AGENDA

Consolidated Regular Meeting

City Council Chamber - 1243 National City Boulevard, National City, CA

Ron Morrison, Mayor
Luz Molina, Vice-Mayor - District 1
Jose Rodriguez, Councilmember -District 2
Ditas Yamane, Councilmember – District 3
Marcus Bush, Councilmember – District 4

Douglas J. Schulze, City Manager
Heidi Skinner, City Attorney
Shelley Chapel, MMC, City Clerk

The City Council also sits as the City of National City Community Development Commission, Housing Authority, Joint Powers Financing Authority, and Successor Agency to the Community Development Commission as the National City Redevelopment Agency

Thank you for participating in local government and the City of National City Council Meetings.

Meetings: Regular City Council Meetings are held on the first and third Tuesday of the month at 6:00 p.m. Special Closed Session Meetings and Workshops may be same day, the start time is based on needs. Check Special Agendas for times.

Location: Regular City Council Meetings are held in the Council Chamber located at City Hall, 1243 National City Boulevard, National City, CA 91950, the meetings are open to the public.

Agendas and Material: Agendas and Agenda Packet for items listed are available on the City website, and distributed to the City Council no less than 72 hours before the City Council Meeting. Sign up for E-Notifications to receive alerts when items are posted.

Public Participation: Encouraged in a number of ways as described below. Members of the public may attend the City Council Meeting in person, watch the City Council Meeting via live web stream, or participate remotely via Zoom. Recording of Meetings are archived and available for viewing on the City's website.

To listen to the live stream in Spanish, you must register for Zoom prior to the meeting for access.

All Zoom registration must be completed **two (2)** hours prior to the City Council Meeting for access.

Public Comment: Persons wishing to address the City Council on matters not on the agenda may do so under Public Comments. Those wishing to speak on items on the agenda may do so when the item is being considered. Please submit a Request to Enter Que to Speak to the City Clerk before the meeting or immediately following the announcement of the item. All comments will be limited up to three (3) minutes. The Presiding Officer shall have the authority to reduce the time allotted to accommodate for a large number of speakers. *(City Council Policy 104)*

All written comment must be submitted no later than **four (4)** hours prior to the start of the meeting to allow time for distribution to the City Council.

EFFECTIVE JANUARY 1, 2023

All Contributions to Candidates and Current Elected Officials are required to self-report a Declaration of Campaign Contribution to a Councilmember of more than $250 within the past year (effective Jan 1, 2023). This report may be included on the Public Comment Speaker Slip to be completed prior to the City Council Meeting.

Spanish Interpretation Services: Spanish Interpretation Services are available; please contact the City Clerk before the start of the meeting for assistance. clerk@nationalcityca.gov

American Disabilities Act Title II: In compliance with the American Disabilities Act of 1990, persons with a disability may request an agenda in appropriate alternative formats as required by Title II. Any person with a disability who requires a modification or accommodation to participate in a meeting should direct such request to the City Clerk's Office (619) 336-4228 at least 24 hours in advance of the meeting.

AGENDA

Consolidated Regular Meeting

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Gracias por participar en las reuniones del gobierno local y del Consejo de la Ciudad de National City.

Reuniones: Las reuniones regulares del Consejo Municipal se llevan a cabo el primer y tercer martes del mes a las 6:00 p.m. La reunión especial de sesión privada y los talleres pueden ser el mismo día, la hora de inicio se basa en las necesidades. Consulte las agendas especiales para conocer los horarios.

Ubicación: Las reuniones regulares del Concejo Municipal se llevan a cabo en la Cámara del Consejo ubicada en el Ayuntamiento, 1243 National City Boulevard, National City, CA 91950, las reuniones están abiertas al público.

Agendas y Material: Las Agendas y el Paquete de Agenda para los temas enumerados están disponibles en el sitio web de la Ciudad y se distribuyen al Concejo Municipal no menos de 72 horas antes de la Reunión del Concejo Municipal. Regístrese para recibir notificaciones electrónicas cuando se publiquen artículos.

Participación pública: Se fomenta de varias maneras como se describe a continuación. Los miembros del público pueden asistir a la Reunión del Concejo Municipal en persona, ver la Reunión del Concejo Municipal a través de la transmisión web en vivo o participar de forma remota a través de Zoom. Las grabaciones de las reuniones están archivadas y disponibles para su visualización en el sitio web de la Ciudad.

Para escuchar la transmission en Español, registration por Zoom es requerido antes del comienzo de la sesión.

Todo registro para la trasmisión por Zoom debe completarse **dos (2)** horas antes de la Reunión del Concejo Municipal.

Comentario público: Las personas que deseen dirigirse al Concejo Municipal sobre asuntos que no estén incluidos en la agenda podrán hacerlo durante los Comentarios Públicos. Quienes deseen hablar sobre los puntos incluidos en la agenda podrán hacerlo cuando se esté considerando el punto. Por favor, presente una Solicitud para Entrar en la Cola para Hablar al Secretario Municipal antes de la reunión o inmediatamente después del anuncio del punto. Todos

los comentarios estarán limitados a un máximo de tres (3) minutos. El Presidente tendrá la autoridad para reducir el tiempo asignado para adaptarse a un gran número de oradores. (Política 104 del Concejo Municipal)

Todos los comentarios por escrito deben presentarse a más tardar cuatro (4) horas antes del inicio de la reunión para permitir tiempo para su distribución al Concejo Municipal.

A PARTIR DEL 1 DE ENERO DE 2023

Todas las contribuciones a los candidatos y funcionarios electos actuales deben autoinformar una Declaración de contribución de campaña a un concejal de más de $ 250 en el último año (a partir del 1 de enero de 2023). Este informe puede incluirse en el Recibo del orador de comentarios públicos que se completará antes de la reunión del Concejo Municipal

Servicios de interpretación en español: Los servicios de interpretación en español están disponibles, comuníquese con el Secretario de la Ciudad antes del inicio de la reunión para obtener ayuda.

Título II de la Ley de Discapacidades Americanas: En cumplimiento con la Ley de Discapacidades Americanas de 1990, las personas con discapacidad pueden solicitar una agenda en formatos alternativos apropiados según lo requerido por el Título II. Cualquier persona con una discapacidad que requiera un modificación o adaptación para participar en una reunión debe dirigir dicha solicitud a la Oficina del Secretario de la Ciudad (619) 336-4228 al menos 24 horas antes de la reunión.

State of California)
)ss.
County of San Diego)

AFFIDAVIT OF POSTING

I, Shelley Chapel, MMC, City Clerk of the City of National City, hereby declare under penalty of perjury that this notice of a Regular Meeting was called by the City Council of the City of National City was posted and provided on Thursday, September 10, 2026, at 6:00 p.m. Said meeting to be held Tuesday, September 15, 2026, at 6:00 p.m. in the City Hall, City Council Chambers, 1243 National City Blvd., in the City of National City, California. Said notice was posted on the Bulletin Boards in front of City Hall and the Library.

Shelley Chapel

Shelley Chapel, MMC, City Clerk

AGENDA

Consolidated Regular Meeting

Tuesday, September 15, 2026, 6:00 p.m.
City Council Chamber - 1243 National City Boulevard
National City, CA

Pages

1. CALL TO ORDER

2. ROLL CALL

3. PLEDGE OF ALLEGIANCE TO THE FLAG

4. INVOCATION

5. PUBLIC COMMENT

   In accordance with State law, an item not scheduled on the agenda may be brought forward by the general public for comment; however, the City Council will not be able to discuss or take action on any issue not included on the agenda. Speakers will have up to three (3) minutes.

6. PROCLAMATIONS AND RECOGNITION

   6.1 Employee of the Quarter 5

   6.2 Introduction of New Hires and Promotions of City Employees 7

   6.3 Proclamation for National Food Service Worker Day 8

7. REGIONAL BOARDS AND COMMITTEE REPORTS (Limited to Five (5) Minutes each)

   Per Government Code Section 53232.3(d) also known as AB1234: Members of a legislative body shall provide brief reports on meetings attended at the expense of the local agency at the next regular meeting of the legislative body.

8. INTERVIEWS AND APPOINTMENTS

8.1 Appointments: City Boards, Commissions, and Committees – City Council Interview and Appointment for the Civil Service Commission, Planning Commission, and the Housing Advisory Committee. 9

Recommendation:
City Council to Conduct Interviews and Appoint.

8.2 Appointments: City Boards, Commissions, and Committees – Mayoral Appointments to the Board of Library Trustees; Parks, Recreation & Senior Citizens' Advisory Committee; Public Art Committee; and the Traffic Safety Committee. 41

Recommendation:
Mayoral Appointment with the City Councilmembers' Confirmation.

9. CONSENT CALENDAR

The Consent Calendar may be enacted in one motion by the City Council with a Roll Call Vote without discussion unless a Councilmember, a member of the Public, or the City Manager requests an item be removed for discussion. Items removed from the Consent Calendar will be considered immediately following the adoption of the Calendar.

9.1 Approval of Reading by Title Only and Waiver of Reading in Full of Ordinance on this Agenda

9.2 Community Resilience Center Grant Application Submission Authorization 80

Recommendation:
Adopt a Resolution Entitled, "Resolution of the City Council of the City of National City, California, Authorizing the City Manager or Designee to Submit an Application to the California Strategic Growth Council for a Community Resilience Centers Round 2 Implementation Grant for the Kimball/MLK Community Resilience Campus; Authorizing Acceptance of Grant Funds if Awarded; and Authorizing Execution of Grant-Related Documents."

9.3 California Library Literacy Services Adult and Family Literacy Grant Funds Acceptance FY2027 84

Recommendation:
Adopt a Resolution Entitled, "Resolution of the City Council of the City of National City, California, Authorizing the City Manager or His Designee to Accept the California Library Literacy Services (CLLS) Grant in the Amount of $65,832 to Fund the National City Public Library's Adult and Family Literacy Services Programs for Fiscal Year 2027 and Authorizing the Establishment of a Library Grants Fund Appropriation and Corresponding Revenue Budget in the Amount of $65,832."

9.4 Investment Transactions for the Month Ended April 30, 2026. 89

Recommendation:
Accept and File the Investment Transaction Ledger for the Month Ended April 30, 2026.

9.5 Investment Transactions for the Month Ended May 31, 2026. 102

Recommendation:
Accept and File the Investment Transaction Ledger for the Month Ending May 31, 2026.

