City of Atlantic Beach

Amended Agenda

Regular City Commission Meeting

Monday, November 10, 2025 - 6:00 p.m.
Commission Chamber
City Hall, 800 Seminole Road
Atlantic Beach, FL 32233

INVOCATION AND PLEDGE TO THE FLAG
CALL TO ORDER

Page(s)

1. APPROVAL OF MINUTES

1.A. Approve minutes of the Commission Workshop held on October 27, 2025. 5 - 7
10-27-25 Commission Workshop Draft Minutes

1.B. Approve minutes of the Regular Commission Meeting held on October 27, 2025. 9 - 15
10-27-25 Regular City Commission Draft Minutes

2. COURTESY OF FLOOR TO VISITORS

2.A. Eric Williams 20 Year Anniversary Recognition

PUBLIC COMMENT

3. CITY MANAGER REPORTS

* 3.A. Accept the 90-Day Calendar (Nov. 2025 - Jan. 2026). 17 - 20
90-Day Calendar (Nov. 2025 - Jan. 2026)

3.B. Rick Carper Recognition

3.C. Residential Parking

3.D. Short Term Rentals

* 3.E. Safety, Traffic and Parking Update

4. REPORTS AND/OR REQUESTS FROM CITY COMMISSIONERS

5. UNFINISHED BUSINESS FROM PREVIOUS MEETINGS

None.

6. CONSENT AGENDA

ALL MATTERS LISTED UNDER THE CONSENT AGENDA ARE CONSIDERED TO BE ROUTINE BY THE CITY COMMISSION AND WILL BE ENACTED BY ONE MOTION IN THE FORM LISTED BELOW. THERE WILL BE NO SEPARATE DISCUSSION OF THESE ITEMS. IF DISCUSSION IS DESIRED, THAT ITEM WILL BE REMOVED

FROM THE CONSENT AGENDA AND WILL BE CONSIDERED SEPARATELY. SUPPORTING DOCUMENTATION AND STAFF RECOMMENDATIONS HAVE BEEN PREVIOUSLY SUBMITTED TO THE CITY COMMISSION ON THESE ITEMS.

6.A. Approve Resolution No. 25-94. 21 - 22

A RESOLUTION OF THE CITY OF ATLANTIC BEACH, FLORIDA, AUTHORIZING THE PURCHASE AND INSTALLATION OF NEW PLAYGROUND EQUIPMENT AT JACK RUSSELL PARK REPLACING THE EXISTING EQUIPMENT; AUTHORIZING THE CITY MANAGER TO EXECUTE CONTRACTS AND PURCHASE ORDERS IN ACCORDANCE WITH AND AS NECESSARY TO EFFECTUATE THE PROVISIONS OF THIS RESOLUTION; AND PROVIDING AN EFFECTIVE DATE.

Resolution No. 25-94

6.B. Approve Resolution No. 25-95. 23 - 48

A RESOLUTION OF THE CITY OF ATLANTIC BEACH, FLORIDA, APPROVING EMPLOYEE HEALTH INSURANCE BENEFITS DELINEATED IN THE EXHIBIT A FOR THE PLAN YEAR BEGINNING JANUARY 1, 2026, INCLUDING THE FOLLOWING BENEFITS PROVIDED TO THE CITY EMPLOYEES AND THEIR FAMILIES THROUGH CIGNA, AND LIFE INSURANCE, AND EMPLOYEE ASSISTANCE PLAN BENEFITS PROVIDED BY THE CITY AT NO COST TO EMPLOYEES, AND OTHER INSURANCE COVERAGE OFFERED TO EMPLOYEES AT THEIR EXPENSE; AUTHORIZING THE CITY MANAGER TO EXECUTE CONTRACTS AND PURCHASE ORDERS IN ACCORDANCE WITH AND AS NECESSARY TO EFFECTUATE THE PROVISIONS OF THIS RESOLITION; AND PROVIDING AN EFFECTIVE DATE.

Resolution No. 25-95

6.C. Approve Resolution No. 25-96. 49 - 51

A RESOLUTION OF THE CITY OF ATLANTIC BEACH, FLORIDA, AUTHORIZING THE CITY MANAGER TO PROVIDE $20,000 IN FISCAL YEAR 2025-26 GRANT FUNDING FOR ARTISTIC, RECREATIONAL AND CULTURAL PROGRAMS, EVENTS AND PROJECTS AT LOCAL SCHOOLS UTILIZING FUNDS BUDGETED IN ACCOUNT NO. 001-6010-572-82-00; AUTHORIZING THE CITY MANAGER TO EXECUTE ANY CONTRACTS AND PURCHASE ORDER(S) IN ACCORDANCE WITH AND AS NECESSARY TO EFFECTUATE THE PROVISIONS OF THIS RESOLUTION; AND PROVIDING AN EFFECTIVE DATE.

Resolution No. 25-96

6.D. Approve Resolution No. 25-98. 53 - 67

A RESOLUTION OF THE CITY OF ATLANTIC BEACH, FLORIDA, AUTHORIZING THE PUBLIC UTILITIES DEPARTMENT TO DISPOSE OF TRUCK PU5 AS A TRADE IN VEHICLE, AND PURCHASE A NEW TRUCK; AUTHORIZING THE CITY MANAGER TO EXECUTE CONTRACTS AND PURCHASE ORDERS IN ACCORDANCE WITH AND AS NECESSARY TO EFFECTUATE THE PROVISIONS OF THIS RESOLUTION; AND PROVIDING AN EFFECTIVE DATE.

Resolution No. 25-98

7. COMMITTEE REPORTS

* 7.A. Appointments and Reappointments to various boards and committees 69 - 77
Appointments-Reappointments to Various Boards and Committees

8. ACTION ON RESOLUTIONS

* 8.A. **RESOLUTION NO. 25-97** 79 - 93
A RESOLUTION OF THE CITY OF ATLANTIC BEACH, FLORIDA, AUTHORIZING THE PUBLIC UTILITIES DEPARTMENT TO DISPOSE OF TRUCK PU2 AS A TRADE IN VEHICLE, AND PURCHASE A NEW TRUCK; AUTHORIZING THE CITY MANAGER TO EXECUTE CONTRACTS AND PURCHASE ORDERS IN ACCORDANCE WITH AND AS NECESSARY TO EFFECTUATE THE PROVISIONS OF THIS RESOLUTION; AND PROVIDING AN EFFECTIVE DATE.
Resolution No. 25-97

* 8.B. **RESOLUTION NO. 25-100** 95 - 97
A RESOLUTION OF THE CITY OF ATLANTIC BEACH, FLORIDA, ADOPTING REGULATIONS FOR PAID BASEBALL AND SOFTBALL INSTRUCTORS CONDUCTING BUSINESS IN CITY PARKS; PROVIDING FOR AUTHORIZATION FOR THE CITY MANAGER TO MODIFY THESE REGULATIONS; PROVIDING FOR CONFLICTS; AND PROVIDING AN EFFECTIVE DATE.
Resolution No. 25-100

9. ACTION ON ORDINANCES

* 9.A. **ORDINANCE NO. 20-25-181, introduction and First Reading** 99 - 101
AN ORDINANCE AMENDING THE OPERATING BUDGET FOR THE CITY OF ATLANTIC BEACH, FLORIDA, FOR FISCAL YEAR BEGINNING OCTOBER 1, 2024, AND ENDING SEPTEMBER 30, 2025; AND PROVIDING AN EFFECTIVE DATE.
Ordinance No. 20-25-181

10. MISCELLANEOUS BUSINESS

None.

11. CITY ATTORNEY/CITY CLERK REPORTS AND/OR REQUESTS

12. CLOSING COMMENTS BY CITY COMMISSIONERS AND CITY MANAGER

13. ADJOURNMENT

This meeting will be live-streamed and videotaped. The video recording will be posted within four business days on the City's website. To access live or recorded videos, visit www.coab.us/live.

If any person decides to appeal any decision made by the City Commission with respect to

any matter considered at any meeting, such person may need a record of the proceedings, and, for such purpose, may need to ensure that a verbatim record of the proceedings is made, which record shall include the testimony and evidence upon which the appeal is to be based.

Any person wishing to speak to the City Commission on any matter at this meeting should submit a request to the City Clerk prior to the meeting. For your convenience, forms for this purpose are available at the entrance to the Commission Chamber.

Every effort is made to indicate what action the City Commission is expected to take on each agenda item. However, the City Commission may act upon any agenda subject, regardless of how the matter is stated on the agenda.

In accordance with the Americans with Disabilities Act and Section 286.26, Florida Statutes, persons with disabilities needing special accommodation to participate in this meeting should contact the City Clerk’s Office at (904) 247-5821 or at City Hall, 800 Seminole Road, Atlantic Beach, FL 32233, no later than 5:00 PM on the Thursday prior to the meeting.

MINUTES
Commission Workshop Meeting
Monday, October 27, 2025 - 5:00 PM
City Hall, Commission Chamber
800 Seminole Road, Atlantic Beach, FL 32233

ATTENDANCE:

Present:
Curtis Ford, Mayor - Seat 1 (At Large)
Bruce Bole, Commissioner - Mayor Pro Tem Seat 2 (District 1308)
Thomas Grant, Commissioner - Seat 3 (District 1307)
Candace Kelly, Commissioner - Seat 4 (District 1306)
Jessica Ring, Commissioner - Seat 5 (District 1312)

Also Present:
William B. Killingsworth, City Manager (CM)
Kevin Hogencamp, Deputy City Manager (DCM)
Jason Gabriel, City Attorney (CA)
Donna Bartle, City Clerk (CC)
Ladayija Nichols, Deputy City Clerk (DCC)

CALL TO ORDER
Mayor Ford called the meeting to order at 5:03 PM.

1. PUBLIC COMMENT
The following speakers provided their comments:

Stephanie Trefry
Aaron Lakatos
Dabni M'Crary
Marlina Vincent
Heather Olson
Michelle Foryciarz
Melissa Balaguer

2. TOPICS

A. School Funding
Link to School Applications

Discussion ensued among the Commission and several public comment participants.

Mayor Ford clarified that there is $20,000 budgeted and asked for a decision on how City funds should be allocated.

DRAFT

Commissioner Grant recommended allocations of $7,500 to Mayport Middle (Mayport Coastal Sciences Middle School), $7,500 to ABE (Atlantic Beach Elementary School), and $5,000 to Fletcher Band (Fletcher High School Band).

Commissioner Bole recommended $5,000 to Mayport Middle, $7,500 to Fletcher band, and $7,500 to ABE.

Commissioner Ring recommended $11,000 to Mayport Middle, $10,000 to ABE, and $5,000 to Fletcher Band.

MOTION: To consider Mayport $5,000, Fletcher $7,500, ABE $7500 contingent on the match from a sister city.

Motion: Bruce Bole

Motion failed due to lack of a second.

MOTION: Give Mayport Middle $7,500, ABE $7,500, and Fletcher Band $5,000.

Motion: Thomas Grant
Second: Candace Kelly

MOTION: Amendment to the motion that Mayport Middle gets $7,500, ABE get $7,500, and Fletcher Band gets $5,000 with Fletcher Band having a contingency that between the two sister cities they get at least a $5,000 match.

Motion: Thomas Grant
Second: Bruce Bole

Curtis Ford	***Against***
Bruce Bole (Seconded By)	***For***
Thomas Grant (Moved By)	***For***
Candace Kelly	***For***
Jessica Ring	***Against***

Motion passed 3 to 2.

Mayor Ford requested that Principal Aaron Lakatos provide data on the number of students participating in robotics and the number of students who live in Atlantic Beach.

B. Capital Projects

CM Killingsworth stated that the only item removed was the plaza project, but funding options may be identified by the end of the year. The Mayor mentioned that enhancement changes would not be addressed at this time.

DRAFT

ADJOURNMENT
The meeting adjourned at 5:52 PM.

Attest:

Donna L. Bartle, City Clerk

Curtis Ford, Mayor

Date Approved:_____

DRAFT

MINUTES
Regular City Commission Meeting
Monday, October 27, 2025 - 6:00 PM
Commission Chamber
City Hall, 800 Seminole Road
Atlantic Beach, FL 32233

INVOCATION AND PLEDGE OF ALLEGIANCE
CALL TO ORDER:

Following the Pledge of Allegiance, Mayor Ford called the meeting to order at 6:00 PM. CC Bartle called the roll.

ATTENDANCE:

Present:	Curtis Ford, Mayor - Seat 1 (At Large)
	Bruce Bole, Commissioner - Seat 2 (District 1308)
	Thomas Grant, Commissioner - Seat 3 (District 1307)
	Candace Kelly, Commissioner - Seat 4 (District 1306)
	Jessica Ring, Commissioner - Seat 5 (District 1312)
Also Present:	William B. Killingsworth, City Manager (CM)
	Jason Gabriel, City Attorney (CA)
	Donna Bartle, City Clerk (CC)
	Kevin Hogencamp, Deputy City Manager (DCM)
	Ladayija Nichols, Deputy City Clerk (DCC)

POLICE OFFICERS SWEAR IN
With no objection from the Commission, Mayor Ford moved Agenda Item 2B before agenda Item 2A.

1 APPROVAL OF MINUTES

1A. Approve minutes of the Regular Commission Meeting held on October 13, 2025.

The Commission approved the minutes as submitted.

1B. Approve minutes of the Town Hall Meeting held on October 18, 2025.

The Commission approved the minutes as submitted.

2. COURTESY OF FLOOR TO VISITORS

2.B. Police Department: Swearing-In of Officers Jacob Pfingston and Robert Dickson

PC Gualillo administered the police officer oath to Officers Pfingston and Dickson.

2.A. Auditor Presentation
Link to 2024 Auditor's Report

DRAFT

Kevin Smith, Audit Director at Purvis Gray and Company, presented the 2024 Auditor's Report as outlined in the agenda packet and responded to questions from the Commission.

PUBLIC COMMENT

The following speakers provided their comments:

David Bew
Amy Franqui

3. CITY MANAGER REPORTS

3.A. Accept the 90-Day Calendar (Oct. - Dec. 2025)

Commissioner Kelly noted Wreaths Across America on December 13, 2025.

There was a ***CONSENSUS*** to accept the 90-Day Calendar as amended.

Additional Updates

- Announced that HR Director Cathy Varian had submitted her resignation effective January 8, 2026.
- Announced that Adam Thornton had been hired as the new Public Works Director starting the following week.

4. REPORTS AND/OR REQUESTS FROM CITY COMMISSIONERS

Commissioner Bole

- Commented on the positive financial report from the auditors.

Commissioner Ring

- Reported on the Duval County School Board (DCSB) joint workshop with the three beach cities' Mayors.
- Addressed traffic concerns on Sherry Road near Atlantic Beach Elementary and requested installation of a raised pedestrian crosswalk.

Commissioner Grant

- Mentioned a complaint regarding short-term rentals and concerns about enforcement challenges. Mayor Ford requested a presentation at the next meeting regarding the City's short-term rental enforcement options.

Mayor Ford

- Requested the CM bring back a plan to install a crosswalk with flashing lights at the entrance to Howell Park.
- Reported on the joint meeting with the DCSB. He mentioned that there would be another meeting at the beginning of 2026 that will allow for public participation.

5. UNFINISHED BUSINESS FROM PREVIOUS MEETINGS

None.

DRAFT

6. CONSENT AGENDA

6.A. Approve Resolution No. 25-85.
A RESOLUTION OF THE CITY OF ATLANTIC BEACH, FLORIDA, AUTHORIZING THE CITY MANAGER TO EXECUTE ON BEHALF OF THE CITY OF ATLANTIC BEACH UTILITIES A PURCHASE ORDER REQUIRED TO ACCOMMODATE THE MAYPORT ROAD (STATE ROAD A1A) ROAD DIET PROJECT; IN ACCORDANCE WITH AND AS NECESSARY TO EFFECTUATE THE PROVISIONS OF THIS RESOLUTION; AND PROVIDING AN EFFECTIVE DATE.

6.B. Approve Resolution No. 25-86.
A RESOLUTION OF THE CITY OF ATLANTIC BEACH, FLORIDA, AWARDING BID 2425-06 AHERN STREET ROADWAY IMPROVEMENTS PROJECT; AUTHORIZING THE CITY MANAGER TO EXECUTE THE CONTRACT AND PURCHASE ORDERS IN ACCORDANCE WITH AND AS NECESSARY TO EFFECTUATE THE PROVISIONS OF THIS RESOLUTION; AND PROVIDING AN EFFECTIVE DATE.

6.C. Approve Resolution No. 25-87.
A RESOLUTION OF THE CITY OF ATLANTIC BEACH, FLORIDA, AUTHORIZING STAFF TO PIGGY-BACK ON THE COMPETITIVELY BID CITY OF JACKSONVILLE DISASTER DEBRIS REMOVAL CONTRACT #6533-57 WITH J.B. COXWELL CONTRACTING, INC.; AUTHORIZING THE CITY MANAGER TO EXECUTE THE CONTRACT AND PURCHASE ORDERS IN ACCORDANCE WITH AND AS NECESSARY TO EFFECTUATE THE PROVISIONS OF THIS RESOLUTION; AND PROVIDING AN EFFECTIVE DATE.

6.D. Approve Resolution No. 25-89.
A RESOLUTION OF THE CITY OF ATLANTIC BEACH AUTHORIZING A ONE-YEAR AGREEMENT CONTINUING THE PROFESSIONAL SERVICES OF LANGTON ASSOCIATES, INC.; AUTHORIZING THE EXPENDITURE OF $48.381.12 ALLOCATED IN THE FISCAL YEAR 2025-26 BUDGET FOR THIS PURPOSE; AUTHORIZING THE CITY MANAGER TO EXECUTE ANY CONTRACTS AND PURCHASE ORDERS AS NECESSARY TO EFFECTUATE THE PROVISIONS OF THIS RESOLUTION; AND PROVIDING AN EFFECTIVE DATE.

MOTION: Approve consent agenda items 6A - 6D as written.

Motion: ***Bruce Bole***
Second: ***Candace Kelly***

Curtis Ford	***For***
Bruce Bole (Moved By)	***For***
Thomas Grant	***For***
Candace Kelly (Seconded By)	***For***
Jessica Ring	***For***

DRAFT

Motion passed 5 to 0.

7. COMMITTEE REPORTS
None.

8. ACTION ON RESOLUTIONS

8.A. RESOLUTION NO. 25-90
A RESOLUTION OF THE CITY OF ATLANTIC BEACH, FLORIDA, AUTHORIZING THE EXPENDITURE OF $33,334.40 IN ADDITIONAL FUNDS FOR THE REPLACEMENT OF WATER SERVICES ON GARDEN LANE; AUTHORIZING THE CITY MANAGER TO EXECUTE CONTRACTS AND PURCHASE ORDERS IN ACCORDANCE WITH AND AS NECESSARY TO EFFECTUATE THE PROVISIONS OF THIS RESOLUTION; AND PROVIDING AN EFFECTIVE DATE.

MOTION: Approve Resolution (No.) 25-90

Motion: Bruce Bole
Second: Candace Kelly

Discussion ensued.

