CITY OF WEST COVINA

CITY COUNCIL/SUCCESSOR AGENCY

Public Comment Instructions

AUGUST 18, 2026, 7:00 PM
REGULAR MEETING

CITY HALL COUNCIL CHAMBERS
1444 W. GARVEY AVENUE SOUTH
WEST COVINA, CALIFORNIA 91790

Mayor Letty Lopez-Viado
Mayor Pro Tem Ollie Cantos
Councilwoman Rosario Diaz
Councilmember Brian Gutierrez
Councilman Tony Wu

Please turn off all cell phones and other electronic devices prior to entering the Council Chambers

AMERICANS WITH DISABILITIES ACT
The City complies with the Americans with Disabilities Act (ADA). If you will need special assistance at a Council meeting, please call (626) 939-8433 (voice) or (626) 960-4422 (TTY) from 8am to 5pm Monday through Thursday. Please call at least one day prior to the meeting date to inform us of your particular needs and to determine if accommodation is possible. For sign language interpreter services at Council meetings, please request no less than four working days prior to the meeting.

AGENDA MATERIAL
Agenda material is available for review at the City Clerk's Office, Room 317 in City Hall, 1444 W. Garvey Avenue South, West Covina and at www.westcovina.org. Any writings or documents regarding any item on this agenda, not exempt from public disclosure, provided to a majority of the City Council that is distributed less than 72 hours before the meeting, will be made available for public inspection in the City Clerk's Office, Room 317 of City Hall located at 1444 W. Garvey Avenue South, West Covina, during normal business hours.

NOTICE
The City Council will regularly convene on the first and third Tuesday of the month. The West Covina Community Development Commission, West Covina Public Financing Authority and the West Covina Community Services Foundation are agencies on which the City Council serves as members. Agendas may contain items for these boards, as necessary.

PUBLIC COMMENTS
ADDRESSING THE CITY COUNCIL

Any person wishing to address the City Council on any matter listed on the agenda, excluding any matter set for a public hearing, or on any other matter within their jurisdiction must complete a speaker card that is provided at the entrance to the Council Chambers and submit the card to the City Clerk prior to the commencement of Oral Communications. No speaker cards will be accepted after the commencement of Oral Communications, except at the discretion of the Presiding Officer.

Please identify on the speaker card whether you are speaking on an agenda item or non-agenda. Requests to speak

on agenda items will be heard prior to requests to speak on non-agenda items. Comments are limited to three (3) minutes per speaker, unless modified by the Presiding Officer or the City Council.

Any testimony or comments regarding a matter set for a public hearing will be heard during the hearing.

While members of the public are free to level criticism of City policies and the action(s) or proposed action(s) of the City Council or its members, members of the public may not engage in behavior that is disruptive to the orderly conduct of the meeting, including, but not limited to, speaking off topic, speaking beyond the speaker's allotted time limit, making slanderous or profane remarks or using loud, threatening, or abusive language which disrupts, disturbs, impedes, or renders infeasible the orderly conduct of the meeting. Members of the public may not threaten any person with physical harm or act in a manner that may reasonably be interpreted as an imminent threat of physical harm. The City of West Covina will not tolerate harassment based upon a person's race, religious creed, color, national origin, ancestry, disability, medical condition, marital status, gender, sexual orientation, or age.

RULES OF DECORUM
Excerpts from the West Covina Municipal Code and Penal Code pertaining to the Rules of Decorum will be found at the end of agenda.

AGENDA

CITY OF WEST COVINA
CITY COUNCIL/SUCCESSOR AGENCY

TUESDAY AUGUST 18, 2026, 7:00 PM
REGULAR MEETING

INVOCATION
Led by West Covina Police Department Chaplain Kelly Dupee

PLEDGE OF ALLEGIANCE
Led by Councilmember Gutierrez

ROLL CALL

REPORTING OUT FROM CLOSED SESSION

PRESENTATIONS

- Taste of West Covina Presentation Recognizing Skin Edit by Cindy
- Taste of West Covina Presentation Recognizing Café Bombon
- Film IT West Covina Presentation
- Presentation by Precise Concrete Cutting

CITY MANAGER'S REPORT
City Manager's report on current City projects.

ORAL COMMUNICATIONS - Three (3) minutes per speaker
Please step forward to the podium and state your name and city of residence for the record when recognized by the Mayor.

CONSENT CALENDAR
All matters listed under CONSENT CALENDAR are considered to be routine and can be acted on by one roll call vote. There will be no separate discussion of these items unless members of the City Council/Community Development Commission request specific items to be removed from the Consent Calendar for separate discussion or action.

