policy, it is the Supervisor's role to compile the unaltered reviews and draft an executive summary, and to place this item on for discussion at our first meeting in November, which in this case is November 6th.

Please find the executive summary and full review materials below for our discussion. Once this matter has been discussed, if there are any changes that the Board wishes to make, they will be implemented and placed on the agenda for action at our second meeting in November.

NOTE: THERE IS NO REQUIRED ACTION AT THIS MEETING AS THIS IS FOR DISCUSSION ONLY.

Attachments:

1. Executive Summary Review of Manager Timothy Dempsey
2. Township Manager Review Forms from Board Members
3. Township Manager Review Forms from Employees/Boards and Commission Members



Executive Summary

Review of Manager Timothy Dempsey

Tim Dempsey was appointed to be our new Township Manager in January of 2025 and has served in that capacity throughout the entirety of 2025 since that date. His tenure at Meridian Township follows a lengthy interim Township Manager appointment as the Board deliberatively considered how to move forward after the departure of our long-time Township Manager.

2025 also brought with it considerable turnover on the Township Board, including the election in 2024 of our new Township Clerk, Angela Demas, and our new Township Trustee, Nickolas Lentz, and the appointment of our new Township Treasurer Linda Burghardt after the retirement of Treasurer Phil Deschaine.

It would be natural to expect that these major transitions would be a significant challenge to any new Manager, given the new collective personality of the Board and the vastness of the responsibility that the Township Manager faces, and a throughline that emerged in the comments from those who evaluated him credited Tim with a calm and careful demeanor that led to a smooth transitionary period.

2025 has also been a very successful year, despite the initial challenges. We have yet another clean audit of our financial state. We passed another balanced budget, despite rising costs across all categories. We have engaged the community with listening sessions, put on first-class events and programming, provided amazing service to our residents, and upgraded and improved upon our infrastructure in meaningful, yet fiscally responsible, ways.

The utility billing project, in particular, stands out as a seemingly insurmountable task at the end of 2024, and has now been nearly fully completed with minimal concern or fanfare. Staff transitions have been handled well and we have ambitious and forward-thinking goals that we have put in place for the community for 2026. None of these things would be possible without good leadership at the top of the organization and Tim has been able to adroitly provide that to Meridian Township.

Many of those who were surveyed indicated that his quick rapport with the Township Staff and steady hand on the rudder was of great value to the organization. The Township Manager must be an excellent coalition builder and have exemplary managerial skills and it is the Board's estimation that he does.

It is reflective of Tim's success as Township Manager that many Board Members could not find an area of critical improvement to offer in their reviews. For those who did, the

theme was to continue to find additional ways to communicate with the Board, the staff, and the public.

The constructive advice that Board Members offered to Tim as a part of their evaluations was nearly exclusively asking that he be a more vocal participant at Board Meetings, events, and more. We know and acknowledge that he is a subject matter expert and brings a deep knowledge to the table in many areas, and would like to hear from him more, as his opinions come with the weight of decades of experience and we collectively value and benefit from them.

Overall, the ratings and comments from the Board and members of the Township Staff, and our Boards and Commissions show the high-quality work that Tim was able to accomplish even during a very challenging first year getting to know the organization, Board and community.

We therefore offer an exemplary review of Manager Tim Dempsey's performance over the course of 2025 and look forward to his successes in 2026, as they will be successes for all of us as well.

A handwritten signature in blue ink, appearing to read 'SH', is positioned above the printed name of the signatory.

Scott Hendrickson
Meridian Township Supervisor



2025 Township Manager Performance Evaluation Timothy Dempsey (rating period 1/27/25-10/7/25)

Hello! Your name was selected randomly as part of the Township Manager's evaluation process, and you are invited to complete this form and rate Manager Dempsey's performance since his arrival in January 2025. You have the option of participating anonymously and may leave the name and signature line blank if you wish. Completed evaluations must be turned in to Abigail Tithof (HR) no later than Tuesday, October 7th. Evaluations received after that date will not be included in this process. Thank you for your participation.

Date Evaluation Completed: 10-30-25

Evaluator Name & Signature (Optional): Timothy Dempsey

INSTRUCTIONS

This evaluation form contains ten categories of evaluation criteria. Each category contains a statement to describe a behavior standard in that category. For each statement, use the following scale to indicate your rating of the Manager's performance.

- 5 = **Excellent** (almost always exceeds the performance standard)
- 4 = **Above average** (generally exceeds the performance standard)
- 3 = **Average** (generally meets the performance standard)
- 2 = **Below average** (usually does not meet the performance standard)
- 1 = **Poor** (rarely meets the performance standard)
- N = **Not Applicable/Not Sure/Don't Know**

IMPORTANT NOTE: Any item left blank will be interpreted as a score of "3 = Average".

This evaluation form also contains a provision for entering narrative comments, including an opportunity to enter responses to specific questions and an opportunity to list any comments you believe appropriate and pertinent to the rating period.

- ✓ Leave all pages of this evaluation form attached.
- ✓ Initial each page unless you are choosing to complete the form anonymously.
- ✓ Sign and date this cover page in the space provided (above).

All evaluations presented prior to the deadline identified on this cover page will be summarized into a performance evaluation. The resulting information will be presented by the Township Board to the Township Manager as part of the agenda for the meeting dated October 21, 2025.

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PERFORMANCE CATEGORIES

1. INDIVIDUAL CHARACTERISTICS

- 3 Diligent and thorough in the discharge of duties, "self-starter"
- 4 Exercises good judgment consistently
- 3 Displays enthusiasm, cooperation, and adaptability
- 4 Mental and physical stamina appropriate for the position
- 5 Exhibits composure, appearance and attitude appropriate for the position

2. PROFESSIONAL SKILLS AND STATUS

- 5 Maintains knowledge of current developments affecting the practice of local government management
- 4 Demonstrates a capacity for innovation and creativity
- 3 Anticipates and analyzes problems to develop effective approaches for solving them
- 3 Willing to try new ideas proposed by governing body members and/or staff
- 5 Sets a professional example by handling affairs of the public office in a fair and impartial manner

