

CITY COUNCIL AGENDA

Thursday

September 10, 2026

6:30 P.M.

Mayor

Lisa Burtenshaw

City Council

Jim Francis
Council President, Seat 4

Brandon Lee
Council Seat 2

John Radford
Council Seat 5

Jim Freeman
Council Seat 6

Kirk Larsen
Council Seat 3

Michelle Ziel-Dingman
Council Seat 1

Livestream at www.idahofallsidaho.gov/429/Live-Stream

PUBLIC PARTICIPATION

Welcome to the Idaho Falls City Council Meeting.

Regularly scheduled City Council meetings are open to the general public. City Council meetings are also live-streamed and archived on the City website. Please be aware that the meeting agenda will differ from the published version if amendments to the agenda are made by the Council during the meeting.

The Council encourages public input. While a general public comment option is not required by Idaho law, the Idaho Falls City Council welcomes general public input as part of regular City Council meetings. General public comment will be allowed for up to 20 minutes. However, citizens are always welcome to contact their Council representatives via e-mail or telephone, as listed on the City website. The Council is committed to an atmosphere that promotes equal opportunity, civility, mutual respect, proper decorum and freedom from discrimination or harassment.

Those who wish to address City Council during the council meetings are encouraged to adhere to the guidelines below.

Public Comment Guidelines

Speakers are encouraged to:

- State their name and city of residence.
- Focus comments on matters within the purview of the City Council. Limit comments to three (3) minutes or less.
- Refrain from repeating information already presented to preserve time for others to speak. Large groups are encouraged to select one or two speakers to represent the voice of the entire group.
- Practice civility and courtesy. City leaders have the right and the responsibility to maintain order and decorum during the meeting. Time may be curtailed for those speakers whose comments are profane or disruptive in nature.
- Refrain from comments on issues involving matters currently pending before the City's Planning and Zoning Commission or other matters that require legal due process, including public hearings, City enforcement actions, and pending City personnel disciplinary matters.
- Comments that pertain to activities or performance of individual City employees should be shared directly with the City's Human Resources Department (208-612-8248), the City's Legal Department (208-612-8178) or with the Office of the Mayor (208-612-8235).

Public Hearing Guidelines

- **In-Person Testimony.** Because public hearings must follow various procedures required by law, please wait to offer your testimony until invited/indicated. Please address Council directly and try to limit your time to three (3) minutes.
- **Written Testimony.** The public may provide written testimony via postal mail sent to City Hall or via email sent to the City Clerk at IFClerk@idahofalls.gov. Testimony will be distributed to the members of the Council and become a part of the official public hearing record. Written testimony must be received no later than forty-eight (48) hours prior to the date of the hearing to ensure inclusion in the permanent City record.

If you need communication aids or other physical accommodations to attend or access this meeting, please contact the City Clerk at (208) 612-8414 or the ADA Coordinator at (208) 612-8323 prior to the meeting. They will help accommodate special needs wherever possible.

Thursday, September 10, 2026 **6:30 PM** **City Council Chambers**

1. Call to Order & Roll Call

2. Pledge of Allegiance

3. Staff responses to prior public comment and other updates

4. Public Comment

Please see guidelines on page 2.

5. Consent Agenda

Questions on Consent Agenda items may be addressed and/or moved to the Regular Agenda for separate consideration if requested by a Council Member. Other changes to this agenda may require the approval of a majority of Council.

A) Fire Department

1) Bonneville County Fire Protection District #1 Service Agreement. **26-326**

Attachments: Agreement

B) Public Works

1) Bid Award - Tautphaus Park Surface Water Conversion **26-341**

Attachments: Tautphaus Park Surface Water Conversion

2) Bid Award - Yellowstone Avenue Sidewalk - Federal Aid 24705 **26-340**

Attachments: Yellowstone Ave Sidewalk
Galicias Concrete LLC Sam.gov Verification- PA 9-4-26

C) Office of the Mayor

1) City Council and Utility Board Meeting Minutes **26-338**

Attachments: 07.30.26 City Council Minutes-F2
08.06.26 City Council Special Meeting - F
08.10.26 Work Session-F
08.13.26 City Council Minutes-F
08.12.26 Utility Board Minutes

Action Item:

Approve, accept, or receive all items on the Consent Agenda according to the recommendations presented (or take other action deemed appropriate).

6. Regular Agenda

A) Public Works

1) Federal Transit Administration (FTA) Section 5307 Small Urban Funding Agreement **26-336**

This Funding Agreement, between the Idaho Transportation Department and the City of Idaho Falls, will allow for the use of federal funds for operating and capital costs for GIFT microtransit services.

The Agreement is for $1,755,326.00 in federal funds reimbursement and is subject to a 35% local match of $614,364.10. The budgeted match exists and will be paid by Greater Idaho Falls Transit (GIFT). Sufficient funding and budget authority exist to execute the Agreement.

Action Item(s):
Approve the FTA 5310 Small Urban Funding Agreement and authorize the Mayor to sign the necessary document (or take other action deemed appropriate).

Attachments: O2674IF GIFT 5307 Agreement

B) Municipal Services

1) Approve the Write-off of Unpaid Ambulance Service Accounts **26-321**

The Ambulance Account Review and Management Committee is recommending a total request for write-off for the 2025 calendar year-end accounts for Medicare and Medicaid published rates reduced to the maximum allowable rates for a total of $2,957,488.32 or 87% of the total write-off request of $3.4M, with Medicare at 59% and Medicaid at 29%. The remaining 13% of the total or $437,542.93 includes 2020 and 2021 calendar year contractual, collection agency, deceased, with no known estate, approved bankruptcy, and approved hardship accounts. For the collection agency category total of $223,683.63, includes accounts from 2020 and 2021 where collection efforts are past statute or uncollectible as determined by the collection agency. For comparison purposes, last year's approved write-off request was $4M, with 48% of the write-off attributed to Medicare and 24% to Medicaid. The approval of the write-off requests will provide accurate recording of the city's ambulance accounts receivable records for the fiscal year-end September 30, 2026, annual audit.

Action Item(s):
Approve the write-off of unpaid ambulance service accounts for the calendar dates of service 2020, 2021, and 2025 determined as past statute or uncollectible for a total of $3,395,031.25 (or take other action deemed appropriate).

Attachments: Summary 2026
Graphic
Policy

C) Office of the Mayor

1) Ordinance amending Title 1, Chapters 7, 9 and 13, Creation of a City Finance Department **26-346**

The creation of the City Finance Department is aligned with the Mayor and City Council's commitment to financial accountability, transparency, and sustainability. The stand-alone Finance Department will direct all the financial operations of the City, including budgeting, accounting, treasury, debt management, and utility rate-setting and billing. In addition, the department will focus on the City's overall financial strategy and planning, establishing accounting policy and internal controls, identifying and managing financial risk and providing high-level financial analysis and modeling to support City decision-making.

Action Item(s):
Adopt the Ordinance amending Title 1, Chapters 7, 9 and 13 and other updated titles, chapters and sections of city ordinance to create a Finance Department, move the financial duties from the Department of Municipal Services to the Finance Department, and designate the City Treasurer as the Director of the Finance Department, under a suspension of the rules requiring three complete readings, and request that it be read by title and published by summary (or take other action deemed appropriate.)

Attachments: Ordinance **347**

2) Appointment of Finance Director/Treasurer **26-**

I request City Council's confirmation of the appointment of Mark Hagedorn as the City's new Finance Director/Treasurer. Attached please find my appointment memo, as well as a resume for Mr. Hagedorn, who currently serves as City Treasurer. The specific roles and responsibilities of this position are outlined in the amended Title 1, Chapters 7, 9 and 13, and updated chapters, titles and sections of City Code.

Action Item(s):
Confirm the appointment of Mark Hagedorn as the City's new Finance Director/Treasurer (or take other action deemed appropriate.)

Attachments: Appointment Letter
Resume

3) Ordinance Repealing Title 2, Chapter 8, Dissolving the Sister Cities Advisory Committee and Releasing its Members **26-343**

The City of Idaho Falls and Tokai-Mura entered into a Sister-City Alliance and International Friendship in July 1981. The City established a Sister City Committee (whose name was later

changed to Sister Cities Advisory Committee) and was tasked with formalizing the financial relationship between the City and the Sister Cities Adult and Youth programs in the community and pursuing economic relations with Tokai-Mura. The committee has been in existence for over nine years and has faithfully discharged its duties and is no longer needed to facilitate the City's ongoing relationship as a Sister City with Tokai-Mura.

Action Item(s):
Adopt the Ordinance repealing Title 2, Chapter 8, of the Idaho Falls City Code, under a suspension of the rules requiring three complete readings, and request that it be read by title and published by summary (or take other action deemed appropriate).

Attachments: Ordinance - Title 2, Ch 8 Sister Cities Advisory Committee 9.8.26

D) Airport

1) Approve Additional Services Request with T.O. Engineers (Ardurra) for Terminal Renovation and Expansion Phase 3 (Priority 1A-Phase 1) **26-328**

T.O. Engineers, Inc., now Ardurra, was selected for a slate of projects in April 2019 that included terminal work for the Idaho Falls Regional Airport. Work Order 24-01 sought to produce construction documents for the totality of Terminal Renovation and Expansion Phase 3 (Priority 1A - Phase 1A) for a total of $1,712,922.50. To address increased project costs, lack of grant funding, and a rephasing of the project, Additional Services Request #1 increased the cost of Work Order 24-01 by $427,408.74 which included producing the standalone Utility and Infrastructure Package, currently underway.

As the terminal project progresses through Priority 1A - Phase 1, additional services are necessary to deliver two final packages for this phase of terminal renovation and expansion. The first package is the footings and foundation package, and the second package is building out the expansion and renovation of existing terminal space including most of the Phase 1 elements and elements that were anticipated to be in Phase 2 including the ticket lobby, Airline Ticket Offices, bag screening room, and restrooms. The total fee for these additional services is $1,630,820.20. $388,850.92 remains in previously approved funds under Work Order 24-01 from when the project was paused in 2024. This amount represents the remaining effort to complete the design of elements in the Phase 1 area while the remainder of the request represents the effort to design the elements in the Phase 2 area. Therefore, the total for this additional services request is $1,242,969.28. Funding is available in existing Federal Aviation Administration grants, an independent fee estimate has been performed, and the Federal Aviation Administration has concurred with this fee.

Action Item(s):

Approve Additional Services Request 2 to Work Order 24-01 with T.O. Engineers, now Ardurra, related to the Terminal Renovation and Expansion Phase 3 (Priority 1A - Phase 1) or take other action deemed appropriate.

Attachments: Request 2
FAA Letter

2) Approve the Other Transaction Agreement for the Law Enforcement Officer Reimbursement Program with the Transportation Security Administration **26-330**

Appropriations from the federal government restored funding for the Law Enforcement Officer Reimbursement Program in federal fiscal year 2026. In June, the Transportation Security Administration issued a Notice of Funding Opportunity for these funds. The Idaho Falls Regional Airport applied for, and received, an award not to exceed $146,000. The funds are available to reimburse the airport $25 an hour for each hour a law enforcement officer is assigned to the passenger screening checkpoint.

The agreement is for a one-year term and is renewable in succeeding years at the determination of the federal government.

Action Item(s):
Approve the Other Transaction Agreement for the Law Enforcement Officer Reimbursement Program (or take other action deemed appropriate).

Attachments: Agreement
Parent Agreement

E) Idaho Falls Power

1) Kleinschmidt Continuing Relicensing Professional Service Contract - FY2027 **26-333**

City Council approved Kleinschmidt Associates' original contract on Oct. 28, 2021, following a *s*earch of qualifications (SOQ) in 2019 to provide professional services on a year-over-year basis as is allowed by Idaho Code § 67-2320 for relicensing the City's hydroelectric projects with the Federal Electric Regulatory Commission (FERC). The fiscal 2027 spending authority is for ongoing project management, completing final technical reports (FTRs), reviewing comments on the Draft License Application (DLA), resolving comments in the Final License Application (FLA) development, developing Management Plans in consultation with IFP management and operations staff, and managing the post filing process as explained on the scope of work.

Action Item(s):

Approve the contract for fiscal year 2027 Relicensing Services for the Gem State and Idaho Falls Projects through the Post-Final License Application (FLA) Filing Process for a total of $579,100 and give authorization to the Mayor and City Clerk to execute the necessary documents (or take other action deemed appropriate).

Attachments: Kleinschmidt Agr

2) Construction Agreement for South Tourist Park Path Lighting Project **26-334**

On May 14, 2026, Idaho Falls Power (IFP) issued an informal bid request for the project. Bids were received and opened on June 14, 2026. On June 25, 2026, on the recommendation of IFP and the City's Legal Department, the Council rejected the initial bids and directed staff to solicit on the open market.

Following that direction, staff's review found the project is subject to Davis-Bacon prevailing wage requirements due to its grant funding, a requirement not included in the original bid. During preparation of the revised bid, a rock removal line item was also added to establish a clear unit cost if rock is encountered during installation. The construction agreement therefore includes both the Davis-Bacon wage requirement and the rock removal item to accurately reflect project costs.

In summary, the construction agreement is not simply a higher-priced rebid of the original project. It reflects two requirements identified after Council's rejection: Davis-Bacon prevailing wages tied to the project's grant funding, and a rock removal for transparent cost accounting if rock is encountered during construction.

Action Item(s):

Approve the Construction Agreement with Armstrong Electric, Inc, in the amount of $145,680.06; and give authorization for the Mayor and City Clerk to execute the necessary documents (or take other action deemed necessary).

Attachments: Agreement
Bid Tab
Map
Armstong

3) Bid Award - IFP 26-25 Fiber Drop Cable Installation **26-344**

On September 1, 2026, bids were received and opened for the Fiber Drop Cable Installation project(s). A tabulation of bid results is attached. The purpose of the project(s) is to enter into contract to provide installation of provided fiber, optical network terminal device and required splicing inside homes and at the access point. Each individual installation is

considered a separate project and will be paid per project.

Action Item(s):
Approve the bid award for the Fiber Drop Cable Installation project(s); award to the lowest responsive, responsible bidder, B Jackson Construction, for $531,463.00 (or take other action deemed appropriate).

Attachments: Bid

4) Bid Award - IFP 26-26 Micro Duct Drop Installation Services **26-345**

On September 1, 2026, bids were received and opened for the Micro Duct Drop Installation project(s). A tabulation of bid results is attached. The purpose of the proposed project(s) is to provide installation of a micro duct for broadband fiber service to individual structures at a depth greater than 18 inches. Each installation will be considered a separate project and will be paid per project.

Action Item(s):
Approve the bid award for the Micro Duct Drop Installation project(s) and award to the lowest responsive, responsible bidder, B Jackson Construction, for a price of $208,845.30 (or take other action deemed appropriate).

Attachments: 09012026_Idaho Falls Power Bid Tabulation Project_ Micro Duct Dr

7. Announcements

8. Adjournment

Memorandum

File #: 26-326 **City Council**

DATE: Tuesday, August 25, 2026
AGENDA: Consent
FROM: Chief Olson
DEPARTMENT: Fire Department

Title
Bonneville County Fire Protection District #1 Service Agreement.

☐ Ordinance
☐ Resolution
☐ Quasi-Judicial Public Hearing
☐ Legislative Public Hearing
☒ Confirmation/Consent/Acceptance
☐ Approval/Authorization/Ratification

Action(s) Requested:
Confirm the one-year Fire Protection and Joint Services Agreement between the City and Bonneville County Fire Protection District #1 (or take other action deemed appropriate).

Description, Background Information, Purpose:
This one-year renewal of the Fire Protection Joint Services Agreement allows the City and the Bonneville County Fire Protection District #1 to work together to provide proficient and cost-effective methods of firefighting to both the City and County residents. This Agreement provides for each party to share costs to have a feasibility study performed regarding a potential merge and a joint powers agreement. By way of Resolution No. 2026-14 adopted on June 4, 2026, Council authorized Fire Chief Johan Olson to negotiate and execute this Agreement, provided certain conditions were met. This Agreement has already been signed by Fire Chief Johan Olson and is being brought forward for Council's review and confirmation.

This item has been reviewed by the City's Legal & Municipal Services Departments.

FIRE PROTECTION JOINT SERVICES AGREEMENT BY AND BETWEEN CITY OF IDAHO FALLS, IDAHO AND BONNEVILLE COUNTY FIRE PROTECTION DISTRICT NO. 1

This FIRE PROTECTION JOINT SERVICES AGREEMENT BY *AND* BETWEEN CITY OF IDAHO FALLS, IDAHO, *AND* BONNEVILLE COUNTY FIRE PROTECTION DISTRICT NO. 1 (hereinafter "AGREEMENT") is between City of Idaho Falls, Idaho, a municipal corporation, whose address is P.O. Box 50220, Idaho Falls, Idaho 83405 (hereinafter "CITY"), and the Bonneville County Fire Protection District No. 1, a fire protection district organized under the laws of the State of Idaho serving portions of Bonneville County, (hereinafter "DISTRICT" and, collectively with City, the "Parties").

WITNESSETH:

WHEREAS, DISTRICT is a fire protection district duly and regularly organized pursuant to the provisions of Title 31, Chapter 14, Idaho Code, for the purpose of providing fire protection services within the boundaries of DISTRICT as established by law; and

WHEREAS, CITY is a municipal corporation organized under the laws of the State of Idaho; and

WHEREAS, CITY owns and operates the Idaho Falls Fire and Public Safety Division for the purpose of providing fire protection and public safety services within City limits; and

WHEREAS, pursuant to Idaho Code Title 50, Chapter 3 and Idaho Code Section 31-1430, the Parties are authorized to enter into agreements for the mutually beneficial exercise of their respective powers; and

WHEREAS, the Parties believe the execution of this Fire Protection Joint Services Agreement to provide joint fire protection services to the residents of DISTRICT and CITY will avoid duplication of services, improve the quality of fire protection within the respective service areas of the Parties

and reduce labor, equipment and maintenance costs incurred by the Parties in providing such services; and

WHEREAS, this AGREEMENT is made in order to allow CITY to provide the services described in this AGREEMENT embraced within the boundaries of the DISTRICT excluding the area embraced within the geographic limits of the City of Ammon, Idaho, a municipal corporation of the State of Idaho; and

WHEREAS, each Party to this AGREEMENT desires to, and shall, retain all such Party's authority within its jurisdiction; and

WHEREAS, nothing in this AGREEMENT is intended to or should be interpreted to be a Joint Powers Agreement pursuant to the Idaho Code,

NOW THEREFORE, in consideration of the premises, covenants and conditions set forth herein, the Parties agree as follows:

1. **Fire Protection Services.** CITY agrees to provide fire protection services, as described herein, to DISTRICT in accordance with the terms and conditions of this AGREEMENT.

2. **Services to Residents of DISTRICT.** CITY will provide fire protection services for buildings, structures and real and personal properties embraced within the DISTRICT excluding the area embraced within the geographic limits of the City of Ammon, Idaho, as presently constituted, and as shown on the map attached hereto as Exhibit "A," and incorporated herein, and such other additional area or areas reasonably and lawfully annexed hereafter to DISTRICT, following mutual written agreement of the Parties to do so.

3. **Term.** The term of this AGREEMENT shall commence on October 1, 2026, and shall terminate at 11:59 p.m. local time on September 30, 2027, unless extended in writing by the Parties.

4. **Description of Fire Protection Services.** CITY agrees to provide fire protection services, as

described herein, to DISTRICT to at least the same, or similar, level and degree of fire protection services provided by CITY to DISTRICT under prior agreements between the Parties for the same subject matter. Such fire protection services shall consist of the following services:

a. The use of CITY equipment and labor to suppress fires occurring within the boundaries of DISTRICT; and

b. The use of DISTRICT equipment and property to suppress fires occurring within the boundaries of the DISTRICT; and

c. Performance of "pre-plan" inspections of all commercial and industrial buildings and structures located within DISTRICT, as necessary, in order to acquaint CITY fire protection officers with the layout of and fire protection measures within such buildings and structures, provided that CITY shall have no obligation to enforce violations of any DISTRICT fire or safety code, statute, law or ordinance, or of any other authority having jurisdiction thereof; and

d. Dispatch of fire suppression, personnel, and equipment to DISTRICT; and

e. Promotion and use of public information programs for the purpose of encouraging fire prevention measures.

5. **Request for Assistance.** The commanding officer of the fire department or the officer in charge of a fire unit or an emergency medical service unit at the scene of an emergency, of either Party, is authorized to request assistance from the other Party if confronted with an emergency situation at which the requesting Party has need for equipment or personnel in excess of that available at the requesting Party's fire department.

6. **Response to Request.** Upon receipt of such a request, the commanding officer of the Party

receiving the request shall immediately take the following action:

a. Determine if the responding Party has equipment and personnel available to respond to the requesting Party and determine the nature of the equipment and number of personnel available.

b. Determine what available equipment and what available personnel should be dispatched in accordance with the operating plans and procedures established by the Parties.

c. In the event the needed equipment and personnel are available, to dispatch such equipment and personnel to the scene of the emergency with proper operating instructions.

d. In the event the needed equipment and personnel are not available, they are to immediately advise the requesting Party of such fact.

7. **Liability.** Each Party agrees to assume responsibility for all liabilities that occur or arise in any way out of the performance of this AGREEMENT by its personnel only and to save and hold the other Party, its employees, and officials, harmless from all costs, expenses, losses, and damages, including cost of defense, incurred as a result of any acts or omissions of the Party's personnel relating to the performance of this AGREEMENT.

8. **Command Responsibility at Emergency Scene.** The chief officer or senior officer of the Party to which the response is made shall be in command of the operations under which the equipment and personnel sent by the responding Party shall serve; provided, that the responding equipment and personnel shall be under the immediate supervision of the officer in charge of the responding apparatus.

9. **Limitations of Service.** CITY shall have complete and sole discretion with respect to the delivery and allocation of such fire protection services in times of equipment or labor shortages or unavailability, force majeure, war, strike, or other emergency.

10. **Budget and Negotiation.** In consideration for the delivery of such fire protection services pursuant to this AGREEMENT, DISTRICT agrees to pay CITY the sum of One Million Eight Hundred Seventy-Two Thousand Seven Hundred Ninety-Three Dollars ($1,872,793) for the 2026-2027 terms of this AGREEMENT. The sum shall be paid in equal quarterly installments, each respectively due on October 10, 2026; January 10, 2027; April 10, 2027; and July 10, 2027.

On or before the last day of February 2027, DISTRICT shall notify CITY of its appointment of one (1) or more representatives to meet with CITY for the purpose of negotiating a possible extension of this AGREEMENT for one (1) or more additional years following the expiration of this AGREEMENT. The Parties shall provide to one another such information as may be reasonably obtained relating to the following:

- CITY's fire protection budget;
- any change in the ratio between emergency calls originating from within the DISTRICT in comparison to such calls originating within the CITY;
- the number of staff required to respond to emergencies originating from within the DISTRICT in comparison to the number of staff for emergency calls originating from within the CITY;
- any increase in the cost of providing such services as a result of a State or federal mandate or change of law;
- increase in costs attributable to any increased level of service;
- or any other appropriate and reasonable factor which affects the cost of providing fire protection services to the DISTRICT.

In the event the Parties are unable to reach agreement before May 1, 2027, then this AGREEMENT shall automatically terminate at 11:59 p.m. local time on September 30, 2027, unless

the Parties mutually agree in writing to extend the AGREEMENT for an additional period of time.

11. **Lease of DISTRICT Equipment.** DISTRICT agrees to lease to CITY, for the entire term of this AGREEMENT, certain Leased Equipment. The Leased Equipment includes tools and implements for firefighting, including but not limited to, engines, hoses supplied-air respirators, and other firefighting tools as presently provided by DISTRICT to CITY, together with replacements of the same as requested by CITY to adequately maintain each DISTRICT engine in a serviceable condition to respond to fires within the DISTRICT. It shall be the responsibility of DISTRICT to maintain records of purchase or ownership of DISTRICT's Leased Equipment sufficient to identify the same. DISTRICT shall maintain an inventory sheet of DISTRICT'S Leased Equipment and may conduct periodic inspections of DISTRICT's Leased Equipment sufficient to maintain an accurate inventory of the same. The rental for the Leased Equipment shall be the sum of One Dollar ($1.00) per year. CITY agrees to keep and maintain the Leased Equipment in a good state of repair throughout the term hereof, and CITY further agrees to purchase and maintain property damage insurance for at least the actual cash value thereof and shall provide DISTRICT with a certificate of such coverage from the Idaho Counties Risk Management Program (ICRMP). DISTRICT shall periodically replace and update its Leased Equipment such that its age and serviceability is approximately equivalent to the age and serviceability of CITY's equipment having a similar function. In the event of any loss or damage to DISTRICT' s equipment having a similar function, such that the Leased Equipment substantially loses its ability to operate in a safe, efficient, or economical fashion, DISTRICT shall promptly replace such Leased Equipment with equipment of comparable or greater value and function.

DISTRICT also agrees to be responsible for major expenses to replace or repair DISTRICT's equipment or apparatus, not to include Class A pumpers. The Parties agree that

major expense is defined to be non-aggregate expense of Five Thousand Dollars ($5,000) or more.

CITY agrees to ensure DISTRICT's fire station property covered by this AGREEMENT under its property and liability coverage of CITY's ICRMP policy. CITY agrees to surrender all Leased Equipment to DISTRICT upon termination of this AGREEMENT.

12. **Lease of DISTRICT's Fire Station.** DISTRICT agrees to lease, and does hereby lease, to CITY for the sum of One Dollar ($1.00) per year, that certain property commonly known as the Lincoln Fire Station, located at 3475 E. Leihm, Idaho Falls, Idaho 83401. CITY shall purchase, and/or maintain, fire and extended coverage insurance insuring the interest of CITY and DISTRICT in the building and property described above, as their interests may appear, for the fair market value thereof, throughout the term of this AGREEMENT. The Parties shall perform repair and maintenance on DISTRICT's fire station at 3475 E. Leihm, in accordance with the following: DISTRICT shall be responsible for major repairs to DISTRICT's fire station during the term of this AGREEMENT. For purposes of this AGREEMENT, "major repairs" shall be defined as 1) structural repairs to the building, repair, maintenance, or replacement of fixed building equipment, including but not limited to the elevator, HVAC, roof and plumbing, and repair and replacement of windows, sidewalks, and water, sewer, and irrigation lines appurtenant to the building, and 2) repairs that are estimated to cost more than Five Thousand Dollars ($5,000).

CITY shall be responsible for minor repairs to DISTRICT's fire station during the term of this AGREEMENT. For purposes of this AGREEMENT, "minor repairs" shall be defined as the repair, maintenance, or replacement of, but not limited to, computers, telephone system, fire extinguishers, and electrical bulb fixtures and 2) repairs that are estimated to cost less than Five Thousand Dollars ($5,000).

CITY shall be responsible for routine maintenance of the HVAC system for the DISTRICT's

fire station. CITY shall be responsible for performing all general maintenance to the interior of DISTRICT's fire station, including, but not limited to, cleaning of carpets and other general janitorial services.

CITY shall be responsible for all general maintenance to the exterior and grounds of DISTRICT's fire station, including, but not limited to, painting, mowing, weeding, irrigation, and general grounds maintenance. CITY shall be responsible for snow removal from DISTRICT's fire station grounds, including all sidewalks on or adjacent to DISTRICT's fire station grounds.

13. **Termination.** In the event of any termination as set forth above, CITY shall forthwith surrender possession of the leased real property described in Section 12 of this AGREEMENT and any DISTRICT Leased Equipment.

14. **Discussions for Future Evaluations and Collaboration.** The Parties acknowledge a shared interest in promoting high-quality, sustainable, predictable, and operationally consistent fire protection services throughout their respective jurisdictions. In furtherance of that objective, the Parties agree to participate in good-faith discussions to evaluate and make recommendations regarding potential plans to improve regional fire protection service delivery.

To support these efforts, the Parties may establish a joint steering committee, engage professional consultants, commission feasibility studies, exchange relevant operational information, and develop implementation benchmarks, findings, recommendations, timelines, or planning documents for consideration by their respective governing bodies. Areas of evaluation may include, but are not limited to:

- Operational policies, procedures, and standards (SOG/SOP alignment).
- Training integration and professional development.
- Radio and communications interoperability.

- Equipment and apparatus compatibility and standardization.
- SCBA coordination and compatibility.
- Dispatch coordination and logistics.
- Strategic station placement and deployment planning.
- Coordinated response systems and mutual aid models.
- Operational benchmarks and implementation considerations.
- Regional fire service delivery alternatives and governance coordination.
- The potential feasibility of a Joint Powers Agreement or other unified operational framework.

Should the Parties mutually agree that an independent feasibility study, professional consultation, or comparable third-party evaluation is appropriate, the Parties agree to share the associated reasonable costs as set forth below. Prior to engagement, the Parties shall mutually approve the scope of work, consultant selection process, estimated budget, and cost allocation methodology. Unless otherwise agreed in writing, each Party shall be responsible for fifty percent (50%) of the approved costs of the study or consultation. The total combined cost of any studies, consultations, or evaluations pursuant to this Section shall not exceed One Hundred Thousand Dollars ($100,000). The Parties agree to cooperate in good faith by providing reasonable access to operational, financial, service delivery, and other relevant information necessary to facilitate an accurate and objective study, consultation, or evaluation. The parties agree to submit a formal RFP no later than Aug 31, 2026. The parties agree to make all attempts to contract and begin the feasibility study by October 1, 2026, with an absolute start deadline of December 31, 2026.

Pending feasibility study – minimal coordination efforts include:

- Monthly multi-agency training: quarterly subjects
- Quarterly Admin Meetings: Fire Chiefs
- Bi – Annual elected officials meeting

Nothing in this Section shall:

(a) obligate either Party to enter into a Joint Powers Agreement, consolidation, merger, governance restructuring, labor integration, tax integration, board restructuring, operational integration, or any future agreement;

(b) require implementation of any recommendation, coordinated response model, interoperability initiative, service delivery model, or operational change absent mutual written agreement of the Parties and reasonable operational readiness;

(c) alter the independent legal status, authority, governance structure, or statutory responsibilities of either Party;

(d) modify the liability allocation, indemnification obligations, compensation provisions, payment obligations, ownership interests, or other contractual rights and responsibilities established elsewhere in this AGREEMENT; or

(e) require resolution of governance, labor, rank structure, tax structure, board composition, or similar institutional matters as a condition precedent to continued good-faith collaboration and evaluation activities contemplated herein.

15. **Construction.** In the event of any ambiguity in the terms and conditions hereof, the Parties agree that no adverse construction shall be drawn against the drafter hereof, it being their intention that this AGREEMENT be construed solely in accordance with the Parties' intentions as evidenced by any extrinsic circumstances demonstrating such intent.

16. **Dispute Resolution.** CITY and DISTRICT mutually endorse the use of partnering, negotiation, mediation and arbitration for the prevention and resolution of disagreements that may

occur during the term of this AGREEMENT. The Parties, through their respective staffs, commit to attempt, in good faith, to negotiate any disagreement quickly, fairly, and amicably. If such attempts fail to resolve the matter within fifteen (15) days of the first attempt to resolve the disagreement, the Chief for each entity and no more than one (1) Council member from CITY, and no more than one (1) DISTRICT commissioner shall meet to discuss and resolve the disagreement within fifteen (15) days of such failure to resolve the disagreement. If that fails to resolve the matter, the dispute shall be submitted to mandatory, non-binding mediation. Any dispute that cannot be resolved by mediation shall then be considered by the Parties for submission to binding arbitration.

17. **Venue and Jurisdiction.** This AGREEMENT shall be governed by the laws of the State of Idaho. The venue for any action arising out of this AGREEMENT shall be exclusively in the District Court of the Seventh Judicial of the State of Idaho, Bonneville County or in the United States District Court for the District of Idaho.

18. **Waiver.** Any waiver of a Party's rights with respect to any breach of this AGREEMENT, or with respect to any other matter arising in connection with this AGREEMENT, shall not constitute a waiver with respect to any other breach or matter arising in connection with this AGREEMENT. All waivers must be in writing and signed by an authorized representative of the Party granting the waiver.

19. **Nature of Relationship.** Nothing herein shall be construed to be a Joint Powers Agreement, joint enterprise, joint venture, partnership, or joint undertaking between the Parties. It is the sole intent of the Parties that CITY shall be considered an independent contractor with respect to its fire protection services to DISTRICT, pursuant to this AGREEMENT. Neither Party shall have authority or a right to bind the other to any obligation, debt, or undertaking of any kind whatsoever, other than as contemplated in this AGREEMENT.

20. **Complete Agreement.** This writing evidences the complete and final agreement of the Parties

on the subject matter of this AGREEMENT, and no other statement, representation or understanding shall be binding except as expressly set forth herein. In particular, this AGREEMENT supersedes all prior agreements between the Parties regarding the delivery of fire protection and public safety services to DISTRICT and the Parties expressly acknowledge and agree to a full satisfaction and release of all claims, obligations or liabilities arising from said prior agreements. This AGREEMENT shall not obligate either Party to breach any agreement a Party makes with another person or entity.

IN WITNESS WHEREOF, the Parties have hereunto set their hands the day and year first above written.

ATTEST:
City of Idaho Falls, Idaho

"CITY"

By _____
Linda Lundquist, City Clerk

By _____
Johan P. Olson, Fire Chief

"DISTRICT"

By _____
Derik Neilsen
Commissioner
Bonneville County Fire Protection District No. 1

STATE OF IDAHO)
) ss.
County of Bonneville)

On this 19th day of August, 2026, before me, the undersigned, a notary public for Idaho, personally appeared Derik Neil son, known to me to be a District Commissioner of the Bonneville County Fire Protection District No. 1, a fire protection district organized under the laws of the State of Idaho, the fire protection district that executed the foregoing document, and acknowledged to me that he is authorized to execute the same for and on behalf of said fire district.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal the day and year first above written.

Notary Public for Idaho
Residing at Idaho Falls
My Commission Expires: March 16, 2029

(SEAL)

PEGI DROLLINGER
COMMISSION NO. 69186
NOTARY PUBLIC
STATE OF IDAHO
MY COMMISSION EXPIRES 03/16/2029

STATE OF)
) ss.
County of)

On this 24 day of August, 2026, before me, the undersigned, a notary public for said State, personally appeared Joshua Olson, known to me to be the Chief of Fire of City of Idaho Falls, and whose name is subscribed to the within instrument and acknowledged to me that he/she is authorized to execute the same.

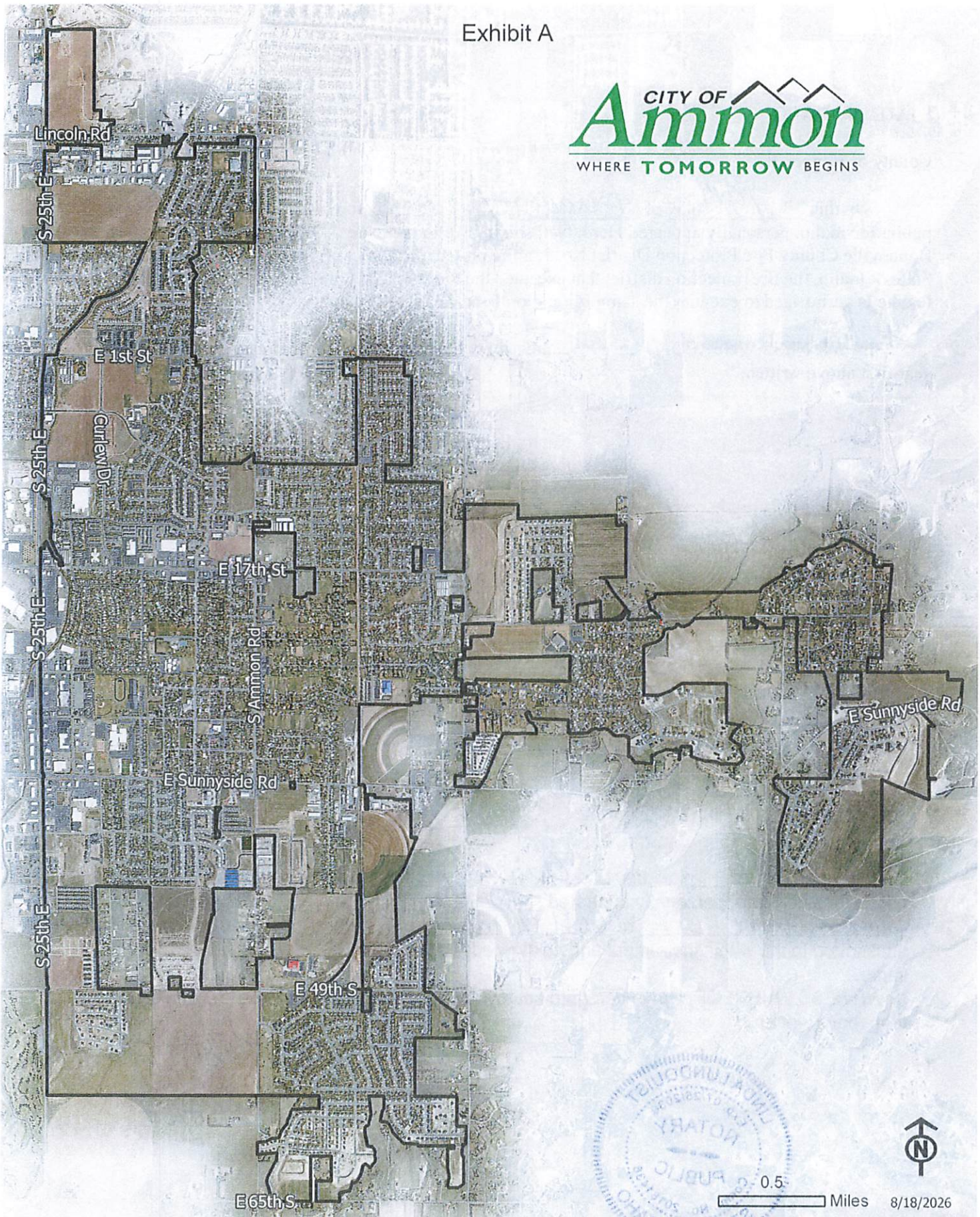
IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal, the day and year first above written.

Notary Public of Idaho
Residing at: Idaho Falls
My Commission Expires: 7/25/30

LINDA LUNDQUIST
Exp. 07/25/2030
NOTARY PUBLIC
Comm. No. 20181436
STATE OF IDAHO

Exhibit A

CITY OF Ammon
WHERE TOMORROW BEGINS



8/18/2026

THE CITY OF AMMON DISCLAIMS ANY WARRANTY OF FITNESS OF USE FOR PARTICULAR PURPOSE, EXPRESS OR IMPLIED, WITH RESPECT TO THIS PRODUC

Morgan Stewart, City Engineer, mstewart@cityofammon.us (208) 612-4029 ~ Carol Ellison, GIS Specialist, cellison@cityofammon.us (208) 612-4056

Memorandum

File #: 26-340 **City Council**

DATE: Thursday, September 3, 2026
AGENDA: Consent
FROM: Chris Canfield, Public Works Director
DEPARTMENT: Public Works

Title
Bid Award - Yellowstone Avenue Sidewalk - Federal Aid 24705

☐ Ordinance
☐ Resolution
☐ Quasi-Judicial Public Hearing
☐ Legislative Public Hearing
☐ Confirmation/Consent/Acceptance
☒ Approval/Authorization/Ratification

Action(s) Requested:
Approve the bid award for the Yellowstone Avenue Sidewalk project; award to the lowest responsive bidder, Galicia's Concrete, LLC, for $322,570.80 (or take other action deemed appropriate).

Description, Background Information, Purpose:
On Thursday, September 3, 2026, bids were received and opened for the Yellowstone Ave Sidewalk project. A tabulation of bid results is attached. The project will provide pedestrian connectivity on a major arterial road.

Project reviews have been conducted with all necessary city departments to ensure coordination of project activities. Sufficient funding and budget authority exist to complete the proposed improvements.

The Legal Department reviewed the bid process and concurred that the proposed Council action complies with Idaho State Statute.

This item has been reviewed by the City's Legal Department.

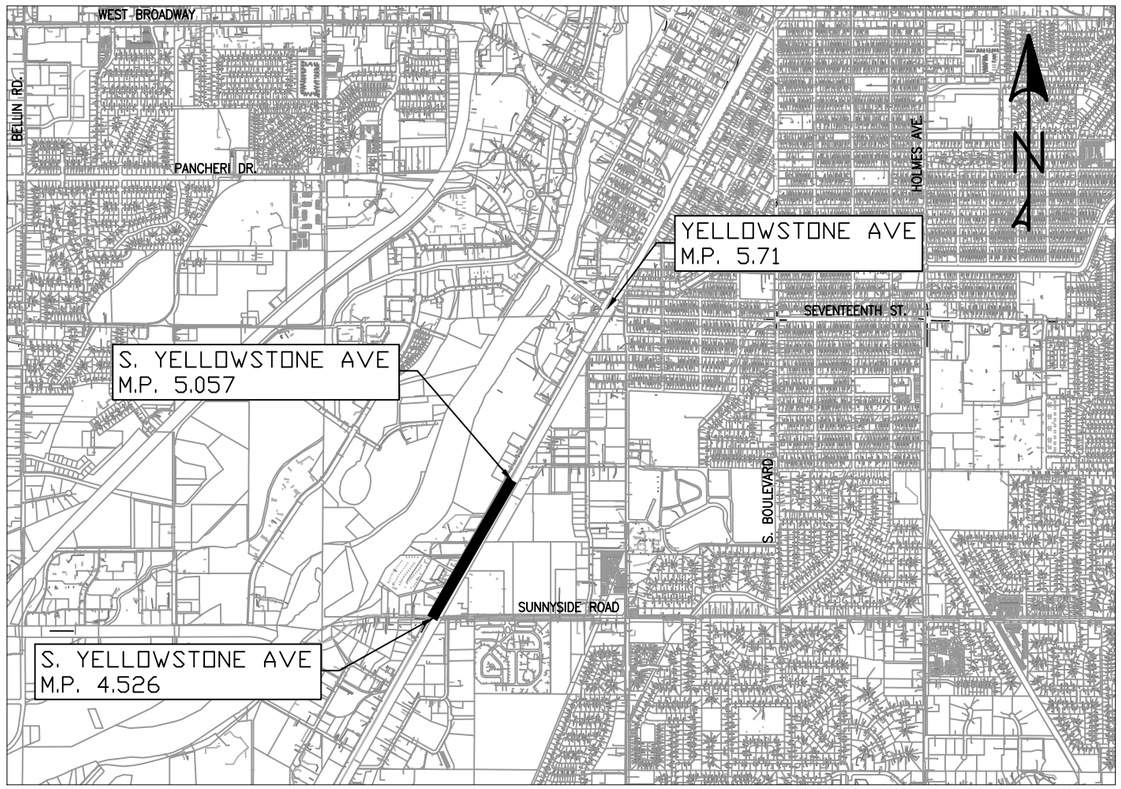
INDEX OF SHEETS	
SHEET NO.	DESCRIPTION
1	TITLE SHEET
2	PROJECT CLEARANCE SUMMARY
3	ROADWAY SUMMARY
4–9	PLANS
10–11	TRAFFIC CONTROL
12	DETAILS
	ITD STANDARD DRAWINGS
614–1	SIDEWALK
614–2	DRIVEWAYS
614–3	CURB RAMPS
615–1	CURB AND GUTTER

IDAHO
TRANSPORTATION DEPARTMENT

PLAN AND PROFILE OF PROPOSED

YELLOWSTONE AVENUE SIDEWALK, IDAHO FALLS

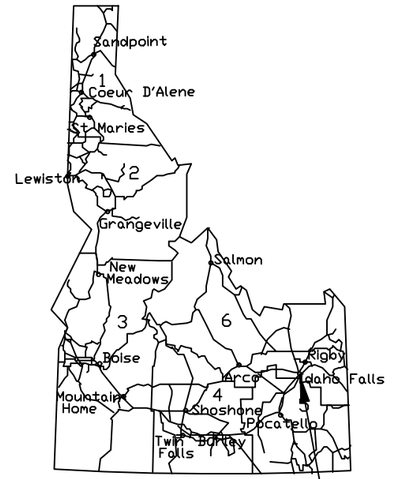
FEDERAL AID PROJECT NO. A024(705)
KEY NO. 24705
BONNEVILLE COUNTY
JULY 2026



VICINITY MAP SCALE

0 0.5 1.0 Miles

POPULATIONS: 2000 U.S. CENSUS



A024(705)
YELLOWSTONE AVENUE SIDEWALK, IDAHO FALLS
MP 4.526 TO MP 5.057

REVISIONS			
NO.	DATE	BY	DESCRIPTION

DESIGNED	RS
DESIGN CHECKED	CW
DETAILED	RS
DRAWING CHECKED	CW

SCALES SHOWN ARE FOR 11" X 17" PRINTS ONLY	
CADD FILE NAME	Titlepage
DRAWING DATE:	JULY 2026

IDAHO TRANSPORTATION DEPARTMENT

CITY OF IDAHO FALLS

PROJECT NO.	ROADWAY SUMMARY
A024(705)	YELLOWSTONE AVENUE SIDEWALK IDAHO FALLS

English

COUNTY BONNEVILLE

KEY NUMBER 24705

SHEET 1 OF 12

Approved for Advertising

Date Approved

City of Idaho Falls

Engineering Division

Engineer's Estimate

Project: Yellowstone Avenue Sidewalk Key # 24705 ***Number:*** ----STR-2025-11

Submitted: Chris Candfield, P.E. ***Date:*** September 3, 2026

Item Number	Description	Estimated Quantity	Unit	Engineer's Estimate		Galicia's Concrete LLC		H-K Contractors, Inc.		Suncore Construction & Material, Inc.		Schreder & Brand Mfg. Inc.		B Squared Legacy GC LLC		JM Concrete Inc.	
				Unit Price	Total Amount	Unit Price	Total Amount	Unit Price	Total Amount	Unit Price	Total Amount	Unit Price	Total Amount	Unit Price	Total Amount	Unit Price	Total Amount
203-002A	REMOVAL OF OBSTRUCTIONS	6	EACH	$1,650.00	$9,900.00	$400.00	$2,400.00	$350.00	$2,100.00	$1,500.00	$9,000.00	$316.00	$1,896.00	$100.00	$600.00	$200.00	$1,200.00
203-015A	REMOVAL OF BITUMINOUS SURFACE	1114	SY	$20.00	$22,280.00	$15.00	$16,710.00	$17.50	$19,495.00	$30.00	$33,420.00	$18.74	$20,876.36	$55.00	$61,270.00	$5.00	$5,570.00
203-060A	REMOVAL OF CONCRETE SIDEWALK	173	SY	$15.00	$2,595.00	$30.00	$5,190.00	$23.50	$4,065.50	$25.00	$4,325.00	$58.85	$10,181.05	$120.00	$20,760.00	$10.00	$1,730.00
203-070A	REMOVAL OF CURB AND GUTTER	425	FT	$8.00	$3,400.00	$13.00	$5,525.00	$8.50	$3,612.50	$10.00	$4,250.00	$19.60	$8,330.00	$38.00	$16,150.00	$10.00	$4,250.00
203-075A	REMOVAL OF FENCE	219	FT	$15.00	$3,285.00	$10.00	$2,190.00	$14.50	$3,175.50	$6.50	$1,423.50	$9.86	$2,159.34	$30.00	$6,570.00	$10.00	$2,190.00
203-135A	REMOVAL OF SIGN	3	EACH	$350.00	$1,050.00	$150.00	$450.00	$450.00	$1,350.00	$150.00	$450.00	$360.00	$1,080.00	$900.00	$2,700.00	$250.00	$750.00
205-005A	EXCAVATION	231	CY	$30.00	$6,930.00	$30.00	$6,930.00	$40.50	$9,355.50	$45.00	$10,395.00	$132.00	$30,492.00	$165.00	$38,115.00	$30.00	$6,930.00
212-095A	INLET PROTECTION	4	EACH	$300.00	$1,200.00	$200.00	$800.00	$165.00	$660.00	$230.00	$920.00	$722.00	$2,888.00	$1,185.00	$4,740.00	$200.00	$800.00
303-022A	3/4" AGGREGATE TYPE B FOR BASE	421.6	TON	$80.00	$33,728.00	$28.00	$11,804.80	$21.00	$8,853.60	$65.00	$27,404.00	$185.00	$77,996.00	$86.00	$36,257.60	$30.00	$12,648.00
405-435A	SUPERPAVE HMA PAVEMENT INCLUDING ASPHALT AND ADDITIVES, CLASS SP-3	20	TON	$250.00	$5,000.00	$200.00	$4,000.00	$355.00	$7,100.00	$360.00	$7,200.00	$450.00	$9,000.00	$895.00	$17,900.00	$200.00	$4,000.00
605-640A	ADJUST VALVE COVERS	3	EACH	$1,500.00	$4,500.00	$500.00	$1,500.00	$1,100.00	$3,300.00	$640.00	$1,920.00	$675.00	$2,025.00	$1,680.00	$5,040.00	$200.00	$600.00
610-085A	FENCE, TYPE CHAIN LINK	744	FT	$90.00	$66,960.00	$25.00	$18,600.00	$55.50	$41,292.00	$80.00	$59,520.00	$55.00	$40,920.00	$56.00	$41,664.00	$70.00	$52,080.00
614-015A	SIDEWALK	1491	SY	$100.00	$149,100.00	$70.00	$104,370.00	$88.00	$131,208.00	$90.00	$134,190.00	$76.00	$113,316.00	$91.00	$135,681.00	$120.00	$178,920.00
614-020A	DRIVEWAY	794	SY	$130.00	$103,220.00	$95.00	$75,430.00	$98.50	$78,209.00	$120.00	$95,280.00	$99.00	$78,606.00	$118.00	$93,692.00	$125.00	$99,250.00
615-491A	CURB AND GUTTER, TYPE 1	425	FT	$50.00	$21,250.00	$65.00	$27,625.00	$62.00	$26,350.00	$65.00	$27,625.00	$58.00	$24,650.00	$50.00	$21,250.00	$50.00	$21,250.00
626-010A	TEMPORARY TRAFFIC CONTROL SIGNS	342	SF	$25.00	$8,550.00	$12.50	$4,275.00	$14.00	$4,788.00	$15.00	$5,130.00	$7.93	$2,712.06	$14.00	$4,788.00	$30.00	$10,260.00
626-040A	BARRICADE, TYPE 3	8	EACH	$185.00	$1,480.00	$225.00	$1,800.00	$255.00	$2,040.00	$275.00	$2,200.00	$30.00	$240.00	$252.00	$2,016.00	$500.00	$4,000.00
626-050A	DRUMS	9	EACH	$50.00	$450.00	$39.00	$351.00	$44.00	$396.00	$50.00	$450.00	$13.20	$118.80	$44.00	$396.00	$200.00	$1,800.00
626-100A	MISCELLANEOUS TEMPORARY TRAFFIC CONTROL ITEMS	3000	CA	$1.00	$3,000.00	$1.00	$3,000.00	$1.00	$3,000.00	$1.00	$3,000.00	$1.00	$3,000.00	$1.00	$3,000.00	$1.00	$3,000.00
626-105A	TEMPORARY TRAFFIC CONTROL MAINTENANCE	120	HR	$60.00	$7,200.00	$58.00	$6,960.00	$65.00	$7,800.00	$75.00	$9,000.00	$70.00	$8,400.00	$65.00	$7,800.00	$50.00	$6,000.00
626-135A	WEIGHTED BASE TUBULAR MARKERS	40	EACH	$10.00	$400.00	$14.00	$560.00	$16.00	$640.00	$18.00	$720.00	$9.50	$380.00	$16.00	$640.00	$50.00	$2,000.00
634-005A	MAILBOX	1	EACH	$1,000.00	$1,000.00	$1,650.00	$1,650.00	$1,850.00	$1,850.00	$2,100.00	$2,100.00	$1,300.00	$1,300.00	$1,850.00	$1,850.00	$500.00	$500.00
S900-50A	CONTINGENCY AMOUNT - MISC WORK	5000	CA	$1.00	$5,000.00	$1.00	$5,000.00	$1.00	$5,000.00	$1.00	$5,000.00	$1.00	$5,000.00	$1.00	$5,000.00	$1.00	$5,000.00
Z629-05A	MOBILIZATION	1	LS	$69,221.70	$69,221.70	$15,450.00	$15,450.00	$98,000.00	$98,000.00	$88,700.00	$88,700.00	$132,000.00	$132,000.00	$62,720.40	$62,720.40	$160,272.00	$160,272.00
	TOTAL				**$530,699.70**		**$322,570.80**		**$463,640.60**		**$533,622.50**		**$577,566.61**		**$590,600.00**		**$585,000.00**



Requests | Notifications | Workspace | Sign Out

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For more information on how to use our keyword search, visit our help guide

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- Any Words
- All Words
- Exact Phrase

e.g. 1606N020Q02

"Galicias Concrete" ×

"Galicia's Concrete, LLC" ×

Federal Organizations

Enter Code or Name

Status

Memorandum

File #: 26-341 **City Council**

DATE: Thursday, September 3, 2026
AGENDA: Consent
FROM: Chris Canfield, Public Works Director
DEPARTMENT: Public Works

Title
Bid Award - Tautphaus Park Surface Water Conversion

☐ Ordinance
☐ Resolution
☐ Quasi-Judicial Public Hearing
☐ Legislative Public Hearing
☐ Confirmation/Consent/Acceptance
☒ Approval/Authorization/Ratification

Action(s) Requested:
Approve the bid award for the Tautphaus Park Surface Water Conversion project; award to the lowest responsive, responsible bidder, B Squared Legacy GC, LLC, for $692,600 (or take other action deemed appropriate).

Description, Background Information, Purpose:
On Thursday, September 3, 2026, bids were received and opened for the Tautphaus Park Surface Water Conversion project. A tabulation of bid results is attached. The project will facilitate the conversion of the park irrigation system to use surface water.

Project reviews have been conducted with all necessary city departments to ensure coordination of project activities. Sufficient funding and budget authority exist to complete the proposed improvements.

The Legal Department reviewed the bid process and concurred that the proposed Council action complies with Idaho State Statute.

This item has been reviewed by the City's Legal Department.

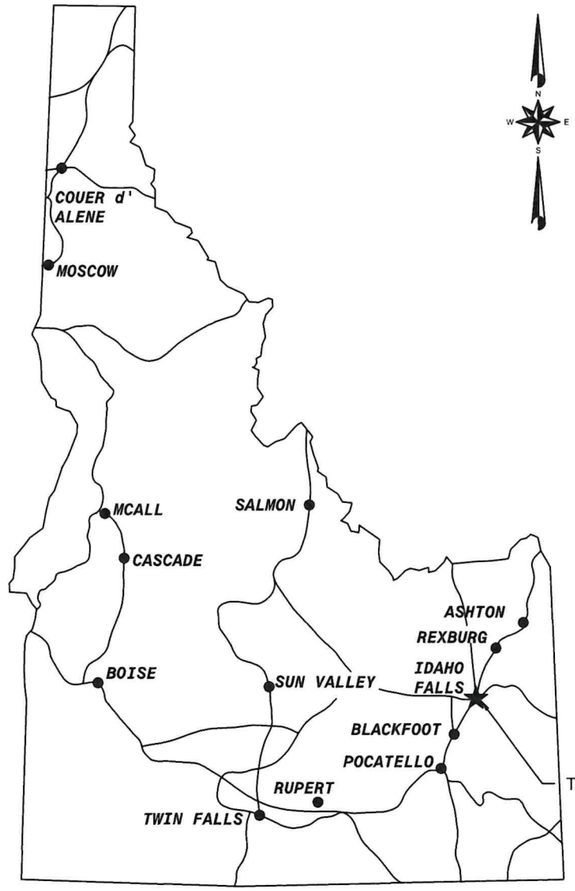
CITY OF IDAHO FALLS

TAUTPHAUS PARK SURFACE WATER CONVERSION

2800 S BOULEVARD, IDAHO FALLS, ID 83402

CITY PROJECT NUMBER

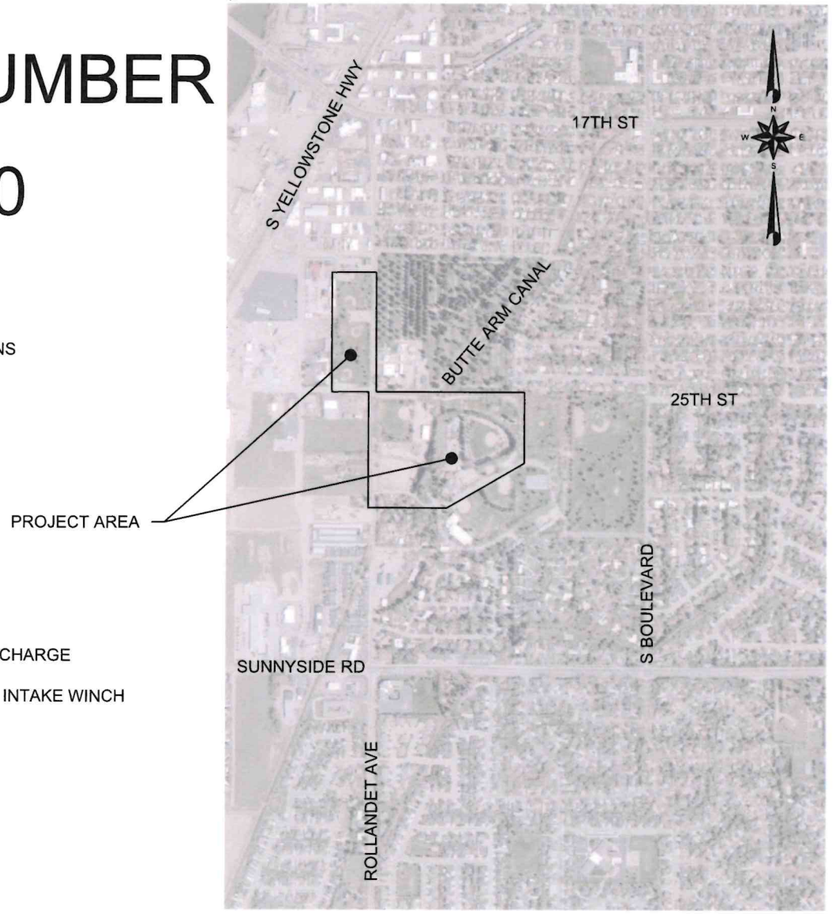
WTR-2025-20



LOCATION MAP

DRAWING INDEX:

G-0 DRAWING INDEX, LOCATION MAP & VICINITY MAP
G-1 GENERAL NOTES, CONTACT LIST, LEGEND & ABBREVIATIONS
G-2 OVERALL PROJECT PLAN & CONTROL POINT TABLE
C-1 PLAN AND PROFILE STA: 9+75 TO 14+50
C-2 PLAN AND PROFILE STA: 14+50 TO 19+00
C-3 PLAN AND PROFILE STA: 19+00 TO 24+00
C-4 PLAN AND PROFILE STA: 24+00 TO 27+50
C-5 PLAN AND PROFILE STA: 27+50 TO 29+29
C-6 PLAN AND PROFILE STA: 40+00 TO 45+00
C-7 PLAN AND PROFILE STA: 45+00 TO 49+89
C-8 PLAN AND PROFILE STA: 60+00 TO 62+24
C-9 PLAN AND PROFILE STA: 70+00 TO 72+86
C-10 SHELTER 1 WATER LINE CONNECTION
D-1 CANAL INTAKE AND PUMP STATION SITE PLAN
D-2 CANAL INTAKE AND PUMP STATION SECTION
D-3 DRAIN LINE TERMINATION & AIR RELEASE VALVE
D-4 FILTER DISCHARGE, QUICK CONNECT & PUMP STATION DISCHARGE
D-5 TAUTPHAUS PARK CONNECTIONS
D-6 ROLLANDET PARK & ELK SOFTBALL FIELD CONNECTIONS & INTAKE WINCH
D-7 DRAIN, BATHROOM CONNECTION & YARD HYDRANT
D-8 ELK DRIVE CONNECTIONS
E-1 IDAHO FALLS POWER CONTRACTOR MAP



VICINITY MAP

AUGUST 2026

NO.	REVISIONS	BY	DATE

This document or any part thereof in detail or design concept is the property of S&A Engineers, PC and shall not be copied in any form without the written authorization of S&A Engineers, PC.

S&A ENGINEERS, PC
470 B Street
Idaho Falls, ID 83402
208-522-1244|saengrs.com

IDAHO FALLS PUBLIC WORKS

TAUTPHAUS PARK IRRIGATION CONVERSION

DRAWING INDEX, LOCATION MAP & VICINITY MAP

S&A PROJECT NO. 24008

SHEET NO. G-0

SIZE B

PROFESSIONAL ENGINEER REGISTERED 8/17/2026 17913 STATE OF IDAHO BRYAN T. CHRISTENSEN

W:\2024\24008 - Idaho Falls Tautphaus Park Irrigation Conversion\5.0 Design\CAD\24008 Main Drawing signed (2026-8-10).dwg

City of Idaho Falls

Engineering Division

Engineer's Estimate

Project: Tautphaus Park Surface Water Conversion ***Number:*** ----WTR-2025-20

Submitted: Jon Knowles, P.E. ***Date:*** September 3, 2026

Item Number	Description	Estimated Quantity	Unit	Engineer's Estimate		B Squared Legacy GC LLC		H-K Contractors, Inc		Outback Landscape, Inc	
				Unit Price	Total Amount	Unit Price	Total Amount	Unit Price	Total Amount	Unit Price	Total Amount
	DIVISION 200 - EARTHWORK										
201.4.1.D.1	Removal of Asphalt	51	SY	$45.00	$2,295.00	$25.00	$1,275.00	$42.00	$2,142.00	$62.86	$3,205.86
201.4.1.E.1.a	Removal of Concrete	8	LF	$60.00	$480.00	$70.00	$560.00	$81.00	$648.00	$108.96	$871.68
201.4.1.E.1.b	Removal of Fence	23	LF	$75.00	$1,725.00	$60.00	$1,380.00	$56.00	$1,288.00	$28.06	$645.38
	DIVISION 300 - TRENCHING										
303.4.1.A.1	Exploratory Excavation	20	HR	$230.00	$4,600.00	$400.00	$8,000.00	$620.00	$12,400.00	$322.64	$6,452.80
307.4.1.A.3	Miscellaneous Surface Restoration (Sod)	2445	LF	$1.85	$4,523.25	$12.00	$29,340.00	$38.00	$92,910.00	$19.73	$48,239.85
307.4.1.B.1	Type “B” Surface Restoration (Concrete Roadway)	8	LF	$180.00	$1,440.00	$280.00	$2,240.00	$170.00	$1,360.00	$209.43	$1,675.44
307.4.1.D.1	Type “C” Surface Restoration (Gravel Roadway)	238	LF	$90.00	$21,420.00	$38.00	$9,044.00	$17.00	$4,046.00	$16.57	$3,943.66
307.4.1.G.1	Type “P” Surface Restoration (Asphalt Roadway)	50	SY	$110.00	$5,500.00	$166.00	$8,300.00	$78.00	$3,900.00	$206.74	$10,337.00
309.4.1.A.1.a	1" Horizontal Directional Bore	154	LF	$40.00	$6,160.00	$65.00	$10,010.00	$41.50	$6,391.00	$37.75	$5,813.50
309.4.1.A.1.b	8" Horizontal Directional Bore	123	LF	$135.00	$16,605.00	$160.00	$19,680.00	$112.00	$13,776.00	$286.50	$35,239.50
309.4.1.A.1.c	10" Horizontal Directional Bore	100	LF	$165.00	$16,500.00	$200.00	$20,000.00	$142.00	$14,200.00	$350.00	$35,000.00
309.4.1.A.1.d	12" Horizontal Directional Bore	40	LF	$185.00	$7,400.00	$230.00	$9,200.00	$160.00	$6,400.00	$395.14	$15,805.60
309.4.1.A.1.e	14" Horizontal Directional Bore	37	LF	$225.00	$8,325.00	$365.00	$13,505.00	$184.00	$6,808.00	$448.90	$16,609.30
	DIVISION 400 - WATER										
404.4.1.A.1	Water Service Connection, Size 2", Rollandet Bathroom	1	EA	$22,000.00	$22,000.00	$10,000.00	$10,000.00	$10,800.00	$10,800.00	$32,716.13	$32,716.13
	DIVISION 600 - CULVERTS & STORM DRAINS										
601.4.1.A.5.	Gravity Irrigation Pipe, Class SDR 35 PVC	18	LF	$140.00	$2,520.00	$335.00	$6,030.00	$126.00	$2,268.00	$144.41	$2,599.38
602.4.1.A.1	Gravity Irrigation Manhole – Type Infiltration Manhole per IF-630A	1	EA	$13,000.00	$13,000.00	$3,700.00	$3,700.00	$10,600.00	$10,600.00	$15,031.48	$15,031.48
	DIVISION 800 - AGGREGATES & ASPHALT										
801.4.1.C.1	Drain Rock 3" Minus Uncrushed Aggregate Base - Around Pump Station F	3	CY	$350.00	$1,050.00	$210.00	$630.00	$270.00	$810.00	$294.34	$883.02
	DIVISION 900 - PRESSURE IRRIGATION										
901.4.1.A.1.a	2" Diameter Pressure Irrigation Pipe, DR17 HDPE	350	LF	$35.00	$12,250.00	$36.00	$12,600.00	$43.00	$15,050.00	$24.66	$8,631.00
901.4.1.A.1.b	4" Diameter Pressure Irrigation Pipe, DR17 HDPE	512	LF	$35.00	$17,920.00	$44.00	$22,528.00	$45.00	$23,040.00	$58.40	$29,900.80
901.4.1.A.1.c	6" Diameter Pressure Irrigation Pipe, DR17 HDPE	942	LF	$37.00	$34,854.00	$42.00	$39,564.00	$50.00	$47,100.00	$56.97	$53,665.74
901.4.1.A.1.d	8" Diameter Pressure Irrigation Pipe, DR17 HDPE	573	LF	$42.00	$24,066.00	$45.00	$25,785.00	$53.00	$30,369.00	$69.53	$39,840.69
901.4.1.A.1.e	10" Diameter Pressure Irrigation Pipe, DR17 HDPE	894	LF	$50.00	$44,700.00	$55.00	$49,170.00	$57.00	$50,958.00	$90.06	$80,513.64
902.4.1.A.1.a	2" Diameter Pressure Irrigation Valve – Curb Stop	2	EA	$570.00	$1,140.00	$1,875.00	$3,750.00	$1,300.00	$2,600.00	$1,739.28	$3,478.56
902.4.1.A.1.b	4" Diameter Pressure Irrigation Valve – Gate	11	EA	$2,400.00	$26,400.00	$2,850.00	$31,350.00	$2,200.00	$24,200.00	$3,532.80	$38,860.80
902.4.1.A.1.c	6" Diameter Pressure Irrigation Valve – Gate	2	EA	$3,600.00	$7,200.00	$3,050.00	$6,100.00	$2,500.00	$5,000.00	$4,356.44	$8,712.88
902.4.1.A.1.d	8" Diameter Pressure Irrigation Valve – Gate	1	EA	$5,200.00	$5,200.00	$4,200.00	$4,200.00	$3,400.00	$3,400.00	$5,990.89	$5,990.89
902.4.1.A.1.e	10" Diameter Pressure Irrigation Valve – Gate	1	EA	$7,300.00	$7,300.00	$5,600.00	$5,600.00	$5,000.00	$5,000.00	$8,796.68	$8,796.68
	DIVISION 2000 - MISCELLANEOUS										
2010.4.1.A.1	Mobilization	1	LS	$32,000.00	$32,000.00	$90,000.00	$90,000.00	$145,000.00	$145,000.00	$144,313.21	$144,313.21
2040.4.1.A.1	Fence, Type 6' Chain Link	49	LF	$165.00	$8,085.00	$60.00	$2,940.00	$65.00	$3,185.00	$71.93	$3,524.57
2040.4.1.B.1	Gates, Type Chain Link	1	EA	$550.00	$550.00	$4,700.00	$4,700.00	$770.00	$770.00	$1,415.09	$1,415.09
2040.4.1.D.1	Remove & Reset Fence, Type Ornamental (by Funland Octopus)	24	LF	$40.00	$960.00	$115.00	$2,760.00	$120.00	$2,880.00	$79.01	$1,896.24
	SPECIAL PROVISIONS										
S0299	Materials Testing	1	LS	$1,000.00	$1,000.00	$12,000.00	$12,000.00	$15,700.00	$15,700.00	$6,603.77	$6,603.77
S0370	Main Line Type "P" Surface Restoration (Asphalt Millings)	232	LF	$15.00	$3,480.00	$58.00	$13,456.00	$29.50	$6,844.00	$23.04	$5,345.28
S0404	Frost Free Hydrant, Drinking Water Connection, and Meter for Pavillion	1	LS	$12,000.00	$12,000.00	$12,500.00	$12,500.00	$30,000.00	$30,000.00	$14,803.27	$14,803.27
S0405	Disconnect Water Line	9	EA	$1,800.00	$16,200.00	$1,400.00	$12,600.00	$2,000.00	$18,000.00	$2,532.08	$22,788.72
S0790	Pump Sump with Concrete Pad	1	LS	$17,500.00	$17,500.00	$48,000.00	$48,000.00	$5,400.00	$5,400.00	$41,849.06	$41,849.06
S0799	Canal Intake Assembly	1	EA	$18,000.00	$18,000.00	$25,000.00	$25,000.00	$51,700.00	$51,700.00	$83,956.73	$83,956.73
S0915	Sprinkler Zone Line Repairs	75	EA	$180.00	$13,500.00	$80.00	$6,000.00	$1,200.00	$90,000.00	$260.38	$19,528.50
S0920	Air/Vac Valve Assembly	5	EA	$3,800.00	$19,000.00	$3,650.00	$18,250.00	$3,000.00	$15,000.00	$4,987.58	$24,937.90
S0930	Drain Assembly	3	EA	$3,300.00	$9,900.00	$5,600.00	$16,800.00	$4,700.00	$14,100.00	$7,426.85	$22,280.55
S0940	Quick Connect Assembly	5	EA	$1,200.00	$6,000.00	$2,600.00	$13,000.00	$1,400.00	$7,000.00	$1,685.86	$8,429.30
S2021	Construction Staking	1	LS	$20,000.00	$20,000.00	$17,500.00	$17,500.00	$5,000.00	$5,000.00	$6,226.42	$6,226.42
S2098	Power Service	1	LS	$25,000.00	$25,000.00	$26,000.00	$26,000.00	$33,200.00	$33,200.00	$63,267.92	$63,267.92
S110215	Packaged Pump Station Installation	1	LS	$40,000.00	$40,000.00	$17,553.00	$17,553.00	$15,500.00	$15,500.00	$41,484.96	$41,484.96
	TOTAL				**$559,748.25**		**$692,600.00**		**$856,743.00**		**$1,026,112.75**

Memorandum

File #: 26-338 **City Council**

DATE: Wednesday, September 2, 2026
AGENDA: Consent
FROM: Linda Lundquist, City Clerk
DEPARTMENT: Mayor's Office

Title
City Council and Utility Board Meeting Minutes

☐ Ordinance
☐ Resolution
☐ Quasi-Judicial Public Hearing
☐ Legislative Public Hearing
☒ Confirmation/Consent/Acceptance
☐ Approval/Authorization/Ratification

Action(s) Requested:
Approve the City Council Meeting minutes from July 30, August 6, August 10, August 13 and the August 12, 2026 Utility Board Meeting Minutes (or take other action deemed appropriate).

Description, Background Information, Purpose:
Attached are the following minutes:

- July 30 - Council Meeting
- Aug 06 - Special Council Meeting
- Aug 10 - Work Session
- Aug 12 - Utility Board Meeting
- Aug 13 - Council Meeting

This item has been reviewed by the City's Legal & Municipal Services Departments.

City Council Meeting Minutes

680 Park Avenue
Idaho Falls, ID

Thursday, July 30, 2026 | **6:30 PM** | **City Council Chambers**

1. **Mayor Burtenshaw Called the meeting to Order at 6:30 PM**

Present:
Mayor Lisa Burtenshaw
Councilor Michelle Ziel-Dingman
Councilor Kirk Larsen
Councilor Brandon Lee (*arrived at 6:39 pm*)
Council President Jim Francis
Councilor Jim Freeman
Councilor John Radford

Also present:
Chase Mills, EMS Fire Chief
Chris Canfield, PW Director
Chris Fredericksen, GM - IF Power
Zack Jones, City Attorney
Bryce Johnson, Police Chief
Kerry Beutler, Assistant CDS Director
Pam Alexander, Municipal Services Director
Linda Lundquist, City Clerk

2. **Pledge of Allegiance**

Chief Mills led those present in the Pledge of Allegiance.

3. **Staff Response to Prior Public Comment and Other Updates**

Mayor Burtenshaw explained that a new agenda item was being used to give department directors an opportunity to respond to issues raised during previous public comment. She noted that staff cannot engage in back-and-forth discussion when an issue is not on the agenda because of open meeting law requirements, but the new format allows staff to provide follow-up information or proactively address concerns.

Police Chief Bryce Johnson addressed three topics:

- Communication with the Hispanic community: Chief Johnson said he confirmed that Captain John Marley had responded to questions previously submitted by members of the Hispanic community. Because many follow-up questions concerned federal agencies rather than the Idaho Falls Police Department (IFPD), IFPD contacted those agencies and relayed the information back to community members. At the community's request, IFPD created a Spanish-language online question form that sends questions directly to three department staff members. The department plans to promote the resource through local Spanish-language media and community organizations and expects to respond within 2–3 days. Johnson emphasized that the form is not for emergencies.
- Alcohol enforcement: Johnson explained that under state law, businesses licensed to serve alcohol must allow police officers to enter the premises whenever someone is present, without a warrant, reasonable suspicion, or probable cause. Regarding a specific case raised during prior discussion, he said he could not discuss the ongoing criminal prosecution publicly. However, after reviewing the relevant body-camera footage, he concluded that probable cause

existed and Sergeant Norman acted appropriately and professionally. The footage cannot be released publicly while the case is pending, but Council members may review it.

- License plate readers (LPRs/Flock cameras): Johnson said IFPD reviewed its use of the system and determined that the documented uses were appropriate, but acknowledged that the department's public documentation was confusing. IFPD is therefore revising its procedures to require clearer explanations of why each LPR use is authorized, including the applicable offense or statutory authority and case number when available.

  He also announced that IFPD will increase its LPR audits from the state-required twice per year to every other week (at least twice monthly) to provide more timely oversight. The department is also limiting data retention to 30 days, exceeding state requirements in that respect. Johnson pointed residents to the City's/IFPD's website for detailed information about LPRs, privacy protections, and constitutional issues, and said a one-page summary will also be distributed through social media.

Director Canfield of Public Works responded to concerns about Jefferson Street sidewalks and infrastructure, explaining that he and Street Superintendent Cardin met with Ms. Alvarez and a neighbor at the site. Project updates:

- Jefferson Street has been overlaid, and the waterline work is complete.
- Some remaining concrete work at corners is still being completed.
- Staff discussed the City's curb-and-gutter program with Ms. Alvarez, including available benefits and opportunities to coordinate work with neighboring property owners to achieve economies of scale.
- Staff also discussed sidewalk and curb maintenance requirements, accessibility, and concerns about how notices/letters have been communicated to property owners.
- Public Works is working to improve communication by sending notices earlier and making the process more mutually beneficial and understandable for property owners and the City.