APPROVAL OF MEETING MINUTES

1) CONSIDERATION OF APPROVAL FOR THE JULY 21, 2026, CITY COUNCIL/SUCCESSOR AGENCY REGULAR SESSION MEETING MINUTES.

That the Council approve the July 21, 2026, City Council/Successor Agency Regular Session Meeting Minutes.

CITY MANAGER'S OFFICE

2) CONSIDERATION OF EXTENSIONS TO TRANSPORTATION SERVICES AND LEASE AGREEMENTS WITH MV TRANSPORTATION, INC.

It is recommended that the City Council take the following actions:

1. Approve amendments to both the Transportation Services Agreement and the Lease Agreement with MV Transportation, Inc., extending the terms of both agreements for one (1) year, through September 2, 2027; and
2. Authorize the City Manager to negotiate and execute the amendments in such final form as approved by the City Attorney.

3) CONSIDERATION OF AN AMENDMENT TO THE MEMORANDUM OF AGREEMENT WITH SAN GABRIEL VALLEY COUNCIL OF GOVERNMENT FOR HOMELESS PROGRAMS AND ASSOCIATED BUDGET AMENDMENT

It is recommended that the City Council:

1. Authorize the City Manager to negotiate and execute the First Amendment to the Memorandum of Agreement between the San Gabriel Valley Council of Governments and the City of West Covina for Distribution and Use of Measure A Local Solutions Funds, in a form approved by the City Attorney;
2. Authorize the City Manager to negotiate and execute related documents and future amendments; and
3. Adopt the following Resolution:

RESOLUTION NO. 2026-89 – A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WEST COVINA, CALIFORNIA, ADOPTING A BUDGET AMENDMENT FOR THE FISCAL YEAR COMMENCING JULY 1, 2026 AND ENDING JUNE 30, 2027 (SGV COG - MEASURE A LSF)

4) CONSIDERATION OF COMMISSIONER APPOINTMENT

It is recommended that the City Council receive and file this informational report.

COMMUNITY DEVELOPMENT

5) CONSIDERATION OF AWARD OF A PROFESSIONAL SERVICES AGREEMENT FOR CITY ENGINEERING SERVICES AND BUDGET AMENDMENT

It is recommended that the City Council take the following actions:

1. Award Request for Proposals (RFP) No. 2026-12 for City Engineering, Traffic Engineering, Grant Writing/Administration, and On-Call General Engineering Services to Transtech Engineers, Inc.

2. Authorize the City Manager to negotiate and execute an agreement with Transtech Engineers, Inc. for an initial term of two years, commencing September 1, 2026, and ending August 31, 2028, with three (3) optional one (1) year extensions, in such final form as approved by the City Attorney.

3. Adopt the following resolution:
RESOLUTION NO. 2026-90 - A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WEST COVINA, CALIFORNIA, ADOPTING A BUDGET AMENDMENT FOR THE FISCAL YEAR COMMENCING JULY 1, 2026 AND ENDING JUNE 30, 2027 (TRANSTECH ENGINEERS)

6) CONSIDERATION OF AGREEMENT FOR THE CITYWIDE PEDESTRIAN & VEHICLE TRAFFIC SAFETY IMPROVEMENTS FY 2025-26 - PROJECT NO. 26014

It is recommended that the City Council take the following actions:

1. Reject the bid submitted by WGJ Enterprises, Inc. DBA PCI as non-responsive;
2. Award the Construction Services Agreement for the Citywide Pedestrian & Vehicle Traffic Safety Improvements FY 25-26 (Project No. 26014) to CAT Tracking, Inc. as the lowest responsible bidder;
3. Authorize the City Manager to negotiate and execute an agreement with CAT Tracking, Inc. for $447,343.00, in such form as approved by the City Attorney;
4. Authorize 15% of the awarded contract amount as contingency allowance to be used, if necessary, with the City Manager's approval, for unforeseen conditions;
5. Authorize the City Manager to negotiate and execute any amendments to the agreement within the authorized contingency; and
6. Find that the project is categorically exempt from the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines Section 15302 (Replacement or Reconstruction).

7) CONSIDERATION OF ACCEPTANCE OF WORK AND AUTHORIZATION TO FILE THE NOTICE OF COMPLETION FOR THE CITYWIDE SIDEWALK, CURB AND GUTTER REPAIR FY 25-26 PROJECT (PROJECTS 26010 & 26013)

It is recommended that the City Council take the following actions:

1. Accept the work performed by F.S. Contractors, Inc. for the Citywide Sidewalk, Curb & Gutter Repair FY 25-26 Project (Project Nos. 26010 & 26013) with a final cost of $342,424.00.
2. Authorize the City Manager and Assistant City Clerk to execute the Notice of Completion and file the Notice of Completion with the County of Los Angeles Registrar-Recorder.
3. Authorize the City Manager to release a retention once appropriate.

