



**AGENDA
REGULAR MEETING OF THE LIVE OAK CITY COUNCIL
CITY OF LIVE OAK
WILL BE HELD AT THE LIVE OAK COUNCIL CHAMBERS
8001 SHIN OAK DRIVE
TUESDAY, APRIL 28, 2026 | 7:00 PM**

The public may watch the meeting live at www.liveoaktx.net by clicking the "Agenda, Minutes, and Live Meetings" button.

- 1. CALL TO ORDER**
- 2. INVOCATION/PLEDGE OF ALLEGIANCE**
- 3. ROLL CALL**
- 4. CITIZENS TO BE HEARD**

Per City of Live Oak Code of Ordinances

Section 2-21.5 (1) Live Oak Municipal Code: The rules of courtesy are adopted for persons in attendance at all meetings of Council include: "Those signed up to speak under Citizens To Be Heard shall be called upon in the order that they have registered. No personal attacks shall be allowed by any speaker."

Section 2-21.1 – Preservation of order includes: "The Mayor shall preserve order and decorum, prevent personal references to Council Members or impugning of other members' motives."

- 5. CONSENT AGENDA**
 - A. Approval of Minutes**
 - March 31, 2026
 - April 14, 2026
- 6. SPECIAL CONSIDERATION**
 - A. Proclamation for Older Americans Month – Mayor Dennis**
 - B. Proclamation for Mental Health Awareness Month – Mayor Dennis**
 - C. Proclamation for Building Safety Month – Mayor Dennis**
 - D. Proclamation for Stroke Awareness Month – Mayor Dennis**
 - E. Proclamation for Public Service Recognition Week – Mayor Dennis**
 - F. Proclamation for National Police Week – Mayor Dennis**
 - G. Proclamation for National Drinking Water Week – Mayor Dennis**
 - H. Proclamation for National Nurses Week – Mayor Dennis**

- I. Proclamation for Trauma Awareness Month – Mayor Dennis
- J. Proclamation for National Military Appreciation Month – Mayor Dennis
- K. Proclamation for Municipal Clerks Week – Mayor Dennis

7. NEW BUSINESS

- A. Discussion and possible action regarding a Resolution authorizing the City Manager to enter into an agreement with Solid Waste Specialists for solid waste consulting services – Mr. Garfaoui
- B. Discussion and possible action regarding the Monthly Financial Report ending February 28, 2026 – Mr. Kowalik
- C. Discussion and possible action regarding an Ordinance establishing parking regulations and fire lane on Woodview Drive near Shin Oak Drive– Interim Assistant Fire Chief Luna

8. CITY COUNCIL REPORT

- A. City Council Members report regarding discussion of City issues with citizens.

9. GENERAL ANNOUNCEMENTS FOR CITY COUNCIL AND STAFF

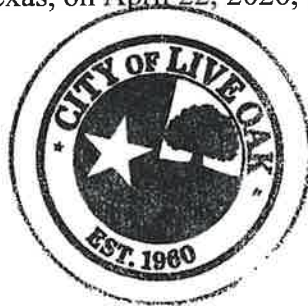
- A. City Council
 - Ribbon Cuttings, upcoming City Events, Special meetings and workshops, conferences and special acknowledgements
- B. Staff
 - Ribbon Cuttings, upcoming City Events, Special meetings and workshops, conferences and special acknowledgements

10. ADJOURNMENT

I certify that the above notice of meeting was posted on the bulletin board of the City Hall, 8001 Shin Oak Drive, City of Live Oak, Texas, on April 22, 2026, by 6:00 p.m.



Isa Gaytan, TRMC
City Secretary



This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodation or interpretative services must be made 48 hours prior to this meeting. Please contact the City Secretary's Office, for concerns or requests, at (210) 653-9140, Ext. 2213.

The City Council for the City of Live Oak reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by the Texas Open Meetings Act, Texas Governmental Code §§ 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberation about Security Devices), and 551.086 (Economic Development), and any other provision under Texas law that permits a governmental body to discuss a matter in a closed executive session.

REQUEST PHONES BE TURNED OFF, WITH THE EXCEPTION OF EMERGENCY ON-CALL PERSONNEL

It is possible that a quorum of the Live Oak Economic Development Corporation, Parks and Recreation Commission, Planning and Zoning Commission and Board of Adjustment Commission could attend this meeting. The individual member's will not engage in any discussion or deliberation on any matters presented by the agenda.



**MINUTES OF THE REGULAR MEETING OF THE CITY COUNCIL
CITY OF LIVE OAK
8001 SHIN OAK DRIVE
TUESDAY, MARCH 31, 2026, AT 7:00 P.M.**

1. CALL TO ORDER

Mayor Dennis called the meeting to order at 7:00 p.m.

2. INVOCATION/PLEDGE OF ALLEGIANCE

Completed.

3. ROLL CALL

Mayor Pro-Tem Bob Tullgren, present
Councilmember Dr. Erin Perez, excused absence
Councilmember Ed Cimics, present
Councilmember Aaron Dahl, present
Mayor Mary M. Dennis, present

STAFF IN ATTENDANCE

Anas Garfaoui, City Manager
Ron Ruthven, Assistant City Manager
Leroy Kowalik, Finance Director
Assistant Chief Jesse Barela, Police Department
Chief Keith Drewry, Fire Department
Edmond McNew, Assistant Director of Public Works
Donna Lowder, Manager of Economic Development Corporation
Isa Gaytan, City Secretary
Clarissa Rodriguez, City Attorney

4. CITIZENS TO BE HEARD

No citizens to be heard.

5. CONSENT AGENDA

A. Approval of Minutes

- March 10, 2026

B. Approval of an excused absence for Councilmember Dahl for the March 10, 2026, City Council meeting.

Motion was made by Mayor Pro-Tem Tullgren and seconded by Councilmember Dahl.

Vote FOR: Tullgren, Cimics and Dahl; PASSED 3/0

6. SPECIAL CONSIDERATION

A. Proclamation for the retirement of Public Works Director, Mark Wagster – Mayor Dennis

Mayor Dennis presented the Proclamation to Public Works Director Mark Wagster.

B. Proclamation for National Public Safety Telecommunication Week – Mayor Dennis

Mayor Dennis presented the Proclamation to Telecommunication Manager Felicia Campos. Also present was Telecommunication Officer Blanca, Lieutenant Feldtmose, and Assistant Chief Barela.

C. Proclamation for National Child Abuse Prevention Month – Mayor Dennis

Mayor Dennis presented the Proclamation to the Police Department's Crime Victims Liaison Marisela Hernandez also present were Lieutenant Feldtmose and Assistant Chief Barela.

D. Proclamation for Animal Control Officer Appreciation Week – Mayor Dennis

Mayor Dennis presented the Proclamation to Lieutenant Feldtmose and Assistant Chief Barela.

E. Proclamation for Sexual Assault Awareness Month – Mayor Dennis

Mayor Dennis presented the Proclamation to Police Department's Crime Victims Liaison Marisela Hernandez also present were Sergeant Atkinson, Lieutenant Feldtmose and Assistant Chief Barela.

F. Proclamation for National Library Week – Mayor Dennis

Mayor Dennis presented the Proclamation to Mr. Mendell Morgan.

7. NEW BUSINESS

A. Discussion and possible action regarding the Monthly Financial Report ending January 31, 2026 – Mr. Kowalik

Mr. Kowalik presented the Monthly Financial Report ending January 31, 2026.

Motion was made by Councilmember Dahl and seconded by Councilmember Cimics to approve the Monthly Financial Report ending January 31, 2026.

Vote FOR: Tullgren, Cimics, and Dahl; PASSED 3/0

B. Discussion and possible action regarding an Ordinance approving a zoning change from the "R5-Apartment/Multi-family Residential District" to the "B3-General Business District" on 9.121 acres located along Lookout Road between Toepperwein Road and

North Loop 1604 East, out of the Jose Maria Ocon Survey No. 279, Abstract 864, County Block 5042, and take appropriate action – Mr. Ruthven

Mr. Ruthven presented an Ordinance approving a zoning change from the “R5-Apartment/Multi-family Residential District” to the “B3-General Business District” on 9.121 acres located along Lookout Road between Toepperwein Road and North Loop 1604 East, out of the Jose Maria Ocon Survey No. 279, Abstract 864, County Block 5042, and take appropriate action.

Motion was made by Councilmember Dahl and seconded by Mayor Pro-Tem Tullgren to approve an Ordinance of the City of Live Oak, Texas amending the official zoning map of the City of Live Oak, Texas, approving a zoning change request from the “R-5-Apartment/Multi-Family Residential District” to the “B3-General Business District”; the property being 9.121 acres out of the Jose Maria Ocon Survey No. 279, Abstract 864, County Block 5042. Located along Lookout Road between Toepperwein Road and North Loop 1604 East in the City of Live Oak, Bexar County Texas; providing for an effective date; repealer clause; and providing for severability.

Vote FOR: Tullgren, Cimics, and Dahl; PASSED 3/0

C. Discussion and possible action regarding an Ordinance approving proposed revisions and updates to Chapter 24 – Zoning, City of Live Oak Code of Ordinances, Article I, General Provisions, Section 24-6 – Definitions, Adding Section 24-7, Non-conformance Amendments; Article VI – Development Design Standards, Adding Section 24-60 – Fences; Article X – Non-conforming uses; Article XII – Administration and Procedures, Sections 134, 135, 137 and 142 – Mr. Ruthven

Mr. Ruthven presented and Ordinance approving proposed revisions and updates to Chapter 24 – Zoning, City of Live Oak Code of Ordinances, Article I, General Provisions, Section 24-6 – Definitions, Adding Section 24-7, Non-conformance Amendments; Article VI – Development Design Standards, Adding Section 24-60 – Fences; Article X – Non-conforming uses; Article XII – Administration and Procedures, Sections 134, 135, 137 and 142.

Motion was made by Mayor Pro-Tem Tullgren and seconded by Councilmember Dahl to approve an Ordinance of the City Council of the City of Live Oak, Texas amending Chapter 24, Article I – General Provisions, Section 24-6- Definitions; Article VI- Development Design Standards, adding Section 24-60- Fences; Article X- Non-Conforming Uses: Article XII- Administration and Procedures, Sections 134, 135, 137 and 142, City of Live Oak Code of Ordinances; providing an effective date; repealer clause; and providing for severability.

Vote FOR: Tullgren, Dahl

Vote AGAINST: Cimics

Motion Fails.

8. EXECUTIVE SESSION

- A. The City Council will meet in Executive Session pursuant to Government Code Sections 551.074, Personnel Matters and 551.071, Consultation with Attorney to deliberate, discuss, and receive advice on legal issues on which the duty to the City under the Rules of professional conduct clearly conflicts with the Government Code related to the appointment of a public officer, Council Place 1.

Mayor Dennis called the meeting in to executive session at 7:22 p.m.

- B. Reconvene into open session and take action on item discussed in Executive Session as necessary.

Mayor Dennis called the meeting to open session at 7:30 pm.

Mayor Pro-Tem Tullgren made a motion and seconded by Councilmember Dahl to appoint Mendell Morgan to fill the unexpired Council Place 1.

Vote FOR: Tullgren, Cimics, and Dahl; PASSED 3/0

Mayor Dennis thanked all who submitted an application for the vacancy of Council Place 1.

Judge Phillips conducted the Oath of Office for Mendell Morgan.

Judge Phillips expressed how thankful he is to be with the City of Live Oak.

9. CITY COUNCIL REPORT

- A. City Council Members report regarding discussion of City issues with citizens.

10. GENERAL ANNOUNCEMENTS FOR CITY COUNCIL AND STAFF

A. City Council

- Ribbon Cuttings, upcoming City Events, Special meetings and workshops, conferences and special acknowledgments.

B. Staff

- Ribbon Cuttings, upcoming City Events, Special meetings and workshops, conferences and special acknowledgments.

City Attorney, Ms. Rodriguez announced Hog Wild will be on August 7, 2026, in Schertz.

Fire Chief Drewry announced Deputy Fire Marshal Rafael Luna was named as Interim Assistant Fire Chief.

11. ADJOURNMENT

Motion was made by Councilmember Cimics and was seconded by Councilmember Dahl to adjourn the meeting at 7:36 p.m.

APPROVED:

ATTEST:

Mary M. Dennis, Mayor

Isa Gaytan, City Secretary

DRAFT



**MINUTES OF THE REGULAR MEETING OF THE CITY COUNCIL
CITY OF LIVE OAK
8001 SHIN OAK DRIVE
TUESDAY, APRIL 14, 2026, AT 7:00 P.M.**

1. CALL TO ORDER

Mayor Dennis called the meeting to order at 7:00 p.m.

2. INVOCATION/PLEDGE OF ALLEGIANCE

Completed.

3. ROLL CALL

Mayor Pro-Tem Bob Tullgren, present
Councilmember Dr. Erin Perez, present
Councilmember Ed Cimics, present
Councilmember Aaron Dahl, present
Mayor Mary M. Dennis, present

STAFF IN ATTENDANCE

Anas Garfaoui, City Manager
Ron Ruthven, Assistant City Manager
Leroy Kowalik, Finance Director
Chief Michael Fratus, Police Department
Assistant Chief Jesse Barela, Police Department
Chief Keith Drewry, Fire Department
Interim Assistant Fire Chief, Rafael Luna
Edmond McNew, Interim Director of Public Works
Donna Lowder, Manager of Economic Development Corporation
Isa Gaytan, City Secretary
Christina Sanchez, Executive Assistant to the City Manager

4. CITIZENS TO BE HEARD

Mr. David Komet with Texas Pickle Hall addressed a traffic situation that took place the past weekend due to two major fundraisers at their facility. Those fundraisers were End Zone which helps disadvantaged kids and the second fundraiser was in support of the arthritis foundation.

5. CONSENT AGENDA

- A. Approval of an excused absence for Councilmember Perez from the March 31, 2026, City Council meeting – Mrs. Gaytan

Motion was made by Mayor Pro-Tem Tullgren and seconded by Councilmember Perez to approve the consent agenda.

