City Council Workshop
Agenda
Marina Event Center - 190 E. 13th Street, Riviera Beach, FL 33404
March 26, 2026
6:00 PM

Be advised, that the meeting location is subject to change. The public is encouraged to visit the City's website, www.rivierabch.com , for up to date information on meeting location and information.

Mayor
Douglas A. Lawson

Chairperson
Shirley D. Lanier - District 3

Chair Pro-Tem
KaShamba Miller-Anderson - District 2

Councilpersons
Bruce Guyton - District 1
Glen Spiritis - District 4
Fercella Davis-Panier - District 5

Administration
Jonathan E. Evans, City Manager
Debrah Hall, CMC, FCRM, City Clerk
Dawn S. Wynn, City Attorney

ADA Notice

This meeting is open to the Public. In accordance with the Americans with Disabilities Act of 1990, persons in need of a special accommodation to participate in the proceedings shall contact the Office of the City Clerk at 561-845-4090 no later than 2 days (48 hours) prior to the proceedings.

To request material in accessible format, sign language interpreters, hearing impaired accommodation, or any accommodation to review any document or participate in these proceedings, please contact the Florida Relay Services 1-800- 955-8771 (TDD) or 1-800-955-8770 (voice) for assistance.

Public Comments Information

If anyone wants to speak on an agenda item, please complete a public comment card located at the front desk and give it to the City Clerk staff before the City Council takes up the item for discussion and before the public comments section is announced. In no event will anyone be allowed to submit a comment card to speak on an agenda item after the title of the item is read or considered.

Consent Agenda: Total time allotted for comment on the Consent Agenda to each member of the public is three (3) minutes.

Regular Agenda: Members of the public will be given three (3) minutes to speak on any regular agenda item.

Please note that the time limit for public comment may be reduced by a vote of the City Council based on the voluminous nature of public comment cards.

Civility and Decorum: Please be reminded that the City of Riviera Beach is committed to civility and decorum by its officials, employees, and members of the public who attend this meeting. The City Council has adopted "Rules of Decorum Governing Public Conduct during Official Meetings", which provides in pertinent part:

- Officials shall be recognized by the Chair and shall not interrupt a speaker.
- Public comment shall be addressed to the City Council as a whole and not to any individual on the dais or in the audience.
- Displays of anger, rudeness, ridicule, impatience, lack of respect and personal attacks are strictly prohibited.
- Unauthorized remarks from the audience, stamping of feet, clapping, whistles, yells and similar demonstrations shall not be permitted.
- Offenders may be removed from the meeting.
- Please mute or turn off cell phone at the start of the meeting. Failure to do so may result in being barred from the meeting.

Lobbying - Ordinance 4001 - Adopted September 2011

Lobbyist registration and reporting forms are available for you online and in print. Forms can be obtained in the Office of the City Clerk and Council Chambers. Registration and reporting forms shall be submitted to the Office of the City Clerk.

CALL TO ORDER

ROLL CALL

INVOCATION AND PLEDGE OF ALLEGIANCE

1. INTRODUCTION AND PURPOSE

2. WORKSHOP ITEMS

2.a **Workshop Discussion on Ordinance Number 4295: An Ordinance of the City Council of the City of Riviera Beach, Palm Beach County, Florida, amending a series of codes which will address matters regarding the advisory board appointment process, specifically pertaining to the Library Advisory Board, Education Advisory Committee, and the Recreation Board. The specific codes in question consist of Article Three, Section 2-42 Code 1957, Section 2-12.2.1 and Article Three, Section 2-76, code 1957, Section 2-12.3(a). The proposed amendments include district representation, staggered terms, and an evaluation of experience and composition of prospective board members.**

Kacy Young, Director of Parks & Recreation, CPRP, 561 845-4070

Staff recommends that City Council conduct a workshop discussion on Ordinance Number 4295.

Cover Page
Ordinance 4295 Advisory Boards Presentation Final 3-19-2026.pdf
Ordinance 4295 Advisory Boards Presentation Final.pptx
Ordinance 4295 Advisory Board Amendments draft.pdf
Library Advisory Board ByLaws.pdf
Riviera Beach Education Advisory Committee Bylaws.pdf
Recreation Board Bylaws.pdf
List of City of Riviera Beach Advisory Boards.pdf
Advisory Board Report Memo.pdf
Riviera Beach Advisory Board Application.pdf

2.b **Workshop Discussion and Policy Direction Regarding Proposed Modifications to the City of Riviera Beach Special Events Policy and Procedures Manual and Potential Related Amendments to Chapter 10, Article IV of the City Code of Ordinances.**

Deirdre M. Jacobs, Assistant City Manager, (561) 845-3412

Staff recommends that the City Council provide policy direction on the foregoing items and direct staff, consistent with such direction, to prepare revisions to the

Special Events Policy and Procedures Manual and, if so directed, draft amendments to Chapter 10, Article IV of the City Code of Ordinances for future City Council consideration.
Cover Page
Special Events Policy and Procedure Manual Revised 2024.pdf
CM-Ordinance_4161__Special_Events_Ordinance_Amendments (3).pdf

2.c **Workshop Discussion on Draft Resolution Number 147-25: A Resolution of the City Council of the City of Riviera Beach, Florida, amending the City Council's Rules of Procedure to update the meeting schedule, establish consistent agenda posting deadlines, modify the order of business, clarify parliamentary authority; and provide for an effective date.**

Jonathan Evans, City Manager, MPA, MBA, FRA-RA, ICMA-CM, (561) 845-4065

Staff recommends that the City Council provide policy direction on the foregoing item and direct staff, consistent with such direction, to prepare revisions to the proposed resolution, namely Resolution Number 147-25.
Cover Page
Resolution_Number_147-_25_Meetings_Rules_of_Procedure.docx
Agenda Posting Practices Memo.pdf
Executive_Fact_Sheet for Res. No 147-25.pdf
64CCACFC-AAC7-CD79-E9EA-6DCA160066E32025112018135002.pdf

3. COMMENTS AND DISCUSSION

4. ADJOURN

Appeals

If any interested person desires to appeal any decision of the City Council with respect to any matter considered at this meeting, at his or her own expense, that person will need a record of the proceedings and for such purpose may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based, pursuant to Section 286.0105, F.S. The City of Riviera Beach does not prepare or provide such a record.