Curtis Ford	***For***
Bruce Bole (Moved By)	***For***
Thomas Grant	***For***
Candace Kelly (Seconded By)	***For***
Jessica Ring	***For***

Motion passed 5 to 0.

8.B. RESOLUTION NO. 25-91
A RESOLUTION OF THE CITY OF ATLANTIC BEACH, FLORIDA, ADOPTING A REVISED PUBLIC RECORDS REQUEST POLICY; PROVIDING FOR CONFLICTS; PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE.

MOTION: Approve Resolution (No.) 25-91.

Motion: Bruce Bole
Second: Thomas Grant

Discussion ensued.

Curtis Ford	***For***

DRAFT

Bruce Bole (Moved By)	***For***
Thomas Grant (Seconded By)	***For***
Candace Kelly	***For***
Jessica Ring	***For***

Motion passed 5 to 0.

8.C. RESOLUTION NO. 25-92

A RESOLUTION OF THE CITY OF ATLANTIC BEACH, FLORIDA, AUTHORIZING A PURCHASE ORDER FOR THE REPAIRS OF THE WATER TREATMENT PLANT #2 GENERATOR; IN ACCORDANCE WITH AND AS NECESSARY TO EFFECTUATE THE PROVISIONS OF THIS RESOLUTION; AND PROVIDING AN EFFECTIVE DATE.

MOTION: Adopt Resolution (No.) 25-92.

Motion: Bruce Bole
Second: Candace Kelly

Discussion ensued.

Curtis Ford	***For***
Bruce Bole (Moved By)	***For***
Thomas Grant	***For***
Candace Kelly (Seconded By)	***For***
Jessica Ring	***For***

Motion passed 5 to 0.

8.D. RESOLUTION NO. 25-93

A RESOLUTION OF THE CITY OF ATLANTIC BEACH, FLORIDA, APPROVING THE EAST COAST DRIVE EMERGENCY ORANGEBURG PIPE REPLACEMENT PROJECT; AUTHORIZING THE CITY MANAGER TO EXECUTE THE CONTRACTS AND PURCHASE ORDERS IN ACCORDANCE WITH AND AS NECESSARY TO EFFECTUATE THE PROVISIONS OF THIS RESOLUTION; AND PROVIDING AN EFFECTIVE DATE.

MOTION: Adopt Resolution (No.) 25-93.

Motion: Bruce Bole
Second: Candace Kelly

Discussion ensued.

Curtis Ford	***For***
Bruce Bole (Moved By)	***For***

DRAFT

Thomas Grant	***For***
Candace Kelly (Seconded By)	***For***
Jessica Ring	***For***

Motion passed 5 to 0.

9. ACTION ON ORDINANCES

9.A. ORDINANCE NO. 95-25-127, Public Hearing and Final Reading

AN ORDINANCE OF THE CITY OF ATLANTIC BEACH, COUNTY OF DUVAL, STATE OF FLORIDA, AMENDING CHAPTER 18, SOLICITATIONS, SECTION 18-1 DEFINITIONS TO MODIFY EXISTING DEFINITIONS; SECTION 18-2, PERMITS, REGISTRATION AND FINGERPRINTING REQUIRED TO REQUIRE DUVAL COUNTY CLERK OF COURTS PERMIT PRIOR TO SUBMISSION; SECTION 18-8, EXCEPTIONS; SECTION 18-9, PENALTIES TO CLARIFY THIS PROCESS; PROVIDING FOR PURPOSE AND INTENT; PROVIDING FOR CONFLICT; PROVIDING FOR CODIFICATION; PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE.

The public hearing was opened, there were no speakers, and the public hearing was closed.

MOTION: Adopt Ordinance No. 95-25-127.

Motion: Bruce Bole
Second: Candace Kelly

Discussion ensued.

Curtis Ford	***For***
Bruce Bole (Moved By)	***For***
Thomas Grant	***For***
Candace Kelly (Seconded By)	***For***
Jessica Ring	***For***

Motion passed 5 to 0.

10. MISCELLANEOUS BUSINESS

10.A. Charter Officer FY 24-25 Performance Reviews

There was a ***CONSENSUS*** to accept the charter officer FY 24-25 performance reviews.

11. CITY ATTORNEY/CITY CLERK REPORTS AND/OR REQUESTS

None.

DRAFT

12. CLOSING COMMENTS BY CITY COMMISSIONERS AND CITY MANAGER

Commissioner Ring

- Reminded everyone about the "Not-So-Spooky House" at Atlantic Beach Police Station on Halloween.

Commissioner Bole

- Thanked Rick Carper for stepping in as Public Works Director and requested that he be recognized. The Commission agreed to formally recognize him at the next meeting.

13. ADJOURNMENT

The meeting adjourned at 7:12 PM.

Attest:

_____ _____

Donna L. Bartle, City Clerk Curtis Ford, Mayor

Date Approved:_____

DRAFT

CITY OF ATLANTIC BEACH
CITY COMMISSION MEETING
STAFF REPORT

AGENDA ITEM: 90-Day Calendar for the City Commission

SUBMITTED BY: Adrianna Walsh, Executive Assistant to the City Manager

TODAY'S DATE: November 7, 2025

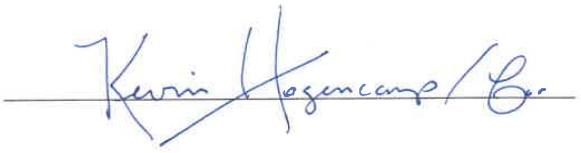
MEETING DATE: November 10, 2025

BACKGROUND: The rolling 90-day calendar is routinely revised based on input from City staff and the Commission, and is included in each agenda for consideration by consensus.

BUDGET: None

RECOMMENDATION: Accept the 90-Day Calendar for November 2025-January 2026 by consensus

ATTACHMENT(S): City Commission 90-Day Calendar (November 2025-January 2026)

REVIEWED BY CITY MANAGER: 

CITY COMMISSION

November 2025

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
					1
2 Farmers Market 10 am-2 pm (Russell Park)	3	4	5	6 Code Enforcement Special Magistrate 2 pm Environmental Speaker Series 6 pm	7	8
9 Farmers Market 10 am-2 pm (Russell Park) Songwriters Concert 6 pm (Gulliford Hall)	10 City Commission 6:00 pm (Invoc-Ford)	11 City Offices Closed Veteran's Day Holiday Veteran's Day Event 9am (Veterans Park)	12 Environmental Stewardship Cmte. 6 pm	13 Pension Boards 6 pm	14	15 Movie in the Park (Johansen Park) Sunset
16 Farmers Market 10 am-2 pm (Russell Park)	17	18 Community Development Board 6 pm	19 Environmental Stewardship Cmte. 6 pm	20	21	22
23 Farmers Market 10 am-2 pm (Russell Park)	24 City Commission 6:00 pm (Invoc-Bole)	25	26	27 City Offices Closed Thanksgiving Holiday	28 City Offices Closed Thanksgiving Holiday	29
30 Farmers Market 10 am-2 pm (Russell Park)						

CITY COMMISSION

December 2025

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
	1	2	3	4 Artisans' Faire (Adele Grage) 4-8pm	5	6 Holiday Celebration & Tree Lighting (Beaches Town Center)
7 Farmers Market 10 am-2 pm (Russell Park)	8 City Commission 6:00 pm (Invoc-Grant)	9 Arts, Recreation, Culture Committee 6 pm	10 Environmental Stewardship Cmte. 6 pm	11	12 Blood Drive Noon-5pm	13 Wreaths Across America 10am Beaches Memorial Park Cemetery
14 Farmers Market 10 am-2 pm (Russell Park) Songwriters Concert 6 pm (Gulliford Hall)	15	16 Community Development Board 6 pm	17 Environmental Stewardship Cmte. 6 pm	18	19	20
21 Farmers Market 10 am-2 pm (Russell Park)	22	23	24 Christmas Eve Holiday City Offices Closed	25 Christmas Day Holiday City Offices Closed	26	27
28 Farmers Market 10 am-2 pm (Russell Park)	29	30	31 First Night Centennial Celebrations			

CITY COMMISSION

January 2026

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
				1 City Offices Closed New Year's Day	2	3
4 Farmers Market 10 am-2 pm (Russell Park)	5	6	7	8 Code Enforcement Special Magistrate 2 pm	9	10
11 Farmers Market 10 am-2 pm (Russell Park)	12 City Commission 6:00 pm (Invoc-Ford)	13 Arts, Recreation, Culture Committee 6 pm	14 Environmental Stewardship Cmte. 6 pm	15	16 Arbor Day	17
18 Farmers Market 10 am-2 pm (Russell Park)	19 City Offices Closed Martin Luther King Jr. Day	20 Community Development Board 6 pm	21	22	23	24
25 Farmers Market 10 am-2 pm (Russell Park)	26 City Commission 6:00 pm (Invoc-Bole)	27	28 Environmental Stewardship Cmte. 6 pm	29	30	31

CITY OF ATLANTIC BEACH
CITY COMMISSION MEETING
STAFF REPORT

AGENDA ITEM: Resolution No. 25-94 authorizing the purchase of new playground equipment for Jack Russell Park

SUBMITTED BY: Amanda L. Askew, Neighborhoods Department Director

TODAY'S DATE: October 29, 2025

MEETING DATE: November 10, 2025

BACKGROUND: The Neighborhoods Department, Parks Division is proceeding with the planned upgrade of the playground equipment at Jack Russell Park. Funding for this project was approved as part of the Fiscal Year 2025–2026 budget. The existing playground structures, which have been in place for more than ten years, have experienced significant material degradation. The plastic components have become brittle, and multiple pieces are broken or damaged beyond feasible repair and have been removed. Due to the age of the equipment, some of the replacement parts are no longer manufactured or compatible.

As Jack Russell Park contains the most heavily utilized playground equipment in the city, this upgrade is a priority to maintain safety standards and ensure continued accessibility and enjoyment for residents.

The proposed replacement will encompass both playground structures located within the park—one intended for children ages 2 to 5 and the other designed for children ages 5 to 12. The scope of work also includes a partial replacement of the existing tire play area with comparable equipment that offers an increased fall zone, thereby improving overall safety and compliance with current playground standards.

The City is purchasing the equipment through a cooperative contract established by Manatee School District (contract 26-0041-MR) for completive pricing. Staff recommends obtaining the equipment from Playmore for a total cost of $144,025.91. The price includes the removal and disposal of the old equipment and installation of the new equipment with the appropriate fall zones.

BUDGET: The budget for this project is available in the park's maintenance account 001-6020-572-63-00 in the amount of $180,000.

RECOMMENDATION: Approve Resolution No. 25-94 for the replacement of playground equipment in Jack Russell Park in the amount of $144,025.91

ATTACHMENT(S): Resolution No. 25-94

REVIEWED BY CITY MANAGER:

RESOLUTION NO. 25-94

A RESOLUTION OF THE CITY OF ATLANTIC BEACH, FLORIDA, AUTHORIZING THE PURCHASE AND INSTALLATION OF NEW PLAYGROUND EQUIPMENT AT JACK RUSSELL PARK REPLACING THE EXISTING EQUIPMENT; AUTHORIZING THE CITY MANAGER TO EXECUTE CONTRACTS AND PURCHASE ORDERS IN ACCORDANCE WITH AND AS NECESSARY TO EFFECTUATE THE PROVISIONS OF THIS RESOLUTION; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the Neighborhoods Department, Parks Division budget includes upgrading and replacing the old playground equipment at Jack Russell Park for both the 2-5 year old and 5-12 year old playground areas; and

WHEREAS, Staff is utilizing the cooperative contract established by Manatee School District (contract 26-0041-MR) to obtain the best pricing; and

WHEREAS, the lowest pricing for the equipment replacement was provided Playmore quote in the amount of $144,025.91; and

WHEREAS, Staff recommends the purchasing the new playground equipment from Playmore; and

NOW THEREFORE, be it resolved by the City Commission of the City of Atlantic Beach as follows:

Section 1. The City Commission hereby appropriates funds from City's Parks Division 001-6020-572-63-00 in parks maintenance for the installation new playground equipment for Jack Russell Park.

Section 2. The City Commission hereby authorizes the City Manager to execute contracts and purchase orders in accordance with and as necessary to effectuate the provisions of this Resolution.

Section 3. This Resolution shall take effect immediately upon its passage and adoption.

PASSED AND ADOPTED by the City of Atlantic Beach, this 10th day of November 2025.

Attest:

_____
Donna L. Bartle, City Clerk

_____
Curtis Ford, Mayor

Approved as to form and correctness:

_____
Jason R. Gabriel, City Attorney

CITY OF ATLANTIC BEACH
CITY COMMISSION MEETING
STAFF REPORT

AGENDA ITEM: Resolution No. 25-95 authorizing the renewal of Employee Health Insurance and Other City-provided and Voluntary Benefits for 2026

SUBMITTED BY: Bob Blanco, Deputy Director of Human Resources

TODAY'S DATE: October 29, 2025

MEETING DATE: November 10, 2025

BACKGROUND: The City uses Cigna HealthCare for employee health insurance and is satisfied with the products and customer service. For the plan year beginning January 1, 2026, our insurance broker, Gallagher, negotiated with Cigna to reduce the increase in rates from more than 33% to 12.0%. The City had included an increase of 10% in the approved budget.

The City also pays for basic life insurance for all employees and a robust Employee Assistance Program. We will have a 9.62% increase in EAP coverage and no change in premiums for City funded life insurance.

Rates for the following voluntary benefit providers, which are paid 100% by the employee, will remain unchanged except for the dental PPO increase of 9.9%:

Dental: Sunlife DHMO no change; and PPO plan 9.9% increase
Vision: Humana – no change
Supplemental Life: The Standard – no change
Short-term disability: The Standard – no change
Long-term disability: The Standard – no change

BUDGET: An increase of 2% from what was budgeted for health insurance, assuming the same employee participation rates plans, for a total unbudgeted amount of $38,715.40, as well as an unbudgeted increase of 9.62% for EAP, which is $191.88. It is yet to be determined whether the budget shortfall will be addressed through salary lapses or a budget amendment.

RECOMMENDATION: Approve Resolution 25-95

ATTACHMENT: Resolution No. 25-95
Insurance Plan

REVIEWED BY CITY MANAGER: 

RESOLUTION NO. 25-95

A RESOLUTION OF THE CITY OF ATLANTIC BEACH, FLORIDA, APPROVING EMPLOYEE HEALTH INSURANCE BENEFITS DELINEATED IN THE EXHIBIT A FOR THE PLAN YEAR BEGINNING JANUARY 1, 2026, INCLUDING THE FOLLOWING BENEFITS PROVIDED TO THE CITY EMPLOYEES AND THEIR FAMILIES THROUGH CIGNA, AND LIFE INSURANCE, AND EMPLOYEE ASSISTANCE PLAN BENEFITS PROVIDED BY THE CITY AT NO COST TO EMPLOYEES, AND OTHER INSURANCE COVERAGE OFFERED TO EMPLOYEES AT THEIR EXPENSE; AUTHORIZING THE CITY MANAGER TO EXECUTE CONTRACTS AND PURCHASE ORDERS IN ACCORDANCE WITH AND AS NECESSARY TO EFFECTUATE THE PROVISIONS OF THIS RESOLITION; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City of Atlantic Beach seeks to provide the most cost-efficient and effective health benefits for employees and their families;

WHEREAS, the City of Atlantic Beach pays for a substantial portion of the health insurance for employees; and

WHEREAS, the City of Atlantic Beach desires to continue to utilize CIGNA as its health care provider as delineated in Exhibit A; and

WHEREAS, the City also desires to provide life insurance and employee assistance plan benefits at no cost to employees as delineated in Exhibit A; and;

WHEREAS, the City also desires to provide employees the option of participating in other insurance coverage, to include dental, vision, short-term and long-term disability, supplemental life, as well as several supplemental policies, all at their own expense, as delineated in Exhibit A.

NOW THEREFORE, be it resolved by the City Commission of the City of Atlantic Beach as follows:

SECTION 1. The City Commission hereby approves health insurance benefits delineated in Exhibit A for the plan year beginning January I, 2026, including the following: Benefits provided to City employees and their families through CIGNA; life insurance and employee assistance plan benefits provided by the city at no cost to employees; and other insurance coverage options offered to employees at their expense.

SECTION 2. The City Commission hereby authorizes the City Manager to execute contracts and purchase orders in accordance with and as necessary to effectuate the provisions of this Resolution.

SECTION 5. This Resolution shall take effect immediately upon its passage and adoption.

SECTION 5. This Resolution shall take effect immediately upon its passage and adoption.

PASSED AND ADOPTED by the City of Atlantic Beach, this 10th day of November, 2025.

