IDAHO FALLS
City Clerk's Office

NOTICE OF PUBLIC MEETING
Monday, August 10, 2026
City Council Chambers
680 Park Avenue, Idaho Falls, ID 83402
3:00 p.m.

The public is invited to attend in person or watch via the livestream at https://www.idahofallsidaho.gov/429/Live-Stream. This meeting may be cancelled or recessed to a later time in accordance with law. If you need communication aids or other physical accommodations to attend or access this meeting, please contact Linda Lundquist, City Clerk, at (208) 612-8414 or Lisa Farris, ADA Coordinator, at (208) 612-8323 prior to the meeting.

CITY COUNCIL WORK SESSION

Times listed in parentheses are only estimates.

Call to Order and Roll Call

Airport	**Discussion:** Airport Terminal Update (30) *Action: Council Direction to Staff (or take other appropriate action)*
City Council, Mayor	**Discussion:** Citywide updates, concerns, questions, reports (10) *Action: Council Direction to Staff (or take other appropriate action)*
Library	**Discussion:** Leave Without Pay (15) *Action: Council Direction to Staff (or take other appropriate action)*
CDS	**Discussion:** Starter Home Subdivision (60) *Action: Council Direction to Staff (or take other appropriate action)*
Legal, Police	**Discussion:** Server Training (30) *Action: Council Direction to Staff (or take other appropriate action)*
Mayor	Announcements, Events, Calendaring, Proclamations, Notes and/or Minutes from Boards and Commissions (10)

Dated this 6th day of August 2026

Linda Lundquist, City Clerk

August 10th, 2026

Terminal Project Update

Idaho Falls Regional Airport (IDA) | Idaho Falls, ID

Agenda

Monday, August 10th, 2026

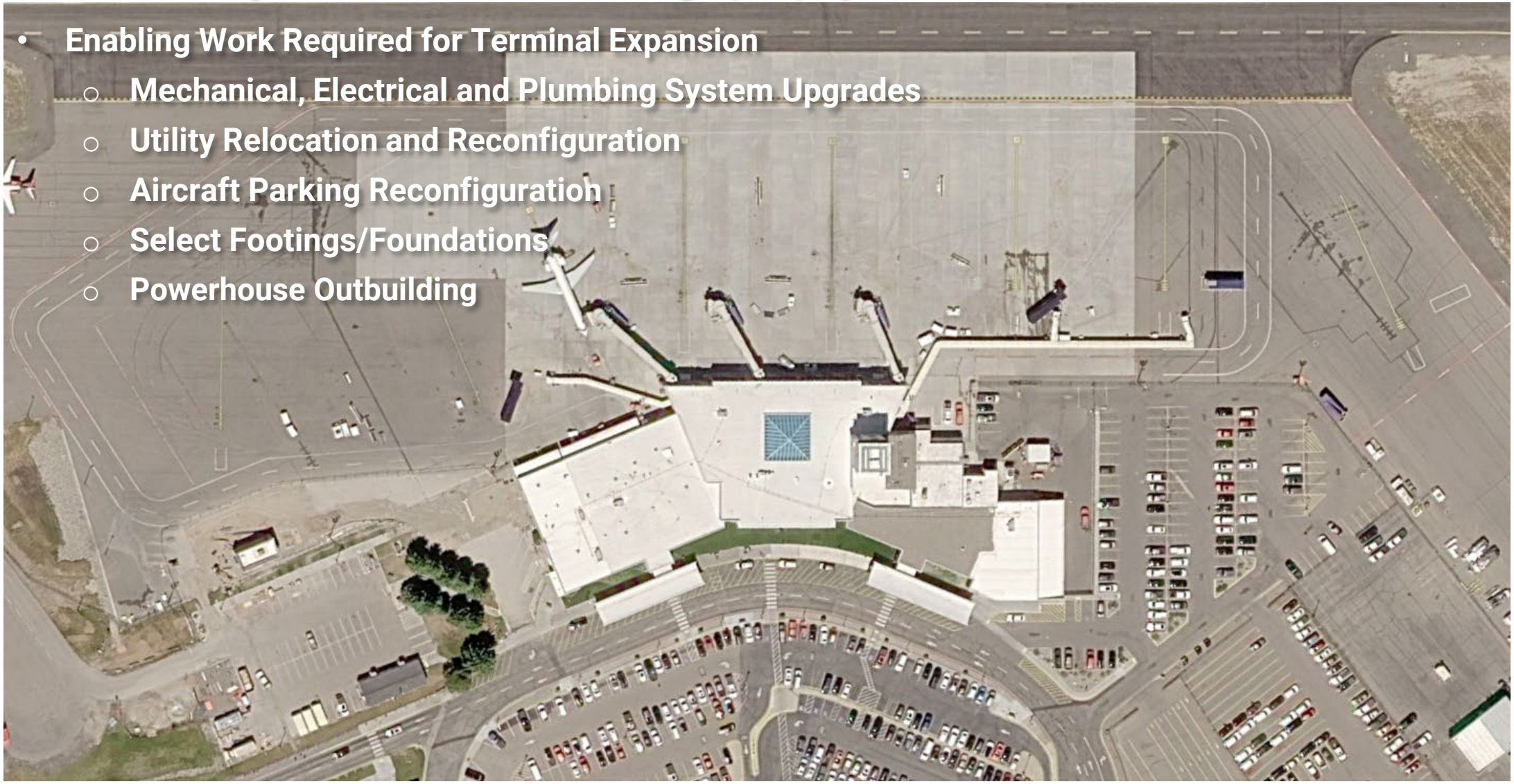
1.0 Terminal Utility and Infrastructure Package (UIP) Update

