



CITY OF LA VERNE

COUNCIL REGULAR MEETING AGENDA

Tim Hepburn, Mayor

Wendy Lau, Council Member
Steven Frank Johnson, Council Member

Rick Crosby, Council Member
Meshal "Kash" Kashifalghita, Mayor Pro Tem

Monday, December 15, 2025
Closed Session at 5:30 PM
Regular Meeting at 6:30 PM
La Verne City Hall - Council Chambers
3660 D Street, La Verne, CA 91750

In compliance with the American Disabilities Act, any person with a disability who requires a modification or accommodation to participate in a meeting should contact the City Clerk's Office at (909) 596-8726 at least 48 hours prior to the meeting. Regular Meetings are held on the 1st and 3rd Monday of every month.

Individuals can email their comments to the City Clerk's Office at cityclerk@LaVerneCA.gov up to noon on the day of the meeting. Those comments will be shared with City Council in advance of the City Council meeting and included as part of the permanent record. **Please be advised that public comments submitted by emails or any other format to the City are public records that will be made available for public viewing.**

Individuals who wish to share their comments with Council during the meeting may do so in a variety of ways:

- Attend the City Council Meeting in person and fill out a comment card or raise your hand to request to comment on the current agenda item(s).
- Participate via Zoom, by visiting www.LaVerneCA.gov/zoom where you will be automatically redirected to the meeting or call into the meeting via phone **1-669-900-6833** and enter **ID 874 1328 0624** when prompted. Public comments via Zoom may be accepted for the agenda items listed within the **Consent Calendar, Public Hearing** and **Discussion Calendar** sections of the agenda. Zoom participants who violate decorum protocols will be called to order by the presiding officer and if a violation continues, will be muted by direction of the presiding officer.
- Once items are considered by the City Council, no further public comment on that matter will be accepted. A time limit of 3-minutes is set for all public comments.

Council Meeting Decorum: Per the City's Rules for Decorum, all Speakers and Members of the Audience are to conduct themselves with decorum and not engage in willful conduct which interrupts the meeting or with the orderly conduct of the meeting.

CLOSED SESSION AGENDA - 5:30 PM

CALL TO ORDER

ROLL CALL

Council Member Steven F. Johnson, Council Member Wendy Lau, Council Member Rick Crosby, Mayor Pro Tem Meshal "Kash" Kashifalghita, and Mayor Tim Hepburn.

CLOSED SESSION TOPIC**Conference with Labor Negotiators, pursuant to Government Code Section 54957.6:**

Negotiators: City Manager, Assistant City Manager, and City Attorney.

Employee Organization(s): La Verne City Employees Association, La Verne Firefighters Association, La Verne Fire Middle Management Association, La Verne Police Officers Association, La Verne Police Middle Management Association, and all Unrepresented Employees.

Conference with Legal Counsel, Existing Litigation pursuant to Government Code Section

54956.9(d)(1) Gonzalez v. City of La Verne, Los Angeles Superior Court Case No. 24STCV34625.

The City Council will recess and reconvene at 6:30 PM for the regularly scheduled City Council meeting.

REGULAR CITY COUNCIL MEETING - 6:30 PM**PLEDGE OF ALLEGIANCE - US MARINE CORP, IRAQ VETERAN KEVIN SMITH****ROLL CALL**

Council Member Steven F. Johnson, Council Member Wendy Lau, Council Member Rick Crosby, Mayor Pro Tem Meshal "Kash" Kashifalghita, and Mayor Tim Hepburn.

PRESENTATIONS

Bonita High School Boys' Water Polo 2025 - The Bonita Boy's Water Polo team finished the 2025 season with an overall record of 23-12 and placed second in the Palomares League. The team advanced to the CIF playoffs where they had the number 8 seed and after 4 rounds of play and a goal differential of 68-49, the team advanced to the championship game against the number 2 overall seed, Temecula Valley High School, where they won the Division 3 CIF Championship with a score of 10-9. The team was coached by Dillon Unsoeld and assisted by Cody Lehotsky and Bryce Riihimaki.

Julian Falk	Eian Bane	Carsen Mayville	Antonio Finnianos
Bradley Radnotti	Ethan Beltran	Adien Minter	Matt Humpert
Andres Parra	Gary Watson	Evan Andrade	Jake Spielbuehler
Carbon Snider	Jeffrey Heaton	Giancarlo Garcia	Bareden Scoffinger
Bronx Aponte	Jayden Diekmann		

ANNOUNCEMENTS OF UPCOMING COMMUNITY EVENTS

(Any person who wishes to make a brief announcement of a future community event that is open to the public may do so at this time.)

CONSENT CALENDAR

(All items on the Consent Calendar are routine and will be enacted by one motion unless a member of the Council or member of the audience requests separate discussion.)

1. City Council Minutes of the Regular and Closed Session meeting of December 1, 2025.

Recommendation: That the City Council approve the minutes.