9.6 Investment Report for the Quarter Ending June 30, 2026. 116

Recommendation:
Accept and File the Investment Report for the Quarter Ended June 30, 2026.

9.7 Warrant Register No. 3 for the Period of 7/10/26 through 7/16/26 in the Amount of $4,964,311.19 157

Recommendation:
Ratify Warrants Totaling $4,964,311.19.

9.8 Warrant Register No. 4 for the Period of 7/17/26 through 7/23/26 in the Amount of $3,207,774.60 172

Recommendation:
Ratify Warrants Totaling $3,207,774.60.

10. PUBLIC HEARING

The following item(s) have been advertised as public hearing(s) as required by law.

10.1 Ordinance for Introduction – Industrial Wastewater Pretreatment per Metropolitan Sewerage System Administrative Agreement No. 1. 183

Recommendation:
Introduce Ordinance by First Reading, entitled, “An Ordinance of the City Council of the City of National City, California, Amending Chapter 14.06 – Sewer Connections, and Chapter 14.24 – Fats, Oils and Grease Discharge Control of Title 14 of the National City Municipal Code.”

10.2 Public Hearing – Amendment of Chapter 10.70 (Police Regulated Businesses) and 10.79 (Massage Establishments) of the National City Municipal Code related to Massage Establishments. 205

Recommendation:
Introduce Ordinance by First Reading, Entitled, “An Ordinance of the City of National City, California, Amending Sections 10.70.080 (Suspensions And Revocation), 10.70.100 (Inspection of Premises), 10.79.060 (Minimum Facilities Required), and 10.79.120 (Inspection by Officials) of the National

City Municipal Code Related to Massage Establishments."

11. STAFF REPORTS

11.1 Agreements for Towing and Impound Services. 212

Recommendation:
Adopt the Resolution Entitled," Resolution of the City Council of the City of National City, California, Authorizing the Mayor to Execute Agreements with Cortes Towing Enterprises Inc., and Tony's Auto Center Inc dba Tony's Auto Center for Towing and Impound Services, with Initial Terms of October 1, 2026 – September 30, 2029."

11.2 Downtown National City Community Benefit Improvement District Feasibility Study and Direction on Next Steps. 336

Recommendation:
Receive a presentation regarding the feasibility of establishing a Downtown National City Community Benefit Improvement District and provide direction to staff regarding whether to proceed with the formal district formation process.

11.3 Resolution authorizing an Inter-Fund Loan from the Sewer Fund to the Ambulance Transport Services Enterprise Fund in an Amount Not to Exceed $6,500,00 for the Implementation of an In-House Ambulance Transport Program. 355

Recommendation:
Adopt a Resolution Entitled, "Resolution of the City Council of the City of National City, California, Authorizing an Inter-Fund Loan from the Sewer Fund to the Ambulance Transport Services Fund in an Amount Not-To-Exceed $6,500,000 for the Implementation of an In-House Ambulance Transport Program."

12. CITY MANAGER'S REPORT

13. ELECTED OFFICIALS REPORT

13.1 Policy No. 105 Request to Add an Item to a Future Agenda 363

Recommendation:
Approve a Motion to Add the Policy 105 Request to the October 6, 2026 City Council Meeting Agenda.

14. CITY ATTORNEY REPORT

15. ADJOURNMENT

CITY OF NATIONAL CITY
MEMORANDUM

DATE: August 25, 2026

TO: Doug Schulze, City Manager

FROM: Rex Sanders, Interim Human Resources Dire[redacted]

SUBJECT: EMPLOYEE OF THE QUARTER PROGRAM

The Employee Recognition Program communicates the City's appreciation for outstanding performance. In doing so, it recognizes employees who maintain high standards of personal conduct and make significant contributions to the National City workplace and community.

The employee to be recognized for the 3rd Quarter of calendar year 2026 is:

Vanessa Castro, Traffic Office Coordinator

By copy of this memo, the employee is invited to attend the Council meeting on Tuesday, September 15, 2026, to be recognized for her achievement and service.

Attachment

cc: Vanessa Castro, Traffic Office Coordinator
Chief Alejandro Hernandez
Amber Lashbrook, Police Support Services Manager
Shelley Chapel, City Clerk
Josie Flores-Clark, Mayor's Executive Assistant
Human Resources – Office File

NATIONAL CITY POLICE DEPARTMENT

MEMORANDUM

RECEIVED

AUG 24 2026

CITY OF NATIONAL CITY
HUMAN RESOURCES DEPARTMENT

DATE: August 24, 2026

TO: Rex Sanders, Interim Human Resources Director

FROM: Alejandro Hernandez, Chief of Police

SUBJECT: Nomination for Performance Recognition Program -Vanessa Castro, Traffic Office Coordinator

---

Vanessa Castro has been employed with the Police Department since 1999. She began as a part-time employee in Property & Evidence and eventually transitioned to full time in 2001. In 2025, Vanessa promoted to her new role as the Traffic Office Coordinator.

Since taking on this role, Vanessa has implemented electronic transfers to fast-track payments from tow companies, implemented a tracking system for better accounting of towed-evidence vehicles, and worked on the tow contract committee. Her goal has been to streamline the efficiency of the Traffic Division.

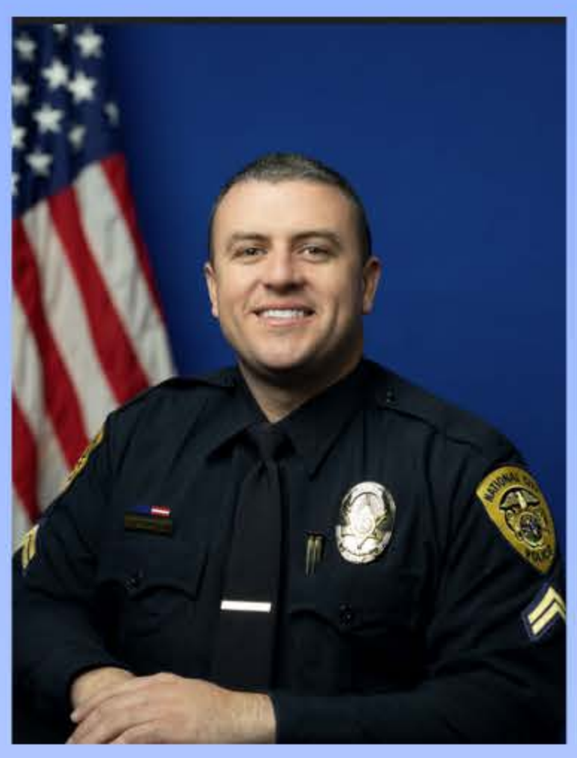
Vanessa is a dedicated, hardworking employee and has used her years of experience to improve traffic office functions. Her new position requires daily public interaction, both on the phone and in person; Vanessa does this with a positive and pleasant demeanor. Every co-worker expressed how much they enjoy working with her and she has proven to be a valuable member of the team.