2.0 Terminal Expansion Update

3.0 Questions

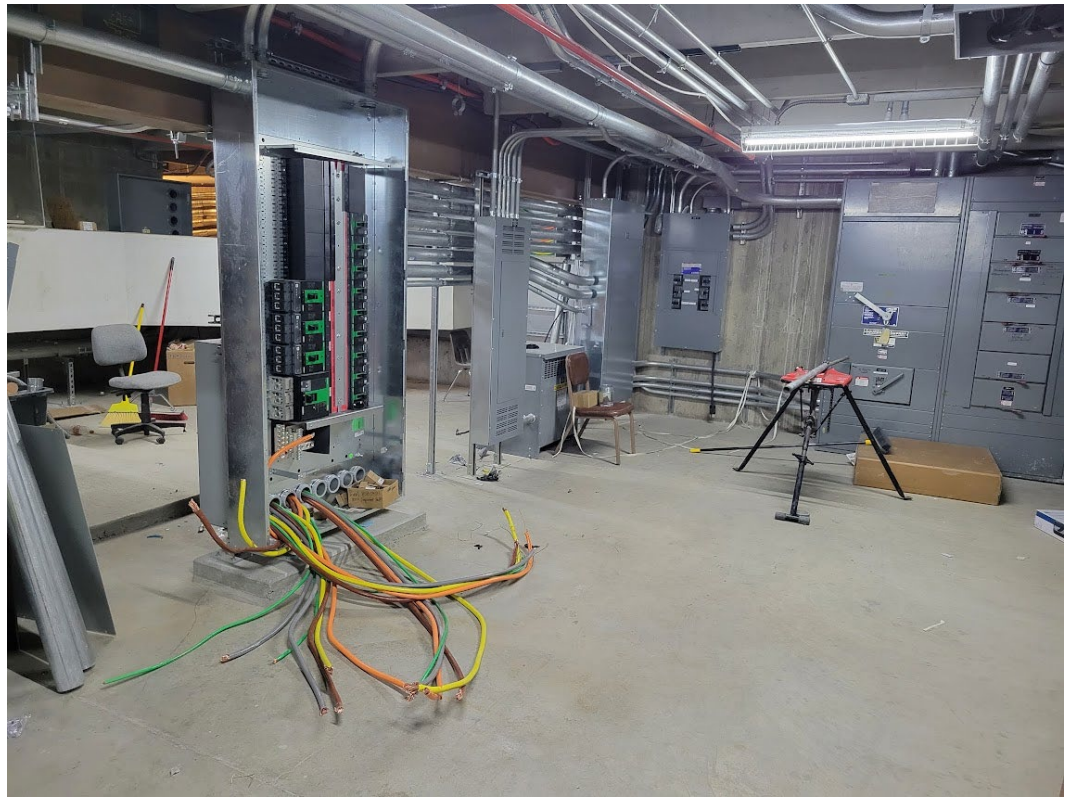
1.0 Terminal UIP Update

Terminal Utility and Infrastructure Package (UIP) Update



Terminal Utility and Infrastructure Package (UIP) Update

- Powerhouse outbuilding and basement electrical upgrades



Terminal Utility and Infrastructure Package (UIP) Update

- Cooling, new chiller install

Terminal Utility and Infrastructure Package (UIP) Update

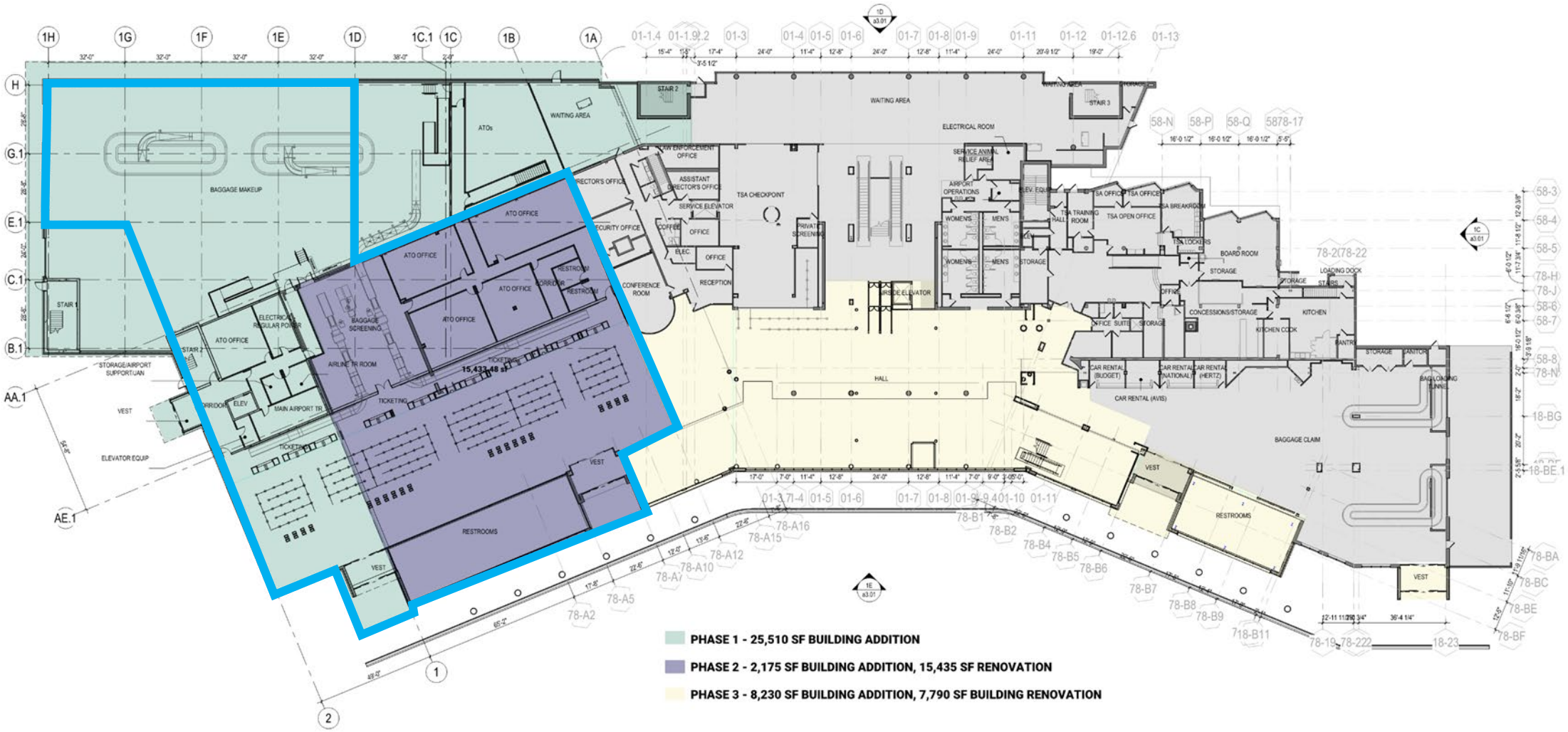
- Heating, boiler upgrades

Terminal Utility and Infrastructure Package (UIP) Update

- Schedule Completion September 16th

2.0 Terminal Project Next Phase

Previously Identified Priority Areas



Updated Phase 1 Area

- Bag Makeup – Single Story
- Ticket Lobby Expansion – Single Story
- Airline Ticket Offices
- TSA Bag Screening
- South Restrooms
- Support Space
- Replace South Roof
- Terminal Curbside
  - Sidewalk
  - Canopy
  - Roadway

- 21,700 SF Expansion
- 16,700 SF Remodel

Terminal Project Next Steps

- Footings and Foundations Package Issued Mid August
  - Continue Construction Following UIP
- Phase 1 Complete Package Issued Late November
  - Currently estimated at 24 months of construction, TBD based on Final Design

Terminal Project Funding

- Majority of funding planned from Airport Improvement Program Grants
  - AIP Entitlements (AIP ENT)
  - AIP Discretionary (AIP DIS)
  - BIL Entitlement (BIL ENT) - FY 2022-2026
  - BIL Airport Terminal Program (BIL ATP) - FY 2022 -2026
- Remaining funding will be from Passenger Facility Charges (PFC), Idaho Transportation Department (ITD) and Local Funding
- Project is being designed to fit the funding available

3.0 Questions

Thank You.

Ardurra

1144 South Silverstone Way, Suite 320
Meridian, ID 83642
208.323.2288
www.ardurra.com

Alliiance

400 Clifton Avenue
Minneapolis, MN 55403
612.874.4100
www.alliiance.us

LEGISLATURE OF THE STATE OF IDAHO

Sixty-eighth Legislature Second Regular Session - 2026

IN THE SENATE

SENATE BILL NO. 1352, As Amended

BY STATE AFFAIRS COMMITTEE

AN ACT

RELATING TO HOUSING; AMENDING CHAPTER 65, TITLE 67, IDAHO CODE, BY THE ADDITION OF A NEW SECTION 67-6541, IDAHO CODE, TO ESTABLISH PROVISIONS REGARDING STARTER HOME SUBDIVISIONS AND TO PROVIDE A DEFINITION; PROVIDING SEVERABILITY; AND DECLARING AN EMERGENCY AND PROVIDING AN EFFECTIVE DATE.

Be It Enacted by the Legislature of the State of Idaho:

SECTION 1. That Chapter 65, Title 67, Idaho Code, be, and the same is hereby amended by the addition thereto of a NEW SECTION, to be known and designated as Section 67-6541, Idaho Code, and to read as follows:

67-6541. STARTER HOME SUBDIVISIONS. (1) No city shall enact or enforce any ordinance within its jurisdiction that bans starter home subdivisions in any residential zoning area. "Starter home subdivision" means a residential subdivision on at least four (4) acres of land that is designed to provide attainable homeownership opportunities with single-family detached dwellings on smaller lots that are no greater than one thousand five hundred (1,500) square feet per lot, have compact home sizes, and have efficient site design that reduces development costs while maintaining compatibility with surrounding neighborhoods.

(2) By February 1, 2027, by resolution or ordinance adopted, amended, or repealed in accordance with the notice and hearing procedures provided in section 67-6509, Idaho Code, each city governing board shall amend its comprehensive plan and land use regulations to allow starter home subdivisions in residential zoning districts, except for lands falling within an area defined as a historic district in section 67-4607, Idaho Code, or designated as a historic property pursuant to section 67-4614, Idaho Code. For starter home subdivisions, a city's comprehensive plan and land use regulations shall be amended to:

(a) Prohibit requiring minimum lot sizes exceeding one thousand five hundred (1,500) square feet for lots located in starter home subdivisions unless infrastructure limitations, lot configuration, or environmental constraints make it unfeasible;

(b) Prohibit requiring front or rear setbacks exceeding fifteen (15) feet or side setbacks exceeding five (5) feet for a primary residential structure on a lot, provided, however, that setbacks along the perimeter of a project may be required to match setbacks of abutting zoning districts;

(c) Prohibit requiring lot front widths exceeding thirty (30) feet for narrow lots;

(d) Prohibit requiring lot depths exceeding seventy (70) feet, unless overall lot shape, topography, or environmental or infrastructure constraints require it; and

(e) Prohibit imposing permit fees, development impact fees, or utility connection fees for starter home subdivisions exceeding those that would be imposed on other single-family home subdivisions. A local government may provide incentives to builders through fee reductions or waivers for compliance with smaller lot and setback options.

(3) The provisions of this section shall not supersede state or local laws that protect public health, safety, and welfare, including:

(a) Building codes, fire safety standards, and flood plain regulations;

(b) Laws regarding water, sewer, storm drainage, road access, roadway classifications or conditions, infrastructure capacity constraints, and utility services necessary to support the required density;

(c) Laws regarding environmental hazards, aquifer recharge zones, steep slopes, or critical habitat protections; and

(d) Laws and regulations regarding setback requirements for rights-of-way and easements.