2. **Register of Audited Demands in the amount of \$2,252,716.47, dated 11/19/25 and in the amount of \$1,432,600.83, dated 11/25/25, and in the amount of \$2,926,471.32, dated 12/03/25.**

Recommendation: That the City Council approve the audited demands.

3. **Authorization to Purchase Advanced Metering Infrastructure (AMI) Digital Water Meters.** Authorization of sole source purchase of Advanced Metering Infrastructure (AMI) digital water meters from HydroPro Solutions, Inc.

Recommendation: That the City Council:

1. Authorize staff to issue a sole-source purchase order to HydroPro Solutions, Inc., an authorized distributor of Master Meter's Advanced Metering Infrastructure (AMI) digital water meters, registers, skirts, and related components in the amount not to exceed \$540,000.00; and
2. Approve the use of funds previously appropriated from Fund 507 (Water Capital Improvement Funds) to CIP Project No. WT2304; and
3. Authorize the City Manager, or designee, to execute all purchase orders and related documents necessary to complete this procurement, up to the total appropriated amounts approved by the City Council.

4. **Development Impact Fee Report for Fiscal Year Ending June 30, 2025.** Pursuant to Government Code Section 66006, this report provides detailed information on the collection, interest earned, expenditures, and balances of the City's development impact fees as of June 30, 2025. During the fiscal year, the Park Development and Storm Drain Funds incurred expenditures, while the remaining funds did not and continue to hold balances for future projects. This report is submitted in compliance with State legislative requirements.

Recommendation: That the City Council receive, file, and make available to the public the Development Impact Fee Annual Report for the fiscal year ending June 30, 2025, and adopt the required five-year findings pursuant to Government Code Section 66001(d).

5. **Resolution Cancelling the January 5, 2026 City Council meeting.** The first meeting in January 2026, is proposed to be canceled due to the Christmas and New Year holidays and tentative agenda schedule with no items requiring immediate City Council action. Accordingly, the canceling of a City Council Meeting is being placed on the agenda, so the City Council can formally adopt a resolution to cancel the meeting.

Recommendation: That the City Council approve the Resolution cancelling the January 5, 2026 meeting.

PUBLIC HEARINGS

6. **Adoption of Urgency Ordinance and introduction of regular Ordinance adopting the 2026 Los Angeles County Building Code, 2025 Fire Code, and the Green Building Code by Reference.** The adoption of the 2026 Los Angeles County Building, the 2025 California Fire Code, and the Green Buildings Standards Code are required under the California Health and Safety Code. These codes are established to provide the City of La Verne with the minimum construction and property maintenance standards that promote the health and welfare of the

public, to make buildings more efficient in the use of materials and energy, and to reduce environmental impact during and after construction. On November 25, 2025, the County of Los Angeles adopted an amended version of these codes, and it is necessary for the City of La Verne to adopt these changes.

Recommendation: That the City Council:

1. Hold a duly noticed public hearing and adopt the attached Urgency Ordinance adopting Title 26 – Building Code of the Los Angeles County Code, Title 27 – Electrical Code of the Los Angeles County Code, Title 28 – Plumbing Code of the Los Angeles County Code, Title 29 – Mechanical Code of the Los Angeles County Code, Title 30 – Residential Code of the Los Angeles County Code, Title 24 Part 9 – California Fire Code including Appendices Chapters 4, B, C, D, and I, Title 24 Part 7 – Wildland-Urban Interface Code which includes Appendices Chapters A, B, C, D, F, G, H and I, Title 24 Part 11 – California Green Building Code, and the City of La Verne amendments to portions of these codes also known as the 2025 California Building Standards Code, by reference, with certain changes and modifications, and making revisions thereto; and
2. Introduce by title only, waive reading an Ordinance adopting Title 26 – Building Code of the Los Angeles County Code, Title 27 – Electrical Code of the Los Angeles County Code, Title 28 – Plumbing Code of the Los Angeles County Code, Title 29 – Mechanical Code of the Los Angeles County Code, Title 30 – Residential Code of the Los Angeles County Code, Title 24 Part 9 – California Fire Code including Appendices Chapters 4, B, C, D, and I, Title 24 Part 7 – Wildland-Urban Interface Code which includes Appendices Chapters A, B, C, D, F, G, H and I, Title 24 Part 11 – California Green Building Code, and the City of La Verne amendments to portions of these codes also known as the 2025 California Building Standards Code, by reference, with certain changes and modifications, and making revisions thereto; and
3. Set a public hearing for the second reading of the Ordinance (Recommendation No. 2) pursuant to Government Code section 50022.3 to occur at 6:30 PM on January 20, 2025; and
4. Authorize and direct the City Clerk to notice and publish the public meeting and public hearing as required by law.

7. **First Reading of an Ordinance Pertaining to Regulating Unmanned Aircraft.** Staff has identified a need to establish regulations governing the operation of Unmanned Aircraft Systems (drones) within City limits. A proposed ordinance has been prepared and is presented for first reading initiating the formal adoption process.

