Regular City Council Meeting
Agenda
Marina Event Center - 190 E. 13th Street, Riviera Beach, FL 33404
December 3, 2025
6:00 PM

Be advised, that the meeting location is subject to change. The public is encouraged to visit the City's website, www.rivierabch.com , for up to date information on meeting location and information.

Mayor
Douglas A. Lawson

Chairperson
Shirley D. Lanier - District 3

Chair Pro-Tem
KaShamba Miller-Anderson - District 2

Councilpersons
Bruce Guyton - District 1
Glen Spiritis - District 4
Fercella Davis-Panier - District 5

Administration
Jonathan E. Evans, City Manager
Debrah Hall, CMC, FCRM, City Clerk
Dawn S. Wynn, City Attorney

ADA Notice

This meeting is open to the Public. In accordance with the Americans with Disabilities Act of 1990, persons in need of a special accommodation to participate in the proceedings shall contact the Office of the City Clerk at 561-845-4090 no later than 2 days (48 hours) prior to the proceedings.

To request material in accessible format, sign language interpreters, hearing impaired accommodation, or any accommodation to review any document or participate in these proceedings, please contact the Florida Relay Services 1-800- 955-8771 (TDD) or 1-800-955-8770 (voice) for assistance.

Public Comments Information

If anyone wants to speak on an agenda item, please complete a public comment card located at the front desk and give it to the City Clerk staff before the City Council takes up the item for discussion and before the public comments section is announced. In no event will anyone be allowed to submit a comment card to speak on an agenda item after the title of the item is read or considered.

Consent Agenda: Total time allotted for comment on the Consent Agenda to each member of the public is three (3) minutes.

Regular Agenda: Members of the public will be given three (3) minutes to speak on any regular agenda item.

Please note that the time limit for public comment may be reduced by a vote of the City Council based on the voluminous nature of public comment cards.

Civility and Decorum: Please be reminded that the City of Riviera Beach is committed to civility and decorum by its officials, employees, and members of the public who attend this meeting. The City Council has adopted "Rules of Decorum Governing Public Conduct during Official Meetings", which provides in pertinent part:

- Officials shall be recognized by the Chair and shall not interrupt a speaker.
- Public comment shall be addressed to the City Council as a whole and not to any individual on the dais or in the audience.
- Displays of anger, rudeness, ridicule, impatience, lack of respect and personal attacks are strictly prohibited.
- Unauthorized remarks from the audience, stamping of feet, clapping, whistles, yells and similar demonstrations shall not be permitted.
- Offenders may be removed from the meeting.
- Please mute or turn off cell phone at the start of the meeting. Failure to do so may result in being barred from the meeting.

Lobbying - Ordinance 4001 - Adopted September 2011

Lobbyist registration and reporting forms are available for you online and in print. Forms can be obtained in the Office of the City Clerk and Council Chambers. Registration and reporting forms shall be submitted to the Office of the City Clerk.

CALL TO ORDER

Roll Call

Invocation

Pledge of Allegiance

AGENDA APPROVAL

Additions, Deletions, Substitutions

Disclosures

Adoption of Agenda

Comments From the Public on Consent Agenda (Three Minutes Limitation)

CONSENT AGENDA

Routine City Council Business. The Consent Agenda is approved by a single majority vote. Item(s) may be removed for open discussion at the request of the mayor or any city council member.

1. Minutes

1.a **September 3, 2025, Regular City Council Meeting Minutes.**

Debrah Hall, City Clerk, (561) 845-4090

Staff recommends a Motion to approve the Minutes for the September 3, 2025, Regular City Council Meeting Minutes.
Cover Page
September 3, 2025 Regular City Council Meeting Minutes (1).pdf

1.b **October 15, 2025, Regular City Council Meeting Minutes**

Debrah Hall, City Clerk, (561) 845-4090

Staff recommends a Motion to approve the Minutes for the October 15, 2025, Regular City Council Meeting.
Cover Page
October_15_2025_Regular_City_Council_Meeting_Minutes.pdf

1.c **November 3, 2025, Regular City Council Meeting Minutes.**

Debrah Hall, City Clerk, (561) 845-4090

Staff recommends a Motion to approve the Minutes for the November 3, 2025, Regular City Council Meeting.
Cover Page
November 3, 2025 Regular City Council Meeting Minutes.pdf

2. Board Appointments

2.a **Appointment of members to the City of Riviera Beach Recreation Board.**

Kacy Young, Parks & Recreation Director, (561) 845-4070

Staff recommends a Motion to appoint applicants to serve on the Recreation Board.
Cover Page
Recreation Board Membership List
Recreation Board Application_Joseph Bedford Sr..pdf
Recreation Board Application_Esmeralda Knowles.pdf
Recreation Board Application_Shirley Madison Brooks.pdf
Recreation Board Application_Derrick McCray.pdf
Recreation Board Application_Joe Nubin II.pdf
Recreation Board Application_Margaret Shepherd.pdf
Recreation Board Application_Eric Williams.pdf
Recreation Board Application_Alfred Jones Sr..pdf
Recreation Board Application_Catherine Paige Parker.pdf
Recreation Board Application_Kendrick Wyly.pdf
Recreation Board Application_Richard Brown.pdf

