



CITY COUNCIL AGENDA

SUCCESSOR AGENCY TO THE FORMER REDEVELOPMENT AGENCY AND THE WASCO

PUBLIC FINANCE AUTHORITY

TUESDAY, JULY 21, 2026

REGULAR MEETING – 6:00 P.M.

CITY COUNCIL CHAMBERS – CITY HALL- 746 8TH STREET, WASCO, CA

EDUARDO SALDAÑA, MAYOR

Council Members:

District 1- Gilberto Reyna, Mayor Pro Tem
District 3 – Valentin Medina

District 2 – Vincent R. Martinez
District 5 – Miguel Raya

M. Scott Hurlbert
City Manager

Tom Schroeter
City Attorney

Maria O. Martinez
City Clerk

PUBLIC ADVISORY: THIS MEETING WILL BE CONDUCTED IN A HYBRID MODEL WITH BOTH IN-PERSON ATTENDANCE AND VIRTUAL PARTICIPATION.

Please be mindful that the meeting will be recorded, and all rules of procedure and decorum apply to in-person attendees and those participating virtually.

View:

1. **Live** on the city's website at <https://www.cityofwasco.org/306/city-council-meeting-videos>, subject to technical limitations.
2. **Access remotely via Zoom using URL:** <https://us02web.zoom.us/j/83138822847>
Members of the public may participate in the meeting by joining the Zoom Webinar via PC, Mac, iPad, iPhone, or Android device.
3. **By Phone dial number** 1-669-444-9171 **Meeting ID:** 838 4322 9620

Public Comments- Allotted time for speaking is 2 minutes (subject to change by the presiding officer)

1. **In person**
2. **Via Zoom**, using the “**Raise Hand**” feature to request to speak.
3. **By phone**, press * **9** to “raise your hand, and wait to be recognized by the City Clerk, and press ***6** to unmute. (You will be called by the phone number you are calling from)

Individuals who use a translator will be allotted twice the time.

Accessibility: In compliance with the Americans with Disabilities Act, if you need special assistance participating in this meeting, please contact the City Clerk's Office at cityclerk@cityofwasco.org or 661-758-7215. Providing at least 48 hours' notice will help ensure that reasonable accommodations can be made.

REGULAR MEETING – 6:00 pm

1) CALL TO ORDER: Mayor

2) ROLL CALL:

3) FLAG SALUTE: Mayor

4) INVOCATION:

5) APPROVAL OF AGENDA:

6) PRESENTATIONS:

a. Caltrans SR46 Improvement Project Update

7) PUBLIC COMMENTS:

In compliance with Government Code Section 54954.3, Public Communications is that portion of Council meetings set aside for members of the public to address the City Council on items of any City business other than scheduled agenda items. Comments are limited to items within the subject matter jurisdiction of the City and are limited to no more than two (2) minutes. Per the City Council Protocols, the period for general public communications will be limited to thirty (30) minutes, starting with in-person speakers followed by virtual speakers.

BROWN ACT REQUIREMENTS: The Brown Act does not allow action or Discussion on items not on the agenda (subject to narrow exceptions). This will limit a Councilmember's response to questions and requests during this comment period.

8) SUCCESSOR AGENCY BUSINESS: None

9) WASCO PUBLIC FINANCE AUTHORITY BUSINESS: None

10) PUBLIC SAFETY REPORTS

a. Kern County Fire Department (Appleton)

b. Wasco Police Department (Mora)

CITY COUNCIL BUSINESS:

11) CONSENT CALENDAR:

The Consent Calendar consists of items that are routine and noncontroversial, in the staff's opinion. These items are approved in one motion unless a Council Member or member of the public requests the removal of a particular item for separate consideration.

a. Receive and File department payments totaling \$ 293,133.76

b. Approval of City Council Meeting minutes for July 7, 2026.

- c. Council finds this action is not a "project" defined under section 15378 of the CEQA Guidelines; Approval of Travel and Training Expenses Exceeding \$500.00 for a Police Dispatcher to attend the POST Basic Dispatcher Academy from August 3-28, 2026, in Fresno, California.
- d. Council finds this action is not a "project" defined under section 15378 of the CEQA Guidelines; Approval of Travel and Training Expenses exceeding \$500.00 for one Wasco Police Department Officer to attend the Standardized Field Sobriety Testing (SFST) Course scheduled for August 4-5, 2026, in San Bernardino, California.
- e. Council finds this action is not a "project" defined under section 15378 of the CEQA Guidelines; Approval of Travel and Training Expenses exceeding \$500.00 for one Wasco Police Department Police Officer to attend the POST Gang Investigations (ICI) Foundation Specialty Course scheduled for August 3-7, 2026, in El Cajon, California.
- f. Council finds this action is not a "project" defined under section 15378 of the CEQA Guidelines; Approval of Travel and Training Expenses Exceeding \$500.00 for one Wasco Police Department Senior Police Officer to attend the Critical Incident Management 360° Course scheduled for August 24-26, 2026, in Grover Beach, California.
- g. Council finds this action is not a "project" defined under section 15378 of the CEQA Guidelines; Adopt a Resolution Authorizing the City Manager or Designee to Finalize and Execute a One-Year Service Agreement Renewal with Surge Technology Group, LLC dba P1 Technologies for Nutanix Software Licensing and Production Support for the Police Department, in an Amount Not to Exceed \$17,925.54, Subject to City Manager and City Attorney Review.
- h. Council finds this action is not a "project" defined under section 15378 of the CEQA Guidelines; Adopt a Resolution Approving an Application and Authorizing the City Manager or Designee to Enter Into and Execute a Grant Agreement, Budget Appropriations, and or Amendments thereto for the State of California Office of Traffic Safety (Ots) FY 2026-2027 Selective Traffic Enforcement Program (Step) In the Amount of \$48,000.00.
- i. Council finds this action is not a "project" defined under section 15378 of the CEQA Guidelines; Adopt a Resolution Authorizing the City Manager or Designee to Execute a Contract with Bowman Asphalt, Inc. in an amount not to exceed \$709,218.00 for the REAP 2.0 Alley Improvement Project and to execute Contract Change Orders in an amount not to exceed an aggregate of \$40,782.00.
- j. Council finds that this Project is classified as categorically exempt pursuant to CEQA Section 15332; Adopt a Resolution Authorizing the City Manager or Designee to Execute a Contract with Westrock LLC in an amount not to exceed \$349,999.00 for the Beckes Street Road Rehabilitation Project and to Execute Contract Change Orders in an amount not to exceed an aggregate of \$50,000.00. and Authorizing

the City Manager or Designee to negotiate a reimbursement agreement with the Wasco Recreation and Parks District for the Rehabilitation of two Westside Park parking lots.

- k. Council finds this action is not a "project" defined under section 15378 of the CEQA Guidelines; Adopt a Resolution Authorizing the City Manager or Designee to Execute an Agreement with VSS International, Inc. in an amount not to exceed \$218,211.00 for the NE Zone Fiber Seal Project and to Execute Contract Change Orders in an amount not to exceed an aggregate of \$200,000.00.
- l. Council finds this action is not a "project" defined under section 15378 of the CEQA Guidelines; Adopt a Resolution Authorizing the City Manager or Designee to Execute a Letter of Working Agreement(s) with the Kern County Fire Department.

12)PUBLIC HEARINGS: NONE

Staff shall introduce the public hearing item and present their report to Council. Councilmembers may ask questions of staff if they desire. Any member of the public may speak or present evidence after being recognized by the Mayor. All rules of decorum apply during Public Hearings. Each member of the Council shall verbally disclose all ex parte communications concerning the subject of the hearing.

13)DEFERRED BUSINESS: NONE

14) NEW BUSINESS: *The public may comment on each item listed on the agenda for New Business items as the items are taken up. New Business items may be reordered at the Chair's discretion. The public may speak up to 2 minutes on each agenda item.*

- a. Council finds this action is not a "project" defined under section 15378 of the CEQA Guidelines; Adopt a Resolution Approving the Amended Salary Schedule for the Fiscal Year 2026-2027 in Compliance with the California Public Employees' Retirement System (CalPERS) Requirement for Publicly Available Pay Schedules. (Vera)
- b. Council finds this action is not a "project" defined under section 15378 of the CEQA Guidelines; Adopt A Resolution Amending Resolution No. 2026-4341 to add Section 8 to add a clause pursuant to Elections Code § 10002 the governing body hereby Requests the Board of Supervisors of the County of Kern to permit the Kern County Elections Division to Provide any and all Services Necessary for conducting the General Election on November 3, 2026, and agrees to Pay for Said Services in full. (M. Martinez)
- c. Council finds this action is not a "project" defined under section 15378 of the CEQA Guidelines; Adopt A Resolution Authorizing the City Manager or Designee to Finalize and Execute Amendment No. 1 to the Existing Service Agreement with GoTo Connect Technologies USA, LLC for an amount not to exceed \$21,600.00, subject to City Manager and City Attorney Review. (Hurlbert)

15) REPORTS FROM COMMISSION AND COMMITTEES:

- a. Kern Economic Development Corporation (Medina)
- b. Kern Council of Government (Reyna)
- c. Wasco Task Force (Saldaña & Raya)

16) REPORTS FROM CITY MANAGER:

17) REPORTS FROM CITY COUNCIL:

18) CLOSED SESSION PUBLIC COMMENTS: *Public comments on Closed Session Items only.*

19) CLOSED SESSION: Teleconference/Video Conference Meeting. *Pursuant to Government Code Section 54956, the Public may not participate in the Closed Session, other than for Public Comments.*

- a. Closed Session Minutes for July 7, 2026.
- b. **CONFERENCE WITH LEGAL COUNSEL-ANTICIPATED LITIGATION**
Initiation of litigation pursuant to paragraph (4) of subdivision (d) of Section 54956.9:(1 potential case)
- c. **CONFERENCE WITH LABOR NEGOTIATORS 54957.6**
Agency Designated Representative: M. Scott Hurlbert & Nancy Vera
Employee Organization: SEIU Local 521
- d. **CONFERENCE WITH REAL PROPERTY NEGOTIATION 54956.8**
Property: APN 487-200-06
City Negotiator: City Manager, Mayor
Negotiating Party: TBE Services

20) CLOSED SESSION ACTION: None

21) ADJOURNMENT:

This is to certify that this agenda was posted at Wasco City Hall and Wasco Police Department's public notice boards, and on the internet on/or before July 18, 2026, on/or before 6:00 p.m. – 72 hours prior to the scheduled regular City Council meeting. The agenda is available on the City website at www.cityofwasco.org.



Maria O. Martinez, CMC
City Clerk

All agenda item supporting documentation is available for public review on the city website, www.cityofwasco.org, and in the office of the City Clerk of the City of Wasco, 746 8th Street, Wasco, CA 93280, during regular business hours, 8:00 am – 4:30 pm Monday through Thursday and 8:30 am – 4:30 pm Friday (closed alternate Fridays), following the posting of the agenda. Any supporting documentation related to an agenda

item for an open session of any regular meeting that is distributed after the agenda is posted and prior to the meeting will also be available for review at the same location and available at the meeting. **Please remember to turn off all cell phones, pagers, or electronic devices during Council meetings.**

The City of Wasco does not discriminate on the basis of disability in access to, provision of, or employment in its programs and activities pursuant to 29 United States Code Section 12132 and California Civil Code Section 54. The City Clerk's Office can provide information regarding the rights provided under the Americans with Disabilities Act (ADA).

If you need special assistance to participate in this meeting, please contact the City Clerk's Office at (661) 758-7215 to make reasonable arrangements to ensure accessibility to this meeting. Telephone (661) 758-7215. Requests for assistance should be made at least two (2) days in advance whenever possible.



Bill Pay

As of: July 14th, 2026

WARRANTS	AMOUNTS	
G063026	127,547.95	
G070726	95,339.75	
G070826	70,246.06	Verified By:
Grand Total	293,133.76	Finance Director:

	WARRANT	VENDOR NAME	VENDOR No.	INVOICE No.	CHECK No.	DESCRIPTION	AMOUNTS
1	G063026	ABATE A WEED	172	1089040	32988	SPEED-FEED 400	\$183.09
2	G063026	AC ELECTRIC COMPANY	184	65638	32989	WELL #8 SERVICE	\$1,859.79
3	G063026	AFFINITY TRUCK CENTER	405	F013343449:01	32990	RFS VEH #19: MOTOR 39MT 12V	\$460.53
4	G063026	ALEXANDER'S CONTRACT SERVICES, INC.	3828	202606100590	32991	6/1/26-6/10/26 METER READS	\$8,248.60
5	G063026	AMAZON CAPITAL SERVICES, INC	4968	1KTQ-M3LR-XTYH	32992	SMALL TOOL #GEN: TRANSMISSION JACK CAR LIFT	\$273.43
6	G063026	AMAZON CAPITAL SERVICES, INC	4968	1DTK-64DV-3MTL	32992	FEBREZE AIR FRESHNER FOR RESTROOMS IN BREAKRO	\$53.40
7	G063026	AMAZON CAPITAL SERVICES, INC	4968	1YDJ-PCK9-VQV1	32992	FLASH DRIVES	\$41.39
8	G063026	AMAZON CAPITAL SERVICES, INC	4968	1DLR-RTWP-NFN6	32992	CREDIT	-\$75.24
9	G063026	AMAZON CAPITAL SERVICES, INC	4968	1HF4-33KP-KNDR	32992	TRANSIT CLEANING SUPPLIES	\$48.54
10	G063026	ANDREW POGGIO	6313	REIMB 061526	32993	TRAVEL REIMB POST DISPATCH UPDATE	\$27.03
11	G063026	ATT - PAYMENT CENTER	1488	000025437688	32994	PHONE SERVICES 05/24/26 - 06/23/26	\$36.20
12	G063026	ATT - PAYMENT CENTER	1488	000025437689	32994	PHONE SERVICES 05/24/26 - 06/23/26	\$62.72
13	G063026	ATT - PAYMENT CENTER	1488	000025437690	32994	PHONE SERVICES 05/24/26 - 06/23/26	\$32.14
14	G063026	ATT - PAYMENT CENTER	1488	000025437691	32994	PHONE SERVICES 05/24/26 - 06/23/26	\$513.41
15	G063026	ATT - PAYMENT CENTER	1488	000025437692	32994	PHONE SERVICES 05/24/26 - 06/23/26	\$32.14
16	G063026	ATT - PAYMENT CENTER	1488	000025437693	32994	PHONE SERVICES 05/24/26 - 06/23/26	\$93.30
17	G063026	ATT - PAYMENT CENTER	1488	000025437694	32994	PHONE SERVICES 05/24/26 - 06/23/26	\$32.21
18	G063026	ATT - PAYMENT CENTER	1488	000025437695	32994	PHONE SERVICES 05/24/26 - 06/23/26	\$62.77
19	G063026	ATT - PAYMENT CENTER	1488	000025437696	32994	PHONE SERVICES 05/24/26 - 06/23/26	\$32.14
20	G063026	ATT - PAYMENT CENTER	1488	000025437697	32994	PHONE SERVICES 05/24/26 - 06/23/26	\$32.14
21	G063026	ATT - PAYMENT CENTER	1488	000025437699	32994	PHONE SERVICES 05/24/26 - 06/23/26	\$32.14
22	G063026	ATT - PAYMENT CENTER	1488	000025437700	32994	PHONE SERVICES 05/24/26 - 06/23/26	\$36.20
23	G063026	ATT - PAYMENT CENTER	1488	000025437701	32994	PHONE SERVICES 05/24/26 - 06/23/26	\$61.15
24	G063026	ATT - PAYMENT CENTER	1488	000025437702	32994	PHONE SERVICES 05/24/26 - 06/23/26	\$32.14
25	G063026	ATT - PAYMENT CENTER	1488	000025437703	32994	PHONE SERVICES 05/24/26 - 06/23/26	\$32.14
26	G063026	ATT - PAYMENT CENTER	1488	000025437704	32994	PHONE SERVICES 05/24/26 - 06/23/26	\$32.14
27	G063026	ATT - PAYMENT CENTER	1488	000025437705	32994	PHONE SERVICES 05/24/26 - 06/23/26	\$32.14
28	G063026	ATT - PAYMENT CENTER	1488	000025437706	32994	PHONE SERVICES 05/24/26 - 06/23/26	\$93.30
29	G063026	ATT - PAYMENT CENTER	1488	000025439229	32994	PHONE SERVICES 05/24/26 - 06/23/26	\$108.96
30	G063026	ATT - PAYMENT CENTER	1488	000025439323	32994	PHONE SERVICES 05/24/26 - 06/23/26	-\$274.12
31	G063026	BAKERSFIELD-KERN REGIONAL HOMELESS COLLAB	6287	2026-03.04-05	32996	INVOICE # 2026-03.04-05	\$312.78
32	G063026	BHT ENGINEERING, INC	5134	WA26-011	32995	25019-2: FILBURN AVE WEST CMAQ	\$1,917.50
33	G063026	BHT ENGINEERING, INC	5134	WA26-012	32995	25018-2: FILBURN AVE EAST CMAQ - DESIGN	\$1,917.50
34	G063026	BHT ENGINEERING, INC	5134	WA26-013	32995	25019: CMAQ FILBURN AVE WEST	\$890.00
35	G063026	BHT ENGINEERING, INC	5134	WA26-014	32995	25018: CMAQ FILBURN AVE EAST	\$890.00
36	G063026	CINTAS CORPORATION NO. 3	4480	4270172068	32997	UNIFORM SERVICES 052226	\$401.68
37	G063026	CLARK PEST CONTROL	117	39862924	32998	6/15/26: WW 5410 7TH ST, PEST CONTROL SERVICES	\$68.00
38	G063026	CLARK PEST CONTROL	117	39862968	32998	6/15/26: 746 8TH & 1445 12T ST, PEST CONTROL SERVI	\$268.00
39	G063026	CLARK PEST CONTROL	117	39862983	32998	6/15/26: WW 5410 7TH ST , PEST CONTROL SERVI	\$68.00
40	G063026	CLARK PEST CONTROL	117	39864934	32998	6/15/26: 1400 J ST, PEST CONTROL SERVICES	\$251.00

	WARRANT	VENDOR NAME	VENDOR No.	INVOICE No.	CHECK No.	DESCRIPTION	AMOUNTS
41	G063026	CLARK PEST CONTROL	117	39866767	32998	6/15/26:AC PEST CONTROL SERVICES	\$92.00
42	G063026	CORE & MAIN LP	4704	Z094595	32999	VENTS/PIPES/COUPLING	\$3,662.30
43	G063026	CORE & MAIN LP	4704	Z259870	32999	WATER METER LID	\$267.38
44	G063026	CORE & MAIN LP	4704	Z267571	32999	10PVC & 10X15 REP CLP	\$2,423.73
45	G063026	CUMMINS INC	376	Y8-260674117	33000	WELL NO. 14 REPAIR ON 6/19/26	\$2,099.25
46	G063026	CUMMINS INC	376	Y8-260674118	33000	PW GENERATOR FAULT 6/19/26	\$1,046.35
47	G063026	DEE JASPAR AND ASSOCIATES, INC	378	26-00553	33001	23015-0: WELL #13 STORAGE TANK PROFESSIONAL SERV	\$46,945.31
48	G063026	DEE JASPAR AND ASSOCIATES, INC	378	26-00554	33001	21027,21024,21029,21023-0: SRF WATER SYSTEM IMPROV	\$6,382.78
49	G063026	DEE JASPAR AND ASSOCIATES, INC	378	26-00555	33001	20218-0: WELL #12 TCP PROFESSIONAL SERVICES	\$7,362.46
50	G063026	DEPARTMENT OF JUSTICE	1668	051435	33002	FINGERPRINTS	\$49.00
51	G063026	ELECTRIC MOTOR WORKS INC.	2678	118396	33003	TWO SPARE MOTORS FOR THE TANK BOOSTER STATION	\$9,333.32
52	G063026	FARM PUMP AND IRRIGATION CO., INC.	553	025500	33004	PIPE W COUPLER, PUMP WATER OUT AND PULL PUMP	\$2,356.49
53	G063026	FLOWATER INC	5241	INV188677	33005	748 F ST: FILTER KIT	\$649.50
54	G063026	GRAINGER	415	9940754261	33006	BACKPACK BLOWER, GAS, 2 STROKE	\$1,667.09
55	G063026	HINDERLITER DELLAMAS & ASSOCIATES	1184	SIN064303	33007	Q4:CONTRACT SRVCS-SALES TAX	\$1,438.74
56	G063026	KERN TURF SUPPLY INC.	188	SI2771903	33008	STOCK: PLASTIC GLOBE VALVE, PVC MALE ADAPTER	\$4,968.63
57	G063026	KERN TURF SUPPLY INC.	188	SI2771908	33008	STOCK- MPR NOZZLE, REPAIR COUPLING	\$614.13
58	G063026	KUBA, INC	6345	SIN-C55-000080	33009	KUBA TEST POLE	\$592.50
59	G063026	LACAL EQUIPMENT INC.	4673	0452535-IN	33010	RFS VEH #17: BEARING, IDLER BUSHING, SPACER	\$318.41
60	G063026	MCA DIRECT LLC	6463	2026219	33011	ELECTIONS PACKET FOR CITY COUNCIL ELECTION	\$618.83
61	G063026	MELISSA GUZMAN	6342	REIMB 061526	33012	TRAVEL REIMB POST DISPATCH UPDATE	\$27.03
62	G063026	MUNGUIA HEATING AND AIR CONDITIONING	5826	I-9768-1	33013	5410 7TH ST: LEAK FIXTURE AND R410A REFRIGERANT	\$1,400.00
63	G063026	O'REILLY AUTO ENTERPRISES, LLC	4230	4936-323335	33014	STREET VEH #93: TRANS CABLE	\$93.03
64	G063026	O'REILLY AUTO ENTERPRISES, LLC	4230	4936-323847	33014	STREET VEH #93: AIR & OIL FILTERS, SHIFT MECH, WIP	\$200.62
65	G063026	O'REILLY AUTO ENTERPRISES, LLC	4230	4936-324220	33014	WW VEH #41: AIR, CABIN, OIL FILTERS	\$55.71
66	G063026	P & J ELECTRIC, INC.	66	9976	33015	WELL #11: 6/15/26 TROUBLESHOOT WELL SITE FOR MAIN	\$719.28
67	G063026	PETERSON AUTO SUPPLY	152	301338	33016	SMALL TOOL #GEN: MECHANICS XL, DRIVE 11"" FLEX	\$189.92
68	G063026	PG & E COMPANY	85	0008527740-8 061226	33017	UB NW NE SE 92724 SOLAR PLANT- AC	\$94.55
69	G063026	PG & E COMPANY	85	4675436856-4 062526	33017	UB NE COR CENTRAL AVE & MARGALO ST	\$306.93
70	G063026	PHOENIX GROUP INFORMATION SYSTEMS	4913	052026239	33018	MAY MONTHLY CITATION ACCESS	\$750.80
71	G063026	PLATT ELECTRIC SUPPLY	5788	7K72776	33019	24029-0: G STREET ELECTRICAL SUPPLIES	\$1,135.62
72	G063026	RAY GASKIN SERVICE	154	61414	33020	RFS VEH #GENERAL: ROCKER SWITCH	\$126.65
73	G063026	READYREFRESH	4027	26D0018613430	33021	WWT: PURE LIFE WATER 3/15/26-4/14/26	\$431.29
74	G063026	READYREFRESH	4027	26E0018613430	33021	WWT: PURE LIFE WATER 4/15/26-5/14/26	\$172.33
75	G063026	SANDOVAL INDUSTRIES LLC	1180	12220	33022	STARGOLD	\$64.41
76	G063026	SANDOVAL INDUSTRIES LLC	1180	12233	33022	STARGOLD	\$64.41
77	G063026	SANDOVAL INDUSTRIES LLC	1180	12271	33022	WELD REPAIR PIPE W/FLANGE	\$1,107.96
78	G063026	SEMITROPIC WATER STORAGE DISTRICT	329	2025/2026 INSTALL	33023	2ND INSTALLMENT 2026	\$120.00
79	G063026	SHAFTER-WASCO IRRIGATION DISTRICT	1055	2ND INSTALL FY26 #38	33025	2026: 2ND INSTALL PMT STANDBY CHARGE STATEMENT	\$200.00
80	G063026	SOUTHERN TIRE MART LLC	5953	7150038258	33026	MATERIAL #GEN: 53 USE TIRES PICK UP	\$329.00
81	G063026	SOUTHERN TIRE MART LLC	5953	7150038091	33026	STREET VEH #93: 4 TIRES	\$681.53
82	G063026	SOUTHERN TIRE MART LLC	5953	7150036237-2	33026	UNDERPAID ORG INV#7150036237	\$132.61
83	G063026	THE SHAFTER PRESS/ WASCO TRIBUNE	4787	4160	33024	PUBLICATION FOR NE ZONE REHAB PROJ	\$350.18
84	G063026	THE SHAFTER PRESS/ WASCO TRIBUNE	4787	4161	33024	NOTICE OF PUBLIC HEARING AB 2561	\$111.65
85	G063026	THE SHAFTER PRESS/ WASCO TRIBUNE	4787	4162	33024	CITY OF WASCO STRIPING PROJECT	\$588.70
86	G063026	THOMAS, FRANCINE	2930	REF DEP 061326	33027	REFUND DEP BARRICADES	\$120.00
87	G063026	UNIVAR USA INC	111	53962722	33028	WELL #11: 11TH & OAK, SOD HYPO 12.5% LIQUICHOR	\$1,002.35
88	G063026	UNIVAR USA INC	111	53962719	33028	WELL #12: MCCOMBS BETW, ANNIN & PALM LIQUIDCHL	\$2,000.46
89	G063026	UNIVAR USA INC	111	53962720	33028	WELL #7: 4TH ST & POPLAR SOD HYPO 12.5% LIQUIDCHL	\$1,002.35
90	G063026	WILEY D. HUGHES SURVEYING, INC.	2638	3301	33029	LOT MERGER 26-01 1ST REVIEW	\$1,860.00
91	G063026 Total						\$127,547.95
92	G070726	BANK UP CORPORATION	4259	7221	33030	JUNE 26:LOCKBOX PROCESSING	\$691.30
93	G070726	BSK & ASSOCIATES, INC.	1052	BJ03376	33031	WW LAB SERVICE	\$1,856.19
94	G070726	BSK & ASSOCIATES, INC.	1052	BJ03375	33031	DRINKING WATER LAB SERVICES	\$2,742.93
95	G070726	CALIFORNIA HIGHWAY PATROL	508	GPV 2026-2	33032	VEHICLE INSPECTION	\$50.00

	WARRANT	VENDOR NAME	VENDOR No.	INVOICE No.	CHECK No.	DESCRIPTION	AMOUNTS
96	G070726	CITY OF WASCO-UB PAYMENTS	1875	945605	33033	UB 810 8TH ST (LF)	\$147.82
97	G070726	CITY OF WASCO-UB PAYMENTS	1875	945607	33033	UB 801 8TH ST	\$84.32
98	G070726	CITY OF WASCO-UB PAYMENTS	1875	945661	33033	UB 1445 12TH ST (PAL)	\$109.81
99	G070726	CITY OF WASCO-UB PAYMENTS	1875	946098	33034	UB 800 BLK CENTRAL	\$84.32
100	G070726	CITY OF WASCO-UB PAYMENTS	1875	946101	33034	UB 1100 CENTRAL AVE LLMD	\$84.32
101	G070726	CITY OF WASCO-UB PAYMENTS	1875	946103	33034	UB 1500 BLK OF CENTRAL	\$84.32
102	G070726	CITY OF WASCO-UB PAYMENTS	1875	946268	33033	UB 1600 BLK OF DAISY	\$103.49
103	G070726	CITY OF WASCO-UB PAYMENTS	1875	946297	33033	UB 603 E ST VFW BLDG	\$92.48
104	G070726	CITY OF WASCO-UB PAYMENTS	1875	946300	33033	UB 764 E ST (ANNEX)	\$208.31
105	G070726	CITY OF WASCO-UB PAYMENTS	1875	946375	33033	UB 847 F ST (PW SHOP)	\$306.87
106	G070726	CITY OF WASCO-UB PAYMENTS	1875	946417	33033	UB 1300 BLK FILBURN	\$342.63
107	G070726	CITY OF WASCO-UB PAYMENTS	1875	946424	33033	UB 28704 FILBURN CENTRAL PARK	\$283.41
108	G070726	CITY OF WASCO-UB PAYMENTS	1875	946889	33034	UB NW MAPLE/MARGALO LLMD 2006	\$84.32
109	G070726	CITY OF WASCO-UB PAYMENTS	1875	946890	33034	UB MAPLE/GROMER LLMD 2006-1	\$84.32
110	G070726	CITY OF WASCO-UB PAYMENTS	1875	946947	33034	UB 2700 BLK MONDAVI CT	\$84.32
111	G070726	CITY OF WASCO-UB PAYMENTS	1875	947032	33033	UB 1500 BLOCK OF PALM	\$116.15
112	G070726	CITY OF WASCO-UB PAYMENTS	1875	947061	33034	UB 2100 BLK PALM	\$84.32
113	G070726	CITY OF WASCO-UB PAYMENTS	1875	947063	33034	UB 400 N BLOCK OF PALM LLMD 2006-1	\$84.32
114	G070726	CITY OF WASCO-UB PAYMENTS	1875	947065	33033	UB 1700 BLK OF PALM #A	\$147.99
115	G070726	CITY OF WASCO-UB PAYMENTS	1875	947095	33033	UB 1200 BLK PECAN ST	\$84.32
116	G070726	CITY OF WASCO-UB PAYMENTS	1875	947099	33033	UB PENELOPE LLMD 2006-1	\$103.08
117	G070726	CITY OF WASCO-UB PAYMENTS	1875	947187	33033	UB 1700 BLK POPLAR	\$84.32
118	G070726	CITY OF WASCO-UB PAYMENTS	1875	947188	33033	UB 1700 BLK POPLAR #A	\$84.32
119	G070726	CITY OF WASCO-UB PAYMENTS	1875	947259	33033	UB 2500 BLK OF POSO DR LLMD	\$84.32
120	G070726	CITY OF WASCO-UB PAYMENTS	1875	947263	33033	UB 2700 BLK OF POSO AVE LLMD	\$84.32
121	G070726	CITY OF WASCO-UB PAYMENTS	1875	947297	33033	UB PALM N PROSPERITY 2006-1	\$84.32
122	G070726	CITY OF WASCO-UB PAYMENTS	1875	947461	33033	UB 1700 BLK OF MARGALO	\$165.97
123	G070726	CITY OF WASCO-UB PAYMENTS	1875	947716	33033	UB 1300 BLK OF WILLOW	\$90.15
124	G070726	DEPARTMENT OF CONSERVATION	273	SMI FEES APR-JUNE 26	33035	SMI FEES APR-JUNE 26	\$1,837.42
125	G070726	INFOMART, INC.	4345	1046577	33036	JUNE BACKGROUND CHECK	\$212.95
126	G070726	INTERWEST CONSULTING GROUP, INC.	1571	4173285	33037	INV 4173285	\$4,462.49
127	G070726	JAS PACIFIC	4031	BI 15506	33038	INVOICE # BI 15506	\$3,240.00
128	G070726	KERN TURF SUPPLY INC.	188	SI2771890	33039	STOCK: REGULATOR, BUNA-N O-RING	\$5,035.68
129	G070726	ONE SOURCE PARTS, LLC DEPT 900	5748	1060041	33041	ROCKER SWITCH	\$372.33
130	G070726	ONE SOURCE PARTS, LLC DEPT 900	5748	1060040	33041	PACK CYLINDER PIN	\$38.95
131	G070726	O'REILLY AUTO ENTERPRISES, LLC	4230	4936-324517	33040	HEPA FILTER OIL FILTER AIR FILTER	\$52.33
132	G070726	O'REILLY AUTO ENTERPRISES, LLC	4230	4936-324519	33040	BATTERY	\$208.40
133	G070726	O'REILLY AUTO ENTERPRISES, LLC	4230	4936-324518	33040	TORQ CNVRTR, SEAL	\$461.02
134	G070726	PG & E COMPANY	85	0206784963-4 063026	33042	747 F ST EV CHARGING STATIONS	\$2,023.22
135	G070726	PG & E COMPANY	85	0751114029-0 062826	33042	UB COW VEHICLES PARKING 1400 J ST	\$368.98
136	G070726	PG & E COMPANY	85	1495264257-8 062926	33042	UB 747 G ST TRANSIT CHARGERS	\$1,258.28
137	G070726	PG & E COMPANY	85	7955235222-5 062926	33042	UB 709 POSO AVE UNDERPASS	\$185.12
138	G070726	PG & E COMPANY	85	9285039198-5 062926	33042	UB 640 G ST AMTRAK WALK WAY	\$270.52
139	G070726	PG & E COMPANY	85	2867383297-9 062926	33042	UB 747 G ST WELL #14	\$21,245.31
140	G070726	PG & E COMPANY	85	4401875412-5 062926	33042	UB 1301 J ST NEW WELL #13	\$33,472.11
141	G070726	RICHARDS, WATSON, GERSHON A PROFFESIONAL	3343	MAY LEGAL SERVICES	33043	MAY LEGAL SERVICES	\$775.00
142	G070726	RICHLAND CHEVROLET COMPANY	155	177726	33044	SEAL	\$35.22
143	G070726	SCHROETER, THOMAS F.	2732	JUNE 2026	33045	JUN 2026: LEGAL SERV	\$9,370.00
144	G070726	T-MOBILE	4899	964042089 062126	33046	CELL PHONE SRVCS	\$1,591.04
145	G070726 Total						\$95,339.75
146	G070826	AMERICAN REFUSE INC	183	391952	33047	JULY 2026: 801 8TH ST 3YD BIN RECYCLE	\$131.93
147	G070826	AMERICAN REFUSE INC	183	391953	33047	JULY 2026 RECYCLE CART	\$34.81
148	G070826	AMERICAN REFUSE INC	183	391954	33047	JULY 2026: 801 8TH ST RECYCLE CART	\$34.81
149	G070826	AMERICAN REFUSE INC	183	391955	33047	JULY 2026: 746 8TH ST RECYCLE CART	\$34.81
150	G070826	BRAXBRO, INC	6255	1819	33049	BRAXBRO SCADALINK SUBSCRIPTION - CYBERSECURIT	\$400.00

	WARRANT	VENDOR NAME	VENDOR No.	INVOICE No.	CHECK No.	DESCRIPTION	AMOUNTS
151	G070826	CHARTER COMMUNICATIONS	68	167736001062126	33050	CH INTERNET SRVCS	\$325.62
152	G070826	CITY OF WASCO-UB PAYMENTS	1875	945103	33051	UB 810 8TH ST (LF)	\$24.32
153	G070826	CITY OF WASCO-UB PAYMENTS	1875	945135	33051	UB 764 E STREET (ANNEX) (LF)	\$32.64
154	G070826	DANIEL MORGAN	6084	COW202606-BLOCK	33052	BLOCK TIME IT CONSULTING	\$16,000.00
155	G070826	DAVID COMELLI	6091	264	33048	PREPAY BLOCK OF 80 HOURS	\$16,000.00
156	G070826	DLT SOLUTIONS, LLC	576	5420461A	33053	AUTOCAD CIVIL 3D RENEWAL SUBSCRIPTION	\$2,819.20
157	G070826	GARDAWORLD	4266	10851250	33054	JULY ARMORED SRVCS	\$574.83
158	G070826	GOTO TECHNOLOGIES USA, LLC	6172	IN7105512013	33055	PHONE SERVICES PD	\$1,065.49
159	G070826	KNIGHT'S SITE SERVICES, INC	1075	0000276206	33056	6/23/26 - 7/20/26 GW SITE PROTABLE TOILET SERV	\$86.74
160	G070826	LIEBERT CASSIDY WHITMORE	2269	326705	33057	ERC MEMBERSHIP 070126-063027	\$2,685.00
161	G070826	M & S SECURITY SERVICES	4445	133807	33058	Q1 ALRM MNTR- WELL #13	\$120.00
162	G070826	M & S SECURITY SERVICES	4445	133813	33058	Q1 ALRM MNTR- PAL BUILDING	\$120.00
163	G070826	M & S SECURITY SERVICES	4445	133875	33058	Q1 ALRM MNTR- 879 G STREET	\$120.00
164	G070826	M & S SECURITY SERVICES	4445	134163	33058	Q1 ALRM MNTR - ANIMAL SHELTER	\$165.00
165	G070826	M & S SECURITY SERVICES	4445	134164	33058	Q1 ALRM MNTR - WWT OFFICE	\$330.00
166	G070826	M & S SECURITY SERVICES	4445	134165	33058	Q1 ALRM MNTR - COURTHOUSE	\$165.00
167	G070826	M & S SECURITY SERVICES	4445	134167	33058	Q1 ALRM MNTR - FIN & PLNG	\$135.00
168	G070826	M & S SECURITY SERVICES	4445	134168	33058	Q1 ALRM MNTR - PW	\$135.00
169	G070826	M & S SECURITY SERVICES	4445	134202	33058	Q1 ALRM MNTR - PIONEER BOOTH	\$135.00
170	G070826	M & S SECURITY SERVICES	4445	134203	33058	Q1 ALRM MNTR - PIONEER SHOP	\$135.00
171	G070826	M & S SECURITY SERVICES	4445	134408	33058	Q1 ALRM MNTR - WELL 14	\$120.00
172	G070826	M & S SECURITY SERVICES	4445	134166	33058	Q1 ALRM MNTR-CITY HALL	\$135.00
173	G070826	NEW HORIZON COMMUNICATION CORP	6015	3625038	33059	COMMUNICATIONS SVCS DISPATCH	\$1,068.12
174	G070826	NEW YORK LIFE INSURANCE COMPANY	4733	YMH_20260703	33060	JULY INSURANCE PREMIUM	\$270.00
175	G070826	O'REILLY AUTO ENTERPRISES, LLC	4230	4936-325553	33061	MATERIAL #GEN: BLUE RS TL, THRDLOCK, BRAKECLN	\$96.18
176	G070826	O'REILLY AUTO ENTERPRISES, LLC	4230	4936-325552	33061	POLICE VEH #P001: DISC PAD SET	\$85.51
177	G070826	O'REILLY AUTO ENTERPRISES, LLC	4230	4936-325595	33061	POLICE VEH #P018: BRAKE PADS	\$61.27
178	G070826	PRINCIPAL LIFE INSURANCE COMPANY	5862	1168207-10001 070126	33062	JULY 2026 INSURANCE PREMIUM	\$15,400.10
179	G070826	TYLER TECHNOLOGIES, INC	1064	CI100-00297153	33063	SYSTEM MGMT SRVCS SUPPORT 081326-081227	\$10,299.68
180	G070826	WILEY D. HUGHES SURVEYING, INC.	2638	3306	33064	INVOICE 3306	\$900.00
181	G070826 Total						\$70,246.06
182	Grand Total						\$293,133.76

MINUTES
WASCO CITY COUNCIL
and Successor Agency to the
Former Redevelopment Agency
Tuesday, July 7, 2026
Regular Meeting – 6:00 p.m.
City Council Chambers
746 8th Street, Wasco, CA 93280

THIS MEETING WAS CONDUCTED IN A HYBRID MODEL WITH BOTH IN-PERSON ATTENDANCE AND VIRTUAL PARTICIPATION.

