



**Regular City Council Meeting  
Agenda  
Marina Event Center - 190 E. 13th Street, Riviera Beach, FL 33404  
June 3, 2026  
6:00 PM**

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*Be advised, that the meeting location is subject to change. The public is encouraged to visit the City's website, [www.rivierabch.com](http://www.rivierabch.com) , for up to date information on meeting location and information.*

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**Mayor**  
Douglas A. Lawson

**Chairperson**  
Bruce Guyton - District 1

**Chair Pro-Tem**  
Glen Spiritis, Ph.D - District 4

**Councilpersons**  
KaShamba Miller-Anderson - District 2  
Shirley D. Lanier - District 3  
Fercella Davis-Panier - District 5

**Administration**  
William E. Wilkins, Interim City Manager  
Debrah Hall, MMC, FCRM, City Clerk  
Dawn S. Wynn, Esq., City Attorney

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### **ADA Notice**

This meeting is open to the Public. In accordance with the Americans with Disabilities Act of 1990, persons in need of a special accommodation to participate in the proceedings shall contact the Office of the City Clerk at 561-845-4090 no later than 2 days (48 hours) prior to the proceedings.

To request material in accessible format, sign language interpreters, hearing impaired accommodation, or any accommodation to review any document or participate in these proceedings, please contact the Florida Relay Services 1-800- 955-8771 (TDD) or 1-800-955-8770 (voice) for assistance.

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### **Public Comments Information**

If anyone wants to speak on an agenda item, please complete a public comment card located at the front desk and give it to the City Clerk staff before the City Council takes up the item for discussion and before the public comments section is announced. In no event will anyone be allowed to submit a comment card to speak on an agenda item after the title of the item is read or considered.

**Consent Agenda:** Total time allotted for comment on the Consent Agenda to each member of the public is three (3) minutes.

**Regular Agenda:** Members of the public will be given three (3) minutes to speak on any regular agenda item.

Please note that the time limit for public comment may be reduced by a vote of the City Council based on the voluminous nature of public comment cards.

**Civility and Decorum:** Please be reminded that the City of Riviera Beach is committed to civility and decorum by its officials, employees, and members of the public who attend this meeting. The City Council has adopted "Rules of Decorum Governing Public Conduct during Official Meetings", which provides in pertinent part:

- Officials shall be recognized by the Chair and shall not interrupt a speaker.
  - Public comment shall be addressed to the City Council as a whole and not to any individual on the dais or in the audience.
  - Displays of anger, rudeness, ridicule, impatience, lack of respect and personal attacks are strictly prohibited.
  - Unauthorized remarks from the audience, stamping of feet, clapping, whistles, yells and similar demonstrations shall not be permitted.
  - Offenders may be removed from the meeting.
  - Please mute or turn off cell phone at the start of the meeting. Failure to do so may result in being barred from the meeting.
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### **Lobbying - Ordinance 4001 - Adopted September 2011**

Lobbyist registration and reporting forms are available for you online and in print. Forms can be obtained in the Office of the City Clerk and Council Chambers. Registration and reporting forms shall be submitted to the Office of the City Clerk.

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## **CALL TO ORDER**

### **Roll Call**

### **Invocation**

### **Pledge of Allegiance**

## **AGENDA APPROVAL**

### **Additions, Deletions, Substitutions**

### **Disclosures**

### **Adoption of Agenda**

### **Comments From the Public on Consent Agenda (Three Minutes Limitation)**

## **CONSENT AGENDA**

*Routine City Council Business. The Consent Agenda is approved by a single majority vote. Item(s) may be removed for open discussion at the request of the mayor or any city council member.*

### **1. Minutes**

#### **1.a March 26, 2026, City Council Workshop Meeting Minutes**

Debrah Hall, City Clerk, (561) 845-4090

Staff recommends a Motion to approve the Minutes for the March 26, 2026, City Council Workshop Meeting Minutes.