3. Resolutions on Consent

3.a **Resolution Number 179-25: A Resolution of the City Council of the City of Riviera Beach, Palm Beach County, Florida, approving an Interlocal Agreement between the Board of County Commissioners, Palm Beach County, Florida and the City of Riviera Beach, Florida; accepting funding in the amount of $262,741; for the continuation of reentry services through the Justice Service Center (The Reentry Center) from October 1, 2025 to September 30, 2026; authorizing the Chief Financial Officer to set up a budget for the same and authorizing the Mayor and City Clerk to execute the agreement and providing for an effective date. The grant will be reimbursement-based with no City match.**

Orie Bullard, Justice Service Center Director, (561) 840-3143

Staff recommends approval of Resolution Number 179-25.
Cover Page
Resolution_179-25.pdf
CSCR Contract

3.b **Resolution Number 180-25: A Resolution of the City Council of the City of Riviera Beach, Palm Beach County, Florida authorizing the piggybacking of the School District of Palm Beach County contract with Environmental Quality, Inc., under ITB NO. 23C-4V for Wetlands, Preserves, and Protected Species Related Services; authorizing the issuance of a purchase order in an amount not to exceed $100,000.00; and authorizing the Chief Financial Officer to make payments from the Urban Forestry Grant Fund; and providing an effective date.**

Kacy Young, Parks & Recreation Director, CPRP, (561) 845-4070

Staff recommends approval of Resolution Number 180-25
Cover Page
Resolution_Number_180-25 (1).docx
2025 City of Riviera Beach Municipal Beach Park Invasive Plant Treatment and Removal - EQI Proposal.pdf
School District of Palm Beach County ITB NO. 23-4V
23C-4V Award Tab.pdf
23C-4V Award Letter - Environmental Quality Inc..pdf

3.c **Resolution Number 133-25: A Resolution of the City Council of the City of Riviera Beach, Palm Beach County, Florida, authorizing the Mayor and City Clerk to execute an agreement between the City of Riviera Beach and Unitec, Inc. for the provision and installation of High-Speed Internet/Wi-Fi Access Points in municipal parks, pursuant to Invitation to Bid No. 1167-ITB-25-3, for an initial one-year term with the option to renew for up to four (4) additional one-year periods; authorizing the Chief Financial Officer to make all necessary payments; and providing for an effective date.**

LaTonya Ammons, Procurement Director, (561) 845-4180

Staff recommends approval of Resolution Number 133-25.
Cover Page
Solicitation.pdf
Bid Price.PDF
Responsive Checklist.xlsx
Recommendation Award.pdf
1167-ITB-25-3_Contract.pdf
RESOLUTION NUMBER 133-25.pdf

3.d **Resolution Number 170-25: A Resolution of the City Council of the City of Riviera Beach, Palm Beach County, Florida, authorizing the renewal of liability insurance coverage through Arthur J. Gallagher Risk Management Services, LLC, and authorizing the Chief Financial Officer to make payment from various City Department accounts in the estimated amount of $7,433,916 for liability insurance and providing an effective date.**

Tennille E. Decoste, Director of Human Resources & Risk Management, (561) 840-4880

Staff recommends approval of Resolution Number 170-25.
Cover Page
City of Riviera Beach Renewal Update - Agenda Item - December 2025 Council Meeting.pdf
Resolution 170-25 Renewal of Liability Insurance Coverage.docx

3.e **Resolution Number 178-25: A Resolution of the City Council of the City of Riviera Beach, Palm Beach County, Florida, authorizing relocation expenses in an amount not to exceed $350,000 utilizing vendors listed in Exhibit A for Office Suite 300 at 2051 Dr. Martin Luther King Jr. Boulevard, known as the Port Center Building; and authorizing the Chief Financial Officer to make payments from Account 10112101-544000 Rentals and Leases; and providing an effective date.**

Tennille DeCoste, Director of Human Resources and Risk Management, M.S., FCLRP, (561) 840-4874

Staff recommends approval of Resolution Number 178-25.
Cover Page
Resolution Number 178-25 Port Center Relocation Expenses.docx

END OF CONSENT AGENDA

4. Unfinished Business

5. Petitions and Communications for Filing

6. Awards and Presentations

6.a **Presentation of City Contribution Check to Palm Beach Lakes High School Band for London Trip.**
A ceremonial presentation of a sponsorship check from the City of Riviera Beach to Palm Beach Lakes High School Band members in support of their London trip. Recognize attending students and staff and affirm the City's commitment to youth enrichment and international cultural exchange.