FINANCE DEPARTMENT

8) ANNUAL REVIEW OF FINANCIAL POLICIES

It is recommended that the City Council adopt the following resolution:

RESOLUTION NO. 2026-94 – A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WEST COVINA, CALIFORNIA, APPROVING THE CITY OF WEST COVINA STATEMENT OF INVESTMENT POLICY

9) CONSIDERATION OF THE THIRD QUARTER FINANCIAL REPORT FOR FISCAL YEAR 2025-26

It is recommended that the City Council receive and file the Third Quarter Financial Report for Fiscal Year 2025-26.

10) CONSIDERATION OF ANNUAL COMPREHENSIVE FINANCIAL REPORT (ACFR) AND OTHER RELATED REPORTS FOR THE YEAR ENDED JUNE 30, 2025

It is recommended that the City Council receive and file the following financial reports and letters for the year ended June 30, 2025:

- Annual Comprehensive Financial Report;
- Government Auditing Standards Letter;
- Audit Communication Letter; and
- Community Financial Report.

11) CONSIDERATION OF PURCHASE OF PALO ALTO NETWORKS CITY FIREWALL AND ENDPOINT PROTECTION UPGRADE

It is recommended that the City Council:

1. Authorize the City Manager to purchase the Palo Alto Networks, Inc. Firewall, Endpoint Protection, and Cloud Manager upgrade from CDW utilizing the NASPO ValuePoint Master Agreement (Contract # AR3229), with an overall maximum compensation amount of $700,000; and
2. Authorize the City Manager to negotiate and execute any agreements and documents necessary to purchase the Palo Alto Networks, Inc. Firewall, Endpoint Protection, and Cloud Manager upgrade from CDW, in such form as approved by the City Attorney.

12) CONSIDERATION OF AUDIT SERVICES AGREEMENT

It is recommended that the City Council:

1. Authorize the City Manager to execute an agreement with Van Lant & Fankhanel, LLP with an overall maximum compensation amount of $360,575. The agreement includes auditing services for Fiscal Years 2025-2026 through 2027-2028, with the option to extend the agreement for the Fiscal Year 2028-2029 and Fiscal Year 2029-2030 audits.
2. Authorize the City Manager to negotiate and execute any amendments or extensions to the agreement.

13) CONSIDERATION OF ADOPTING BUDGET AMENDMENTS FOR FISCAL YEAR 2025-26 AND FISCAL YEAR 2026-27

It is recommended that the City Council adopt the following resolutions:

1. **RESOLUTION NO. 2026-92 – A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WEST COVINA, CALIFORNIA, ADOPTING A BUDGET AMENDMENT FOR THE FISCAL YEAR COMMENCING JULY 1, 2025 AND ENDING JUNE 30, 2026 (FISCAL YEAR 2025-26 AMENDMENTS).**
2. **RESOLUTION NO. 2026-93 – A RESOLUTION OF THE CITY COUINCIL OF THE CITY OF WEST COVINA, CALIFORNIA, ADOPTING A BUDGET AMENDMENT FOR THE FISCAL YEAR COMMENCING JULY 1, 2026 AND ENDING JUNE 30, 2027 (FISCAL YEAR 2026-27 AMENDMENTS).**

14) CONSIDERATION OF THE UPDATES TO THE CORRECTIVE ACTION PLAN FOR STATE AUDITOR REPORT 2024-801

Staff recommends that the City Council approve the corrective actions to update the Corrective Action Plan in response to the Local High Risk Program Report 2024-801 issued by the State Auditor.

15) CONSIDERATION OF PURCHASING REPORT

It is recommended that the City Council receive and file the listing of all contracts and purchase orders that have been awarded by the City Manager and Purchasing Officer from January 1, 2026 to June 30, 2026.