3. WORKING WITH ELECTED MEMBERS OF THE GOVERNING BODY

- 3 Carries out directives of the body as a whole as opposed to those of any one member or group
- 4 Sets meeting agendas that reflect the guidance of the governing body and avoids unnecessary involvement in administrative actions
- 3 Disseminates complete and accurate information equally to all members in a timely manner
- 4 Assists by facilitating decision making without usurping authority
- 3 Responds well to requests, advice, and constructive criticism

4. POLICY EXECUTION

- 4 Implements governing body actions in accordance with the intent of the Township Board
- 5 Supports the actions of the governing body after a decision has been reached, both inside and outside the organization
- 5 Understands, supports, and enforces local government's laws, policies, and ordinances
- 4 Reviews ordinance and policy procedures periodically to suggest improvements to their effectiveness
- 3 Offers workable alternatives to the governing body for changes in law or policy when an existing policy or ordinance is no longer practical

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5. REPORTING

- 5 Provides regular information and reports to the governing body concerning matters of importance to the local government, using the Township Charter as guide
- 4 Responds in a timely manner to requests from the governing body for special reports
- 3 Takes the initiative to provide information, advice, and recommendations to the governing body on matters that are non-routine and not administrative in nature
- N Reports produced by the manager are accurate, comprehensive, concise and written to their intended audience
- 4 Produces and handles reports in a way to convey the message that affairs of the organization are open to public scrutiny

6. CITIZEN RELATIONS

- 4 Responsive to requests from citizens
- 5 Demonstrates a dedication to service to the community and its citizens
- 5 Maintains a nonpartisan approach in dealing with the news media
- 5 Meets with and listens to members of the community to discuss their concerns and strives to understand their interests
- 5 Gives an appropriate effort to maintain citizen satisfaction with Township services

7. STAFFING

- 4 Recruits and retains competent personnel for staff positions
- 4 Applies an appropriate level of supervision to improve any areas of substandard performance
- 4 Stays accurately informed and appropriately concerned about employee relations
- 4 Professionally manages the compensation and benefits plan
- 4 Promotes training and development opportunities for employees at all levels of the organization

8. SUPERVISION

- 4 Encourages department heads to make decisions within their jurisdictions with minimal Township manager involvement, yet maintains general control of operations by providing the right amount of communication to the staff
- 4 Instills confidence and promotes initiative in subordinates through supportive rather than restrictive controls for their programs while still monitoring operations at the department level
- 4 Develops and maintains a friendly and informal relationship with the staff and work force in general, yet maintains the professional dignity of the Township Manager's office
- 3 Sustains or improves staff performance by evaluating the performance of staff members at least annually, setting goals and objectives for them, periodically assessing their progress, and providing appropriate feedback
- 4 Encourages teamwork, innovation, and effective problem-solving among the staff members

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9. FISCAL MANAGEMENT

- 4 Prepares a balanced budget to provide services at a level directed by the Township Board
- 4 Makes the best possible use of available funds, conscious of the need to operate the local government efficiently and effectively
- 4 Prepares a budget and budgetary recommendations in an intelligent and accessible format
- 4 Ensures actions and decisions reflect an appropriate level of responsibility for financial planning and accountability
- 4 Appropriately monitors and manages fiscal activities of the organization

10. COMMUNITY

- 4 Shares responsibility for addressing the difficult issues facing the Township
- 5 Avoids unnecessary controversy
- 4 Cooperates with neighboring communities and the county
- 4 Helps the council address future needs and develop adequate plans to address long term trends
- 5 Cooperates with other regional, state and federal government agencies

NARRATIVE EVALUATION

- a. What would you identify as the manager's strengths, expressed in terms of results achieved during the rating period?

Tim provides excellent experience to the community.
I am excited to see what this year will bring.

- b. What performance areas would you identify as most critical for improvement?

Listening to the community needs.
making sure all pensions are funded and
being paid forward
Listening to staff ideas.

- c. What constructive suggestions or assistance can you offer the manager to enhance performance?

Tim Dempsey is just learning Meridian
He just has to keep learning. I think
Tim Dempsey will be good for the community.

- d. What other comments do you have for the manager, including priorities, expectations, goals or objectives for the new rating period?

It was a nice touch to provide meals when
we are there for extended periods.
Just keep on learning Meridian and
sharing your knowledge of other communities.

**This concludes your evaluation of the Township Manager
Thank you for participating!**

For Human Resources Use Only

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2025 Township Manager Performance Evaluation

Timothy Dempsey (rating period 1/27/25-10/7/25)

Hello! Your name was selected randomly as part of the Township Manager's evaluation process, and you are invited to complete this form and rate Manager Dempsey's performance since his arrival in January 2025. You have the option of participating anonymously and may leave the name and signature line blank if you wish. **Completed evaluations must be turned in to Abigail Tithof (HR) no later than Tuesday, October 7th.** Evaluations received after that date will not be included in this process. Thank you for your participation.

Date Evaluation Completed: 10.23.25

Evaluator Name & Signature (Optional): _____

INSTRUCTIONS

This evaluation form contains ten categories of evaluation criteria. Each category contains a statement to describe a behavior standard in that category. For each statement, use the following scale to indicate your rating of the Manager's performance.

- 5 = Excellent** (almost always exceeds the performance standard)
- 4 = Above average** (generally exceeds the performance standard)
- 3 = Average** (generally meets the performance standard)
- 2 = Below average** (usually does not meet the performance standard)
- 1 = Poor** (rarely meets the performance standard)
- N = Not Applicable/Not Sure/Don't Know**

IMPORTANT NOTE: Any item left blank will be interpreted as a score of "3 = Average".

This evaluation form also contains a provision for entering narrative comments, including an opportunity to enter responses to specific questions and an opportunity to list any comments you believe appropriate and pertinent to the rating period.

- ✓ Leave all pages of this evaluation form attached.
- ✓ Initial each page unless you are choosing to complete the form anonymously.
- ✓ Sign and date this cover page in the space provided (above).

All evaluations presented prior to the deadline identified on this cover page will be summarized into a performance evaluation. The resulting information will be presented by the Township Board to the Township Manager as part of the agenda for the meeting dated October 21, 2025.

