

# **A G E N D A**

A regular meeting of the City of Waxahachie Cemetery Board to be held on **June 4, 2026** at **8:30 a.m.** in the Hatchet Conference Room at the Charles Beatty Municipal Services Building, 408 S. Rogers, Waxahachie, Texas.

Members: Perry Giles, Chairman  
Trudy Hankins, Vice Chair  
Connie McGuire  
Mark Gundert  
Alex Lohmann

1. Call to Order
2. **Public Comments:** Persons may address the Board on any issues. This is the appropriate time for citizens to address the Board on any concern whether on this agenda or not. In accordance with the State of Texas Open Meetings Act, the Board may not comment or deliberate such statements during this period, except as authorized by Section 551.042, Texas Government Code. **Speakers must observe the three (3) minute time limit.**

*In order to be recognized during Public Comments, please complete a Public Appearance Card located at the entrance of the meeting room. Please present the card to the City Secretary, or their designee, ten (10) minutes before the start of the business meeting.*

3. Consider approval of minutes of the City Cemetery Board meeting of April 2, 2026
4. Discuss Rules, Regulations, and Ordinances for the Cemetery and take any necessary action
5. Discuss findings relating to Cemetery Expansion and take any necessary action
6. Set next meeting date and time
7. Adjourn

**The Cemetery Board reserves the right to go into Executive Session as authorized by Section 551.071(2) of the Texas Government Code, for the purpose of seeking confidential legal advice from legal counsel on any agenda item listed herein.**

## **ACCESSIBILITY STATEMENT**

This meeting location is wheelchair-accessible. Parking for mobility-impaired persons is available. Any request for sign interpretive services must be made forty-eight hours ahead of the meeting. To make arrangements, call the ADA Coordinator at (469) 309-4000 or (TDD) 1-800-RELAY TX

***Notice of Potential Quorum***  
***One or more members of the Waxahachie City Council may be present at this meeting.***  
***No action will be taken by the City Council at this meeting.***

Cemetery Board  
April 2, 2026

A regular meeting of the City of Waxahachie Cemetery Board was held on Thursday, April 2, 2026 at 8:30 a.m. in the Hatchet Conference Room at the Charles Beatty Municipal Services Building, 408 S. Rogers, Waxahachie, Texas.

Members Present: Perry Giles, Chairman  
Trudy Hankins, Vice Chair  
Connie McGuire  
Mark Gundert  
Alex Lohmann

Others Present: Gumaro Martinez, Director of Parks & Recreation  
Brad Barnes, Assistant Director of Parks & Recreation  
Steve Hamm, Cemetery Supervisor  
Morgan Davis, Administrative Coordinator

**1. Call to Order**

Chairman Perry Giles called the meeting to order at 8:30 a.m.

**2. Public Comments**

None.

**3. Consider approval of minutes of the City Cemetery Board meeting of March 5, 2026**

**Action:**

*Trudy Hankins moved to approve the minutes of the Cemetery Board meeting of March 5, 2026 as presented. Motion was seconded by Alex Lohmann and carried unanimously (5-0).*

**4. Consider approval of Wreaths Across America in the City Cemetery**

Board Member Mark Gundert provided a handout on the program, Wreaths Across America through the Sons of the American Revolution group, of which he is a member. He reported that the group plans the next wreath-laying event for December 19<sup>th</sup>.

**Action:**

*Alex Lohmann moved to approve Wreaths Across America Wreath Laying Event. Motion was seconded by Connie McGuire and carried unanimously (5-0).*

**5. Discuss cost estimates for ground penetration/discovery on 4-acre parcel**

Brad Barnes, Assistant Director of Parks and Recreation, presented and discussed varied cost estimates. The study is needed for a four-acre parcel to investigate concerns about potential buried debris (e.g., concrete, steel, asphalt) and old utility lines.

Three price quotes were received, ranging from \$3,000 to just under \$25,000, which was noted as a huge swing in prices. Gumaro Martinez, Director of Parks and Recreation, addressed the Board to gauge its interest in pursuing development and noted that it is also important to assess City

Council's level of support. Board members mentioned concerns of running out of space at the City Cemetery.

**6. Discuss projection growth at the Cemetery**

The Board reviewed Cemetery capacity and growth projections to guide future planning. Approximately 1,000 traditional burial spaces remain (estimated 16–17 years), while cremation and infant burial spaces are expected to reach capacity much sooner. Growth assumptions of 3.5%–4.4% were discussed, along with increasing (but locally variable) cremation trends.

Discussion emphasized two priorities: (1) immediate action to address shortages in infant burial and cremation spaces, and (2) long-term planning for traditional burial capacity. Near-term solutions include expanding infant burial space on existing property and adding columbarium units, which can be implemented quickly due to existing infrastructure. Broader expansion options were considered but depend on further site investigation, cost analysis, and City Council direction regarding the City's role in cemetery operations.

The Cemetery Board reached a consensus to proceed with expanding the infant burial area by utilizing an existing vacant space.

**7. Provide and discuss Rules, Regulations, and Ordinances for the Cemetery**

The Cemetery ordinance was distributed to Board members for review, followed by a general discussion. Members will continue reviewing the ordinance and present any proposed changes at the next meeting.

**8. Set next meeting date and time**

The next meeting of the City Cemetery Board will be held June 4, 2026 at 8:30 a.m.

**9. Adjourn**

There being no further business, the meeting adjourned at 9:30 a.m.

Respectfully submitted,

Morgan Davis  
Administrative Coordinator