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[March 26, 2026 City Council Workshop.pdf](#)

### **2. Board Appointments**

### **3. Resolutions on Consent**

#### **3.a Resolution Number 61-26: A Resolution of the City Council of the City of Riviera Beach, Palm Beach County, Florida, authorizing an Interlocal Agreement between the City of Riviera Beach and Palm Beach County, for certain traffic control authority by Palm Beach County within the jurisdictional boundaries of the City of Riviera Beach; and providing for an effective date**

Bernard Buxton-Tetteh, Public Works Director, (561) 845-3476

Staff recommends a Motion for the City Council to approve Resolution Number 61-26.

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[Resolution\\_Number\\_61-26\\_Traffic Control Authority.docx](#)

[Interlocal Agreement with Palm Beach County for Traffic Control Authority.docx](#)

- 3.b **Resolution Number 66-26: A Resolution of the City Council of the City of Riviera Beach, Palm Beach County, Florida, supporting and participating in local, regional, and national relief efforts in response to the devastating impact of Hurricane Melissa on Jamaica; authorizing the distribution of the Jamaica Relief funds to the nonprofit GEM; providing for conflicts, severability, and an effective date.**

Douglas Lawson, Mayor, (561) 845-4145

Staff recommends a Motion to approve Resolution Number 66-26.

[Resolution Number 66-26\\_Jamaica Relief Efforts.docx](#)

[Resolution\\_Number\\_159-](#)

[25\\_Accepting\\_donations\\_for\\_Hurricane\\_Melissa\\_Donation\\_Fund.docx](#)

[Executive Briefing - GEM re Jamaica Relief Fund.pdf](#)

- 3.c **Resolution Number 67-26: A Resolution of the City Council of the City of Riviera Beach, Palm Beach County, Florida, authorizing the distribution of emergency equipment to our Sister City in the City of Freeport, Bahamas; providing for conflicts, severability, and an effective date.**

Douglas Lawson, Mayor, (561) 845-4145

Staff recommends a Motion to approve Resolution Number 67-26.

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[Resolution Number 67-26\\_Donation\\_of\\_Emergency\\_Equipment.docx](#)

[Resolution 62-25 - Sister City Relationship - Riviera Beach Florida and Freeport Bahamas.pdf](#)

[Bahamian Delegation Recap.pdf](#)

[Memo for Consideration - Sister City - Freeport Bahamas.pdf](#)

[Proclamation\\_-\\_Sister\\_City\\_Relationship\\_with\\_Freeport\\_Bahamas.pdf](#)

- 3.d **Resolution Number 53-26: A Resolution of the City Council of the City of Riviera Beach, Palm Beach County, Florida, authorizing a Memorandum of Understanding (MOU) between the City of Riviera Beach and the Solid Waste Authority of Palm Beach (Authority) for use of Pre-Authorized Debris Management Sites; and providing for an effective date.**

Bernard Buxton-Tetteh, Public Works Director, (561) 845-3476

Staff recommends a Motion for the City Council to approve Resolution Number 53-26.

[Resolution\\_Number\\_53-26\\_SWA MOU.docx](#)

[Memorandum of Understanding for Debris Management Sites.pdf](#)

[Solid Waste Authority\\_Interlocal Agreement.pdf](#)

## **END OF CONSENT AGENDA**

### **4. Unfinished Business**

### **5. Petitions and Communications for Filing**

### **6. Awards and Presentations**

#### **6.a Presentation from the Palm Beach County Commission on Ethics.**

Debrah Hall, City Clerk, (561) 845-4090

Staff recommends a Motion that the City Council receive the presentation from the Palm Beach County Commission on Ethics.

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#### **6.b Presentation and Recognition of the 2025–2026 Graduating Cohort of the Riviera Beach Youth Council.**

KaShamba Miller-Anderson, Councilperson, (561) 840-4826

Staff recommends a Motion that the City Council receive this Presentation.

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#### **6.c Presentations of 2026 Youth Council Applicants.**

KaShamba Miller-Anderson, Councilperson, (561) 840-4826

Staff recommends a Motion that the City Council receive this Presentation.