4. Public Comment

Finn Garren, IF Resident

- Spoke in opposition to Flock automated license plate reader (ALPR) cameras.
- Questioned the accuracy of information on the City's transparency portal and argued that only about 0.6% of vehicles captured by the cameras were on a “hot list,” while the remaining vehicles are still recorded and retained for 30 days.
- Raised concerns that Flock's technology can do more than capture individual photographs, citing company demonstrations showing vehicle route mapping, “digital trails,” and travel-pattern/heat-map capabilities.
- Referenced concerns about searches conducted by law enforcement agencies in other Idaho communities and cited examples of jurisdictions that have declined to continue or pursue ALPR technology.
- Noted that Idaho Falls Police previously indicated that the department ultimately wanted more cameras, and questioned when the expansion would be considered sufficient.
- Argued that Montana's restrictions on ALPRs demonstrate that such technology is not universally viewed as necessary for public safety.

- Expressed frustration that residents were not given meaningful input before the cameras were installed and said approving the proposed contract/addendum would effectively legitimize a system that the public did not have an opportunity to weigh in on.
- Concluded by emphasizing that residents, rather than surveillance cameras, should have a voice in determining city policy.

Colby Hatton – IF resident

- Focused on walkability and pedestrian-oriented development.
- Used downtown Idaho Falls versus areas such as 17th Street as an example of how street and neighborhood design affects whether people choose to walk.
- Said walkable neighborhoods provide benefits including more physical activity, increased patronage of local businesses, reduced traffic, and accessibility for people of different ages and abilities.
- Argued that pedestrian-friendly development can also be more financially efficient for the City, because narrower, denser streets with homes and businesses cost less to build and maintain than large arterial roads.
- Said denser, walkable areas can generate stronger tax revenue relative to the infrastructure required to serve them.
- Emphasized the quality-of-life benefits of neighborhoods where residents can walk to businesses such as bakeries, salons, and corner stores.
- Stated that Stronger Idaho Falls believes new development should prioritize pedestrians, creating a more vibrant, neighborly, productive, and ultimately better city for both pedestrians and drivers.

5. Consent Agenda

A. **Municipal Services**
   1. **26-245** 2026 Second Quarter Impact Fee Report

B. **Fire Department**
   1. **26-268** Contract Service Payment to Public Consulting Group, LLC - $194,572.96

C. **Idaho Falls Power**
   1. **26-248** Transformer Surplus sales bid of $75,000 to Mountain West Transformer

D. **Police Department**
   1. **26-271** SRO Memorandum of Understanding 2026/27 School Year - Alturas
   2. **26-272** SRO Memorandum of Understanding 2026/27 School Year - District 91

E. **Public Works**
   1. **26-251** Bid Award - Police Station Shooting Range to 3H Construction, LLC for $116,451

F. **Office of the City Clerk**
   1. **26-253** June 2026 Licensing through the Office of the City Clerk
      a. 78 New Business Licenses
      b. 16 Renewed Business Licenses
      c. 10 Contractor Licenses
   2. **26-275** City Council Meeting Minutes (6.22.2026, 6.25.2026, 7.6.2026, & 7.9.2026)

Motion: Approve, accept, or receive all items on the Consent Agenda according to the recommendations presented.

- Moved by: Councilor Dingman
- Second: Councilor Larsen
- Vote: Aye: Francis, Dingman, Freeman, Larsen, Lee, Radford. Nay: none.
- Motion carries.

6. Regular Agenda

A. City Attorney

1. 26-274 Amendment to Flock Safety Contracts with Flock Group

Presentation/Discussion (Attorney Jones): The City Attorney presented an amendment to the City's contracts with Flock Group, Inc. in response to public concerns about how data collected by the City's automated license plate reader (ALPR) cameras could be used by Flock. Key changes to the contract:

- The amendment prohibits Flock from using footage/customer data collected by Idaho Falls cameras to train or improve any machine-learning or artificial intelligence (AI) models.
- Flock may continue to use non-footage data, such as device metrics and hardware performance information, to monitor and improve its equipment and services.
- The amendment specifies that Flock may use customer data only as authorized by the amendment and that the amendment supersedes conflicting language in Flock's standard online terms and conditions.
- The definition of "permitted purpose" is narrowed to law-enforcement purposes authorized under Idaho Code § 49-1432, including investigating crimes and conducting traffic studies.
- The restrictions also apply to other law-enforcement agencies authorized to access Idaho Falls data.

Police Department clarification:

- The City's Flock cameras capture license-plate images but do not use facial recognition or identify drivers or passengers.
- The cameras do not record audio or video continuously and are not used to monitor vehicle speeds.
- Idaho Falls retains control over which outside agencies are authorized to access its data.
- The Police Department is beginning a process requiring out-of-state agencies seeking access to Idaho Falls data to sign an agreement acknowledging their obligation to comply with Idaho law. In-state agencies are already subject to those requirements.

Council discussion:

- Councilors emphasized that the amendment is intended to address concerns about data sharing and AI use, but it does not resolve all questions surrounding the Flock system.
- Council President Francis noted that the Police Department has been asked to develop and present alternative approaches to Flock, with that broader evaluation expected in the fall.
- Councilor Radford specifically questioned who can access the City's data, prompting clarification that the amendment itself does not change the authorized-user provisions; rather, the City maintains control over who receives access.
- One councilor stated support for the amendment while emphasizing that the vote should not be interpreted as approval of Flock as a long-term solution, since alternatives are still being evaluated.

Motion: Approve the amendment to the Flock Safety contracts with Flock Group, Inc., and authorize the Mayor and City Clerk to sign the necessary documents

- Moved by: Councilor Francis
- Second: Councilor Lee
- Vote: Aye: Francis, Dingman, Freeman, Larsen, Lee, Radford. Nay: none.
- Motion carries.

2. 26-261 Settlement and Release Agreement with the Oloff Revocable Trust

Presentation/Discussion (Attorney Jones): The Legal Department presented a proposed Settlement and Release Agreement with a revocable trust involved in the City's ongoing easement litigation concerning properties along Custer Road, north of Peterson.

- The trust's attorney approached the City seeking to withdraw from the litigation to avoid additional legal expenses.
- The City negotiated an agreement allowing the trust to step out of the lawsuit while remaining bound by the eventual outcome regarding the disputed easement.
- If the litigation determines that the City has the easement, the trust will recognize that determination. If the court rules against the City, the City will likewise accept that the claimed easement does not exist.
- If settlement discussions with the remaining parties arise, the City must notify the trust. The trust can participate, decline to participate, or waive its participation rights by failing to respond within the specified period.
- The arrangement reduces legal costs and administrative burdens for both the City and the trust by removing the trust as an active party while preserving the City's position in the easement dispute.
- The City Attorney characterized the agreement as an amicable resolution that benefits the City while maintaining its legal interests.

Motion: Approve the settlement and release agreement with the Oloff Revocable Trust and authorize the Mayor and City Clerk to execute the necessary documents

- Moved by: Councilor Francis
- Second: Councilor Dingman
- Vote: Aye: Francis, Dingman, Freeman, Larsen, Lee, Radford. Nay: none.
- Motion carries.

B. Community Development Services

1. 26-255 Final Plat, Development Agreement, and Reasoned Statement of Relevant Criteria and Standards, Westbrook Estates Division No. 1.

Presentation/Discussion (Assistant Director Beutler): CDS presented the final plat, development agreement, and related standards for Westbrook Estates Division No. 1, located on the west side of Idaho Falls near 17th North.

- The subdivision includes 51 lots, with 48 buildable lots; the remaining lots are primarily for stormwater ponds and other common areas.

- The development is zoned R-1, which allows both detached and attached single-dwelling units.
- The developer proposes twin homes, where two dwelling units share a common wall but are located on separate, individually owned lots.
- Staff explained that R-1 zoning allows up to three attached units. Because attached units can make it difficult for individual lots to meet standard minimum lot-size and lot-coverage requirements, the zoning code provides some flexibility for attached dwellings.
- Staff emphasized that this flexibility does not increase the permitted overall density. The development must still comply with the R-1 density limits.
- As a result, some individual lots may be smaller than the typical 7,000-square-foot minimum because they will contain attached dwelling units.
- The proposed final plat is consistent with the previously approved preliminary plat, complies with the City's subdivision and zoning ordinances, and is consistent with the Comprehensive Plan.

Motion 1: Approve the Development Agreement for the Final Plat for Westbrook Estates Division No. 1 and give authorization for the Mayor and City Clerk to sign said agreement.

- Moved by: Councilor Lee
- Second: Councilor Francis
- Vote: Aye: Francis, Dingman, Freeman, Larsen, Lee, Radford. Nay: none.
- Motion carries.

Motion 2: Approve the Final Plat for Westbrook Estates Division No. 1 and give authorization for the Mayor, City Engineer, and City Clerk to sign said Final Plat.

- Moved by: Councilor Lee
- Second: Councilor Francis
- Vote: Aye: Francis, Dingman, Freeman, Larsen, Lee, Radford. Nay: none.
- Motion carries.

Motion 3: Approve the Reasoned Statement of Relevant Criteria and Standards for the Final Plat for Westbrook Estates Division No. 1 and give authorization for the Mayor to execute the necessary documents.

- Moved by: Councilor Lee
- Second: Councilor Francis
- Vote: Aye: Francis, Dingman, Freeman, Larsen, Lee, Radford. Nay: none.
- Motion carries.

2. **26-256** Final Plat, Development Agreement, and Reasoned Statement of Relevant Criteria and Standards, Westbrook Estates Division No. 2.

Presentation/Discussion (Assistant Director Beutler): This follows the same format as described in the previous presentation.

Motion 1: Approve the Development Agreement for the Final Plat for Westbrook Estates Division No. 2 and give authorization for the Mayor and City Clerk to sign said agreement.

- Moved by: Councilor Lee
- Second: Councilor Francis
- Vote: Aye: Francis, Dingman, Freeman, Larsen, Lee, Radford. Nay: none.
- Motion carries.

Motion 2: Approve the Final Plat for Westbrook Estates Division No. 2 and give authorization for the Mayor, City Engineer, and City Clerk to sign said Final Plat.

- Moved by: Councilor Lee
- Second: Councilor Francis
- Vote: Aye: Francis, Dingman, Freeman, Larsen, Lee, Radford. Nay: none.
- Motion carries.

Motion 3: Approve the Reasoned Statement of Relevant Criteria and Standards for the Final Plat for Westbrook Estates Division No. 2 and give authorization for the Mayor to execute the necessary documents.

- Moved by: Councilor Lee
- Second: Councilor Francis
- Vote: Aye: Francis, Dingman, Freeman, Larsen, Lee, Radford. Nay: none.
- Motion carries.

C. Idaho Falls Power

1. 26-249 Short-Term Equipment Rental Agreement with Mountain West Transformer

Presentation/Discussion (Director Fredericksen): GM Fredericksen presented a proposed short-term rental agreement with Mountain West Transformer for IF Power's Delta Star mobile substation.

- The mobile substation is an emergency backup asset that Idaho Falls Power has owned for several decades but has not needed operationally in recent years.
- Improvements to the City's electrical system, including additional substations and the ability to reroute power, have significantly improved system reliability and reduced the need for the mobile unit.
- Idaho Falls Power proposes to rent the equipment to Mountain West Transformer for 18 months at $35,000 per month, generating $630,000 in rental revenue.
- The agreement includes an option for an additional six months at $40,000 per month.
- Council members asked about the equipment's age, destination, and whether Idaho Falls Power could reclaim it if needed. Staff explained that the equipment is expected to travel to the East Coast and that the agreement includes provisions addressing performance and the City's rights under the lease.
- Staff emphasized that the arrangement allows Idaho Falls Power to generate value from an asset it currently does not need while retaining it as a potential emergency resource, helping maintain reliable and affordable electricity service.

Motion: Approve the Short-Term Equipment Rental Agreement with Mountain West Transformer for the use of a Delta Star Mobile Substation and give authorization for the Mayor and City Clerk to execute the necessary documents

- Moved by: Councilor Freeman
- Second: Councilor Radford
- Vote: Aye: Francis, Dingman, Freeman, Larsen, Lee, Radford. Nay: none.
- Motion carries.

D. Public Works

1. 26-250 Amendment to Development Agreement for Trumblee Acres

Presentation/Discussion (Director Canfield): Public Works presented an amendment to the Trumblee Acres Development Agreement to bring the agreement, originally executed in 2015, into alignment with the City's current policies.

- The property owner originally split his property near W 17th South to create an additional parcel and sought connections to City services.
- Under the original agreement, the City agreed to reimburse the owner for the additional cost of constructing 17th South to an arterial street standard, rather than a typical residential street standard.
- Staff now proposes to update the agreement to reflect the City's current impact-fee policies.
- Instead of handling the reimbursement under the original arrangement, the applicable impact fees would be incorporated into the future construction of 17th South.
- Staff said this approach will better coordinate with a planned development to the north, where Grizzly Avenue is expected to connect to 17th South and improve the nearby intersection.
- The amendment would therefore bring the 2015 agreement current while allowing the City's future 17th South improvements to be coordinated with surrounding development.

Motion: Approve the Amendment to the Development Agreement for Trumblee Acres dated October 22, 2015, and authorize the Mayor to sign the necessary document.

- Moved by: Councilor Larsen
- Second: Councilor Dingman
- Vote: Aye: Francis, Dingman, Freeman, Larsen, Lee, Radford. Nay: none.
- Motion carries.

2. 26-259 Easement Vacation of portions of Pop Kroll Way lying within the SW1/4 of Section 8 T. 2 N., R. 38 E., Bonneville County

Presentation/Discussion (Director Canfield): Public Works presented a request to vacate an existing roadway right-of-way/easement that runs along the front of the City's Street Sanitation compound.

- The existing roadway functions primarily as a driveway/access route to the Street Sanitation offices and compound, rather than as a public street.
- Vacating the right-of-way would give the City greater flexibility in designing and constructing the new Street Sanitation building, particularly regarding setbacks and street-facing requirements.
- The City would retain the necessary access easements on its property while eliminating the unnecessary public right-of-way.
- Staff noted that a similar process has been used previously for other City-owned facilities, including the Police compound.

Council briefly commented on the unusual nature of the City essentially granting itself permission to modify its own property.

Motion: Approve the Ordinance vacating an easement under a suspension of the rules requiring three complete and separate readings and request that it be read by title

- Moved by: Councilor Dingman
- Second: Councilor Larsen
- Vote: Aye: Francis, Dingman, Freeman, Larsen, Lee, Radford. Nay: none.
- Motion carries.

ORDINANCE 3668: AN ORDINANCE OF THE CITY OF IDAHO FALLS, IDAHO, A MUNICIPAL CORPORATION OF THE STATE OF IDAHO, PROVIDING FOR THE VACATION OF TWO PORTIONS OF PUBLIC RIGHT-OF-WAY LOCATED WITHIN THE CITY OF IDAHO FALLS AND LEGALLY DESCRIBED IN SECTION 1 OF THIS ORDINANCE; PROVIDING THAT TITLE TO SAID VACATED PORTIONS OF RIGHT-OF-WAY SHALL VEST AS SPECIFIED IN SECTION 2 OF THIS ORDINANCE; PROVIDING THAT THIS ORDINANCE SHALL BE IN FULL FORCE AND EFFECT FROM AND AFTER PASSAGE, APPROVAL, AND PUBLICATION ACCORDING TO LAW.

E. Municipal Services

1. 26-242 Public Hearing - Intended Exchange of City-Owned Real Property

Presentation/Discussion (Director Alexander): Municipal Services conducted a public hearing regarding the City's proposed exchange of property with a developer.

- The proposal involves exchanging 0.229 acres of City-owned property for 0.050 acres of developer-owned property.
- The exchange is intended to support construction of a restroom at Sage Lakes Golf Course, where the City has identified a need for a permanent restroom but faces limited utility access.
- The City identified unused property that could be exchanged for a parcel that would provide a more suitable location for the restroom.
- At its June 22 work session, the Council declared its intent to proceed with the property exchange pursuant to Idaho Code §§ 50-1402 and 50-1403.

- The proposed valuation was set at $2.50 per square foot, subject to the final survey.
- Because the parcels are different in size and value, the developer will make an equalizing cash payment to the City for the difference in value.
- The developer will also pay one-half of the $3,500 property appraisal cost.
- Mountain States Appraisal completed the appraisal, which was included in the Council packet and made available for public review.
- The public hearing was opened, but no members of the public testified, and the hearing was closed.
- Council members characterized the exchange as a "win-win," noting that both the City and developer would receive property they could more effectively use. Council also noted that the golf course has needed a restroom at this location for years and has previously relied on portable facilities.

Motion: Approve the exchange of real property based on a valuation of $2.50 per square foot, subject to final survey results, with an equalizing cash payment to be made by the developer to the City based on the difference in value, with the developer paying one-half of the $3,500.00 property appraisal cost and authorize the Mayor and City Clerk to sign the necessary documents

- Moved by: Councilor Dingman
- Second: Councilor Larsen
- Vote: Aye: Francis, Dingman, Freeman, Larsen, Lee, Radford. Nay: none.
- Motion carries.

2. **25-246** Tentative Approval of the 2026/27 Fiscal Year Budget

Presentation/Discussion (Director Alexander): Municipal Services presented the tentative FY 2026–2027 budget, noting that the budget process began in March and was moved up due to the implementation of the City's new software system. Staff emphasized the collaborative nature of the process, with departments coordinating priorities and, in some cases, reducing their own requests to help fund other departments and projects.
Key budget details:

- The tentative "not to exceed" budget is $393,483,954. The City may adopt a lower amount but cannot exceed this figure when the final budget is adopted.
- The budget includes utility and enterprise revenues, state and federal grants, service fees, and property tax revenues.
- It incorporates the 3% statutory property tax levy, plus approximately 1% ongoing forgone dedicated to public safety, including Legal, Police, and Fire.
- Less than 1% of additional forgone property tax revenue is designated for one-time Fire and Parks & Recreation capital projects.
- Estimated FY 2026–2027 property tax revenue is approximately $54.1 million.

- Staff stressed that the $393.5 million figure represents spending authority, not cash on hand. Much of the total comes from enterprise operations such as utilities, sanitation, and the airport, and expenditures can only occur if the corresponding revenue is available.

Staff encouraged residents to review the 100-plus-page budget book, particularly the expenditure highlights and individual department narratives, which explain departmental increases or decreases, accomplishments, planned projects, and priorities. The budget book was scheduled to be posted on the City's website the following day.

The public hearing on the budget was scheduled for August 13 at 6:30 p.m., with final budget adoption scheduled for August 27, 2026.

Council Discussion
Council members generally expressed strong support for the proposed budget and praised staff for the budget book and its transparency.

- Councilor Freeman highlighted the City's increased investment in public safety, noting approximately $30 million for Police and $33 million for Police, Fire, EMS and related public safety operations, compared with approximately $13 million for Parks & Recreation.
- Councilor Larsen praised the budget book as an important transparency tool and encouraged residents to read the department narratives, even if they are not comfortable reviewing financial figures. He also emphasized the professionalism, training and quality of the City's Fire/EMS services, particularly the quality of in-house EMS response.
- Councilor Dingman praised the department directors and the budget process, while acknowledging the impact of property-tax increases on residents. She cited examples of approximately $10 per month for a $375,000 home and $17 per month for a $600,000 home, but said she believed the services and projects funded by the budget justified the cost.
- Councilors also expressed enthusiasm about the City's new enterprise management/ERP system, which they expect will provide greater transparency, reporting capability and insight into the City's finances.

Before proceeding, Council clarified a $10 discrepancy in the budget figure shown on the presentation slide versus the agenda. Staff confirmed that the agenda's figure of $393,483,954 was the correct amount.

Motion: Approve the tentative 2026/27 fiscal year budget for a not-to-exceed amount of $393,483,954 and give the authorization to publish the Notice of Public Hearing.

- Moved by: Councilor Dingman
- Second: Councilor Larsen
- Vote: Aye: Francis, Dingman, Freeman, Larsen, Lee, Radford. Nay: none.
- Motion carries.

7. **Announcements**
   - War Bonnet Round Up: Mayor Burtenshaw encouraged residents to attend the War Bonnet Rodeo, highlighting increased participation this year and the quality of the events. Opening night was noted as the following evening, with family activities such as mutton busting taking place the previous night.
   - Pints & Purrs: Councilor Dingman promoted the Pints & Purrs fundraiser on Saturday, August 8, from 3:30–7:00 p.m. at Idaho Brewing Company. Proceeds will support low-cost spay and neuter vouchers for community members.
   - Special City Council Meeting: Council President Francis reminded residents that the Council would hold a special meeting the following week at 7:00 p.m. rather than the usual 6:30 p.m. The meeting will address one quasi-judicial agenda item.
   - National Night Out: Francis also announced National Night Out at Tautphaus Park on August 4, featuring the Police Department and demonstrations of its work. A proclamation supporting community policing would also be presented.

There being no further business, the meeting adjourned at 7:38 PM.

/s/ Linda Lundquist_____
Linda Lundquist, City Clerk

/s/ Lisa Burtenshaw _____
Lisa Burtenshaw, Mayor

IDAHO FALLS POLICE

AUTOMATIC LICENSE PLATE READERS

Helping Solve Crime While Respecting Privacy

The Idaho Falls Police Department utilizes automatic license plate reader (ALPR) cameras as an investigative tool to enhance public safety, maximize efforts and efficiency, solve crimes, and support our community.

WHAT ARE ALPRS?

ALPRs capture still images of the back of vehicles traveling on public roadways, and objective information such as...

- License plate numbers
- Vehicle make, model, and color
- Distinguishing characteristics (roof racks, bumper stickers, etc.)

They DO NOT:

- Use facial recognition.
- Identify drivers or passengers.
- Record audio, video, or live stream.
- Monitor speed.

HOW IT WORKS



Officers can also search data that has been gathered from the past 30 days.

ALPR Data is an investigative tool. It does not establish probable cause on its own.

HOW IT HELPS IDAHO FALLS

- Locate stolen vehicles
- Locate vehicles connected to violent crimes
- Help identify suspect vehicles
- Assist in locating missing or endangered persons
- Provide investigative leads when there are no witnesses
- Reduce investigative time and help bring offenders to justice.

ALPR Cameras are a proven and constitutionally compliant investigative tool that helps IFPD solve crime, recover stolen property, locate missing persons, and enhance public safety - while respecting privacy and maintaining accountability.

PRIVACY CONSIDERATIONS

- Data is automatically deleted after 30 days.
- Access to the system is restricted to only authorized users (Officers, Dispatchers, etc.)
- Every search is logged and auditable.
- Use is governed by IFPD policy, in accordance with State and Federal law.
- Searches are limited to investigations for felony or misdemeanor crimes, missing or endangered people, and traffic accidents.

WHAT ALPRS ARE NOT

- **NOT** mass surveillance
- **NOT** facial recognition
- **NOT** tracking people's daily movements
- **NOT** traffic enforcement
- **NOT** replacing police officers or investigative responsibility.

Special City Council Meeting Minutes

680 Park Avenue
Idaho Falls, ID

Thursday, August 6, 2026 | **7:00 PM** | **City Council Chambers**

1. **Mayor Burtenshaw called the meeting to Order at 7:00 PM**

Present:
Mayor Lisa Burtenshaw
Councilor Michelle Ziel-Dingman
Councilor Kirk Larsen
Council President Jim Francis
Councilor Jim Freeman
Councilor John Radford

Absent:
Councilor Brandon Lee

Also present:
Wade Sanner, CDS Director
Zack Jones, City Attorney
Mack Smith, Presenter
Linda Lundquist, City Clerk

2. **Pledge of Allegiance**

Mr. Rocknack led those present in the Pledge of Allegiance.

3. **Public Comment -** No one appeared.

4. **Regular Agenda**

A. **Community Development Services**

1. **26-258** Quasi-Judicial Public Hearing-Request for Reconsideration of the decision to approve the application for the Planned Unit Development, PUD25-002, for Willows Place Townhomes for the property located at 1080 S Bellin Road.

Presentation/Discussion (Director Sanner, Mr. Smith): The Willow Place Townhomes Planned Unit Development (PUD) reconsideration hearing addressed the Idaho Falls City Council's June 25, 2026 approval of PUD 25-002, a proposed 12-unit townhome development at approximately 1080 South Bellin Road. The reconsideration represented the final local-level review before the matter could proceed to district court. Because the matter was quasi-judicial, Council was required to apply the City's existing PUD regulations to the evidence in the record rather than make a legislative or policy decision based solely on neighborhood opposition or preferences regarding development.

<u>Quasi-Judicial Procedure and Ex Parte Disclosures</u>
At the beginning of the hearing, Mayor Burtenshaw explained the special procedures governing a quasi-judicial matter. Council members disclosed contacts they had received regarding Willow Place.

Council Member John Radford reported that Mack Smith spoke with him immediately after the previous hearing, before Council had been advised that the matter was quasi-judicial. Council

Member Brandon Lee received a phone call from an opponent but did not engage in discussion. Council President Jim Francis did not answer calls concerning the project and deleted a voicemail after learning it concerned Willow Place.

Councilors Francis and Lee had also participated in mediation with the developer. The City Attorney explained that quasi-judicial decision-makers must avoid one-sided communications about a pending case. Due to his participation in the mediation, Francis recused himself from the final vote.

The hearing process included the parties seeking reconsideration, the City's staff response, public testimony, rebuttal, and Council deliberation.

Mediation and Changes to the Project

Before the June 25 approval, the developer requested mediation with the City. Curt Thompson served as mediator, and approximately four hours of negotiations occurred through the mediator. The City entered mediation to address concerns previously identified during an earlier hearing, including privacy, public access to amenities, density, streetscape and driveway lengths.

The project had already been reduced from 14 units in triplexes to 12 units in six twin homes, bringing the density to approximately 6.61 units per acre.

The mediation resulted in additional changes, including relocating the playground to a more publicly accessible location, requiring it to meet Parks Department standards, adding signage inviting public use and identifying the HOA as responsible for maintenance, and allowing the developer to name the park.

One twin home was moved across Zoey Lane to break up the row of homes and reduce parking impacts. Driveways were increased from 20 to 25 feet, while a separate east-side buffer was reduced from 10 to 5 feet. A full fence was discussed but was not required, in part because of concerns about access to a utility facility.

The City accepted somewhat less than 25% common space during mediation to accommodate the relocated home and stormwater retention, although the parties later indicated that this issue was resolved differently.

The City's mediation team included representatives from Legal, Community Development Services, Public Works, Idaho Falls Power, and Councilors Francis and Lee.

Opponents' Arguments for Reconsideration

Mediation, Public Process and Due Process

Mack Smith presented many of the opponents' primary arguments. He questioned whether the mediation process and subsequent approval provided residents with adequate due process.

Smith argued that Council effectively approved the mediated proposal before residents had a meaningful opportunity to comment on the changes. He cited Idaho Code §67-6525 and argued that a mediated land-use agreement should be followed by an appropriate public hearing before the decision-making body.

He maintained that the process created the appearance that Council had already committed to the mediated proposal and that neighboring property owners who could be directly affected should have participated in mediation.

The City responded that the mediation agreement did not itself approve the PUD. The revised project remained subject to a full public hearing, where Council retained the authority to approve or deny the application. Because the developer requested mediation, the City maintained

that it was appropriate for the mediation to occur between the applicant and City representatives rather than as a separate negotiation involving neighborhood residents.

PUD Review and the Two-Acre Requirement

Opponents questioned whether a PUD could properly be approved on the approximately 1.8-acre site, arguing that the City's general two-acre minimum should have prevented approval.

Staff explained that the PUD ordinance allows smaller sites to be considered when Council determines that the project qualifies under an exception, including redevelopment or the provision of a public benefit or amenity. Council determined that Willow Place qualified as redevelopment.

Staff cited previous PUDs involving parcels under two acres, including Skyline Manor and Anderson Townhomes. Staff later corrected an earlier reference concerning Cleveland PUD, acknowledging that it was under two acres but had never been approved.

Opponents also argued that substantial revisions to the project should have required another neighborhood meeting and Planning and Zoning Commission review.

Staff and the City Attorney explained that the City's major and minor PUD amendment provisions apply to already-approved PUDs. Because no Willow Place PUD had been approved before June 25, the revised proposal was not technically an amendment to an existing PUD and therefore did not require another Planning Commission review before Council's decision.

Density, Lot Size and Neighborhood Compatibility

Opponents argued that the development was inconsistent with the surrounding single-family neighborhood.

Roy Matthews focused on density and lot size. He initially argued that the property should have approximately six units per acre under R-1 zoning and therefore contain about 10 units. He also questioned whether the proposed lots met the 7,000-square-foot R-1 minimum.

Staff clarified that Willow Place was being reviewed under PUD regulations, not conventional R-1 development. The PUD provisions permit different density and design standards and do not impose the same minimum individual lot-size requirement applicable to conventional R-1 lots.

Opponents nevertheless argued that the project represented too much flexibility from the surrounding neighborhood's established development pattern. They pointed to differences in building type, scale, construction and appearance between the proposed two-story twin homes and existing detached single-family houses.

Residents also questioned the western property buffer, setbacks, parking arrangement, landscaping and the amount of common space.

Setbacks and Inconsistent Project Documents

Teri Smith raised concerns about inconsistencies between documents presented during the process.

She said the original PUD requested reducing a 25-foot setback to 20 feet and understood from mediation that the developer agreed to restore a 25-foot setback or driveway area in exchange for reducing another buffer.

However, she said publicly posted maps and findings still appeared to show a 20-foot setback. The discrepancy became a continuing point of discussion.

Staff later stated that the approved plan showed a 20-foot front setback and 25-foot rear setback. Developer Colin Hunter subsequently described the roadway as having been shifted five

feet and characterized the resulting arrangement as providing 25-foot setbacks on both the front and rear. This created some continuing uncertainty in the discussion about exactly how the approved setback configuration should be characterized.

Opponents argued that discrepancies among plans, maps, plats and measurements made it difficult for residents to determine precisely what Council had approved.

Canal Safety and Fencing - Canal safety was another major concern.
Mack Smith described the nearby canal as a significant hazard for children because of its steep banks, cold and fast-moving water, and difficulty escaping once someone enters it. He characterized it as an "attractive nuisance" and questioned why the development's amenities would be open to the public without additional canal protection.

Residents also requested a privacy fence between Willow Place and neighboring properties.

Staff explained that the PUD ordinance does not generally require privacy fencing between residential developments. Fencing is specifically required in certain circumstances, such as residential property next to commercial development or a dog park.

For Willow Place, the applicable requirement was a landscape buffer. Staff said the developer's proposed western landscape buffer satisfied the ordinance. The code provides an option for a six-foot fence as part of the buffering solution, but the developer did not choose that option.

Councilor Francis clarified that fencing had been discussed during mediation and that the developer's January 2026 written commitment remained part of the record to work with individual adjacent property owners on appropriate fencing solutions, with no commitment exceeding six feet.

Residents questioned whether such commitments would remain enforceable after approval and urged that important agreements be formally documented.

Drainage, Stormwater and Site Conditions - Drainage and stormwater became one of the most extensive areas of disagreement.

Opponents described the site as having existing drainage characteristics and argued that it had historically functioned as a drainage area for surrounding properties. Mack Smith raised concerns about the site's elevation, existing berms, soils and basalt conditions and argued that development could create additional runoff problems.

He questioned whether the site's underlying windblown loess and silt soils could create problems if saturated and pointed to shallow basalt and large basalt boulders as additional development challenges.

A major dispute involved whether Willow Place's stormwater system would operate independently from the adjacent church property.

Smith pointed to a drainage easement shown on a plat that appeared to connect the development to the church's drainage system. He questioned whether surrounding runoff that currently flows onto the property had been incorporated into the engineering calculations and whether all necessary agreements and approvals were in place.

The developer maintained that the Willow Place stormwater system would be self-contained on the PUD property and designed to accommodate a 100-year, 24-hour storm event under City requirements. Any remaining church drainage would be handled separately by the church.

Staff said the City's stormwater requirements include a master plan, engineering calculations and plans prepared and stamped by an Idaho-licensed engineer. The plans were routed through CDS to Public Works, where City engineers reviewed and approved them.

Staff emphasized that the project would not have advanced to the public hearing if City engineering staff had determined the stormwater system was inadequate.

The developer explained that certain stormwater and cross-access easements would be formally recorded during the later plat and site-plan process. Staff and the developer emphasized that the PUD stage establishes the basic development concept, while detailed engineering and construction requirements are addressed during subsequent review.

Church Property, Parking and Easements

The relationship between Willow Place and the neighboring church property generated repeated questions.

Staff clarified that the church property is not part of the Willow Place PUD and that Willow Place does not rely on church parking to meet its own requirements.

For 12 units, the project requires 24 parking spaces, while the proposal provides 42 spaces, including garages and guest parking.

Residents nevertheless questioned separate easements involving the church property, including stormwater, utilities, access and prior property transfers.

Mack Smith identified a 2025 right-of-way deed conveying approximately 3,072 square feet of church property to the City for public street/highway purposes for $1, as well as a public utility easement granted to the City for $1. He questioned the timing and relationship of those transactions to the development process.

Staff explained that PUD approval does not automatically eliminate existing easements. An Idaho Falls Power easement remains along part of the western property, and Idaho Falls Power reviewed the proposal and retained its rights.

The modified project also affected church access. Discussion clarified that the church's western parking-lot entrance would need to close to accommodate Zoey Lane, with a hammerhead turnaround intended to provide emergency-vehicle access.

Residents also raised concerns about an alleged longstanding adverse easement they said they had used for decades to access backyards.

Public Notice and Project History

Staff maintained that all applicable state notice requirements had been satisfied.

The City began publishing notice on June 3, mailed notices to property owners within 300 feet on June 8, and physically posted the property. Staff said the notice specifically identified the revised Willow Place PUD and stated that it would return to Council for a public hearing following mediation.

Staff acknowledged that residents might not have immediately received or noticed mailed notices but said the City cannot control mail delivery.

Staff also acknowledged that the project's history - multiple versions, a neighborhood meeting, an initial denial, mediation and revisions - could understandably create confusion. However, staff maintained that the version presented at the June 25 hearing was the revised plan that Council ultimately approved.

Other PUD and Development Standards

Staff explained that Willow Place was required to provide one amenity for every 50 units. With 12 units, the project was required to provide one amenity and proposed two. Staff also explained that PUD regulations intentionally provide flexibility from traditional zoning requirements in exchange for features such as common space, amenities, landscaping, compatible development, efficient infrastructure and interconnected design.

The City's position was that the PUD approach was appropriate for the site's irregular, L-shaped configuration.

Staff also clarified that Willow Place did not rely on church parking for compliance and that the church's conditional use permit remained valid because the church continued to operate as a religious institution.

Public Testimony

Miranda Marquit questioned whether the project would meaningfully improve housing affordability and argued that new townhomes could still be unaffordable to many households. She urged Council to require meaningful amenities, green space and neighborhood benefits.

Colby Hadden, representing Stronger Idaho Falls, supported the project and argued that Idaho Falls needs additional housing, particularly duplexes, triplexes and townhomes. He said increasing housing supply could help moderate prices and that denser development could make more efficient use of infrastructure.

Angela Klingler opposed the project and expressed broader concerns about protecting established single-family neighborhoods from rezoning, variances and increased density.

Kiery Wilson questioned the City's handling of ex parte communications and whether residents' communications could be preserved in the record without creating improper contact with Council. She also questioned whether commitments concerning fencing, canal access and public amenities were sufficiently documented and enforceable.

Stephanie Sandbeck, a nearby resident and mother, raised traffic and pedestrian safety concerns around Bellin Street and Pancheri Drive. She described a serious accident and expressed concern about additional traffic from the development. She urged Council to delay the project until necessary transportation improvements were in place.

Lisa Kincaid raised concerns about communication, drainage, code compliance and the location of amenities.

Bridget Houx argued that the project did not conform to the City's Comprehensive or Master Development planning concepts for locating higher-density housing closer to commercial areas and transitioning to lower densities farther away.

Raul Ruiz raised concerns about capacity at Westside Elementary School and questioned whether the school could accommodate additional students generated by new housing.

Developer

Developer representative Colin Hunter defended the project and argued that the property had remained undeveloped for more than 20 years and had not functioned as a meaningful neighborhood amenity.

Hunter maintained that the development team had followed City regulations and worked closely with staff throughout the process.

He argued that increasing the housing supply could help moderate housing costs and that the developers reviewed zoning requirements before purchasing the property and determined the site qualified for a PUD. He also argued that additional students could generate additional state funding for schools.

The developer maintained that the project's engineering, zoning and development requirements were being addressed through the City's established review process.

Rebuttal

Dave Rocknak, is still concerned about water drainage, the easement, parking and an agreement between the developer and the church.

Gretchen Rocknak (testimony is considered public comment) also spoke regarding the condition of the property and described the lot as an unmaintained "weed patch," stating that the church had historically maintained the field by mowing it. She focused particularly on fencing and drainage concerns and hopes it is being addressed in the PUD.

Steve Heath with Mountain West Engineering explained that the drainage was calculated and a pond was designed to withstand a 100-year storm event. He said the PUD will handle its own water drainage and the church will address its drainage. As well, he explained that the PUD has satisfied its parking with adequate spaces, and the church will be responsible for its own parking.

Mack Smith asked for clarification regarding the PUD changes regarding drainage and acknowledged that the developer is now showing a 25-ft setback, which took much back and forth to establish (much like the drainage issues). He said that the neighborhood drains into the PUD. He explained that the “weed patch” is the result of the developer not mowing the lot, but has since been mowed due to several complaints. Mr. Smith said the maps/plots are inconsistent and the codes are complicated and hard to understand.

Teri Smith is pleased that the neighbors have been provided *some* clarifying information. She commented on the improvements to the aforementioned 2-acre plots. She realizes that the church is not reliant on the PUD parking lot but pointed out that, in order for Zoey Lane to comply with code, one side of the church lot will need to be closed. She commented that in the June 25 meeting, supporters of the PUD weren’t necessarily commenting on the effects of the PUD on this neighborhood, but on what a great person Mr. Smith is and his experience building similar homes in other neighborhoods. Ms. Smith asked if the request for reconsideration is denied, are the neighbors allowed to request mediation. She also feels like all the neighbors’ concerns weren’t addressed at the June 25 meeting. She feels that Council’s “discretion” is always in favor of the developers. She claimed that losing the neighbors’ adverse easement will cost her $10,000 because that access is how she gets her trailer into her own backyard. Ms. Smith brought up that the developer offered to pay for half of Mr. Rocknak’s fencing in a prior meeting.

Council and Legal Deliberation

As the hearing moved toward deliberation, Council asked the City Attorney to clarify the limits of Council's authority. The City Attorney emphasized that Council was acting as a quasi-judicial body, not as a legislative body. Its task was to apply existing PUD standards to the evidence in the record.

The distinction was important because Council could not simply deny the project because residents opposed it, because Council members preferred lower density, or because another type of development might be more desirable unless those considerations provided a lawful basis under the applicable ordinance.

The City Attorney also distinguished the Comprehensive Plan from binding zoning regulations. The Comprehensive Plan can guide future policy but does not replace the enforceable PUD and zoning ordinances. Consequently, Council could not deny the project solely because members believed another land use would better match the broader planning vision if the PUD satisfied the applicable standards.

The attorney also discussed the potential for a regulatory takings claim if Council denied the project without a legally sufficient basis. Council referenced the Idaho Supreme Court's TCR, LLC v. Teton County decision as an example of the consequences that can arise when a local government denies a development application without adequate support in applicable law and facts.

Councilors acknowledged that the hearing raised legitimate concerns about growth, density, traffic, neighborhood compatibility, PUD flexibility and the City's broader development policies. However, they concluded that those policy concerns did not necessarily provide a legal basis for overturning this particular PUD.

Councilor Freeman questioned whether 12 townhomes would materially increase traffic or population compared with six single-family homes and noted that the revised project addressed concerns he had previously identified.

Councilor Dingman discussed available traffic information concerning Pancheri Drive and indicated that the roadway appeared to have capacity. She also referenced District 91 enrollment, which she said had remained relatively flat over the last four years.

Councilors repeatedly emphasized the importance of relying on evidence in the record and applicable law rather than speculation.

Broader Discussion of Future PUD Regulations

Although Council concluded that it was legally constrained in deciding Willow Place, Councilors and the Mayor acknowledged that the hearing exposed areas where the City's PUD regulations could be clearer.

Mayor Burtenshaw said staff was already examining the PUD ordinance and considering changes that could establish clearer parameters for future applications.

Council recognized that any future ordinance changes could not be applied retroactively to Willow Place.

Council also discussed changes in state law that have expanded residential development opportunities and limited some aspects of local control over density, accessory dwelling units, parking and other development issues.

The Willow Place hearing therefore prompted a broader conversation about how Idaho Falls should regulate future PUDs while complying with state law and preserving appropriate neighborhood protections.

Final Decision

After extensive testimony and deliberation, Council concluded that the reconsideration question was ultimately whether the June 25 approval complied with the existing PUD standards and applicable law.

Although individual Councilors acknowledged concerns about density, growth, traffic, neighborhood character and development policy, they determined that those concerns did not provide a sufficient legal basis to overturn the approval.

Motion: To affirm the decision of the City Council to approve the Willows Place Townhomes Planned Unit Development and to direct staff to prepare a written decision.

- Moved by: Councilor Radford
- Second: Councilor Dingman
- Vote: Aye: Dingman, Freeman, Larsen, Radford. Nay: none. Rescued: Francis
- Motion carries.

Council did not adopt the formal written decision that evening. Staff and the City Attorney planned to prepare the written findings, with the City Attorney noting that the City had until September 7 to issue the formal written decision.

Because the matter remained subject to potential judicial review, Council members were reminded that the applicable ex parte restrictions remained in effect and that they should not privately discuss the case with interested parties.

There being no further business, the meeting adjourned at 10:35 PM.

/s/ Linda Lundquist_____
Linda Lundquist, City Clerk

/s/ Lisa Burtenshaw _____
Lisa Burtenshaw, Mayor

IDAHO FALLS

OFFICE OF THE MAYOR

LISA BURTENSHAW
MAYOR, CITY OF IDAHO FALLS
208.612.8235 | mayor@idahofalls.gov

30 July 2026

City Council
City of Idaho Falls
308 Constitution Way
Idaho Falls, ID 83402

Notice Pursuant to Idaho Code § 50-604:

This special meeting of the Idaho Falls City Council is being convened to consider two requests for reconsideration submitted by members of the public regarding the Willows Place Townhomes PUD. This written notice is being provided to all members of the City Council in accordance with the requirements of Idaho Code § 50-604.

Lisa Burtenshaw
Mayor, City of Idaho Falls

Cc: Linda Lundquist, City Clerk
Zachary Jones, City Attorney

City Council Work Session Meeting Minutes

680 Park Avenue
Idaho Falls, ID 83402

Monday, August 10, 2026 | **3:00 PM** | **City Council Chambers**

Call to Order and Roll Call

There were present:
Council President Jim Francis
Councilor Michelle Ziel-Dingman
Councilor Kirk Larsen
Mayor Lisa Burtenshaw (*Left at 5:19 pm*)
Councilor John Radford
Councilor Jim Freeman
Councilor Brandon Lee

Also present:
Ian Turner, Airport Director
Nathan Cuvala, Ardurra Project Manager
Darin Jones, HR Director
Jeremy Galbreaith, Deputy Chief of Police
Linda Lundquist, City Clerk
Melissa Cross, Alliance (*via Teams*)
Mary Lund, Library Board
Kerry Beutler, CDS Assistant Director
Zack Jones, City Attorney

Mayor Burtenshaw called the meeting to order at 3:02 p.m. with the following items:

Airport - Discussion: Airport Terminal Update: Airport staff provided an update on the terminal expansion, current infrastructure work, funding, and timeline.

- Current infrastructure work: The Utility and Infrastructure Package is replacing and relocating major electrical, mechanical, plumbing, water, drainage, fiber, and lighting systems to prepare for the terminal expansion. A new powerhouse, generators, chiller, and boilers are also being installed. This work is scheduled for completion on September 16, 2026.
- Revised Phase One: The Airport has scaled back the original expansion to focus on immediate needs. The project will add approximately 21,700 square feet of single-story space, including six additional ticket counters, expanded queuing, a new baggage makeup area, additional restrooms, airline/support space, and electrical/IT infrastructure. About 16,700 square feet of existing space will also be remodeled.
- Future expansion: The previously planned second level/gate-hold area will not be built now, but the new structure will be designed to allow it to be added later. The Great Hall will remain unchanged.
- Baggage screening: The expansion is intended to provide space for a second TSA baggage screening machine, addressing a major current bottleneck and providing redundancy.
- Funding: The project will use FAA grants, IIJA funding, passenger facility charges, an ITD grant, and other Airport funding. Approximately $36–$37 million is currently available, with an estimated $7–$10 million in borrowing potentially needed. The City would guarantee the debt, but it would be repaid from Airport revenues.
- Timeline: Foundations are proceeding now to keep the contractor mobilized. The full design is targeted for late November 2026, with a new Guaranteed Maximum Price expected to come before Council around early 2027. Major construction is anticipated to begin in spring/summer 2027 and take roughly 24 months.

Mayor, City Council – Discussion: Citywide updates, concerns, questions, reports:

- Council President Francis

Willow Place decision statement: A councilor asked that the recent written statement regarding the Willow Place Townhomes decision be brought forward Thursday for discussion and possible amendment. Legal has made some revisions to the draft, so councilors were encouraged to review the updated version before the meeting. The goal is to expedite finalizing and releasing the statement.

- Councilor Radford

  Duck Race/community weekend: Council members praised the recent community weekend, which included the Duck Race, Farmer's Market, and Youth Jam. Attendance and participation were strong, with approximately 25,000 ducks sold, just below the record of about 28,000. The Idaho Falls Duck Race was noted as reportedly the second-largest duck race in the country, behind Chicago.

  Electric motorcycles: Councilors discussed growing concerns about electric motorcycles capable of reaching speeds around 40 mph, particularly their use by young riders and on sidewalks, trails, and grass areas. Legal staff, Deputy Chief Galbreaith, and Council members are already examining the issue. Councilors were encouraged to share ideas with City Attorney Jones and his team as they consider potential regulations. Boise, Idaho, was mentioned as having recently adopted an emergency ordinance following a teenager's death.

- Mayor Burtenshaw

  Northgate Mile planning: One of the Council's priorities is bringing in subject-matter experts to review portions of the City's subdivision code. The next effort may focus on updating the Northgate Mile plan, building on a plan previously developed by Brad Cramer. Chris Lee has volunteered to participate on the citizen side of the planning effort. Councilors asked anyone with potential citizen experts or interested participants to provide names to Director Sanner so the committee can be formed. The work may address parking, trees, and other broader citywide planning issues, rather than being limited strictly to Northgate Mile.

  INL/energy and utility discussion: The Mayor announced a Wednesday evening documentary screening and panel discussion focused on major developments affecting eastern Idaho's utilities, including advanced reactors at INL, data centers, and geothermal energy. The discussion is intended to help the community stay informed as these issues increasingly converge with the City's role as a utility provider and the region's rapid growth. John Wagner and Lori Barber were expected to participate in the panel.

  The screening event will be held at the Frontier Center. There appeared to be an issue with online registration, so attendees are welcome to just show up. If the Council meeting runs long, Council Member Francis will finish the meeting, allowing Mayor Burtenshaw to participate in the filming/screening event.

Library – Discussion: Leave without pay: Library Board member Mary Lund, a past Board chair and current member-at-large, requested City Council approval for a 12-week leave of absence for a valued Library employee who is pursuing a master's degree in education.

- The employee works in the Library's Makerspaces and is considered a highly valued, long-term employee.
- The employee needs approximately three months to complete a practicum/master's requirements.
- Rather than taking a full education leave (which under City policy would end pay and benefits), the Library requested leave without pay while reducing the employee's schedule to 20-hours per week for the duration and retaining benefits.

- Pay and benefits tied to hours worked would be reduced proportionally, including wages and retirement contributions, while the employee would continue paying her share of medical coverage.
- HR Director Jones explained that the request does not fit neatly within the City's formal education-leave policy because the employee is not leaving work entirely.
- The arrangement would actually reduce the City's personnel costs, although there could be some temporary reduction in productivity.
- Library staff emphasized that retaining the employee and gaining her additional education and skills would ultimately be valuable to the Library.
- The request was expected to come before Council for formal action on Thursday, although staff indicated Council could potentially approve/disprove the request at this meeting if Council desired.

Motion: Approve the leave without pay as presented by the library.

- Moved by: Councilor Dingman
- Second: Councilor Radford
- Vote: Aye: Francis, Dingman, Freeman, Larsen, Lee, Radford. Nay: none.
- Motion carries.

CDS – Discussion: Starter home subdivision:

City Council discussed Idaho's new starter-home subdivision legislation, which requires cities to allow smaller, more affordable detached homes on qualifying parcels. Council generally supported the goal of increasing housing attainability and missing-middle options, but expressed concern that large developments of repetitive, very small homes could negatively affect neighborhood character, parking, open space, infrastructure, and livability.

Staff explained that the State law does not override all City standards. Height, density, lot coverage, parking, street width, access, driveway spacing, fire access, and other requirements can still apply. However, some existing standards, particularly density, lot coverage, and parking, could make starter-home developments difficult to build under the State's intended model.

Council also questioned how the legislation could affect previously annexed and zoned properties, noting that residents may have expectations about development based on existing zoning. Staff cautioned that the State law is broad and may limit the City's ability to grandfather properties or impose additional approval requirements.

Staff presented three options:

- A: Adopt the State requirements essentially as written.
- B: Modify City regulations so starter-home subdivisions function effectively in all applicable zones.
- C: Pursue B while also developing alternative housing models, such as cottage courts, attached homes, smaller developments, design standards, and strategically located attainable housing that better fit Idaho Falls.

Council Direction

Council generally favored Option C, with Option A as a backup if time becomes an issue. Staff will form an advisory group involving Planning Commission members, developers, engineers, Public Works, and other experts to examine density, lot coverage, parking, design, location, and alternative housing models.

The goal is to have a draft ordinance before the Planning Commission in October, bring it to Council in November, and ensure compliance with State law by January 31, 2027.

Bottom line: Council supports the State's affordable-housing objective but wants to develop a more thoughtful Idaho Falls approach that provides attainable housing without simply creating large concentrations of repetitive tiny homes.

Legal, Police - Discussion: Server training:

Council discussed separating the alcohol server training requirements from the broader alcohol ordinance revisions. The server-training provisions would become a new Chapter 2.1, making them easier to find in the City Code and allowing them to remain in place whether or not the City later consolidates its beer, wine, and liquor ordinances.

Key points:

- Training requirement: The ordinance would apply to alcohol license holders and their employees who serve alcohol. It does not apply to employees working solely at charitable events covered by charitable-event permits.
- Free training: Between the ordinance's effective date and November 15, 2026, the Idaho Falls Police Department (IFPD) will provide three free training sessions to help businesses become compliant before the requirement takes effect.
- Ongoing training: Beginning January 1, 2027, the IFPD will provide four free trainings per year. Businesses may also use other courses approved by IFPD, including available online courses.
- Compliance deadline: The required training date was moved from October 1 to November 15, 2026, giving businesses additional time and avoiding placing the transition in the middle of the holiday season.
- Proof of training: Businesses will not be required to keep certificates in a particular location or format. If an authorized official requests proof, the employee/business will have four days to produce the certification.
- Approved courses: Council discussed whether alcohol distributors already provide server training. Police will investigate whether distributor-sponsored courses meet the City's requirements and could potentially qualify as approved training.
- Posting approved programs: The list of approved training programs will be maintained by both the City Clerk and Idaho Falls Police Department, rather than either one alone.
- Public-health rationale: Council supported adding a recital citing Idaho Department of Health and Welfare statistics concerning deaths associated with excessive alcohol use to explain the ordinance's purpose.
- Cost and accessibility: Council noted that approved online training can be relatively inexpensive. For example, a Boise-approved course was cited as costing about $17 and taking roughly two hours.
- Next steps: Staff will incorporate the additional feedback and bring the revised server-training ordinance to the Council for consideration on August 27, 2026. The broader alcohol ordinance revisions will be addressed separately at a later date.

Mayor - Announcements, Events, Calendaring, Proclamations, Notes and/or Minutes from Boards and Commissions:

Motion: Receive the recommendations from the July 7, 2026 meeting of the Planning and Zoning Commission pursuant to the Local Land Use Planning Act.

- Moved by: Councilor Francis
- Second: Councilor Dingman

- Vote: Aye: Francis, Dingman, Freeman, Larsen, Lee, Radford. Nay: none.
- Motion carries.

- **Councilor Freeman:** Congratulated City staff on the successful rodeo.
- **Councilor Lee**: Discussed the departure of Ariel, the Community Food Basket director, who is moving to Boise for another charitable-sector position. An interim director from the Utah Food Bank is currently serving, and Council members praised Ariel for her long-standing service and dedication to the community.
- **Councilor Radford**: Council members were reminded to review Ms. Thinnes' email regarding travel reimbursements. The City's new enterprise management system will change how reimbursements are processed, and Council members may need to register or follow new procedures when seeking reimbursement for expenses they personally pay.
  - Per diem: There was also brief discussion that the City may be considering changes to its per diem and travel reimbursement system.
- **Councilor Francis**: Fireworks: Concerns were raised about the increasing illegal use of fireworks around the Fourth of July, including complaints about increasingly large aerial fireworks. They want to begin planning well in advance of next July for a more proactive enforcement/prevention strategy. The discussion noted that some vendors require purchasers to sign agreements stating they will not use certain fireworks within prohibited areas, but Council expressed concern that enforcement and education may need to start much earlier.

There being no further business, the meeting adjourned at 5:24 PM.

/s/ Linda Lundquist
Linda Lundquist, City Clerk

/s/ Lisa Burtenshaw
Lisa Burtenshaw, Mayor

City Council Meeting Minutes

680 Park Avenue
Idaho Falls, ID

Thursday, August 13, 2026 | **6:30 PM** | **City Council Chambers**

1. **Mayor Burtenshaw called the meeting to order at 6:30 PM**

Present:
Mayor Lisa Burtenshaw
Councilor Michelle Ziel-Dingman
Councilor Kirk Larsen
Councilor John Radford (*arrived at 6:32 pm*)
Council President Jim Francis
Councilor Jim Freeman
Councilor Brandon Lee

Also present:
Bryce Johnson, Police Chief
Chris Canfield, PW Director
Pam Alexander, Municipal Services Director
Joseph Nilsson, Chief Information Officer
Tyler Bregborn, Developer
Christian Ashcraft, Resident
Zack Jones, City Attorney
Ian Turner, Airport Director
Chris Fredericksen, GM - IF Power
Chase Mills, EMS Chief
Wade Sanner, CDS Director
Colby Hatton, Stronger Idaho Falls
Dave Reed, Developer
Linda Lundquist, City Clerk

2. **Pledge of Allegiance**

Gary Mills led those present in the Pledge of Allegiance.

3. **Staff Responses to Prior Public Comment and Other Updates**

Police Chief Johnson responded to concerns raised by Finn Garren regarding license plate readers and Flock Safety. Johnson said he and Garren have spoken several times and recently agreed that a police ride-along would be useful so Garren could see firsthand how officers use the technology and how it fits into police operations.

Garren has completed the ride-along application and is expected to be scheduled soon. Johnson acknowledged that they may not ultimately agree on Flock Safety, but said he respects Garren for having the courage to voice his convictions and believes the ride-along will provide greater transparency and understanding of the Police Department's practices.

4. **Public Comment**

Colby Hatton (IF Resident), an Idaho Falls resident and supporter of Stronger Idaho Falls, spoke about his positive experience living in the city after having lived abroad in places including Asia, the Pacific, and India. He highlighted the convenience and community value of having small, locally owned businesses within residential neighborhoods, citing a nearby bakery and corner store as examples. He said these businesses create local jobs, keep economic activity local, and provide useful services without causing significant traffic or noise.

Hatton encouraged the City to allow more small businesses in traditionally residential areas, including businesses such as bakeries, florists, and barbershops. He suggested allowing neighborhood businesses

that can operate with five or fewer parking spaces, while emphasizing that the goal is not to introduce large retailers such as Walmart into residential neighborhoods.

Rusty Gerdes (IF Resident), opposed spending on Flock cameras, code enforcement, and parking enforcement, arguing that funding should instead support more police patrols and traffic enforcement. He cited speeding, unsafe electric-bike behavior, and property damage in his neighborhood as examples of what he believes are insufficiently addressed. Gerdes also expressed distrust of the Police Department and frustration with what he described as inadequate responses to reports of crimes and property damage.

5. Consent Agenda

A. **Municipal Services**

1. **26-279** Annual Renewal of Customer Information System (CIS) Support and Maintenance for $99,453.60.

Motion: Approve, accept, or receive all items on the Consent Agenda according to the recommendations presented.

- Moved by: Councilor Dingman
- Second: Councilor Francis
- Vote: Aye: Francis, Dingman, Freeman, Larsen, Lee, Radford. Nay: none.
- Motion carries 6-0.

6. Regular Agenda

A. **Legal**

1. **26-297** Written Decision on Requests for Reconsideration Regarding Planned Unit Development for Willows Place Townhomes

Presentation/Discussion (Attorney Jones): Attorney Jones reviewed the draft written decision concerning the requests for reconsideration of the Willow Place Townhomes PUD. He explained that the decision largely relied on the previously approved Reasoned Statement, with the factual findings reorganized chronologically and updated to reflect the procedural history. Additional findings addressed the revised PUD's twin-home configuration and its similarity to existing structures in the surrounding neighborhood.

Attorney Jones reviewed the legal conclusions addressing whether the revised PUD was required to return to the Planning and Zoning Commission, due process concerns, the public accessibility of the playground, compatibility of the revised units with the surrounding neighborhood, the applicability of the City's berm requirement, issues deemed irrelevant to the Council's decision, fencing, and a claimed prescriptive easement. He explained that a prescriptive easement is a matter for the courts and is outside the Council's jurisdiction. Council discussed the nature of a prescriptive easement and agreed that the issue was not one the Council could adjudicate.

Council President Francis and Council Member Lee recused themselves due to their participation in the mediation process and left the dais.

Motion: Approve the Written Decision Regarding Requests for Reconsideration affirming the revised Planned Unit Development for Willows Place Townhomes and give authorization for the Mayor and City Clerk to execute the necessary documents

- Moved by: Councilor Radford
- Second: Councilor Dingman
- Vote: Aye: Dingman, Freeman, Larsen, Radford. Nay: none. Recused: Francis, Lee
- Motion carries 4-0.

B. **Airport**

1. **26-292** Memorandum of Agreement with the Federal Aviation Administration and the Idaho State Historic Preservation Office

Presentation/Discussion (Director Turner): Director Turner presented a proposed Memorandum of Agreement related to a hangar at 2541 Foote Drive that had been demolished and was subsequently determined to have been eligible for the National Register of Historic Places. Because the demolition occurred without the required prior coordination with the FAA, the agreement is intended to rectify the City's noncompliance with federal grant assurances.

The agreement provides for commemorating the historic hangar with a plaque, likely to be placed in the terminal's baggage claim area, and notifying airport tenants whose hangars are currently eligible for the National Register. Director Turner said the airport had entered into a work order not to exceed $15,000 to assist with the effort. Council clarified that the City and Airport did not demolish the hangar; the lessee did so.

Council also discussed how similar situations could be prevented in the future, including property rights, airport ground leases, historic eligibility that develops during the term of a lease, and communication with tenants. Director Turner said he had begun notifying tenants of eligible structures about the additional requirements associated with those structures.

Motion: Approve the Memorandum of Agreement among the Federal Aviation Administration, Idaho State Historic Preservation Office, and the Idaho Falls Regional Airport and give authorization to the Mayor to execute the necessary documents.

- Moved by: Councilor Radford
- Second: Councilor Larsen
- Vote: Aye: Francis, Dingman, Freeman, Larsen, Lee, Radford. Nay: none.
- Motion carries 6-0.

C. **Public Works**

1. **26-266** Development Agreement - Circle K Pancheri Drive and Skyline Drive

Presentation/Discussion (Director Canfield): Director Canfield presented an amended Development Agreement for a proposed Circle K at the corner of Skyline Drive and Pancheri Drive.

The agreement replaces a prior development agreement and incorporates requirements associated with the City's impact fee program. As part of the development, the developer will extend Skyline Drive approximately 200–250 feet south. The City will participate using available impact fee funds, up to approximately $119,500, toward the arterial road construction. Council briefly clarified the location of the project.

Motion: Approve the Development Agreement for Circle K Pancheri Drive and Skyline Drive and authorize the Mayor and City Clerk to execute the necessary documents.

- Moved by: Councilor Dingman
- Second: Councilor Larsen
- Vote: Aye: Francis, Dingman, Freeman, Larsen, Lee, Radford. Nay: none.
- Motion carries 6-0.

2. **26-285** Federal Transit Administration (FTA) Section 5310 Small Urban Funding Agreement

Presentation/Discussion (Director Canfield): Director Canfield explained that the agreement provides federal funding through the FTA Section 5310 program to enhance transportation services for elderly and disabled residents through the GIFT program. The agreement provides 80% federal funding and a 20% local match, with $230,400 in federal reimbursement and a total expenditure of $288,000. Council clarified that the funding does not add a vehicle to the City's fleet but helps support and allocate the costs of services provided to elderly and disabled residents.

Motion: Approve the FTA 5310 Small Urban Funding Agreement and authorize the Mayor and City Clerk to execute the necessary documents.

- Moved by: Councilor Dingman
- Second: Councilor Larsen
- Vote: Aye: Francis, Dingman, Freeman, Larsen, Lee, Radford. Nay: none.
- Motion carries 6-0.

D. **Idaho Falls Power**

1. **26-278** Bid Rejection - IFP 26-21-2 Upper Development Dam No. 1 Rehabilitation

Presentation/Discussion (Director Fredericksen): Staff presented two related bid rejections for work at the Upper Power Dam. The first project involved replacing hydraulic piping and seals. The engineer's estimate was approximately $500,000, while the low bid was approximately $761,000. The second project involved construction of an earthen coffer dam necessary to dewater the east channel so the rehabilitation work could occur. The engineer's estimate was approximately $250,000, while the low bid was approximately $766,000.

Together, the projects exceeded the City's $750,000 budget by approximately $1 million. Staff also noted that required approvals from the Federal Energy Regulatory Commission and the Department of Dam Safety had not yet been received. Staff recommended rejecting the bids and

rebidding the projects at a later date when permitting is complete and construction conditions may produce more favorable bids.

Motion: Reject the single bid received for the Upper Development Dam project
- Moved by: Councilor Freeman
- Second: Councilor Francis
- Vote: Aye: Francis, Dingman, Freeman, Larsen, Lee, Radford. Nay: none.
- Motion carries 6-0.

2. **26-287** Bid Rejection - IFP 26-21-1 Upper Coffer Dam Project

Presentation/Discussion (Director Fredericksen): The Upper Coffer Dam project was discussed together with the Upper Development Dam rehabilitation. Staff explained that the coffer dam was necessary to dewater the east channel and allow the rehabilitation work to proceed. Because the bids substantially exceeded the budget and required regulatory approvals remained outstanding, staff recommended rejecting the bids and rebidding the project at a later date.

Motion: Reject all bids for the Upper Coffer Dam project
- Moved by: Councilor Freeman
- Second: Councilor Francis
- Vote: Aye: Francis, Dingman, Freeman, Larsen, Lee, Radford. Nay: none.
- Motion carries 6-0.

E. **Municipal Services**

1. **26-293** Purchase Replacement Cardiac Monitor/Defibrillators for Idaho Falls Fire Department

Presentation/Discussion (Chief Mills, Director Alexander): This concerned the replacement of approximately 15 Stryker cardiac monitors/defibrillators purchased with CARES Act funding in 2020 that are approaching the end of their useful life. Staff recommended purchasing new Zoll Zenix monitors, with a $165,000 trade-in allowance for the existing units, for a total purchase price of $759,308.67.

Council discussed the change from LifePak equipment to Zoll equipment and the training that will accompany the purchase. Staff explained that Zoll will provide a team to work with each fire crew on configuration and training. Council also discussed the Ground Emergency Medical Transportation (GEMT) program and learned that $1.4 million in GEMT funding was received during the current year and would fund this purchase. Staff explained that the new equipment is expected to have a substantially longer useful life than the refurbished CARES-funded monitors being replaced.

Motion: Approve and accept the purchase of 15 ZOLL Zenix cardiac monitor/defibrillators from Zoll Medical Corporation through the Sourcewell cooperative purchasing government contract #041823-ZLL for a total of $759,308.67 and authorize the Mayor and City Clerk to sign the necessary documents.

- Moved by: Councilor Dingman
- Second: Councilor Larsen
- Vote: Aye: Francis, Dingman, Freeman, Larsen, Lee, Radford. Nay: none.
- Motion carries 6-0.

2. **26-280** Backup Software and Support Platform Services for Information Technology

Presentation/Discussion (Director Alexander, CIO Nilsson): Staff presented a proposed five-year backup, storage, and support platform agreement with CompuNet through the OMNIA Partners cooperative purchasing contract for Veeam and Object First services. The City's existing Cohesity platform is scheduled to reach end of support in early 2027. Staff compared a three-year agreement costing $218,760.06 with a five-year agreement costing $272,013.16, with the five-year option providing approximately 25% savings over the term.

Council asked about contract termination provisions and was advised that the final agreement would be reviewed with Legal and would include the appropriate termination language. Council also discussed cybersecurity and ransomware recovery. Staff explained that the system would serve as part of the City's disaster recovery plan while also allowing routine recovery of deleted files.

Motion: Approve the purchase of backup software and support services from OMNIA Partners Cooperative Purchasing Agreement #R250302 with CompuNet, Inc. for Veeam and Object First Data Platform Services for a total of $272,013.16, and authorize the Mayor and City Clerk to sign the necessary documents.

- Moved by: Councilor Dingman
- Second: Councilor Larsen
- Vote: Aye: Francis, Dingman, Freeman, Larsen, Lee, Radford. Nay: none.
- Motion carries 6-0.

3. **26-281** Public Hearing for the Proposed Fees for Fiscal Year 2026/27

Presentation/Discussion (Director Alexander): Director Alexander presented the proposed FY 2026/27 fee schedule. Staff explained that State law requires fees to reflect the actual cost of providing services. Proposed changes included Airport landing, terminal, and key replacement fees; Community Development Services subdivision, annexation, application, building, code enforcement, parklet, and parking fees; Idaho Falls Power electric and fiber charges; a new Frontier

Center lobby rental fee; Parks and Recreation program and facility fees; Police animal-related fees; and Public Works landfill, wastewater, water, and service connection fees.

Council discussed the removal and consolidation of obsolete or duplicative Parks and Recreation fees, the Idaho Falls Raceway fee structure, the new Frontier Center lobby rental opportunity, and the relationship between annexation fees and the City's impact fee program. Staff explained that some Parks and Recreation programs and fees had been discontinued or consolidated and that the City intended to continue simplifying the fee schedule.

- **Public Hearing:** No members of the public testified regarding the proposed fees.
- **Action:** Public hearing closed. No action was taken on the fee schedule at this hearing; staff clarified that the fees would be considered as part of the overall budget adoption process.

4. 26-282 Public Hearing to Levy 1% Forgone for Fiscal Year 2026/27

Presentation/Discussion (Director Alexander): Staff explained that the City had approximately $5.7 million in available forgone property tax balances and proposed using 1% ongoing forgone for prioritized public safety and legal positions. The proposed funding would support one Assistant City Attorney focused on civil and prosecution work, two Fire/EMS training captains, and one police dispatcher shared with Bonneville County. The proposed 1% forgone amount was $538,354.

- **Public Hearing:** No public testimony was given specifically regarding the 1% forgone.
- **Action:** Public hearing closed. No action was taken because this hearing was part of the budget process and the forgone would be addressed during budget adoption.

5. **26-293** Public Hearing to Levy One-Time Capital Project Forgone for Fiscal Year 2026/27

Presentation/Discussion (Director Alexander): Staff presented proposed one-time capital forgone priorities focused on Fire, Parks and Recreation, and facility improvements. Proposed projects included improvements at Fire Station 4, two projects at the Wes Deist Aquatic Center, improvements to the Joe Wayne/Ice Arena, and initial infrastructure for a future public safety/fire training facility. Staff explained that the proposed capital forgone would be used only for designated one-time capital projects.

- **Public Hearing:** Former Council Member Gary Mills (IF Resident) asked for clarification of the numbering of three fire stations based on their openings. Council discussed whether the Fire Station 4 project referred to the Woodruff location. Staff confirmed that it did. No other public testimony was given.
- **Action:** Public hearing closed. No action was taken at this hearing.

6. 25-284 Public Hearing for the 2026/27 Fiscal Year Budget

Presentation/Discussion (Director Alexander): Director Alexander presented the proposed FY 2026/27 budget with a tentative not-to-exceed amount of $393,483,954. The budget includes charges for services, state and grant funding, 3% statutory property tax growth, growth and annexation revenue, 1% ongoing forgone, and one-time capital forgone. Staff discussed proposed employee compensation and benefits, including a 2% COLA for non-union employees, market adjustments for Idaho Falls Power and Fiber employees, and increases in medical, vision, and dental benefits.

Staff also reviewed approximately $17 million in community infrastructure investment, prioritized public safety positions and projects, the GIFT contribution, Library funding, police pay scale changes, enterprise fund positions, anticipated revenues and expenditures, the General Fund, property tax valuation and levy assumptions, and estimated impacts on residential and commercial property owners. Staff explained that charges for services include utility charges, EMS/ambulance services, county agreements, Parks and Recreation fees, and other service-related revenues.

- **Public Comment:** Former Council Member Gary Mills and Christian Ashcroft addressed the budget. Mr. Mills discussed ambulance billing, public safety, cybersecurity, and municipal revenue issues. Mr. Ashcroft encouraged the City to develop earlier and simpler opportunities for public engagement in the budget process.
- **Action:** Public hearing closed. No budget adoption action was taken. Staff indicated that final budget adoption would occur at the August 27, 2026 Council meeting.

F. **Community Development Services**

1. **26-288** Legislative Public Hearing — Annexation and Initial Zoning of R3, Multiple Dwelling Residential — 11.874 Acres

Presentation/Discussion (Director Sanner): Director Sanner presented a property-owner-initiated request to annex approximately 11.874 acres along 15th East between 49th South and 65th South and establish R-3, Multiple Dwelling Residential zoning. The property is located in the General Urban transect, where R-3 zoning is consistent with the Comprehensive Plan. The property is currently farmland, and surrounding properties include R-3, R-3A, R-1, and County A-1 zoning.

The request was considered by the Planning Commission on April 7, 2026, where no public testimony was given and the request received unanimous approval. Council briefly discussed the property's frontage along 15th East, which was identified as approximately 236.43 feet.

- **Public Hearing:** No public testimony was given. The hearing was closed.

Motion 1: Approve the ordinance annexing approximately 11.874 acres in portions of the Southwest Quarter of Section 4 and Southeast Quarter of Section 5, Township 1 North, Range 38 East; assign a Comprehensive Plan designation of General Urban; suspend the rules requiring three complete and separate readings; and request that the ordinance be read by title and published by summary.

- Moved by: Councilor Lee
- Second: Councilor Francis
- Vote: Aye: Francis, Dingman, Freeman, Larsen, Lee, Radford. Nay: none.
- Motion carries 6-0.

ORDINANCE 3669: AN ORDINANCE OF THE CITY OF IDAHO FALLS, IDAHO, A MUNICIPAL CORPORATION OF THE STATE OF IDAHO; PROVIDING FOR THE ANNEXATION OF APPROXIMATELY 11.874 ACRES DESCRIBED IN EXHIBIT A OF THIS ORDINANCE, AMENDING THE LEGAL DESCRIPTION OF THE CITY WITH THE APPROPRIATE COUNTY AND STATE AUTHORITIES; AND PROVIDING SEVERABILITY, PUBLICATION BY SUMMARY, AND ESTABLISHING EFFECTIVE DATE.

Motion 2: Approve the Reasoned Statement of Relevant Criteria and Standards for the annexation of approximately 11.874 acres in part of the SW ¼ of Section 4 and the SE ¼ of Section 5, Township 1 North, Range 38 East and give authorization for the Mayor to execute the necessary documents.

- Moved by: Councilor Lee
- Second: Councilor Francis
- Vote: Aye: Francis, Dingman, Freeman, Larsen, Lee, Radford. Nay: none.
- Motion carries 6-0.

Motion 3: Approve the ordinance establishing the initial zoning for R3, Multiple Dwelling Residential as shown in the Ordinance exhibits under a suspension of the rules requiring three complete and separate readings, request reading by title and published by summary; that the City limits documents be amended to include the area annexed herewith; and that the City Planner be instructed to reflect said annexation, amendment to the Comprehensive Plan, and initial zoning on the Comprehensive Plan and Zoning Maps located in the planning office.

- Moved by: Councilor Lee
- Second: Councilor Francis
- Vote: Aye: Francis, Dingman, Freeman, Larsen, Lee, Radford. Nay: none.
- Motion carries 6-0.

ORDINANCE 3670: AN ORDINANCE OF THE CITY OF IDAHO FALLS, IDAHO, A MUNICIPAL CORPORATION OF THE STATE OF IDAHO; PROVIDING FOR THE INITIAL ZONING OF APPROXIMATELY 11.874 ACRES DESCRIBED IN EXHIBIT A OF THIS ORDINANCE AS R3, MULTIPLE DWELLING RESIDENTIAL; AND PROVIDING SEVERABILITY, PUBLICATION BY SUMMARY, AND ESTABLISHING EFFECTIVE DATE.

Motion 4: Approve the Reasoned Statement of Relevant Criteria and Standards for the initial zoning of R3, Multiple Dwelling Residential and give authorization for the Mayor to execute the necessary documents.

- Moved by: Councilor Lee

- Second: Councilor Francis
- Vote: Aye: Francis, Dingman, Freeman, Larsen, Lee, Radford. Nay: none.
- Motion carries 6-0.

2. **26-289** Legislative Public Hearing — Annexation and Initial Zoning of R3, Multiple Dwelling Residential — Approximately 1.17 Acres

Presentation/Discussion (Director Sanner): Director Turner presented an owner-initiated request to annex approximately 1.17 acres currently located in Bonneville County and establish R-3 zoning with the Limited Development Airport Overlay Zone. The property is located near 33rd North and is intended to become part of a future PUD. The property is currently zoned A-1, while surrounding properties are primarily R-3. Staff stated that the request is consistent with the General Urban transect.

The applicant, Dave Reed, explained that the annexation would facilitate right-of-way and connectivity for the future development, including a 112-foot minimum-width road connecting to 33rd North and providing access into the future Willow Creek Cove development. The road would provide emergency access and connectivity to a potential future park.