Dr. Latronda Hayes, Assistant to City Manager, (561) 840-4826

Staff recommends that the Mayor and City Council receive this Presentation.
Cover Page

6.b **City of Riviera Beach Youth Council Monthly Update.**

KaShamba Miller-Anderson, Chair Pro-Tem, (561) 845-4000

Staff recommends that the Mayor and City Council receive this Presentation.
Cover Page

6.c **World Aids Day 2025**

Shirley D. Lanier, Chairwoman, (561) 845-4000

Staff recommends that the Mayor and Council receive this presentation.
Cover Page
Proclamation - World AIDS Day 2025.docx

6.d **Chairperson Award**

Shirley D. Lanier, Chairwoman, (561) 845-4000

Staff recommends that the Mayor and Council receive this presentation.
Cover Page

7. Public Hearings

8. Ordinances on Second and Final Reading

8.a **Ordinance Number 4297: An Ordinance of the City Council of the City of Riviera Beach, Palm Beach County, Florida, amending Chapter 2 of the City's Code of Ordinances, entitled "Administration," Article VI, entitled "Code Enforcement," to add supplemental procedures and a schedule of violations and penalties for Civil Citations; providing for Severability and Conflicts; providing for Codification; and providing for an effective date.**

Clarence Sirmons, Director of Development Services, AICP, (561) 845-4062

Staff recommends approval of Ordinance Number 4297.
Cover Page
Ordinance_4297-Civil Citations
Civil Citation Fines Final Schedule.xlsx
Riviera Beach business-impact-estimate-Civil Citations Ordinance 4297.docx

9. Ordinances on First Reading

COMMENTS FROM THE PUBLIC - 7:30 PM Non-Agenda Item Speakers (Three-Minute Limitation)

Public Comments shall begin at 7:30 PM unless there is no further business of the City Council, which in that event, it shall begin sooner. In addition, if an item is being considered at 7:30 PM, then comments from the public shall begin immediately after the item has been concluded.

10. Items Tabled

REGULAR AGENDA

11. Resolutions on Regular Agenda

11.a **Resolution Number 181-25: A Resolution of the City Council of the City of Riviera Beach, Palm Beach County, Florida, establishing a schedule of violations and penalties for Civil Citations pursuant to Chapter 2, Administration, Article VI Code Enforcement; providing for an effective date and for other purposes.**

Clarence Sirmons, Director of Development Services, AICP, (561) 845-4062

Staff recommends approval of Resolution Number 181-25.
Cover Page
Code_Compliance_Fines_Final_Schedule.xlsx
Resolution_181-25_Schedule_of_Civil_Citation_Fines.v2.docx

11.b **Resolution Number 171-25: A Resolution of the City Council of the City of Riviera Beach, Palm Beach County, Florida, approving the assignment of that certain Ground Lease – Retail Ocean Mall, originally dated December 18, 2006, as amended, from Ocean Walk Owner, LLC to Ocean Walk I LP, a Delaware limited partnership; acknowledging receipt of a Certificate of Accuracy; providing for conflicts, severability, and an effective date.**

Kevin Coppin, Assistant City Manager, (561) 845-4069

Staff recommends approval of Resolution Number 171-25.
Cover Page
2025-06-20 - City of Riviera Beach - Ltr with exhibits.pdf
ENTIRE OCEAN MALL LEASE THROUGH 4TH AMEND.pdf
Resolution Number 171-25.docx

11.c **Resolution Number 177-25: A Resolution of the City Council of the City of Riviera Beach, Palm Beach County, Florida, authorizing issuance of Holiday Appreciation Gift Cards to all City employees in recognition of their dedicated service; providing for the distribution of $300 gift cards to full-time employees and $150 gift cards to part-time employees; authorizing the Chief Financial Officer to make payments from the appropriate budgeted funds; and providing an effective date.**

Tennille E. Decoste, Director of Human Resources & Risk Management , (561) 840-4880

Staff recommends approval of Resolution Number 177-25.
Cover Page
Resolution Number 177-25 Holiday Gift Cards.docx

12. Discussion and Deliberation

12.a **Jamaica Relief Efforts Concert**

Douglas Lawson, Mayor, (561) 385-8991

Staff recommends that the City Council provides staff with direction on how to move forward with this request for consideration.
Cover Page

12.b **Discussion regarding the Forensic Auditor RFP Scope and Council Expectations**

LaTonya Ammons, M.A., CPPO, (561) 515-6484

City of Riviera Beach staff recommends that the City Council provide general direction regarding the scope for a Forensic Auditor solicitation and expectations.
Cover Page

13. Confirmation of Discussion

14. Discussion by City Manager

15. Discussion by City Attorney

16. City Council Committee Reports

17. Statements by the Mayor and City Council

ADJOURNMENT

Appeals

If any interested person desires to appeal any decision of the City Council with respect to any matter considered at this meeting, at his or her own expense, that person will need a record of the proceedings and for such purpose may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based, pursuant to Section 286.0105, F.S. The City of Riviera Beach does not prepare or provide such a record.