(4) The provisions of this section shall apply only to cities with a population greater than ten thousand (10,000).

(5) Cities may condition or deny approval of a starter home subdivision where the city determines that existing or planned infrastructure is inadequate to support the subdivision, to the same extent and under the same standards the city applies to other residential subdivisions.

(6) Nothing in this section shall prohibit a city from enacting regulations, standards, or conditions that are less restrictive than the requirements provided in this section.

SECTION 2. SEVERABILITY. The provisions of this act are hereby declared to be severable and if any provision of this act or the application of such provision to any person or circumstance is declared invalid for any reason, such declaration shall not affect the validity of the remaining portions of this act.

SECTION 3. An emergency existing therefor, which emergency is hereby declared to exist, this act shall be in full force and effect on and after July 1, 2026.

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY OF IDAHO FALLS, IDAHO, A MUNICIPAL CORPORATION OF THE STATE OF IDAHO, ADDING A NEW CHAPTER 2.1 TO TITLE 4 TO ESTABLISH AN APPROVED SERVER TRAINING PROGRAM; REQUIRE SERVERS OF ALCOHOL, SECURITY PERSONS, AND THEIR IMMEDIATE MANAGERS TO HOLD AND MAINTAIN A CERTIFICATE SHOWING COMPLETION OF AN APPROVED SERVER TRAINING PROGRAM; REQUIRE ALCOHOL LICENSE HOLDERS TO ENSURE THAT SERVERS OF ALCOHOL, SECURITY PERSONS, AND THEIR IMMEDIATE MANAGERS HOLD AND MAINTAIN SUCH CERTIFICATES; PROVIDE APPLICABLE DEFINITIONS; AND PROVIDE PENALTIES FOR VIOLATIONS; CODIFICATION; PUBLICATION BY SUMMARY; AND ESTABLISHING EFFECTIVE DATE.

WHEREAS, the City Council desires to promote an environment and culture of enjoyable, safe, and responsible drinking at establishments providing alcoholic beverages; and

WHEREAS, according to the Centers for Disease Control and Prevention, the annual average alcohol-attributable deaths due to excessive alcohol use for Idaho from 2020–2021 was 986 deaths per year; and

WHEREAS, according to the Idaho Transportation Department, in 2024 there were 1,487 alcohol-related vehicle crashes in the State of Idaho, leading to 61 fatalities; and

WHEREAS, the overconsumption of alcohol at establishments serving alcoholic beverages can lead to public intoxication, increase the number of persons driving under the influence, and endanger the health and safety of the residents and guests of the City of Idaho Falls; and

WHEREAS, providing training to servers of alcohol and security personnel can reduce public intoxication and can enhance the overall enjoyment and experience for patrons at establishments where alcohol is served.

NOW, THEREFORE, BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF IDAHO FALLS, IDAHO, THAT:

SECTION 1: Title 4, of the City Code of the City of Idaho Falls, Idaho, is hereby amended to add a new Chapter 2.1 as follows:

CHAPTER 2.1
SERVER TRAINING

SECTION:

4-2.1-1: Definitions

4-2.1-2: Server Training

4-2.1-1: DEFINITIONS: Whenever the following words or terms are used in this Chapter, they shall have the meanings ascribed below:

ALCOHOL: Liquor, Beer, or Wine.

ALCOHOLIC BEVERAGE: Any beverage containing Liquor, Beer, or Wine.

ALCOHOL CATERING PERMIT: A permit issued pursuant to Section 4-2-18 of this Code.

ALCOHOL LICENSE: Any City license for Liquor, Beer, or Wine issued under Section 4-2-5, 4-3-4, or 4-4-4 of this Code.

APPROVED SERVER TRAINING PROGRAM: All programs approved by the Police Department pursuant to Section 4-2.1-2(A) that are designed to educate Servers of Alcohol on laws and rules regarding the sale and service of Alcoholic Beverages, the effects of Alcohol on the human body, methods of identifying intoxicated persons and refusing to sell or serve Alcohol to those persons, and methods for checking and identifying legal identification.

BEER: Any beverage obtained by the alcoholic fermentation of an infusion or decoction of barley, malt or other ingredients in drinkable water and which contains alcohol, as defined and regulated by the Idaho Code.

CHARITABLE EVENT PERMIT: A permit issued pursuant to Section 4-3-16 or 4-4-12 of this Code.

LIQUOR: All kinds of liquor sold by and in a State liquor store of the State of Idaho.

LICENSEE: Any person who has obtained an Alcohol License.

LICENSED PREMISES: The building, room, or place in which the retail sale of Liquor by the drink, Beer, or Wine by a Licensee is authorized under the relevant provisions of the Idaho Code and under this Chapter.

SECURITY PERSON: Any person who, as a requirement of his or her employment, provides security services at Licensed Premises or at any location where Alcohol is allowed pursuant to an Alcohol Catering Permit and any person who is the immediate manager of those employees. Providing security services includes verifying the identification of people who enter or are within Licensed Premises or the location where Alcohol is allowed pursuant to an Alcohol Catering Permit. A Security Person does not include a person employed solely at locations where Alcohol is allowed pursuant to a Charitable Event Permit.

SERVER OF ALCOHOL: Any person who, as a requirement of his or her employment, pours, mixes, serves, or sells any Alcoholic Beverages for consumption on Licensed Premises or on any location where Alcohol is allowed pursuant to an Alcohol Catering Permit, and any person who is the immediate manager of those employees. Servers of Alcohol include waiters, waitresses,

DRAFT

bartenders and immediate managers of waiters, waitresses, and bartenders. A Server of Alcohol does not include a person who pours, mixes, serves, or sells Alcohol solely at locations where Alcohol is allowed pursuant to a Charitable Event Permit.