Nominated By: Amber Lashbrook
Police Support Services Manager

CALIFORNIA
NATIONAL CITY
1887
INCORPORATED

JULY- SEPT 2026

PROMOTIONS



DANIEL SCANLON
POLICE SERGEANT



ERNESTO GUZMAN
POLICE OFFICER



JORGE CRUZ
POLICE CORPORAL



SANDRA TEC DURAZO
POLICE OFFICER



ANALLELY LUNA HERNANDEZ
HR ANALYST 11

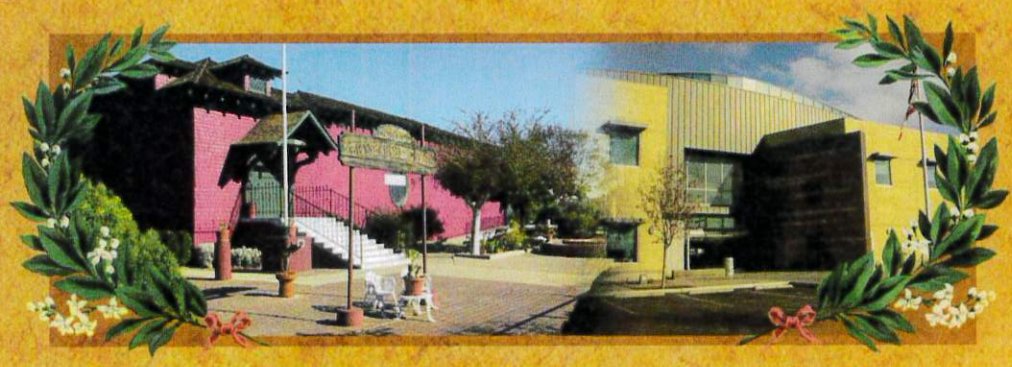


MIGUEL LOZANO
POLICE CORPORAL

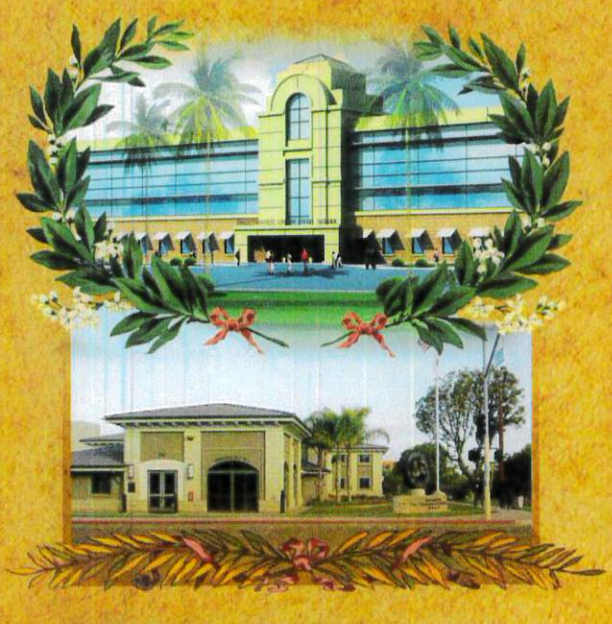


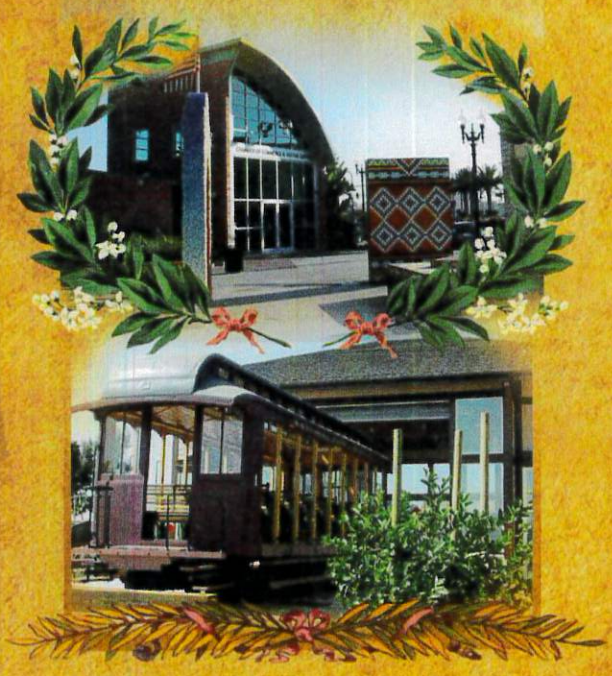
RICARDO CASTILLO
POLICE OFFICER

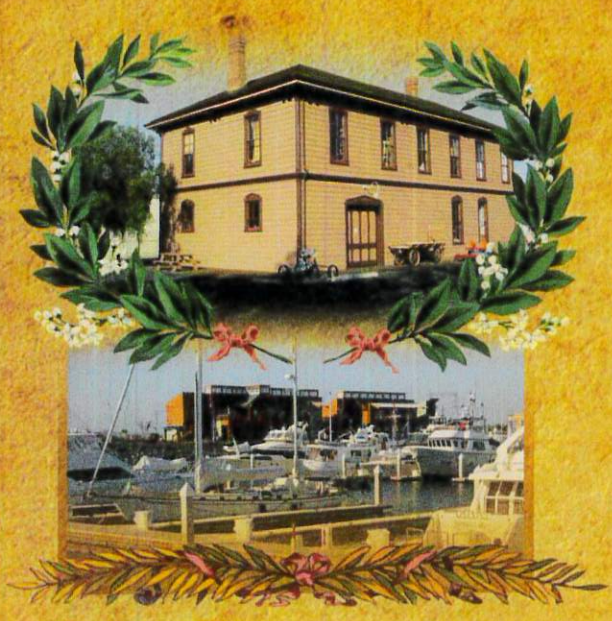
Congratulations !











Proclamation

CALIFORNIA
NATIONAL CITY
1887
INCORPORATED

WHEREAS, food service workers across the United States are vital contributors to the health, vitality, and daily well-being of our communities, providing essential nourishment to individuals throughout all stages of life; and

WHEREAS, in the City of National City, the Senior Nutrition Services Division plays an indispensable role in supporting older adults by providing approximately 65,000 congregate meals and 15,000 home-delivered meals annually, along with vital wellness checks for approximately 3,000 registered seniors; and

WHEREAS, these meals are prepared fresh onsite each day in accordance with nutrition standards established by the County of San Diego under the Older Americans Act (OAA), with the program supported through Housing Authority resources, County contracts, grants, community donations, and municipal funding; and

WHEREAS, while providing nutritious meals is at the heart of these services, the social connection created through congregate dining and regular meal delivery provides an important opportunity for older adults to build friendships, maintain community connections, and reduce loneliness and social isolation; and

WHEREAS, the continued success of these vital programs depends upon the dedication of food service staff and volunteers whose work promotes the health, safety, dignity, and well-being of National City's older adults;

NOW, THEREFORE, BE IT PROCLAIMED, that I, Ron Morrison, Mayor of the City of National City, by virtue of the authority vested in me, and on behalf of the City Council, do hereby proclaim September 18, 2026 as

National Food Service Worker Day

in the City of National City, and encourage all residents and community members to express their sincere gratitude and appreciation for the essential contributions of food service workers, particularly those who serve our older adult community with compassion, dedication, and care.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the official seal of the City of National City to be affixed this 18th day of September 2026.

Ron Morrison
Mayor

Luz Molina
Vice Mayor

Marcus Bush
Councilmember

Jose Rodriguez
Councilmember

Ditas Yamane
Councilmember

AGENDA REPORT

Department: City Clerk's Office
Prepared by: Shelley Chapel, MMC, City Clerk
Meeting Date: Tuesday, September 15, 2026
Approved by: Douglas J. Schulze, City Manager

SUBJECT:
Appointments: City Boards, Commissions, and Committees – City Council Interview and Appointment for the Civil Service Commission, Planning Commission, and the Housing Advisory Committee.

RECOMMENDATION:
City Council to Conduct Interviews and Appoint.

BOARD/COMMISSION/COMMITTEE PRIOR ACTION:
Not Applicable.

EXPLANATION
One (1) vacancy for the Civil Service Commission; one (1) vacancy for the Planning Commission, and one (1) vacancy for the Housing Advisory Committee were noticed in the Star News and posted on the City website, City Hall Bulletin Boards, and City Social Media to advertise openings and the application acceptance period.

Vacancy notices were posted on July 20, 2026 with an application deadline of August 27, 2026.

FINANCIAL STATEMENT:
Not applicable.

RELATED CITY COUNCIL 2020-2025 STRATEGIC PLAN GOAL:
Communication and Outreach

ENVIRONMENTAL REVIEW:
This is not a project under CEQA, and is therefore, not subject to environmental review. CCR15378; PRC 21065.

PUBLIC NOTIFICATION:
The Agenda Report was posted at least 72 hours before the Regular Meeting date and time, and 24 hours before a Special Meeting in accordance with the Ralph M. Brown Act.

ORDINANCE:
Not Applicable

EXHIBITS:
Exhibit A – Explanation for City Council Appointment
Exhibit B – Applications (Redacted)
Exhibit C – City Council Policy 107 – Amended January 20, 2026
Exhibit D – BCC Reference Chart

The City Clerk's Office began advertising and accepting applications for vacancies on the following Boards, Committees, and Commissions: Civil Service Commission, Planning Commission, and the Housing Advisory Committee on July 20, 2026 with an application deadline of August 27, 2026.

Background

In order to obtain qualified candidates, a Notice of Vacancies was advertised on the following: The City website, posted on the City Hall Bulletin Boards, the Star News and City Social Media sites. The advertisements identified the openings and the application acceptance period. The vacancies presented are due to resignations.

Vacancies are listed below:

BCC	Number of Open Seats and Term expiration for that seat	Appointing Member(s)	Residency Requirement	Applications Received
Civil Service Commission	(1) Seat – September 30, 2029	City Council	Yes	Fermin Jimenez
Planning Commission	(1) Seat – September 30, 2028	City Council	Yes	Staci Jackson Cynthia Fuller Quinonez*****
Housing Advisory Committee	(1) One Seat – March 31, 2030	City Council	Yes	Jose L. Torres Jr. Ferrel Rodriguez

Residency requirements are listed if required in the chart above. If filling a resident requirement, applicant must reside within the City of National City at the time the application is submitted to be considered for the resident position.

****

The **Civil Service Commission** has one (1) seat available due to the resignation of Wellington Clave. Their meetings are held the Second Wednesday of every other month at 5:30 p.m. in the Large Conference Room at City Hall.

One (1) applicant, Fermin Jimenez submitted an application for consideration.

****

The **Planning Commission** has one (1) seat available due to resignation of Ricardo Sanchez. Their meetings are held the First and Third Monday of every month at 6:00 p.m. in the Council Chamber at City Hall.

Applicant, Staci Jackson, submitted an application for consideration.

***One (1) applicant Cynthia Fuller Quinonez** is currently a member of the Traffic Safety Committee, reappointed on September 16, 2025 with a term that expires September 30, 2028. Committee Member Quinonez is seeking appointment to the Planning Commission. Attendance of meetings is shown below for reference. Traffic Safety Committee meetings are held the Second Wednesday of every month at 1:00 p.m. in the Large Conference Room in City Hall.

For first and second quarter of 2026, the Committee scheduled seven (7) meetings, one of which was a Special meeting. Three (3) meetings were cancelled due to a lack of agenda items and three (3) were cancelled due to lack of a quorum. A Committee member who was not able to attend a cancelled meeting due to lack of a quorum is counted as absent and that absence is reflected in their attendance total.

Attendance	First & Second Quarter 2026
Attended	3
Absent	1 - Excused
Cancelled	3

Per City Council Policy #107 (D)(14)(3) Mandatory Training and Filing Requirements:
Committee member Quinonez has completed all required training and filing requirements.
****

The Housing Advisory Committee has one (1) seat available due to the expired term of Mayra A. Valdez, who did not seek reappointment. Their meetings are held the Third Monday of every month at 6:00 p.m. in the Council Chamber at City Hall.

Two applicants, Jose L. Torres Jr. and Ferrel Rodriguez submitted applications for consideration.

****

Per City Council Policy #107 (D) Mandatory Training and Filing Requirements:

Appointment:
Per City Council Policy #107 (D)(9):

1. For City Council Appointments, the Interview Process is as follows:
   a. The City Clerk will provide an overview of the Board, Commission, or Committee(s) with current vacancy (ies). The Mayor will introduce the applicant and two (2) questions will be asked of each applicant on behalf of the City Council.

   b. Each applicant is given two (2) minutes to make a brief introduction of themselves and their qualifications to the City Council.

   c. Mayor and City Councilmembers will ask questions of each applicant. All applicants must be asked the same questions.

   d. Total time per applicant is five (5) timed minutes with time allowed for clarification at the discretion of the City Council, not to exceed ten (10) minutes total per applicant.

Per City Council Policy #107 (D)(14)(3) Attendance:
A Commissioner or Member of a Board, Committee, or Commission must be present at least one hour, or 50% of the entire meeting, whichever is less, to be counted as present for purposes of attendance.

Per City Council Policy #107 (D)(14) Mandatory Training and Filing Requirements:
Commissioners and Members of Board, Committee, or Commission, as appointed by the legislative body, are entrusted with certain responsibilities and concomitant training and reporting. The following are requirements of Commissioners and Members of Boards, Commissions, and Committees. This training is required to be completed within 30 days of appointment or notification.