Vote FOR: Morgan, Tullgren, Perez, Cimics, and Dahl; PASSED 5/0

6. SPECIAL CONSIDERATION

- A. Proclamation for Volunteer Appreciation Month – Mayor Dennis

Mayor Dennis presented the Proclamation and recognized the numerous volunteers who were present at the meeting and those who couldn't be present.

- B. Discussion and possible action regarding appointment and Oath of Office of alternate Judge Dana D. Jacobson for the Live Oak Municipal Court of Record – Mrs. Gaytan

Mrs. Gaytan conducted the Oath of Office for Judge Dana D. Jacobson.

- C. Presentation of the Employee of the Quarter for January through March 2026, presented to Marisela Hernandez – Chief Fratus

Chief Fratus presented the Employee of the Quarter to Crime Victims Liaison and Crime Analyst Marisel Hernandez. Police Officers were present supporting and congratulated Marisela Hernandez.

- D. Proclamation for National Economic Development Week – Mayor Dennis

Mayor Dennis presented the Proclamation to Economic Development Manager, Donna Lowder and members of the EDC Board who were present.

- E. Proclamation for Earth Day – Mayor Dennis

Mayor Dennis presented the Proclamation to garden club members present at the meeting.

- F. Proclamation for National Poppy Day – Mayor Dennis

Mayor Dennis presented the Proclamation to members of the American League.

7. NEW BUSINESS

- A. Discussion and possible action under Texas Government Code Chapter 2254, for City of Live Oak to provide a Written Statement and Finding of the Need for Specialized Contingent Fee Legal Services – Mr. Kowalik

Mr. Kowalik presented one of three items with the first one is to approve the Written Statement and Finding of the Need for Specialized Contingent Fee Legal Services.

Motion was made by Councilmember Dahl and seconded by Councilmember Morgan to approve the Written Statement and Finding of the Need for Specialized Contingent Fee Legal Services.

Vote FOR: Morgan, Tullgren, Perez, Cimics, and Dahl; PASSED 5/0

- B. Discussion and possible action on approval of a Resolution authorizing City of Live Oak to enter into an Agreement to renew and extend contract for collection of delinquent taxes by authorizing a collections fee in the amount of twenty percent (20%) to defray costs of collecting delinquent taxes under Texas Property Tax Code Sections 6.30, 33.07, 33.08, 33.11, and 33.48 – Mr. Kowalik

percent (20%) to defray costs of collecting delinquent taxes under Texas Property Tax Code Sections 6.30, 33.07, 33.08, 33.11, and 33.48.

Motion was made by Councilmember Dahl and seconded by Mayor Pro-Tem Tullgren to approve a Resolution of the City Council of the City of Live Oak, Texas authorizing the approval, renewal, and execution of the agreement for delinquent tax collection services with the Law Firm of Linebarger, Goggan, Blair & Sampson, LLP; and authorizing any additional actions reasonably necessary therewith; providing a severability clause and establishing an effective date.

Vote FOR: Morgan, Tullgren, Green, Cimics, and Dahl; PASSED 5/0

C. Discussion and possible action on approval of an Agreement to renew and extend contract for collection of delinquent taxes with Linebarger Goggan Blair & Sampson, LLP and City of Live Oak – Mr. Kowalik

Mr. Kowalik presented an agreement to renew and extend contract for collection of delinquent taxes with Linebarger Goggan & Sampson, LLP and City of Live Oak.

Motion was made Councilmember Dahl and seconded by Councilmember Cimics to renew and extend contract for collection of delinquent taxes with Linebarger Goggan Blair & Sampson, LLP and City of Live Oak.

D. Discussion and possible action regarding an Ordinance amending the City of Live Oak Code of Ordinances, Chapter 16, Section 16-43 “Motorized Vehicles and Devices”, to repeal outdated and preempted regulations concerning the operation of unmanned aircraft systems and add additional necessary amendments – Mr. Ruthven

Mr. Ruthven presented an Ordinance amending the City of Live Oak Code of Ordinances, Chapter 16, Section 16-43 “Motorized Vehicles and Devices”, to repeal outdated and preempted regulations concerning the operation of unmanned aircraft systems and add additional necessary amendments.

Motion was made by Councilmember Morgan and seconded by Councilmember Dahl to approve an Ordinance amending the City of Live Oak Code of Ordinances, Chapter 16, Section 16-43, “Motorized Vehicles and Devices”, repealing conflicting provisions regarding motorized vehicles and devices to ensure compliance with State and Federal law; providing for severability; providing for repeal; and providing an effective date.

Vote FOR: Morgan, Tullgren, Perez, Cimics, and Dahl; PASSED 5/0

E. Discussion and possible action regarding an Ordinance amending Chapter 5-Buildings and Building Regulations, Live Oak Code of Ordinances, repealing the 2021 edition of certain international codes and adopting certain 2024 International Building, Plumbing, Gas, Mechanical and other codes, standards and amendments – Mr. Ruthven

Mr. Ruthven presented and Ordinance amending Chapter 5-Buildings and Building Regulations, Live Oak Code of Ordinances, repealing the 2021 edition of certain international codes and adopting certain 2024 International Building, Plumbing, Gas, Mechanical and other codes, standards and amendments.

Motion was made by Councilmember Dahl and seconded by Councilmember Morgan to approve and Ordinance of the City of Live Oak, Texas amending Chapter 5-Buildings and Building Regulations, Live Oak Code of Ordinances, Repealing the 2021 Edition of certain International Codes and amendments; repealing Chapter 5, Article III- Fences; adopting certain 2024 International Building, plumbing, gas, mechanical and other codes and standards and amendments; and providing for severability, establishing penalties thereto and an effective date however the International Energy Conservation code will remain 2021.

Vote FOR: Morgan, Tullgren, Perez, Cimics, and Dahl; PASSED 5/0

F. Discussion and possible action regarding an Ordinance approving proposed revisions and updates to Chapter 24 – Zoning, City of Live Oak Code of Ordinances, Article I, General Provisions, Section 24-6 – Definitions, Adding Section 24-7, Non-conformance Amendments; Article VI – Development Design Standards, Adding Section 24-60 – Fences; Article X – Non-conforming uses; Article XII – Administration and Procedures, Sections 134, 135, 137 and 142 – Mr. Ruthven

Mr. Ruthven presented an Ordinance approving proposed revisions and updates to Chapter 24 – Zoning, City of Live Oak Code of Ordinances, Article I, General Provisions, Section 24-6 – Definitions, Adding Section 24-7, Non-conformance Amendments; Article VI – Development Design Standards, Adding Section 24-60 – Fences; Article X – Non-conforming uses; Article XII – Administration and Procedures, Sections 134, 135, 137 and 142.

Motion was made by Councilmember Dahl and seconded by Councilmember Perez to approve an Ordinance of the City Council of the City of Live Oak, Texas, amending Chapter 24 Article I- General provisions , section 24-6-definitions; Article VI- Development Design standards, adding Section 24-60 – Fences; Article X- Non-Conforming uses; Article XII – Administration and Procedures, Section 134, 135, 137, and 142, City of Live Oak Code of Ordinances; providing an effective date; repealer clause; and providing for severability.

Vote FOR: Morgan, Tullgren, Perez, Cimics, and Dahl; PASSED 5/0

G. Discussion and possible action regarding an Ordinance amending Chapter 8-Fire Prevention and Protection, Live Oak Code of Ordinances, repealing the 2021 editions of the International Fire Code, adopting the 2024 International Fire Code including Appendices B, C, D, E, I, and K, and establishing certain building regulations and requirements – Interim Asst. Fire Chief Luna

Interim Assistant Fire Chief Luna presented an Ordinance amending Chapter 8-Fire Prevention and Protection, Live Oak Code of Ordinances, repealing the 2021 editions of the International Fire Code, adopting the 2024 International Fire Code including Appendices B, C, D, E, I, and K, and establishing certain building regulations and requirements.

Motion was made by Councilmember Dahl and seconded by Councilmember Cimics to approve an Ordinance of the City of Live Oak, Texas repealing 2021 editions of International Fire Code; amending the City's Code of Ordinances; adopting 2024 International Fire Code including appendices B,C,D,E,I,K establishing certain building regulations and requirements; and establishing penalties thereto.

Vote FOR: Morgan, Tullgren, Perez, Cimics, and Dahl; PASSED 5/0

H. Discussion and possible action to approve a Resolution and authorize the City Manager to file a grant application for the FY27 SB 224 Catalytic Converter Grant Program with the Motor Vehicle Crime Prevention Authority Auxiliary Grant Program, and authorizing the City Manager or his designee to act on behalf of the City on all matters thereto and related to the application, setting an effective date – Chief Fratus

Chief Fratus presented a Resolution and authorize the City Manager to file a grant application for the FY27 SB 224 Catalytic Converter Grant Program with the Motor Vehicle Crime Prevention Authority Auxiliary Grant Program, and authorizing the City Manager or his designee to act on behalf of the City on all matters thereto and related to the application, setting an effective date.

Motion was made by Mayor Pro-Tem Tullgren and seconded by Councilmember Perez to approve a Resolution by the City Council of the City of Live Oak, Texas authorizing the filing of a grant application for the FY27 SB 224 catalytic converter grant program with the Motor Vehicle Crime Prevention Authority Auxiliary grant program for the lease of stand-alone license plate readers for the Police Department and authorizing the City Manager or his designee to act on behalf of the City on all matters thereto and related to

the application; setting an effective date.

Vote FOR: Morgan, Tullgren, Perez, Cimics, and Dahl; PASSED 5/0

8. CITY COUNCIL REPORT

A. City Council Member's report regarding discussion of City issues with citizens.

Councilmember Morgan reported that a citizen expressed their concern and frustration with the new phone answering system.

9. GENERAL ANNOUNCEMENTS FOR CITY COUNCIL AND STAFF

A. City Council

- Ribbon Cuttings, upcoming City Events, Special meetings and workshops, conferences and special acknowledgments.

Councilmember Morgan expressed his great appreciation for the Eggstravaganza event, the town hall meetings and the shred day event and thanked everyone who volunteered in all these events.

Councilmember Perez thanked Team Live Oak for the Eggstravaganza event.

Councilmember Cimics thanked everyone who participated with the Shred day event.

Mayor Dennis thanked everyone involved with the Shred Day event and also recognized and thanked Councilmember Cimics for helping with the start of the Shred Day event 14 years ago. Also thanked everyone who helped with the Eggstravaganza event.

B. Staff

- Ribbon Cuttings, upcoming City Events, Special meetings and workshops, conferences and special acknowledgments.

Mr. Garfaoui thanked all the volunteers who help in all events.

Mrs. Lowder announced upcoming events.

Chief Fratus announced the Drug Take Back event will be on April 25 from 10:00 a.m. to 2:00 p.m.

Mr. McNew announced the Armed Forces Parade will be on May 16, 2026.

10. ADJOURNMENT

Motion was made by Councilmember Dahl and was seconded by Councilmember Cimics to adjourn the meeting at 7:52 p.m.

APPROVED:

ATTEST:

Mary M. Dennis, Mayor

Isa Gaytan, City Secretary



CITY COUNCIL AGENDA ITEM FORM

Meeting Date: April 28, 2026

Agenda item: 6A

Prepared by: I. Gaytan, City Secretary

Reviewed by: A. Garfaoui, City Manager

Department: Administration

Agenda Item Description:

Proclamation for Older Americans Month.

Staff Briefing:

The month of May 2026 is recognized as Older Americans Month.

Action:

- ☐ Ordinance ☐ Resolution
☒ Proclamation ☐ Special Presentation
☐ Finance Report ☐ Public Hearing
☐ Other

Cost:	
Budgeted	
Actual	
Acct. Name	
Acct. Fund	
Other Funding	
Strategic Goal #	3

Strategic Goals: 1- Stable, 2- Secure, 3 - Supportive and 4 - Beautiful

Staff Recommended Motion:

No motion is necessary.



PROCLAMATION FOR **OLDER AMERICANS MONTH**

WHEREAS: The City of Live Oak includes a growing number of older adults who contribute their strength, wisdom, and experience to our community; and

WHEREAS: The City of Live Oak benefits when people of all ages, abilities, and backgrounds are welcomed, included, and supported; and

WHEREAS: The City of Live Oak recognizes the need to create a community that provides the services and support older adults need to thrive and live independently and age their way; and

WHEREAS: The City of Live Oak can work to build an even better community for our older adults by planning programs that encourage independence, ensuring activities are responsive to individual needs and preferences and increasing access to services that support aging in place

NOW THEREFORE, I, Mary M. Dennis, Mayor of the City of Live Oak, do hereby proclaim May 2026, as Older Americans Month in the City of Live Oak.

IN WITNESS WHEREOF, I have set my hand and caused the Seal of the City of Live Oak to be affixed this 28th day of April 2026.

Mary M. Dennis, Mayor



CITY COUNCIL AGENDA ITEM FORM

Meeting Date: April 28, 2026

Agenda item: 6B

Prepared by: I. Gaytan, City Secretary

Reviewed by: A. Garfaoui, City Manager

Department: Administration

Agenda Item Description:

Proclamation for Mental Health Awareness Month.

Staff Briefing:

The month of May 2026 is recognized as Mental Health Awareness Month.

Action:

- ☐ Ordinance ☐ Resolution
☒ Proclamation ☐ Special Presentation
☐ Finance Report ☐ Public Hearing
☐ Other

Cost:	
Budgeted	
Actual	
Acct. Name	
Acct. Fund	
Other Funding	
Strategic Goal #	3

Strategic Goals: 1- Stable, 2- Secure, 3 - Supportive and 4 - Beautiful

Staff Recommended Motion:

No motion is necessary.