Recommendation: That the City Council introduce by title only and waive further reading of an Ordinance titled, "AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LA VERNE, CALIFORNIA, ADDING CHAPTER 8.37 TO TITLE 8 OF THE LA VERNE MUNICIPAL CODE REGULATING THE USE OF UNMANNED AIRCRAFT SYSTEMS (DRONES)"

DISCUSSION CALENDAR

8. **Resolution Authorizing the Appointment of CalPERS Retired Annuitant Kathy Cordova to Temporarily Fill a Critically Needed Position Pursuant to the Government Code.** Resolution

authorizing the temporary appointment of Payroll Specialist Kathy Cordova as a CalPERS retired annuitant following her retirement. This appointment will ensure uninterrupted payroll operations and timely completion of critical year-end CalPERS, IRS, and audit reporting. The action complies with CalPERS regulations and will have no additional cost to the City.

Recommendation: That the City Council adopt a Resolution titled, "A RESOLUTION OF THE CITY COUNCIL, CITY OF LA VERNE, CALIFORNIA, AUTHORIZING THE CITY MANAGER TO EXECUTE AN AGREEMENT FOR TEMPORARY EMPLOYMENT AND 180-DAY WAIT PERIOD EXCEPTION FOR RETIRED ANNUITANT KATHY CORDOVA," pursuant to Government Code Sections 21221(h), and CalPERS regulations.

THE LA VERNE CITY COUNCIL WILL RECESS TO MEET AS THE LA VERNE JOINT PUBLIC FINANCING AUTHORITY; FOLLOWING THE CITY COUNCIL WILL IMMEDIATELY RECONVENE.

LA VERNE PUBLIC FINANCING AUTHORITY

- 9. Extension of Management and Asset Services Agreements with Haven Management Through December 2026.** Approve the extension of the Management and Asset Agreement(s) with Haven Management Services through December 31, 2026, under existing terms to ensure continued stability and compliance for the La Verne Public Financing Authority-owned mobile home parks while preparing for a future competitive RFP process.

Recommendation: That the La Verne Public Financing Authority authorize the Executive Director to execute extensions of the existing Management and Asset Agreements for La Verne Mobile Country Club and Valley Rancho Mobile Home Park with Haven Management Services, under the current terms and conditions through December 31, 2026, in a form approved by Agency Counsel.

THE LA VERNE JOINT PUBLIC FINANCING AUTHORITY WILL ADJOURN AND THE CITY COUNCIL MEETING WILL IMMEDIATELY RECONVENE.

PUBLIC COMMENTS

This is the time set aside for anyone wishing to address the City Council on items not listed in any other place on the agenda and within the subject matter jurisdiction of the City Council. Under the provisions of the Brown Act, the legislative body is prohibited from talking or engaging in discussion on any item not appearing on the posted agenda. However, your concerns may be referred to staff or set for discussion later. Please email your public comment to the City Clerk's Office at cityclerk@LaVerneCA.gov. Your public comment will be shared with the City Council and included as part of the permanent record. There is a 3-minute time limit on public comments.

COUNCIL COMMENTS AND CONFERENCE/MEETING REPORTS

Each Council Member may address the Council and public on matters of general information and/or concern. This is also the time for Council Members to report on conferences and/or meetings they have attended per Assembly Bill 1234.

ADJOURNMENT

THE REGULAR MEETING OF THE LA VERNE CITY COUNCIL SCHEDULED FOR

**MONDAY, JANUARY 5, 2026 HAS BEEN CANCELED.
DUE TO THE MARTIN LUTHER KING HOLIDAY, THE NEXT REGULAR MEETING IS
SCHEDULED FOR TUESDAY, JANUARY 20, 2026, at 5:30 P.M.**

Posting Statement: A true copy of this Agenda was posted on December 9, 2025, on the bulletin board at La Verne City Hall, 3660 D Street, La Verne, and on the City's website at www.LaVerneCA.gov.

RESIDENT INFORMATION

UPCOMING EVENTS AND MEETINGS

Saturday, December 20 - Household Hazardous Waste Collection Event-LA County, Brackett Field, corner of Fairplex Dr & West McKinley Ave, 9:00 am - 3:00 pm

Wednesday, December 24 - City Hall closed through January 4, 2026

Thursday, December 25 - Christmas Morning Event, throughout La Verne, 7:00 am - 11:00 am

Tuesday, January 6 - Development Review Committee meeting, City Hall, 9:00 am

Monday, January 12 - Senior Movie Matinee, LV Community Center, 12:30 pm - 3:00 pm

Wednesday, January 14 - Planning Commission meeting, City Hall, 6:30 pm

Tuesday, January 20 - City Council meeting, City Hall, 5:30 pm

Wednesday, January 21 - Senior Advisory Committee meeting, LV Community Center, 11:15 am

Wednesday, January 21 - Parks & Recreation Commission meeting, City Hall, 5:30 pm

Tuesday, January 27 - Youth & Family Action Subcommittee meeting, City Hall, 6:00 pm

Wednesday, January 28 - Active Transportation & Infrastructure Commission meeting, City Hall, 4:00 pm