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#### **6.d Resolution from the Office of the Mayor honoring the life of Betty Kendrick**

Honorable Mayor Douglas Lawson, (561) 845-4045

Staff recommends that the City Council receive this Presentation.

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[Resolution\\_-\\_Betty\\_Kendrick.docx](#)

### **7. Public Hearings**

## **8. Ordinances on Second and Final Reading**

- 8.a **Ordinance 4284: An Ordinance of the City Council of the City of Riviera Beach, Palm Beach County, Florida, approving a Small Scale Future Land Use Map amendment to change the land use designation from Recreation (REC) to Community Facility (CF), submitted by Core and PGAL, Inc., on behalf of the City of Riviera Beach, for the purpose of constructing a new Police Department Headquarters, generally located at 1621 West Blue Heron Boulevard and identified by Property Control Numbers 56-43-42-29-04-007-0181, 56-43-42-29-04-007-0010, and 56-43-42-29-04-008-0010 along with two (2) abandoned public rights-of-way; providing for an effective date and for other purposes.**

Clarence Sirmons, Director of Development Services, AICP, (561) 845-4067

Staff recommends a Motion to approve Ordinance Number 4284.

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[Ordinance\\_Number\\_4284\\_Final](#)

[Staff Report-Police HQ.docx](#)

[Uniform Land Use Application.pdf](#)

[Project Narrative.pdf](#)

[Warranty Deed.pdf](#)

[Legal Description.pdf](#)

[Survey.pdf](#)

[Plat.pdf](#)

[Site Plan.pdf](#)

[TPS Letter.pdf](#)

[Agent Authorization.pdf](#)

[Sign Notification Affidavits](#)

[Mailer Notification Affidavit](#)

[Riviera Beach business-impact-estimate-Ordinance 4284.docx](#)

[Legal Ad - Police.pdf](#)

## **9. Ordinances on First Reading**

### **COMMENTS FROM THE PUBLIC - 7:30 PM Non-Agenda Item Speakers (Three-Minute Limitation)**

*Public Comments shall begin at 7:30 PM unless there is no further business of the City Council, which in that event, it shall begin sooner. In addition, if an item is being considered at 7:30 PM, then comments from the public shall begin immediately after the item has been concluded.*

## **10. Items Tabled**

### **REGULAR AGENDA**

## **11. Resolutions on Regular Agenda**

- 11.a **Resolution Number 90-25: A Resolution of the City Council of the City of Riviera Beach, Palm Beach County, Florida, approving a Site Plan application (SP-25-0007) submitted by Core and PGAL, Inc. on behalf of the City of Riviera Beach, for the construction of a new Police Department Headquarters generally located at 1621 West Blue Heron Boulevard and identified by Property Control Numbers 56-43-42-29-04-007-0181, 56-43-42-29-04-007-0010, and 56-43-42-29-04-008-0010 along with two (2) abandoned public rights-of-way; providing for conditions of approval; providing for an effective date and for other purposes.**

Clarence Sirmons, Director of Development Services, AICP, (561) 845-4067

Staff recommends a Motion to approve Resolution Number 90-25.

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[Res\\_90-25-\\_SP-25-0007\\_\\_2\\_.docx](#)

[Staff Report - Police HQ](#)

[Project Narrative](#)

[Uniform Land Use Application](#)

[Warranty Deed](#)

[Legal Description](#)

[Survey](#)

[Plat](#)

[Site Plan](#)

[Site Lighthing](#)

[Architecturals](#)

[Elevations](#)

[Landscape Plan](#)

[Civil Plan](#)

[Drainage Statement](#)

[TPS Letter](#)

[Traffic Report](#)

[Agent Authorization](#)

[Mailer Notification Affidavit](#)

[Sign Notification Affidavit](#)

[Legal Ad - Police.pdf](#)

- 11.b **Resolution Number 02-26: A resolution of the City Council of the City of Riviera Beach, Palm Beach County, Florida, authorizing the execution of vacant property registration contract to provide vacant property registration with the top ranked firm, Hera Property Registry, LLC., obtained through a request for qualifications no. 1186-25-4 for an initial three-year period, with an option to renew for two (2) additional one (1) year renewal options, providing that Hera Property Registry, LLC, shall remit fifty percent (50%) of each collected registration fee to the city, and providing an effective date.**

LaTonya Ammons, Procurement Director, (561) 845-4180

Staff recommends a Motion to approve Resolution Number 02-26.