PROCLAMATION FOR **MENTAL HEALTH AWARENESS MONTH**

WHEREAS: Mental health is essential to everyone's overall health and well-being. All Americans experience times of difficulty and stress in their lives and a lack of mental health awareness leads to devastating impacts on the well-being of individuals and communities; and

WHEREAS: Prevention is an effective way to reduce the burden of mental health conditions; and

WHEREAS: There is strong research that animal companionship, humor, spirituality, religion, recreation, social connections, and work-life balance can help all Americans protect their health and well-being; and

WHEREAS: With effective treatment, individuals with mental health and other chronic health conditions can work toward leading full, productive lives. Each business, school, government agency, healthcare provider, organization and citizen share the burden of mental health problems and has a responsibility to promote mental wellness and support prevention efforts.

NOW, THEREFORE, I, Mary M. Dennis, Mayor of City of Live Oak, do hereby proclaim May 2026 as Mental Health Awareness Month.

IN WITNESS WHEREOF, I have set my hand and caused the Seal of the City of Live Oak to be affixed this 28th day of April 2026.

Mary M. Dennis, Mayor



CITY COUNCIL AGENDA ITEM FORM

Meeting Date: April 28, 2026

Agenda item: 6C

Prepared by: I. Gaytan, City Secretary

Reviewed by: A. Garfaoui, City Manager

Department: Administration

Agenda Item Description:

Proclamation for Building Safety Month.

Staff Briefing:

The month of May 2026 is recognized as Building Safety Month.

Action:

- ☐ Ordinance ☐ Resolution
☒ Proclamation ☐ Special Presentation
☐ Finance Report ☐ Public Hearing
☐ Other

Cost:	
Budgeted	
Actual	
Acct. Name	
Acct. Fund	
Other Funding	
Strategic Goal #	3

Strategic Goals: 1- Stable, 2- Secure, 3 - Supportive and 4 - Beautiful

Staff Recommended Motion:

No motion is necessary.



PROCLAMATION FOR BUILDING SAFETY MONTH

WHEREAS: Live Oak is committed to recognizing that our growth and strength depends on the safety and essential role our homes, buildings and infrastructure play, both in everyday life and when disasters strike, and;

WHEREAS: Our confidence in the resilience of these buildings that make up our community is achieved through the devotion of vigilant guardians—building safety and fire prevention officials, architects, engineers, builders, tradespeople, design professionals, laborers, plumbers and others in the construction industry—who work year-round to ensure the safe construction of buildings, and;

WHEREAS: These guardians are dedicated members of the International Code Council, a nonprofit that brings together local, state, territorial, tribal and federal officials who are experts in the built environment to create and implement the highest-quality codes to protect us in the buildings where we live, learn, work and play, and;

WHEREAS: “Built to Last” is the theme for Building Safety Month 2026, which encourages people to get involved in all aspects of building safety and raise awareness about building safety and;

NOW, THEREFORE, I, Mary M. Dennis, Mayor of the City of Live Oak, do hereby proclaim the month of May 2026 as Building Safety Month in the City of Live Oak. Accordingly, I encourage our residents to join us as we participate in Building Safety Month activities.

IN WITNESS WHEREOF, I have set my hand and caused the Seal of the City of Live Oak to be affixed this 28th day of April 2026.

Mary M. Dennis, Mayor



CITY COUNCIL AGENDA ITEM FORM

Meeting Date: April 28, 2026

Agenda item: 6D

Prepared by: I. Gaytan, City Secretary

Reviewed by: A. Garfaoui, City Manager

Department: Administration

Agenda Item Description:

Proclamation for Stroke Awareness Month.

Staff Briefing:

The month of May 2026 is recognized as Stroke Awareness Month.

Action:

- ☐ Ordinance ☐ Resolution
☒ Proclamation ☐ Special Presentation
☐ Finance Report ☐ Public Hearing
☐ Other

Cost:	
Budgeted	
Actual	
Acct. Name	
Acct. Fund	
Other Funding	
Strategic Goal #	3

Strategic Goals: 1- Stable, 2- Secure, 3 - Supportive and 4 - Beautiful

Staff Recommended Motion:

No motion is necessary.



PROCLAMATION FOR **STROKE AWARENESS MONTH**

WHEREAS: May is Stroke Awareness Month, a time dedicated to increasing awareness about stroke, its causes, and its impact on individuals and families. Strokes are a leading cause of death and disability worldwide, and it is important to understand its warning signs and risk factors; and

WHEREAS: A stroke occurs when blood flow to the brain is disrupted, either due to a clot blocking a blood vessel (ischemic stroke) or due to bleeding in the brain (hemorrhagic stroke). When the brain is deprived of blood and oxygen, brain cells start to die within minutes. This can lead to permanent brain damage, disability, or even death; and

WHEREAS: According to the American Stroke Association, someone in the United States has a stroke every 40 seconds, and someone dies from a stroke every four minutes. In addition, stroke is a leading cause of serious long-term disability, with more than 6.5 million stroke survivors currently living in the U.S.; and

WHEREAS: Recognizing the warning signs of a stroke is crucial for getting prompt medical attention and preventing long-term damage. The acronym “FAST” is an easy way to remember the signs of a stroke: **F**ace drooping, **A**rm weakness, **S**peech difficulty, **T**ime to call 911; and

WHEREAS: Stroke Awareness Month is an opportunity to spread the word about stroke prevention, recognition, and treatment. By raising awareness, we can help more people understand the risk factors, warning signs, and actions to take in the event of a stroke. This knowledge can ultimately save lives and improve outcomes for stroke survivors.

NOW, THEREFORE, I, Mary M. Dennis, Mayor of the City of Live Oak, do hereby proclaim May 2026 as Stroke Awareness Month in the City of Live Oak.

IN WITNESS WHEREOF, I have set my hand and caused the Seal of the City of Live Oak to be affixed this 28th day of April 2026.

Mary M. Dennis, Mayor



CITY COUNCIL AGENDA ITEM FORM

Meeting Date: April 28, 2026

Agenda item: 6E

Prepared by: I. Gaytan, City Secretary

Reviewed by: A. Garfaoui, City Manager

Department: Administration

Agenda Item Description:

Proclamation for Public Service Recognition Week.

Staff Briefing:

The week of May 3 through May 9, 2026, is recognized as Public Service Recognition Week.

Action:

- ☐ Ordinance ☐ Resolution
☒ Proclamation ☐ Special Presentation
☐ Finance Report ☐ Public Hearing
☐ Other

Cost:	
Budgeted	
Actual	
Acct. Name	
Acct. Fund	
Other Funding	
Strategic Goal #	3

Strategic Goals: 1- Stable, 2- Secure, 3 - Supportive and 4 - Beautiful

Staff Recommended Motion:

No motion is necessary.



PROCLAMATION FOR **PUBLIC SERVICE RECOGNITION WEEK**

WHEREAS: Our residents are served every single day by public servants at the federal, state, county, and municipal levels; and

WHEREAS: Nearly 125 hard-working, talented people are employed by the City of Live Oak, with over 1,000 combined years of government service; and

WHEREAS: In often difficult circumstances, our civil servants work to protect and improve the quality of life for our residents, businesses, and visitors; and

WHEREAS: Public Service Recognition Week has been celebrated the first week of May since 1985 to honor the men and women who serve our nation as federal, state, county, and local government employees.

NOW THEREFORE, I, Mary M. Dennis, Mayor of the City of Live Oak, call upon our residents and all patriotic, civic, and educational organizations to observe the week of May 3 through May 9, 2026, as Public Service Recognition Week in the City of Live Oak.

IN WITNESS WHEREOF, I have set my hand and caused the Seal of the City of Live Oak to be affixed this 28th day of April 2026.

Mary M. Dennis, Mayor



CITY COUNCIL AGENDA ITEM FORM

Meeting Date: April 28, 2026

Agenda item: 6F

Prepared by: M. Fratus, Chief

Reviewed by: A. Garfaoui, City Manager

Department: Police Department

Agenda Item Description:

Proclamation for National Police Week.

Staff Briefing:

National Police Week 2026 will be observed May 10 through May 16, 2026. It is observed annually to honor the service and sacrifice of law enforcement officers across the country. May 15th is designated as Peace Officers Memorial Day, a time to remember those who have lost their lives in the line of duty. The proclamation acknowledges the dedication and professionalism of the men and women of the Live Oak Police Department, who work tirelessly to protect and serve our community.

Action:

- ☐ Ordinance ☐ Resolution
☒ Proclamation ☐ Special Presentation
☐ Finance Report ☐ Public Hearing
☐ Other

Cost: N/A	
Budgeted	
Actual	
Acct. Name	
Acct. Fund	
Other Funding	
Strategic Goal #	

Strategic Goals: 1- Stable, 2- Secure, 3 - Supportive and 4 - Beautiful

Staff Recommended Motion:

No motion is necessary.



PROCLAMATION FOR **NATIONAL POLICE WEEK**

WHEREAS: In 1962, President John F. Kennedy designated May 15th as National Peace Officers Memorial Day, and the calendar week in which it falls as National Police Week; and

WHEREAS: The men and women of the Live Oak Police Department provide our citizens a vital public service with professionalism, compassion, and with great personal sacrifice to safeguard lives and property; and

WHEREAS: According to the Officer Down Memorial Page, there were 115 line-of-duty deaths nationwide in 2025; with Texas losing 8 officers. Since the first recorded death in 1791, over 27,000 law enforcement officers in the United States have made the ultimate sacrifice and were killed in the line of duty, including Officer Alfredo F. Araiza of the Live Oak Police Department who was killed on January 17, 1980; and

WHEREAS: We pause during National Police Week to honor and remember those officers who have made the ultimate sacrifice in the line of duty, and to thank all those who currently serve for their commitment to keeping our community safe.

WHEREAS: May 15th is designated as Peace Officers Memorial Day, and in accordance with federal law (P.L. 103-322), all flags are to be flown at half-staff on this date to honor fallen officers and their families.

NOW THEREFORE, I, Mary M. Dennis, Mayor of the City of Live Oak, do hereby proclaim May 10 through May 16, 2026, as National Police Week in the City of Live Oak, Texas.

IN WITNESS WHEREOF, I have set my hand and caused the Seal of the City of Live Oak to be affixed this 28th day of April 2026.

Mary M. Dennis, Mayor



CITY COUNCIL AGENDA ITEM FORM

Meeting Date: April 28, 2026

Agenda item: 6G

Prepared by: E. McNew, Interim PW Director

Reviewed by: A. Garfaoui, City Manager

Department: Public Works

Agenda Item Description:

Proclamation for National Drinking Water Week.

Staff Briefing:

This annual observance highlights the essential role drinking water plays in public health, environmental protection, and the well-being of our community. The proclamation will also recognize the contributions of water professionals and encourage continued stewardship of our water resources.

Action:

- ☐ Ordinance ☐ Resolution
☒ Proclamation ☐ Special Presentation
☐ Finance Report ☐ Public Hearing
☐ Other

Cost:	
Budgeted	
Actual	
Acct. Name	
Acct. Fund	
Other Funding	
Strategic Goal #	3

Strategic Goals: 1- Stable, 2- Secure, 3 - Supportive and 4 - Beautiful

Staff Recommended Motion:

No motion is necessary.



PROCLAMATION FOR DRINKING WATER WEEK

WHEREAS: Water is our most valuable natural resource. Drinking water serves a vital role in daily life, serving an essential purpose for health, hydration and hygiene needs for the quality of life our citizens enjoy; and

WHEREAS: Tap water delivers public health protection, fire protection, support for our economy and the quality of life we enjoy. The hard work performed by the entire water sector, designing capital projects, operators ensuring the safety and quality of drinking water or a member of a pipe crew maintaining the infrastructure communities rely on to transport high quality drinking water from its source to consumers' taps; and

WHEREAS: We are all stewards of the water infrastructure upon which current and future generations depend; and

WHEREAS: The citizens of our city are called upon to help protect our source waters from pollution, practice water conservation and get involved with their water by familiarizing themselves with it.

NOW, THEREFORE, I Mary M. Dennis, Mayor of the City of Live Oak, do hereby proclaim May 3 through May 9, 2026, as Drinking Water Week.

IN WITNESS WHEREOF, I have set my hand and caused the Seal of the City of Live Oak to be affixed this 28th day of April 2026.

Mary M. Dennis, Mayor



CITY COUNCIL AGENDA ITEM FORM

Meeting Date: April 28, 2026

Agenda item: 6H

Prepared by: I. Gaytan, City Secretary

Reviewed by: A. Garfaoui, City Manager

Department: Administration

Agenda Item Description:

Proclamation for National Nurses Week.

Staff Briefing:

The week of May 6 through May 12, 2026, is recognized as National Nurses Week.

Action:

- ☐ Ordinance ☐ Resolution
☒ Proclamation ☐ Special Presentation
☐ Finance Report ☐ Public Hearing
☐ Other

Cost:	
Budgeted	
Actual	
Acct. Name	
Acct. Fund	
Other Funding	
Strategic Goal #	3

Strategic Goals: 1- Stable, 2- Secure, 3 - Supportive and 4 - Beautiful

Staff Recommended Motion:

No Motion is necessary.



PROCLAMATION FOR **NATIONAL NURSES WEEK**

WHEREAS: The National Nurses Week annual celebrations take place from Monday to the Sunday of the same week as Florence Nightingale's birthday, May 12th. The profession has been supported and promoted by the American Nurses Association (ANA) since 1896; and

WHEREAS: There are nearly 5.2 million registered nurses in the United States that comprise our nation's largest health care profession. The depth and breadth of the registered nursing profession meets the different and emerging health care needs of the American population in a wide range of settings; and

WHEREAS: The American Nurses Association, as the voice for the registered nurses of this country, is working to chart a new course for a healthy nation that relies on increasing delivery of primary and preventive health care; and

WHEREAS: The National Nurses Week theme is The Power of Nurses. This theme acknowledges the significant contributions and challenges nurses face in various healthcare settings, highlighting their compassion and care.

NOW THEREFORE, I, Mary M. Dennis, Mayor of the City of Live Oak, do hereby proclaim May 6 through May 12, 2026, as National Nurses week in the City of Live Oak.