WINE: Any alcoholic beverage containing not more than sixteen percent (16%) alcohol by volume obtained by the fermentation of the natural sugar content of fruits or other agricultural products containing sugar whether or not other ingredients are added.

4-2.1-2: SERVER TRAINING:

(A) Approved Server Training:

(1) All Approved Server Training Programs must include an examination component that shall include, but not be limited to, the following topics:

(a) Monitoring a patron's behavior;

(b) Recognizing intoxicated patrons;

(c) Checking patrons' photo identifications for relevant information;

(d) Recognizing false and altered photo identifications;

(e) Providing alternatives to Alcoholic Beverages;

(f) Problem solving when interacting with intoxicated and belligerent patrons; and

(g) Understanding and applying Idaho laws and rules pertaining to Alcoholic Beverages.

(2) The Approved Server Training Programs shall be set forth on a list maintained by the Police Department and available through the Police Department and the office of the City Clerk. The Police Department may change the list of Approved Server Training Programs from time to time as deemed appropriate.

(3) Between the effective date of this ordinance and November 15, 2026, the Police Department shall offer three sessions of an Approved Server Training Program free of charge. Starting January 1, 2027, the Police Department shall offer a minimum of four (4) sessions of an Approved Server Training Program per year free of charge.

(B) Server Training Requirements:

(1) Unless already certified under an Approved Server Training Program, a Server of Alcohol must complete an Approved Server Training Program by November 15, 2026, or within sixty (60) days of the date the Server of Alcohol begins

DRAFT

employment as a Server of Alcohol, whichever is later, and must keep that certification current throughout his or her employment as a Server of Alcohol.

(2) Unless already certified under an Approved Server Training Program, a Security Person must complete an Approved Server Training Program by November 15, 2026, or within sixty (60) days of the date the Security Person begins employment as a Security Person, whichever is later, and must keep that certification current throughout his or her employment as a Security Person.

(3) Licensees must ensure that their employed Servers of Alcohol and Security Persons within the City are either already certified or complete an Approved Server Training Program by November 15, 2026, or within sixty (60) days of the date the person begins employment as a Server of Alcohol or Security Person for the Licensee, whichever is later.

(4) Licensees must ensure that their employed Servers of Alcohol and Security Persons keep their certifications current throughout their employment as a Server of Alcohol or Security Person. Certification is considered current if the person has completed an Approved Server Training Program within three (3) years of the date the person last obtained a certificate from an Approved Server Training Program.

(5) Records Maintained:

(a) Servers of Alcohol shall maintain records of any certificates received from an Approved Server Training Program and show proof of current certification from an Approved Server Training Program within four business days of a request from any law enforcement officer.

(b) Security Persons shall maintain records of any certificates received from an Approved Server Training Program and show proof of current certification from an Approved Server Training Program within four business days of a request from any law enforcement officer.

(c) Licensees shall maintain certificates or other training verification records from an Approved Server Training Program for each Server of Alcohol and Security Person employed and shall present such certificates or records within four business days of a request from any law enforcement officer.

(C) Penalties:

(1) Servers of Alcohol or Security Persons who violate any provision of Subsection (B) shall be guilty of an infraction and:

(a) Upon a first conviction thereof within a period of eighteen (18) months, shall be punishable by a fine set from time to time by resolution of the Council.

(b) Upon a second conviction thereof within a period of eighteen (18) months, shall be punishable by a fine set from time to time by resolution of the Council.

(c) Upon a third or subsequent conviction thereof within a period of eighteen (18) months, shall be punishable by a fine set from time to time by resolution of the Council.

(2) A Server of Alcohol who is found guilty of four (4) violations of Subsection (B) within a period of eighteen (18) months shall be prohibited for a period of (1) year from serving Alcohol at any Licensed Premises or at any location where Alcohol is allowed pursuant to an Alcohol Catering Permit within the City. A person violating the prohibition in this Subsection shall be guilty of a misdemeanor.

(3) Licensees violating any provision of Subsection (B) of shall be guilty of an infraction and:

(a) Upon a first conviction thereof within a period of eighteen (18) months, shall be punishable by a fine set from time to time by resolution of the Council.

(b) Upon a second conviction thereof within a period of eighteen (18) months, shall be punishable by a fine set from time to time by resolution of the Council.

(c) Upon a third or subsequent conviction thereof within a period of eighteen (18) months, shall be punishable by a fine set from time to time by resolution of the Council.

(4) Licensees who are found guilty of twelve (12) violations of Subsection (B) within a period of eighteen (18) months shall be subject to suspension or revocation of their Alcohol License(s).

SECTION 2. Savings and Severability Clause. The provisions and parts of this Ordinance are intended to be severable. If any section, sentence, clause, or phrase of this Ordinance should be held to be invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality shall not affect the validity or constitutionality of any other section, sentence, clause, or phrase of this Ordinance.

SECTION 2. Codification Clause. The Clerk is instructed to immediately forward this Ordinance to the codifier of the official municipal code for proper revision of the Code.

SECTION 3. Publication and Effective Date. This Ordinance, or a summary thereof in compliance with Idaho Code, shall be published once in the official newspaper of the City, and shall take effect upon its passage, approval, and publication in accordance with law.

PASSED by the City Council and APPROVED by the Mayor of the City of Idaho Falls, Idaho,

this _____ day of _____, _____.