_____
Curtis Ford, Mayor

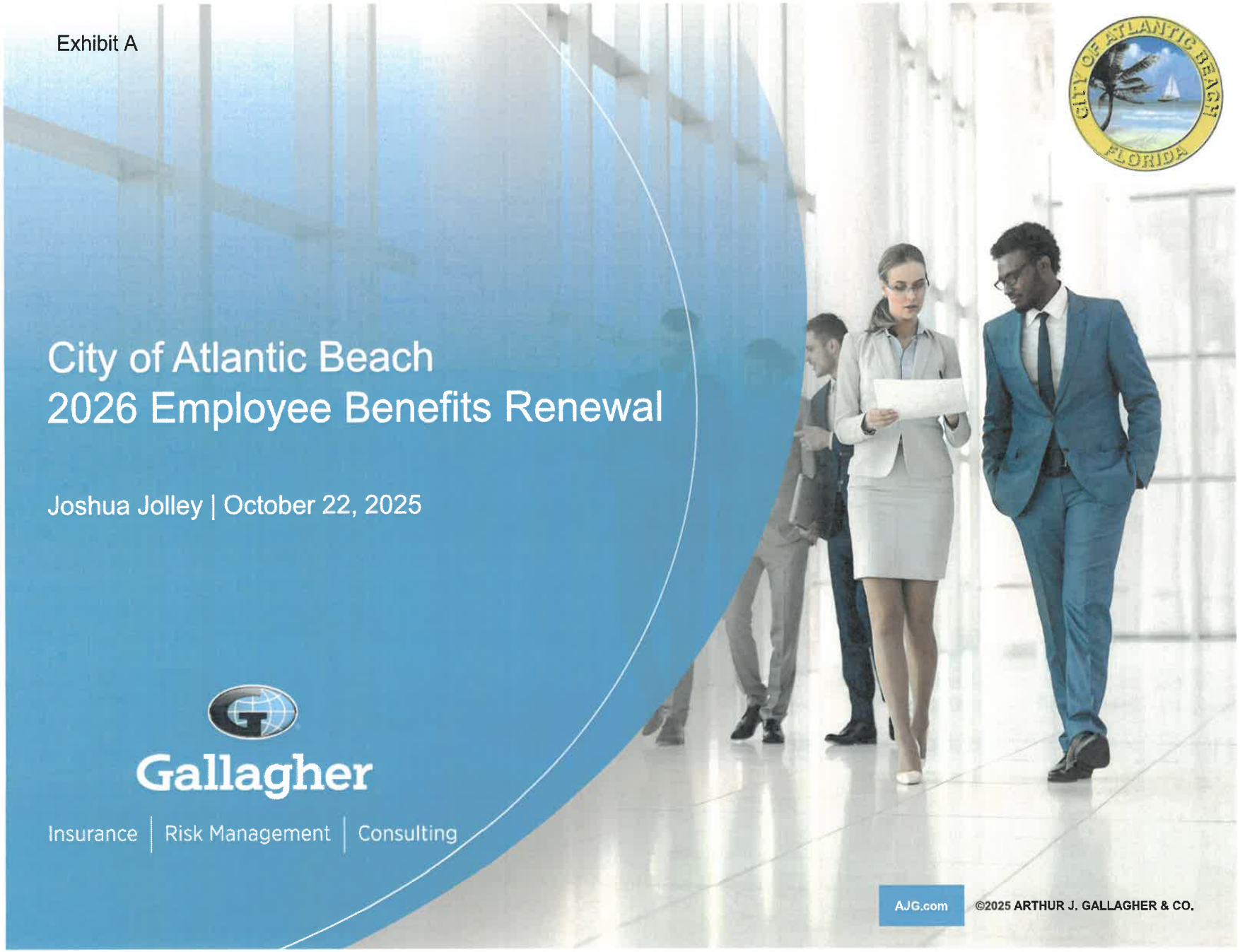
Attest:

_____
Donna L. Bartle, City Clerk

Attest:

_____
Jason Gabriel, City Attorney

Exhibit A



City of Atlantic Beach
2026 Employee Benefits Renewal

Joshua Jolley | October 22, 2025

Gallagher

Insurance | Risk Management | Consulting

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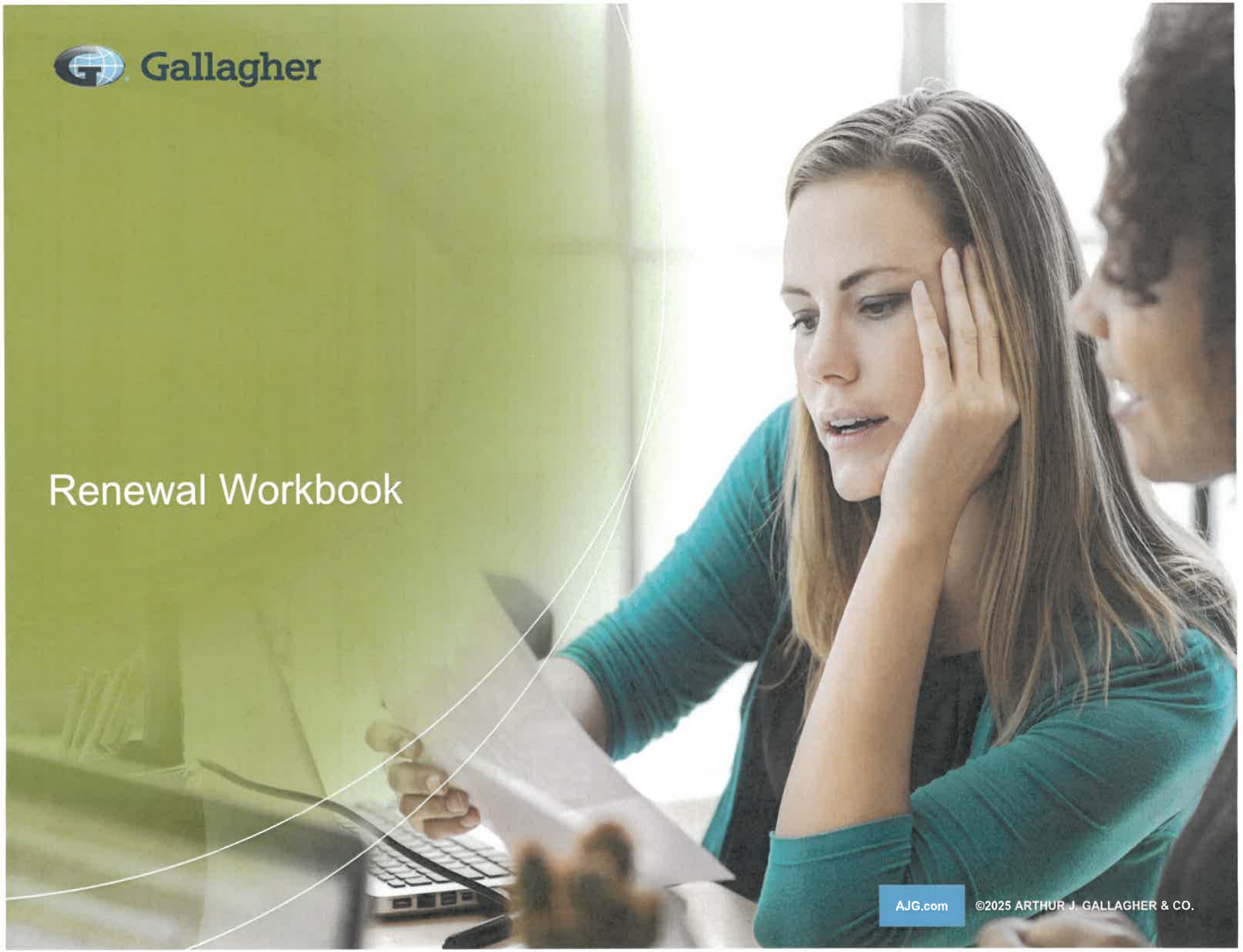
Renewal Summary

2026 Plan Year

Line of Coverage	Carrier/Vendor	Renewal Date	EE/ER Paid	Rate Action	Highlights
Medical	Cigna	01/01/2026	ER/EE	Renewal - 33.6% increase; Negotiated Renewal – 12% increase	
Dental (PPO)	Sun Life	01/01/2026	EE	Renewal – 24.0% increase; Negotiated Renewal – 9.9% increase	
Dental (DHMO)	Sun Life	01/01/2026	EE	0% change	
Vision	Humana	01/01/2027	EE	Rate Guarantee through 12/31/2026	
Life and AD&D	Standard	01/01/2027	ER	Rate Guarantee through 12/31/2026	
Voluntary Life and AD&D	Standard	01/01/2027	EE	Rate Guarantee through 12/31/2026	
Vol. Short Term Disability	Sun Life	01/01/2026	EE	0% change	
Vol. Long Term Disability	Sun Life	01/01/2026	EE	Rate Guarantee through 12/31/2026	
Vol. Accident	Standard	01/01/2026	EE	Rate Guarantee through 12/31/2026	
Vol. Hospital Indemnity	Standard	01/01/2026	EE	Rate Guarantee through 12/31/2026	
Vol. Critical Illness	Standard	01/01/2026	EE	Rate Guarantee through 12/31/2026	
Employee Assistance Program	Health Advocate	01/01/2026	ER	Renewal – 9.62% increase	

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Gallagher
Renewal Workbook
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Medical Plans



Medical Plans Current Summary – Cigna

Gallagher

				CURRENT		
			Carrier Name	Cigna		
			Plan Name	OAPIN LOW	OAPIN MID	OAP HIGH
			Plan Creditability Status			
PLAN DESIGN*						
In-Network Benefits				Open Access Plus	Open Access Plus	Open Access Plus
Deductible Type				Embedded	Embedded	Embedded
Calendar Year (CY) Deductible (Individual / Family)				$2,000 / $4,000	$500 / $1,000	$2,000 / $4,000
Out-of-Pocket Max Type				Embedded	Embedded	Embedded
CY Out-of-Pocket Max (Individual / Family)				$5,500 / $11,000	$4,000 / $8,000	$6,000 / $12,000
Coinsurance (member pays after deductible)				20%	10%	30%
Preventive Care				Covered 100%	Covered 100%	Covered 100%
Primary Care Visit				$30 Copay	$25 Copay	$30 Copay
Specialist Visit				$60 Copay	$50 Copay	$60 Copay
Urgent Care				$50 Copay	$50 Copay	$75 Copay
Emergency Room				$300 Copay (Copay waived if admitted)	$150 Copay (Copay waived if admitted)	$350 Copay (Copay waived if admitted)
Inpatient Hospital				20% after deductible	10% after deductible	30% after deductible
Outpatient Surgery				20% after deductible	10% after deductible	30% after deductible
Chiropractic (visit limits may apply)				$60 Copay (40 visits)	$50 Copay (40 visits)	$60 Copay (40 visits)
Phys/Occ/Speech Therapy (visit limits may apply)				Outpatient: $60 Copay; Inpatient: 20% after deductible (Outpatient: Combined 40 visits; Inpatient: 60 days)	Outpatient: $50 Copay; Inpatient: 10% after deductible (Outpatient: Combined 40 visits; Inpatient: 60 days)	Outpatient: $60 Copay; Inpatient: 30% after deductible (Outpatient: Combined 40 visits; Inpatient: 60 days)
Diagnostic Test (X-ray, blood work)				Office: $30 Copay; Independent lab / Outpatient: Covered 100%	Office: $25 Copay; Independent lab / Outpatient: Covered 100%	Office: $30 Copay; Independent lab / Outpatient: Covered 100%
Imaging (CT/PET scan, MRI)				$250 Copay	$250 Copay	$200 Copay
Prescription Drug Benefit						
Retail				30 Days	30 Days	30 Days
Tier I / Tier II / Tier III				$10 / $35 / $70	$10 / $35 / $70	$10 / $35 / $60
Specialty				$10 / $35 / $70	$10 / $35 / $70	$10 / $35 / $60
Mail Order				90 Days	90 Days	90 Days
Tier I / Tier II / Tier III				$25 / $88 / $175	$25 / $88 / $175	$25 / $88 / $150
Out-of-Network Benefits						
Deductible Type				N/A	N/A	Embedded
CY Deductible (Individual / Family)				N/A	N/A	$4,500 / $9,000
Out-of-Pocket Max Type				N/A	N/A	Embedded
CY Out-of-Pocket Max (Individual / Family)				N/A	N/A	$6,250 / $12,500
Coinsurance (member pays after deductible)				N/A	N/A	50%
COST ANALYSIS						
PEPM Rates - Enrollment per Renewal	Plan 1	Plan 2	Plan 3	OAPIN LOW	OAPIN MID	OAP HIGH
Employee (EE) Only	46	24	3	$926.66	$1,043.37	$920.78
EE + Spouse	6	9	1	$2,210.64	$2,488.37	$2,196.56
EE + Child(ren)	9	5	2	$1,708.20	$1,922.94	$1,697.33
EE + Family	4	4	0	$2,899.16	$3,263.23	$2,880.71
Total Enrollment	65	42	6			
Estimated Monthly Premium				$82,861	$70,104	$8,354
Estimated Annual Premium				**$994,328**	**$841,246**	**$100,243**
			Dollar Difference from Current			
			Percent Change from Current			
Total Combined Annual Cost						
				CURRENT		
Estimated Annual Premium				$1,935,816		
			Dollar Difference from Current			
			Percent Change from Current			

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Medical Plans Renewal Summary – Cigna

Gallagher

				RENEWAL		
			Carrier Name	Cigna		
			Plan Name	OAPIN LOW (37471320)	OAPIN MID (37471326)	OAP HIGH (37471323)
			Plan Creditability Status			
PLAN DESIGN*						
In-Network Benefits				Open Access Plus	Open Access Plus	Open Access Plus
Deductible Type				Embedded	Embedded	Embedded
Calendar Year (CY) Deductible (Individual / Family)				$2,000 / $4,000	$500 / $1,000	$2,000 / $4,000
Out-of-Pocket Max Type				Embedded	Embedded	Embedded
CY Out-of-Pocket Max (Individual / Family)				$5,500 / $11,000	$4,000 / $8,000	$6,000 / $12,000
Coinsurance (member pays after deductible)				20%	10%	30%
Preventive Care				Covered 100%	Covered 100%	Covered 100%
Primary Care Visit				$30 Copay	$25 Copay	$30 Copay
Specialist Visit				$60 Copay	$50 Copay	$60 Copay
Urgent Care				$50 Copay	$50 Copay	$75 Copay
Emergency Room				$300 Copay (Copay waived if admitted)	$150 Copay (Copay waived if admitted)	$350 Copay (Copay waived if admitted)
Inpatient Hospital				20% after deductible	10% after deductible	30% after deductible
Outpatient Surgery				20% after deductible	10% after deductible	30% after deductible
Chiropractic (visit limits may apply)				$60 Copay (40 visits)	$50 Copay (40 visits)	$60 Copay (40 visits)
Phys/Occ/Speech Therapy (visit limits may apply)				Outpatient: $60 Copay; Inpatient: 20% after deductible (Outpatient: Combined 40 visits; Inpatient: 60 days)	Outpatient: $50 Copay; Inpatient: 10% after deductible (Outpatient: Combined 40 visits; Inpatient: 60 days)	Outpatient: $60 Copay; Inpatient: 30% after deductible (Outpatient: Combined 40 visits; Inpatient: 60 days)
Diagnostic Test (X-ray, blood work)				Office: $30 Copay; Independent lab / Outpatient: Covered 100%	Office: $25 Copay; Independent lab / Outpatient: Covered 100%	Office: $30 Copay; Independent lab / Outpatient: Covered 100%
Imaging (CT/PET scan, MRI)				$250 Copay	$250 Copay	$200 Copay
Prescription Drug Benefit						
Retail				30 Days	30 Days	30 Days
Tier I / Tier II / Tier III				$10 / $35 / $70	$10 / $35 / $70	$10 / $35 / $60
Specialty				$10 / $35 / $70	$10 / $35 / $70	$10 / $35 / $60
Mail Order				90 Days	90 Days	90 Days
Tier I / Tier II / Tier III				$25 / $88 / $175	$25 / $88 / $175	$25 / $88 / $150
Out-of-Network Benefits						
Deductible Type				N/A	N/A	Embedded
CY Deductible (Individual / Family)				N/A	N/A	$4,500 / $9,000
Out-of-Pocket Max Type				N/A	N/A	Embedded
CY Out-of-Pocket Max (Individual / Family)				N/A	N/A	$6,250 / $12,500
Coinsurance (member pays after deductible)				N/A	N/A	50%
COST ANALYSIS						
PEPM Rates - Enrollment per Renewal	Plan 1	Plan 2	Plan 3	OAPIN LOW (37471320)	OAPIN MID (37471326)	OAP HIGH (37471323)
Employee (EE) Only	46	24	3	$1,273.43	$1,336.37	$1,306.66
EE + Spouse	6	9	1	$3,037.90	$3,187.16	$3,117.09
EE + Child(ren)	9	5	2	$2,347.44	$2,462.95	$2,408.64
EE + Family	4	4	0	$3,984.08	$4,179.63	$4,087.95
Total Enrollment	**65**	**42**	**6**			
Estimated Monthly Premium				$113,868	$89,791	$11,854
Estimated Annual Premium				**$1,366,422**	**$1,077,487**	**$142,252**
			Dollar Difference from Current	**$372,094**	**$236,241**	**$42,009**
			Percent Change from Current	**37.4%**	**28.1%**	**41.9%**
Total Combined Annual Cost						
				RENEWAL		
Estimated Annual Premium				**$2,586,161**		
			Dollar Difference from Current	**$650,344**		
			Percent Change from Current	**33.6%**		

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Medical Plans Negotiated Renewal Summary – Cigna

Gallagher

				NEGOTIATED RENEWAL		
			Carrier Name	Cigna		
			Plan Name	OAPIN LOW (37471320)	OAPIN MID (37471326)	OAP HIGH (37471323)
			Plan Creditability Status			
PLAN DESIGN*						
In-Network Benefits				Open Access Plus	Open Access Plus	Open Access Plus
Deductible Type				Embedded	Embedded	Embedded
Calendar Year (CY) Deductible (Individual / Family)				$2,000 / $4,000	$500 / $1,000	$2,000 / $4,000
Out-of-Pocket Max Type				Embedded	Embedded	Embedded
CY Out-of-Pocket Max (Individual / Family)				$5,500 / $11,000	$4,000 / $8,000	$6,000 / $12,000
Coinsurance (member pays after deductible)				20%	10%	30%
Preventive Care				Covered 100%	Covered 100%	Covered 100%
Primary Care Visit				$30 Copay	$25 Copay	$30 Copay
Specialist Visit				$60 Copay	$50 Copay	$60 Copay
Urgent Care				$50 Copay	$50 Copay	$75 Copay
Emergency Room				$300 Copay (Copay waived if admitted)	$150 Copay (Copay waived if admitted)	$350 Copay (Copay waived if admitted)
Inpatient Hospital				20% after deductible	10% after deductible	30% after deductible
Outpatient Surgery				20% after deductible	10% after deductible	30% after deductible
Chiropractic (visit limits may apply)				$60 Copay (40 visits)	$50 Copay (40 visits)	$60 Copay (40 visits)
Phys/Occ/Speech Therapy (visit limits may apply)				Outpatient: $60 Copay; Inpatient: 20% after deductible (Outpatient: Combined 40 visits; Inpatient: 60 days)	Outpatient: $50 Copay; Inpatient: 10% after deductible (Outpatient: Combined 40 visits; Inpatient: 60 days)	Outpatient: $60 Copay; Inpatient: 30% after deductible (Outpatient: Combined 40 visits; Inpatient: 60 days)
Diagnostic Test (X-ray, blood work)				Office: $30 Copay; Independent lab / Outpatient: Covered 100%	Office: $25 Copay; Independent lab / Outpatient: Covered 100%	Office: $30 Copay; Independent lab / Outpatient: Covered 100%
Imaging (CT/PET scan, MRI)				$250 Copay	$250 Copay	$200 Copay
Prescription Drug Benefit						
Retail				30 Days	30 Days	30 Days
Tier I / Tier II / Tier III				$10 / $35 / $70	$10 / $35 / $70	$10 / $35 / $60
Specialty				$10 / $35 / $70	$10 / $35 / $70	$10 / $35 / $60
Mail Order				90 Days	90 Days	90 Days
Tier I / Tier II / Tier III				$25 / $88 / $175	$25 / $88 / $175	$25 / $88 / $150
Out-of-Network Benefits						
Deductible Type				N/A	N/A	Embedded
CY Deductible (Individual / Family)				N/A	N/A	$4,500 / $9,000
Out-of-Pocket Max Type				N/A	N/A	Embedded
CY Out-of-Pocket Max (Individual / Family)				N/A	N/A	$6,250 / $12,500
Coinsurance (member pays after deductible)				N/A	N/A	50%
COST ANALYSIS						
PEPM Rates - Enrollment per Renewal	Plan 1	Plan 2	Plan 3	OAPIN LOW (37471320)	OAPIN MID (37471326)	OAP HIGH (37471323)
Employee (EE) Only	46	24	3	$1,037.86	$1,168.57	$1,031.27
EE + Spouse	6	9	1	$2,475.92	$2,786.97	$2,460.15
EE + Child(ren)	9	5	2	$1,913.18	$2,153.69	$1,901.01
EE + Family	4	4	0	$3,247.06	$3,654.82	$3,226.40
Total Enrollment	65	42	6			
Estimated Monthly Premium				$92,804	$78,516	$9,356
Estimated Annual Premium				**$1,113,647**	**$942,194**	**$112,272**
			Dollar Difference from Current	**$119,320**	**$100,948**	**$12,029**
			Percent Change from Current	**12.0%**	**12.0%**	**12.0%**
Total Combined Annual Cost						
				NEGOTIATED RENEWAL		
Estimated Annual Premium				**$2,168,113**		
			Dollar Difference from Current	**$232,296**		
			Percent Change from Current	**12.0%**		