IN WITNESS WHEREOF, I have set my hand and caused the Seal of the City of Live Oak to be affixed this 28th day of April 2026.

Mary M. Dennis, Mayor



CITY COUNCIL AGENDA ITEM FORM

Meeting Date: April 28, 2026

Agenda item: 6I

Prepared by: I. Gaytan, City Secretary

Reviewed by: A. Garfaoui, City Manager

Department: Administration

Agenda Item Description:

Proclamation for Trauma Awareness Month.

Staff Briefing:

May 2026 is recognized as Trauma Awareness Month.

Action:

- ☐ Ordinance ☐ Resolution
☒ Proclamation ☐ Special Presentation
☐ Finance Report ☐ Public Hearing
☐ Other

Cost:	
Budgeted	
Actual	
Acct. Name	
Acct. Fund	
Other Funding	
Strategic Goal #	3

Strategic Goals: 1- Stable, 2- Secure, 3 - Supportive and 4 - Beautiful

Staff Recommended Motion:

No Motion is necessary.



PROCLAMATION FOR **NATIONAL TRAUMA AWARENESS MONTH**

WHEREAS: The American Trauma Society was instrumental in having May of each year designated as National Trauma Awareness Month (NTAM) by President Ronald Reagan and Congress in 1988; and

WHEREAS: National Trauma Awareness Month will focus on the theme "Stay Focused. Stay Safe" to emphasize the importance of focus in preventing injuries and ensuring safety; and

WHEREAS: Small actions, like wearing a seatbelt, using protective gear, or eliminating distractions, can inspire others and build a culture of safety. Through simple actions, we can reduce risk, build safer routines, and strengthen a shared culture of injury prevention; and

WHEREAS: From the professionals who turn data into action, to those leading injury prevention efforts, to the survivors whose resilience inspires us all, this month highlights the many ways lives are impacted and improved.

NOW THEREFORE, I, Mary M. Dennis, Mayor of the City of Live Oak, do hereby proclaim May 2026 as National Trauma Awareness Month in the City of Live Oak.

IN WITNESS WHEREOF, I have set my hand and caused the Seal of the City of Live Oak to be affixed this 28th day of April 2026.

Mary M. Dennis, Mayor



CITY COUNCIL AGENDA ITEM FORM

Meeting Date: April 28, 2026

Agenda item: 6I

Prepared by: I. Gaytan, City Secretary

Reviewed by: A. Garfaoui, City Manager

Department: Administration

Agenda Item Description:

Proclamation for National Military Appreciation Month (NMAM).

Staff Briefing:

May 2026 is recognized as National Military Appreciation Month.

Action:

- ☐ Ordinance ☐ Resolution
☒ Proclamation ☐ Special Presentation
☐ Finance Report ☐ Public Hearing
☐ Other

Cost:	
Budgeted	
Actual	
Acct. Name	
Acct. Fund	
Other Funding	
Strategic Goal #	3

Strategic Goals: 1- Stable, 2- Secure, 3 - Supportive and 4 - Beautiful

Staff Recommended Motion:

No Motion is necessary.



PROCLAMATION FOR **NATIONAL MILITARY APPRECIATION MONTH**

WHEREAS: In 1999, Senator John McCain introduced legislation to designate the month of May as National Military Appreciation Month. Both the Senate and House of Representatives adopted Resolutions calling for Americans to recognize and honor U.S. Service Members during National Military Appreciation Month (NMAM); and

WHEREAS: National Military Appreciation Month (NMAM) is celebrated every May and is a declaration that encourages U.S. citizens to observe the month in a symbol of unity; and

WHEREAS: National Military Appreciation Month (NMAM) honors the current and former members of the U.S. Armed Forces, including those who have died in the pursuit of freedom; and

WHEREAS: National Military Appreciation Month (NMAM) is a month set aside to honor the men and women who serve our nation as federal, state, county and local government employees and ensure that our government is the best in the world.

NOW THEREFORE, I, Mary M. Dennis, Mayor of the City of Live Oak, do hereby proclaim May 2026, as National Military Appreciation Month in the City of Live Oak.

IN WITNESS WHEREOF, I have set my hand and caused the Seal of the City of Live Oak to be affixed this 28th day of April 2026.

Mary M. Dennis, Mayor



CITY COUNCIL AGENDA ITEM FORM

Meeting Date: April 28, 2026

Agenda item: 6K

Prepared by: I. Gaytan, City Secretary

Reviewed by: A. Garfaoui, City Manager

Department: Administration

Agenda Item Description:

Proclamation for Municipal Clerks Week.

Staff Briefing:

The week of May 3 through May 9, 2026, is recognized as Municipal Clerks Week.

Action:

- ☐ Ordinance ☐ Resolution
☒ Proclamation ☐ Special Presentation
☐ Finance Report ☐ Public Hearing
☐ Other

Cost:	
Budgeted	
Actual	
Acct. Name	
Acct. Fund	
Other Funding	
Strategic Goal #	3

Strategic Goals: 1- Stable, 2- Secure, 3 - Supportive and 4 - Beautiful

Staff Recommended Motion:

No motion is necessary.



PROCLAMATION FOR **MUNICIPAL CLERKS WEEK**

WHEREAS: The Office of the Municipal Clerk, a time honored and vital part of local government exists throughout the world; and

WHEREAS: The Office of the Municipal Clerk is the oldest among public servants, and. The Office of the Municipal Clerk provides the professional link between the citizens, the local governing bodies and agencies of government at other levels. Municipal Clerks have pledged to be ever mindful of their neutrality and impartiality, rendering equal service to all; and

WHEREAS: The Municipal Clerk serves as the information center on functions of local government and community. Municipal Clerks continually strive to improve the administration of the affairs of the Office of the Municipal Clerk through participation in education programs, seminars, workshops and the annual meetings of their state, provincial, county and international professional organizations; and

WHEREAS: It is most appropriate that we recognize the accomplishments of the Office of the Municipal Clerk.

NOW, THEREFORE, I, Mary M. Dennis, Mayor of the City of Live Oak, do recognize the week of May 3 through May 9, 2026, as Municipal Clerks Week in the City of Live Oak.

IN WITNESS WHEREOF, I have set my hand and caused the Seal of the City of Live Oak to be affixed this 28th day of April 2026.

Mary M. Dennis, Mayor



CITY COUNCIL AGENDA ITEM FORM

Meeting Date: April 28, 2026

Agenda item: 7A

Prepared by: A. Garfaoui, City Manager

Department: Administration

Agenda Item Description:

Discussion and possible action regarding a Resolution authorizing the City Manager to enter into an agreement with Solid Waste Specialists for solid waste consulting services.

Staff Briefing:

Waste Management has provided solid waste services to the City of Live Oak since October of 1997. The City Council entered into the current five-year franchise agreement with Waste Management on April 1, 2022, which is set to conclude on March 31, 2027. Given the significant lead time required for the procurement of solid waste services, City Staff recommends engaging a third-party consultant to assist with this process.

The proposed consultant, Solid Waste Specialists (SWS), has extensive experience assisting numerous communities around our northeast region and across the state with similar procurement needs. The cost for this service is \$41,952.00, which is included in the 2025/2026 fiscal year budget. However, the procurement documents will be structured to require the awarded service provider to reimburse the City for the full amount paid to SWS.

Action:

- ☐ Ordinance ☒ Resolution
- ☐ Proclamation ☐ Special Presentation
- ☐ Finance Report ☐ Public Hearing
- ☐ Other

Cost: \$41,952.00	
Budgeted	
Actual	
Acct. Name	
Acct. Fund	
Other Funding	
Strategic Goal #	1 & 3

Strategic Goals: 1- Stable, 2- Secure, 3 - Supportive and 4 - Beautiful

Staff Recommended Motion:

Motion to approve a Resolution by the City of Live Oak City Council authorizing the City Manager to enter into an agreement with Solid Waste Specialists for solid waste consulting services; and authorizing any additional actions reasonably necessary therewith; providing a severability clause and establishing an effective date.

RESOLUTION NO. _____

A RESOLUTION BY THE CITY OF LIVE OAK CITY COUNCIL AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH SOLID WASTE SPECIALISTS FOR SOLID WASTE CONSULTING SERVICES; AND AUTHORIZING ANY ADDITIONAL ACTIONS REASONABLY NECESSARY THEREWITH; PROVIDING A SEVERABILITY CLAUSE AND ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, the Live Oak City Council desires to obtain professional consulting services with Solid Waste Specialists; and

WHEREAS, Solid Waste Specialists submitted a proposal to provide such services to the City of Live Oak; and

WHEREAS, Solid Waste Specialists meets the requirements for Chapter 252 of the Government Code, Purchasing and Contracting Authority of Municipalities; and

WHEREAS, the City of Live Oak hereby finds that it is in the best interest of the City to approve a Professional Services Agreement by and between Solid Waste Specialists and the City of Live Oak, for the purpose of providing solid waste consulting services.

NOW THEREFORE, BE IT RESOLVED BY THE LIVE OAK CITY COUNCIL, TEXAS THAT:

Section 1. The City of Live Oak City Council have reviewed the Agreement and hereby approves and accepts the Professional Services Agreement for Consulting Services as set out in **Exhibit “A”**.

Section 2. The City Manager, or his designee, is hereby authorized to execute the Professional Services Agreement, on behalf of the Live Oak City Council, and such other documents and instruments reasonably necessary to conclude the transaction.

Section 3. All Resolutions, or parts thereof, which are in conflict or inconsistent with any provision of this Resolution are hereby repealed to the extent of such conflict, and the provisions of this Resolution shall be and remain controlling as to the matters resolved herein.

Section 4. This Resolution shall be construed and enforced in accordance with the laws of the State of Texas and the United States of America.

Section 5. If any provision of this Resolution or the application thereof to any person or circumstance shall be held to be invalid, the remainder of this Resolution and the application of such provision to other persons and circumstances shall nevertheless be valid, and the City Council hereby declares that this Resolution would have been enacted without such invalid provision.

Section 6. It is officially found, determined, and declared that the meeting at which this Resolution is adopted was open to the public and public notice of the time, place, and subject matter of the public business to be considered at such meeting, including this Resolution, was given, all as required by Chapter 551, Texas Government Code, as amended.

Section 7. This Resolution shall be in force and effect from and after its final passage, and it is so resolved.

PASSED AND ADOPTED, this _____ day of _____, 2026.

CITY OF LIVE OAK, TEXAS

Mary M. Dennis, Mayor

ATTEST:

Isa Gaytan, City Secretary

APPROVED AS TO FORM:

City Attorney

“EXHIBIT A”

PROFESSIONAL SERVICES AGREEMENT

DRAFT

PROFESSIONAL SERVICES AGREEMENT

This **PROFESSIONAL SERVICES AGREEMENT** ("Agreement") is made and entered into by and between the **CITY OF LIVE OAK** (the "City"), a home rule municipal corporation situated in Bexar County, Texas, and **SOLID WASTE SPECIALISTS** ("Consultant").

1. SCOPE OF SERVICES.

Consultant hereby agrees to provide the City with professional services for the purpose of the services outlined in **Exhibit A**, attached hereto, and incorporated for all purposes incident to this Agreement. More specifically describing the services to be provided hereunder.

Contractor will prepare the Request for Proposal and the Contract to indicate that the City is to be reimbursed for the Fee for Services in accordance with the terms of this Contract. The documents will state that full reimbursement must be received by the City within forty-five (45) days after the award of the contract. Payments of the Fee charged by the Consultant, and agreed to by the City, are not contingent of the repayment of the fee by the selected vendor.

2. TERM.

This Agreement shall commence upon execution by the parties, ("Effective Date") and terminate upon completion of the work specified, unless terminated earlier in accordance with the provisions of this Agreement. Articles 6 and 8 herein shall survive the term of this agreement.

3. COMPENSATION.

This is a fixed-price contract. The City shall pay Consultant an amount not to exceed forty one thousand nine hundred fifty-two and no/100s dollars (\$41,952.00), in accordance with the fee schedule incorporated herein as **Exhibit B**, and subject to the other terms and conditions of this Agreement, in exchange for completion of all tasks and delivery of all services listed in **Exhibit A**. In the event of partial performance, the City shall pay Consultant for only the itemized tasks completed and delivered. Consultant shall not perform any additional services for the City not specified by this Agreement unless the City requests and approves in writing the additional services and costs for such services. The City shall not be liable for any additional expenses of Consultant not specified by this Agreement unless the City first duly approves such expenses in a contract amendment executed by the City Manager or the City Manager's designee.

The Consultant shall submit payment invoices to the City. Invoices shall contain a breakdown to include completed milestone for the billing period, and the total amount due.

Payment for services rendered shall be due within thirty (30) days of the performance of the particular services so ordered and receipt by City of Consultant's invoice for payment of same. In the event of a disputed or contested billing, only that portion so contested may be withheld from

payment, and the undisputed portion will be paid. No interest will accrue on any contested portion of the billing until mutually resolved. City will exercise reasonableness in contesting any billing or portion thereof.

4. TERMINATION.

4.1. Written Notice.

Party to this Contract may terminate this Contract as provided in this paragraph if the other party fails to comply with its terms. The party alleging the default will give the other party notice of the default in writing citing the terms of the Contract that have been breached and what action the defaulting party must take to cure the default. If the party in default fails to cure the default within fifteen (15) days of such written notice, or longer if agreed to by the parties, the party giving the notice of default may terminate this Contract. Either party may terminate this Contract for convenience upon thirty (30) days' written notice to the other party. Termination of this Contract under this paragraph does not affect the right of either party to seek remedies for breach of the Contract as allowed by law, including any damages or costs suffered by either party. Upon termination, Contractor shall immediately discontinue all services and work being performed pursuant to the General Services Contract. Contractor shall provide copies of any and all documents that have been created by Contractor for purposes of negotiating or finalizing the Solid Waste Services Agreement to the City within five (5) business days of the effective date of termination...