ATTEST: CITY OF IDAHO FALLS, IDAHO

_____ _____

LINDA LUNDQUIST, CITY CLERK LISA M. BURTENSHAW, MAYOR

(SEAL)

DRAFT

STATE OF IDAHO)

) ss:

COUNTY OF BONNEVILLE)

I, LINDA LUNDQUIST, CITY CLERK OF THE CITY OF IDAHO FALLS, IDAHO, DO HEREBY CERTIFY:

That the above and foregoing is a full, true and correct copy of the Ordinance entitled, "AN ORDINANCE OF THE CITY OF IDAHO FALLS, IDAHO, A MUNICIPAL CORPORATION OF THE STATE OF IDAHO, ADDING A NEW CHAPTER 2.1 TO TITLE 4 TO ESTABLISH AN APPROVED SERVER TRAINING PROGRAM; REQUIRE SERVERS OF ALCOHOL, SECURITY PERSONS, AND THEIR IMMEDIATE MANAGERS TO HOLD AND MAINTAIN A CERTIFICATE SHOWING COMPLETION OF AN APPROVED SERVER TRAINING PROGRAM; REQUIRE ALCOHOL LICENSE HOLDERS TO ENSURE THAT SERVERS OF ALCOHOL, SECURITY PERSONS, AND THEIR IMMEDIATE MANAGERS HOLD AND MAINTAIN SUCH CERTIFICATES; PROVIDE APPLICABLE DEFINITIONS; AND PROVIDE PENALTIES FOR VIOLATIONS; CODIFICATION; PUBLICATION BY SUMMARY; AND ESTABLISHING EFFECTIVE DATE."

A copy of the full text of the ordinance is available at City Hall.

_____

LINDA LUNDQUIST, CITY CLERK

(SEAL)

DRAFT

PROCLAMATION

WHEREAS, the City of Idaho Falls reflects its small city feel even as it embraces big city opportunities providing outstanding services and sustainable economic, social, and recreational opportunities for the whole community; and

WHEREAS, the Idaho Falls Farmers Market was established in 1988, and operates on Memorial Drive in downtown Idaho Falls every Saturday, rain or shine, May through October, offering a wide variety of commodities including fruits, vegetables, meats, baked goods, flowers, crafts, and more; and

WHEREAS, the Idaho Falls Farmers Market has grown from its modest beginnings, and since joining forces with the Idaho Falls Artisan Market in 2017, it has become the even larger marketplace we know and love today; and

WHEREAS, the Idaho Falls Farmers Market supports our Eastern Idaho farmers and small businesses as an organization with a dedicated board of directors representing the diverse interests of the market's vendor community; and

WHEREAS, with more than 100 vendors enthusiastically showcasing the versatility, quality, and creativity of small businesses, handcrafted goods, artisanal products, and locally grown produce, the Idaho Falls Farmers Market continues to generate a growing economic impact, attracting residents and visitors alike, while contributing to the vitality and prosperity of the regional economy; and

WHEREAS, the Idaho Falls Farmers Market serves as a vital gathering place where community members can connect, celebrate, and experience firsthand the rich agricultural, artistic heritage, entrepreneurial spirit, and unique offerings from throughout the region; and

WHEREAS, the continued success of the Idaho Falls Farmers Market relies on the participation, support, and engagement of generous community members from throughout the Greater Idaho Falls area.

NOW THEREFORE, I, LISA BURTENSHAW, MAYOR of the City of Idaho Falls, do hereby proclaim July 25, 2026, as

"CITY OF IDAHO FALLS DAY" AT THE FARMERS MARKET

in the City of Idaho Falls and encourage all citizens to visit and enjoy the Idaho Falls Farmers Market, to support the many vendors, local farmers, and small businesses that come together to foster this vibrant and healthy community marketplace.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the seal of the City of Idaho Falls to be affixed on this 23rd day of July, Two Thousand Twenty-six.

Lisa Burtenshaw, Mayor
City of Idaho Falls

PROCLAMATION

WHEREAS, community policing is a law enforcement philosophy that centers on community partnerships, proactive problem-solving, and organizational transformation; and

WHEREAS, the Idaho Falls Police Department, with the support of the City Council, embraces community policing; and

WHEREAS, the Idaho Falls Police Department has established community policing initiatives that encourage volunteer participation, neighborhood partnerships, citizen education, and community outreach; and

WHEREAS, meaningful dialogue and partnerships between law enforcement and the community help prevent crime, address community concerns, strengthen public safety, as it is recognized that law enforcement is most effective when officers and community members work together with mutual trust, shared purpose, fairness, and respect; and

WHEREAS, National Night Out is an annual nationwide community-building campaign that promotes strong police-community partnerships and neighborhood camaraderie by bringing neighbors and local law enforcement together in a shared goal of making neighborhoods safer and more connected places to live; and

WHEREAS, National Night Out traditionally takes place on the first Tuesday in August; and

WHEREAS, National Night Out exemplifies the principles of community policing by bringing together residents and law enforcement to build relationships, strengthen partnerships, and promote crime prevention, thereby reinforcing the shared responsibility for creating safe, welcoming communities; and

WHEREAS, the Idaho Falls Police Department is committed to proactively engaging with the community through outreach that promotes understanding of its roles, responsibilities, goals, and mission while working collaboratively to facilitate peaceful assemblies, protect constitutional rights, and ensure the safety and well-being of all residents through continued partnership, trust, and mutual respect recognizing that community policing improves the ability of the Idaho Falls Police Department to protect and serve the entire community.

NOW, THEREFORE, I, LISA BURTENSHAW, MAYOR of the City of Idaho Falls, do hereby proclaim August 4, 2026, to be

Community Policing Day & National Night Out

in the City of Idaho Falls in honor of National Night Out and encourage all citizens, businesses, and neighborhood organizations to participate in local activities such as National Night Out with the Idaho Falls Police Department to celebrate the positive impact of community policing efforts, reaffirming our shared commitment to building safer, stronger, more connected communities for everyone.

CITY OF IDAHO FALLS CORPORATE SEAL BONNEVILLE COUNTY, IDAHO

IN WITNESS WHEREOF, I have hereunto set my hand and caused the seal of the City of Idaho Falls to be affixed on this 3rd day of August, Two Thousand Twenty-six.