PUBLIC WORKS

16) CONSIDERATION OF AGREEMENT FOR LANDSCAPE MAINTENANCE OF CITYWIDE MEDIANS, RIGHT-OF-WAYS, COMMERCIAL ZONES, PARKWAYS, OTHER AREAS AND CITY ARTERIALS

It is recommended that the City Council:

1. Award a Maintenance Services Agreement for RFP 2026-10 to Parkwood Landscape Maintenance, Inc.
2. Authorize the City Manager to negotiate and execute the Maintenance Services Agreement for a five-year term with Parkwood Landscape Maintenance, Inc. with a maximum annual compensation amount of $579,318 and an overall maximum compensation of $3,620,738 (which includes 25% for additional services to be approved by the City Manager on an as-needed basis) , in such final form as approved by the City Attorney.
3. Adopt the following resolution:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WEST COVINA, CALIFORNIA, ADOPTING A BUDGET AMENDMENT FOR THE FISCAL YEAR COMMENCING JULY 1, 2026 AND ENDING JUNE 30, 2027 (AGREEMENT FOR LANDSCAPE MAINTENANCE OF CITYWIDE MEDIANS, RIGHTS-OF-WAY, COMMERCIAL ZONES, PARKWAYS, CITY ARTERIALS, AND OTHER AREAS)

17) CONSIDERATION OF TERMINATION OF EMERGENCY ACTION FOR EMERGENCY REPAIRS AT FIRE STATION 3 AND ACCEPTANCE OF WORK AND AUTHORIZATION TO FILE THE NOTICE OF COMPLETION

It is recommended that the City Council:

1. Terminate the emergency action at Fire Station 3 by adopting the following resolution:

RESOLUTION NO. 2026-82 – A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WEST COVINA, CALIFORNIA, TERMINATING THE EMERGENCY ACTION FOR THE REMEDIATION OF THE RODENT AND RAT INFESTATION AT FIRE STATION 3

2. Accept the work performed by Sunshine Pacific Group America Inc. with a final compensation amount of $130,720.85.
3. Authorize the City Manager and Assistant City Clerk to execute the Notice of Completion and file the Notice of Completion with the County of Los Angeles Registrar-Recorder.

18) REVIEW OF REQUEST FOR PROPOSAL (RFP) FOR THE DEL NORTE PARK IMPROVEMENTS & DOG PARK PROJECT - PROJECT NO. 24001

Staff recommends that the City Council authorize the Public Works Department to issue a formal Request for Proposals (RFP) for architectural design services for the Del Norte Park Improvements & Dog Park Project.

END OF CONSENT CALENDAR

DEPARTMENTAL REGULAR MATTERS

CITY MANAGER'S OFFICE

19) ADVERTISING BUS SHELTERS - CLEAR CHANNEL OUTDOOR

It is recommended that the City Council provide direction relative to advertising bus shelters.

MAYOR/COUNCILMEMBERS REPORTS

AB 1234 Conference and Meeting Report (verbal, if any)

(In accordance with AB 1234, Councilmembers shall make a brief report or file a written report on any meeting/event/conference attended at City expense.)

CITY COUNCIL REQUESTS FOR REPORTS, STUDIES OR INVESTIGATION

(Per City of West Covina Standing Rules 4.f - Requests for reports, studies, or investigations that are not readily available must be placed on the City Council/Successor Agency agenda as items of business and must be approved by a majority of the City Council/Successor Agency Board.)

20) CONSIDERATION OF PROPOSED PARKS AND RECREATION MASTERPLAN AND RECOMMENDATIONS FOR PHASE I

It is recommended that the City Council:

1. Approve the proposed Parks and Recreation Masterplan and Recommendations for Phase I; or
2. Provide alternate direction.

CITY COUNCIL COMMENTS

ADJOURNMENT

Next Tentative City Council Meeting

Regular Meeting September 1, 2026 7:00 PM

RULES OF DECORUM

The following are excerpts from the West Covina Municipal Code:

Section 2-47. - Addressing the council.

Pursuant to the California Government Code, any person wishing to address the city council on any

matter on the agenda or on any other matter within their jurisdiction, excluding any matter set for a public hearing, may do so upon first securing the recognition of the presiding officer during the time designated as "Oral Communications" on the agenda. The city council may not act on any item unless it is listed on the agenda.

Section 2-48. - Manner of addressing city council; time limit; persons addressing may be sworn.

(a) Each person wishing to address the city council shall submit a speaker card to the city clerk prior to the commencement of the time designated for oral communications. No speaker cards will be accepted after the commencement of oral communications, except at the discretion of the presiding officer.
(b) When called forward by the presiding officer or the city clerk, each person addressing the city council shall step up to the podium and give his or her name and city of residence in an audible tone of voice for the record.
(c) Each person addressing the city council during oral communications shall limit his or her comments to three (3) minutes, unless the time limit is modified by the presiding officer or the city council. In order to provide all speakers the opportunity to participate in oral communications, the presiding officer or the city council may reduce the time limit to allow reasonable time for all speakers to address the city council.
(d) All remarks shall be addressed to the city council as a body and not to any member thereof. No person, other than the city council and the person having the floor, shall be permitted to enter into any discussion, either directly or through a member of the city council, without the permission of the presiding officer. No question shall be asked of a council member except through the presiding officer.
(e) The presiding officer may require any person to be sworn as a witness before addressing the city council on any subject. Any such person who, having taken an oath that he or she will testify truthfully, willfully and contrary to such oath states as true any material matter which he knows to be false may be held to answer criminally and subject to the penalty prescribed for perjury by the provisions of the California Penal Code.