4.2 Non-appropriation of Funds.

In the event no funds or insufficient funds are appropriated by the City in any fiscal period for any payments due hereunder, City will notify Consultant of such occurrence and this Agreement shall terminate on the last day of the fiscal period for which appropriations were received without penalty or expense to the City of any kind whatsoever, except as to the portions of the payments herein agreed upon for which funds shall have been appropriated.

4.3 Duties and Obligations of the Parties.

In the event that this Agreement is terminated prior to the Term, the City shall pay Consultant for services actually rendered up to the date of notice of termination. Consultant will be paid the full amount of the phase of work underway at the time of termination.

Upon termination, Contractor shall immediately discontinue all services and work being performed pursuant to the General Services Contract. Contractor shall provide copies of any and all documents that have been created by Contractor for purposes of negotiating or finalizing the Solid Waste Services Agreement to the City within five (5) business days of the effective date of termination.

5. DISCLOSURE OF CONFLICTS AND CONFIDENTIAL INFORMATION.

Consultant hereby warrants to the City that Consultant has made full disclosure in writing of any existing or potential conflicts of interest related to Consultant's services under this Agreement. In the event that any conflicts of interest arise after the Effective Date of this Agreement, Consultant hereby agrees immediately to make full disclosure to the City in writing. Consultant, for itself and its officers, agents, and employees, further agrees that it shall treat all information provided to it by the City as confidential and shall not disclose any such information to a third party without the prior written approval of the City. Consultant shall store and maintain City information in a secure manner and shall not allow unauthorized users to access, modify, delete, or otherwise corrupt City Information in any way. Consultant shall notify the City immediately if the security or integrity of any City information has been compromised or is believed to have been compromised.

6. RIGHT TO AUDIT.

Consultant agrees that the City shall, until the expiration of one (1) year after final payment under this contract, have access to and the right to examine at reasonable times any directly pertinent books, documents, papers, and records of the consultant involving transactions relating to this Contract at no additional cost to the City. Consultant agrees that the City shall have access during normal working hours to all necessary Consultant facilities and shall be provided with adequate and appropriate workspace in order to conduct audits in compliance with the provisions of this section. The City shall give Consultant reasonable advance notice of intended audits.

7. INDEPENDENT CONTRACTOR.

It is expressly understood and agreed that Consultant shall operate as an independent contractor as to all rights and privileges granted herein, and not as agent, representative or employee of the City. Subject to and in accordance with the conditions and provisions of this Agreement, Consultant shall have the exclusive right to control the details of its operations and activities and be solely responsible for the acts and omissions of its officers, agents, servants, employees, contractors, and subcontractors. Consultant acknowledges that the doctrine of *respondeat superior* shall not apply as between the City, its officers, agents, servants and employees, and Consultant, its officers, agents, employees, servants, contractors, and subcontractors. Consultant further agrees that nothing herein shall be construed as the creation of a partnership or joint enterprise between City and Consultant.

8. LIABILITY AND INDEMNIFICATION.

CONSULTANT SHALL BE LIABLE AND RESPONSIBLE FOR ANY AND ALL PROPERTY LOSS, PROPERTY DAMAGE AND/OR PERSONAL INJURY, INCLUDING DEATH, TO ANY AND ALL PERSONS, OF ANY KIND OR CHARACTER, WHETHER REAL OR ASSERTED, TO THE EXTENT CAUSED BY THE NEGLIGENT ACT(S) OR OMISSION(S), MALFEASANCE OR INTENTIONAL MISCONDUCT OF CONSULTANT, ITS OFFICERS, AGENTS, SERVANTS OR EMPLOYEES.

CONSULTANT COVENANTS AND AGREES TO, AND DOES HEREBY, INDEMNIFY, HOLD HARMLESS AND DEFEND THE CITY, ITS OFFICERS, AGENTS, SERVANTS AND EMPLOYEES, FROM AND AGAINST ANY AND ALL CLAIMS OR

LAWSUITS FOR EITHER PROPERTY DAMAGE OR LOSS (INCLUDING ALLEGED DAMAGE OR LOSS TO CONSULTANT'S BUSINESS AND ANY RESULTING LOST PROFITS) AND/OR PERSONAL INJURY, INCLUDING DEATH, TO ANY AND ALL PERSONS, OF ANY KIND OR CHARACTER, WHETHER REAL OR ASSERTED, ARISING OUT OF OR IN CONNECTION WITH THIS AGREEMENT, TO THE EXTENT CAUSED BY THE NEGLIGENT ACTS OR OMISSIONS OR MALFEASANCE OF CONSULTANT, ITS OFFICERS, AGENTS, SERVANTS OR EMPLOYEES.

9. ASSIGNMENT AND SUBCONTRACTING.

Consultant shall not assign or subcontract any of its duties, obligations, or rights under this Agreement without the prior written consent of the City. If the City grants consent to an assignment, the assignee shall execute a written agreement with the City and the Consultant under which the assignee agrees to be bound by the duties and obligations of Consultant under this Agreement. The Consultant and Assignee shall be jointly liable for all obligations under this Agreement prior to the assignment. If the City grants consent to a subcontract, the subcontractor shall execute a written agreement with the Consultant referencing this Agreement under which the subcontractor shall agree to be bound by the duties and obligations of the Consultant under this Agreement as such duties and obligations may apply. The Consultant shall provide the City with a fully executed copy of any such subcontract.

10. INSURANCE.

Consultant shall provide the City with certificate(s) of insurance documenting policies of the following minimum coverage limits that are to be in effect prior to commencement of any work pursuant to this Agreement:

10.1 Coverage and Limits

- | | | |
|-----|----------------------|--|
| (a) | Automobile Liability | |
| | \$1,000,000 | Each accident on a combined single limit basis <u>or</u> |
| | \$250,000 | Bodily injury per person |
| | \$500,000 | Bodily injury per person per occurrence |
| | \$100,000 | Property damage |

Coverage shall be on any vehicle used by the Consultant, its employees, agents, representatives in the course of the providing services under this Agreement. "Any vehicle" shall be any vehicle owned, hired or non-owned.

- (b) Errors & Omissions (Professional Liability):

\$1,000,000 Per Claim and Aggregate

If coverage is written on a claims-made basis, the retroactive date shall coincide with or prior to the date of the contractual agreement. The certificate of insurance shall state that the coverage is claims-made and includes the retroactive date. The insurance shall be maintained for the duration of the contractual agreement and for five (5) years following completion of the services provided under the contractual agreement or for the warranty period, whichever is longer. An annual certificate of insurance submitted to the City shall evidence coverage.

10.2 Certificates.

Certificates of Insurance evidencing that the Consultant has obtained all required insurance shall be delivered to the City prior to Consultant proceeding with any work pursuant to this Agreement. All applicable policies shall be endorsed to name the City as an additional insured thereon, as its interests may appear. The term City shall include its employees, officers, officials, agent, and volunteers in respect to the contracted services. Any failure on the part of the City to request required insurance documentation shall not constitute a waiver of the insurance requirement. The City reserves the right to make reasonable requests or revisions pertaining to the types and limits of that coverage. A minimum of thirty (30) days' notice of cancellation or reduction in limits of coverage shall be provided to the City. Ten (10) day's notice shall be acceptable in the event of non-payment of premium. Such terms shall be endorsed onto Consultant's insurance policies. Notice shall be sent to the Purchasing Manager, City of LIVE OAK.

10.3 Additional Insurance Requirements.

The insurance required herein must be provided by an insurer licensed to do business in the State of Texas. The insurance required herein must be provided by an insurer rated by the A.M. Best as "A-" or better or are rated "A" by Standard and Poor's. The insurance required herein shall be in full force and effect at all times during this Agreement.

11. COMPLIANCE WITH LAWS, ORDINANCES, RULES, AND REGULATIONS.

Consultant agrees to comply with all applicable federal, state, and local laws, ordinances, rules, and regulations. If the City notifies Consultant of any violation of such laws, ordinances, rules or regulations, Consultant shall immediately desist from and correct the violation.

12. NON-DISCRIMINATION COVENANT.

Consultant, for itself, its personal representatives, assigns, subcontractors, and successors in interest, as part of the consideration herein, agrees that in the performance of Consultant's duties and obligations hereunder, it shall not discriminate in the treatment or employment of any individual or group of individuals on any basis prohibited by law. If any claim arises from an alleged violation of this non-discrimination covenant by Consultant, its personal representatives, assigns, subcontractors or successors in interest, Consultant agrees to assume such liability and to indemnify and defend the City and hold the City harmless from such claim.

13. NOTICES.

Notices required pursuant to the provisions of this Agreement shall be conclusively determined to have been delivered when (1) hand-delivered to the other party, its agents, employees, servants or representatives, (2) delivered by facsimile with electronic confirmation of the transmission, or (3) received by the other party by United States Mail, registered, return receipt requested, addressed as follows:

To CITY:

City of Live Oak

Attn: Anas Garfaoui
8001 Shin Oak Drive
Live Oak, Texas 78233

To CONSULTANT:

Solid Waste Specialists LLC

Attn: R. L. Lantrip
705 Unity Drive
Leander, Texas 78641

14. GOVERNMENTAL POWERS.

It is understood and agreed that by execution of this Agreement, the City does not waive or surrender any of its governmental powers.

15. NO WAIVER.

The failure of the City or Consultant to insist upon the performance of any term or provision of this Agreement or to exercise any right granted herein shall not constitute a waiver of the City's or Consultant's respective right to insist upon appropriate performance or to assert any such right on any future occasion.

16. GOVERNING LAW / VENUE.

This Agreement shall be construed in accordance with the internal laws of the State of Texas. If any action, whether real or asserted, at law or in equity, is brought on the basis of this Agreement, venue for such action shall lie in state courts located in Bexar County, Texas, or the United States District Court for the 25th Judicial District of Texas.

17. SEVERABILITY.

If any provision of this Agreement is held to be invalid, illegal, or unenforceable, the validity, legality and enforceability of the remaining provisions shall not in any way be affected or impaired.

18. FORCE MAJEURE.

The City and Consultant shall exercise their best efforts to meet their respective duties and obligations as set forth in this Agreement, but shall not be held liable for any delay or omission in performance due to force majeure or other causes beyond their reasonable control (force majeure), including, but not limited to, compliance with any government law, ordinance or regulation, acts of

God, acts of the public enemy, fires, strikes, lockouts, natural disasters, wars, riots, material or labor restrictions by any governmental authority, transportation problems and/or any other similar causes.

19. HEADINGS NOT CONTROLLING.

Headings and titles used in this Agreement are for reference purposes only and shall not be deemed a part of this Agreement.

20. REVIEW OF COUNSEL.

The parties acknowledge that each party and its counsel have reviewed and revised this Agreement and that the normal rules of construction to the effect that any ambiguities are to be resolved against the drafting party shall not be employed in the interpretation of this Agreement or exhibits hereto.

21. AMENDMENTS / MODIFICATIONS / EXTENSIONS.

No extension, modification or amendment of this Agreement shall be binding upon a party hereto unless such extension, modification, or amendment is set forth in a written instrument, which is executed by an authorized representative and delivered on behalf of such party.

22. ENTIRETY OF AGREEMENT.

This Agreement, including the schedule of exhibits attached hereto and any documents incorporated herein by reference, contains the entire understanding and agreement between the City and Consultant, their assigns, and successors in interest, as to the matters contained herein. Any prior or contemporaneous oral or written agreement is hereby declared invalid to the extent in conflict with any provision of this Agreement.

23. SIGNATURE AUTHORITY.

The person signing this agreement hereby warrants that he/she has the legal authority to execute this agreement on behalf of the respective party, and that such binding authority has been granted by proper order, resolution, ordinance, or other authorization of the entity. The other party is fully entitled to rely on this warranty and representation in entering into this Agreement.

24. NO WAIVER OF GOVERNMENTAL IMMUNITY.

Nothing contained in this Agreement shall be construed as a waiver of City's governmental immunity, or of any damage caps or limitations imposed by law, or any other legal protections granted to City by law, except to the extent expressly provided or necessarily implied herein.

25. NO THIRD-PARTY BENEFICIARIES.

Except as expressly provided herein, nothing herein is intended to confer upon any person other than the parties hereto any rights, benefits, or remedies under or because of this Agreement,

provided, however, that the described beneficiaries of the indemnity provisions of this Agreement are expressly intended third-party beneficiaries of this Agreement.

26. PER THE TEXAS GOVERNMENT CODE MANDATORY PROVISION.

Pursuant to State law, the Professional recognizes that the City of Live Oak may not enter into a contract with a company for goods and services unless the contract contains a written verification from the company that it; (i) does not boycott Israel; and (ii) will not boycott Israel during the term of the contract (Texas Government Code, Chapter 2270.002). As such, the Professional hereby verifies that it does not boycott Israel, and agrees that, during the term of this Agreement, will not boycott Israel as that term is defined in the Texas Government Code, Section 808.001, as amended. Further, the Professional hereby certifies that it is not a company identified under Texas Government Code, Section 2252.152 as a company engaged in business with Iran, Sudan, or Foreign Terrorist Organization.

27. BASIC SAFEGUARDING OF CONTRACTOR INFORMATION SYSTEMS.

The Consultant shall apply basic safeguarding requirements and procedures to protect the Consultant's information systems whenever the information systems store, process, or transmit any information, not intended for public release, which is provided by or generated for the City. This requirement does not include information provided by the City to the public or simple transactional information, such as that which is necessary to process payments. These requirements and procedures shall include, at a minimum, the security control requirements "reflective of actions a prudent businessperson would employ" which are outlined in the Federal Acquisition Regulations FAR 52.204-21(b) and codified in the Code of Federal Regulations at 48 C.F.R. § 52.204-21(b) (2016).

Consultant shall include the substance of this clause in subcontracts under this contract (including subcontracts for the acquisition of commercial items other than commercially available off-the-shelf items) in which the subcontractor may have City contract information residing in or transiting through its information system.