REGULAR MEETING – 6:00 pm

- 1) CALL TO ORDER:** Mayor
Mayor Saldaña, called the meeting to order at 6:00 p.m.
- 2) ROLL CALL:** Mayor Saldaña, Mayor Pro Tem Reyna, Council Members: Martinez, Medina, Raya
PRESENT: Mayor Saldaña, Mayor Pro Tem Reyna, Council Members: Martinez, Medina, Raya

STAFF PRESENT: City Manager M. Scott Hurlbert, Assistant City Manager Maria Lara, City Attorney Tom Schroeter, City Clerk Maria O. Martinez, Executive Assistant I Monica Flores, Executive Assistant I Cinthia Ugalde, Public Works Director Luis Villa, Community Development Director Keri Cobb, Finance Director Tracy Blakemore, Police Lieutenant Galutira

- 3) FLAG SALUTE:** by Mayor Saldaña
- 4) INVOCATION:** observed a moment of silence.

- 5) APPROVAL OF AGENDA:**
City Manager Scott Hulbert informed the council of a correction to the Closed Session title for Item 18e: the negotiating party is IGL Investment Grade Loans, not Vertical Bridge.

Motion by Council Member Martinez, **seconded** by Mayor Saldaña, to approve the agenda with the changes mentioned by the following roll call vote:

AYES:	SALDAÑA, REYNA, MARTINEZ, MEDINA, RAYA
NOES:	NONE
ABSTAIN:	NONE
ABSENT:	NONE

- 6) PRESENTATIONS: None**
- 7) PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA:**

- Maria de Jesus Macias de Martinez shared concerns on the sidewalk installation project.

City Clerk Maria Martinez announced that no remote public comments were received for this item.

Executive Assistant I, Cinthia Ugalde, mentioned that there are no email comments on this item or any other items on this agenda.

8) SUCCESSOR AGENCY BUSINESS: None

9) WASCO PUBLIC FINANCE AUTHORITY BUSINESS: None

10) PUBLIC SAFETY REPORTS

- a. Kern County Fire Department (Appleton):
 - No reports – Chief Appleton absent.
- b. Wasco Police Department (Mora):
 - Police Lieutenant Galutira reported on the current public safety report; the Coffee with a Cop Event occurred June 29, 2026; the Quarterly Business District Watch Meeting occurred; and Junior Police Summer Camp will start July 13, 2026.

CITY COUNCIL BUSINESS:

11) CONSENT CALENDAR:

The Consent Calendar consists of items that are routine and noncontroversial, in the staff's opinion. These items are approved in one motion unless a Council Member or member of the public requests the removal of a particular item for separate consideration.

- a. Receive and File department payments totaling \$ 1,078,816.71
- b. Approval of City Council Minutes for:
 1. May 19, 2026, Regular Meeting
 2. June 16, 2026, Regular Meeting
- c. Council finds that it is not a "project" defined under section 15378 of the CEQA Guidelines; Receive and file the 2026 Local Agency Biennial Notice Indicating that No Amendment is Required to the City's Conflict of Interest Code at this time, and authorize the City Manager or Designee to Endorse the Notice.
- d. Council finds this action is not a "project" defined under section 15378 of the CEQA Guidelines; Approval of Travel Expenses Exceeding \$500.00 per trip for the Administrative Manager/City Clerk and the Executive Assistant I/Deputy City Clerk to attend the California Municipal Clerks Association CMCA Annual Conference on April 14-16, 2027 in Sacramento, California.
- e. Council finds this action is not a "project" defined under section 15378 of the CEQA Guidelines; Approval of Travel and Training Expenses Exceeding \$500.00 for one Wasco Police Department Officer to attend the Standardized Field Sobriety Testing (SFST) Course scheduled for June 22-24, 2026, in Simi Valley, California.

- f. Council finds this action is not a "project" defined under section 15378 of the CEQA Guidelines; Adopt a Resolution Authorizing the City Manager or Designee to Accept the Grant Award of \$187,896.00 and Execute the Grant Agreement, Budget Appropriations, Certifications and Assurances for the FY 2026-2027 California State of Good Repair (SGR) Program.

Reso#2026-4345

- g. Council finds this action is not a "project" defined under section 15378 of the CEQA Guidelines; Adopt a Resolution Authorizing Submission of an Application for Fiscal Year 2026-2027 Federal Funding under Section 5311 (49 U.S.C. Section 5311) and the Execution of a Standard Agreement with the California Department of Transportation, Division of Rail and Mass Transportation.

Reso#2026-4346

- h. Council finds this action is not a "project" defined under section 15378 of the CEQA Guidelines; Adopt a Resolution Authorizing the City Manager or Designee to Execute a Purchase Order for the purchase of a Brush Loader Replacement Engine for the Sanitation Department from Coastline Equipment in an amount not to exceed \$15,000.00.

Reso#2026-4347

- i. Council finds this action is not a "project" defined under section 15378 of the CEQA Guidelines; Adopt a Resolution Authorizing the City Manager or Designee to Execute a Purchase Order for the Purchase of a new Skid Steer from Coastline Equipment in an amount not to exceed \$175,000.00.

Reso#2026-4348

- j. Council finds this action is not a "project" defined under section 15378 of the CEQA Guidelines; Adopt a Resolution Authorizing the City Manager or Designee to Execute a Purchase Order for the Purchase of a new Stump Shredder from Coastline Equipment in an amount not to exceed \$30,000.00.

Reso#2026-4349

- k. Council finds this action is not a "project" defined under section 15378 of the CEQA Guidelines; Adopt a Resolution Authorizing the City Manager or Designee to Execute a Purchase Order for the Purchase of New Traffic Signs from LED Lighting Solutions in an amount not to exceed \$70,000.00.

Reso#2026-4350

- l. Council finds this action is not a "project" defined under section 15378 of the CEQA Guidelines; Adopt a Resolution Authorizing the City Manager or Designee to execute a Purchase Order for the Purchase of Two Light-Duty Pickup Trucks from Nissan of Bakersfield in an amount not to exceed \$75,000.00.

Reso#2026-4351

- m. Council finds this action is not a "project" defined under section 15378 of the CEQA Guidelines; Adopt a Resolution Authorizing the City Manager or Designee to execute a Purchase Order for the Purchase under the National Auto Fleet Group Contract 081325-NAF for the purchase of an EV Small Pickup Truck for the Water Department in an amount not to exceed \$60,000.00.

Reso#2026-4352

- n. Council finds this action is not a "project" defined under section 15378 of the CEQA Guidelines; Adopt a Resolution Approving the 2026 Title VI Compliance Plan for the City of Wasco Dial-a-Ride.

Reso#2026-4353

- o. Council finds this action qualifies as categorically exempt pursuant to section 15308 of the CEQA Guidelines; Adopt a Resolution Authorizing the City Manager or Designee to Sign a Letter Authorizing the County of Kern as the Lead Agency to Submit to the California Department of Resources Recycling and Recovery (CalRecycle) a Regional Application for the Used Oil Payment Program (OPP) Fiscal Year 2026-27 on its behalf.

Reso#2026-4354

- p. Council finds this action is not a "project" defined under section 15378 of the CEQA Guidelines; Adopt a Resolution Authorizing the City Manager or Designee to Execute a Purchase Order for the repairs of Centrifuge No. 1 with GEA Mechanical Equipment US, Inc. for an amount not to exceed \$130,000.00.

Reso#2026-4355

- q. Receive and File the Homeless Outreach Quarterly Report - Information only
- r. Receive and File the Community Development Department Quarterly Report - Information only.

No Conflict of Interest on the consent calendar for any Council member.

There were no in-person public comments.

City Clerk Maria Martinez announced that no remote public comments were received for this item.

Motion by Mayor Pro Tem Reyna, **seconded** by Council Member Martinez, to approve the Consent Calendar by the following roll call vote:

AYES:	SALDAÑA, REYNA, MARTINEZ, MEDINA, RAYA
NOES:	NONE
ABSTAIN:	NONE
ABSENT:	NONE

12)PUBLIC HEARINGS: *Staff shall introduce the public hearing item and present their report to Council. Councilmembers may ask questions of staff if they desire. Any member of the public may speak or present evidence after being recognized by the Mayor. All rules of decorum apply during Public Hearings. Each member of the Council shall verbally disclose all ex parte communications concerning the subject of the hearing.*

- a. Council finds this action is not a “project” defined under section 15378 of the CEQA Guidelines; Conduct a Public Hearing and Reporting on City of Wasco Vacancies, Recruitment, and Retention Efforts to Comply with Assembly Bill 2561.

Mayor Saldaña opened the public hearing at 6:27 p.m.

City Clerk Martinez mentioned that the agenda item has been adequately noticed.

Finance Director Tracy Blakemore gave an oral presentation.

There were no in-person public comments.

City Clerk Maria Martinez announced that no remote public comments were received for this item.

Mayor Saldaña closed the public hearing at 6:30 p.m.

Motion by Council Member Medina, **Seconded** by Mayor Saldaña, to receive and file by the following roll call vote:

AYES:	SALDAÑA, REYNA, MARTINEZ, MEDINA, RAYA
NOES:	NONE
ABSTAIN:	NONE
ABSENT:	NONE

13)DEFERRED BUSINESS: None

14)NEW BUSINESS: *The public may comment on each item listed on the agenda for New Business items as the items are taken up. New Business items may be reordered at the Chair's discretion. The public may speak up to 2 minutes on each agenda item.*

- a. Council finds this action is not a “project” under Section 15378 of the CEQA Guidelines; Adopt a Resolution reaffirming Resolution No. 2026-4339, Approving the City's Fiscal Year 2026–2027 Annual Operating Budget and the Five-Year 2025–2030 Capital Improvement Program in Compliance with AB 2561 Vacancy Reporting Requirements.

Reso#2026-4356

Finance Director Tracy Blakemore gave an oral presentation.

There were no in-person public comments.

City Clerk Maria Martinez announced that no remote public comments were received for this item.

Motion by Mayor Pro Tem Reyna, **Seconded** by Council Member Medina, to adopt the resolution with the following roll call vote:

AYES: SALDAÑA, REYNA, MARTINEZ, MEDINA, RAYA
NOES: NONE
ABSTAIN: NONE
ABSENT: NONE

- b. Council finds this action is not a "project" defined under section 15378 of the CEQA Guidelines; Adopt a Resolution approving the City's Appropriations Limit for the Fiscal Year 2026-2027.

Reso#2026-4357

Finance Director Tracy Blakemore gave an oral presentation.

There were no in-person public comments.

City Clerk Maria Martinez announced that no remote public comments were received for this item.

Motion by Council Member Martinez, **Seconded** by Council Member Raya, to adopt the resolution with the following roll call vote:

AYES: SALDAÑA, REYNA, MARTINEZ, MEDINA, RAYA
NOES: NONE
ABSTAIN: NONE
ABSENT: NONE

- c. Informational Update on the Capital Improvement Program (CIP).

City Manager Scott Hulbert gave an oral presentation.

There were no in-person public comments.

City Clerk Maria Martinez announced that no remote public comments were received for this item.

Informational item only; no action.

- d. Council finds this action is not a "project" defined under section 15378 of the CEQA Guidelines; Adopt a Resolution Approving the Amended Salary Schedule for the Fiscal Year 2026-2027 in Compliance with the California Public Employees' Retirement System (CalPERS) Requirement for Publicly Available Pay Schedules.

Reso#2026-4358

Human Resources Manager Nancy Vera gave an oral presentation.

There were no in-person public comments.

City Clerk Maria Martinez announced that no remote public comments were received for this item.

Motion by Mayor Pro Tem Reyna, **Seconded** by Mayor Saldaña, to adopt the resolution with the following roll call vote:

AYES: SALDAÑA, REYNA, MARTINEZ, MEDINA, RAYA
NOES: NONE
ABSTAIN: NONE
ABSENT: NONE

15) REPORTS FROM COMMISSIONS AND COMMITTEES:

- a. Kern Economic Development Corporation (Medina)
 - West Kern Economic Alliance Meeting scheduled for July 8, 2026, at 2:00 p.m. at the Wasco Veterans Hall, 1202 Poplar Ave.
- b. Kern Council of Governments (Reyna)
 - Kern Council of Governments Meeting occurred on June 18, 2026.
 - Transportation Planning Policy Committee (TPPC), District 6, highlighted several ongoing Caltrans projects.
- c. Wasco Task Force (Saldaña and Raya)
 - No report.

16) REPORTS FROM THE CITY MANAGER: (Hurlbert)

City Manager Hurlbert updated the City Council on the following:

- West Kern Economic Alliance meeting scheduled for July 8, 2026, at 2:00 p.m. at the Wasco Veterans Hall, 1202 Poplar Ave.
- Pedestrian Crossing Project Update
- Independence Day Celebration Event occurred on July 4, 2026
- Kern Economic Development Corporation (KEDC) Dinner is scheduled for September 10, 2026.
- Report on Tank #2 placed into service.

Council Member Medina inquired about updates on the following items:

- Electric transit vans
- Unwired Project
- Business banners/flags and City ordinances

Staff provided clarification in response to his questions.

Council Member Martinez, inquired about updates on the following items:

- Water Tank #2 demand/capacity.

Staff provided clarification in response to his questions.

17) REPORTS FROM THE CITY COUNCIL:

Mayor Pro Tem Reyna:

- Requested to recognize the PAL Program boxers and coach.
- Inquired if the City would be able to assist the PAL Program with transportation
- Attended Coffee with a Cop.

- Attended the Quarterly Business District Watch Meeting.
- Inquired about bringing back the Camera Registry Program.
- Inquired about the Unwired project.
- Thanked Jay Schlosser for fixing the intersection of Kimberlina Road and Palm Ave.

Council Member Raya:

- Reiterated Mayor Pro Tem Reyna's comment on the PAL program boxers and coaches.
- Inquired if the City would be able to assist the PAL Program with transportation.
- Expressed appreciation to Finance Director Tracy Blakemore for the presentation of the Annual Budget Review.

There were no in-person public comments on the closed session items.

City Clerk Maria Martinez announced that no remote public comments were received for this item.

Mayor Saldaña adjourned into closed session at 7:20 p.m. with a five-minute recess.

Mayor Saldaña adjourned out of closed session at 8:05 p.m.

18) CLOSED SESSION: *Public comments on Closed Session Items only*

- a. Closed Session Minutes for June 16, 2026.
- b. **CONFERENCE WITH LEGAL COUNSEL-ANTICIPATED LITIGATION**
Initiation of litigation pursuant to paragraph (4) of subdivision (d) of Section 54956.9:(1 potential case)
- c. **CONFERENCE WITH LABOR NEGOTIATORS 54957.6**
Agency Designated Representative: M. Scott Hurlbert & Nancy Vera
Employee Organization: SEIU Local 521
- d. **CONFERENCE WITH REAL PROPERTY NEGOTIATION 54956.8**
Property: APN 487-200-06
City Negotiator: City Manager, Mayor
Negotiating Party: TBE Services
- e. **CONFERENCE WITH REAL PROPERTY NEGOTIATION 54956.8**
Property: APN 487-010-83
City Negotiator: City Manager, Mayor
Negotiating Party: Vertical Bridge

19) CLOSED SESSION ACTION:

City Attorney Tom Schroeter reported out.

- a. Closed Session Minutes for June 16, 2026.

Motion by Council Member Martinez, **seconded** by Council Member Raya, to approve the closed session minutes, by the following roll call vote:

AYES: SALDAÑA, REYNA, MARTINEZ, MEDINA, RAYA

NOES: NONE
ABSTAIN: NONE
ABSENT: NONE

b. CONFERENCE WITH LEGAL COUNSEL-ANTICIPATED LITIGATION

Initiation of litigation pursuant to paragraph (4) of subdivision (d) of Section 54956.9:(1 potential case)

No reportable action

c. CONFERENCE WITH LABOR NEGOTIATORS 54957.6

Agency Designated Representative: M. Scott Hurlbert & Nancy Vera
Employee Organization: SEIU Local 521

No reportable action

d. CONFERENCE WITH REAL PROPERTY NEGOTIATION 54956.8

Property: APN 487-200-06
City Negotiator: City Manager, Mayor
Negotiating Party: TBE Services

No reportable action

e. CONFERENCE WITH REAL PROPERTY NEGOTIATION 54956.8

Property: APN 487-010-83
City Negotiator: City Manager, Mayor
Negotiating Party: Vertical Bridge

No reportable action

20) ADJOURNMENT:

Mayor Saldaña adjourned the meeting at 8:05 p.m.

Maria O, Martinez, City Clerk

Eduardo Saldaña, Mayor



STAFF REPORT City of Wasco

TO: Honorable Mayor and Council Members

FROM: M. Scott Hurlbert, City Manager
Alecio Mora, Chief of Police

DATE: July 21, 2026

SUBJECT: Approval of Travel and Training Expenses Exceeding \$500.00 for a Police Dispatcher to attend the POST Basic Dispatcher Academy from August 3-28, 2026, in Fresno, CA.

Recommendation:

Staff recommends that the City Council:

- 1) Approval of travel and training expenses exceeding \$500.00 for a Police Dispatcher to attend the POST Basic Dispatcher Academy scheduled for August 3-28, 2026, in Fresno, CA; and
- 2) Find that this action is not a project as defined under the California Environmental Quality Act (CEQA) State Guidelines; therefore, pursuant to Section 15378, no environmental review is required.

Environmental Review:

The proposed action consists of a governmental administrative and fiscal activity that does not result in a direct or indirect physical change in the environment. As such, it is not a "project" under Section 15378 of the State CEQA Guidelines and is not subject to CEQA.

Background:

The Basic Dispatcher Academy is a 120-hour course designed to satisfy the POST requirements for all new police dispatchers. The course covers Public Safety Dispatching, an understanding of the Criminal Justice System, and Telecommunications Systems.

Discussion:

The Wasco Police Department is requesting approval for a Police Dispatcher to attend the POST Basic Dispatcher Academy in Fresno, CA, from August 3-28, 2026, to satisfy the POST requirements for all new Police Dispatchers.

Fiscal Impact:

The estimated cost for attendance, including registration, lodging, meals, and travel, is expected to be around \$2,500 & is reimbursable by POST. All costs will be covered by the

Police Department's allocated training budget. No additional impact on the General Fund is anticipated.

Attachments:

1. Dispatcher Academy Training Information



Basic Complaint Dispatcher Academy

DATES

- June 15 - July 10, 2026 (**Summer Fees \$427.00**)
- August 3 - 28, 2026

COST

Total: \$429.00 (*cost may vary by semester*)

Fees include registration, health fee, material fees (if applicable). Fees can vary per semester. Fees are subject to change. Fees are based on California resident. Contact the Academy for out-of-state fees.

LOCATION

First Responder Center
3300 E North Ave
Fresno, California 93725





STAFF REPORT City of Wasco

TO: Honorable Mayor and Council Members

FROM: M. Scott Hurlbert, City Manager
Alecio Mora, Chief of Police

DATE: July 21, 2026

SUBJECT: Approval of Travel and Training Expenses exceeding \$500.00 for one Wasco Police Department Officer to attend the Standardized Field Sobriety Testing (SFST) Course scheduled for August 4-5, 2026, in San Bernardino, California.

Recommendation:

Staff recommends that the City Council:

- 1) Approval of travel and training expenses exceeding \$500.00 for one Wasco Police Department Officer to attend the Standardized Field Sobriety Testing (SFST) Course scheduled for August 4-5, 2026, in San Bernardino, California; and
- 2) Find that this action is not a project as defined under the California Environmental Quality Act (CEQA) State Guidelines; therefore, pursuant to Section 15378, no environmental review is required.

Environmental Review:

The proposed action consists of a governmental administrative and fiscal activity that does not result in a direct or indirect physical change in the environment. As such, it is not a "project" under Section 15378 of the State CEQA Guidelines and is not subject to CEQA.

Background:

The Standardized Field Sobriety Testing (SFST) Course is a POST-certified training program that teaches officers how to recognize and investigate impaired drivers using National Highway Traffic Safety Administration (NHTSA) standardized field sobriety tests. The training will be held August 04-05, 2026, in San Bernardino, California.

Discussion:

One Wasco Police Department Officer will attend this training to improve the Department's ability to detect and investigate impaired driving offenses. The course will enhance the officer's DUI investigation skills, support successful prosecution of impaired drivers, and further the objectives of the California Highway Patrol (CHP) Cannabis Tax Fund Grant by strengthening impaired driving enforcement and promoting roadway safety within the City of Wasco.

Fiscal Impact:

There is no registration fee for this training. The estimated cost for attendance, including lodging, meals, and travel expenses, is approximately \$600.00 for one employee. All costs associated with this training will be fully funded through the California Highway Patrol (CHP) Cannabis Tax Fund Grant, which provides funding for officer training initiatives. Therefore, no additional General Fund impact is anticipated.

Attachments:

1. Standardized Field Sobriety Testing (SFST) Course Information

Course Details

Start Time: 08/04/2026 7:00 AM

End Time: 08/05/2026 3:00 PM

Class Description: To register for this class please submit a CHP 522, Training Request form to Trey Roberts via e-mail roberts_tr@sbcity.org. For more information, please call (909) 998-3779 or (951) 532-2843.

Training Request Form ([CHP 522 Link](#))

Fee: No

Wet Lab: No

Pre-Requisites: None

POST CCN: 1270-20290-26-005

Event Location: 710 N D Street, San Bernardino, CA 92401 – San Bernardino Police



STAFF REPORT City of Wasco

TO: Honorable Mayor and Council Members

FROM: M. Scott Hurlbert, City Manager
Alecio Mora, Chief of Police

DATE: July 0321, 2026

SUBJECT: Approval of Travel and Training Expenses exceeding \$500.00 for one Wasco Police Department Police Officer to attend the POST Gang Investigations (ICI) Foundation Specialty Course scheduled for August 3-7, 2026, in El Cajon, California.

Recommendation:

Staff recommends that the City Council:

- 1) Approval of travel and training expenses exceeding \$500.00 for one Wasco Police Department Police Officer to attend the POST Gang Investigations (ICI) Foundation Specialty Course scheduled for August 3-7, 2026, in El Cajon, California; and
- 2) Find that this action is not a project as defined under the California Environmental Quality Act (CEQA) State Guidelines; therefore, pursuant to Section 15378, no environmental review is required.

Environmental Review:

The proposed action consists of a governmental administrative and fiscal activity that does not result in a direct or indirect physical change in the environment. As such, it is not a "project" under Section 15378 of the State CEQA Guidelines and is not subject to CEQA.

Background:

The POST Gang Investigations (ICI) Foundation Specialty Course is a 40-hour training program designed for peace officers who are currently assigned or may be assigned to gang investigations. The course provides comprehensive instruction in gang investigations through an experience-based adult learning approach, covering topics such as gang documentation, search warrants, informant management, social media investigations, case law, gang subcultures, and expert testimony.

The training is intended to enhance investigators' ability to successfully conduct complex gang investigations while improving intelligence gathering and case preparation.

Discussion:

Criminal street gangs continue to present a significant public safety concern throughout California and the Central Valley. Gang-related crimes often involve firearms, narcotics trafficking, violent offenses, and organized criminal activity that require specialized investigative techniques.

Attendance at this POST-certified course will provide the Department with advanced investigative knowledge and practical skills that can be immediately applied to ongoing criminal investigations. The training will strengthen the Department's ability to identify gang members and associates, prepare search warrants, develop confidential informants, conduct social media investigations, and effectively investigate gang-related crimes.

The knowledge gained from this course will improve investigative capabilities, support successful criminal prosecutions, and enhance officer safety while ensuring the Wasco Police Department remains current with evolving gang trends and investigative best practices.

Fiscal Impact:

There is no tuition cost for this POST-certified training. The estimated total cost, including lodging, meals, mileage, and other travel-related expenses, is approximately \$1,500.00. Funding for this training will be paid from the Police Department's General Fund training budget.

Attachments:

1. POST Gang Investigations (ICI) Foundation Specialty Course.

Course Details

9070-26011-26-001	GANG INVESTIGATIONS (ICI) This ICI Foundation Specialty course is designed for peace officers who are currently assigned or will be assigned to investigate gang investigations. This course is designed to enhance the effectiveness of the individual criminal investigator's skills in performing the multi-disciplined, multi-leveled tasks necessary to successfully conduct a comprehensive gang investigation. Instruction in this course is provided through a coordinated, experience-based adult learning approach which addresses case law review, search warrants, informant management, social media investigations, gang documentation, expert testimony and gang subcultures. Plan: IV. Travel and per diem reimbursement Cost: Non-Reimbursable Tuition: \$0.00	Start Date: 08/03/2026 End Date: 08/07/2026	EL CAJON GOVERNMENT TRAINING AGENCY 141 NORTH MAGNOLIA AVE. EL CAJON 92020 (858) 550-0040	40
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STAFF REPORT City of Wasco

TO: Honorable Mayor and Council Members

FROM: M. Scott Hurlbert, City Manager
Alecio Mora, Chief of Police

DATE: July 21, 2026

SUBJECT: Approval of Travel and Training Expenses Exceeding \$500.00 for one Wasco Police Department Senior Police Officer to attend the Critical Incident Management 360° Course scheduled for August 24-26, 2026, in Grover Beach, California.

Recommendation:

Staff recommends that the City Council:

- 1) Approval of travel and training expenses exceeding \$500.00 for one Wasco Police Department Senior Police Officer to attend the Critical Incident Management 360° Course scheduled for August 24-26, 2026, in Grover Beach, California, including registration, lodging, meals, and travel costs; and
- 2) Find that this action is not a project as defined under the California Environmental Quality Act (CEQA) State Guidelines; therefore, pursuant to Section 15378, no environmental review is required.

Environmental Review:

The proposed action consists of a governmental administrative and fiscal activity that does not result in a direct or indirect physical change in the environment. As such, it is not a "project" under Section 15378 of the State CEQA Guidelines and is not subject to CEQA.

Background:

The Critical Incident Management 360° Course is a 24-hour law enforcement leadership training program designed to provide supervisors and senior officers with the knowledge and practical tools necessary to manage critical incidents and their aftermath. The training addresses incident command, active shooter response, officer-involved shootings, major crime scenes, media relations, risk management, and post-incident recovery. The training will be held August 24-26, 2026, in Grover Beach, California.

Discussion:

One Wasco Police Department Senior Police Officer will attend this training to enhance the Department's ability to effectively manage critical incidents and major emergencies. The course will strengthen leadership, decision-making, and incident command capabilities while improving the Department's preparedness for officer-involved

shootings, active threats, natural disasters, and other high-risk incidents. The knowledge gained from this training will further support public safety operations and ensure the Department remains prepared to effectively lead and manage critical incidents within the City of Wasco.

Fiscal Impact:

The registration fee for the training is \$495.00. The estimated cost for attendance, including registration, lodging, meals, and travel expenses, is approximately \$1,300.00 for one employee. All costs associated with this training will be funded through the Police Department's General Fund training budget.

Attachments:

1. Critical Incident Management 360° Course Information

EMBASSY
CONSULTING SERVICES

CRITICAL INCIDENT MANAGEMENT 360°

MANAGING THE INCIDENT AND THE AFTERMATH

POST Certified
#1083-24212-25

Course Partner:



DATE
Aug. 24 -26 2026

TIME
8:00am - 5:00pm

COST
\$495.00

LOCATION
Ramona Garden Park
Community Center
993 Ramona Ave.
Grover Beach, CA 93433

DESCRIPTION

This is a dynamic 3 Day (24-hour) course for law enforcement leaders of all ranks, building skills for rapid, principled decisions before, during, and after critical incidents. We'll cover managing crises like active shooters, hostage situations, barricades, and major crime scenes, plus aftermath challenges: line-of-duty injuries/deaths, family notifications, media/political dynamics, litigation, and officer wellness.

Through discussions, group exercises, debriefs, workshops, and scenario-driven learning with videos and audio, participants gain proven strategies for strong retention and practical use. Students apply tools to realistic scenarios, mastering risk mitigation, safety, de-escalation, and recovery leadership. Students receive checklists, command forms, and a Critical Incident Response Guide.

A complete system for managing critical incidents from first call to conclusion, emphasizing:

- Establishing and maintaining command
- Making confident, defensible decisions under pressure
- Mitigating risk while protecting personnel and the community
- Leading the recovery, not just the response

Ultimately, this course equips leaders to confidently handle chaos and aftermath, improving high-stakes outcomes.

PRESENTER



Capt. Toby Darby (Ret.)
Consultant

Toby Darby is a law enforcement professional with over three decades of experience, including serving as a Captain with the Glendale Police Department and as a U.S. Air Force law enforcement specialist. Over his career, he held a range of specialized roles, including 19 years on the SWAT team, assignments in narcotics enforcement with regional and federal task forces, and leadership as a sergeant on the U.S. Marshals' Regional Fugitive Task Force. A respected instructor, Toby has taught active shooter response and tactical leadership through POST-approved programs and the California Association of Tactical Officers (CATO), where he also serves on the board. A graduate of both the Sherman Block Supervisory Leadership Institute and CATO's Strategic Leadership Program, he now dedicates his time to training future law enforcement leaders in critical incident leadership.



[Learn more/EmbassyCS.com/Register](https://EmbassyCS.com/Register)

EmbassyConsultingServices.com • 137 N. Larchmont Blvd. Suite 172, Los Angeles, CA. 90004 • (562) 380-0837

EMBASSY
CONSULTING SERVICES



STAFF REPORT City of Wasco

TO: Honorable Mayor and Council Members

FROM: M. Scott Hurlbert, City Manager

DATE: July 21, 2026

SUBJECT: Adopt a Resolution Authorizing the City Manager or Designee to Finalize and Execute a One-Year Service Agreement Renewal with Surge Technology Group, LLC dba P1 Technologies for Nutanix Software Licensing and Production Support for the Police Department, in an Amount Not to Exceed \$17,925.54, Subject to City Manager and City Attorney Review.

Recommendation:

Staff recommends that the City Council:

- 1) Adopt a Resolution Authorizing the City Manager or Designee to Finalize and Execute a One-Year Service Agreement Renewal with Surge Technology Group, LLC dba P1 Technologies for Nutanix Software Licensing and Production Support for the Police Department, in an Amount Not to Exceed \$17,925.54, Subject to City Manager and City Attorney Review; and
- 2) Find that this action is not a project as defined under the California Environmental Quality Act State Guidelines; therefore, pursuant to State Guidelines Section 15378, no environmental review is required.

Environmental Review:

The staff has reviewed the proposed activity for compliance with the California Environmental Quality Act (CEQA) and has determined that the activity is not a "Project" as defined under Section 15378 of the State CEQA guidelines because the proposed activity consists of a governmental fiscal/administrative activity which does not result in a physical change in the environment; therefore, pursuant to Section 15060(c)(3) of the State CEQA Guidelines, the activity is not subject to CEQA. Thus, no environmental review is required.

Background:

The Wasco Police Department's core information technology infrastructure operates on a Nutanix hyperconverged infrastructure (HCI) platform. The platform hosts the Department's servers and critical applications and was deployed as part of the Department's formation.

Nutanix software licensing and production support are provided on an annual subscription basis. The City's current subscription term expires July 31, 2026. Allowing the subscription to lapse would leave the Police Department's core infrastructure without vendor software support, security updates, or hardware support coverage.

Surge Technology Group, LLC dba P1 Technologies is the City's authorized Nutanix reseller and maintains the City's existing licensing and support entitlements. Renewing through the incumbent reseller maintains continuity of coverage for the City's existing hardware serial numbers and license records.

The City already owns the Nutanix equipment. This item is a renewal of software licensing and support only. No new hardware is being purchased.

Discussion:

Staff recommends renewing the Nutanix software licensing and production support subscription for the Police Department for a term of twelve (12) months, from August 1, 2026, through July 31, 2027, as set forth in P1 Technologies Quotation No. P1HQ18086-A dated June 24, 2026.

The renewal covers Nutanix Cloud Infrastructure (NCI) Ultimate software licensing and production support for twenty-four (24) CPU cores; Nutanix Cloud Manager (NCM) Pro software licensing and production support for twenty-four (24) CPU cores; and 24/7 production-level hardware support for three (3) Nutanix HCI appliances.

Continuous vendor support is necessary to maintain the security, patching, and warranty coverage of the systems that host the Police Department's critical applications. A lapse in coverage would leave the Department without manufacturer support in the event of a software or hardware failure.

Because this renewal applies to software licenses and support entitlements already registered to the City's existing Nutanix hardware, it is procured through the City's established Nutanix reseller.

Fiscal Impact:

The total cost of the renewal is \$17,925.54, consisting of Nutanix Cloud Infrastructure (NCI) Ultimate licensing and support at \$13,561.20; Nutanix Cloud Manager (NCM) Pro licensing and support at \$3,588.96; and 24/7 production hardware support at \$775.38. Council authorization is requested in an amount not to exceed \$17,925.54.

Expenses related to this Agreement will be covered by existing Information Technology funding in the Police Department budget already approved in the adopted FY 26/27 Operating Budget. No additional budget action is required with the approval of this item.

Attachments:

1. Resolution
2. P1 Technologies Quotation No. P1HQ18086-A

RESOLUTION NO. 2026 -

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WASCO AUTHORIZING THE CITY MANAGER OR DESIGNEE TO FINALIZE AND EXECUTE A ONE-YEAR SERVICE AGREEMENT RENEWAL WITH SURGE TECHNOLOGY GROUP, LLC DBA P1 TECHNOLOGIES FOR NUTANIX SOFTWARE LICENSING AND PRODUCTION SUPPORT FOR THE POLICE DEPARTMENT, IN AN AMOUNT NOT TO EXCEED \$17,925.54, SUBJECT TO CITY MANAGER AND CITY ATTORNEY REVIEW

WHEREAS, the Wasco Police Department's core information technology infrastructure operates on a Nutanix hyperconverged infrastructure platform that hosts the Department's servers and critical applications; and

WHEREAS, Nutanix software licensing and production support are provided on an annual subscription basis, and the City's current subscription term expires July 31, 2026; and

WHEREAS, allowing the subscription to lapse would leave the Police Department's core infrastructure without vendor software support, security updates, or hardware support coverage; and

WHEREAS, the proposed renewal covers Nutanix Cloud Infrastructure (NCI) Ultimate and Nutanix Cloud Manager (NCM) Pro software licensing and production support for twenty-four (24) CPU cores, and 24/7 production-level hardware support for three (3) Nutanix HCI appliances, for a term of twelve (12) months from August 1, 2026, through July 31, 2027; and

WHEREAS, the City already owns the existing Nutanix equipment, and no new hardware is being purchased under this renewal; and

WHEREAS, Surge Technology Group, LLC dba P1 Technologies is the City's authorized Nutanix reseller and maintains the City's existing licensing and support entitlements, and renewal through the incumbent reseller maintains continuity of coverage on the City's existing hardware serial numbers and license records; and

WHEREAS, the total cost of the renewal, as set forth in P1 Technologies Quotation No. P1HQ18086-A dated June 24, 2026, is \$17,925.54; and

WHEREAS, the proposed renewal has been reviewed by Staff and determined to meet the Police Department's operational and technology needs; and

WHEREAS, the Agreement shall also be subject to review and approval as to legal form by the City Attorney; and

WHEREAS, the Agreement shall not be valid unless and until so approved by the City Attorney and executed by the City Manager or designee.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Wasco as follows:

SECTION 1: Authorizes the City Manager or designee to finalize and execute a one-year service agreement renewal with Surge Technology Group, LLC dba P1 Technologies for Nutanix software licensing and production support for the Police Department, in an amount not to exceed \$17,925.54.

SECTION 2: The Agreement, attached hereto as Exhibit "A," shall not be valid unless and until so approved by the City Attorney and executed by the City Manager or designee.

-o0o-

I HEREBY CERTIFY that the foregoing Resolution No. 2026 - was passed and adopted by the Council of the City of Wasco at a regular meeting thereof held on July 21, 2026, by the following vote:

COUNCIL MEMBERS: SALDAÑA, RAYA, MARTINEZ, MEDINA, REYNA

AYES:

NOES:

ABSTAIN:

ABSENT:

EDUARDO SALDAÑA
MAYOR of the City of Wasco

Attest: _____

MARIA O. MARTINEZ, CMC
CITY CLERK and Ex Officio Clerk of
the Council of the City of Wasco

Quotation

Number P1HQ18086-A
Date Jun 24, 2026
Sales Rep Maddy Cardenas



mcardenas@p1technologies.com

Quote To:

City of Wasco
Emmanuel Garcia

Phone
Fax

Quote From:

Surge Technology Group dba P1 Technologies
3701 Highland Ave. Suite 300
Manhattan Beach, CA 90266

Phone
Fax 310-356-3487

City of Wasco - Nutanix Renewal 1-Year

Line	Qty	Part Number	Description	Unit Price	Ext. Price
1	24	RSW-NCP-NCI-ULT-PR	SUBSCRIPTION RENEWAL, (INCLUDED IN NCP) NUTANIX CLOUD INFRASTRUCTURE (NCI) ULTIMATE SOFTWARE LICENSE & PRODUCTION SOFTWARE SUPPORT SERVICE FOR 1 CPU CORE HW Serial #: 23SW000300991,LIC-02417183 Duration: 12 Support Term: 08/01/2026 to 07/31/2027	\$565.05	\$13,561.20
2	24	RSW-NCP-NCM-PRO-PR	SUBSCRIPTION RENEWAL, (INCLUDED IN NCP) NUTANIX CLOUD MANAGER (NCM) PRO SOFTWARE LICENSE & PRODUCTION SOFTWARE SUPPORT SERVICE FOR 1 CPU CORE HW Serial #: 23SW000300992,LIC-02417184 Duration: 12 Support Term: 08/01/2026 to 07/31/2027	\$149.54	\$3,588.96
3	3	RS-HW-PRD-ST	24/7 PRODUCTION LEVEL SHORT TERM HW SUPPORT RENEWAL FOR NUTANIX HCI APPLIANCE HW Serial #: 23SG5N280042,23SG5N280041,23SG5N280038 Support Term: 08/01/2026 to 07/31/2027	\$258.46	\$775.38
				Total	\$17,925.54

** Tax and shipping not included

FOB Point: Origin
Warranty: Standard Mfg Warranty
Installation: Billable Upon Request
Payment Terms: Net 30
Quote Expires: 7/31/2026

ALL PRICES SUBJECT TO CHANGE. PRICES BASED UPON TOTAL PURCHASE. ALL ORDERS FINAL. NO RETURNS. NO CANCELLATIONS.