1. Oath of Office (Article XX of the California Constitution, and California Government Code Section 36507)
2. Fair Political Practices Commission (FPPC) Statement of Economic Interest Form 700 Filing (California Government Code Section 87100 et seq)
3. AB1234 Ethics Training (California Government Code Section 53235.1(b))
4. Anti-Sexual Harassment Training
5. Brown Act Training
6. Social Media Training

Any training required by State Law, Federal Law, or City Policies.

All training is offered in a variety of formats including in person, via Zoom, and training website/software, and pre-recorded video. Currently, these are all requirements of the Mayor and City Council, and City staff.

Civil Service Commission

Applicant Package - Commissioner

Civil Service Commission - Commissioner

Term 16 Jun 2026 - 30 Sep 2029
Positions Available 1

Number of applicants in this package 1

- Jimenez, Fermin

Name: Jimenez, Fermin

Address: [redacted] CA, 91950

Email: [redacted]

Board Name: Civil Service Commission

Telephone Number:

[redacted]

Registered to Vote in National City?:

Yes

Resident of National City?:

Yes

District Number?:

2

Term of Residency?:

been here since 2015

Present Employer?:

Cajon Valley USD, NSD, Chula Vista ESD

Occupation:

Substitute Teacher

Business Address:

unknown

Educational Background:

hold bachlors degree

Currently Serving on a BCC?:

No

Previously Served on a BCC?:

No

If so, which ones? If it does not apply, type N/A:

n/a

Professional or Technical Organization Memberships?:

n/a

Civic or Community Experience, Membership, or Previous Public Service Appointments?:

n/a

Experience or Special Knowledge Pertaining to Area of Interest?:

I am a taxpayer

Have you ever been convicted of a felony crime?:

No

Have you ever been convicted of a misdemeanour crime?:

Yes

Time of Submission: 05/18/26 10:30:50 PM

Attachments

- Education Resume 2025.pdf

FERMIN EUSEBIO JIMENEZ

[redacted]

SUMMARY

Dedicated and analytical professional transitioning into education with a strong foundation in teaching and mentoring. Skilled at creating engaging learning experiences, fostering inclusive environments, and adapting instruction to meet diverse needs. Carries over fifteen years of experience in the medical field, demonstrating excellence in communication, cultural sensitivity, and respect for confidentiality. Experienced in training and mentoring colleagues, tutoring peers, and providing Spanish translation to support understanding and accessibility. Committed to inspiring learners and promoting growth through patience, clarity, and encouragement.

EDUCATION

Grad - San Diego State University

Multiple Subject Teaching Credential with Bilingual Authorization. May 2025

Grad - Universidad Católica de Ávila, España

Aula de Lengua y Cultura Española, Summer 2025
Desarrollo en Cultura y Civilización Española y Políticas Lingüísticas.

Cuyamaca Community College

Paralegal Studies, A.S. 2024
ABA Approved Paralegal Program

San Diego State University

Political Science, B.A. 2020

San Diego City College

Political Science, A.A. 2019

SKILLS

- Bilingual in English and Spanish
- Proficient in Microsoft Office/Google Docs
- Knowledgeable in Medical Terminology
- Trained Staff in secretarial/clerk duties
- Trained in ABACUS, Westlaw, My Case Software
- Interview and wrote intakes for potential clients.

EXPERIENCE

Student Teaching – Third and Fourth Grade, 2024 -2025

- Create lesson plans in collaboration with other grade teachers.
- Work in collaboration with IEP teams to meet student needs.

Tutor

- Youth Leader for YMCA Stretch Program; Chula Vista (March 2023 – August 2024).
- AVID/EXCEL Tutors, Sweetwater Union High School District (January 2020 – March 2020) [COVID-19 began].

Law Offices of Pamela J. Brown-McGill, Fall 2023

- Filled out documents for small claims submissions.
- Filed records of past and current clients.
- Participated and observed in small claims clinic at Thomas Jefferson School of Law.

Casa Cornelia Law Firm

- Fall 2019 Intern.
- Translated documents from Spanish to English.
- Translated for Spanish speaking clients.
- Filled secretarial duties which included copying and editing forms.

OTHER EDUCATION/EXPERIENCE

Hospital Corpsman, U.S. Navy

- 2008, Certificate Hospital Corpsman “A” School; Great Lakes, IL
- 2009, Certificate Field Medical Technician Service School; Camp Pendleton, CA
- 2014, Registered Medical Assistant; American Registry for Medical Assistants

Nursing Assistant

- Alpine Special Treatment Center (December 2021 – September 2022)

Medical Assistant

- Patient Intake Coordinator, MEDIX (June 2020 – November 2021)
- Naval Medical Center San Diego, NTC/MHC (October 2014– August 2019)

Hospital Corpsman, US Navy

- Naval Medical Center, San Diego (March 2012 – August 2014)
- Marine Logistics Group 37; Okinawa, Japan (March 2009 – March 2012)
- Combat Logistic Battalion 3; Helmand Province, Afghanistan (June 2010 – May 2011)
- USS Lake Champlain (CG – 57); Undesignated Role, San Diego (December 2006 – June 2008)

Planning Commission

Applicant Package - Commissioner

Planning Commission - Commissioner

Term 19 May 2026 - 30 Sep 2028
Positions Available 1

Number of applicants in this package 1

- Jackson, Staci

Name: Jackson, Staci

Address: [redacted] National City, CA, 91950

Email: [redacted]

Board Name: Planning Commission

Telephone Number:

[redacted]

Registered to Vote in National City?:

Yes

Resident of National City?:

Yes

District Number?:

3

Term of Residency?:

I've resided in National City since August 2023

Present Employer?:

Self employed, independent contractor with Coldwell Banker Realty

Occupation:

Realtor

Business Address:

[redacted] San Diego CA 92108

Educational Background:

Point Loma Nazarene University - Bachelor of Arts, International Studies

Currently Serving on a BCC?:

No

Previously Served on a BCC?:

No

If so, which ones? If it does not apply, type N/A:

N/A

Professional or Technical Organization Memberships?:

San Diego Association of Realtors

Civic or Community Experience, Membership, or Previous Public Service Appointments?:

Normal Heights United Methodist Church - Board of Finance and Trustees (chair)

Experience or Special Knowledge Pertaining to Area of Interest?:

Real Estate Industry (residential) - 8 years.

Have you ever been convicted of a felony crime?:

No

Have you ever been convicted of a misdemeanour crime?:

No

Time of Submission: 05/08/26 6:03:40 PM

Attachments

- Resume 2026.pdf

STACI JACKSON

[redacted]

linkedin.com/in/staci-jackson-280228120/

[redacted]

San Diego, CA

SKILLS

Priority management and multi-tasking. Consistency. Adaptability. Heavy phone experience for ten years. Fast learner (including databases). Windows, Mac, Microsoft Office, Google suite fluent. MLS (Paragon) searches and entry. Graphic design via Photoshop and Canva. Conversational French.

EXPERIENCE

REALTOR, California DRE#02053871
Coldwell Banker Realty
I represent buyers and sellers in transactions (34 sides career to date). I successfully negotiate and project manage sales to successful closings under a variety of market conditions. I adapt to ever-changing ways of doing business, including working with various affiliate companies, learning new forms, and utilizing new software and apps. I do marketing including print, social media, and open houses. Also: First Time Buyer Specialist Certificate earned.

Office Manager, Normal Heights United Church — 2018 - 2022
Reception, publicity (instagram and mailchimp), building availability management. Worked closely with the bookkeeper on reimbursements and budget review.

Records Specialist, previously Records Assistant
Point Loma Nazarene University — 2014-2018
I performed degree audits for college juniors and seniors to ensure they were on pace with all graduation requirements. I advised students of all levels on course selection and ensured adherence to University policies. I interacted with students, parents, faculty and staff via phone, e-mail and in person on a daily basis. Also: extensive record keeping and document preparation.

Floor Lead, previously Sales Associate
Sur La Table — 2012-2014
Shift supervisor, key holder, and sales leader in a busy, upscale retail store. Practiced HERO customer service.

Office Manager, McPherson Free Methodist Church — 2011-2012
Reception, budgeting, and document preparation for five busy ministry leaders.

EDUCATION

Point Loma Nazarene University, Bachelor of Arts
International Studies, French Minor, cum laude, 2009

Planning Commission

Applicant Package - Commissioner

Planning Commission - Commissioner

Term 01 Apr 2026 - 31 Mar 2030
Positions Available 1

Number of applicants in this package 1

- Fuller Quinonez, Cynthia

Name: Fuller Quinonez, Cynthia

Address: [redacted] National City, CA, 91950

Email: [redacted]

Board Name: Planning Commission

Telephone Number:

[redacted]

Registered to Vote in National City?:

Yes

Resident of National City?:

Yes

District Number?:

1

Term of Residency?:

9 years

Present Employer?:

Self employed

Occupation:

Landlord and property manager

Restaurant owner and chef

Business Address:

[redacted] National City, CA

Educational Background:

Culinary Entrepreneurship, Grossmont College

Nutrition, Mesa College

Currently Serving on a BCC?:

Yes

Previously Served on a BCC?:

Yes

If so, which ones? If it does not apply, type N/A:

Traffic Safety

Professional or Technical Organization Memberships?:

California Apartment Association Cook Alliance

Civic or Community Experience, Membership, or Previous Public Service Appointments?:

National City Healthy Culturas Coalition (2024-Present), County of San Diego South Region Food Insecurity Workgroup Co-Chair (2022-2024). National City Resident Leader (since 2021). San Diego Food System Alliance member (since 2013) and former Sustainable Local Seafood Work Group co-chair addressing Port of San Diego Central Embarcadero Redevelopment and its fishing industry/working waterfront impacts. Former Slow Food Urban Diego board member and Nutrition in Healthcare Leadership Team / Community Health Improvement Partner. Past World Food Day, World Oceans Day and National Seafood Month event organizer. Especially successful aiding San Diego's commercial fishing industry with collaborative San Diego Seafood: Then & Now project yielding historical cookbook published April 2025.

Experience or Special Knowledge Pertaining to Area of Interest?:

Knowledge and experience essential for success as National City ADU and SB9 owner/builder, landlord and property owner, health and environmental justice activism requiring familiarity with National City Planning projects, regulations, and the impact of these on community members. Regular Port of San Diego and San Diego Air Pollution Control District meeting attendee, with particular focus on their activities with potential Tidelands environmental health and justice impacts.