(1) **By signing below, the parties agree to the terms of this Contract:**

(2)

(3)

CONTRACTOR:

Date: _____

CITY OF

Live Oak, Texas

Date: _____

ATTEST:

By: _____

City Secretary, City of Live Oak, Texas

DRAFT

Exhibit A CONTRACTOR'S SCOPE OF SERVICES

Scope of services shall consist of the contractor providing overall project management, RFP development including contract drafting, and finalizing the contract for the City of LIVE OAK, as set forth more fully below.

Process from Proposal To The City Dated June 12, 2025

Process

Information Review and Strategy Meeting	Virtual meeting
Establishing the Calendar of Work	Email and Phone
Meet with Council to review Draft RFP	In-person meeting
Adjustments to RFP and Contract	Email and Phone
Pre-Bid Meeting	In-person meeting *
Evaluation of Proposals	Virtual meeting
Committee Judging	Email and Phone
Selection for Interview	Email and Phone
Interview(s) of selected firm(s)	In-person meeting *
Recommendations to Staff	Email and Phone
Preparation of Council Presentation	Email and Phone
Presentation to Council	In-person meeting
Finalization of Contract	Email and
Phone	

*Daytime Travel Time to Live Oak and Back
Mileage Expense

3 hours per round trip
224 miles

Additional Expense
\$885.00

3 hours @ 295 per hour

Mileage @ 54 cents per mile

Total \$121.00
\$1006.00 / trip

Two additional trips in person = \$2012

Exhibit B
PAYMENT FOR SERVICES

Printing (if any) and legal costs are to be supplied by the City.

Four In-person meetings

Fee to be billed at the conclusion of each of the following milestones:

A. Completion of Draft RFP and Draft Contract	(\$20,376)
B. Evaluate Responses with Recommendation	(\$13,976)
C. Results of Process Presented to Council	(\$ 7,600)
<u>Total</u>	<u>(\$41,952)</u>

The hourly rate for additional activity requested by the City beyond the work outlined herein would be \$295 per hour plus expenses.

The City shall pay Contractor for the Services in accordance with the terms of this Contract, but all payments to be made by the City to Contractor, including the time of payment and the payment of interest on overdue amounts, are subject to the applicable provisions of Chapter 2251 of the Government Code.



CITY COUNCIL AGENDA ITEM FORM

Meeting Date: April 28, 2026

Agenda item: 7B

Prepared by: L. Kowalik, Finance Director

Reviewed by: A. Garfaoui, City Manager

Department: Finance Department

Agenda Item Description:

Discussion and possible action to accept and approve the monthly financial report for the period ending February 28, 2026.

Staff Briefing:

The presented financial reports are cumulative from October 1, 2025 through the period ending date. These reports are presented to keep the City Council, Mayor and City Manager up to date on the financial condition of the City of Live Oak.

Attached is a memorandum outlining some of the major points of interest, along with, the Financial Report for the period ending February 28, 2026. The financial reports are cumulative from October 1, 2025 through the ending period. This report is also unaudited and subject to slight changes.

Action:

- ☐ Ordinance ☐ Resolution
☐ Proclamation ☐ Special Presentation
☒ Finance Report ☐ Public Hearing
☐ Other

Cost:	
Budgeted	
Actual	
Acct. Name	
Acct. Fund	
Other Funding	
Strategic Goal #	1, 3

Strategic Goals: 1 - Stable, 2 - Secure, 3 - Supportive and 4 - Beautiful

Staff Recommended Motion:

Motion is to accept and approve the monthly financial report for the period ending February 28, 2026.

MEMORANDUM

Date: April 28, 2026

To: Mayor and City Council

Via: Anas Garfaoui, City Manager

From: Leroy Kowalik, Finance Director

RE: Financial update through period ending February 28, 2026

Attached is a financial report for all funds that represents a snapshot of the financial status as of February 28, 2026. This report represents five months into the fiscal year; therefore, revenues and expenditures should be targeted at around 41.2% of budget. Interfund transfers are recorded for quarterly financial reports. The amounts reflected in the attached report are unaudited and are subject to minor changes. In the remainder of this memo, I have focused on some of the points of interest within some of the major funds. Should you need further information or more detailed information, please feel free to contact me at your convenience. This financial update is cumulative (October 2025 through ending period).

General Fund:

Overall revenues are at 60% of budget. Revenues are above the target percentage primarily because of timing of which the City receives its different revenue sources. Property taxes are already at 98% because the largest portion of property tax revenue comes to the City in late December through January. Other taxes including sales tax revenue are at 42%. Sales tax remittance for October 2025 thru February 2026 was lower (5.02%) than in the same months in 2024-2025. Fines & forfeitures are at 31%. Permits and Licenses are at 54%. Franchise fees (31%) and Service Use fees (27%) are below the targeted percentage but mainly because of when they are paid to the City. Some of the franchise fees accrue and pay out quarterly and service use fees are seasonal. Interest is at 47% which is indicative of where the Federal Funds Rate is.

Overall expenditures are below target at 35% of budget. Most of the departments are close to the targeted percentage. One thing that affects the overall percentage is the timing of some of the larger expenditures. Longevity pay is paid out in November. Workers Comp and Property and Liability Insurance are paid early in the fiscal year. Other several annual expenditures don't get started till the spring and summer months. There are several departments that are slightly lower than the target mainly because of vacancies, emergency contingencies that were budgeted and seasonal activities. Outstanding encumbrances are approximately \$177,877 for items placed on order but have not been received. Once again, transfers and some accruals are recorded on a quarterly basis.

As of the report date, total revenue recorded through February 28, 2026, is \$11,046,410. Total expenditures recorded through the same period are \$7,325,677. This activity results in a current

net gain of \$3,720,733. This current net gain brings the City's General Fund balance to \$17,207,125. This is a normal pattern for this period of the Fiscal Year.

The Capital Project Funds:

The City currently has one fund that is utilized to expend money on major capital projects and special projects. It is the Capital Project Fund. This fund was created for specific projects to get accomplished.

As of February 2026:

The Capital Project Fund is where the City tracks a variety of projects that are not recorded through the General Fund. This keeps this function separate from General Fund operations. The fund balance as of this period is \$4,908,034.

The Utility Funds:

The Utility operating fund is right at the target on revenue collections (42%) and slightly above the target on expenditures (45%). Recorded revenues are below expenditures through February 2026 by \$104,386. There are some accruals that get recorded on a quarterly basis and are not reflective in this report. Also, the City's annual water lease payment and EAA management fees get paid early in the year. Cash and cash equivalents (working capital) is currently at \$115,283. Operating transfers occur on a quarterly basis. The fund balance for the Utility R&R fund through this period is \$1,257,484. Again, the transfers into this fund are recorded on a quarterly basis.

The Stormwater Utility Fund revenues are right at the target at 42%. Expenditures are below the target at 26%. The cash and cash equivalents (working capital) for the Stormwater fund is currently \$358,449. As with the other funds, operating transfers out occur on a quarterly basis.

The summary report for all funds, supporting this memo is attached. For detailed information, or should you have any questions, please contact me.

**City of Live Oak
General Fund**

For the Period Ending February 28, 2026

	<u>Original Budget</u>	<u>Budget Adjustments</u>	<u>Current Budget</u>	<u>Year-to-Date Actual</u>	<u>%</u>
Revenue:					
Taxes - Ad Valorem	\$ 6,193,242	\$ -	\$ 6,193,242	\$ 6,071,256	98%
Taxes - Sales Tax, Mixed Beverage	8,904,591	-	8,904,591	3,735,104	42%
Franchise Fees	1,217,000	-	1,217,000	381,981	31%
Permits & Licenses	283,600	-	283,600	153,393	54%
Grants & Intergovernmental	279,526	-	279,526	107,500	38%
Service Use Fees	108,900	-	108,900	29,443	27%
Fines and Forfeitures	546,000	-	546,000	167,414	31%
Interest	520,000	-	520,000	242,779	47%
Miscellaneous	115,500	-	115,500	44,040	38%
Total Revenues:	<u>18,168,359</u>	<u>-</u>	<u>18,168,359</u>	<u>10,932,910</u>	<u>60%</u>
Expenditures by Department:					
City Council	63,550	-	63,550	12,601	20%
Council Contingency	200,000	-	200,000	-	0%
Administration	707,950	-	707,950	219,419	31%
City Secretary's Office	727,910	-	727,910	415,576	57%
Municipal Court	433,800	-	433,800	137,018	32%
Finance	891,965	-	891,965	347,605	39%
Emergency Management	21,635	-	21,635	10,743	50%
Police Department	5,897,030	-	5,897,030	2,209,068	37%
Communication Services	1,226,870	-	1,226,870	470,916	38%
Fire and EMS Services Department	3,863,287	-	3,863,287	1,359,261	35%
Public Works	1,693,700	-	1,693,700	535,307	32%
Streets Maintenance	1,035,400	-	1,035,400	277,652	27%
Animal Control	407,500	-	407,500	119,572	29%
Parks Maintenance	977,200	-	977,200	322,513	33%
Recreation	366,975	-	366,975	115,614	32%
Planning and Zoning	-	-	-	-	0%
Community Development	461,470	-	461,470	120,140	26%
Information Technology	619,021	-	619,021	255,424	41%
Total Expenditures	<u>19,595,263</u>	<u>-</u>	<u>19,595,263</u>	<u>6,928,429</u>	<u>35%</u>
Excess (Deficiency) of Revenues					
Over (Under) Expenditures	(1,426,904)	-	(1,426,904)	4,004,481	
Other Sources and (Uses):					
Interfund Transfers In	454,000	-	454,000	113,500	25%
Interfund Transfers Out	(1,569,490)	-	(1,569,490)	(397,248)	25%
Total Other Sources and Uses:	<u>(1,115,490)</u>	<u>-</u>	<u>(1,115,490)</u>	<u>(283,748)</u>	<u>25%</u>
Net Change in Fund Balance	<u>(2,542,394)</u>	<u>-</u>	<u>(2,542,394)</u>	<u>3,720,733</u>	
Beginning Fund Balance - October 1, 2025	<u>\$ 13,733,737</u>	<u>\$ (247,345)</u>	<u>\$ 13,486,392</u>	<u>\$ 13,486,392</u>	
Ending Fund Balance - February 28, 2026	<u>\$ 11,191,343</u>	<u>\$ (247,345)</u>	<u>\$ 10,943,998</u>	<u>\$ 17,207,125</u>	
Approved Designated Fund Balance Appropriations					
Undesignated Fund Balance	<u>2,542,394</u>	<u>-</u>	<u>2,542,394</u>	<u>-</u>	
	<u>2,542,394</u>	<u>-</u>	<u>2,542,394</u>	<u>-</u>	

City of Live Oak
Asset Replacement Fund

For the Period Ending February 28, 2026

	<u>Original Budget</u>	<u>Budget Adjustments</u>	<u>Current Budget</u>	<u>Year-to-Date Actual</u>	<u>%</u>
Revenue:					
Interest	\$ 115,000	\$ -	\$ 115,000	\$ 67,360	59%
Miscellaneous/Sale of Assets	-	-	-	14,782	0%
Total Revenues:	115,000	-	115,000	82,142	71%
Expenditures:					
Vehicles/Equipment	467,500	-	467,500	217,110	46%
Total Expenditures	467,500	-	467,500	217,110	46%
Excess (Deficiency) of Revenues Over (Under) Expenditures	(352,500)	-	(352,500)	(134,968)	
Other Sources and Uses:					
Interfund Transfers In	1,593,099	-	1,593,099	398,275	25%
Total Other Sources and Uses:	1,593,099	-	1,593,099	398,275	25%
Net Change in Fund Balance	1,240,599	-	1,240,599	263,307	
Beginning Fund Balance - October 1, 2025	<u>\$ 4,287,184</u>	<u>\$ 12,673</u>	<u>\$ 4,299,857</u>	<u>\$ 4,299,857</u>	
Ending Fund Balance - February 28, 2026	<u>\$ 5,527,783</u>	<u>\$ 12,673</u>	<u>\$ 5,540,456</u>	<u>\$ 4,563,164</u>	

**City of Live Oak
Abatement Fund**

For the Period Ending February 28, 2026

	<u>Original Budget</u>	<u>Budget Adjustments</u>	<u>Current Budget</u>	<u>Year-to-Date Actual</u>	<u>%</u>
Revenue:					
Service Fees	\$ 7,000	\$ -	\$ 7,000	\$ 567	8%
Total Revenues:	<u>7,000</u>	<u>-</u>	<u>7,000</u>	<u>567</u>	<u>8%</u>
Expenditures:					
Public Works	<u>16,000</u>	<u>-</u>	<u>16,000</u>	<u>1,960</u>	<u>12%</u>
Total Expenditures	<u>16,000</u>	<u>-</u>	<u>16,000</u>	<u>1,960</u>	<u>12%</u>
Excess (Deficiency) of Revenues Over (Under) Expenditures	(9,000)	-	(9,000)	(1,393)	
Other Sources and Uses:					
Interfund Transfers In	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>0%</u>
Total Other Sources and Uses:	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>0%</u>
Net Change in Fund Balance	(9,000)	-	(9,000)	(1,393)	
Beginning Fund Balance - October 1, 2025	<u>\$ 45,601</u>	<u>\$ (3,645)</u>	<u>\$ 41,956</u>	<u>\$ 41,956</u>	
Ending Fund Balance - February 28, 2026	<u>\$ 36,601</u>	<u>\$ -</u>	<u>\$ 32,956</u>	<u>\$ 40,563</u>	