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PERFORMANCE CATEGORIES

1. INDIVIDUAL CHARACTERISTICS

- 5 Diligent and thorough in the discharge of duties, "self-starter"
- 5 Exercises good judgment consistently
- 5 Displays enthusiasm, cooperation, and adaptability
- 5 Mental and physical stamina appropriate for the position
- 5 Exhibits composure, appearance and attitude appropriate for the position

2. PROFESSIONAL SKILLS AND STATUS

- 5 Maintains knowledge of current developments affecting the practice of local government management
- 5 Demonstrates a capacity for innovation and creativity
- 5 Anticipates and analyzes problems to develop effective approaches for solving them
- 5 Willing to try new ideas proposed by governing body members and/or staff
- 5 Sets a professional example by handling affairs of the public office in a fair and impartial manner

3. WORKING WITH ELECTED MEMBERS OF THE GOVERNING BODY

- 5 Carries out directives of the body as a whole as opposed to those of any one member or group
- 5 Sets meeting agendas that reflect the guidance of the governing body and avoids unnecessary involvement in administrative actions
- 5 Disseminates complete and accurate information equally to all members in a timely manner
- 5 Assists by facilitating decision making without usurping authority
- 5 Responds well to requests, advice, and constructive criticism

4. POLICY EXECUTION

- 5 Implements governing body actions in accordance with the intent of the Township Board
- 5 Supports the actions of the governing body after a decision has been reached, both inside and outside the organization
- 5 Understands, supports, and enforces local government's laws, policies, and ordinances
- 5 Reviews ordinance and policy procedures periodically to suggest improvements to their effectiveness
- 5 Offers workable alternatives to the governing body for changes in law or policy when an existing policy or ordinance is no longer practical

5. REPORTING

- 5 Provides regular information and reports to the governing body concerning matters of importance to the local government, using the Township Charter as guide
- 5 Responds in a timely manner to requests from the governing body for special reports
- 5 Takes the initiative to provide information, advice, and recommendations to the governing body on matters that are non-routine and not administrative in nature
- 5 Reports produced by the manager are accurate, comprehensive, concise and written to their intended audience
- 5 Produces and handles reports in a way to convey the message that affairs of the organization are open to public scrutiny

6. CITIZEN RELATIONS

- 5 Responsive to requests from citizens
- 5 Demonstrates a dedication to service to the community and its citizens
- 5 Maintains a nonpartisan approach in dealing with the news media
- 5 Meets with and listens to members of the community to discuss their concerns and strives to understand their interests
- 5 Gives an appropriate effort to maintain citizen satisfaction with Township services

7. STAFFING

- N Recruits and retains competent personnel for staff positions
- N Applies an appropriate level of supervision to improve any areas of substandard performance
- N Stays accurately informed and appropriately concerned about employee relations
- N Professionally manages the compensation and benefits plan
- N Promotes training and development opportunities for employees at all levels of the organization

8. SUPERVISION

- N Encourages department heads to make decisions within their jurisdictions with minimal Township manager involvement, yet maintains general control of operations by providing the right amount of communication to the staff
- N Instills confidence and promotes initiative in subordinates through supportive rather than restrictive controls for their programs while still monitoring operations at the department level
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- N Encourages teamwork, innovation, and effective problem-solving among the staff members

9. FISCAL MANAGEMENT

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- 5 Helps the council address future needs and develop adequate plans to address long term trends
- 5 Cooperates with other regional, state and federal government agencies

NARRATIVE EVALUATION

- a. What would you identify as the manager's strengths, expressed in terms of results achieved during the rating period?

I appreciate Manager Dempsey's careful nature in telling others when he needs to learn more information before stating an opinion or something as a fact, it shows great care for being a source of information and respect in the Twp.

Additionally, his knowledge about how local government works means that there was not a period where Meridian was without an effective manager. He jumped in with curiosity, knowledge, and a desire to work in systems that have been successful before he joined the team.

- b. What performance areas would you identify as most critical for improvement?

Nothing comes to mind based on my interactions with him.

- c. What constructive suggestions or assistance can you offer the manager to enhance performance?

It is clear that your opinions come from a place of deep knowledge and hearing more of your thoughts based on your tenure in local government would be appreciated from time to time. I also understand why that might not be something he wants to do, based on his position.

- d. What other comments do you have for the manager, including priorities, expectations, goals or objectives for the new rating period?

I am looking forward to seeing how a steady hand can benefit the economic development in Meridian, considering how visible those projects are in the community.

**This concludes your evaluation of the Township Manager
Thank you for participating!**

For Human Resources Use Only

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2025 Township Manager Performance Evaluation Timothy Dempsey (rating period 1/27/25-10/7/25)

Hello! Your name was selected randomly as part of the Township Manager's evaluation process, and you are invited to complete this form and rate Manager Dempsey's performance since his arrival in January 2025. You have the option of participating anonymously and may leave the name and signature line blank if you wish. Completed evaluations must be turned in to Abigail Tithof (HR) no later than Tuesday, October 7th. Evaluations received after that date will not be included in this process. Thank you for your participation.

Date Evaluation Completed: 10/26/2025

Evaluator Name & Signature (Optional): _____

INSTRUCTIONS

This evaluation form contains ten categories of evaluation criteria. Each category contains a statement to describe a behavior standard in that category. For each statement, use the following scale to indicate your rating of the Manager's performance.

- 5 = Excellent** (almost always exceeds the performance standard)
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PERFORMANCE CATEGORIES

1. INDIVIDUAL CHARACTERISTICS

- 5 Diligent and thorough in the discharge of duties, "self-starter"
- 5 Exercises good judgment consistently
- 5 Displays enthusiasm, cooperation, and adaptability
- 5 Mental and physical stamina appropriate for the position
- 5 Exhibits composure, appearance and attitude appropriate for the position

2. PROFESSIONAL SKILLS AND STATUS

- 5 Maintains knowledge of current developments affecting the practice of local government management
- 4 Demonstrates a capacity for innovation and creativity
- 5 Anticipates and analyzes problems to develop effective approaches for solving them
- 5 Willing to try new ideas proposed by governing body members and/or staff
- 5 Sets a professional example by handling affairs of the public office in a fair and impartial manner

3. WORKING WITH ELECTED MEMBERS OF THE GOVERNING BODY

- 5 Carries out directives of the body as a whole as opposed to those of any one member or group
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- 5 Disseminates complete and accurate information equally to all members in a timely manner
- 5 Assists by facilitating decision making without usurping authority
- 5 Responds well to requests, advice, and constructive criticism