Have you ever been convicted of a felony crime?:

No

Have you ever been convicted of a misdemeanour crime?:

No

Time of Submission: 01/02/26 11:28:38 AM

Housing Advisory Committee

Applicant Package - Committee Member

Housing Advisory Committee - Committee Member

Term 19 May 2026 - 31 Mar 2030
Positions Available 1

Number of applicants in this package 1

- Torres Jr, Jose L

Name: Torres Jr, Jose L

Address: [redacted] National City, 91950-78

Email: [redacted]

Board Name: Housing Advisory Committee

Telephone Number:

[redacted]

Registered to Vote in National City?:

Yes

Resident of National City?:

Yes

District Number?:

[redacted]

Term of Residency?:

15 Years

Present Employer?:

1. Home Resource Center

2. United Airlines

Occupation:

1. Mortgage Loan Officer

2. Ramp Service

Business Address:

[redacted] National City, CA 91950

Educational Background:

St. Augustine High School - 1996

University of San Diego - 2002

Currently Serving on a BCC?:

Yes

Previously Served on a BCC?:

Yes

If so, which ones? If it does not apply, type N/A:

National City Chamber of Commerce Executive Board Member

Professional or Technical Organization Memberships?:

NMLS, DRE, IAM District 141

Civic or Community Experience, Membership, or Previous Public Service Appointments?:

National City Chamber of Commerce member since 2017; Salute to Navy Committee Chair

Experience or Special Knowledge Pertaining to Area of Interest?:

Mortgage & Real Estate

Have you ever been convicted of a felony crime?:

No

Have you ever been convicted of a misdemeanour crime?:

No

Time of Submission: 04/22/26 10:57:50 PM

Housing Advisory Committee

Applicant Package - Committee Member

Housing Advisory Committee - Committee Member

Term 19 May 2026 - 31 Mar 2030
Positions Available 1

Number of applicants in this package 1

- Rodriguez, Ferrel

Name: Rodriguez, Ferrel

Address: [redacted], National City/CA, 91950

Email: [redacted]

Board Name: Housing Advisory Committee

Telephone Number:

[redacted]

Registered to Vote in National City?:

Yes

Resident of National City?:

Yes

Present Employer?:

UCSD

Occupation:

ITS Operations

Business Address:

[redacted] La Jolla, CA 92093

Educational Background:

B.S. Physics

Currently Serving on a BCC?:

No

Previously Served on a BCC?:

No

If so, which ones? If it does not apply, type N/A:

N/A

Have you ever been convicted of a felony crime?:

No

Have you ever been convicted of a misdemeanour crime?:

No

Time of Submission: 05/09/26 2:42:04 PM

CITY COUNCIL POLICY
CITY OF NATIONAL CITY

TITLE: Appointments to Boards, Commission and Committees	**POLICY # 107**
ADOPTED: June 17, 1986	**AMENDED:** January 20, 2026

PURPOSE

To establish a procedure to serve as a guide in making appointments to various City Boards, Commissions, and Committees. The City currently has the following Boards, Commissions, and Committees to which this Policy applies:

Mayor's Appointments:

1. Board of Library Trustees
2. Community and Police Relations Commission
3. Park, Recreation, and Senior Citizens Advisory Committee
4. Public Art Committee
5. Sweetwater Authority
6. Traffic Safety Committee

City Council Appointments:

1. Civil Service Commission
2. Planning Commission
3. Housing Advisory Committee including Ex-Officio Members
4. Port Commission (Per the San Diego Unified Port District Act, Section 16, this seat must be filled by a National City resident. The Commissioner shall be a resident of the City at the time of their appointments, and during their tenure.

POLICY

Appointment Process

A. Opportunity to apply. All interested individuals shall be given an opportunity to submit applications for vacancies on City Boards, Commissions, and Committees. Incumbent Appointees are not automatically re-appointed but are required to fill out an abbreviated application provided by the City Clerk, indicating their interest in continuing to serve.

B. Unexpired terms. If an incumbent Appointee was appointed to fill an unexpired term and the Appointee serves for less than one year in that position, the Council may re-appoint the incumbent without considering other applicants.

C. Vacancies. When vacancies occur, the following procedure shall be followed:

1. Schedule vacancy. When a term is expiring or expires, public notice of the vacancy shall be made, inviting interested individuals to submit applications for the vacancy on a form provided by the City Clerk on the City website.

Unscheduled vacancy. An unscheduled vacancy shall be filled according to Government Code Section 54974, which generally provides as follows: Whenever an unscheduled vacancy occurs, whether due to resignation, death, termination, or other causes, a special vacancy notice shall be posted in the Office of the City Clerk, the City website, outside City Hall on the Bulletin Board, and on City social media platforms not earlier than twenty (20) days before or not later than twenty (20) days after the vacancy occurs. The City Council shall not make a final appointment for at least ten (10) working days after posting the notice in designated locations. The notice's posting and application period shall be thirty (30) calendar days. However, if it finds that an emergency exists, the City Council may, fill the unscheduled vacancy immediately. According to this section, a person appointed to fill the vacancy shall serve only on an interim basis until the final appointment.

The end of term for the members of Boards, Commissions, and Committees generally occurs in an annual rotation during the months of March and September. Appointments will be considered at those times unless a vacancy resulting from a resignation result in the lack of a Quorum on the Board, Commission, or Committee, in which case the appointment could occur at the time of the unscheduled vacancy in accordance with the procedure set out above.

3. Government Code Section 40605, and National City Municipal Code Title 16, grants the Mayor, with the City Council's approvals, the authority to make all appointments unless otherwise explicitly provided by statute. The exceptions are:

    1. Civil Service Commission
    2. Planning Commission
    3. Housing Advisory Committee including Ex-Officio Members
    4. Port Commission

    The City Council fills vacancies on these bodies.

D. Implementation. Implementation of Council policy for appointment to Boards, Commissions, and Committees requires the following:

1. Per Government Code Section 54972, on or before December 31 of each year, the City Council shall prepare a list of appointments of all regular and ongoing Boards, Commissions, and Committees appointed by the City Council. The City Clerk will prepare the list of all regular and ongoing Boards, Commissions, and Committees appointed by the Mayor or the City Council. The list shall contain a list of all terms that will expire during the next calendar year, the incumbent appointee's name, the appointment date, the term's expiration date,

and the position's necessary qualifications. It shall also include a list of all Boards, Commissions, and Committees whose members serve at the City Council's pleasure and the qualifications required for each position. This Local Appointments List shall be made available to the public on the City website.

2. Notice. A public notice for vacancies must be placed in the newspaper of general circulation within the City, on the City's website, City Hall Bulletin Boards, and City social media platforms.

3. Expiration of term. All appointees will receive a letter as their terms expire asking if they would like to re-apply for the position.

4. Applications. Applications shall be available on the City website and in the City Clerk's Office. Submissions must be received before the advertised deadline for consideration for the appointment. All applications will be retained in the City Clerk's Office for one year from the date the application was submitted. During the one-year retention period of the application, an applicant shall be considered for other vacancies on Boards, Commissions, and Committees. The City Clerk's Office will notify the applicant being considered for an appointment to confirm that they are still interested in volunteering.

5. A member may only serve on one (1) Board, Commission, or Committee at a time. If an applicant applies for another position on a different Board, Commission, or Committee, that applicant will forfeit the prior seat and a vacancy will occur per policy.

6. Residency Requirement: If a position on the Board, Commission or Committee is for a resident, the applicant must be a resident at the time of submitting the application. The address must be an identifiable National City address, with verification by the City Clerk's Office. If an applicant is found to be a non-resident, they will not be considered. They will be encouraged to apply for a non-resident seat when available, and maintain residency during the tenure.

7. Interviews:

    a. Mayor Appointments: Interviews for Mayoral appointments will be conducted by the Mayor outside of the public meeting and scheduled by the Mayor's Office.

    b. City Council Appointments: Interviews for the four (4) Civil Service Commission, Planning Commission, Housing Advisory Committee, and

Port Commission who serve at the City Council's pleasure and are appointed by the City Council as a body will be interviewed in the public forum at a City Council Meeting as described below.

c. The City Clerk's Office makes attempts to inform applicants of the date and time of the City Council meeting so that the applicant may attend in person or via Zoom for interviews and questions. Attempts are made via emails, and telephone calls prior to the meeting.

8. Mayoral Appointments:

The Mayor will make the motion to appoint (naming the appointee) and Councilmembers may second the motion. The City Clerk will then take a roll call vote of the City Council. A majority vote of the City Council will be required for the appointment. If the majority of the City Council choose to deny the proposed appointment, the Mayor shall either propose an alternative candidate from the current application pool or choose to reopen the application period and return to the City Council at a future City Council Meeting with a different applicant for consideration. If a Mayoral Appointment is not approved by the majority of the City Council by confirmation, that applicant is removed from the pool for that seat. The Mayor will return to a future meeting with a substitute Mayoral appointment.

9. For City Council Appointments, the Interview Process is as follows:

a. The City Clerk will provide an overview of the Board, Commission, or Committee(s) with current vacancy (ies). The Mayor will introduce the applicant and two (2) questions will be asked of each applicant on behalf of the City Council.

b. Each applicant is given two (2) minutes to make a brief introduction of themselves and their qualifications to the City Council.

c. Mayor and City Councilmembers will ask questions of each applicant. All applicants must be asked the same questions.

d. Total time per applicant is five (5) timed minutes with time allowed for clarification at the discretion of the City Council, not to exceed ten (10) minutes total per applicant.

e. All appointments and interviews before the City Council will be scheduled

as needed to fill unexpected vacancies, with every effort to be made before an individual's term expires. Interviews may take place at one meeting, with appointments made at a subsequent meeting.

9. Vacancies for City Council Appointed Positions. If the vacancy is for a City Council appointed position, and there is more than one (1) applicant for a given position, the voting process will proceed as follows: Once the interviews are complete, each Councilmember votes for their choice via a written ballot provided by the City Clerk. Each Councilmember shall print and sign their name on the ballot. All ballots shall be considered a public record and be open to inspection by the public. The ballots are passed to the City Clerk who announces the number of votes for each candidate.

   If the appointment process is conducted via a virtual meeting the process is the same except the ballot/vote process. The City Clerk's Office will provide a Vote Sheet (a piece of paper electronically) with the name of each applicant to be considered. Councilmembers will mark their paper, fold it and hand to the City Clerk as they are collected. If a member is virtual, they will announce their vote verbally first before any other votes are read. The City Clerk will tally the votes and will then confirm the votes with a verbal roll call. The applicant with the most votes is appointed.