Surge Technology Group, LLC dba P1 Technologies - Confidential and Proprietary



STAFF REPORT City of Wasco

TO: Honorable Mayor and Council Members

FROM: M. Scott Hurlbert, City Manager
Maria Lara, Assistant City Manager

DATE: July 21, 2026

SUBJECT: Adopt a Resolution Approving an Application and Authorizing the City Manager or Designee to Enter Into and Execute a Grant Agreement, Budget Appropriations, and or Amendments thereto for the State of California Office of Traffic Safety (OTS) FY 2026-2027 Selective Traffic Enforcement Program (STEP) In the Amount of \$48,000.00.

Recommendation:

Staff recommends that the City Council:

- 1) Adopt a Resolution approving the application and authorizing the City manager or designee, to enter into, and execute a grant agreement, budget appropriations, and or amendments thereto for the State of California Office of Traffic Safety (OTS) FY 2026-2027 Selective Traffic Enforcement Program (STEP); and
- 2) Find the subject activity is not a project within the meaning of CEQA Guidelines Section 15378 and is, therefore, not subject to review under CEQA.

Environmental Review:

This action is not a project within the meaning of CEQA Guidelines Section 15378 and is, therefore, not subject to CEQA since it does not have the potential to result in either a direct physical change in the environment or a reasonably foreseeable indirect physical change in the environment. The approval of this agenda item does not commit the City to a definite course of action concerning a project since the action authorized herein may lead to the negotiation of a grant agreement. This proposed activity is, therefore, not subject to CEQA. Any future action connected to this approval that constitutes a project will be reviewed for compliance with CEQA.

Discussion:

Through a competitive grant process, the California Office of Traffic Safety (OTS) has approved the Wasco Police Department's application (Grant# PT27173) for the

Selective Traffic Enforcement Program (STEP) in the amount of **\$48,000** for the Federal Fiscal Year 2027 grant cycle.

The Office of Traffic Safety, which operates within the California State Transportation Agency (CalSTA), administers programs designed to reduce traffic-related injuries and fatalities by addressing behaviors that contribute to crashes. The agency's goal is to improve roadway safety and ensure all users—motorists, pedestrians, bicyclists, and others—reach their destinations safely.

Traffic collision data in Wasco demonstrates an ongoing need for focused enforcement efforts. In 2024, the City experienced 187 traffic collisions, including 3 fatalities, 25 injury collisions, and 13 DUI-related collisions. While total collisions decreased to 152 in 2025 and fatal collisions declined to 1, injury collisions increased to 31, and DUI-related collisions increased to 21. This represents a 24% increase in injury collisions and a 61.5% increase in DUI-related collisions compared to the previous year.

Analysis of collision data indicates that the primary contributing factors include speeding, impaired driving, distracted driving, failure to yield the right-of-way, and improper turning movements. Speed-related violations continue to be a significant concern due to their impact on collision severity, particularly along State Route 46, in school zones, and within commercial corridors. Additionally, limited access to specialized traffic enforcement equipment restricts the Department's ability to proactively address hazardous driving behaviors.

Funding provided through the STEP grant will support targeted traffic enforcement activities focused on the City's leading collision factors, including impaired driving, distracted driving, and speeding. These activities are intended to reduce traffic crashes, improve pedestrian and bicyclist safety, and encourage compliance with traffic laws through high-visibility enforcement and public awareness efforts.

The OTS grant agreement process includes the following timeline:

- **August 14, 2026** – Final grant agreements due to OTS management for review and routing.
- **September 1, 2026** – OTS management completes grant agreement reviews.
- **September 18, 2026** – Grantees return electronically signed grant agreements to OTS.
- **October 1, 2026** – Agreement is fully executed, and program activities may begin.

This resolution authorizes the City Manager, or designee, to execute the grant agreement and any associated amendments, and to make the necessary budget appropriations for participation in the Office of Traffic Safety Selective Traffic Enforcement Program.

Fiscal Impact

There is **no fiscal impact to the General Fund at this time**. The grant provides **\$48,000** in funding for traffic safety enforcement activities, and **no local matching funds are required**. Funding will be appropriated to the Police Department budget upon execution of the grant agreement.

Attachments:

1. Resolution
2. DRAFT 2027 STEP Agreement

RESOLUTION NO. 2026- _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WASCO APPROVING THE APPLICATION AND AUTHORIZING THE CITY MANAGER OR DESIGNEE TO ENTER INTO AND EXECUTE A GRANT AGREEMENT, BUDGET APPROPRIATIONS, AND/OR AMENDMENTS THERETO FOR THE STATE OF CALIFORNIA OFFICE OF TRAFFIC SAFETY (OTS) FY 2026-2027 SELECTIVE TRAFFIC ENFORCEMENT PROGRAM (STEP)

WHEREAS, the Office of Traffic Safety (OTS), located within the California State Transportation Agency (CalSTA), is tasked with developing and implementing a highway safety program that addresses the behavioral factors that impact safety on the road; and

WHEREAS, the City of Wasco is an eligible public entity and may receive OTS funding now or sometime in the future for the Selective Traffic Enforcement Program; and

WHEREAS, the statutes related to state-funded OTS projects require a local or regional implementing agency to abide by various regulations; and

WHEREAS, the State of California Transportation Agency has developed guidelines to administer and distribute OTS funds to eligible project sponsors (local agencies); and

WHEREAS, the City of Wasco submitted an application for the Wasco Police Department to implement an OTS Selective Traffic Enforcement Program (STEP) for FY 2026-2027;

WHEREAS, the California Office of Traffic Safety (OTS) has approved the Wasco Police Department's application (Grant# PT27173) for the **Selective Traffic Enforcement Program (STEP)** in the amount of **\$48,000** for the Federal Fiscal Year 2027 grant cycle;

WHEREAS, the City of Wasco wishes to delegate authorization to execute the grant agreement, budget appropriations, and any amendments thereto to the City Manager or designee.

NOW, THEREFORE BE IT RESOLVED by the City Council of the City of Wasco hereby approves the OTS Selective Traffic Enforcement Program application for the Wasco Police Department; and

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Wasco, accepts the award for \$48,000.00 from the California Office of Traffic Safety for the Selective Traffic Enforcement Program (STEP), the city agrees to comply with all conditions and requirements outlined in the grant agreement and applicable statutes, regulations, and guidelines for the California Office of Traffic Safety Program; and

NOW, THEREFORE, BE IT RESOLVED that the City Manager or designee is hereby authorized to execute grant agreements, budget appropriations, reports, requests for reimbursement, and/or any amendments to implement the OTS Selective Traffic Enforcement Program.

-o0o-

I HEREBY CERTIFY that the foregoing Resolution No. 2026 - _____ was passed and adopted by the Council of the City of Wasco at a regular meeting thereof held on July 21, 2026, by the following vote:

COUNCIL MEMBERS: SALDAÑA, REYNA, MARTINEZ, MEDINA, RAYA

AYES:

NOES:

ABSTAIN:

ABSENT:

EDUARDO SALDAÑA,
MAYOR of the City of Wasco

Attest: _____

MARIA O. MARTINEZ, CMC
CITY CLERK and Ex Officio Clerk of
the Council of the City of Wasco

1. GRANT TITLE Selective Traffic Enforcement Program (STEP)	
2. NAME OF AGENCY Wasco	3. Grant Period From: 10/01/2026 To: 09/30/2027
4. AGENCY UNIT TO ADMINISTER GRANT Wasco Police Department	
5. GRANT DESCRIPTION Best practice strategies will be conducted to reduce the number of persons killed and injured in crashes involving alcohol and other primary crash factors. The funded strategies may include impaired driving enforcement, enforcement operations focusing on primary crash factors, distracted driving, night-time seat belt enforcement, special enforcement operations encouraging motorcycle safety, enforcement and public awareness in areas with a high number of bicycle and pedestrian crashes, and educational programs. These strategies are designed to earn media attention thus enhancing the overall deterrent effect.	
6. Federal Funds Allocated Under This Agreement Shall Not Exceed: \$48,000.00 Allocation is contingent upon availability of federal funds.	
7. TERMS AND CONDITIONS: The parties agree to comply with the terms and conditions of the following which are by this reference made a part of the Agreement: • Schedule A – Problem Statement, Goals and Objectives and Method of Procedure • Schedule B – Detailed Budget Estimate and Sub-Budget Estimate (if applicable) • Schedule B-1 – Budget Narrative and Sub-Budget Narrative (if applicable) • Exhibit A – Certifications and Assurances • Exhibit B* – OTS Grant Program Manual • Exhibit C – Grant Electronic Management System (GEMS) Access *The item shown with an asterisk (*), is hereby incorporated by reference and made a part of this agreement as if attached hereto. This document can be viewed at the OTS home web page under Grants: www.ots.ca.gov. Use of OTS Grant Agreement template in lieu of the California Model Agreement (CMA) The California Office of Traffic Safety (OTS) utilizes its standardized OTS Grant Agreement template for awards. The format, structure, and uniformity of the OTS Grant Agreement template allows for processing through Grant Electronic Management System (GEMS). OTS's approach to using the OTS Grant Agreement template is consistent with the California Model Agreement (CMA) developed by University of California Office of the President (UCOP) and directed by the Department of General Service (DGS). For more information, please review the OTS Grant Program Manual. Pre-Agreement Work No work shall commence and no costs shall be incurred prior to the grant start date or the grant agreement being fully signed and executed. Any such costs are incurred at the grantee's own risk and may not be reimbursed.	

8. Approval Signatures

We, the officials named below, hereby swear under penalty of perjury under the laws of the State of California that we are duly authorized to legally bind the Grant recipient to the grant terms and conditions described herein.

IN WITNESS WHEREOF, this Agreement has been executed by the parties hereto.

A. GRANT DIRECTOR NAME: Lloyd Galutira TITLE: Lientenant EMAIL: lgalutira@wascopd.org PHONE: (661) 595-6547 ADDRESS: 748 F Street Wasco, CA 93280 _____ (Signature) (Date)	B. AUTHORIZING OFFICIAL NAME: Alecio Mora TITLE: Chief of Police EMAIL: amora@wascopd.org PHONE: (661) 653-2385 ADDRESS: 748 E Street Wasco, CA 93280 _____ (Signature) (Date)
C. FISCAL OFFICIAL NAME: Rocio Mosqueda TITLE: Account Manager EMAIL: romosqueda@cityofwasco.org PHONE: (661) 758-7234 ADDRESS: 746 E. Street Wasco, CA 93280 _____ (Signature) (Date)	D. AUTHORIZING OFFICIAL OF OFFICE OF TRAFFIC SAFETY NAME: Stephanie Dougherty TITLE: Director EMAIL: stephanie.dougherty@ots.ca.gov PHONE: (916) 509-3030 ADDRESS: 2208 Kausen Drive, Suite 300 Elk Grove, CA 95758 _____ (Signature) (Date)

E. ACCOUNTING OFFICER OF OFFICE OF TRAFFIC SAFETY NAME: Mary Khang ADDRESS: 2208 Kausen Drive Suite 300 Sacramento, CA 95758	9. SAM INFORMATION SAM #: GRDFMZJVSTC5 REGISTERED ADDRESS: 764 E. Street Wasco, CA 93280 CITY: City of Wasco ZIP+4: 93280-1930
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10. PROJECTED EXPENDITURES						
FUND	CFDA	ITEM/APPROPRIATION	F.Y.	CHAPTER	STATUTE	PROJECTED EXPENDITURES
				AGREEMENT TOTAL		\$48,000.00
				AMOUNT ENCUMBERED BY THIS DOCUMENT \$48,000.00		
<i>I CERTIFY upon my own personal knowledge that the budgeted funds for the current budget year are available for the period and purpose of the expenditure stated above, notwithstanding allocations contingent on availability of federal funds.</i>				PRIOR AMOUNT ENCUMBERED FOR THIS AGREEMENT \$ 0.00		
				TOTAL AMOUNT ENCUMBERED TO DATE \$48,000.00		
OTS ACCOUNTING OFFICER'S SIGNATURE			DATE SIGNED			

1. PROBLEM STATEMENT

Describe the city, county, or jurisdiction this grant will impact.

The City of Wasco, located in Kern County, serves approximately 27,000 residents in a 9.4-square-mile area. Wasco is the fourth-largest incorporated city in the county and includes multiple schools serving youth and families. The community is primarily working-class, with approximately 87 percent of residents identifying as Hispanic or Latino. The local economy is driven by agriculture and oil and gas production. Wasco is also home to the Wasco State Prison - Reception Center, which generates significant commuter and service-related traffic, increasing congestion along major roadways.

Describe the problem(s) to be addressed, supported by current and relevant crash data. (most recent calendar year data/stats).

The Wasco Police Department is responsible for primary traffic enforcement within the city. State Route 46 (CA-46) runs through Wasco and serves as a significant transportation route, handling heavy volumes of commuter, agricultural, commercial, and recreational traffic. Approximately 7,500 non-resident vehicles travel through or into Wasco each day, increasing enforcement demands and the risk of collisions.

In 2024, Wasco recorded a total of 187 traffic collisions, including 3 fatalities, 25 injuries, and 13 DUI-related incidents. In 2025, total collisions decreased to 152, with fatal collisions dropping to one; however, injury collisions rose to 31, and DUI-related collisions increased to 21. This represents a 24% increase in injury collisions and a 61.5% increase in DUI-related incidents.

The primary factors contributing to these collisions include speeding, impaired driving, distracted driving, failure to yield, and improper turning movements. Speed-related violations are particularly problematic, as they contribute to the severity of collisions, especially along State Route 46, in school zones, and in commercial areas. The department's limited access to in-vehicle radar equipment and real-time monitoring hampers its ability to effectively deter unsafe driving behaviors.

In addition, limited staffing and extended roadway closures during major collision investigations increase the risk of secondary crashes and reduce traffic flow efficiency. To address these challenges, the Wasco Police Department plans to deploy a Drone-in-a-Box system to assist with DUI checkpoints, saturation patrols, and collision scene management. This system will provide real-time aerial monitoring to enhance personnel deployment, officer safety, collision documentation, and roadway clearance times. All drone operations will comply with FAA regulations, department policies, and privacy protections.

Furthermore, grant funding will support DUI saturation patrols, sobriety checkpoints, enforcement of speeding and distracted-driving laws, POST-certified collision investigation training, and the acquisition of in-vehicle radar units. These efforts align with the California Office of Traffic Safety (OTS) priorities and the state's Toward Zero Deaths initiative.

Define the target population the grant intends to serve and how they are affected by the problem(s).

With support and partnership with the Office of Traffic Safety, the Wasco PD will address traffic safety challenges in an effort to reduce reduce traffic-related injuries and fatalities. The Wasco PD will continue their enforcement and education strategies to support City of Wasco, including residents, commuters, agricultural workers, commercial drivers, students, pedestrians, bicyclists, and visitors. These populations are directly impacted by impaired driving, speeding, and other hazardous driving behaviors, with pedestrians and bicyclists facing an increased risk of serious injury or death.

Program effectiveness will be evaluated using changes in DUI arrests, speed-related citations, injury and fatal collision rates, roadway clearance times, and SWITRS data accuracy. Continued funding will allow the Wasco Police Department to sustain proactive traffic enforcement, reduce impaired driving, and advance California's Toward Zero Deaths goal.

2. PERFORMANCE MEASURES

A. Goals:

1. Reduce the number of persons killed in traffic crashes.
2. Reduce the number of persons injured in traffic crashes.
3. Reduce the number of pedestrians killed in traffic crashes.
4. Reduce the number of pedestrians injured in traffic crashes.
5. Reduce the number of bicyclists killed in traffic crashes.
6. Reduce the number of bicyclists injured in traffic crashes.
7. Reduce the number of persons killed in alcohol-involved crashes.
8. Reduce the number of persons injured in alcohol-involved crashes.
9. Reduce the number of persons killed in drug-involved crashes.
10. Reduce the number of persons injured in drug-involved crashes.
11. Reduce the number of persons killed in alcohol/drug combo-involved crashes.
12. Reduce the number of persons injured in alcohol/drug combo-involved crashes.
13. Reduce the number of motorcyclists killed in traffic crashes.
14. Reduce the number of motorcyclists injured in traffic crashes.
15. Reduce hit & run fatal crashes.
16. Reduce hit & run injury crashes.
17. Reduce nighttime (2100 - 0259 hours) fatal crashes.
18. Reduce nighttime (2100 - 0259 hours) injury crashes.

B. Objectives:

Target Number

1. Issue a news release announcing the kick-off of the grant by December 31st. The kick-off news releases and media advisories, alerts, and materials must be emailed to the OTS Public Information Officer at pio@ots.ca.gov, and copied to your OTS Coordinator, for approval 7 days prior to the issuance date of the release.

1

2. Participate and report data (as required) in the following campaigns; Quarter 1: National Pedestrian Safety Month, National Walk to School Day, National Teen Driver Safety Week, NHTSA Winter Mobilization; Quarter 3: National Distracted Driving Awareness Month, National Motorcycle Safety Month, National Bicycle Safety Month, National Click it or Ticket Mobilization; Quarter 4: National Speed Prevention Campaigns, NHTSA Summer Mobilization, National Child Passenger Safety Week, and California's Pedestrian Safety Month.

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3. Develop (by December 31) and/or maintain a "DUI BOLO" program to notify patrol and traffic officers to be on the lookout for identified repeat DUI offenders with a suspended or revoked license as a result of DUI convictions. Updated DUI BOLOs should be distributed to patrol and traffic officers monthly. Report on the outcomes of the "DUI BOLO" program.

12

4. Send law enforcement personnel to the NHTSA Standardized Field Sobriety Testing (SFST) (minimum 16 hours) POST-certified training.

2

5. Send law enforcement personnel to the NHTSA Advanced Roadside Impaired Driving Enforcement (ARIDE) 16 hour POST-certified training.

2

6. Send law enforcement personnel to the Drug Recognition Expert (DRE) training (classroom and field training must be completed).

1

7. Conduct DUI/DL Checkpoints. A minimum of 1 checkpoint should be conducted during the NHTSA Winter Mobilization and 1 during the Summer Mobilization. To enhance the overall deterrent effect and promote high visibility, it is recommended the grantee issue an advance press release and conduct social media activity for each checkpoint. For combination DUI/DL checkpoints, departments should issue press releases that mention DL's will be checked at the DUI/DL checkpoint. Signs for DUI/DL checkpoints should read "DUI/Driver's License Checkpoint Ahead." OTS does not fund or support independent DL checkpoints. Only on an exception basis and with OTS pre-approval will OTS fund checkpoints that begin prior to

2

1800 hours. When possible, DUI/DL Checkpoint screeners should be DRE- or ARIDE-trained.	
8. Conduct DUI Saturation Patrol operation(s).	7
9. Conduct Traffic Enforcement operation(s), including but not limited to, primary crash factor violations.	6
10. Conduct highly publicized Distracted Driving enforcement operation(s) targeting drivers using hand held cell phones and texting.	6
11. Conduct highly publicized pedestrian and/or bicycle enforcement operation(s) in areas or during events with a high number of pedestrian and/or bicycle crashes resulting from violations made by pedestrians, bicyclists, and drivers.	1
12. Conduct Traffic Safety educational presentation(s) with an effort to reach community members. Note: Presentation(s) may include topics such as distracted driving, DUI, speed, bicycle and pedestrian safety, seat belts and child passenger safety.	2

3. METHOD OF PROCEDURE

A. Phase 1 – Program Preparation (1st Quarter of Grant Year)

- The department will develop operational plans to implement the “best practice” strategies outlined in the objectives section.
- Conduct all training needed to implement the program, in the first quarter.
- Purchase all grant related supplies and materials to implement the program, in the first quarter.
- Items with a unit cost of \$5,000 more (including tax and shipping) must comply with the Buy America Act.
- In order to develop/maintain the “DUI BOLOs,” research will be conducted to identify repeat DUI offenders with a suspended or revoked license as a result of DUI convictions. The DUI BOLO may include the driver’s name, last known address, DOB, description, current license status, and the number of times suspended or revoked for DUI. DUI BOLOs should be updated and distributed to traffic and patrol officers at least monthly.
- Implementation of the STEP grant activities will be accomplished by deploying personnel at high crash locations.

Media Requirements

Issue a news release approved by the OTS PIO announcing the kick-off of the grant by December 31 and after the grant is signed and executed, but no sooner than October 1, the start of the grant year. The kick-off release must be approved by the OTS PIO. If you are unable to meet the December 31 deadline to issue a kick-off press release, communicate the reasons to your OTS grant coordinator and OTS PIO.

B. Phase 2 – Program Operations (Throughout Grant Year)

Media Requirements

The following requirements are for all grant-related activities:

- Send all media advisories, alerts, videos, graphics, artwork, posters, radio/PSA/video scripts, storyboards, digital and/or print educational materials for grant-related activities to the OTS PIO at pio@ots.ca.gov for approval and copy your OTS grant coordinator. Optimum lead time would be 7 days before the scheduled release but at least 3 business days prior to the scheduled release date for review and approval is appreciated.
- Send all PowerPoint presentations, online presentations and trainings for grant-related activities to the OTS PIO at pio@ots.ca.gov for approval and copy your OTS grant coordinator. Certified training courses are EXEMPT from the approval process.
- The OTS PIO is responsible for the approval of the design and content of materials. The agency understands OTS PIO approval is not authorizing approval of budget expenditure or cost. Any cost approvals must come from the OTS grant coordinator.
- Pre-approval is not required when using any OTS-supplied template for media advisories, news releases, social media graphics, videos or posts, or any other OTS-supplied educational material. However, copy the OTS PIO at pio@ots.ca.gov and your OTS grant coordinator when any material is distributed to the media and public, such as a news release, educational material, or link to social media post.

- If an OTS-supplied template, educational material, social media graphic, post or video is substantially changed, the changes shall be sent to the OTS PIO at pio@ots.ca.gov for approval and copy your OTS grant coordinator.
- News releases, social media posts and alerts on platforms such as NextDoor and Nixle reporting immediate and time-sensitive grant activities (e.g. enforcement operations, day of event highlights or announcements, event invites) are EXEMPT from the OTS PIO approval process. The OTS PIO and your OTS grant coordinator should still be notified when the grant-related activity is happening (e.g. car seat checks, bicycle rodeos, community presentations, DUI checkpoints, etc.).
- Enforcement activities such as warrant and probation sweeps, court stings, etc. that are embargoed or could impact operations by publicizing in advance are EXEMPT from the PIO approval process. However, announcements and results of activities should still be copied to the OTS PIO at pio@ots.ca.gov and your OTS grant coordinator with the embargoed date and time or with "INTERNAL ONLY: DO NOT RELEASE" message in subject line of email.
- Any earned or paid media campaigns for TV, radio, digital or social media that are part of a specific grant objective, using OTS grant funds, or designed and developed using contractual services by a subgrantee, requires prior approval.
- Social media posts highlighting state or national traffic safety campaigns (Distracted Driving Month, Motorcycle Safety Awareness Month, etc.), enforcement operations (DUI checkpoints, etc.), or any other grant-related activity such as Bicycle rodeos, presentations, or events, are highly encouraged but do not require prior approval.
- Submit a draft or rough-cut of all digital, printed, recorded or video material (brochures, posters, scripts, artwork, trailer graphics, digital graphics, social posts connected to an earned or paid media campaign grant objective) to the OTS PIO at pio@ots.ca.gov and copy your OTS grant coordinator for approval prior to the production or duplication.
- Use the following standard language in all press, media, and printed materials, space permitting: Funding for this program was provided by a grant from the California Office of Traffic Safety, through the National Highway Traffic Safety Administration.
- Space permitting, include the OTS logo on all grant-funded print materials, graphics and paid or earned social media campaign grant objective; consult the OTS PIO and copy your OTS grant coordinator for specifics, format-appropriate logos, or if space does not permit the use of the OTS logo.
- Email the OTS PIO at pio@ots.ca.gov and copy your OTS grant coordinator at least 21 days in advance, or when first confirmed, a short description of any significant grant-related traffic safety event or program, particularly events that are highly publicized beforehand with anticipated media coverage so the OTS has sufficient notice to arrange for attendance and/or participation in the event. If unable to attend, email the OTS PIO at pio@ots.ca.gov and your OTS grant coordinator brief highlights and/or results, including any media coverage (broadcast, digital, print) of the event within 7 days following significant grant-related event or program. The OTS PIO and your OTS grant coordinator should still be notified in advance when the grant-related activity is happening (e.g. car seat checks, bicycle rodeos, community presentations, DUI checkpoints, etc.).
- Any news releases, work plans, scripts, storyboards, artwork, graphics, videos or any educational or informational materials that received OTS PIO approval in a prior grant year must be resubmitted for approval in the current grant year.
- For additional guidance, refer to the [OTS Grants Materials Approval Process Guidelines and FAQs](#).
- Email the OTS PIO at pio@ots.ca.gov or your OTS grant coordinator for consultation when changes from any of the above requirements might be warranted.

C. Phase 3 – Data Collection & Reporting (Throughout Grant Year)

1. Prepare and submit grant claim invoices (due January 30, April 30, July 30, and October 30)
2. Prepare and submit Quarterly Performance Reports (QPR) (due January 30, April 30, July 30, and October 30)
 - Collect and report quarterly, appropriate data that supports the progress of goals and objectives.

- Provide a brief list of activity conducted, procurement of grant-funded items, and significant media activities. Include status of grant-funded personnel, status of contracts, challenges, or special accomplishments.
- Provide a brief summary of quarterly accomplishments and explanations for objectives not completed or plans for upcoming activities.
- Collect, analyze and report statistical data relating to the grant goals and objectives.

4. METHOD OF EVALUATION

Using the data compiled during the grant, the Grant Director will complete the “Final Evaluation” section in the fourth/final Quarterly Performance Report (QPR). The Final Evaluation should provide a brief summary of the grant’s accomplishments, challenges and significant activities. This narrative should also include whether goals and objectives were met, exceeded, or an explanation of why objectives were not completed.

5. ADMINISTRATIVE SUPPORT

This program has full administrative support, and every effort will be made to continue the grant activities after grant conclusion.

FUND NUMBER	CATALOG NUMBER (CFDA)	FUND DESCRIPTION	TOTAL AMOUNT
164ID-27	20.608	Minimum Penalties for Repeat Offenders for Driving While Intoxicated	\$26,000.00
402PT-27	20.600	State and Community Highway Safety	\$15,000.00
405e DDA-27	20.616	Distracted Driving Awareness	\$7,000.00

COST CATEGORY	FUND NUMBER	UNIT COST OR RATE	UNITS	TOTAL COST TO GRANT
A. PERSONNEL COSTS				
<u>Straight Time</u>				\$0.00
<u>Overtime</u>				
DUI/DL Checkpoints	164ID-27	\$6,000.00	2	\$12,000.00
DUI Saturation Patrols	164ID-27	\$1,570.00	7	\$10,990.00
Traffic Enforcement	402PT-27	\$1,570.00	6	\$9,420.00
Pedestrian and Bicycle Enforcement	402PT-27	\$1,570.00	1	\$1,570.00
	405e DDA-27	\$1,166.67	6	\$7,000.00
Category Sub-Total				\$40,980.00
B. TRAVEL EXPENSES				
In State Travel	402PT-27	\$4,010.00	1	\$4,010.00
				\$0.00
Category Sub-Total				\$4,010.00
C. CONTRACTUAL SERVICES				
				\$0.00
Category Sub-Total				\$0.00
D. EQUIPMENT				
				\$0.00
Category Sub-Total				\$0.00
E. OTHER DIRECT COSTS				
DUI Checkpoint Supplies	164ID-27	\$3,010.00	1	\$3,010.00
Category Sub-Total				\$3,010.00
F. INDIRECT COSTS				
				\$0.00
Category Sub-Total				\$0.00
GRANT TOTAL				\$48,000.00

BUDGET NARRATIVE

PERSONNEL COSTS

DUI/DL Checkpoints - Overtime for grant funded law enforcement operations conducted by appropriate department personnel.

DUI Saturation Patrols - Overtime for grant funded law enforcement operations conducted by appropriate department personnel.

Traffic Enforcement - Overtime for grant funded law enforcement operations conducted by appropriate department personnel.

Pedestrian and Bicycle Enforcement - Overtime for grant funded law enforcement operations conducted by appropriate department personnel.

- Overtime for grant funded law enforcement operations conducted by appropriate department personnel.

TRAVEL EXPENSES

In State Travel - Costs are included for appropriate staff to attend conferences and training events supporting the grant goals and objectives and/or traffic safety. Local mileage for grant activities and meetings is included. All conferences, seminars or training not specifically identified in the Budget Narrative must be approved by OTS. All travel claimed must be at the agency approved rate. Per Diem may not be claimed for meals provided at conferences when registration fees are paid with OTS grant funds.

CONTRACTUAL SERVICES

-

EQUIPMENT

-

OTHER DIRECT COSTS

DUI Checkpoint Supplies - On-scene supplies needed to conduct sobriety checkpoints. Costs may include 28" traffic cones, MUTCD compliant traffic signs, MUTCD compliant high visibility vests (maximum of 10), traffic counters (maximum of 2), generator, gas for generators, lighting, reflective banners, electronic flares, PAS Device Supplies, PAS Calibration Supplies, heater, propane for heaters, fan, anti-fatigue mats, and canopies. Additional items may be purchased if approved by OTS. The cost of food and beverages will not be reimbursed.

INDIRECT COSTS

-

STATEMENTS/DISCLAIMERS

There will be no program income generated from this grant.

Salaries may include wages, salaries, special compensations, or authorized absences such as annual leave and sick leave provided the cost for the individual employee is (a) reasonable for the services rendered, and (b) follows an appointment made in accordance with state or local laws and rules and meets federal requirements.

Any non-grant funded vacancies created by reassignment to a grant-funded position must be filled at the expense of the grantee agency.

Nothing in this agreement shall be interpreted as a requirement, formal or informal, that a particular law enforcement officer issue a specified or predetermined number of citations in pursuance of the goals and objectives here under.

The OTS grant funded activities must be separate from other grant funded program activities and maintained under separate accounting tracking codes (example: the same DUI checkpoint may not be funded by both the CHP Cannabis Tax Fund and the OTS).

Benefits for personnel costs can only be applied to straight time or overtime hours charged to the grant.

**Appendix A to Part 1300—Certifications and Assurances for Highway Safety Grants
(23 U.S.C. Chapter 4 or Section 1906, Public Law 109-59, as amended by Section 25024, Public Law 117-58)**

The officials named on the grant agreement, certify by way of signature on the grant agreement signature page, that the Grantee Agency complies with all applicable Federal statutes, regulations, and directives and State rules, guidelines, policies, and laws in effect with respect to the periods for which it receives grant funding. Applicable provisions include, but are not limited to, the following:

GENERAL REQUIREMENTS

The State will comply with applicable statutes and regulations, including but not limited to:

- 23 U.S.C. Chapter 4—Highway Safety Act of 1966, as amended;
- Sec. 1906, [Public Law 109-59](#), as amended by Sec. 25024, [Public Law 117-58](#);
- [23 CFR part 1300](#)—Uniform Procedures for State Highway Safety Grant Programs;
- [2 CFR part 200](#)—Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards;
- [2 CFR part 1201](#)—Department of Transportation, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards.

NONDISCRIMINATION

(applies to subrecipients as well as States)

The State highway safety agency [and its subrecipients] will comply with all Federal statutes and implementing regulations relating to nondiscrimination (“Federal Nondiscrimination Authorities”). These include but are not limited to:

- *Title VI of the Civil Rights Act of 1964* ([42 U.S.C. 2000d](#) et seq., 78 stat. 252), (prohibits discrimination on the basis of race, color, national origin);
- [49 CFR part 21](#) (entitled *Non-discrimination in Federally-Assisted Programs of the Department of Transportation—Effectuation of Title VI of the Civil Rights Act of 1964*);
- [28 CFR 50.3](#) (U.S. Department of Justice Guidelines for Enforcement of Title VI of the Civil Rights Act of 1964);
- *The Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970*, ([42 U.S.C. 4601](#)), (prohibits unfair treatment of persons displaced or whose property has been acquired because of Federal or Federal-aid programs and projects);
- *Federal-Aid Highway Act of 1973*, (23 U.S.C. 324 et seq.), and *Title IX of the Education Amendments of 1972*, as amended ([20 U.S.C. 1681-1683](#) and [1685-1686](#)) (prohibit discrimination on the basis of sex);
- *Section 504 of the Rehabilitation Act of 1973*, ([29 U.S.C. 794](#) et seq.), as amended, (prohibits discrimination on the basis of disability) and [49 CFR part 27](#);
- *The Age Discrimination Act of 1975*, as amended, ([42 U.S.C. 6101](#) et seq.), (prohibits discrimination on the basis of age);
- *The Civil Rights Restoration Act of 1987*, (Pub. L. 100-209), (broadens scope, coverage, and applicability of Title VI of the Civil Rights Act of 1964, The Age Discrimination Act of 1975 and Section 504 of the Rehabilitation Act of 1973, by expanding the definition of the terms “programs or activities” to include all of the programs or activities of the Federal aid recipients, subrecipients and contractors, whether such programs or activities are Federally-funded or not);
- *Titles II and III of the Americans with Disabilities Act* ([42 U.S.C. 12131-12189](#)) (prohibits discrimination on the basis of disability in the operation of public entities, public and private transportation systems, places of public accommodation, and certain testing) and [49 CFR parts 37](#) and [38](#)

The preceding statutory and regulatory cites hereinafter are referred to as the “Acts” and “Regulations,” respectively.

GENERAL ASSURANCES

In accordance with the Acts, the Regulations, and other pertinent directives, circulars, policy, memoranda, and/or guidance, the Recipient hereby gives assurance that it will promptly take any measures necessary to ensure that:

“No person in the United States shall, on the grounds of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity, for which the Recipient receives Federal financial assistance from DOT, including NHTSA.”

The Civil Rights Restoration Act of 1987 clarified the original intent of Congress, with respect to Title VI of the Civil Rights Act of 1964 and other non-discrimination requirements (the Age Discrimination Act of 1975, and Section 504 of the Rehabilitation Act of 1973), by restoring the broad, institutional-wide scope and coverage of these nondiscrimination statutes and requirements to include all programs and activities of the Recipient, so long as any portion of the program is Federally assisted.

SPECIFIC ASSURANCES

More specifically, and without limiting the above general Assurance, the Recipient agrees with and gives the following Assurances with respect to its Federally assisted Highway Safety Grant Program:

1. The Recipient agrees that each “activity,” “facility,” or “program,” as defined in § 21.23(b) and (e) of [49 CFR part 21](#) will be (with regard to an “activity”) facilitated, or will be (with regard to a “facility”) operated, or will be (with regard to a “program”) conducted in compliance with all requirements imposed by, or pursuant to the Acts and the Regulations.
2. The Recipient will insert the following notification in all solicitations for bids, Requests For Proposals for work, or material subject to the Acts and the Regulations made in connection with all Highway Safety Grant Programs and, in adapted form, in all proposals for negotiated agreements regardless of funding source:
“The [name of Recipient], in accordance with the provisions of Title VI of the Civil Rights Act of 1964 (78 Stat. 252, 42 U.S.C 2000d to 2000d-4) and the Regulations, hereby notifies all bidders that it will affirmatively ensure that in any contract entered into pursuant to this advertisement, disadvantaged business enterprises will be afforded full and fair opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, or national origin in consideration for an award.”
3. The Recipient will insert the clauses of appendix A and E of this Assurance (also referred to as DOT order 1050.2A) [\[U\]](#) in every contract or agreement subject to the Acts and the Regulations.
4. The Recipient will insert the clauses of appendix B of DOT Order 1050.2A, as a covenant running with the land, in any deed from the United States effecting or recording a transfer of real property, structures, use, or improvements thereon or interest therein to a Recipient.
5. That where the Recipient receives Federal financial assistance to construct a facility, or part of a facility, the Assurance will extend to the entire facility and facilities operated in connection therewith.
6. That where the Recipient receives Federal financial assistance in the form of, or for the acquisition of, real property or an interest in real property, the Assurance will extend to rights to space on, over, or under such property.
7. That the Recipient will include the clauses set forth in appendix C and appendix D of this DOT Order 1050.2A, as a covenant running with the land, in any future deeds, leases, licenses, permits, or similar instruments entered into by the Recipient with other parties:
 - a. for the subsequent transfer of real property acquired or improved under the applicable activity, project, or program; and
 - b. for the construction or use of, or access to, space on, over, or under real property acquired or improved under the applicable activity, project, or program.
8. That this Assurance obligates the Recipient for the period during which Federal financial assistance is extended to the program, except where the Federal financial assistance is to provide, or is in the

form of, personal property, or real property, or interest therein, or structures or improvements thereon, in which case the Assurance obligates the Recipient, or any transferee for the longer of the following periods:

- a. the period during which the property is used for a purpose for which the Federal financial assistance is extended, or for another purpose involving the provision of similar services or benefits; or
 - b. the period during which the Recipient retains ownership or possession of the property.
9. The Recipient will provide for such methods of administration for the program as are found by the Secretary of Transportation or the official to whom he/she delegates specific authority to give reasonable guarantee that it, other recipients, sub-recipients, sub-grantees, contractors, subcontractors, consultants, transferees, successors in interest, and other participants of Federal financial assistance under such program will comply with all requirements imposed or pursuant to the Acts, the Regulations, and this Assurance.
10. The Recipient agrees that the United States has a right to seek judicial enforcement with regard to any matter arising under the Acts, the Regulations, and this Assurance.

By signing this ASSURANCE, the State highway safety agency also agrees to comply (and require any sub-recipients, sub-grantees, contractors, successors, transferees, and/or assignees to comply) with all applicable provisions governing NHTSA's access to records, accounts, documents, information, facilities, and staff. You also recognize that you must comply with any program or compliance reviews, and/or complaint investigations conducted by NHTSA. You must keep records, reports, and submit the material for review upon request to NHTSA, or its designee in a timely, complete, and accurate way. Additionally, you must comply with all other reporting, data collection, and evaluation requirements, as prescribed by law or detailed in program guidance.

The State highway safety agency gives this ASSURANCE in consideration of and for obtaining any Federal grants, loans, contracts, agreements, property, and/or discounts, or other Federal-aid and Federal financial assistance extended after the date hereof to the recipients by the U.S. Department of Transportation under the Highway Safety Grant Program. This ASSURANCE is binding on the State highway safety agency, other recipients, sub-recipients, sub-grantees, contractors, subcontractors and their subcontractors', transferees, successors in interest, and any other participants in the Highway Safety Grant Program. The person(s) signing below is/are authorized to sign this ASSURANCE on behalf of the Recipient.

