



# City of Carmel

## CARMEL BOARD OF PUBLIC WORKS MEETING AGENDA

WEDNESDAY, JUNE 3, 2026 - 10:00 AM  
COUNCIL CHAMBERS/CITY HALL/ONE CIVIC SQUARE

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### 1. MEETING CALLED TO ORDER

### 2. MINUTES

- a. **Minutes from the May 20, 2026, Regular Meeting**

### 3. BID OPENINGS AND AWARDS

- a. **Bid Award for Carmel Fire Department Vehicles 2026;** Chief Joel Thacker, Carmel Fire Department
- b. **Bid Award for 26-STR-04 Rangeline Improvements;** Matt Higginbotham, Street Commissioner

### 4. TABLED ITEMS

- a. **Request for Purchase of Goods and Services; Passport Labs, Inc; (\$79,694.89); LPR Software and Equipment;** Chief Drake Sterling, Carmel Police Department **TABLED 05/20/2026**

### 5. CONTRACTS

- a. **Request for Purchase of Goods and Services; Braskey Products, LLC; (\$90,000.00); 24-CFD-02 Station 341 Prop House;** Bradley Pease, Director of Engineering
- b. **Request for Purchase of Goods and Services; INDOT - LPA Project Coordination Contract; Carmel Along 116th Street between Hoover Road and Spring Mill Road (Pedestrian Bridge);** Bradley Pease, Director of Engineering
- c. **Request for Professional Services; Rieth-Riley Construction Co., Inc.; (\$0.00); 20-ENG-04 Roadway Improvements, College Avenue between 96th and 106th Streets; CO #5;** Bradley Pease, Director of Engineering
- d. **Request for Purchase of Goods and Services; Community Container Solutions, LLC; (-\$23,596.16); 24-CFD-02-CFD Training Facility; CO#1,** Bradley Pease, Director of Engineering
- e. **Request for Addendum to Master Services Agreement; CivicPlus, LLC; (\$132,804.74);**

**CivicPlus 311 & CivicPlus Web Central; Additional Services Amendment;** Kevin Cusimano, Director of Information and Communication Services

- f. **Request for Professional Services; American Structurepoint, Inc; (\$122,550.00); Carmel Drive Keystone Design; Additional Services Amendment;** Matt Higginbotham, Street Commissioner

## 6. REQUEST TO USE CITY STREETS/PROPERTY

- a. **Request to Use Carter Green and Use City Streets; Special Request to Use Electricity; Annual Juneteeth Festival; June 19, 2026; 2:00 PM to 10:00 PM ;** Ami Riggins
- b. **Request to Use Carter Green and Use/Close City Streets; Special Request to Use Electricity; Carmel Marathon 2027; April 16 through April 17, 2027; (Rain Date April 24, 2027); 8:00 AM to 6:00 PM;** Jay Druba, Full Circle Events
- c. **Request to Use Midtown Plaza and Use/Close City Streets; Special Request to Use Electricity; Dia de la Familia; September 12, 2026; (Rain Date October 4, 2026) 8:00 AM to 8:00 PM;** J Antonio Chapital Gonzalez, Mexica Cultural Art Center of Indiana Mecaci
- d. **Request to Use Carter Green; Special Request to Use Electricity and James Building Restrooms; DIWALI Media Day, October 9, 2026; 5:00 PM to 10:30 PM;** Anita Joshi, Carmel Diwali Committee
- e. **Request to Use City Streets; Merchant Bank Mammogram Truck; July 07, 2026; 8:00 AM to 3:00 PM;** Heather Walton, Merchants Bank
- f. **Request to Use Midtown Plaza; Special Request to Use Electricity; Lindy Hop Event; July 11, 2026; (Rain Date July 12, 2026); 10:30 AM to 3:30 PM;** Robert Rowlett
- g. **Request to Use City Streets; Sam Costa Marathon; March 20, 2027; (Rain Date March 27, 2027); 7:00 AM to 12:00 PM;** Terry Townsend, Sam Costa

## 7. OTHER

- a. **Request for DORA Designation: Matador;** Chris Evans, Sangio III LLC
- b. **Request for Grant of Drainage Easement; 9804 Ditch Road;** Property Owners
- c. **Request for Grant of Stormwater Quality Management Easement; 9804 Ditch Road;** Property Owners
- d. **Request for Replat; 12213 N Meridian Street;** Patrick Sowinski with Kimley-Horn and Associates
- e. **Request for Replat; 10450 Laurel Ridge Lane;** Karen Sutton with Kuhn & Gustafson Land Surveying, Inc.
- f. **Request for Consent to Encroach; 5903 William Conner Way;** Property Owners
- g. **Request for Consent to Encroach; 14329 Arcadian Circle;** Property Owners

- h. **Request for Dedication and Deed of Public Right of Way; 9804 Ditch Road;** Property Owners
- i. **Request for Storm Sewer Easement Agreement; 805 Oswego Road;** Lane Young, Director of Utilities

**8. ADD-ONS AND DEPARTMENT DIRECTOR COMMENTS**

**9. PUBLIC HEARING**

- a. **Public Hearing for Recommendation to Award a Public-Private Agreement for the Development, Construction, Operation, and Transfer of the Merchants Square Area Road and Utility Improvements Project;** Brad Pease, Director of Engineering

**10. ADJOURNMENT**

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**Board of Public Works Members**

**Laura Campbell,**  
**Presiding Officer**  
Appointed by Mayor Finkam  
Term January 17, 2024,  
Until a Successor is Appointed

**Alan Potasnik**  
Appointed by Mayor Finkam  
Term January 17, 2024,  
Until a Successor is Appointed

**James Barlow**  
Appointed by Mayor Finkam  
Term August 27, 2025,  
Until a Successor is Appointed

**Next Meeting: June 17, 2026**