   In the event of a tie, each Councilmember votes again until one (1) candidate has the majority vote and is declared to be the newly–appointed member of the Board, Commission, or Committee.

10. Re-appointment beyond two terms. Anyone wishing to be re-appointed to any Board, Commission, or Committee and has served two or more full terms already must be approved by a four-fifths vote of the City Council. If all five members of the City Council are not present, or if one member abstains or recuses their vote, the four-fifths requirement shall be changed to require only a simple majority.

11. Report to Council:

    All applications received for vacancies, whether Mayoral Appointment or City Council Appointment, will be attached to the staff report to Council. All applications will have private personal information redacted (name, street numbers and name of street address, and phone number). This redacted information is in alignment with Government Code Section 6255(a) because the public interest served by not disclosing the applicant's personal, private information and protection of the

applicant's right to privacy outweighs the public interest served by disclosing that information.

12. An automatic vacancy upon becoming a Non-Resident. An unscheduled vacancy automatically occurs when a resident holding an appointment position on a City Board, Committee, or Commission becomes a non-resident by moving out of National City limits. When an unscheduled vacancy occurs due to a resident becoming a non-resident, the unscheduled vacancy may be filled as follows:

    a. A special vacancy notice shall be posted in the Office of the City Clerk, and in other places as directed by the City Council, not earlier than 20 days before or not later than 20 days after the vacancy occurs. Final Appointment at a City Council Meeting shall not be made by the Appointing Authority for at least 10 working days after the posting of the notice in the City Clerk's Office.

    b. The Appointing Authority may appoint the former resident to a Non-Residential position if a Non-Residential position is vacant.

    However, the Appointing Authority may, if it finds that an emergency exists, fill the unscheduled vacancy immediately. A person appointed to fill the vacancy shall serve only on an acting basis until the final appointment is made pursuant to this section.

13. Only City Residents may be elected to Chair and Vice-Chair positions. To be eligible to be elected as the Chairperson of a City Board, Committee, or Commission, the member must be a resident of the City.

14. Resignations, Attendance, Training, and Removals

    Resignation:

    If a Commissioner or Member of a Board, Committee, or Commission is unable to continue serving because of health, business requirements, or personal reasons, a letter of resignation shall be submitted to the City Clerk, who will present to the City Council.

    Attendance:

    Regular attendance at meetings is critical to be effective operation of City Boards, Commissions, and Committees. The City Council relies on the advice of the City's

CITY COUNCIL POLICY
CITY OF NATIONAL CITY

TITLE: Appointments to Boards, Commission and Committees	**POLICY # 107**
ADOPTED: June 17, 1986	**AMENDED:** January 20, 2026

Boards, Commissions, and Committees, which is the result of discussions among appointed members. The City Council anticipates that members of Boards, Committees, and Commissions shall make every reasonable effort to attend all regular and special meetings of their respective Boards, Commissions, and Committees, and to be prepared to discuss matters on their respective agendas.

A Commissioner or Member of a Board, Committee, or Commission shall be considered removed from any advisory board under the following conditions:

1. A Commissioner or Member of a Board, Committee, or Commission with unexcused absences from three consecutive regularly scheduled meetings.

2. A Commissioner or Member of a Board, Committee, or Commission misses more than 25% of the advisory body's meetings in a calendar year.

3. A Commissioner or Member of a Board, Committee, or Commission must be present at least one hour, or 50% of the entire meeting, whichever is less, to be counted as present for purposes of attendance.

Excused Absences:

An "excused absence" is only granted when absolutely necessary and pre-approved if at all possible. The City Council encourages Boards, Commissions, and Committees to refrain from scheduling meetings on cultural and religious holidays in order to encourage full participation by all Commissioners, Board Members, and the public. The pre-approval of excused absences will be by the body as a whole and documented in the meeting minutes.

Excused absences are listed as follows:

1. Illness of the Commissioner or Member of the Board, Committee, or Commission, their family member, or their personal friend;
2. Business commitment of the Commissioner or Member of the Board, Committee, or Commission that interferes with the attendance at a meeting;
3. Attendance of the Commissioner or Member of the Board, Committee, or Commission at a funeral, religious service or ceremony, wedding, or other similarly-significant event; or
4. Other reason for which the Commissioner or Member of the Board, Committee, or Commission has given notice to the Chairperson or Secretary of their unavailability fifteen (15) days in advance, as long as the unavailability is not expected to last longer than 30 days.

TITLE: Appointments to Boards, Commission and Committees	**POLICY # 107**
ADOPTED: June 17, 1986	**AMENDED:** January 20, 2026

Removal:

The Secretary or Lead of each Board, Commission, or Committee will report the attendance to the Office of the City Clerk on a monthly basis. If the attendance or absences fall within these guidelines, the Office of the City Clerk will prepare a report to City Council for review and possible removal of the Commissioner, Member, or Alternate sitting on the Board, Committee, or Commission. Any Commissioner, Member, or Alternate sitting on a Board, Committee, or Commission may be removed from office at any time by a simple majority vote of the City Council at a regularly scheduled Council meeting with or without cause.

Mandatory Training and Filing Requirements:

Commissioners and Members of Board, Committee, or Commission, as appointed by the legislative body, are entrusted with certain responsibilities and concomitant training and reporting. The following are requirements of Commissioners and Members of Boards, Commissions, and Committees. This training is required to be completed within 30 days of appointment or notification.

1. Oath of Office (Article XX of the California Constitution, and California Government Code Section 36507)
2. Fair Political Practices Commission (FPPC) Statement of Economic Interest Form 700 Filing (California Government Code Section 87100 et seq)
3. AB1234 Ethics Training (California Government Code Section 53235.1(b))
4. Anti- Harassment Training
5. Brown Act Training
6. Social Media Training
7. Any training required by State Law, Federal Law, or City Policies.

All training is offered in a variety of formats including in person, via Zoom, training website/software, and pre-recorded video. Currently, these are all requirements of the Mayor and City Council, and City staff.

Removal:

Failure to complete any of these requirements within 30 days of the appointment date or date of notification is cause for automatic removal.

CITY COUNCIL POLICY
CITY OF NATIONAL CITY

TITLE: Appointments to Boards, Commission and Committees	**POLICY # 107**
ADOPTED: June 17, 1986	**AMENDED:** January 20, 2026

Related Policy References
Government Code Section 40605
Government Code Section 54970, et seq.
Article XX of the California Constitution, and California Government Code Section 36507
California Government Code Section 53235(b)
California Government Code Section 87100 et seq
National City Municipal Code Title 16 (pending)

Prior Policy Amendments:
February 2, 2021 (Resolution No. 2021-08)
May 19, 2020 (Resolution No. 2020-95)
November 9, 1993 (Resolution No. 93-173)
June 11, 2013 (Revised – No Resolution – Refer to Meeting Minutes)
October 8, 2013 (Resolution No. 2013-147)
May 19, 2020 (Resolution No. 2020-20)
November 16, 2021 (Resolution No. 2021-178)

BOARDS/COMMISSION/COMMITTEES

BOARDS, COMMISSION AND COMMITTEES (11) TOTAL MEMBERS (51+)	BOARD OF LIBRARY TRUSTEE (5 Members)	CIVIL SERVICE COMMISSION (5 Members)	COMMUNITY AND POLICE RELATIONS COMMISSION (8 Members)	PARK, RECREATION AND SENIOR CITIZENS' ADVISORY COMMITTEE (7 Members)	PLANNING COMMISSION and HOUSING ADVISORY COMMITTEE (7 Members) 2 Ex Officio	PORT COMMISSION (1 Member)	PUBLIC ART COMMITTEE (5 Members)	SWEETWATER AUTHORITY (1 Member)	TRAFFIC SAFETY COMMITTEE (5 Members)
TERM	3 Years	5 Years	3 Years	3 Years	4 Years	4 Years	3 Years	4 Years	3 Years
RESIDENCY REQUIREMENT	Yes	Yes	5 Resident up to 2 Non-Resident (1) Non-Voting Member	Yes	Yes	Yes	No	n/a	Yes
VOTER REQUIREMENT	No	No	No	No	No	No	No	No	No
MAYORAL APPOINTMENT SUBJECT TO CONFIRMATION BY THE CITY COUNCIL	X		X	X			X	X	X
CITY COUNCIL AS A BODY APPOINTMENT		X			X	X			
COMPENSATION	No	No	No	No	Compensation set by Council Resolution	No	No	No	No
FORM 700 FILING REQUIREMENT	Yes	Yes	Yes	No	Yes	n/a	No	n/a	No
MEETINGS	1 X per month	1X every other month	1X every 3 months	1X every 2 months	2X per month	n/a	1X per quarter	n/a	1X per month
REQUIRED TO REPORT TO COUNCIL ANNUALLY	Yes, on or before August 31st and to the State Librarian	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes
OTHER		Can not be salaried employee or holds office of the City							

CITY COUNCIL POLICY #107 and NCMC TITLE 16

****Effective February 2, 2020 all Chair and Vice-Chairs are required to be NC Residents**

AGENDA REPORT

Department: City Clerk's Office
Prepared by: Shelley Chapel, MMC, City Clerk
Meeting Date: Tuesday, September 15, 2026
Approved by: Douglas J. Schulze, City Manager

SUBJECT:
Appointments: City Boards, Commissions, and Committees – Mayoral Appointments to the Board of Library Trustees; Parks, Recreation & Senior Citizens' Advisory Committee; Public Art Committee; and the Traffic Safety Committee.

RECOMMENDATION:
Mayoral Appointment with the City Councilmembers' Confirmation.

BOARD/COMMISSION/COMMITTEE PRIOR ACTION:
Not Applicable.

EXPLANATION:
A City Boards, Commissions and Committee (BCC) vacancy notice was published in the Star News, posted on the City Hall Bulletin Boards, City website, and City Social Media sites to advertise the openings and application acceptance period for multiple committees.

The recent Vacancy Notice was posted on July 20, 2026 with a deadline of August 27, 2026.

The Board of Library Trustees has four (4) vacancies due to three (3) resignations and one (1) expiring term.

The Parks, Recreation & Senior Citizens' Advisory Committee has three (3) vacancies due to two (2) expiring terms and (1) one member removal due to non-compliance with attendance requirements.