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Non-Medical Plans



Dental Plan Negotiated Renewal Summary – Sun Life (PPO)

Gallagher

		NEGOTIATED RENEWAL	
	Carrier Name	Sun Life	
	Plan Name	Dental PPO Plan	
PLAN DESIGN*			
	Network	INN [Network Name]	OON
Calendar Year (CY) Deductible (Individual / Family)		$50 / $100	$50 / $100
Annual Maximum		$1,500	$1,000
Coinsurance			
Preventive Services		100%	100%
Cleaning Frequency		1 per 6 months	1 per 6 months
Deductible Waived?		Yes	Yes
Basic		80%	80%
Periodontics		Periodontal Maintenance / Periodontics (Non-Surgical): Scaling and Root Planning: 80%; Surgical Periodontics: 50%	Periodontal Maintenance / Periodontics (Non-Surgical): Scaling and Root Planning: 80%; Surgical Periodontics: 50%
Endodontics		50%	50%
Major		50%	50%
Major Waiting period		Late Entrant: 12 Months	Late Entrant: 12 Months
Implants		Not Covered	Not Covered
Orthodontics		Not Covered	Not Covered
Maximum Age		N/A	N/A
Deductible		N/A	N/A
Lifetime Max		N/A	N/A
Ortho Waiting Period			
OON Reimbursement Level		(MAC) 45% off the 80th Percentile of the Usual and Customary Charge	
COST ANALYSIS			
PEPM Rates - Enrollment per Renewal document	Plan 1	Dental PPO Plan	
Employee (EE) Only	23	$28.89	
EE + 1 Dep	15	$55.65	
EE + Family	12	$91.46	
Total Enrollment	50		
Estimated Monthly Premium		$2,597	
Estimated Annual Premium		**$31,161**	
Dollar Difference from Current		**$2,809**	
Percent Change from Current		**9.9%**	

NOTE: Benefit deviations from Current are identified in blue font
***Exclusions/limitations may apply*

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Dental Plan Current/Renewal Summary – Sun Life (DHMO)

Gallagher

		CURRENT	RENEWAL
Carrier Name		Sun Life	Sun Life
Plan Name		PLUS Plan	PLUS Plan
PLAN DESIGN*			
Network Name			
Calendar Year (CY) Deductible (Individual / Family)		$0 / $0	$0 / $0
Diagnostic & Preventive			
Office Visit (D0999)		during regularly scheduled hours (None): $10 Copay; after regularly scheduled hours (D9440): $40 Copay	during regularly scheduled hours (None): $10 Copay; after regularly scheduled hours (D9440): $40 Copay
Exams (D0120)		$0 Copay	$0 Copay
Cleanings (D1110/1120)		Adult and Child: $0 Copay; Additional Prophylaxis: $25 Copay	Adult and Child: $0 Copay; Additional Prophylaxis: $25 Copay
Deductible Waived?		N/A	N/A
Basic			
Restorative Fillings (D2140-2332)		$10 - $55 Copay	$10 - $55 Copay
Extractions (D7111-7240)		$15 - $100 Copay	$15 - $100 Copay
Periodontics (D4341-4260, 4261)		$100 - $495 Copay	$100 - $495 Copay
Endodontics Root Canal (D3310-3330)		$135 - $245 Copay	$135 - $245 Copay
Major			
Crowns (D2710-2794)		$265 Copay (D2740 - D2792) ($25 Copay - Repair D2980)	$265 Copay (D2740 - D2792) ($25 Copay - Repair D2980)
Dentures (D5110-5226)		$295 - $400 Copay (D5110 - D5214)	$295 - $400 Copay (D5110 - D5214)
Orthodontia (D8080/D8090)		$2,000 / $2,200 Copay (Bracketing - $300)	$2,000 / $2,200 Copay (Bracketing - $300)
COST ANALYSIS			
PEPM Rates - Enrollment per AMP	Enrollment	PLUS Plan	PLUS Plan
Employee (EE) Only	30	$9.97	$9.97
EE + 1 Dep	11	$16.86	$16.86
EE + Family	5	$28.57	$28.57
Total Enrollment	46		
Estimated Monthly Premium		$627	$627
Estimated Annual Premium		$7,529	$7,529
Dollar Difference from Current			$0
Percent Change from Current			0.0%

**Exclusions/limitations may apply*

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Vision Plan Current/Renewal Summary – Humana

	CURRENT / RENEWAL	
Carrier Name	**Humana**	
Plan Name	**Humana Vision 130**	
PLAN DESIGN*		
Network Name	**INN**	**OON**
Exam (including eyewear exam)		
Frequency	12 Months	12 Months
Benefit	$10 Copay	Reimburse up to $30
Lenses		
Materials Copay	$15 Copay	
Frequency	12 Months	12 Months
Single	$15 Copay	Reimburse up to $25
Bifocal	$15 Copay	Reimburse up to $40
Trifocal	$15 Copay	Reimburse up to $60
Standard Progressive	$15 Copay	Reimburse up to $40
Frames		
Frequency	24 Months	24 Months
Allowance	Up to $130 plus 20% off	Reimburse up to $65
Contact Lenses		
Frequency	12 Months	12 Months
Allowance	Conventional: Up to $130 plus 15% off; Disposable: Up to $130	Reimburse up to $104
Medically Necessary	Covered in full	Reimburse up to $200
Separate Fitting Allowance	Standard: Up to $40; Premium: 10% off retail	N/A

COST ANALYSIS		
PEPM Rates - Enrollment per AMP	Enrollment	Humana Vision 130
Employee (EE) Only	49	$5.93
EE + Spouse	13	$11.87
EE + Child(ren)	12	$11.27
EE + Family	12	$17.71
Total Enrollment	**86**	
Estimated Monthly Premium		$793
Estimated Annual Premium		**$9,512**

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Life and AD&D Plan Current/Renewal Summary – Standard Insurance Company

	CURRENT / RENEWAL
Carrier Name	**Standard Insurance Company**
PLAN DESIGN*	
Employee	
Life Benefit	1x Annual earnings to max $50,000
AD&D Benefit	Same as Life amount
Benefit Reduction Schedule (% benefit reduces by at age)	35% at age 65-69; 50% at age 70-74; 65% at age 75+
Definition of Earnings	Basic Annual Earnings
Waiver of Premium	Included
Accelerated Benefit Amount	75% to max $500,000
Convertible/Portable	Included
Suicide Exclusion	Included / 24 Months
Leave of Absence Maximum Duration	60 Days
COST ANALYSIS	

	Covered Lives per AMP	CURRENT / RENEWAL
Life Volume	125	$5,771,200
AD&D Volume	125	$5,771,200
Life Rate Per $1,000 Vol		$0.175
AD&D Rate Per $1,000 Vol		$0.030
Estimated Monthly Premium		$1,183
Estimated Annual Premium		**$14,197**

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Voluntary Life and AD&D Plan Current/Renewal Summary – Standard Insurance Company

		CURRENT / RENEWAL	
	Carrier Name	Standard Insurance Company	
PLAN DESIGN*			
Employee Benefit			
Increments		$10,000	
Benefit Maximum		$200,000	
Guarantee Issue		$70,000	
AD&D Benefit		Same as Voluntary life amount	
Benefit Reduction Schedule (% benefit reduces by at age)		35% at age 65 - 69; 50% at age 70 - 74; 65% at age 75+	
Spouse Benefit			
Increments		$5,000	
Benefit Maximum		$100,000 not to exceed 100% of EE's amount	
Guarantee Issue		$10,000	
AD&D Benefit		Same as Voluntary life amount	
Based on Employee or Spouse Age			
Benefit Reduction Schedule (% benefit reduces by at age)		35% at age 65 - 69; 50% at age 70 - 74; 65% at age 75+	
Child Benefit (Life/AD&D)		Dependent child up to age 21 (to 25, if considered a student): $10,000 not to exceed 100% of EE's amount	
Termination Age			
Definition of Earnings		Basic Annual Earnings	
Waiver of Premium		Included	
Accelerated Benefit		75% to max $500,000	
Conversion/Portability		Included	
Continuity of Coverage		Included	
Suicide Exclusion		Included / 24 Months	
Leave of Absence Maximum Duration		60 Days	
COST ANALYSIS			
Voluntary Rates per $1,000	**Covered Lives per AMP**	**Employee**	**Spouse**
Age Range (spouse based on EE's age)			
0 - 19		$0.067	$0.067
20 - 24		$0.067	$0.067
25 - 29		$0.067	$0.067
30 - 34		$0.086	$0.086
35 - 39		$0.133	$0.133
40 - 44	**EE: 18;**	$0.247	$0.247
45 - 49	**SP: 5;**	$0.418	$0.418
50 - 54	**Dep: 7**	$0.703	$0.703
55 - 59		$1.083	$1.083
60 - 64		$1.700	$1.700
65 - 69		$3.050	$3.050
70 - 74		$5.463	$5.463
75 - 79		$5.463	$5.463
80+		$5.463	$5.463
Child Rate		$1.000	
AD&D Rate (Employee / Spouse / Child)		$0.040 / $0.040 / $0.040	

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Short Term Disability Plan Current/Renewal Summary – Sun Life

	CURRENT	RENEWAL
Carrier Name	**Sun Life**	**Sun Life**
PLAN DESIGN*		
Benefit	60% to max $1,500	60% to max $1,500
Elimination Period		
Illness	14 Days	14 Days
Injury	14 Days	14 Days
Duration of Benefits	11 Weeks	11 Weeks
Features and Limitations		
Definition of Earnings	Basic Weekly Earnings	Basic Weekly Earnings
Total and Partial Disability	Partial: Included	Partial: Included
Pre-Existing Condition Limitation	3/12	3/12
Portable	Not-Included	Not-Included
Convertible	Not-Included	Not-Included

COST ANALYSIS			
	Covered Lives per Renewal document	CURRENT	RENEWAL
Volume	13	$9,585	$9,585
Rate Per $10 of Covered Benefit		$0.469	$0.469
Estimated Monthly Premium		**$450**	**$450**
Estimated Annual Premium		**$5,394**	**$5,394**
Dollar Difference from Current			**$0**
Percent Change from Current			**0.0%**

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Voluntary Long Term Disability Plan Current/Renewal Summary – Sun Life

	CURRENT	RENEWAL
Carrier Name	Sun Life	Sun Life
PLAN DESIGN*		
Benefit	60% to max $6,000	60% to max $6,000
Elimination Period	90 Days	90 Days
Duration of Benefits	SSNRA	SSNRA
Own Occupation Continuation	24 Months	24 Months
Features and Limitations		
Definition of Earnings	Basic Monthly Earnings	Basic Monthly Earnings
Definition of Disability	"Or" Definition of Disability	"And" Definition of Disability
Total and Partial Disability	Partial: Included	Partial: Included
Return to Work	12 Months	12 Months
Workplace Modification Benefit	$5,000	$5,000
Rehabilitation Benefit	10% increase in monthly benefit	10% increase in monthly benefit
Minimum Benefit	$50	$50
Pre-Existing Condition Limitation	3/12	3/12
Earnings Test	80% Own occupation / 60% Any Occupation	80% Own occupation / 60% Any Occupation
Social Security Integration	Direct Family	Direct Family
Disability Limitations		
Mental Health	24 Months	24 Months
Substance Abuse	24 Months	24 Months
Self-Reported	24 Months	24 Months
Recurrent Disability	Included	Included
Waiver of Premium	Included	Included

COST ANALYSIS			
Voluntary Rates	Covered Lives Renewal document	CURRENT	RENEWAL
Age Range	29		
0 - 19		$0.210	$0.210
20 - 24		$0.210	$0.210
25 - 29		$0.210	$0.210
30 - 34		$0.313	$0.313
35 - 39		$0.522	$0.522
40 - 44		$0.798	$0.798
45 - 49		$1.111	$1.111
50 - 54		$1.437	$1.437
55 - 59		$1.816	$1.816
60 - 64		$1.516	$1.516
65 - 69		$1.201	$1.201
70 - 74		$1.045	$1.045
75 - 79		$1.045	$1.045
80+		$1.045	$1.045

*NOTE: Benefit deviations from Current are identified in blue font

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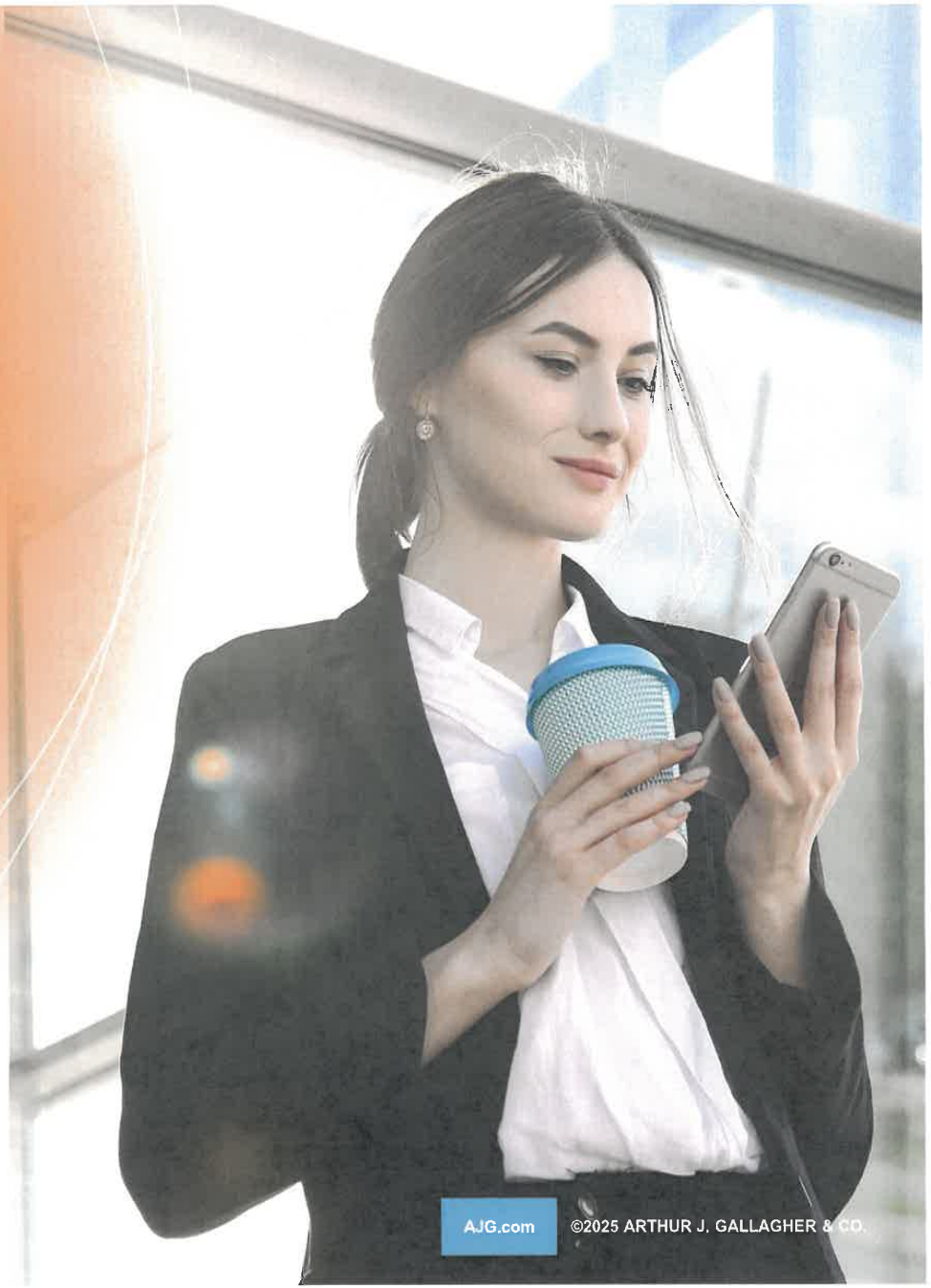
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Voluntary Benefits Renewal

Benefit	Highlights
Employee Assistance program	Provides up to 6 face to face visits with qualified professional per issue per year per covered member. 2025 Rate - $1.35 PEPM 2026 Rate - $1.48 PEPM
Voluntary Accident	Provides a range of fixed, lump-sum benefits for injuries resulting from a covered accident paid directly to the insured. Coverage is 100% employee paid and includes Wellness Benefit Monthly Rates: Employee Only $6.47; Emp/Spouse $10.25; Emp/Children $12.06; Family $19.00 (No Increase)
Voluntary Critical Illness	Provides a fixed, lump-sum benefit upon diagnosis of a covered critical illness which can include heart attack, stroke, major organ failure, MS, stroke, ALS, life threatening cancer and more. Benefit Amount: Employee – Increments of $10,000 to $20,000 max; Spouse/Child - 50% of Employee's Amount Guaranteed Issue: Employee $20,000; Spouse $10,000, Children $10,000 Employee must have coverage in order for spouse or dependent children to be covered. Member may not have coverage as both the employee and spouse. Rates are Age Banded for Employee and Spouse, and increase at each 5-year age band. (No Increase)
Voluntary Hospital Indemnity	Provides a range of fixed, lump-sum daily benefits to help cover costs associated with a hospital admission, including room and board costs. Benefits are paid directly to the insured following a hospitalization that meets the criteria for benefit payment Guaranteed issue and no pre-existing conditions exclusions Hospital Admission Benefit: $1,000 (1x per coverage year); Hospital Room & Board/Critical Care Unit Daily Benefit: $100 (31 days max per coverage year) Monthly Rates: Employee Ony $7.37; Emp/Spouse $12.49; Emp/Children $10.29; Family $18.43 (No Increase)