Lisa Burtenshaw

Lisa Burtenshaw, Mayor
City of Idaho Falls

IDAHO FALLS

MAY 14, 2026 SISTER CITIES ADVISORY COMMITTEE MEETING MINUTES

The May 14, 2026, Sister Cities Advisory Committee meeting was held in Room 310A of Building 3 at the College of Eastern Idaho (1600 S 25th E, Idaho Falls, ID 83404) and remotely via Teams.

ACTION ITEMS

5:44PM

Roll Call and Confirmation of Quorum

- In attendance: Julie McMurtrey, Amanda Logan, Cindy Ozaki, Sunny Katseanes (via Teams), Laura Combs (via Teams), Lisa Armstrong (via Teams), Councilman Jim Francis
- Absent: Jake Durtschi, Chloe Doucette, Caroline Combs

Approval of April 16, 2026 Meeting Minutes

- Cindy requested to correct the spelling of Loren Olsen's name.
    - *Cindy moved to adopt the minutes as amended. Lisa seconded. Motion passed unanimously.*

Approval of Reimbursements

- Receipts/reimbursement forms are missing for Adult Association expenses (Shutterfly ($233.85) and FedEx ($190.56)), so Cindy will send those on behalf of the Adult Association and a vote will be held for these next month.

DISCUSSION ITEMS

Updates from the City

- The only day Ms. Yamata and Parks & Rec can do the sign dedication is July 28th, so the Youth visit schedule may be slightly reworked to accommodate. The plan is still to visit EBR-I in the morning, so it's preferable to have the sign dedication ceremony in the afternoon.
- Margaret Wimborne will now handle the arrangements for the Youth Association's City Day(s).

Report from Sister Cities Adult Association

- Cindy reported that for this year's trip, they're looking at taking 18 delegates (one spot reserved for a City rep).
- CIndy also reported that Mr. Ono and his daughter will be here Saturday through Wednesday meeting with universities, area dairies/ranches, the lab, etc. on AI research development topics through arrangements made by REDI.

- Jim reported the Adult Association expressed some disappointment by the direction the committee is taking but will continue to work with the City as the changes are implemented.

Report from Sister Cities Youth Association

- Laura reported there will likely be 17 students for a total of 19-20 people from Tokai visiting Idaho Falls this summer.
- Laura also reported that they are working through the process of identifying host families for the youth visiting from Japan this summer.
- Amanda reported East Idaho News shared the sushi fundraiser ad as a digital banner. Laura said they call the event a success based on the number of attendees, and especially new attendees, so the ad may have helped. The event was crowded for the first hour and raised $550-$600.

Community Outreach

- There is still grant money, so Amanda suggested the money go toward putting a second sign on the other side of the Friendship Garden.
- Laura suggested we use some of the money to purchase the IF/Tokai pins. The group felt this was a good use of outreach money.
- Cindy requested we look at some of the money going toward a combined Adult/Youth flyer and the question arose about what digital location the flyer should point to once the City's Advisory site goes away. Amanda said she'd put on next month's agenda to discuss the websites.

NEW BUSINESS

Date and Agenda Items for Next Meeting

- The next meeting is scheduled for Thursday, June 4, 2026, at 5:00 PM in the same location.

ADJOURNMENT **6:35 PM**

APPROVED 07/09/26

IDAHO FALLS

June 4, 2026 SISTER CITIES ADVISORY COMMITTEE MEETING MINUTES

The June 4, 2026, Sister Cities Advisory Committee meeting was held in Room 310A of Building 3 at the College of Eastern Idaho (1600 S 25th E, Idaho Falls, ID 83404).

ACTION ITEMS **5:00 PM**

Roll Call and Confirmation of Quorum

- In attendance: Amanda Logan, Chloe Doucette, Sunny Katseanes, Cindy Ozaki (via Teams), Councilmember Jim Francis
- Absent: Caroline Combs, Laura Combs, Jake Durtschi, Julie McMurtrey, Lisa Armstrong

Approval of Meeting Minutes

- Meeting minutes were not approved because quorum was not met.

Approval of Reimbursements

- Reimbursements were not approved because quorum was not met.

DISCUSSION ITEMS

Report from the Sister Cities Adult Association

- Report given by Cindy Ozaki.
- The Adult Association is working on the upcoming visit. Chloe also mentioned that she would ensure that the Adult Association has access to all of the website editing tools as the committee winds down.

Report from Sister Cities Youth Association

- No report was given because there was no Youth Association Representative present.

Updates from the City of Idaho Falls

- Jim will be working with City employees on City Day for the upcoming youth visit.
- The Idaho Falls Parks and Rec Director, PJ Holm, is working on ordering the signs for the Friendship Garden so that they are ready for a dedication during the youth visit.

New Business

- Date and Agenda Items for Next Meeting
    - July 9th at CEI in Room 310A, 5:00 PM.
        - Changed to 5:00 PM to ensure possibility for city attendance.

- Agenda:
  - Approval of previous meeting minutes and requests for reimbursements
  - Report from Sister Cities Adult Association
    Report from Sister Cities Youth Association
  - Community Outreach
  - New Business

ADJOURNMENT **5:45 PM**

WAR BONNET ROUND UP RODEO ADVISORY COMMITTEE
Thursday, June 16th, 2026
Recreation Center
11:00 a.m.

Members in Attendance: K. Jones, K. Staten, S. Woolstenhulme, P. Holm, J. Stephens, T. Smith, T. Fonnesbeck, R. Buchan, M. Warnke, B. Robertson, B. Skinner, J. Moad

Members not in Attendance: R. Abreo, C. Price, J. Moad, H. Egbert

Call to Order
K. Jones called the meeting to order at 11:04

Action Items
Approval of the July 9 minutes

- B. Skinner moved to approve the July 9th meeting minutes. S. Woolstenhulme seconded. All in favor.