The Public Art Committee has one (1) vacancy due to an expiring term.

The Traffic Safety Committee has one (1) vacancy due to an expiring term.

FINANCIAL STATEMENT:
Not applicable.

RELATED CITY COUNCIL 2020-2025 STRATEGIC PLAN GOAL:
Communication and Outreach

ENVIRONMENTAL REVIEW:
This is not a project under CEQA, and is therefore, not subject to environmental review. CCR15378; PRC 21065.

PUBLIC NOTIFICATION:
The Agenda Report was posted at least 72 hours before the Regular Meeting date and time, and 24 hours before a Special Meeting in accordance with the Ralph M. Brown Act.

ORDINANCE:
Not Applicable

EXHIBITS:
Exhibit A – Explanation for Mayoral Appointments
Exhibit B – Applications (redacted)
Exhibit C – City Council Policy 107 – Amended January 20, 2026
Exhibit D – Boards/Commission/Committees Reference Chart

The City Clerk's Office began advertising and accepting applications for vacancies on the following Boards, Committees, and Commissions: Board of Library Trustees; Parks, Recreation & Senior Citizen's Advisory Committee; Public Art Committee; and the Traffic Safety Committee on July 20, 2026 with a deadline of August 27, 2026.

Background

In order to obtain qualified candidates, a Notice of Vacancies was advertised on the following: The City website, posted on the City Hall Bulletin Boards, the Star News and City Social Media sites. The advertisements described the openings and provided the application acceptance period. The vacancies presented are due to end of terms (September 2026), resignations, and one removal due to non-compliance with attendance requirements.

Vacancies are listed below:

BCC	Number of Open Seats and Term expiration for that seat	Appointing Member(s)	Residency Requirement	Applications Received
Board of Library Trustees	(2) Two Seats – September 30, 2027 (1) One Seat – September 30, 2029 (1) One Seat (*alternate position*) – September 30, 2029	Mayoral	Yes	Margaret Godshalk* Ferrel Rodriguez
Parks, Recreation & Senior Citizens' Advisory Committee	(2) Two Seats – September 30, 2029 (1) One Seat – March 31, 2029	Mayoral	Yes	Maria Patrice Amon
Public Art Committee	(1) One Seat – September 30, 2029	Mayoral	No	Ferrel Rodriguez
Traffic Safety Committee	(1) One Seat – September 30, 2029	Mayoral	Yes	Carolyn Cornelio Alejandro Guerra Vanessa Gutierrez

Residency requirements are listed if required in the chart above. If filling a resident requirement, applicant must reside within the City of National City at the time the application is submitted to be considered for the resident position.

****

The **Board of Library Trustees** has four (4) seats available due to the resignation of Ricardo Carmona and Patricia McGhee; the unfilled alternate seat, and the expiring term of Trustee Margaret Godshalk. Their meetings are held the First Wednesday of every month at 5:30 p.m. in the Large Conference Room at City Hall.

There are two applicants.

***One (1) applicant Margaret Godshalk** is currently a member of the Board of Library Trustees, reappointed on September 5, 2023. Trustee Godshalk has served on the Board since 2018 and therefore has served beyond two terms. ******Per City Council Policy #107 (D)(10) **Re-appointment beyond two terms would require approval by a four-fifths (4/5) vote of the City Council.**

First and Second Quarter of 2026 the Board scheduled six (6) meetings, one (1) meeting was cancelled due to a lack of agenda items and the other due to a lack of a quorum. A Committee member who was not able to attend a cancelled meeting due to lack of a quorum is counted as absent and that absence is reflected in their attendance total. If they were able to attend, it is counted as present.

Attendance	First & Second Quarter of 2026
Attended	5
Absent	0
Cancelled	2

Per City Council Policy #107 (D)(14)(3) Mandatory Training and Filing Requirements:
Trustee Godshalk has completed all required training and filing requirements.

Applicant, Ferrel Rodriguez submitted an application for consideration on this Board as well as consideration on the Public Art Committee and the Housing Advisory Committee (City Council appointment).
****

The **Parks, Recreation & Senior Citizens' Advisory Committee** has three (3) seats available due to the expiring terms of Committee members LaTonya Harris Croom and Joseph Crawford who did not seek reappointment; and due to the removal of Committee member Jesus Hizon due to non-compliance of attendance requirements. Their meetings are held the Third Thursday of every month at 4:00 p.m. in the Large Conference Room at City Hall.

There is one applicant.

Applicant Maria Patrice Amon submitted an application for consideration on the Parks, Recreation & Senior Citizens' Advisory Committee.

****

The **Public Art Committee** has one (1) seat available due to the expiring term of Committee member William A. Virchis, who did not apply for reappointment. Their meetings are held the Fourth Tuesday of January, April, July and October at 3:00 p.m. in the Large Conference Room in City Hall.

There is one applicant.

Applicant, Ferrel Rodriguez submitted an application for consideration on this Board as well as consideration on the Board of Library Trustees, the Public Art Committee, and the Housing Advisory Committee (City Council appointment).

The **Traffic Safety Committee** one (1) seat available due the expiring term of Committee member Rafael Cotero, who did not apply for reappointment. Their meetings are held the Second Wednesday of every month at 1:00 p.m. in the Large Conference Room in City Hall.

There are three (3) applicants.

Applicants Carolyn Cornelio, **Alejandro Guerra**, and **Vanessa Gutierrez** submitted applications for consideration.
****

Appointment:

Per City Council Policy #107 (D)(8) Mayoral Appointments:
The Mayor will make the motion to appoint (naming the appointee) and Councilmembers may second the motion. The City Clerk will then take a roll call vote of the City Council. A majority vote of the City Council will be required for the appointment. If the majority of the City Council choose to deny the proposed appointment, the Mayor shall either propose an alternative candidate from the current application pool or choose to reopen the application period and return to the City Council at a future City Council Meeting with a different applicant for consideration.

If a Mayoral Appointment is not approved by the majority of the City Council by confirmation, that applicant is removed from the pool for that seat. The Mayor will return to a future meeting with a substitute Mayoral appointment.

Per City Council Policy #107 (D)(14)(3): Attendance
A Commissioner or Member of a Board, Committee, or Commission must be present at least one hour, or 50% of the entire meeting, whichever is less, to be counted as present for purposes of attendance.

Per City Council Policy #107 (D)(14)(3): Mandatory Training and Filing Requirements:
Commissioners and Members of Board, Committee, or Commission, as appointed by the legislative body, are entrusted with certain responsibilities and concomitant training and reporting. The following are requirements of Commissioners and Members of Boards, Commissions, and Committees. This training is required to be completed within 30 days of appointment or notification.

Per City Council Policy #107 (D)(10) **Re-appointment beyond two terms. Anyone wishing to be re-appointed to any Board, Commission, or Committee and has served two or more full terms already must be approved by a four-fifths vote of the City Council. If all five members of the City Council are not present, or if one member abstains or recuses their vote, the four-fifths requirement shall be changed to require only a simple majority.

1. Oath of Office (Article XX of the California Constitution, and California Government Code Section 36507)
2. Fair Political Practices Commission (FPPC) Statement of Economic Interest Form 700 Filing (California Government Code Section 87100 et seq)
3. AB1234 Ethics Training (California Government Code Section 53235.1(b))
4. Anti-Sexual Harassment Training
5. Brown Act Training
6. Social Media Training
7. Any training required by State Law, Federal Law, or City Policies.

All training is offered in a variety of formats including in person, via Zoom, and training website/software, and pre-recorded video. Currently, these are all requirements of the Mayor and City Council, and City staff.

Board Of Library Trustees

Applicant Package - Member-Trustee

Board Of Library Trustees - Member-Trustee

Term 01 Oct 2026 - 30 Sep 2029
Positions Available 1

Number of applicants in this package 1

- Godshalk, Margaret

Name: Godshalk, Margaret

Address: [redacted], National City CA, 91950

Email: [redacted]

Board Name: Board of Library Trustees

Telephone Number:

[redacted]

Registered to Vote in National City?:

Yes

Resident of National City?:

Yes

District Number?:

1

Term of Residency?:

4 years

Present Employer?:

Retired

Occupation:

Elementary School Teacher

Business Address:

No business

Educational Background:

University of San Francisco Bachelor of Science

SDSU Teaching Credential

Currently Serving on a BCC?:

Yes

Previously Served on a BCC?:

Yes

If so, which ones? If it does not apply, type N/A:

National City Public Library Board of Trustees

Professional or Technical Organization Memberships?:

None

Civic or Community Experience, Membership, or Previous Public Service Appointments?:

Friends of the National City Public Library Paradise Creek Educational Park Inc

Experience or Special Knowledge Pertaining to Area of Interest?:

Education

Have you ever been convicted of a felony crime?:

No

Have you ever been convicted of a misdemeanour crime?:

No

Time of Submission: 08/18/26 6:32:14 PM

Board Of Library Trustees

Applicant Package - Alternate

Board Of Library Trustees - Alternate

Term 19 May 2026 - 30 Sep 2026
Positions Available 1

Number of applicants in this package 1

- Rodriguez, Ferrel

Name: Rodriguez, Ferrel

Address: [redacted], National City/CA, 91950

Email: [redacted]

Board Name: Board of Library Trustees

Telephone Number:

[redacted]

Registered to Vote in National City?:

Yes

Resident of National City?:

Yes

Present Employer?:

UCSD

Occupation:

ITS Operations

Business Address:

[redacted], La Jolla, CA 92093

Educational Background:

B.S. Physics

Currently Serving on a BCC?:

No

Previously Served on a BCC?:

No

If so, which ones? If it does not apply, type N/A:

N/A

Have you ever been convicted of a felony crime?:

No

Have you ever been convicted of a misdemeanour crime?:

No

Time of Submission: 05/09/26 2:42:03 PM

Parks, Recreation And Senior Citizen’S Advisory Committee

Applicant Package - Committee Member

Parks, Recreation And Senior Citizen’S Advisory Committee - Committee Member

Term 01 Oct 2025 - 30 Sep 2028
Positions Available 1

Number of applicants in this package 1

- Amon, Maria Patrice

Name: Amon, Maria Patrice

Address: [redacted] National City, 91950-13

Email: [redacted]

Board Name: Parks, Recreation and Senior Citizen's Advisory Committee

Telephone Number:

[redacted]

Registered to Vote in National City?:

Yes

Resident of National City?:

Yes

District Number?:

1

Term of Residency?:

3

Present Employer?:

CSU San Marcos

Occupation:

Professor

Business Address:

[redacted] San Marcos, CA 92096-0001

Educational Background:

BA, Political Science, Philosophy, Univeristy of San Diego

JD, California Wester School of Law

PhD, Drama, UC Irvine

Currently Serving on a BCC?:

No

Previously Served on a BCC?:

Yes

If so, which ones? If it does not apply, type N/A:

Civil Service, Library Board of Directors

Civic or Community Experience, Membership, or Previous Public Service Appointments?:

National City Civil Service, National City Library Board of Directors

Experience or Special Knowledge Pertaining to Area of Interest?:

I am the Co-Artistic Director of TuYo Theatre. We are a professional theatre company producing theatre in National City and the larger South Bay. I have presented plays about the National City Swap Meet and at the National City Train Museum. Further, I have developed arts educational program targeted to South Bay youth and senior citizens. Additionally, I have studies art history in college and have a strong working knowledge of visual arts.