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Compliance Highlights



Compliance Highlights



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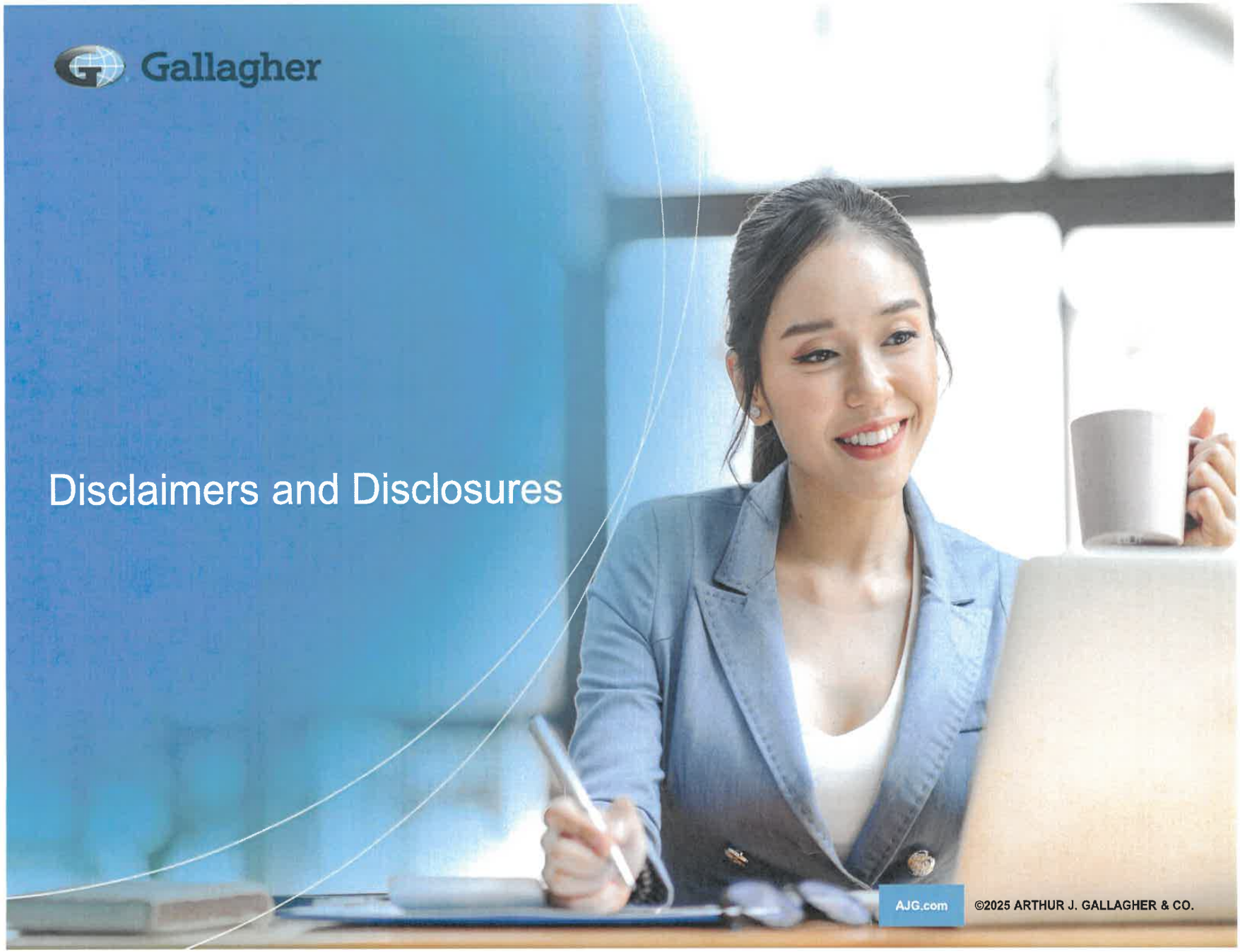
Renewal Timeline

Activity	Target Date
Renewal Strategy Meeting	September 9, 2025
Marketing Presentation	October 22, 2025
Renewal Decisions	October 27, 2025
• **October Board Meeting**	October 27, 2025
Open Enrollment Preparation	
• **New Carrier application, if applicable**	October 29, 2025
• **Materials due (Employee Guide, Election Forms)**	November 3, 2025
• **GIS Navigator updates completed (10 days)**	November 12, 2025
Annual Open Enrollment	November 12-26
• **Meeting Dates**	Week of November 12th
Renewal Execution	December 15, 2026
Renewal Effective Date	January 1, 2026

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A.M. Best Rating

**A.M. Best Rating Required Standards for Gallagher Benefit Services	
Group 1 A - to A++	Recommended
Group 2 B + to B ++ and/or financial rating under "VI", or any of Best's "NR" group.This would apply to Best's "A- or higher" rated companies with a financial size under "VI".	Acceptable with signed client acknowledgement letter
Financial Strength Ratings	
Secure	Vulnerable
A++, A+ (Superior) A, A -, A U (Excellent) B++, B+ (Very Good)	B, B - (Fair) C++, C+ (Marginal) C, C - (Weak)

Financial Size Category	
Class	Adjusted Policyholders' Surplus
I	Less than $1 Million
II	$1 to $2 Million
III	$2 to $5 Million
IV	$5 to $10 Million
V	$10 to $25 Million
VI	$25 to $50 Million
VII	$50 to $100 Million
VIII	$100 to $250 Million
IX	$250 to $500 Million
X	$500 to $750 Million
XI	$750 to $1,000 Billion
XII	$1,000 to $1,250 Billion
XIII	$1,250 to $1,500 Billion
XIV	$1,500 to $2,000 Billion
XV	$2,000 or greater Billion
NR	Not Rated

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Coverage Disclaimer

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Renewal / Financial Disclaimer

This analysis is for illustrative purposes only, and is not a proposal for coverage or a guarantee of future expenses, claims costs, managed care savings, etc. There are many variables that can affect future health care costs including utilization patterns, catastrophic claims, changes in plan design, health care trend increases, etc. This analysis does not amend, extend, or alter the coverage provided by the actual insurance policies and contracts. See your policy or contact us for specific information or further details in this regard.

Legal

The intent of this analysis is to provide you with general information regarding the status of, and/or potential concerns related to, your current employee benefits environment. It should not be construed as, nor is it intended to provide, legal advice. Laws may be complex and subject to change. This information is based on current interpretation of the law and is not guaranteed. Questions regarding specific issues should be addressed by legal counsel who specializes in this practice area.

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Thank You!

Joshua Jolley | Area Vice President
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Orlando FL 32801

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CITY OF ATLANTIC BEACH
CITY COMMISSION MEETING
STAFF REPORT

AGENDA ITEM: Resolution No. 25-96 authorizing the City Manager to provide Fiscal Year 2025-26 funding for artistic, recreational and cultural programs, events and projects in schools.

SUBMITTED BY: Kevin Hogencamp, Deputy City Manager

TODAY'S DATE: October 29, 2025

MEETING DATE: November 10, 2025

SUMMARY: In accordance with Article I, Section 2-2, of the City of Atlantic Beach Code of Ordinances, the City may award grants or otherwise contribute City funds or other support to artistic, recreational, and cultural programs, events or projects which benefit the residents of Atlantic Beach.

At a workshop on October 27, 2025, the City Commission deliberated on the matter of funding school programming and unanimously voted to allocate $20,000 in grant funding as follows: $7,500 for the Atlantic Beach Elementary School STEAM program; $7,500 combined for the Mayport Coastal Sciences Middle School Shark Bites and Robotics programs, the division of which will be determined by the school administration; and $5,000 to the Fletcher High School Band, contingent upon the band receiving at least $5,000 in funding from the City of Neptune Beach or City of Jacksonville Beach, or both.

BUDGET: FY 2025-26 funding for this purpose is in Account No. 001-6010-572-82-00

RECOMMENDATION: Approval of Resolution No. 25-96

ATTACHMENT: Resolution No. 25-96

REVIEWED BY CITY MANAGER: 

RESOLUTION NO. 25-96

A RESOLUTION OF THE CITY OF ATLANTIC BEACH, FLORIDA, AUTHORIZING THE CITY MANAGER TO PROVIDE $20,000 IN FISCAL YEAR 2025-26 GRANT FUNDING FOR ARTISTIC, RECREATIONAL AND CULTURAL PROGRAMS, EVENTS AND PROJECTS AT LOCAL SCHOOLS UTILIZING FUNDS BUDGETED IN ACCOUNT NO. 001-6010-572-82-00; AUTHORIZING THE CITY MANAGER TO EXECUTE ANY CONTRACTS AND PURCHASE ORDER(S) IN ACCORDANCE WITH AND AS NECESSARY TO EFFECTUATE THE PROVISIONS OF THIS RESOLUTION; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, in accordance with Article I, Section 2-2, of the City of Atlantic Beach Code of Ordinances, the City "may contribute city funds or other support to artistic, recreational, or cultural programs, events or projects which benefit the residents of Atlantic Beach," and establishes guidelines, accordingly; and

WHEREAS, the Arts, Recreation and Culture Committee (ARCC) is tasked with reviewing grant funding requests and making recommendations to the City Commission; and

WHEREAS, ARCC followed its application guidelines for grant requests, reviewed the requests, and made funding recommendations to the City Commission; and

WHEREAS, at a workshop on October 27, 2025, the City Commission deliberated on the matter of funding school programming and unanimously voted to allocate $20,000 in grant funding as follows: $7,500 for the Atlantic Beach Elementary School STEAM program; $7,500 combined for the Mayport Coastal Sciences Middle School Shark Bites and Robotics programs, the division of which will be determined by the school administration; and $5,000 to the Fletcher High School Band, contingent upon the band receiving at least $5,000 in funding from the City of Neptune Beach or City of Jacksonville Beach, or both.

WHEREAS, funds for this purpose are allocated in Account No. 001-6010-572-82-00.

NOW THEREFORE, be it resolved by the City Commission of the City of Atlantic Beach as follows:

SECTION 1. The City Commission hereby authorizes the City Manager to provide Fiscal Year 2025-26 grants for the following school programs, utilizing funds allocated in Account No. 001-6010-572-82-00:

- $7,500 for Atlantic Beach Elementary School STEAM program
- $7,500 combined for Mayport Coastal Sciences Middle School Shark Bites and Robotics programs, the division of which will be determined by the school administration.
- $5,000 to the Fletcher High School Band, contingent upon the band receiving at least $5,000 in funding from the City of Neptune Beach or City of Jacksonville Beach, or both.

SECTION 2. The City Manager is hereby authorized to execute any contracts and purchase orders in accordance with and as necessary to effectuate the provisions of this Resolution.

SECTION 3. This Resolution shall take effect immediately upon its passage and adoption.

PASSED AND ADOPTED by the City of Atlantic Beach, this 10th day of November, 2025.

_____
Curtis Ford, Mayor

Attest:

_____
Donna L. Bartle, City Clerk

Approved as to form and correctness:

_____
Jason Gabriel, City Attorney

ts

CITY OF ATLANTIC BEACH
CITY COMMISSION MEETING
STAFF REPORT

AGENDA ITEM: Resolution No. 25-98 authorizing the purchase of a replacement Public Utilities Truck and the disposal of Public Utilities Trucks PU5

SUBMITTED BY: Troy Stephens, Public Utilities Director

TODAY'S DATE: October 29, 2025

MEETING DATE: November 10, 2025

BACKGROUND: The Public Utilities Department is replacing pickup truck PU5 in the Water Treatment Plants. The truck is used by the plants operators to perform plant rounds and to deliver samples to the laboratory, and due to the age, mileage and physical condition of the truck, the Fleet Inspection Report recommends replacement.

Staff has received Quote 62607 from Alan Jay Fleet Sales and intends to purchase a 2026 Chevrolet Silverado 1500 Pickup Truck through Sourcewell's (formerly NJPA) Contract #2026 091521-NAF & 032824-NAF. The 2026 Chevrolet Pickup Truck is priced at $37,375.00 and includes the $3,500 trade in value for the 2014 Ford PU5 with 66,500 miles on it. A capital asset disposal request has been submitted to trade the truck in with the purchase.

BUDGET: The budget for this truck is available in the Public Utilities account 400-5502-533-6401 in the amount of $47,000.00 in Capital Project No. PU2617.

RECOMMENDATION: Approve Resolution 25-98 for the disposal of Public Utilities truck PU5 as a trade in, and the purchase of the new truck in the amount of $37,375.00

ATTACHMENT(S):
1. Quote from Alan Jay Fleet Sales
2. Resolution 25-98
3. Capital Asset Disposal Request
4. Fleet Inspection Report

REVIEWED BY CITY MANAGER:

ts

RESOLUTION NO. 25-98

A RESOLUTION OF THE CITY OF ATLANTIC BEACH, FLORIDA, AUTHORIZING THE PUBLIC UTILITIES DEPARTMENT TO DISPOSE OF TRUCK PU5 AS A TRADE IN VEHICLE, AND PURCHASE A NEW TRUCK; AUTHORIZING THE CITY MANAGER TO EXECUTE CONTRACTS AND PURCHASE ORDERS IN ACCORDANCE WITH AND AS NECESSARY TO EFFECTUATE THE PROVISIONS OF THIS RESOLUTION; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the Public Utilities Department has a 2014 Ford Truck with 66,500 miles; and

WHEREAS, due to age, mileage and poor condition, the Fleet Inspection Report recommends replacement; and

WHEREAS, staff received a quote from Alan Jay Fleet Sales through Sourcewell's (formerly NJPA) Contract #2025 091521-NAF & 032824-NAF in the amount of $37,375.00, for a 2026 Chevrolet Silverado 1500 pickup truck, including a $3,500.00 trade in allowance for PU5; and

WHEREAS, based on reports from the city garage, staff recommends decommissioning and trading in the 2014 Ford Truck, PU5; and

WHEREAS, staff has submitted a capital asset disposal request to trade in truck PU5; and

WHEREAS, sufficient funds are available in the Public Utilities Fund for this vehicle in account 400-5502-533-6401, in the amount of $47,000.00 for Capital Project No. PU2617.

NOW THEREFORE, be it resolved by the City Commission of the City of Atlantic Beach as follows:

Section 1. The City Commission hereby authorizes the disposal of truck PU5 as a trade in vehicle.

Section . The City Commission hereby appropriates funds from City's Public Utilities Fund 400-5502-533-6401 for the purchase of the new truck in the amount of $37,375.00.

Section 4. The City Commission hereby authorizes the City Manager to execute contracts and purchase orders in accordance with and as necessary to effectuate the provisions of this Resolution.

Section 5. This Resolution shall take effect immediately upon its passage and adoption.

PASSED AND ADOPTED by the City of Atlantic Beach, this 10th day of November, 2025.

Attest:

Donna L. Bartle, City Clerk

Curtis Ford, Mayor

Approved as to form and correctness:

Jason R. Gabriel, City Attorney

ts

ALAN JAY FLEET SALES

Contract Number:	2026 091521-NAF & 032824-NAF
Quote ID:	62607
Agency:	ATLANTIC BEACH, CITY OF
Date:	10/15/2025

Thank you from the Alan Jay Fleet Team for the opportunity to provide this quotation for (1) 2026 CHEVY SILVERADO 1500 DOUBLE CAB PICKUP 2WD WT 6.5' BED, please review carefully and contact us with any errors or changes.

MSRP:	$45,790.00
Base Price:	$37,155.00
Factory Options:	$3,475.00
Aftermarket Options:	$245.00
Vehicle Price:	$40,875.00
Trade Credit:	($3,500.00)
Purchase Total:	$37,375.00

Per attached vehicle specifications.

This quotation is valid as long as the manufacturer is accepting orders for the model year specified. Purchase orders received after factory order cutoff may not be honorable. The vehicle(s) offered on this quotation will be ordered in the color(s) listed. Please contact your Alan Jay sales representative with any questions you have on this quote.

Quoted By: CHRISTY SELF / 904-838-4999 / Christy.Self@AlanJay.com

ALAN JAY FLEET SALES

Call Us first, for all of your Fleet Automotive, & Light Truck needs.

Sourcewell Formerly NJPA

Awarded Contract

PHONE (800) ALANJAY (252-6529)		DIRECT 863-385-9610	WWW.ALANJAY.COM	Quote	62607-3
Corporate Office	2003 U.S. 27 South	MOBILE 904-838-4999	Mailing Address	P.O. BOX 9200	
	Sebring, FL 33870	FAX 863-402-4221		Sebring, FL 33871-9200	

ORIGINAL QUOTE DATE 3/28/2025

QUICK QUOTE SHEET

REVISED QUOTE DATE 10/15/2025

REQUESTING AGENCY **ATLANTIC BEACH, CITY OF**

CONTACT PERSON **DANNY PITTMAN** EMAIL DPITTMAN@COAB.US

PHONE **904-247-5830** MOBILE **904-588-4504** FAX

SOURCEWELL CONTRACT # 2026 091521-NAF & 032824-NAF www.NationalAutoFleetGroup.com

MODEL CC10753 1WT — **MSRP** $45,790.00

2026 CHEVY SILVERADO 1500 DOUBLE CAB PICKUP 2WD WT 6.5' BED

CUSTOMER ID — **CONTRACT PRICE** $37,155.00

BED LENGTH: 6.5' Bed

*** All vehicles will be ordered white w/ darkest interior unless clearly stated otherwise on purchase order.*

FACTORY OPTIONS	DESCRIPTION	
GAZ	Summit White	$0.00
H2G	Jet Black, Vinyl seat trim	$0.00
L84	Engine, 5.3L EcoTec3 V8	$1,590.00
MHT	Transmission, 10-speed automatic, electronically controlled	$0.00
1WT	OPTIONS Work Truck Preferred Equipment Group	$0.00
AKO	Glass, deep-tinted	$0.00
AZ3	Seats, front 40/20/40 split-bench	$0.00
CGN	Bed Liner, Spray-on	$540.00
C49	Defogger, rear-window electric	$0.00
CTT	Hitch Guidance	$0.00
DLF	Mirrors, outside heated power-adjustable	$0.00
FE9	Emissions, Federal requirements	$0.00
G80	Auto-locking rear differential	$390.00
GU5	Rear axle, 3.23 ratio	$0.00
IOR	Audio system, Chevrolet Infotainment 3 system	$0.00
KC4	Cooling, external engine oil cooler	$0.00
KNP	Cooling, auxiliary external transmission oil cooler	$0.00
KW7	Alternator, 170 amps	$0.00
PCV	WT Convenience Package	$0.00
PEB	WT Value Package	$955.00
QBN	Tires, 255/70R17 all-season, blackwall	$0.00
QBR	Tire, spare 255/70R17 all-season, blackwall	$0.00
RD6	Wheels, 17" x 8" (43.2 cm x 20.3 cm) Ultra Silver painted steel	$0.00
VK3	License plate kit, front	$0.00
VQ2	Fleet Processing Option	$0.00
Z82	Trailering Package	$0.00
PW PL	Power Windows & Locks (Incl)	$0.00
RKE	REMOTE KEYLESS ENTRY (STD)	$0.00
	FACTORY OPTIONS	$3,475.00

CONTRACT OPTIONS	DESCRIPTION	
NEW-TAG-CITY	New CITY tag Includes temp tag & two way overnight shipping for signature.	$245.00
	CONTRACT OPTIONS	$245.00

ALAN JAY FLEET SALES

Sourcewell Formerly NJPA
Awarded Contract

SOURCEWELL CONTRACT # 2026 091521-NAF & 032824-NAF www.NationalAutoFleetGroup.com

TRADE IN		**TOTAL COST**	**$40,875.00**
	2014 FORD F150 WHITE 66552 Miles VIN: 1FTFX1CF8 EFB62880		($3,500.00)
		TOTAL COST LESS TRADE IN($) QTY 1	**$37,375.00**

Estimated Annual payments for 60 months paid in advance: $8,593.29
Municipal finance for any essential use vehicle, requires lender approval, WAC.