THE DRUG-FREE WORKPLACE ACT OF 1988 (41 U.S.C. 8103)

The Subgrantee will provide a drug-free workplace by:

- a. Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession or use of a controlled substance is prohibited in the grantee's workplace, and specifying the actions that will be taken against employees for violation of such prohibition;
- b. Establishing a drug-free awareness program to inform employees about:
 1. The dangers of drug abuse in the workplace;
 2. The grantee's policy of maintaining a drug-free workplace;
 3. Any available drug counseling, rehabilitation, and employee assistance programs;
 4. The penalties that may be imposed upon employees for drug violations occurring in the workplace;
 5. Making it a requirement that each employee engaged in the performance of the grant be given a copy of the statement required by paragraph (a);
- c. Notifying the employee in the statement required by paragraph (a) that, as a condition of employment under the grant, the employee will—
 1. Abide by the terms of the statement;
 2. Notify the employer of any criminal drug statute conviction for a violation occurring in the workplace no later than five days after such conviction;
- d. Notifying the agency within ten days after receiving notice under subparagraph (c)(2) from an employee or otherwise receiving actual notice of such conviction;
- e. Taking one of the following actions, within 30 days of receiving notice under subparagraph (c)(2), with respect to any employee who is so convicted—
 1. Taking appropriate personnel action against such an employee, up to and including termination;
 2. Requiring such employee to participate satisfactorily in a drug abuse assistance or

- rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency;
- f. Making a good faith effort to continue to maintain a drug-free workplace through implementation of all of the paragraphs above.

POLITICAL ACTIVITY (HATCH ACT)

(applies to subrecipients as well as States)

The State will comply with provisions of the Hatch Act ([5 U.S.C. 1501-1508](#)), which limits the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.

CERTIFICATION REGARDING FEDERAL LOBBYING

(applies to subrecipients as well as States)

CERTIFICATION FOR CONTRACTS, GRANTS, LOANS, AND COOPERATIVE AGREEMENTS

The undersigned certifies, to the best of his or her knowledge and belief, that:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;
2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions;
3. The undersigned shall require that the language of this certification be included in the award documents for all sub-awards at all tiers (including subcontracts, subgrants, and contracts under grant, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

RESTRICTION ON STATE LOBBYING

(applies to subrecipients as well as States)

None of the funds under this program will be used for any activity specifically designed to urge or influence a State or local legislator to favor or oppose the adoption of any specific legislative proposal pending before any State or local legislative body. Such activities include both direct and indirect (e.g., "grassroots") lobbying activities, with one exception. This does not preclude a State official whose salary is supported with NHTSA funds from engaging in direct communications with State or local legislative officials, in accordance with customary State practice, even if such communications urge legislative officials to favor or oppose the adoption of a specific pending legislative proposal.

CERTIFICATION REGARDING DEBARMENT AND SUSPENSION

(applies to subrecipients as well as States)

INSTRUCTIONS FOR PRIMARY TIER PARTICIPANT CERTIFICATION (STATES)

1. By signing and submitting this proposal, the prospective primary tier participant is providing the certification set out below and agrees to comply with the requirements of [2 CFR parts 180 and 1200](#).
2. The inability of a person to provide the certification required below will not necessarily result in denial of participation in this covered transaction. The prospective primary tier participant shall submit an explanation of why it cannot provide the certification set out below. The certification or explanation will be considered in connection with the department or agency's determination whether to enter into this transaction. However, failure of the prospective primary tier participant to furnish a certification or an explanation shall disqualify such person from participation in this transaction.
3. The certification in this clause is a material representation of fact upon which reliance was placed when the department or agency determined to enter into this transaction. If it is later determined that the prospective primary tier participant knowingly rendered an erroneous certification, in addition to other remedies available to the Federal Government, the department or agency may terminate this transaction for cause or default or may pursue suspension or debarment.
4. The prospective primary tier participant shall provide immediate written notice to the department or agency to which this proposal is submitted if at any time the prospective primary tier participant learns its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.
5. The terms **covered transaction, civil judgment, debarment, suspension, ineligible, participant, person, principal, and voluntarily excluded**, as used in this clause, are defined in [2 CFR parts 180 and 1200](#). You may contact the department or agency to which this proposal is being submitted for assistance in obtaining a copy of those regulations.
6. The prospective primary tier participant agrees by submitting this proposal that, should the proposed covered transaction be entered into, it shall not knowingly enter into any lower tier covered transaction with a person who is proposed for debarment under [48 CFR part 9, subpart 9.4](#), debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by the department or agency entering into this transaction.
7. The prospective primary tier participant further agrees by submitting this proposal that it will include the clause titled "Instructions for Lower Tier Participant Certification" including the "Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion—Lower Tier Covered Transaction," provided by the department or agency entering into this covered transaction, without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions and will require lower tier participants to comply with [2 CFR parts 180 and 1200](#).
8. A participant in a covered transaction may rely upon a certification of a prospective participant in a lower tier covered transaction that it is not proposed for debarment under [48 CFR part 9, subpart 9.4](#), debarred, suspended, ineligible, or voluntarily excluded from the covered transaction, unless it knows that the certification is erroneous. A participant is responsible for ensuring that its principals are not suspended, debarred, or otherwise ineligible to participate in covered transactions. To verify the eligibility of its principals, as well as the eligibility of any prospective lower tier participants, each participant may, but is not required to, check the System for Award Management Exclusions website (<https://www.sam.gov/>).
9. Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render in good faith the certification required by this clause. The knowledge and information of a participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.
10. Except for transactions authorized under paragraph 6 of these instructions, if a participant in a covered transaction knowingly enters into a lower tier covered transaction with a person who is proposed for debarment under [48 CFR part 9, subpart 9.4](#), suspended, debarred, ineligible, or voluntarily excluded from participation in this transaction, in addition to other remedies available to the Federal Government, the department or agency may terminate the transaction for cause or default.

CERTIFICATION REGARDING DEBARMENT, SUSPENSION, AND OTHER RESPONSIBILITY MATTERS—PRIMARY TIER COVERED TRANSACTIONS

1. The prospective primary tier participant certifies to the best of its knowledge and belief, that it and

its principals:

- a. Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participating in covered transactions by any Federal department or agency;
 - b. Have not within a three-year period preceding this proposal been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State, or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
 - c. Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State, or local) with commission of any of the offenses enumerated in paragraph (1)(b) of this certification; and
 - d. Have not within a three-year period preceding this application/proposal had one or more public transactions (Federal, State, or local) terminated for cause or default.
2. Where the prospective primary tier participant is unable to certify to any of the Statements in this certification, such prospective participant shall attach an explanation to this proposal.

INSTRUCTIONS FOR LOWER TIER PARTICIPANT CERTIFICATION

1. By signing and submitting this proposal, the prospective lower tier participant is providing the certification set out below and agrees to comply with the requirements of [2 CFR parts 180](#) and [1200](#).
2. The certification in this clause is a material representation of fact upon which reliance was placed when this transaction was entered into. If it is later determined that the prospective lower tier participant knowingly rendered an erroneous certification, in addition to other remedies available to the Federal Government, the department or agency with which this transaction originated may pursue available remedies, including suspension or debarment.
3. The prospective lower tier participant shall provide immediate written notice to the person to which this proposal is submitted if at any time the prospective lower tier participant learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.
4. The terms **covered transaction, civil judgment, debarment, suspension, ineligible, participant, person, principal, and voluntarily excluded**, as used in this clause, are defined in [2 CFR parts 180](#) and [1200](#). You may contact the person to whom this proposal is submitted for assistance in obtaining a copy of those regulations.
5. The prospective lower tier participant agrees by submitting this proposal that, should the proposed covered transaction be entered into, it shall not knowingly enter into any lower tier covered transaction with a person who is proposed for debarment under [48 CFR part 9, subpart 9.4](#), debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by the department or agency with which this transaction originated.
6. The prospective lower tier participant further agrees by submitting this proposal that it will include the clause titled "Instructions for Lower Tier Participant Certification" including the "Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion—Lower Tier Covered Transaction," without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions and will require lower tier participants to comply with [2 CFR parts 180](#) and [1200](#).
7. A participant in a covered transaction may rely upon a certification of a prospective participant in a lower tier covered transaction that it is not proposed for debarment under [48 CFR part 9, subpart 9.4](#), debarred, suspended, ineligible, or voluntarily excluded from the covered transaction, unless it knows that the certification is erroneous. A participant is responsible for ensuring that its principals are not suspended, debarred, or otherwise ineligible to participate in covered transactions. To verify the eligibility of its principals, as well as the eligibility of any prospective lower tier participants, each participant may, but is not required to, check the System for Award Management Exclusions website (<https://www.sam.gov/>).
8. Nothing contained in the foregoing shall be construed to require establishment of a system of

records in order to render in good faith the certification required by this clause. The knowledge and information of a participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.

9. Except for transactions authorized under paragraph 5 of these instructions, if a participant in a covered transaction knowingly enters into a lower tier covered transaction with a person who is proposed for debarment under [48 CFR part 9, subpart 9.4](#), suspended, debarred, ineligible, or voluntarily excluded from participation in this transaction, in addition to other remedies available to the Federal Government, the department or agency with which this transaction originated may pursue available remedies, including suspension or debarment.

CERTIFICATION REGARDING DEBARMENT, SUSPENSION, INELIGIBILITY AND VOLUNTARY EXCLUSION—LOWER TIER COVERED TRANSACTIONS

1. The prospective lower tier participant certifies, by submission of this proposal, that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participating in covered transactions by any Federal department or agency.
2. Where the prospective lower tier participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

BUY AMERICA

(applies to subrecipients as well as States)

The State and each subrecipient will comply with the Buy America requirement ([23 U.S.C. 313](#)) when purchasing items using Federal funds. Buy America requires a State, or subrecipient, to purchase with Federal funds only steel, iron and manufactured products produced in the United States, unless the Secretary of Transportation determines that such domestically produced items would be inconsistent with the public interest, that such materials are not reasonably available and of a satisfactory quality, or that inclusion of domestic materials will increase the cost of the overall project contract by more than 25 percent. In order to use Federal funds to purchase foreign produced items, the State must submit a waiver request that provides an adequate basis and justification for approval by the Secretary of Transportation.

CERTIFICATION ON CONFLICT OF INTEREST

(applies to subrecipients as well as States)

GENERAL REQUIREMENTS

No employee, officer, or agent of a State or its subrecipient who is authorized in an official capacity to negotiate, make, accept, or approve, or to take part in negotiating, making, accepting, or approving any subaward, including contracts or subcontracts, in connection with this grant shall have, directly or indirectly, any financial or personal interest in any such subaward. Such a financial or personal interest would arise when the employee, officer, or agent, any member of his or her immediate family, his or her partner, or an organization which employs or is about to employ any of the parties indicated herein, has a financial or personal interest in or a tangible personal benefit from an entity considered for a subaward. Based on this policy:

1. The recipient shall maintain a written code or standards of conduct that provide for disciplinary actions to be applied for violations of such standards by officers, employees, or agents.
 - a. The code or standards shall provide that the recipient's officers, employees, or agents may neither solicit nor accept gratuities, favors, or anything of monetary value from present or potential subawardees, including contractors or parties to subcontracts.
 - b. The code or standards shall establish penalties, sanctions, or other disciplinary actions for violations, as permitted by State or local law or regulations.
2. The recipient shall maintain responsibility to enforce the requirements of the written code or standards of conduct.

DISCLOSURE REQUIREMENTS

No State or its subrecipient, including its officers, employees, or agents, shall perform or continue to perform under a grant or cooperative agreement, whose objectivity may be impaired because of any related past, present, or currently planned interest, financial or otherwise, in organizations regulated by NHTSA or in organizations whose interests may be substantially affected by NHTSA activities. Based on this policy:

1. The recipient shall disclose any conflict of interest identified as soon as reasonably possible, making an immediate and full disclosure in writing to NHTSA. The disclosure shall include a description of the action which the recipient has taken or proposes to take to avoid or mitigate such conflict.
2. NHTSA will review the disclosure and may require additional relevant information from the recipient. If a conflict of interest is found to exist, NHTSA may (a) terminate the award, or (b) determine that it is otherwise in the best interest of NHTSA to continue the award and include appropriate provisions to mitigate or avoid such conflict.
3. Conflicts of interest that require disclosure include all past, present, or currently planned organizational, financial, contractual, or other interest(s) with an organization regulated by NHTSA or with an organization whose interests may be substantially affected by NHTSA activities, and which are related to this award. The interest(s) that require disclosure include those of any recipient, affiliate, proposed consultant, proposed subcontractor, and key personnel of any of the above. Past interest shall be limited to within one year of the date of award. Key personnel shall include any person owning more than a 20 percent interest in a recipient, and the officers, employees or agents of a recipient who are responsible for making a decision or taking an action under an award where the decision or action can have an economic or other impact on the interests of a regulated or affected organization.

PROHIBITION ON USING GRANT FUNDS TO CHECK FOR HELMET USAGE **(applies to subrecipients as well as States)**

The State and each subrecipient will not use 23 U.S.C. Chapter 4 grant funds for programs to check helmet usage or to create checkpoints that specifically target motorcyclists.

POLICY ON SEAT BELT USE

In accordance with [Executive Order 13043](#), Increasing Seat Belt Use in the United States, dated April 16, 1997, the Grantee is encouraged to adopt and enforce on-the-job seat belt use policies and programs for its employees when operating company-owned, rented, or personally-owned vehicles. The National Highway Traffic Safety Administration (NHTSA) is responsible for providing leadership and guidance in support of this Presidential initiative. For information and resources on traffic safety programs and policies for employers, please contact the Network of Employers for Traffic Safety (NETS), a public-private partnership dedicated to improving the traffic safety practices of employers and employees. You can download information on seat belt programs, costs of motor vehicle crashes to employers, and other traffic safety initiatives at www.trafficsafety.org. The NHTSA website (www.nhtsa.gov) also provides information on statistics, campaigns, and program evaluations and references.

POLICY ON BANNING TEXT MESSAGING WHILE DRIVING

In accordance with [Executive Order 13513](#), Federal Leadership On Reducing Text Messaging While Driving, and DOT Order 3902.10, Text Messaging While Driving, States are encouraged to adopt and enforce workplace safety policies to decrease crashes caused by distracted driving, including policies to ban text messaging while driving company-owned or rented vehicles, Government-owned, leased or rented vehicles, or privately-owned vehicles when on official Government business or when performing any work on or behalf of the Government. States are also encouraged to conduct workplace safety initiatives in a manner commensurate with the size of the business, such as establishment of new rules and programs or re-evaluation of existing programs to prohibit text messaging while driving, and education, awareness, and other outreach to employees about the safety risks associated with texting while driving.



STAFF REPORT City of Wasco

TO: Honorable Mayor and Council Members

FROM: M. Scott Hurlbert, City Manager
Luis Villa, Public Works Director

DATE: July 21, 2026

SUBJECT: Adopt a Resolution Authorizing the City Manager or Designee to Execute a Contract with Bowman Asphalt, Inc. in an amount not to exceed \$709,218.00 for the REAP 2.0 Alley Improvement Project and to execute Contract Change Orders in an amount not to exceed an aggregate of \$40,782.00.

Recommendation:

Staff recommends that the City Council:

- 1) Adopt a Resolution Authorizing the City Manager or designee to execute a contract with Bowman Asphalt, Inc. in an amount not to exceed \$709,218.00 for the REAP 2.0 Alley Improvement Project and to execute Contract Change Orders in an amount not to exceed an aggregate of \$40,782.00, and
- 2) Find the subject activity is not a project as defined under the California Environmental Quality Act State Guidelines; therefore, pursuant to State Guidelines Section 15060(c)(3), no environmental review is required.

Environmental Review:

This action is not a project within the meaning of CEQA Guidelines Section 15378 and is therefore not subject to CEQA, since it does not have the potential for resulting in either a direct physical change in the environment or a reasonably foreseeable indirect physical change in the environment. The approval of this agenda item does not commit the City to a definite course of action in regard to a project since the action authorized herein is a professional service agreement. This proposed activity is therefore not subject to CEQA. Any future action connected to this approval that constitutes a project will be reviewed for compliance with CEQA.

Discussion:

Near the end of 2024, the City entered into an agreement with the Kern Council of Governments to receive \$705,889.00 in REAP 2.0 funds to rehabilitate several alleys between Poso Avenue and Filburn Avenue East of Palm Avenue. Upon receipt of the

award, Staff awaited guidance from the State and Kern COG before proceeding with the work, as much of the information regarding procurement and construction requirements was unknown. Months later, this information was gathered, and Staff proceeded with in-house design, which was completed in May of 2026.

Soon after design completion, the City advertised the project for bid on June 6th, 2026. This advertisement period went through July 2, 2026, at which time the City received 5 bids (see attached bid tabulation).

Staff has reviewed the bids received and determined that Bowman Asphalt, Inc. is the lowest-cost, responsible bidder with a price of \$709,218.00. As such, Staff recommends awarding the Project to Bowman Asphalt, Inc.

Fiscal Impact:

The approved CIP includes Project #24011 – “REAP 2.0 Alley Rehabilitation Project,” which was budgeted for \$750,000.00, containing \$705,882 in REAP 2.0 funds and \$44,118.00 in Pavement Preservation funds. Approval of the Contract price at \$709,218.00 leaves \$40,782.00 remaining for project contingencies.

Attachments:

1. Resolution
2. Bid Summary
3. Agreement

RESOLUTION NO. 2026 -

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WASCO AUTHORIZING THE CITY MANAGER OR DESIGNEE TO ENTER INTO AN AGREEMENT WITH BOWMAN ASPHALT, INC. IN AN AMOUNT NOT TO EXCEED \$709,218.00 FOR CONSTRUCTION OF THE REAP 2.0 ALLEY IMPROVEMENT PROJECT AND TO EXECUTE CONTRACT CHANGE ORDERS IN AN AMOUNT NOT TO EXCEED AN AGGREGATE OF \$40,782.00.

WHEREAS, the City of Wasco wishes to contract with Bowman Asphalt, Inc. to perform the REAP 2.0 Alley Rehabilitation work; and

WHEREAS, the City finds that the services needed are required for pedestrian and vehicle safety and need to be completed as soon as possible; and

WHEREAS, said Agreement has been made in the form and manner prescribed by the City of Wasco Municipal Code and the California Public Contract Code; and

WHEREAS, the Agreement shall be governed by and construed in accordance with the laws of the State of California; and

WHEREAS, Bowman Asphalt, Inc. agrees to comply with the State prevailing wage determinations in effect at the time of bid.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Wasco as follows:

SECTION 1: Authorizes the City Manager or designee to enter into an agreement with Bowman Asphalt, Inc. in an amount not to exceed \$709,218.00;

SECTION 2: Authorizes the City Manager or designee to execute contract change orders in an amount not to exceed an aggregate of \$40,782.00.

-o0o-

I HEREBY CERTIFY that the foregoing Resolution No. 2026 - was passed and adopted by the Council of the City of Wasco at a regular meeting thereof held on July 21, 2026, by the following vote:

COUNCIL MEMBERS: SALADAÑA, REYNA, MARTINEZ, MEDINA, RAYA

AYES:

NOES:

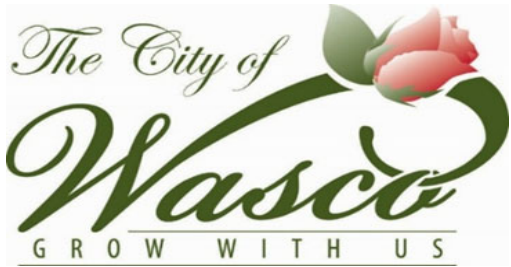
ABSTAIN:

ABSENT:

EDUARDO SALDAÑA,
MAYOR of the City of Wasco

Attest: _____

MARIA O. MARTINEZ, CMC
CITY CLERK and Ex Officio Clerk of
the Council of the City of Wasco



CITY OF WASCO
BID TABS
REAP 2.0 ALLEY IMPROVEMENT PROJECT #24011
7/2/2026

BID SCHEDULE				CEN-CAL CONSTRUCTION		GRIFFITH COMPANY		BOWMAN ASPHALT		GRANITE CONSTRUCTION		JT2 INC DBA TODD COMPANIES	
ITEM	DESCRIPTION	QTY	UNITS	UNIT BID	BID TOTAL	UNIT BID	BID TOTAL	UNIT BID	BID TOTAL	UNIT BID	BID TOTAL	UNIT BID	BID TOTAL
A. BASE CONTRACT:													
A 1	MOBILIZATION	1	LS	\$ 38,583.00	\$ 38,583.00	\$ 48,753.00	\$ 48,753.00	\$ 41,500.00	\$ 41,500.00	\$ 125,000.00	\$ 125,000.00	\$ 92,000.00	\$ 92,000.00
A 2	TRAFFIC CONTROL	1	LS	\$ 5,000.00	\$ 5,000.00	\$ 10,000.00	\$ 10,000.00	\$ 5,000.00	\$ 5,000.00	\$ 77,000.00	\$ 77,000.00	\$ 3,500.00	\$ 3,500.00
A 3	CLEAR & GRUB	1	SF	\$ 5,500.00	\$ 5,500.00	\$ 8,200.00	\$ 8,200.00	\$ 10,000.00	\$ 10,000.00	\$ 30,000.00	\$ 30,000.00	\$ 86,410.00	\$ 86,410.00
A 4	MILL 2" OF EXISTING ASPHALT	75,580	SF	\$ 0.55	\$ 41,569.00	\$ 0.45	\$ 34,011.00	\$ 0.50	\$ 37,790.00	\$ 1.00	\$ 75,580.00	\$ 2.00	\$ 151,160.00
A 5	GRADE AND COMPACT	75,580	SF	\$ 0.65	\$ 49,127.00	\$ 1.45	\$ 109,591.00	\$ 0.60	\$ 45,348.00	\$ 0.50	\$ 37,790.00	\$ 1.50	\$ 113,370.00
A 6	1/2" HMA, PG 64-10, TYPE "A" MAX-MED	700	TONS	\$ 191.00	\$ 133,700.00	\$ 241.00	\$ 168,700.00	\$ 155.00	\$ 108,500.00	\$ 432.00	\$ 302,400.00	\$ 279.00	\$ 195,300.00
A 8	NEW VALLEY V-GUTTER	2,980	LF	\$ 39.00	\$ 116,220.00	\$ 44.00	\$ 131,120.00	\$ 33.00	\$ 98,340.00	\$ 65.00	\$ 193,700.00	\$ 40.00	\$ 119,200.00
A 7	DEMO/REPLACE ALLEY V-GUTTER	2,550	LF	\$ 57.00	\$ 145,350.00	\$ 56.00	\$ 142,800.00	\$ 41.00	\$ 104,550.00	\$ 80.00	\$ 204,000.00	\$ 46.00	\$ 117,300.00
A 9	DEMO/REPLACE SIDEWALKSIDEWALK	65	SF	\$ 19.00	\$ 1,235.00	\$ 10.00	\$ 650.00	\$ 27.00	\$ 1,755.00	\$ 16.00	\$ 1,040.00	\$ 11.00	\$ 715.00
A 10	DEMO/REPLACE 8" COMMERCIAL DRIVE APPROACH	1,500	SF	\$ 25.00	\$ 37,500.00	\$ 20.00	\$ 30,000.00	\$ 62.00	\$ 93,000.00	\$ 25.00	\$ 37,500.00	\$ 27.00	\$ 40,500.00
A 11	DEMO/REPLACE CURB & GUTTER	525	LF	\$ 67.00	\$ 35,175.00	\$ 48.00	\$ 25,200.00	\$ 75.00	\$ 39,375.00	\$ 125.00	\$ 65,625.00	\$ 85.00	\$ 44,625.00
A 12	DEMO/INSTALL NEW CURB RAMP	990	SF	\$ 26.00	\$ 25,740.00	\$ 10.00	\$ 9,900.00	\$ 46.00	\$ 45,540.00	\$ 13.00	\$ 12,870.00	\$ 43.00	\$ 42,570.00
A 13	LOWER/RAISE UTILITIES TO GRADE (MAINTENANCE HOLE)	11	EA	\$ 1,100.00	\$ 12,100.00	\$ 828.00	\$ 9,108.00	\$ 1,000.00	\$ 11,000.00	\$ 2,000.00	\$ 22,000.00	\$ 1,500.00	\$ 16,500.00
A 14	LOWER/RAISE UTILITIES TO GRADE (WATER VALVE)	15	EA	\$ 1,100.00	\$ 16,500.00	\$ 828.00	\$ 12,420.00	\$ 1,000.00	\$ 15,000.00	\$ 2,200.00	\$ 33,000.00	\$ 1,100.00	\$ 16,500.00
A 15	LOWER/RAISE UTILITIES TO GRADE (METER BOX/DRY UTILITY BOX)	202	EA	\$ 350.00	\$ 70,700.00	\$ 828.00	\$ 167,256.00	\$ 260.00	\$ 52,520.00	\$ 600.00	\$ 121,200.00	\$ 175.00	\$ 35,350.00
TOTAL BASE BID:				\$	733,999.00	\$	907,709.00	\$	709,218.00	\$	1,338,705.00	\$	1,075,000.00
SUBCONTRACTORS:				WEST ROCK		PAVEMENT RECYCLING		NONE		PAVEMENT RECYCLING		NONE	

CITY OF WASCO AGREEMENT

THIS Agreement, made and entered into this _____ day of _____, 2026, by and between the CITY OF WASCO, hereinafter called “City”, and BOWMAN ASPHALT, INC., hereinafter called “Contractor”.

WITNESSETH: That the parties hereto do mutually agree as follows:

ARTICLE I. That for and in consideration of the payments and agreements hereinafter mentioned, to be made and performed by the said party of the first part, and under the conditions expressed in the 2 bonds, bearing even date with these presents, and hereunto annexed, the said party of the second part agrees with the said party of the first part, at his own proper cost and expense, to do all the work and furnish all the materials, except such as are mentioned in the specifications to be furnished by said party of the first part, necessary to construct and complete in a good, workmanlike and substantial manner and to the satisfaction of the CITY OF WASCO, the work described in the special provisions and the project plans described below, including any addenda thereto, and also in conformance with the California Department of Transportation Standard Specifications [Dated 2025](#) and Standard Plans [Dated 2025](#), and the Labor Surcharge and Equipment Rental Rates in effect on the date the work is accomplished, which said special provisions, project plans, Standard Plans, Standard Specifications, and Labor Surcharge and Equipment Rental Rates are hereby specially referred to and by such reference made a part hereof.

The Special Provisions for the work to be done are entitled:

CITY OF WASCO NOTICE TO CONTRACTORS & SPECIAL PROVISIONS REAP 2.0 ALLEY IMPROVEMENT PROJECT

Contractor shall, in accordance with the SPECIFICATIONS and drawings therefore, furnish at its own expense all labor, materials, equipment and services as required therefore, and to do everything required in this Agreement and the SPECIFICATIONS.

ARTICLE II. The City hereby employs said Contractor to perform the work according to the terms of this Agreement and the SPECIFICATIONS for price(s) named in Contractor’s bid proposal (hereinafter “Proposal”), and agrees to pay the same at the time, in the manner, and upon the conditions set forth in the SPECIFICATIONS; and the parties for themselves, their heirs, executors, administrators, successors, and assigns, do hereby agree to the full performance of the covenants herein contained.

ARTICLE III. It is expressly agreed by and between the parties hereto that should there be any conflict between the terms of this Agreement and the Proposal of said Contractor, then this Agreement shall control and nothing herein shall be considered as an acceptance of the terms of said proposal conflicting herewith.

ARTICLE IV. Contractor acknowledges that State funds are being utilized to assist in the funding of the construction required in this Agreement and agrees that any required terms, conditions or covenants related to said federal funding not specifically made a part of this Agreement are hereby incorporated by this reference and shall be made a part of this Agreement.

ARTICLE V. Prior to starting construction under the terms of this Agreement, Contractor shall provide to the City a Faithful Performance Bond and the Labor Materials Bond, as required in the SPECIFICATIONS.

ARTICLE VI. Contractor and any subcontractors shall maintain all books, documents, papers, accounting records, and other evidence pertaining to the performance of this Agreement or the work to be provided for hereunder. All parties shall make such materials available at their respective offices as required in the SPECIFICATIONS.

ARTICLE VII. If any action at law or in equity, including an action for declaratory relief, is brought to enforce or interpret the provisions of this Agreement, the prevailing party will be entitled to reasonable attorneys’ fees, which

may be set by the court in the same action or in a separate action brought for that purpose, in addition to any other relief to which that party may be entitled.

ARTICLE VIII. In addition to any other Indemnification requirements in the SPECIFICATIONS, the Contractor agrees to indemnify, defend and save harmless the City, its officers, agents and employees from any and all claims and losses accruing or resulting to any and all contractors, subcontractors, materialmen, laborers and any other person, firm or corporation furnishing or supplying work services, materials or supplies in connection with the performance of this Agreement, and from any and all claims and losses accruing or resulting to any person, firm or corporation who may be injured or damaged by the Contractor in the performance of this Agreement, except such loss which was caused by the sole negligence or willful misconduct of the City.

ARTICLE IX. In addition to any other insurance provisions required in the SPECIFICATIONS, Contractor shall provide insurance to the City as set forth in Exhibits [1, 1-A, 2, 3, 4, 6, 11].

ARTICLE X. The Contractor, and the agents and employees of Contractor, in the performance of the Agreement, shall act in an independent capacity and not as officers or employees or agents of the City.

ARTICLE XI. The City may terminate this Agreement and be relieved of the payment of any consideration to Contractor should Contractor fail to perform the covenants herein contained or contained in the SPECIFICATIONS at the time and in the manner as required. In the event of such termination, the City may proceed with the work in any manner deemed proper by the City. The cost to the City shall be deducted from any sum due the Contractor under this Agreement, and the balance, if any, shall be paid to the Contractor upon demand.

ARTICLE XII. Without the written consent of the City, this Agreement is not assignable by Contractor either in whole or in part.

ARTICLE XIII. Time is of the essence in this Agreement.

ARTICLE XIV. No alteration or variation of the terms of this Agreement shall be valid unless made in writing and signed by the parties hereto; and no oral understanding or Agreement not incorporated herein shall be binding on any of the parties hereto.

ARTICLE XV. The City, contractor, sub recipient or subcontractor shall not discriminate on the basis of race, color, national origin, or sex in the performance of this contract. The contractor shall carry out applicable requirements of 49 CFR part 26 in the award and administration of DOT-assisted contracts. Failure by the contractor to carry out these requirements is a material breach of this contract, which may result in the termination of this contract or such other remedy as the recipient deems appropriate.

ARTICLE XVI. By my signature hereunder, as Contractor, I certify that I am aware of the provisions of Section 3700 of the Labor Code which require every employer to be insured against liability for workers' compensation or to undertake self-insurance in accordance with the provisions of that code, and I will comply with such provisions before commencing the performance of the work of this Agreement.

ARTICLE XVII. The Contractor agrees: (1) To utilize privately owned United States-flag commercial vessels to ship at least 50 percent of the gross tonnage (computed separately for dry bulk carriers, dry cargo liners, and tankers) involved, whenever shipping any equipment, material, or commodities pursuant to this contract, to the extent such vessels are available at fair and reasonable rates for United States-flag commercial vessels; and (2) To furnish within 20 days following the date of loading for shipments originating with the United State or within 30 working days following the date of loading for shipments originating outside the United States, a legible copy of a rated, 'on-board' commercial ocean bill-of-lading in English for each shipment of cargo described in this paragraph to both the Contracting Officer (through the prime contractor in the case of subcontractor bills-of-lading) and to the Division of National Cargo, Office of Market Development, Maritime Administration, Washington, DC, 20590; and (3) To insert the substance of the provisions of this clause in all subcontracts issued pursuant to this contract.

ARTICLE XVIII. And the said Contractor agrees to receive and accept the following prices as full compensation for furnishing all materials and for doing all the work contemplated and embraced in this agreement; also for all loss or damage, arising out of the nature of the work aforesaid, or from the action of the elements, or from any unforeseen difficulties or obstructions which may arise or be encountered in the prosecution of the work until its acceptance by

the *CITY OF WASCO*, and for all risks of every description connected with the work; also for all expenses incurred by or in consequence of the suspension or discontinuance of work and for well and faithfully completing the work, and the whole thereof, in the manner and according to the plans and specifications, and the requirements of the Engineer under them, to wit:

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed the day and year first above written.

ATTEST:

CITY OF WASCO, CALIFORNIA

BY _____

Maria O. Martinez
City Clerk, City of Wasco

Eduardo Saldaña
Mayor, CITY OF WASCO

APPROVED AS TO FORM:

“CONTRACTOR”

BY _____

City Attorney

(Title)

CITY OF WASCO
DEPARTMENT OF PUBLIC WORKS

PAYMENT BOND

(Section 3247, Civil Code)

WHEREAS, The CITY OF WASCO, acting by and through the Department of Public Works, hereafter referred to as "Obligee", has awarded to Contractor _____, hereafter designated as the "Principal", a contract for the work described as follows:

AND WHEREAS, said Principal is required to furnish a bond in connection with said contract, to secure the payment of claims of laborers, mechanics, materialmen and other persons as provided by law.

NOW, THEREFORE, we the undersigned Principal and Surety are bound unto the Obligee in the sum of _____ dollars (\$ _____), lawful money of the United States of America, one hundred percent (100%) of the Agreement amount for which payment, we bind ourselves, jointly and severally.

THE CONDITION OF THIS OBLIGATION IS SUCH,

That if said Principal or its subcontractors shall fail to pay any of the persons named in Civil Code Section 3181, or amounts due under the Unemployment Insurance Code with respect to work or labor performed by such claimant, or any amounts required to be deducted, withheld, and paid over to the Franchise Tax Board for the wages of employees of the Principal and his subcontractors pursuant to Section 18806 of the Revenue and Taxation Code, with respect to such work and labor, that the surety herein will pay for the same in an amount not exceeding the sum specified in this bond, otherwise the above obligation shall be void. In case suit is brought upon this bond, the surety will pay a reasonable attorney's fee to be fixed by the court.

This bond shall inure to the benefit of any of the persons named in Civil Code Section 3181 as to give a right of action to such persons or their assigns in any suit brought upon this bond.

Dated: _____, 2026

Correspondence or claims relating to this bond
should be sent to the surety at the following address:

Contractor

Name of Surety (SEAL)

By: Attorney-in-Fact

NOTE: Signatures of those executing for the surety must be properly acknowledged.

CERTIFICATE OF ACKNOWLEDGEMENT

State of California

City/County of _____ SS

On this _____ day of _____ in the year 2026 before me

_____, personally appeared _____,
Attorney-in-fact

personally, known to me (or proved to me on the basis of satisfactory evidence) to be the person whose name is subscribed to this instrument as the attorney-in-fact of _____, and acknowledged to me that he (she) subscribed the name of the said company thereto as surety, and his (her) own name as attorney-in-fact.

(SEAL)

Notary Public

CITY OF WASCO
DEPARTMENT OF PUBLIC WORKS

PERFORMANCE BOND

(To Accompany Contract)

Bond No. _____

WHEREAS, the CITY OF WASCO, acting by and through the Department of Public Works, has awarded to Contractor _____, hereafter designated as the "Contractor", a contract for the work described as follows:

AND WHEREAS, the Contractor is required to furnish a bond in connection with said contract, guaranteeing the faithful performance thereof:

NOW, THEREFORE, we the undersigned Contractor and Surety are held firmly bound to the CITY OF WASCO in the sum of \$ _____ dollars (\$ _____), lawful money of the United States of America, one hundred percent (100%) of the Agreement amount, to be paid to said City or its certain attorney, its successors and assigns: for which payment, well and truly to be made, we bind ourselves, our heirs, executors and administrators, successors or assigns, jointly and severally, firmly by these presents.

THE CONDITION OF THIS OBLIGATION IS SUCH,

That if the above bound Contractor, its heirs, executors, administrators, successors or assigns, shall in all things stand to and abide by, and well and truly keep and perform the covenants, conditions and agreements in the foregoing contract and any alteration thereof made as therein provided, on his or their part to be kept and performed at the time and in the manner therein specified, and in all respects according to their intent and meaning, and shall indemnify and save harmless the CITY OF WASCO, its officers and agents, as therein stipulated, then this obligation shall become and be null and void; otherwise it shall be and remain in full force and virtue.

IN WITNESS WHEREOF, We have hereunto set our hands and seals on this ____ day of _____, 20__.

Correspondence or claims relating to this bond
should be sent to the surety at the following address:

Contractor

Name of Surety (SEAL)

By: Attorney-in-Fact

NOTE: Signatures of those executing for the surety must be properly acknowledged.

CERTIFICATE OF ACKNOWLEDGEMENT

State of California
City/County of _____ SS

On this ____ day of _____ in the year 20__ before me
_____, personally appeared _____,

Attorney-in-fact

personally known to me (or proved to me on the basis of satisfactory evidence) to be the person whose name is subscribed to this instrument as the attorney-in-fact of _____, and acknowledged to me that he (she) subscribed the name of the said company thereto as surety, and his (her) own name as attorney-in-fact.

(SEAL)

Notary Public

GUARANTEE

CITY OF WASCO, Department of Public Works, WASCO, California:

In accordance with the terms of the Contract for the **REAP 2.0 ALLEY IMPROVEMENT PROJECT** between the City of Wasco (hereinafter referred to as City), and the undersigned which Contract provides for the installation of improvements per the plans and specifications for the above referenced project.

When the project is completed and accepted, we guarantee the same to be free from imperfect workmanship and/or materials and we agree to repair and/or replace at our own cost and expense, any and all such work and/or materials which may prove defective in workmanship or materials within a period of one year from the date of acceptance of the above named construction project, ordinary wear and tear or neglect excepted. We also agree to repair and/or replace at our own cost and expense any work and/or materials that we may disturb or displace in making good such defects.

Within twenty-four (24) hours after being notified in writing by the City or the City's representative, or the agent of either of them of any defects in said work or materials we agree to commence and prosecute with due diligence all work necessary to fulfill the terms of this guarantee and to complete the work within a reasonable period of time and in the event of our failure to so comply we collectively and expressly do hereby authorize the City and/or the City's representative, or the agent of either of them to proceed to have such work done at our expense and we will honor and pay the cost and charges therefore upon demand.

This guarantee is made expressly for and runs to the benefit of both the City of the above mentioned construction project and the City's representative and shall be enforceable by either of them.