- **Public Hearing:** Applicant Dave Reed, a Mapleton, Utah developer, testified in support. No additional public testimony was given. The hearing was closed.

Motion 1: Approve the ordinance annexing approximately 1.17 acres in the Southwest Quarter of Section 6, Township 2 North, Range 38 East; assign a Comprehensive Plan designation of General Urban; suspend the rules requiring three complete and separate readings; and request reading by title and publication by summary.

- Moved by: Councilor Lee
- Second: Councilor Francis
- Vote: Aye: Francis, Dingman, Freeman, Larsen, Lee, Radford. Nay: none.
- Motion carries 6-0.

ORDINANCE 3671: AN ORDINANCE OF THE CITY OF IDAHO FALLS, IDAHO, A MUNICIPAL CORPORATION OF THE STATE OF IDAHO; PROVIDING FOR THE ANNEXATION OF APPROXIMATELY 1.17 ACRES DESCRIBED IN EXHIBIT A OF THIS ORDINANCE, AMENDING THE LEGAL DESCRIPTION OF THE CITY WITH THE APPROPRIATE COUNTY AND STATE AUTHORITIES; AND PROVIDING SEVERABILITY, PUBLICATION BY SUMMARY AND ESTABLISHING EFFECTIVE DATE.

Motion 2: Approve the Reasoned Statement of Relevant Criteria and Standards for the annexation of approximately 1.17 acres and give authorization for the Mayor to execute the necessary documents.

- Moved by: Councilor Lee

- Second: Councilor Francis
- Vote: Aye: Francis, Dingman, Freeman, Larsen, Lee, Radford. Nay: none.
- Motion carries 6-0.

Motion 3: Approve the ordinance establishing initial zoning of R3, Multiple Dwelling Residential, with the Limited Development Airport Overlay Zone as shown in the Ordinance exhibits, under a suspension of the rules requiring three complete and separate readings; and request that it be read by title and published by summary; that the City limits documents be amended to include the area annexed herewith; and that the City Planner be instructed to reflect said annexation, amendment to the Comprehensive Plan, and initial zoning on the Comprehensive Plan, and Zoning Maps located in the Planning office; and direct the City Planner to reflect the annexation, Comprehensive Plan amendment, and initial zoning on the appropriate maps.

- Moved by: Councilor Lee
- Second: Councilor Francis
- Vote: Aye: Francis, Dingman, Freeman, Larsen, Lee, Radford. Nay: none.
- Motion carries 6-0.

ORDINANCE 3672: AN ORDINANCE OF THE CITY OF IDAHO FALLS, IDAHO, A MUNICIPAL CORPORATION OF THE STATE OF IDAHO; PROVIDING FOR THE INITIAL ZONING OF APPROXIMATELY 1.17 ACRES DESCRIBED IN EXHIBIT A OF THIS ORDINANCE AS R3, MULTIPLE DWELLING RESIDENTIAL, WITH LIMITED DEVELOPMENT AIRPORT OVERLAY ZONE; AND PROVIDING SEVERABILITY, PUBLICATION BY SUMMARY, AND ESTABLISHING EFFECTIVE DATE.

Motion 4: Approve the Reasoned Statement of Relevant Criteria and Standards for the initial zoning of R3, Multiple Dwelling Residential with the Limited Development Airport Overlay Zone and give authorization for the Mayor to execute the necessary documents.

- Moved by: Councilor Lee
- Second: Councilor Francis
- Vote: Aye: Francis, Dingman, Freeman, Larsen, Lee, Radford. Nay: none.
- Motion carries 6-0.

3. **26-290** Quasi-Judicial Public Hearing — Planned Unit Development (PUD) and Reasoned Statement of Relevant Criteria and Standards, Harvest Village

Presentation/Discussion (Director Sanner, Director Canfield, Developer Bregborn): Director Sanner presented the proposed Harvest Village PUD on approximately 14.575 acres near 65th North and Sage Lakes Golf Course. The property is currently zoned R-2 with an Airport Overlay and is located in the General Urban transect. The proposal includes 175 residential units consisting of fourplexes, fiveplexes, sixplexes, and sevenplexes, for a density of approximately 12 units per acre, below the 17 units per acre permitted under the PUD ordinance.

The development would include public and private streets, rear-facing garages, five proposed amenities, landscaping meeting the 25% requirement, two parking spaces per unit, and four development phases. Staff discussed proposed front-yard setback modifications, private streets, and an alternative arrangement of street trees.

Planning Commission considered the request on June 2 and unanimously recommended approval. Public comments before the Planning Commission included concerns about a prior horse-grazing arrangement and increased traffic associated with growth in the area.

- **Developer Bregborn** explained that the primary reason for using the PUD process was to allow units to front private streets. He stated that the developer had been communicating with the adjacent property owner regarding the horse-grazing arrangement and did not anticipate issues.

Council Discussion: Council discussed street-tree placement, maintenance responsibilities for public and private streets, playground quality, parking, guest parking, garage dimensions, sidewalks and pathways, traffic impacts, private-street no-parking requirements, the proposed 15-foot front setback, and the legal standards governing PUD setbacks and variances.

Staff explained that the private streets would be maintained by the HOA and the public streets by the City. The proposal includes 18 visitor parking spaces in addition to two garage spaces per unit. Council expressed concern about the limited guest parking and the potential for vehicles to obstruct private streets. The applicant agreed to paint private-street curbs red to reinforce the no-parking requirement.

Council also discussed ADA access to stormwater/common areas and the potential need to provide accessible routes into those areas. Legal Counsel explained the standards governing deviations from the underlying R-2 setbacks and clarified that Council is not automatically required to approve a requested variance.

Considerable discussion occurred regarding the placement and number of trees. Council discussed using additional trees to mitigate the reduced setback and provide additional screening, while staff clarified the PUD's minimum tree requirements and the flexibility available for alternate tree spacing.

- **Public Comment:** Colby Hatton, representing Stronger Idaho Falls, spoke in support of the development. He stated that the organization supports dense housing and sustainable urban development, while encouraging improved non-driving transportation options. He also suggested that the development could provide opportunities for small neighborhood businesses.

Motion 1: Approve the Planned Unit Development for Harvest Village as amended:
1. Playground equipment shall meet current Parks and Recreation standards as of August 13, 2026.
2. Private streets shall have additional no-parking markings, including red-painted curbs and signs, with Fire Department input.

3. Storm/common areas shall provide ADA accessibility.
4. Trees shall be planted along the north side of the development at approximately the same spacing and number as shown on the south side, with reasonable adjustments where necessary to accommodate sidewalks.

- Moved by: Councilor Francis
- Second: Councilor Lee
- Vote: Aye: Francis, Dingman, Larsen, Lee, Radford. Nay: Freeman.
- Motion carries 5-1.

Presentation/Discussion: Following approval of the PUD, Council discussed the need for the Reasoned Statement to specifically incorporate the four conditions approved with the PUD. Legal Counsel advised that the language should be drafted specifically enough for staff to implement and enforce the conditions. Council considered whether to approve the statement immediately or recess to allow staff to prepare revised language. Council ultimately recessed to allow the document to be revised.

During the recess, Legal Counsel revised the Reasoned Statement to include the following conditions: Parks and Recreation standards for the playground as of August 13, 2026; red-painted/no-parking curbs and signs on private streets; ADA accessibility for the two storm ponds; and trees on the north side approximately equal in spacing and number to those on the south side.

Motion 2: Approve the Reasoned Statement of Relevant Criteria and Standards for the Planned Unit Development for Harvest Village and give authorization for the Mayor to execute the necessary documents.

- Moved by: Councilor Francis
- Second: Councilor Lee
- Vote: Aye: Francis, Dingman, Freeman, Larsen, Lee, Radford. Nay: none.
- Motion carries 6-0.

7. Announcements

- **Council Member Larsen -** Reported on the recent Duck Race and noted that approximately $25,000 was raised and that Rotary has contributed more than $7 million to the Greenbelt and parks over approximately 30 years.
- Council President Francis announced that he and Councilor Radford would meet with the Idaho AARP's Executive Director to discuss potential grants and community needs, particularly issues affecting residents over age 50 and housing.

There being no further business, the meeting adjourned at 10:09 PM.

/s/ Linda Lundquist_____
Linda Lundquist, City Clerk

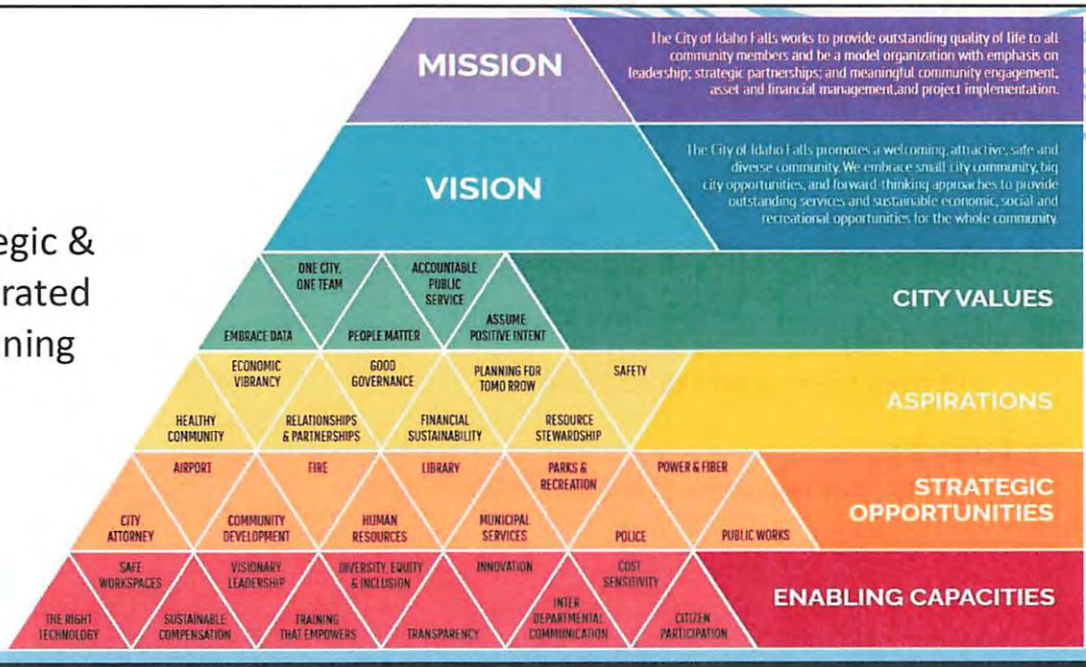
/s/ Lisa Burtenshaw _____
Lisa Burtenshaw, Mayor

City of Idaho Falls
Fiscal Year 2026/27
Fees, Forgone, and Budget Hearings

Thursday, August 13, 2026

1

Strategic & Integrated Planning



2

New Fees or Fees Greater than 5%
Public Hearing
Staff Presentation

Fees reflect the cost of public services to those who benefit from the services. Fees must be reasonably related to, but cannot exceed, the cost of providing the service.

3

Fee Changes – Airport
(Section 1, Page 1)

- Landing fees
  - Revised fee structure to add landing fees to include turn fees.
- Terminal rent
  - Revised fee structure to add turn fees.
- Badge fee
  - NEW - Key replacement fee at $50.00 per key.

4

Fee Changes – Community Development Services (Section 2, Page 1-2)

- Subdivision fees
  - 2.3a-2.3n
- Annexation fees
  - 2.4a-b removed
- Application fees
  - 2.5a-h

5

Fee Changes – Community Development Services (Section 2, Page 2-4)

- Residential Building Fee Valuation Table
  - Valuation range
    - 2.6a-2.6a xciv2
- Commercial Building Fee Valuation Table
  - Valuation range
    - 2.7a-2.7alv2

6

Fee Changes – Community Development Services (Section 2, Page 4-5)

- New Residential Buildings and Additions Valuation Multiples
  - 2.9a-2.13g
- Code Enforcement Violations
  - 2.13h-2.13j
- Parklet lease, temporary on-street construction parking permit
  - 2.14, 2.15a b

7

Fee Changes – Idaho Falls Power & Fiber (Section 4, Page 5)

- Electrical Service
  - Various base, demand & service charges
  - New- Street Light utility fee, per account, per month
- Public Unlit Fiber Optic Network
  - Backbone service fee per single pair fiber, per month

8

Fee Changes – Municipal Services (Section 7, Page 5)

- Frontier Center for the Performing Arts
  - New - Main lobby rental

9

Fee Changes – Parks and Recreation (Section 8, Page 6-13)

- Sandy Downs
- Parks
- Horticulture/Forestry
- Activity Center
- Cemetery
- Tautphaus Park Zoo and Funland
- War Bonnet Rodeo
- Recreation
- Wes Deist Aquatic Center
- Golf

Revised with services and programs provided.

10

Fee Changes – Police (Section 9, Page 13)

- Animal Control
  - New – At-risk/dangerous – unaltered license
  - New – At-risk/dangerous – altered license
  - New – Euthanasia – Non-resident
  - Animal surrender
  - Cremation fee

11

Fee Changes – Public Works (Section 10, Pages 13-16)

- Sanitation
  - County landfill fees
  - Extra dump
  - New – Bulk item pickup
- Wastewater
  - Service connection fees
  - Monthly non-metered and metered fees (residential, commercial and industrial)
  - County and city rates
  - Septic haulers

12

Fee Changes – Public Works (Section 10, Pages 13-16)

- Water
  - Service connection fees
  - Disconnect/reconnection fee
  - Service inspection call after hours
  - Monthly non-metered and metered fees (residential, commercial, school, industrial and irrigation)
  - Recharge administration and sampling fee

13

Conclusion of New Fees or Fees Greater than 5% Public Hearing Staff Presentation

14

Forgone Hearings
Staff Presentation

15

1% Forgone - Prioritized Requests

Legal and Public Safety Operations	Amount	Type
One Assistant City Attorney (Civil and Prosecution)	$176,311	Ongoing
Two Fire/EMS Training Officers (Captain level)	325,096	Ongoing
One Police Dispatcher	36,947	Ongoing
Total	**$538,354**	

Page 49 and 50 of the draft budget book

Forgone Notice: Saturday, August 1 and Saturday, August 8 as required by State Statute.

16

One Time Capital Forgone – Prioritized Requests

Fire and Parks and Recreation One-Time Facility Capital Improvements	Amount	Type
Fire Upgrade/Remodel the 35-year-old Station 4 Bathrooms	$75,000	One-time
Wes Deist Aquatic Center Starting Blocks for 8 Lanes	74,240	One-time
Wes Deist Aquatic Center Main Entrance Door	18,700	One-time
Joe Marmo/Wayne Lehto Ice Arena Ice Rink Bleachers	140,000	One-time
Fire Conex Containers for future Public Safety Training Facility	28,500	One-time
Fire Training Facility Phase 1 Basic Infrastructure for future Public Safety Training Facility (Forgone & Excess COP Funded)	13,560	One-time
Total	**$350,000**	

Page 50 of the draft budget book

Forgone Notice: Saturday, August 1 and Saturday, August 8 as required by State Statute.

17

Conclusion of Forgone Hearings
Staff Presentation

18

Fiscal Year 2026/27 Budget Hearing

19

Overview of the Fiscal Year 2026/27 Proposed Budget

Total Not-to-Exceed Budget - $393,483,954 ($393.5M)

- Charges for services
- State and grant funding
- 3% Statutory property tax levy
- Growth and annexation
- 1% ongoing forgone
- One-time capital forgone

Page 21 of the draft budget book.

20

Overview of the Fiscal Year 2026/27 Proposed Budget

Proposed Tentative, Not-to-Exceed Budget Includes:

- 2% cost of living for non-union city employees
- Market study adjustments for Idaho Falls Power/Fiber employees
- Increase of 5% for medical benefits, 5% for vision and 10% for dental plan
- Replacement of Utility Billing Software -Customer Information System (CIS)

Page 21 of the draft budget book.

21

Community Investment in Community Infrastructure
$16,928,885 ($17M)
Total Capital Investment

IDAHO FALLS PARKS & REC

IDAHO FALLS ZOO AT TAUTPHAUS PARK

GolfIF.COM

IDAHO FALLS PUBLIC WORKS

IDAHO FALLS POLICE

Funding sources: IFP Greenbelt, Levy, Grants, Carryover, Impact Fees, Donations, General Funds, Admission fees, Federal Aid projects

22

Prioritized Requests – Public Safety

Department Request	Amount	Funding Source
One Assistant City Attorney (Civil and Criminal)	$176,311	1% Forgone
Two Fire/EMS Training Captains	325,096	1% Forgone
One Police Detective – Opioid Response	104,530	Opioid & Narcotics
One Police Dispatcher	93,514	County %, Growth, 1% Forgone and operating
Total	**$699,451**	

Page 49 and 50 of the draft budget book.

23

Prioritized Requests – Public Safety Certificate of Participation Funding

Public Safety	Amount	Type
Police Records Management System – Implementation	$83,481	One-time
Police Records Management System – Annual	192,014	Ongoing
Police Records Management System – Annual (Future Years)	168,065	Ongoing
Fire Training Facility Phase 1 Basic Infrastructure	236,440	One-time
Total	**$680,000**	

Page 50 and 54 of the draft budget book.

24

Prioritized Requests - Growth

Department Request	Amount	Type
GIFT contribution	$20,000	Ongoing
Library operational tax levy increase	201,661	Ongoing
Police pay scale change for sworn officers	84,308	Ongoing
One Police Dispatcher	8,533	Ongoing
Total	**$314,502**	

Pages 49, 50, and 52 of the draft budget book

25

Prioritized Requests – Enterprises (Rate Funded)

Department Request	Amount	Type
Two Water Service Technicians (Public Works/Water)	$190,676	Ongoing
Two Power Wiremen (Idaho Falls Power)	221,892	Ongoing
One Apprentice Generation Mechanic (Idaho Falls Power)	82,108	Ongoing
One Fiber Communications and Splicing Technician (Idaho Falls Power/Fiber)	77,442	Ongoing
	$572,118	

Pages 55, 56 and 57 of the draft budget book

26

Budget Summary by Revenue Type

Description	FY2024-25 Actual	FY2025-26 Adopted Budget	FY2026-27 Proposed Budget
Taxes and Franchises	$49,170,741	$51,635,446	$55,353,846
Intergovernmental	45,244,307	82,601,932	79,841,761
Charges for Services	145,087,757	143,205,981	162,660,746
Licenses and Permits	6,780,860	7,936,675	5,481,575
Rentals and Leases	1,688,081	1,864,160	1,746,944
Fines and Forfeitures	337,495	240,550	280,000
Contributions and Donations	1,872,222	2,935,419	1,751,423
Investment Income	8,897,156	4,198,779	4,175,502
Miscellaneous	3,537,500	2,475,678	2,719,888
Debt Proceeds	-	18,368,229	5,000,000
Non -Revenue Transfers	9,215,094	4,854,526	6,183,931
Total Revenues	**$271,831,214**	**$320,317,375**	**$325,195,615**

Page 31 of the draft budget book.

27

Budget Summary by Expenditure Type

Description	FY2024-25 Actual	FY2025-26 Adopted Budget	FY2026-27 Proposed Budget
Salaries and Wages	$65,692,050	$70,721,155	$74,879,525
Benefits	31,206,138	33,543,505	36,432,922
Current Operating Expense	105,176,482	120,612,327	136,520,384
Grant Expenditures	7,231,608	9,579,691	6,985,435
Capital Outlay	70,717,691	111,473,524	117,261,955
MERF Expenditures	5,130,105	6,387,135	6,562,070
Debt Service	11,254,414	12,521,883	12,618,067
MERF Allocation	5,010,154	4,706,694	5,280,104
Interdepartmental Charges	(4,674,307)	(6,122,996)	(5,847,738)
Cost Allocation Transfers	(13,100,394	(14,476,022)	(15,831,814)
Contingency	-	40,688,080	18,623,044
Total Expenditures	**$283,643,942**	**$389,634,976**	**$393,483,954**

Page 33 of the draft budget book

28

General Fund Budget Summary

Department	FY 2025/26 Adopted Budget	FY 2026/27 Proposed Budget	FY 2026/27 Proposed Revenue	Percentage Change	Department Budget Book Page
Police	$27,765,248	$29,964,622	$3,153,723	8%	82
Fire	19,236,132	19,982,676	4,481,279	4%	91
Parks	12,695,021	14,737,372	4,947,149	16%	103
Non-Departmental	8,469,663	9,848,399	60,011,985	16%	169
Municipal Services	6,818,136	5,610,535	694,000	-18%	67
Public Works	4,255,693	4,499,513	2,672,500	6%	130
Community Development Services	4,542,939	4,023,155	3,424,901	-11%	73
Legal	740,880	933,135	180,000	26%	64
Human Resources	498,938	555,672	--	11%	79
Mayor and Council	1,022,441	492,796	91,500	-52%	60
Total General Fund	**$86,045,091**	**$90,647,934**	**$79,657,037**	**5%**	

Page 34 of the draft budget book

29

Property Tax Valuation and Levy Overview

30

Property Tax – Valuation

PROPERTY TAX TABLE

	2023	2024	2025	2026	(Estimated) 2027
Valuation	$ 7,052,741,278	$ 8,296,469,966	$ 8,103,605,399	$ 8,660,283,169	$ 8,943,805,451
Certified Property tax	$ 42,697,326	$ 44,838,106	$ 47,681,429	$ 50,560,429	$ 54,098,846
Levy Rate	0.0060540040	0.0054044800	0.0058839760	0.0058381958	0.0060487503

Page 28, of the draft budget book

31

Property Tax Levy – Proposed Allocation

Fund	FY2025-26	Proposed FY2026-27	% of Levy	Amount Increase	% Increase
General Fund	$42,586,820	$45,684,368	84.0%	$3,097,548	7.3%
Streets	2,953,380	3,041,981	5.7%	88,601	3.0%
Recreation	1,187,466	1,223,090	2.3%	35,624	3.0%
Library	3,042,763	3,335,707	5.9%	292,944	9.6%
Public Works CIP	790,000	813,700	1.5%	23,700	3.0%
Total Tax Levy	**$50,560,429**	**$54,098,846**	**100%**	**$3,538,417**	**7.0%**

Page 28, of the draft budget book

32

Property Tax – Estimated Annual Impact - Residential

Assessed Property Value	$375,000	$450,000	$600,000
Current Property Tax Assessment	**$1,460**	**$1,897**	**$2,773**
3% Statutory & Growth	$95/$8	$116/$10	$160/$13
Forgone 1% for Operations	$16/$1	$20/$2	$30/$2
Forgone for Capital	$10/$1	$13/$1	$19/$2
Total Estimated Property Tax Assessment –			
Annual	**$1,580/year**	**$2,048/year**	**$2,982/year**
Monthly	$132/month	$171/month	$249/month
Total Change from Current –			
Annual	**$121/year**	**$150/year**	**$209/year**
Monthly	$10/month	$13/month	$17/month

33

Property Tax – Estimated Annual Impact - Commercial

Assessed Property Value	$500,000	$2,000,000	$10,000,000
Current Property Tax Assessment	**$2,919**	**$11,676**	**$58,382**
3% Statutory & Growth	$145/$12	$579/$48	$2,897/$241
Forgone 1% for Operations	$31/$3	$124/$10	$620/$52
Forgone for Capital	$20/$2	$81/$7	$403/$34
Total Estimated Property Tax Assessment –			
Annual	**$3,115/year**	**$12,460/year**	**$62,302/year**
Monthly	$260/month	$1,038/month	$5,192/month
Total Change from Current –			
Annual	**$196/year**	**$784/year**	**$3,920/year**
Monthly	$16/month	$65/month	$327/month

34

Conclusion of the Fiscal Year 2026/27 Budget Hearing Staff Presentation

35

CITY OF IDAHO FALLS - Fee Changes DRAFT

NOTICE IS HEREBY GIVEN that the City of Idaho Falls proposes to impose the following new fees and fee increases greater than 5% of such fees collected. The additional fees are necessary to cover new services provided by City of Idaho Falls or for increased costs to services currently provided. Public comment on these proposed changes will be received at a public hearing on August 13, 2026, at City of Idaho Falls Council Chambers, in the City Annex Building, located at 680 Park Avenue, Idaho Falls, Idaho, at 6:30 pm.

Exhibit A
Idaho Falls Fee Schedule-PROPOSED
Effective October 1, 2026

Item Number	Department / Division / Item Description	Effective June 1, 2026 Fee	Proposed October 1, 2026	Unit of measurement
SECTION 1	AIRPORT DEPARTMENT			
1.1	Landing Fee	$2.50	$2.50	maximum per 1,000 pound gross weight, depended upon total annual landing weight
1.1a	Aircraft with 0-50 seats		$232.00	maximum per turn
1.1b	Aircraft with 51-100 seats		$293.00	maximum per turn
1.1c	Aircraft with 101-150 seats		$354.00	maximum per turn
1.1d	Aircraft with >150 seats		$415.00	maximum per turn
1.5	Terminal Rent	$40.00	$40.00	per square foot
1.5a	Aircraft with 0-50 seats		$733.00	maximum per turn
1.5b	Aircraft with 51-100 seats		$801.00	maximum per turn
1.5c	Aircraft with 101-150 seats		$869.00	maximum per turn
1.5d	Aircraft with >150 seats		$937.00	maximum per turn
1.7	Badge Fees			
1.7.j	Key Replacement Fee		$50.00	per key
SECTION 2	COMMUNITY DEVELOPMENT SERVICES DEPARTMENT			
2.3	Subdivision Fees			
2.3.a	Site plan review and processing (review of civil site plans other than single-family residence)	$300.00	$315.00	each
2.3.b	Site plan resubmittal (review of civil site plans not completed after 3 reviews)	$100.00	$105.00	each
2.3.c	Preliminary Plat Review and Processing Fee (review of preliminary plats)	$500.00	$525.00	each
2.3.d	Preliminary plat resubmittal (review of preliminary plats not completed after 3 reviews)	$150.00	$157.50	each
2.3.e	Final Plat Review and Processing (review of final plats)			
2.3.e.i	Base Fee	$500.00	$525.00	each
2.3.e.ii	Rate	$15.00	$15.75	per lot
2.3.f	Final plat resubmittal (review of final plats not completed after 3 reviews)			
2.3.f.i	Base Fee	$150.00	$157.50	each
2.3.f.ii	Rate	$5.00	$5.25	per lot
2.3.g	Zoning compliance report (researching historical land uses of properties)	$50.00	$52.50	each
2.3.h	Advertising fee (fee to cover cost of legal advertisement for public hearings)	$50.00	$52.50	each
2.3.i	Improvement drawings review and processing (review of improvement drawings)	$350.00	$367.50	each
2.3.j	Improvement drawings resubmittal (review of improvement drawings not completed after 3 reviews)	$150.00	$157.50	each
2.3.k	Utility reviews – non-franchise (review of non-franchise utility improvement plans)	$20.00	$21.00	each
2.3.l	Iona Bonneville Sewer District reviews (review of sewer improvement drawings with Sewer District)	$50.00	$52.50	each
2.3.m	Vacation (Review and processing of applications to vacate right-of-way, easements, and other public utilities)	$350.00	$367.50	each
2.3.n	Appeals (Appeal decisions by Board or Adjustment or Planning Commission)	$150.00	$157.50	each
~~2.4~~	~~Annexation Fees~~	-		
~~2.4.a~~	~~Bridge and Arterial Streets Fee~~	~~$100.00~~	~~$105.00~~	~~per required parking space~~
~~2.4.b~~	~~Surface draining fee~~	~~$0.0075~~	~~$0.0079~~	~~per square foot of assessable land~~
2.5	Application Fees			
2.5.a	Variance Application	$350.00	$367.50	each
2.5.b	Rezoning Application	$550.00	$577.50	each
2.5.c	Planned Transition Zone Application	$550.00	$577.50	each
2.5.d	Comprehensive Plan Amendment	$250.00	$262.50	each

Exhibit A
Idaho Falls Fee Schedule-PROPOSED
Effective October 1, 2026

Item Number	Department / Division / Item Description	Effective June 1, 2026 Fee	Proposed October 1, 2026	Unit of measurement
2.5.e	Conditional Use Permit (Either Planning Commission or City Council)	$225.00	$236.25	each
2.5.f	Conditional Use Permit (Both Planning Commission and City Council)	$325.00	$341.25	each
2.5.g	Site Plan Bonding Application Fee	$150.00	$157.50	each
2.5.h	Planned Unit Development	$300.00	$315.00	each
2.6	Residential Building Permit Fee Valuation Table			
2.6.a	Valuation Range			
2.6.a.i	$1 to $499	$30.18	$31.69	
2.6.a.ii	$500 to $999	$67.31	$70.68	
2.6.a.iii	$1,000 to $9,999	$132.42	$139.04	
2.6.a.iv	$10,000 to $19,999	$164.97	$173.22	
2.6.a.v	$20,000 to $29,999	$197.53	$207.41	
2.6.a.vi	$30,000 to $39,999	$230.09	$241.59	
2.6.a.vii	$40,000 to 49,999	$262.65	$275.78	
2.6.a.viii	$50,000 to $ 59,999	$295.21	$309.97	
2.6.a.ix	$60,000 to $69,999	$327.77	$344.16	
2.6.a.x	$70,000 to $79,999	$360.32	$378.34	
2.6.a.xi	$80,000 to $89,999	$392.88	$412.52	
2.6.a.xii	$90,000 to $99,999	$425.44	$446.71	
2.6.a.xiii	$100,000 to $104,999	$458.00	$480.90	
2.6.a.xiv	$105,000 to $109,999	$490.56	$515.09	
2.6.a.xv	$110,000 to $114,999	$523.11	$549.27	
2.6.a.xvi	$115,000 to $119,999	$555.67	$583.45	
2.6.a.xvii	$120,000 to $124,999	$588.23	$617.64	
2.6.a.xviii	$125,000 to $129,999	$620.79	$651.83	
2.6.a.xix	$130,000 to $134,999	$653.35	$686.02	
2.6.a.xx	$135,000 to $139,999	$685.91	$720.21	
2.6.a.xxi	$140,000 to $144,999	$718.45	$754.37	
2.6.a.xxii	$145,000 to $149,999	$751.01	$788.56	
2.6.a.xxiii	$150,000 to $154,999	$783.57	$822.75	
2.6.a.xxiv	$155,000 to $159,999	$816.13	$856.94	
2.6.a.xxv	$160,000 to $164,999	$848.69	$891.12	
2.6.a.xxvi	$165,000 to $169,999	$881.24	$925.30	
2.6.a.xxvii	$170,000 to $174,999	$913.80	$959.49	
2.6.a.xxviii	$175,000 to $179,999	$946.36	$993.68	
2.6.a.xxix	$180,000 to $184,999	$987.06	$1,036.41	
2.6.a.xxx	$185,000 to $189,999	$1,012.06	$1,062.66	
2.6.a.xxxi	$190,000 to $194,999	$1,037.05	$1,088.90	
2.6.a.xxxii	$195,000 to $199,999	$1,062.04	$1,115.14	
2.6.a.xxxiii	$200,000 to $204,999	$1,087.02	$1,141.37	
2.6.a.xxxiv	$205,000 to $209,999	$1,112.01	$1,167.61	
2.6.a.xxxv	$210,000 to $214,999	$1,137.00	$1,193.85	
2.6.a.xxxvi	$215,000 to $219,999	$1,162.00	$1,220.10	
2.6.a.xxxvii	$220,000 to $224,999	$1,186.99	$1,246.34	
2.6.a.xxxviii	$225,000 to $229,999	$1,211.98	$1,272.58	
2.6.a.xxxix	$230,000 to $234,999	$1,236.97	$1,298.82	
2.6.a.xxxx	$235,000 to $239,999	$1,261.95	$1,325.05	
2.6.a.xxxxi	$240,000 to $244,999	$1,286.95	$1,351.30	
2.6.a.xxxxii	$245,000 to $249,999	$1,311.94	$1,377.54	
2.6.a.xxxxiii.	$250,000 to $254,999	$1,336.93	$1,403.78	
2.6.a.xxxxiv	$255,000 to $259,999	$1,361.92	$1,430.02	
2.6.a.xxxxv	$260,000 to $264,999	$1,386.91	$1,456.26	
2.6.a.xxxxvi	$265,000 to $269,999	$1,411.91	$1,482.51	
2.6.a.xxxxvii	$270,000 to $274,999	$1,436.90	$1,508.75	
2.6.a.xxxxviii	$275,000 to $279,999	$1,461.88	$1,534.97	
2.6.a.xlix	$280,000 to $284,999	$1,486.87	$1,561.21	
2.6.a.l	$285,000 to $289,999	$1,511.86	$1,587.45	
2.6.a.li	$290,000 to $294,999	$1,536.85	$1,613.69	
2.6.a.lii	$295,000 to $299,999	$1,561.85	$1,639.94	
2.6.a.liii	$300,000 to $304,999	$1,586.84	$1,666.18	
2.6.a.liv	$305,000 to $309,999	$1,611.83	$1,692.42	
2.6.a.lv	$310,000 to $314,999	$1,636.81	$1,718.65	
2.6.a.lvi	$315,000 to $319,999	$1,661.80	$1,744.89	
2.6.a.lvii	$320,000 to $324,999	$1,686.80	$1,771.14	
2.6.a.lviii	$325,000 to $329,999	$1,711.79	$1,797.38	
2.6.a.lix	$330,000 to $334,999	$1,736.78	$1,823.62	
2.6.a.lx	$335,000 to $339,999	$1,761.77	$1,849.86	
2.6.a.lxi	$340,000 to $344,999	$1,786.76	$1,876.10	
2.6.a.lxii	$345,000 to $349,999	$1,811.74	$1,902.33	
2.6.a.lxiii	$350,000 to $354,999	$1,836.74	$1,928.58	
2.6.a.lxiv	$355,000 to $359,999	$1,861.73	$1,954.82	
2.6.a.lxv	$360,000 to $364,999	$1,886.72	$1,981.06	
2.6.a.lxvi	$365,000 to $369,999	$1,911.71	$2,007.30	
2.6.a.lxvii	$370,000 to $374,999	$1,936.70	$2,033.54	

Exhibit A
Idaho Falls Fee Schedule-PROPOSED
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Item Number	Department / Division / Item Description	Effective June 1, 2026 Fee	Proposed October 1, 2026	Unit of measurement
2.6.a.lxviii	$375,000 to $379,999	$1,961.70	$2,059.79	
2.6.a.lxix	$380,000 to $384,999	$1,986.68	$2,086.01	
2.6.a.lxx	$385,000 to $389,999	$2,011.67	$2,112.25	
2.6.a.lxxi	$390,000 to $394,999	$2,036.66	$2,138.49	
2.6.a.lxxii	$395,000 to $399,999	$2,061.65	$2,164.73	
2.6.a.lxxiii	$400,000 to $404,999	$2,086.65	$2,190.98	
2.6.a.lxxiv	$405,000 to $409,999	$2,111.64	$2,217.22	
2.6.a.lxxv	$410,000 to $414,999	$2,136.63	$2,243.46	
2.6.a.lxxvi	$415,000 to $419,999	$2,161.61	$2,269.69	
2.6.a.lxxvii	$420,000 to $424,999	$2,186.60	$2,295.93	
2.6.a.lxxviii	$425,000 to $429,999	$2,211.59	$2,322.17	
2.6.a.lxxix	$430,000 to $434,999	$2,236.59	$2,348.42	
2.6.a.lxxx	$435,000 to $439,999	$2,261.58	$2,374.66	
2.6.a.lxxxi	$440,000 to $444,999	$2,286.57	$2,400.90	
2.6.a.lxxxii	$445,000 to $449,999	$2,311.56	$2,427.14	
2.6.a.lxxxiii	$450,000 to $454,999	$2,336.54	$2,453.37	
2.6.a.lxxxiv	$455,000 to $459,999	$2,361.54	$2,479.62	
2.6.a.lxxxv	$460,000 to $464,999	$2,386.53	$2,505.86	
2.6.a.lxxxvi	$465,000 to $469,999	$2,411.52	$2,532.10	
2.6.a.lxxxvii	$470,000 to $474,999	$2,436.51	$2,558.34	
2.6.a.lxxxviii	$475,000 to $479,999	$2,462.60	$2,585.73	
2.6.a.lxxxix	$480,000 to $484,999	$2,486.50	$2,610.83	
2.6.a.xc	$485,000 to $489,999	$2,511.48	$2,637.05	
2.6.a.xci	$490,000 to $494,999	$2,536.47	$2,663.29	
2.6.a.xcii	$495,000 to $499,999	$2,561.46	$2,689.53	
2.6.a.xciii	$500,000 to $1,000,000			
2.6.a.xciii.1.	Base Fee	$2,865.25	$3,008.51	for the first $500,000 of valuation
2.6.a.xciii.2.	Rate	$4.10	$4.31	for each additional $1,000 of valuation or fraction thereof
2.6.a.xciv	$1,000,001 to Beyond			
2.6.a.xciv.1.	Base Fee	$4,972.74	$5,221.38	for the first $1,000,000 of valuation
2.6.a.xciv.2.	Rate	$2.67	$2.80	for each additional $1,000 of valuation or fraction thereof
2.7	Commercial Building Permit Fees Valuation Table:			
2.7.a	Valuation Table			
2.7.a.i	Total Valuation up to $800	$30.18	$31.69	
2.7.a.ii	Total Valuation up to $900	$32.41	$34.03	
2.7.a.iii	Total Valuation up to $1,000	$34.89	$36.63	
2.7.a.iv	Total Valuation up to $1,100	$37.39	$39.26	
2.7.a.v	Total Valuation up to $1,200	$39.89	$41.88	
2.7.a.vi	Total Valuation up to $1,300	$44.87	$47.11	
2.7.a.vii	Total Valuation up to $1,400	$44.87	$47.11	
2.7.a.viii	Total Valuation up to $1,500	$47.36	$49.73	
2.7.a.ix	Total Valuation up to $3,000	$82.04	$86.14	
2.7.a.x	Total Valuation up to $4,000	$88.48	$92.90	
2.7.a.xi	Total Valuation up to $5,000	$107.55	$112.93	
2.7.a.xii	Total Valuation up to $6,000	$113.41	$119.08	
2.7.a.xiii	Total Valuation up to $7,000	$127.13	$133.49	
2.7.a.xiv	Total Valuation up to $8,000	$139.59	$146.57	
2.7.a.xv	Total Valuation up to $9,000	$150.80	$158.34	
2.7.a.xvi	Total Valuation up to $10,000	$164.52	$172.75	
2.7.a.xvii	Total Valuation up to $11,000	$176.98	$185.83	
2.7.a.xviii	Total Valuation up to $12,000	$189.44	$198.91	
2.7.a.xix	Total Valuation up to $13,000	$201.91	$212.01	
2.7.a.xx	Total Valuation up to $14,000	$214.37	$225.09	
2.7.a.xxi	Total Valuation up to $15,000	$226.47	$237.79	
2.7.a.xxii	Total Valuation up to $16,000	$240.54	$252.57	
2.7.a.xxiii	Total Valuation up to $17,000	$253.00	$265.65	
2.7.a.xxiv	Total Valuation up to $18,000	$266.71	$280.05	
2.7.a.xxv	Total Valuation up to $19,000	$277.93	$291.83	
2.7.a.xxvi	Total Valuation up to $20,000	$290.39	$304.91	
2.7.a.xxvii	Total Valuation up to $21,000	$304.10	$319.31	
2.7.a.xxviii	Total Valuation up to $22,000	$316.56	$332.39	
2.7.a.xxix	Total Valuation up to $23,000	$327.78	$344.17	
2.7.a.xxx	Total Valuation up to $24,000	$341.48	$358.55	
2.7.a.xxxi	Total Valuation up to $30,000	$398.82	$418.76	
2.7.a.xxxii	Total Valuation up to $31,000	$407.54	$427.92	
2.7.a.xxxiii	Total Valuation up to $32,000	$415.02	$435.77	
2.7.a.xxxiv	Total Valuation up to $33,000	$426.24	$447.55	
2.7.a.xxxv	Total Valuation up to $34,000	$434.96	$456.71	
2.7.a.xxxvi	Total Valuation up to $35,000	$444.93	$467.18	
2.7.a.xxxvii	Total Valuation up to $36,000	$452.41	$475.03	
2.7.a.xxxviii	Total Valuation up to $37,000	$461.13	$484.19	
2.7.a.xxxix	Total Valuation up to $38,000	$472.35	$495.97	

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2.7.a.xxxx	Total Valuation up to $39,000	$481.07	$505.12	
2.7.a.xxxxi	Total Valuation up to $40,000	$488.55	$512.98	
2.7.a.xxxxii	Total Valuation up to $41,000	$499.76	$524.75	
2.7.a.xxxxiii	Total Valuation up to $42,000	$508.49	$533.91	
2.7.a.xxxxiv	Total Valuation up to $43,000	$517.22	$543.08	
2.7.a.xxxxv	Total Valuation up to $44,000	$527.19	$553.55	
2.7.a.xxxxvi	Total Valuation up to $45,000	$535.91	$562.71	
2.7.a.xxxxvii	Total Valuation up to $46,000	$544.63	$571.86	
2.7.a.xxxxviii	Total Valuation up to $47,000	$554.61	$582.34	
2.7.a.xlix	Total Valuation up to $48,000	$563.33	$591.50	
2.7.a.l	Total Valuation up to $49,000	$572.06	$600.66	
2.7.a.li	Total Valuation up to $50,000	$582.02	$611.12	
2.7.a.lii	For total valuation between $50,001 and $100,000			
2.7.a.lii.1.	Base Fee	$582.02	$611.12	for the first $50,000 of valuation
2.7.a.lii.2.	Rate	$6.40	$6.72	for each additional $1,000 of valuation or fraction thereof
2.7.a.liii	For total valuation between $100,001 and $500,000			
2.7.a.liii.1.	Base Fee	$947.12	$994.48	for the first $100,000 of valuation
2.7.a.liii.2.	Rate	$4.91	$5.16	for each additional $1,000 of valuation or fraction thereof
2.7.a.liv	For total valuation between $500,001 and $1,000,000			
2.7.a.liv.1.	Base Fee	$3,005.64	$3,155.92	for the first $500,000 of valuation
2.7.a.liv.2.	Rate	$4.19	$4.40	for each additional $1,000 of valuation or fraction thereof
2.7.a.lv	For total valuation of $1,000,000 and beyond			
2.7.a.lv.1.	Base Fee	$4,972.73	$5,221.37	for the first $1,000,000 of valuation
2.7.a.lv.2.	Rate	$2.67	$2.80	for each additional $1,000 of valuation or fraction thereof
2.9	New Residential Buildings and Additions Valuation Multiples			
2.9.a	Dwelling Unit Valuation	$90.00	$94.50	per square foot
2.9.b	Finished Basement Total Valuation	$25.00	$26.25	per square foot
2.9.c	Unfinished Basement/Wood Frame Garage	$15.00	$15.75	per square foot
2.11	Residential Permit Fees:			
2.11.a	Residential Electrical Permits	$5.85	$6.14	per each electrical service
2.11.b	Residential Mechanical Permit Issuance	$5.10	$5.36	per installation
2.11.c	Residential Plumbing Permit Fees:			
2.11.c.i	Unit Fee for each Plumbing	$5.10	$5.36	per installation
2.11.c.ii	Unit Fee for each Gas Piping System	$5.10	$5.36	per installation
2.11.e	Mobile home	$30.18	$31.69	each
2.11.f	Egress Window	$30.18	$31.69	each
2.11.g	Foundation Only	$100.00	$105.00	each
2.12	Signs, Outline Lighting Systems or Marquees:			
2.12.a	Non Electric Sign	$65.00	$68.25	each
2.12.b	Electric Sign	$95.00	$99.75	each
2.12.c	Structural Review if over 30 feet	$35.00	$36.75	each
2.12.d	Billboard	$155.00	$162.75	each
2.12.e	LED Message Center	$155.00	$162.75	each
2.12.f	Portable Sign	$15.00	$15.75	each
2.13	Other Inspections and Fees (covers residential and commercial buildings, plumbing, mechanical, and electrical):			
2.13.a	Permit Issuance Fee	$30.18	$31.69	each
2.13.f	Residential Combination Mechanical Electrical Plumbing (MEP)	$0.08	$0.08	per square foot total
2.13.g	Residential Combination Energy Code	$55.00	$57.75	each
2.13.h	Code Enforcement Violations			
2.13.h.i	First Offense	$35.00	$36.75	each
2.13.h.ii	Second Offense, within 1 year of a prior violation	$75.00	$78.75	each
2.13.h.iii	Third Offense, and any subsequent offense, within 1 year of a prior violation	$150.00	$157.50	each
2.13.h.iv	Appeal code violation to BOA	$150.00	$157.50	each
2.13.i	Work Commencing before permit fee paid	$125.00	$131.25	each
2.13.j	Fence	$5.00	$5.25	each
2.14	Parklet Lease - Fee for leasing on-street parking for a parklet	$1,200.00	$1,260.00	per year per stall
2.15	Temporary On-Street Construction Parking Permits			
2.15.a	Temporary On-Street Construction Parking Permit (Downtown-Daily)	$10.00	$10.50	per day

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Idaho Falls Fee Schedule-PROPOSED
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Item Number	Department / Division / Item Description	Effective June 1, 2026 Fee	Proposed October 1, 2026	Unit of measurement
2.15.b	Temporary On-Street Construction Parking Permit (Downtown-Monthly)	$62.00	$65.10	per month
SECTION 4	IDAHO FALLS POWER & FIBER			
	Electrical Service			
4.7	Line Extension for Single Family Home	$2,100.00	$2,300.00	per lot
4.13	Commercial Rate – Base Energy Charge			
4.13.a	Base Energy Charge	$0.0450	$0.0465	per KWH
4.13.c	Demand Charge	$11.00	$11.25	per KW for all KW, with a minimum demand charge of $26 per month
4.14	Net Metering Commercial Rate			
4.14.a	Base Energy Charge Consumption	$0.0450	$0.0465	per KWH
4.14.b	Base Energy Charge Production	$0.0450	$0.0465	per KWH
4.14.d	Demand Charge	$11.00	$11.25	per KW for all KW, with a minimum demand charge of $26 a month
4.15	Industrial Rate			
4.15.a	Energy Charge	$0.0440	$0.0455	per KWH
4.15.c	Demand Charge	$8.75	$9.00	per KW for all KW
4.16	High Density Load Rate			
4.16.a	Energy Charge	$0.045	$0.047	per KWH
4.16.b	Demand Charge	$11.00	$11.25	per KW for all KW
4.18	Residential Energy			
4.18.a	Base Energy Charges	$0.0760	$0.0785	per KWH
4.18.b	Monthly Service Charge	$24.00	$24.50	per month
4.19	Net Metering Residential Rate			
4.19.a	Monthly Charge	$24.00	$24.50	per month
4.19.b	Base Energy Charge Consumption	$0.0760	$0.0785	per KWH
4.19.c	Base Energy Charge Production	$0.0760	$0.0785	per KWH
4.21	Temporary or Construction Electric Rate			
4.21.a	Base Energy Charge	$0.0760	$0.0785	per KWH
4.21.b	Monthly Service Charge	$37.00	$37.50	per month
4.22	Large Power Temporary Construction Rate			
4.22.a	Base Energy Charge	$0.045	$0.047	per KWH
4.30.g	Street Light Utility Fee		$1.50	per account per month
	Public Unlit Fiber Optic Network			
4.3	Backbone Service Fee	$1,700.00	$1,800.00	per single pair fiber, per month
SECTION 6	MAYOR'S OFFICE			
	Clerk Licenses and Fees			
6.18	Burglary and Robbery Alarms:			
6.18.a	Third False Alarm Public Nuisance Alarm System Permit	$100.00	$100.00	each
6.18.b	Fourth False Alarm Public Nuisance Alarm System Permit	$200.00	$200.00	each
6.18.c	Fifth False Alarm Public Nuisance Alarm System Permit	$300.00	$300.00	each
6.18.d	Sixth False Alarm Public Nuisance Alarm System Permit	$400.00	$400.00	each
6.18.e	Seventh and Subsequent False Alarm Public Nuisance Alarm System Permit	$500.00	$500.00	each
6.19	Bus Stop Bench Permit Fee	$10.00	$10.00	each
6.20	Bus Stop Bench Permit Extension Fee	$5.00	$5.00	each
6.21	Bus Stop Bench Renewal Fee	$5.00	$5.00	each
6.22	Emergency Medical Services Licensing			
6.22.a	EMS Class I Annual License	$500.00	$500.00	per year
6.22.b	EMS Class II Annual License	$500.00	$500.00	per year
6.22.c	EMS Class III Annual License	$250.00	$250.00	per year
6.22.d	EMS Class IV Annual License	$250.00	$250.00	per year
6.22.e	Attendant – Ambulance Driver License	$25.00	$25.00	each
SECTION 7	MUNICIPAL SERVICES DEPARTMENT			
7.2	Frontier Center for the Performing Arts:			
7.2.o	Main Lobby Rental			
7.2.o.i	First 3 hours		$250.00	each
7.2.o.ii	Each Additional Hour		$25.00	per hour
~~7.3~~	~~Burglary and Robbery Alarms:~~			
~~7.3.a~~	~~Third False Alarm Public Nuisance Alarm System Permit~~	~~$100.00~~		~~each~~
~~7.3.b~~	~~Fourth False Alarm Public Nuisance Alarm System Permit~~	~~$200.00~~		~~each~~
~~7.3.c~~	~~Fifth False Alarm Public Nuisance Alarm System Permit~~	~~$300.00~~		~~each~~

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~~7.3.d~~	~~Sixth False Alarm Public Nuisance Alarm System Permit~~	~~$400.00~~		~~each~~
~~7.3.e~~	~~Seventh and Subsequent False Alarm Public Nuisance Alarm System Permit~~	~~$500.00~~		~~each~~
~~7.4~~	~~Bus Stop Bench Permit Fee~~	~~$10.00~~		~~each~~
~~7.5~~	~~Bus Stop Bench Permit Extension Fee~~	~~$5.00~~		~~each~~
~~7.6~~	~~Bus Stop Bench Renewal Fee~~	~~$5.00~~		~~each~~
~~7.7~~	~~Emergency Medical Services Licensing~~	~~-~~		
~~7.7.a~~	~~EMS Class I Annual License~~	~~$500.00~~		~~per year~~
~~7.7.b~~	~~EMS Class II Annual License~~	~~$500.00~~		~~per year~~
~~7.7.c~~	~~EMS Class III Annual License~~	~~$250.00~~		~~per year~~
~~7.7.d~~	~~EMS Class IV Annual License~~	~~$250.00~~		~~per year~~
~~7.7.e~~	~~Attendant – Ambulance Driver License~~	~~$25.00~~		~~each~~
SECTION 8	PARKS AND RECREATION DEPARTMENT			
	Sandy Downs			
8.1	Sandy Downs – 2702			
8.1.a	Admission:	$1.00	$1.00	each
~~8.1.a.iv~~	~~RV Parking Monthly~~	~~$150.00~~		~~per month~~
8.1.b	Rentals Daily:			
8.1.b.ii	Grandstand/Arena	$700.00	$822.00	per day
8.1.b.iii	Water Truck (with operator)	$200.00	$117.75	~~per day~~ hour
8.1.b.iv	Tractor (with operator)	$200.00	$117.75	~~per day~~ hour
	Parks			
8.2	Parks Rental – 2703			
8.2.a	Shelters/Decks Daily:			
~~8.2.a.iv~~	~~Jenson Overlook Deck Area (Resident)~~	~~$60.00~~		~~per day~~
~~8.2.a.v~~	~~Memorial Drive Vendor Half Pad~~	~~$78.00~~		~~per day~~
~~8.2.a.vi~~	~~Memorial Drive Vendor Full Pad~~	~~$156.00~~		~~per day~~
~~8.2.a.x~~	~~City Resident camping for Special Events~~	~~$60.00~~		~~per resident, per day~~
~~8.2.a.xi~~	~~Non-Resident Camping Fees for Special Events~~	~~$120.00~~		~~per Non-Resident, per day~~
8.2.a.xiii	Athletic Field Game Use/Rental (baseball, softball, lacrosse, rugby, etc.)			
8.2.a.xiii.1.	Non-Resident Fee	$42.00	$42.00	~~per day~~ per game
8.2.a.xiii.2.	Resident Fee	$36.00	$36.00	~~per day~~ per game
~~8.2.a.xvii~~	~~Athletic Field Day Use/Rental Fee (Non-Tournament, League, or Practice)~~	~~$114.00~~		~~per day~~
~~8.2.a.xviii~~	~~Greenbelt Vending Pad Full Pad Weekly permit~~	~~$455.00~~		~~per day~~
~~8.2.a.xix~~	~~Greenbelt Vending pad Half Pad Weekly permit~~	~~$227.50~~		~~per day~~
8.2.a.xx	Greenbelt Vending Pad Full Pad Daily permit	$65.00	$72.00	per day
8.2.a.xxi	Greenbelt Vending Pad Half Pad Half Day permit	$32.50	$36.00	per day
8.2.b	Rentals:			
8.2.b.i	Picnic Table 1 ~~-6~~ tables delivered to event	$60.00	$98.00	each
8.2.b.ii	Additional Picnic Table	$12.00	$16.32	each
8.2.b.iii	Trash Cans	$12.00	$15.60	each
8.2.b.v	Bleacher	$48.00	$62.00	per unit
~~8.2.b.ix~~	~~Canopy (15' X 15')~~	~~$90.00~~		~~each~~
~~8.2.b.x~~	~~Canopy (20' X 40')~~	~~$300.00~~		~~each~~
8.2.e	Memorials			
8.2.e.i	Memorial Bench	$840.00	$924.00	each
8.2.e.ii	Remembrance Tree	$480.00	$532.00	each
~~8.2.g~~	~~Jenson Overlook Deck Area (Non-Resident)~~	~~$120.00~~		~~per day~~
8.2.g	Taylors' Rock Garden (Four Hour Block) (Non-Resident)	$300.00	$300.00	four hour block
8.3	Weed Control – 2705			
8.3.a	Tractor with Operator (Hour)	$100.00	$114.00	per hour
8.3.b	Hand Work per Operator (Hour)	$35.00	$38.00	per hour
	Raceway			
8.4	Idaho Falls Raceway – 2706			
~~8.4.f~~	~~Practice Rider/Driver~~	~~$20.00~~		~~each~~
~~8.4.g~~	~~Practice Rider 10 Punch Pass~~	~~$150.00~~		~~each~~
~~8.4.h~~	~~Practice Season Pass~~	~~$250.00~~		~~each~~
~~8.4.i~~	~~Event Rental~~	~~$500.00~~		~~each~~
~~8.4.j~~	~~Concession Booth Rental (Event)~~	~~$100.00~~		~~per event~~
	Horticulture/Forestry			
8.5	Horticulture/Forestry – 2707			
8.5.b	Arborist (Hour)	$50.00	$75.00	per hour

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8.5.c	Lift Truck with Operator (Hour)	$100.00	$117.75	per hour
8.5.d	Hand Work per Operator (Hour)	$35.00	$38.00	per hour
	Activity Center			
8.6	Activity Center – 2708			
8.6.a	Small Rental (East and West Rooms 2 Hour Minimum)	$24.00	$24.00	~~each~~ per hour
8.6.b	Large Rental (South Room 2 Hour Minimum)	$32.00	$32.00	~~each~~ per hour
8.6.c	Large Reception Rental (3 Hour Minimum or $175 a Day)	$56.00	$56.00	~~each~~ per hour
	Cemetery			
8.7	Cemetery – 2901			
8.7.a.i	Adult/Child Up-Right Section	$750.00	$765.00	each
8.7.a.ii	Adult/Child Fielding Flat Section	$600.00	$610.00	each
8.7.a.iii	Infant (Under 1 Year) (Infant Section Only)	$300.00	$305.00	each
8.7.a.iv	Perpetual Grave Space Fee	$200.00	$300.00	per space
8.7.b	Burials (In Ground)			
8.7.b.i	Opening/Closing Adult/Child	$500.00	$510.00	each
8.7.b.ii	Opening/Closing Infant (Under 1 Year Old)	$350.00	$355.00	each
8.7.b.iii	Opening/Closing Cremation (Urn in Ground)	$250.00	$255.00	each
8.7.b.iv	Saturday/Holiday Burial	$300.00	$305.00	each
8.7.b.v	After 4:30 p.m. Burial (If staff is required after 4:30 p.m.)	$300.00	$305.00	each
8.7.b.vi	Propane fee for ground thaw (If used winter burials)	$50.00	$55.00	each
8.7.b.vii	Saturday/Late Notice (48 Business Hours or Less)	$300.00	$305.00	each
8.7.c	Niche Wall			
8.7.c.i	Niche Wall Space (Max 4 per Person)	$700.00	$715.00	each
8.7.c.iii	Perpetual Niche Wall Fee (Per Space)	$200.00	$205.00	each
8.7.c.iv	New Plaque		$105.00	each
8.7.c.v	Burials (Niche Wall)			
8.7.d	Opening/Closing	$100.00 Less Labor	$105.00	each
8.7.d.i	Saturday/Holiday	$200.00 Less Labor	$205.00	each
8.7.e	Disinterment:			
8.7.e.i	Disinterment Adult/Child	$1,500.00	$1,530.00	each
8.7.e.ii	Disinterment Infant	$500.00	$510.00	each
8.7.e.iii	Disinterment Cremation (In Ground)	$300.00	$305.00	each
8.7.e.iv	Disinterment Cremation – Niche wall	$100.00	$105.00	each
8.7.f	Additional Fees			
8.7.f.i	Cemetery Plot Ownership processing Fee	$10.00	$11.00	each
8.7.f.ii	Deed Transfer Fee ~~($10 for one $40 max)~~	$20.00	$20.00	each
	Tautphaus Park Zoo			
8.9	Tautphaus Park Zoo – 2801			
8.9.a.i	Regular Admission – Adult			
8.9.a.i.1.	Non-Resident	$12.50	$14.00	each
8.9.a.i.2.	Resident	$9.50	$10.00	each
8.9.a.ii	Regular Admission – Child (3-12 Years)			
8.9.a.ii.1.	Non-Resident	$9.50	$11.00	each
8.9.a.ii.2.	Resident	$6.50	$7.00	each
8.9.a.iii	Regular Admission – Senior (62+)			
8.9.a.iii.1.	Non-Resident	$11.00	$12.00	each
8.9.a.iii.2.	Resident	$7.00	$8.00	each
~~8.9.b~~	~~Teacher Summer Continuing Education Classes (2 day class, 16 hours program)~~	~~$75.00~~		~~each~~
~~8.9.c~~	~~Zumba in the Zoo and Yoga on the Green (Classes twice per week during open season)~~	~~$6.00~~		~~each~~
8.9.d	Program Fees:			
~~8.9.d.i~~	~~45 Minute Class – Tots~~			
~~8.9.d.i.1.~~	~~Member~~	~~$15.00~~		~~each~~
~~8.9.d.i.2.~~	~~Non-member~~	~~$17.00~~		~~each~~
8.9.d.ii	60 Minute Class – (Pre-Registered)		$25.00	per hour per classroom
~~8.9.d.ii.1.~~	~~Member~~	~~$18.00~~		~~each~~
~~8.9.d.ii.2.~~	~~Non-member~~	~~$22.00~~		~~each~~
~~8.9.d.iii~~	~~90 Minute Class – 3rd through 5th~~			
~~8.9.d.iii.1.~~	~~Member~~	~~$26.00~~		~~each~~
~~8.9.d.iii.2.~~	~~Non-member~~	~~$32.00~~		~~each~~
~~8.9.d.iv~~	~~3 Hour Class – 6th through 8th~~			
~~8.9.d.iv.1.~~	~~Member~~	~~$34.00~~		~~each~~
~~8.9.d.iv.2.~~	~~Non-member~~	~~$42.00~~		~~each~~
~~8.9.d.v~~	~~6-7 Hour Zoo Class~~			
~~8.9.d.v.1.~~	~~Member~~	~~$50.00~~		~~each~~

Exhibit A
Idaho Falls Fee Schedule-PROPOSED
Effective October 1, 2026

Item Number	Department / Division / Item Description	Effective June 1, 2026 Fee	Proposed October 1, 2026	Unit of measurement
~~8.9.d.v.2.~~	~~Non-member~~	~~$62.00~~		~~each~~
~~8.9.d.vi~~	~~3 Hour Class – Week-long (7-9 Years)~~	~~$104.00~~		~~each~~
~~8.9.d.vii~~	~~3 Hour Class – Week-long (7-9 Years) Members~~	~~$84.00~~		~~each~~
~~8.9.d.viii~~	~~7 Hour Class – Week-long (10-12 Years)~~	~~$168.00~~		~~each~~
~~8.9.d.ix~~	~~7 Hour Class – Week-long (10-12 Years) Members~~	~~$134.00~~		~~each~~
8.9.d.x	Behind the Scenes Tours	$60.00	$70.00	each
~~8.9.d.xi~~	~~Behind the Scenes Tours Members~~	~~$50.00~~		~~each~~
~~8.9.d.xii~~	~~One-Stop Behind the Scenes Look Zoo Member~~	~~$14.00~~		~~each~~
~~8.9.d.xiii~~	~~One-Stop Behind the Scenes Look Non-Member~~	~~$19.00~~		~~each~~
~~8.9.d.xiv~~	~~Overnight Safari~~	~~$70.00~~		~~each~~
~~8.9.d.xv~~	~~Overnight Safari Members~~	~~$65.00~~		~~each~~
~~8.9.d.xvi~~	~~Group Overnight Safari~~	~~$65.00~~		~~each~~
~~8.9.d.xvii~~	~~Group Overnight Safari Members~~	~~$55.00~~		~~each~~
8.9.d.xviii	Junior Zoo Crew Members	$72.00	$144.00	each
8.9.d.xix	Junior Zoo Crew Nonmembers	$90.00	$180.00	each
~~8.9.d.xxi~~	~~Penguin Feeding Program (Fee for Fish to Feed Penguins)~~	~~$7.00~~		~~each~~
~~8.9.d.xxii~~	~~Keeper for a Day~~	~~$105.00~~		~~each~~
8.9.d.xxiii	Guest Speaker Series			
8.9.d.xxiii.1.	Adult (18+)			
8.9.d.xxiii.1.a	Non-Resident	$12.00	$50.00	each
~~8.9.d.xxiii.1.b~~	~~Resident~~	~~$7.00~~		~~each~~
~~8.9.d.xxiii.1.c~~	~~School Group ($2.82 Tax exempt)~~	~~$5.00~~		~~each~~
8.9.d.xxiii.2.	Child / Student (College or below)			
~~8.9.d.xxiii.2.a~~	~~Non-Resident~~	~~$7.00~~		~~each~~
~~8.9.d.xxiii.2.b~~	~~Resident~~	~~$5.50~~		~~each~~
~~8.9.d.xxiii.2.c~~	~~School Group ($2.82 Tax exempt)~~	~~$5.00~~		~~each~~
8.9.d.xxiii.3.	Two years old and under			
~~8.9.d.xxiii.3.a~~	~~Non-Resident~~	~~$11.00~~		~~each~~
~~8.9.d.xxiii.3.b~~	~~Resident~~	~~$6.00~~		~~each~~
~~8.9.d.xxiii.3.c~~	~~School Group ($2.82 Tax exempt)~~	~~$4.00~~		~~each~~
8.9.d.xxiii.4.	Family of 4+			
~~8.9.d.xxiii.4.a~~	~~Non-Resident~~	~~$30.00~~		~~each~~
~~8.9.d.xxiii.4.b~~	~~Resident~~	~~$20.00~~		~~each~~
~~8.9.d.xxiii.5.~~	~~TPZS Members~~	~~$1.00~~		~~each~~
~~8.9.g~~	~~Penguin Interaction:~~	~~-~~	~~-~~	
~~8.9.g.i~~	~~Adult~~	~~$45.00~~	~~$45.00~~	~~each~~
~~8.9.g.ii~~	~~Child (4-12)~~	~~$35.00~~	~~$35.00~~	~~each~~
~~8.9.g.iii~~	~~Group Discount (6 or more people)~~	~~20%~~	~~20%~~	~~discount~~
8.9.h	Volunteer Led Programs:			
8.9.h.ii	Offsite Outreach (40 people or less)			
8.9.h.ii.1.	Within Districts No. 91 and No. 93 (Non-Profit)	$55.00	$70.00	each
~~8.9.h.ii.2.~~	~~Within Districts No. 91 and No. 93 (Profit)~~	~~$65.00~~		~~each~~
8.9.h.ii.3.	Outside Districts No. 91 and No. 93 (Up tp 30 Mile Radius)	$82.00	$90.00	each
~~8.9.h.ii.4.~~	~~Outside D91/D93 Between 30-50 Mile Radius~~	~~$82.00~~		~~each~~
8.9.h.ii.5.	Any Second Program on the Same Day as First	$45.00	$50.00	each
~~8.9.h.iii~~	~~Offsite Outreach (40 – 100 People)~~			
~~8.9.h.iii.1.~~	~~Within Districts No. 91 and No. 93 (Non-Profit)~~	~~$125.00~~		~~each~~
~~8.9.h.iii.2.~~	~~Within Districts No. 91 and No. 93 (Profit)~~	~~$175.00~~		~~each~~
~~8.9.h.iii.3.~~	~~Outside Districts No. 91 and No. 93 (50 Mile Radius)~~	~~$190.00~~		~~each~~
~~8.9.h.iii.4.~~	~~Outside Districts No. 91 and No. 93 (Over 100 Mile Radius)~~	~~$325.00~~		~~each~~
~~8.9.h.iii.5.~~	~~Any Second Program on the Same Day as First~~	~~$49.00~~		~~each~~
~~8.9.h.iv~~	~~Offsite Outreach (Over 100 People)~~			
~~8.9.h.iv.1.~~	~~Within Districts No. 91 and No. 93 (Non-Profit)~~	~~$140.00~~		~~each~~
~~8.9.h.iv.2.~~	~~Within Districts No. 91 and No. 93 (Profit)~~	~~$175.00~~		~~each~~
~~8.9.h.iv.3.~~	~~Outside Districts No. 91 and No. 93 (30 Mile Radius)~~	~~$190.00~~		~~each~~
~~8.9.h.iv.4.~~	~~Any Second Program on the Same Day as First~~	~~$45.00~~		~~each~~

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8.9.i	Long Distance Outreach:			
~~8.9.i.i~~	~~50-100 Miles~~	~~$160.00~~		~~each~~
~~8.9.i.ii~~	~~101-150 Miles~~	~~$225.00~~		~~each~~
~~8.9.i.iii~~	~~151-200 Miles~~	~~$325.00~~		~~each~~
~~8.9.i.iv~~	~~Additional Programs Fees (Same Day up to 3)~~	~~$55.00~~		~~each~~
~~8.9.k~~	~~Zoorific Family Fun Days~~			
~~8.9.k.i~~	~~TPZS Member~~	~~$10.00~~		~~each~~
~~8.9.k.ii~~	~~Non-Member~~	~~$12.00~~		~~each~~
~~8.9.l~~	~~One Day Holiday Education Program~~			
~~8.9.l.i~~	~~TPZS Member~~	~~$4.00~~		~~each~~
~~8.9.l.ii~~	~~Non-Member~~	~~$7.00~~		~~each~~
8.9.n	Funland			
8.9.n.i	Admission Ticket	$2.00	$2.00	each
8.9.n.iii	Day Pass (Adult 13-61)		$20.00	each
8.9.n.iv	Bonus Book of 25 Tickets		$20.00	each
	War Bonnet Rodeo			
8.10	War Bonnet - 2709			
8.10.a	Admission			
8.10.a.i	Child (any night)	$10.00	$12.00	each
8.10.a.ii	Adult Thursday night	$22.00	$24.00	each
8.10.a.iii	Adult Friday night	$27.00	$29.00	each
8.10.a.iv	Adult Saturday night	$27.00	$29.00	each
8.10.a.v	Hospitality Tent (any night)	$75.00	$100.00	each
8.10.b	VIP Table (4 Seats)			
8.10.b.i	Thursday and Friday Night	$500.00	$600.00	each
8.10.b.ii	Saturday Night	$500.00	$600.00	each
8.10.d	Reserved			
8.10.d.i	Adult Thursday Reserved	$30.00	$32.00	per seat
8.10.d.ii	Adult Friday Reserved	$35.00	$37.00	per seat
8.10.d.iii	Adult Saturday Reserved	$35.00	$37.00	per seat
	Recreation			
8.11	Recreation – 4801, 4802, 4805, 4806			
8.11.e	Ice Arena			
8.11.e.vii	Public Skate Admission (Any Public Time: Public, Freestyle, Stick & Shoot, Pick-up Hockey, Etc Time)			
8.11.e.vii.1.	Ages 4-12 Resident	$7.20	$7.20	each
8.11.e.vii.2.	Ages 4-12 Non-Resident		$9.00	each
8.11.e.vii.3.	Ages 13+ Resident	$12.00	$10.00	each
8.11.e.vii.4.	Ages 13+ Non-Resident	$16.00	$14.00	each
8.11.e.vii.5	Senior	$6.60	$7.20	each
8.11.e.viii	Stick, Shoot, and Freestyle			
8.11.e.viii.2.	Adult Ages 13+	$8.10	$10.00	each
8.11.e.ix	10 Punch Pass			
8.11.e.ix.1.	Ages 4-12 Resident	$60.00	$69.00	each
8.11.e.ix.2.	Ages 4-12 Non-Resident		$81.00	each
8.11.e.ix.3.	Ages 13 +	$513.00	$90.00	each
8.11.e.ix.4.	Ages 13+ Non-Resident	$537.00	$126.00	each
8.11.e.ix.5.	Senior	$54.00	$69.00	each
8.11.e.x	30 Punch Pass			
8.11.e.x.2.	Ages 4-12 Non-Resident		$219.00	each
8.11.e.x.3.	Ages 13 + Resident	$198.00	$243.00	each
8.11.e.x.4.	Ages 13 + Non-Resident		$339.00	each
8.11.e.x.5.	Senior Resident		$171.00	each
8.11.e.xi	Annual Pass			
8.11.e.xi.1.	Ages 4-12	$408.00	$420.00	each
8.11.e.xi.2.	Ages 13 +	$512.40	$520.00	each
8.11.e.xi.3.	Senior	$408.00	$420.00	each
8.11.f	Ice Skate Rentals/Lessons			
8.11.f.iv	Ice Skating Lessons			
8.11.f.iv.2.	Non-Resident	$91.00	$101.00	each
8.11.f.v	Ice Skating Lesson with Rentals (Resident)			
8.11.f.v.2.	Non-Resident		$118.00	each
8.11.g	Special Event Admission			
8.11.g.i	Laser Light Skate Night	$8.40	$10.00	each
8.11.g.ii	Halloween Party	$8.40	$10.00	each
8.11.h	Recreation Center			
8.11.h.vii	Adult – Year Pass Pass (10 punch, Businessmen's, Yearly)			
8.11.h.vii.2.	Non-Resident	$214.00	$225.00	per year
~~8.11.h.viii~~	~~Yearly Businessmen's Basketball Pass (Noon Ball)~~	~~$90.00~~		~~each~~

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~~8.11.i~~	~~Yoga at the Recreation Center~~	~~$200.00~~		~~each~~
~~8.11.i.i~~	~~Adult~~	~~$6.60~~		~~each~~
~~8.11.i.ii~~	~~Senior~~	~~$5.70~~		~~each~~
~~8.11.i.iii~~	~~Adult – 10-punch Pass~~	~~$60.65~~		~~each~~
~~8.11.i.iv~~	~~Senior – 10-punch Pass~~	~~$42.00~~		~~each~~
~~8.11.j~~	~~Fitness Class / 4801~~			
~~8.11.j.i~~	~~Youth/Seniors~~	~~$6.90~~		~~each~~
~~8.11.j.ii~~	~~Adult~~	~~$7.80~~		~~each~~
~~8.11.j.iii~~	~~10-punch – Youth/Seniors~~	~~$57.00~~		~~each~~
~~8.11.j.iv~~	~~10-punch – Adults~~	~~$66.00~~		~~each~~
8.11.k	Basketball			
8.11.k.i	League Fees			
8.11.k.i.1.	High School Basketball League			
8.11.k.i.1.a	Non-Resident	$84.00	$94.00	each
8.11.k.i.2.	Jr. High School Basketball League			
8.11.k.i.2.a	Non-Resident	$84.00	$94.00	each
8.11.k.i.3.	Jr. Basketball League			
8.11.k.i.3.a	Non-Resident	$67.20	$77.20	each
8.11.k.i.4.	Youth Player Fee			
8.11.k.i.4.a	Non-Resident	$76.57	$86.57	each
8.11.k.i.4.b	Non-Resident Without Jersey	$69.46	$79.46	each
8.11.k.i.5.	Jr. High Player Fee			
8.11.k.i.5.a	Non-Resident	$94.38	$104.38	each
8.11.k.i.5.b	Non-Resident Without Jersey	$87.26	$97.26	each
8.11.k.i.6.	High School Player Fee			
8.11.k.i.6.a	Non-Resident	$94.38	$104.38	each
8.11.k.i.6.b	Non-Resident Without Jersey	$87.26	$97.26	each
8.11.k.ii	Basketball Skills			
8.11.k.ii.1.	Non-Resident	$54.00	$64.00	each
8.11.k.iii	Basketball Skills Camp			
8.11.k.iii.1.	Non-Resident	$69.46	$79.46	each
8.11.k.iv	Basketball Camp			
8.11.k.iv.1.	Non-Resident	$121.09	$131.09	each
8.11.k.v	Youth Basketball Camp			
8.11.k.v.1.	Non-Resident	$55.20	$65.20	each
8.11.l	Softball/Baseball			
8.11.l.i	League Fees			
8.11.l.i.1.	Youth Day League Player Fee			
8.11.l.i.1.a	Non-Resident	$78.36	$88.36	each
8.11.l.i.1.b	Non-Resident Without Jersey	$71.23	$81.23	each
8.11.l.i.7.	Adult Softball Competitive Men's League			
8.11.l.i.7.a	Non-Resident	$1,128.00	$1,428.00	per team
8.11.l.i.8.	Adult Softball Competitive Co-Ed Fall			
8.11.l.i.8.a	Non-Resident	$1,128.00	$1,428.00	per team
8.11.l.iii	Bobbie Sox Softball			
8.11.l.iii.1.	Non-Resident	$59.00	$69.00	each
8.11.l.iv	Knothole Baseball			
8.11.l.iv.1.	Non-Resident	$59.00	$69.00	each
8.11.l.vi	Baseball/Softball Game Non-Chalked Field Use Fee			
8.11.l.vi.1.	Non-Resident	$60.00	$70.00	each
8.11.l.vii	Baseball/Softball Game Chalked Field Use Fee			
8.11.l.vii.1.	Non-Resident	$40.00	$50.00	each
8.11.m	Football			
8.11.m.ii.1.	Non-Resident	$71.23	$81.23	each
8.11.m.ii.2.	Non-Resident Without Jersey	$64.10	$74.10	each
8.11.n	Flag Football			
8.11.n.i	Youth	$60.00	$100.00	each
8.11.q	T-Ball & Pitching Machine			
8.11.q.i	Non-Resident	$60.00	$70.00	each
8.11.r	Soccer			
~~8.11.r.ii~~	~~Men's Soccer League~~	~~$66.00~~		~~each~~
~~8.11.r.iii~~	~~Clinics 12 U~~	~~$60.00~~		~~each~~
~~8.11.r.iv~~	~~Clinics 10 U~~	~~$60.00~~		~~each~~
~~8.11.r.v~~	~~Clinics 8 U~~	~~$42.00~~		~~each~~
8.11.s	Tennis Lessons			
8.11.s.i	Non-Resident	$42.00	$52.00	each
8.11.u	Volleyball			
8.11.u.i.1.	Non-Resident	$71.23	$81.23	each
8.11.u.i.2.	Non-Resident Without Jersey	$64.10	$74.10	each
8.11.u.ii.1.	Non-Resident	$54.00	$64.00	each
~~8.11.v~~	~~Taiko Drumming~~	~~$225.00~~		~~each~~
~~8.11.w~~	~~Dance Lessons~~	~~$42.00~~		~~each~~