4. POLICY EXECUTION

- 5 Implements governing body actions in accordance with the intent of the Township Board
- 5 Supports the actions of the governing body after a decision has been reached, both inside and outside the organization
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- 5 Reviews ordinance and policy procedures periodically to suggest improvements to their effectiveness
- 5 Offers workable alternatives to the governing body for changes in law or policy when an existing policy or ordinance is no longer practical

5. REPORTING

- 5 Provides regular information and reports to the governing body concerning matters of importance to the local government, using the Township Charter as guide
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- 5 Reports produced by the manager are accurate, comprehensive, concise and written to their intended audience
- 5 Produces and handles reports in a way to convey the message that affairs of the organization are open to public scrutiny

6. CITIZEN RELATIONS

- 5 Responsive to requests from citizens
- 5 Demonstrates a dedication to service to the community and its citizens
- 5 Maintains a nonpartisan approach in dealing with the news media
- 5 Meets with and listens to members of the community to discuss their concerns and strives to understand their interests
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7. STAFFING

- 5 Recruits and retains competent personnel for staff positions
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- 5 Professionally manages the compensation and benefits plan
- 5 Promotes training and development opportunities for employees at all levels of the organization

8. SUPERVISION

- 5 Encourages department heads to make decisions within their jurisdictions with minimal Township manager involvement, yet maintains general control of operations by providing the right amount of communication to the staff
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- 5 Encourages teamwork, innovation, and effective problem-solving among the staff members

9. FISCAL MANAGEMENT

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- 5 Ensures actions and decisions reflect an appropriate level of responsibility for financial planning and accountability
- 5 Appropriately monitors and manages fiscal activities of the organization

10. COMMUNITY

- 5 Shares responsibility for addressing the difficult issues facing the Township
- 5 Avoids unnecessary controversy
- 5 Cooperates with neighboring communities and the county
- 5 Helps the council address future needs and develop adequate plans to address long term trends
- 5 Cooperates with other regional, state and federal government agencies

NARRATIVE EVALUATION

- a. What would you identify as the manager's strengths, expressed in terms of results achieved during the rating period?

Tim has proven to be an excellent selection as Township Manager and has exhibited a calm, deliberative approach to his job. From my perspective, Tim has managed staff relations well, and executed on the Board's wishes superlatively.

Tim was dealt a challenging hand immediately with tighter budget and difficult decisions to make, and he has done so with aplomb.

- b. What performance areas would you identify as most critical for improvement?

As with any new relationship, the hardest thing to identify is what information to communicate and when, as every Board is different.

The need is not great, but I think that it would be a good idea to continue to think like a Board Member when it comes to what information we may need when interacting with our constituents and continue to be proactive with passing that information along.

As everyone coalesces around long term goals, ensure that we are focusing our budgetary efforts on those, where we can.

- c. What constructive suggestions or assistance can you offer the manager to enhance performance?

Manager Reports on the Board agenda could occasionally highlight more of the good work that the staff are doing.

- d. What other comments do you have for the manager, including priorities, expectations, goals or objectives for the new rating period?

Distrust and dissatisfaction with government (at every level) is at an all time high. Meridian Township has largely been immune from this over time, in part because we meet and exceed the needs of our community and are out front about telling folks about them. My suggestion would be that we continue to highlight our successes in as many ways as possible.

This includes utilizing the Manager report, as previously discussed, our communications team, and our other mechanisms to do so as much as is feasible.

**This concludes your evaluation of the Township Manager
Thank you for participating!**

For Human Resources Use Only

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2025 Township Manager Performance Evaluation Timothy Dempsey (rating period 1/27/25-10/7/25)

Hello! Your name was selected randomly as part of the Township Manager's evaluation process, and you are invited to complete this form and rate Manager Dempsey's performance since his arrival in January 2025. You have the option of participating anonymously and may leave the name and signature line blank if you wish. Completed evaluations must be turned in to Abigail Tithof (HR) no later than Tuesday, October 7th. Evaluations received after that date will not be included in this process. Thank you for your participation.

Date Evaluation Completed: 11/1/2025

Evaluator Name & Signature (Optional): _____

INSTRUCTIONS

This evaluation form contains ten categories of evaluation criteria. Each category contains a statement to describe a behavior standard in that category. For each statement, use the following scale to indicate your rating of the Manager's performance.

- 5 = Excellent** (almost always exceeds the performance standard)
- 4 = Above average** (generally exceeds the performance standard)
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This evaluation form also contains a provision for entering narrative comments, including an opportunity to enter responses to specific questions and an opportunity to list any comments you believe appropriate and pertinent to the rating period.

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PERFORMANCE CATEGORIES

1. INDIVIDUAL CHARACTERISTICS

- 5 Diligent and thorough in the discharge of duties, "self-starter"
- 5 Exercises good judgment consistently
- 5 Displays enthusiasm, cooperation, and adaptability
- 5 Mental and physical stamina appropriate for the position
- 5 Exhibits composure, appearance and attitude appropriate for the position

2. PROFESSIONAL SKILLS AND STATUS

- 5 Maintains knowledge of current developments affecting the practice of local government management
- 5 Demonstrates a capacity for innovation and creativity
- 5 Anticipates and analyzes problems to develop effective approaches for solving them
- 5 Willing to try new ideas proposed by governing body members and/or staff
- 5 Sets a professional example by handling affairs of the public office in a fair and impartial manner

3. WORKING WITH ELECTED MEMBERS OF THE GOVERNING BODY

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- 5 Assists by facilitating decision making without usurping authority
- 5 Responds well to requests, advice, and constructive criticism

4. POLICY EXECUTION

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5. REPORTING

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- 5 Reports produced by the manager are accurate, comprehensive, concise and written to their intended audience
- 5 Produces and handles reports in a way to convey the message that affairs of the organization are open to public scrutiny

6. CITIZEN RELATIONS

- 5 Responsive to requests from citizens
- 5 Demonstrates a dedication to service to the community and its citizens
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10. COMMUNITY

- 5 Shares responsibility for addressing the difficult issues facing the Township
- 5 Avoids unnecessary controversy
- 5 Cooperates with neighboring communities and the county
- 5 Helps the council address future needs and develop adequate plans to address long term trends
- 5 Cooperates with other regional, state and federal government agencies

NARRATIVE EVALUATION

- a. What would you identify as the manager's strengths, expressed in terms of results achieved during the rating period?