Signature

Date: _____

Printed Name / Title

Company

Contractor's License Number / Expiration Date

Notary Required

SUBCONTRACTING REQUEST

CEM-1201 (REV. 5/2012)

			REQUEST NUMBER		
CONTRACTOR NAME		COUNTY		ROUTE	
BUSINESS ADDRESS		CONTRACT NUMBER			
CITY AND STATE		ZIP CODE		FEDERAL-AID PROJECT NUMBER. (from special provisions)	

SUBCONTRACTORS (Name, Business Address, Phone)	BID ITEM NUMBER(S)	PERCENTAGE OF BID ITEM SUBCONTRACTED	CHECK IF: (See Categories Below)			DESCRIBE WORK WHEN LESS THAN 100% OF WORK IS SUBCONTRACTED	DOLLAR AMOUNT BASED ON BID AMOUNT
			1	2	3		
			☐	☐	☐		
			☐	☐	☐		
			☐	☐	☐		
			☐	☐	☐		
			☐	☐	☐		
			☐	☐	☐		

Categories: 1 Specialty 2 Listed Under Fair Practices Act 3 Certified DBE/UDBE/DVBE

I certify that:

- The *Standard Specifications* for labor set forth in the contract apply to the subcontracted work.
- If applicable, (federal-aid projects only) Section 14 (federal requirements) of the special provisions has been inserted in the subcontracts and will be incorporated in any lower-tier subcontract. Written contracts have been executed for the subcontracted work noted above.

CONTRACTOR'S SIGNATURE	DATE

This section is to be completed by the resident engineer.

1. Total of bid items		\$	
2. Specialty items previously approved (if applicable, see Note in the instructions)	\$		
3. Specialty items this request (if applicable, see Note in the instructions)	\$		
4. Total (lines 2 + 3)	\$		
5. Contractor must perform with own forces (lines 1 minus 4) x %		\$	
6. Bid items previously subcontracted	\$		
7. Bid items subcontracted (this request)	\$		
8. Total (lines 6 + 7)	\$		
9. Balance of work contractor to perform (line 1 minus 8)		\$	

APPROVED

RESIDENT ENGINEER'S SIGNATURE	DATE

COPY DISTRIBUTION: Original - Contractor Copy - Resident Engineer Copy - District Construction Office Copy - OBEO - smallbusinessadvocate@dot.ca.gov or FAX to (916) 324-1949

ADA Notice For individuals with sensory disabilities, this document is available in alternate formats. For information call (916) 654-6410 or TDD (916) 654-3880 or write Records and Forms Management, 1120 N Street, MS-89, Sacramento, CA 95814.

INSTRUCTIONS

All first-tier subcontractors must be included on a subcontracting request.

Before subcontracting work starts, the contractor will submit an original CEM-1201 according to the *Standard Specifications*. After approval, the RE returns the original to the contractor and complete the remaining distribution as listed on the bottom of the form.

When an entire item is subcontracted, show the contractor's bid price.

When a portion of an item is subcontracted, describe the portion and show the percentage of the bid item and value.

In August 2008, the *Standard Specifications* were amended to eliminate specialty items. Enter Zeros or applicable amounts for specialty items should be entered in lines 2 and 3 of this form, depending on whether the contract includes the amendment.

THIS FORM IS NOT TO BE USED FOR SUBSTITUTIONS OF SUBCONTRACTORS AND UDBE, DVBE OR SMALL BUSINESS ENTITIE

GENERAL LIABILITY INSURANCE (Exhibit 1)

Endorsement No. _____ Effective: _____	
PRODUCER Telephone: _____	POLICY INFORMATION: Insurance Company: Policy Number: Policy Period: TM Deductible TM Self-Insured (check which) of \$
NAMED INSURED:	APPLICABILITY. This insurance pertains to the operation and/or tenancy of the named insured under all written agreements and permits in force with the City checked here TM in which case, only the following specific agreements and permits with the City are covered: ENTITY AGREEMENTS/PERMITS
TYPE OF INSURANCE TM Commercial General Policy TM Business General Policy TM Other	OTHER PROVISIONS:
LIMIT OF LIABILITY \$_____ per accident for bodily injury and property LOSS ADJUSTMENT EXPENSE TM Included in limits TM In Addition to limits	Claims: Underwriter's representative for claims pursuant to this insurance. Name: _____ Address: _____ Telephone: _____
In consideration of the premium charged and notwithstanding any inconsistent statement in the policy to which this endorsement is attached or any endorsement now or hereafter attached thereto, it is agreed as follows: 1. INSURED. The City, its officers, officials, employees, and volunteers are included as insured. 2. CONTRIBUTION NOT REQUIRED. As respects work performed by the Named Insured for or on behalf of the City, the insurance afforded by this policy (a) be primary insurance as respects the City, its officers, officials, employees, and volunteers; or (b) stand in an unbroken chain of coverage excess of Insured's primary coverage. Any insurance or self-insurance maintained by the City, its offices, officials, employees, and volunteers shall be excess of the Insured's insurance and not contribute with it. 3. CANCELLATION NOTICE. With respect to the interests of the City, this insurance shall not be canceled, except after (30) day's prior written notice, by receipted delivery, has been given to Entity. 4. SCOPE OF COVERAGE. This policy, if primary, affords coverage at least as broad as: (1) Insurance Services Office Commercial General Liability Coverage, "occurrence" form CG0001 (Ed.11/88); or (2) If excess, affords coverage which is at least as broad as the primary insurance form referenced in the preceding section (1). Except as stated above, nothing herein shall be held to waive, alter, or extend any of the limits, conditions, agreements, or exclusions of the policy to which this endorsement is attached.	
ENDORSEMENT HOLDER	
ENTITY CITY OF WASCO 746 8th Street WASCO, CA 93280	AUTHORIZED REPRESENTATIVE TM Broker/Agent TM Underwriter TM I _____ (print/type name), warrant that I have authority to bind the above mentioned insurance company and by my signature heron do so bind this company to this endorsement. Signature: _____ (original signature required) Telephone: _____ Date Signed: _____

COMMERCIAL GENERAL LIABILITY INSURANCE (Exhibit 1-A)

INSURER:

POLICY NUMBER:

INSURANCE COMPANY:

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

--ADDITIONAL INSURED - OWNERS, LESSEES OR CONTRACTORS--

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART.

SCHEDULE

Name of Organization

(If no entry appears above, the information required to complete this endorsement will be shown in the Declarations as applicable to this endorsement).

WHO IS AN INSURED (Section II) is amended to include as an insured the person or organization shown in the Schedule, but only with respect to liability arising out of "your work" for that insured by or for you.

-----Modifications to ISO form CG 20 10 11 85:

1. The insured scheduled above includes the Insured's officers, officials, employees and volunteers.
2. This insurance shall be primary as respects the insured shown in the schedule above, or if excess, shall stand in an unbroken chain of coverage excess of the Named Insured's scheduled underlying primary coverage. In either event, any other insurance maintained by the Insured scheduled above shall be in excess of this insurance and shall not be called upon to contribute with it.
3. The insurance afforded by this policy shall not be canceled except after thirty (30) days prior written notice by certified mail return receipt requested has been given to the City.

Signature - Authorized Representative

Address

CG 20 10 11 85 Insurance Services Office, Inc. Form (Modified)

AUTOMOBILE LIABILITY SPECIAL ENDORSEMENT (Exhibit 2)

Endorsement No. _____	Effective: _____
PRODUCER Telephone: _____	POLICY INFORMATION: Insurance Company: _____ Policy Number: _____ Policy Period: _____ TM Deductible TM Self-Insured (check which) of \$ _____
NAMED INSURED: _____	APPLICABILITY. This insurance pertains to the operations of automobiles owned by or on behalf of the named insured under all written agreements and permits in force with the City checked here TM in which case, only the following specific agreements and permits with the City are covered: ENTITY AGREEMENTS/PERMITS
TYPE OF INSURANCE TM Business General Policy TM Other _____	OTHER PROVISIONS: _____
LIMIT OF LIABILITY \$ _____ per accident for bodily injury and property LOSS ADJUSTMENT EXPENSE TM Included in limits TM In Addition to limits	Claims: Underwriter's representative for claims pursuant to this insurance. Name: _____ Address: _____ Telephone: _____
In consideration of the premium charged and notwithstanding any inconsistent statement in the policy to which this endorsement is attached or any endorsement now or hereafter attached thereto, it is agreed as follows: 1. INSURED. The City, its officers, officials, employees, and volunteers are included as insured with regard to damages and defense of claims arising from the ownership, operation, maintenance, use loading or unloading of any auto owned, leased, hired, or borrowed by the Named insured, or for which the Named Insured is responsible. 2. CONTRIBUTION NOT REQUIRED. As respects work performed by the Named Insured for or on behalf of the City, the insurance afforded by this policy shall (a) be primary insurance as respects the City, its officers, officials, employees and volunteers; or (b) stand in an unbroken chain of coverage excess of the Named Insured's primary coverage. Any insurance or self-insurance maintained by the City, its officers, officials, employees, and volunteers shall be excess of the Named Insured's insurance and not contribute with it. 3. CANCELLATION NOTICE. With respect to the interests of the City, this insurance shall not be canceled, except after (30) day's prior written notice, by receipted delivery, has been given to the City. 4. SCOPE OF COVERAGE. This policy, if primary, affords coverage at least as broad as: (1) If primary, Insurance Services Office form number CA0001 (Ed.6/92), Code 1 ("any auto"); or (2) If excess, affords coverage which is at least as broad as the primary insurance forms referenced in the preceding section (1). Except as stated above, nothing herein shall be held to waive, alter, or extend any of the limits, conditions, agreements, or exclusions of the policy to which this endorsement is attached.	
ENDORSEMENT HOLDER	
ENTITY CITY OF WASCO 746 8th Street WASCO, CA 93280	AUTHORIZED REPRESENTATIVE TM Broker/Agent TM Underwriter TM I _____ (print/type name), warrant that I have authority to bind the above mentioned insurance company and by my signature heron do so bind this company to this endorsement. Signature: _____ (original signature required) Telephone: _____ Date Signed: _____

WORKERS COMPENSATION AND EMPLOYER'S LIABILITY (Exhibit 3)

Endorsement No. Effective Date	
PRODUCER Telephone:	POLICY INFORMATION: This special endorsement is attached to and forms a part of the following insurance policy. Insurance Company: Policy Number: Policy Period:
NAMED INSURED	OTHER PROVISIONS
Claims: Underwriter's representative for claims pursuant to this insurance. Name: Address: Telephone:	EMPLOYERS LIABILITY LIMITS \$ _____ Each Accident \$ _____ Disease - Policy Limit \$ _____ Disease - Each Employee
In consideration of the premium charged and not withstanding any inconsistent statement in the policy to which this endorsement is attached of any endorsement now or hereafter attached thereto, it is agreed as follows: 1. CANCELLATION NOTICE. This Insurance shall not be canceled, except after thirty (30) days prior written notice, by receipted delivery, has been given to the City. 2. WAIVER OF SUBROGATION. This Insurance Company agrees to waive all rights of subrogation against the City, its officers, officials, employees, and volunteers for losses paid under the terms of this policy which arise from the work performed by the Named Insured for the City. Except as stated above, nothing herein shall be held to waive, alter, or extend any of the limits, conditions, agreements, or exclusions of the policy to which this endorsement is attached.	
ENDORSEMENT HOLDER	
ENTITY CITY OF WASCO 746 8th Street WASCO, CA 93280	AUTHORIZED REPRESENTATIVE ™ Broker/Agent ™ Underwriter ™ I _____ (print/type name), warrant that I have authority to bind the above mentioned insurance company and by my signature heron do so bind this company to this endorsement. Signature: _____ (original signature required) Telephone: _____ Date Signed: _____

CERTIFICATE OF INSURANCE (Exhibit 4)

Issue Date: _____	
PRODUCER	This certificate of insurance is not an insurance policy and does not amend extend or alter the coverage afforded by the policies below. Companies Best's Rating Company Letter A _____ Company Letter B _____ Company Letter C _____
INSURED	

This is to certify that the policies of insurance listed below have been issued to the insured named above for the policy period indicated. Notwithstanding any requirement, term or condition of any contract or other document with respect to which this certificate may be used or may be issued or may pertain. The insurance afforded by the policies described herein is subject to all the terms, exclusions and conditions of such policies, limits shown may have been reduced by paid claims.

CO LTR	Type of Insurance	Policy Number	Policy Effective date (mm/dd/yy)	Policy Expiration Date (mm/dd/yy)	All units in thousands	
	General Liability ™ Commercial General Liability ™ Claims Made ™ Occur. ™ Owners & Contractor's ™ Other				General Aggregate	\$
					Products-Comp/Op Agg	\$
					Personal & Adv. Injury	\$
					Each Occurrence	\$
					Fire Damage (any one fire)	\$
					Med. Exp. (any one person)	\$
	Automobile Liability ™ Any Auto ™ All Owned Autos ™ Scheduled Autos ™ Hired Autos ™ Non-Owned Autos ™ Garage Utility				Combined Single Limit	\$
					Bodily Injury (per person)	\$
					Bodily Injury (per accident)	\$
					Property Damage	\$
	Excess Liability ™ Umbrella Form ™ Other Than Umbrella				Each Occurrence	\$
					Aggregate	\$
	Worker's Compensation and Employer's Liability				Statutory	\$
					Each Accident	\$
					Disease Policy Limit	\$
					Disease Each Employee	\$
	Other				Amount of Insurance	\$

Description of operations/locations/vehicles/restrictions/special items:

THE FOLLOWING PROVISIONS APPLY:

1. None of the above described policies will be canceled until after 30 days written notice has been given to the City at the address indicated below.
2. The City, its officials, officers, employees and volunteers are added as insured on all liability insurance policies listed above.
3. It is agreed that any insurance or self-insurance maintained by the City will apply in excess of and not contribute with the insurance described above.
4. The City is named a loss payee on the property insurance policies described above, if any.
5. All rights of subrogation under the property insurance policy listed above have been waived against the City.
6. The workers' compensation insurer named above, if any, agrees to waive all rights of subrogation against the City for injuries to employees of the insured resulting from work for the City or use of the City's premises or facilities.

CERTIFICATE HOLDER/ADDITIONAL INSURED: CITY OF WASCO 746 8th Street WASCO, CA 93280	AUTHORIZED REPRESENTATIVE Signature _____ Title _____ Phone No. _____
---	---

INSURANCE REQUIREMENTS FOR CONTRACTORS (Exhibit 6)

(with Construction Risks)

Contractor shall procure and maintain for the duration of the contract insurance against claims for injuries to persons or damages to property which may arise from or in connection with the performance of the work hereunder by the Contractor, his agents, representatives, employees or subcontractors.

Minimum Scope of Insurance

Coverage shall be at least as broad as:

1. Insurance Services Office Commercial General Liability coverage (occurrence form CG 00 01 11 88).
2. Insurance Services Office form number CA 00 01 06 92 covering Automobile Liability, code 1 (any auto).
3. Workers' Compensation Insurance as required by the State of California and Employer's Liability Insurance.
4. Course of Construction insurance covering for all risks of loss.

Minimum Limits of Insurance

Contractor shall maintain limits no less than:

1. General Liability: \$2,000,000.00 per occurrence for bodily injury, personal injury and property damage. If Commercial General Liability Insurance or other form with a general aggregate limit is used, either the general aggregate limit shall apply separately to this project/location or the general aggregate limit shall be twice the required occurrence limit.
2. Automobile Liability: \$2,000,000.00 per accident for bodily injury and property damage.
3. Employer's Liability: \$1,000,000.00 per accident for bodily injury or disease.
4. Course of Construction: Completed value of the project.

Deductibles and Self-Insured Retentions

Any deductibles or self-insured retentions must be declared to and approved by the City. At the option of the City, either: the insurer shall reduce or eliminate such deductibles or self-insured retentions as respects the City, its officers, officials, employees and volunteers; or the Contractor shall provide a financial guarantee satisfactory to the City guaranteeing payment of losses and related investigations, claim administration and defense expenses.

Other Insurance Provisions

The general liability and automobile liability policies are to contain, or be endorsed to contain, the following provisions:

1. The City, its officers, officials, employees, and volunteers are to be covered as insured's with respect to liability arising out of automobiles owned, lease, hired or borrowed by or on behalf of the contractor; and with respect to liability arising out of work or operations performed by or on behalf of the Contractor including materials, parts or equipment furnished in connection with such work or operations. General liability coverage can be provided in the form of an endorsement to the Contractor's insurance, or as a separate owner's policy.
2. For any claims related to this project, the Contractor's insurance coverage shall be primary insurance as respects the City, its officers, officials, employees, and volunteers. Any insurance or self-insurance maintained by the City, its officers, officials, employees, or volunteers shall be excess of the Contractor's insurance and shall not contribute with it.
3. Each insurance policy required by this clause shall be endorsed to state that coverage shall not be canceled by either party, except after thirty (30) days' prior written notice by certified mail, return receipt requested, has been given to the City.

Course of construction policies shall contain the following provisions:

1. The City shall be named as loss payee.
2. The insurer shall waive all rights of subrogation against the City.

Acceptability of Insurers

Insurance is to be placed with insurers with a current A.M. Best's rating of no less than A: VII.

Verification of Coverage

Contractor shall furnish the City with original certificates and amendatory endorsements effecting coverage required by this clause. The endorsements should be on forms provided by the City or on other than the City's forms, provided those endorsements or policies conform to the requirements. All certificates and endorsements are to be received and approved by the City before work commences. The City reserves the right to require complete, certified copies of all required insurance policies, including endorsements affecting the coverage required by these specifications at any time

Subcontractors

Contractor shall include all subcontractors as insured under its policies or shall furnish separate certificates and endorsements for each subcontractor. All coverage's for subcontractors shall be subject to all the requirements stated herein.

UNDERWRITER/BROKER CERTIFICATION (Exhibit 11)

City: _____

City project identification: _____

Contractor providing contractual services: _____

Insurer(s): _____

Best rating(s): _____

Name and title of underwriter, broker, or agent completing certification: _____

I, the undersigned insurance underwriter, insurance broker, or agent do hereby certify that I have examined the insurance requirements prepared by the City for the above referenced project and have attached herewith certificates of insurance and all endorsements specified in the insurance requirements on forms provided by the City.

I further certify that the coverage's provided to the Contractor and described in the certificates of insurance conform in all respects to the requirements set forth in the insurance requirements, including, but not limited to the following considerations:

1. The scope of insurance is at least as broad as the minimum requirements identified in the insurance requirements;
2. The minimum occurrence limits and aggregate limits of insurance are consistent with those set forth in the insurance requirements;
3. All deductibles and/or self-insured retentions have been declared;
4. All required endorsements identified in the insurance requirements have been provided and copies have been attached to the appropriate certificate of insurance;
5. All policies of insurance have been placed with insurers with a current rating from the A.M. Best Company of not less than A: VII;
6. All endorsements have been signed by a person authorized by the insurer to bind coverage on its behalf.

The coverage's provided to the Contractor do not conform in all respects to the requirements set forth in the insurance requirements. An explanation of each and every variance from the requirements and an evaluation of the relative risk exposures and protections to the City and the Contractor are attached.

I understand that the City will not authorize the Contractor to initiate work on behalf of the City until this certification has been fully executed and returned to the City.

Signature

Date

Name of Company

Business Address and Phone Number



STAFF REPORT City of Wasco

TO: Honorable Mayor and Council Members

FROM: M. Scott Hurlbert, City Manager
Luis Villa, Public Works Director

DATE: July 21, 2026

SUBJECT: Adopt a Resolution Authorizing the City Manager or Designee to Execute a Contract with Westrock LLC in an amount not to exceed \$349,999.00 for the Beckes Street Road Rehabilitation Project and to Execute Contract Change Orders in an amount not to exceed an aggregate of \$50,000.00. and Authorizing the City Manager or Designee to negotiate a reimbursement agreement with the Wasco Recreation and Parks District for the Rehabilitation of two Westside Park parking lots.

Recommendation:

Staff recommends that the City Council:

- 1) Adopt a Resolution Authorizing The City Manager or designee to approve a purchase order with Westrock LLC in an amount not to exceed \$349,999.00 for the Beckes Street Road Rehabilitation Project and to execute Contract Change Orders in an amount not to exceed an aggregate of \$50,000.00 and Authorizing the City Manager or Designee to negotiate a reimbursement agreement with the Wasco Recreation and Parks District for the Rehabilitation of two Westside Park parking lots; and
- 2) Find that this Project is classified as categorically exempt pursuant to CEQA Section 15332. No environmental review is required.

Environmental Review:

Staff has reviewed the proposed Project for compliance with the California Environmental Quality Act (CEQA) and has determined that the Project is categorically exempt pursuant to CEQA Section 15332 as it is characterized as in-fill development meeting the conditions described in this section. Thus, no environmental review is required.

Discussion:

In June of 2025, the City Council approved a proposed project list submitted to the State by Staff for proposed SB1-funded projects for the 25/26 Fiscal Year. One of those projects

included on that list was the Beckes Road Rehabilitation Project, which was also included as part of the 25/26 and 26/27 FY CIP (Project #24013).

The Beckes Road Rehabilitation Project consists of the rehabilitation of Beckes Road from Highway 46 to 5th Street, as well as the infill installation of +/- 212 linear feet of sidewalk/curb and gutter on the West side of the Roadway. Additionally, it was requested by the Wasco Recreation and Parks District to include rehabilitation for the parking lots at the adjacent Westside Park. After this request, the Engineering Staff included the parking lot in their design and placed the work as an alternative bid item.

At the beginning of our design process, Staff was contacted by the Wasco Parks and Recreation District, which requested that we include their two parking lots in the design of the Beckes Avenue Rehabilitation Project so they could obtain a price to rehabilitate both parking lots. Staff included the parking lot design and got the price as a bid alternate. After the bid opening, Staff reached out to the Wasco Recreation and Parks District, at which time they confirmed they would be willing to pay for the parking lots to be rehabilitated based on the alternate bid price from Westrock LLC. This payment would be reimbursed to the City by the Parks District. Staff requests that the City Manager be authorized to negotiate the specifics regarding a reimbursement agreement.

Subsequently, the City advertised the project for bid on June 6, 2026. This advertisement period went through July 2, 2026, at which time the City received 8 bids (see attached bid tabulation).

Staff has reviewed the bids received and determined that Westrock LLC is the lowest cost, responsible bidder with a price of \$349,999.00 (including the parking lot bid alternate). As such, Staff recommends awarding the Project to Westrock LLC.

Fiscal Impact:

The approved CIP Project #24013 budgeted \$470,000.00 for the Construction phase of the project. This amount leaves plenty of funding to complete the project. Additionally, the bid alternate cost of \$79,325.00 would be reimbursed by the Wasco Recreation and Parks District, leaving the City only responsible for \$270,674.00.

Attachments:

1. Resolution
2. Bid Summary
3. Agreement



CITY OF WASCO
BID TABS
BECKES AVENUE REHABILITATION PROJECT #24013
5TH STREET TO HWY 46
7/2/2026

BID SCHEDULE				BURTCH CONSTRUCTION		MAC GENERAL ENGINEERING		NAGLE EARTHWORKS		GRANITE CONSTRUCTION		GRIFFITH COMPANY		BOWMAN ASPHALT		WESTROCK		MITCH BROWN CONSTRUCTION	
ITEM	DESCRIPTION	QTY	UNITS	UNIT BID	BID TOTAL	UNIT BID	BID TOTAL	UNIT BID	BID TOTAL	UNIT BID	BID TOTAL	UNIT BID	BID TOTAL	UNIT BID	BID TOTAL	UNIT BID	BID TOTAL	UNIT BID	BID TOTAL
A. BASE CONTRACT:																			
A 1	MOBILIZATION	1	LS	\$ 2,500.00	\$ 2,500.00	\$ 22,000.00	\$ 22,000.00	\$ 19,897.93	\$ 19,897.93	\$ 50,000.00	\$ 50,000.00	\$ 31,000.00	\$ 31,000.00	\$ 30,350.00	\$ 30,350.00	\$ 26,339.50	\$ 26,339.50	\$ 13,500.00	\$ 13,500.00
A 2	TRAFFIC CONTROL	1	LS	\$ 47,130.00	\$ 47,130.00	\$ 18,001.85	\$ 18,001.85	\$ 24,354.34	\$ 24,354.34	\$ 40,000.00	\$ 40,000.00	\$ 15,965.10	\$ 15,965.10	\$ 17,523.75	\$ 17,523.75	\$ 6,500.00	\$ 6,500.00	\$ 6,000.00	\$ 6,000.00
A 3	3" GRIND & HAUL OF EXISTING ASPHALT	68,640	SF	\$ 0.48	\$ 32,947.20	\$ 0.25	\$ 17,160.00	\$ 0.42	\$ 28,828.80	\$ 0.50	\$ 34,320.00	\$ 0.21	\$ 14,414.40	\$ 0.30	\$ 20,592.00	\$ 0.25	\$ 17,160.00	\$ 0.29	\$ 19,905.60
A 4	PROOF-ROLL & GRADE EXISTING SUBGRADE	1	LS	\$ 13,458.90	\$ 13,458.90	\$ 12,385.50	\$ 12,385.50	\$ 23,129.83	\$ 23,129.83	\$ 18,000.00	\$ 18,000.00	\$ 5,500.00	\$ 5,500.00	\$ 10,000.00	\$ 10,000.00	\$ 10,500.00	\$ 10,500.00	\$ 11,500.00	\$ 11,500.00
A 5	1/2" HMA, PG 64-10, TYPE "A" MAX-MED	1,250	TONS	\$ 145.10	\$ 181,375.00	\$ 141.05	\$ 176,312.50	\$ 139.58	\$ 174,475.00	\$ 170.00	\$ 212,500.00	\$ 115.00	\$ 143,750.00	\$ 117.00	\$ 146,250.00	\$ 111.00	\$ 138,750.00	\$ 120.00	\$ 150,000.00
A 6	DEMO CONCRETE	175	SF	\$ 23.88	\$ 4,179.00	\$ 57.25	\$ 10,018.75	\$ 40.53	\$ 7,092.75	\$ 13.00	\$ 2,275.00	\$ 21.41	\$ 3,746.75	\$ 7.75	\$ 1,356.25	\$ 13.00	\$ 2,275.00	\$ 5.72	\$ 1,001.00
A 7	GRADE & COMPACT FOR CONCRETE	1	LS	\$ 1,960.60	\$ 1,960.60	\$ 8,862.45	\$ 8,862.45	\$ 10,871.79	\$ 10,871.79	\$ 8,600.00	\$ 8,600.00	\$ 8,000.00	\$ 8,000.00	\$ 4,000.00	\$ 4,000.00	\$ 5,500.00	\$ 5,500.00	\$ 9,900.00	\$ 9,900.00
A 8	SIDEWALK	1,553	SF	\$ 7.44	\$ 11,554.32	\$ 6.70	\$ 10,405.10	\$ 9.36	\$ 14,536.08	\$ 10.00	\$ 15,530.00	\$ 6.75	\$ 10,482.75	\$ 7.00	\$ 10,871.00	\$ 5.50	\$ 8,541.50	\$ 10.50	\$ 16,306.50
A 9	CURB & GUTTER	212	LF	\$ 32.77	\$ 6,947.24	\$ 42.35	\$ 8,978.20	\$ 60.51	\$ 12,828.12	\$ 65.00	\$ 13,780.00	\$ 32.00	\$ 6,784.00	\$ 46.00	\$ 9,752.00	\$ 34.00	\$ 7,208.00	\$ 75.60	\$ 16,027.20
A 10	LOWER/RAISE UTILITIES TO GRADE (LARGE)	12	EA	\$ 1,500.00	\$ 18,000.00	\$ 1,563.50	\$ 18,762.00	\$ 3,229.81	\$ 38,757.72	\$ 2,000.00	\$ 24,000.00	\$ 1,900.00	\$ 22,800.00	\$ 1,600.00	\$ 19,200.00	\$ 1,300.00	\$ 15,600.00	\$ 1,601.60	\$ 19,219.20
A 11	LOWER/RAISE UTILITIES TO GRADE (SMALL)	18	EA	\$ 1,300.00	\$ 23,400.00	\$ 847.70	\$ 15,258.60	\$ 1,153.50	\$ 20,763.00	\$ 2,000.00	\$ 36,000.00	\$ 1,850.00	\$ 33,300.00	\$ 1,300.00	\$ 23,400.00	\$ 1,300.00	\$ 23,400.00	\$ 1,030.00	\$ 18,540.00
A 12	LOWER/RAISE UTILITIES TO GRADE (MONUMENTS)	3	EA	\$ 1,200.00	\$ 3,600.00	\$ 847.70	\$ 2,543.10	\$ 1,153.50	\$ 3,460.50	\$ 2,000.00	\$ 6,000.00	\$ 1,850.00	\$ 5,550.00	\$ 1,400.00	\$ 4,200.00	\$ 1,300.00	\$ 3,900.00	\$ 1,030.00	\$ 3,090.00
A 13	STRIPING	1	LS	\$ 15,125.00	\$ 15,125.00	\$ 10,810.50	\$ 10,810.50	\$ 18,604.01	\$ 18,604.01	\$ 8,250.00	\$ 8,250.00	\$ 8,250.00	\$ 8,250.00	\$ 11,115.00	\$ 11,115.00	\$ 5,000.00	\$ 5,000.00	\$ 15,125.00	\$ 15,125.00
TOTAL BASE BID:				\$ 362,177.26		\$ 331,498.55		\$ 397,599.87		\$ 469,255.00		\$ 309,543.00		\$ 308,610.00		\$ 270,674.00		\$ 300,114.50	
ITEM	DESCRIPTION	QTY	UNITS	UNIT BID	BID TOTAL	UNIT BID	BID TOTAL	UNIT BID	BID TOTAL	UNIT BID	BID TOTAL	UNIT BID	BID TOTAL	UNIT BID	BID TOTAL	UNIT BID	BID TOTAL	UNIT BID	BID TOTAL
B. ALTERNATE CONTRACT BID ITEM (PARKING LOT)																			
B 1	3" GRIND & HAUL OF EXISTING ASPHALT	30,900	SF	\$ 0.54	\$ 16,686.00	\$ 0.60	\$ 18,540.00	\$ 0.53	\$ 16,377.00	\$ 0.14	\$ 4,326.00	\$ 0.30	\$ 9,270.00	\$ 0.50	\$ 15,450.00	\$ 0.25	\$ 7,725.00	\$ 0.29	\$ 8,961.00
B 2	PROOF-ROLL & GRADE EXISTING SUBGRADE	1	LS	\$ 6,828.14	\$ 6,828.14	\$ 12,385.50	\$ 12,385.50	\$ 7,709.95	\$ 7,709.95	\$ 5,000.00	\$ 5,000.00	\$ 4,000.00	\$ 4,000.00	\$ 7,500.00	\$ 7,500.00	\$ 5,000.00	\$ 5,000.00	\$ 6,500.00	\$ 6,500.00
B 3	1/2" HMA, PG 64-10, TYPE "A" MAX-MED	600	TONS	\$ 150.01	\$ 90,006.00	\$ 152.10	\$ 91,260.00	\$ 162.00	\$ 97,200.00	\$ 125.00	\$ 75,000.00	\$ 125.00	\$ 75,000.00	\$ 130.00	\$ 78,000.00	\$ 111.00	\$ 66,600.00	\$ 120.00	\$ 72,000.00
TOTAL ALT BID:				\$ 113,520.14		\$ 122,185.50		\$ 121,286.95		\$ 84,326.00		\$ 88,270.00		\$ 100,950.00		\$ 79,325.00		\$ 87,461.00	
SUBCONTRACTORS:				SAFETY NETWORK		CEN-CAL CONSTRUCTION		CEN-CAL CONSTRUCTION		HARKER STRIPING		PAVEMENT RECYCLING		NONE		CEN-CAL CONSTRUCTION		RAMIREZ CUSTOM CONCRETE	
				HARKER STRIPING		CHRISP COMPANY		HARKER STRIPING				HARKER STRIPING						HARKER STRIPING	
				PAVEMENT RECYCLING															

RESOLUTION NO. 2026 -

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WASCO AUTHORIZING THE CITY MANAGER OR DESIGNEE TO ENTER INTO AN AGREEMENT WITH WESTROCK, LLC. IN AN AMOUNT NOT TO EXCEED \$349,999.00 FOR CONSTRUCTION OF THE BECKES ROAD REHABILITATION PROJECT AND TO EXECUTE CONTRACT CHANGE ORDERS IN AN AMOUNT NOT TO EXCEED AN AGGREGATE OF \$50,000.00. AND AUTHORIZING THE CITY MANAGER OR DESIGNEE TO NEGOTIATE A REIMBURSEMENT AGREEMENT WITH THE CITY OF WASCO RECREATION AND PARKS DISTRICT FOR THE REHABILITATION OF TWO WESTSIDE PARK PARKING LOTS

WHEREAS, the City of Wasco wishes to contract with Westrock LLC to perform the Beckes Road Rehabilitation Project Construction; and

WHEREAS, the City finds that the services needed are required for pedestrian and vehicle safety and need to be completed as soon as possible; and

WHEREAS, said Agreement has been made in the form and manner prescribed by the City of Wasco Municipal Code and the California Public Contract Code; and

WHEREAS, the Agreement shall be governed by and construed in accordance with the laws of the State of California; and

WHEREAS, Westrock LLC. agrees to comply with the State prevailing wage determinations in effect at the time of bid; and

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Wasco as follows:

SECTION 1: Authorizes the City Manager or designee to enter into an agreement with Westrock LLC in an amount not to exceed \$349,999.00;

SECTION 2: Authorizes the City Manager or designee to negotiate a reimbursement agreement with the City of Wasco Recreation and Parks District for the rehabilitation of two Westside Park parking lots included in this project.

SECTION 3: Authorizes the City Manager or designee to execute contract change orders in an amount not to exceed an aggregate of \$50,000.00.

-o0o-

I HEREBY CERTIFY that the foregoing Resolution No. 2026. - was passed and adopted by the Council of the City of Wasco at a regular meeting thereof held on July 21, 2026, by the following vote:

COUNCIL MEMBERS: SALADAÑA, REYNA, MARTINEZ, MEDINA, RAYA

AYES:

NOES:

ABSTAIN:

ABSENT:

EDUARDO SALDAÑA,
MAYOR of the City of Wasco

Attest: _____

MARIA O. MARTINEZ, CMC
CITY CLERK and Ex Officio Clerk of
the Council of the City of Wasco

CITY OF WASCO AGREEMENT

THIS Agreement, made and entered into this _____ day of _____, 2026, by and between the CITY OF WASCO, hereinafter called "City", and WESTROCK GENERAL ENGINEERING, hereinafter called "Contractor".

WITNESSETH: That the parties hereto do mutually agree as follows:

ARTICLE I. That for and in consideration of the payments and agreements hereinafter mentioned, to be made and performed by the said party of the first part, and under the conditions expressed in the 2 bonds, bearing even date with these presents, and hereunto annexed, the said party of the second part agrees with the said party of the first part, at his own proper cost and expense, to do all the work and furnish all the materials, except such as are mentioned in the specifications to be furnished by said party of the first part, necessary to construct and complete in a good, workmanlike and substantial manner and to the satisfaction of the CITY OF WASCO, the work described in the special provisions and the project plans described below, including any addenda thereto, and also in conformance with the California Department of Transportation Standard Specifications [Dated 2025](#) and Standard Plans [Dated 2025](#), and the Labor Surcharge and Equipment Rental Rates in effect on the date the work is accomplished, which said special provisions, project plans, Standard Plans, Standard Specifications, and Labor Surcharge and Equipment Rental Rates are hereby specially referred to and by such reference made a part hereof.

The Special Provisions for the work to be done are entitled:

CITY OF WASCO NOTICE TO CONTRACTORS & SPECIAL PROVISIONS BECKES STREET REHABILITATION PROJECT #24013 SB1 FUNDING

Contractor shall, in accordance with the SPECIFICATIONS and drawings therefore, furnish at its own expense all labor, materials, equipment and services as required therefore, and to do everything required in this Agreement and the SPECIFICATIONS.

ARTICLE II. The City hereby employs said Contractor to perform the work according to the terms of this Agreement and the SPECIFICATIONS for price(s) named in Contractor's bid proposal (hereinafter "Proposal"), and agrees to pay the same at the time, in the manner, and upon the conditions set forth in the SPECIFICATIONS; and the parties for themselves, their heirs, executors, administrators, successors, and assigns, do hereby agree to the full performance of the covenants herein contained.

ARTICLE III. It is expressly agreed by and between the parties hereto that should there be any conflict between the terms of this Agreement and the Proposal of said Contractor, then this Agreement shall control and nothing herein shall be considered as an acceptance of the terms of said proposal conflicting herewith.

ARTICLE IV. Contractor acknowledges that State funds are being utilized to assist in the funding of the construction required in this Agreement and agrees that any required terms, conditions or covenants related to said federal funding not specifically made a part of this Agreement are hereby incorporated by this reference and shall be made a part of this Agreement.

ARTICLE V. Prior to starting construction under the terms of this Agreement, Contractor shall provide to the City a Faithful Performance Bond and the Labor Materials Bond, as required in the SPECIFICATIONS.

ARTICLE VI. Contractor and any subcontractors shall maintain all books, documents, papers, accounting records, and other evidence pertaining to the performance of this Agreement or the work to be provided for hereunder. All parties shall make such materials available at their respective offices as required in the SPECIFICATIONS.

ARTICLE VII. If any action at law or in equity, including an action for declaratory relief, is brought to enforce or interpret the provisions of this Agreement, the prevailing party will be entitled to reasonable attorneys' fees, which may be set by the court in the same action or in a separate action brought for that purpose, in addition to any other relief to which that party may be entitled.

ARTICLE VIII. In addition to any other Indemnification requirements in the SPECIFICATIONS, the Contractor agrees to indemnify, defend and save harmless the City, its officers, agents and employees from any and all claims and losses accruing or resulting to any and all contractors, subcontractors, materialmen, laborers and any other person, firm or corporation furnishing or supplying work services, materials or supplies in connection with the performance of this Agreement, and from any and all claims and losses accruing or resulting to any person, firm or corporation who may be injured or damaged by the Contractor in the performance of this Agreement, except such loss which was caused by the sole negligence or willful misconduct of the City.

ARTICLE IX. In addition to any other insurance provisions required in the SPECIFICATIONS, Contractor shall provide insurance to the City as set forth in Exhibits [1, 1-A, 2, 3, 4, 6, 11].

ARTICLE X. The Contractor, and the agents and employees of Contractor, in the performance of the Agreement, shall act in an independent capacity and not as officers or employees or agents of the City.

ARTICLE XI. The City may terminate this Agreement and be relieved of the payment of any consideration to Contractor should Contractor fail to perform the covenants herein contained or contained in the SPECIFICATIONS at the time and in the manner as required. In the event of such termination, the City may proceed with the work in any manner deemed proper by the City. The cost to the City shall be deducted from any sum due the Contractor under this Agreement, and the balance, if any, shall be paid to the Contractor upon demand.

ARTICLE XII. Without the written consent of the City, this Agreement is not assignable by Contractor either in whole or in part.

ARTICLE XIII. Time is of the essence in this Agreement.

ARTICLE XIV. No alteration or variation of the terms of this Agreement shall be valid unless made in writing and signed by the parties hereto; and no oral understanding or Agreement not incorporated herein shall be binding on any of the parties hereto.