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~~8.11.x~~	~~Running Program~~	~~$72.24~~		~~each~~
~~8.11.y~~	~~Jr. Posse Program~~	~~$55.86~~		~~each~~
8.11.v	Preschool Gym Single Child			
8.11.v.i	Resident	$2.40	$1.00	each
~~8.11.v.ii~~	~~Non-Resident~~		$3.00	each
~~8.11.ab~~	~~Cyclocross Bike Races~~			
~~8.11.ab.i~~	~~Great Pumpkin Cross~~	~~$24.00~~		~~each~~
~~8.11.ab.ii~~	~~Blue Goose~~	~~$24.00~~		~~each~~
~~8.11.ac~~	~~Breakfast with Santa~~	~~$9.60~~		~~each~~
~~8.11.af~~	~~Skateboard Programs~~			
~~8.11.ag~~	~~Skateboard Competition~~	~~$18.00~~		~~each~~
~~8.11.ah~~	~~Fishing Buddies Clinic~~	~~$36.00~~		~~each~~
~~8.11.ai~~	~~Fishing Clinic~~	~~$45.60~~		~~each~~
8.11.z	Road Closure Equipment Rentals			
~~8.11.z.v~~	~~Posse Program Fees~~	~~$130.00~~		~~per rider~~
~~8.11.aa~~	~~City Market~~	~~-~~		
~~8.11.aa.i~~	~~City Market Membership~~	~~$60.00~~		~~per season~~
~~8.11.aa.ii~~	~~City Market Member Rate~~	~~$12.00~~		~~per week~~
~~8.11.aa.iii~~	~~City Market Non-Member Rate~~	~~$24.00~~		~~per week~~
	Wes Deist Aquatic Center Fees			
8.12	Wes Deist Aquatic Center Fees – 4803			
8.12.c	Membership Fees			
8.12.c.i	Senior			
8.12.c.i.1.	1-Month Senior			
8.12.c.i.1.a	Non-Resident	$73.58	$78.58	each
8.12.c.i.2.	3-Month Senior			
8.12.c.i.2.a	Non-Resident	$193.87	$198.87	each
8.12.c.i.3.	6-Month Senior			
8.12.c.i.3.a	Non-Resident	$347.54	$357.54	each
8.12.c.i.4.	1-Year Senior			
8.12.c.i.4.a	Non-Resident	$617.83	$621.83	each
8.12.c.ii	Adult			
8.12.c.ii.1.	1-Month Adult			
8.12.c.ii.1.a	Non-Resident	$89.64	$99.64	each
8.12.c.ii.2.	3-Month Adult			
8.12.c.ii.2.a	Non-Resident	$217.08	$222.08	each
8.12.c.ii.3.	6-Month Adult			
8.12.c.ii.3.a	Non-Resident	$388.02	$408.02	each
8.12.c.ii.4.	1-Year Adult			
8.12.c.ii.4.a	Non-Resident	$573.68	$593.68	each
8.12.c.iii	Couple (Couple is 2 People from the Same Household)			
8.12.c.iii.1.	1-Month			
8.12.c.iii.1.a	Non-Resident	$144.34	$154.00	each
8.12.c.iii.2.	3-Month Couple			
8.12.c.iii.2.a	Non-Resident	$391.70	$406.70	each
8.12.c.iii.3.	6-Month Couple			
8.12.c.iii.3.a	Non-Resident	$573.68	$593.68	each
8.12.c.iii.4.	1-Year Couple			
8.12.c.iii.4.a	Non-Resident	$735.29	$760.29	each
8.12.c.iv	Family (Family is up to 5 people in the Same Household)			
8.12.c.iv.1.	1-Month Family			
8.12.c.iv.1.a	Non-Resident	$207.74	$217.74	each
8.12.c.iv.2.	3-Month Family			
8.12.c.iv.2.a	Non-Resident	$450.29	$465.29	each
8.12.c.iv.3.	6-Month Family			
8.12.c.iv.3.a	Non-Resident	$735.29	$755.29	each
8.12.c.iv.4.	1-Year Family			
8.12.c.iv.4.a	Non-Resident	$1,228.02	$1,253.02	each
8.12.c.iv.5.	1-Month Family Add-On (Add 1 Extra Person to Family Pass, must live in Same Household)			
8.12.c.iv.5.a	Non-Resident	$32.27	$42.27	each
8.12.c.iv.6.	3-Month Family Add-On			
8.12.c.iv.6.a	Non-Resident	$42.17	$57.17	each
8.12.c.iv.7.	6-Month Family Add-On			
8.12.c.iv.7.a	Non-Resident	$62.54	$82.54	each
8.12.c.iv.8.	1-Year Family Add-On			
8.12.c.iv.8.a	Non-Resident	$103.02	$128.02	each
8.12.d	Punch Cards (10-Time Punch Cards for Lap and Public Swims and Fitness Classes)			
8.12.d.i	Adult Everything Punch Card			
8.12.d.i.1.	Non-Resident	$71.00	$108.00	each
8.12.d.i.2.	Resident	$61.13	$72.00	each

Exhibit A
Idaho Falls Fee Schedule-PROPOSED
Effective October 1, 2026

Item Number	Department / Division / Item Description	Effective June 1, 2026 Fee	Proposed October 1, 2026	Unit of measurement
8.12.e	Daily Fees			
8.12.e.iii	Pre-School (3 & Under) – Swim Diaper Included			
8.12.e.iii.1.	Non-Resident	$4.81	$6.25	each
	Golf			
8.13	Golf Course(s) Fees (* All Season Pass Categories, are subject to an additional $1 per round USER FEE. Pass Holders will have the option to avoid this per round USER FEE by paying an annual USER FEE of $60 per Pass Holder.)			
8.13.a	Non-Resident Green Fees			
8.13.a.i	Weekday 9 Holes	$24.50	$29.40	each
8.13.a.ii	Weekday 18 Holes	$39.50	$47.40	each
8.13.a.iii	Weekend 9 Holes	$25.50	$30.60	each
8.13.a.iv	Weekend 18 Holes	$40.50	$48.60	each
8.13.b	Resident Green Fees			
8.13.b.i	Weekday 9 Holes	$21.50	$22.58	each
8.13.b.ii	Weekday 18 Holes	$36.50	$38.33	each
8.13.b.iii	Weekend 9 Holes	$22.50	$23.63	each
8.13.b.iv	Weekend 18 Holes	$37.50	$39.38	each
8.13.c	Junior Green Fee 9 Holes	$10.50	$11.03	each
8.13.d	Junior Green Fee 18 Holes	$18.50	$19.43	each
8.13.e	Resident Season Pass*			
8.13.e.i	First Adult*	$1,066.00	$1,119.30	each
8.13.e.ii	Second Adult*	$930.00	$976.50	each
8.13.e.iii	First Senior 5-Day*	$832.00	$873.60	each
8.13.e.iv	Second Senior 5-Day*	$775.00	$813.75	each
8.13.e.v	First Senior 7-Day*	$950.00	$997.50	each
8.13.e.vi	Second Senior 7-Day*	$892.00	$936.60	each
8.13.e.vii	Young Adult Pass*	$746.00	$783.30	each
8.13.e.viii	Full-Time Junior*	$351.00	$368.55	each
8.13.f	Non-Resident Season Pass*			
8.13.f.i	First Adult*	$1,121.00	$1,345.20	each
8.13.f.ii	Second Adult*	$949.00	$1,138.80	each
8.13.f.iii	First Senior 5-Day*	$870.00	$1,044.00	each
8.13.f.iv	Second Senior 5-Day*	$794.00	$952.80	each
8.13.f.v	First Senior 7-Day*	$996.00	$1,195.20	each
8.13.f.vi	Second Senior 7 Day*	$934.00	$1,120.80	each
8.13.g	Resident Punch Passes			
8.13.g.i	Punch 10-9 Hole	$184.50	$193.73	each
8.13.g.ii	Punch 10-18 Hole	$319.50	$335.48	each
8.13.g.iii	Punch 20-9 Hole	$358.75	$376.69	each
8.13.g.iv	Punch 20-18 Hole	$621.25	$652.31	each
8.13.h	Non-Resident Punch Passes			
8.13.h.i	Punch 10-9 Hole	$211.50	$253.80	each
8.13.h.ii	Punch 10-18 Hole	$346.50	$415.80	each
8.13.h.iii	Punch 20-9 Hole	$411.25	$493.50	each
8.13.h.iv	Punch 20-18 Hole	$673.75	$808.50	each
8.13.i	Driving Range			
8.13.i.i	Mini Bucket	$3.50	$4.03	each
8.13.i.ii	Small Bucket	$5.50	$6.33	each
8.13.i.iii	Medium Bucket	$7.50	$8.63	each
8.13.i.iv	Large Bucket	$9.50	$10.93	each
8.13.i.v	Mini Bucket 10 Punch Pass	$29.75	$34.21	each
8.13.i.vi	Small Bucket 10 Punch Pass	$46.75	$53.76	each
8.13.i.vii	Medium Bucket 10 Punch Pass	$63.76	$73.32	each
8.13.i.viii	Mini Bucket 20 Punch Pass	$56.00	$64.40	each
8.13.i.ix	Small Bucket 10 Punch Pass	$88.00	$101.20	each
8.13.i.x	Medium Bucket 20 Punch Pass	$120.00	$138.00	each
8.13.j	Short Course			
8.13.j.i	Green Fees	$5.00	$6.00	each
8.13.j.ii	Punch Pass	$34.00	$42.50	each
8.13.j.iii	Yearly Pass (75)	$84.00	$30.00	per year
8.13.k	Golf Cart Rentals			
8.13.k.i	Golf Cart Per Rider 9 Holes	$9.50	$10.00	each
8.13.k.ii	Golf Cart Per Rider 18 Holes	$19.00	$20.00	each
8.13.k.iii	Private Cart Trail Fee per Rider 9 Holes	$7.50	$5.00	each
8.13.k.iv	Private Cart Trail Fee per Rider 18 Holes	$15.00	$10.00	each
8.13.k.v	11 Cart Punch Pass	$95.00	$100.00	each
8.13.k.vi	22 Cart Punch Pass	$185.25	$200.00	each
8.13.l	Single Rider Cart Pass Annual	$1,212.58	$1,285.33	per year
8.13.m	Two Rider (Family) Cart Pass Annual	$1,561.00	$1,654.66	per year
~~8.13.n.i~~	~~Cart Pass 1 Rider 1 Course Annual~~	~~$123.60~~		~~per year~~

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Idaho Falls Fee Schedule-PROPOSED
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Item Number	Department / Division / Item Description	Effective June 1, 2026 Fee	Proposed October 1, 2026	Unit of measurement
8.13.n.ii	Medical Cart Usage Fee Yearly	$293.00	$310.00	per year
8.13.q	Golf Sponsorship Packages			
8.13.q.i	Eagle Pass/Punch Partner Sponsorship package	$2,225.00	$2,336.25	each
8.13.q.ii	Birdie Pass/Punch Partner Sponsorship package	$1,650.00	$1,732.50	each
8.13.q.iii	Par Partner Sponsorship package	$1,375.00	$1,443.75	each
8.13.q.iv	Junior Partner Sponsorship package	$800.00	$840.00	each
~~8.13.r~~	~~Sand Sales Sand Creek Golf Course~~			
~~8.13.r.i~~	~~Resident Contractors~~	~~$1.00~~		~~per cubic yard~~
~~8.13.r.ii~~	~~Non-Resident Contractors~~	~~$5.00~~		~~per cubic yard~~
~~8.14~~	~~Funland~~			
~~8.14.a~~	~~Admission Ticket~~	~~$2.00~~	~~$2.00~~	~~each~~
~~8.14.b~~	~~Day Pass (Children 3-12)~~	~~$15.00~~	~~$15.00~~	~~each~~
~~8.14.c~~	~~Day Pass (Adult 13-61)~~		~~$20.00~~	~~each~~
~~8.14.d~~	~~Bonus Book of 25 Tickets~~		~~$20.00~~	~~each~~
SECTION 9	POLICE DEPARTMENT			
9.6	Animal Control Fees			
9.6.a	Licensing Fees			
9.6.a.i	Unaltered Dog and Cat License	$35.00	$70.00	per year
9.6.a.vi	At-Risk/Dangerous - Unaltered License		$200.00	each
9.6.a.vii	At-Risk/Dangerous - Altered License		$50.00	each
9.6.b	Euthanasia and Surrender Fees			
9.6.b.i	Euthanasia - Dogs and Cats (City Resident Only)	$40.00	$70.00	each
9.6.b.ii	Euthanasia - Non-Resident		$90.00	each
9.6.b.iii	Euthanasia - Trapped Squirrels	$5.00	$5.00	each
9.6.b.iv	Animal Surrender per animal	$30.00	$50.00	per animal
9.6.b.v	Out of County Stray	$30.00	$30.00	each
9.6.c	Miscellaneous Fees			
9.6.c.iii	Cremation fee			
9.6.d.iii.1	City Resident			
9.6.d.iii.1.a	No ashes returned	$30.00	$50.00	each
9.6.d.iii.1.b	0-25 lbs with ashes returned	$70.00	$90.00	each
9.6.d.iii.1.c	26-60 lbs with ashes returned	$90.00	$110.00	each
9.6.d.iii.1.d	61-100 lbs with ashes returned	$125.00	$145.00	each
9.6.d.iii.1.e	100+ lbs with ashes returned	$165.00	$185.00	each
SECTION 10	PUBLIC WORKS			
	Impact Fees			
10.1	Residential			
	Sanitation Division			
10.1	Monthly Residential Sanitation Charge:			
10.1.a	Cart or Hand-load Container:			
10.1.a.ii	County Landfill Fee		$6.90	per month
10.1.a.iii	Additional Cart, Weekly Pickup	$9.90	$9.90	per month, 3-month minimum billing
10.1.a.iii.1	County Landfill Fee		$6.90	per month
~~10.1.b~~	~~Shared Commercial Container~~	~~$9.90~~		~~per month~~
10.3	Monthly Commercial and Industrial Charges:			
10.3.a	Cart or Hand-load Container:			
10.3.a.ii	County Landfill Fee		$6.90	
10.3.a.iii	Additional Cart, Weekly Pickup	$9.90	$9.90	per month, 3-month minimum billing
10.3.a.iv	County Landfill Fee		$6.90	
10.3.b	1 ½ C. Y. Container:			
10.3.b.ii	County Landfill Fee		$14.05	per weekly pickup
10.3.c	3 C. Y. Container:			
10.3.c.iii	County Landfill Fee		$28.10	per weekly pickup
10.3.d	4 C. Y. Container:			
10.3.d.iii	County Landfill Fee		$37.40	per weekly pickup
10.3.e	6 C.Y.Container			
10.3.e.iii	County Landfill Fee		$56.10	Per weekly pickup
10.3.f	Large Uncompacted Container:			
10.3.f.ii	Solid Waste Rate	$141.75	$141.75	per pickup
10.3.f.iii	Construction Waste Rate	$164.85	$164.85	per pickup
10.3.f.iv	County Disposal Fee	Current County Fee	Current County Fee	per load
10.3.f.v	County Unsorted Fee	Current County Fee	Current County Fee	per load
10.3.g	Large Compacted Container:			
10.3.g.i	Solid Waste Fee	$129.15	$129.15	per pickup
10.3.g.ii	County Disposal Fee		Current County Fee	per load

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Idaho Falls Fee Schedule-PROPOSED
Effective October 1, 2026

Item Number	Department / Division / Item Description	Effective June 1, 2026 Fee	Proposed October 1, 2026	Unit of measurement
~~10.4~~	~~Curbside Recycling~~			
~~10.4.a~~	~~Cart Pickup once every two weeks~~			~~per month~~
10.9	Extra Dump for 1.5, 3 and 4 C.Y. Containers	$15.00	$60.00	per extra dump
10.12	Bulk Item Pickup		$30.00	per pick up
	Wastewater Division			
10.1	Wastewater Service Connection Fees: Based on Water Service Connection Size			
10.1.a	1" Service Connection	$1,285.00	$1,671.00	each
10.1.b	1.5" Service Connection	$2,570.00	$3,342.00	each
10.1.c	2" Service Connection	$4,112.00	$5,347.00	each
10.1.d	3" Service Connection	$8,224.00	$10,694.00	each
10.1.e	4" Service Connection	$12,850.00	$16,710.00	each
10.1.f	6" Service Connection	$25,700.00	$33,420.00	each
10.1.g	8" Service Connection	$41,210.00	$53,472.00	each
10.3	Sewer Main Connection Charge	$29.77	$31.25	per front foot of property owned upon street or public right-of-way within which a sewer main is located
10.4	Monthly Non-metered Residential Wastewater Rates:			
10.4.a	Single Family Dwellings, including condominium units and mobile homes (excluding separate apartment units within such dwelling), per dwelling or unit	$26.25	$27.55	per month
10.4.b	Duplex, per dwelling or unit	$26.25	$27.55	per month
10.4.c	Apartment Unit (tenant pays bill), per unit	$19.64	$20.60	per month
10.5	Monthly Non-metered Commercial Wastewater Rates:			
10.5.a	Category 1 (Commercial Apartment Buildings where landlord pays bill) per apartment unit	$24.47	$25.70	per month
10.5.b	Category 2 (Bar, Church, Gym, Office Space, Retail, Salon, Shop, Warehouse), per business	$32.66	$34.30	per month
10.5.c	Category 3 (Big Box Retail, Car Sales, Convenience Store, Day Care, Fast Food, Medical Office), per business	$59.27	$62.25	per month
10.5.d	Category 4 (Hall, Restaurant), per business	$86.63	$90.95	per month
10.5.e	Category 5 (Grocery Store, Hotel or Rest Home with 20 rooms or less), per business	$161.65	$169.75	per month
10.5.f	Category 6 (Hotel or Rest Home with more than 20 rooms), per business	$937.81	$984.70	per month
10.6	Monthly Non-metered School Wastewater Rates:			
10.6.a	Elementary Schools, per 50 students or fraction thereof	$11.60	$12.20	per month
10.6.b	Junior High Schools, High Schools, Colleges, and Universities, per 50 students or fraction thereof	$14.81	$15.55	per month
10.7	Monthly Metered Wastewater Rates:			
10.7.a	Base Charge	$4.28	$4.50	per month
10.7.b	Plus per each 1,000 gallons of metered water	$2.68	$2.80	per month
10.9	Construction Wastewater Rates			
10.9.a	Monthly Non-metered Residential Construction Water Rate, Single Family Dwellings and Duplex (excluding separate apartments units in such dwelling), per dwelling or unit	$12.97	$13.60	per month
10.9.b	Monthly Non-metered Apartment Construction Water Rate, per unit	$9.77	$10.25	per month
10.9.c	Monthly Non-metered Commercial Construction Water Rate, per building	$27.67	$29.05	per month
10.10	Industrial Rates for Certain Users:			
10.10.a	Ingredion Incorporated:			
10.10.a.i	Flow	$0.7557	$0.8000	per 1,000 gallons
10.10.a.ii	BOD	$0.7576	$0.8000	per pound
10.10.a.iii	TSS	$0.4662	$0.5000	per pound
10.10.b	Busch Agricultural Resources:			
10.10.b.i	Flow	$0.7557	$0.8000	per 1,000 gallons
10.10.b.ii	BOD	$0.7576	$0.8000	per pound
10.10.b.iii	TSS	$0.4662	$0.5000	per pound
10.10.c	Golden Valley Natural			
10.10.c.i	Flow	$1.0861	$1.1500	per 1,000 gallons
10.10.c.ii	BOD	$0.8334	$0.9000	per pound

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10.10.c.iii	TSS	$0.5128	$0.5500	per pound
10.10.c.iv	Monthy Base Service	$1,300.00	$1,365.00	per month
10.10.d	Intermountain Packing			
10.10.d.i	Flow	$0.7557	$0.7935	per 1,000 gallons
10.10.d.ii	BOD	$0.7576	$0.7955	per pound
10.10.d.iii	TSS	$0.4662	$0.4895	per pound
10.11	County and City Rates:			
10.11.a	City of Ammon	$3.91	$4.10	per 1,000 gallons
10.11.b	City of Ammon – Monthly Idaho DEQ Wastewater Fee (Per Connection)	$0.15	$0.15	per connection per month
10.11.c	Iona Bonneville Sewer District	$3.91	$4.10	per 1,000 gallons
10.11.e	City of Ucon	$3.66	$3.85	per 1,000 gallons
10.12	Ammon, Ucon, and ISBD Wasterwater Service Connection Fee: Based on Water Service Connection Size			
10.12.a	1" Service Connection	$582.00	$830.00	each
10.12.b	1.5" Service Connection	$1,164.00	$1,660.00	each
10.12.c	2" Service Connection	$1,862.00	$2,656.00	each
10.12.d	3" Service Connection	$3,725.00	$5,312.00	each
10.12.e	4" Service Connection	$5,820.00	$8,300.00	each
10.12.f	6" Service Connection	$11,640.00	$16,600.00	each
10.12.g	8" Service Connection	$18,624.00	$26,560.00	each
10.15	Septic Haulers			
10.15.a	Septic Haulers Annual License	$105.00	$110.25	each
10.15.b	Septic Hauler Dumping fees (based on truck tank capacity, not quantity hauled)			
10.15.b.i	0 ≥ 500 Gallons	$50.60	$53.15	each
10.15.b.ii	501 ≥ 1000 Gallons	$101.20	$106.25	each
10.15.b.iii	1001 ≥ 1500 Gallons	$151.80	$159.40	each
10.15.b.iv	1501 ≥ 2000 Gallons	$202.40	$212.50	each
10.15.b.v	2001 ≥ 2500 Gallons	$253.00	$265.65	each
10.15.b.vi	2501 ≥ 3000 Gallons	$303.60	$318.80	each
10.15.b.vii	3001 ≥ 3500 Gallons	$354.20	$371.90	each
10.15.b.viii	3501 ≥ 4000 Gallons	$404.80	$425.05	each
10.15.b.ix	4001 ≥ 4500 Gallons	$455.40	$478.20	each
10.15.b.x	4501 ≥ 5000 Gallons	$506.00	$531.30	each
10.15.b.xi	5001 ≥ 5500 Gallons	$556.60	$584.45	each
10.15.b.xii	5501 ≥ 6000 Gallons	$607.20	$637.55	each
10.18	Service/Inspection Call Charges			
10.18.c	After-hour Service/Inspection Call Charge	$26.50	$27.80	per half hour
	Water Division			
10.1.	Water Service Connection Fees:			
10.1.a	1" Service Connection	$3,172.00	$3,267.00	each
10.1.b	1.5" Service Connection	$5,710.00	$5,881.00	each
10.1.c	2" Service Connection	$9,199.00	$9,475.00	each
10.1.d	3" Service Connection	$32,354.00	$33,323.00	each
10.1.e	4" Service Connection	$63,440.00	$65,340.00	each
10.1.f	6" Service Connection	$115,461.00	$118,919.00	each
10.1.g	8" Service Connection	$201,739.00	$207,781.00	each
10.3.	Water Main Connection Charge	$50.80	$53.35	per front foot of property owned upon street or public right-of-way within which a water main is located
10.5.	Water Disconnection/Reconnection Fee	$32.60	$34.25	per service call
10.6.	Service/Inspection Call Charge: After-hour Service/Inspection Call Charge	$38.35	$40.25	per ½ hour
10.7.	Monthly Non-metered Residential Water Rates:			
10.7.a	Single Family Dwellings and Mobile Homes (excluding separate apartment units within such dwelling)	$33.20	$34.85	per month, per dwelling or unit
10.7.b	Large, Landscaped Residential Lot Rate	$23.65	$24.85	per month, per acre of fraction thereof over 0.75 acres
10.7.c	Duplex Rate	$33.20	$34.85	per month, per dwelling or unit
10.7.d	Apartment Unit (tenant pays bill)	$26.55	$27.90	per month, per unit
10.8.	Monthly Non-metered Commercial Water Rates:			
10.8.a	Category 1 (Commercial Apartment Buildings where landlord pays bill)	$26.55	$27.90	per month, per apartment unit
10.8.b	Category 2 (Bar, Church, Gym, Office Space, Retail, Salon, Shop, Warehouse)	$46.95	$49.30	per month, per business
10.8.c	Category 3 (Big Box Retail, Car Sales, Convenience Store, Day Care, Fast Food, Medical Office)	$58.80	$61.75	per month, per business
10.8.d	Category 4 (Hall, Restaurant)	$154.90	$162.65	per month, per business

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10.8.e	Category 5 (Grocery Store, Hotel or Rest Home with 20 rooms or less)	$223.00	$234.15	per month, per business
10.8.f	Category 6 (Hotel or Rest Home with more than 20 rooms)	$464.50	$487.75	per month, per business
10.9.	Monthly Non-metered School Water Rates:			
10.9.a	Elementary Schools	$19.70	$20.70	per month, per 50 students or fraction thereof
10.9.b	Junior High Schools, High Schools, Colleges, and Universities	$24.80	$26.05	per month, per 50 students or fraction thereof
10.10.	Monthly Non-metered Residential Irrigation Water Rate:			
10.10.a	Single Family Dwellings and Mobile Homes	$17.70	$18.60	per month, per dwelling or separately owned landscape parcel
10.10.b	Large, Landscaped Residential Lot Rate	$23.65	$24.85	per month, per acre of fraction thereof over 0.75 acres
10.10.c	Duplex Rate	$8.80	$9.25	per month, per dwelling or unit
10.10.d	Apartment Unit (tenant pays bill)	$4.40	$4.60	per month, per unit
10.11.	Monthly Non-metered Commercial Irrigation Water Rate (All Commercial Categories plus Private Parks, Privately Maintained Common Area or Parcel)	$0.32	$0.35	per month, per 100 square feet of calculated landscape area
10.12.	Monthly Non-metered School Irrigation Water Rate	$18.10	$19.00	per month, per acre or fraction thereof
10.13.	Water Meter Fees for New Development			
10.13.a	Water Meter and AMI Endpoint Purchase 1"	$398.65	$420.00	each
10.13.b	Water Meter and AMI Endpoint Purchase 1.5"	$862.40	$880.00	each
10.13.c	Water Meter and AMI Endpoint Purchase 2"	$1,098.70	$1,120.00	each
10.13.d	Water Meter and AMI Endpoint Purchase 3"	$2,709.50	$2,770.00	each
10.13.e	Water Meter and AMI Endpoint Purchase 4"	$3,256.00	$3,425.00	each
10.13.f	Water Meter and AMI Endpoint Purchase 6"	$4,485.55	$4,710.00	each
10.15.	Fire Hydrant Metered Use Volumetric Rate	$5.00	$5.25	per 1,000 gallons (or fraction thereof)
10.16.	Monthly Base Metered Water Rates, per size of water meter:			
10.16.a	5/8" Meter	$37.55	$39.45	per month
10.16.b	3/4" Meter	$37.55	$39.45	per month
10.16.c	1" Meter	$37.55	$39.45	per month
10.16.d	1-1/4" Meter	$47.10	$49.45	per month
10.16.e	1-1/2" Meter	$62.65	$65.80	per month
10.16.f	2" Meter	$75.10	$78.85	per month
10.16.g	3" Meter	$87.40	$91.75	per month
10.16.h	4" Meter	$124.95	$131.20	per month
10.16.i	6" Meter	$238.05	$249.95	per month
10.16.j	8" Meter	$375.25	$394.00	per month
10.17.	Monthly Metered Water Volumetric Rate	$0.95	$1.00	per month, per each 1,000 gallons used
10.20.	Recharge Adminstration and Sampling Fee	$10.75	$11.30	per acre-foot or fraction thereof of water recharged

CAPITAL AND OPERATING BUDGET REQUESTS

The next tables detail the planned capital outlay and new operational requests. The capital outlay for FY2026/2027 includes MERF replacements, projects and acquisitions not expected to be completed or received by the end of FY2025/2026 marked as prior year carryforward (PY Carryforward) and new projects and acquisitions. The new operational requests include personnel and operational costs.

The amounts in the table show items funded by existing revenues and, if a remaining total is presented, these are items funded by Council's prioritization through one-time funding available, additional property tax allocation from growth and forgone property taxes.

CAPITAL & OPERATING BUDGET REQUESTS

General Fund Capital and Operating Budget Requests					
Description	Amount Revenue Covers	Employee	Capital	Other	Total
Non-Departmental					
GIFT Contribution to Cover Increased Costs (Growth Funded)	$410,000	$ -	$ -	$430,000	$20,000
Total	**$ 410,000**	**$ -**	**$ -**	**$ 430,000**	**$ 20,000**
Municipal Services					
ERP-Workday/SpryPoint Post Go-Live Consulting (PY Carryforward)	$ 150,000	$ -	$ 150,000	$ -	$ -
Utility Billing System Replacement	2,000,000	-	2,000,000	-	-
Treasury-Space Improvements (PY Carryforward)	140,000	-	140,000	-	-
Utility Billing-Space Improvements (PY Carryforward)	75,000	-	75,000	-	-
Equipment Maintenance-Fuel Tank Expansion (PY Carryforward)	100,000	-	100,000	-	-
Equipment Maintenance-Fuel ConVault Tanks (3 Annual Installs)	60,000	-	60,000	-	-
Equipment Maintenance-Replace Unit 1008 (MERF Funded)	39,118	-	39,118	-	-
Building Maintenance-Replace Unit 1304-2014 Chevy (MERF Funded)	52,696	-	52,696	-	-
Total	**$ 2,616,814**	**$ -**	**$ 2,616,814**	**$ -**	**$ -**
Human Resources					
Annex B on D Street Renovation for HR Offices Phase 1 & ERP Team Return to Teams (-$200K HR/$100K ERP Team)	$ 300,000	$ -	$ 300,000	$ -	$ -
Total	**$ 300,000**	**$ -**	**$ 300,000**	**$ -**	**$ -**
Community Development Services					
GIS Intern (ISU Funded)	$ 15,000	$ 15,000	$ -	$ -	$ -
Replace Unit 6604 (MERF Funded)	28,255	-	28,255	-	-
Total	**$ 43,255**	**$ 15,000**	**$ 28,255**	**$ -**	**$ -**
Legal					
FTE - Assistant City Attorney (1% Forgone Funded)	$ -	$ -	$ 176,311	$ -	$ 176,311
Total	**$ -**	**$ -**	**$ 176,311**	**$ -**	**$ 176,311**
Police					

CAPITAL & OPERATING BUDGET REQUESTS

General Fund Capital and Operating Budget Requests					
Description	Amount Revenue Covers	Employee	Capital	Other	Total
Pay Scale Change for Sworn Officers (Growth Funded)	$ -	$ 84,308	$ -	$ -	$ 84,308
FTE - Dispatcher ($33,593 1% Forgone/$22,515 from Growth)	37,406	93,514	-	-	56,108
FTE - Opioid Response Detective (Opioid/Seizure Funded)	104,530	104,530	-	-	-
PTE - Evidence Clerk (Included in Operational Budget)	17,586	17,586	-	-	-
Records Management System Upgrade (Bonneville County) Implementation (COP Funded)	-	-	83,481	-	83,481
Records Management System Upgrade (Bonneville County) Annual SaaS Year 1 (COP Funded)	45,000	-	-	237,014	192,014
Shooting Range (PY Carryforward)	950,000	-	950,000	-	-
Bearcat (PY Carryforward)	428,645	-	428,645	-	-
Lease Payments-Bancorp FY22 19 Units PO117617 (MERF Funded)	299,548	-	299,548	-	-
Lease Payments-Financial Pacific Leasing FY23 17 Units 013-256851-001 (MERF Funded)	229,763	-	229,763	-	-
Lease Payments-Financial Pacific Leasing FY24 2 Units 013-256851-002 (MERF Funded)	21,348	-	21,348	-	-
Lease Payments-Financial Pacific Leasing FY24 1 Units 013-256851-003 (MERF Funded)	11,252	-	11,252	-	-
Lease Payments-KS Statebank FY25 8 Units PO 118213 (MERF Funded)	99,943	-	99,943	-	-
Lease Payments-KS Statebank FY25 6 Units PO 118091 (MERF Funded)	72,161	-	72,161	-	-
Lease Payments-KS Statebank FY26 4 Units PO 121246 (MERF Funded)	53,671	-	53,671	-	-
Lease Payments-KS Statebank FY26 9 Units PO 120570 (MERF Funded)	110,940	-	110,940	-	-
New Lease for 16 Replacement Vehicles (MERF Funded)	214,754	-	214,754	-	-
Upfit 16 Replacement Vehicles (MERF Funded)	480,000	-	480,000	-	-
Total	**$ 3,176,547**	**$ 299,938**	**$ 3,055,506**	**$ 237,014**	**$ 415,911**
Fire					
FTE - Training Officers (Captains Rank) (1% Forgone Funded)	$ -	$ 325,096	$ -	$ -	$ 325,096
Upgrade/Remodel the 35 year old Station 4 Bathrooms (Capital Forgone Funded)	-	-	75,000	-	75,000
Lease Payments-3 New Engines (MERF Funded)	601,969	-	601,969	-	-
Hazmat Equipment (Grant Funded) (PY Carryforward)	2,168,286	-	2,168,286	-	-
Total	**$ 2,770,255**	**$ 325,096**	**$ 2,845,255**	**$ -**	**$ 400,096**
Parks					
Winter Activity Guides	$ 21,000	$ -	$ 21,000	$ -	$ -
Spring Activity Guides	23,000	-	23,000	-	-
Convert Railroad Bridge to Pathway-Add Fencing and Rails (Greenbelt Capital Funded)	150,000	-	150,000	-	-
Build Stairs Down into Japanese Garden (Greenbelt Capital Funded)	40,000	-	40,000	-	-

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CAPITAL & OPERATING BUDGET REQUESTS

General Fund Capital and Operating Budget Requests					
Description	Amount Revenue Covers	Employee	Capital	Other	Total
Pay Scale Change for Sworn Officers (Growth Funded)	$ -	$ 84,308	$ -	$ -	$ 84,308
FTE - Dispatcher ($33,593 1% Forgone/$22,515 from Growth)	37,406	93,514	-	-	56,108
FTE - Opioid Response Detective (Opioid/Seizure Funded)	104,530	104,530	-	-	-
PTE - Evidence Clerk (Included in Operational Budget)	17,586	17,586	-	-	-
Records Management System Upgrade (Bonneville County) Implementation (COP Funded)	-	-	83,481	-	83,481
Records Management System Upgrade (Bonneville County) Annual SaaS Year 1 (COP Funded)	45,000	-	-	237,014	192,014
Shooting Range (PY Carryforward)	950,000	-	950,000	-	-
Bearcat (PY Carryforward)	428,645	-	428,645	-	-
Lease Payments-Bancorp FY22 19 Units PO117617 (MERF Funded)	299,548	-	299,548	-	-
Lease Payments-Financial Pacific Leasing FY23 17 Units 013-256851-001 (MERF Funded)	229,763	-	229,763	-	-
Lease Payments-Financial Pacific Leasing FY24 2 Units 013-256851-002 (MERF Funded)	21,348	-	21,348	-	-
Lease Payments-Financial Pacific Leasing FY24 1 Units 013-256851-003 (MERF Funded)	11,252	-	11,252	-	-
Lease Payments-KS Statebank FY25 8 Units PO 118213 (MERF Funded)	99,943	-	99,943	-	-
Lease Payments-KS Statebank FY25 6 Units PO 118091 (MERF Funded)	72,161	-	72,161	-	-
Lease Payments-KS Statebank FY26 4 Units PO 121246 (MERF Funded)	53,671	-	53,671	-	-
Lease Payments-KS Statebank FY26 9 Units PO 120570 (MERF Funded)	110,940	-	110,940	-	-
New Lease for 16 Replacement Vehicles (MERF Funded)	214,754	-	214,754	-	-
Upfit 16 Replacement Vehicles (MERF Funded)	480,000	-	480,000	-	-
Total	**$ 3,176,547**	**$ 299,938**	**$ 3,055,506**	**$ 237,014**	**$ 415,911**
Fire					
FTE - Training Officers (Captains Rank) (1% Forgone Funded)	$ -	$ 325,096	$ -	$ -	$ 325,096
Upgrade/Remodel the 35 year old Station 4 Bathrooms (Capital Forgone Funded)	-	-	75,000	-	75,000
Lease Payments-3 New Engines (MERF Funded)	601,969	-	601,969	-	-
Hazmat Equipment (Grant Funded) (PY Carryforward)	2,168,286	-	2,168,286	-	-
Total	**$ 2,770,255**	**$ 325,096**	**$ 2,845,255**	**$ -**	**$ 400,096**
Parks					
Winter Activity Guides	$ 21,000	$ -	$ 21,000	$ -	$ -
Spring Activity Guides	23,000	-	23,000	-	-
Convert Railroad Bridge to Pathway-Add Fencing and Rails (Greenbelt Capital Funded)	150,000	-	150,000	-	-
Build Stairs Down into Japanese Garden (Greenbelt Capital Funded)	40,000	-	40,000	-	-

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CAPITAL & OPERATING BUDGET REQUESTS

General Fund Capital and Operating Budget Requests					
Description	Amount Revenue Covers	Employee	Capital	Other	Total
Heritage Park Pathway Lighting (Greenbelt Capital ($210K) & Rotary ($80K) Funded)	295,000	-	295,000	-	-
Meppen Park (Annual Budget ($125K), MERF ($150K) & Grant ($275K) Funded)	550,000	-	550,000	-	-
Heritage Park Parking Lot #2 (Greenbelt Capital Funded)	200,000	-	200,000	-	-
Replace Unit 0243 (MERF Funded)	208,000	-	208,000	-	-
Replace Unit 2039 (MERF Funded)	21,000	-	21,000	-	-
Replace Unit 2044 (MERF Funded)	57,000	-	57,000	-	-
Replace Unit 2047 (MERF Funded)	40,000	-	40,000	-	-
Replace Unit 2070 (MERF Funded)	16,952	-	16,952	-	-
Replace Unit 2059 (MERF Funded)	52,450	-	52,450	-	-
Replace Unit 2031 (MERF Funded)	55,753	-	55,753	-	-
Replace Unit 2057 (MERF Funded)	19,202	-	19,202	-	-
Zoo-Replace Unit 2213 (MERF Funded)	10,000	-	10,000	-	-
Cemetery-Replace Unit 6821 (MERF Funded)	21,000	-	21,000	-	-
Cemetery-Replace Unit 6813 (MERF Funded)	45,000	-	45,000	-	-
Cemetery-Replace Unit 6815 (MERF Funded)	17,952	-	17,952	-	-
Cemetery-Replace Unit 6816 (MERF Funded)	18,331	-	18,331	-	-
Softball Drive (PY Carryforward)	200,000	-	200,000	-	-
Total	**$ 2,061,639**	**$ -**	**$ 2,061,639**	**$ -**	**$ -**
Public Works					
PTE - Transit-Casual/Part-time Personnel	$ 85,000	$ 85,000	$ -	$ -	$ -
Transit-GIFT Bus Stops (Grant & TRPTA Funded)	170,000	-	170,000	-	-
Total	**$ 255,000**	**$ 85,000**	**$ 170,000**	**$ -**	**$ -**
Total General Fund Requests	**$ 11,633,510**	**$ 725,034**	**$ 11,253,780**	**$ 667,014**	**$ 1,012,318**

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ACCOUNTING BASIS

The City of Idaho Falls finances are accounted for in accordance with Generally Accepted Accounting Principles (GAAP) by the Governmental Accounting Standards Board (GASB). The government-wide and proprietary finances are reported using the accrual basis of accounting. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Property taxes are recognized as revenues in the year for which they are levied. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

The City budget is prepared using the modified accrual basis of accounting. Revenues are recognized when they have been earned and they are both measurable and available. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the City of Idaho Falls considers revenues to be available if they are collected within 60 days of the end of the current fiscal period. Expenditures generally are recorded when a liability is incurred. However, debt service principal and interest expenditures on general long-term debt, as well as expenditures related to compensated absences and claims and judgments, are recorded only when payment is due. General capital asset acquisitions, including entering into contracts giving the City the right to use leased assets, are reported as expenditures in governmental funds. Issuance of long-term debt and financing under capital leases are reported as other financing sources.

FISCAL YEAR 2026/2027 CITY OF IDAHO FALLS BUDGET ASSUMPTIONS

The following assumptions were used in the creation of enclosed budget documents.

- Salaries and wages of regular employees (also known as benefited employees) were calculated with the following adjustments
  - a. General employees - 2% wage increase in addition to step and grade changes
  - b. Fire Union employees - 2% wage increase in addition to step and grade changes
  - c. Idaho Falls Power and Fiber Department - 6% estimated Milliman study adjustment
- Health benefits were calculated using a 5% increase for medical, 5% increase for vision, and 10% for dental insurance. This assumes no plan changes or changes to the employer/employee split. The City has continued health insurance savings to smooth future funding of health insurance changes.
- Interdepartmental charges were reviewed and changes were made from the previous year. The allocable value of interdepartmental charges are based on their respective five-year average of actuals.
- The City estimates spending $2 million on the Customer Information System (CIS) Utility Billing Software Replacement Project project which will be funded by the benefitting Idaho Falls Power and Public Works departments.
- Uses of accumulated Municipal Equipment Replacement Funds (MERF) are budgeted within departments and divisions as MERF Expenditures. Resources set aside in the current year towards future MERF equipment are budgeted for as MERF Allocation and the previous year's accumulated resources for the purchase of MERF equipment are presented within the Revenues and Resources within the Estimated Beginning Fund Balance.
- Grant obligations are included in each department and division and are represented as offsetting intergovernmental revenue and grant expenditures. Departments were instructed to include grants and contributions that have been awarded. Planned applications or recently submitted applications for grants and contributions should not be included in the budget. If new awards are received during an approved budget year, the department receiving the award will be provided contingency budget authority for those awards.
- Property taxes are assumed to increase by the statutorily allowed 3% increase and the assumed increase related to growth and annexation estimated at $1,114,502 is included. An estimated $538,354 of 1% forgone property tax for operations is also included to fund public safety personnel costs. An additional $350,000 in capital construction forgone property tax is assumed and included in the proposed budget to fund fire station bathroom and training facility capital improvements, and aquatic center and skating rink facility improvements.

COMMUNITY INVESTMENT IN COMMUNITY INFRASTRUCTURE

$16,928,885

TOTAL CAPITAL INVESTMENT

Park Projects

Convert Railroad Bridge to Pathway – Add Fencing & Rails	$150,000
Stairs into Friendship Garden	$40,000
Heritage Park Pathway Lighting	$295,000
Heritage Park Parking Lot #2	$200,000
Meppen Park	$550,000
Softball Drive	$200,000
Category total	$1,435,000

Zoo Projects

Part 1 Fencing on Rollandet	$57,000
Part 2 Fencing on Rollandet	$61,885
New Penguin Roof	$40,000
New Camel Barn & Enclosure	$100,000
New Fence & Windows for Zebras	$35,000
New Kookaburra Kafe	$55,000
Pavilion to Maintenance Shop	$5,000
Islands – Unfinished South End	$150,000
Category total	$503,885

Golf Projects

Bathroom on Hole #5 at Sage Lakes	$150,000
Category total	$150,000

Police Impact Fee

Debt Service	$630,000
Police Vehicles	$200,000
Category total	$830,000

Public Works Projects

Woodruff Expansion Design	$150,000
Holmes Widening Design	$200,000
Yellowstone Sidewalks	$740,000
15th E & 49th S Intersection	$2,000,000
Rollandet Improvements – Sunnyside Rd to 21st St	$2,300,000
Right of Way Landscape- Citywide	$250,000
Pioneer Bridges	$500,000
Storm Tap Removal	$350,000
Category total	$6,490,000

Streets Impact Fee

Skyline Drive Freeway Commercial Center	$270,000
15th E from 49th S along Faraday Subdivision	$1,600,000
33rd N – Recycle Rd West & E of N 5th W Intersection	$650,000
15th E & 49th S Intersection	$900,000
5th W Expansion from City Limits N through W 33rd N	$2,600,000
Category total	$6,020,000

Parks Impact Fee

Earthwork & Grading of Sandy Downs	$800,000
Utilities at Sandy Downs	$700,000
Category total	$1,500,000

Funding Sources: IFP Greenbelt, Levy, Grants, Carryover, Impact Fees, Donations, General Fund, Admission Fees, Federal Aid Projects

CAPITAL & OPERATING BUDGET REQUESTS

General Fund Capital and Operating Budget Requests					
Description	Amount Revenue Covers	Employee	Capital	Other	Total
Pay Scale Change for Sworn Officers (Growth Funded)	$ -	$ 84,308	$ -	$ -	$ 84,308
FTE - Dispatcher ($33,593 1% Forgone/$22,515 from Growth)	37,406	93,514	-	-	56,108
FTE - Opioid Response Detective (Opioid/Seizure Funded)	104,530	104,530	-	-	-
PTE - Evidence Clerk (Included in Operational Budget)	17,586	17,586	-	-	-
Records Management System Upgrade (Bonneville County) Implementation (COP Funded)	-	-	83,481	-	83,481
Records Management System Upgrade (Bonneville County) Annual SaaS Year 1 (COP Funded)	45,000	-	-	237,014	192,014
Shooting Range (PY Carryforward)	950,000	-	950,000	-	-
Bearcat (PY Carryforward)	428,645	-	428,645	-	-
Lease Payments-Bancorp FY22 19 Units PO117617 (MERF Funded)	299,548	-	299,548	-	-
Lease Payments-Financial Pacific Leasing FY23 17 Units 013-256851-001 (MERF Funded)	229,763	-	229,763	-	-
Lease Payments-Financial Pacific Leasing FY24 2 Units 013-256851-002 (MERF Funded)	21,348	-	21,348	-	-
Lease Payments-Financial Pacific Leasing FY24 1 Units 013-256851-003 (MERF Funded)	11,252	-	11,252	-	-
Lease Payments-KS Statebank FY25 8 Units PO 118213 (MERF Funded)	99,943	-	99,943	-	-
Lease Payments-KS Statebank FY25 6 Units PO 118091 (MERF Funded)	72,161	-	72,161	-	-
Lease Payments-KS Statebank FY26 4 Units PO 121246 (MERF Funded)	53,671	-	53,671	-	-
Lease Payments-KS Statebank FY26 9 Units PO 120570 (MERF Funded)	110,940	-	110,940	-	-
New Lease for 16 Replacement Vehicles (MERF Funded)	214,754	-	214,754	-	-
Upfit 16 Replacement Vehicles (MERF Funded)	480,000	-	480,000	-	-
Total	**$ 3,176,547**	**$ 299,938**	**$ 3,055,506**	**$ 237,014**	**$ 415,911**
Fire					
FTE - Training Officers (Captains Rank) (1% Forgone Funded)	$ -	$ 325,096	$ -	$ -	$ 325,096
Upgrade/Remodel the 35 year old Station 4 Bathrooms (Capital Forgone Funded)	-	-	75,000	-	75,000
Lease Payments-3 New Engines (MERF Funded)	601,969	-	601,969	-	-
Hazmat Equipment (Grant Funded) (PY Carryforward)	2,168,286	-	2,168,286	-	-
Total	**$ 2,770,255**	**$ 325,096**	**$ 2,845,255**	**$ -**	**$ 400,096**
Parks					
Winter Activity Guides	$ 21,000	$ -	$ 21,000	$ -	$ -
Spring Activity Guides	23,000	-	23,000	-	-
Convert Railroad Bridge to Pathway-Add Fencing and Rails (Greenbelt Capital Funded)	150,000	-	150,000	-	-
Build Stairs Down into Japanese Garden (Greenbelt Capital Funded)	40,000	-	40,000	-	-

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CAPITAL & OPERATING BUDGET REQUESTS

General Fund Capital and Operating Budget Requests					
Description	Amount Revenue Covers	Employee	Capital	Other	Total
Heritage Park Pathway Lighting (Greenbelt Capital ($210K) & Rotary ($80K) Funded)	295,000	-	295,000	-	-
Meppen Park (Annual Budget ($125K), MERF ($150K) & Grant ($275K) Funded)	550,000	-	550,000	-	-
Heritage Park Parking Lot #2 (Greenbelt Capital Funded)	200,000	-	200,000	-	-
Replace Unit 0243 (MERF Funded)	208,000	-	208,000	-	-
Replace Unit 2039 (MERF Funded)	21,000	-	21,000	-	-
Replace Unit 2044 (MERF Funded)	57,000	-	57,000	-	-
Replace Unit 2047 (MERF Funded)	40,000	-	40,000	-	-
Replace Unit 2070 (MERF Funded)	16,952	-	16,952	-	-
Replace Unit 2059 (MERF Funded)	52,450	-	52,450	-	-
Replace Unit 2031 (MERF Funded)	55,753	-	55,753	-	-
Replace Unit 2057 (MERF Funded)	19,202	-	19,202	-	-
Zoo-Replace Unit 2213 (MERF Funded)	10,000	-	10,000	-	-
Cemetery-Replace Unit 6821 (MERF Funded)	21,000	-	21,000	-	-
Cemetery-Replace Unit 6813 (MERF Funded)	45,000	-	45,000	-	-
Cemetery-Replace Unit 6815 (MERF Funded)	17,952	-	17,952	-	-
Cemetery-Replace Unit 6816 (MERF Funded)	18,331	-	18,331	-	-
Softball Drive (PY Carryforward)	200,000	-	200,000	-	-
Total	**$ 2,061,639**	**$ -**	**$ 2,061,639**	**$ -**	**$ -**
Public Works					
PTE - Transit-Casual/Part-time Personnel	$ 85,000	$ 85,000	$ -	$ -	$ -
Transit-GIFT Bus Stops (Grant & TRPTA Funded)	170,000	-	170,000	-	-
Total	**$ 255,000**	**$ 85,000**	**$ 170,000**	**$ -**	**$ -**
Total General Fund Requests	**$ 11,633,510**	**$ 725,034**	**$ 11,253,780**	**$ 667,014**	**$ 1,012,318**

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CAPITAL & OPERATING BUDGET REQUESTS

Special Revenue & Capital Project Governmental Fund Capital and Operating Budget Requests					
Description	Amount revenue covers	Employee	Capital	Other Operational	Total
Battery Backup (PY Fund Balance)	40,000	-	40,000	-	-
Detection Upgrade (PY Fund Balance)	50,000	-	50,000	-	-
Video (PY Fund Balance)	5,000	-	5,000	-	-
Consultant Assistance (PY Fund Balance)	20,000	-	20,000	-	-
3 Audio Upgrades (PY Fund Balance)	15,000	-	15,000	-	-
Cellular Coordination (PY Fund Balance)	20,000	-	20,000	-	-
ITD Signal Shared Improvements (PY Fund Balance)	30,000	-	30,000	-	-
Checkpoint Fiber Switches (PY Fund Balance)	40,000	-	40,000	-	-
Detection Replacement (PY Fund Balance)	30,000	-	30,000	-	-
5th E and 49th S Intersection (ITD 23389 Grant Funded)	50,000	-	50,000	-	-
15th E and 49th S Intersection Improvements (ITD 24285 Grant Funded)	246,800	-	246,800	-	-
Total	**$ 641,800**	**$ -**	**$ 641,800**	**$ -**	**$ -**
Fire Capital Improvement					
Conex Containers for Training Facility (COP Funded)	$ -	$ -	$ 28,500	$ -	$ 28,500
Training Facility Phase 1 Basic Infrastructure (Capital Forgone Funded)	-	-	13,560	-	13,560
Training Facility Phase 1 Basic Infrastructure (COP Funded)	-	-	236,440	-	236,440
Total	**$ -**	**$ -**	**$ 278,500**	**$ -**	**$ 278,500**
Zoo Capital Improvement					
Part 1 Fencing on Rollandet (1400 ft) (PY Fund Balance)	$ 57,000	$ -	$ 57,000	$ -	$ -
Part 2 Fencing on Rollandet (1520 ft) (PY Fund Balance)	61,885	-	61,885	-	-
New Penguin Roof (PY Fund Balance)	40,000	-	40,000	-	-
New Camel Barn and Enclosure (PY Fund Balance)	100,000	-	100,000	-	-
New Fence and Windows for Zebras (PY Fund Balance)	35,000	-	35,000	-	-
New Kookaburra Kafe (PY Fund Balance)	55,000	-	55,000	-	-
Pavilion to Maint Shop (PY Fund Balance)	5,000	-	5,000	-	-
Islands Unfinished South End (PY Fund Balance)	150,000	-	150,000	-	-
Total	**$ 503,885**	**$ -**	**$ 503,885**	**$ -**	**$ -**
Golf Capital Improvement					
Bathroom on Hole #5 at Sage Lakes (PY Carryforward)	$ 150,000	$ -	$ 150,000	$ -	$ -
Total	**$ 150,000**	**$ -**	**$ 150,000**	**$ -**	**$ -**
Total Other Governmental Funds Requests	**$ 23,047,204**	**$ -**	**$ 23,546,644**	**$ 213,661**	**$ 713,101**

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CAPITAL & OPERATING BUDGET REQUESTS

Special Revenue & Capital Project Governmental Fund Capital and Operating Budget Requests					
Description	Amount revenue covers	Employee	Capital	Other Operational	Total
Streets					
Single Axle Patch Truck w/ Brine Applicator and Underbody Plow Unit 1537 (MERF Funded)	$ 450,000	$ -	$ 450,000	$ -	$ -
Asphalt Paver Unit 1550 (MERF Funded)	300,000	-	300,000	-	-
Dump Truck w/ Slide in Spreader and Plow Units 1534 and 1541 (MERF Funded)	700,000	-	700,000	-	-
New Street and Sanitation Admin Building ($2.75M & Furnishings $150K) (PY Carryforward)	2,900,000	-	2,900,000	-	-
Total	**$ 4,350,000**	**$ -**	**$ 4,350,000**	**$ -**	**$ -**
Recreation					
Starting Blocks for 8 Lap Lanes (Capital Forgone Funded)	$ -	$ -	$ 74,240	$ -	$ 74,240
New Custom Bleachers for Ice Rink (Capital Forgone Funded)	-	-	140,000	-	140,000
Replace Aquatic Center Main Entrance Door (Capital Forgone Funded)	-	-	18,700	-	18,700
Recreation-Replace Equipment Unit 2061 (MERF Funded)	52,000	-	52,000	-	-
Zamboni Ice Resurfacer (MERF Funded PY Carryforward)	150,000	-	150,000	-	-
Total	**$ 202,000**	**$ -**	**$ 434,940**	**$ -**	**$ 232,940**
Library					
Roof Replacement (PY Carryforward)	$ 400,000	$ -	$ 400,000	$ -	$ -
Operational Tax Levy Increase (Growth Funded)	-	-	-	201,661	201,661
Total	**$ 400,000**	**$ -**	**$ 400,000**	**$ 201,661**	**$ 201,661**
Golf					
Reel Grinder Mower (Add to Fleet for All Courses)	$ 50,000	$ -	$ 50,000	$ -	$ -
CR-20 Large Area Topdresser (Add to Fleet)	53,000	-	53,000	-	-
Patio Cover for Sage Lakes Café	70,000	-	70,000	-	-
Irrigation Repairs (MERF Funded)	12,000	-	-	12,000	-
Pine Crest Equipment Replacements (MERF Funded)	138,000	-	138,000	-	-
Sand Creek Equipment Replacements (MERF Funded)	220,000	-	220,000	-	-
Sage Lake Equipment Replacements (MERF Funded)	150,000	-	150,000	-	-
Total	**$ 693,000**	**$ -**	**$ 681,000**	**$ 12,000**	**$ -**
EMS					
Lease Payments-Stryker 360 (MERF Funded)	$ 303,719	$ -	$ 303,719	$ -	$ -
2 Ambulances (MERF Funded)	622,800	-	622,800	-	-
Ambulance Remounts (MERF Funded & PY Carryforward)	370,000	-	370,000	-	-
Heart Monitors (PY Carryforward & GEMT Funded)	680,000	-	680,000	-	-
Total	**$ 1,976,519**	**$ -**	**$ 1,976,519**	**$ -**	**$ -**
Wildland					
Upfitting for New Fire Engines (Arriving Fall 2026)	$ 675,000	$ -	$ 675,000	$ -	$ -

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CAPITAL & OPERATING BUDGET REQUESTS

Special Revenue & Capital Project Governmental Fund Capital and Operating Budget Requests					
Description	Amount revenue covers	Employee	Capital	Other Operational	Total
Type III Equipment (Grant Funded if Awarded-Assistance to Firefighters)	560,000	-	560,000	-	-
Total	**$ 1,235,000**	**$ -**	**$ 1,235,000**	**$ -**	**$ -**
Police Impact Fee					
Debt Service	$ 630,000	$ -	$ 630,000	$ -	$ -
Police Vehicles (Add to Fleet)	200,000	-	200,000	-	-
Total	**$ 830,000**	**$ -**	**$ 830,000**	**$ -**	**$ -**
Parks Impact Fee					
Earthwork and Grading of Sandy Downs	$ 800,000	$ -	$ 800,000	$ -	$ -
Utilities at Sandy Downs	700,000	-	700,000	-	-
Total	**$ 1,500,000**	**$ -**	**$ 1,500,000**	**$ -**	**$ -**
Fire Impact Fee					
Feasibility Study (PY Carryforward)	$ 50,000	$ -	$ 50,000	$ -	$ -
Total	**$ 50,000**	**$ -**	**$ 50,000**	**$ -**	**$ -**
Streets Impact Fee					
Skyline Drive Freeway Commercial Center	$ 275,000	$ -	$ 275,000	$ -	$ -
15th E from 49th S Along Faraday Subdivision	1,600,000	-	1,600,000	-	-
33rd N Recycle Road West and E of N 5th W Intersection	650,000	-	650,000	-	-
15th E and 49th S Intersection	900,000	-	900,000	-	-
5th W Expansion from City Limits North Through W 33rd N	2,600,000	-	2,600,000	-	-
Total	**$ 6,025,000**	**$ -**	**$ 6,025,000**	**$ -**	**$ -**
Public Works Capital Improvement					
Rollandet Improvements Sunnyside Road to 21st Street	$ 2,300,000	$ -	$ 2,300,000	$ -	$ -
Landscape Improvements Citywide	250,000	-	250,000	-	-
Pioneer Bridges	500,000	-	500,000	-	-
Storm Tap Removal (PY Carryforward)	350,000	-	350,000	-	-
Total	**$ 3,400,000**	**$ -**	**$ 3,400,000**	**$ -**	**$ -**
Streets Capital Improvement					
Woodroof Expansion Lincoln to Yellowstone-FA-Keller Design Work (23302 Grant Funded)	$ 150,000	$ -	$ 150,000	$ -	$ -
Holmes Widening Sunnyside to Taylorview-FA-Horrocks Design Work (24241 Grant Funded)	200,000	-	200,000	-	-
Yellowstone Avenue Sidewalk (TAP Grant Funded)	740,000	-	740,000	-	-
Total	**$ 1,090,000**	**$ -**	**$ 1,090,000**	**$ -**	**$ -**
Traffic Capital Improvement					
Fiber Connection (PY Fund Balance)	$ 25,000	$ -	$ 25,000	$ -	$ -
Controller Upgrade (PY Fund Balance)	10,000	-	10,000	-	-
2 RRFB (PY Fund Balance)	60,000	-	60,000	-	-

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CAPITAL & OPERATING BUDGET REQUESTS

Enterprise Funds Capital and Operating Budget Requests					
Description	Amount Revenue Covers	Employee	Capital	Other Operational	Total
Airport					
Ops Truck (MERF Funded)	$ 70,000	$ -	$ 70,000	$ -	$ -
Economy Lot Expansion	51,637	-	51,637	-	-
ARFF Truck (Grant or MERF Funded)	725,000	-	725,000	-	-
Shuttle Bus (Grant or MERF Funded)	240,000	-	240,000	-	-
Parking (CFC Funded)	1,600,000	-	1,600,000	-	-
Terminal Deice and Cargo Apron (Grant & PFC Funded)	12,216,859	-	12,216,859	-	-
Peterson Property Acquisition (Grant & PFC Funded)	3,297,960	-	3,297,960	-	-
Terminal Concept Budget Report (Grant Funded)	2,657	-	2,657	-	-
Expand Terminal (Grant, PFC, & Debt Funded)	28,438,432	-	28,438,432	-	-
Air Traffic Control Tower Siting (Grant Funded)	592,919	-	592,919	-	-
Taxiway Pavement Maintenance (Grant & PFC Funded)	14,596	-	14,596	-	-
VOR and Tower Design (Grant & PFC Funded)	700,000	-	700,000	-	-
	$ 47,950,060	**$ -**	**$ 47,950,060**	**$ -**	**$ -**
Water					
FTE - Service Technician	$ 190,676	$ 190,676	$ -	$ -	$ -
SUV (Add to Fleet)	35,000	-	35,000	-	-
Well 17 Upgrades	500,000	-	500,000	-	-
Well 3 Electrical	200,000	-	200,000	-	-
65th South Pump Station	500,000	-	500,000	-	-
Well 7 Abandonment	250,000	-	250,000	-	-
Well 5 Upgrades - Prepurchase	1,500,000	-	1,500,000	-	-
Well 3 Upgrades - Prepurchase	1,250,000	-	1,250,000	-	-
7th St & Linden Park Water Main Replacement	2,450,000	-	2,450,000	-	-
Edgemont Gardens Addition Water Main Replacement	850,000	-	850,000	-	-
D St Memorial Dr to Yellowstone	750,000	-	750,000	-	-
2027 Contracted Meter Box Installs	1,960,000	-	1,960,000	-	-
Valve Exercising Truck (MERF Funded)	285,000	-	285,000	-	-
Pipe Trailer (Add to Fleet)	30,000	-	30,000	-	-
Backhoe (Add to Fleet)	190,000	-	190,000	-	-
Well 20 Property Purchase	200,000	-	200,000	-	-
New Water Division Office (PY Carryforward)	6,000,000	-	6,000,000	-	-
N 15th E Water Main Extension-N Yellowstone Hwy to E Iona Rd	1,000,000	-	1,000,000	-	-
N Woodruff Ave Water Main Extension - E Lincoln Rd to N Yellowstone Hwy	1,000,000	-	1,000,000	-	-
Well 20 & 21 Drilling	1,200,000	-	1,200,000	-	-
Participation with Developers	200,000	-	200,000	-	-
	$ 20,540,676	**$ 190,676**	**$ 20,350,000**	**$ -**	**$ -**
Sanitation					
Replace 3/4 Ton Pickup Truck Full Size Bed w/ Tommygate Unit 7030	$ 70,000	$ -	$ 70,000	$ -	$ -
1/2 Ton Crew Cab Pickup Truck (Add to Fleet)	60,000	-	60,000	-	-

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CAPITAL & OPERATING BUDGET REQUESTS

Enterprise Funds Capital and Operating Budget Requests					
Description	Amount Revenue Covers	Employee	Capital	Other Operational	Total
Replace Sweeper Unit 1548	480,000	-	480,000	-	-
95 gallon Residential Carts (Yearly Container Purchase)	100,000	-	100,000	-	-
Small Metal Dumpsters (Yearly Container Purchase)	50,000	-	50,000	-	-
New Street and Sanitation Admin Building ($2.75M & Furnishings $150K) (PY Carryforward)	2,900,000	-	2,900,000	-	-
	$ 3,660,000	**$ -**	**$ 3,660,000**	**$ -**	**$ -**
Idaho Falls Power					
FTE - Wireman	$ 221,892	$ 221,892	$ -	$ -	$ -
FTE - Apprentice Generation Mechanic	82,108	82,108	-	-	-
Digger Derrick to replace #3010 (MERF Funded)	445,729	-	445,729	-	-
Land Acquisition	550,000	-	550,000	-	-
FERC Relicense	579,000	-	579,000	-	-
Bulb AVR Replacement	400,000	-	400,000	-	-
City Plant ReBuild - Mechanical, Controls, Communication and Rotor Rewind	625,000	-	625,000	-	-
Gem State Rip Rap	100,000	-	100,000	-	-
Governor Pilot Valve Upgrades - Upper/Lower	20,000	-	20,000	-	-
HMI Upgrades at Upper Plant/Air Compressor	20,000	-	20,000	-	-
HVAC System Pump Replacement/Plumbing Upgrade Bulbs	30,000	-	30,000	-	-
HVAC system coil replacement - City and Lower Plants	20,000	-	20,000	-	-
Thermal Camera	30,000	-	30,000	-	-
Upper Dam Coffer Dam, Hydraulics Coatings & Seals	1,500,000	-	1,500,000	-	-
Concrete Cracking and Spalling Repair - Old Plant	8,000	-	-	8,000	-
Gem State Rear Stop Logs Rehab (Seals & Coatings)	35,000	-	-	35,000	-
Gem State Concrete Cracking and Spalling Repair Work	8,000	-	-	8,000	-
South Tourist Park - Lighting (Grant Funded)	170,000	-	170,000	-	-
Sugarmill-Hatch Tie Upgrade-NW Bonneville Tie-Transmission & Distribution	400,000	-	400,000	-	-
Automate LTCs for Conservation Voltage Reduction (CVR)	60,000	-	60,000	-	-
Harrison Sub Upgrade (Design)	900,000	-	900,000	-	-
City Sub Upgrade 46kv Breaker (Construction)	650,000	-	650,000	-	-
Rack Sub Upgrade w/ New Control Building (Design & Material Purchase)	250,000	-	250,000	-	-
Hatch, Harrison LTC Maintenance & Updates	100,000	-	100,000	-	-
East River Reconductor-33rd North) (Design and Easement Acquisition)	500,000	-	500,000	-	-
Direct Connect Fiber between Harrison-York-Sugarmill	100,000	-	100,000	-	-
161 Gem State Breaker (Material Acquisition) 2 Year Lead Time	200,000	-	200,000	-	-
161 Gem State Breaker (Design)	100,000	-	100,000	-	-
General to Replace #3017 (MERF Funded)	483,833	-	483,833	-	-
Pickup w/ Service Bed Replace #3032 (MERF Funded)	75,000	-	75,000	-	-
Customer Line Extensions	1,700,000	-	1,700,000	-	-

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CAPITAL & OPERATING BUDGET REQUESTS

Enterprise Funds Capital and Operating Budget Requests					
Description	Amount Revenue Covers	Employee	Capital	Other Operational	Total
Backyard Rebuild	750,000	-	750,000	-	-
Distribution Automation (3 sites)	75,000	-	75,000	-	-
Public Works Projects (Miscellaneous)	100,000	-	100,000	-	-
City Sub Upgrade 46kv Breaker (Construction)	650,000	-	650,000	-	-
Harrison Sub Upgrade (Design)	900,000	-	900,000	-	-
Streetlight Retrofit Project	225,000	-	225,000	-	-
Rack Sub Upgrade w/ New Control Building (Design & Material Purchase)	250,000	-	250,000	-	-
Sugarmill-Hatch Tie Upgrade-NW Bonneville Tie-Transmission & Distribution	400,000	-	400,000	-	-
East River Rd, MK Simpson and 33rd N	75,000	-	75,000	-	-
Pioneer and I-15 OH to UG Crossing	550,000	-	550,000	-	-
Snake River Landing 1100 u/g JHJ to Event Center	900,000	-	900,000	-	-
New Milligan Feeder to City Sub Tie	75,000	-	75,000	-	-
49th South and 15 East 795 Feeder	200,000	-	200,000	-	-
49th South (Brookside to St Clair)	80,000	-	80,000	-	-
795 Relocation Rollandet	120,000	-	120,000	-	-
FAA Property Release Funding	528,000	-	528,000	-	-
Fault Indicator Analysis	25,000	-	25,000	-	-
Downtown H Structure to Underground (Grant Funded)	500,000	-	500,000	-	-
Auto Equipment Replacement (MERF Funded)	75,000	-	75,000	-	-
New Generation Gate Keepers	50,300	-	50,300	-	-
New Services (Meters and CTs)	487,700	-	487,700	-	-
Field Circuit Tester	60,000	-	60,000	-	-
Security Camera/Physical Security Upgrade	50,000	-	50,000	-	-
Upgrade UPS System	75,000	-	75,000	-	-
Generator or Battery Bank at City Plant for Dispatch/ SCADA	500,000	-	500,000	-	-
Westside Cover Storage	500,000	-	500,000	-	-
Truck Barn Lean-to	250,000	-	250,000	-	-
Provisions for EV Vehicles (MERF Funded)	50,000	-	50,000	-	-
Auto Equipment Replacement (MERF Funded)	20,000	-	20,000	-	-
CFI Electric Vehicle Charging Stations (Grant Funded)	450,000	-	450,000	-	-
	$ 19,334,562	**$ 304,000**	**$ 18,979,562**	**$ 51,000**	**$ -**
Fiber					
FTE - Communications and Splicing Technician	$ 77,442	$ 77,442	$ -	$ -	$ -
Fiber Network Capital (New Customers, Capital Upgrades)	1,700,000	-	1,700,000	-	-
Upgrade Fiber Ring Network	200,000	-	200,000	-	-
Bucket Truck Replace 3004 (MERF Funded)	150,000	-	150,000	-	-
	$ 2,127,442	**$ 77,442**	**$ 2,050,000**	**$ -**	**$ -**
Wastewater					

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BUDGET SUMMARY BY YEAR

	FY 2025 Actual	FY 2026 Adopted Budget	FY 2027 Adopted Budget
REVENUES			
Taxes And Franchises	$ 49,170,741	$ 51,635,446	$ 55,353,846
Intergovernmental Revenue	45,244,307	82,601,932	79,841,761
Charges For Services	145,087,757	143,205,981	162,660,746
Licenses And Permits	6,780,860	7,936,675	5,481,575
Rentals & Leases	1,688,081	1,864,160	1,746,944
Fines & Forfeitures	337,495	240,550	280,000
Contributions & Donations	1,872,222	2,935,419	1,751,423
Investment Income	8,897,156	4,198,779	4,175,502
Miscellaneous	3,537,500	2,475,678	2,719,888
Debt Proceeds	-	18,368,229	5,000,000
Non Revenue Transfer	9,215,094	4,854,526	6,183,931
TOTAL REVENUES	**$ 271,831,214**	**$ 320,317,375**	**$ 325,195,615**
EXPENDITURES			
Salaries And Wages	$ 65,692,050	$ 70,721,155	$ 74,879,525
Benefits	31,206,138	33,543,505	36,432,922
Current Operating Expense	105,176,482	120,612,327	136,520,384
Grant Expenditures	7,231,608	9,579,691	6,985,435
Capital Outlay	70,717,691	111,473,524	117,261,955
MERF Expenditures	5,130,105	6,387,135	6,562,070
Debt Service	11,254,414	12,521,883	12,618,067
MERF Allocation	5,010,154	4,706,694	5,280,104
Interdepartmental Charges	(4,674,307)	(6,122,996)	(5,847,738)
Cost Allocation Transfers	(13,100,394)	(14,476,022)	(15,831,814)
Contingency	-	40,688,080	18,623,044
TOTAL EXPENDITURES	**$ 283,643,942**	**$ 389,634,976**	**$ 393,483,954**
EXCESS/(DEFICIENCY)	**$ (11,812,729)**	**$ (69,317,601)**	**$ (68,288,339)**
ADDITIONAL RESOURCES *			
Fund Balance-Estimated	-	166,520,002	197,401,914
Reserve for Future Capital	-	(57,394,780)	(90,183,953)
Reserve for Rate Stabilization	-	(28,500,000)	(25,600,000)
Reserve for Conservation	-	(2,700,000)	(3,800,000)
Reserve for Debt Service	-	(1,079,623)	(1,079,623)
Reserve for Self Insurance	-	(4,688,000)	(4,900,000)
Reserve for Health Insurance	-	(2,840,000)	(3,550,000)
TOTAL ADDITIONAL RESOURCES	**$ -**	**$ 69,317,599**	**$ 68,288,338**
NET EXCESS/(DEFICIENCY)	**$ (11,812,729)**	**$ -**	**$ -**

* FY 2026 is the first year the City is presenting the Additional Resources section which includes estimated beginning fund balance and reserve balances.