Tim's strongest attribute is that he is a master manager. The depth and breadth of his knowledge of municipal operations is staggering. Tim's arrival, after a stormy period of leadership, left me skeptical that he could make needed changes to restore order. Tim has performed flawlessly. The building culture has moved in a more positive direction and Tim has been a trusted partner with the Board. He is transparent and brought needed staff changes and roles. He has been consistent in his valuable reporting, has offered alternatives to make Board decisions easier, and supported the Board's positions.

- b. What performance areas would you identify as most critical for improvement?

Tim is a great Township Manager and I am grateful he is here. So far, I have been so pleased with Tim's performance, that I cannot identify a specific area of improvement that is critical.

- c. What constructive suggestions or assistance can you offer the manager to enhance performance?

Some Board members, including me, believe that the use of fund balance should be more of a "last resort/safety net", not for funding routine budget items, hard as that may be. This is a philosophical issue of the purpose of fund balance. I would encourage the Manager to be conservative in the coming difficult budget years.

- d. What other comments do you have for the manager, including priorities, expectations, goals or objectives for the new rating period?

It is valuable that the Tim has participated in stewardship and goal setting exercises by the Board early in his tenure. I believe that he has a clear understanding of the Board's expectations. We have undergone too many changes to Board composition since the last election. Now that it appears we have stability and a 2026 budget in place, I believe that the Board, with Tim's operational acumen, will implement sound, logical decisions about the many facets of governance.

**This concludes your evaluation of the Township Manager
Thank you for participating!**

For Human Resources Use Only

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2025 Township Manager Performance Evaluation Timothy Dempsey (rating period 1/27/25-10/7/25)

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Date Evaluation Completed: October 31, 2025

Evaluator Name & Signature (Optional): _____

INSTRUCTIONS

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PERFORMANCE CATEGORIES

1. INDIVIDUAL CHARACTERISTICS

- 5 Diligent and thorough in the discharge of duties, "self-starter"
- 5 Exercises good judgment consistently
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- 5 Encourages department heads to make decisions within their jurisdictions with minimal Township manager involvement, yet maintains general control of operations by providing the right amount of communication to the staff
- 5 Instills confidence and promotes initiative in subordinates through supportive rather than restrictive controls for their programs while still monitoring operations at the department level
- Develops and maintains a friendly and informal relationship with the staff and work force in general, yet maintains the professional dignity of the Township Manager's office
- Sustains or improves staff performance by evaluating the performance of staff members at least annually, setting goals and objectives for them, periodically assessing their progress, and providing appropriate feedback
- 5 Encourages teamwork, innovation, and effective problem-solving among the staff members

9. FISCAL MANAGEMENT

- 4 Prepares a balanced budget to provide services at a level directed by the Township Board
- 4 Makes the best possible use of available funds, conscious of the need to operate the local government efficiently and effectively
- 5 Prepares a budget and budgetary recommendations in an intelligent and accessible format
- 5 Ensures actions and decisions reflect an appropriate level of responsibility for financial planning and accountability
- 5 Appropriately monitors and manages fiscal activities of the organization

10. COMMUNITY

- 5 Shares responsibility for addressing the difficult issues facing the Township
- 5 Avoids unnecessary controversy
- 4 Cooperates with neighboring communities and the county
- 5 Helps the council address future needs and develop adequate plans to address long term trends
- 4 Cooperates with other regional, state and federal government agencies

NARRATIVE EVALUATION

- a. What would you identify as the manager's strengths, expressed in terms of results achieved during the rating period?

As a board member I appreciate his calm demeanor. He is responsive and communicative. The township staff seems happier after a period of stress. He is personable and positive in any action I have observed.

- b. What performance areas would you identify as most critical for improvement?

I have not noticed particular areas which require critical improvement.

- c. What constructive suggestions or assistance can you offer the manager to enhance performance?

He appropriately delegates board and community interactions to the experts within the staff. Sometimes he is too silent. I believe the public would like to hear from the Manager on many issues to demonstrate his familiarity with the matter, not to diminish the work of staff. The Manager needs to take a little credit for having qualified staff and utilizing them while demonstrating his understanding of the issues

- d. What other comments do you have for the manager, including priorities, expectations, goals or objectives for the new rating period?

**This concludes your evaluation of the Township Manager
Thank you for participating!**

For Human Resources Use Only

	Pts	#/5
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2025 Township Manager Performance Evaluation Timothy Dempsey (rating period 1/27/25-10/7/25)

Hello! Your name was selected randomly as part of the Township Manager's evaluation process, and you are invited to complete this form and rate Manager Dempsey's performance since his arrival in January 2025. You have the option of participating anonymously and may leave the name and signature line blank if you wish. Completed evaluations must be turned in to Abigail Tithof (HR) no later than Tuesday, October 7th. Evaluations received after that date will not be included in this process. Thank you for your participation.

Date Evaluation Completed: 10/24/25

Evaluator Name & Signature (Optional): _____

INSTRUCTIONS

This evaluation form contains ten categories of evaluation criteria. Each category contains a statement to describe a behavior standard in that category. For each statement, use the following scale to indicate your rating of the Manager's performance.

- 5 = Excellent** (almost always exceeds the performance standard)
- 4 = Above average** (generally exceeds the performance standard)
- 3 = Average** (generally meets the performance standard)
- 2 = Below average** (usually does not meet the performance standard)
- 1 = Poor** (rarely meets the performance standard)
- N = Not Applicable/Not Sure/Don't Know**

IMPORTANT NOTE: Any item left blank will be interpreted as a score of "3 = Average".

This evaluation form also contains a provision for entering narrative comments, including an opportunity to enter responses to specific questions and an opportunity to list any comments you believe appropriate and pertinent to the rating period.

- ✓ Leave all pages of this evaluation form attached.
- ✓ Initial each page unless you are choosing to complete the form anonymously.
- ✓ Sign and date this cover page in the space provided (above).

All evaluations presented prior to the deadline identified on this cover page will be summarized into a performance evaluation. The resulting information will be presented by the Township Board to the Township Manager as part of the agenda for the meeting dated October 21, 2025.