Comments **QUOTE SUBJECT TO FACTORY ORDER ACCEPTANCE or 30 DAYS**

VEHICLE QUOTED BY **CHRISTY SELF** **GOVERNMENT ACCOUNT MANAGER** Christy.Self@AlanJay.com

"I Want to be Your Fleet Provider"

I appreciate the opportunity to submit this quotation. Please review it carefully. If there are any errors or changes, please feel free to contact me at any time. I am always happy to be of assistance.

ALAN JAY FLEET
CHRISTY SELF | 863-385-9610 | CHRISTY.SELF@ALANJAY.COM

Vehicle: [Fleet] 2026 Chevrolet Silverado 1500 (CC10753) 2WD Double Cab 147" Work Truck (✔ Complete)



Note:Photo may not represent exact vehicle or selected equipment.

Window Sticker

SUMMARY

[Fleet] 2026 Chevrolet Silverado 1500 (CC10753) 2WD Double Cab 147" Work Truck — MSRP:$40,200.00

Interior:Jet Black, Vinyl seat trim

Exterior 1:Summit White

Exterior 2:No color has been selected.

Engine, 5.3L EcoTec3 V8

Transmission, 10-speed automatic, electronically controlled

OPTIONS

CODE	MODEL		MSRP
CC10753	[Fleet] 2026 Chevrolet Silverado 1500 (CC10753) 2WD Double Cab 147" Work Truck		$40,200.00
	OPTIONS		
1WT	Work Truck Preferred Equipment Group		$0.00
AKO	Glass, deep-tinted	Inc.	
AZ3	Seats, front 40/20/40 split-bench		$0.00
C49	Defogger, rear-window electric	Inc.	
CGN	Chevytec spray-on bedliner, Black		$545.00

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Data Version: 26603. Data Updated: Sep 29, 2025 6:46:00 PM PDT.

ALAN JAY FLEET
CHRISTY SELF | 863-385-9610 | CHRISTY.SELF@ALANJAY.COM

Vehicle: [Fleet] 2026 Chevrolet Silverado 1500 (CC10753) 2WD Double Cab 147" Work Truck (✔ Complete)

CTT	Hitch Guidance	Inc.	
DLF	Mirrors, outside heated power-adjustable	Inc.	
FE9	Emissions, Federal requirements		$0.00
G80	Auto-locking rear differential		$395.00
GAZ	Summit White		$0.00
GU5	Rear axle, 3.23 ratio	Inc.	
H2G	Jet Black, Vinyl seat trim		$0.00
IOR	Audio system, Chevrolet Infotainment 3 system		$0.00
KC4	Cooling, external engine oil cooler	Inc.	
KNP	Cooling, auxiliary external transmission oil cooler	Inc.	
KW7	Alternator, 170 amps	Inc.	
L84	Engine, 5.3L EcoTec3 V8		$1,595.00
MHT	Transmission, 10-speed automatic, electronically controlled	Inc.	
PCV	WT Convenience Package	Inc.	
PEB	WT Value Package		$960.00
QBN	Tires, 255/70R17 all-season, blackwall		$0.00
QBR	Tire, spare 255/70R17 all-season, blackwall		$0.00
RD6	Wheels, 17" x 8" (43.2 cm x 20.3 cm) Ultra Silver painted steel		$0.00
VK3	License plate kit, front		$0.00
VQ2	Fleet Processing Option		$0.00
Z82	Trailering Package	Inc.	
___	Option/package discount		($500.00)
	SUBTOTAL		**$43,195.00**
	Adjustments Total		$0.00
	Destination Charge		$2,595.00
	TOTAL PRICE		**$45,790.00**

FUEL ECONOMY

Est City:16 (2025) MPG

Est Highway:21 (2025) MPG

Est Highway Cruising Range:504.00 mi

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Standard Equipment

Package	
	Chevy Safety Assist includes (UHY) Automatic Emergency Braking, (UKJ) Front Pedestrian Braking, (UHX) Lane Keep Assist with Lane Departure Warning, (UE4) Following Distance Indicator, (UEU) Forward Collision Alert and (TQ5) IntelliBeam
Mechanical	
	Durabed, pickup bed
	Engine, TurboMax (310 hp [231 kW] @ 5600 rpm, 430 lb-ft of torque [583 Nm] @ 3000 rpm) (STD) (Not available with (Z71) Z71 Off-Road Package, (VYU) Snow Plow Prep Package or (ZW9) pickup bed delete.)
	Transmission, 8-speed automatic, electronically controlled with overdrive and tow/haul mode. Includes Cruise Grade Braking and Powertrain Grade Braking (STD) (Included and only available with (L3B) TurboMax engine. Requires (AZ3) front 40/20/40 split-bench seats.)
	GVWR, 6800 lbs. (3084 kg) (Requires 2WD Crew Cab, Double Cab or Regular Cab Long Bed model with (L3B) TurboMax engine. Requires 2WD Double Cab or Regular Cab Long Bed model and (L84) 5.3L EcoTec3 V8 engine.)
	Rear axle, 3.42 ratio
	Push Button Start
	Automatic Stop/Start (Not available with (5W4) Special Services Package, (9C1) Police Pursuit Package or (FHS) E85 FlexFuel capability.)
	Rear wheel drive
	Battery, heavy-duty 730 cold-cranking amps/80 Amp-hr, maintenance-free with rundown protection and retained accessory power
	Alternator, 220 amps (Included with (L3B) TurboMax engine, (VYU) Snow Plow Prep Package, (5W4) Special Service Package or (9C1) Police Pursuit Package.)
	Recovery hooks, front, frame-mounted, Black
	Frame, fully-boxed, hydroformed front section
	Suspension Package, Standard
	Steering, Electric Power Steering (EPS) assist, rack-and-pinion
	Brakes, 4-wheel antilock, 4-wheel disc with DURALIFE rotors
	Brake lining wear indicator
	Capless Fuel Fill
	Exhaust, single outlet
Exterior	
	Wheels, 17" x 8" (43.2 cm x 20.3 cm) Ultra Silver painted steel (STD)
	Tires, 255/70R17 all-season, blackwall (STD)

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Vehicle: [Fleet] 2026 Chevrolet Silverado 1500 (CC10753) 2WD Double Cab 147" Work Truck (✔ Complete)

Exterior	
	Tire, spare 255/70R17 all-season, blackwall (STD) (Included with (QBN) 255/70R17 all-season, blackwall tires.)
	Wheel, 17" x 8" (43.2 cm x 20.3 cm) full-size, steel spare
	Tire carrier lock, keyed cylinder lock that utilizes same key as ignition and door
	Bumpers, front, Black (semi-gloss)
	Bumpers, rear, Black (semi-gloss)
	CornerStep, rear bumper
	Cargo tie downs (12), fixed rated at 500 lbs per corner
	Headlamps, halogen reflector with halogen Daytime Running Lamps
	IntelliBeam, automatic high beam on/off
	Lamps, cargo area, cab mounted integrated with center high mount stop lamp, with switch in bank on left side of steering wheel (incandescent on Regular Cab models, LED on Crew Cab and Double Cab models)
	Taillamps with incandescent tail, stop and reverse lights
	Mirrors, outside manual, Black (Standard on Crew Cab and Double Cab models only. Not available on Regular Cab models.)
	Glass, solar absorbing, tinted
	Door handles, Black
	Tailgate and bed rail protection cap, top
	Tailgate, standard
	Tailgate, locking utilizes same key as ignition and door (Removed when (QT5) EZ Lift power lock and release tailgate is ordered.)
	Tailgate, gate function manual, no EZ Lift
Entertainment	
	Audio system, Chevrolet Infotainment 3 system 7" diagonal HD color touchscreen, AM/FM stereo, Bluetooth audio streaming for 2 active devices, voice command pass-through to phone, Wireless Apple CarPlay and Wireless Android Auto compatibility (STD)
	Sirius XM, delete (Can be upgraded to (U2K) SiriusXM.)
	Audio system feature, 6-speaker system (Requires Crew Cab or Double Cab model.)
	Wireless phone projection for Apple CarPlay and Android Auto
	Bluetooth for phone, connectivity to vehicle infotainment system
	Wi-Fi Hotspot capable (Terms and limitations apply. See onstar.com or dealer for details.)
Interior	
	Seats, front 40/20/40 split-bench with covered armrest storage and under-seat storage (lockable) (STD)

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Vehicle: [Fleet] 2026 Chevrolet Silverado 1500 (CC10753) 2WD Double Cab 147" Work Truck (✔ Complete)

Interior	
	Seat trim, Vinyl
	Seat adjuster, driver 4-way manual
	Seat adjuster, passenger 4-way manual
	Seat, rear 60/40 folding bench (folds up), 3-passenger (includes child seat top tether anchor) (Requires Crew Cab or Double Cab model.)
	Floor covering, rubberized-vinyl (Not available with LPO floor liners.)
	Steering wheel, urethane
	Steering column, Tilt-Wheel, manual with wheel locking security feature
	Steering column lock, electrical
	Instrument cluster, 6-gauge cluster featuring speedometer, fuel level, engine temperature, tachometer, voltage and oil pressure
	Driver Information Center, 3.5" diagonal monochromatic display
	Exterior Temperature Display located in radio display
	Compass located in instrument cluster
	Window, power front, drivers express up/down
	Window, power front, passenger express down
	Windows, power rear, express down (Not available with Regular Cab models.)
	Door locks, power
	Remote Keyless Entry, with 2 transmitters
	Cruise control, electronic with set and resume speed, steering wheel-mounted
	Power outlet, front auxiliary, 12-volt
	USB Ports, 2, Charge/Data ports located on instrument panel
	Air conditioning, single-zone manual
	Air vents, rear, heating/cooling (Not available on Regular Cab models.)
	Mirror, inside rearview, manual tilt
	Assist handles front A-pillar mounted for driver and passenger, rear B-pillar mounted
Safety-Mechanical	
	Automatic Emergency Braking
	Front Pedestrian Braking
	StabiliTrak, stability control system with Proactive Roll Avoidance and traction control, includes electronic trailer sway control and hill start assist

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Vehicle: [Fleet] 2026 Chevrolet Silverado 1500 (CC10753) 2WD Double Cab 147" Work Truck (✔ Complete)

Safety-Exterior

Daytime Running Lamps with automatic exterior lamp control

Safety-Interior

Airbags, Dual-stage frontal airbags for driver and front outboard passenger; Seat-mounted side-impact airbags for driver and front outboard passenger; Head-curtain airbags for front and rear outboard seating positions; Includes front outboard Passenger Sensing System for frontal outboard passenger airbag (Always use seat belts and child restraints. Children are safer when properly secured in a rear seat in the appropriate child restraint. See the Owner's Manual for more information.)

OnStar services capable (See onstar.com for details and limitations. Services vary by model. Service plan required.)

OnStar Basics (OnStar Fleet Basics for Fleet) Drive confidently with core OnStar services including remote commands, built-in voice assistance, real-time traffic and navigation, and Automatic Crash Response to help if you're in need. (Requires (UE1) OnStar. OnStar Basics includes remote commands, Navigation, Voice Assistance, and Automatic Crash Response, for eligible vehicles with compatible software. OnStar Basics is standard for 8 years; OnStar plan, working electrical system, cell reception and GPS signal required. OnStar links to emergency services. Service coverage varies with conditions and location. Service availability, features and functionality vary by device and software version. See onstar.com for details and limitations.)

HD Rear Vision Camera

Lane Keep Assist with Lane Departure Warning

Following Distance Indicator

Forward Collision Alert

Rear Seat Reminder (Requires Crew Cab or Double Cab model.)

Rear Seat Belt Indicator (Requires Crew Cab or Double Cab model.)

Teen Driver a configurable feature that lets you activate customizable vehicle settings associated with a key fob, to help encourage safe driving behavior. It can limit certain available vehicle features, and it prevents certain safety systems from being turned off. An in-vehicle report card gives you information on driving habits and helps you to continue to coach your new driver

Buckle to Drive prevents vehicle from being shifted out of Park until driver seat belt is fastened; times out after 20 seconds and encourages seat belt use, can be turned on and off in Settings menu

Tire Pressure Monitoring System, auto learn includes Tire Fill Alert (does not apply to spare tire)

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Vehicle: [Fleet] 2026 Chevrolet Silverado 1500 (CC10753) 2WD Double Cab 147" Work Truck (✔ Complete)

WARRANTY

Warranty Note: <<< Preliminary 2026 Warranty >>>
Basic Years: 3
Basic Miles/km: 36,000
Drivetrain Years: 5
Drivetrain Miles/km: 60,000
Drivetrain Note: Silverado TurboMax^{TM} engines, 3.0L & 6.0L Duramax® Turbo-Diesel engines, and certain commercial, government, and qualified fleet vehicles: 5 years/100,000 miles
Corrosion Years (Rust-Through): 6
Corrosion Years: 3
Corrosion Miles/km (Rust-Through): 100,000
Corrosion Miles/km: 36,000
Roadside Assistance Years: 5
Roadside Assistance Miles/km: 60,000
Roadside Assistance Note: Silverado TurboMax^{TM} engines, 3.0L & 6.0L Duramax® Turbo-Diesel engines, and certain commercial, government, and qualified fleet vehicles: 5 years/100,000 miles
Maintenance Note: First Visit: 12 Months/12,000 Miles

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ts

City of Atlantic Beach
Captial Asset Disposal Request Form

Date of Request: 10/27/25 **Serial No.** PU5

Asset Tag #: XD8988 **Vehicle VIN No.** 1FTFX1CF8EFB62880

Department: PUBLIC UTILITIES **Location:** WTP #1 & WWTP

Description of Item Including justification for disposal request:

2014 Ford F150 pickup truck with 66,500 miles used in the plants as a daily use truck for plant rounds and running lab samples. Rear transmission output seal has seepage, running boards are heavily rusted on brackets, rear bed cover is broken and misaligned.Due to age and mileage, garage recommends replacement.

Reason for Disposal Request:

Not Working & Beyond Repair	
Not Working - Needs Repair	
Working-Obsolete	
Working-Good	xx
Working-Fair	

Form Completed By:

Jamie Smith/PU

Finance Department Use Only:

Date Sent to Commission: _____

Approved: ____ Denied: _____

Current Book Value _____

Amound Sold For/Trade In _____

Date Entered into System: _____

Disposition Method:

Online Auction/Sold	Date:	
Cannibalized	Date:	
Donated	Date:	
Destroyed	Date:	
Traded In	Date:	
Transferred	Date:	

Entered By: _____

ts

FLEET INSPECTION REPORT

DEPARTMENT: 5506 Public utility Sewer collection **VEHICLE #:** PU-5

VIN: 1FTFX1CF8EFB62880

TYPE OF VEHICLE: pick up truck

YEAR: 2014

MILEAGE: 66364

MAKE/MODEL: Ford / F150 4X2 Truck W/bed cover

HOURS: N/A

COMPONENT	REMARKS AND/OR CONDITION	ESTIMATED COST TO REPAIR
ENGINE	Works as it should no bad leaks normal wear and tear	
TRANSMISSION	rear transmission output seal has seepage	
SUSPENSION STEERING	Good	
BRAKES	normal wear for milage working as it should.	
BODY	Normal wear on body Running boards are heavily rusted on brackets. Rear bed cover is broken and misaligned.	
ELECTRICAL HYDRAULICS	working as it should	
OTHER REQUIRED REPAIRS / COMMENTS		

INSPECTED BY: Gene Mchale **RECOMMEND PURCHASE:** NO YES

DATE: 07/23/2025 **RECOMMEND REPLACE:** NO YES X

SUPERVISOR`S SIGNATURE: Mike Doyle

CITY OF ATLANTIC BEACH
CITY COMMISSION MEETING
REPORT

AGENDA ITEM: Appointments/Reappointments to Various Boards and Committees

SUBMITTED BY: Donna L. Bartle, City Clerk DLB

DATE: November 3, 2025

MEETING DATE: November 10, 2025

BACKGROUND: The Board Member Review Committee met on October 30, 2025 to address current and upcoming vacancies on various boards and committees and made the following recommendations for reappointing and appointing members.

Name	Board/ Committee	Position REF #	Effective Date	Expiration Date
Reappointments				
John Miller	P-PBOT	3	1/1/2026	12/31/2028
Angela Farford	CDB	2	1/1/2026	12/31/2028
Hillary Hickam	ARCC	4	1/1/2026	12/31/2028
Appointments from alternate member to regular member positions				
Greg Beliles	CDB	1	1/1/2026	12/31/2028
Brinkley Harrell	G-PBOT	4	1/1/2026	12/31/2028
New appointments				
Frederick Ferrin	CDB	4	1/1/2026	12/31/2028
Douglas Moody	CDB	8 Alternate	1/1/2026	12/31/2028
Sondra Goldschmidt	ARCC	1	1/1/2026	12/31/2028

In addition to the recommendations outlined in the table above, the BMRC voted to select an applicant to serve as a second alternate member, contingent upon an amendment to the Code authorizing such a position. The Committee recommended Ian Brown for this appointment.

BUDGET: There is no budget impact.

RECOMMENDATION: Reappoint and appoint members as listed in the table above.

LINKS: October 30, 2025 BMRC Amended Agenda Packet

ATTACHMENTS: Draft Minutes of the October 30, 2025 BMRC meeting

REVIEWED BY CITY MANAGER Kevin Fogarty /Lac

MINUTES
Board Member Review Committee (BMRC) Meeting
Thursday, October 30, 2025 - 5:30 PM
City Hall, Commission Chamber, 800 Seminole Road, Atlantic Beach, FL 32233
800 Seminole Road, Atlantic Beach, FL 32233

ATTENDANCE:

Present:	Curtis Ford, Chair Pamela White, Member Stephen Ditamore, Member Sean Keane, Member Robert (Bob) Liggero, P-PBOT Chair Lisa Goodrich, ARCC Chair Kirk Hansen, CDB Chair
Absent:	Jeff Newman, G-PBOT Chair
Also Present:	Donna Bartle, City Clerk (CC)

CALL TO ORDER AND ROLL CALL
Mayor Ford called the meeting to order at 5:32 p.m. and City Clerk Bartle called the roll.

1. APPROVAL OF MINUTES

A. Approve Minutes of the Board Member Review Committee meeting of October 7, 2024.

Mayor Ford asked if there were any corrections to the minutes. There were no corrections. Mayor Ford stated the minute stand as submitted.

B. Approve Minutes of the Board Member Review Committee meeting of July 29, 2025.

Mayor Ford asked if there were any corrections to the minutes. There were no corrections. Mayor Ford stated the minute stand as submitted.

2. PUBLIC COMMENT
There were no public comments.

3. INTRODUCTIONS AND OVERVIEW OF ROLES AND RESPONSIBILITIES OF BOARDS/COMMITTEES

DRAFT

Mayor Ford provided an overview of the CDB vacancies and the number of candidates to consider, and suggested that committee members rank applicants during interviews to develop a short list prior to making final selections.