SUMMARY OF EXPENDITURES BY FUND

EXPENDITURES BY FUND	FY 2025 Actual	FY 2026 Adopted Budget	FY 2027 Proposed Budget
General Fund	$ 70,753,405	$ 86,045,091	$ 90,647,934
Street Fund	12,282,284	14,901,539	16,336,597
Recreation Fund	2,690,049	3,586,806	3,458,596
Library Fund	3,399,684	4,649,913	4,168,928
Airport Passenger Facility Charge (PFC) Fund	10	-	-
Business Improvement District Fund	77,000	119,300	118,965
Golf Fund	4,772,220	5,036,922	5,334,685
Risk Management Fund	3,684,291	4,735,000	7,566,432
Health Insurance Fund	160,000	-	-
Emergency Medical Service Fund	10,740,790	11,813,081	13,949,190
Wildland Fire Fund	1,924,448	1,934,329	2,702,844
Police Impact Fee Fund	651,359	630,000	830,000
Fire Impact Fee Fund	21,359	50,000	50,000
Parks & Recreation Impact Fee Fund	21,359	880,000	1,600,000
Streets Impact Fee Fund	903,661	5,500,000	6,025,000
Public Works Capital Improvement Fund	950,048	2,200,000	3,400,000
Street Capital Improvement Fund	2,884,213	2,623,000	1,090,000
Bridge & Arterial Capital Improvement Fund	99,559	-	-
Surface Drainage Capital Improvement Fund	-	-	-
Traffic Light Capital Improvement Fund	552,979	-	641,800
Parks Capital Improvement Fund	-	-	-
Fire Capital Improvement Fund	2,569,790	3,712,000	278,500
Zoo Capital Improvement Fund	493,386	1,050,000	503,885
Frontier Center Capital Improvement Fund	3,174,993	4,681,860	-
Golf Capital Improvement Fund	-	235,000	150,000
Police Capital Improvement Fund	118,268	-	-
Airport Fund	9,922,926	73,075,495	57,026,588
Water Fund	19,679,407	29,653,546	32,823,313
Sanitation Fund	6,389,310	10,037,435	15,236,967
Idaho Falls Power Fund	101,317,378	94,588,498	98,872,927
Fiber Fund	4,962,402	5,800,190	6,931,623
Wastewater Fund	18,447,364	22,095,971	23,330,180
Street Lighting	-	-	409,000
Budgetary Fund	-	-	-
TOTAL	$ 283,643,942	$ 389,634,976	$ 393,483,954

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BUDGET SUMMARIES

2026/2027 PROPOSED CITY-WIDE BUDGET - YEAR TO YEAR COMPARISON

	FY 2026 Adopted Budget		FY 2027 Proposed Budget			
Division	Expenditures	Revenues	Expenditures	Revenues	$ Change Expenditure	% Change Expenditure
General Fund						
Mayor And Council	$ 1,022,441	$ 101,600	$ 492,796	$ 91,500	$ (529,645)	-52%
Legal	740,880	180,000	933,195	180,000	192,315	26%
Municipal Services	6,818,136	826,500	5,610,535	694,000	(1,207,601)	-18%
Non- Departmental	8,469,663	55,332,138	9,848,399	60,011,985	1,378,736	16%
Community Development	4,542,939	4,084,637	4,023,155	3,424,901	(519,784)	-11%
Human Resources	498,938	-	555,672	-	56,734	11%
Police	27,765,248	3,351,458	29,964,622	3,153,723	2,199,374	8%
Fire	19,236,132	4,666,946	19,982,676	4,481,279	746,544	4%
Parks	12,695,021	3,156,979	14,737,372	4,947,149	2,042,351	16%
Public Works	4,255,693	3,060,554	4,499,513	2,672,500	243,820	6%
	-	-	-	-	-	0%
Total General Fund	**$ 86,045,091**	**$ 74,760,812**	**$ 90,647,934**	**$ 79,657,037**	**$ 4,602,843**	**5%**
Special Revenue Funds						
Wildland Fire	$ 1,934,329	$ 1,059,329	$ 2,702,844	$ 2,308,046	$ 768,515	40%
Streets	14,901,539	8,679,180	16,336,597	9,091,964	1,435,058	10%
Recreation	3,586,806	3,441,788	3,458,596	3,388,662	(128,210)	-4%
Library	4,649,913	3,244,263	4,168,928	3,572,559	(480,985)	-10%
Business Improvement District	119,300	115,500	118,965	118,965	(335)	0%
Golf	5,036,922	4,418,353	5,334,685	5,014,587	297,763	6%
Emergency Medical Service	11,813,081	9,940,850	13,949,190	12,006,914	2,136,109	18%
	-	-	-	-	-	0%
Total Special Revenue Funds	**$ 42,041,890**	**$ 30,899,263**	**$ 46,069,805**	**$ 35,501,697**	**$ 4,027,915**	**10%**
Special Revenue Impact Fees Funds						
Police Impact Fees	$ 630,000	$ 765,000	$ 830,000	$ 415,000	$ 200,000	32%
Fire Impact Fees	50,000	(1,416,803)	50,000	500,000	-	0%
Parks & Rec Impact Fees	880,000	1,740,000	1,600,000	950,000	720,000	82%
Streets Impact Fees	5,500,000	2,850,000	6,025,000	2,050,000	525,000	10%
Total Special Revenue Impact Fee Funds	**$ 7,060,000**	**$ 3,938,197**	**$ 8,505,000**	**$ 3,915,000**	**$ 1,445,000**	**20%**

PROPERTY TAX ALLOCATION

	Current Allocation	Property Tax by Request	Difference
Fire Capital Improvement Fund	$ -	$ -	$ -
General Fund	42,586,820	45,684,368	3,097,548
Library Fund	3,042,763	3,335,707	292,944
Public Works Capital Improvement Fund	790,000	813,700	23,700
Recreation Fund	1,187,466	1,223,090	35,624
Street Fund	2,953,380	3,041,981	88,601
	$ 50,560,429	**$ 54,098,846**	**$ 3,538,417**

PROPERTY TAX TABLE

	2023	2024	2025	2026	(Estimated) 2027
Valuation	$ 7,052,741,278	$ 8,296,469,966	$ 8,103,605,399	$ 8,660,283,169	$ 8,943,805,451
Certified Property tax	$ 42,697,326	$ 44,838,106	$ 47,681,429	$ 50,560,429	$ 54,098,846
Levy Rate	0.0060540040	0.0054044800	0.0058839760	0.0058381958	0.0060487503

Estimated 3.3% increase for property valuation

DRAFT

Idaho Falls Utility Board Meeting Minutes

680 Park Avenue
Idaho Falls, ID

Wednesday, August 12, 2026 **8:06 AM** **City Council Chambers**

General - Call to Order and Roll Call

Present:

Mayor Lisa Burtenshaw
Mayor Pro Tem Jim Francis
Board Member Michelle Ziel-Dingman
Board Member Jim Freeman
Board Member John Radford
Board Member Kirk Larsen (arrived at 8:55 a.m.)

Absent:

Board Member Brandon Lee

Also Present:

Chris Fredericksen, General Manager
Chris Canfield, Public Works Director
Heidi Despain, City Attorney
Margaret Wimborne, Chief of Staff
Josh Roos, Chief Financial Officer
Jace Yancy, IFP Operations Assistant GM
AJ Morin, Electric Engineering Manager
Sarah Wheeler, External Affairs Manager
David Richards, Water Superintendent
Jordan Rechenmacher, Sanitation Superintendent
Gregg Roderick, Wastewater Superintendent
Megan Nelson, Executive Assistant
Linda Lundquist, City Clerk

Calendar, Announcements, Events, Reports, Updates, Questions and Discussion

- Mayor Burtenshaw mentioned a lot is going on in the nuclear space with the Idaho National Laboratory (INL) and clarified the reason and process for settlement claims.
- Board Member Radford – American Public Power Administration (APPA) Policy Makers Council has created a nuclear task force for small modular reactors (SMR) and data centers. Growing political concern; they are seeking policy and science task force members from either this group or the INL, etc. General Manager (GM) Fredericksen and Chief Financial Officer (CFO) Roos have been attending their online meetings. Discussion on the Oak Ridge, Tennessee facility and its competition for nuclear contracts.

IFP – Customer: CIS Update

- CFO Roos summarized the timeline of the utility's process of finding, paying for and launching a new billing system, which is projected to launch in the 2028 fiscal year. There will be a request for proposal going out next week for a project manager to manage this process. Board Member Radford asked for clarification of which utilities (electric, fiber, water, sewer, sanitation) are included in the software and the range of cost, ongoing costs, etc. CFO Roos explained that the AMI power and water meters' day rates can be explored. A customer service portal is a high priority for this software. Initial software costs range from $2 – 4 million with an annual maintenance cost around $300,000 (similar to current costs) with Internal vendor reviews beginning in October.

IFP – Customer: Easement Request

- GM Fredericksen reviewed a requested easement at the energy campus.

IFP – Generation Power Supply: Peaking Plant Update/Campus Discussion

- GM Fredericksen reviewed the continued maintenance issues and pointed out that the warranty costs are covered but not the loss of revenue. The generators are most effective running in the first and third quarters and an update will be brought to the board in October. Board Member Francis asked for a report on IFP's ability to meet demands in the recent hot weather. Board Member Freeman said that IFP hit a new summer peak recently of 141, and GM Fredericksen added that the summer and winter peaks' gap is closing. Board Member Radford asked if there is an insurance option for lost revenue, and GM Fredericksen said it has been an option and may look at it for the future. Francis asked how long the generator warranty was for and CFO Roos mentioned between three and five years. Freeman wondered if Lehi had experienced similar issues in their first few years and how they handled them.
- IFP Operations Center Study – considering future City and utility growth needs on the energy campus – with roughly 90 acres available for development. Mayor Burtenshaw reminded the group that building out a campus would likely be conducted in phases and would require a bond. GM Fredericksen added that this is merely campus planning and invited the opportunity for other entities to build as partners and gave Aalo as an example, as they currently have a power purchase agreement in place. If the campus builds out a new administration building, Board Member Radford expressed a desire to eliminate the current IFP administrative building and turn the space back into a park or green space.

IFP – Generation Power Supply: Transmission Conversion

- Due to aging infrastructure, GM Fredericksen gave an overview of converting the transmission system from a 46kV to a 69kV system (not a big impact on the system and gives a lot of capacity) to provide better redundancy for the City. Mr. Morin estimated that in 30-35 years the City will have double the load and pointed out that to meet current load/demand, there can only be one to two substations down at a time. He explained that losing a substation with higher demands on the system will pose a problem, especially in winter months. Substation transformers are approaching 50-years and need to be replaced. Mr. Morin reiterated that converting to 69kV is the best and most economical way to add capacity to the system, matching what consultants have recommended. A general head nod was given to move forward with planning the conversion.

IFP – Fiber: 2.5Gbps Residential Service Update

- Ms. Wheeler explained the 2.5 GIG fiber launch that occurred on July 27 for under $100 per month from all providers. Billing inserts will go out in September, along with postcard mailers later in the month to non-customers. Board Member Radford asked who needs 2.5 GIGs, and AGM Yancey explained that the download and upload speeds are higher for video streaming, etc.
- New online shopping cart experience with better billing summaries, automated customer email communication.
- Increased engagement included more frequent website updates.

IFP – Finance: Q3 Financial Report/Budget/Fiber Payback/Fitch Rating/EV Projects

- CFO Roos reviewed **Power's** third-quarter financial statements. Power assets are up $3.8 million from last year. He explained the work-in-progress numbers. Total current assets are up $1.9 million due to

accounts payable (timing snapshot). Net position = net value and has increased by $12 million over last year.

- Transmission revenue bonds – should be paid off in 10 more years at a 1.5 percent interest rate.
- Power supply bonds – last drawdown was in July and will be included in 4th quarter financials.
- Power income – retail sales down $1.5 million from last year due to a very mild winter.
- Budget expenses are at 64%; operating expenses are at 61% of budget, reflecting continued cost control.
- **Fitch Credit Rating** affirms an AA rating with a stable outlook and CFO Roos pointed out there are only 5 out of 121 utilities that have a higher rating (19 rated AA – IFP in top 20%).
- Grants
    - South Tourist Park - $127,230 EECBG (p35) grant monies – already had purchased lighting, so IFP will install LED decorative lighting along the walking path, with construction beginning in September 2026.
    - Downtown alleyway project to convert overhead power lines to underground service in three alleyways – OEMR Energy Resiliency Grant Program – total cost $2 million (IFP cost share $700,000)
    - Electric Vehicle DOT Charging and Fueling Infrastructure (CFI) Discretionary grant – total estimated project cost $3,753,570 (IFP cost share $750,714 – four locations
- **Fiber** balance sheet - $2 million in cash – increase and capital assets have increased
- Next loan payment to Power for $1.7million is scheduled for September (8 more years to pay off)
- Operating revenues increased about 9%
- Fiber is at 73% of budget, expenses at 56% of budget
- Take rate is around 38%, averaging about 250 new customers per month
- Fiber has exceeded the break-even point (around 8,850 customers), serving 10,800 customers - receiving $492 per year from each customer
- **Power Supply** - warm winter reduced power supply costs by $400,000 from last year; hot summer is hitting new highs – UAMPS billing for revenue to be off by a couple of months due to their joining EDAM (missing about $700,000 in revenue)
- Total load is down 33,864 MWh from last year (25,718 MWh below projection, customer growth 1,450
- BPA provider of choice contract (16-year contract) preserves IFP's flexibility to purchase power from the most economical source, avoids committing to unknown long-term BPA power costs, allows us to continue using IFP's existing resource portfolio, aligns with how IFP has managed their power supply for many years, and provides flexibility to evaluate large load and data centers individually, allowing IFP to securer the most cost-effective power supply when new projects are committed.

Break: 10 minutes

PWD – Water: Wastewater Illicit Discharges/CIP/IBSD Agreement

- Director Canfield stated that the goal of the project is to remove the sludge, noted that the utility is working through illicit discharge issues, reviewing ordinances for enforcement controls, researching what other communities do, working with pretreatment for grease users, and added that there may need to add a license requirement for grease trap users.

PWD – Water: Water Building Update/Surface Water conversions/Capital Improvement Projects

- **Capital Improvement Projects –** Priority 1
  - 1.1 Secondary System Evaluation
  - 1.2 Clean B System
  - 1.3 Liquid Chlorine disinfection and Gate Replacement
  - 1.4 Screening / Washer Compactor Improvements
  - 1.5 Headworks Improvements
  - 1.6 Moving Bed Biofilm Reactor (MBBR)
  - 1.7 Makeup Air Unit and Corrosion Improvements

- Iona Bonneville Sewer District (IBSD) Board is meeting this week to address the 5-year agreement update; agreement to be completed in the Fall
- **Water Building Update -** Director Canfield demonstrated the water administration building design - off of Hemmert Ave and Pop Kroll (25% administration, 75% equipment storage) – with anticipated construction to begin in Spring 2027
- **Surface Water conversion –** Mr. Richards explained how the pumps and motors work and issues encountered with the system. Board Member Freeman pointed out the difficulty of time-of-day watering in large parks and issues with ballpark users, etc. GM Fredericksen noted new users coming onto the system could be surface water users opposed to well water users. Board Member Larsen asked if the fountain in Tautphaus Park will be well or surface water use. Mayor Burtenshaw noted that kids play in the water, so canal water would not be ideal in the situation. Director Canfield said it is worth exploring the splash pad water use and doing something similar for the fountain.

- **Water -** Significant CIP projects include:
  - New building
  - Meter box installs (tracking water use)
  - Water main replacements
  - Well upgrades
  - Wells 20 & 21 - drilling

PWD – General: Strategic Utility Extension

- Director Canfield explained the 1000 feet contiguous property requirement concerning city annexation and pointed out that the city coordinates these projects with the county
- He reviewed the proposed project on Iona and 15th E and noted the County Ordinance Amendment is in progress and added that the developer is currently reviewing the draft development agreement.
- Director Canfield said that power/fiber infrastructure is also considered as the extensions are built out, and explained the latecomer clauses with the city and county.

PWD – Finance: Financial Report

- Director Canfield reviewed fiscal year revenues, percentages of expenditures, and noted that sanitation is at 55% of budget, wastewater is 61%, and water is at 66%. He shared that Public Works is constructing a new street sanitation building this winter.

General: Council travel – Boise Energy Summit

There being no further business, the meeting was adjourned at 10:50 a.m.

/s/ Linda Lundquist

Linda Lundquist, City Clerk

/s/ Lisa Burtenshaw

Lisa Burtenshaw, Mayor

Memorandum

File #: 26-336 **City Council**

DATE: Wednesday, September 2, 2026
AGENDA: Regular
FROM: Chris Canfield, Public Works Director
DEPARTMENT: Public Works

Title
Federal Transit Administration (FTA) Section 5307 Small Urban Funding Agreement

☐ Ordinance
☐ Resolution
☐ Quasi-Judicial Public Hearing
☐ Legislative Public Hearing
☐ Confirmation/Consent/Acceptance
☒ Approval/Authorization/Ratification

Action(s) Requested:
Approve the FTA 5310 Small Urban Funding Agreement and authorize the Mayor to sign the necessary document (or take other action deemed appropriate).

Description, Background Information, Purpose:
This Funding Agreement, between the Idaho Transportation Department and the City of Idaho Falls, will allow for the use of federal funds for operating and capital costs for GIFT microtransit services.

The Agreement is for $1,755,326.00 in federal funds reimbursement and is subject to a 35% local match of $614,364.10. The budgeted match exists and will be paid by Greater Idaho Falls Transit (GIFT). Sufficient funding and budget authority exist to execute the Agreement.

This item has been reviewed by the City's Legal Department.

26-336

Idaho Transportation Department

Public Transportation Office

FTA 5307 Formula Grant Program

Funding Agreement

Agreement #: O2674IF

ITD Public Transportation Office
11331 W Chinden Blvd
Boise, ID 83714
PO Box 7129, Boise, ID 83707-1129
http://itd.idaho.gov/pt

Pass-Through Awarding Agency:	ITD – Public Transportation Office
Awarding Official: (Grants Officers) Name: Phone: Email:	 Connie Edwards 208 259 4199 PTBilling@itd.idaho.gov
Term of Grant:	October 1, 2025 – September 30, 2027
Agreement Total:	$1,755,326
Funding Program:	FTA 5307 Formula Grant for Rural Area Programs
Assistance Listing Number (ALN):	20.507
Agreement Number:	O2674IF
FAIN:	ID-2026-034

Subrecipient Organization Name:	City of Idaho Falls
Subrecipient Director or Equivalent:	Chris Fredericksen
Subrecipient Address:	380 Constitution Way / PO Box 50220, Idaho Falls, ID 83405
Subrecipient Phone:	208-612-8256
Subrecipient E-mail:	PWD@idahofalls.gov

Scope of Work:

FY 2022 Section 5307 funds for operating costs and capital costs of contracting for continued operations of Greater Idaho Falls Transit (GIFT) turnkey contract for microtransit services in the City of Idaho Falls. A third-party contractor, competitively selected by the City of Idaho Falls, will operate, market, and maintain a demand response rideshare service project.

Responsible Individuals Signatures of Agreement

This Agreement, together with the Attachments, and documents incorporated herein by reference, set forth the entire Agreement between the parties with respect to the subject matter. There are no understandings, agreements, amendments, or representations, oral or written, not specified herein.

Authorized Signature for Subrecipient:

Name	**Title**	**Phone**	**E-mail**
Signature and Date:			

Name	**Title**	**Phone**	**E-mail**
Ron Duran	Public Transportation Manager	208-334-4475	Ron.Duran@itd.idaho.gov
Signature and Date:			

AGREEMENT CONDITIONS

GRANT AGREEMENT BETWEEN THE IDAHO TRANSPORTATION DEPARTMENT

AND

CITY OF IDAHO FALLS

This Agreement is between the **Idaho Transportation Department** (hereinafter called the STATE) and **City of Idaho Falls** (hereinafter called the Subrecipient). The STATE and the Subrecipient are entering into this Agreement. This Agreement is effective when signed by both parties.

WHEREAS the Governor of the State of Idaho has designated the Idaho Transportation Department to administer this grant;

The parties mutually agree as follows:

1. **SCOPE OF WORK:**
   Assumption of Responsibility: The Subrecipient agrees to assume all responsibility for this Project. The Subrecipient further agrees to abide by the appropriate mutual covenants, promises, and representations included in the Federal Transit Administration (FTA) Master Agreement, with special emphasis on the sections pertaining to the particular funding source.

2. **COMPLIANCE WITH LAWS AND REGULATIONS, FEDERAL CHANGES:** The Subrecipient agrees to comply with all applicable laws, regulations, and codes of the State of Idaho, the United States Government, and local governments. The Subrecipient shall at all times comply with all applicable FTA regulations, policies, procedures and directives, including without limitation those listed directly or by reference in the most current FTA Master Agreement included with, and incorporated into, this overall Grant Agreement, as they may be amended or promulgated from time to time during the term of this contract. Subrecipient's failure to comply shall constitute a material breach of this contract.
   https://www.transit.dot.gov/funding/grantee-resources/sample-fta-agreements/sample-fta-agreements

3. **SUBRECIPIENT CAPACITY:**
   A. **Subrecipient Legal, Financial, and Managerial Capacity:** The Subrecipient assures that it has the necessary legal, financial, and managerial capability to apply for, receive, and disburse FTA funds awarded in this grant agreement. The Subrecipient also assures that it will implement and manage this project and project funds in keeping with the intent and provisions of the Subrecipient's grant application and the grant agreement.

   B. **Subrecipient Legal Authority to Accept This Sub-Grant:** The Subrecipient certifies that it has the legal authority to accept grant funds for this project.

   C. **Subrecipient Debarment/Suspension Certification**: the Subrecipient entity certifies, to the best of its knowledge and belief, that it and its principals:

      i. are not currently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any Federal department or agency, per the U.S. General Services Administration (GSA) monthly "Lists of Parties Excluded from Federal Procurement or Non-procurement

Programs," available on the GSA web site:
http://www.sam.gov

ii. have not, within the past three years, been convicted of or had a civil judgment against them for: a criminal offense or fraud in connection with obtaining, attempting to obtain, or performing a Federal, state, or local public transaction; a violation of Federal or state antitrust statutes; commission of embezzlement, theft, forgery, bribery, falsification or destruction of records; making false statements; or receiving stolen property;

iii. are not presently indicted for or otherwise criminally or civilly charged by any governmental entity with commission of any of the offenses listed in the paragraph above; and

iv. have not within the last three years had any Federal, state, or local public transaction terminated for cause or default.

If the Subrecipient later becomes aware of any information contradicting these Suspension/Debarment statements, it will promptly provide that to the State who will forward it to FTA.

If the Subrecipient cannot certify for all the Suspension/Debarment statements above, the Subrecipient shall so indicate in a transmittal letter or message of explanation, to be returned with the signed grant agreement (Per 49 CFR Part 29).

D. Administrative and Accounting Systems: The Subrecipient certifies it has or will establish a proper accounting system, per generally accepted accounting principles (GAAP) and any Federal or State directives. It further agrees to administer the project, retain all project records, and grant access to project records and personnel as specified in the applicable Federal Uniform Guidance (2 CFR 200).

4. FEDERAL REQUIREMENTS

A. Buy America

For purchases over $150,000, the Subrecipient agrees to comply with 49 CFR Parts 661 and 663, which provide that Federal funds may not be obligated unless steel, iron, and manufactured products used in FTA-funded projects are produced in the United States, unless a waiver has been granted by FTA or the product is subject to a general waiver. In regards to the purchase of vehicles, all materials and supplies purchased with these funds, will be manufactured in the United States and have:

FY 16 & FY17: more than 60% domestic content
FY18 & FY19: more than 65% domestic content
FY20 & beyond: more than 70% domestic content

The Subrecipient will provide the appropriate certification to verify this.
https://www.transit.dot.gov/sites/fta.dot.gov/files/docs/Buy_America_Fact_Sheet.pdf

B. Intelligent Transportation System (ITS) Architecture: If this grant will be used to fully or partially fund acquisition of individual or systems of technologies that support ITS user services as defined in the "National ITS Architecture," the Subrecipient assures it will comply and require its contractors and its subrecipients to comply with all applicable requirements imposed by Section V Regional ITS Architecture and Section VI Project Implementation of the FTA National ITS Architecture Policy on Transit Projects to the extent required by FTA and the State.
http://www.ops.fhwa.dot.gov/its_arch_imp/policy.htm

C. Charter Service Operations - The Subrecipient agrees to only provide charter service with written consent from the STATE. If consent is given, the Subrecipient agrees to comply with 49 U.S.C. 5323(d) and 49 CFR Part 604, which provides that recipients and subrecipients of FTA assistance are prohibited from providing charter service using federally funded equipment or facilities if there is at least one private charter operator willing and able to provide the service, except under one of the exceptions at 49 CFR 604.9. Any charter service provided under one of the exceptions must be "incidental," i.e., it must not interfere with or detract from the provision of public transportation.
http://www.gpo.gov/fdsys/granule/CFR-2012-title49-vol7/CFR-2012-title49-vol7-part604/content-detail.html

D. School Transportation:

i. The Subrecipient assures that it will not engage in school bus operations exclusively for the transportation of students and school personnel, in competition with private school bus operators, per provisions of 49 CFR Part 605.
http://www.gpo.gov/fdsys/granule/CFR-2011-title49-vol7/CFR-2011-title49-vol7-part605

ii. If the Subrecipient is a public transportation system, it may provide "School Tripper Service" that is regularly scheduled public transportation service open to the public but designed or modified to accommodate the needs of school students and personnel (must be open to the public, must serve regular transit stops, and must be shown on transit route schedules and maps) and schools signs may NOT be displayed on the vehicle.

E. Clean Water

i. The Subrecipient agrees to comply with all applicable standards, orders or regulations issued pursuant to the Federal Water Pollution Control Act, as amended, 33 U.S.C. 1251 et seq. The Subrecipient agrees to report each violation to the State, and understands, and agrees that the State will, in turn, report each violation as required to assure notification to FTA and the appropriate EPA Regional Office.

ii. The Subrecipient also agrees to include these requirements in each subcontract exceeding $100,000 financed in whole or in part with Federal assistance provided by FTA.
https://one.nhtsa.gov/nhtsa/whatsup/tea21/grantman/html/03_dotcomrul_49cfr18.html

F. Clean Air

i. The Subrecipient agrees to comply with all applicable standards, orders or regulations issued pursuant to the Clean Air Act, as amended, 42 U.S.C. §§ 7401 et seq. The Subrecipient agrees to report each violation to the State and understands and agrees that the State will, in turn, report each violation as required to assure notification to FTA and the appropriate EPA Regional Office.

ii. The Subrecipient also agrees to include these requirements in each subcontract exceeding $100,000 financed in whole or in part with Federal assistance provided by FTA.
https://one.nhtsa.gov/nhtsa/whatsup/tea21/grantman/html/03_dotcomrul_49cfr18.html

G. Lobbying Prohibition: None of the funds paid under this agreement shall be used for the purpose of lobbying activities before the Idaho State Legislature or the U.S. Congress.

If this grant is $100,000 or more:

i. the Subrecipient *certifies* that it has not and will not use Federal appropriated funds to pay for influencing or attempting to influence an officer or employee of any Federal department or agency, a member of Congress, an officer or employee of Congress, or an employee of a member of Congress in connection

with obtaining any Federal grant, cooperative agreement, or any other Federal award.

ii. the Subrecipient assures that it will require its contractors and subcontractors each to report use of non-Federal funds for any of the lobbying activities for which use of Federal funds is prohibited, at the end of each calendar quarter on Federal Standard Form LLL (49 CFR Part 20), and that the Subrecipient will forward all these forms to the State.
http://www.gpo.gov/fdsys/pkg/CFR-2006-title49-vol1/content-detail.html

H. Nondiscrimination Requirements: The Subrecipient assures that no person in the United States will, on the basis of race, color, national origin, creed, sex, or age be excluded from participating in, denied the benefits of, or otherwise be subject to discrimination in any program or activity (particularly in the level and quality of transportation services and transportation-related benefits) for which the Subrecipient receives Federal assistance from FTA or USDOT. The Subrecipient agrees to comply with all requirements of US DOT Civil Rights Act implementing regulations (49 CFR 21), and the Title VI Program Guidelines for Federal Transit Administration Recipients (FTA Circular 4702.1) and other applicable nondiscrimination directives.
https://www.transit.dot.gov/sites/fta.dot.gov/files/docs/FTA_Title_VI_FINAL.pdf

i. Per 49 USC 5332 (prohibits discrimination on the basis of race, color, creed, national origin, sex, or age, and in employment or business opportunity), Title VI of the Civil Rights Act of 1964 as amended, USDOT implementing regulations (49 CFR 21), 42 USC 2000d (prohibition against exclusion from participation in, denial of benefits of, and discrimination under federally assisted programs on ground of race, color, or national origin)

ii. The Subrecipient assures that project and project facility operations, as well as property acquisitions, will be in accordance with the civil rights requirements and understands that this assurance extends to its entire facility, to all facilities operated in connection with this project, and to property acquisitions. The Subrecipient assures:

1. Its FTA-assisted benefits and related services are made available and are equitably distributed without regard to race, color, creed, national origin, sex, age, or disability;

2. The level and quality of its FTA-assisted transit services are sufficient to provide equal access and mobility for any person without regard to race, color, creed, national origin, sex, or age;

3. Opportunities to participate in the transit planning and decision making processes are provided to persons without regard to race, color, creed, national origin, sex, or age;

4. Decisions on the location of transit services and facilities are made without regard to race, color, creed, national origin, sex, or age;

5. Corrective and remedial action is taken to prevent discriminatory treatment of any user of services based on race, color, creed, national origin, sex, or age;

6. Any contracts or sub agreements fully or partly funded through this project will contain language to extend civil rights assurances to contractors and subcontractors; and the Subrecipient will also include such language in any deeds and documents which record the transfer of real property, structures, and improvements.

I. Nondiscrimination on the Basis of Disability: The Subrecipient assures that no person with a disability shall be, by reason of that disability, excluded from participation in, denied the benefits of, or otherwise subjected to discrimination in any program or activity receiving or benefiting from Federal assistance. The Subrecipient

assures it will comply with 49 CFR Parts 27, 37, 38, and 39, which implement the Americans with Disabilities Act (ADA) and amend Section 504 of Rehabilitation Act of 1973. The Subrecipient understands that it also has responsibilities under ADA in the areas of employment, public accommodations, and telecommunications.
http://www.gpo.gov/fdsys/pkg/CFR-2006-title49-vol1/content-detail.html#1000

The Subrecipient assures that any vehicle purchased or acquired through this project will be ADA accessible, except as exempted in by the State. If the Subrecipient is awarded funds to purchase a non-ADA vehicle for use in demand responsive service, the Subrecipient assures that this demand responsive service provides or will provide equivalent service to disabled persons that meet ADA requirements in keeping with 49 CFR 37.

The Subrecipient assures that *all* new or renovated facilities to be used for the provision of public transportation services will be ADA accessible, including facilities such as maintenance facilities, garages, building access facilities (sidewalks need curb cuts), etc.
http://www.gpo.gov/fdsys/pkg/CFR-2007-title28-vol1/content-detail.html

The Subrecipient assures that any construction contract funded through this project will include ADA requirements.

J. Equal Employment Opportunities (EEO): The Subrecipient assures it will:
Treat employees or job applicants fairly, without regard to race, color, creed, national origin, sex, age, or disability;

Take affirmative action to ensure job applicants are employed and employees are treated without regard to race, color, creed, national origin, sex, or age (such action includes but is not limited to employment, upgrading, demotion or transfer, recruitment or recruitment advertising, layoff or termination, rates of pay or other forms of compensation, and selection for training, including apprenticeship);

Post notices setting forth agency EEO policy in conspicuous places and make these available to employees and job applicants;

Assure that any contracts or sub-agreements fully or partly funded through this project will contain language to extend EEO assurances to contractors and subcontractors.

If the Subrecipient received $1,000,000 or more of Federal assistance in the previous Federal fiscal year and had 50 or more public-transit-related employees, it agrees to submit to the State an EEO program, which meets FTA requirements.

K. Discrimination Complaints: The Subrecipient assures that it will notify the public that complaints of discrimination in the provision of transportation or transportation-related services or benefits may be filed with the State, FTA, or USDOT. The Subrecipient assures it will promptly report to the State any civil rights complaints it receives.

L. Disadvantaged Business Enterprises (DBE): The Subrecipient assures Disadvantaged Business Enterprises will have the maximum opportunity to compete for and perform contracts and subcontracts financed under this project, as specified in 49 CFR 26 and per the following:

i. If the Subrecipient will purchase one or more transit vehicles (excluding unmodified mass-produced vans or unmodified pop-top vans), it assures that it will obtain from each transit vehicle manufacturer a TVM certification, to show that the manufacturer complies with DBE requirements.

ii. The Subrecipient is subject to the State's DBE program filed with the Federal Highway Administration and the State's annual DBE goal with FTA. Additionally, the Subrecipient will report its DBE activity and results to the State semi-annually every year of the Subrecipient agreement.
https://itd.idaho.gov/civilrights/

iii. The Subrecipient assures it will not discriminate on the basis of race, religion, color, gender, age, marital status, ability, or national origin in implementation of the project, in award or performance of any third-party contract or sub-agreement supported with this grant, or in administration of its DBE program and 49 CFR 26. If the State receives a complaint regarding discrimination by the Subrecipient, the Subrecipient will cooperate fully in the investigation of the complaint by the State.
http://www.gpo.gov/fdsys/pkg/CFR-2006-title49-vol1/content-detail.html

Technical assistance pertaining to DBE is available at the following link or at (208)-334-8567.
https://itd.idaho.gov/civilrights/

M. **Audits:** The Subrecipient certifies that it will be audited annually as required by the Federal Single Audit Act Amendments of 1996 (per 2 CFR 200). The Subrecipient recognizes FTA's, USDOT's, and the State's authority to monitor project activities, to conduct reviews and inspections, and to conduct additional audits in keeping with 2 CFR 200, to verify compliance with grant requirements and assurances. The Subrecipient agrees to make the necessary records available to any of the above parties upon request.
https://www.whitehouse.gov/wp-content/uploads/legacy_drupal_files/omb/circulars/A133/2017/Compliance_Supplement_2017.pdf

N. **Commercial Driver's License (CDL)Requirement:** The Subrecipient, if not a recipient of Section 5311 funds, assures that if it operates a vehicle that requires a CDL, including a vehicle capable of transporting 16 or more persons (including the driver), will have a USDOT Federal Motor Carrier Safety Administration drug and alcohol testing program.
http://www.fmcsa.dot.gov/overview-drug-and-alcohol-rules

O. **Drug and Alcohol Testing:** If this grant is funded by either Section 5309, 5311, or 5339 the Subrecipient agrees to establish and implement a drug and alcohol testing program that complies with 49 CFR Parts 40 and 655, produce any documentation necessary to establish its compliance with Parts 40 and 655, and permit any authorized representative of the United States Department of Transportation or its operating administrations, and ITD, to inspect the facilities and records associated with the implementation of the drug and alcohol testing program as required under 49 CFR Parts 40 and 655 and review the testing process. The Subrecipient agrees further to submit the Management Information System (MIS) reports to the State annually, as requested by the State.
https://damis.dot.gov/Login/

P. **Employee Protections, Public Transportation Employee Protective Arrangements**: The Subrecipient agrees to comply with the applicable transit employee protective requirements as follows:

i. **Standard Public Transportation Employee Protective Arrangements -** If this grant is funded by either Section 5309 or Section 5316, to the extent that the Project involves public transportation operations and to the extent required by Federal law, the Subrecipient agrees to implement the Project in accordance with the terms and conditions that the U.S. Secretary of Labor has determined to be fair and equitable to protect the interests of any employees affected by the Project and that comply with the requirements of 49

U.S.C. § 5333(b), in accordance with U.S. DOL guidelines, "Section 5333(b), Federal Transit Law," 29 C.F.R. Part 215, and any amendments thereto. The Subrecipient agrees to implement the Project in accordance with the conditions stated in that U.S. DOL certification. That certification and any documents cited therein are incorporated by reference and made part of the Grant Agreement for the Project.

ii. **Public Transportation Employee Protective Arrangements for Projects in Non-urbanized Areas Authorized by 49 U.S.C. § 5311** - The Subrecipient agrees to comply with the terms and conditions of the Special Warranty for the Non-urbanized Area Program that is most current as of the date of execution of the Grant Agreement for the Project, and any alternative comparable arrangements specified by U.S. DOL for application to the Recipient's project, in accordance with U.S. DOL guidelines, "Section 5333(b), Federal Transit Law," 29 C.F.R. Part 215, and any revisions thereto.

Q. Incorporation of Federal Transit Administration (FTA) Terms - The preceding provisions include, in part, certain Standard Terms and Conditions required by DOT, whether or not expressly set forth in the preceding contract provisions. All contractual provisions required by DOT, as set forth in FTA Circular 4220.1 are hereby incorporated by reference. Anything to the contrary herein notwithstanding, all FTA mandated terms shall be deemed to control in the event of a conflict with other provisions contained in this Agreement. The Subrecipient shall not perform any act, fail to perform any act, or refuse to comply with any requests which would cause the State to be in violation of the FTA terms and conditions. https://www.transit.dot.gov/regulations-and-guidance/fta-circulars/third-party-contracting-guidance

R. Conflicts of Interest Prohibited: The Subrecipient certifies that it will establish safeguards to prohibit employees from using their positions for a purpose that is or gives the appearance of personal or organizational conflict of interest or of being motivated by desires for personal gain for themselves or others, particularly those with whom they have family, business, or other ties.

5. STATE REQUIREMENTS:

A. Indemnification and Insurance: In this section, "Subrecipient" includes the Subrecipient's employees, agents, and contractors.

The Subrecipient agrees to indemnify, hold harmless, and defend the State of Idaho, its officers, agents, and employees from and against any claim of or liability for error, omission, or negligent act of the Subrecipient arising out of the Subrecipient's assumption of the responsibilities for the Project set forth in this agreement.

The Subrecipient is not required to indemnify the State of Idaho for a claim of or liability for the independent negligence of the State. If there is a claim or liability for joint negligent error or omission of the ¬Subrecipient and the independent negligence of the State, the indemnification and hold harmless obligation shall be apportioned on a comparative fault basis. The term "independent negligence" is negligence other than in the State's selection, administration, monitoring, or controlling of the Subrecipient.

Nothing contained herein shall be deemed to constitute a waiver of the State's sovereign immunity, which immunity is hereby expressly reserved. Moreover, all of the rights, defenses, or protections provided in Idaho Code and or in the Idaho Administrative Procedural Rules are expressly reserved.

B. Independent Contractor Status

Unless otherwise expressly stated, vendors and/or non-state entities acting pursuant to this grant shall be that of an independent contractor and not that of an agent or employee of the state. Such parties shall be

responsible for paying all employment-related taxes and benefits, such as federal and state income tax withholding, social security contributions, worker's compensation and unemployment insurance premiums, health and life insurance premiums, pension contributions and similar items. Furthermore, such parties shall indemnify the State and hold it harmless form any and all claims for taxes (including but not limited to social security taxes), penalties, attorneys' fees and costs that may be made or assessed against the State arising out of the party's failure to pay such taxes, fees or contributions.

The Subrecipient shall maintain the policies of insurance listed below, to cover losses that may be incurred as a result of the operation and maintenance of project vehicles and/or equipment throughout their period of required use or as a result of other activities under this agreement.

Where specific limits are shown, they shall be the minimum acceptable limits. If the Subrecipient's policy contains higher limits, the State shall be entitled to coverage to the extent of such higher limits.

i. **Automobile Liability**: ITD-PT imposes minimum insurance coverage of $500,000 on all transit vehicles procured with or rehabilitated with federal or state funds. Additionally, Sub-recipients must be in compliance with Federal Motor Carrier Safety Administration (FMCSA) insurance thresholds. The policy shall provide all damage arising out of personal injury to or destruction of property in any one occurrence on any revenue vehicle not covered by 49 CFR Part 387. Furthermore, ITD-PT subrecipients must be at all times in compliance with Idaho Administrative Rule 11.13.01.

The policy shall name the Idaho Transportation Department as "loss payee" of the property damage portion of the policy.

The Subrecipient shall provide *certificate of insurance to the State, annually* and at other times if requested. Each certificate must provide for a 30-day prior notice of cancellation, non-renewal, or material change of conditions.

The Subrecipient shall use any insurance proceeds relating to items purchased under this grant to repair or replace the covered item(s) that has been damaged, destroyed or stolen or; where specific items are not involved, to cover other liability related to this grant project. The title to any replacement vehicle must show the State of Idaho as lien holder.

C. **Performance Requirement:** The failure of the State to insist upon strict performance by the Subrecipient of any provision or covenant in this Agreement, in any one or more instances, may not be considered as a waiver or relinquishment of the provision or covenant for the future. The waiver by the State of any provision or covenant in this Agreement cannot be enforced or relied upon by the Subrecipient unless the waiver is in writing and signed on behalf of the State.

6. TERMINATION PROVISIONS:

A. **Failure to Perform:** If, through any cause, the Subrecipient shall fail to fulfill in a timely and proper manner its obligations under this Agreement, or if the Subrecipient shall violate any of the covenants, agreements or stipulations of this Agreement, and if after notification by the State of such failure or violation, the Subrecipient fails to take proper corrective action within a reasonable amount of time, the State shall have the right to terminate this Agreement by giving written notice to the Subrecipient of such termination and specifying the effective date thereof. Such notice shall be given at least 15 days before the effective date of such termination. In that event, all finished and unfinished documents, data, studies, surveys, drawings, maps, models, photographs, reports, construction materials, and any construction completed by the Subrecipient under this Agreement shall, at the option of the State, become the State's property and the Subrecipient shall

be entitled to receive just and equitable compensation for any satisfactory work completed. Failure to adhere to Project Schedule and any reporting requirements may be deemed by the State to be a "failure to perform" and may result in the loss of the award, at the option of the State.

B. Convenience Termination: If, due to changed circumstances, the State or the Subrecipient wishes to terminate this Agreement prior to its completion, the initiating party shall notify the other party in writing of its reasons for requesting the early termination. This request must be made at least 15 days prior to the proposed termination date. If both parties agree that it is in their mutual best interests to terminate this Agreement early, all finished or unfinished documents and other materials as described in the Failure to Perform paragraph above shall, at the option of the State, become the State's property. If the Agreement is terminated as provided herein, the Subrecipient shall be reimbursed for actual expenses not otherwise reimbursed under this Agreement which were incurred by the Subrecipient during the contract period and which are directly attributable to the Subrecipient's performance of this Agreement. The State shall also reimburse the Subrecipient for any costs properly incurred by the Subrecipient in honoring convenience termination clauses in its Agreements with its contractors as long as these clauses conform to the standard convenience termination clause used by the State for similar types of contracts.

7. NONCOMPLIANCE; DISPUTES; REMEDIES

A. Recovery of Funds: In the event of a default or violation of the terms of this Agreement, the State is entitled to recover all or part of the project funds paid to the Subrecipient. If Subrecipient does not promptly remit the funds in response to a demand, the State may collect the debt by:

- Making an administrative offset against payments that would be due under other grant awards or appropriations,
- Withholding advance payments that would otherwise be due,
- Instituting civil action, or
- Taking any other action permitted by law.

All remedies conferred on the State by this Agreement or any other instrument or agreement are cumulative, not exclusive, and may be exercised concurrently or consecutively at the State's option.

B. Enforcement: The State may take one or more actions in the event Subrecipient fails to comply with the terms of the award. Upon written notification explaining the basis of the action, the State may suspend the grant pending corrective action or terminate the grant. The State may impose conditions requiring correction of noncompliance or deficiency. If conditions are imposed, the State will inform Subrecipient of the conditions and corrective action sought, the reason for imposition, and the time allowed for completing corrective actions.

C. Rights and Remedies: The duties and obligations imposed by the Agreement and accompanying documents and the rights and remedies available thereunder shall be in addition to and not a limitation of any duties, obligations, rights and remedies otherwise imposed or available by law. No action or failure to act by the State or Subrecipient shall constitute a waiver of any right or duty afforded any of them under the Contract, nor shall any such action or failure to act constitute an approval of or acquiescence in any breach there under, except as may be specifically agreed in writing.

8. GRANT REQUIREMENTS:

A. Billing Procedure and Reimbursements: The Subrecipient agrees to formally request reimbursement by submitting to the State an itemized invoice(s) for allowable project costs. Each invoice shall clearly identify each cost being billed and shall be in a format acceptable to or specified by the State, with supporting documentation of

cost and payment as required below, and other documentation as may be required by the State.

B. Requests for reimbursement must be submitted based on the following timeline:

Monthly Billing Schedule		
Billing Due By	**Period Beginning**	**Period Ending**
December 31	October 1	October 31
January 31	November 1	November 30
February 28	December 1	December 31
March 31	January 1	January 31
April 30	February 1	February 28
May 31	March 1	March 31
June 30	April 1	April 30
July 31	May 1	May 31
August 31	June 1	June 30
September 30	July 1	July 31
October 31	August 1	August 31
November 30	September 1	September 30

Invoices for operating, vehicles, equipment, or facilities shall be accompanied by documentation of the formal obligations or expenses incurred, as well as the source of the match. Supporting documentation shall be copies of vendor invoices, unless alternate documentation accompanied by a viable written explanation is acceptable to the State. Supporting documentation must clearly tie to the itemized costs on the invoice (annotations to facilitate easy review are encouraged). For vehicles, other documents related to the vehicle purchase are also required prior to payments. Please reference the ITD Capital Site for the Vehicle Reimbursement Packet.
http://itd.idaho.gov/pt

The State reserves the right to mandate alternate or specialized billing procedures in any of the following instances:
- when a particular project is split-funded (includes grant funds from more than one source), or;
- when irregular documentation or special timing is needed by the State for some other reason.

Such alternate procedures may be issued separately, but will be provided to the Subrecipient in writing.

Payments may be withheld if the quarterly report(s) have not been received as required.

Final billing must be submitted within 60 days of the termination date listed on this grant agreement or as amended.

The State shall reimburse funds to meet formal obligations or expenses only with satisfactory documentation. If required documentation is determined to be incomplete, incorrect, and/or in conflict with the scope of the project, the Subrecipient will be notified that payment of project funds is being withheld until the incomplete, incorrect, and/or conflicting items are resolved to the State's satisfaction.

C. Local Match Available: If this grant is for a vehicle(s) and/or equipment, the Subrecipient has or will have the required local cash match for the project by the time of delivery. If this grant is for other items, the local match will be met as grant funds are spent.

D. Operating and Maintenance Funds Available: The Subrecipient, by the time of vehicle and/or equipment delivery, will have or have guarantee of funds necessary to operate and maintain the project vehicle and/or equipment in safe, clean, and mechanically sound condition through the required period of performance

(useful life). The State reserves the right to require transfer of the vehicle and/or equipment to another entity if the Subrecipient fails to meet this requirement.

E. Indirect Costs: If a federally approved indirect cost rate is negotiated between the subrecipient and the Federal government, this rate must be used. If no such rate exists, the subrecipient may either negotiate a rate with the pass-through entity and the subrecipient (in compliance with this part), or elect the de minimus indirect cost rate as defined in §200.414 Indirect (F&A) costs, paragraph (f), if eligible.

F. Vehicle and Equipment Maintenance Requirements: The Subrecipient agrees to develop a written maintenance program and assures that it assumes responsibility to maintain and operate the vehicles and/or equipment obtained under this project at a high level of cleanliness, safety, and mechanical soundness, following at a minimum, the original equipment manufacturers' (OEM) recommended maintenance and inspection procedures and schedules, for at least the useful life of each item, to retain warranties and meet life expectancy of the items. The Subrecipient further assures that it will maintain ADA accessibility features in good working order, removing vehicles with nonworking accessibility features from service and repairing them within 5 days. The Subrecipient agrees to document all maintenance completed and all maintenance expenditures. The State and FTA shall have the right to conduct periodic inspections for the purpose of confirming proper maintenance.

G. Vehicle and Equipment Use and Disposition: Use and disposition of project vehicles and equipment shall be subject to restrictions set forth by the State.

The Subrecipient assures that it will not lease or contract the operation of project vehicles without prior written approval from the State.

If a vehicle or equipment purchased with these funds can no longer meet project needs, the Subrecipient agrees to notify the State, indicate its condition, and follow the State's instructions.

H. Reports: The Subrecipient is required to submit quarterly reports in a format specified or provided by the State, per instructions provided by the State. The Subrecipient will certify the accuracy of each report.

I. A grantee must submit quarterly reports under the following schedule:

Quarterly Schedule		
Period Beginning	Period Ending	Report Due By
January 1	March 31	May 31
April 1	June 30	August 31
July 1	September 30	November 30
October 1	December 31	February 28

J. Capital Inventory and Agency Profile: The Subrecipient agrees to participate fully in the inventory of publicly funded vehicles, transportation equipment, and transportation-related facilities and other transportation related data.

K. Changes and Amendments: The Subrecipient shall not execute any amendment or change order to this Agreement without the prior written concurrence of the State. This Agreement may only be modified or amended by a written agreement signed by both parties.

L. Reimbursement of Grant Funds: Within sixty (60) days of issuance of a final audit report to the State or, if no audit is required, then within sixty days after acceptance by the State that the Subrecipient has met the requirements of this grant agreement, the Subrecipient's remaining grant balance will return to the State.

M. Travel Requirements: Subrecipient must follow State of Idaho travel guidelines for reimbursement or your agency's travel rules, whichever is more restrictive.

N. Program Fraud and False or Fraudulent Statements and Related Acts: The Subrecipient certifies that any statement it has made, it makes, it may make, or causes to be made about this grant project is or will be true and accurate. Provision of untrue or inaccurate information may constitute fraud.

9. ASSIGNMENT OF WORK TO THIRD PARTIES:

A. State Consent Required: No portion of work to be performed under this agreement shall be assigned by the Subrecipient to any third party without written consent of the State.

B. No Federal or State of Idaho Government Obligation to Third Parties: The Subrecipient agrees that the Federal and State governments have no liability under this agreement. The Subrecipient assures that it will include language in any contract under this agreement that states the Federal and State governments have no liability under the contract and require the contractor to include language to this effect in any subcontract, except if the Subrecipient has specific written consent from the Federal and/or State governments that it/they will accept liability.

C. Subcontracting Rules: In the event the Subrecipient subcontracts any work covered by this Agreement, the Subrecipient shall require compliance by its subcontractors with applicable provisions, statutes or regulations governing their legal responsibilities in public contracts.

In addition, the Subrecipient shall require compliance with all Federal, State, and local laws and regulations and include required Federal clauses in contracts and purchase orders.

10. Procurement Requirements:

All procurements for contracted services (complementary paratransit, cabs, etc.) must go through a bidding process.

A. Procurement System:

i. The Subrecipient, assures it has or will establish a procurement system in compliance with FTA procurement requirements in FTA Circular 4220.1 third party contracting requirements as well as any other implementing requirements of Federal, State, or local government, including:

1. a five-year limitation on rolling stock;
2. requirement for full and open competition;
3. a prohibition against geographic preferences;
4. the use of Brooks Act procedures for procurement of architectural engineering services if the state has not adopted a statute governing procurement of such services; https://www.acec.org/advocacy/qbs/brooks2/
5. inclusion in its contracts all Federal clauses required by Federal laws, executive orders, or their implementing regulations, as required by FTA Circular 4220.1;
6. inclusion in its subcontracts and sub agreements all Federal clauses required by Federal laws, executive orders, or their implementing regulations, as required in FTA Circular 4220.1;
7. written protest procedures;
8. ethical standards of conduct;
9. use of appropriate procurement method. https://www.transit.dot.gov/sites/fta.dot.gov/files/docs/Third%20Party%20Contracting%20Guidan

ce%20%28Circular%204220.1F%29.pdf

B. Required Provision in Procurement Notices: The following required provision shall be included in any advertisement or invitation to bid for any procurement under this Agreement:

Statement of Financial Assistance: "Statement of Financial Assistance: This Procurement is subject to a financial assistance grant agreement between the State of Idaho and the U.S. Department of Transportation."

C. Procurement Requirements: Subrecipient will follow the following procurement guidelines:

Subrecipients are subject to their own procurement policies, and IDAPA Title 38 when applicable. If not applicable at a **MINIMUM** FEDERAL thresholds issued in OMB issued memorandum OM-18-18 must be followed. Note: Circulars may not be updated to reflect the new procurement thresholds issued by OMB through OM-18-18.

D. Bus and Van Testing: The Subrecipient will comply with FTA bus testing requirements applicable to heavy-duty large and small buses; medium-duty buses; light-duty mid-size buses; and light-duty small buses, cutaways, or modified vans (does not apply to unmodified mass-produced vans). If testing is not required, the Subrecipient will instead obtain the manufacturer's certification that the vehicle is exempt from FTA bus testing requirements and also obtain a list of recent purchasers of the vehicle (with contact information), to aid evaluation prior to vendor selection.
http://www.gpo.gov/fdsys/pkg/CFR-2005-title49-vol1/content-detail.html

i. For Equipment Purchases - The Subrecipient will provide the same equipment specifications to each prospective vendor and seek at least three bids or price quotes. The Subrecipient will submit price quotes or bids received to the State with its preferred vendor selection noted, for State approval to purchase. For more information see FTA Best Practices Procurement Manual, https://www.transit.dot.gov/funding/procurement/third-party-procurement/best-practices-procurement-manual

E. Pre-Award and Post-Delivery Review of New Vehicles: The Subrecipient assures it will conduct a pre-award and/or post-delivery reviews for all new vehicles purchased under this project, as specified below. The Subrecipient assures it will conduct these reviews per the formats and instructions provided by the State. Pre-Award Reviews must be submitted to the State for approval

F. Vehicle Identification Numbers to State: The Subrecipient will provide each vehicle's identification number (VIN) to the State with the first payment invoice for the particular vehicle.

G. Titles to Vehicles/Equipment & Liens:

i. Title to Project equipment other than vehicles shall rest with the Subrecipient.

ii. The Subrecipient hereby agrees that the State of Idaho is lien holder for each vehicle purchased under this Project. The Subrecipient shall arrange with the Idaho Division of Motor Vehicles (DMV) to issue the certificate of title in the name of the Subrecipient with the State of Idaho Transportation Department

as lien holder. The Subrecipient shall arrange with DMV to send the original title to the State's Public Transportation Office for this project.

iii. The State will hold a lien on the title of any vehicle purchased under this project. The Subrecipient may request a clear title after the vehicle reaches its useful life.

The Subrecipient gives the State Power of Attorney limited to applying for a Vehicle Title from the Idaho Division of Motor Vehicles and to requesting the Idaho Division of Motor Vehicles remove the State's lien from the vehicle title.

CERTIFICATION REGARDING FEDERAL LOBBYING:

Certification for Contracts, Grants, Loans, and Cooperative Agreements:

The undersigned certifies, to the best of his or her knowledge and belief, that:

(1) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.

(2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.

(3) The undersigned shall require that the language of this certification be included in the award documents for all sub-award at all tiers (including subcontracts, subgrants, and contracts under grant, loans, and cooperative agreements) and that all Subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than $10,000 and not more than $100,000 for each such failure.

RESTRICTION ON STATE LOBBYING

None of the funds under this program will be used for any activity specifically designed to urge or influence a State or local legislator to favor or oppose the adoption of any specific legislative proposal pending before any State or local legislative body. Such activities include both direct and indirect (e.g., “grassroots”) lobbying activities, with one exception. This does not preclude a State official whose salary is supported with FTA and/or State general funds as it pertains to this agreement from engaging in direct communications with State or local legislative officials, in accordance with customary State practice, even if such communications urge legislative officials to favor or oppose the adoption of a specific pending legislative proposal.

Authorized Signature for Subrecipient:

Name	**Title**	**Phone**	**E-mail**
Signature and Date:			

Memorandum

File #: 26-321 **City Council**

DATE: Friday, August 28, 2026
AGENDA: Regular
FROM: Pam Alexander, Municipal Services Director
DEPARTMENT: Municipal Services

Title
Approve the Write-off of Unpaid Ambulance Service Accounts

N/A	Ordinance	N/A	Resolution
N/A	Quasi-Judicial Public Hearing	N/A	Legislative Public Hearing
N/A	Confirmation/Consent/Acceptance	YES	Approval/Authorization/Ratification

Action(s) Requested:
Approve the write-off of unpaid ambulance service accounts for the calendar dates of service 2020, 2021, and 2025 determined as past statute or uncollectible for a total of $3,395,031.25 (or take other action deemed appropriate).

Description, Background Information, Purpose:
The Ambulance Account Review and Management Committee is recommending a total request for write-off for the 2025 calendar year-end accounts for Medicare and Medicaid published rates reduced to the maximum allowable rates for a total of $2,957,488.32 or 87% of the total write-off request of $3.4M, with Medicare at 59% and Medicaid at 29%. The remaining 13% of the total or $437,542.93 includes 2020 and 2021 calendar year contractual, collection agency, deceased, with no known estate, approved bankruptcy, and approved hardship accounts. For the collection agency category total of $223,683.63, includes accounts from 2020 and 2021 where collection efforts are past statute or uncollectible as determined by the collection agency. For comparison purposes, last year's approved write-off request was $4M, with 48% of the write-off attributed to Medicare and 24% to Medicaid. The approval of the write-off requests will provide accurate recording of the city's ambulance accounts receivable records for the fiscal year-end September 30, 2026, annual audit.

This item has been reviewed by the City's Legal & Municipal Services Departments.

Ambulance Write-Off Summary

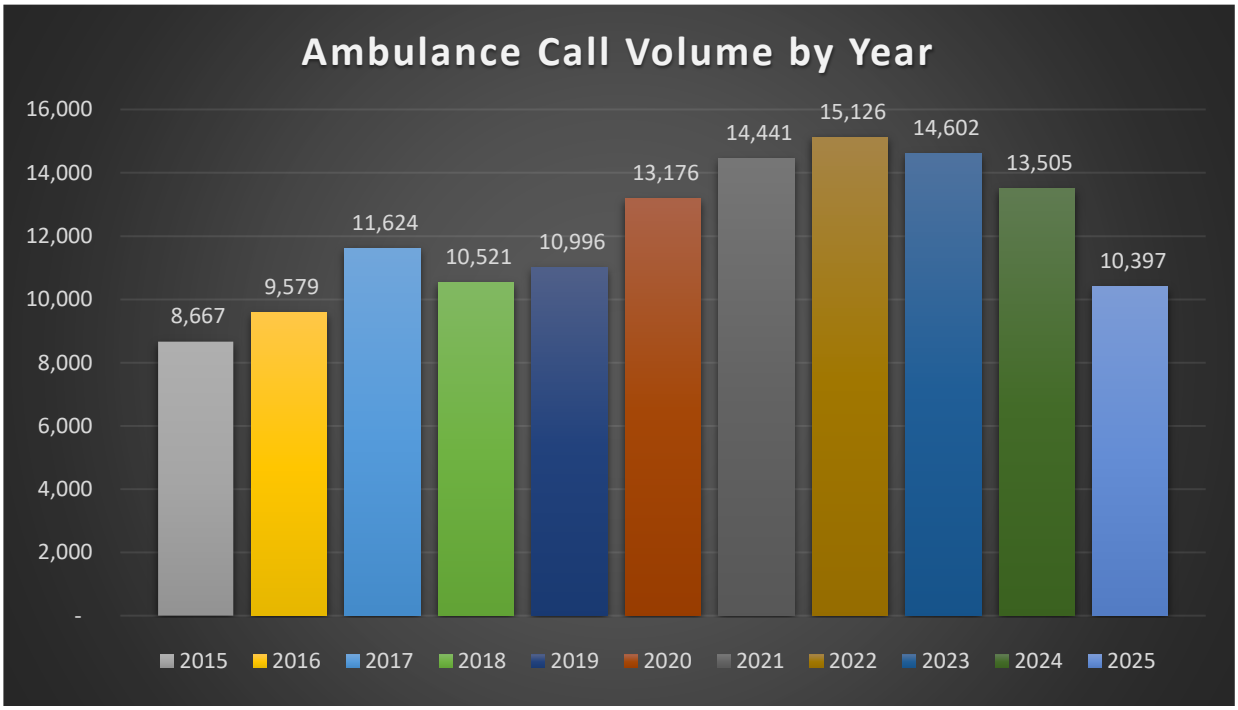
Calendar Year 2025 (January 1, 2025-December 31, 2025)

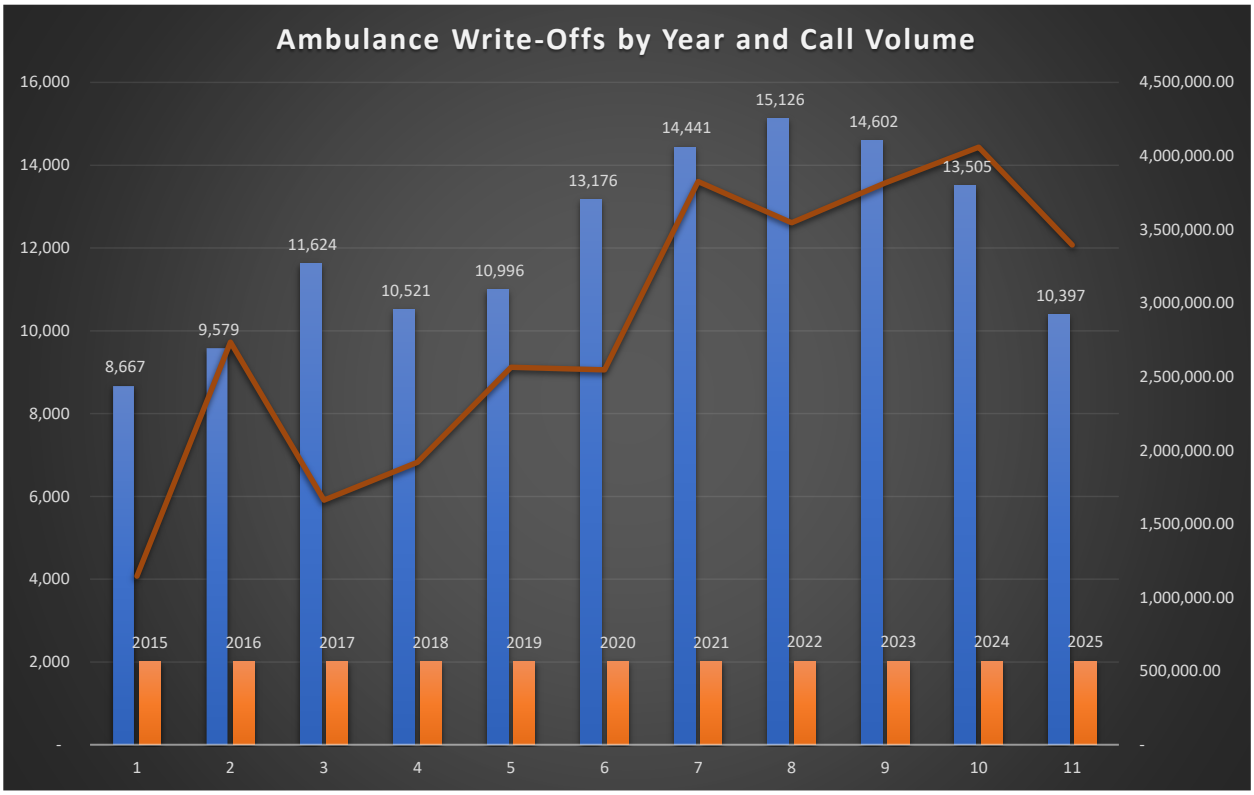
	2022 Write-Off Approved Request	2023 Write-Off Approved Request	2024 Write-Off Approved Request	2025 Write-Off Request	2025 Write-off by Percentage	4-Year Average Write-off by Category
Medicare	2,038,103.33	2,073,457.01	1,958,672.61	1,989,157.17	59%	2,014,847.53
Medicaid	1,018,645.50	1,123,760.60	963,174.89	968,331.15	29%	1,018,478.04
Contractual	192,635.81	365,859.00	552,470.20	165,471.46	5%	319,109.12
Collection Agency	281,937.40	253,780.79	579,345.30	223,683.63	7%	334,686.78
Hardships	15,604.00	947.51	7,336.85	48,387.84	1.0%	18,069.05
Total	3,546,926.04	3,817,804.91	4,060,999.85	3,395,031.25	100%	3,705,190.51

Source Documentation: Wittman Enterprises December 2025 month-end report and Professional Credit Active Inventory Report dated July 28, 2026.

Ambulance Write-Off Summary

Calendar Year 2025 (January 1, 2025 – December 31, 2025)





IDAHO FALLS

CITY SERVICE DELIVERY ACCOUNT WRITE-OFF POLICY

I. SUBJECT: City Service Delivery Account Write-Off Policy

II. PURPOSE: To document the process for requesting City Council to review and approve writing-off uncollectible accounts.

III. DEFINITIONS:

a. "City service delivery account." An account based upon an agreement between the City and a recipient of City services, including water, sewer, solid waste, sanitation, electricity, or public fiber optic.
b. "Oral Contract." A contract, obligation, or liability not founded upon an instrument of writing. Statute of limitation: four (4) years.
c. "Uncollectible account." An account where no payments have been made.
d. "Write-off." The process of reducing an amount owed on a service delivery city account.
e. "Written contract." A contract, obligation, or liability founded upon an instrument of writing. Statute of limitation: five (5) years.

IV. PROCESS:

In coordination with the City Department holding the City service delivery account (pursuant to an oral or written contract), the Municipal Services Department will submit a memorandum to the Mayor and City Council for authorization to write off accounts as uncollectible where:

a. no payment has been posted to the account within a four-year/five-year period. In the event a payment is made, within the four-year/five-year period, the account may be considered collectable for an additional four-year/five-year period;
b. the City's contracted collections agency determines that the account is uncollectible;
c. the account is in the name of a deceased person with no known estate;
d. the Finance Division or Department Director recommends an account write-off (in whole or part) because of hardship, uncollectability, payment schedule, difficulty of collection, or another business reason;
e. the Ambulance Account Review and Management Committee recommends write-off pursuant to the City collections policy for that Committee.

Date Prepared: 5/10/2016

Memorandum

File #: 26-346 **City Council**

DATE: Friday, September 4, 2026
AGENDA: Regular
FROM: Mayor Lisa Burtenshaw
DEPARTMENT: Mayor's Office

Title
Ordinance amending Title 1, Chapters 7, 9 and 13, Creation of a City Finance Department

☒ Ordinance
☐ Resolution
☐ Quasi-Judicial Public Hearing
☐ Legislative Public Hearing
☐ Confirmation/Consent/Acceptance
☒ Approval/Authorization/Ratification

Action(s) Requested:
Adopt the Ordinance amending Title 1, Chapters 7, 9 and 13 and other updated titles, chapters and sections of city ordinance to create a Finance Department, move the financial duties from the Department of Municipal Services to the Finance Department, and designate the City Treasurer as the Director of the Finance Department, under a suspension of the rules requiring three complete readings, and request that it be read by title and published by summary (or take other action deemed appropriate.)

Description, Background Information, Purpose:
The creation of the City Finance Department is aligned with the Mayor and City Council's commitment to financial accountability, transparency, and sustainability. The stand-alone Finance Department will direct all the financial operations of the City, including budgeting, accounting, treasury, debt management, and utility rate-setting and billing. In addition, the department will focus on the City's overall financial strategy and planning, establishing accounting policy and internal controls, identifying and managing financial risk and providing high-level financial analysis and modeling to support City decision-making.

This item has been reviewed by the City's Legal Department.

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY OF IDAHO FALLS, IDAHO, A MUNICIPAL CORPORATION OF THE STATE OF IDAHO, AMENDING TITLE 1, CHAPTERS 7, 9, AND 13; TITLE 2, CHAPTER 1, SECTION 12; TITLE 3, CHAPTER 3, SECTION 3; TITLE 4, CHAPTER 1, SECTION 2; TITLE 7, CHAPTERS 9 AND 10; TITLE 8, CHAPTERS 5 ,12, AND 13; TITLE 9, CHAPTER 4, SECTION 25; AND TITLE 10, CHAPTER 1, SECTION 12; AND ADDING A NEW CHAPTER 11 TO TITLE 3 TO CREATE A NEW FINANCE DEPARTMENT, DELINEATE THE RESPONSIBILITIES OF THE FINANCE DEPARTMENT, DESIGNATE THE CITY FINANCE DIRECTOR/TREASURER AS THE DIRECTOR OF THE FINANCE DEPARTMENT, CREATE CONSISTENT TERMINOLOGY FOR THE FINANCE DIRECTOR/TREASURER AND FINANCE DEPARTMENT, AND REMOVE RESPONSIBILITIES FROM THE DEPARTMENT OF MUNICIPAL SERVICES; CODIFICATION; PUBLICATION BY SUMMARY; AND ESTABLISHING EFFECTIVE DATE.

WHEREAS, the City Treasurer, referred to as the Finance Manager/Treasurer, is an appointed officer pursuant to Idaho Code § 50-204; and

WHEREAS, under City Code Title 3, Chapter 3, Section 3, the financial duties of the Finance Manager/Treasurer currently are the responsibilities of the Department of Municipal Services; and

WHEREAS, the Finance Manager/Treasurer is currently managed by the Director of the Department of Municipal Services; and

WHEREAS, City Council desires to create a new department known as the Finance Department, move the financial duties from the Department of Municipal Services to the Finance Department, and designate the City Treasurer as the Director of the Finance Department.

NOW, THEREFORE, BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF IDAHO FALLS, IDAHO, THAT:

SECTION 1: Title 3, Chapter 3, Section 3 of the City Code of the City of Idaho Falls, Idaho, is hereby amended as follows:

3-3-3: RESPONSIBILITIES OF DEPARTMENT: The Municipal Services Department shall have the following responsibilities and authority:

(A) Organization of the Municipal Services Department as is deemed to be in the best interests of the City, including organizing the Municipal Services Department into divisions, groups, or subgroups;

(B) Management and supervision of all City shops, garages, including all equipment and vehicles~~;~~, and administering and maintaining all public buildings and other real or personal property owned or leased by the City; ~~and administering and controlling the purchase of all equipment and supplies used by the various departments and divisions throughout the City;~~

~~(C) Preparation, supervision and control of the annual budget, supervision of the general account of the City, maintaining and keeping records of all insurance coverage, in cooperation with the Clerk; accounting for all City utility revenue; accounting for all moneys belonging to the City, filing proper reports and financial statements;~~

~~(D) Custody of all moneys belonging to the City and rendering of a monthly report under oath showing the state of the balance of all monies and funds belonging to the City; managing and depositing all City funds; and having charge of all funds and records of Local Improvement Districts; investing all public funds in a sound, prudent and lawful manner and keeping a record of all unpaid checks of the City; keeping a record of all outstanding bonds against the City, showing the amount of each, to whom the bonds were issued and when any bonds are purchased, paid or cancelled; collecting all utility revenue, and performing all other duties imposed upon the office by law;~~

~~(E) Maintenance of all financial records, in accordance with generally accepted accounting practices, audit requirements, and as required by law, regulations, and City policy;~~

(C)~~(F)~~ Operation and maintenance of all computer and electronic media record-keeping equipment for the Department; administration and supervision of all data entry, computer programming and other record-keeping or electronic data retrieval operations of the Department;

(D)~~(G)~~ Coordination of operation and maintenance of City Information Technology divisions, as appropriate;

(E)~~(H)~~ Administration of the operating budget of the Department in accordance with the annual appropriation Ordinance adopted by the Council; and

(F)~~(I)~~ Administration, management, and assumption of such other duties, programs, and policies as may be directed by the Mayor and Council.

SECTION 2: Title 3 the City Code of the City of Idaho Falls, Idaho, is hereby amended to add a new Chapter 11 as follows:

CHAPTER 11
FINANCE DEPARTMENT

SECTION:

3-11-1: Establishment of Finance Department
3-11-2: Appointment of Finance Director; Management
3-11-3: Responsibilities of Finance Department
3-11-4: No Private Duty Established

3-11-1: ESTABLISHMENT OF FINANCE DEPARTMENT: The Finance Department is hereby established as an administrative department of the City.

3-11-2: APPOINTMENT OF FINANCE DIRECTOR; MANAGEMENT: The Finance Department shall be managed by the Finance Director. The Finance Director shall also serve as the City Treasurer and shall be referred to as the Finance Director/Treasurer. The Finance Director/Treasurer shall be appointed by the Mayor, subject to confirmation by at least four (4) members of the Council. The Finance Director/Treasurer may be removed by the Mayor, with or without cause, subject to confirmation by a vote of at least four (4) members of the Council, or by the Council upon its own initiative upon a unanimous vote thereof.

3-11-3: RESPONSIBILITIES OF FINANCE DEPARTMENT: The Finance Department shall have the following responsibilities and authority:

(A) Organization of the Finance Department as is deemed to be in the best interests of the City, including organizing the Finance Department into divisions, groups, or subgroups.

(B) Preparation, supervision and control of the annual budget, supervision of the general accounting of the City, maintaining and keeping records of all insurance coverage, in cooperation with the Clerk and Director of Human Resources; accounting for all moneys belonging to the City, filing proper reports and financial statements;

(C) Custody of all moneys belonging to the City and rendering of a monthly report under oath showing the state of the balance of all monies and funds belonging to the City; managing and depositing all City funds; and having charge of all funds and records of Local Improvement Districts; investing all public funds in a sound, prudent and lawful manner and keeping a record of all unpaid checks of the City; keeping a record of all outstanding bonds against the City, showing the amount of each, to whom the bonds were issued and when any bonds are purchased, paid or cancelled; collecting all utility revenue, and performing all other duties imposed upon the office of treasurer by law;

(D) Administration of the adopted budget of the Finance Department in accordance with the annual appropriation Ordinance adopted by the Council;

(E) Administration and control of the purchase of all equipment and supplies used by the various departments and divisions throughout the City; and

(F) Administration, management, and assumption of such other duties, programs, and policies as may be directed by the Mayor and Council.

(G) Oversee grant administration from pre-award through closeout, including budget development, fiscal compliance monitoring, drawdowns/reimbursement requests, and financial reporting to funders in accordance with federal, state, local, and private grant requirements. Ensure compliance with applicable grant regulations (e.g., 2 CFR Part 200/Uniform Guidance) and organizational policies, including proper allocation of costs, tracking of matching funds, and maintenance of audit-ready documentation.

3-11-4:NO PRIVATE DUTY ESTABLISHED: Nothing in this Chapter shall create a private right, duty or obligation of the City in favor of any person, or give rise to any private right of action, on account of any failure by the City or any employee of the Finance Department to perform the duties prescribed herein.

SECTION 3: Title 1, Chapter 7, Section 1 of the City Code of the City of Idaho Falls, Idaho, is hereby amended as follows:

1-7-1: APPOINTMENT: The Mayor shall, subject to confirmation by the Council, appoint a city clerk, ~~finance manager/treasurer~~Finance Director/Treasurer, city attorney, physician and such other appointive officers deemed necessary for the efficient operation of the City. The Mayor may suspend or remove any person from an appointive office, subject to the confirming vote of a majority of the Council, and the Council may, by unanimous vote without the Mayor's concurrence, suspend or remove such officers.

SECTION 4: Title 1, Chapter 9, Section 2 of the City Code of the City of Idaho Falls, Idaho, is hereby amended as follows:

1-9-2: BONDS: Before performing any duties of their respective offices, the following officers shall furnish an official bond in the following amounts:

Clerk	five thousand dollars ($5,000)
Finance Director/Treasurer~~Finance Manager/Treasurer~~	five thousand dollars ($5,000)

The bond required for the Finance Director/Treasurer ~~Finance Manager/Treasurer~~ shall be approved by the Council and shall be filed with the Clerk. The bond required for the Clerk shall be approved by the Council and shall be filed with the Mayor.

[Remainder of section unchanged.]

SECTION 5: Title 1, Chapter 13, Section 1 of the City Code of the City of Idaho Falls, Idaho, is hereby amended as follows:

1-13-1:PRESENTATION AND ALLOWANCE OF CLAIMS:

(A) All claims for payment for goods or services for which a written purchase order or contract has been duly approved or authorized by the Council shall be filed with the Finance Director/Treasurer~~Finance Manager/Treasurer~~.

(B) All bills shall be accepted, certified for payment and paid within sixty (60) calendar days after the billing is delivered to the Finance Director/Treasurer ~~Finance Manager/Treasurer~~, unless the claimant and the City have agreed by written contract for a longer period of time in which payment is to be made

[Remainder of section unchanged.]

SECTION 6: Title 1, Chapter 13, Section 2 of the City Code of the City of Idaho Falls, Idaho, is hereby amended as follows:

1-13-2: DESIGNATION OF DEPOSITORIES: The Council shall direct the Finance Director/Treasurer~~Finance Manager/Treasurer~~ to designate official depositories utilized by the City pursuant to established City policy by ordinance or resolution.

SECTION 7: Title 1, Chapter 13, Section 3 of the City Code of the City of Idaho Falls, Idaho, is hereby amended as follows:

1-13-3: INVESTMENT OF IDLE FUNDS: The Finance Director/Treasurer ~~Finance Manager/Treasurer~~ is hereby authorized and empowered to invest surplus or idle funds of the City in any investment permitted by Idaho Code Section 67-1210, and interest received on all such investments, unless otherwise required by law or ordinance, shall be paid into the general fund of the City.