**City of Live Oak
Debt Service Fund**

For the Period Ending February 28, 2026

	<u>Original Budget</u>	<u>Budget Adjustments</u>	<u>Current Budget</u>	<u>Year-to-Date Actual</u>	<u>%</u>
Revenue:					
Taxes - Ad Valorem	\$ 1,474,301	\$ -	\$ 1,474,301	\$ 1,386,373	94%
Interest	40,000	-	40,000	7,007	18%
Total Revenues:	<u>1,514,301</u>	<u>-</u>	<u>1,514,301</u>	<u>1,393,380</u>	<u>92%</u>
Expenditures:					
Debt Service	<u>2,031,700</u>	<u>-</u>	<u>2,031,700</u>	<u>464,350</u>	<u>23%</u>
Total Expenditures	<u>2,031,700</u>	<u>-</u>	<u>2,031,700</u>	<u>464,350</u>	<u>23%</u>
Excess (Deficiency) of Revenues					
Over (Under) Expenditures	(517,399)	-	(517,399)	929,030	
Other Sources and Uses:					
Interfund Transfers In	<u>554,399</u>	<u>-</u>	<u>554,399</u>	<u>138,600</u>	<u>25%</u>
Total Other Sources and Uses:	<u>554,399</u>	<u>-</u>	<u>554,399</u>	<u>138,600</u>	<u>25%</u>
Net Change in Fund Balance	37,000	-	37,000	1,067,630	
Beginning Fund Balance - October 1, 2025	<u>\$ 640,667</u>	<u>\$ (30,250)</u>	<u>\$ 610,417</u>	<u>\$ 610,417</u>	
Ending Fund Balance - February 28, 2026	<u>\$ 677,667</u>	<u>\$ (30,250)</u>	<u>\$ 647,417</u>	<u>\$ 1,678,047</u>	

**City of Live Oak
Forfeiture Fund**

For the Period Ending February 28, 2026

	<u>Original Budget</u>	<u>Budget Adjustments</u>	<u>Current Budget</u>	<u>Year-to-Date Actual</u>	<u>%</u>
Revenue:					
Fines & Forfeitures	\$ 52,000	\$ -	\$ 52,000	\$ 9,644	19%
Interest	8,500	-	8,500	4,531	53%
Total Revenues:	<u>60,500</u>	<u>-</u>	<u>60,500</u>	<u>14,175</u>	<u>23%</u>
Expenditures:					
Federal Forfeitures	103,500	-	103,500	\$ -	0%
State Forfeitures	-	-	-	-	0%
Total Expenditures	<u>103,500</u>	<u>-</u>	<u>103,500</u>	<u>\$ -</u>	<u>0%</u>
Excess (Deficiency) of Revenues Over (Under) Expenditures	(43,000)	-	(43,000)	\$ 14,175	
Net Change in Fund Balance	(43,000)	-	(43,000)	\$ 14,175	
Beginning Fund Balance - October 1, 2025	<u>\$ 378,105</u>	<u>\$ 47,598</u>	<u>\$ 425,703</u>	<u>\$ 425,703</u>	
Ending Fund Balance - February 28, 2026	<u>\$ 335,105</u>	<u>\$ 47,598</u>	<u>\$ 382,703</u>	<u>\$ 439,878</u>	

**City of Live Oak
Federal /State Grants**

For the Period Ending February 28, 2026

	<u>Original Budget</u>	<u>Budget Adjustments</u>	<u>Current Budget</u>	<u>Year-to-Date Actual</u>	<u>%</u>
Revenue:					
Grants & Intergovernmental Allocations	\$ -	\$ -	\$ -	\$ -	0%
Interest	-	-	-	-	0%
Total Revenues:	-	-	-	-	0%
Expenditures:					
Project Construction	-	-	-	-	0%
Total Expenditures	-	-	-	-	0%
Net Change in Fund Balance	-	-	-	-	
Beginning Fund Balance - October 1, 2025	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	
Ending Fund Balance - February 28, 2026	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	

**City of Live Oak
Child Safety Fund**

For the Period Ending February 28, 2026

	<u>Original Budget</u>	<u>Budget Adjustments</u>	<u>Current Budget</u>	<u>Year-to-Date Actual</u>	<u>%</u>
Revenue:					
Grants & Intergovernmental Allocations	\$ 16,000	\$ -	\$ 16,000	\$ 6,697	42%
Interest	5,000	-	5,000	2,618	52%
Total Revenues:	<u>21,000</u>	<u>-</u>	<u>21,000</u>	<u>9,315</u>	<u>44%</u>
Expenditures:					
Police Department	3,500	-	3,500	679	19%
Fire & Inspections	2,500	-	2,500	-	0%
Public Works-General	44,735	-	44,735	-	0%
Total Expenditures	<u>50,735</u>	<u>-</u>	<u>50,735</u>	<u>679</u>	<u>1%</u>
Net Change in Fund Balance	(29,735)	-	(29,735)	8,636	
Beginning Fund Balance - October 1, 2025	<u>\$ 199,718</u>	<u>\$ 3,558</u>	<u>\$ 203,276</u>	<u>\$ 203,276</u>	
Ending Fund Balance - February 28, 2026	<u>\$ 169,983</u>	<u>\$ 3,558</u>	<u>\$ 173,541</u>	<u>\$ 211,912</u>	

**City of Live Oak
Court Technology Fund**

For the Period Ending February 28, 2026

	<u>Original Budget</u>	<u>Budget Adjustments</u>	<u>Current Budget</u>	<u>Year-to-Date Actual</u>	<u>%</u>
Revenue:					
Fines & Forfeitures	\$ 14,000	\$ -	\$ 14,000	\$ 3,348	24%
Interest	3,000	-	3,000	1,972	66%
Total Revenues:	17,000	-	17,000	5,320	31%
Expenditures:					
Municipal Court	77,600	-	77,600	7,194	9%
Total Expenditures	77,600	-	77,600	7,194	9%
Net Change in Fund Balance	(60,600)	-	(60,600)	(1,874)	
Beginning Fund Balance - October 1, 2025	<u>\$ 124,327</u>	<u>\$ (999)</u>	<u>\$ 123,328</u>	<u>\$ 123,328</u>	
Ending Fund Balance - February 28, 2026	<u>\$ 63,727</u>	<u>\$ (999)</u>	<u>\$ 62,728</u>	<u>\$ 121,454</u>	

**City of Live Oak
Court Security Fund**

For the Period Ending February 28, 2026

	<u>Original Budget</u>	<u>Budget Adjustments</u>	<u>Current Budget</u>	<u>Year-to-Date Actual</u>	<u>%</u>
Revenue:					
Fines & Forfeitures	\$ 13,000	\$ -	\$ 13,000	\$ 3,971	31%
Interest	1,000	-	1,000	1,234	123%
Total Revenues:	14,000	-	14,000	5,205	37%
Expenditures:					
Municipal Court	70,375	-	70,375	2,011	3%
Total Expenditures	70,375	-	70,375	2,011	3%
Net Change in Fund Balance	(56,375)	-	(56,375)	3,194	
Beginning Fund Balance - October 1, 2025	<u>\$ 91,087</u>	<u>\$ 360</u>	<u>\$ 91,447</u>	<u>\$ 91,447</u>	
Ending Fund Balance - February 28, 2026	<u>\$ 34,712</u>	<u>\$ 360</u>	<u>\$ 35,072</u>	<u>\$ 94,641</u>	

City of Live Oak
Hotel Occupancy Tax (HOT) Fund

For the Period Ending February 28, 2026

	<u>Original Budget</u>	<u>Budget Adjustments</u>	<u>Current Budget</u>	<u>Year-to-Date Actual</u>	<u>%</u>
Revenue:					
Occupancy Tax	\$ 615,000	\$ -	\$ 615,000	\$ 144,754	24%
Interest	45,000	-	45,000	21,864	49%
Total Revenues:	<u>660,000</u>	<u>-</u>	<u>660,000</u>	<u>166,618</u>	<u>25%</u>
Expenditures:					
Administration Department	<u>751,000</u>	<u>-</u>	<u>751,000</u>	<u>135,870</u>	<u>18%</u>
Total Expenditures	<u>751,000</u>	<u>-</u>	<u>751,000</u>	<u>135,870</u>	<u>18%</u>
Excess (Deficiency) of Revenues Over (Under) Expenditures	(91,000)	-	(91,000)	30,748	
Other Sources and Uses:					
Interfund Transfers Out	<u>(33,600)</u>	<u>-</u>	<u>(33,600)</u>	<u>(8,400)</u>	<u>25%</u>
Total Other Sources and Uses:	<u>(33,600)</u>	<u>-</u>	<u>(33,600)</u>	<u>(8,400)</u>	<u>25%</u>
Net Change in Fund Balance	(124,600)	-	(124,600)	22,348	
Beginning Fund Balance - October 1, 2025	<u>\$ 1,532,605</u>	<u>\$ 25,071</u>	<u>\$ 1,557,676</u>	<u>\$ 1,557,676</u>	
Ending Fund Balance - February 28, 2026	<u>\$ 1,408,005</u>	<u>\$ 25,071</u>	<u>\$ 1,433,076</u>	<u>\$ 1,580,024</u>	

City of Live Oak
Emergency Radio System Fund

For the Period Ending February 28, 2026

	<u>Original Budget</u>	<u>Budget Adjustments</u>	<u>Current Budget</u>	<u>Year-to-Date Actual</u>	<u>%</u>
Revenue:					
Service Use Fees	\$ 5,000	\$ -	\$ 5,000	\$ 600	12%
Interest	<u>3,000</u>	<u>-</u>	<u>3,000</u>	<u>678</u>	<u>23%</u>
Total Revenues:	8,000	-	8,000	1,278	16%
Expenditures:					
Emergency Radio System	<u>25,170</u>	<u>-</u>	<u>25,170</u>	<u>339</u>	<u>1%</u>
Total Expenditures	<u>25,170</u>	<u>-</u>	<u>25,170</u>	<u>339</u>	<u>1%</u>
Excess (Deficiency) of Revenues Over (Under) Expenditures	(17,170)	-	(17,170)	939	
Other Sources and Uses:					
Interfund Transfers Out	<u>(10,000)</u>	<u>-</u>	<u>(10,000)</u>	<u>(2,500)</u>	<u>25%</u>
Total Other Sources and Uses:	<u>(10,000)</u>	<u>-</u>	<u>(10,000)</u>	<u>(2,500)</u>	<u>25%</u>
Net Change in Fund Balance	(27,170)	-	(27,170)	(1,561)	
Beginning Fund Balance - October 1, 2025	<u>\$ 74,261</u>	<u>\$ (1,732)</u>	<u>\$ 72,529</u>	<u>\$ 72,529</u>	
Ending Fund Balance - February 28, 2026	<u>\$ 47,091</u>	<u>\$ (1,732)</u>	<u>\$ 45,359</u>	<u>\$ 70,968</u>	

**City of Live Oak
PEG Fund**

For the Period Ending February 28, 2026

	<u>Original Budget</u>	<u>Budget Adjustments</u>	<u>Current Budget</u>	<u>Year-to-Date Actual</u>	<u>%</u>
Revenue:					
Franchise Fee	\$ 50,000	\$ -	\$ 50,000	\$ 12,593	25%
Total Revenues:	50,000	-	50,000	12,593	25%
Expenditures:					
Capital Outlay	65,000	-	65,000	41,609	64%
Total Expenditures	65,000	-	65,000	41,609	64%
Net Change in Fund Balance	(15,000)	-	(15,000)	(29,016)	
Beginning Fund Balance - October 1, 2025	<u>\$ 521,148</u>	<u>\$ (2,741)</u>	<u>\$ 518,407</u>	<u>\$ 518,407</u>	
Ending Fund Balance - February 28, 2026	<u>\$ 506,148</u>	<u>\$ (2,741)</u>	<u>\$ 503,407</u>	<u>\$ 489,391</u>	

City of Live Oak
Alamo Regional SWAT Fund

For the Period Ending February 28, 2026

	<u>Original Budget</u>	<u>Budget Adjustments</u>	<u>Current Budget</u>	<u>Year-to-Date Actual</u>	<u>%</u>
Revenue:					
Intergovernmental	\$ 45,500	\$ -	\$ 45,500	\$ -	0%
Total Revenues:	45,500	-	45,500	-	0%
Expenditures:					
Capital Outlay	57,532	-	57,532	34,344	60%
Total Expenditures	<u>57,532</u>	<u>-</u>	<u>57,532</u>	<u>34,344</u>	<u>60%</u>
Excess (Deficiency) of Revenues Over (Under) Expenditures	(12,032)	-	(12,032)	(34,344)	
Other Sources and Uses:					
Interfund Transfers In	6,500	-	6,500	6,500	100%
Total Other Sources and Uses:	<u>6,500</u>	<u>-</u>	<u>6,500</u>	<u>6,500</u>	<u>100%</u>
Net Change in Fund Balance	(5,532)	-	(5,532)	(27,844)	
Beginning Fund Balance - October 1, 2025	<u>\$ 123,814</u>	<u>\$ (5,263)</u>	<u>\$ 118,551</u>	<u>\$ 118,551</u>	
Ending Fund Balance - February 28, 2026	<u>\$ 118,282</u>	<u>\$ (5,263)</u>	<u>\$ 113,019</u>	<u>\$ 90,707</u>	

**City of Live Oak
2022 G.O. Bond Fund**

For the Period Ending February 28, 2026

	<u>Original Budget</u>	<u>Budget Adjustments</u>	<u>Current Budget</u>	<u>Year-to-Date Actual</u>	<u>%</u>
Revenue:					
Interest	\$ -	\$ -	\$ -	\$ -	0%
Total Revenues:	-	-	-	-	0%
Expenditures:					
Professional Fees	-	-	-	-	0%
Construction Costs	-	-	-	-	0%
Total Expenditures	-	-	-	-	0%
Excess (Deficiency) of Revenues Over (Under) Expenditures	-	-	-	-	
Net Change in Fund Balance	-	-	-	-	
Beginning Fund Balance - October 1, 2025	\$ -	\$ -	\$ -	\$ -	
Ending Fund Balance - February 28, 2026	\$ -	\$ -	\$ -	\$ -	