Director Updates – P. Holm
P. Holm reported on the following:

- We received a request from a hearing-impaired customer who is coming to the rodeo and is asking for an ALS Interpreter. He is contacting Mark with Frostview to see if he has the capability to do closed captioning on the big screen. The committee discussed options to accommodate this individual.
- He is working to get the tickets and shirts to the City Council members and the city directors. The letter to the Tribal Business Office went out from the mayor's office on July 15th to offer them, and a plus one, tickets to the rodeo.
- He will contact some PRCA photographers to obtain some proposals.
- He asked committee members if anyone had a contact number for the Saturday night's winner of the anthem contest.

- P. Holm received a call from a man who wants his boys to ride steers in our "Kick-off" event, despite the activity being cancelled. He offered to supply his own steer and gear. Following discussion, it was agreed we could work this into the program.

Chair Report/Production – K. Jones

K. Jones reported the following:

- She sent out a second draft of the production logs on Wednesday July 15th. She discussed some of the production timing of the Wednesday night kick-off. She asked committee members to look over all the production logs, and if no one has any changes she will give them to the production personnel to check.
- She e-mailed out a bunch of ideas for the "filler" while the tractor is working the ground in the arena. She asked if anyone had any firm ideas on what we should do to fill the time. The committee discussed.
- She talked about Caldwell's August rodeo and that they have invited committee members from other rodeos to attend and receive two tickets for the event.
- She asked about the possibility of a handicapped parking area for cowboy family members with disabilities.

Committee Reports

Tribal Relations – S. Woolstenhulme

S. Woolstenhulme reported the following:

- The tribal riders will be at the rehearsal, and she is doing everything to get firm commitment from them.
- The drum group has asked for a raise. We will do $1500 for their payment, which includes the dancers.

Military Affairs/American Legion – B. Skinner

B. Skinner reported the following:

- Following a conversation with K. Jones, they have decided to go with a Toby Keith song for the flag display segment instead of the Lee Greenwood song.
- He has an army individual who is going to be re-enlisted and so we will have him in the winner's circle to be honored. It will be a two-minute segment.
- He asked for the number of Keith Skilling, and he is trying to get two military members from the tribe and Keith Skilling for another military honor segment.
- He asked if the Rotary Club needs to be fed on media day.

Vice Chair/Hospitality/Sponsorship – K. Staten

K. Staten reported the following:

- She is unhappy with the printing on the cups she ordered from Staples.
- All the banners are done. They will be hung Friday the 24th.
- All the tickets are out.
- The War Bonnet Association will be sponsoring the next Alive After 5.

Marketing/Advertising/Tickets – R. Buchan
R. Buchan reported the following:

- She is trying to push the "kick-off" through the Parks and Recreation website.
- Banners have ordered and she still has time to order more if needed.
- Following discussion on dirty banners, she advised she can have the CRC volunteers clean them out the day after the rodeo before they are put away. The CRC volunteers will also be working all nights of our event.
- She asked committee members about Todd, who called her to volunteer, and if that is ok. It was confirmed he will assist at the exit gates.
- R. Buchan gave the ticket counts for all three nights.

Facilities & Grounds & Security – J. Stephens & J. Moad
J. Moad reported the following:

- He asked the committee their thoughts on him putting up a 15x15 screened tent behind the chutes for the dressing area. He also can put a 10x10 tent on the north side.

Security – T. Smith
T. Smith reported the following:

- He has a meeting with Trident Security the week of July 20th. K. Staten asked if she could attend, and T. Smith advised she can.

Communications/Public Information – H. Egbert (absent)
H. Egbert reported the following:

Youth Rodeo/Family Night – R. Abreo (absent)
Livestock Welfare – B. Robertson
B. Robertson reported on the following:

- He needs the number of steers and calves we will have so he can arrange for pens, food and water.
- He asked if we have secured the saddle bronc riders. It was confirmed that we have.
- He confirmed location for the clean out area for cowboy trailers.

Finance – C. Price (absent)
Outreach – T. Fonnesbeck
T. Fonnesbeck reported the following:

- He has the Rodeo 101 event put together.
- He asked about the "Legends" segment and whether we can use Wade Thornley's wagon for the older royalty member. He also advised his sister-in-law purchased a team, and there was committee discussion on using it in the future.

Observation Engineer – M. Warnke
No updates

Adjournment
Meeting adjourned at 12:42 pm.

Next Meeting to be held Thursday, July 23.

COMMUNITY DEVELOPMENT SERVICES

Planning Department
Office (208) 612-8276
Fax (208) 612-8520

IDAHO FALLS

Building Department
Office (208) 612-8270
Fax (208) 612-8520

MEMORANDUM

TO: Honorable Mayor and Council

FROM: Wade Sanner, Community Development Services Director
DATE: July 8, 2026
RE: July 7, 2026, Planning Commission Action

Planning Commission took the following action during the July 7, 2026, meeting.

1. **ANX26-006: ANNEXATION and INITIAL ZONING of I&M, Industrial and Manufacturing for approximately 4.482 acres in the E ½ of Section 8, Township 2 North, Range 38 East.** Located north of N Yellowstone Hwy, east of the Idaho Canal, south of E Iona Road, and west of N 15th East. On August 4, 2026, the Planning Commission unanimously voted to recommend approval of the annexation and initial zoning of I&M to the Mayor and City Council as presented.

2. **PUD26-003: PLANNED UNIT DEVELOPMENT for Higham Riverfront Townhomes PUD. SE ¼ of Section 12, Township 2 North, Range 38 East.** Located north of Higham Street, east of the Snake River, south of Presto Street, and west of Latah Avenue. On August 4, 2026, the Planning Commission unanimously voted to recommend approval of the PUD to the Mayor and City Council with the condition of additional enhanced vegetation, up to 16 trees as to be negotiated with the Parks Department along the northern buffer and/or to the southwest portion of the property.

RECOMMENDED COUNCIL ACTION: To receive recommendation(s) from the Planning and Zoning Commission pursuant to the Local Land Use Planning Act (LLUPA).