Finance, Administration and Economic Development Committee Meeting

Beaufort County, SC

Council Chambers, Administration Building
Beaufort County Government Robert Smalls Complex
100 Ribaut Road, Beaufort

Monday, August 17, 2026
2:00 PM

AGENDA

COMMITTEE MEMBERS:

Mark Lawson, Chairman
Paula Brown
Joseph Passiment
Logan Cunningham, Vice-Chair
Gerald Dawson
Alice Howard, Ex-Officio

1. CALL TO ORDER:
2. PLEDGE OF ALLEGIANCE:
3. STATEMENT OF COMPLIANCE WITH FOIA:
4. APPROVAL OF AGENDA
5. APPROVAL OF MINUTES
   - Minutes from June 15, 2026.
6. PUBLIC COMMENT PERIOD – 15 MINUTES TOTAL
7. REPORTS
   a. FY26 Budget Report and Budget Adjustment Report with ARPA progress - Sandy Novak, Finance Director
   b. FY27 Budget Report and Budget Adjustment Report with FY27 Budget at a Glance - Sandy Novak, Finance Director
   c. Fiscal Year 2026 Impact Fees Report - Sandra Novak, Dylan Kidd, Michael Brantley
8. DISCUSSION
   a. Discussion regarding revisions to the Beaufort County Employee Handbook, specifically to section 1.6, Whistleblower Policy -
9. AGENDA ITEMS
   a. Request from City of Beaufort for ATAX and HTAX funding for Waterfront Park **(FISCAL IMPACT: $1,000,000 from ATAX funds**

$1,000,000 from HTAX funds) - Nicole Wood, Deputy County Administrator

b. A Resolution to Award FY26 Local 3% Accommodations Tax Grants. **(FISCAL IMPACT: ATax Fund 2001 has a Fund Balance of $11,240,261.19 and actual revenues of $2,701,815.26 as of August 12, 2026. $2,000,000 (H-TAX) and $2,000,000 (H-TAX) and $2,000,000 (A-TAX) has been allocated for the FY2026 grant cycle.)** - Nicole Wood, Deputy County Administrator

c. A Resolution to Award FY26 Local 2% Hospitality Tax Grants **(FISCAL IMPACT: HTax Fund 2002 fund balance is currently at $13,022,198.99 with Revenue at $3,796,011.06 . $2,000,000 has been allocated for the FY2026 grant cycle.)** - Nicole Wood, Deputy County Administrator

d. An ordinance to amend Ordinance 2026/29 to authorize the transfer of funds. **(FISCAL IMPACT: N/A)** - Mike Moore, County Administrator (10 minutes)

e. Resolution to establish and authorize the implementation of a Retiree Health Reimbursement Arrangement for eligible Beaufort County retirees **(FISCAL IMPACT: Program was funded in FY27 General Fund under line item 1000-10-1199-50145 - $109,000)** - Katherine Mead, HR Director - 5 minutes

f. An Ordinance Amending the FY2027 Budget for Stormwater Utility Operations, Carryover Purchase Orders, & Facility Operations **(FISCAL IMPACT: The amendment increases FY2027 appropriations by $4,911,486.18. The amendment does not rely on a new tax or fee; the appropriations are funded from existing fund balances in the Stormwater Utility Fund, Local Accommodations Tax Fund, Parks and Recreation Impact Fee Fund, Hilton Head Island Airport Enterprise Fund and the General Fund fund balance. Funding breakdown: $3,475,000.00 Stormwater Utility Fund balance; $642,489.12 Local A-Tax fund balance; $539,900.00 Parks and Recreation Impact Fee fund balance; $62,914.06 Hilton Head Island Airport fund balance; and $253,269.10 from General Fund fund balance.)** - Sandy Novak, Finance Director, 5 minutes

g. An Ordinance Authorizing the County Administrator to Execute the Necessary Documents and Provide Funding for the Purchase of Real Property Identified as TMS Nos. R200-010-000-0340-0000, R200-010-000-021G-0000, and R200-010-000-0446-0000 from Brickyard Commons, LLC for the Royal Pines Stormwater Project in the Amount of $3,475,000

10. ADJOURNMENT

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