SECTION 8: Title 2, Chapter 1, Section 12 of the City Code of the City of Idaho Falls, Idaho, is hereby amended as follows:

2-1-12: EXCLUSIVE CONTROL OF LIBRARY FUNDS AND PROPERTY.

The Board shall prepare and adopt an annual budget, stating anticipated revenues and expenditures, indicating what support and maintenance of the Library will be required for review and approval by the Council for the ensuing year.

All funds for the Library shall be in the custody of the City Finance Director/Treasurer ~~Finance Manager/Treasurer~~ and shall be used only for Library purposes. The Board shall have control of Library expenditures. Money shall be paid for Library purposes, only upon properly authenticated vouchers of the Board. The Board shall not make expenditures or incur indebtedness in any year in excess of the amount appropriated for Library purposes. The Board may hold a separate checking account to be used to pay petty cash expenses of the Library. This account shall be audited along with other Library funds.

SECTION 9: Title 4, Chapter 1, Section 2 of the City Code of the City of Idaho Falls, Idaho, is hereby amended as follows:

4-1-2: ISSUANCE OF LICENSES:

(A) The Clerk shall prepare license forms for licenses issued under this Title. The license shall specify the holder's name, the type of business licensed, the principal place of

business of the licensee and the expiration date of the license. The Clerk shall account for all licenses signed by the Mayor, shall countersign the licenses and deliver the licenses to licensees. The Clerk shall collect all license fees and promptly deliver them to the City Finance Director/Treasurer~~Finance Manager/Treasurer~~. The City Finance Director/Treasurer~~Finance Manager/Treasurer~~ shall issue a receipt for any license fees received from the Clerk.

[Remainder of section unchanged.]

SECTION 10: Title 7, Chapter 9, Section 12 of the City Code of the City of Idaho Falls, Idaho, is hereby amended as follows:

7-9-12: DEFINITIONS: The words and terms used in this Sign Code shall have the meanings indicated below.

. . . .

OFFICER: Includes officers and boards in charge of departments and the members of such boards, and such references as to the Clerk or City Finance Director/Treasurer~~Finance Manager/Treasurer~~, as the case may be applicable.

[Remainder of section unchanged.]

SECTION 11: Title 7, Chapter 10, Section 3 of the City Code of the City of Idaho Falls, Idaho, is hereby amended as follows:

7-10-3: AMENDMENTS AND ADDITIONS TO THE INTERNATIONAL FIRE CODE:

. . . .

(J) Subsection 106.8 Payment of permits, licenses and fees shall be adopted as follows: All costs, fees, and payments associated with any permit or license provided for in the Fire Code shall be paid to the City of Idaho Falls ~~City Finance Manager/Treasurer's Office~~ Finance Department or as otherwise specified by the Fire Department.

[Remainder of section unchanged.]

SECTION 12: Title 8, Chapter 5, Section 1 of the City Code of the City of Idaho Falls, Idaho, is hereby amended as follows:

8-5-1: DEFINITIONS: Certain terms used in this Chapter shall have the meanings ascribed below:

. . . .

CITY UTILITY BILLING OFFICE: The City office, under the direction of the City Finance Director/Treasurer~~Finance Manager/Treasurer~~, that has the responsibility for billing services for City utilities.

[Remainder of section unchanged.]

SECTION 13: Title 8, Chapter 12, Section 6 of the City Code of the City of Idaho Falls, Idaho, is hereby amended as follows:

8-12-6: ESTABLISHMENT OF AIRPORT PFC FUND: A fund known as the Airport PFC Fund is hereby established into which all revenues derived from the collection of PFC's shall be deposited. The City Finance Director/Treasurer ~~Finance Manager/Treasurer~~ shall maintain a separate account for each approved Project for which PFC revenue has been approved by the Administrator. The accounting record shall identify the PFC revenue received from the collecting carriers, interest earned on such revenue, the amounts used on each approved project and the amount reserved for currently approved projects.

SECTION 14: Title 8, Chapter 12, Section 7 of the City Code of the City of Idaho Falls, Idaho, is hereby amended as follows:

8-12-7: AUDIT OF AIRPORT PFC FUND: At least annually during any period in which a PFC is collected, held or used, the City Finance Director/Treasurer ~~Finance Manager/Treasurer~~ shall obtain an audit of said fund by an accredited independent public accountant. The accountant shall express an opinion of the fairness and reasonableness of the procedures for receiving, holding and using PFC revenue. The accountant shall also express an opinion whether the quarterly report required under Section 158.63 of the Regulations fairly represents the net transactions within said fund. The audit may be performed specifically for the fund or conducted as part of an audit under the Single Agency Audit Act of 1983 (31 U.S.C. Section 7501, et seq.), provided the Airport PFC Fund is specifically addressed by the auditor. Upon request, a copy of the audit shall be provided to each collecting carrier that remitted PFC revenue to the City in the period covered by the audit, and to the Administrator.

SECTION 15: Title 8, Chapter 13, Section 14 of the City Code of the City of Idaho Falls, Idaho, is hereby amended as follows:

8-13-14: BILLINGS: Billings for fiber optic access shall be rendered based upon the terms and conditions of the customer's Network agreement(s) or, if there is no agreement that governs the billing conditions the customer will be billed following the standard City utility billing polices, practices, and rates as set from time to time by Resolution of the Council. Billings shall be deemed paid upon receipt at the office of the City Finance Director/Treasurer~~Finance Manager/Treasurer~~. Bills may be rounded to the nearest even dollar.

SECTION 16: Title 9, Chapter 4, Section 25 of the City Code of the City of Idaho Falls, Idaho, is hereby amended as follows:

9-4-25: NOTICE OF PARKING VIOLATIONS OUTSIDE OF THE DOWNTOWN AREA:

. . . .

(C) Any person issued a parking notice may enter an admission in the following ways:

(1) Depositing the notice of violation with the amount of penalty stated thereon in any collection box designated by the Police Department;

(2) Mailing the notice of violation with the amount of the penalty stated thereon to the address indicated on the notice; or

(3) Presenting the notice together with the amount of the penalty indicated thereon at the office of the City Finance Director/Treasurer~~Finance Manager/Treasurer~~.

[Remainder of section unchanged.]

SECTION 17: Title 10, Chapter 1, Section 12 of the City Code of the City of Idaho Falls, Idaho, is hereby amended as follows:

10-1-12: GUARANTEE OF COMPLETION:

. . . .

(D) Cash Deposit, Certified Check, Negotiable Bond or Irrevocable Bank Letter of Credit:

(1) Treasurer, Escrow Agent, or Trust Company: A cash deposit, certified check, negotiable bond, or an irrevocable bank letter of credit, such surety acceptable to the City, shall be deposited with an escrow agent City Finance Director/Treasurer~~Treasurer~~, or trust company;

[Remainder of section unchanged.]

SECTION 18. Savings and Severability Clause. The provisions and parts of this Ordinance are intended to be severable. If any section, sentence, clause, or phrase of this Ordinance should be held to be invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality shall not affect the validity or constitutionality of any other section, sentence, clause, or phrase of this Ordinance.

SECTION 19. Codification Clause. The Clerk is instructed to immediately forward this Ordinance to the codifier of the official municipal code for proper revision of the Code.

SECTION 20. Publication and Effective Date. This Ordinance, or a summary thereof in compliance with Idaho Code, shall be published once in the official newspaper of the City, and shall take effect upon its passage, approval, and publication in accordance with law.

PASSED by the City Council and APPROVED by the Mayor of the City of Idaho Falls, Idaho, this _____ day of _____, _____.

ATTEST: CITY OF IDAHO FALLS, IDAHO

_____ _____

LINDA LUNDQUIST, CITY CLERK LISA M. BURTENSHAW, MAYOR

(SEAL)

STATE OF IDAHO)

) ss:

COUNTY OF BONNEVILLE)

I, LINDA LUNDQUIST, CITY CLERK OF THE CITY OF IDAHO FALLS, IDAHO, DO HEREBY CERTIFY:

That the above and foregoing is a full, true and correct copy of the Ordinance entitled, "AN ORDINANCE OF THE CITY OF IDAHO FALLS, IDAHO, A MUNICIPAL CORPORATION OF THE STATE OF IDAHO, AMENDING TITLE 1, CHAPTERS 7, 9, AND 13; TITLE 2, CHAPTER 1, SECTION 12; TITLE 3, CHAPTER 3, SECTION 3; TITLE 4, CHAPTER 1, SECTION 2; TITLE 7, CHAPTERS 9 AND 10; TITLE 8, CHAPTERS 5 ,12, AND 13; TITLE 9, CHAPTER 4, SECTION 25; AND TITLE 10, CHAPTER 1, SECTION 12; AND ADDING A NEW CHAPTER 11 TO TITLE 3 TO CREATE A NEW FINANCE DEPARTMENT, DELINEATE THE RESPONSIBILITIES OF THE FINANCE DEPARTMENT, DESIGNATE THE CITY FINANCE DIRECTOR/TREASURER AS THE DIRECTOR OF THE FINANCE DEPARTMENT, CREATE CONSISTENT TERMINOLOGY FOR THE FINANCE DIRECTOR/TREASURER AND FINANCE DEPARTMENT, AND REMOVE RESPONSIBILITIES FROM THE DEPARTMENT OF MUNICIPAL SERVICES; CODIFICATION; PUBLICATION BY SUMMARY; AND ESTABLISHING EFFECTIVE DATE."

A copy of the full text of the ordinance is available at City Hall.

_____

LINDA LUNDQUIST, CITY CLERK

(SEAL)

Memorandum

File #: 26-347 **City Council**

DATE: Friday, September 4, 2026
AGENDA: Regular
FROM: Mayor Lisa Burtenshaw
DEPARTMENT: Mayor's Office

Title
Appointment of Finance Director/Treasurer

☐ Ordinance
☐ Resolution
☐ Quasi-Judicial Public Hearing
☐ Legislative Public Hearing
☒ Confirmation/Consent/Acceptance
☐ Approval/Authorization/Ratification

Action(s) Requested:
Confirm the appointment of Mark Hagedorn as the City's new Finance Director/Treasurer (or take other action deemed appropriate.)

Description, Background Information, Purpose:
I request City Council's confirmation of the appointment of Mark Hagedorn as the City's new Finance Director/Treasurer. Attached please find my appointment memo, as well as a resume for Mr. Hagedorn, who currently serves as City Treasurer. The specific roles and responsibilities of this position are outlined in the amended Title 1, Chapters 7, 9 and 13, and updated chapters, titles and sections of City Code.

The City's Legal Department has prepared and reviewed the ordinance creating the new Finance Department, as well as the roles and responsibilities of the Finance Director/Treasurer.

OFFICE OF THE MAYOR

Office (208) 612-8235
Fax (208) 612-8560

IDAHO FALLS

MEMORANDUM

TO: City Council

FROM: Mayor Lisa Burtenshaw

DATE: Sept. 4, 2026

RE: Appointment of New Finance Director

As outlined in the amended Title 1, Chapters 7, 9 and 13, and other updated titles, chapters and sections of city ordinance, the City's new Finance Department will be managed by a Finance Director who will also serve as City Treasurer and shall be referred to as the Finance Director/Treasurer.

I hereby appoint Mark Hagedorn, our City Treasurer, to the position pending Council confirmation.

Mr. Hagedorn has been with the City since 2012, serving as a lead accountant and City Controller before becoming City Treasurer/Finance Manager in 2022. During his tenure, he has directed all aspects of City financial management, including billing, receivables, accounting, the financial reporting of city revenues and investment activities and preparation of the City budget.

In his various roles, he has demonstrated he has the experience and skills necessary to take on the additional responsibilities of the City's chief financial officer, with a focus on overseeing the City's overall financial strategy. Those duties would include establishing accounting policy and internal controls; certifying the accuracy of the City's financial reports, identifying and managing financial risk, and providing high-level financial analysis and modeling to support City decision-making.

Mr. Hagedorn will be an asset as we continue our focus on accountability, transparency and financial sustainability within the City.

Mark Hagedorn

Leader, Problem-Solver, Team Player

1018 Ross Ave
Ammon, Idaho 83406
(208)-270-9087
markthagedorn@gmail.com

EXPERIENCE

City Treasurer/Finance Manager

December 2022 - Present

City of Idaho Falls

- Performs supervisory and professional duties in directing and controlling City financial management, including billing, receivables, accounting and financial reporting of city revenues and investment activities, preparation of the budget, internal and external audit procedures.
- Manages the day-to-day operations of the division; set work priorities; develops guidelines and deadlines, directs financial management processes; serves as administrative advisor and liaison to City council, committees, and boards as needed to inform and apprise on fiscal condition of the city; provides technical insight and recommendations related to determining fiscal policies, goals and objectives
- Directs the activities of the Finance Administration Division, including preparation of the budget; directs staff in reconciliation of all financial records; prepares all financial statements for audit; approves all requests for expenditures from Department Directors.

City Controller

February 2016 - December 2022

City of Idaho Falls

- Performed professional duties in directing and controlling City financial management, including preparation of the budget, internal and external audit procedures and insurance programs.
- Maintains accounting for City Revenues and Expenditures to ensure compliance with all Ordinances and Fiscal Procedures; approves all requisitions.
- Directs activities of Accounts Payable and Payroll processes, including internal controls, payment processing, and reconciliations.

Lead Accountant

December 2012 - February 2016

City of Idaho Falls

- Assisted City Controller in financial management of the entity.
- Oversaw the day to day duties for accounts payable.
- Responsible for internal auditing functions
- Responsible for audit preparation documents
- City Risk Manager responsible for workers compensation and liability claim processes

Senior Auditor

April 2006 - December 2012

Colby & Powell, PLLC

- Public CPA assigned auditing local governments and nonprofit organizations
- Assisted in preparation go individual and business tax returns

EDUCATION

BYU-Idaho

Graduated 2005

- Bachelors of Science of Accounting

CERTIFICATIONS

- Certified in Public Accounting
    - Idaho License July 2013 - Present
    - Arizona License May 2010 - April 2015 Expired

Memorandum

File #: 26-343 **City Council**

DATE: Wednesday, September 2, 2026
AGENDA: Regular
FROM: Linda Lundquist, City Clerk
DEPARTMENT: Mayor's Office

Title
Ordinance Repealing Title 2, Chapter 8, Dissolving the Sister Cities Advisory Committee and Releasing its Members

☒ Ordinance
☐ Quasi-Judicial Public Hearing
☐ Legislative Public Hearing
☐ Confirmation/Consent/Acceptance
☐ Approval/Authorization/Ratification

Action(s) Requested:
Adopt the Ordinance repealing Title 2, Chapter 8, of the Idaho Falls City Code, under a suspension of the rules requiring three complete readings, and request that it be read by title and published by summary (or take other action deemed appropriate).

Description, Background Information, Purpose:
The City of Idaho Falls and Tokai-Mura entered into a Sister-City Alliance and International Friendship in July 1981. The City established a Sister City Committee (whose name was later changed to Sister Cities Advisory Committee) and was tasked with formalizing the financial relationship between the City and the Sister Cities Adult and Youth programs in the community and pursuing economic relations with Tokai-Mura. The committee has been in existence for over nine years and has faithfully discharged its duties and is no longer needed to facilitate the City's ongoing relationship as a Sister City with Tokai-Mura.

This item has been reviewed by the City's Legal & Municipal Services Departments.

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY OF IDAHO FALLS, IDAHO, A MUNICIPAL CORPORATION OF THE STATE OF IDAHO, REPEALING TITLE 2, CHAPTER 8, SISTER CITIES ADVISORY COMMITTEE AND RELEASING SISTER CITIES ADVISORY COMMITTEE MEMBERS; AND PROVIDING SEVERABILITY; CODIFICATION; PUBLICATION BY SUMMARY; AND ESTABLISHING EFFECTIVE DATE.

WHEREAS, the Japanese city of Tokai-Mura and the City of Idaho Falls entered into an Agreement to Establish a Sister-City Alliance and International Friendship on July 3, 1981; and

WHEREAS, the City established a Sister City Committee by way of Ordinance No. 3128 on July 27, 2017; and

WHEREAS, Council changed the committee's name to the Sister Cities Advisory Committee and made other amendments to clarify the duties of the committee via Ordinance No. 3386, which was adopted on May 13, 2021; and

WHEREAS, the Sister Cities Advisory Committee was tasked with formalizing the financial relationship between the City and the Sister Cities Adult and Youth programs, promoting and expanding the Sister Cities presence and programs in the community, and pursuing economic relations with Tokai-mura; and

WHEREAS, the Sister Cities Advisory Committee has been highly successful in achieving the first two goals and in laying the groundwork for establishing economic relations;

WHEREAS, the Sister Cities Advisory Committee has been in existence for over nine years and has discharged its duties faithfully; and

WHEREAS, the Sister Cities Advisory Committee is no longer needed to facilitate the City's ongoing relationship as a sister city with Tokai-Mura; and

WHEREAS, Council wishes to give its sincerest thanks to the committee members, both past and current, who have served faithfully over the years on the Sister Cities Advisory Committee; and

WHEREAS, Council desires to release the Sister Cities Advisory Committee members from their responsibilities as of October 1, 2026.

NOW, THEREFORE, BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF IDAHO FALLS, IDAHO, THAT:

SECTION 1: Title 2, Chapter 8 of the City Code of the City of Idaho Falls, Idaho, is hereby REPEALED.

SECTION 2: All current committee members of the Sister Cities Advisory Committee, both voting members and ex-officio non-voting members, are hereby removed from their roles as members of the Sister Cities Advisory Committee as of the effective date of this Ordinance.

SECTION 3. Savings and Severability Clause. The provisions and parts of this Ordinance are intended to be severable. If any section, sentence, clause, or phrase of this Ordinance should be held to be invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality shall not affect the validity or constitutionality of any other section, sentence, clause, or phrase of this Ordinance.

SECTION 4. Codification Clause. The Clerk is instructed to immediately forward this Ordinance to the codifier of the official municipal code for proper revision of the Code.

SECTION 5. Publication and Effective Date. This Ordinance, or a summary thereof in compliance with Idaho Code, shall be published once in the official newspaper of the City, and shall take effect on October 1, 2026, after its passage, approval, and publication in accordance with law.

PASSED by the City Council and APPROVED by the Mayor of the City of Idaho Falls, Idaho, this _____ day of _____, _____.

ATTEST: CITY OF IDAHO FALLS, IDAHO

_____ _____

LINDA LUNDQUIST, CITY CLERK LISA M. BURTENSHAW, MAYOR

(SEAL)

STATE OF IDAHO)

) ss:

COUNTY OF BONNEVILLE)

I, LINDA LUNDQUIST, CITY CLERK OF THE CITY OF IDAHO FALLS, IDAHO, DO HEREBY CERTIFY:

That the above and foregoing is a full, true and correct copy of the Ordinance entitled, "AN ORDINANCE OF THE CITY OF IDAHO FALLS, IDAHO, A MUNICIPAL CORPORATION OF THE STATE OF IDAHO, REPEALING TITLE 2, CHAPTER 8, SISTER CITIES ADVISORY COMMITTEE AND RELEASING SISTER CITIES ADVISORY COMMITTEE MEMBERS; AND PROVIDING SEVERABILITY; CODIFICATION; PUBLICATION BY SUMMARY; AND ESTABLISHING EFFECTIVE DATE."

A copy of the full text of the ordinance is available at City Hall.

_____

LINDA LUNDQUIST, CITY CLERK

(SEAL)

Memorandum

File #: 26-328 **City Council**

DATE: Thursday, September 10, 2026
AGENDA: Regular
FROM: Ian Turner, Airport Director
DEPARTMENT: Airport

Title
Approve Additional Services Request with T.O. Engineers (Ardurra) for Terminal Renovation and Expansion Phase 3 (Priority 1A-Phase 1)

☐ Ordinance
☐ Resolution
☐ Quasi-Judicial Public Hearing
☐ Legislative Public Hearing
☐ Confirmation/Consent/Acceptance
☒ Approval/Authorization/Ratification

Action(s) Requested:
Approve Additional Services Request 2 to Work Order 24-01 with T.O. Engineers, now Ardurra, related to the Terminal Renovation and Expansion Phase 3 (Priority 1A - Phase 1) or take other action deemed appropriate.

Description, Background Information, Purpose:
T.O. Engineers, Inc., now Ardurra, was selected for a slate of projects in April 2019 that included terminal work for the Idaho Falls Regional Airport. Work Order 24-01 sought to produce construction documents for the totality of Terminal Renovation and Expansion Phase 3 (Priority 1A - Phase 1A) for a total of $1,712,922.50. To address increased project costs, lack of grant funding, and a rephasing of the project, Additional Services Request #1 increased the cost of Work Order 24-01 by $427,408.74 which included producing the standalone Utility and Infrastructure Package, currently underway.

As the terminal project progresses through Priority 1A - Phase 1, additional services are necessary to deliver two final packages for this phase of terminal renovation and expansion. The first package is the footings and foundation package, and the second package is building out the expansion and renovation of existing terminal space including most of the Phase 1 elements and elements that were anticipated to be in Phase 2 including the ticket lobby, Airline Ticket Offices, bag screening room, and restrooms. The total fee for these additional services is $1,630,820.20. $388,850.92 remains in previously approved funds under Work Order 24-01 from when the project was paused in 2024. This amount represents the remaining effort to complete the design of elements in the Phase 1 area while the remainder of the request represents the effort to design the elements

in the Phase 2 area. Therefore, the total for this additional services request is $1,242,969.28. Funding is available in existing Federal Aviation Administration grants, an independent fee estimate has been performed, and the Federal Aviation Administration has concurred with this fee.

This item has been reviewed by the City's Legal & Municipal Services Departments.

ADDITIONAL SERVICES REQUEST #2
WORK ORDER 24-01
IDAHO FALLS REGIONAL AIRPORT (IDA)
IDAHO FALLS, IDAHO

TERMINAL RENOVATION AND EXPANSION PHASE 3 (PRIORITY 1A – PHASE 1) – CONSTRUCTION DOCUMENTS

This Amendment (#2) is attached to and incorporated into Work Order 24-01 for services related to the Terminal Renovation and Expansion Phase 3 (Priority 1A – Phase 1) Construction Documents (CDs) project at the Idaho Falls Regional Airport (IDA).

ADDITIONS TO THE SCOPE OF PROFESSIONAL SERVICES:

The Scope of Work is attached as Exhibit A.

MODIFICATIONS TO THE FEE ESTIMATE:

Fees have been calculated using current Fee Schedules. A detailed Fee Proposal dated August 6, 2026 is attached as Exhibit B. Total fees for this Amendment are summarized below:

Task	Labor	Expenses	Total Fee
VI. Project Definition and Management	$92,965.00	$540.00	$93,505.00
VII. Footing and Foundation Bid Package	$321,900.00	$5,200.20	$327,100.20
VII. Additional Services Request	$1,166,375.00	$43,840.00	$1,210,215.00
Subtotal	$1,581,240.00	$49,580.20	$1,630,820.20
Less Fee Remaining			($388,850.92)
Total Amendment #2			**$1,241,969.28**

IN WITNESS WHEREOF, Client and Consultant have made and executed this AMENDMENT #2 to Work Order 24-01 the day and year first above written.

FOR: CITY OF IDAHO FALLS,

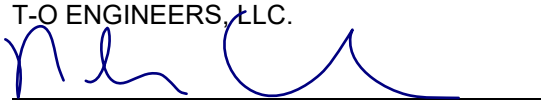
_____

By: _____

Title: _____

Date: _____

FOR: T-O ENGINEERS, LLC.



By: Nathan Cuvala, P.E.

Title: AV03 Group Lead

Date: 8/26/26

Exhibit A – Scope of Work

ADDITIONAL SERVICES REQUEST #2
WORK ORDER 24-01
IDAHO FALLS REGIONAL AIRPORT (IDA)
IDAHO FALLS, IDAHO

TERMINAL RENOVATION AND EXPANSION PHASE 3 (PRIORITY 1A – PHASE 1) – CONSTRUCTION DOCUMENTS

This additional services request is a continuation of the services described in Work Order 24-01.

BACKGROUND

The Idaho Falls Regional Airport (IDA) is undertaking a project to remodel and expand the existing terminal building. Since 2019, passenger enplanement levels have continued to break records. The airport has increased from three airlines in 2020 to five airlines today with the potential for additional carriers to start service. In 2024, more than 600,000 passengers used the airport. However, several terminal facilities are limiting the addition of new airlines including ticketing, baggage screening, and baggage makeup.

IDA, with the assistance of Ardurra and Alliance, completed a Concept Budget Report (CBR) in 2022 that outlined a series of future terminal improvements. Following the CBR, Ardurra and Alliance began Schematic Design (SD) of Priority 1A, as defined in the 2022 CBR. Ardurra serves as the Prime Consultant with Alliiance Architects (Alliiance) serving as the lead architect. Ardurra leads the civil and landscape architecture design and has subcontracts with Alliiance (Lead Architect), Strata (Geotechnical) and Dioptra (Survey). Alliiance, as lead architect, has subcontracts with Swanson Rink (Baggage Screening and Conveyance), Michaud Cooley Erickson (Mechanical, Plumbing, and Electrical Engineering), Faith Group (Information Technology, Security, Common-Use Technologies, Public Address), Meyer Borgman Johnson (Structural), and Entro (Wayfinding/Signage). Priority 1A of the project is being delivered using the Construction Manager – General Contractor (CM-GC) model with Clayco serving as the CM-GC. Clayco was selected as the CM-GC in July of 2023 and is contracted separately with the Owner. SD was completed in the Spring of 2023 and at that time the project was split into three phases to meet the anticipated budget. Priority 1A Phase 1 included expansion of outbound baggage area, airline ticket offices, and the ticket lobby as well as adding 2nd floor shell space over the outbound baggage expansion area. Priority 1A Phase 2 included an additional expansion and remodel of the ticket lobby and baggage screening area including new public restrooms. Priority 1A Phase 3 included expansion and remodel of the great hall with a new 2nd floor exit area that led directly to baggage claim along with new public restrooms at baggage claim. Due to the estimated construction costs, only the work under Priority 1A Phase 1 was carried forward.

The design team is currently under contract to provide Construction Document (CD) Services for Priority 1A – Phase 1 under Work Order 24-01. Priority 1A – Phase 1 includes an expansion of the outbound baggage area, baggage screening area, the ticketing lobby, airline ticket offices, 1st and 2nd level gate hold rooms as well as major terminal building systems to serve the future expanded building. The design team was working to finalize the design and prepare CDs for Priority 1A – Phase 1 in March 2024 when the project went on hiatus due to an incomplete funding picture. In 2025, the design team completed contract documents for Phase 0A, a Utilities and Infrastructure (UIP) package that included the terminal building Mechanical, Electrical, and Plumbing (MEP) system upgrades, utility relocations, and site work required to allow the building expansion to proceed. Clayco used this package to establish a Guaranteed Maximum Price (GMP) of approximately $12 Million for the UIP work and started construction in the summer of 2025. This work is scheduled to be completed in September of 2026. The airport recently received Congressionally Directed Spending through the Fiscal Year (FY) 2026 appropriation in the amount of $12 Million and is now ready to move forward with the larger project. The airport plans to move forward with elements of Priority 1A Phase 1 and Phase 2 with an estimated construction value of $45 Million.

ADDITIONAL SERVICES OVERVIEW

The design team was working to complete CDs for Priority 1A Phase 1 when the project was paused in March of 2024. At that time, Priority 1A Phase 1 included a single story expansion of the ticket lobby to the south, a two level expansion of the area behind the ticket lobby, and a two level expansion of the bag makeup area with the 2nd level comprised of mostly unfinished future gatehold space with a small expansion of the existing gatehold and structural reconfiguration of the building to meet covered mall code. In order to provide funding for Phase 2, elements of Phase 1 are being reduced. The reduced elements include a single level expansion of the area behind the new ticket lobby, and a single level smaller expansion of the bag makeup area. The expansion of the bag makeup area will place a single outbound baggage carousel and conveyors in their ultimate locations, and the floor of the future second level will be poured with the roof sitting on top of the floor.

In order to keep Clayco working onsite and prevent the need to remobilize, an initial bid package will be prepared that includes footing and foundations for the ticket lobby expansion to the south. This package will also include MEP and site utility information for locating under slab conduits and piping. A second larger package will be prepared with the remaining elements of Phase 1 and Phase 2.

The project elements being carried forward include:

Basement:

- Footings and foundations for expansion area (Outbound baggage makeup, south ticket lobby, and vestibules/restroom block).

Ground Level:

- New Expansion Area: ~21,000 SF (Outbound Baggage Makeup, Ticketing Hall Expansion, Airline Ticket Offices (ATOs), Infrastructure support spaces (Airport Main Telecommunications Room (TR), Airline TR, Electrical Room, Janitorial and Roof Access, Vestibules (2), Restroom Block and Janitorial Spaces). Outbound Baggage Makeup will include the future floor of the 2nd level under the roof. Expansion of the restroom block to the east will require reconfiguration of the exterior canopy, sidewalk and roadway in front of the terminal building.
- Renovation of existing ticket lobby building: ~16,000 SF (ticket lobby, outbound baggage, push ticket counter wall back, relocation of baggage screening room, ATOs, single user restrooms, circulation)

Roof:

- Full replacement of existing ticket lobby roof and removals of end-of-life Air Handling Units (AHUs). Patch and infill curbs and pads with AHU removals.

SCOPE OF PROFESSIONAL SERVICES

VI. Project Definition and Management

A. Project Definition. Work with the Airport and Clayco to determine the project elements that can be carried forward considering the revised construction budget. This task includes analyzing options for the outbound baggage area considering the ultimate building footprint and the project budget. Meet with the Airport and Clayco to review options, cost estimates, and funding to finalize project elements.

B. Prepare Scope of Work and fee estimate for the work to be included.

C. Additional Project Management. This work is estimated to add approximately eight (8) months to the project duration.

D. Additional Grant Administration. Prepare grant applications and administer up to three (3) additional AIP grants using both traditional AIP and IIJA funding sources.

E. Prepare an eligibility analysis of the revised project area for both AIP and PFC/IIJA eligibility. This task includes a reconciliation of eligibility and the federal share for the six grants (AIP 059, 061, 062, 065, 066, and 067) that have already been issued and reimbursements received as well as the upcoming IIJA grant that will be issued in Fiscal Year (FY) 2026.

VII. Footings and Foundation Bid Package

Coordinate and complete Design Development (DD) and CD-level/bid set drawings and specifications (in conjunction with IDA, Clayco, and Subconsultants), for the footings and foundation package including under slab conduits and piping. Coordinate with architectural, structural, technology, and MEP disciplines for footings, foundations, and underground utilities package. As the layout of the building has changed, the structural design will be revised to incorporate the new layout and place expansion joints and rooflines in the optimal location. The plan set is anticipated to include approximately 50 sheets.

A. Prepare DD Package. Alliiance (Aii), Michaud Cooley Erickson (MCE), Meyers Borgman Johnson (MBJ), Faith Group, and Ardurra will coordinate on scope in the ticket lobby expansion area to prepare 60% design drawing and outline specification package for footings, foundations, and underground utilities including under slab MEP and technology. This includes separating and rephasing project elements.

B. Prepare CD Package (100%) / Issue for Bid, Permitting, and Construction (IFB/IFP/IFC)
   a. Provide CD-level engineering system design and coordination (structural, mechanical, electrical, Information Technology (IT), civil)
   b. Provide CD-level drawings and coordination with all listed disciplines (sheet list, itemize required drawings and coordination).
   c. Provide CD-level specifications (in conjunctions with IDA, Clayco, and Consultants)
   d. Issue drawings to City of Idaho Falls Building Department for permitting.

C. CM/GC Bidding Assistance
   a. Assist the CM/GC with documentation questions for pricing the early release packages.
   b. Respond to substitution requests and Requests for Information (RFIs) from the documents.

D. Meetings for the footings and foundation package to facilitate and complete the work are anticipated as follows:
   a. Consultant Coordination Meetings. Weekly 1.5-hour meetings with the consultant team for 8 weeks.
   b. Bi-weekly OAC meetings with the Airport and Clayco for 8 weeks.
   c. Code official meeting and coordination for footing and foundation package. This includes one (1) meeting with IDA and the Authority Having Jurisdiction (AHJ) including meeting preparation time.
   d. Owner review meetings for footings and foundation package. This includes two (2) meetings with IDA staff to review the proposed drawings and solicit feedback.

VIII. Revised Phase 1 and Phase 2 Bid Package

Coordinate and complete DD and CD-level/bid set drawings and specifications (in conjunction with IDA, Clayco, and Subconsultants), for revised Phase 1 and Phase 2 package. Coordinate with architectural, structural, technology, and MEP disciplines. The plan set is anticipated to include approximately 400 sheets.

A. Prepare DD Package. Aii, MCE, MBJ, Faith Group, Swanson Rink, Entro, and Ardurra will coordinate on scope for the south ticketing expansion and buildout, existing ticket lobby renovation, ATO reconfigurations, building systems rooms, vestibules, ticket lobby restroom block, outbound baggage room, and curbside canopy to prepare 60% design drawing and outline specification package. Finalize the layout and finishes of multiple project areas including the outbound baggage room, ticket lobby, restroom block, ATOs, and curbside. This includes separating and rephasing project elements into one package.

   a. Provide DD-level engineering system design and coordination (structural, mechanical, electrical, baggage, IT, civil)
      i. ATO Layout. Coordinate with the airport to determine the layout of the ATO space.
      ii. Restroom Block Layout. Coordinate with airport to finalize the size and layout of the restroom block including storage space.
      iii. Finishes, and Fixtures. Finalize selection of finishes and fixtures in the restroom block, ticket lobby, and ATO spaces.
      iv. Common Use. Evaluate the implementation of common use at both ticketing and the gate counters with the airport. Consider both full and partial implementation of common use including common use kiosks.
      v. Baggage Conveyor: Finalize layout of baggage conveyor system in the ticket lobby, baggage screening area, and outbound baggage room.
      vi. Curbside Canopy. Curbside canopies were not designed previously. An allowance based on an estimated weight of structural steel was used for cost estimating. Evaluate options for curbside canopies given the layout of the restroom block, storage room, and the front of terminal sidewalks and roadway.
      vii. Terminal Curbside. In coordination with the Curbside Canopy and Restroom Block, layout the sidewalk, curbing and roadway in front of the terminal building.
      viii. Construction Phasing. Reevaluate construction phasing with the combined project elements including work to the curbside of the terminal.

   Provide DD-level drawings, specification outline, and coordination with all listed disciplines (sheet list, itemize required drawings and coordination).

B. Prepare CD Package (100%) / Issue for Bid, Permitting, and Construction (IFB/IFP/IFC)
   a. Provide CD-level engineering system design and coordination (structural, mechanical, electrical, IT, civil)
   b. Provide CD-level drawings and coordination with all listed disciplines (sheet list, itemize required drawings and coordination).
   c. Provide CD-level specifications (in conjunctions with IDA, Clayco, and Consultants)
   d. Issue drawings to City of Idaho Falls Building Department for permitting.

C. CM/GC Bidding Assistance
   a. Assist the CM/GC with documentation questions for pricing the early release packages.
   b. Respond to substitution requests and RFIs from the documents.

D. Meetings for the full design package to facilitate and complete the work are anticipated as follows:
   a. Consultant Coordination Meetings. Weekly 1.5-hour meetings with the consultant team for 20 weeks.
   b. Bi-weekly OAC meetings with the Airport and Clayco for 20 weeks.
   c. Airline coordination meetings. This includes four (4) airline coordination meetings to review the design.
   d. TSA coordination meetings. This includes two (2) meetings with TSA officials to review the baggage screening room layout and conveyor system.
   e. Code official meetings and coordination and drawing review for full design package. This includes two (2) meetings with IDA and the AHJ including meeting preparation time.
   f. City planning meetings. This includes two (2) meetings with city planning and engineering to discuss the project.
   g. Owner review meetings for full design package. This includes four (4) meetings with IDA staff to review the proposed drawings and solicit feedback.

Exhibit B – Fee Proposal

Workplan and Fee Estimate
IDA (Idaho Falls Regional Airport) - TERMINAL EXPANSION Phase 1 - ASA #2

8/6/2026

Full Team by Task

Summary by Task	(A) Labor	(B) Expenses	(C) Travel/Per Diem	(D) Special Services	(A)+(B)+(C)+(D) Sub Total	(E) Less Fee Remaining	(A)+(B)+(C)+(D)-(E) Amount Requested
VI. Project Definition and Management	$92,965.00	$540.00	$0.00		$93,505.00		
VII. Footing and Foundation Bid Package	$321,900.00	$1,870.00	$3,330.20		$327,100.20		
VIII. Revised Phase 1 and Phase 2 Bid Package	$1,166,375.00	$6,780.00	$37,060.00		$1,210,215.00		
Totals	**$1,581,240.00**	**$9,190.00**	**$40,390.20**	**$0.00**	**$1,630,820.20**	**$388,850.66**	**$1,241,969.54**

By Firm

Summary by Task	(A) Labor	(B) Expenses	(C) Travel/Per Diem	(D) Special Services	(A)+(B)+(C)+(D) Sub Total	(E) Less Fee Remaining	(A)+(B)+(C)+(D)-(E) Amount Requested
Ardurra - Civil	$196,490.00	$1,140.00	$1,305.00		$198,935.00	$96,186.00	$102,749.00
Alliiance - Architecture	$700,780.00	$4,080.00	$17,371.20		$722,231.20	$138,723.17	$583,508.03
MCE - Mech and Elec Eng	$200,720.00	$1,170.00	$11,580.80		$213,470.80	$57,362.32	$156,108.48
Faith Group - IT and Security	$126,080.00	$730.00	$2,895.20		$129,705.20	$31,315.15	$98,390.05
MBJ - Structural	$194,280.00	$1,120.00	$4,342.80		$199,742.80	$42,143.75	$157,599.05
Swanson Rink - Baggage Handling Consultant	$100,720.00	$590.00	$0.00		$101,310.00	$13,169.92	$88,140.08
Entro - Wayfinding/Signage	$62,170.00	$360.00	$2,895.20		$65,425.20	$9,950.61	$55,474.59
Totals	**$1,581,240.00**	**$9,190.00**	**$40,390.20**	**$0.00**	**$1,630,820.20**	**$388,850.92**	**$1,241,969.28**

Workplan and Fee Estimate
IDA (Idaho Falls Regional Airport) - TERMINAL EXPANSION Phase 1 - ASA #2

8/6/2026

Ardurra - Civil

Summary by Task	(A) Labor	(B) Expenses	(C) Travel/Per Diem	(D) Special Services	(A)+(B)+(C)+(D) Amount Requested
VI. Project Definition and Management	$33,600.00	$190.00	$0.00		$33,790.00
VII. Footing and Foundation Bid Package	$44,380.00	$260.00	$435.00		$45,075.00
VIII. Revised Phase 1 and Phase 2 Bid Package	$118,510.00	$690.00	$870.00		$120,070.00
Totals	**$196,490.00**	**$1,140.00**	**$1,305.00**	**$0.00**	**$198,935.00**

Ardurra - Civil

Whole Project Labor Summary	Total Hours	Senior Project Manager $335.00	Project Manager $240.00	Project Engineer $165.00	Staff Engineer $140.00	Construction Manager $190.00	Project Coordinator $120.00	Project Accountant $90.00	Total Cost for Labor
Labor	426	44	102	72	96	0	112	0	$0.00

Ardurra - Civil

VI. Project Definition and Management	Total Hours	Senior Project Manager $335.00	Project Manager $240.00	Project Engineer $165.00	Staff Engineer $140.00	Construction Manager $190.00	Project Coordinator $120.00	Project Accountant $90.00		Total Cost per Item
A. Project Definition	10	6	4							$2,970.00
B. Prepare Scope of Work	24	8	8				8			$5,560.00
C. Additional Project Management	28	4	12				12			$5,660.00
D. Additional Grant Administration	90	2	8				80			$12,190.00
E. Prepare Eligibility Analysis	36	4	8	24						$7,220.00
Estimated Total Labor	**188**	**24**	**40**	**24**	**0**	**0**	**100**	**0**	**0.00**	**$33,600.00**
Production Copier									$140.00	$140.00
Postage and Freight									$50.00	$50.00
Estimated Total Expenses										**$190.00**
Mileage (0 person-trips)									$0.00	$0.00
Flight/s (0 person-trips)									$0.00	$0.00
Hotel / Food / Car Rental / Other									$0.00	$0.00
Estimated Total Travel										**$0.00**
Total		**$8,040.00**	**$9,600.00**	**$3,960.00**	**$0.00**	**$0.00**	**$12,000.00**	**$0.00**	**$190.00**	**$33,790.00**

Ardurra - Civil

VII. Footing and Foundation Bid Package	Total Hours	Senior Project Manager	Project Manager	Project Engineer	Staff Engineer	Construction Manager	Project Coordinator	Project Accountant		Total Cost per Item
		$335.00	$240.00	$165.00	$140.00	$190.00	$120.00	$90.00		
A. Prepare DD Package	62	2	8	12	40					$10,170.00
B. Prepare CD Package (100%)										
a. Provide CD-level design and coordination	28		4	8	16					$4,520.00
b. Provide CD-level drawings and coordination with listed diciplines	62	2	8	12	40					$10,170.00
c. Provide CD-level specifications	26	2	8	8			8			$4,870.00
d. Issue drawings for permitting	18	2	4	8			4			$3,430.00
C. CM/GC Bidding Assistance										
a. Assist the CM/GC with documentation questions	6	2	4							$1,630.00
b. Respond to substitution requests and RFIs	4		4							$960.00
D. Meetings										
a. Consultant Coordination Meetings (weekly at 1.5 hours for 8 weeks)	12		12							$2,880.00
b. Bi-Weekly OAC meetings with Airport and Clayco	8	4	4							$2,300.00
c. Code official meeting and coordination (1 meeting with IDA and the AHJ + prep time)	4	2	2							$1,150.00
d. Owner review meetings (2 meetings with IDA)	8	4	4							$2,300.00
Estimated Total Labor	**238**	**20**	**62**	**48**	**96**	**0**	**12**	**0**	**0.00**	**$44,380.00**
Production Copier									$190.00	$190.00
Postage and Freight									$70.00	$70.00
Estimated Total Expenses										**$260.00**
Mileage (1 person-trips)									$435.00	$435.00
Flight/s (0 person-trips)									$0.00	$0.00
Hotel / Food / Car Rental									$0.00	$0.00
Estimated Total Travel										**$435.00**
Total		**$6,700.00**	**$14,880.00**	**$7,920.00**	**$13,440.00**	**$0.00**	**$1,440.00**	**$0.00**	**$0.00**	**$45,075.00**

Ardurra - Civil

VIII. Revised Phase 1 and Phase 2 Bid Package	Total Hours	Senior Project Manager	Project Manager	Project Engineer	Staff Engineer	Construction Manager	Project Coordinator	Project Accountant		Total Cost per Item
		$335.00	$240.00	$165.00	$140.00	$190.00	$120.00	$90.00		
A. Prepare DD Package	0									$0.00
a. Provide DD-level engineering system design and coordination	0									$0.00
i. ATO Layout	2	2								$670.00
ii. Restroom Block, Storage Rooms, Vestibules	26	2	4	8	12					$4,630.00
iii. Finishes and Fixtures	2	2								$670.00
iv. Common Use	4	4								$1,340.00
v. Baggage Conveyor	2	2								$670.00
vi. Curbside Canopy	14	2	4	8						$2,950.00
vii. Terminal Curbside	62	2	4	16	40					$9,870.00
viii. Construction Phasing	20	4	8	8						$4,580.00
b. Provide DD-level drawings, specification outline, and coordination with listed disciplines	62	2	4	16	40					$9,870.00
B. Prepare CD Package (100%)										
a. Provide CD-level engineering system design and coordination	42	2	4	12	24					$6,970.00
b. Provide CD-level drawings and coordination with listed disciplines	134	2	12	40	80					$21,350.00
c. Provide CD-level specifications	38	2	8	16			12			$6,670.00
d. Issue drawings for permitting	23	1	6	12			4			$4,235.00
C. CM/GC Bidding Assistance										
a. Assist the CM/GC with documentaion questions	14	2	8	4						$3,250.00
b. Respond to substitution requests and RFIs	4		4							$960.00
D. Meetings for the full design package										
a. Consultant Coordination Meetings (weekly at 1.5 hours for 20 weeks)	45	15	30							$12,225.00
b. Bi-Weekly OAC meetings with Airport and Clayco (20 weeks)	40	20	20							$11,500.00
c. Airline coordination meetings (4 meetings)	16	8	8							$4,600.00
d. TSA coordination meetings (2 meetings)	8	4	4							$2,300.00
e. Code official meetings and coordination (2 meetings with IDA and AHJ + prep time)	8	4	4							$2,300.00
f. City planning meetings (2 meetings)	8	4	4							$2,300.00
g. Owner review meetings (4 meetings with IDA)	16	8	8							$4,600.00
Estimated Total Labor	**590**	**94**	**144**	**140**	**196**	**0**	**16**	**0**	**0.00**	**$118,510.00**
Production Copier									$500.00	$500.00
Postage and Freight									$190.00	$190.00
Estimated Total Expenses										**$690.00**
Mileage (2 person-trips)									$870.00	$870.00
Flight/s (0 person-trips)									$0.00	$0.00
Hotel / Food / Car Rental									$0.00	$0.00
Estimated Total Travel										**$870.00**
Total		**$31,490.00**	**$34,560.00**	**$23,100.00**	**$27,440.00**	**$0.00**	**$1,920.00**	**$0.00**	**$1,560.00**	**$120,070.00**

Workplan and Fee Estimate
IDA (Idaho Falls Regional Airport) - TERMINAL EXPANSION Phase 1 - ASA #2

8/6/2026

Alliiance - Architecture

Summary by Task	(A) Labor	(B) Expenses	(C) Travel/Per Diem	(D) Special Services	(A)+(B)+(C)+(D) Amount Requested
VI. Project Definition and Management	$16,140.00	$100.00	$0.00		$16,240.00
VII. Footing and Foundation Bid Package	$161,980.00	$940.00	$0.00		$162,920.00
VIII. Revised Phase 1 and Phase 2 Bid Package	$522,660.00	$3,040.00	$17,371.20		$543,071.20
Totals	**$700,780.00**	**$4,080.00**	**$17,371.20**	**$0.00**	**$722,231.20**

Alliiance - Architecture

Whole Project Labor Summary	Total Hours	Principal In Charge $290.00	PM / Sr. Terminal Designer (Arch & Int), Architect $240.00	Terminal Designer (Arch & Int) $205.00	Project Architect $190.00	Arch & Int Support / Technical III $180.00	Arch & Int Support / Technical I $130.00	Interiors $110.00	Total Cost for Labor
Labor	942	16	224	0	276	238	188	0	$0.00

Alliiance - Architecture

VI. Project Definition and Management	Total Hours	Principal In Charge $290.00	PM / Sr. Terminal Designer (Arch & Int), Architect $240.00	Terminal Designer (Arch & Int) $205.00	Project Architect $190.00	Arch & Int Support / Technical III $180.00	Arch & Int Support / Technical I $130.00	Interiors $110.00		Total Cost per Item
A. Project Definition	22	2	20							$5,380.00
B. Prepare Scope of Work	22	2	20							$5,380.00
C. Additional Project Management	22	2	20							$5,380.00
D. Additional Grant Administration	0									$0.00
E. Prepare Eligibility Analysis	0									$0.00
Estimated Total Labor	**66**	**6**	**60**	**0**	**0**	**0**	**0**	**0**	**0.00**	**$16,140.00**
Production Copier									$70.00	$70.00
Postage and Freight									$30.00	$30.00
Estimated Total Expenses										**$100.00**
Mileage (0 person-trips)									$0.00	$0.00
Flight/s (0 person-trips)									$0.00	$0.00
Hotel / Food / Car Rental / Other									$0.00	$0.00
Estimated Total Travel										**$0.00**
Total		**$1,740.00**	**$14,400.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$100.00**	**$16,240.00**

Alliiance - Architecture

VII. Footing and Foundation Bid Package	Total Hours	Principal In Charge	PM7 Sr. Terminal Designer (Arch & Int) Architect	Terminal Designer (Arch & Int)	Project Architect	Arch & Int Support / Technical III	Arch & Int Support / Technical I	Interiors		Total Cost per Item
		$290.00	$240.00	$205.00	$190.00	$180.00	$130.00	$110.00		
A. Prepare DD Package	224	4	40		60	60	60			$40,760.00
B. Prepare CD Package (100%)										
a. Provide CD-level drawings and coordination	122	2	20		30	30	40			$21,680.00
b. Provide CD-level drawings and coordination with listed diciplines	100		20		30	30	20			$18,500.00
c. Provide CD-level specifications	76		16		30	30				$14,940.00
d. Issue drawings for permitting	120		20		30	30	40			$21,100.00
C. CM/GC Bidding Assistance										
a. Assist the CM/GC with documentation questions	12		4		4	4				$2,440.00
b. Respond to subtitution requests and RFIs	12		4		4	4				$2,440.00
D. Meetings										
a. Consultant Coordination Meetings (weekly at 1.5 hours for 8 weeks)	60		16		24	12	8			$11,600.00
b. Bi-Weekly OAC meetings with Airport and Clayco	46	2	8		24	8	4			$9,020.00
c. Code official meeting and coordination (1 meeting with IDA and the AHJ + prep time)	60		8		20	20	12			$10,880.00
d. Owner review meetings (2 meetings with IDA)	44	2	8		20	10	4			$8,620.00
Estimated Total Labor	**876**	**10**	**164**	**0**	**276**	**238**	**188**	**0**	**0.00**	**$161,980.00**
Production Copier									$680.00	$680.00
Postage and Freight									$260.00	$260.00
Estimated Total Expenses										**$940.00**
Mileage (0 person-trips)									$0.00	$0.00
Flight/s (0 person-trips)									$0.00	$0.00
Hotel / Food / Car Rental									$0.00	$0.00
Estimated Total Travel										**$0.00**
Total		**$2,900.00**	**$39,360.00**	**$0.00**	**$52,440.00**	**$42,840.00**	**$24,440.00**	**$0.00**	**$0.00**	**$162,920.00**

Alliance - Architecture

VIII. Revised Phase 1 and Phase 2 Bid Package	Total Hours	Principal In Charge	PM / Sr. Terminal Designer (Arch & Int), Architect	Terminal Designer (Arch & Int)	Project Architect	Arch & Int Support / Technical III	Arch & Int Support / Technical I	Interiors		Total Cost per Item
		$290.00	$240.00	$205.00	$190.00	$180.00	$130.00	$110.00		
A. Prepare DD Package										
a. Provide DD-level engineering system design and coordination	156		20		40	12	60	24		$25,000.00
i. ATO Layout	116		20		30	12	30	24		$19,200.00
ii. Restroom Block, Storage Rooms, Vestibules	163	1	20		60	12	30	40		$26,950.00
iii. Finishes and Fixtures	283	1	20		24	8	30	200		$36,990.00
iv. Common Use	70		8		20	12	30			$11,780.00
v. Baggage Conveyor	106		8		32	12	30	24		$16,700.00
vi. Curbside Canopy	127	1	20		40	12	30	24		$21,390.00
vii. Terminal Curbside	127	1	20		40	12	30	24		$21,390.00
viii. Construction Phasing	78		12		24	12	30			$13,500.00
b. Provide DD-level drawings, specification outline, and coordination with listed disciplines	292		16	80	24	12	80	80		$46,160.00
B. Prepare CD Package (100%)										
a. Provide CD-level engineering system design and coordination	148		24		60	24	40			$26,680.00
b. Provide CD-level drawings and coordination with listed disciplines	260		36		80	24	80	40		$42,960.00
c. Provide CD-level specifications	290		18	120	80	24	24	24		$54,200.00
d. Issue drawings for permitting	214		30	40	80	24	24	16		$39,800.00
C. CM/GC Bidding Assistance										
a. Assist the CM/GC with documentaion questions	47	1	8	10	20	8				$9,500.00
b. Respond to substitution requests and RFIs	47	1	8	10	20	8				$9,500.00
D. Meetings for the full design package										
a. Consultant Coordination Meetings (weekly at 1.5 hours for 20 weeks)	196		48	20	48	30	30	20		$36,240.00
b. Bi-Weekly OAC meetings with Airport and Clayco (20 weeks)	64		24		20	10	10			$12,660.00
c. Airline coordination meetings (4 meetings)	44		12		12	6	6	8		$7,900.00
d. TSA coordination meetings (2 meetings)	30		6		12	6	6			$5,580.00
e. Code official meetings and coordination (2 meetings with IDA and AHJ + prep time)	88		12		40	20	16			$16,160.00
f. City planning meetings (2 meetings)	50		12		20	10	8			$9,520.00
g. Owner review meetings (4 meetings with IDA)	68	2	20		20	10	8	8		$12,900.00
Estimated Total Labor	**3064**	**8**	**422**	**280**	**846**	**320**	**632**	**556**	**0.00**	**$522,660.00**
Production Copier									$2,200.00	$2,200.00
Postage and Freight									$840.00	$840.00
Estimated Total Expenses										**$3,040.00**
Mileage (0 person-trips)									$0.00	$0.00
Flight/s (12 person-trips)									$8,580.00	$8,580.00
Hotel / Food / Car Rental									$8,791.20	$8,791.20
Estimated Total Travel										**$17,371.20**
Total		**$2,320.00**	**$101,280.00**	**$57,400.00**	**$160,740.00**	**$57,600.00**	**$82,160.00**	**$61,160.00**	**$20,411.20**	**$543,071.20**

Workplan and Fee Estimate
IDA (Idaho Falls Regional Airport) - TERMINAL EXPANSION Phase 1 - ASA #2

8/6/2026

MCE - Mech and Elec Eng

Summary by Task	(A) Labor	(B) Expenses	(C) Travel/Per Diem	(D) Special Services	(A)+(B)+(C)+(D) Amount Requested
VI. Project Definition and Management	$8,520.00	$50.00	$0.00		$8,570.00
VII. Footing and Foundation Bid Package	$37,430.00	$220.00	$0.00		$37,650.00
VIII. Revised Phase 1 and Phase 2 Bid Package	$154,770.00	$900.00	$11,580.80		$167,250.80
Totals	**$200,720.00**	**$1,170.00**	**$11,580.80**	**$0.00**	**$213,470.80**

MCE - Mech and Elec Eng

Whole Project Labor Summary	Total Hours	Principal $290.00	Project Manager $240.00	Lead Designer $210.00	Lead Specialist - Commissioning $185.00	Project Designer $175.00	Staff Designer $150.00	Intern $90.00	Total Cost for Labor
Labor	249	15	54	34	0	9	129	8	$0.00

MCE - Mech and Elec Eng

VI. Project Definition and Management	Total Hours	Principal $290.00	Project Manager $240.00	Lead Designer $210.00	Lead Specialist - Commissioning $185.00	Project Designer $175.00	Staff Designer $150.00	Intern $90.00		Total Cost per Item
A. Project Definition	14		4				10			$2,460.00
B. Prepare Scope of Work	4	1	3							$1,010.00
C. Additional Project Management	20	5	15							$5,050.00
D. Additional Grant Administration	0									$0.00
E. Prepare Eligibility Analysis	0									$0.00
Estimated Total Labor	**38**	**6**	**22**	**0**	**0**	**0**	**10**	**0**	**0.00**	**$8,520.00**
Production Copier									$40.00	$40.00
Postage and Freight									$10.00	$10.00
Estimated Total Expenses										**$50.00**
Mileage (0 person-trips)									$0.00	$0.00
Flight/s (0 person-trips)									$0.00	$0.00
Hotel / Food / Car Rental / Other									$0.00	$0.00
Estimated Total Travel										**$0.00**
Total		**$1,740.00**	**$5,280.00**	**$0.00**	**$0.00**	**$0.00**	**$1,500.00**	**$0.00**	**$50.00**	**$8,570.00**

MCE - Mech and Elec Eng

VII. Footing and Foundation Bid Package	Total Hours	Principal	Project Manager	Lead Designer	Lead Specialist - Commissioning	Project Designer	Staff Designer	Intern		Total Cost per Item
		$290.00	$240.00	$210.00	$185.00	$175.00	$150.00	$90.00		
A. Prepare DD Package	23	1		4			18			$3,830.00
B. Prepare CD Package (100%)										
a. Provide CD-level drawings and coordination	46	1	4	7		2	24	8		$7,245.00
b. Provide CD-level drawings and coordination with listed diciplines	17		3	0		1	13			$2,845.00
c. Provide CD-level specifications	12		3	3		1	5			$2,275.00
d. Issue drawings for permitting	6	4	2							$1,640.00
C. CM/GC Bidding Assistance										
a. Assist the CM/GC with documentation questions	8		2	2			4			$1,500.00
b. Respond to subtitution requests and RFIs	8		2	2			4			$1,500.00
D. Meetings										
a. Consultant Coordination Meetings (weekly at 1.5 hours for 8 weeks)	61		12	10		3	36			$10,905.00
b. Bi-Weekly OAC meetings with Airport and Clayco	0									$0.00
c. Code official meeting and coordination (1 meeting with IDA and the AHJ + prep time)	13	1	2	2		2	6			$2,440.00
d. Owner review meetings (2 meetings with IDA)	17	2	2	4			9			$3,250.00
Estimated Total Labor	**211**	**9**	**32**	**34**	**0**	**9**	**119**	**8**	**0.00**	**$37,430.00**
Production Copier									$160.00	$160.00
Postage and Freight									$60.00	$60.00
Estimated Total Expenses										**$220.00**
Mileage (0 person-trips)									$0.00	$0.00
Flight/s (0 person-trips)									$0.00	$0.00
Hotel / Food / Car Rental									$0.00	$0.00
Estimated Total Travel										**$0.00**
Total		**$2,465.00**	**$7,680.00**	**$7,140.00**	**$0.00**	**$1,575.00**	**$17,850.00**	**$720.00**	**$0.00**	**$37,650.00**

MCE - Mech and Elec Eng

VIII. Revised Phase 1 and Phase 2 Bid Package	Total Hours	Principal	Project Manager	Lead Designer	Lead Specialist - Commissioning	Project Designer	Staff Designer	Intern		Total Cost per Item
		$290.00	$240.00	$210.00	$185.00	$175.00	$150.00	$90.00		
A. Prepare DD Package										
a. Provide DD-level engineering system design and coordination	0									$0.00
i. ATO Layout	20	1	2	2		1	10	4		$3,225.00
ii. Restroom Block, Storage Rooms, Vestibules	58	1	4	10		1	38	4		$9,585.00
iii. Finishes and Fixtures	10		1	3			6			$1,770.00
iv. Common Use	35	1	3	6		1	22	2		$5,925.00
v. Baggage Conveyor	45	1	4	6			30	4		$7,370.00
vi. Curbside Canopy	9		1	2			6			$1,560.00
vii. Terminal Curbside	9		1	2			6			$1,560.00
viii. Construction Phasing	32		4	4			24			$5,400.00
b. Provide DD-level drawings, specification outline, and coordination with listed disciplines	200		24	22		2	152			$33,530.00
B. Prepare CD Package (100%)										
a. Provide CD-level engineering system design and coordination	75		4	10	3	2	56			$12,365.00
b. Provide CD-level drawings and coordination with listed disciplines	126		2	0			124			$19,080.00
c. Provide CD-level specifications	49		4	10	2	1	32			$8,405.00
d. Issue drawings for permitting	12	8	4							$3,280.00
C. CM/GC Bidding Assistance										
a. Assist the CM/GC with documentaion questions	0									$0.00
b. Respond to substitution requests and RFIs	0									$0.00
D. Meetings for the full design package										
a. Consultant Coordination Meetings (weekly at 1.5 hours for 20 weeks)	171	3	33	36		9	90			$31,425.00
b. Bi-Weekly OAC meetings with Airport and Clayco (20 weeks)	0									$0.00
c. Airline coordination meetings (4 meetings)	4		4							$960.00
d. TSA coordination meetings (2 meetings)	2		2							$480.00
e. Code official meetings and coordination (2 meetings with IDA and AHJ + prep time)	19		6			4	9			$3,490.00
f. City planning meetings (2 meetings)	0									$0.00
g. Owner review meetings (4 meetings with IDA)	29	3	6			2	18			$5,360.00
Estimated Total Labor	**905**	**18**	**109**	**113**	**5**	**23**	**623**	**14**	**0.00**	**$154,770.00**
Production Copier									$650.00	$650.00
Postage and Freight									$250.00	$250.00
Estimated Total Expenses										**$900.00**
Mileage (0 person-trips)									$0.00	$0.00
Flight/s (8 person-trips)									$5,720.00	$5,720.00
Hotel / Food / Car Rental									$5,860.80	$5,860.80
Estimated Total Travel										**$11,580.80**
Total		**$5,220.00**	**$26,160.00**	**$23,730.00**	**$925.00**	**$4,025.00**	**$93,450.00**	**$1,260.00**	**$12,480.80**	**$167,250.80**

Workplan and Fee Estimate
IDA (Idaho Falls Regional Airport) - TERMINAL EXPANSION Phase 1 - ASA #2

8/6/2026

Faith Group - IT and Security

Summary by Task	(A) Labor	(B) Expenses	(C) Travel/Per Diem	(D) Special Services	(A)+(B)+(C)+(D) Amount Requested
VI. Project Definition and Management	$4,880.00	$30.00	$0.00		$4,910.00
VII. Footing and Foundation Bid Package	$17,740.00	$100.00	$0.00		$17,840.00
VIII. Revised Phase 1 and Phase 2 Bid Package	$103,460.00	$600.00	$2,895.20		$106,955.20
Totals	**$126,080.00**	**$730.00**	**$2,895.20**	**$0.00**	**$129,705.20**

Faith Group - IT and Security

Whole Project Labor Summary	Total Hours	PIC $275.00	Sr. PM $215.00	Sr. Designer $200.00	Designer $125.00	BIM $115.00	Project Coordinator $105.00	Systems SME $185.00	Total Cost for Labor
Labor	127	5	50	25	24	8	15	0	$0.00

Faith Group - IT and Security

VI. Project Definition and Management	Total Hours	PIC $275.00	Sr. PM $215.00	Sr. Designer $200.00	Designer $125.00	BIM $115.00	Project Coordinator $105.00	Systems SME $185.00		Total Cost per Item
A. Project Definition	2	1	1							$490.00
B. Prepare Scope of Work	6	2	2				2			$1,190.00
C. Additional Project Management	20		10				10			$3,200.00
D. Additional Grant Administration	0									$0.00
E. Prepare Eligibility Analysis	0									$0.00
Estimated Total Labor	**28**	**3**	**13**	**0**	**0**	**0**	**12**	**0**	**0.00**	**$4,880.00**
Production Copier									$20.00	$20.00
Postage and Freight									$10.00	$10.00
Estimated Total Expenses										**$30.00**
Mileage (0 person-trips)									$0.00	$0.00
Flight/s (0 person-trips)									$0.00	$0.00
Hotel / Food / Car Rental / Other									$0.00	$0.00
Estimated Total Travel										**$0.00**
Total		**$825.00**	**$2,795.00**	**$0.00**	**$0.00**	**$0.00**	**$1,260.00**	**$0.00**	**$30.00**	**$4,910.00**

Faith Group - IT and Security

VII. Footing and Foundation Bid Package	Total Hours	PIC	Sr. PM	Sr. Designer	Designer	BIM	Project Coordinator	Systems SME		Total Cost per Item
		$275.00	$215.00	$200.00	$125.00	$115.00	$105.00	$185.00		
A. Prepare DD Package	38		8	12	12	4	2			$6,290.00
B. Prepare CD Package (100%)										
a. Provide CD-level drawings and coordination	30	2	4	8	12	4				$4,970.00
b. Provide CD-level drawings and coordination with listed diciplines	0									$0.00
c. Provide CD-level specifications	4		2	2						$830.00
d. Issue drawings for permitting	3		1	1			1			$520.00
C. CM/GC Bidding Assistance										
a. Assist the CM/GC with documentation questions	4		4							$860.00
b. Respond to subtitution requests and RFIs	4		2	2						$830.00
D. Meetings										
a. Consultant Coordination Meetings (weekly at 1.5 hours for 8 weeks)	12		12							$2,580.00
b. Bi-Weekly OAC meetings with Airport and Clayco	0									$0.00
c. Code official meeting and coordination (1 meeting with IDA and the AHJ + prep time)	1		1							$215.00
d. Owner review meetings (2 meetings with IDA)	3		3							$645.00
Estimated Total Labor	**99**	**2**	**37**	**25**	**24**	**8**	**3**	**0**	**0.00**	**$17,740.00**
Production Copier									$70.00	$70.00
Postage and Freight									$30.00	$30.00
Estimated Total Expenses										**$100.00**
Mileage (0 person-trips)									$0.00	$0.00
Flight/s (0 person-trips)									$0.00	$0.00
Hotel / Food / Car Rental									$0.00	$0.00
Estimated Total Travel										**$0.00**
Total		**$550.00**	**$7,955.00**	**$5,000.00**	**$3,000.00**	**$920.00**	**$315.00**	**$0.00**	**$0.00**	**$17,840.00**

Faith Group - IT and Security

VIII. Revised Phase 1 and Phase 2 Bid Package	Total Hours	PIC	Sr. PM	Sr. Designer	Designer	BIM	Project Coordinator	Systems SME		Total Cost per Item
		$275.00	$215.00	$200.00	$125.00	$115.00	$105.00	$185.00		
A. Prepare DD Package										
a. Provide DD-level engineering system design and coordination	28	4	8			16				$4,660.00
i. ATO Layout	22		2	8	12					$3,530.00
ii. Restroom Block, Storage Rooms, Vestibules	8			4	4					$1,300.00
iii. Finishes and Fixtures	0									$0.00
iv. Common Use	18		2		4			12		$3,150.00
v. Baggage Conveyor	18		2	8	8					$3,030.00
vi. Curbside Canopy	22		2	8	12					$3,530.00
vii. Terminal Curbside	18		2	8	8					$3,030.00
viii. Construction Phasing	6		2	4						$1,230.00
b. Provide DD-level drawings, specification outline, and coordination with listed disciplines	36	4	8	12			4	8		$7,120.00
B. Prepare CD Package (100%)										
a. Provide CD-level engineering system design and coordination	208	8	24	48	80	24		24		$34,160.00
b. Provide CD-level drawings and coordination with listed disciplines	0									$0.00
c. Provide CD-level specifications	28		8	8			4	8		$5,220.00
d. Issue drawings for permitting	16	4	4	4			4			$3,180.00
C. CM/GC Bidding Assistance										
a. Assist the CM/GC with documentaion questions	20		8	8			4			$3,740.00
b. Respond to substitution requests and RFIs	20		8	8			4			$3,740.00
D. Meetings for the full design package										
a. Consultant Coordination Meetings (weekly at 1.5 hours for 20 weeks)	60		30	30						$12,450.00
b. Bi-Weekly OAC meetings with Airport and Clayco (20 weeks)	10		10							$2,150.00
c. Airline coordination meetings (4 meetings)	8		4					4		$1,600.00
d. TSA coordination meetings (2 meetings)	4		2	2						$830.00
e. Code official meetings and coordination (2 meetings with IDA and AHJ + prep time)	8		4	4						$1,660.00
f. City planning meetings (2 meetings)	4		2	2						$830.00
g. Owner review meetings (4 meetings with IDA)	16		8	8						$3,320.00
Estimated Total Labor	**578**	**20**	**140**	**174**	**128**	**40**	**20**	**56**	**0.00**	**$103,460.00**
Production Copier									$430.00	$430.00
Postage and Freight									$170.00	$170.00
Estimated Total Expenses										**$600.00**
Mileage (0 person-trips)									$0.00	$0.00
Flight/s (2 person-trips)									$1,430.00	$1,430.00
Hotel / Food / Car Rental									$1,465.20	$1,465.20
Estimated Total Travel										**$2,895.20**
Total		**$5,500.00**	**$30,100.00**	**$34,800.00**	**$16,000.00**	**$4,600.00**	**$2,100.00**	**$10,360.00**	**$3,495.20**	**$106,955.20**

Workplan and Fee Estimate
IDA (Idaho Falls Regional Airport) - TERMINAL EXPANSION Phase 1 - ASA #2

8/6/2026

MBJ - Structural

Summary by Task	(A) Labor	(B) Expenses	(C) Travel/Per Diem	(D) Special Services	(A)+(B)+(C)+(D) Amount Requested
VI. Project Definition and Management	$0.00	$0.00	$0.00		$0.00
VII. Footing and Foundation Bid Package	$60,370.00	$350.00	$2,895.20		$63,615.20
VIII. Revised Phase 1 and Phase 2 Bid Package	$133,910.00	$770.00	$1,447.60		$136,127.60
Totals	**$194,280.00**	**$1,120.00**	**$4,342.80**	**$0.00**	**$199,742.80**

MBJ - Structural

Whole Project Labor Summary	Total Hours	Principal $240.00	PM $210.00	LE $210.00	EIT $135.00	BIM $155.00	$0.00	$0.00	Total Cost for Labor
Labor	314	77	97	20	64	56	0	0	$0.00

MBJ - Structural

VI. Project Definition and Management	Total Hours	Principal $240.00	PM $210.00	LE $210.00	EIT $135.00	BIM $155.00	0 $0.00	0 $0.00		Total Cost per Item
A. Project Definition	0									$0.00
B. Prepare Scope of Work	0									$0.00
C. Additional Project Management	0									$0.00
D. Additional Grant Administration	0									$0.00
E. Prepare Eligibility Analysis	0									$0.00
Estimated Total Labor	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0.00**	**$0.00**
Production Copier									$0.00	$0.00
Postage and Freight									$0.00	$0.00
Estimated Total Expenses										**$0.00**
Mileage (0 person-trips)									$0.00	$0.00
Flight/s (0 person-trips)									$0.00	$0.00
Hotel / Food / Car Rental / Other									$0.00	$0.00
Estimated Total Travel										**$0.00**
Total		**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**

MBJ - Structural

VII. Footing and Foundation Bid Package	Total Hours	Principal	PM	LE	EIT	BIM	0	0		Total Cost per Item
		$240.00	$210.00	$210.00	$135.00	$155.00	$0.00	$0.00		
A. Prepare DD Package	76	20	20	4	16	16				$14,480.00
B. Prepare CD Package (100%)										
a. Provide CD-level drawings and coordination	144	24	32	16	32	40				$26,360.00
b. Provide CD-level drawings and coordination with listed diciplines	0									$0.00
c. Provide CD-level specifications	16	8	8	0	0	0				$3,600.00
d. Issue drawings for permitting	4	0	4	0	0	0				$840.00
C. CM/GC Bidding Assistance										
a. Assist the CM/GC with documentation questions	20	4	8	0	8	0				$3,720.00
b. Respond to subtitution requests and RFIs	20	4	8	0	8	0				$3,720.00
D. Meetings										
a. Consultant Coordination Meetings (weekly at 1.5 hours for 8 weeks)	24	12	12	0	0	0				$5,400.00
b. Bi-Weekly OAC meetings with Airport and Clayco	2	1	1	0	0	0				$450.00
c. Code official meeting and coordination (1 meeting with IDA and the AHJ + prep time)	4	2	2	0	0	0				$900.00
d. Owner review meetings (2 meetings with IDA)	4	2	2	0	0	0				$900.00
Estimated Total Labor	**314**	**77**	**97**	**20**	**64**	**56**	**0**	**0**	**0.00**	**$60,370.00**
Production Copier									$250.00	$250.00
Postage and Freight									$100.00	$100.00
Estimated Total Expenses										**$350.00**
Mileage (0 person-trips)									$0.00	$0.00
Flight/s (2 person-trips)									$1,430.00	$1,430.00
Hotel / Food / Car Rental									$1,465.20	$1,465.20
Estimated Total Travel										**$2,895.20**
Total		**$18,480.00**	**$20,370.00**	**$4,200.00**	**$8,640.00**	**$8,680.00**	**$0.00**	**$0.00**	**$0.00**	**$63,615.20**

MBJ - Structural

VIII. Revised Phase 1 and Phase 2 Bid Package	Total Hours	Principal	PM	LE	EIT	BIM	0	0		Total Cost per Item
		$240.00	$210.00	$210.00	$135.00	$155.00	$0.00	$0.00		
A. Prepare DD Package	0									$0.00
a. Provide DD-level engineering system design and coordination	190	32	64	30	64	0				$36,060.00
i. ATO Layout	0									$0.00
ii. Restroom Block, Storage Rooms, Vestibules	0									$0.00
iii. Finishes and Fixtures	0									$0.00
iv. Common Use	0									$0.00
v. Baggage Conveyor	0									$0.00
vi. Curbside Canopy	0									$0.00
vii. Terminal Curbside	0									$0.00
viii. Construction Phasing	0									$0.00
b. Provide DD-level drawings, specification outline, and coordination with listed disciplines	40	0	0	0	0	40				$6,200.00
B. Prepare CD Package (100%)										
a. Provide CD-level engineering system design and coordination	124	24	40	20	40	0				$23,760.00
b. Provide CD-level drawings and coordination with listed disciplines	164	24	40	20	40	40				$29,960.00
c. Provide CD-level specifications	26	8	16	2	0	0				$5,700.00
d. Issue drawings for permitting	8	2	4	0	0	2				$1,630.00
C. CM/GC Bidding Assistance										
a. Assist the CM/GC with documentaion questions	22	4	8	2	8	0				$4,140.00
b. Respond to substitution requests and RFIs	42	8	16	2	16	0				$7,860.00
D. Meetings for the full design package										
a. Consultant Coordination Meetings (weekly at 1.5 hours for 20 weeks)	60	30	30	0	0	0				$13,500.00
b. Bi-Weekly OAC meetings with Airport and Clayco (20 weeks)	15	5	10	0	0	0				$3,300.00
c. Airline coordination meetings (4 meetings)	0									$0.00
d. TSA coordination meetings (2 meetings)	0									$0.00
e. Code official meetings and coordination (2 meetings with IDA and AHJ + prep time)	4	2	2	0	0	0				$900.00
f. City planning meetings (2 meetings)	0	0	0	0	0	0				$0.00
g. Owner review meetings (4 meetings with IDA)	4	2	2	0	0	0				$900.00
Estimated Total Labor	**699**	**141**	**232**	**76**	**168**	**82**	**0**	**0**	**0.00**	**$133,910.00**
Production Copier									$560.00	$560.00
Postage and Freight									$210.00	$210.00
Estimated Total Expenses										**$770.00**
Mileage (0 person-trips)									$0.00	$0.00
Flight/s (1 person-trips)									$715.00	$715.00
Hotel / Food / Car Rental									$732.60	$732.60
Estimated Total Travel										**$1,447.60**
Total		**$33,840.00**	**$48,720.00**	**$15,960.00**	**$22,680.00**	**$12,710.00**	**$0.00**	**$0.00**	**$2,217.60**	**$136,127.60**

Workplan and Fee Estimate

IDA (Idaho Falls Regional Airport) - TERMINAL EXPANSION Phase 1 - ASA #2

8/6/2026

Swanson Rink - Baggage Handling Consultant

Summary by Task	(A) Labor	(B) Expenses	(C) Travel/Per Diem	(D) Special Services	(A)+(B)+(C)+(D) Amount Requested
VI. Project Definition and Management	$22,145.00	$130.00	$0.00		$22,275.00
VII. Footing and Foundation Bid Package	$0.00	$0.00	$0.00		$0.00
VIII. Revised Phase 1 and Phase 2 Bid Package	$78,575.00	$460.00	$0.00		$79,035.00
Totals	**$100,720.00**	**$590.00**	**$0.00**	**$0.00**	**$101,310.00**