ARTICLE XV. The City, contractor, sub recipient or subcontractor shall not discriminate on the basis of race, color, national origin, or sex in the performance of this contract. The contractor shall carry out applicable requirements of 49 CFR part 26 in the award and administration of DOT-assisted contracts. Failure by the contractor to carry out these requirements is a material breach of this contract, which may result in the termination of this contract or such other remedy as the recipient deems appropriate.

ARTICLE XVI. By my signature hereunder, as Contractor, I certify that I am aware of the provisions of Section 3700 of the Labor Code which require every employer to be insured against liability for workers' compensation or to undertake self-insurance in accordance with the provisions of that code, and I will comply with such provisions before commencing the performance of the work of this Agreement.

ARTICLE XVII. The Contractor agrees: (1) To utilize privately owned United States-flag commercial vessels to ship at least 50 percent of the gross tonnage (computed separately for dry bulk carriers, dry cargo liners, and tankers) involved, whenever shipping any equipment, material, or commodities pursuant to this contract, to the extent such vessels are available at fair and reasonable rates for United States-flag commercial vessels; and (2) To furnish within 20 days following the date of loading for shipments originating with the United State or within 30 working days following the date of loading for shipments originating outside the United States, a legible copy of a rated, 'on-board' commercial ocean bill-of-lading in English for each shipment of cargo described in this paragraph to both the Contracting Officer (through the prime contractor in the case of subcontractor bills-of-lading) and to the Division of National Cargo, Office of Market Development, Maritime Administration, Washington, DC, 20590; and (3) To insert the substance of the provisions of this clause in all subcontracts issued pursuant to this contract.

ARTICLE XVIII. And the said Contractor agrees to receive and accept the following prices as full compensation for furnishing all materials and for doing all the work contemplated and embraced in this agreement; also for all loss

or damage, arising out of the nature of the work aforesaid, or from the action of the elements, or from any unforeseen difficulties or obstructions which may arise or be encountered in the prosecution of the work until its acceptance by the *CITY OF WASCO*, and for all risks of every description connected with the work; also for all expenses incurred by or in consequence of the suspension or discontinuance of work and for well and faithfully completing the work, and the whole thereof, in the manner and according to the plans and specifications, and the requirements of the Engineer under them, to wit:

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed the day and year first above written.

ATTEST:

CITY OF WASCO, CALIFORNIA

BY _____

Maria O. Martinez
City Clerk, City of Wasco

Eduardo Saldaña
Mayor, CITY OF WASCO

APPROVED AS TO FORM:

“CONTRACTOR”

BY _____

City Attorney

(Title)

CITY OF WASCO
DEPARTMENT OF PUBLIC WORKS

PAYMENT BOND

(Section 3247, Civil Code)

WHEREAS, The CITY OF WASCO, acting by and through the Department of Public Works, hereafter referred to as "Obligee", has awarded to Contractor _____, hereafter designated as the "Principal", a contract for the work described as follows:

AND WHEREAS, said Principal is required to furnish a bond in connection with said contract, to secure the payment of claims of laborers, mechanics, materialmen and other persons as provided by law.

NOW, THEREFORE, we the undersigned Principal and Surety are bound unto the Obligee in the sum of _____ dollars (\$ _____), lawful money of the United States of America, one hundred percent (100%) of the Agreement amount for which payment, we bind ourselves, jointly and severally.

THE CONDITION OF THIS OBLIGATION IS SUCH,

That if said Principal or its subcontractors shall fail to pay any of the persons named in Civil Code Section 3181, or amounts due under the Unemployment Insurance Code with respect to work or labor performed by such claimant, or any amounts required to be deducted, withheld, and paid over to the Franchise Tax Board for the wages of employees of the Principal and his subcontractors pursuant to Section 18806 of the Revenue and Taxation Code, with respect to such work and labor, that the surety herein will pay for the same in an amount not exceeding the sum specified in this bond, otherwise the above obligation shall be void. In case suit is brought upon this bond, the surety will pay a reasonable attorney's fee to be fixed by the court.

This bond shall inure to the benefit of any of the persons named in Civil Code Section 3181 as to give a right of action to such persons or their assigns in any suit brought upon this bond.

Dated: _____, 2026

Correspondence or claims relating to this bond
should be sent to the surety at the following address:

Contractor

Name of Surety (SEAL)

By: Attorney-in-Fact

NOTE: Signatures of those executing for the surety must be properly acknowledged.

CERTIFICATE OF ACKNOWLEDGEMENT

State of California

City/County of _____ SS

On this _____ day of _____ in the year 2026 before me

_____, personally appeared _____,
Attorney-in-fact

personally, known to me (or proved to me on the basis of satisfactory evidence) to be the person whose name is subscribed to this instrument as the attorney-in-fact of _____, and acknowledged to me that he (she) subscribed the name of the said company thereto as surety, and his (her) own name as attorney-in-fact.

(SEAL)

Notary Public

CITY OF WASCO
DEPARTMENT OF PUBLIC WORKS

PERFORMANCE BOND

(To Accompany Contract)

Bond No. _____

WHEREAS, the CITY OF WASCO, acting by and through the Department of Public Works, has awarded to Contractor _____, hereafter designated as the "Contractor", a contract for the work described as follows:

AND WHEREAS, the Contractor is required to furnish a bond in connection with said contract, guaranteeing the faithful performance thereof:

NOW, THEREFORE, we the undersigned Contractor and Surety are held firmly bound to the CITY OF WASCO in the sum of \$ _____ dollars (\$ _____), lawful money of the United States of America, one hundred percent (100%) of the Agreement amount, to be paid to said City or its certain attorney, its successors and assigns: for which payment, well and truly to be made, we bind ourselves, our heirs, executors and administrators, successors or assigns, jointly and severally, firmly by these presents.

THE CONDITION OF THIS OBLIGATION IS SUCH,

That if the above bound Contractor, its heirs, executors, administrators, successors or assigns, shall in all things stand to and abide by, and well and truly keep and perform the covenants, conditions and agreements in the foregoing contract and any alteration thereof made as therein provided, on his or their part to be kept and performed at the time and in the manner therein specified, and in all respects according to their intent and meaning, and shall indemnify and save harmless the CITY OF WASCO, its officers and agents, as therein stipulated, then this obligation shall become and be null and void; otherwise it shall be and remain in full force and virtue.

IN WITNESS WHEREOF, We have hereunto set our hands and seals on this ____ day of _____, 2026.

Correspondence or claims relating to this bond
should be sent to the surety at the following address:

Contractor

Name of Surety (SEAL)

By: Attorney-in-Fact

NOTE: Signatures of those executing for the surety must be properly acknowledged.

CERTIFICATE OF ACKNOWLEDGEMENT

State of California
City/County of _____ SS

On this ____ day of _____ in the year 2026 before me

_____, personally appeared _____,
Attorney-in-fact

personally known to me (or proved to me on the basis of satisfactory evidence) to be the person whose name is subscribed to this instrument as the attorney-in-fact of _____, and acknowledged to me that he (she) subscribed the name of the said company thereto as surety, and his (her) own name as attorney-in-fact.

(SEAL)

Notary Public

GUARANTEE

CITY OF WASCO, Department of Public Works, WASCO, California:

In accordance with the terms of the Contract for the **BECKES STREET REHABILITATION PROJECT #24013 , SB1 FUNDING** between the City of Wasco (hereinafter referred to as City), and the undersigned which Contract provides for the installation of improvements per the plans and specifications for the above referenced project.

When the project is completed and accepted, we guarantee the same to be free from imperfect workmanship and/or materials and we agree to repair and/or replace at our own cost and expense, any and all such work and/or materials which may prove defective in workmanship or materials within a period of one year from the date of acceptance of the above named construction project, ordinary wear and tear or neglect excepted. We also agree to repair and/or replace at our own cost and expense any work and/or materials that we may disturb or displace in making good such defects.

Within twenty-four (24) hours after being notified in writing by the City or the City's representative, or the agent of either of them of any defects in said work or materials we agree to commence and prosecute with due diligence all work necessary to fulfill the terms of this guarantee and to complete the work within a reasonable period of time and in the event of our failure to so comply we collectively and expressly do hereby authorize the City and/or the City's representative, or the agent of either of them to proceed to have such work done at our expense and we will honor and pay the cost and charges therefore upon demand.

This guarantee is made expressly for and runs to the benefit of both the City of the above mentioned construction project and the City's representative and shall be enforceable by either of them.

Signature

Date: _____

Printed Name / Title

Company

Contractor's License Number / Expiration Date

Notary Required

SUBCONTRACTING REQUEST

CEM-1201 (REV. 5/2012)

			REQUEST NUMBER
CONTRACTOR NAME		COUNTY	ROUTE
BUSINESS ADDRESS		CONTRACT NUMBER	
CITY AND STATE	ZIP CODE	FEDERAL-AID PROJECT NUMBER. (from special provisions)	

SUBCONTRACTORS (Name, Business Address, Phone)	BID ITEM NUMBER(S)	PERCENTAGE OF BID ITEM SUBCONTRACTED	CHECK IF: (See Categories Below)			DESCRIBE WORK WHEN LESS THAN 100% OF WORK IS SUBCONTRACTED	DOLLAR AMOUNT BASED ON BID AMOUNT
			1	2	3		
			☐	☐	☐		
			☐	☐	☐		
			☐	☐	☐		
			☐	☐	☐		
			☐	☐	☐		
			☐	☐	☐		

Categories: 1 Specialty 2 Listed Under Fair Practices Act 3 Certified DBE/UDBE/DVBE

I certify that:

- The *Standard Specifications* for labor set forth in the contract apply to the subcontracted work.
- If applicable, (federal-aid projects only) Section 14 (federal requirements) of the special provisions has been inserted in the subcontracts and will be incorporated in any lower-tier subcontract. Written contracts have been executed for the subcontracted work noted above.

CONTRACTOR'S SIGNATURE	DATE

This section is to be completed by the resident engineer.

1. Total of bid items		\$	
2. Specialty items previously approved (if applicable, see Note in the instructions)	\$		
3. Specialty items this request (if applicable, see Note in the instructions)	\$		
4. Total (lines 2 + 3)	\$		
5. Contractor must perform with own forces (lines 1 minus 4) x %		\$	
6. Bid items previously subcontracted	\$		
7. Bid items subcontracted (this request)	\$		
8. Total (lines 6 + 7)	\$		
9. Balance of work contractor to perform (line 1 minus 8)		\$	

APPROVED

RESIDENT ENGINEER'S SIGNATURE	DATE

COPY DISTRIBUTION: Original - Contractor Copy - Resident Engineer Copy - District Construction Office Copy - OBEO - smallbusinessadvocate@dot.ca.gov or FAX to (916) 324-1949

ADA Notice For individuals with sensory disabilities, this document is available in alternate formats. For information call (916) 654-6410 or TDD (916) 654-3880 or write Records and Forms Management, 1120 N Street, MS-89, Sacramento, CA 95814.

INSTRUCTIONS

All first-tier subcontractors must be included on a subcontracting request.

Before subcontracting work starts, the contractor will submit an original CEM-1201 according to the *Standard Specifications*. After approval, the RE returns the original to the contractor and complete the remaining distribution as listed on the bottom of the form.

When an entire item is subcontracted, show the contractor's bid price.

When a portion of an item is subcontracted, describe the portion and show the percentage of the bid item and value.

In August 2008, the *Standard Specifications* were amended to eliminate specialty items. Enter Zeros or applicable amounts for specialty items should be entered in lines 2 and 3 of this form, depending on whether the contract includes the amendment.

THIS FORM IS NOT TO BE USED FOR SUBSTITUTIONS OF SUBCONTRACTORS AND UDBE, DVBE OR SMALL BUSINESS ENTITIE

GENERAL LIABILITY INSURANCE (Exhibit 1)

Endorsement No. _____ Effective: _____	
PRODUCER Telephone: _____	POLICY INFORMATION: Insurance Company: Policy Number: Policy Period: TM Deductible TM Self-Insured (check which) of \$
NAMED INSURED:	APPLICABILITY. This insurance pertains to the operation and/or tenancy of the named insured under all written agreements and permits in force with the City checked here TM in which case, only the following specific agreements and permits with the City are covered: ENTITY AGREEMENTS/PERMITS
TYPE OF INSURANCE TM Commercial General Policy TM Business General Policy TM Other	OTHER PROVISIONS:
LIMIT OF LIABILITY \$_____ per accident for bodily injury and property LOSS ADJUSTMENT EXPENSE TM Included in limits TM In Addition to limits	Claims: Underwriter's representative for claims pursuant to this insurance. Name: _____ Address: _____ Telephone: _____
In consideration of the premium charged and notwithstanding any inconsistent statement in the policy to which this endorsement is attached or any endorsement now or hereafter attached thereto, it is agreed as follows: 1. INSURED. The City, its officers, officials, employees, and volunteers are included as insured. 2. CONTRIBUTION NOT REQUIRED. As respects work performed by the Named Insured for or on behalf of the City, the insurance afforded by this policy (a) be primary insurance as respects the City, its officers, officials, employees, and volunteers; or (b) stand in an unbroken chain of coverage excess of Insured's primary coverage. Any insurance or self-insurance maintained by the City, its offices, officials, employees, and volunteers shall be excess of the Insured's insurance and not contribute with it. 3. CANCELLATION NOTICE. With respect to the interests of the City, this insurance shall not be canceled, except after (30) day's prior written notice, by receipted delivery, has been given to Entity. 4. SCOPE OF COVERAGE. This policy, if primary, affords coverage at least as broad as: (1) Insurance Services Office Commercial General Liability Coverage, "occurrence" form CG0001 (Ed.11/88); or (2) If excess, affords coverage which is at least as broad as the primary insurance form referenced in the preceding section (1). Except as stated above, nothing herein shall be held to waive, alter, or extend any of the limits, conditions, agreements, or exclusions of the policy to which this endorsement is attached.	
ENDORSEMENT HOLDER	
ENTITY CITY OF WASCO 746 8th Street WASCO, CA 93280	AUTHORIZED REPRESENTATIVE TM Broker/Agent TM Underwriter TM I _____ (print/type name), warrant that I have authority to bind the above mentioned insurance company and by my signature heron do so bind this company to this endorsement. Signature: _____ (original signature required) Telephone: _____ Date Signed: _____

COMMERCIAL GENERAL LIABILITY INSURANCE (Exhibit 1-A)

INSURER:

POLICY NUMBER:

INSURANCE COMPANY:

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

--ADDITIONAL INSURED - OWNERS, LESSEES OR CONTRACTORS--

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART.

SCHEDULE

Name of Organization

(If no entry appears above, the information required to complete this endorsement will be shown in the Declarations as applicable to this endorsement).

WHO IS AN INSURED (Section II) is amended to include as an insured the person or organization shown in the Schedule, but only with respect to liability arising out of "your work" for that insured by or for you.

-----Modifications to ISO form CG 20 10 11 85:

1. The insured scheduled above includes the Insured's officers, officials, employees and volunteers.
2. This insurance shall be primary as respects the insured shown in the schedule above, or if excess, shall stand in an unbroken chain of coverage excess of the Named Insured's scheduled underlying primary coverage. In either event, any other insurance maintained by the Insured scheduled above shall be in excess of this insurance and shall not be called upon to contribute with it.
3. The insurance afforded by this policy shall not be canceled except after thirty (30) days prior written notice by certified mail return receipt requested has been given to the City.

Signature - Authorized Representative

Address

CG 20 10 11 85 Insurance Services Office, Inc. Form (Modified)

AUTOMOBILE LIABILITY SPECIAL ENDORSEMENT (Exhibit 2)

Endorsement No. _____	Effective: _____
PRODUCER Telephone: _____	POLICY INFORMATION: Insurance Company: _____ Policy Number: _____ Policy Period: _____ TM Deductible TM Self-Insured (check which) of \$ _____
NAMED INSURED: _____	APPLICABILITY. This insurance pertains to the operations of automobiles owned by or on behalf of the named insured under all written agreements and permits in force with the City checked here TM in which case, only the following specific agreements and permits with the City are covered: ENTITY AGREEMENTS/PERMITS
TYPE OF INSURANCE TM Business General Policy TM Other _____	OTHER PROVISIONS: _____
LIMIT OF LIABILITY \$ _____ per accident for bodily injury and property LOSS ADJUSTMENT EXPENSE TM Included in limits TM In Addition to limits	Claims: Underwriter's representative for claims pursuant to this insurance. Name: _____ Address: _____ Telephone: _____
In consideration of the premium charged and notwithstanding any inconsistent statement in the policy to which this endorsement is attached or any endorsement now or hereafter attached thereto, it is agreed as follows: 1. INSURED. The City, its officers, officials, employees, and volunteers are included as insured with regard to damages and defense of claims arising from the ownership, operation, maintenance, use loading or unloading of any auto owned, leased, hired, or borrowed by the Named insured, or for which the Named Insured is responsible. 2. CONTRIBUTION NOT REQUIRED. As respects work performed by the Named Insured for or on behalf of the City, the insurance afforded by this policy shall (a) be primary insurance as respects the City, its officers, officials, employees and volunteers; or (b) stand in an unbroken chain of coverage excess of the Named Insured's primary coverage. Any insurance or self-insurance maintained by the City, its officers, officials, employees, and volunteers shall be excess of the Named Insured's insurance and not contribute with it. 3. CANCELLATION NOTICE. With respect to the interests of the City, this insurance shall not be canceled, except after (30) day's prior written notice, by receipted delivery, has been given to the City. 4. SCOPE OF COVERAGE. This policy, if primary, affords coverage at least as broad as: (1) If primary, Insurance Services Office form number CA0001 (Ed.6/92), Code 1 ("any auto"); or (2) If excess, affords coverage which is at least as broad as the primary insurance forms referenced in the preceding section (1). Except as stated above, nothing herein shall be held to waive, alter, or extend any of the limits, conditions, agreements, or exclusions of the policy to which this endorsement is attached.	
ENDORSEMENT HOLDER	
ENTITY CITY OF WASCO 746 8th Street WASCO, CA 93280	AUTHORIZED REPRESENTATIVE TM Broker/Agent TM Underwriter TM I _____ (print/type name), warrant that I have authority to bind the above mentioned insurance company and by my signature heron do so bind this company to this endorsement. Signature: _____ (original signature required) Telephone: _____ Date Signed: _____

WORKERS COMPENSATION AND EMPLOYER'S LIABILITY (Exhibit 3)

Endorsement No. Effective Date	
PRODUCER Telephone:	POLICY INFORMATION: This special endorsement is attached to and forms a part of the following insurance policy. Insurance Company: Policy Number: Policy Period:
NAMED INSURED	OTHER PROVISIONS
Claims: Underwriter's representative for claims pursuant to this insurance. Name: Address: Telephone:	EMPLOYERS LIABILITY LIMITS \$ _____ Each Accident \$ _____ Disease - Policy Limit \$ _____ Disease - Each Employee
In consideration of the premium charged and not withstanding any inconsistent statement in the policy to which this endorsement is attached of any endorsement now or hereafter attached thereto, it is agreed as follows: 1. CANCELLATION NOTICE. This Insurance shall not be canceled, except after thirty (30) days prior written notice, by receipted delivery, has been given to the City. 2. WAIVER OF SUBROGATION. This Insurance Company agrees to waive all rights of subrogation against the City, its officers, officials, employees, and volunteers for losses paid under the terms of this policy which arise from the work performed by the Named Insured for the City. Except as stated above, nothing herein shall be held to waive, alter, or extend any of the limits, conditions, agreements, or exclusions of the policy to which this endorsement is attached.	
ENDORSEMENT HOLDER	
ENTITY CITY OF WASCO 746 8th Street WASCO, CA 93280	AUTHORIZED REPRESENTATIVE ™ Broker/Agent ™ Underwriter ™ I _____ (print/type name), warrant that I have authority to bind the above mentioned insurance company and by my signature heron do so bind this company to this endorsement. Signature: _____ (original signature required) Telephone: _____ Date Signed: _____

CERTIFICATE OF INSURANCE (Exhibit 4)

Issue Date: _____	
PRODUCER	This certificate of insurance is not an insurance policy and does not amend extend or alter the coverage afforded by the policies below. Companies Best's Rating Company Letter A _____ Company Letter B _____ Company Letter C _____
INSURED	

This is to certify that the policies of insurance listed below have been issued to the insured named above for the policy period indicated. Notwithstanding any requirement, term or condition of any contract or other document with respect to which this certificate may be used or may be issued or may pertain. The insurance afforded by the policies described herein is subject to all the terms, exclusions and conditions of such policies, limits shown may have been reduced by paid claims.

CO LTR	Type of Insurance	Policy Number	Policy Effective date (mm/dd/yy)	Policy Expiration Date (mm/dd/yy)	All units in thousands	
	General Liability ™ Commercial General Liability ™ Claims Made ™ Occur. ™ Owners & Contractor's ™ Other				General Aggregate	\$
					Products-Comp/Op Agg	\$
					Personal & Adv. Injury	\$
					Each Occurrence	\$
					Fire Damage (any one fire)	\$
					Med. Exp. (any one person)	\$
	Automobile Liability ™ Any Auto ™ All Owned Autos ™ Scheduled Autos ™ Hired Autos ™ Non-Owned Autos ™ Garage Utility				Combined Single Limit	\$
					Bodily Injury (per person)	\$
					Bodily Injury (per accident)	\$
					Property Damage	\$
	Excess Liability ™ Umbrella Form ™ Other Than Umbrella				Each Occurrence	\$
					Aggregate	\$
	Worker's Compensation and Employer's Liability				Statutory	\$
					Each Accident	\$
					Disease Policy Limit	\$
					Disease Each Employee	\$
	Other				Amount of Insurance	\$

Description of operations/locations/vehicles/restrictions/special items:

THE FOLLOWING PROVISIONS APPLY:

1. None of the above described policies will be canceled until after 30 days written notice has been given to the City at the address indicated below.
2. The City, its officials, officers, employees and volunteers are added as insured on all liability insurance policies listed above.
3. It is agreed that any insurance or self-insurance maintained by the City will apply in excess of and not contribute with the insurance described above.
4. The City is named a loss payee on the property insurance policies described above, if any.
5. All rights of subrogation under the property insurance policy listed above have been waived against the City.
6. The workers' compensation insurer named above, if any, agrees to waive all rights of subrogation against the City for injuries to employees of the insured resulting from work for the City or use of the City's premises or facilities.

CERTIFICATE HOLDER/ADDITIONAL INSURED: CITY OF WASCO 746 8th Street WASCO, CA 93280	AUTHORIZED REPRESENTATIVE Signature _____ Title _____ Phone No. _____
---	---

INSURANCE REQUIREMENTS FOR CONTRACTORS (Exhibit 6)

(with Construction Risks)

Contractor shall procure and maintain for the duration of the contract insurance against claims for injuries to persons or damages to property which may arise from or in connection with the performance of the work hereunder by the Contractor, his agents, representatives, employees or subcontractors.

Minimum Scope of Insurance

Coverage shall be at least as broad as:

1. Insurance Services Office Commercial General Liability coverage (occurrence form CG 00 01 11 88).
2. Insurance Services Office form number CA 00 01 06 92 covering Automobile Liability, code 1 (any auto).
3. Workers' Compensation Insurance as required by the State of California and Employer's Liability Insurance.
4. Course of Construction insurance covering for all risks of loss.

Minimum Limits of Insurance

Contractor shall maintain limits no less than:

1. General Liability: \$2,000,000.00 per occurrence for bodily injury, personal injury and property damage. If Commercial General Liability Insurance or other form with a general aggregate limit is used, either the general aggregate limit shall apply separately to this project/location or the general aggregate limit shall be twice the required occurrence limit.
2. Automobile Liability: \$2,000,000.00 per accident for bodily injury and property damage.
3. Employer's Liability: \$1,000,000.00 per accident for bodily injury or disease.
4. Course of Construction: Completed value of the project.

Deductibles and Self-Insured Retentions

Any deductibles or self-insured retentions must be declared to and approved by the City. At the option of the City, either: the insurer shall reduce or eliminate such deductibles or self-insured retentions as respects the City, its officers, officials, employees and volunteers; or the Contractor shall provide a financial guarantee satisfactory to the City guaranteeing payment of losses and related investigations, claim administration and defense expenses.

Other Insurance Provisions

The general liability and automobile liability policies are to contain, or be endorsed to contain, the following provisions:

1. The City, its officers, officials, employees, and volunteers are to be covered as insured's with respect to liability arising out of automobiles owned, lease, hired or borrowed by or on behalf of the contractor; and with respect to liability arising out of work or operations performed by or on behalf of the Contractor including materials, parts or equipment furnished in connection with such work or operations. General liability coverage can be provided in the form of an endorsement to the Contractor's insurance, or as a separate owner's policy.
2. For any claims related to this project, the Contractor's insurance coverage shall be primary insurance as respects the City, its officers, officials, employees, and volunteers. Any insurance or self-insurance maintained by the City, its officers, officials, employees, or volunteers shall be excess of the Contractor's insurance and shall not contribute with it.
3. Each insurance policy required by this clause shall be endorsed to state that coverage shall not be canceled by either party, except after thirty (30) days' prior written notice by certified mail, return receipt requested, has been given to the City.

Course of construction policies shall contain the following provisions:

1. The City shall be named as loss payee.
2. The insurer shall waive all rights of subrogation against the City.

Acceptability of Insurers

Insurance is to be placed with insurers with a current A.M. Best's rating of no less than A: VII.

Verification of Coverage

Contractor shall furnish the City with original certificates and amendatory endorsements effecting coverage required by this clause. The endorsements should be on forms provided by the City or on other than the City's forms, provided those endorsements or policies conform to the requirements. All certificates and endorsements are to be received and approved by the City before work commences. The City reserves the right to require complete, certified copies of all required insurance policies, including endorsements affecting the coverage required by these specifications at any time

Subcontractors

Contractor shall include all subcontractors as insured under its policies or shall furnish separate certificates and endorsements for each subcontractor. All coverage's for subcontractors shall be subject to all the requirements stated herein.

UNDERWRITER/BROKER CERTIFICATION (Exhibit 11)

City: _____

City project identification: _____

Contractor providing contractual services: _____

Insurer(s): _____

Best rating(s): _____

Name and title of underwriter, broker, or agent completing certification: _____

I, the undersigned insurance underwriter, insurance broker, or agent do hereby certify that I have examined the insurance requirements prepared by the City for the above referenced project and have attached herewith certificates of insurance and all endorsements specified in the insurance requirements on forms provided by the City.

I further certify that the coverage's provided to the Contractor and described in the certificates of insurance conform in all respects to the requirements set forth in the insurance requirements, including, but not limited to the following considerations:

1. The scope of insurance is at least as broad as the minimum requirements identified in the insurance requirements;
2. The minimum occurrence limits and aggregate limits of insurance are consistent with those set forth in the insurance requirements;
3. All deductibles and/or self-insured retentions have been declared;
4. All required endorsements identified in the insurance requirements have been provided and copies have been attached to the appropriate certificate of insurance;
5. All policies of insurance have been placed with insurers with a current rating from the A.M. Best Company of not less than A: VII;
6. All endorsements have been signed by a person authorized by the insurer to bind coverage on its behalf.

The coverage's provided to the Contractor do not conform in all respects to the requirements set forth in the insurance requirements. An explanation of each and every variance from the requirements and an evaluation of the relative risk exposures and protections to the City and the Contractor are attached.

I understand that the City will not authorize the Contractor to initiate work on behalf of the City until this certification has been fully executed and returned to the City.

Signature

Date

Name of Company

Business Address and Phone Number



STAFF REPORT City of Wasco

TO: Honorable Mayor and Council Members

FROM: M. Scott Hurlbert, City Manager
Luis Villa, Public Works Director

DATE: July 21, 2026

SUBJECT: Adopt a Resolution Authorizing the City Manager or Designee to Execute an Agreement with VSS International, Inc. in an amount not to exceed \$218,211.00 for the NE Zone Fiber Seal Project and to Execute Contract Change Orders in an amount not to exceed an aggregate of \$200,000.00.

Recommendation:

Staff recommends that the City Council:

- 1) Adopt a Resolution Authorizing The City Manager or designee to execute an agreement with VSS International, Inc. in an amount not to exceed \$218,211.00 for the NE Zone Fiber Seal Project and to execute Contract Change Orders in an amount not to exceed an aggregate of \$200,000.00; and
- 2) Find the subject activity is not a project as defined under the California Environmental Quality Act State Guidelines; therefore, pursuant to State Guidelines Section 15378, no environmental review is required.

Environmental Review:

This action is not a project within the meaning of CEQA Guidelines Section 15378 and is therefore not subject to CEQA, since it does not have the potential for resulting in either a direct physical change in the environment or a reasonably foreseeable indirect physical change in the environment. The approval of this agenda item does not commit the City to a definite course of action in regard to a project since the action authorized herein is a professional service agreement. This proposed activity is therefore not subject to CEQA. Any future action connected to this approval that constitutes a project will be reviewed for compliance with CEQA.

Discussion:

In June of 2025, the City Council approved a proposed project list submitted to the State by Staff for proposed SBI-funded projects for the 25/26 Fiscal Year. One of the projects included in that list was the NE Zone Rehabilitation Project, which was also included as part of the 25/26 and 26/27 FY CIP (Project #23019).

After reviewing the proposed project area, it was determined that the project would be well suited for a fiberized slurry seal. This method would allow for a cost-effective approach to extend the longevity of the proposed roadways.

The area to be slurry sealed was determined to be the local roads contained between Griffith Avenue and HWY 43 (E/W) and 5th Street to HWY 46 (N/S).

The City advertised the project for bid on June 13th, 2026. This advertisement period went through July 7, 2026, at which time the City received 1 bid (see attached bid tabulation).

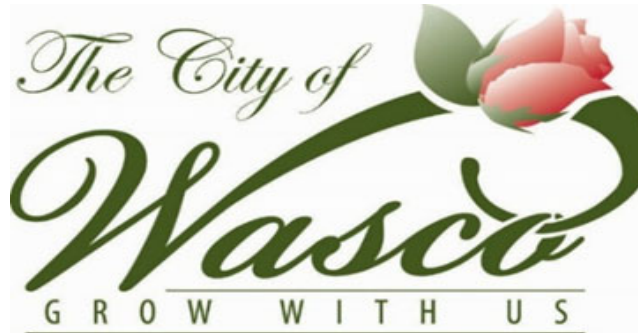
Staff has reviewed the bid received and determined that VSS International, Inc. is the lowest cost, responsible bidder with a price of \$218,211.00. As such, Staff recommends awarding the Project to VSS International, Inc.

Fiscal Impact:

The approved CIP Project #23019 budgeted \$450,000.00 for the Construction phase of the project. With a bid of \$218,211.00, the City has ample funds to complete the Project. Additionally, for this Project we have requested the rather large amount of \$200,000.00 for change order approval. This is with the potential that we expand the scope of the project to cover more roads than originally proposed due to the received price being lower than previously estimated per square foot.

Attachments:

1. Resolution
2. Bid Summary
3. Agreement



**NE ZONE PIBER SEAL PROJECT
BID TABS
7/7/2026**

BID SCHEDULE				VSS	
ITEM	DESCRIPTION	QTY	UNITS	UNIT BID	BID TOTAL
A. BASE CONTRACT:					
A 1	SINGLE FIBER SLURRY SEAL	183,290	SF	\$ 0.37	\$ 67,817.30
A 2	DOUBLE FIBER SLURRY SEAL	197,424	SF	\$ 0.57	\$ 112,531.68
A 3	CROSSWALKS (THERMO)	10	EA	\$ 1,371.60	\$ 13,716.00
A 4	STOP BARS (THERMO)	9	EA	\$ 604.80	\$ 5,443.20
A 5	TRAFFIC CONTROL	1	LS	\$ 18,702.82	\$ 18,702.82
TOTAL BASE BID:				\$	218,211.00
SUBCONTRACTORS:				NONE	

RESOLUTION NO. 2026 -

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WASCO AUTHORIZING THE CITY MANAGER OR DESIGNEE TO ENTER INTO AN AGREEMENT WITH VSS INTERNATIONAL, INC. IN AN AMOUNT NOT TO EXCEED \$218,211.00 FOR CONSTRUCTION OF THE NE ZONE REHABILITATION PROJECT AND TO EXECUTE CONTRACT CHANGE ORDERS IN AN AMOUNT NOT TO EXCEED AN AGGREGATE OF \$200,000.00.

WHEREAS, the City of Wasco wishes to contract with VSS International, Inc. to perform the NE Zone Rehabilitation Project; and

WHEREAS, the City finds that the services needed are required for pedestrian and vehicle safety and need to be completed as soon as possible; and

WHEREAS, said Agreement has been made in the form and manner prescribed by the City of Wasco Municipal Code and the California Public Contract Code; and

WHEREAS, the Agreement shall be governed by and construed in accordance with the laws of the State of California; and

WHEREAS, VSS International, Inc. agrees to comply with the State prevailing wage determinations in effect at the time of bid; and

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Wasco as follows:

SECTION 1: Authorizes the City Manager or designee to enter into an agreement with VSS International, Inc. in an amount not to exceed \$218,211.00.

SECTION 2: Authorizes the City Manager or designee to execute contract change orders in an amount not to exceed an aggregate of \$200,000.00.

-o0o-

I HEREBY CERTIFY that the foregoing Resolution No. 2026. - was passed and adopted by the Council of the City of Wasco at a regular meeting thereof held on July 21, 2026, by the following vote:

COUNCIL MEMBERS: SALADAÑA, REYNA, MARTINEZ, MEDINA, RAYA

AYES:

NOES:

ABSTAIN:

ABSENT:

EDUARDO SALDAÑA,
MAYOR of the City of Wasco

Attest: _____

MARIA O. MARTINEZ, CMC
CITY CLERK and Ex Officio Clerk of
the Council of the City of Wasco

CITY OF WASCO AGREEMENT

THIS AGREEMENT made this ____ day of _____, 2026, by and between the CITY OF WASCO, hereinafter "City", and VSS INTERNATIONAL, INC., a California Corporation, hereinafter "Contractor,"

W I T N E S S E T H:

WHEREAS, City wishes to hire Contractor to provide construction services on Magnolia Avenue in Wasco, California as more particularly described in the City of Wasco Request for Proposals for **NE zone FIBER SEAL PROJECT** (the "Plans and Specifications") which are incorporated herein by this reference (collectively, the "Services") pursuant to the terms and conditions hereinafter described and Contractor is agreeable thereto.

NOW, THEREFORE, in consideration of the mutual covenants and conditions set forth hereinafter, the parties agree as follows:

1. The parties incorporate the foregoing recitals as if fully set forth herein verbatim.
2. Contractor hereby agrees to perform the Services pursuant to the terms and conditions described hereinafter and pursuant to the Plans and Specifications to the extent not inconsistent with these terms and conditions.
3. Contractor shall perform the Services for a total price of not to exceed **\$218,211.00** (the "Total Price"). The Total Price shall be allocated as more particularly described in Exhibit "A" attached hereto and by this reference made a part hereof. The Total Price shall be payable upon completion and acceptance of the Services by the City and after receipt of an invoice from Contractor which shall be subject to approval by the City Manager or his designee and the City Council.
4. Contractor shall complete the Services within **20 working days** from issuance of a Notice to Proceed pursuant to the CalTrans 5-day workday calendar.
5. Contractor shall provide a Performance Bond to insure completion of the Services and a Payment Bond to insure payment to subcontractors and suppliers, each in the full amount of the Total Price and as approved by City. In the performance of Contractor's duties hereunder, Contractor shall also provide all vehicles, tools, personnel, equipment, supplies and all such other items as are necessary or convenient to completing the Services at Contractor's sole cost and expense.
6. Contractor, at Contractor's sole cost and expense, shall maintain throughout the term of this Agreement all worker's compensation insurance where and in the amounts required by law and a comprehensive general public liability insurance policy from a company approved by City for protection against liability to the public arising as an incident of Contractor's performance hereunder in amounts not less than \$1 million per occurrence and said policy shall be primary insurance naming City, its officers, councilpersons, employees, contractors, and representatives as additional insureds and affording City at least ten (10) days notice prior to cancellation or reduction of coverage. In the event any such policy shall lapse or be canceled, City may, at City's sole discretion, terminate this Agreement without further notice to Contractor. Contractor shall provide

City with a Certificate of Insurance verifying Contractor's compliance with the foregoing. This Agreement shall not be effective until City has received and approved same.

7. Contractor shall pay, and shall require subcontractors to pay, employees working for a salary or wage at least equal to the prevailing salary or wage established for such work as set forth in the wage determination and wage standards for the State of California. In accordance with Section 1775 of California Labor Code, Contractor shall pay such penalties and incur such costs as described therein and as are more particularly determined by the Labor Commissioner, in the event of any violation of the foregoing requirement. In addition to the foregoing, Contractor and its subcontractors shall pay to persons employed in the performance of the Services no less than the general prevailing rate of per diem wages for holiday and overtime work fixed as provided in the Labor Code. Copies of the prevailing rate of per diem wages are on file at City's principal office and are available for examination by any interested party on request, during normal business hours. Contractor shall keep an accurate payroll record showing the name, address, Social Security number, work classification, straight time and overtime hours worked each day and week, and the actual per diem wages paid to each worker or other employee employed by Contractor.

8. Contractor hereby indemnifies, agrees to defend, and holds harmless City, its officers, councilpersons, employees, contractors, and representatives from any and all claims, demands, suits, judgments, liability, damages, costs, and expenses arising in any manner out of this Agreement or occasioned by the performance or attempted performance of the provisions hereof and any act or omission to act on the part of Contractor or Contractor's employees, subcontractors, agents, or representatives.

9. In addition to any other method of termination described in this Agreement, City, in its sole and absolute discretion, may terminate this Agreement at any time upon ten (10) days written notice to Contractor. In the event of any such termination and except as otherwise described herein, Contractor shall be entitled to payment for Contractor's performance of its obligations hereunder to the date of termination subject to City's approval and acceptance of Contractor's performance. City may terminate this Agreement upon twenty-four (24) hours' notice to Contractor in the event of Contractor's default hereunder in which case, Contractor shall not be entitled to payment for any Services which were performed in breach of this Agreement. In addition to City's right to terminate this Agreement due to Contractor's default, City shall have all other remedies available under this Agreement in the event of Contractor's default as well as all remedies available at law or in equity.

10. Contractor's Services are utilized by City only for the purpose and to the extent set forth in this Agreement and Contractor's relationship to City shall, during the term of this Agreement, be that of an independent contractor.