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PERFORMANCE CATEGORIES

1. INDIVIDUAL CHARACTERISTICS

- 5 Diligent and thorough in the discharge of duties, "self-starter"
- 3 Exercises good judgment consistently
- 5 Displays enthusiasm, cooperation, and adaptability
- 5 Mental and physical stamina appropriate for the position
- 5 Exhibits composure, appearance and attitude appropriate for the position

2. PROFESSIONAL SKILLS AND STATUS

- 4 Maintains knowledge of current developments affecting the practice of local government management
- 5 Demonstrates a capacity for innovation and creativity
- 4 Anticipates and analyzes problems to develop effective approaches for solving them
- 5 Willing to try new ideas proposed by governing body members and/or staff
- 5 Sets a professional example by handling affairs of the public office in a fair and impartial manner

3. WORKING WITH ELECTED MEMBERS OF THE GOVERNING BODY

- 5 Carries out directives of the body as a whole as opposed to those of any one member or group
- 5 Sets meeting agendas that reflect the guidance of the governing body and avoids unnecessary involvement in administrative actions
- 4 Disseminates complete and accurate information equally to all members in a timely manner
- 5 Assists by facilitating decision making without usurping authority
- 5 Responds well to requests, advice, and constructive criticism

4. POLICY EXECUTION

- 5 Implements governing body actions in accordance with the intent of the Township Board
- 5 Supports the actions of the governing body after a decision has been reached, both inside and outside the organization
- 4 Understands, supports, and enforces local government's laws, policies, and ordinances
- 5 Reviews ordinance and policy procedures periodically to suggest improvements to their effectiveness
- N Offers workable alternatives to the governing body for changes in law or policy when an existing policy or ordinance is no longer practical

5. REPORTING

- 5 Provides regular information and reports to the governing body concerning matters of importance to the local government, using the Township Charter as guide
- 5 Responds in a timely manner to requests from the governing body for special reports
- 5 Takes the initiative to provide information, advice, and recommendations to the governing body on matters that are non-routine and not administrative in nature
- 5 Reports produced by the manager are accurate, comprehensive, concise and written to their intended audience
- 4 Produces and handles reports in a way to convey the message that affairs of the organization are open to public scrutiny

6. CITIZEN RELATIONS

- 4 Responsive to requests from citizens
- 5 Demonstrates a dedication to service to the community and its citizens
- 5 Maintains a nonpartisan approach in dealing with the news media
- 4 Meets with and listens to members of the community to discuss their concerns and strives to understand their interests
- 5 Gives an appropriate effort to maintain citizen satisfaction with Township services

7. STAFFING

- N Recruits and retains competent personnel for staff positions
- 5 Applies an appropriate level of supervision to improve any areas of substandard performance
- 5 Stays accurately informed and appropriately concerned about employee relations
- N Professionally manages the compensation and benefits plan
- 3 Promotes training and development opportunities for employees at all levels of the organization

8. SUPERVISION

- 5 Encourages department heads to make decisions within their jurisdictions with minimal Township manager involvement, yet maintains general control of operations by providing the right amount of communication to the staff
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- 4 Encourages teamwork, innovation, and effective problem-solving among the staff members

9. FISCAL MANAGEMENT

- 5 Prepares a balanced budget to provide services at a level directed by the Township Board
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- 5 Prepares a budget and budgetary recommendations in an intelligent and accessible format
- 5 Ensures actions and decisions reflect an appropriate level of responsibility for financial planning and accountability
- 5 Appropriately monitors and manages fiscal activities of the organization

10. COMMUNITY

- 5 Shares responsibility for addressing the difficult issues facing the Township
- 5 Avoids unnecessary controversy
- 5 Cooperates with neighboring communities and the county
- 5 Helps the council address future needs and develop adequate plans to address long term trends
- 5 Cooperates with other regional, state and federal government agencies

NARRATIVE EVALUATION

- a. What would you identify as the manager's strengths, expressed in terms of results achieved during the rating period?

I would identify the manager's strengths as his impartiality, professionalism, and willingness to implement new ideas. He consistently provides clear reports and updates, and makes difficult decisions in the best interest of the Township. I've found it easy to approach him with requests to improve my office or seek advice, and he's receptive to constructive feedback, using it to better his management style. I've also been impressed by his leadership and collaboration in preparing a balanced budget.

- b. What performance areas would you identify as most critical for improvement?

One area that could use improvement is ensuring department updates are consistently documented and communicated accurately. With that, I have noticed improvement in overall communication, particularly in prioritizing important information and providing timely updates. Additionally, I would like to see greater initiative as well as collaboration in identifying/supporting training and professional development opportunities.

- c. What constructive suggestions or assistance can you offer the manager to enhance performance?

I would encourage the manager to continue being open to new ideas and reflective when receiving constructive feedback. Ongoing engagement with departments and active participation in the community are also important for strengthening relationships and understanding Township needs. Although the manager has only been in this role for less than a year, he has already demonstrated strong management skills and contributed to the noticeable growth in both Townships services and workplace culture.

- d. What other comments do you have for the manager, including priorities, expectations, goals or objectives for the new rating period?

I would ask for the manager to prioritize ongoing training and professional development opportunities for both staff and board members. The quality of our services improves as we continue to learn and strengthen our skills. I would also recommend exploring ways to enhance how the Township gathers and incorporates community input. Ensuring that residents have clear access to information and are able to share feedback with us is essential.

This concludes your evaluation of the Township Manager
Thank you for participating!

For Human Resources Use Only

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Rec'd via
10 mail 10-1-25
[Signature]

2025 Township Manager Performance Evaluation Timothy Dempsey (rating period 1/27/25-10/7/25)

Hello! Your name was selected randomly as part of the Township Manager's evaluation process, and you are invited to complete this form and rate Manager Dempsey's performance since his arrival in January 2025. You have the option of participating anonymously and may leave the name and signature line blank if you wish. Completed evaluations must be turned in to Abigail Tithof (HR) no later than Tuesday, October 7th. Evaluations received after that date will not be included in this process. Thank you for your participation.