ARCC Chair Lisa Goodrich, CDB Chair Kirk Hansen, and P-PBOT Chair Bob Liggero provided overviews of their respective board/committee.

4. POLICE OFFICERS' PENSION BOARD OF TRUSTEES (P-PBOT) MEMBERSHIP

A. Discuss current member, John Miller, whose term is expiring on December 31, 2025 and is interested in reappointment.

The Committee discussed Mr. Miller. It was noted that there are no other applicants for consideration to this board.

B. Make recommendation.

MOTION: Recommend reappointing **John Miller** (Member 3) to the Police Officers' Pension Board of Trustees.

Motion: Pamela White
Second: Stephen Ditamore

Pamela White (Moved By)	***For***
Stephen Ditamore (Seconded By)	***For***
Curtis Ford	***For***
Sean Keane	***For***
Robert (Bob) Liggero	***For***

Motion passed 5 to 0.

(Having no other P-PBOT business to address, P-PBOT Chair Liggero left the meeting at 5:45 p.m.)

5. INTERVIEW/REVIEW APPLICANTS

A. Julie Hammond - for CDB

BC App-23-03

Ms. Hammond interviewed for CDB.

B. Ian Brown - for CDB

BC App-24-06

Mr. Brown interviewed for CDB.

C. Nancy Staats - for CDB

DRAFT

BC App-25-06

Ms. Staats interviewed for CDB.

D. Douglas Moody - for CDB

BC App-25-15

Mr. Moody interviewed for CDB.

E. James Moyer - for CDB

BC App-25-08

Since Mr. Moyer was not present, the Committee referred to his application for CDB.

F. Falon Sexton - for CDB

BC App-25-11

Since Ms. Sexton was not present, the Committee referred to her application for CDB.

G. Frederick Ferrin - for CDB

BC App-25-19

Mr. Ferrin interviewed for CDB.

H. Sondra Goldschmidt - for CDB and ARCC

BC App-23-08

Ms. Goldschmidt interviewed for CDB and ARCC.

I. Eran Tobol - for ARCC

BC App-25-05

Mr. Tobol interviewed for ARCC.

6. COMMUNITY DEVELOPMENT BOARD (CDB) MEMBERSHIP

A. Discuss current member Angela Farford (Member 2), whose term is expiring on December 31, 2025 and is interested in reappointment. (Note: Current Members, Jennifer Lagner (Member 1) and Harold Gear (Member 4), whose terms expire on December 31, 2025, are not seeking reappointment.

The Committee discussed Ms. Farford.

DRAFT

Kirk Hansen expressed concern regarding member absences on the CDB. He noted that, as a quasi-judicial board, the CDB has met on several occasions with only four members present, resulting in 2-2 vote outcomes that effectively deny variances or use-by-exception requests. Mr. Hansen proposed designating both a primary and a secondary alternate for the CDB, subject to City Commission approval, to help ensure adequate attendance at future meetings. The Committee discussed Mr. Hansen's proposal.

MOTION: Select a second alternate that would be available in the event the City Commission amends, by ordinance, the rules for alternates, and otherwise would not be accepted as an alternate.

Motion: ***Sean Keane***
Second: ***Stephen Ditamore***

Pamela White	***For***
Stephen Ditamore (Seconded By)	***For***
Curtis Ford	***For***
Sean Keane (Moved By)	***For***
Kirk Hansen	***For***

Motion passed 5 to 0.

MOTION: Recommend reappointing **Angela Farford (**Member 2) to the Community Development Board.

Motion: ***Stephen Ditamore***
Second: ***Sean Keane***

Discussion ensued.

Pamela White	***For***
Stephen Ditamore (Moved By)	***For***
Curtis Ford	***For***
Sean Keane (Seconded By)	***For***
Kirk Hansen	***For***

Motion passed 5 to 0.

B. Discuss current alternate Greg Beliles (Member 8) who is interested in serving as a regular member.

The Committee discussed Mr. Beliles.

DRAFT

Discussion ensued about attendance expectations of alternates.

MOTION: Recommend appointing **Greg Beliles**, currently an alternate, to the regular member position (Member 1) on the Community Development Board.

Motion: Stephen Ditamore
Second: Pamela White

Pamela White (Seconded By)	***For***
Stephen Ditamore (Moved By)	***For***
Curtis Ford	***For***
Sean Keane	***For***
Kirk Hansen	***For***

Motion passed 5 to 0.

C. Discuss new applicants listed above as 5A - 5H.

The Committee discussed the CDB candidates.

D. Make recommendations.

MOTION: Recommend appointing **Frederick Ferrin** as a regular member (Member 4) of the Community Development Board.

Motion: Pamela White
Second: Stephen Ditamore

Pamela White (Moved By)	***For***
Stephen Ditamore (Seconded By)	***For***
Curtis Ford	***For***
Sean Keane	***For***
Kirk Hansen	***For***

Motion passed 5 to 0.

MOTION: Recommend appointing **Douglas Moody** as the (1st) alternate member (Member 8) of the Community Development Board.

Motion: Sean Keane
Second: Pamela White

Pamela White (Seconded By)	***For***
Stephen Ditamore	***For***

DRAFT

Curtis Ford	***For***
Sean Keane (Moved By)	***For***
Kirk Hansen	***For***

Motion passed 5 to 0.

MOTION: Recommend appointing **Ian Brown** to the (as yet non-existing) 2nd alternate position on the Community Development Board.

Motion: ***Stephen Ditamore***
Second: ***Pamela White***

There was further discussion about attendance expectations of alternate members.

Pamela White (Seconded By)	***For***
Stephen Ditamore (Moved By)	***For***
Curtis Ford	***For***
Sean Keane	***For***
Kirk Hansen	***For***

Motion passed 5 to 0.

7. ARTS, RECREATION, AND CULTURE COMMITTEE (ARCC) MEMBERSHIP

A. Discuss current member Hillary Hickam (Member 4), whose term is expiring on December 31, 2025 and is interested in reappointment. (Note: Current Member, An Oskarsson (Member 1), whose term expires on December 31, 2025, is not seeking reappointment.

The Committee discussed Ms. Hickam.

MOTION: Recommend reappointing **Hillary Hickam** to the Member 4 position of the Arts, Recreation, and Culture Committee.

Motion: ***Pamela White***
Second: ***Stephen Ditamore***

Pamela White (Moved By)	***For***
Stephen Ditamore (Seconded By)	***For***
Curtis Ford	***For***
Sean Keane	***For***
Lisa Goodrich	***For***

Motion passed 5 to 0.

DRAFT

B. Discuss new applicants listed as 5H & 5I.

The Committee discussed both ARCC candidates.

C. Make recommendations.

MOTION: Recommend appointing **Sondra Goldschmidt** as a regular member (Member 1) of the Arts, Recreation, and Culture Committee.

Motion: Stephen Ditamore
Second: Sean Keane

Pamela White	***For***
Stephen Ditamore (Moved By)	***For***
Curtis Ford	***For***
Sean Keane (Seconded By)	***For***
Lisa Goodrich	***For***

Motion passed 5 to 0.

8. GENERAL PENSION BOARD OF TRUSTEES (G-PBOT) MEMBERSHIP

A. Discuss current alternate, Brinkley Harrell (Member 6), who is interested in serving as a regular member (Member 4). (Note: The current regular member, Jeff Newman (Member 4), whose term expires on December 31, 2025, is not seeking reappointment.)

The Committee discussed Mr. Harrell.

MOTION: Recommend moving (appointing) **Brinkley Harrell,** currently the alternate member (Member 6)**,** to the regular member position (Member 4) of the General Employees' Pension Board of Trustees.

Motion: Stephen Ditamore
Second: Pamela White

It was noted that there are no other applicants for consideration to this board.

Pamela White (Seconded By)	***For***
Stephen Ditamore (Moved By)	***For***
Curtis Ford	***For***
Sean Keane	***For***

Motion passed 4 to 0.

DRAFT

B. Make Recommendation(s).

There were no additional recommendations.

9. OTHER BUSINESS

None.

ADJOURNMENT

The meeting adjourned at 8:08 p.m.

Attest:

Donna L. Bartle, City Clerk

Curtis Ford, Mayor/Chair

Date Approved: _____

DRAFT

CITY OF ATLANTIC BEACH
CITY COMMISSION MEETING
STAFF REPORT

AGENDA ITEM: Resolution No. 25-97 authorizing the purchase of a replacement Public Utilities Truck and the disposal of Public Utilities Truck PU2

SUBMITTED BY: Troy Stephens, Public Utilities Director

TODAY'S DATE: October 29, 2025

MEETING DATE: November 10, 2025

BACKGROUND: The Public Utilities Department is replacing pickup truck PU2 in the Distribution Department. The truck is used by the Utilities Locator on a daily basis, and due to the age, mileage and physical condition of the truck, the Fleet Inspection Report recommends replacement.

Staff has received Quote 67129 from Alan Jay Fleet Sales, and intends to purchase a 2026 Ford F-150 Super Cab Pickup Truck through Sourcewell's (formerly NJPA) Contract #2026 091521-NAF & 032824-NAF. The 2026 Ford Pickup Truck is priced at $40,123.00, and includes the $2,000 trade in value for the 2014 Ford PU2 with 92,500 miles on it. A capital asset disposal request has been submitted to trade the truck in with the purchase.

BUDGET: The budget for this truck is available in the Public Utilities account 400-5504-533-6401 in the amount of $47,000.00 for Capital Project No. PU2618

RECOMMENDATION: Adopt Resolution No. 25-97.

ATTACHMENT(S):
1. Resolution No. 25-97
2. Quote from Alan Jay Fleet Sales
3. Capital Asset Disposal Request
4. Photos of PU2 with Fleet Inspection Report

REVIEWED BY CITY MANAGER: Kevin Hogancamp

ts

RESOLUTION NO. 25-97

A RESOLUTION OF THE CITY OF ATLANTIC BEACH, FLORIDA, AUTHORIZING THE PUBLIC UTILITIES DEPARTMENT TO DISPOSE OF TRUCK PU2 AS A TRADE IN VEHICLE, AND PURCHASE A NEW TRUCK; AUTHORIZING THE CITY MANAGER TO EXECUTE CONTRACTS AND PURCHASE ORDERS IN ACCORDANCE WITH AND AS NECESSARY TO EFFECTUATE THE PROVISIONS OF THIS RESOLUTION; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the Public Utilities Department has a 2014 Ford Truck with 92,500 miles; and

WHEREAS, due to age, mileage and poor condition, the Fleet Inspection Report recommends replacement; and

WHEREAS, staff received a quote from Alan Jay Fleet Sales through Sourcewell's (formerly NJPA) Contract #2025 091521-NAF & 032824-NAF in the amount of $40,123.00, for the 2026 Ford F-150 pickup truck, including a $2,000.00 trade in allowance for PU2; and

WHEREAS, based on reports from the city garage, staff will be recommending decommissioning and trading in the 2014 Ford Truck, PU2; and

WHEREAS, staff has submitted a capital asset disposal request to trade in truck PU2; and

WHEREAS, sufficient funds are available in the Public Utilities Fund for this vehicle in account 400-5504-533-6401, in the amount of $47,000.00 for Capital Project No. PU2618.

NOW THEREFORE, be it resolved by the City Commission of the City of Atlantic Beach as follows:

Section 1. The City Commission hereby authorizes the disposal of truck PU2 as a trade in vehicle.

Section . The City Commission hereby appropriates funds from City's Public Utilities Fund 400-5504-533-6401 for the purchase of the new truck in the amount of $40,123.00.

Section 4. The City Commission hereby authorizes the City Manager to execute contracts and purchase orders in accordance with and as necessary to effectuate the provisions of this Resolution.

Section 5. This Resolution shall take effect immediately upon its passage and adoption.

PASSED AND ADOPTED by the City of Atlantic Beach, this 10th day of November, 2025.

Attest:

Donna L. Bartle, City Clerk

Curtis Ford, Mayor

Approved as to form and correctness:

Jason R. Gabriel, City Attorney

ts

ALAN JAY FLEET SALES

Contract Number:	2026 091521-NAF & 032824-NAF
Quote ID:	67129
Agency:	ATLANTIC BEACH, CITY OF
Date:	10/16/2025

Thank you from the Alan Jay Fleet Team for the opportunity to provide this quotation for (1) 2026 FORD F-150 SUPER CAB PICKUP 2WD 145" WB XL 6.5' BED, please review carefully and contact us with any errors or changes.

MSRP:	$47,410.00
Base Price:	$38,678.00
Factory Options:	$3,200.00
Aftermarket Options:	$245.00
Vehicle Price:	$42,123.00
Trade Credit:	($2,000.00)
Purchase Total:	$40,123.00

Per attached vehicle specifications.

This quotation is valid as long as the manufacturer is accepting orders for the model year specified. Purchase orders received after factory order cutoff may not be honorable. The vehicle(s) offered on this quotation will be ordered in the color(s) listed. Please contact your Alan Jay sales representative with any questions you have on this quote.

Quoted By: CHRISTY SELF / 904-838-4999 / Christy.Self@AlanJay.com

ALAN JAY FLEET SALES

Call Us first, for all of your Fleet Automotive, & Light Truck needs.

Sourcewell Formerly NJPA
Awarded Contract

PHONE (800) ALANJAY (252-6529)		DIRECT 863-385-9610	WWW.ALANJAY.COM	Quote	67129-2
Corporate Office	2003 U.S. 27 South	MOBILE 904-838-4999	Mailing Address	P.O. BOX 9200	
	Sebring, FL 33870	FAX 863-402-4221		Sebring, FL 33871-9200	

ORIGINAL QUOTE DATE 10/10/2025

QUICK QUOTE SHEET

REVISED QUOTE DATE 10/16/2025

REQUESTING AGENCY **ATLANTIC BEACH, CITY OF**
CONTACT PERSON **CHRIS WALKER** EMAIL CWALKER@COAB.US
PHONE **904-247-5878** MOBILE FAX

SOURCEWELL CONTRACT # 2026 091521-NAF & 032824-NAF www.NationalAutoFleetGroup.com

MODEL **X1K 101A** MSRP **$47,410.00**

2026 FORD F-150 SUPER CAB PICKUP 2WD 145" WB XL 6.5' BED

CUSTOMER ID

CONTRACT PRICE **$38,678.00**

BED LENGTH **6.5' Bed**

*** All vehicles will be ordered white w/ darkest interior unless clearly stated otherwise on purchase order.*

FACTORY OPTIONS	DESCRIPTION	
YZ	Oxford White	$0.00
AS	Black w/Medium Dark Slate, Vinyl 40/20/40 Front Seat	$0.00
995	Engine: 5.0L V8	$2,335.00
44G	Transmission: Electronic 10-Speed Automatic	$0.00
101A	OPTIONS Equipment Group 101A Standard	$0.00
153	Front License Plate Bracket	$0.00
18B	Black Platform Running Boards	$245.00
64C	Wheels: 17" Silver Steel	$0.00
96W	Tough Bed Spray-In Bedliner	$620.00
X19	3.55 Axle Ratio	$0.00
___	Tires: 245/70R17 BSW A/S	$0.00
PW PL	Power Windows & Locks (Incl)	$0.00
RKE	Remote Keyless Entry	$0.00
BUC	Back Up Camera	$0.00
	FACTORY OPTIONS	$3,200.00

CONTRACT OPTIONS	DESCRIPTION	
NEW-TAG-CITY	New CITY tag Includes temp tag & two way overnight shipping for signature.	$245.00
EWD	EXTENDED WARRANTY DECLINED	$0.00
	CONTRACT OPTIONS	$245.00

TRADE IN

TOTAL COST **$42,123.00**

2014 FORD F150 WHITE 91432 Miles VIN: 1FTFX1CF7 EFB10981 ($2,000.00)

TOTAL COST LESS TRADE IN(S) QTY 1 **$40,123.00**

Estimated Annual payments for 60 months paid in advance: $9,225.11
Municipal finance for any essential use vehicle, requires lender approval, WAC.

Comments **QUOTE SUBJECT TO FACTORY ORDER ACCEPTANCE or 30 DAYS**

VEHICLE QUOTED BY **CHRISTY SELF** GOVERNMENT ACCOUNT MANAGER Christy.Self@AlanJay.com

"I Want to be Your Fleet Provider"

I appreciate the opportunity to submit this quotation. Please review it carefully. If there are any errors or changes, please feel free to contact me at any time. I am always happy to be of assistance.

ALAN JAY FLEET
CHRISTY SELF | 863-385-9610 | CHRISTY.SELF@ALANJAY.COM

Vehicle: [Fleet] 2026 Ford F-150 (X1K) XL 2WD SuperCab 6.5' Box (✔ Complete)



Note:Photo may not represent exact vehicle or selected equipment.

Window Sticker

SUMMARY

[Fleet] 2026 Ford F-150 (X1K) XL 2WD SuperCab 6.5' Box — MSRP:$41,600.00

Interior:Black w/Medium Dark Slate, Vinyl 40/20/40 Front Seat

Exterior 1:Oxford White

Exterior 2:No color has been selected.

Engine: 5.0L V8

Transmission: Electronic 10-Speed Automatic

OPTIONS

CODE	MODEL		MSRP
X1K	[Fleet] 2026 Ford F-150 (X1K) XL 2WD SuperCab 6.5' Box		$41,600.00
	OPTIONS		
101A	Equipment Group 101A Standard		$0.00
153	Front License Plate Bracket		$0.00
18B	Black Platform Running Boards		$250.00
425	50-State Emissions	Inc.	
44G	Transmission: Electronic 10-Speed Automatic		$0.00
64C	Wheels: 17" Silver Steel		$0.00
96W	Tough Bed Spray-In Bedliner		$625.00
995	Engine: 5.0L V8		$2,340.00
AS	Black w/Medium Dark Slate, Vinyl 40/20/40 Front Seat		$0.00
X15	3.15 Axle Ratio	Inc.	
YZ	Oxford White		$0.00
___	Tires: 245/70R17 BSW A/S		$0.00
___	GVWR: 6,940 lbs Payload Package	Inc.	

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Data Version: 26739. Data Updated: Oct 15, 2025 6:48:00 PM PDT.