Swanson Rink - Baggage Handling Consultant

Whole Project Labor Summary	Total Hours	Baggage Senior Engineer $195.00	Baggage Engineer 3 $165.00	Baggage Engineer 2 $155.00	Senior Project Manager $175.00	Project Coordinator $120.00	BIM Coordinator $130.00	BIM Production $30.00	Total Cost for Labor
Labor	146	0	0	0	75	21	50	0	$0.00

Swanson Rink - Baggage Handling Consultant

VI. Project Definition and Management	Total Hours	Baggage Senior Engineer $195.00	Baggage Engineer 3 $165.00	Baggage Engineer 2 $155.00	Senior Project Manager $175.00	Project Coordinator $120.00	BIM Coordinator $130.00	BIM Production $30.00		Total Cost per Item
A. Project Definition	0									$0.00
B. Prepare Scope of Work	146				75	21	50			$22,145.00
C. Additional Project Management	0									$0.00
D. Additional Grant Administration	0									$0.00
E. Prepare Eligibility Analysis	0									$0.00
Estimated Total Labor	**146**	**0**	**0**	**0**	**75**	**21**	**50**	**0**	**0.00**	**$22,145.00**
Production Copier									$90.00	$90.00
Postage and Freight									$40.00	$40.00
Estimated Total Expenses										**$130.00**
Mileage (0 person-trips)									$0.00	$0.00
Flight/s (0 person-trips)									$0.00	$0.00
Hotel / Food / Car Rental / Other									$0.00	$0.00
Estimated Total Travel										**$0.00**
Total		**$0.00**	**$0.00**	**$0.00**	**$13,125.00**	**$2,520.00**	**$6,500.00**	**$0.00**	**$130.00**	**$22,275.00**

Swanson Rink - Baggage Handling Consultant

VII. Footing and Foundation Bid Package	Total Hours	Baggage Senior Engineer	Baggage Engineer 3	Baggage Engineer 2	Senior Project Manager	Project Coordinator	BIM Coordinator	BIM Production		Total Cost per Item
		$195.00	$165.00	$155.00	$175.00	$120.00	$130.00	$30.00		
A. Prepare DD Package	0									$0.00
B. Prepare CD Package (100%)										
a. Provide CD-level drawings and coordination	0									$0.00
b. Provide CD-level drawings and coordination with listed diciplines	0									$0.00
c. Provide CD-level specifications	0									$0.00
d. Issue drawings for permitting	0									$0.00
C. CM/GC Bidding Assistance										
a. Assist the CM/GC with documentation questions	0									$0.00
b. Respond to subtitution requests and RFIs	0									$0.00
D. Meetings										
a. Consultant Coordination Meetings (weekly at 1.5 hours for 8 weeks)	0									$0.00
b. Bi-Weekly OAC meetings with Airport and Clayco	0									$0.00
c. Code official meeting and coordination (1 meeting with IDA and the AHJ + prep time)	0									$0.00
d. Owner review meetings (2 meetings with IDA)	0									$0.00
Estimated Total Labor	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0.00**	**$0.00**
Production Copier									$0.00	$0.00
Postage and Freight									$0.00	$0.00
Estimated Total Expenses										**$0.00**
Mileage (0 person-trips)									$0.00	$0.00
Flight/s (0 person-trips)									$0.00	$0.00
Hotel / Food / Car Rental									$0.00	$0.00
Estimated Total Travel										**$0.00**
Total		**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**

Swanson Rink - Baggage Handling Consultant

VIII. Revised Phase 1 and Phase 2 Bid Package	Total Hours	Baggage Senior Engineer $195.00	Baggage Engineer 3 $165.00	Baggage Engineer 2 $155.00	Senior Project Manager $175.00	Project Coordinator $120.00	BIM Coordinator $130.00	BIM Production $30.00		Total Cost per Item
A. Prepare DD Package										
a. Provide DD-level engineering system design and coordination	0									$0.00
i. ATO Layout	0									$0.00
ii. Restroom Block, Storage Rooms, Vestibules	0									$0.00
iii. Finishes and Fixtures	0									$0.00
iv. Common Use	0									$0.00
v. Baggage Conveyor	220	40		60			20	100		$22,700.00
vi. Curbside Canopy	0									$0.00
vii. Terminal Curbside	0									$0.00
viii. Construction Phasing	0									$0.00
b. Provide DD-level drawings, specification outline, and coordination with listed disciplines	95	15		30				50		$9,075.00
B. Prepare CD Package (100%)										
a. Provide CD-level engineering system design and coordination	105	15		40				50		$10,625.00
b. Provide CD-level drawings and coordination with listed disciplines	77	15		40				22		$9,785.00
c. Provide CD-level specifications	25	20		5						$4,675.00
d. Issue drawings for permitting	14	5	4	5						$2,410.00
C. CM/GC Bidding Assistance										
a. Assist the CM/GC with documentaion questions	18	18								$3,510.00
b. Respond to substitution requests and RFIs	0									$0.00
D. Meetings for the full design package										
a. Consultant Coordination Meetings (weekly at 1.5 hours for 20 weeks)	0									$0.00
b. Bi-Weekly OAC meetings with Airport and Clayco (20 weeks)	0									$0.00
c. Airline coordination meetings (4 meetings)	0									$0.00
d. TSA coordination meetings (2 meetings)	0									$0.00
e. Code official meetings and coordination (2 meetings with IDA and AHJ + prep time)	0									$0.00
f. City planning meetings (2 meetings)	0									$0.00
g. Owner review meetings (4 meetings with IDA)	81	81								$15,795.00
Estimated Total Labor	**635**	**209**	**4**	**180**	**0**	**0**	**20**	**222**	**0.00**	**$78,575.00**
Production Copier									$330.00	$330.00
Postage and Freight									$130.00	$130.00
Estimated Total Expenses										**$460.00**
Mileage (0 person-trips)									$0.00	$0.00
Flight/s (0 person-trips)									$0.00	$0.00
Hotel / Food / Car Rental									$0.00	$0.00
Estimated Total Travel										**$0.00**
Total		**$40,755.00**	**$660.00**	**$27,900.00**	**$0.00**	**$0.00**	**$2,600.00**	**$6,660.00**	**$460.00**	**$79,035.00**

Workplan and Fee Estimate
IDA (Idaho Falls Regional Airport) - TERMINAL EXPANSION Phase 1 - ASA #2

8/6/2026

Entro - Wayfinding

Summary by Task	(A) Labor	(B) Expenses	(C) Travel/Per Diem	(D) Special Services	(A)+(B)+(C)+(D) Amount Requested
VI. Project Definition and Management	$7,680.00	$40.00	$0.00		$7,720.00
VII. Footing and Foundation Bid Package	$0.00	$0.00	$0.00		$0.00
VIII. Revised Phase 1 and Phase 2 Bid Package	$54,490.00	$320.00	$2,895.20		$57,705.20
Totals	**$62,170.00**	**$360.00**	**$2,895.20**	**$0.00**	**$65,425.20**

Entro - Wayfinding

Whole Project Labor Summary	Total Hours	GM $300.00	PM $170.00	PC $150.00	Designer $150.00	Designer $130.00	$0.00	$0.00	Total Cost for Labor
Labor	40	8	24	8	0	0	0	0	$0.00

Entro - Wayfinding

VI. Project Definition and Management	Total Hours	GM $300.00	PM $170.00	PC $150.00	Designer $150.00	Designer $130.00	0 $0.00	0 $0.00		Total Cost per Item
A. Project Definition	40	8	24	8						$7,680.00
B. Prepare Scope of Work	0									$0.00
C. Additional Project Management	0									$0.00
D. Additional Grant Administration	0									$0.00
E. Prepare Eligibility Analysis	0									$0.00
Estimated Total Labor	**40**	**8**	**24**	**8**	**0**	**0**	**0**	**0**	**0.00**	**$7,680.00**
Production Copier									$30.00	$30.00
Postage and Freight									$10.00	$10.00
Estimated Total Expenses										**$40.00**
Mileage (0 person-trips)									$0.00	$0.00
Flight/s (0 person-trips)									$0.00	$0.00
Hotel / Food / Car Rental / Other									$0.00	$0.00
Estimated Total Travel										**$0.00**
Total		**$2,400.00**	**$4,080.00**	**$1,200.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$40.00**	**$7,720.00**

Entro - Wayfinding

VII. Footing and Foundation Bid Package	Total Hours	GM	PM	PC	Designer	Designer	0	0		Total Cost per Item
		$300.00	$170.00	$150.00	$150.00	$130.00	$0.00	$0.00		
A. Prepare DD Package	0									$0.00
B. Prepare CD Package (100%)										
a. Provide CD-level drawings and coordination	0									$0.00
b. Provide CD-level drawings and coordination with listed diciplines	0									$0.00
c. Provide CD-level specifications	0									$0.00
d. Issue drawings to city	0									$0.00
C. CM/GC Bidding Assistance										
a. Assist the CM/GC with documentation questions	0									$0.00
b. Respond to subtitution requests and RFIs	0									$0.00
D. Meetings										
a. Consultant Coordination Meetings (weekly at 1.5 hours for 8 weeks)	0									$0.00
b. Bi-Weekly OAC meetings with Airport and Clayco	0									$0.00
c. Code official meeting and coordination (1 meeting with IDA and the AHJ + prep time)	0									$0.00
d. Owner review meetings (2 meetings with IDA)	0									$0.00
Estimated Total Labor	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0.00**	**$0.00**
Production Copier									$0.00	$0.00
Postage and Freight									$0.00	$0.00
Estimated Total Expenses										**$0.00**
Mileage (0 person-trips)									$0.00	$0.00
Flight/s (0 person-trips)									$0.00	$0.00
Hotel / Food / Car Rental									$0.00	$0.00
Estimated Total Travel										**$0.00**
Total		**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**

Entro - Wayfinding

VIII. Revised Phase 1 and Phase 2 Bid Package	Total Hours	GM	PM	PC	Designer	Designer	0	0		Total Cost per Item
		$300.00	$170.00	$150.00	$150.00	$130.00	$0.00	$0.00		
A. Prepare DD Package										
a. Provide DD-level engineering system design and coordination	0									$0.00
i. ATO Layout	0									$0.00
ii. Restroom Block, Storage Rooms, Vestibules	0									$0.00
iii. Finishes and Fixtures	0									$0.00
iv. Common Use	0									$0.00
v. Baggage Conveyor	0									$0.00
vi. Curbside Canopy	0									$0.00
vii. Terminal Curbside	0									$0.00
viii. Construction Phasing	0									$0.00
b. Provide DD-level drawings, specification outline, and coordination with listed disciplines	0									$0.00
B. Prepare CD Package (100%)										
a. Provide CD-level engineering system design and coordination	264	12	32	20	80	120				$39,640.00
b. Provide CD-level drawings and coordination with listed disciplines	0									$0.00
c. Provide CD-level specifications	10			10						$1,500.00
d. Issue drawings to City	0									$0.00
C. CM/GC Bidding Assistance										
a. Assist the CM/GC with documentaion questions	0									$0.00
b. Respond to substitution requests and RFIs	10		5	5						$1,600.00
D. Meetings for the full design package										
a. Consultant Coordination Meetings (weekly at 1.5 hours for 20 weeks)	20	10	10							$4,700.00
b. Bi-Weekly OAC meetings with Airport and Clayco (20 weeks)	10	5	5							$2,350.00
c. Airline coordination meetings (4 meetings)	4	2	2							$940.00
d. TSA coordination meetings (2 meetings)	4	2	2							$940.00
e. Code official meetings and coordination (2 meetings with IDA and AHJ + prep time)	4	2	2							$940.00
f. City planning meetings (2 meetings)	4	2	2							$940.00
g. Owner review meetings (4 meetings with IDA)	4	2	2							$940.00
Estimated Total Labor	**334**	**37**	**62**	**35**	**80**	**120**	**0**	**0**	**0.00**	**$54,490.00**
Production Copier									$230.00	$230.00
Postage and Freight									$90.00	$90.00
Estimated Total Expenses										**$320.00**
Mileage (0 person-trips)									$0.00	$0.00
Flight/s (2 person-trips)									$1,430.00	$1,430.00
Hotel / Food / Car Rental									$1,465.20	$1,465.20
Estimated Total Travel										**$2,895.20**
Total		**$11,100.00**	**$10,540.00**	**$5,250.00**	**$12,000.00**	**$15,600.00**	**$0.00**	**$0.00**	**$3,215.20**	**$57,705.20**

U.S. Department of Transportation
Federal Aviation Administration
Northwest Mountain Region
Colorado · Idaho · Montana · Oregon· Utah· Washington· Wyoming

8/25/2026

Ian Turner, Director
Idaho Falls Regional Airport
iturner@idahofalls.gov

Idaho Falls Regional Airport (IDA)
Idaho Falls, Idaho
Grant Number: Multiple Terminal Projects
Engineering Fee Approval – Work Order 24-01 Request #2

Dear Director Turner,

We have reviewed your record of negotiations and Independent Fee Estimate (IFE) for Phase 3 – Additional Services Request #2 for Construction Documents efforts by Ardurra for the subject project. We accept your review of costs for reasonableness based on your cost analysis. Please maintain a copy of your cost analysis for future audit purposes. Please note, this is a maximum fee and the sponsor can only be reimbursed for actual costs incurred. Any future amendments to this engineering agreement will require Federal Aviation Administration (FAA) approval. The following items are approved and eligible for federal participation, assuming the associated work is completed.

Task 6 – Project Definition and Management =	$92,965.00
Task 7 – Footing and Foundation Bid Package =	$321,900.00
Task 8 – Revised Phase 1 and 2 Bid Package =	$1,166,375.00
Expenses =	$9,190.00
Travel/Per Diem =	$40,390.20
Grand Total	**$1,630,820.20**

Based on the submitted record of negotiations, we concur with the fees established are fair and reasonable and the result of good faith negotiations. Please provide our office with a copy of the executed engineering agreement.

If you have questions, please call me at (406) 441-5404.

Sincerely,

Tracy M. Stoner
Assistant Manager (A)
Helena ADO

Memorandum

File #: 26-330 **City Council**

DATE: Thursday, September 10, 2026
AGENDA: Regular
FROM: Ian Turner, Airport Director
DEPARTMENT: Airport

Title
Approve the Other Transaction Agreement for the Law Enforcement Officer Reimbursement Program with the Transportation Security Administration

☐ Ordinance
☐ Resolution
☐ Quasi-Judicial Public Hearing
☐ Legislative Public Hearing
☐ Confirmation/Consent/Acceptance
☒ Approval/Authorization/Ratification

Action(s) Requested:
Approve the Other Transaction Agreement for the Law Enforcement Officer Reimbursement Program (or take other action deemed appropriate).

Description, Background Information, Purpose:
Appropriations from the federal government restored funding for the Law Enforcement Officer Reimbursement Program in federal fiscal year 2026. In June, the Transportation Security Administration issued a Notice of Funding Opportunity for these funds. The Idaho Falls Regional Airport applied for, and received, an award not to exceed $146,000. The funds are available to reimburse the airport $25 an hour for each hour a law enforcement officer is assigned to the passenger screening checkpoint.

The agreement is for a one-year term and is renewable in succeeding years at the determination of the federal government.

This item has been reviewed by the City's Legal & Municipal Services Departments.

OTHER TRANSACTION AGREEMENT

OTA NUMBER	REQUISITION NUMBER
70T01026T6114N104	PR266114E119

ISSUED TO	ISSUED BY
Name & Address: City of Idaho Falls P O BOX 50220 IDAHO FALLS, ID 83405-0220 EIN: 82-6000208 UEI: MYQ7CMFVVRN4	Name & Address: Transportation Security Administration 6595 Springfield Center Drive Springfield, VA 20598, US Email:

PROGRAM TITLE

Program: Law Enforcement Officers Reimbursement Program (LEORP)
Period of Performance: 12 months from date of award
NAICS: 922120 – Police Protection
PSC: S206 Housekeeping – Guard

FISCAL DATA

Accounting Line:
2026|0550000A002626DD|F270F210F000|5913902400|T26D172700|410019|61000000|6115000000|12SLR66AR2|010103|
Obligated: $146,000.00
Total Agreement Value: $146,000.00

PURPOSE

Agreement provides partial reimbursement to airport to offset the costs of carrying out aviation law enforcement responsibilities in support of passenger screening activities.

AUTHORIZED SIGNATURES
IN WITNESS WHEREOF, the Parties have entered into this Agreement by their duly authorized officers.

_____ _____ Participant's Signature Date	_____ 08/21/2026 Contracting Officer's Signature Date
_____ TYPED NAME AND TITLE	ERICKA LANDRY _____ TYPED NAME AND TITLE

This Individual Agreement, established between the Transportation Security Administration (TSA) and City of Idaho Falls ("Participant"), is subject to all terms and conditions of the Parent Agreement 70T01026TLEORP001. The Parent Agreement controls in the event of any conflict with this Individual Agreement. By commencing performance against this Individual Agreement, the Participant agrees to accept and comply with all terms and conditions of the Parent Agreement without exception.

The Participant agrees to provide qualified law enforcement services through the Idaho Falls Police Department on-site at Idaho Falls Municipal (IDA) during TSA screening checkpoint operating hours, and to provide law enforcement support to the passenger-screening checkpoints consistent with TSA requirements and the Parent Agreement.

The FSD, in consultation with the Participant, has determined that on-site Flexible stationing is appropriate. Participant agrees to provide and maintain, on a reimbursable basis, visible Law Enforcement presence in the vicinity of the screening checkpoint(s) during the hours of checkpoint operations each day.

The base period of performance for this agreement is 1-Sep-26 to 31-Aug-27. At any time during the performance under this Other Transaction Authority (OTA), TSA may unilaterally extend the agreement or provide additional funding as it becomes available. Agreements may be extended up to one year after the expiration of the Parent OTA.

The total funding obligated under this agreement is $146,000.00, which may not be exceeded except via modification to this agreement by TSA. The funding provided under this agreement is based upon the specific requirements for Law Enforcement Officer (LEO) support at IDA.

Hourly rate: $25.00
Daily hours: 16
Total number of days per year: **365**

Annual hours (daily hours * total number of days per year): 5,840
Annual funding (annual hours * hourly rate): $146,000.00

Performance Requirements
The specific requirements that must be met to qualify for full reimbursement are provided in the attachment containing the LEO application.

Invoice Submission Method
Refer to **ARTICLE IX – BILLING PROCEDURE AND PAYMENT,** of the Parent Agreement.

TSA Point of Contact – Individual Agreement
Contracting Officer (CO):
Name: Ericka Landry
E-mail: Ericka.Landry@tsa.dhs.gov

Contracting Officer's Representative (COR):
Name: Yarley Jean
E-mail: Yarley.Jean@tsa.dhs.gov

OTHER TRANSACTION AGREEMENT

OTA NUMBER	REQUISITION NUMBER
70T01026TLEORP001	**Provided in Individual Agreements**

ISSUED TO	ISSUED BY
Provided in Individual Agreements	Name & Address: Workforce & Enterprise Operations Address: 6595 Springfield Center Drive Springfield, VA 20598, US Email: Robert.Farrell@tsa.dhs.gov

PROGRAM TITLE

Program: Law Enforcement Officers Reimbursement Program (LEORP)
Period of Performance: Provided in Individual Agreements
NAICS: 922120 – Police Protection
PSC: S206 Housekeeping – Guard

FISCAL DATA

Provided in Individual Agreements

PURPOSE

This establishes the requirements for the Parent Agreement for LEORP and the associated Terms and Conditions. All Terms established in this Agreement flow down to the Individual Agreements.

AUTHORIZED SIGNATURE

_____	6/23/2026 _____
Contracting Officer's Signature	Date

Jason Richards
_____
TYPED NAME AND TITLE

ARTICLE I – PARTIES

This Other Transaction Agreement (hereinafter referred to as "Agreement" or "OTA") is entered into between the United States of America (hereinafter referred to as the "Government") Transportation Security Administration (hereinafter referred to as "TSA") and Participant. The TSA and the Participant agree to cooperate in good faith and to perform their respective obligations using their cooperative good faith efforts in executing the purpose of this Agreement.

ARTICLE II – AUTHORITY

TSA and the Participant enter into this Agreement under the authority of the Aviation and Transportation Security Act, Pub. L. 107-71, 115 Stat. 597, specifically 49 U.S.C. 114(m), and 106(l) and (m), which authorizes agreements and other transactions on such terms and conditions as the Administrator determines necessary.

ARTICLE III – INTRODUCTION, BACKGROUND, PURPOSE AND SCOPE

A. Introduction

The Law Enforcement Officer Reimbursement Program (LEO RP) was established to provide partial reimbursement to airport operators to provide on-site, highly visible LEO presence through flexible, fixed, or a combination of the two (hybrid) support of the passenger screening checkpoint. State and local LE agencies play a critical role in security at airports. They are the primary responders to any incident within the airport perimeter.

B. Background

On November 19, 2001, the President and Congress enacted ATSA, which established TSA as a new Federal agency. ATSA provides authority to the Administrator of TSA to carry out chapter 449 of Title 49 United States Code relating to civil aviation security, including responsibility for ordering the deployment of law enforcement personnel at each airport security passenger-screening location to ensure passenger safety and national security.

Pursuant to 49 U.S.C. § 44903(c) and 49 C.F.R. Part 1542, each airport operator is required to establish an air transportation security program that provides a law enforcement presence and capability at the airport that is adequate to ensure the safety of passengers. This Agreement is part of the joint effort of TSA and the airport operator to deploy sufficient LEOs in support of passenger screening activities at the checkpoint to meet their dual responsibility to ensure the safety of passengers and to counter risks to transportation security.

C. Purpose of this Agreement

The Participant agrees to maintain a law enforcement presence and response that is adequate to support each system for screening persons and accessible property; focused on passenger screening checkpoint support. This law enforcement presence provides for the safety and security of persons and property against an act of criminal violence or aircraft piracy, and assists in preventing the introduction of TSA prohibited items.

LEOs will provide consistent support of TSA's screening operations, including responding in person to calls involving attempts to bring prohibited items through the checkpoint, suspicious persons, suspicious circumstances, duress alarms, disorderly persons, and similar incidents and tasks and follow an established LE response standard which is mutually acceptable to the FSD, Participant and LE service provider.

There is a broad range of activities that LEOs engage in at the nation's airports, many of which are outside the scope of this Agreement. Funding under this Agreement is intended to support a dedicated highly visible LEO presence through on-site flexible, fixed, or a combination of the two (hybrid) LEO stationing of the TSA screening checkpoints. For the purposes of this Agreement the acceptable LEO stationing postures will be defined in the Individual Agreements as follows:

a. Fixed Stationing - The on-site LEO is stationed in the TSA passenger screening checkpoint during screening operations.

b. Flexible Stationing - The on-site LEO is stationed in the vicinity/close proximity of the TSA passenger screening checkpoint, providing an enhanced visible presence/support at the checkpoint.

c. Hybrid/Combination Stationing - A form of on-site LEO stationing involving both fixed and flexible stationing, which provides a combination of highly visible LEO presence in the checkpoint and in the vicinity/close proximity of the checkpoint.

Individual Agreements will be customized in order to address airport-specific security requirements, and may be updated as necessary based on changing circumstances.

II. At a minimum the Participant will ensure that the Law Enforcement (LE) service provider:

a. Supports TSA's screening operations, including dealing with attempts to bring prohibited items through the checkpoint, disorderly persons and similar tasks.

b. Follows an established LE response standard which is mutually acceptable to the FSD, Participant and LE service provider.

c. Participates in TSA's Layered Security Programs (appropriate level of participation to be determined by the FSD and Participant).

d. Provides a minimum of 730 LE support hours per year.

e. Provides consistent LE support during the hours of TSA checkpoint operations.

III. The Participant agrees to maintain a sufficient number of LEOs at or in the vicinity/close proximity of the checkpoint(s) during the hours of TSA screening checkpoint operations each day. For LEO RP purposes, LEO support of screening begins up to 1 hour prior to scheduled departure and remains up to 30 minutes after wheels up. The specific number of LEOs and the number of hours assigned to provide dedicated support to the passenger screening checkpoints must be identified in the submission.

IV. The Participant will assist in the verification of LEO credentials as requested by the FSD or other TSA representatives.

V. The Participant will promptly provide incident reports, police reports, and other information when requested by TSA as part of a regulatory investigation.

VI. The Participant will fully cooperate with regulatory investigations.

VII. The Participant shall coordinate all media releases related to the Agreement with the FSD; other contact with or by media on the terms and conditions of the LEO Reimbursement Agreement shall be referred to the Contracting Officer.

VIII. Specific LEO support requirements will be defined within Individual Agreements supplementary to these terms and conditions. This support, based on the specific characteristics and security requirements of the airport, could include but is not limited to:
   a. LEO patrol of a particular area.
   b. Unique assistance to local TSA.

Note that such additional activities should only include those which are being performed during periods of TSA screening operations, and which do not interfere with the LEOs' ability to provide immediate response to incidents at the screening checkpoints. For the purposes of this Agreement, LEO response times in excess of 5 minutes are unacceptable. If utilizing Flexible Stationing or Hybrid/Combination Stationing, specific LE response times to non-emergency/ routine TSA calls will be defined in Individual Agreements.

IX. Should the Participant fail to comply with the provisions outlined in this Agreement, it may face full or partial forfeiture of payment and/or sanctions up to removal from the Program. The Participant may be given up to 60 days to take corrective action(s) and rectify any identified compliance issue(s).

ARTICLE IV – RESPONSIBILITIES

The Participant agrees to provide on-site qualified law enforcement services, during TSA screening checkpoint operating hours, and to provide law enforcement support to the passenger-screening checkpoints in keeping with requirements provided by TSA in accordance with the current Security Directive 1542-01-07 (series), regulations, and other authorities regarding law enforcement services.

At locations where the Agreement allows for such flexible or hybrid stationing *and* it is appropriate based on security needs and the configuration of the airport, LEOs may patrol in front of screening checkpoints, throughout baggage drop areas, near retail and food concessions, and in other public areas. However, in order to be eligible for partial reimbursement by the LEO RP the primary focus of the officers' activities must still be on providing dedicated checkpoint support. Program Participants are required to provide a consistent, highly visible law enforcement presence at the checkpoint(s) during operational hours.

Unless a waiver has been granted in writing from an authorized TSA official, regardless of their position or title any individual who provides law enforcement support as outlined in this Agreement must possess all of the qualifications of a LEO set forth at 49 C.F.R. § 1542.217, while on duty at the airport. The TSA will provide partial reimbursement for on-site support of the TSA screening activities pursuant to the terms of this Agreement. At a minimum the Participant will ensure that the Law Enforcement (LE) service provider will:

- Provide consistent support of TSA's screening operations, including dealing with attempts to bring prohibited items through the checkpoint, disorderly persons and similar tasks.

- Follow an established LE response standard which is mutually acceptable to the FSD, Participant and LE service provider.

In addition, the FSD and the Participant will determine, where appropriate, the level of participation in TSA's Layered Security Programs, such as Advanced Threat Local Allocation Strategy (ATLAS), Table Top Exercises, Breach Drills, and Joint Vulnerability Assessments (JVAs).

The participant is responsible for the following:

1. The Participant will notify the FSD, promptly and in writing, of any changes to the points of contact for this Agreement or in the law enforcement agency providing the LE services.

2. The Participant shall coordinate all media releases related to the Agreement with the FSD; other contact with or by media on the terms and conditions of the LEO Reimbursement Agreement shall be referred to the Contracting Officer.

3. The Participant will assist in the verification of LEO credentials as requested by the FSD or other TSA representatives.

4. In accordance with Federal, State, and Local statutes, the Participant will promptly furnish on request to any

authorized TSA representative incident reports, police reports, and other information dealing with Aviation Security and/or each law enforcement response to transportation security incidents at the airport and in connection with TSA administrative inquiries.

5. The Participant will fully cooperate with regulatory and other TSA investigations.

6. The Participant will notify the Program of any operational changes that will impact eligible reimbursement activities during TSA checkpoint hours of operation.

7. The Participant shall take appropriate measures to protect proprietary, privileged, or otherwise confidential information that may come into their possession as a result of this Agreement, including Sensitive Security Information (SSI).

ARTICLE V - EFFECTIVE DATE AND TERM

This Agreement will have a ten (10) year ordering period. Beginning on the effective date of award. The TSA reserves the right to unilaterally extend this Agreement if it is in the Government's best interest. Individual Agreements will be placed with specific Agreement terms at any time during the ordering period with a period of performance that may extend up to one (1) year after the expiration of this Agreement.

ARTICLE VI – INDIVIDUAL AGREEMENTS

This Agreement serves as the Parent Agreement for LEORP. The Government will establish Individual Agreements that include funding for partial reimbursement and supplemental requirements with each Participant. Individual Agreements will be issued bilaterally in accordance with the current ordering procedures. This Parent Agreement does not serve as a guarantee for reimbursement.

ARTICLE VII – AVAILABILITY OF FUNDS

Funds are not obligated under this Parent Agreement, but will be obligated within Individual Agreements and are contingent upon the availability of appropriated funds. No legal liability on the part of the Government for any payment may arise until funds are made available and obligated within the Individual Agreements.

ARTICLE VIII – OBLIGATION AND PAYMENTS

A. Obligation.

The Government's liability to make payments to the Participant is limited to only those funds obligated under the Individual Agreements.

B. Limitation of Government Obligation.

In no event is the Government obligated to reimburse the Participant for expenditures in excess of the total funds allotted by the Government.

No Contracting Officer or employee of the Government may create or authorize an obligation in excess of the funds available, or in advance of appropriations (Anti-Deficiency Act, 31 U.S.C. § 1341), unless otherwise authorized by law.

TSA will provide partial reimbursement of the actual/direct costs of "fully burdened" Patrol Officers or equivalent salaries, up to the established not-to-exceed (NTE) amount.

Fully Burdened Rates may include:

- Base salary
- Social Security

- 401(k)/403(b)/457 plans
- Disability Insurance
- Health care benefits
- Pension
- Life Insurance

TSA will **not** cover overhead, overtime rates, or administrative costs.

The maximum fully burdened hourly rate for reimbursement will be set by TSA. Reimbursement may be at this rate or at the actual cost, whichever is the lesser of the two. TSA reserves the right to unilaterally modify the maximum rate during the period of performance as necessary to optimize the impact of the program.

ARTICLE IX – BILLING PROCEDURE AND PAYMENT

A. The United States Coast Guard Finance Center ("FINCEN") performs the payment function on behalf of the TSA. Registration in the System for Award Management (SAM) is mandatory for invoice payment. For information regarding SAM, please refer to https://www.sam.gov/SAM/.

B. TSA will reimburse the Participant monthly for amounts expended for the passenger screening checkpoint activities described in this Agreement . Participants are required to provide mandated LE services regardless of funding level or period funding is received.

C. Requests for Reimbursement must detail the number of hours of LE services provided, the actual hourly rate, and the total amount requested for reimbursement. Monthly invoicing consists of services provided from the 1st day of the month to the last day of the month. Detailed documentation must be submitted for each item for which reimbursement is requested; for example, checkpoint logs, timesheets, and/or appropriate validation from payroll for each individual LEO's fully burdened salary rate. Invoices must include signature from the FSD or FSD Designee validating the submission.

D. The final Request for Reimbursement is due within 45 days of the end of the Program Period and must be annotated as final.

E. Include the Unique Entity Identifier (UEI), Tax Identification Number (TIN) and the Electronic Funds Transfer (EFT) Banking Information with the Request for Reimbursement. Please note that this information must be consistent with the information in the Participant's SAM account. Inaccurate information may result in delayed or rejected payment.

F. Invoicing

The invoice shall, at a minimum, include the following:

1. Agreement Number
2. Invoice Number and Invoice Date
3. Airport Code (ABC)
4. Name and Address of the Airport Requesting Fund Disbursement
5. Point of Contact, with Address, Telephone, Fax and E-mail Contact Information
6. Tax Identification Number and DUNS Number
7. Total Amount of Funds Requesting to be Disbursed by TSA (the Distribution Value, as stated in Article V of this Agreement)
8. Electronic Funds Transfer (EFT) Banking Information (If Applicable)
9. Remittance Address
10. Certification of Requestor, including the following language: *This is to certify that the incurred costs billed were actually expended in furtherance of this Agreement, and we understand that intentional*

falsification of the information contained herein may be subject to civil and criminal penalties under applicable federal laws and/or regulations.

11. Signature of Requestor's Authorized Representative with Date

Notwithstanding any other payment clause in this Agreement, the Government shall make invoice payments under the terms and conditions specified in this Article. Payment shall be considered made on the day the check is dated and deposited in the US mail, or an electronic funds transfer is completed. All days referred to in this provision are calendar days, unless otherwise specified.

ARTICLE X – AUDITS

TSA shall have the right to examine or audit relevant financial records for each Participant facility, while this Agreement, or any part thereof, remains in force and effect, and for a period of three years after expiration or termination of the terms of this Agreement. For each facility, Participant shall maintain: project records, technology maintenance records, and data associated with this project while this Agreement, or any part thereof, remains in force and effect, and for a period of three years after the expiration or termination of this Agreement. If this Agreement is completely or partially terminated, the records relating to the work terminated shall be made available for three years after any resulting final termination settlement. Records relating to appeals under the "Disputes" provision in Article XII regarding this Agreement shall be made available until such appeals are finally resolved.

As used in this provision, "records" includes books, documents and other data, regardless of type and regardless of whether such items are in written form, in the form of computer or other electronic data, or in any other form that relate to this project for each facility.

The Comptroller General of the United States shall also have access to, and the right to examine, any records involving transactions related to this Agreement.

This article shall not be construed to require Participant, or its contractors or subcontractors who are associated with or engaged in activities relating to this OTA, to create or maintain any record that they do not maintain in the ordinary course of business pursuant to a provision of law, provided that those entities maintain records which conform to generally accepted accounting procedures.

ARTICLE XI – AUTHORIZED REPRESENTATIVES

TSA Contacts

Contracting Officer (CO)
Jason Richards
6595 Springfield Center Dr
Springfield, VA 20598
Email: Jason.Richards@tsa.dhs.gov

Contracting Officer's Representative (COR)
Yarley Jean
6595 Springfield Center Dr
Springfield, VA 20598
Email: yarley.jean@tsa.dhs.gov

The COR is responsible for the technical administration and liaison of this Agreement. The COR is not authorized to change the scope of work, to make any commitment or otherwise obligate the TSA, or authorize any changes which affect the liability of the TSA. The Participant will inform the Contracting Officer in the event that the COR takes any action which is interpreted by the Participant as a change in scope or liability to either party.

ARTICLE XII - LIMITATIONS ON LIABILITY

Subject to the provisions of Federal law, including the Federal Torts Claims Act, each party expressly agrees without exception or reservation that it shall be solely and exclusively liable for the acts or omissions of its own agents and/or employees and that neither party looks to the other to save or hold it harmless for the consequences of any act or omission on the part of one or more of its own agents or employees, subject to the same conditions provided above.

Participant has the affirmative duty to notify the TSA Contracting Officer in the event that Participant believes that any act or omission of a TSA agent or employee would increase Participant costs and cause the Participant to seek compensation from TSA beyond TSA's liability as stated in Article IV (Responsibilities), or Article VII (Funding And Limitations). Claims against either party for damages of any nature whatsoever pursued under this Agreement shall be limited to direct damages not to exceed the aggregate outstanding amount of funding obligated under this Agreement at the time the dispute arises. If the Participant receives any communication which it interprets as instructions to change the work encompassed in this Agreement, or to incur costs not covered by funding obligated at that time, the Participant must not act on that communication, and must contact the Contracting Officer verbally and in writing immediately.

In no event shall either party be liable to the other for consequential, punitive, special and incidental damages, claims for lost profits, or other indirect damages.

No third party shall assert any rights under this Agreement unless expressly provided herein.

ARTICLE XIII – DISPUTES

Where possible, disputes shall be resolved by informal discussion between the Contracting Officer for TSA and an authorized representative of Participant. All disputes arising under or related to this Agreement shall be resolved under this Article. Disputes, as used in this Agreement, mean a written demand or written assertion by one of the parties seeking, as a matter of right, the adjustment or interpretation of Agreement terms, or other relief arising under this Agreement. The dispute shall be made in writing and signed by a duly authorized representative of the Participant or the TSA Contracting Officer. At a minimum, a dispute under this Agreement shall include a statement of facts, adequate supporting data, and a request for relief. In the event the parties are unable to resolve any disagreement through good faith negotiations, Participant may submit the dispute to the Deputy Assistant Administrator for Contracting and Procurement. If the decision of the Deputy Assistant Administrator for Contracting and Procurement is unsatisfactory, the decision may be appealed to the TSA Assistant Administrator for Contracting and Procurement. The parties agree that the TSA Assistant Administrator/Head of the Contracting Activity for Contracting and Procurement's decision shall be final and not subject to further judicial or administrative review and shall be enforceable and binding upon the parties.

ARTICLE XIV – TERMINATION

In addition to any other termination rights provided by this Agreement, either party may terminate the Individual Agreement at any time prior to its expiration date, with or without cause, by giving the other party at least thirty (30) days' prior written notice of termination . The Government has the unilateral right to terminate this Parent Agreement. Upon receipt of a notice of termination, the Participant shall take immediate steps to stop the accrual of any additional obligations that might require payment.

ARTICLE XV - CHANGES AND/OR MODIFICATIONS

Changes or modifications to this Agreement shall be made unilaterally by the TSA Contracting Officer (CO). Modifications to Individual Agreements will be made in writing by the TSA CO, and will reference the Individual Agreement number. Modifications shall cite the subject article to this Agreement and shall state the exact nature of the modification. No oral statement by any person shall be interpreted as modifying or otherwise affecting the terms of this Agreement. With the exception of Individual Agreement modifications that affect the scope of work which require bilateral Agreement between TSA and the Participant, modifications shall be issued unilaterally by the CO.

This may include administrative changes, additional funding, or changes to funding information.

ARTICLE XVI - CONSTRUCTION OF THE AGREEMENT

This Agreement and subsequent Individual Agreements are issued under 49 U.S.C. §106 (l)(6) and §114(m) and is not a procurement contract, grant, cooperative agreement, or other financial assistance. It is not intended to be, nor shall it be construed as, a partnership, corporation, or other business organization. Both parties agree to provide their best efforts to achieve the objectives of this Agreement. The Agreement constitutes the entire Agreement between the parties with respect to the subject matter and supersedes all prior agreements, understanding, negotiations and discussions whether oral or written of the parties. Each party acknowledges that there are no exceptions taken or reserved under this Agreement.

ARTICLE XVII - PROTECTION OF INFORMATION

The parties agree that they shall take appropriate measures to protect proprietary, privileged, or otherwise confidential information that may come into their possession as a result of this Agreement.

A. RECORDS AND RELEASE OF INFORMATION

Pursuant to 49 U.S.C. § 114(r), Sensitive Security Information and Nondisclosure of Security Activities, Sensitive Security Information (SSI) is a category of sensitive but unclassified (SBU) information that must be protected because it is information that, if publicly released, would be detrimental to the security of transportation. Under 49 Code of Federal Regulations Part 1520.5(a), the SSI Regulation also provides additional reasons for protecting information as SSI beyond the condition that the release of the information would be detrimental to the security of transportation. SSI may not be disclosed except in accordance with the provisions of that rule.

Title 49 of the Code of Federal Regulations, Part 1520 defines the scope, categorization, handling requirements and disposition of information deemed SSI. All members assigned to work under this Agreement are subject to the provisions of 49 CFR Part 1520, Protection of Sensitive Security Information, and shall safeguard and handle any SSI in accordance with the policies and procedures outlined in 49 C.F.R. Part 1520, as well as the DHS and TSA policies and procedures for handling and safeguarding SSI. All members assigned to work under this Agreement must complete the TSA-mandated SSI Awareness Training course prior to accessing SSI, and on an annual basis for the duration of the OTA or for the duration of the requester's need for access to SSI, whichever is later. The Agreement Holder shall place this requirement in all contracts, sub-contracts, joint venture agreements, and teaming agreements related to the performance of this Agreement. For purposes of this OTA, the OTA Agreement holder (Participant) would fall under the provision of 49 CFR § 1520.7(k): *Each person employed by, contracted to, or acting for a covered person, including a grantee of DHS or DOT, and including a person formerly in such position.*

Pursuant to 49 C.F.R. Part 1520.9(a)(3), the Agreement Holder must contact SSI@tsa.dhs.gov for guidance on handling requests to access to SSI (before using SSI materials) for any other purpose besides activities falling within the scope of the Agreement by other persons, including requests from experts, consultants, and legal counsel ("requesters") hired by the Agreement Holder. The Agreement Holder shall include the Contracting Officer (CO) and Contracting Officer Representative (COR) as a carbon copy "cc" recipient of its contact to SSI@tsa.dhs.gov. The TSA SSI office must first make a determination as to whether the requesters are a "covered person" with a "need to know" under 49 C.F.R. Parts 1520.7 and 1520.11. Further recipients of SSI shall be provided NDAs, in accordance with these contract provisions, and with a copy of the *SSI Quick Reference Guide for DHS Employees and Contractors*.

(Non-Disclosure Agreements (NDAs). The Contracting Officer will provide the non-disclosure form (DHS Form 11000-6), as necessary, to the Agreement holder when circumstances warrant. NDAs are required to be signed by all OTA personnel when access to SSI is necessary for performance of the Agreement. By signing the NDA, the recipient certifies in writing that they will take the necessary steps to prevent the unauthorized disclosure and use of information.

Breach. In accordance with 49 C.F.R. Part 1520.9(c), the Agreement holder agrees that in the event of any actual or suspected breach of SSI (i.e., loss of control, compromise, unauthorized disclosure, access for an unauthorized purpose, or other unauthorized access, whether physical or electronic), the Agreement holder shall immediately, and in no event later than one hour of discovery, report the breach to the Contracting Officer and the COR. The Agreement holder is responsible for positively verifying that notification is received and acknowledged by at least one of the foregoing Government officials.

B. Publicity and Dissemination of Agreement Information

The Agreement holder shall not publish, permit to be published, or distribute for public consumption, any information, oral or written, concerning the results or conclusions made pursuant to the performance of this Agreement without the prior written consent of the Contracting Officer. The Agreement holder shall submit any request for public release at least ten (10) business days in advance of the planned release.
Under no circumstances shall the Agreement holder release any requested submittal prior to TSA approval.
Any material proposed to be published or distributed shall be submitted via email to the Contracting Officer. The Contracting Officer will follow the procedures in Management Directives 1700.3 and 1700.4. The Office of the Administrator retains the authority to deny publication authorization. Any conditions on the approval for release will be clearly described. Notice of disapproval will be accompanied by an explanation of the basis or bases for disapproval.

Any contact with or by a Media firm or personnel related to this Agreement and in accordance with the terms of this Agreement shall be referred to the Contracting Officer.

ARTICLE XVIII – MINIMUM QUALIFICATIONS OF LEO PERSONNEL FOR WHICH PARTICIPANT MAY BE REIMBURSED UNDER THIS AGREEMENT

A. Have authority to arrest, with or without a warrant, while on duty at the airport for the following violations of the criminal laws of the State and local jurisdictions in which the airport is located:

- A crime committed in the presence of the individual, or
- A felony, when the individual has reason to believe that the suspect has committed it;

B. Be identifiable by appropriate indicia of authority;
C. Be armed with a firearm and authorized to use it; *and*
D. Have completed a training program meeting the requirements of 49 C.F.R. § 1542.217(c) and (d), to include training in:

- The use of firearms;
- The courteous and efficient treatment of persons subject to inspection, detention, search, arrest, and other aviation security activities;
- The responsibilities of law enforcement personnel under the security program; and
- Any other subject TSA determines is necessary.

Category III and Category IV airports may apply to TSA for a waiver in order to be reimbursed for their provision of Armed Security Guards who do not fully meet all of the above qualifications. TSA will review the qualifications of any such guards proposed to provide LE support on a case-by-case basis, to include these individuals' arrest authority and any law enforcement training they undergo, to determine-- in the agency's sole discretion-- whether they are sufficient for Program purposes.

ARTICLE XIX – PERFORMANCE REVIEWS

A. The Program Manager shall review the monthly Certification sheets submitted by the FSD.

B. An annual performance review may consist of a comparison of the following:

- LEO evaluation/certification results
- Aviation Security Inspector (ASI) Compliance Reports

- Consolidated invoiced and actual cost reports
- Performance and Results Information System (PARIS) Reports
- Performance Measurement Information System (PMIS) Reports
- Airport Information Management System (AIM)

Memorandum

File #: 26-333 **City Council**

DATE: Tuesday, September 1, 2026
AGENDA: Regular
FROM: Chris Fredericksen, General Manager
DEPARTMENT: Idaho Falls Power

Title
Kleinschmidt Continuing Relicensing Professional Service Contract - FY2027

☐ Ordinance
☐ Resolution
☐ Quasi-Judicial Public Hearing
☐ Legislative Public Hearing
☐ Confirmation/Consent/Acceptance
☒ Approval/Authorization/Ratification

Action(s) Requested:
Approve the contract for fiscal year 2027 Relicensing Services for the Gem State and Idaho Falls Projects through the Post-Final License Application (FLA) Filing Process for a total of $579,100 and give authorization to the Mayor and City Clerk to execute the necessary documents (or take other action deemed appropriate).

Description, Background Information, Purpose:
City Council approved Kleinschmidt Associates' original contract on Oct. 28, 2021, following a *s*earch of qualifications (SOQ) in 2019 to provide professional services on a year-over-year basis as is allowed by Idaho Code § 67-2320 for relicensing the City's hydroelectric projects with the Federal Electric Regulatory Commission (FERC). The fiscal 2027 spending authority is for ongoing project management, completing final technical reports (FTRs), reviewing comments on the Draft License Application (DLA), resolving comments in the Final License Application (FLA) development, developing Management Plans in consultation with IFP management and operations staff, and managing the post filing process as explained on the scope of work.

This item has been reviewed by the City's Legal & Municipal Services Departments.

September 4, 2026

VIA EMAIL

Richard Malloy
Idaho Falls Power
140 S. Capital Ave.
Idaho Falls, ID 83402

Re: Proposal for Fiscal Year (FY) 2027 Relicensing Services for the Gem State and Idaho Falls Projects through the Post-Final License Application (FLA) Filing Process (1970004.07)

Dear Mr. Malloy:

Kleinschmidt Associates (Kleinschmidt) is pleased to submit this proposal to Idaho Falls Power (IFP) for the continuation of relicensing support for the Federal Energy Regulatory Commission (FERC) relicensing process in fiscal year (FY) 2027. Kleinschmidt prepared this proposal at IFP's request to continue to assist in the next phase of pre- and post-filing activities for concurrent relicensing processes for the Gem State Hydroelectric Project (FERC No. 2952) and Idaho Falls Hydroelectric Project (FERC No. 2842) (collectively, Projects). Our existing Purchase Order (PO# 98481) is expiring, and IFP has requested that Kleinschmidt provide an updated budget for FY 2027. This proposal for *FY 2027 Relicensing Services for the Gem State and Idaho Falls Projects through the Post-Final License Application (FLA) Filing Process* covers the next phase of required relicensing work, including the following tasks:

1. Continue project management.
2. Complete Final Technical Reports (FTRs).
3. Review comments on the Draft License Application (DLA) and resolve comments in the Final License Application (FLA) development.
4. Develop Management Plans in consultation with IFP management and operations staff.
5. Manage the post-filing process, including parallel processes.

SCOPE OF WORK

PHASE 1 – Project Management (Ongoing)

Under the ongoing Project Management phase, Kleinschmidt will continue to manage project budget, coordinate and direct subconsultants, communicate with IFP management on project status through biweekly management calls, and manage internal Kleinschmidt processes including invoicing and project controls. Kleinschmidt may utilize subconsultants with IFP approval for certain tasks, and this phase includes budget for subconsultant management.

Tasks under Phase 1 Project Management are detailed in Table 1.

Table 1 Project Management Assumptions and Tasks

Task	Task Description / Deliverables	Assumptions	Costs
1.1 Administrative / Contracting	• Manage and administer subcontracts, including invoice review • Track budget and budget variance • Invoice IFP monthly • Communicate with IFP on budget status and potential changes	• Monthly invoices and budget check-ins • Administer subcontracts and manage subcontractor invoices	$13,400
1.2 Internal Team Coordination	• Weekly check-in with PM Team, including subconsultants, as necessary • Biweekly check-in with Drafting Team	• PM Team consists of Project Manager (PM), Deputy PM (DPM), and one Subject Matter Expert (SME) • Drafting Team includes DPM, Document Lead	$31,400
1.3 IFM Management Communication	• Biweekly management team discussion, and biweekly communication with IFP PM (Malloy)	• Participation by PM, DPM, and rotating SME	$27,000

Task	Task Description / Deliverables	Assumptions	Costs
1.4 Website Maintenance	• Upload and organize project information on the existing SharePoint site and continue updating the external public website • Payment of annual public website subscription fee ($140)	• N/A	$1,000
		Phase Total	$72,800

PHASE 2 – Final Technical Reports

The Kleinschmidt Team is responsible for reporting on the following studies:

- Water Quality (WQ-1)
- Fish Assemblage (AQ-1)
- Desktop Fish Entrainment (AQ-2)
- Aquatic Habitat and Sediment Characterization (AQ-3)
- Botanical Resources (TERR-1)
- Project Lands and Roads (LAND-1)
- Cultural Resources (CR-1)
- Tribal Resources (TR-1)
- Wildlife and Rare, Threatened, and Endangered Species (TERR-2)
- Recreation Use and Facility Inventory (REC-1)
- Environmental Justice (EJ-1)

For each study, Kleinschmidt will finalize the draft technical reports that were submitted with the Updated Study Report (USR) on June 12, 2026, based on comments received from FERC, agencies, and interested parties. The FTRs will (1) state the goals and objectives of the study; (2) describe the study area; (3) describe the methods used to meet the study objectives; (4) present the data collected; (5) frame the data in terms of addressing the goals and objectives of the study; and (6) summarize consultation conducted during study implementation. Kleinschmidt's management will include Subject Matter Expert (SME)

review of the FTRs for technical content and consistency. Tasks under Phase 2 Final Technical Reports are detailed in Table 2.

Table 2 Final Technical Report Assumptions and Costs

Task	Task Description / Deliverables	Assumptions	Costs
2.1 Finalize Technical Reports	• FTR for IFP Review • FTR for Stakeholder Review	• Assumes FTRs will be revised from Draft Technical Reports (DTRs) submitted with the USR • IFP will provide one round of consolidated comments per study	$26,100
2.2 Coordination with SWCA Environmental Consultants (SWCA) on Technical Reports	• Review reports for studies SWCA conducted for accuracy and consistency with strategic narrative	• Kleinschmidt will provide one round of comments to SWCA per study • IFP will provide one round of comments per study	$4,200
		Phase Total	$30,300

PHASE 3 – Development of Final License Application

Kleinschmidt will revise already drafted exhibits into final form based on comments from FERC, agencies, and other stakeholders. This task will include revising draft exhibits, reviewing (including IFP review/edits), and finalizing. Kleinschmidt will then file the final FLA with FERC and distribute to stakeholders on IFP's behalf. Tasks under Phase 3 Development of Final License Application are detailed in Table 3.

Table 3 Development of Final License Application Assumptions and Costs

Task	Task Description / Deliverables	Assumptions	Costs
3.1 Exhibit A (Project Description)	• Finalize an Exhibit A that meets content requirements of 18 CFR § 4.51(b) • Coordinate with IFP personnel on information needs and review	• Two rounds of IFP Exhibit A review and subsequent revision(s)	$20,200
3.2 Exhibit B (Operations)	• Finalize an Exhibit B that meets content requirements of 18 CFR § 4.51(c) • Coordinate with IFP personnel; refine description of Projects operations and proposed operations (as needed)	• Team will take existing descriptions, update with known information, and revise per IFP review • Two rounds of IFP Exhibit B review and subsequent revision(s)	$21,100
3.3 Exhibit C (Construction and History)	• Finalize an Exhibit C that meets content requirements of 18 CFR § 4.51(d)	• No proposed construction to describe • Two rounds of IFP Exhibit C review and subsequent revision(s)	$18,700
3.4 Exhibit D (Cost and Financing)	• Finalize an Exhibit D that meets content requirements of 18 CFR § 4.51(e) • Coordinate with IFP personnel to develop statement of cost and finances that account for proposed protection, mitigation, and enhancement (PME) measures	• Certain document sections to be initially drafted with help from IFP • Two rounds of IFP Exhibit D review and subsequent revision(s)	$18,700
3.5 Exhibit E (Environment)	• Finalize an Exhibit E that meets content requirements of 18 CFR § 4.51(f); § 5.18(b);[1] § 4.38(f)[2]	• Two rounds of IFP Exhibit E review and subsequent revision(s) • Comprehensive half-day Kleinschmidt/IFP	$49,300

Task	Task Description / Deliverables	Assumptions	Costs
	• Include field study results in application sections	internal page turn review of Exhibit E document	
3.6 Exhibit F (Facilities)	• Finalize an Exhibit F that meets content requirements of 18 CFR § 4.51(g); § 4.41(g)[3] • Compile CAD drawings in IFP template • Stability analyses: high-level scope of work and level of effort (see Attachment A)	• Development of Exhibit F drawings and supporting design report (SDR) utilizing existing information provided by IFP; Information for Gate Stress Analysis will be scoped under a separate job • Two rounds of IFP Exhibit F review and subsequent revision(s)	$55,700
3.7 Exhibit G (Project Lands and Boundary)	• Finalize an Exhibit G that meets content requirements of 18 CFR § 4.51(h); § 4.41(h) • Potential minor changes to the Project Boundary (to widen/lessen Project Boundary around the roadside)	• Development of Exhibit G shapefiles • Meeting with IFP to discuss proposed changes to existing Exhibit G; development of three alternative Exhibit G layouts • Two rounds of IFP Exhibit G review and subsequent revision(s)	$24,100
3.8 Exhibit H (Plans and Ability to Operate the Project)	• Finalize an Exhibit H that meets content requirements of 18 CFR § 16.10[4] • Coordinate with IFP personnel to gain pertinent Exhibit H information needs	• IFP will be responsible for Exhibit H text • Two rounds of Exhibit H review and subsequent revision(s)	$18,700

Task	Task Description / Deliverables	Assumptions	Costs
3.9 Exhibit Work Plan, Facilitation, and Coordination	• Develop a work plan detailing data and coordination needs and schedule for each exhibit including contacts within IFP and delegating Kleinschmidt/IFP responsibilities for drafting sections or providing data	• Work plan and work process • Notes from coordination meetings	$28,400
		Phase Total	$254,900

1 Application content
2 Consultation requirements
3 Contents of Application
4 Information to be provided by an applicant for new license: filing requirements

PHASE 4 – Draft Management Plans

Kleinschmidt and its subconsultant team will develop the draft management plans listed in Table 4 with the approval of and in consultation with IFP. Draft management plans will be appended to the FLA. Resource agency and stakeholder consultation on these plans will occur in tandem with the agency/stakeholder FLA review period. Tasks under Phase 4 Draft Management Plans are detailed in Table 4. Draft management plans filed with the FLA are the minimum that FERC may expect to issue an Order Issuing New License. As agencies file their mandatory conditions under applicable status, including Section 401 of the Clean Water Act and Section 4e of the Federal Power Act (FPA), or make recommendations under Section 10(j) of the FPA, additional plans and requirements may be identified. Kleinschmidt anticipates that potential needs for such plans will be identified in time to forecast an FY 2028 budget.

Table 4 Draft Management Plan Assumptions and Costs

Draft Management Plan	Task Description / Deliverables	Costs
4.1 Historic Properties Management Plan	• Draft plan including PME Measures • Revise draft following IFP Review • Submit Draft Plan (appended to FLA)	$25,100

Draft Management Plan	Task Description / Deliverables	Costs
4.2 Vegetation Management Plan • Invasive Species • Special Status Plants	• Draft plan including PME Measures • Revise draft following IFP Review • Submit Draft Plan (appended to FLA)	$20,200
4.3 Recreation Management Plan	• Draft plan including PME Measures • Revise draft following IFP Review • Submit Draft Plan (appended to FLA)	$20,800
4.4 Additional Management Plan Needs	• Coordinate with IFP on additional management plan needs that may arise throughout the drafting process • Respond to agency or stakeholder requests	$25,600
	Phase Total	$91,700

PHASE 5 – Post-Filing Process

Kleinschmidt will coordinate a Section 401 water quality certification with the Idaho Department of Environmental Quality, track and respond to agency filings (conditions and recommendations), support additional information requests, and coordinate a Special Use Permit as needed. Post-filing activities will depend on agency and FERC requests following filing of the FLA. Tasks under Phase 5 Post-Filing Process are detailed in Table 5.

Table 5 Post-Filing Process Assumptions and Costs

Post-Filing Process	Task Description / Deliverables	Costs
5.1 401 Water Quality Certification	• Draft a 401 water quality certification permit • Revise draft following IFP Review • Submit 401 water quality certification permit following FLA	$20,300
5.2 Track and Respond to Agency Filings / Ready for Environmental Analysis Process	• Review and summarize agency conditions and recommendations • Coordinate with IFP on responses to agency conditions and recommendations • Support development of any measures	$32,100

Post-Filing Process	Task Description / Deliverables	Costs
5.3 Additional Information Requests (AIR)	• Track and coordinate responses to FERC Additional Information Requests (AIR) with SMEs • Coordinate with IFP on AIR responses	$37,800
5.4 Special Use Permit	• Draft Special-Use Permit with SMEs • Coordinate with IFP on Special-Use Permit	$13,800
5.5 Compliance	• Support IFP with ongoing compliance measures	$25,400
	Phase Total	$129,400

SCHEDULE

The following proposed schedule has been assembled in accordance with the Integrated Licensing Process. Tasks are anticipated to be initiated in October 2026 and end in September 2027 with the filing of the FLA (Table 6). All draft FLA materials will be completed by July 2027—allowing 2 months for review and revisions.

Table 6 Proposed Schedule

Phase	Date
Phase 1: Project Management	Ongoing
Phase 2: Final Technical Reports – Finalize technical reports following DLA comment deadline	December 2, 2026
Phase 3: Development of Final License Application – FLA to IFP	December 15, 2026
Phase 3: Development of Final License Application – FLA for filing	January 31, 2027
Phase 3: Development of Final License Application – Issue Public Notice of FLA	February 14, 2027
Phase 4: Draft Management Plans	December 15, 2026
Phase 5: Post-Filing Process	March – October 2027

Subsequent phases for the Projects will be scoped separately for FY 2028 and may include receipt of agency filings (conditions and recommendations) and any additional information requests from FERC beyond those issued in FY 2027.

COST OF SERVICES

Kleinschmidt will perform the proposed FY 2027 work on an Hourly Rate plus Expenses basis for the estimated cost of $579,100 (five hundred seventy-nine thousand one hundred dollars). Costs are summarized in Table 7 and were calculated using Kleinschmidt's Standard Rates. This estimate is not a fixed price or an upper limit. Kleinschmidt will not exceed the estimated amount without first discussing the need with IFP and receiving your authorization to proceed.

Table 7 Summary of Cost of Services

TASK	COST
Phase 1: Project Management	$72,800
Phase 2: Final Technical Reports	$30,300
Phase 3: Development of Final License Application	$254,900
Phase 4: Draft Management Plans	$91,700
Phase 5: Post-Filing Process	$129,400
Total	**$579,100**

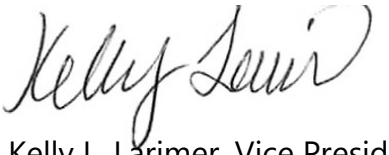
TERMS AND CONDITIONS

The proposed Scope of Work will be performed on a Time Plus Expenses basis utilizing Kleinschmidt's Terms and Conditions as modified on September 4, 2026 (Attachment A). Kleinschmidt's 2026 rates are attached as Attachment B (a copy of the 2027 rates will be provided when available). Kleinschmidt's Method of Payment is included as Attachment C.

Please contact Finlay Anderson by email at finlay.anderson@kleinschmidtgroup.com or by phone at 971-345-0517 if you have questions regarding this proposal. We look forward to continuing our work with IFP on this relicensing process.

Sincerely,

KLEINSCHMIDT ASSOCIATES



Kelly L. Larimer, Vice President
Principal-In-Charge



Finlay Anderson
Project Manager

Accepted By:

IDAHO FALLS POWER

Signature

Printed Name

Title

Date

FA:SS

Attachment A:	Kleinschmidt Associates Terms and Conditions (as of September 4, 2026)
Attachment B:	2026 Rate Schedule (2027 rates will be issued at a later date)
Attachment C:	Method of Payment

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ATTACHMENT A

KLEINSCHMIDT ASSOCIATES TERMS AND CONDITIONS (AS OF SEPTEMBER 4, 2026)

KLEINSCHMIDT ASSOCIATES
(A MAINE CORPORATION)
STANDARD TERMS AND CONDITIONS

1. **Purpose**: These Standard Terms and Conditions when combined with a Proposal are intended to form a complete Agreement between Kleinschmidt Associates (Kleinschmidt) and the Client to whom the Proposal is addressed. When Kleinschmidt's signed Proposal has been accepted by the Client, the resulting Agreement shall take the place of all other agreements and representations concerning the subject of the Proposal. This Agreement may be amended only by a writing signed by both parties. Terms and Conditions of any purchase order issued by Client shall not be part of this Agreement unless separately signed by Kleinschmidt.

2. **Payment**: In consideration for Kleinschmidt's performance of the proposed work, Client shall pay Kleinschmidt as stated in the Proposal. Client agrees to pay promptly Kleinschmidt's fees and expenses as submitted on monthly invoices. If any balance remains unpaid thirty days from the date of the invoice, Client shall pay interest on the unpaid balance at the rate of one and one-half percent per month from said thirtieth day and shall, in addition, pay Kleinschmidt's costs of collection including reasonable legal fees.

3. **Client's Duties**: At no cost to Kleinschmidt, Client shall:

   Promptly provide to Kleinschmidt the information required by Kleinschmidt for performance of its services.

   Provide Kleinschmidt personnel with access to the work site so that they may perform their work without interference.

   Designate a Client's representative with authority to transmit instructions, receive information, and define Client's polices concerning this Agreement.

   Promptly notify Kleinschmidt of any defect in Kleinschmidt's services as soon as Client becomes aware of it.

   Prior to commencement of Kleinschmidt's work, furnish Kleinschmidt with any special design or construction standards, which Client may require Kleinschmidt to follow.

4. **Kleinschmidt's Liability**: Kleinschmidt's services will be performed with that degree of reasonable care and skill ordinarily exercised by members of the same profession currently practicing under similar circumstances.

   The total liability by Kleinschmidt and its agents for all claims relating to the work outlined in the Proposal shall not exceed the compensation received by Kleinschmidt or $100,000, whichever is greater.

   Kleinschmidt shall not be liable for any losses resulting from deficiencies in its services if those deficiencies arise from a cause beyond Kleinschmidt's reasonable control.

5. **Ownership of Documents**: Any drawings, specifications, or reports prepared by Kleinschmidt under this Agreement shall be the property of Client; however, Kleinschmidt shall have the unlimited right to use such drawings, specifications, and reports and the intellectual property therein. Client's use of such drawings, specifications, and reports shall be limited to the project or purpose for which they were prepared. Any use other than that purpose will be at Client's sole risk and without liability to Kleinschmidt and Client shall indemnify and hold harmless Kleinschmidt from all claims, damages, losses, and expenses resulting therefrom.

6. **Opinions of Probable Cost**: Opinions of Probable Cost prepared by Kleinschmidt are merely expressions of Kleinschmidt's judgment based on its experience as a design professional familiar with the industry. Kleinschmidt has no control over market prices, construction methods, or competitive conditions and therefore cannot represent that actual bids or negotiated prices will not vary from Kleinschmidt's Opinions of Probable Cost.

7. **Patents**: Kleinschmidt's work under this Agreement shall not include patent or copyright searches; and Kleinschmidt assumes no responsibility for any patent or copyright searches; and Kleinschmidt assumes no responsibility for any patent or copyright infringement that may arise from its work. Kleinschmidt makes no representation that anything made, used, or sold in connection with its services will be free from such infringement.

8. **Termination or Suspension**: Either party may terminate this Agreement upon reasonable notice to the other. Kleinschmidt shall be paid for the services provided and expenses incurred through the date of termination.

   If the Agreement is terminated by the Client without breach by Kleinschmidt or if Kleinschmidt terminates for Client's breach, Kleinschmidt shall also be paid its reasonable and necessary termination costs which may include layoff and demobilization expenses as well as costs of terminating contracts, leases, and other obligations incurred by Kleinschmidt in reliance upon this Agreement. If Client suspends the work, Kleinschmidt shall be reimbursed by Client for such added fees and costs which arise from the suspension and remobilization.

   Kleinschmidt shall not be liable to Client for losses resulting from Kleinschmidt's termination or suspension caused by Client's non-payment or other material breach of this Agreement.

9. **Assignment**: Neither party shall assign its rights, interests, or obligations under this Agreement without prior written consent from the other party; but such consent shall not unreasonably be withheld.

10. **No Waiver**: The failure of either party to enforce a provision of this Agreement shall not prevent that party from later enforcing it or from pursuing the remedies that may be available for breach of the provision.

11. **Indemnification**: Within its limit of liability Kleinschmidt shall indemnify and hold harmless the Client and its agents from any and all claims and losses caused solely by the negligent acts or omissions of Kleinschmidt or its agents in the performance of services under this Agreement to the extent allowed by Idaho law and the limits of the Idaho Tort Claims Act (Title 6, Chapter 9).

    Client shall indemnify and hold harmless Kleinschmidt and its agents from any and all claims and losses caused solely by the negligent acts or omissions of Client or its agents with respect to this Agreement.

12. **Governing Law**: This Agreement shall be governed by the laws of the State of Idaho provided that nothing contained in the Agreement shall be interpreted in such a way as to render the Agreement unenforceable under any law of the United States or the law of the place in which the Client is located.

13. **Anti-Boycott Against Israel Act**: Pursuant to Idaho Code section 67-2346, if payments under this Contract exceed one hundred thousand dollars ($100,000) and Kleinschmidt employs ten (10) or more persons, Kleinschmidt certifies that it is not currently engaged in, and will not for the duration of this Agreement engage in, a boycott of goods or services from Israel or territories under its control. The terms in this Paragraph that are defined in Idaho Code section 67-2346 shall have the meaning defined therein.

14. **Certification of No Chinese Ownership:** Pursuant to Idaho Code 67-2359, Kleinschmidt certifies that Kleinschmidt is not currently owned or operated by the government of the People's Republic of China and will not, for the duration of this Agreement, be owned or operated by the government of the People's Republic China.

15. **Anti-Boycott of Certain Sectors**: Pursuant to Idaho Code § 67-2347A, if payments under this Contract exceed one hundred thousand dollars ($100,000) and Kleinschmidt employs ten (10) or more persons, Kleinschmidt certifies that it is not currently engaged in and will not for the duration of the Contract engage in a boycott of any individual or company because the individual or company engages in or supports either (1) the exploration, production, utilization, transportation, sale, or manufacture of fossil fuel-based energy, timber, minerals, hydroelectric power, nuclear energy, or agriculture; or (2) the manufacture, distribution, sale, or use of firearms, as defined in Idaho Code § 18-3302(2)(d). The terms in this Paragraph that are defined in Idaho Code § 67-2347A shall have the meaning defined therein.

16. **Time for Acceptance**: Kleinschmidt's proposal shall remain firm for no longer than 60 days unless another period is specified in the proposal or the time is specifically extended by Kleinschmidt.

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ATTACHMENT B

2026 RATE SCHEDULE (2027 RATES WILL BE ISSUED AT A LATER DATE)

KLEINSCHMIDT ASSOCIATES
2026 RATES (USD)

LABOR CATEGORY	HOURLY BILLING RATE
SENIOR MANAGERS/CONSULTANTS	
Principal Consultant F1	$328.00
ENGINEERS	
Senior Engineering Advisor E7	$304.00
Senior Engineering Consultant E6	$275.00
Senior Engineer E5	$226.00
Project Engineer E4	$202.00
Engineer E3	$190.00
Staff Engineer E2	$169.00
Engineer Technician E1	$128.00
LICENSING COORDINATORS	
Senior Regulatory Advisor L7	$302.00
Senior Licensing Coordinator L6	$242.00
Project Licensing Coordinator L5	$199.00
Licensing Coordinator L4	$174.00
Staff Licensing Coordinator L3	$150.00
Associate Licensing Coordinator L2	$128.00
Licensing Technician L1	$108.00
SCIENTISTS	
Senior Science Advisor S7	$290.00
Senior Scientist S6	$230.00
Project Scientist S5	$196.00
Scientist S4	$166.00
Staff Scientist S3	$150.00
Associate Scientist S2	$118.00
Scientist Technician S1	$102.00
PROJECT AND PROGRAM MANAGEMENT	
Project Director	$320.00
Senior Project Manager	$290.00
Project Manager PM1	$244.00
Senior Support Staff A7	$244.00
Project Controller A6	$202.00
Senior Project Coordinator or Administrator /Accountant A5	$162.00
Project Administrator or /Accountant A4	$141.00
Administrative Staff A3	$122.00
Associate Administrative Staff A2	$105.00
Office Assistant A1	$96.00
DESIGNERS/DRAFTERS	
Lead Designer D5	$186.00
Senior Designer D4	$170.00
Designer D3	$149.00
Drafter D2	$130.00
CAD Technician D1	$112.00

Effective January 1, 2026

ATTACHMENT C

METHOD OF PAYMENT

1. Client may pay Kleinschmidt either on a negotiated Lump Sum basis or Hourly Rate basis, as defined in the Work Authorization and agreed by the *Client* and Kleinschmidt in writing.
2. Client agrees to pay Kleinschmidt for Services the amounts quoted in the Proposal or Work Authorization, in accordance with the compensation terms laid out in the contract. Kleinschmidt agrees not to exceed the estimated consulting costs as stated in the proposal without explaining the need to the Client and obtaining the Client's authorization to proceed.
3. For Lump Sum projects, Kleinschmidt will invoice monthly as a percent complete of the project or Work Authorization, unless otherwise defined in the Work Authorization.
4. For Time and Materials, or Hourly Rate projects, Kleinschmidt will invoice monthly for all employee time at the hourly billing rate currently in effect, times a number of hours worked on the project plus subconsultant fees and expenses as described below. Client agrees to pay for expert testimony and direct preparation for testimony in any litigation, arbitration, or other legal or administrative proceeding at 150% of the standard billing rates with a minimum daily charge based upon an 8-hour day, plus Reimbursable Expenses.
5. For any projects where expenses are invoiced separately from labor, the following apply:
    a. Client agrees to pay Kleinschmidt a 15 percent markup for subconsultant services.
    b. Client agrees to pay 3 percent of labor costs for telecommunications (e.g., phone, data transmission and storage, fax, conference and video conference, data security).
    c. Client agrees to pay for specialized computer programs, field equipment, and other unit charges (e.g., photocopies, mileage, photos, drawing reproductions, CD preparation, SharePoint hosting) according to the current rates in effect.
    d. Client agrees to pay any other reimbursable expenses actually incurred by Kleinschmidt at cost.

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Memorandum

File #: 26-334 **City Council**

DATE: Tuesday, September 1, 2026
AGENDA: Regular
FROM: Chris Fredericksen, General Manager
DEPARTMENT: Idaho Falls Power

Title
Construction Agreement for South Tourist Park Path Lighting Project

☐ Ordinance
☐ Resolution
☐ Quasi-Judicial Public Hearing
☐ Legislative Public Hearing
☐ Confirmation/Consent/Acceptance
☒ Approval/Authorization/Ratification

Action(s) Requested:
Approve the Construction Agreement with Armstrong Electric, Inc, in the amount of $145,680.06; and give authorization for the Mayor and City Clerk to execute the necessary documents (or take other action deemed necessary).

Description, Background Information, Purpose:
On May 14, 2026, Idaho Falls Power (IFP) issued an informal bid request for the project. Bids were received and opened on June 14, 2026. On June 25, 2026, on the recommendation of IFP and the City's Legal Department, the Council rejected the initial bids and directed staff to solicit on the open market.

Following that direction, staff's review found the project is subject to Davis-Bacon prevailing wage requirements due to its grant funding, a requirement not included in the original bid. During preparation of the revised bid, a rock removal line item was also added to establish a clear unit cost if rock is encountered during installation. The construction agreement therefore includes both the Davis-Bacon wage requirement and the rock removal item to accurately reflect project costs.

In summary, the construction agreement is not simply a higher-priced rebid of the original project. It reflects two requirements identified after Council's rejection: Davis-Bacon prevailing wages tied to the project's grant funding, and a rock removal for transparent cost accounting if rock is encountered during construction.

This item has been reviewed by the City's Legal & Municipal Services Departments.

CONSTRUCTION AGREEMENT

THIS AGREEMENT, entered into this ___day of _____, by and between CITY OF IDAHO FALLS, IDAHO, a municipal corporation of the State of Idaho (hereinafter referred as "CITY"), and **Armstrong Electric, Inc, 1175 Hollipark Dr, Idaho Falls, ID 83401** (hereinafter "Agreement"):

WITNESSETH:

WHEREAS, pursuant to the invitation of CITY to construct and install a park path lighting system at South Tourist Park (the "Project"), CONTRACTOR did, in accordance therewith file with CITY a proposal containing an offer which was invited by said notice; and

WHEREAS, CITY has determined that that CONTRACTOR was the negotiated and awarded open market bidder.

NOW THEREFORE, the parties to this Agreement, in consideration of the mutual covenants and stipulations set out, agree as follows:

SECTION 1
PROJECT DOCUMENTS

The Project Documents which comprise the entire Agreement between CITY and CONTRACTOR concerning the work to be performed include this Agreement and the Project Plans attached to this Agreement as Exhibit "A" and incorporated in this Agreement by this reference.

SECTION 2
SCOPE OF WORK

CONTRACTOR shall perform all services necessary to complete the entire work described in the Project Documents, in accordance with the plans and specifications established for this Project, except where specifically indicated in the Project Documents to be the responsibility of others.

SECTION 3
PROJECT TIME / SUBSTANTIAL COMPLETION

The work to be performed pursuant to this Agreement shall be substantially complete on or before **October 30, 2026**, unless adjustment of the Project completion time is made in accordance with the provisions of the Project Documents or in written agreement between the parties. Project completion time shall be measured from the date of commencement. The date of commencement shall be the later of:

1. the effective date of the contract; or
2. the date CONTRACTOR is given access to the Project site.