Section 2-50. - Decorum—Required.
(a) While the city council is in session, council members shall preserve order and decorum, and a council member shall neither, by conversation or otherwise, delay or disrupt the proceedings or the peace of the council nor interrupt any council member while speaking or refuse to obey the orders of the council or its presiding officer, except as otherwise herein provided.
(b) Members of the public shall not willfully disrupt the meeting or act in a manner that actually disrupts, disturbs, impedes, impairs, or renders infeasible the orderly conduct of the meeting. For the purposes of this Code, "willfully disrupt" includes, but is not limited to, continuing to do any of the following after being warned by the presiding officer that the behavior is disrupting the meeting and failure to cease the behavior may result in removal from the meeting:
(1) Addressing the mayor or city council without first being recognized.
(2) Persisting in addressing a subject or subjects, other than that before the mayor and city council.
(3) Repetitiously addressing the same subject.
(4) Failing to relinquish the podium when directed to do so.
(5) From the audience, interrupting or attempting to interrupt, a speaker, the presiding officer, a council member, or a staff member, or shouting or attempting to shout over a speaker, the presiding officer, a council member or a staff member.
(6) From the audience, engaging in disorderly, disruptive, or boisterous conduct, including, but not limited to, handclapping, stomping of feet, whistling, making noise, use of abusive, threatening or profane language or obscene gestures, yelling, obstructing the view of other audience members, or similar conduct which disrupts, disturbs, impedes, or renders infeasible the orderly conduct of the meeting.
(7) As a speaker, making slanderous or profane remarks or using loud, threatening, or abusive language which disrupts, disturbs, impedes, or renders infeasible the orderly conduct of the meeting; interrupting or attempting to interrupt the presiding officer, a council member, or a staff member; shouting over or attempting to shout over the presiding officer, a council member, or a staff member; or engaging in any other disorderly conduct which disrupts, disturbs, impedes, or renders infeasible the orderly conduct of the meeting. Nothing in this section or any rules of the city council shall be construed to

prohibit public criticism of the policies, procedures, programs, or services of the city or of the acts or omissions of the city council.
(8) Engaging in behavior that constitutes use of force or a true threat of force.
(c) It shall be unlawful to violate the provisions of this section. A person violating this section may be removed and barred from further participation at the meeting at which the violation occurs.
(d) If any subsection, sentence, clause, or phrase or word of this section 2-50 is for any reason held to be invalid or unconstitutional, such decision shall not affect the validity of the remaining portions of this section. The city council hereby declares that it would have passed this section and each subsection, sentence, clause and phrase thereof, irrespective of the fact that any one or more subsections, sentences, clauses, phrases or words had been declared invalid or unconstitutional.

Section 2-51. - Enforcement of decorum.

The chief of police or any member or members of the police department or other members of the city staff may be designated by the council to be sergeant-at-arms when, in the opinion of the presiding officer, the services of a sergeant-at-arms is necessary, and the sergeant-at-arms shall carry out all orders and instructions given by the presiding officer for the purpose of maintaining order and decorum in accordance with section 2-50 at the council meeting, including, but not limited to, removing and barring from further participation at the meeting any person who is willfully disrupting the orderly conduct of the meeting.

Section 2-52. Persons authorized to be within council area.

No person, except city officials, their representatives and members of the news media shall be permitted within the rail in front of the council chamber without the express consent of the council.

The following are excerpts from the Penal Code:

Section 148. Resisting public or peace officers or emergency medical technicians in discharge of their duties; Removal of weapon from person or presence of public or peace officer.

(a) (1) Every person who willfully resists, delays, or obstructs any public officer, peace officer, or an emergency medical technician, as defined in Division 2.5 (commencing with Section 1797) of the Health and Safety Code, in the discharge or attempt to discharge any duty of his or her office or employment, when no other punishment is prescribed, shall be punished by a fine not exceeding one thousand dollars ($1,000), or by imprisonment in a county jail not to exceed one year, or by both that fine and imprisonment.

Section 403. Disturbance of assembly or meeting other than religious or political.

Every person who, without authority of law, willfully disturbs or breaks up any assembly or meeting that is not unlawful in its character, other than an assembly or meeting referred to in Section 302 of the Penal Code or Section 18340 of the Elections Code, is guilty of a misdemeanor.