11. In the performance of its obligations hereunder, Contractor acknowledges that Contractor and Contractor's employees, subcontractors, agents, and representatives may encounter dangerous conditions on the premises where the Services are performed. Contractor for itself and on behalf of its employees, subcontractors, agents, and representatives assumes the risk of same and hereby waives, releases, and forever discharges City, its officers, councilpersons, employees, contractors, agents, and representatives from any and all liability, claims, actions, losses, costs, and expenses arising out of all injuries, and damages which may be suffered by Contractor or Contractor's employees, subcontractors, agents, or representatives including any of same attributable in any way to any act or omission to act or any negligence whatsoever, whether passive or active, by Contractor, or Contractors' officers, employees, , subcontractors, agents, or representatives. Contractor represents and warrants that it has read and fully understands the provisions of Section 1542 of the Civil Code of California which states as follows:

"A general release does not extend to claims which the creditor or releasing party does not know or suspect to exist in his or her favor at the time of executing the release and that, if known by him or her must have materially affected his or her settlement with the debtor or released party. "

Contractor on behalf of itself and its employees, subcontractors, agents, and representatives hereby expressly waives and releases any right or benefit which each has or may have under Civil Code Section 1542.

12. Contractor shall not assign any portion of this Agreement to any other person or entity without City's written consent which may be given, conditioned or denied in City's sole discretion.

13. If any portion of this Agreement shall be considered invalid by any court of competent jurisdiction, the invalid portion shall not affect the validity of the remainder of the agreement and the agreement shall continue in full force and effect as if the invalid portion had not been included therein.

14. Any notice required under this Agreement shall be effective immediately upon personal delivery of same in writing to the party to be noticed or upon deposit in the United States mail, first class, postage prepaid, addressed as hereinafter described or when sent by facsimile transmission or when sent by electronic mail ("Email"). The following shall be used in providing the foregoing notices: City — City Manager, 746 8th Street, Wasco, California 93280, Fax (661) 758-7239, Email – SHurlbert@cityofwasco.org; and Contractor — VSS International, Inc., Fax - _____, Email - _____. Any party may change its address or fax number by giving notice to the other party in the manner herein described.

15. If any action is commenced between the parties concerning any provision of this Agreement or the rights and duties of any party in relation thereto or the interpretation of this Agreement, the prevailing party shall be entitled, in addition to such other relief as may be granted, to a reasonable sum for the party's attorney fees in such action.

16. This Agreement may only be amended in writing, executed by all parties.

17. Each party and their respective legal counsel have reviewed this Agreement and agree that this Agreement is the product of negotiations between the parties. This Agreement shall be interpreted without reference to the rule of interpretation of documents that uncertainties or ambiguities therein shall be determined against the party so drafting the Agreement.

18. This Agreement contains the entire agreement between the parties with regard to the subject matter herein and supersedes all prior oral and written agreements and understandings between the parties with respect thereto.

19. This Agreement may be executed in counterparts. A facsimile or electronic version of this Agreement shall be as effective as the original for all purposes.

20. This Agreement shall be governed by and construed in accordance with the laws of the State of California.

21. Subject to the restrictions on assignment in Paragraph 12, this Agreement shall be binding upon

and shall inure to the benefit of the parties hereto and their respective heirs, successors, and assigns.

22. Waiver by a party of any provision of this Agreement shall not be considered a continuing waiver or a waiver of any other provision, including the time for performance of any such provision.

23. Time is of the essence with regard to each covenant, condition, and provision of this Agreement.

IN WITNESS WHEREOF, the parties have executed this Agreement on the date first hereinabove written.

Scott M. Hurlbert, City Manager
City of Wasco, California, "**City**"

VSS International, Inc.
West Sacramento, California, "**Contractor**"

By: _____

NAME:

TITLE:

CITY OF WASCO
DEPARTMENT OF PUBLIC WORKS

PAYMENT BOND

(Section 3247, Civil Code)

WHEREAS, The CITY OF WASCO, acting by and through the Department of Public Works, hereafter referred to as “Obligee”, has awarded to Contractor _____, hereafter designated as the “Principal”, a contract for the work described as follows:

AND WHEREAS, said Principal is required to furnish a bond in connection with said contract, to secure the payment of claims of laborers, mechanics, materialmen and other persons as provided by law.

NOW, THEREFORE, we the undersigned Principal and Surety are bound unto the Obligee in the sum of _____ dollars (\$ _____), lawful money of the United States of America, one hundred percent (100%) of the Agreement amount for which payment, we bind ourselves, jointly and severally.

THE CONDITION OF THIS OBLIGATION IS SUCH,

That if said Principal or its subcontractors shall fail to pay any of the persons named in Civil Code Section 3181, or amounts due under the Unemployment Insurance Code with respect to work or labor performed by such claimant, or any amounts required to be deducted, withheld, and paid over to the Franchise Tax Board for the wages of employees of the Principal and his subcontractors pursuant to Section 18806 of the Revenue and Taxation Code, with respect to such work and labor, that the surety herein will pay for the same in an amount not exceeding the sum specified in this bond, otherwise the above obligation shall be void. In case suit is brought upon this bond, the surety will pay a reasonable attorney’s fee to be fixed by the court.

This bond shall inure to the benefit of any of the persons named in Civil Code Section 3181 as to give a right of action to such persons or their assigns in any suit brought upon this bond.

Dated: _____, 2026

Correspondence or claims relating to this bond
should be sent to the surety at the following address:

Contractor

Name of Surety (SEAL)

By: Attorney-in-Fact

NOTE: Signatures of those executing for the surety must be properly acknowledged.

CERTIFICATE OF ACKNOWLEDGEMENT

State of California

City/County of _____ SS

On this _____ day of _____ in the year 2026 before me

_____, personally appeared _____,
Attorney-in-fact

personally, known to me (or proved to me on the basis of satisfactory evidence) to be the person whose name is subscribed to this instrument as the attorney-in-fact of _____, and acknowledged to me that he (she) subscribed the name of the said company thereto as surety, and his (her) own name as attorney-in-fact.

(SEAL)

Notary Public

CITY OF WASCO
DEPARTMENT OF PUBLIC WORKS

PERFORMANCE BOND

(To Accompany Contract)

Bond No. _____

WHEREAS, the CITY OF WASCO, acting by and through the Department of Public Works, has awarded to Contractor _____, hereafter designated as the "Contractor", a contract for the work described as follows:

AND WHEREAS, the Contractor is required to furnish a bond in connection with said contract, guaranteeing the faithful performance thereof:

NOW, THEREFORE, we the undersigned Contractor and Surety are held firmly bound to the CITY OF WASCO in the sum of \$ _____ dollars (\$ _____), lawful money of the United States of America, one hundred percent (100%) of the Agreement amount, to be paid to said City or its certain attorney, its successors and assigns: for which payment, well and truly to be made, we bind ourselves, our heirs, executors and administrators, successors or assigns, jointly and severally, firmly by these presents.

THE CONDITION OF THIS OBLIGATION IS SUCH,

That if the above bound Contractor, its heirs, executors, administrators, successors or assigns, shall in all things stand to and abide by, and well and truly keep and perform the covenants, conditions and agreements in the foregoing contract and any alteration thereof made as therein provided, on his or their part to be kept and performed at the time and in the manner therein specified, and in all respects according to their intent and meaning, and shall indemnify and save harmless the CITY OF WASCO, its officers and agents, as therein stipulated, then this obligation shall become and be null and void; otherwise it shall be and remain in full force and virtue.

IN WITNESS WHEREOF, We have hereunto set our hands and seals on this ____ day of _____, 2026.

Correspondence or claims relating to this bond
should be sent to the surety at the following address:

Contractor

Name of Surety (SEAL)

By: Attorney-in-Fact

NOTE: Signatures of those executing for the surety must be properly acknowledged.

CERTIFICATE OF ACKNOWLEDGEMENT

State of California
City/County of _____ SS

On this _____ day of _____ in the year 2026 before me

_____, personally appeared _____,
Attorney-in-fact

personally known to me (or proved to me on the basis of satisfactory evidence) to be the person whose name is subscribed to this instrument as the attorney-in-fact of _____, and acknowledged to me that he (she) subscribed the name of the said company thereto as surety, and his (her) own name as attorney-in-fact.

(SEAL)

Notary Public

GUARANTEE

CITY OF WASCO, Department of Public Works, WASCO, California:

In accordance with the terms of the Contract for the **NE ZONE FIBER SEAL PROJECT** between the City of Wasco (hereinafter referred to as City), and the undersigned which Contract provides for the installation of improvements per the plans and specifications for the above referenced project.

When the project is completed and accepted, we guarantee the same to be free from imperfect workmanship and/or materials and we agree to repair and/or replace at our own cost and expense, any and all such work and/or materials which may prove defective in workmanship or materials within a period of one year from the date of acceptance of the above-named construction project, ordinary wear and tear or neglect excepted. We also agree to repair and/or replace at our own cost and expense any work and/or materials that we may disturb or displace in making good such defects.

Within twenty-four (24) hours after being notified in writing by the City or the City's representative, or the agent of either of them of any defects in said work or materials we agree to commence and prosecute with due diligence all work necessary to fulfill the terms of this guarantee and to complete the work within a reasonable period of time and in the event of our failure to so comply we collectively and expressly do hereby authorize the City and/or the City's representative, or the agent of either of them to proceed to have such work done at our expense and we will honor and pay the cost and charges therefore upon demand.

This guarantee is made expressly for and runs to the benefit of both the City of the above mentioned construction project and the City's representative and shall be enforceable by either of them.

Signature

Date: _____

Printed Name / Title

Company

Contractor's License Number / Expiration Date

Notary Required

GENERAL LIABILITY INSURANCE (Exhibit 1)

Endorsement No. _____ Effective: _____	
PRODUCER Telephone: _____	POLICY INFORMATION: Insurance Company: Policy Number: Policy Period: TM Deductible TM Self-Insured (check which) of \$ _____
NAMED INSURED:	APPLICABILITY. This insurance pertains to the operation and/or tenancy of the named insured under all written agreements and permits in force with the City checked here TM in which case, only the following specific agreements and permits with the City are covered: ENTITY AGREEMENTS/PERMITS
TYPE OF INSURANCE TM Commercial General Policy TM Business General Policy TM Other	OTHER PROVISIONS:
LIMIT OF LIABILITY \$ _____ per accident for bodily injury and property LOSS ADJUSTMENT EXPENSE TM Included in limits TM In Addition to limits	Claims: Underwriter's representative for claims pursuant to this insurance. Name: Address: Telephone:
In consideration of the premium charged and notwithstanding any inconsistent statement in the policy to which this endorsement is attached or any endorsement now or hereafter attached thereto, it is agreed as follows: 1. INSURED. The City, its officers, officials, employees, and volunteers are included as insured. 2. CONTRIBUTION NOT REQUIRED. As respects work performed by the Named Insured for or on behalf of the City, the insurance afforded by this policy (a) be primary insurance as respects the City, its officers, officials, employees, and volunteers; or (b) stand in an unbroken chain of coverage excess of Insured's primary coverage. Any insurance or self-insurance maintained by the City, its offices, officials, employees, and volunteers shall be excess of the Insured's insurance and not contribute with it. 3. CANCELLATION NOTICE. With respect to the interests of the City, this insurance shall not be canceled, except after (30) day's prior written notice, by receipted delivery, has been given to Entity.	

4. SCOPE OF COVERAGE. This policy, if primary, affords coverage at least as broad as:

- (1) Insurance Services Office Commercial General Liability Coverage, "occurrence" form CG0001 (Ed.11/88); or
- (2) If excess, affords coverage which is at least as broad as the primary insurance form referenced in the preceding section (1).

Except as stated above, nothing herein shall be held to waive, alter, or extend any of the limits, conditions, agreements, or exclusions of the policy to which this endorsement is attached.

(2) If excess, affords coverage which is at least as broad as the primary insurance form referenced in the preceding section (1).

Except as stated above, nothing herein shall be held to waive, alter, or extend any of the limits, conditions, agreements, or exclusions of the policy to which this endorsement is attached.

ENDORSEMENT HOLDER

ENTITY	DATE	DESCRIPTION	AMOUNT	CURRENCY	STATUS
ABC COMPANY	2023-01-15	Payment received	1000	USD	Completed
DEF COMPANY	2023-02-01	Invoice issued	500	EUR	Pending
GHI COMPANY	2023-03-10	Transfer made	2500	GBP	Completed
JKL COMPANY	2023-04-20	Refund processed	750	USD	Completed
MNO COMPANY	2023-05-05	Payment received	1200	EUR	Completed
PQR COMPANY	2023-06-15	Invoice issued	300	GBP	Pending
STU COMPANY	2023-07-01	Transfer made	1800	USD	Completed
VWX COMPANY	2023-08-10	Refund processed	600	EUR	Completed
YZA COMPANY	2023-09-20	Payment received	900	GBP	Completed
BCD COMPANY	2023-10-05	Invoice issued	400	USD	Pending
EFG COMPANY	2023-11-15	Transfer made	1100	EUR	Completed
HIJ COMPANY	2023-12-01	Refund processed	800	GBP	Completed
KLM COMPANY	2024-01-10	Payment received	1300	USD	Completed
NOP COMPANY	2024-02-20	Invoice issued	550	EUR	Pending
QRS COMPANY	2024-03-05	Transfer made	2200	GBP	Completed
TUV COMPANY	2024-04-15	Refund processed	700	USD	Completed
WXY COMPANY	2024-05-25	Payment received	1400	EUR	Completed
ZAB COMPANY	2024-06-10	Invoice issued	350	GBP	Pending
CDE COMPANY	2024-07-20	Transfer made	1900	USD	Completed
FGH COMPANY	2024-08-05	Refund processed	650	EUR	Completed
IKL COMPANY	2024-09-15	Payment received	1050	GBP	Completed
JMN COMPANY	2024-10-25	Invoice issued	450	USD	Pending
OPQ COMPANY	2024-11-10	Transfer made	1600	EUR	Completed
RST COMPANY	2024-12-20	Refund processed	850	GBP	Completed
UVW COMPANY	2025-01-05	Payment received	1500	USD	Completed
XYZ COMPANY	2025-02-15	Invoice issued	600	EUR	Pending
ABC COMPANY	2025-03-25	Transfer made	2300	GBP	Completed
DEF COMPANY	2025-04-10	Refund processed	750	USD	Completed
GHI COMPANY	2025-05-20	Payment received	1450	EUR	Completed
JKL COMPANY	2025-06-05	Invoice issued	400	GBP	Pending
MNO COMPANY	2025-07-15	Transfer made	2000	USD	Completed
PQR COMPANY	2025-08-25	Refund processed	700	EUR	Completed
STU COMPANY	2025-09-10	Payment received	1100	GBP	Completed
VWX COMPANY	2025-10-20	Invoice issued	500	USD	Pending
YZA COMPANY	2025-11-05	Transfer made	1700	EUR	Completed
BCD COMPANY	2025-12-15	Refund processed	800	GBP	Completed
EFG COMPANY	2026-01-25	Payment received	1600	USD	Completed
HIJ COMPANY	2026-02-10	Invoice issued	650	EUR	Pending
KLM COMPANY	2026-03-20	Transfer made	2400	GBP	Completed
NOP COMPANY	2026-04-05	Refund processed	800	USD	Completed
QRS COMPANY	2026-05-15	Payment received	1550	EUR	Completed
TUV COMPANY	2026-06-25	Invoice issued	450	GBP	Pending
WXY COMPANY	2026-07-10	Transfer made	2100	USD	Completed
ZAB COMPANY	2026-08-20	Refund processed	750	EUR	Completed
ABC COMPANY	2026-09-05	Payment received	1250	GBP	Completed
DEF COMPANY	2026-10-15	Invoice issued	550	USD	Pending
GHI COMPANY	2026-11-25	Transfer made	1800	EUR	Completed
JKL COMPANY	2026-12-10	Refund processed	850	GBP	Completed
MNO COMPANY	2027-01-20	Payment received	1700	USD	Completed
PQR COMPANY	2027-02-05	Invoice issued	700	EUR	Pending
STU COMPANY	2027-03-15	Transfer made	2500	GBP	Completed
VWX COMPANY	2027-04-25	Refund processed	900	USD	Completed
YZA COMPANY	2027-05-10	Payment received	1650	EUR	Completed
BCD COMPANY	2027-06-20	Invoice issued	500	GBP	Pending
EFG COMPANY	2027-07-05	Transfer made	2200	USD	Completed
HIJ COMPANY	2027-08-15	Refund processed	800	EUR	Completed
KLM COMPANY	2027-09-25	Payment received	1300	GBP	Completed
NOP COMPANY	2027-10-10	Invoice issued	600	USD	Pending
QRS COMPANY	2027-11-20	Transfer made	1900	EUR	Completed
TUV COMPANY	2027-12-05	Refund processed	900	GBP	Completed
WXY COMPANY	2028-01-15	Payment received	1800	USD	Completed
ZAB COMPANY	2028-02-25	Invoice issued	750	EUR	Pending
ABC COMPANY	2028-03-10	Transfer made	2600	GBP	Completed
DEF COMPANY	2028-04-20	Refund processed	950	USD	Completed</

CITY OF WASCO

746 8th Street

WASCO, CA 93280

AUTHORIZED REPRESENTATIVE

™ Broker/Agent ™ Underwriter ™

I _____ (print/type name), warrant that I have authority to bind the above mentioned insurance company and by my signature heron do so bind this company to this endorsement.

Signature: _____
(original signature required)

Telephone: _____ Date Signed: _____

COMMERCIAL GENERAL LIABILITY INSURANCE (Exhibit 1-A)

INSURER:

POLICY NUMBER:

INSURANCE COMPANY:

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

--ADDITIONAL INSURED - OWNERS, LESSEES OR CONTRACTORS--

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART.

SCHEDULE

Name of Organization

(If no entry appears above, the information required to complete this endorsement will be shown in the Declarations as applicable to this endorsement).

WHO IS AN INSURED (Section II) is amended to include as an insured the person or organization shown in the Schedule, but only with respect to liability arising out of "your work" for that insured by or for you.

-----Modifications to ISO form CG 20 10 11 85:

1. The insured scheduled above includes the Insured's officers, officials, employees and volunteers.
2. This insurance shall be primary as respects the insured shown in the schedule above, or if excess, shall stand in an unbroken chain of coverage excess of the Named Insured's scheduled underlying primary coverage. In either event, any other insurance maintained by the Insured scheduled above shall be in excess of this insurance and shall not be called upon to contribute with it.
3. The insurance afforded by this policy shall not be canceled except after thirty (30) days prior written notice by certified mail return receipt requested has been given to the City.

Signature - Authorized Representative

Address

AUTOMOBILE LIABILITY SPECIAL ENDORSEMENT (Exhibit 2)

Endorsement No.	Effective:
PRODUCER Telephone:	POLICY INFORMATION: Insurance Company: Policy Number: Policy Period: TM Deductible TM Self-Insured (check which) of \$
NAMED INSURED:	APPLICABILITY. This insurance pertains to the operations of automobiles owned by or on behalf of the named insured under all written agreements and permits in force with the City checked here TM in which case, only the following specific agreements and permits with the City are covered: ENTITY AGREEMENTS/PERMITS
TYPE OF INSURANCE TM Business General Policy TM Other	OTHER PROVISIONS:
LIMIT OF LIABILITY \$_____ per accident for bodily injury and property LOSS ADJUSTMENT EXPENSE TM Included in limits TM In Addition to limits	Claims: Underwriter's representative for claims pursuant to this insurance. Name: Address: Telephone:
In consideration of the premium charged and notwithstanding any inconsistent statement in the policy to which this endorsement is attached or any endorsement now or hereafter attached thereto, it is agreed as follows: 1. INSURED. The City, its officers, officials, employees, and volunteers are included as insured with regard to damages and defense of claims arising from the ownership, operation, maintenance, use loading or unloading of any auto owned, leased, hired, or borrowed by the Named insured, or for which the Named Insured is responsible. 2. CONTRIBUTION NOT REQUIRED. As respects work performed by the Named Insured for or on behalf of the City, the insurance afforded by this policy shall (a) be primary insurance as respects the City, its officers, officials, employees and volunteers; or (b) stand in an unbroken chain of coverage excess of the Named Insured's primary coverage. Any insurance or self-insurance maintained by the City, its officers, officials, employees, and volunteers shall be excess of the Named Insured's insurance and not contribute with it. 3. CANCELLATION NOTICE. With respect to the interests of the City, this insurance shall not be canceled, except after (30) day's prior written notice, by receipted delivery, has been given to the City. 4. SCOPE OF COVERAGE. This policy, if primary, affords coverage at least as broad as: (1) If primary, Insurance Services Office form number CA0001 (Ed.6/92), Code 1 ("any auto"); or (2) If excess, affords coverage which is at least as broad as the primary insurance forms referenced in the preceding section (1). Except as stated above, nothing herein shall be held to waive, alter, or extend any of the limits, conditions, agreements, or exclusions of the policy to which this endorsement is attached.	

ENDORSEMENT HOLDER

ENTITY

CITY OF WASCO

746 8th Street

WASCO, CA 93280

AUTHORIZED REPRESENTATIVE

TM Broker/Agent TM Underwriter TM

I _____ (print/type name), warrant that I have authority to bind the above mentioned insurance company and by my signature heron do so bind this company to this endorsement.

Signature: _____

(original signature required)

Telephone: _____ Date Signed: _____

WORKERS COMPENSATION AND EMPLOYER'S LIABILITY (Exhibit 3)

Endorsement No. Effective Date	
PRODUCER Telephone:	POLICY INFORMATION: This special endorsement is attached to and forms a part of the following insurance policy. Insurance Company: Policy Number: Policy Period:
NAMED INSURED	OTHER PROVISIONS
Claims: Underwriter's representative for claims pursuant to this insurance. Name: Address: Telephone:	EMPLOYERS LIABILITY LIMITS \$_____ Each Accident \$_____ Disease - Policy Limit \$_____ Disease - Each Employee
In consideration of the premium charged and not withstanding any inconsistent statement in the policy to which this endorsement is attached of any endorsement now or hereafter attached thereto, it is agreed as follows: 1. CANCELLATION NOTICE. This Insurance shall not be canceled, except after thirty (30) days prior written notice, by receipted delivery, has been given to the City.	

Except as stated above, nothing herein shall be held to waive, alter, or extend any of the limits, conditions, agreements, or exclusions of the policy to which this endorsement is attached.

ENTITY

AUTHORIZED REPRESENTATIVE

I _____ (print/type name), warrant that I have authority to bind the above mentioned insurance company and by my signature heron do so bind this company to this endorsement.

(original signature required)

Telephone: _____ Date Signed: _____

CERTIFICATE OF INSURANCE (Exhibit 4)

Issue Date:															
PRODUCER	This certificate of insurance is not an insurance policy and does not amend extend or alter the coverage afforded by the policies below. <table style="width: 100%; border: none;"> <thead> <tr> <th style="text-align: left; width: 60%;">Companies</th> <th style="text-align: left; width: 40%;">Best's Rating</th> </tr> </thead> <tbody> <tr> <td colspan="2" style="padding-top: 10px;">Company</td> </tr> <tr> <td>Letter A _____</td> <td></td> </tr> <tr> <td colspan="2" style="padding-top: 10px;">Company</td> </tr> <tr> <td>Letter B _____</td> <td></td> </tr> <tr> <td colspan="2" style="padding-top: 10px;">Company</td> </tr> <tr> <td>Letter C _____</td> <td></td> </tr> </tbody> </table>	Companies	Best's Rating	Company		Letter A _____		Company		Letter B _____		Company		Letter C _____	
Companies	Best's Rating														
Company															
Letter A _____															
Company															
Letter B _____															
Company															
Letter C _____															
INSURED															

This is to certify that the policies of insurance listed below have been issued to the insured named above for the policy period indicated. Notwithstanding any requirement, term or condition of any contract or other document with respect to which this certificate may be used or may be issued or may pertain. The insurance afforded by the policies described herein is subject to all the terms, exclusions and conditions of such policies, limits shown may have been reduced by paid claims.

CO LTR	Type of Insurance	Policy Number	Policy Effective date (mm/dd/yy)	Policy Expiration Date (mm/dd/yy)	All units in thousands	
	General Liability TM Commercial General Liability TM Claims Made TM Occur. TM Owners & Contractor's TM Other				General Aggregate	\$
					Products-Comp/Op Agg	\$
					Personal & Adv. Injury	\$
					Each Occurrence	\$
					Fire Damage (any one fire)	\$
					Med. Exp. (any one person)	\$
	Automobile Liability TM Any Auto TM All Owned Autos TM Scheduled Autos TM Hired Autos TM Non-Owned Autos TM Garage Utility				Combined Single Limit	\$
					Bodily Injury (per person)	\$
					Bodily Injury (per accident)	\$
					Property Damage	\$
	Excess Liability TM Umbrella Form TM Other Than Umbrella				Each Occurrence	\$
					Aggregate	\$

	Worker's Compensation and Employer's Liability				Statutory	\$
					Each Accident	\$
					Disease Policy Limit	\$
					Disease Each Employee	\$
	Other				Amount of Insurance	\$

Description of operations/locations/vehicles/restrictions/special items:

THE FOLLOWING PROVISIONS APPLY:

1. None of the above described policies will be canceled until after 30 days written notice has been given to the City at the address indicated below.
2. The City, its officials, officers, employees and volunteers are added as insured on all liability insurance policies listed above.
3. It is agreed that any insurance or self-insurance maintained by the City will apply in excess of and not contribute with the insurance described above.
4. The City is named a loss payee on the property insurance policies described above, if any.
5. All rights of subrogation under the property insurance policy listed above have been waived against the City.
6. The workers' compensation insurer named above, if any, agrees to waive all rights of subrogation against the City for injuries to employees of the insured resulting from work for the City or use of the City's premises or facilities.

CERTIFICATE HOLDER/ADDITIONAL INSURED:

CITY OF WASCO
746 8th Street
WASCO, CA 93280

AUTHORIZED REPRESENTATIVE

Signature _____
Title _____
Phone No. _____

INSURANCE REQUIREMENTS FOR CONTRACTORS (Exhibit 6)

(with Construction Risks)

Contractor shall procure and maintain for the duration of the contract insurance against claims for injuries to persons or damages to property which may arise from or in connection with the performance of the work hereunder by the Contractor, his agents, representatives, employees or subcontractors.

Minimum Scope of Insurance

Coverage shall be at least as broad as:

1. Insurance Services Office Commercial General Liability coverage (occurrence form CG 00 01 11 88).
2. Insurance Services Office form number CA 00 01 06 92 covering Automobile Liability, code 1 (any auto).
3. Workers' Compensation Insurance as required by the State of California and Employer's Liability Insurance.
4. Course of Construction insurance covering for all risks of loss.

Minimum Limits of Insurance

Contractor shall maintain limits no less than:

1. General Liability: \$2,000,000.00 per occurrence for bodily injury, personal injury and property damage. If Commercial General Liability Insurance or other form with a general aggregate limit is used, either the general aggregate limit shall apply separately to this project/location or the general aggregate limit shall be twice the required occurrence limit.
2. Automobile Liability: \$2,000,000.00 per accident for bodily injury and property damage.
3. Employer's Liability: \$1,000,000.00 per accident for bodily injury or disease.
4. Course of Construction: Completed value of the project.

Deductibles and Self-Insured Retentions

Any deductibles or self-insured retentions must be declared to and approved by the City. At the option of the City, either: the insurer shall reduce or eliminate such deductibles or self-insured retentions as respects the City, its officers, officials, employees and volunteers; or the Contractor shall provide a financial guarantee satisfactory to the City guaranteeing payment of losses and related investigations, claim administration and defense expenses.

Other Insurance Provisions

The general liability and automobile liability policies are to contain, or be endorsed to contain, the following provisions:

1. The City, its officers, officials, employees, and volunteers are to be covered as insured's with respect to liability arising out of automobiles owned, lease, hired or borrowed by or on behalf of the contractor; and with respect to liability arising out of work or operations performed by or on behalf of the Contractor including materials, parts or equipment furnished in connection with such work or operations. General liability coverage can be provided in the form of an endorsement to the Contractor's insurance, or as a separate owner's policy.
2. For any claims related to this project, the Contractor's insurance coverage shall be primary insurance as respects the City, its officers, officials, employees, and volunteers. Any insurance or self-insurance maintained by the City, its officers, officials, employees, or volunteers shall be excess of the Contractor's insurance and shall not contribute with it.
3. Each insurance policy required by this clause shall be endorsed to state that coverage shall not be canceled by either party, except after thirty (30) days' prior written notice by certified mail, return receipt requested, has been given to the City.

Course of construction policies shall contain the following provisions:

1. The City shall be named as loss payee.
2. The insurer shall waive all rights of subrogation against the City.

Acceptability of Insurers

Insurance is to be placed with insurers with a current A.M. Best's rating of no less than A: VII.

Verification of Coverage

Contractor shall furnish the City with original certificates and amendatory endorsements effecting coverage required by this clause. The endorsements should be on forms provided by the City or on other than the City's forms, provided those endorsements or policies conform to the requirements. All certificates and endorsements are to be received and approved by the City before work commences. The City reserves the right to require complete, certified copies of all required insurance policies, including endorsements affecting the coverage required by these specifications at any time

Subcontractors

Contractor shall include all subcontractors as insured under its policies or shall furnish separate certificates and endorsements for each subcontractor. All coverage's for subcontractors shall be subject to all the requirements stated herein.

UNDERWRITER/BROKER CERTIFICATION (Exhibit 11)

City:

City project identification:

Contractor providing contractual services:

Insurer(s):

Best rating(s):

Name and title of underwriter, broker, or agent completing
certification:

I, the undersigned insurance underwriter, insurance broker, or agent do hereby certify that I have examined the insurance requirements prepared by the City for the above referenced project and have attached herewith certificates of insurance and all endorsements specified in the insurance requirements on forms provided by the City.

I further certify that the coverage's provided to the Contractor and described in the certificates of insurance conform in all respects to the requirements set forth in the insurance requirements, including, but not limited to the following considerations:

1. The scope of insurance is at least as broad as the minimum requirements identified in the insurance requirements;
2. The minimum occurrence limits and aggregate limits of insurance are consistent with those set forth in the insurance requirements;
3. All deductibles and/or self-insured retentions have been declared;
4. All required endorsements identified in the insurance requirements have been provided and copies have been attached to the appropriate certificate of insurance;
5. All policies of insurance have been placed with insurers with a current rating from the A.M. Best Company of not less than A: VII;

6. All endorsements have been signed by a person authorized by the insurer to bind coverage on its behalf.

The coverage's provided to the Contractor do not conform in all respects to the requirements set forth in the insurance requirements. An explanation of each and every variance from the requirements and an evaluation of the relative risk exposures and protections to the City and the Contractor are attached.

I understand that the City will not authorize the Contractor to initiate work on behalf of the City until this certification has been fully executed and returned to the City.

Signature

Date

Name of Company

Business Address and Phone Number



STAFF REPORT City of Wasco

TO: Honorable Mayor and Council Members

FROM: M. Scott Hurlbert, City Manager
Luis Villa, Public Works Director

DATE: July 21, 2026

SUBJECT: Adopt a Resolution Authorizing the City Manager or Designee to Execute a Letter of Working Agreement(s) with the Kern County Fire Department.

Recommendation:

Staff recommends that the City Council:

- 1) Adopt a Resolution Authorizing the City Manager or designee to execute a Letter of Working Agreement(s) with the Kern County Fire Department; and
- 2) Find that this action is not a project as defined under California Environmental Quality Act State Guidelines; therefore, pursuant to State Guidelines Section 15378, no environmental review is required.

Environmental Review:

The staff has reviewed the proposed activity for compliance with the California Environmental Quality Act (CEQA). It has been determined that the activity is not a "Project" as defined under Section 15378 of the State CEQA Guidelines because the proposed activity consists of a governmental fiscal/administrative activity which does not result in a physical change in the environment; therefore, pursuant to Section 15060(c)(3) of the State CEQA Guidelines, the activity is not subject to CEQA. Thus, no environmental review is required.

Discussion:

At a minimum of every 5 years, the Kern County Fire Department (KCFD) requests from the City a "Letter of Working Agreement" stipulating the responsibilities of the City Water Department Vs the County regarding fire hydrants/services.

The purpose of this Staff Report is to inform the Council of the nature of the agreement and to get approval for the City Manager or designee to execute the agreement going forward.

It would seem that, historically, a member of the Water Department had just signed the agreement, but this action provides more transparency.

Fiscal Impact:

None.

Attachments:

1. Resolution
2. Agreement

RESOLUTION NO. 2026 -

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WASCO AUTHORIZING THE CITY
MANAGER OR DESIGNEE TO EXECUTE A LETTER OF WORKING AGREEMENT(S) WITH THE KERN
COUNTY FIRE DEPARTMENT**

WHEREAS, the City of Wasco wishes to work cohesively with the Kern County Fire Department for the maintenance and operation of the City's fire water system; and

WHEREAS, the City finds that the working agreement makes no changes to any other agreements with the Kern County Fire Department; and

WHEREAS, said Agreement has been made in the form and manner prescribed by the City of Wasco Municipal Code and the California Public Contract Code; and

WHEREAS, the Agreement shall be governed by and construed in accordance with the laws of the State of California; and

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Wasco as follows:

SECTION 1: Authorizes the City Manager or designee to execute a letter of working agreement(s) with the Kern County Fire Department.

-o0o-

I HEREBY CERTIFY that the foregoing Resolution No. 2026. - was passed and adopted by the Council of the City of Wasco at a regular meeting thereof held on July 21, 2026, by the following vote:

COUNCIL MEMBERS: SALADAÑA, REYNA, MARTINEZ, MEDINA, RAYA

AYES:

NOES:

ABSTAIN:

ABSENT:

EDUARDO SALDAÑA,
MAYOR of the City of Wasco

Attest: _____

MARIA O. MARTINEZ, CMC
CITY CLERK and Ex Officio Clerk of
the Council of the City of Wasco



Water Company

Name: _____ Phone #: _____

Letter of Working Agreement

The Kern County Fire Department (KCFD) and the above-mentioned Water Company understand the terms and procedures, outlined in the following letter, and agree to comply with its stipulations:

1. Water purveyors are responsible for major system and/or hydrant replacements/repairs.
 - a. KCFD will paint fire hydrants as needed.
2. KCFD will perform basic hydrant service.
3. Water purveyor will repair and/or flush water systems.
 - a. Water purveyor will notify KCFD prior to system shut-offs, repairs and/or flushing.
 - b. Purveyors will advise KCFD when these processes are completed.
4. KCFD will inspect and flow test hydrants.
 - a. KCFD will, when practical, notify water purveyor prior to, and after, fire flow testing.
 - b. Flow tests will be performed to measure and ensure the water system meets KCFD fire flow requirements, as prescribed by the local ordinance, California Fire Code, and the Insurance Services Office (ISO)
 - i. Fire flow tests will be conducted initially and periodically to certify requirements are satisfied.
 - c. Flow tests will be performed on new and/or repaired systems.
5. This letter of working agreement will be evaluated every five years, and adjusted, as necessary.
6. Information Sheet data will also be updated as changes occur in administration or as needed.

Information Sheet

Water Company Representative (Signature and Title)		KCFD Representative (Signature and Title)	
Effective Date		Expiration/Renewal Date	
Business Address:			
Contact Information (Names, Phone # and Email Addresses)			
Primary Contact Information:		Secondary Contact Information:	
Number of Hydrants:	Number of Customers:	Storage Capacity:	



STAFF REPORT City of Wasco

TO: Honorable Mayor and Council Members

FROM: M. Scott Hurlbert, City Manager
Nancy Vera, Human Resources Manager

DATE: July 21, 2026

SUBJECT: Adopt a Resolution Approving the Amended Salary Schedule for the Fiscal Year 2026-2027 in Compliance with the California Public Employees' Retirement System (CalPERS) Requirement for Publicly Available Pay Schedules.

Recommendation:

Staff recommends the City Council:

- 1) Adopt a Resolution Approving the Amended Salary Schedule for the Fiscal Year 2026-2027 in Compliance with the California Public Employees' Retirement System (CalPERS) Requirement for Publicly Available Pay Schedules; and
- 2) Find that this action is not a project as defined under the California Environmental Quality Act State Guidelines; therefore, pursuant to State Guidelines Section 15378, no environmental review is required.

Environmental Review:

The staff has reviewed the proposed activity for compliance with the California Environmental Quality Act (CEQA) and has determined that the activity is not a "Project" as defined under Section 15378 of the State CEQA guidelines because the proposed activity consists of a governmental fiscal/administrative activity which does not result in a physical change in the environment; therefore, pursuant to Section 15060(c)(3) of the State CEQA Guidelines, the activity is not subject to CEQA. Thus, no environmental review is required.

Discussion:

The Salary Schedule for Fiscal Year 2026 – 2027 was approved by the City Council during the regularly scheduled meeting on June 16, 2026. The Salary Schedule presented for Council review tonight includes the amended salary for the non-exempt classification Water Supervisor position. The classification salary was budgeted to move into the non-exempt Range 46 for fiscal year 2026 – 2027 but was incorrectly identified as its previous non-exempt Range 44 in the Salary Schedule presented on June 16, 2026. The table below outlines the correction for that position.

Position	Established Annual Salary Range:	Proposed Annual Salary Range:	Notes:
Water Supervisor	Non-Exempt Range 44	Non-Exempt Range 46	Range change based on the 2026- 2027 Fiscal Budget.

Background:

The City Council annually approves the Salary Schedule for the given Fiscal Year as outlined by the Public Employees' Retirement Law (PERL) Government Code (GC) sections 20636 and 20636.1, which define compensation earnable for State, School, and Public Agency members. Section 570.5 of the California Code of Regulations (CCR) further clarified the compensation earnable.

For purposes of determining the amount of "compensation earnable" pursuant to GC sections 20630, 20636, and 20636.1, payrate shall be limited to the amount listed on a pay schedule that meets all of the following requirements:

1. Has been duly approved and adopted by the employer's governing body in accordance with requirements of applicable public meetings laws;
2. Identifies the position title for every employee position;
3. Shows the payrate for each identified position, which may be stated as a single amount or as multiple amounts within a range;
4. Indicates the time base, including, but not limited to, whether the time base is hourly, daily, bi-weekly, monthly, bi-monthly, or annually;
5. Is posted at the office of the employer or immediately accessible and available for public review from the employer during normal business hours or posted on the employer's internet website;
6. Indicates an effective date and date of any revisions;
7. Is retained by the employer and available for public inspection for not less than five years; and
8. Does not reference another document in lieu of disclosing the payrate.

All eight (8) requirements must be met in one salary schedule for each member's pay in order for CalPERS to approve the pay amount as payrate and reportable compensation earnable. All employers must comply with the compensation earnable provisions and corresponding regulations of the PERL.

Fiscal Impact:

Salary schedule ranges are incorporated into the 2026-2027 Fiscal Year budget. No budget action is required with approval of this item.

Attachments:

1. Resolution
2. Salary Schedule

RESOLUTION NO. 2026 -

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WASCO APPROVING THE AMENDED SALARY SCHEDULE FOR THE FISCAL YEAR 2026-2027 IN COMPLIANCE WITH THE CALIFORNIA PUBLIC EMPLOYEES' RETIREMENT SYSTEM (CALPERS) REQUIREMENT FOR PUBLICLY AVAILABLE PAY SCHEDULES.

