

City of Martinsburg
City Council
Thursday, July 9, 2026
6:30 PM
J. Oakley Seibert City Council Chambers

- 1. Call to Order**
- 2. Roll Call**
- 3. Salute to Flag**
- 4. Prayer –**
- 5. Approval of Minutes**
 - 5.a** Approve June 11, 2026, Regular City Council Meeting Minutes (pg. 3-10)
- 6. Approve Administrative and Financial Report**
- 7. Presentations**
 - 7.a** Resolution of Appreciation for retiring Fire Battalion Chief Douglas Smith Jr., for his 20+ years of service to the City of Martinsburg. (pg. 11)
 - 7.b** Administer Oath of Office to Fire Battalion Chief Michael Bowers
 - 7.c** Administer Oath of Office to Firefighter/EMT Basic Corey Bowers and Kyle Roberts
 - 7.d** Proclamation: Martinsburg Goes Purple (pg. 12)
- 8. Petitions from Citizens**
- 9. Receive and File Reports—Minutes—Correspondence of The Following:**
 - 9.a** Berkeley County Roundhouse Authority - April 2026 Meeting Minutes, May 2026 Meeting Minutes (pg. 13-14)
 - 9.b** Martinsburg-Berkeley County Convention and Visitors Bureau (CVB) - Approved May 2026 Minutes, June 2026 Agenda, June 2026 Balance Sheet, June 2026 Profit & Loss (pg. 15-21)
 - 9.c** Eastern Panhandle Transit Authority May and June Meeting Packets (5/18/26, 6/15/26) - Agendas, Minutes, Statements of Activity, Budget Reports (pg. 22-84)
- 10. Reports of Council as a Whole Committee:**
- 11. Report of Mayor**
 - 11.a** Current Open Committee Seats:
 - Board of Zoning Appeals - 1 alternate
 - Housing Authority - 2 vacancies
 - 11.b** Approve/deny appointment of Robert Todd Huffer as a member of the Martinsburg Housing Authority to fill an unexpired term, 5/4/2025-5/4/2030 (pg. 85)
- 12. Report of City Attorney**
- 13. Report of City Manager**
- 14. Unfinished Business**
- 15. New Business**
 - 15.a** Make comment on ABCA Zoning Form for Remi's Pizzeria and Lounge LLC (pg. 86-87)

- 15.b** Approve/Deny Resolution 2026-07 authorizing FY 27 General Fund Revision #1 (pg. 88-108)
- 15.c** Approve/Deny Resolution 2026-08 authorizing FY 27 Coal Severance Revision #1(pg. 109-111)
- 15.d** First and Second Reading of an Ordinance to Amend and Reenact Part Seven, Chapter One, Article 729 "Peddlers and Solicitors (pg. 112-113)
- 15.e** First and Second Reading on Ordinance Amending and Reenacting Part One, Chapter 5, Article 133, Section 133.05, "Emergency Medical Service." (pg. 114-118)
- 15.f** Approve/Deny Memorandum of Understanding with U.S. Capitol Police for Reimbursement of Law Enforcement Services (pg. 119-123)
- 15.g** Approve/Deny Memorandum of Understanding for the Eastern Panhandle Drug & Violent Crimes Task Force (pg. 124-137)
- 15.h** Approve/Deny Memorandum of Understanding with WVU School of Medicine Eastern Campus for Training Partnership (pg.138-139)
- 15.i** Approve/Deny FY2026 CDBG/HOME Annual Action Plan (Budget + Plan in packet). (pg. 140-225)

16. Executive Session