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[Exhibit A Resolution Number 02-26.pdf](#)

[Exhibit B Contract Signed.pdf](#)

[Exhibit C Solicitation.pdf](#)

[Exhibit D Hera Property Registry LLC Proposal.pdf](#)

[Exhibit E 1186-RFQ-25-4 Scores Sheet.xlsx](#)

[Exhibit F Responsive Checklist.xlsx](#)

[Exhibit G Eval Committee Sign in Sheet.pdf](#)

- 11.c **Resolution Number 186-25: A Resolution of the City Council of the City of Riviera Beach, Palm Beach County, Florida, authorizing the execution of a lot clearing, cutting, and related services agreement between the City Of Riviera Beach and Fresh Start Maintenance, Inc., and Arboria Landscape & Tree Care LLC, to provide lot clearing, cutting, and related services obtained through an Invitation to Bid No. 1199-25-4 for an initial three-year period, with an option to renew for two (2) additional one (1) year renewal periods; authorizing the Chief Financial Officer to make payments from 10117104 - 531000; and providing an effective date.**

LaTonya Ammons, Procurement Director, (561) 845-4062

Staff recommends a Motion for the City Council approval of Resolution Number 186-25.

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[Resolution Number\\_55-26.pdf](#)

[Professional Services Contract Fresh Start.pdf](#)

[Professional Services Contract Arboria Landscape 1.pdf](#)

[Vendor Response Checklist.pdf](#)

[Bid Cost Proposal Fresh Start.pdf](#)

[Bid Cost Proposal Arboria.pdf](#)

[ITB Lot Clearing Cutting and Related Services \(Rebid\).pdf](#)

## **12. Discussion and Deliberation**

- 12.a **Youth Council, Staff, and Community Travel for the 2026 All America City Finalist Delegation to Denver, Colorado.**

KaShamba Miller-Anderson, Councilperson, (561) 840-4826

Support the City's participation in the 2026 All American City finalist delegation to Denver, Colorado, including the necessary monetary support for travel.

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**12.b Small Business Enterprise and Local Vendor Policy**

LaTonya Ammons, Director of Procurement, M.A., CPPO, NIGP-CPP, (561) 845-4180

The Procurement Department is requesting that the City Council engage in discussion and provide feedback on the draft Small Business Enterprise and Local Vendor Policy.

**12.c Direct Pay Vendor Policy.**

LaTonya Ammons, Director of Procurement, M.A., CPPO, NIGP-CPP, (561) 845-4180

The Procurement Department is requesting that the City Council engage in discussion and provide feedback on the draft Direct Pay Vendor Policy.

**12.d Discussion on the Process to Hire New City Manager**

Brenda Jenkins, Director of Human Resources, (561) 840-4880

Staff recommends Council to discuss and provide next steps.

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[City Manager Recruitment Process - ER.pptx](#)

[Mayors Townhall Executive Report on May 8, 2026.pdf](#)

**13. Confirmation of Direction**

**14. Discussion by City Manager**

**15. Discussion by City Attorney**

**16. City Council Committee Reports**

**17. Statements by the Mayor and City Council**

**ADJOURNMENT**

**Appeals**

*If any interested person desires to appeal any decision of the City Council with respect to any matter considered at this meeting, at his or her own expense, that person will need a record of the proceedings and for such purpose may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based, pursuant to Section 286.0105, F.S. The City of Riviera Beach does not prepare or provide such a record.*