Date Evaluation Completed: 10/1/2025

Evaluator Name & Signature (Optional): _____

INSTRUCTIONS

This evaluation form contains ten categories of evaluation criteria. Each category contains a statement to describe a behavior standard in that category. For each statement, use the following scale to indicate your rating of the city manager's performance.

- 5 = Excellent** (almost always exceeds the performance standard)
- 4 = Above average** (generally exceeds the performance standard)
- 3 = Average** (generally meets the performance standard)
- 2 = Below average** (usually does not meet the performance standard)
- 1 = Poor** (rarely meets the performance standard)
- N = Not Applicable/Not Sure/Don't Know**

IMPORTANT NOTE: Any item left blank will be interpreted as a score of "3 = Average".

This evaluation form also contains a provision for entering narrative comments, including an opportunity to enter responses to specific questions and an opportunity to list any comments you believe appropriate and pertinent to the rating period.

- ✓ Leave all pages of this evaluation form attached.
- ✓ Initial each page unless you are choosing to complete the form anonymously.
- ✓ Sign and date this cover page in the space provided (above).

All evaluations presented prior to the deadline identified on this cover page will be summarized into a performance evaluation. The resulting information will be presented by the Township Board to the Township Manager as part of the agenda for the meeting dated October 21, 2025.

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PERFORMANCE CATEGORIES

1. INDIVIDUAL CHARACTERISTICS

- 5 Diligent and thorough in the discharge of duties, "self-starter"
- 5 Exercises good judgment consistently
- 5 Displays enthusiasm, cooperation, and adaptability
- 5 Mental and physical stamina appropriate for the position
- 5 Exhibits composure, appearance and attitude appropriate for the position

25/25

2. PROFESSIONAL SKILLS AND STATUS

- 5 Maintains knowledge of current developments affecting the practice of local government management
- 5 Demonstrates a capacity for innovation and creativity
- 5 Anticipates and analyzes problems to develop effective approaches for solving them
- 5 Willing to try new ideas proposed by governing body members and/or staff
- 5 Sets a professional example by handling affairs of the public office in a fair and impartial manner

25/25

3. WORKING WITH ELECTED MEMBERS OF THE GOVERNING BODY

- n Carries out directives of the body as a whole as opposed to those of any one member or group
- 5 Sets meeting agendas that reflect the guidance of the governing body and avoids unnecessary involvement in administrative actions
- n Disseminates complete and accurate information equally to all members in a timely manner
- 5 Assists by facilitating decision making without usurping authority
- 5 Responds well to requests, advice, and constructive criticism

15/15

(2N)

4. POLICY EXECUTION

- n Implements governing body actions in accordance with the intent of the Township Board
- n Supports the actions of the governing body after a decision has been reached, both inside and outside the organization
- 5 Understands, supports, and enforces local government's laws, policies, and ordinances
- 5 Reviews ordinance and policy procedures periodically to suggest improvements to their effectiveness
- n Offers workable alternatives to the governing body for changes in law or policy when an existing policy or ordinance is no longer practical

10/10

(3N)

5. REPORTING

- n Provides regular information and reports to the governing body concerning matters of importance to the local government, using the Township Charter as guide
- n Responds in a timely manner to requests from the governing body for special reports
- 5 Takes the initiative to provide information, advice, and recommendations to the governing body on matters that are non-routine and not administrative in nature
- 5 Reports produced by the manager are accurate, comprehensive, concise and written to their intended audience
- n Produces and handles reports in a way to convey the message that affairs of the organization are open to public scrutiny

10/10
(3N)

6. CITIZEN RELATIONS

- 5 Responsive to requests from citizens
- 5 Demonstrates a dedication to service to the community and its citizens
- n Maintains a nonpartisan approach in dealing with the news media
- 5 Meets with and listens to members of the community to discuss their concerns and strives to understand their interests
- 5 Gives an appropriate effort to maintain citizen satisfaction with Township services

20/20
(1N)

7. STAFFING

- n Recruits and retains competent personnel for staff positions
- 5 Applies an appropriate level of supervision to improve any areas of substandard performance
- n Stays accurately informed and appropriately concerned about employee relations
- n Professionally manages the compensation and benefits plan
- n Promotes training and development opportunities for employees at all levels of the organization

5/5
(4N)

8. SUPERVISION

- 5 Encourages department heads to make decisions within their jurisdictions with minimal Township manager involvement, yet maintains general control of operations by providing the right amount of communication to the staff
- 5 Instills confidence and promotes initiative in subordinates through supportive rather than restrictive controls for their programs while still monitoring operations at the department level
- 5 Develops and maintains a friendly and informal relationship with the staff and work force in general, yet maintains the professional dignity of the Township Manager's office
- n Sustains or improves staff performance by evaluating the performance of staff members at least annually, setting goals and objectives for them, periodically assessing their progress, and providing appropriate feedback
- 5 Encourages teamwork, innovation, and effective problem-solving among the staff members

20/20
(1N)

9. FISCAL MANAGEMENT

- 5 Prepares a balanced budget to provide services at a level directed by the Township Board
- 5 Makes the best possible use of available funds, conscious of the need to operate the local government efficiently and effectively
- 5 Prepares a budget and budgetary recommendations in an intelligent and accessible format
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- n Appropriately monitors and manages fiscal activities of the organization

20/20
(1N)

10. COMMUNITY

- 5 Shares responsibility for addressing the difficult issues facing the Township
- n Avoids unnecessary controversy
- 5 Cooperates with neighboring communities and the county
- n Helps the council address future needs and develop adequate plans to address long term trends
- n Cooperates with other regional, state and federal government agencies

10/10
(3N)

NARRATIVE EVALUATION

- a. What would you identify as the manager's strengths, expressed in terms of results achieved during the rating period?

The manager demonstrates strong communication skills, particularly in effectively communicating to directors. He possess a solid understanding of the financial aspects of government operations. He consistently stays informed on current events and policy changes.

- b. What performance areas would you identify as most critical for improvement?

At this time, no critical areas for improvement, having worked with him less than a year it is still early to make a fully informed assessment.

- c. What constructive suggestions or assistance can you offer the manager to enhance performance?

None

- d. What other comments do you have for the manager, including priorities, expectations, goals or objectives for the new rating period?

I am hopeful that moving forward, the organizational culture continues to evolve into one where policies are applied consistently across all departments. A workplace where accountability is shared and expectations are uniform fosters fairness, trust and improved collaboration.