**City of Live Oak
Capital Projects Fund**

For the Period Ending February 28, 2026

	<u>Original Budget</u>	<u>Budget Adjustments</u>	<u>Current Budget</u>	<u>Year-to-Date Actual</u>	<u>%</u>
Revenue:					
Interest	\$ 120,000	\$ -	\$ 120,000	\$ 81,823	68%
Total Revenues:	120,000	-	120,000	81,823	68%
Expenditures:					
Professional Fees	491,399	-	491,399	39,126	8%
Capital Outlay - Equipment	1,026,843	-	1,026,843	9,500	1%
Construction	2,969,880	-	2,969,880	169,466	6%
Total Expenditures	<u>4,488,122</u>	<u>-</u>	<u>4,488,122</u>	<u>218,092</u>	<u>5%</u>
Excess (Deficiency) of Revenues Over (Under) Expenditures	(4,368,122)	-	(4,368,122)	(136,269)	
Other Sources and Uses:					
Interfund Transfers In	1,531,234	-	1,531,234	382,808	25%
Total Other Sources and Uses:	<u>1,531,234</u>	<u>-</u>	<u>1,531,234</u>	<u>382,808</u>	<u>25%</u>
Net Change in Fund Balance	(2,836,888)	-	(2,836,888)	246,539	
Beginning Fund Balance - October 1, 2025	<u>\$ 4,812,527</u>	<u>\$ (151,032)</u>	<u>\$ 4,661,495</u>	<u>\$ 4,661,495</u>	
Ending Fund Balance - February 28, 2026	<u>\$ 1,975,639</u>	<u>\$ (151,032)</u>	<u>\$ 1,824,607</u>	<u>\$ 4,908,034</u>	

**City of Live Oak
Utility Operations Fund**

For the Period Ending February 28, 2026

	<u>Original Budget</u>	<u>Budget Adjustments</u>	<u>Current Budget</u>	<u>Year-to-Date Actual</u>	<u>%</u>
Revenue:					
Utility Revenue	\$ 7,389,875	\$ -	\$ 7,389,875	\$ 3,081,167	42%
Total Revenues:	7,389,875	-	7,389,875	3,081,167	42%
Expenditures:					
Administration Department	399,950	-	399,950	138,642	35%
Public Works General	6,476,385	-	6,476,385	2,930,161	45%
Total Expenditures	<u>6,876,335</u>	<u>-</u>	<u>6,876,335</u>	<u>3,068,803</u>	<u>45%</u>
Excess (Deficiency) of Revenues Over (Under) Expenditures	513,540	-	513,540	12,364	
Other Sources and Uses:					
Interfund Transfers In	29,500		29,500	7,375	25%
Interfund Transfers Out	(496,500)	-	(496,500)	(124,125)	25%
Total Other Sources and Uses:	<u>(467,000)</u>	<u>-</u>	<u>(467,000)</u>	<u>(116,750)</u>	<u>25%</u>
Net Change in Fund Balance	46,540	-	46,540	(104,386)	
Beg. Net Working Cap - October 1, 2025	<u>\$ 183,750</u>	<u>\$ 35,919</u>	<u>\$ 219,669</u>	<u>\$ 219,669</u>	
End. Net Working Cap. - February 28, 2026	<u>\$ 230,290</u>	<u>\$ 35,919</u>	<u>\$ 266,209</u>	<u>\$ 115,283</u>	

City of Live Oak
Utility Development and Renewals/Replacement Fund

For the Period Ending February 28, 2026

	<u>Original Budget</u>	<u>Budget Adjustments</u>	<u>Current Budget</u>	<u>Year-to-Date Actual</u>	<u>%</u>
Revenue:					
Interest	\$ 40,000	\$ -	\$ 40,000	\$ 19,599	49%
Miscellaneous	-	-	-	-	0%
Total Revenues:	<u>40,000</u>	<u>-</u>	<u>40,000</u>	<u>19,599</u>	<u>49%</u>
Expenditures:					
Public Works General	<u>595,000</u>	<u>-</u>	<u>595,000</u>	<u>82,812</u>	<u>14%</u>
Total Expenditures	<u>595,000</u>	<u>-</u>	<u>595,000</u>	<u>82,812</u>	<u>14%</u>
Excess (Deficiency) of Revenues					
Over (Under) Expenditures	(555,000)	-	(555,000)	(63,213)	
Other Sources and Uses:					
Interfund Transfers In	<u>310,000</u>	<u>-</u>	<u>310,000</u>	<u>77,500</u>	<u>25%</u>
Total Other Sources and Uses:	<u>310,000</u>	<u>-</u>	<u>310,000</u>	<u>77,500</u>	<u>25%</u>
Net Change in Fund Balance	(245,000)	-	(245,000)	14,287	
Beginning Fund Balance - October 1, 2025	<u>\$ 1,297,370</u>	<u>\$ (54,173)</u>	<u>\$ 1,243,197</u>	<u>\$ 1,243,197</u>	
Ending Fund Balance - February 28, 2026	<u>\$ 1,052,370</u>	<u>\$ (54,173)</u>	<u>\$ 998,197</u>	<u>\$ 1,257,484</u>	

**City of Live Oak
Storm Water Utility Fund**

For the Period Ending February 28, 2026

	<u>Original Budget</u>	<u>Budget Adjustments</u>	<u>Current Budget</u>	<u>Year-to-Date Actual</u>	<u>%</u>
Revenue:					
Utility Revenue	\$ 693,000	\$ -	\$ 693,000	\$ 288,984	42%
Total Revenues:	693,000	-	693,000	288,984	42%
Expenditures:					
Operations	836,600	-	836,600	216,282	26%
Total Expenditures	836,600	-	836,600	216,282	26%
Excess (Deficiency) of Revenues Over (Under) Expenditures	(143,600)	-	(143,600)	72,702	
Other Sources and Uses:					
Interfund Transfers Out	(90,800)	-	(90,800)	(22,700)	25%
Total Other Sources and Uses:	(90,800)	-	(90,800)	(22,700)	25%
Net Change in Fund Balance	(234,400)	-	(234,400)	50,002	
Beg. Net Working Cap - October 1, 2025	<u>\$ 245,426</u>	<u>\$ 63,021</u>	<u>\$ 308,447</u>	<u>\$ 308,447</u>	
End. Net Working Cap. - February 28, 2026	<u>\$ 11,026</u>	<u>\$ 63,021</u>	<u>\$ 74,047</u>	<u>\$ 358,449</u>	

**City of Live Oak
Economic Development Corporation**

For the Period Ending February 28, 2026

	<u>Original Budget</u>	<u>Budget Adjustments</u>	<u>Current Budget</u>	<u>Year-to-Date Actual</u>	<u>%</u>
Revenue:					
Taxes - Other	\$ 2,785,697	\$ -	\$ 2,785,697	\$ 1,191,983	43%
Interest/Misc	210,000	-	210,000	92,404	44%
Total Revenues:	<u>2,995,697</u>	<u>-</u>	<u>2,995,697</u>	<u>1,284,387</u>	<u>43%</u>
Expenditures:					
Administration Department	1,037,300	-	1,037,300	207,759	20%
Utilities/Water Rights	600,000	-	600,000	-	0%
Land	155,000	-	155,000	-	0%
Unspecified Projects	100,000	-	100,000	-	0%
Total Expenditures	<u>1,892,300</u>	<u>-</u>	<u>1,892,300</u>	<u>207,759</u>	<u>11%</u>
Excess (Deficiency) of Revenues Over (Under) Expenditures	1,103,397	-	1,103,397	1,076,628	
Other Sources and Uses:					
Interfund Transfers In	33,600	-	33,600	8,400	25%
Interfund Transfers Out	(2,236,942)	-	(2,236,942)	(559,235)	25%
Total Other Sources and Uses:	<u>(2,203,342)</u>	<u>-</u>	<u>(2,203,342)</u>	<u>(550,835)</u>	<u>25%</u>
Net Change in Fund Balance	(1,099,945)	-	(1,099,945)	525,793	
Beginning Fund Balance - October 1, 2025	<u>\$ 5,793,010</u>	<u>\$ (18,369)</u>	<u>\$ 5,774,641</u>	<u>\$ 5,774,641</u>	
Ending Fund Balance - February 28, 2026	<u>\$ 4,693,065</u>	<u>\$ (18,369)</u>	<u>\$ 4,674,696</u>	<u>\$ 6,300,434</u>	



CITY COUNCIL AGENDA ITEM FORM

Meeting Date: April 28, 2026

Agenda item: 7C

Prepared by: R. Luna Interim Asst. Fire Chief

Reviewed by: K. Drewry, Fire Chief

Department: Fire Department

Agenda Item Description:

Discussion and possible action regarding an Ordinance establishing parking regulations and fire lane on Woodview Drive near Shin Oak Drive.

Staff Briefing:

This item requests the designation of a fire apparatus access road (fire lane) and installation of red curb marking to ensure compliance with the adopted International Fire Code and City of Live Oak amendments. This action is necessary to prevent obstruction of critical emergency access needed for fire suppression, rescue, and medical response. Approval will enhance life safety, improve emergency response efficiency, and reduce unauthorized parking in designated access areas.

Action:

- ☒ Ordinance ☐ Resolution
☐ Proclamation ☐ Special Presentation
☐ Finance Report ☐ Public Hearing
☐ Other

Cost:	
Budgeted	
Actual	
Acct. Name	
Acct. Fund	
Other Funding	
Strategic Goal #	

Strategic Goals: 1- Stable, 2- Secure, 3 - Supportive and 4 - Beautiful

Staff Recommended Motion:

Motion is to approve an Ordinance of the City of Live oak, Texas, pursuant to the authority in Chapter 13, motor vehicles and traffic, Article III, stopping, standing, and parking, Section 13-40. – fire lanes, by establishing a fire lane on Woodview Drive; providing for a violation of Section 13.40 as a misdemeanor and a fine amount not to exceed \$500.00; providing that this Ordinance shall be cumulative; repealing all Ordinances to the extent they are in conflict; providing for severability; and providing an effective date.

AN ORDINANCE OF THE CITY OF LIVE OAK, TEXAS, PURSUANT TO THE AUTHORITY IN CHAPTER 13, MOTOR VEHICLES AND TRAFFIC, ARTICLE III, STOPPING, STANDING, AND PARKING, SECTION 13-40. – FIRE LANES, BY ESTABLISHING A FIRE LANE ON WOODVIEW DRIVE; PROVIDING FOR A VIOLATION OF SECTION 13.40 AS A MISDEMEANOR AND A FINE AMOUNT NOT TO EXCEED \$500.00; PROVIDING THAT THIS ORDINANCE SHALL BE CUMULATIVE; REPEALING ALL ORDINANCES TO THE EXTENT THEY ARE IN CONFLICT; PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City Council finds the City of Live Oak is a Texas Home-Rule Municipality and that the City has the exclusive control over and under the public highways, streets, and alleys within the City, as established by Texas Transportation Code, Section 311.001; and

WHEREAS, the City has determined that parking along the 100 Block of the public street of Woodview Drive from the intersection with Shin Oak Roads creates is unsafe and hazardous for fire apparatus maneuvering, staging, turning radius, hydrant access, or ladder placement under the conditions found to exist taking into consideration the width and condition of pavement and other circumstances, as well as the usual traffic thereon; and

WHEREAS, the City has determined that it would promote public safety to establish a fire lane as set forth herein below, which shall be effective when appropriate signs giving notice thereof are erected.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LIVE OAK, TEXAS:

Section 1. Findings. The foregoing recitals are hereby found to be true and correct and are hereby adopted by the City Council and made a part hereof for all purposes and findings of fact.

Section 2. Designation of Fire Lane. Pursuant to the authority in the City of Live Oak, Texas Code of Ordinances, Chapter 13, Motor Vehicles and Traffic, Article III, Stopping, Standing and Parking, Section 13-40. – Fire lanes. The City hereby designates the following portion of Woodview Drive as a fire lane:

Woodview Drive: 100 Block of the public street of Woodview Drive. from the intersection with Shin Oak Road (approximately 115 linear feet).

In accordance with Section 13-40 (b)(3)(c) it is hereby declared to be unlawful to park any vehicle other than an authorized emergency vehicle in any fire lane established hereto.

The City staff shall place signs and appropriate markings as consistent with the City of Live Oak, Texas Code of Ordinances, Chapter 8, Fire Prevention and Protection.

Section 3. Severability. If any provision of this Ordinance is illegal, invalid, or unenforceable under present or future laws, the remainder of this Ordinance will not be affected and, in lieu of each illegal, invalid, or unenforceable provision, a provision as similar in terms to the illegal, invalid, or unenforceable provision as is possible and is legal, valid, and enforceable will be added to this Ordinance.

Section 4. Repealer. This ordinance shall be cumulative of all other ordinances of the City of Live Oak, and this ordinance shall not operate to repeal or affect any other ordinances of the City of Live Oak except insofar as the provisions thereof might be inconsistent or in conflict with the provisions of this ordinance, in which event such conflicting provisions, if any, are hereby repealed.

Section 5. Penalty. A violation of this Ordinance shall be a Class C Misdemeanor with a fine amount not to exceed \$500.00, as provided in Chapter 14-22. – Disposition of the case; fine schedule the City of Live Oak Code of Ordinances.

Section 6. Public Meeting. That it is officially found, determined and declared that the meeting at which this Ordinance is adopted was open to the public and public notice of the time, place, and subject matter of the public business to be considered at such meeting, including this ordinance, was given, all as required by Chapter 551, as amended, Texas Government Code.

Section 7. Effective Date. This ordinance shall take effect immediately from and after its passage and any publication requirements.

PASSED AND APPROVED this _____ day of _____ 2026.

CITY OF LIVE OAK, TEXAS

By: _____
Mary M. Dennis, Mayor

ATTEST:

Isa Gaytan, City Secretary

APPROVED AS TO FORM:

City Attorney
DENTON NAVARRO RODRIGUEZ BERNAL SANTEE & ZECH, PC

“EXHIBIT A”

DRAFT



DRY