1. *Liquidated Damages:* Contractor and Owner recognize that time is of the essence and that Owner will suffer financial and other losses if the Work is not completed and Milestones not achieved within the Contract Times, as duly modified. The parties also recognize the delays, expense, and difficulties involved in proving, in a legal or arbitration proceeding, the actual loss suffered by Owner if the Work is not completed on time. Accordingly, instead of requiring any such proof, Owner and Contractor agree that as liquidated damages for delay (but not as a penalty):

    a. *Substantial Completion:* Contractor shall pay Owner **$500** for each day that expires after the time (as duly adjusted pursuant to the Contract) specified above for Substantial Completion, until the Work is substantially complete.
    b. *Completion of Remaining Work:* After Substantial Completion, if Contractor shall neglect, refuse, or fail to complete the remaining Work within the Contract Times (as duly adjusted pursuant to the Contract) for completion and readiness for final payment, Contractor shall pay Owner **$500** for each day that expires after such time until the Work is completed and ready for final payment.

If Owner recovers liquidated damages for a delay in completion by Contractor, then such liquidated damages are Owner's sole and exclusive remedy for such delay, and Owner is precluded from recovering any other damages, whether actual, direct, excess, or consequential, for such delay.

SECTION 4
NOT-TO-EXCEED AMOUNT

CITY shall pay CONTRACTOR for completion of work in accordance with the Project Documents in current funds, the not-to-exceed amount of **one hundred forty five thousand six hundred eighty dollars and six cents ($145,680.06)**.

This not-to-exceed amount is based upon the estimate from CONTRACTOR dated **07/24//2026** and attached to this Agreement as Exhibit "B" and incorporated herein by this reference.

SECTION 5
FINAL PAYMENT

Final payment, constituting the entire unpaid balance of the not-to-exceed amount, shall be made by CITY to CONTRACTOR when CONTRACTOR has fully performed the Agreement except for CONTRACTOR's responsibility to correct Work, and to satisfy other requirements, if any, which extend beyond final payment.

SECTION 6
INDEPENDENT CONTRACTOR

The parties warrant by their signature that no employer-employee relationship is established between CONTRACTOR and CITY by the terms of this Agreement. It is understood by the parties hereto that CONTRACTOR is an independent contractor and as such neither it nor its employees, agents, representatives or subcontractors, if any, are employees of CITY for purposes of tax, retirement system, or social security (FICA) withholding.

SECTION 7

CONTRACTOR'S RESPONSIBILITIES

1. Permits: Contractor shall obtain and comply with the provisions of all applicable permits and licenses relative to the services to be performed hereunder as may be required by the local jurisdiction.

2. Work in the Right-of-Way. During any period of relocation, construction, or maintenance in the public easement or Right-of-Way, Contractor shall comply with all applicable public health and safety rules and regulations, as required by and law, statute, regulation, ordinance, or resolution of any jurisdiction, regulator, agency, or authority of the City, State, or Federal government.

SECTION 8
HOLD HARMLESS INDEMNIFICATION

In addition to other rights granted CITY by the Project Documents, CONTRACTOR shall indemnify and save harmless CITY, its officers and employees, from all suits, actions, or claims of any character brought because of any injuries or damages received or sustained by any person, persons, or property on account of the negligent operations of CONTRACTOR or its subcontractors; or on account of or in consequence of any neglect in safeguarding the Work.

Within the limits of the Idaho Tort Claims Act and the Idaho Constitution, CITY agrees to indemnify, defend, and hold harmless CONTRACTOR and its officers, agents, and employees against all liability, loss, and costs arising from actions, suits, claims, or demands for the acts or omission of CITY and its officers, agents, and employees, in performance of this Agreement.

SECTION 9
CONFLICT OF INTEREST

CONTRACTOR covenants that it presently has no interest and will not acquire any interest, direct, or indirect, in the Project which would conflict in any manner or degree with the performance of its services hereunder. CONTRACTOR further covenants that, in performing this Agreement, it will employ no person who has any such interest. Should any conflict of interest arise during the performance of this Agreement, CONTRACTOR shall immediately disclose such conflict to CITY.

SECTION 10
ENTIRE AGREEMENT, MODIFICATION AND ASSIGNABILITY

This Agreement and Project Documents hereto contain the entire agreement between the parties for this subject matter, and no other statements, promises, or inducements made by either party, or agents of either party are valid or binding. This Agreement may not be enlarged, modified or altered except upon written agreement signed by the parties hereto. CONTRACTOR may not subcontract or assign its rights (including the right to compensation) or duties arising hereunder other than as contemplated by the Project Documents, without the prior written consent and express authorization of CITY.

SECTION 11
ADHERENCE TO LAW REQUIRED

All applicable local, state and federal statutes and regulations are hereby made a part of this Agreement and shall be adhered to at all times. Violation of any of these statutes or regulations by CONTRACTOR shall be deemed material and shall subject CONTRACTOR to termination of this Agreement for cause. CONTRACTOR and CONTRACTOR's surety shall indemnify and save harmless CITY and its employees, agents and representatives against any claim or liability arising from or based on the violation of any such laws, codes, ordinances, or regulations by CONTRACTOR.

CITY shall not terminate this Agreement for a minor or immaterial violation of the law.

SECTION 12
LEGAL FEES / JURISDICTION AND VENUE

In the event either party incurs legal expenses to enforce the terms and conditions or this Agreement, the prevailing party is entitled to recover reasonable attorney's fees and other costs and expenses, whether the same are incurred with or without suit.

It is agreed that this Agreement shall be construed under and governed by the laws of the State of Idaho. In the event of litigation concerning this Agreement, it is agreed that proper venue shall be the District Court of the Seventh Judicial District of the State of Idaho, in and for the County of Bonneville.

SECTION 13
NON-DISCRIMINATION

CONTRACTOR shall not discriminate against any employee or applicant for employment on the basis of race, color, religion, creed, political ideals, sex, age, marital status, physical, or mental handicap, gender identity/expression, sexual orientation, or national origin.

Nothing in this section shall require CONTRACTOR to go beyond the reasonable accommodation requirements of the Americans with Disabilities Act in regards to accommodating any employee or applicant for employment.

SECTION 14
ANTI-BOYCOTT AGAINST ISRAEL ACT.

Pursuant to Idaho Code section 67-2346, if payments under this Agreement exceed one hundred thousand dollars ($100,000) and CONTRACTOR employs ten (10) or more persons, CONTRACTOR certifies that it is not currently engaged in, and shall not for the duration of this Agreement engage in, a boycott of goods or services from Israel or territories under its control. The terms in this Paragraph that are defined in Idaho Code section 67-2346 shall have the meaning defined therein.

SECTION 15
ANTI-BOYCOTT OF CERTAIN SECTORS

Pursuant to Idaho Code section 67-2347A, if payments under this Agreement exceed one hundred thousand dollars ($100,000) and CONTRACTOR employs ten (10) or more persons, CONTRACTOR certifies that it is not currently engaged in and will not for the duration of the Agreement engage in a boycott of any individual or company because the individual or company engages in or supports either (1) the exploration, production, utilization, transportation, sale, or manufacture of fossil fuel-based energy, timber, minerals, hydroelectric power, nuclear energy, or agriculture; or (2) the manufacture, distribution, sale, or use of firearms, as defined in Idaho Code section 18-3302(2)(d). The terms in this Paragraph that are defined in Idaho Code section 67-2347A shall have the meaning defined therein.

SECTION16
CERTIFICATION OF NO CHINESE OWNERSHIP

Pursuant to Idaho Code § 67-2359, CONTRACTOR certifies that CONTRACTOR is not currently owned or operated by the government of the People's Republic of China and will not, for the duration of this Agreement, be owned or operated by the government of the People's Republic of China.

SECTION 17
SPECIAL WARRANTY

CONTRACTOR warrants that nothing of monetary value has been given, promised or implied as remuneration or inducement to enter into this Agreement. CONTRACTOR further declares that no improper personal, political or social activities have been used or attempted in an effort to influence the outcome of the competition, discussion, or negotiation leading to the award of this Agreement. Any such activity by CONTRACTOR shall make this Agreement null and void.

SECTION 18
COMMUNICATIONS

Written notice as are required by this Agreement shall be satisfied by mailing, emailing, or by personal delivery to the parties at the following mailing addresses:

CONTRACTOR:
Armstrong Electric Inc.
1175 Hollipark Dr.
Idaho Falls, ID 83401
Office: 208-524-7192
Email: dallas@armstrongelec.com

CITY:
Idaho Falls Power
Attn: Bill McKellip
140 S. Capital Ave.

Idaho Falls, ID 83402
Office: (208) 612-8442
Cell: (208) 881-4095
Email: bmckellip@ifpower.org

Neither CITY's nor CONTRACTOR's representative shall be changed without ten (10) days prior written notice to the other party.

SECTION 19
INSURANCE AND BOND REQUIREMENTS

CONTRACTOR shall purchase and maintain insurance and provide performance and payment bonds as specified in Project Documents.

SECTION 20
CITY'S RIGHT FOR TERMINATION OR SUSPENSION

1. Termination of the Construction Agreement for Default. Without limitation to any of CITY's other rights or remedies at law or in equity, and reserving to itself all rights to losses related thereto, CITY shall have the right to terminate this Agreement, in whole or in part, upon the failure of CONTRACTOR to promptly cure any default within fourteen (14) days of CITY's written notice to CONTRACTOR. CITY's election to terminate the Agreement for default shall be communicated by giving CONTRACTOR a written notice of termination. Any notice of termination given to CONTRACTOR by CITY shall be effective immediately, unless otherwise provided.

2. Suspension by City for Convenience. CITY may, at any time and from time to time, without cause, order CONTRACTOR, in writing, to suspend, delay, or interrupt the Project in whole or in part for such period of time, as CITY may determine, up to an a period of five (5) days. The period of suspension shall be computed from the date of the written order.

   Upon receipt of a Suspension Order, CONTRACTOR shall, at CITY's expense, comply with its terms and take all reasonable steps to minimize costs allocable to the Project covered by the Suspension Order during the period of the Suspension Order.

   Within the period of the above noted aggregate time, or such extension to that period as is agreed upon by CONTRACTOR and CITY, CITY shall either

   a. cancel the Suspension Order; or

   b. delete the portion of the Project covered by the Suspension Order by issuing a change order.

   If a Suspension Order is canceled or expires, CONTRACTOR shall resume and continue with the Project. A change order shall be issued to cover any adjustments of the not-to-exceed amount or the Project Time necessarily caused by such suspension. The provisions of this section shall not apply if an order to stop or suspend work is not issued by CITY.

A Suspension Order shall not be required to stop the Work as permitted or required under any other provision of the Project Documents.

3. Termination Without Cause. CITY shall have the option, at its sole discretion and without cause, of terminating this Agreement in part or in whole by giving thirty (30) days written notice to CONTRACTOR. CONTRACTOR agrees to accept such sums as allowed under this section as its sole and exclusive compensation and waives any claim for other compensation or losses, including, but not limited to, loss of anticipated profits, loss of revenue, lost opportunity, or other consequential, direct, indirect or incidental damages of any kind.

   Following such termination and within forty-five (45) days after receipt of a billing from CONTRACTOR seeking payment of sums authorized by this section, CITY shall pay to CONTRACTOR as its sole compensation for performance of the Project the following:

   a. For Work Performed. The amount of the not-to-exceed amount allocable to the portion of the Project properly performed by CONTRACTOR as of the date of termination, less sums previously paid to CONTRACTOR.

   b. For Close-out Costs. Reasonable costs of CONTRACTOR and its Subcontractors and Sub-subcontractors for:

      i. Demobilizing, and

      ii. Administering the close-out of its participation in the Project (including, without limitation, all billing and accounting functions, not including attorney or expert fees) for a period of no longer than thirty (30) days.

   c. For Fabricated Items. Previously unpaid cost of any items delivered to the Project site which were fabricated for subsequent incorporation in the Project.

   d. As a liquidated damage, CITY shall pay CONTRACTOR six percent (6%) of the remaining sums less the amount paid and owed for work performed and for Close-out Costs.

4. Subcontractors. CONTRACTOR shall include provisions in all of its subcontracts, purchase orders, and other contracts permitting termination for convenience by CONTRACTOR on terms that are consistent with this Agreement and that afford no greater rights of recovery against CONTRACTOR than are afforded to CONTRACTOR under this section.

5. CONTRACTOR's Duties Upon Termination. Upon receipt of a notice of termination for default or for convenience, CONTRACTOR shall, unless the notice directs otherwise, do the following:

   a. Immediately discontinue the Project to the extent specified in the notice;

b. Place no further orders or subcontracts for materials, equipment, services or facilities, except as may be necessary for completion of such portion of the Project as is not discontinued;

c. Provide to CITY a description, in writing no later than fifteen (15) days after receipt of the notice of termination, of all subcontracts, purchase orders and agreements that are outstanding, including, without limitation, the terms of the original price, any changes, payments, balance owing, the status of the portion of the Project covered and a copy of the subcontract, purchase order or agreement and any written changes, amendments or modifications thereto, together with such other information as CITY may determine necessary in order to decide whether to accept assignment of or request CONTRACTOR to terminate the subcontract, purchase order or Agreement;

d. Promptly assign to CITY those subcontracts, purchase orders or agreements, or portions thereof, that CITY elects to accept by assignment and cancel, on the most favorable terms reasonably possible, all subcontracts, purchase orders or agreements, or portions thereof, that CITY does not elect to accept by assignment; and

e. Thereafter do only such work as may be necessary to preserve and protect the Project already in progress and to protect materials, plants, and equipment on the Project site or in transit thereto.

SECTION 21
CONTRACTOR'S RIGHT FOR TERMINATION

1. Termination for Cause. CONTRACTOR may terminate this Agreement for cause only upon the occurrence of one of the following:

    a. For Work Stoppage. The Work is stopped for sixty (60) consecutive days, through no act or fault of CONTRACTOR, any Subcontractor, or any employee or agent of CONTRACTOR or any Subcontractor, due to issuance of an order of a court or other public authority, other than CITY, having jurisdiction or due to an act of government, such as a declaration of a national emergency making material unavailable.

    b. For City's Non-Payment. If CITY does not make payment of sums that are not in good faith disputed by CITY and does not cure such default within fourteen (14) days after receipt of notice from CONTRACTOR, then upon an additional fourteen (14) days' notice to CITY, CONTRACTOR may terminate the Agreement.

2. Damages to CONTRACTOR. In the event of termination for cause by CONTRACTOR, CITY shall pay CONTRACTOR the sums provided for in Section 16.3 above. CONTRACTOR agrees to accept such sums as its sole and exclusive compensation and agrees to waive any claim for other compensation or losses, including, but not limited to, loss of anticipated profits, loss of revenue, lost opportunity, or other consequential, direct, indirect and incidental damages, of any kind.

SECTION 22
EXTENT OF AGREEMENT

This Agreement represents the entire agreement between the Parties and supersedes all prior representations, negotiations or agreements, whether written or oral. This Agreement may be amended only by written instrument, signed by the Parties hereto.

IN WITNESS WHEREOF, said CONTRACTOR and CITY have caused this Agreement to be executed on the day and year first above written.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed as of the date indicated above.

IN WITNESS WHEREOF, said CONTRACTOR and CITY have caused this Agreement to be executed on the day and year first above written.

"CONTRACTOR"

By_____

STATE OF)
IDAHO
) ss.

County of Bonneville)

On this 26 day of August, 2026, before me, the undersigned, a notary public for said State, personally appeared Dallas Armstrong, known to me to be the owner of Armstrong Electric Inc, and whose name is subscribed to the within instrument and acknowledged to me that he/she is authorized to execute the same.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal the day and year first above written.

Susan Rene Simpson
Notary Public of Idaho
Residing at: Bonneville Idaho
My Commission Expires: MARCH 21, 2031

SUSAN RENE SIMPSON
Notary Public - State of Idaho
Commission Number 20251141
My Commission Expires Mar 21, 2031

"CITY"
City of Idaho Falls, Idaho

By_____
Lisa Burtenshaw, Mayor

STATE OF IDAHO)
) ss.
County of Bonneville)

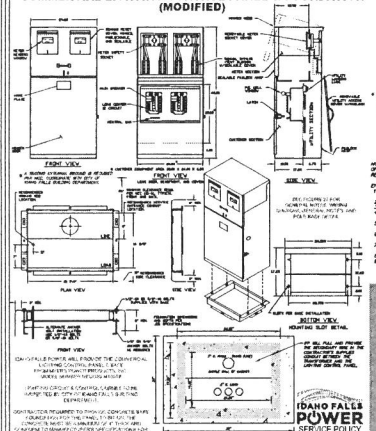
On this _____day of _____, 2026, before me, the undersigned, a notary public for Idaho, personally appeared Lisa Burtenshaw, known to me to be the Mayor of the City of Idaho Falls, Idaho, a municipal corporation that executed the foregoing document, and acknowledged to me that she is authorized to execute the same for and on behalf of said City.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal the day and year first above written.

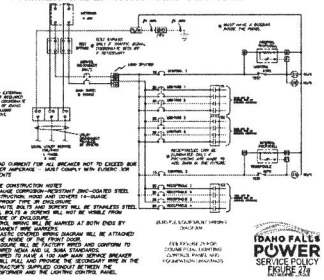
_____
Notary Public of Idaho
Residing at: _____
My Commission Expires:_____

Exhibit "A"

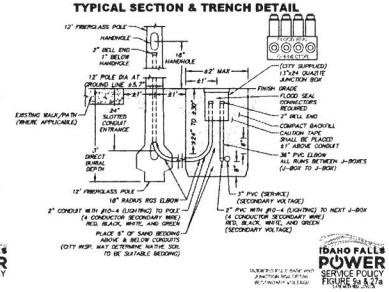
COMMERCIAL LIGHTING CONTROL PANEL & FOUNDATION (MODIFIED)



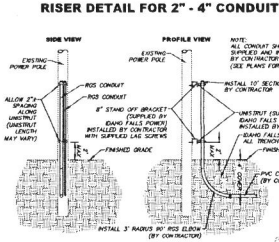
COMMERCIAL LIGHTING AND DIAGRAM



TYPICAL SECTION & TRENCH DETAIL



RISER DETAIL FOR 2" - 4" CONDUIT



GENERAL CONSTRUCTION AND ELECTRICAL NOTES:

1. ALL NEW ELECTRICAL FACILITIES SHALL BE CONSTRUCTED IN ACCORDANCE WITH THE CURRENT IDAHO FALLS POWER SERVICE POLICY. COORDINATE ALL ELECTRICAL CONSTRUCTION WITH IDAHO FALLS POWER.

2. PRIMARY SECTIONALIZING CABINETS, TRANSFORMER GROUND SLEEVES, SECONDARY PEDESTAL RISER BOXES, AND GROUND RODS SHALL BE PROVIDED BY IFP, BUT SHALL BE PICKED UP AT THE IFP WAREHOUSE AND/OR MEET SUBLYARD AND INSTALLED BY THE CONTRACTOR.

3. ALL PVC ELECTRIC CONDUIT(S) SHALL BE PVC SCHEDULE 40 (SEE NOTE 5 AND 6 FOR EXCEPTIONS). ALL ELBOWS SHALL BE PVC SCHEDULE 40 LARGE RADIUS SWEEP (36") OR AS OTHERWISE SPECIFIED BY IFP (SEE NOTE 5 AND 6 FOR EXCEPTIONS). RGS CONDUIT MUST BE USED ON SOB POLES. CONDUITS MUST BE CAPPED AND LABELED TO IDENTIFY ROUTING.

4. THE MINIMUM POWER TRENCH SHALL HAVE A MINIMUM DEPTH OF THIRTY-FOUR INCHES (34") AND MAXIMUM DEPTH OF SIXTY INCHES (60") BELOW FINISH GRADE (CONDUIT TO BE INSTALLED 48" BELOW FINISH GRADE), INCLUDING 6" OF SAND BEDDING BELOW AND ABOVE TOP OF CONDUITS. MINIMUM TRENCH WIDTH SHALL BE TWENTY FOUR INCHES (24"), UNLESS OTHERWISE NOTED. ALL PRIMARY CONDUIT MUST HAVE A MINIMUM OF ONE (1) FOOT SEPARATION FROM ALL OTHER CONDUITS AND UTILITIES IN THE TRENCH UNLESS SLEEVED FOR CONDUIT INSTALLATION. ALL TRENCHES AND CONDUITS (INCLUDING ROAD CROSSINGS) MUST BE INSPECTED BY IDAHO FALLS POWER PRIOR TO BACK FILLING. BACKFILL AND COMPACT ALL TRENCHES TO A MINIMUM OF 90% OR MAX DENSITY. (SECONDARY CONDUITS CAN BE REDUCED TO 30" OF COVER)

5. MINIMUM CONDUIT DEPTH CAN BE REDUCED TO EIGHTEEN INCHES (18") OF COVER BELOW FINAL GRADE THROUGH BASALT OR OTHER ROCK UPON PRIOR APPROVAL OF IFP. RIGID GALVANIZED STEEL (RGS) CONDUIT SHALL BE PROVIDED AND INSTALLED BY THE CONTRACTOR. IFP WILL SPECIFY THE CONDUIT SIZE.

6. 2" HDPE SDR 13.5 CONTINUOUS DUCT CAN BE UTILIZED BY THE CONTRACTOR INSTEAD OF 2 1/2" PVC SCHEDULE 40 AS SPECIFIED ON THE CONTRACTOR MAP FOR PROPOSED 1/0 SINGLE PHASE PRIMARY CONDUCTOR. CONDUIT TO BE RED IN COLOR OR BLACK WITH RED STRIPES (RED CONDUIT PREFERED). IT IS POSSIBLE NOPE TO BE ORDERED WITH "IFP" STAMPED ON CONDUIT. THE HOPE CAN BE TURNED UP INSIDE OR GROUND SLEEVES OR CONTRACTOR MAY TRANSITION TO 2" PVC SCHEDULE 40 LARGE RADIUS SWEEP (36") WITH PERMA GUARD PULL FITTINGS BY ARNCO SHUR LOCK E OR APPROVED EQUAL BY IFP.

7. CONTRACTOR / DEVELOPER TO INSTALL A 2500 LB MULE TAPE STRING (MINIMUM) EACH PRIMARY POWER CONDUIT IRON MORE THAN 75 LF. ALL SERVICES FROM THE MITER BASE TO THE TRANSFORMER / SECONDARY PEDESTAL. AND INSTALL PULL STRING FOR FIBER OPTIC CONDUIT RUNS.

8. THE DEVELOPER/CONTRACTOR SHALL PROVIDE ALL STAKING AND LAYOUT OF NEW ELECTRICAL AND FIBER FACILITIES INCLUDING POWER POLES. ALL LOT CORNERS ADJACENT TO ALL POWER TRENCHES MUST BE CLEARLY MARKED FOR INSTALLATION OF ELECTRICAL FACILITIES.

9. THE CONTRACTOR SHALL RETAIN AND PROTECT ALL EXISTING CITY POWER POLES AND ELECTRICAL AND FIBER FACILITIES DURING CONSTRUCTION. ALSO, REPAIR / REPLACE ALL CONCRETE, ASPHALT, AND LANDSCAPING THAT IS DISTURBED DURING CONSTRUCTION.

10. IT SHALL BE THE CUSTOMER OR CONTRACTOR'S RESPONSIBILITY TO PROVIDE ILLUMINATION (STREET LIGHTS) ALONG OR WITHIN THE PUBLIC RIGHT-OF-WAY CONTAINED WITHIN A NEW DEVELOPMENT.

11. ALL NEW LIGHT POLE FOUNDATIONS AND LIGHTING CONDUIT SHALL BE CONSTRUCTED BY THE CONTRACTOR IN ACCORDANCE WITH CURRENT CITY OF IDAHO FALLS STANDARD DRAWINGS AND SPECIFICATIONS. IFP WILL FURNISH TO THE CONTRACTOR A BOLT HOLE TEMPLATE (PENDING AVAILABILITY), ANCHOR BOLTS, NUTS, WASHERS, CONTINUITY PLATE, AND GROUND WIRE AS NEEDED FOR THE INSTALLATION OF THE LIGHT POLES.

12. IFP WILL INSTALL POLES AND LUMINAIRES WITH THE COST OF MATERIALS PAID BY THE CONTRACTOR PRIOR TO INSTALLATION.

13. ON ALL SUBDIVISIONS THE PADMOUNTED EQUIPMENT (INCLUDING GROUND SLEEVES / PADS, ETC.) WILL NOT BE INSTALLED OR ENERGIZED UNTIL THE FINAL PLAT IS RECORDED. IDAHO FALLS POWER WILL PROVIDE GROUND RODS AND CONTRACTOR WILL INSTALL GROUND RODS PRIOR TO INSTALLATION OF CONDUIT.

14. ON ALL COMMERCIAL BUILDINGS AND BUILDINGS SERVING 2 UNITS OR MORE, METER SOCKETS AND UNITS MUST BE PERMANENTLY LABELED PRIOR TO METERS BEING ENERGIZED. ELECTRICIAN WILL BE REQUIRED TO COORDINATE WITH IDAHO FALLS POWER IN ORDER TO VERIFY METER SOCKET IS CONNECT TO CORRECT UNIT (208-612-8400).

15. WHEN THE CONTRACTOR PERFORMS TRENCHING AND BACKFILLING DURING SUSTAINED FREEZING TEMPERATURES, THEY MUST PROVIDE A TWO (2) YEAR WARRANTY FOR THE INTEGRITY OF THE TRENCH AND NEW INFRASTRUCTURE. THE CONTRACTOR MUST ENSURE THAT THE TRENCH DOES NOT SETTLE, TRANSITION PLATES OR OTHER PLOYS AS MAIN LEVEL, AND FINISHED PRODUCT MEETS IFP STANDARDS

811 Know what's below. Call before you dig.

IDAHO FALLS POWER MUST INSPECT ALL TRENCHES PRIOR TO BACKFILL. CONTACT IDAHO FALLS POWER, BILL MCKELLIP (208) 881-4095

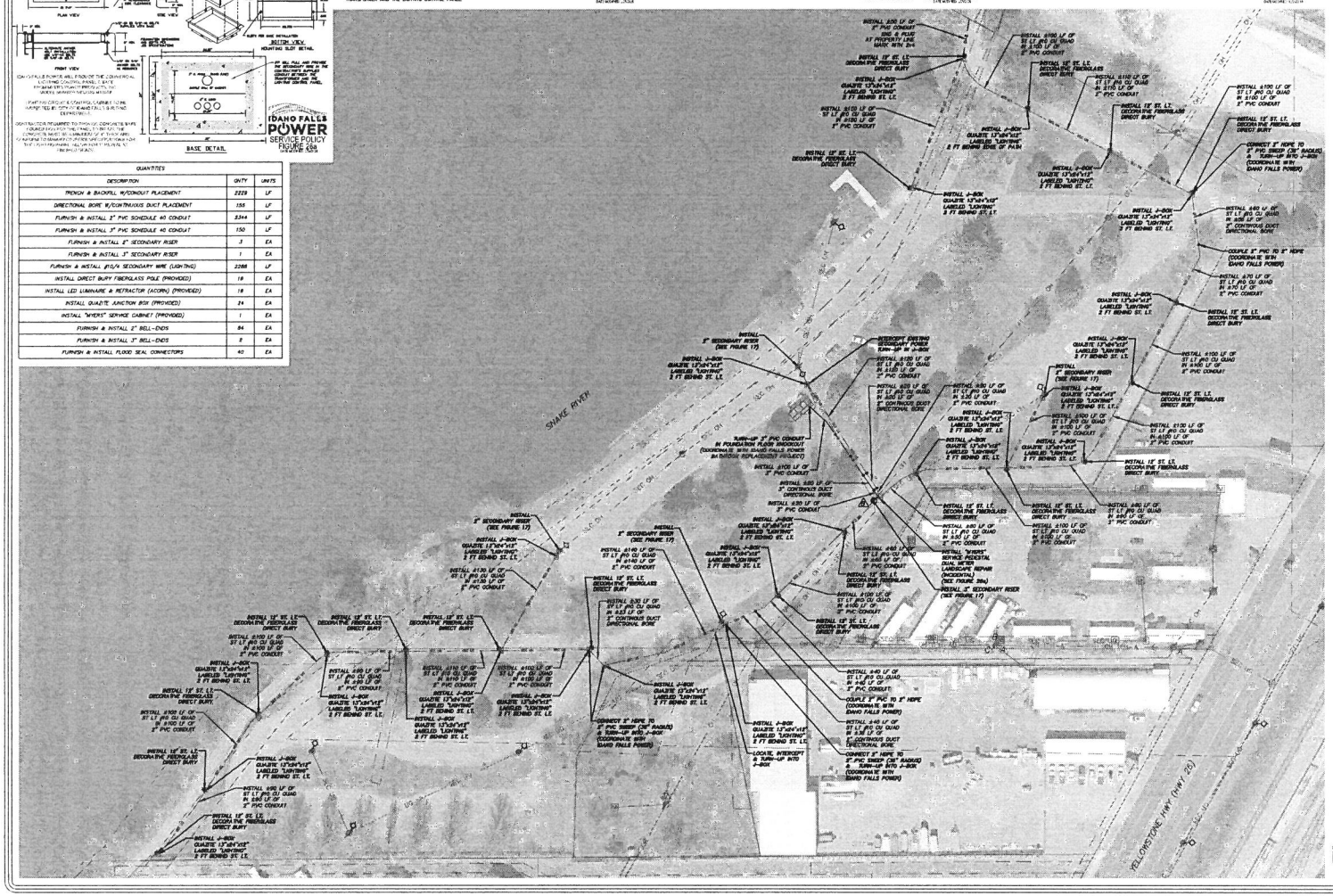
LEGEND (NEW CONSTRUCTION)

C-1	C-2	EXISTING 3" SCHEDULE 40 PVC CONDUIT (FIBER)
C-2	C-2	INSTALL 2" SCHEDULE 40 PVC CONDUIT (FIBER)
C-3	C-3	EXISTING 3" SCHEDULE 40 PVC CONDUIT
C-2	C-2	INSTALL 2" SCHEDULE 40 PVC CONDUIT
C-2.5		EXISTING 2 1/2" SCHEDULE 40 PVC CONDUIT
C-2.5		INSTALL A 2 1/2" SCHEDULE 40 PVC CONDUIT
C-3	C-3	EXISTING 3" SCHEDULE 40 PVC CONDUIT
C-3	C-3	INSTALL 3" SCHEDULE 40 PVC CONDUIT
C-4	C-4	EXISTING 4" SCHEDULE 40 PVC CONDUIT
C-4	C-4	INSTALL 4" SCHEDULE 40 PVC CONDUIT
OH 1PH-A		INSTALL SINGLE PHASE A PRIMARY OVERHEAD CONDUCTOR
OH 1PH-A		EXISTING SINGLE PHASE A PRIMARY OVERHEAD CONDUCTOR
UG 1PH-A		INSTALL SINGLE PHASE A PRIMARY UNDERGROUND CONDUCTOR
UG 1PH-A		EXISTING SINGLE PHASE A PRIMARY UNDERGROUND CONDUCTOR
OH 1PH-B		INSTALL SINGLE PHASE B PRIMARY OVERHEAD CONDUCTOR
OH 1PH-B		EXISTING SINGLE PHASE B PRIMARY OVERHEAD CONDUCTOR
UG 1PH-B		INSTALL SINGLE PHASE B PRIMARY UNDERGROUND CONDUCTOR IN A 3-1/2" SCHEDULE 40 PVC CONDUIT
UG 1PH-B		EXISTING SINGLE PHASE B PRIMARY UNDERGROUND CONDUCTOR
FO	FO	EXISTING IDAHO FALLS FIBER OPTIC LINE
FO	FO	INSTALL IDAHO FALLS FIBER OPTIC LINE IN 2" SCHEDULE 40 PVC CONDUIT
OH	OH	INSTALL THREE PHASE PRIMARY OVERHEAD CONDUCTOR
UG	UG	INSTALL THREE PHASE PRIMARY UNDERGROUND CONDUCTOR IN 4" SCHEDULE 40 PVC CONDUIT
OH	OH	EXISTING THREE PHASE PRIMARY OVERHEAD CONDUCTOR
UG	UG	EXISTING TRIPLE PHASE PRIMARY UNDERGROUND CONDUCTOR
SEC OH		INSTALL SECONDARY OVERHEAD CONDUCTOR
SEC OH		EXISTING SECONDARY OVERHEAD CONDUCTOR
SEC UG		INSTALL SECONDARY UNDERGROUND CONDUCTOR
SEC UG		EXISTING SECONDARY UNDERGROUND CONDUCTOR
		EXISTING PARCEL LINE
		EXISTING EASEMENT LINE
		EXISTING THREE PHASE TRANSFORMER INSTALL THREE PHASE TRANSFORMER PAD (6'x 7', SMALL OR LARGE) BY CONTRACTOR / INSTALL THREE PHASE TRANSFORMER BY IDAHO FALLS POWER)
		EXISTING SINGLE THREE PHASE SECTIONALIZING CABINET INSTALL SINGLE THREE PHASE SECTIONALIZING CABINET W/ 3 FUSES (PROVIDED BY IDAHO FALLS POWER-INSTALLED BY CONTRACTOR) INSTALL SINGLE THREE PHASE SECTIONAL IDAHO CABINET (BY IDAHO FALLS POWER)
		EXISTING SINGLE PHASE TRANSFORMER INSTALL SINGLE PHASE TRANSFORMER BASE (PROVIDED BY IDAHO FALLS POWER-INSTALLED BY CONTRACTOR) INSTALL ONE-10 LENGTH OF 3-1/2" PVC SECONDARY SERVICE CONDUIT FROM THE CENTER OF EACH TRANSFORMER PAD IN BOTH DIRECTIONS AT 45° ANGLE INTO EACH LOT UNLESS OTHERWISE NOTED. CAP ENDS OF CONDUITS AND MARK WITH 2X4.
		EXISTING POWER POLE / EXISTING POWER POLE WITH ANCHOR GUY
		INSTALL POWER POLE / INSTALL POWER POLE WITH ANCHOR GUY
		EXISTING POWER POLE WITH OVER-HEAD TRANSFORMER EXISTING POWER POLE WITH OVERHEAD TRANSFORMER TO BE REMOVED. INSTALL POWER POLE WITH OVER-HEAD TRANSFORMER (PHASE NOTED BY COLOR)
		EXISTING CITY OF IDAHO FALLS STANDARD STREET LIGHT INSTALL CITY OF IDAHO FALLS STANDARD STREET LIGHT
		EXISTING SMALL / LARGE FIBER OPTIC JUNCTION BOX INSTALL SMALL / LARGE FIBER OPTIC JUNCTION BOX W/ 1" CONDUIT (BRING 3' FAMILY DWELLING STUB 48" ANGLE INTO EACH LOT)
		EXISTING SECONDARY PEDESTAL INSTALL SECONDARY PEDESTAL (PROVIDED BY IDAHO FALLS POWER-INSTALLED BY CONTRACTOR), INSTALL ONE-10' LENGTH OF 3-1/2" PVC SECONDARY SERVICE CONDUIT FROM THE CENTER OF EACH SECONDARY PEDESTAL IN BOTH DIRECTIONS AT 45° ANGLE INTO EACH LOT, UNLESS OTHERWISE NOTED. CAP ENDS OF CONDUITS AND MARK WITH 2X4.
		EXISTING METER
		EXISTING JUNCTION BOX INSTALL JUNCTION BOX

IDAHO FALLS POWER SERVICE POLICY

NOT ALL LINES ON THIS MAP ARE TO THE SCALE SHOWN ABOVE. SOME LINES ARE OUT OF SCALE AND ALIGNMENT, USE FOR REPRESENTATIONAL PURPOSES ONLY, DO NOT USE SCALED DISTANCES AS A SUBSTITUTE FOR DIMENSIONS. IF YOU HAVE ANY QUESTIONS ABOUT THE LOCATION OF ELECTRICAL FACILITIES (CONDUIT, TRENCHES, POLES, LIGHT POLES, TRANS., SECTION CABINETS, PEDESTALS, ETC.) SHOWN ON THIS MAP PLEASE CONTACT NATHAN ANDERSON, JOSHUA DEBYOK, GRANT CAMPBELL, BILL MCKELLIP OR ALAN CUNNINGHAM.

QUANTITIES		
DESCRIPTION	QNTY	UNITS
TRENCH & BACKFILL W/CONDUIT PLACEMENT	2229	LF
DIRECTIONAL BORE W/CONTINUOUS DUCT PLACEMENT	155	LF
FURNISH & INSTALL 2" PVC SCHEDULE 40 CONDUIT	5344	LF
FURNISH & INSTALL 3" PVC SCHEDULE 40 CONDUIT	150	LF
FURNISH & INSTALL 2" SECONDARY RISER	3	EA
FURNISH & INSTALL 3" SECONDARY RISER	1	EA
FURNISH & INSTALL #10/4 SECONDARY WIRE (LIGHTING)	2288	LF
INSTALL DIRECT BURY FIBERGLASS POLE (PROVIDED)	18	EA
INSTALL LED LUMINAIRE & RETRACTOR (ACORN) (PROVIDED)	18	EA
INSTALL QUADPLEX JUNCTION BOX (PROVIDED)	24	EA
INSTALL "WYERS" SERVICE CABINET (PROVIDED)	1	EA
FURNISH & INSTALL 2" BELL-ENDS	84	EA
FURNISH & INSTALL 3" BELL-ENDS	3	EA
FURNISH & INSTALL FLOOD SEAL CONNECTORS	40	EA



CONTRACTOR'S MAP

GENERAL LAYOUT AND CONSTRUCTION MAP

SOUTH TOURIST PARK PATH LIGHTING

CITY OF IDAHO FALLS, IDAHO

T. 2 N. R. 37 E. B.M. SECTION 25 Plate 3

CadFile: S TOURIST PARK LIGHTING.DWG

IDAHO FALLS POWER

140 South Capital Ave.
PO Box 50220
Idaho Falls, ID 83405-0220
Telephone: 208-612-8430

Date:	04/24/2026
Designed By:	WEM
Reviewed By:	GC
Scale:	1"=50'
Work Request No.	49012

ISSUED FOR CONSTRUCTION

APPROVED

ACCEPTED	BY	DATE	
CONSTRUCTION	BY	DATE	

Sheet: 1 of 1

REVISION	
REVISION	

Exhibit "B"

Idaho Falls Power

IDAHO FALLS POWER
140 SOUTH CAPITAL AVE.
IDAHO FALLS, IDAHO 83402
PHONE: (208) 612-8354

QUOTATION NUMBER: IFP 26-19 Date: August 13, 2026

Idaho Falls Power is requesting a quote on the following project: South Tourist Park Path Lighting. These quotations will be received at the office of Idaho Falls Power, **until 1:00 p.m. Thursday, June 4, 2026.** This request for quotes is per Idaho Code 67-2805(1).

June 17, 2026: Upon presentation before City Council (City of Idaho Falls), a resolution to reject all bids did pass declaring an open market negotiation would produce more economically purchased goods and services. (Memorandum File #26-277) After negotiation, Armstrong Electric, Inc has been awarded.

Quotes are to be submitted:

Attention: Bill McKellip
Quotation Number: IFP 26-19
140 South Capital
Idaho Falls, ID 83402

or via email: bmckellip@ifpower.org,

Please designate firm name and address on the following lines:

_____

_____

_____

GENERAL:

The intention of the attached specifications is to describe the project in sufficient detail to secure comparable quotes. Proposal to be submitted on forms furnished. Idaho Falls Power **The project must be completed by Friday, October 30, 2026**. The contractor to provide all labor, materials and equipment to complete the project.

BASIS OF BID; COMPARISON OF BIDS:

Lump Sum

- Bidders shall submit a Bid on a lump sum basis for the base Bid and include a separate price for each alternate, if any, described in the Bidding Documents as provided for in the Bid Form. The price for each alternate will be the amount added to or deleted from the base Bid if Owner selects the alternate.

Unit Price

- Bidders shall submit a Bid on a unit price basis for each item of Work listed in the Bid schedule.
- The total of all estimated prices will be the sum of the products of the estimated quantity of each item and the corresponding unit price.

- Discrepancies between the multiplication of units of Work and unit prices will be resolved in favor of the unit prices. Discrepancies between the indicated sum of any column of figures and the correct sum thereof will be resolved in favor of the correct sum.

Item No. 1

- Trench and Backfill With Conduit Install: By the linear foot (LF) measured on a horizontal basis along the centerline of the trench per typical section in plans, 24" to 30" deep.

Item No. 2

- Directional Bore With Continuous Duct Placement: By the linear foot (LF) measured on a horizontal basis along the centerline of the bore path, 24" to 30" deep.

Item No. 3

- Furnish and install 2" PVC Schedule 40 Conduit: By the linear foot (LF) measured on a horizontal basis along the center of the pipe from the centerline of mainline to the termination of public service line.

Item No. 4

- Furnish and install 3" PVC Schedule 40 Conduit: By the linear foot (LF) measured on a horizontal basis along the center of the pipe from the centerline of mainline to the termination of public service line.

Item No. 5

- Furnish and install #10-4 Secondary Wire (Lighting): By the linear foot (LF) measured on a horizontal basis along the centerline of conduit from run starting termination point to run ending termination point. Wire pulling lubrication is required and incidental.

Item No. 6

- Install Direct Bury Fiberglass Pole: By each (EA) measured and payment per each pole installed (poles furnished by IFP) as designated in the contract documents.

Item No. 7

- Install LED Luminaire & Refractor (Acorn): By each (EA) measured and payment per each LED luminaire and refractor installed (luminaire and refractor furnished by IFP) as designated in the contract documents.

Item No. 8

- Install Quazite Junction Box: By each (EA) measured and payment on a per each basis for installing junction box (quazite junction boxes furnished by IFP) as designated in the contract documents.

Item No. 9

- Install "Myers" Service Cabinet – Dual Meter: By each (EA) measured and payment on a per each basis for installing a "Myers" Service Cabinet – Dual Meter ("Myers" Service Cabinet – Dual Meter furnished by IFP) as designated in the contract documents.

Item No. 10

- Furnish and install 2" Bell-Ends: By each (EA) measured and payment on a per each basis for installing 2" Bell-Ends on conduit as designated in the contract documents.

Item No. 11

- Furnish and install 3" Bell-Ends: By each (EA) measured and payment on a per each basis for installing 3" Bell-Ends on conduit as designated in the contract documents.

Item No. 12

- Furnish And Install Flood Seal Connectors: By each (EA) measured and payment on a per each basis for installing Flood Seal Connectors on all terminations in each light pole and each junction box as designated in the contract documents.

Item No. 13

- Mobilization: By the lump sum (LS).

Item No. 14

- Sales and Use Tax: Paid by contractor on all City of Idaho Falls provided materials at 6% of the items purchase amount.

SPECIFICATIONS:

City of Idaho Falls to furnish all fiberglass direct bury poles, LED luminaire and "Acorn" style refractor, quazite junction boxes, a "Myers" Service Cabinet and provide construction staking.

Contractor to furnish all equipment, labor, tools, supplies, materials (less IFP furnished materials listed above), and services necessary to install new lighting system as designated in the plans, in compliance with Idaho Falls Power 2026 Service Policy, as specified in these specifications, contract documents and as directed by the Engineer.

Contractor to use caution when excavating in this area. Contractor shall locate all utilities prior to construction. Call 811 for locates. Contractor shall retain and protect all utilities where possible unless shown otherwise. If any utilities need to be adjusted based on the field locate, coordinate with the utility owner. Contractor shall verify all utility elevations. Maintain a minimum of 18" vertical and 10' horizontal clearance between potable and non-potable lines. Maintain a minimum of 1' vertical and 6' horizontal separation between power and wet utility.

Contractor to monitor pole backfill soil conditions at each pole site in order to collaborate with IFP to determine the type of backfill that will be required.

A. Good soil conditions: The site is well drained and water does not stand during wet periods. Good soil for mounting is made up of sand and gravel, hard clay, compacted loam or compacted coarse sand. If the soil type of the mounting site is good, use the soil removed from the hole for backfilling and tamp thoroughly.
B. Poor conditions: Water stands during wet periods; the soil is soft clay, poorly compacted, or contains large amounts of silt. If the soil is poor, use concrete or a premixed cement mixture to fill the top third (minimum) of the embedded depth. The lower portion should be filled with well tamped good soil (See A, above). Several inches of a sand and gravel mixture may be added at the base of the shaft to provide additional stability and resistance to rotation

Contractor to install the fiberglass direct bury pole as described:

(These suggestions are guidelines only. Contractor assumes all liability for pole installation.)

1. Avoid cutting or scratching the pole surface.
2. While the pole is easily accessible, install fixture(s) and any accessories, and thread the wiring between the luminaire and the hand hole.
3. Dig or auger a hole of correct size and depth. The hole should be several inches larger in diameter than the pole shaft. In poor soil, the diameter of the hole should be a minimum of double the diameter of the pole. Burial depth for the 12' mounting height pole is 3' in depth.
4. Check the hole depth carefully and tamp in backfill if necessary to assure the correct pole setting depth.
5. Lift and set the pole in the center of the hole, either by hand or with a nylon sling attached to a lifting device. Nylon is recommended, so as not to scratch the pole's surface. The sling should be attached at a point approximately one third down from the top. As the pole is being lowered into the hole, feed the underground cable through the conductor entrance hole and up toward the hand hole.
6. Add 6" to 9" of backfill and plumb the pole. Sight the plumb bob from two locations approximately 90° to each other to the pole from a convenient distance. Straighten the pole as needed, and tamp backfill around the base. Continue to backfill and thoroughly tamp at no more than 9" intervals to the bottom of the cable entrance. Frequent, firm tamping of the backfill during installation is very important to insure a successful installation. To ensure plumbness, the pole should be checked with a plumb bob while tamping.
7. If not performed previously, install underground cables and pull the wiring out through the hand hole. Connect the feed cable to the luminaries' wires; fuse if required. Push the wiring into the pole and install the hand hole cover. Finish backfilling and tamping to a point 2" above the final ground line.

Contractor to open and backfill all trenches, install conduit, install junction boxes and install #10-4 conductor THWN (Red, Black, White and Green) and #1/0 AL Triplex conductor as designated in the Plans, in compliance with Idaho Falls Power 2026 Service Policy Figure 17, as specified in these Special Provisions, and as directed by the Engineer.

Contractor is responsible for ensuring all trench, conduit, junction boxes and fiberglass poles have been successfully inspected and approved by Idaho Falls Power prior to back-filling and installing conductor.

Contractor to make all "dead" terminations (i.e. in light poles, j-boxes and line side of "Myers" Service Cabinet). An electrical inspection with the City of Idaho Falls, Building Division will be required.

Contractor is responsible for coordinating and scheduling all inspections with Idaho Falls Power and City of Idaho Falls. After all inspections are successful and approved, Idaho Falls Power will make final terminations (i.e. between power source and "Myers" Service Cabinet as well as power source and meter base at bathroom) and energize through Contractor scheduled "connect order".

Contractor to repair and or replace all concrete, asphalt, sprinkler system components and landscaping that is disturbed and or removed during construction.

Contractor to retain and protect all existing curb and gutter, power poles, electrical and fiber facilities during construction.

Contractor to ensure all construction shall be in compliance with all bid documents and all references therein, as well as comply with the 2026 Idaho Falls Power Service Policy.

MISCELLANEOUS CONTRACTUAL PROVISIONS:

A. To the extent Idaho Falls Power accepts Contractor's quote (be it full or in part), agreements between parties shall be subject to Idaho laws, with jurisdiction and venue to take place within the Seventh Judicial District within the State of Idaho, within Bonneville County.

B. If awarded the project, Contractor will agree that it shall not discriminate against any employee or applicant for employment on the basis of race, color, religion, creed, political ideals, sex, age, marital status, physical or mental handicap, gender identity/expression, sexual orientation, veteran's status, or national origin.

C. If awarded the project, Contractor will agree, pursuant to Idaho Code section 67-2346, that if payments under the agreement between parties exceed one hundred thousand dollars ($100,000) and Contractor employs ten (10) or more persons, Contractor will certify that it is not currently engaged in, and will not for the duration of the agreement engage in, a boycott of goods or services from Israel or territories under its control. The terms in this Paragraph that are defined in Idaho Code § 67-2346 shall have the meaning defined therein.

D. If awarded the project, Contractor will agree, pursuant to Idaho Code § 67-2347A, that if payments under this an agreement between parties exceed one hundred thousand dollars ($100,000) and Contractor employs ten (10) or more persons, Contractor will certify that it is not currently engaged in and will not for the duration of the agreement engage in a boycott of any individual or company because the individual or company engages in or supports either (1) the exploration, production, utilization, transportation, sale, or manufacture of fossil fuel-based energy, timber, minerals, hydroelectric power, nuclear energy, or agriculture; or (2) the manufacture, distribution, sale, or use of firearms, as defined in Idaho Code § 18-3302(2)(d). The terms in this Paragraph that are defined in Idaho Code § 67-2347A shall have the meaning defined therein

E. If awarded the project, pursuant to Idaho Code § 67-2359, Contractor will certify that Contractor is not currently owned or operated by the government of the People's Republic of China and will not, for the duration of the agreement between parties, be owned or operated by the government of the People's Republic of China.

BASIS OF AWARD:

Bids will be evaluated and the award will be made on the basis of price

******An Idaho Public Works license is required prior to award of contract, but is not mandatory for bid submission.******

Bids received without the signature of a company representative will be considered invalid.

The City of Idaho Falls reserves the right to accept or reject any or all bids, to waive any or all bids and to waive any informalities and irregularities in said bids.

ITEMIZED QUOTE:

South Tourist Park Path Lighting

(All items must have "Unit Price" and "Total Amount" filled in)

Item No.	Description	Estimated Quantity	Unit	Unit Price		Total Amount	
				Dollars	Cts	Dollars	Cts
	BASE BID						
1	Trench & Backfill W/Conduit Placement	2,229	L.F.	$ 15	86	$35,351	94
2	Trench & Backfill (In Rock) W/Conduit Placement	200	L.F.	$ 150	00	$30,000	00
3	Directional Bore W/Continuous Duct Placement	155	L.F.	$ 50	00	$ 7,750	00
4	Directional Bore (In Rock) W/Continuous Duct Placement	50	L.F.	$ 100	00	$ 5,000	00
5	Furnish & Install 2" PVC Schedule 40 Conduit	2,344	L.F.	$ 3	20	$ 7,500	80
6	Furnish & Install 3" PVC Schedule 40 Conduit	150	L.F.	$ 2	80	$ 420	00
7	Furnish & Install 2" Secondary Riser	3	EA	$ 976	00	$ 2,928	00
8	Furnish & Install 3" Secondary Riser	1	EA	$ 1,159	00	$ 1,159	00
9	Furnish & Install #10-4 Secondary Wire (Lighting)	2,288	L.F.	$ 6	04	$ 13,819	52
10	Install 12 FT Direct Bury Fiberglass Pole (Provided)	19	EA.	$ 732	00	$ 13,908	00
11	Install Led Luminaire & Refractor (Acorn) (Provided)	19	EA.	$ 366	00	$ 6,954	00
12	Install Quazite Junction Box (Provided)	24	EA.	$ 200	00	$ 4,800	00
13	Install "Myers" Service Cabinet – Dual Meter (Provided)	1	EA.	$ 2,200	00	$ 2,200	00
14	Furnish & Install 2" Bell-Ends	84	EA.	$ 42	70	$ 3,586	80
15	Furnish & Install 3" Bell-Ends	2	EA.	$ 61	00	$ 122	00
16	Furnish & Install Flood Seal Connectors	40	EA.	$ 152	50	$ 6,100	00
17	Mobilization	1	L.S.	$ 1,830	00	$ 1,830	00
18	Sales & Use Tax					$ 2250	00
	BASE TOTAL *(total all16 lines)*					$145,680	06

Note:

Fill-in and complete the "Unit Price" and "Total Amount" columns for each quantity item as well as summarized totals. Return to Idaho Falls Power according to the instructions within the accompanying informal bid invitation letter. Contact Bill McKellip (208) 612-8442 at Idaho Falls Power with any questions.

Units:

L.F.= Linear Foot
EA. = Each
L.S. = Lump Sum

SIGNATURE PAGE:

Exceptions: If the terms and conditions provided on the preceding pages cannot be met, vendors are instructed to note those terms and conditions with which they take exception, giving a full explanation and sign below. If no exceptions are taken, write **"NONE"** and sign below.

none

Representative's Signature

208 524-7192
Telephone

N/A
Fax Telephone

07/24/2026
Date

Dallas@armstrongelec.com
E-Mail

Armstrong Electric Inc
Company

1175 Hollipark Dr
Address

Idaho Falls
City

Idaho 83401
State Zip Code

PWC-C-11476
Public Works License # (if required)

IDAHO FALLS POWER

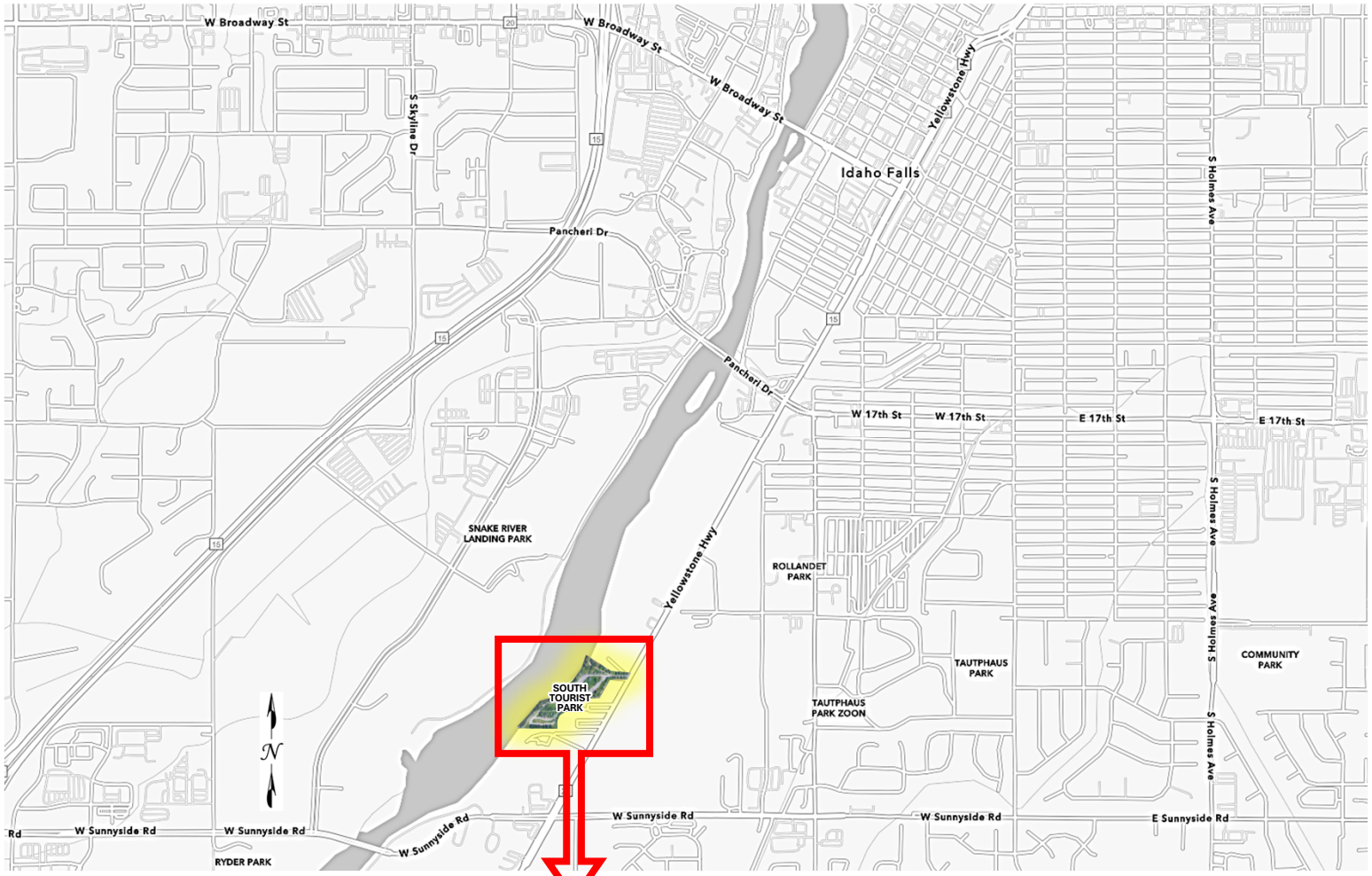
Bid Tabulation

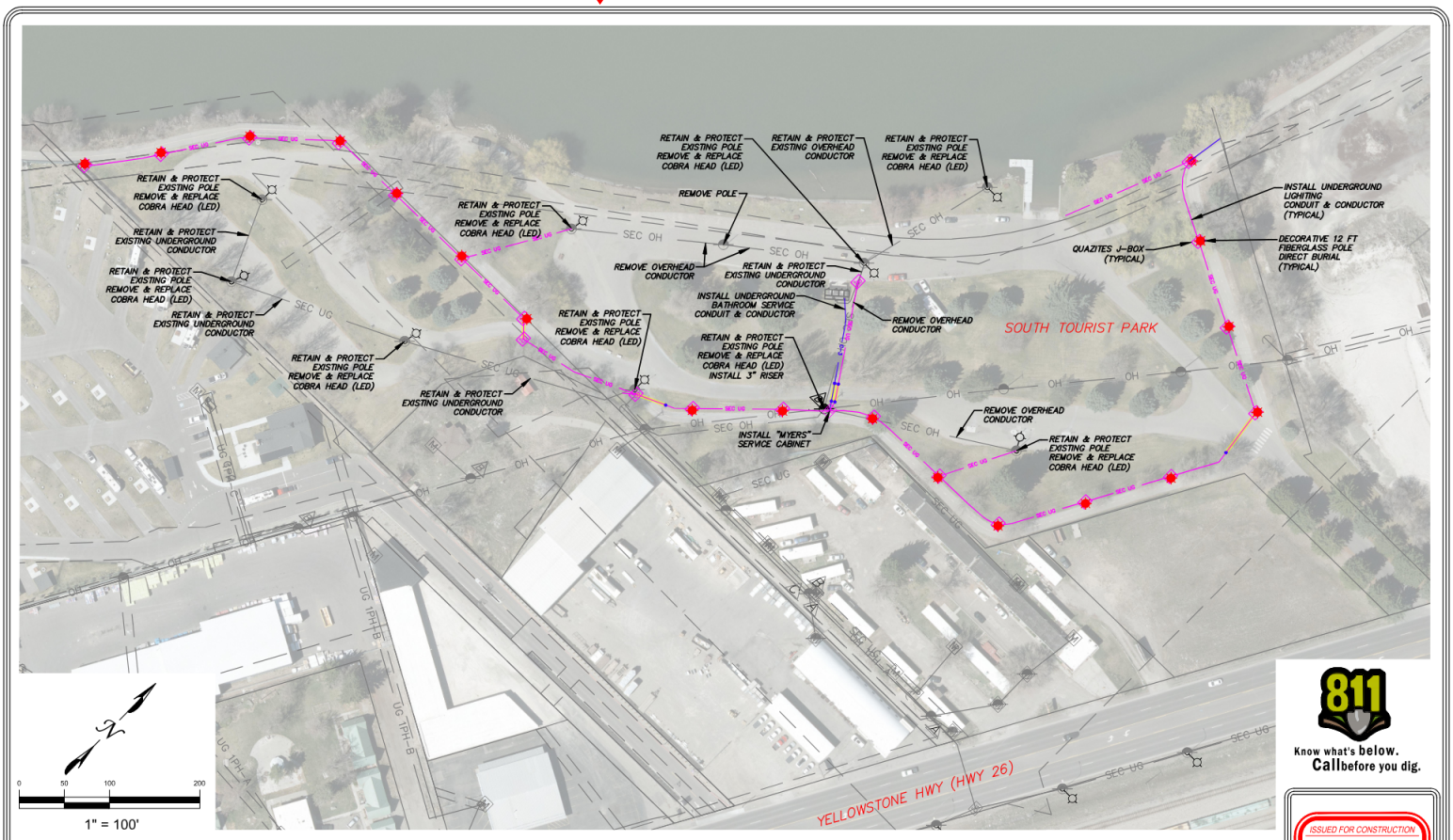
South Tourist Park Path Lighting

Quotation #: IFP 26-19

Item No.	Description	Estimated Quantity	Unit	Engineer's Estimate Unit Price Dollars	Engineer's Estimate Unit Price Cts	Engineer's Estimate Total Amount Dollars	Engineer's Estimate Total Amount Cts	Wheeler Electric Open Market Est 8/11/26 Unit Price Dollars	Wheeler Electric Open Market Est 8/11/26 Unit Price Cts	Wheeler Electric Open Market Est 8/11/26 Total Amount Dollars	Wheeler Electric Open Market Est 8/11/26 Total Amount Cts	**Winning Bid** Armstrong Electric Open Market Est 7/24/26 Unit Price Dollars	Armstrong Electric Open Market Est 7/24/26 Unit Price Cts	Armstrong Electric Open Market Est 7/24/26 Total Amount Dollars	Armstrong Electric Open Market Est 7/24/26 Total Amount Cts
BASE BID															
1	TRENCH & BACKFILL W/CONDUIT PLACEMENT	2,229	L.F.	$12.00		$26,748.00		$52.74		$117,557.46		$15.86		$35,351.94	
3	DIRECTIONAL BORE W/CONTINOUS DUCT PLACEMENT	155	L.F.	$35.00		$5,425.00		$83.87		$12,999.85		$50.00		$7,750.00	
5	FURNISH & INSTALL 2" PVC SCHEDULE 40 CONDUIT	2,344	L.F.	$7.00		$16,408.00		$1.31		$3,070.64		$3.20		$7,500.80	
6	FURNISH & INSTALL 3" PVC SCHEDULE 40 CONDUIT	150	L.F.	$12.00		$1,800.00		$2.67		$400.50		$2.80		$420.00	
7	FURNISH & INSTALL 2" SECONDARY RISER	3	EA.	$500.00		$1,500.00		$910.00		$2,730.00		$976.00		$2,928.00	
8	FURNISH & INSTALL 3" SECONDARY RISER	1	EA.	$600.00		$600.00		$1,450.00		$1,450.00		$1,159.00		$1,159.00	
9	FURNISH & INSTALL #10/4 SECONDARY WIRE (LIGHTING)	2,288	L.F.	$6.00		$13,728.00		$4.56		$10,433.28		$6.04		$13,819.52	
10	INSTALL 12 FT DIRECT BURY FIBERGLASS POLE (PROVIDED)	19	EA.	$274.00		$5,206.00		$992.11		$18,850.09		$732.00		$13,908.00	
11	INSTALL LED LUMINAIRE & REFRACTOR (ACORN) (PROVIDED)	19	EA.	$275.00		$5,225.00		$276.32		$5,250.08		$366.00		$6,954.00	
12	INSTALL QUAZITE JUNCTION BOX (PROVIDED)	24	EA.	$55.00		$1,320.00		$447.92		$10,750.08		$200.00		$4,800.00	
13	INSTALL "MYERS" SERVICE CABINET - DUAL METER (PROVIDED)	1	EA.	$3,000.00		$3,000.00		$2,000.00		$2,000.00		$2,200.00		$2,200.00	
14	FURNISH & INSTALL 2" BELL-ENDS	84	EA.	$13.00		$1,092.00		$21.67		$1,820.28		$42.70		$3,586.80	
15	FURNISH & INSTALL 3" BELL-ENDS	2	EA.	$14.00		$28.00		$50.00		$100.00		$61.00		$122.00	
16	FURNISH & INSTALL FLOOD SEAL CONNECTORS	40	EA.	$50.00		$2,000.00		$188.25		$7,530.00		$152.50		$6,100.00	
17	MOBILIZATION	1	L.S.	$2,500.00		$2,500.00		$14,100.00		$14,100.00		$1,830.00		$1,830.00	
18	SALES & USE TAX (6%)					$2,250.00				$2,250.00				$2,250.00	
BASE TOTAL						$88,830.00				$211,292.26				**$110,680.06**	
ROCK ADDER															
2	TRENCH & BACKFILL (IN ROCK) W/CONDUIT PLACEMENT	200	L.F.	$12.00		$2,400.00		$96.25		$19,250.00		$150.00		$30,000.00	
4	DIRECTIONAL BORE (IN ROCK) W/CONTINOUS DUCT PLACEMENT	50	L.F.	$35.00		$1,750.00		$110.00		$5,500.00		$100.00		$5,000.00	
ROCK ADDER - TOTAL						$4,150.00				$24,750.00				$35,000.00	
TOTAL						**$92,980.00**				**$236,042.26**				**$145,680.06**	

*DOES NOT INCLUDE PREVAILING WAGE





811 Know what's below. Call before you dig.

REVISIONS			
NO.	DATE	BY	DESCRIPTION

IDAHO FALLS POWER SERVICE POLICY

SCALE AS NOTED FOR 11x17 PRINTS ONLY	
DESIGNED BY:	WEM
CHECKED BY:	GC
REVIEWED BY:	-
DRAWING DATE:	February 2026
FILE NAME:	S TOURIST PARK LIGHTING.dwg

IDAHO FALLS POWER
140 S Capital Ave.
PO Box 50220
Idaho Falls, ID
83405-0220
Telephone:
208-612-8430

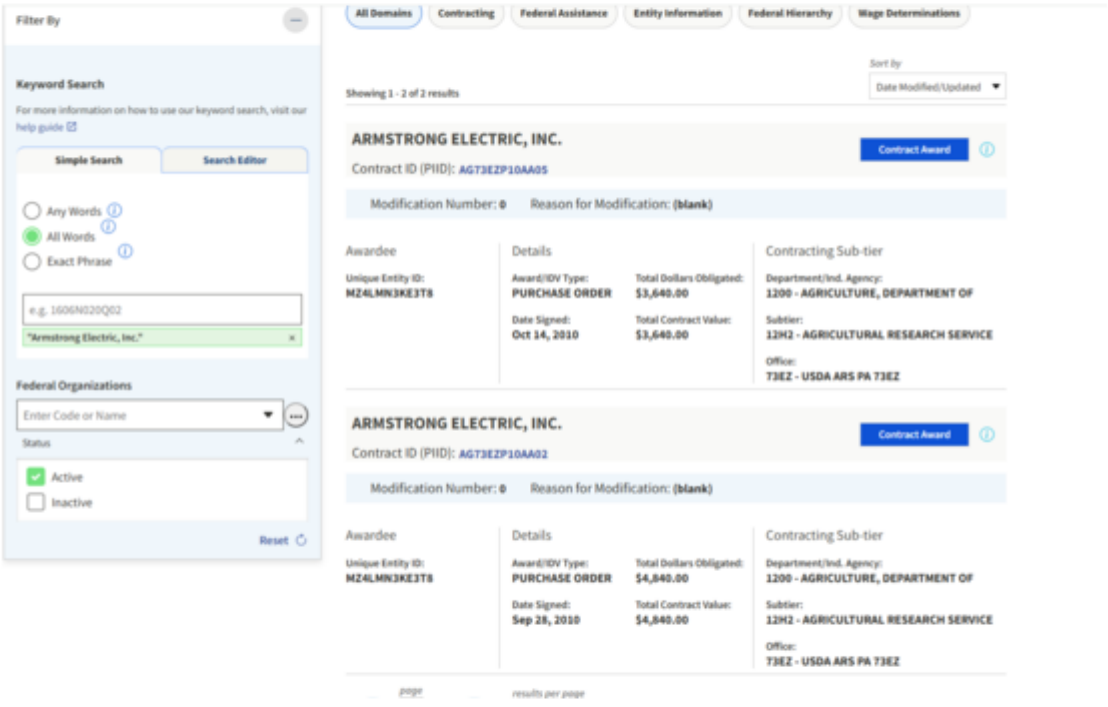
EXHIBIT

SOUTH TOURIST PARK PATH LIGHTING

BONNEVILLE COUNTY
CITY OF IDAHO FALLS
WO #: 49012

SHEET
OF

ISSUED FOR CONSTRUCTION
APPROVED
REVIEWED BY: WL DATE: 05/14/2026


Filter By
Keyword Search
For more information on how to use our keyword search, visit our help guide
Simple Search
Search Editor
Any Words
All Words
Exact Phrase
e.g. 1606N020Q02
"Armstrong Electric, Inc."
Federal Organizations
Enter Code or Name
Status
Active
Inactive
Reset
All Domains
Contracting
Federal Assistance
Entity Information
Federal Hierarchy
Wage Determinations
Showing 1 - 2 of 2 results
Sort by
Date Modified/Updated
ARMSTRONG ELECTRIC, INC.
Contract Award
Contract ID (PIID): AGT3EZP10AA05
Modification Number: 0
Reason for Modification: (blank)
Awardee
Unique Entity ID:
MZ4LMN3KE3T8
Details
Award/IDV Type:
PURCHASE ORDER
Total Dollars Obligated:
$3,640.00
Date Signed:
Oct 14, 2010
Total Contract Value:
$3,640.00
Contracting Sub-tier
Department/Ind. Agency:
1200 - AGRICULTURE, DEPARTMENT OF
Subtier:
12H2 - AGRICULTURAL RESEARCH SERVICE
Office:
73EZ - USDA ARS PA 73EZ
ARMSTRONG ELECTRIC, INC.
Contract Award
Contract ID (PIID): AGT3EZP10AA02
Modification Number: 0
Reason for Modification: (blank)
Awardee
Unique Entity ID:
MZ4LMN3KE3T8
Details
Award/IDV Type:
PURCHASE ORDER
Total Dollars Obligated:
$4,840.00
Date Signed:
Sep 28, 2010
Total Contract Value:
$4,840.00
Contracting Sub-tier
Department/Ind. Agency:
1200 - AGRICULTURE, DEPARTMENT OF
Subtier:
12H2 - AGRICULTURAL RESEARCH SERVICE
Office:
73EZ - USDA ARS PA 73EZ
page
results per page

Memorandum

File #: 26-344 **City Council**

DATE: Thursday, September 3, 2026
AGENDA: Regular
FROM: Chris Fredericksen, General Manager
DEPARTMENT: Idaho Falls Power

Title
Bid Award - IFP 26-25 Fiber Drop Cable Installation

☐ Ordinance
☐ Resolution
☐ Quasi-Judicial Public Hearing
☐ Legislative Public Hearing
☐ Confirmation/Consent/Acceptance
☒ Approval/Authorization/Ratification

Action(s) Requested:
Approve the bid award for the Fiber Drop Cable Installation project(s); award to the lowest responsive, responsible bidder, B Jackson Construction, for $531,463.00 (or take other action deemed appropriate).

Description, Background Information, Purpose:
On September 1, 2026, bids were received and opened for the Fiber Drop Cable Installation project(s). A tabulation of bid results is attached. The purpose of the project(s) is to enter into contract to provide installation of provided fiber, optical network terminal device and required splicing inside homes and at the access point. Each individual installation is considered a separate project and will be paid per project.

This item has been reviewed by the City's Legal & Municipal Services Departments.

Idaho Falls Power
Bid Tabulation

Project: Fiber Drop Cable Install
Number: IFP 26-25
Submitted: Keri West - Workflow Accountant
Date: 9/1/2026

				Cooke Cabling		Crown Utilities		B Jackson Construction	
	Description	Estimated Quantity per Year	Unit	Unit Cost	Total Amount	Unit Cost	Total Amount	Unit Cost	Total Amount
1	Bid for single underground residence installation	300	Per Residence	$ 450.00	$ 135,000.00	$ 997.83	$ 299,349.00	$ 390.55	$ 117,165.00
2	Bid for single overhead residence installation with alley access	300	Per Residence	$ 450.00	$ 135,000.00	$ 1,213.76	$ 364,128.00	$ 404.24	$ 121,272.00
3	Bid for single overhead residence installation without alley access	300	per Residence	$ 450.00	$ 135,000.00	$ 1,396.88	$ 419,064.00	$ 458.92	$ 137,676.00
4	Prep and Install aerial inline splice case	50	Per Location	$ 450.00	$ 22,500.00	$ 867.18	$ 43,359.00	$ 226.16	$ 11,308.00
5	Installation of Ethernet or Coax cable from IFF demark at MDU complexes	400	Per cable installation	$ 450.00	$ 180,000.00	$ -	$ -	$ 116.51	$ 46,604.00
6	Installation of Splice Cases, Build Type A Splice Cases	100	Per Splice Case	$ 450.00	$ 45,000.00	$ 435.94	$ 43,594.00	$ 203.38	$ 20,338.00
7	Site Survey Field Manager	300	Per Site Visit	$ 450.00	$ 135,000.00	$ 201.56	$ 60,468.00	$ 132.53	$ 39,759.00
8	ONT Upgrade, Remove Existing ONT from Home and Install and Splice new ONT	300	Per Upgrade	$ 450.00	$ 135,000.00	$ 236.50	$ 70,950.00	$ 124.47	$ 37,341.00
				TOTAL	**$ 922,500.00**		**$ 1,300,912.00**		**$ 531,463.00**

*Cooke Cabling did not complete Bid Form. Submitted Estimate with one line item.

Attending: Keri West
Nikki Bradford
Kelly Aldinger
Krista Thornton

Memorandum

File #: 26-345 **City Council**

DATE: Thursday, September 3, 2026
AGENDA: Regular
FROM: Chris Fredericksen, General Manager
DEPARTMENT: Idaho Falls Power

Title
Bid Award - IFP 26-26 Micro Duct Drop Installation Services

☐ Ordinance
☐ Resolution
☐ Quasi-Judicial Public Hearing
☐ Legislative Public Hearing
☐ Confirmation/Consent/Acceptance
☒ Approval/Authorization/Ratification

Action(s) Requested:
Approve the bid award for the Micro Duct Drop Installation project(s) and award to the lowest responsive, responsible bidder, B Jackson Construction, for a price of $208,845.30 (or take other action deemed appropriate).

Description, Background Information, Purpose:
On September 1, 2026, bids were received and opened for the Micro Duct Drop Installation project(s). A tabulation of bid results is attached. The purpose of the proposed project(s) is to provide installation of a micro duct for broadband fiber service to individual structures at a depth greater than 18 inches. Each installation will be considered a separate project and will be paid per project.

This item has been reviewed by the City's Legal & Municipal Services Departments.

Idaho Falls Power
Bid Tabulation

Project: Micro Duct Drop Installation Services Deep — **Number:** IFP 26-26
Submitted: Keri West - Workflow Accountant — **Date:** 9/1/2026

				B Jackson Construction		Crown Utilities	
	Addendum Acknowledgement				NO		YES
	Description	Estimated Quantity per Year	Unit	Unit Cost	Total Amount	Unit Cost	Total Amount
1	Micro Duct install per residence at depth of 18" or greater	300	Per Residence	$ 426.04	$ 127,812.00	$ 965.00	$ 289,500.00
2	1 1/4" Fiber duct install at a depth of 18" or greater	1,500	Per Foot	$ 17.69	$ 26,535.00	$ 12.50	$ 18,750.00
3	Install HH-1	150	Each	$ 308.99	$ 46,348.50	$ 350.00	$ 52,500.00
4	Install HH-2/EPED	15	Each	Did Not Include		$ 510.00	$ 7,650.00
5	Install HH-3	15	Each	$ 543.32	$ 8,149.80	$ 420.00	$ 6,300.00
				TOTAL	$ 208,845.30		$ 374,700.00

Attending: Keri West
Nikki Bradford
Kelly Aldinger
Krista Thornton