WHEREAS, in order to meet CalPERS requirements for publicly available pay schedules, the City Council must approve a Salary Schedule for all City positions (including elected and appointed positions), independent from the Salary Schedules included in the Memorandum of Understanding with employee groups or employment agreements; and

WHEREAS, Title 2, §570.5 of the California Code of Regulations establishes certain requirements for a publicly available pay schedule; and

WHEREAS, the City of Wasco must comply with Government Code § 20636(B)(1) and Title 2, §570.5 of the California Code of Regulations.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Wasco,

SECTION 1: Approves the Amended Salary Schedule for Fiscal Year 2026-27 in order to meet the requirements of Title 2, §570.5 of the California Code of Regulations.

SECTION 2: Authorizes the City Manager or Designee to endorse and implement the Amended Salary Schedule.

-o0o-

I HEREBY CERTIFY that the foregoing Resolution No. 2026 - _____ was passed and adopted by the Council of the City of Wasco at a regular meeting thereof held on July 21, 2026, by the following vote:

COUNCIL MEMBERS: SALDAÑA, REYNA, MARTINEZ, MEDINA, RAYA

AYES:

NOES:

ABSTAIN:

ABSENT:

EDUARDO SALDAÑA,
MAYOR of the City of Wasco

Attest: _____

MARIA O. MARTINEZ, CMC
CITY CLERK and Ex Officio Clerk of
the Council of the City of Wasco

CITY OF WASCO
POSITION & SALARY RANGE LIST
EFFECTIVE 07/01/2026 - 06/30/2027

Rev 07/09/2026

DIRECTOR - ANNUAL								Rev 07/09/2026			
Police Lieutenant	Contract	MINIMUM			MAXIMUM						
		\$123,569.29			\$172,873.56						
Assistant Chief of Police	Contract	\$136,344.00			\$198,835.00						
Chief of Police	Contract	\$157,709.21			\$210,283.20						
Police Non-Exempt Confidential Bi-Weekly Pay Schedule								ANNUAL PAY		HOURLY RATE	
TITLE	RANGE	STEP A	STEP B	STEP C	STEP D	STEP E	STEP F	STEP A	STEP F	STEP A	STEP F
Police Support Services Manager	44-PDCS	\$ 2,789.66	\$ 2,929.15	\$ 3,075.61	\$ 3,229.41	\$ 3,390.88	\$ 3,560.42	\$72,531.16	\$92,570.92	34.8708	44.5053
Police Non-Exempt Bi-Weekly Pay Schedule								ANNUAL PAY		HOURLY RATE	
Police Cadet	PT Hourly									25.5000	25.5000
Community Services Officer	30-PDNS	\$ 1,974.34	\$ 2,073.05	\$ 2,176.70	\$ 2,285.58	\$ 2,399.82	\$ 2,519.80	\$51,332.84	\$65,514.80	24.6793	31.4975
Police Records Clerk	33-PDNS	\$ 2,126.14	\$ 2,232.44	\$ 2,344.07	\$ 2,461.28	\$ 2,584.34	\$ 2,713.55	\$55,279.64	\$70,552.56	26.5768	33.9194
Police Dispatcher	36-PDNS	\$ 2,289.61	\$ 2,404.10	\$ 2,524.30	\$ 2,650.52	\$ 2,783.04	\$ 2,922.17	\$59,529.86	\$75,976.42	28.6201	36.5271
Police Records Clerk II	40-PDNW	\$ 2,527.31	\$ 2,653.68	\$ 2,786.32	\$ 2,925.67	\$ 3,071.94	\$ 3,225.55	\$65,710.06	\$83,864.30	31.5914	40.3194
Senior Police Dispatcher	40-PDNW	\$ 2,527.31	\$ 2,653.68	\$ 2,786.32	\$ 2,925.67	\$ 3,071.94	\$ 3,225.55	\$65,710.06	\$83,864.30	31.5914	40.3194
Police Activities League (PAL) Coordinator	40-PDNW	\$ 2,527.31	\$ 2,653.68	\$ 2,786.32	\$ 2,925.67	\$ 3,071.94	\$ 3,225.55	\$65,710.06	\$83,864.30	31.5914	40.3194
Police Officer	44-PDSO	\$ 2,868.42	\$ 3,011.86	\$ 3,162.45	\$ 3,320.59	\$ 3,486.63	\$ 3,660.95	\$74,578.92	\$95,184.70	35.8553	45.7619
Senior Police Officer	47-PDSO	\$ 3,088.99	\$ 3,243.45	\$ 3,405.60	\$ 3,575.88	\$ 3,754.68	\$ 3,942.44	\$80,313.74	\$102,503.44	38.6124	49.2805
Police Sergeant	54-PDSO	\$ 3,671.89	\$ 3,855.44	\$ 4,048.25	\$ 4,250.63	\$ 4,463.18	\$ 4,686.32	\$95,469.14	\$121,844.32	45.8986	58.5790

CITY OF WASCO
POSITION & SALARY RANGE LIST
EFFECTIVE 07/01/2026 - 06/30/2027

Rev 07/09/2026

DIRECTOR - ANNUAL								Rev 07/09/2026			
		MINIMUM			MAXIMUM						
City Manager	Contract						\$217,510.00				
Deputy Public Works Director(s)	Contract			\$106,051.65			\$148,366.34				
City Engineer	Contract			\$112,756.80			\$160,678.44				
Assistant City Manager	Contract			\$117,913.95			\$164,961.72				
Finance Director	Contract			\$117,913.95			\$164,961.72				
Community Development Director	Contract			\$117,913.95			\$164,961.72				
Public Works Director	Contract			\$117,913.95			\$164,961.72				
ELECTED OFFICIALS - MONTHLY											
City Council Member	\$	300									
City Clerk/Treasurer	\$	60									
MID MANAGEMENT - EXEMPT PAY SCHEDULE - BIWEEKLY											
TITLE	RANGE	STEP A	STEP B	STEP C	STEP D	STEP E	STEP F	STEP A	STEP F	HOURLY RATE	HOURLY RATE
Senior Planner	6-CMID	\$3,095.37	\$3,250.12	\$3,412.62	\$3,583.25	\$3,762.42	\$3,950.52	\$80,479.62	\$102,713.52	38.6921	49.3815
City Project Manager	9-CMID	\$3,333.35	\$3,500.03	\$3,675.02	\$3,858.77	\$4,051.71	\$4,254.31	\$86,667.10	\$110,612.06	41.6669	53.1789
Chief Building Official	9-CMID	\$3,333.35	\$3,500.03	\$3,675.02	\$3,858.77	\$4,051.71	\$4,254.31	\$86,667.10	\$110,612.06	41.6669	53.1789
Sanitation Superintendent	9-CMID	\$3,333.35	\$3,500.03	\$3,675.02	\$3,858.77	\$4,051.71	\$4,254.31	\$86,667.10	\$110,612.06	41.6669	53.1789
Human Resources Manager	12-CMID	\$3,590.48	\$3,772.03	\$3,963.19	\$4,163.97	\$4,374.48	\$4,596.15	\$93,352.48	\$119,499.90	44.8810	57.4519
Information Technology Manager	12-CMID	\$3,590.48	\$3,772.03	\$3,963.19	\$4,163.97	\$4,374.48	\$4,596.15	\$93,352.48	\$119,499.90	44.8810	57.4519
Accounting Manager	12-CMID	\$3,590.48	\$3,772.03	\$3,963.19	\$4,163.97	\$4,374.48	\$4,596.15	\$93,352.48	\$119,499.90	44.8810	57.4519
Administrative Manager	18-CMID	\$4,162.90	\$4,371.05	\$4,589.59	\$4,819.07	\$5,060.02	\$5,313.04	\$108,235.40	\$138,139.04	52.0363	66.4130
Non-Exempt Confidential Bi-Weekly Pay Schedule											
TITLE	RANGE	STEP A	STEP B	STEP C	STEP D	STEP E	STEP F	STEP A	STEP F	HOURLY RATE	HOURLY RATE
Human Resources Analyst I	37-CCS	\$ 2,302.67	\$ 2,417.81	\$ 2,538.72	\$ 2,665.65	\$ 2,798.92	\$ 2,938.85	\$59,869.42	\$76,410.10	28.7834	36.7356
Non-Exempt Bi-Weekly Pay Schedule											
TITLE	RANGE	STEP A	STEP B	STEP C	STEP D	STEP E	STEP F	STEP A	STEP F	HOURLY RATE	HOURLY RATE
Internship	18	\$ 1,381.68	\$ 1,450.76	\$ 1,523.33	\$ 1,599.48	\$ 1,679.46	\$ 1,763.39	\$35,923.68	\$45,848.14	17.2710	22.0424
Utility Technician	23	\$ 1,563.24	\$ 1,641.40	\$ 1,723.48	\$ 1,809.64	\$ 1,900.14	\$ 1,995.16	\$40,644.24	\$51,874.16	19.5405	24.9395
Animal Shelter Service Worker	23	\$ 1,563.24	\$ 1,641.40	\$ 1,723.48	\$ 1,809.64	\$ 1,900.14	\$ 1,995.16	\$40,644.24	\$51,874.16	19.5405	24.9395
Animal Control Officer	25	\$ 1,642.38	\$ 1,724.51	\$ 1,810.72	\$ 1,901.27	\$ 1,996.33	\$ 2,096.14	\$42,701.88	\$54,499.64	20.5298	26.2018
Facilities Maintenance Technician I	25	\$ 1,642.38	\$ 1,724.51	\$ 1,810.72	\$ 1,901.27	\$ 1,996.33	\$ 2,096.14	\$42,701.88	\$54,499.64	20.5298	26.2018
Mechanic I	26	\$ 1,683.44	\$ 1,767.60	\$ 1,855.98	\$ 1,948.79	\$ 2,046.22	\$ 2,148.55	\$43,769.44	\$55,862.30	21.0430	26.8569
Street Maintenance Technician I - GF	26	\$ 1,683.44	\$ 1,767.60	\$ 1,855.98	\$ 1,948.79	\$ 2,046.22	\$ 2,148.55	\$43,769.44	\$55,862.30	21.0430	26.8569
Street Maintenance Technician I - HSR	26	\$ 1,683.44	\$ 1,767.60	\$ 1,855.98	\$ 1,948.79	\$ 2,046.22	\$ 2,148.55	\$43,769.44	\$55,862.30	21.0430	26.8569
Water Operator-In-Training	26	\$ 1,683.44	\$ 1,767.60	\$ 1,855.98	\$ 1,948.79	\$ 2,046.22	\$ 2,148.55	\$43,769.44	\$55,862.30	21.0430	26.8569
WWTP Operator-In-Training	27	\$ 1,725.52	\$ 1,811.79	\$ 1,902.38	\$ 1,997.49	\$ 2,097.37	\$ 2,202.24	\$44,863.52	\$57,258.24	21.5690	27.5280
Street Sweeper Operator I	27	\$ 1,725.52	\$ 1,811.79	\$ 1,902.38	\$ 1,997.49	\$ 2,097.37	\$ 2,202.24	\$44,863.52	\$57,258.24	21.5690	27.5280
Animal Control Lead	27	\$ 1,725.52	\$ 1,811.79	\$ 1,902.38	\$ 1,997.49	\$ 2,097.37	\$ 2,202.24	\$44,863.52	\$57,258.24	21.5690	27.5280
Street Maintenance Technician II	28	\$ 1,768.67	\$ 1,857.10	\$ 1,949.94	\$ 2,047.46	\$ 2,149.83	\$ 2,257.31	\$45,985.42	\$58,690.06	22.1084	28.2164
Billing and Collections Specialist I	29	\$ 1,812.88	\$ 1,903.53	\$ 1,998.69	\$ 2,098.64	\$ 2,203.56	\$ 2,313.75	\$47,134.88	\$60,157.50	22.6610	28.9219
Mechanic II	29	\$ 1,812.88	\$ 1,903.53	\$ 1,998.69	\$ 2,098.64	\$ 2,203.56	\$ 2,313.75	\$47,134.88	\$60,157.50	22.6610	28.9219
Administrative Assistant I	29	\$ 1,812.88	\$ 1,903.53	\$ 1,998.69	\$ 2,098.64	\$ 2,203.56	\$ 2,313.75	\$47,134.88	\$60,157.50	22.6610	28.9219
Facilities Maintenance Technician II	29	\$ 1,812.88	\$ 1,903.53	\$ 1,998.69	\$ 2,098.64	\$ 2,203.56	\$ 2,313.75	\$47,134.88	\$60,157.50	22.6610	28.9219
Sanitation Worker I	29	\$ 1,812.88	\$ 1,903.53	\$ 1,998.69	\$ 2,098.64	\$ 2,203.56	\$ 2,313.75	\$47,134.88	\$60,157.50	22.6610	28.9219
Transit Bus Driver	29	\$ 1,812.88	\$ 1,903.53	\$ 1,998.69	\$ 2,098.64	\$ 2,203.56	\$ 2,313.75	\$47,134.88	\$60,157.50	22.6610	28.9219
Wastewater Collections Specialist I	30	\$ 1,858.20	\$ 1,951.11	\$ 2,048.66	\$ 2,151.13	\$ 2,258.65	\$ 2,371.58	\$48,313.20	\$61,661.08	23.2275	29.6448
Water Operator I	30	\$ 1,858.20	\$ 1,951.11	\$ 2,048.66	\$ 2,151.13	\$ 2,258.65	\$ 2,371.58	\$48,313.20	\$61,661.08	23.2275	29.6448
Administrative Assistant II	31	\$ 1,904.67	\$ 1,999.89	\$ 2,099.90	\$ 2,204.89	\$ 2,315.12	\$ 2,430.88	\$49,521.42	\$63,202.88	23.8084	30.3860
Transit Bus Driver Lead	31	\$ 1,904.67	\$ 1,999.89	\$ 2,099.90	\$ 2,204.89	\$ 2,315.12	\$ 2,430.88	\$49,521.42	\$63,202.88	23.8084	30.3860
Wastewater Plant Operator I	31	\$ 1,904.67	\$ 1,999.89	\$ 2,099.90	\$ 2,204.89	\$ 2,315.12	\$ 2,430.88	\$49,521.42	\$63,202.88	23.8084	30.3860
Sanitation Worker II	31	\$ 1,904.67	\$ 1,999.89	\$ 2,099.90	\$ 2,204.89	\$ 2,315.12	\$ 2,430.88	\$49,521.42	\$63,202.88	23.8084	30.3860
Mechanic Lead	31	\$ 1,904.67	\$ 1,999.89	\$ 2,099.90	\$ 2,204.89	\$ 2,315.12	\$ 2,430.88	\$49,521.42	\$63,202.88	23.8084	30.3860
Facilities Lead	31	\$ 1,904.67	\$ 1,999.89	\$ 2,099.90	\$ 2,204.89	\$ 2,315.12	\$ 2,430.88	\$49,521.42	\$63,202.88	23.8084	30.3860
Payroll/AP Specialist	32	\$ 1,952.27	\$ 2,049.88	\$ 2,152.37	\$ 2,260.00	\$ 2,373.00	\$ 2,491.65	\$50,759.02	\$64,782.90	24.4034	31.1456
Executive Assistant I	33	\$ 2,001.07	\$ 2,101.12	\$ 2,206.18	\$ 2,316.50	\$ 2,432.32	\$ 2,553.93	\$52,027.82	\$66,402.18	25.0134	31.9241
Billing and Collections Specialist II	34	\$ 2,051.10	\$ 2,153.66	\$ 2,261.34	\$ 2,374.40	\$ 2,493.13	\$ 2,617.77	\$53,328.60	\$68,062.02	25.6388	32.7221
Water Operator II	34	\$ 2,051.10	\$ 2,153.66	\$ 2,261.34	\$ 2,374.40	\$ 2,493.13	\$ 2,617.77	\$53,328.60	\$68,062.02	25.6388	32.7221
Wastewater Plant Operator II	36	\$ 2,154.93	\$ 2,262.68	\$ 2,375.81	\$ 2,494.61	\$ 2,619.33	\$ 2,750.28	\$56,028.18	\$71,507.28	26.9366	34.3785
Sanitation Supervisor	37	\$ 2,208.80	\$ 2,319.24	\$ 2,435.22	\$ 2,556.98	\$ 2,684.82	\$ 2,819.04	\$57,428.80	\$73,295.04	27.6100	35.2380
Streets Supervisor	37	\$ 2,208.80	\$ 2,319.24	\$ 2,435.22	\$ 2,556.98	\$ 2,684.82	\$ 2,819.04	\$57,428.80	\$73,295.04	27.6100	35.2380
Transit Coordinator	37	\$ 2,208.80	\$ 2,319.24	\$ 2,435.22	\$ 2,556.98	\$ 2,684.82	\$ 2,819.04	\$57,428.80	\$73,295.04	27.6100	35.2380
City Project Coordinator	38	\$ 2,264.03	\$ 2,377.23	\$ 2,496.09	\$ 2,620.89	\$ 2,751.94	\$ 2,889.54	\$58,864.78	\$75,128.04	28.3004	36.1193
Staff Accountant	38	\$ 2,264.03	\$ 2,377.23	\$ 2,496.09	\$ 2,620.89	\$ 2,751.94	\$ 2,889.54	\$58,864.78	\$75,128.04	28.3004	36.1193
Water Operator III	38	\$ 2,264.03	\$ 2,377.23	\$ 2,496.09	\$ 2,620.89	\$ 2,751.94	\$ 2,889.54	\$58,864.78	\$75,128.04	28.3004	36.1193
Building Inspector I	40	\$ 2,378.64	\$ 2,497.58	\$ 2,622.42	\$ 2,753.57	\$ 2,891.24	\$ 3,035.81	\$61,844.64	\$78,931.06	29.7330	37.9476
Code Compliance Officer I	40	\$ 2,378.64	\$ 2,497.58	\$ 2,622.42	\$ 2,753.57	\$ 2,891.24	\$ 3,035.81	\$61,844.64	\$78,931.06	29.7330	37.9476
Assistant Planner	41	\$ 2,438.10	\$ 2,560.00	\$ 2,688.00	\$ 2,822.40	\$ 2,963.52	\$ 3,111.70	\$63,390.60	\$80,904.20	30.4763	38.8963
Homeless Outreach Coordinator	41	\$ 2,438.10	\$ 2,560.00	\$ 2,688.00	\$ 2,822.40	\$ 2,963.52	\$ 3,111.70	\$63,390.60	\$80,904.20	30.4763	38.8963
Billing and Collections Supervisor	43	\$ 2,561.54	\$ 2,689.62	\$ 2,824.09	\$ 2,965.30	\$ 3,113.56	\$ 3,269.25	\$66,600.04	\$85,000.50	32.0193	40.8656
Code Compliance Officer II	43	\$ 2,561.54	\$ 2,689.62	\$ 2,824.09	\$ 2,965.30	\$ 3,113.56	\$ 3,269.25	\$66,600.04	\$85,000.50	32.0193	40.8656
Building Inspector II	43	\$ 2,561.54	\$ 2,689.62	\$ 2,824.09	\$ 2,965.30	\$ 3,113.56	\$ 3,269.25	\$66,600.04	\$85,000.50	32.0193	40.8656
GIS Specialist	43	\$ 2,561.54	\$ 2,689.62	\$ 2,824.09	\$ 2,965.30	\$ 3,113.56	\$ 3,269.25	\$66,600.04	\$85,000.50	32.0193	40.8656
Wastewater Plant Operator III	43	\$ 2,561.54	\$ 2,689.62	\$ 2,824.09	\$ 2,965.30	\$ 3,113.56	\$ 3,269.25	\$66,600.04	\$85,000.50	32.0193	40.8656
Lead Code Compliance Officer	45	\$ 2,691.24	\$ 2,825.79	\$ 2,967.09	\$ 3,115.46	\$ 3,271.21	\$ 3,434.77	\$69,972.24	\$89,304.02	33.6405	42.9346
Associate Planner	45	\$ 2,691.24	\$ 2,825.79	\$ 2,967.09	\$ 3,115.46	\$ 3,271.21	\$ 3,434.77	\$69,972.24	\$89,304.02	33.6405	42.9346
Information Technology & Marketing Specialist	46	\$ 2,758.52	\$ 2,896.43	\$ 3,041.26	\$ 3,193.33	\$ 3,352.98	\$ 3,520.65	\$71,721.52	\$91,536.90	34.4815	44.0081
Water Supervisor	46	\$ 2,758.52	\$ 2,896.43	\$ 3,041.26	\$ 3,193.33	\$ 3,352.98	\$ 3,520.65	\$71,721.52	\$91,536.90	34.4815	44.0081
Wastewater Supervisor	46	\$ 2,758.52	\$ 2,896.43	\$ 3,041.26	\$ 3,193.33	\$ 3,352.98	\$ 3,520.65	\$71,721.52	\$91,536.90	34.4815	44.0081
Accounting Supervisor	46	\$ 2,758.52	\$ 2,896.43	\$ 3,041.26	\$ 3,193.33	\$ 3,352.98	\$ 3,520.65	\$71,721.52	\$91,536.90	34.4815	44.0081



STAFF REPORT City of Wasco

TO: Honorable Mayor and Council Members

FROM: M. Scott Hurlbert, City Manager
Maria O. Martinez, Administrative Manager

DATE: July 21, 2026

SUBJECT: Adopt A Resolution Amending Resolution No. 2026-4341 to add Section 8 to add a clause pursuant to Elections Code § 10002; the governing body hereby Requests the Board of Supervisors of the County of Kern to permit the Kern County Elections Division to provide any and all Services Necessary for conducting the General Election on November 3, 2026, and agrees to Pay for Said Services in full.

Recommendation:

Staff recommends that the City Council:

- 1) Adopt A Resolution Amending Resolution No. 2026-4341 to add Section 8 to include the governing body hereby requests the Board of Supervisors of the County of Kern to permit the Kern County Elections Division to provide any and all Services Necessary for conducting the General Election on November 3, 2026, and agrees to pay for Said Services in full; and
- 2) Find that this action is not a project as defined under the California Environmental Quality Act State Guidelines; therefore, pursuant to State Guidelines Section 15378, no environmental review is required.

Environmental Review:

The staff has reviewed the proposed activity for compliance with the California Environmental Quality Act (CEQA) and has determined that the activity is not a "Project" as defined under Section 15378 of the State CEQA guidelines because the proposed activity consists of a governmental fiscal/administrative activity which does not result in a physical change in the environment; therefore, pursuant to Section 15060(c)(3) of the State CEQA Guidelines, the activity is not subject to CEQA. Thus, no environmental review is required.

Discussion:

The amendment to Resolution No. 2026-4341 is necessary to add a clause pursuant to Elections Code § 10002; the governing body requests that the Board of Supervisors of the County of Kern permit the Kern County Elections Division to provide any and all services

necessary for conducting an election and agrees to pay for such services in full. The revisions to the Resolution are highlighted in red in Attachment 2 to this staff report.

Follow-up for Staff:

City Clerk to send the adopted amended resolution to the Kern County Elections Division.

Fiscal Impact:

None

Attachments:

1. Resolution No. 2026-4341
2. Amended Resolution No. 2026-4341 (1)

RESOLUTION NO. 2026 - 4341

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WASCO, CALIFORNIA,
CALLING AND GIVING NOTICE OF HOLDING A GENERAL MUNICIPAL ELECTION
FOR THE OFFICE OF CITY COUNCIL MEMBERS FOR DISTRICT 1 AND DISTRICT 3, AND
REQUESTING THE BOARD OF SUPERVISORS OF THE COUNTY OF KERN TO
CONSOLIDATE WITH THE STATEWIDE GENERAL ELECTION TO BE HELD ON TUESDAY,
NOVEMBER 3, 2026.**

WHEREAS, under the provisions of the laws related to General Law cities in the State of California, a General Municipal Election shall be held on November 3, 2026, for the election of Municipal Officers; and

WHEREAS, it is the City's desire that the General Municipal Election be consolidated with the Statewide General Election to be held on the same date and that within the City the precincts, polling places and election officers of the two elections be the same, and that the Kern County Election Department canvass the returns of the General Municipal Election and that the election be held in all respects as if there were only one election.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF WASCO, CALIFORNIA, DOES RESOLVE, DECLARE, DETERMINE, AND ORDER AS FOLLOWS:

SECTION 1. That pursuant to the requirements of the laws of the State of California regarding General Law Cities, there is called and ordered to be held in the City of Wasco, California, on Tuesday, November 3, 2026, a General Municipal Election for the purpose of electing City Council Members for District 1 and District 3, for the full term of four (4) years.

SECTION 2. That the ballots to be used at the election shall be in form and content as required by law.

SECTION 3. That the City Clerk is authorized, instructed, and directed to coordinate with the County of Kern Registrar-Recorder/County Clerk to procure and furnish any and all official ballots, notices, printed matter, and all supplies, equipment, and paraphernalia that may be necessary in order to properly and lawfully conduct the election.

SECTION 4. The polls for the election shall be open at 7:00 a.m. on the day of the election and shall remain open continuously from that time until 8:00 p.m. on the same day, when the polls shall be closed, except as provided in §14401 of the Elections Code of the State of California.

SECTION 5. That in all particulars not recited in this resolution, the election shall be held and conducted as provided by law for holding municipal elections.

SECTION 6. That notice of the time and place of holding the election is given, and the City Clerk is authorized, instructed, and directed to give further or additional notice of the election, in time, form, and manner as required by law.

SECTION 7. That the City Clerk shall certify the passage and adoption of this Resolution and enter it into the book of original Resolutions.

-o0o-

I HEREBY CERTIFY that the foregoing Resolution No. 2026 - 4341 was passed and adopted by the Council of the City of Wasco at a regular meeting thereof held on June 16, 2026, by the following vote:

COUNCIL MEMBERS:	REYNA, MARTINEZ, MEDINA, RAYA
AYES:	NONE
NOES:	NONE
ABSTAIN:	NONE
ABSENT:	SALDAÑA

Signed by:

CDD8F567EB64420...
GILBERTO REYNA,
MAYOR PRO TEM of the City
of Wasco

Attest: 6/17/2026

DocuSigned by:

290AD08E8EBD40F...
MARIA O. MARTINEZ, CMC
CITY CLERK and Ex Officio Clerk of
The Council of the City of Wasco

RESOLUTION NO. 2026 – 4341 (1)

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WASCO, CALIFORNIA, AMENDING RESOLUTION NO. 2026-4341 TO ADD SECTION 8 TO INCLUDE THE GOVERNING BODY HEREBY REQUESTS THE BOARD OF SUPERVISORS OF THE COUNTY OF KERN TO PERMIT THE KERN COUNTY ELECTIONS DIVISION TO PROVIDE ANY AND ALL SERVICES NECESSARY FOR CONDUCTING THE GENERAL ELECTION ON NOVEMBER 3, 2026, AND AGREES TO PAY FOR SAID SERVICES IN FULL

WHEREAS, the City previously adopted Resolution No. 2026-4341 calling and giving notice of holding a General Municipal Election for the office of City Council Members District 1 and District 3, and requesting the Board of Supervisors of the County of Kern to consolidate with the statewide General Election held on November 3, 2026; and

WHEREAS, under the provisions of the laws related to General Law cities in the State of California, a General Municipal Election shall be held on November 3, 2026, for the election of Municipal Officers; and

WHEREAS, it is the City's desire that the General Municipal Election be consolidated with the Statewide General Election to be held on the same date and that within the City the precincts, polling places and election officers of the two elections be the same, and that the Kern County Election Department canvass the returns of the General Municipal Election and that the election be held in all respects as if there were only one election.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF WASCO, CALIFORNIA, DOES RESOLVE, DECLARE, DETERMINE, AND ORDER AS FOLLOWS:

SECTION 1. That pursuant to the requirements of the laws of the State of California regarding General Law Cities, there is called and ordered to be held in the City of Wasco, California, on Tuesday, November 3, 2026, a General Municipal Election for the purpose of electing City Council Members for District 1 and District 3, for the full term of four (4) years.

SECTION 2. That the ballots to be used at the election shall be in form and content as required by law.

SECTION 3. That the City Clerk is authorized, instructed, and directed to coordinate with the County of Kern Registrar-Recorder/County Clerk to procure and furnish any and all official ballots, notices, printed matter, and all supplies, equipment, and paraphernalia that may be necessary in order to properly and lawfully conduct the election.

SECTION 4. The polls for the election shall be open at 7:00 a.m. on the day of the election and shall remain open continuously from that time until 8:00 p.m. on the same day, when the polls shall be closed, except as provided in §14401 of the Elections Code of the State of California.

SECTION 5. That in all particulars not recited in this resolution, the election shall be held and conducted as provided by law for holding municipal elections.

SECTION 6. That notice of the time and place of holding the election is given, and the City Clerk is authorized, instructed, and directed to give further or additional notice of the election, in time, form, and manner as required by law.

SECTION 7. That the City Clerk shall certify the passage and adoption of this Resolution and enter it into the book of original Resolutions.

SECTION 8. That pursuant to Elections Code § 10002, said governing body hereby requests that the Board of Supervisors of the County of Kern permit the Kern County Elections Division to provide any and all services necessary for conducting an election and agrees to pay for said services in full.

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I HEREBY CERTIFY that the foregoing Resolution No. 2026 – 4341 (1) was passed and adopted by the Council of the City of Wasco at a regular meeting thereof held on July 21, 2026, by the following vote:

COUNCIL MEMBERS: SALDAÑA, REYNA, MARTINEZ, MEDINA, RAYA

AYES:

NOES:

ABSTAIN:

ABSENT:

EDUARDO SALDAÑA,
MAYOR of the City of Wasco

Attest: _____

MARIA O. MARTINEZ, CMC
CITY CLERK and Ex Officio Clerk of
the Council of the City of Wasco



STAFF REPORT City of Wasco

TO: Honorable Mayor and Council Members

FROM: M. Scott Hurlbert, City Manager

DATE: July 21, 2026

SUBJECT: Adopt A Resolution Authorizing the City Manager or Designee to Finalize and Execute Amendment No. 1 to the Existing Service Agreement with GoTo Connect Technologies USA, LLC for an amount not to exceed \$21,600.00, subject to City Manager and City Attorney Review.

Recommendation:

Staff recommends that the City Council:

- 1) Adopt A Resolution Authorizing the City Manager or Designee to Finalize and Execute an Amendment to the Existing Service Agreement with GoTo Connect Technologies USA, LLC for an amount not to exceed \$21,600.00, subject to City Manager and City Attorney Review; and
- 2) Find that this action is not a project as defined under the California Environmental Quality Act State Guidelines; therefore, pursuant to State Guidelines Section 15378, no environmental review is required.

Environmental Review:

The staff has reviewed the proposed activity for compliance with the California Environmental Quality Act (CEQA) and has determined that the activity is not a "Project" as defined under Section 15378 of the State CEQA guidelines because the proposed activity consists of a governmental fiscal/administrative activity which does not result in a physical change in the environment; therefore, pursuant to Section 15060(c)(3) of the State CEQA Guidelines, the activity is not subject to CEQA. Thus, no environmental review is required.

Background:

The City of Wasco's existing on-premises Mitel telephone system has reached the end of its life. The system is experiencing recurring service issues and is no longer supported by the City's vendor.

Replacing the Mitel system with a comparable in-house PBX would require the City to purchase a new server, desk phones, software licensing, and professional setup services as one-time capital costs, in addition to ongoing maintenance and support obligations. The City acquired its current Mitel system in 2018 at an upfront cost of \$65,000.00;

replacing it with a comparable in-house PBX in 2026 would cost at least that amount, and as much as \$80,000.00, given the rising cost of hardware.

The Wasco Police Department currently operates on GoTo Connect, a cloud-based telephone platform, under an existing service agreement covering thirty (30) lines. The platform has performed reliably, and the vendor's technical support has met the Department's needs.

Staff solicited quotes from three (3) vendors for a replacement telephone solution. The results are summarized below:

Vendor	Rate / Line / Month	Desk Phones	Contract Term	Key Consideration
GoTo Connect (Recommended)	\$20.00	Included – no purchase required	3 years	Current PD platform; proven reliability and support in a public-safety environment
Level365	\$18.00	\$139.00 each – purchase required	Not specified	Higher total cost over the term once phone purchase is included
Visual Edge IT	\$23.50	Included on promotion; power supplies \$12.00 each extra	Not specified	Highest monthly rate; adds ~\$9,700 in one-time equipment, installation, and setup costs

Discussion:

Staff recommends amending the City's existing GoTo Connect agreement to expand from thirty (30) to ninety (90) lines — adding sixty (60) lines for City departments while retaining the thirty (30) lines currently used by the Police Department. Because the City is already a GoTo customer, this extends an existing agreement rather than starting a new procurement. GoTo is recommended for overall value: the platform has performed reliably for the Police Department in a public-safety environment, and extending it avoids migrating the Department off a functioning system.

GoTo Connect is billed per line, per month, with no equipment purchase required; desk phones, technical support, system setup, and migration of the City's phone trees and call groups are included in the monthly rate. Moving to a cloud-based platform also eliminates the on-premises server and the one-time hardware, licensing, and setup costs that an in-house PBX replacement would require.

Fiscal Impact:

Authorization is requested at a rate not to exceed \$20.00 per line per month; at ninety (90) lines, this establishes an annual amount not to exceed \$21,600.00, with no equipment, licensing, or setup costs. The thirty (30) Police Department lines (approximately \$7,200.00 annually) are covered within existing appropriations.

The adopted FY 26/27 Operating Budget did not account for the transition of the City's telephone system to GoTo Connect. The sixty (60) additional City lines represent a new

expense of up to \$14,400.00 annually. No budget action is requested with approval of this item; the appropriation for the additional City lines will be addressed through a mid-year budget adjustment. Retiring the end-of-life Mitel system eliminates its recurring costs, which will partially offset the new expense. The Amendment term is three (3) years; expenditures for FY 27/28 and FY 28/29 will be approved with the adopted Operating Budget for those years.

Attachments:

1. Agreement 2024-038
2. Resolution



GoTo Communications Inc.
333 Summer St, 5th floor
Boston, MA 02210-1702

Order

Order No.: Q-813516

Contact Information

Customer: The City of Wasco
Address: 764 E St
Wasco CA 93280
United States
Contact: Scott Hurlbert
Email: schurlbert@cityofwasco.org
Phone: +16617587215

Salesperson

Authorized Partner: Blue Sky Technology Brokers
Name: Teresa Waller
Email: teresa@blueskytb.com
Phone:

Term & Billing

Contract Term: 36 month(s), invoiced monthly
Payment method: VISA **** 0642
Service start date: 2/5/24
Billing start date: 3/5/24
Contract end date*: 2/28/27

**If we delay your Billing start date, we will extend your Contract end date by equal length.*

Additional info

One Standard DID per account is at no charge, reflected on the invoice. Remainder at the price set forth in the quote.

Allowances and overage rates for SMS are as stated [here](#).

Order Details

Today's Total \$0.00
Monthly Charges \$716.37

Today's Total	Qty	Your Price	Total
Professional Services - Per Seat GTC Setup Assistance (Under 50 Licenses)	30	\$0.00	\$0.00
Voice Number DID Port - Configuration Fee	2	\$0.00	\$0.00
Yealink T33G SIP phone w/power supply	30	\$0.00	\$0.00
		Sub-Total	\$0.00
		Taxes & Fees	\$0.00
		TOTAL	\$0.00
Monthly Charges	Qty	Your Price	Total
GoToConnect Standard	30	\$22.00	\$660.00
Voice - Standard DID - Monthly Charge	2	\$1.00	\$2.00
		Sub-Total	\$662.00
		Taxes & Fees	\$54.37
		TOTAL	\$716.37

M. Scott Hurlbert, City Manager

Accepted the [Terms of Service](#), the applicable [Service Descriptions](#), and the [Privacy Policy](#) on **2/5/24**

RESOLUTION NO. 2026 -

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WASCO AUTHORIZING THE CITY MANAGER OR DESIGNEE TO FINALIZE AND EXECUTE AMENDMENT NO. 1 TO THE EXISTING SERVICE AGREEMENT WITH GOTO TECHNOLOGIES USA, LLC FOR THE EXPANSION OF THE CITY'S GOTO CONNECT CLOUD-BASED TELEPHONE SYSTEM FROM THIRTY (30) TO NINETY (90) LINES, IN AN ANNUAL AMOUNT NOT TO EXCEED \$21,600.00, SUBJECT TO CITY MANAGER AND CITY ATTORNEY REVIEW

WHEREAS, the City of Wasco's existing on-premises Mitel telephone system has reached end of life, is experiencing recurring service issues, and is no longer supported by the City's vendor; and

WHEREAS, the Wasco Police Department currently operates on GoTo Connect, a cloud-based telephone platform, under an existing service agreement covering thirty (30) lines, which has performed reliably and met the Department's needs; and

WHEREAS, Staff solicited quotes from three (3) vendors GoTo Connect, Level365, and Visual Edge IT, and determined that GoTo Connect represents the best overall value based on proven reliability, including desk phones, lower total cost, and no one-time installation or setup fees; and

WHEREAS, Staff recommends amending the existing GoTo Connect agreement to expand from thirty (30) to ninety (90) lines adding sixty (60) City lines while retaining the thirty (30) Police Department lines at a rate not to exceed \$20.00 per line per month for a term of three (3) years, establishing an annual amount not to exceed \$21,600.00, with desk phones, support, setup, and migration included; and

WHEREAS, the thirty (30) Police Department lines are covered within existing appropriations, and funding for the sixty (60) additional City lines, which was not included in the adopted FY 26/27 Operating Budget, will be addressed through a mid-year budget adjustment; and

WHEREAS, the Amendment shall be subject to review and approval as to legal form by the City Attorney, and shall not be valid unless and until so approved and executed by the City Manager or designee.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Wasco as follows:

SECTION 1: Authorizes the City Manager or designee to finalize and execute an Amendment No. 1 to the existing service agreement with GoTo Technologies USA, LLC to expand the City's GoTo Connect cloud-based telephone system from thirty (30) to ninety (90) lines, at a rate not to exceed \$20.00 per line per month for a term of three (3) years, in an annual amount not to exceed \$21,600.00.

SECTION 2: The Amendment shall not be valid unless and until approved as to legal form by the City Attorney and executed by the City Manager or designee.

-o0o-

I HEREBY CERTIFY that the foregoing Resolution No. 2026 - was passed and adopted by the Council of the City of Wasco at a regular meeting thereof held on July 21, 2026, by the following vote:

COUNCIL MEMBERS: SALADAÑA, REYNA, MARTINEZ, MEDINA, RAYA

AYES:

NOES:

ABSTAIN:

ABSENT:

EDUARDO SALDAÑA,
MAYOR of the City of Wasco

Attest: _____

MARIA O. MARTINEZ, CMC
CITY CLERK and Ex Officio Clerk of
the Council of the City of Wasco