ALAN JAY FLEET
CHRISTY SELF | 863-385-9610 | CHRISTY.SELF@ALANJAY.COM

Vehicle: [Fleet] 2026 Ford F-150 (X1K) XL 2WD SuperCab 6.5' Box (✔ Complete)

SUBTOTAL	**$44,815.00**
Adjustments Total	$0.00
Destination Charge	$2,595.00
TOTAL PRICE	**$47,410.00**

FUEL ECONOMY

Est City:17 (2025) MPG

Est Highway:25 (2025) MPG

Est Highway Cruising Range:900.00 mi

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ALAN JAY FLEET
CHRISTY SELF | 863-385-9610 | CHRISTY.SELF@ALANJAY.COM

Vehicle: [Fleet] 2026 Ford F-150 (X1K) XL 2WD SuperCab 6.5' Box (✔ Complete)

Standard Equipment

Mechanical

Engine: 2.7L V6 EcoBoost -inc: auto start-stop technology, 50-State Emissions, Standard equipment on 2.7L (99P) and 5.0L V8 (995), Automatically added to 3.5L EcoBoost (998) and 3.5L PowerBoost full hybrid (99D) orders from dealers located in the following California, Massachusetts, New York, Oregon, Pennsylvania, Vermont, Washington, Available 3.5L EcoBoost (998), 3.5L PowerBoost Full Hybrid (99D) and 3.5L EcoBoost High Output (99G) option for dealers in Federal states for all order types (retail / stock / fleet): Arizona, Connecticut, Delaware, Idaho, Maine, Maryland, Montana, New Hampshire, New Jersey, Nevada, Ohio, Rhode Island and West Virginia, Available option for dealers located in all states for retail orders, Available option for dealers located in all states for fleet orders w/"Ship-To" addresses in California emissions states (STD)

Transmission: Electronic 10-Speed Automatic -inc: SelectShift w/progressive range select and selectable drive modes: normal, ECO, sport, tow/haul, slippery and trail (STD)

3.55 Axle Ratio (STD)

Transmission w/Driver Selectable Mode

Rear-Wheel Drive

200 Amp Alternator

70-Amp/Hr 760CCA Maintenance-Free Battery w/Run Down Protection

Class IV Towing Equipment -inc: Hitch and Trailer Sway Control

Trailer Wiring Harness

1670# Maximum Payload

GVWR: 6,365 lbs Payload Package

HD Gas-Pressurized Shock Absorbers

Front Anti-Roll Bar

Electric Power-Assist Steering

Single Stainless Steel Exhaust

36 Gal. Fuel Tank

Double Wishbone Front Suspension w/Coil Springs

Solid Axle Rear Suspension w/Leaf Springs

4-Wheel Disc Brakes w/4-Wheel ABS, Front And Rear Vented Discs, Brake Assist, Hill Hold Control and Electric Parking Brake

Exterior

Wheels: 17" Silver Steel (STD)

Tires: 245/70R17 BSW A/S (STD)

Regular Box Style

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ALAN JAY FLEET
CHRISTY SELF | 863-385-9610 | CHRISTY.SELF@ALANJAY.COM

Vehicle: [Fleet] 2026 Ford F-150 (X1K) XL 2WD SuperCab 6.5' Box (✔ Complete)

Exterior

Wheels w/Hub Covers

Steel Spare Wheel

Full-Size Spare Tire Stored Underbody w/Crankdown

Black Front Bumper w/Black Rub Strip/Fascia Accent

Black Rear Step Bumper

Black Side Windows Trim

Black Door Handles

Black Power Heated Side Mirrors w/Manual Folding

Fixed Rear Window

Light Tinted Glass

Variable Intermittent Wipers

Aluminum Panels

Black Grille

Tailgate Rear Cargo Access

Reverse Opening Rear Doors

Tailgate/Rear Door Lock Included w/Power Door Locks

Integrated Storage

Ford Co-Pilot360 - Autolamp Auto On/Off Reflector Led Low/High Beam Auto High-Beam Daytime Running Lights Preference Setting Headlamps w/Delay-Off

Cargo Lamp w/High Mount Stop Light

Perimeter/Approach Lights

Headlights-Automatic Highbeams

Entertainment

Radio w/Seek-Scan, Clock, Speed Compensated Volume Control, Steering Wheel Controls, Voice Activation, Radio Data System and External Memory Control

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ALAN JAY FLEET
CHRISTY SELF | 863-385-9610 | CHRISTY.SELF@ALANJAY.COM

Vehicle: [Fleet] 2026 Ford F-150 (X1K) XL 2WD SuperCab 6.5' Box (✔ Complete)

Entertainment

Radio: AM/FM Stereo w/SiriusXM 360L -inc: 6 speakers and auxiliary audio input jack, Note: includes a three (3) -month prepaid subscription, Service is not available in Alaska and Hawaii, Note: all SiriusXM services require a subscription, sold separately by SiriusXM after the trial period, Your SiriusXM service will automatically stop at the end of your trial unless you decide to subscribe, If you decide to continue service, the subscription plan chosen will automatically renew and be charged according to your chosen payment method at the then-current rates, Fees and taxes apply, See the SiriusXM customer agreement & privacy policy at http://www.siriusxm.com/ www.siriusxm.com for full terms and how to cancel, which includes online methods or calling 1-866-635-2349, Available in the 48 contiguous United States, D.C, and Puerto Rico (w/coverage limits and capable receiver), Visit http://www.siriusxm.com/FAQS for most current service area information, Availability of some services and features is subject to device capabilities and location restrictions, All fees, content and features are subject to change, SiriusXM, Pandora and all related logos are trademarks of Sirius XM Radio Inc, and its respective subsidiaries

Streaming Audio

Fixed Antenna

6 Speakers

2 LCD Monitors In The Front

Interior

Cloth 40/20/40 Front Seat -inc: 2-way manual driver/passenger and armrest

Driver Seat

Passenger Seat

60-40 Folding Split-Bench Front Facing Fold-Up Cushion Rear Seat

Manual Tilt/Telescoping Steering Column

Gauges -inc: Speedometer, Odometer, Oil Pressure, Engine Coolant Temp, Tachometer, Transmission Fluid Temp, Trip Odometer and Trip Computer

Power Rear Windows

Front Cupholder

Rear Cupholder

Compass

Remote Keyless Entry w/Integrated Key Transmitter, Illuminated Entry and Panic Button

Cruise Control w/Steering Wheel Controls

Manual Air Conditioning

HVAC -inc: Underseat Ducts

Locking Glove Box

Interior Trim -inc: Cabback Insulator and Chrome Interior Accents

Full Cloth Headliner

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ALAN JAY FLEET
CHRISTY SELF | 863-385-9610 | CHRISTY.SELF@ALANJAY.COM

Vehicle: [Fleet] 2026 Ford F-150 (X1K) XL 2WD SuperCab 6.5' Box (✔ Complete)

Interior	
	Urethane Gear Shifter Material
	Day-Night Rearview Mirror
	Passenger Visor Vanity Mirror
	Mini Overhead Console w/Storage
	Front Map Lights
	Fade-To-Off Interior Lighting
	Full Vinyl/Rubber Floor Covering
	Cab Mounted Cargo Lights
	Smart Device Remote Engine Start
	SYNC 4 w/Enhanced Voice Recognition -inc: 12" center display, wireless phone connection, cloud connected, AppLink w/App catalog, 911 Assist, Apple CarPlay and Android Auto compatibility, digital owners manual and conversational voice command recognition
	Ford Connectivity Package (1-Year Included) -inc: (features may vary by make and model) unlimited Wi-Fi hotspot, audio and video streaming, voice assistant and entertainment, Included for one-year from warranty start date, Requires activation via Ford app w/credit card authorization; customer may cancel at any time, Evolving technology/cellular networks/vehicle capability may limit functionality and prevent operation of connected features, Ford may temporarily slow data speeds if such data usage reaches or exceeds 50GB within a billing cycle or due to network limitations, If a customer uses more than 50% of their data usage in a roaming country during a 60-day period, Ford may remove or limit the customer's data plan
	Instrument Panel Bin, Dashboard Storage, Interior Concealed Storage, Driver / Passenger And Rear Door Bins
	Power 1st Row Windows w/Driver And Passenger 1-Touch Up/Down
	Delayed Accessory Power
	Power Door Locks w/Autolock Feature
	Driver Information Center
	Redundant Digital Speedometer
	Trip Computer
	Outside Temp Gauge
	Digital Appearance
	Front Center Armrest
	Seats w/Cloth Back Material
	Manual Adjustable Front Head Restraints and Manual Adjustable Rear Head Restraints
	Perimeter Alarm
	Securilock Anti-Theft Ignition (pats) Immobilizer

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ALAN JAY FLEET
CHRISTY SELF | 863-385-9610 | CHRISTY.SELF@ALANJAY.COM

Vehicle: [Fleet] 2026 Ford F-150 (X1K) XL 2WD SuperCab 6.5' Box (✔ Complete)

Interior	
	Air Filtration
Safety-Mechanical	
	AdvanceTrac w/Roll Stability Control Electronic Stability Control (ESC) And Roll Stability Control (RSC)
	ABS And Driveline Traction Control
Safety-Exterior	
	Side Impact Beams
Safety-Interior	
	Dual Stage Driver And Passenger Seat-Mounted Side Airbags
	Rear Parking Sensors
	BLIS (Blind Spot Information System) Blind Spot
	PCA with AEB and Intersection Assist
	Cross-Traffic Alert with Reverse Brake Assist
	Lane Keeping Alert Lane Keeping Assist
	Lane Keeping Alert Lane Departure Warning
	Collision Mitigation-Front
	Driver Monitoring-Alert
	Tire Specific Low Tire Pressure Warning
	Dual Stage Driver And Passenger Front Airbags
	Airbag Occupancy Sensor
	Safety Canopy System Curtain 1st And 2nd Row Airbags
	Outboard Front Lap And Shoulder Safety Belts -inc: Rear Center 3 Point, Height Adjusters and Pretensioners
	Reverse Camera Back-Up Camera
WARRANTY	
	Basic Years: 3 Basic Miles/km: 36,000 Drivetrain Years: 5 Drivetrain Miles/km: 60,000 Corrosion Years: 5 Corrosion Miles/km: Unlimited Roadside Assistance Years: 5 Roadside Assistance Miles/km: 60,000

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Data Version: 26739. Data Updated: Oct 15, 2025 6:48:00 PM PDT.

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City of Atlantic Beach
Captial Asset Disposal Request Form

Date of Request: 10/27/25 **Serial No.** PU2

Asset Tag #: XC7624 **Vehicle VIN No.** 1FTFX1CF7EFB10981

Department: PUBLIC UTILITIES **Location:** 902 ASSISI LANE

Description of Item Including justification for disposal request:

2014 Ford F150 with 92,500 miles. Large dented right rear quarter panel. Oil leaks, rear differential has seepage.

Reason for Disposal Request:

Not Working & Beyond Repair	
Not Working - Needs Repair	
Working-Obsolete	
Working-Good	xx
Working-Fair	

Form Completed By:

Jamie Smith/PU

Finance Department Use Only:

Date Sent to Commission: _____

Approved: ____ Denied: _____

Current Book Value _____

Amound Sold For/Trade In _____

Date Entered into System: _____

Disposition Method:

Online Auction/Sold	Date:	
Cannibalized	Date:	
Donated	Date:	
Destroyed	Date:	
Traded In	Date:	
Transferred	Date:	

Entered By: _____

FLEET INSPECTION REPORT

ts

DEPARTMENT:	VEHICLE #:	VIN:
TYPE OF VEHICLE:		YEAR:
		MILEAGE:
MAKE/MODEL:		HOURS:

COMPONENT	REMARKS AND/OR CONDITION	ESTIMATED COST TO REPAIR
ENGINE		
TRANSMISSION		
SUSPENSION STEERING		
BRAKES		
BODY		
ELECTRICAL HYDRAULICS		
OTHER REQUIRED REPAIRS / COMMENTS		

INSPECTED BY:	RECOMMEND PURCHASE:	NO	YES
DATE:	RECOMMEND REPLACE:	NO	YES
SUPERVISOR`S SIGNATURE: Mike Doyle			

ts





CITY OF ATLANTIC BEACH
CITY COMMISSION
STAFF REPORT

AGENDA ITEM: Resolution No. 25-100 establishing regulations for baseball and softball instructors conducting business in City parks

TODAY'S DATE: Nov. 5, 2025

MEETING DATE: Nov. 10, 2025

SUBMITTED BY: Kevin Hogencamp, Deputy City Manager TRH

SUMMARY: On October 28, City staff was notified by an Atlantic Beach Athletic Association (ABAA) official about the unauthorized use of the Russell Park batting cages by a paid baseball hitting instructor. The ABAA reported that the instructor was routinely conducting business without City authorization — a clear violation of the City's business-in-parks ordinance. We also received additional concerns about paid instruction activities at the facility.

We stopped the business activities and began developing comprehensive protocols for paid baseball instruction -- modeled after the successful framework implemented for tennis instructors and approved by the Arts, Recreation and Culture Committee before the business-in-parks ordinance was approved earlier this year.

These regulations are essential to protect the public, mitigate municipal liability, ensure fair public access to facilities, and recover costs associated with commercial use of public assets. The framework balances the desire to offer specialized training opportunities with the City's fiduciary and safety responsibilities.

RECOMMENDATION: Adopt Resolution No. 25-100.

BUDGET: A minimal amount of revenue would be generated, potentially offsetting the cost of staff administering this initiative.

ATTACHMENTS: Resolution No. 25-100

CITY MANAGER: Kevin Hogencamp/TRH

RESOLUTION NO. 25-100

A RESOLUTION OF THE CITY OF ATLANTIC BEACH, FLORIDA, ADOPTING REGULATIONS FOR PAID BASEBALL AND SOFTBALL INSTRUCTORS CONDUCTING BUSINESS IN CITY PARKS; PROVIDING FOR AUTHORIZATION FOR THE CITY MANAGER TO MODIFY THESE REGULATIONS; PROVIDING FOR CONFLICTS; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City of Atlantic Beach desires to establish regulations for baseball and softball instructors conducting business in City parks; and

WHEREAS, this Resolution establishing baseball and softball instructor regulations (Exhibit A) as a matter of City policy seeks to balance numerous factors: Protecting the City's assets; protecting students; safety and injury prevention; promoting qualified instruction; and consumer confidence; and

WHEREAS, these regulations provide the City a framework document that identifies procedures used in permitting baseball and softball instructors to conduct business in City parks.

NOW THEREFORE, be it resolved by the City Commission of the City of Atlantic Beach as follows:

SECTION 1. The City Commission hereby adopts regulations for baseball and softball instructors conducting business in City parks (Exhibit A).

SECTION 2. These regulations provide the City a framework document that identifies procedures used in permitting baseball and softball professionals to conduct business in City parks, and the City Manager is hereby authorized to modify these regulations.

SECTION 3. All Resolutions or parts of Resolutions in conflict herewith are hereby repealed to the extent of such conflict.

SECTION 4. This Resolution shall take effect immediately upon its passage and adoption.

PASSED AND ADOPTED by the City of Atlantic Beach, this 10th day of November 2025.

_____
Curtis Ford, Mayor

Attest:

_____
Donna L. Bartle, City Clerk

Approved as to form and correctness:

_____
Jason Gabriel, City Attorney

EXHIBIT A

CITY OF ATLANTIC BEACH

247-5828/recreation@coab.us
www.coab.us/BaseballInstructors

Professional Baseball and Softball Instructor Regulations

Professionals who charge for instruction may use City of Atlantic Beach baseball and softball facilities for that purpose under these guidelines. Unregistered instructors may be fined up to $500.

1. An active City registration is required. The registration must be posted for public display, and the instructor must post a City-issued snipe/yard sign outside of the area being utilized.
2. The registration fee is $225 plus tax quarterly. Proof of liability insurance satisfactory to the City's risk management guidelines is required.
3. Instructors must pass a City level 2 background check that may include criminal, driving, reference and prior employment checks. Instructors also must complete the Sexual Abuse Awareness Training course through Abuse Prevention Systems.
4. Professionals who charge for instructions must sign a hold-harmless agreement and must have adult students and parents/guardians of minor students sign hold-harmless agreements releasing the City from liability. Copies of those agreements for the registration period must be submitted to City staff upon renewing registration.
5. No more than two half-batting cages may be occupied for paid instruction at one time; thus, at least four batting cages must always remain open for public use.
6. There is no reservation of facilities; registration does not guarantee availability of facilities. Instruction may only occur during times delineated by the Atlantic Beach Athletic Association Board of Directors.
7. These regulations are subject to update.
8. The City reserves the absolute right to deny or revoke a baseball and softball instructor registration for any reason deemed to be in the best interest of public safety, welfare, or the orderly operation of City facilities.

CITY OF ATLANTIC BACH
CITY COMMISSION MEETING
STAFF REPORT

AGENDA ITEM: Ordinance No. 20-25-181 amending the operating budget for the fiscal year beginning Oct. 1, 2024, and ending Sept. 30, 2025.

SUBMITTED BY: Brittany Percell, Director of Finance

TODAY'S DATE: November 7, 2025

MEETING DATE: November 10, 2025

BACKGROUND: Local governments have up to 60 days after the end of a fiscal year to amend the recently ended fiscal year budget. The budgets of two funds need to be amended/adjusted as outlined below.

Police Officers' Pension Fund
This amendment recognizes additional revenue in casualty insurance premium tax and appropriates additional funds for service retired pay.

General Employees' Pension Fund
This amendment recognizes additional investment revenue and appropriates additional funds for service retired pay and DROP pay defined benefit plan.

BUDGET: Police Officers' Pension Fund - $85,245 increase in revenues
$85,245 increase in expenditures
General Employees' Pension Fund - $367,504 increase in revenues
$367,504 increase in expenditures

RECOMMENDATION: Approve Ordinance No. 20-25-181.

ATTACHMENT: Ordinance No. 20-25-181

REVIEWED BY CITY MANAGER: 

ORDINANCE NO. 20-25-181

AN ORDINANCE AMENDING THE OPERATING BUDGET FOR THE CITY OF ATLANTIC BEACH, FLORIDA, FOR FISCAL YEAR BEGINNING OCTOBER 1, 2024, AND ENDING SEPTEMBER 30, 2025; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City Charter of the City of Atlantic Beach requires that the City Commission approve all budgetary increases and transfers at the fund level; and

WHEREAS, the nature of budgetary systems and those day-to-day decisions affecting such budgetary systems require adjustments from time to time; and

WHEREAS, the City is amending the operating budget to add net funds totaling $0 in the Police Officers' Pension Fund and $0 in the General Employees' Pension Fund; and

WHEREAS, the City of Atlantic Beach did not include the funding for these expenditures in the original adoption of the Fiscal Year 2024-25 Annual Operating Budget and therefore must amend the budget to have sufficient amounts within the Police Officers' Pension Fund and General Employees' Pension Fund to fund the expenditures.

NOW, THEREFORE, BE IT ENACTED BY THE CITY COMMISSION ON BEHALF OF THE PEOPLE OF THE CITY OF ATLANTIC BEACH, FLORIDA that:

SECTION 1. The Fiscal Year 2024-25 Operating Budget is hereby amended as follows:

POLICE OFFICERS' PENSION FUND

Revenues:	
Casualty Insurance Premium Tax	($85,245)
Expenditures:	
Service Retired Pay	$85,245
Fund Balance:	**$ 0.00**

GENERAL EMPLOYEES' PENSION FUND

Revenues:	
MSSB Investment	($367,504)
Expenditures:	
Service Retired Pay	$167,693
Drop Pay Defined Benefit Plan	$199,811

Fund Balance: **$ 0.00**

SECTION 2. This ordinance shall take effect immediately upon adoption.

PASSED by the City Commission on first reading this 10th day of November 2025.
PASSED by the City Commission on second and final reading this 24th day of November 2025.

ATTEST:

Donna L. Bartle
City Clerk

Curtis Ford
Mayor

Approved as to form and correctness:

Jason Gabriel
City Attorney