**This concludes your evaluation of the Township Manager
Thank you for participating!**

For Human Resources Use Only

	Pts	#/5
1	25	25
2	25	25
3	15	15
4	10	10
5	10	10
6	20	20
7	5	5
8	20	20
9	20	20
10	10	10
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Rec'd via
email 10-6-25
[Signature]

2025 Township Manager Performance Evaluation Timothy Dempsey (rating period 1/27/25-10/7/25)

Hello! Your name was selected randomly as part of the Township Manager's evaluation process, and you are invited to complete this form and rate Manager Dempsey's performance since his arrival in January 2025. You have the option of participating anonymously and may leave the name and signature line blank if you wish. **Completed evaluations must be turned in to Abigail Tithof (HR) no later than Tuesday, October 7th.** Evaluations received after that date will not be included in this process. Thank you for your participation.

Date Evaluation Completed: 10.06.2025

Evaluator Name & Signature (Optional): _____

INSTRUCTIONS

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- 4 = **Above average** (generally exceeds the performance standard)
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- ✓ Initial each page unless you are choosing to complete the form anonymously.
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All evaluations presented prior to the deadline identified on this cover page will be summarized into a performance evaluation. The resulting information will be presented by the Township Board to the Township Manager as part of the agenda for the meeting dated October 21, 2025.

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PERFORMANCE CATEGORIES

1. INDIVIDUAL CHARACTERISTICS

- N Diligent and thorough in the discharge of duties, "self-starter"
- N Exercises good judgment consistently
- 4 Displays enthusiasm, cooperation, and adaptability
- 4 Mental and physical stamina appropriate for the position
- 4 Exhibits composure, appearance and attitude appropriate for the position

12/15

(2N)

2. PROFESSIONAL SKILLS AND STATUS

- 4 Maintains knowledge of current developments affecting the practice of local government management
- N Demonstrates a capacity for innovation and creativity
- N Anticipates and analyzes problems to develop effective approaches for solving them
- 4 Willing to try new ideas proposed by governing body members and/or staff
- 4 Sets a professional example by handling affairs of the public office in a fair and impartial manner

12/15
(2N)

3. WORKING WITH ELECTED MEMBERS OF THE GOVERNING BODY

- N Carries out directives of the body as a whole as opposed to those of any one member or group
- N Sets meeting agendas that reflect the guidance of the governing body and avoids unnecessary involvement in administrative actions
- 4 Disseminates complete and accurate information equally to all members in a timely manner
- N Assists by facilitating decision making without usurping authority
- 4 Responds well to requests, advice, and constructive criticism

8/10
(3N)

4. POLICY EXECUTION

- N Implements governing body actions in accordance with the intent of the Township Board
- N Supports the actions of the governing body after a decision has been reached, both inside and outside the organization
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- N Reviews ordinance and policy procedures periodically to suggest improvements to their effectiveness
- 2 Offers workable alternatives to the governing body for changes in law or policy when an existing policy or ordinance is no longer practical

6/10
(3N)

5. REPORTING

- 4/5
(4N)
- N Provides regular information and reports to the governing body concerning matters of importance to the local government, using the Township Charter as guide
 - 4 Responds in a timely manner to requests from the governing body for special reports
 - N Takes the initiative to provide information, advice, and recommendations to the governing body on matters that are non-routine and not administrative in nature
 - N Reports produced by the manager are accurate, comprehensive, concise and written to their intended audience
 - N Produces and handles reports in a way to convey the message that affairs of the organization are open to public scrutiny

6. CITIZEN RELATIONS

- 8/10
(3N)
- N Responsive to requests from citizens
 - 4 Demonstrates a dedication to service to the community and its citizens
 - N Maintains a nonpartisan approach in dealing with the news media
 - N Meets with and listens to members of the community to discuss their concerns and strives to understand their interests
 - 4 Gives an appropriate effort to maintain citizen satisfaction with Township services

7. STAFFING

- 11/15
(2N)
- 4 Recruits and retains competent personnel for staff positions
 - 4 Applies an appropriate level of supervision to improve any areas of substandard performance
 - 3 Stays accurately informed and appropriately concerned about employee relations
 - N Professionally manages the compensation and benefits plan
 - N Promotes training and development opportunities for employees at all levels of the organization

8. SUPERVISION

- 12/15
(2N)
- 4 Encourages department heads to make decisions within their jurisdictions with minimal Township manager involvement, yet maintains general control of operations by providing the right amount of communication to the staff
 - N Instills confidence and promotes initiative in subordinates through supportive rather than restrictive controls for their programs while still monitoring operations at the department level
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 - 4 Encourages teamwork, innovation, and effective problem-solving among the staff members

9. FISCAL MANAGEMENT

- N Prepares a balanced budget to provide services at a level directed by the Township Board
- N Makes the best possible use of available funds, conscious of the need to operate the local government efficiently and effectively
- N Prepares a budget and budgetary recommendations in an intelligent and accessible format
- N Ensures actions and decisions reflect an appropriate level of responsibility for financial planning and accountability
- N Appropriately monitors and manages fiscal activities of the organization

N/N

10. COMMUNITY

- N Shares responsibility for addressing the difficult issues facing the Township
- N Avoids unnecessary controversy
- 4 Cooperates with neighboring communities and the county
- N Helps the council address future needs and develop adequate plans to address long term trends
- N Cooperates with other regional, state and federal government agencies

4/5
(4N)

NARRATIVE EVALUATION

- a. What would you identify as the manager's strengths, expressed in terms of results achieved during the rating period?

Emplifies professionalism at all times and dresses the part of our leader.

- b. What performance areas would you identify as most critical for improvement?

Employee engagement

- c. What constructive suggestions or assistance can you offer the manager to enhance performance?

n/a

- d. What other comments do you have for the manager, including priorities, expectations, goals or objectives for the new rating period?

Continue to be present and engaging in and for the community and support employees who represent the our Prime Community

**This concludes your evaluation of the Township Manager
Thank you for participating!**

For Human Resources Use Only

	Pts	#/5
1	12	15
2	12	15
3	8	10
4	6	10
5	4	5
6	8	10
7	11	15
8	12	15
9	0	0
10	4	5
	77	100