Have you ever been convicted of a felony crime?:

No

Have you ever been convicted of a misdemeanour crime?:

No

Time of Submission: 07/29/25 2:02:01 PM

Public Art Committee

Applicant Package - Committee Member

Public Art Committee - Committee Member

Term 01 Jan 2026 - 01 Jan 2029
Positions Available 1

Number of applicants in this package 1

- Rodriguez, Ferrel

Name: Rodriguez, Ferrel

Address: [redacted], National City/CA, 91950

Email: [redacted]

Board Name: Public Art Committee

Telephone Number:

[redacted]

Registered to Vote in National City?:

Yes

Resident of National City?:

Yes

Present Employer?:

UCSD

Occupation:

ITS Operations

Business Address:

[redacted] La Jolla, CA 92093

Educational Background:

B.S. Physics

Currently Serving on a BCC?:

No

Previously Served on a BCC?:

No

If so, which ones? If it does not apply, type N/A:

N/A

Have you ever been convicted of a felony crime?:

No

Have you ever been convicted of a misdemeanour crime?:

No

Time of Submission: 05/09/26 2:42:04 PM

Traffic Safety Committee

Applicant Package - Committee Member

Traffic Safety Committee - Committee Member

Term 01 Jan 2026 - 01 Jan 2029
Positions Available 1

Number of applicants in this package 1

- Cornelio, Carolyn

Name: Cornelio, Carolyn

Address: [redacted] 91950, 91950-61

Email: [redacted]

Board Name: Traffic Safety Committee

Telephone Number:

[redacted]

Registered to Vote in National City?:

Yes

Resident of National City?:

Yes

Present Employer?:

City of San Diego

Occupation:

Civil Engineer

Business Address:

[redacted], San Diego CA

Educational Background:

BS Civil Engineering and MS Civil Engineering (in progress)

Currently Serving on a BCC?:

No

Previously Served on a BCC?:

No

If so, which ones? If it does not apply, type N/A:

N/A

Professional or Technical Organization Memberships?:

APWA, ASCE, Engineers without Borders

Civic or Community Experience, Membership, or Previous Public Service Appointments?:

N/A

Experience or Special Knowledge Pertaining to Area of Interest?:

3 years of experience as a Traffic Engineer for the City of San Diego, 5+ years of overall civil engineering experience

Have you ever been convicted of a felony crime?:

No

Have you ever been convicted of a misdemeanour crime?:

No

Time of Submission: 04/02/26 4:54:37 PM

Attachments

- Carolyn Cornelio_Resume.pdf

CAROLYN CORNELIO, PE, QSD/QSP

[redacted] | linkedin.com/in/carolyncornelio/

WORK EXPERIENCE

CITY OF SAN DIEGO, San Diego, California

***Public Utilities Department**, Wastewater Treatment Division, Engineering*

Associate Engineer- Civil Dec 2025-Present

- Assists in the planning, design, and construction phases of maintenance and Capital Improvement Program (CIP) projects for City facilities: Point Loma Wastewater Treatment Plant and South Bay Water Reclamation Plant.
- Negotiates scope of work and prepares project specifications, contract documents, and technical reports.
- Reviews plans and as-builts, conducts business case evaluations and memos, performs site inspections and attends project meetings.
- Oversees as-needed consultants and engineers on tasks related to wastewater treatment plants; supports the initiation of environmental permits and contracts for goods, repair services, and technical assessments.
- Supervises one (1) Senior Drafting Aide.

***Engineering & Capital Projects**, Program & Project Development Division, Standards and Contract Documents*

Assistant Engineer- Civil (Specification Engineer) Jan 2024-Dec 2025

- Prepared contracts and project specifications for CIP projects, ensuring compliance with City standards, design manuals, municipal codes, and other applicable City, State, and Federal regulations, including funding agency provisions.
- Reviewed and approved contract documents for advertising, providing recommendations to Project Managers on required revisions prior to approval.
- Performed QA/QC reviews of design plans, consultant-prepared specifications, cost estimates, engineering reports, and environmental documents, ensuring accuracy and consistency with the complete design package.
- Assisted in developing and maintaining City Standards (e.g., "WHITEBOOK", Supplementary Special Provisions, Standard Drawings), Boiler Documents, Master Bid List, Department Standard Operating Procedures (SOP), Equal Opportunity Contracting and Participation (EOCP) goals, Cost Estimating tools, and other documents necessary for contract preparation.

***Development Services Department**, Telecom and Utilities Division / Engineering Division, Traffic Safety*

Assistant Engineer-Traffic Dec 2022-Jan 2024

Junior Engineer-Civil Nov 2020-Dec 2022

- Reviewed and approved public improvement and traffic control plans for land development and franchise utility projects, ensured conformance with City standards, design manuals, municipal codes, and other industry guidelines and standards. Recommended changes to be made on the proposed plans for Right-of-Way (ROW) permit issuance.
- Facilitated DSD Virtual Counter Appointments, responded to traffic safety inquiries from residents and contractors.
- Trained and guided Junior Engineers on traffic control plan reviews and traffic control permitting processes.

DONGYANG BUILDERS, Carmona, Cavite Philippines

Civil Engineering Intern Mar 2018-May 2018

- Prepared progress reports, testing results, project billing, and CAD drawings of wall panel layouts for clean rooms and sanitation rooms.
- Performed QA/ QC inspections to ensure contract specifications compliance before project close-out.

EDUCATION

MS Civil Engineering (candidate)	San Diego State University	Expected May 2027
BS Civil Engineering	University of Perpetual Help System Laguna	June 2018

LICENSES AND CERTIFICATIONS

- Registered Civil Engineer, #C98230 (California)
- Registered Civil Engineer, #169300 (Philippines)
- QSD/QSP, #84824
- QISP, #PE98230
- Confined Space Entry
- First Aid/ CPR/ AED

Traffic Safety Committee

Applicant Package - Committee Member

Traffic Safety Committee - Committee Member

Term 01 Oct 2025 - 30 Sep 2028
Positions Available 1

Number of applicants in this package 1

- Guerra, Alejandro

Name: Guerra, Alejandro

Address: [redacted], National City, 91950

Email: [redacted]

Board Name: Traffic Safety Committee

Telephone Number:

[redacted]

Registered to Vote in National City?:

Yes

Resident of National City?:

Yes

District Number?:

4

Term of Residency?:

13 years

Present Employer?:

Unemployed

Occupation:

Project Manager

Business Address:

N/A

Educational Background:

Some College

Currently Serving on a BCC?:

No

Previously Served on a BCC?:

No

If so, which ones? If it does not apply, type N/A:

N/A

Have you ever been convicted of a felony crime?:

No

Have you ever been convicted of a misdemeanour crime?:

No

Time of Submission: 09/11/25 11:45:35 PM

Traffic Safety Committee

Applicant Package - Committee Member

Traffic Safety Committee - Committee Member

Term 27 Oct 2025 - 30 Sep 2027
Positions Available 1

Number of applicants in this package 1

- Gutierrez, Vanessa

Name: Gutierrez, Vanessa

Address: [redacted], National City, CA, 91950

Email: [redacted]

Board Name: Traffic Safety Committee

Telephone Number:

[redacted]

Registered to Vote in National City?:

No

Resident of National City?:

Yes

Present Employer?:

Anesthesia Service Medical Group

[redacted]

Occupation:

Executive Assistant to the COO / Facilities Coordinator

Business Address:

[redacted], San Diego, CA 92123

Educational Background:

McKinley Elementary (located in North Park)

High Tech Middle (located in Point Loma) - Graduated

High Tech High International (located in Point Loma) - Graduated

San Diego City College (located in San Diego) - Not Completed

Currently Serving on a BCC?:

No

Previously Served on a BCC?:

No

If so, which ones? If it does not apply, type N/A:

N/A

Professional or Technical Organization Memberships?:

No formal memberships at present

Civic or Community Experience, Membership, or Previous Public Service Appointments?:

Civic or Community Experience, Membership, or Previous Public Service Appointments: Volunteer, Our Savior’s Lutheran Church (North Park) — Assisted with community events and church programs from ages 7–16. Member, San Diego Turtle & Tortoise Society — Participated in conservation efforts supporting the protection of box turtles and desert tortoises. Founder/Operator, Little Free Library (National City) — Established and maintain a Little Free Library that provides free books and promotes literacy within the community.

Experience or Special Knowledge Pertaining to Area of Interest?:

I am applying for this position because I am deeply committed to improving the safety and accessibility of sidewalks and streets in our community. As a National City resident, I want to help ensure that pedestrians including families, seniors, and students can move safely and comfortably throughout our neighborhoods. In my professional role as an Executive Assistant at ASMG, I support multiple high-level committees, including the Board of Directors, Physician Resources and Scheduling, Contracting, and Insurance Committees. This work requires strong organizational skills, attention to detail, accurate documentation, and the ability to understand structured decision-making processes all of which directly support effective committee participation. I also bring hands-on experience coordinating community events that require city permits, safety planning, and compliance with public-use regulations. For example, I helped organize a neighborhood Halloween block party, working through the permitting steps and ensuring that the event met safety guidelines. This experience has given me a practical understanding of how public spaces are regulated and how to collaborate with city departments. Additionally, my community involvement including operating a Little Free Library in National City, volunteering for many years at Our Savior's Lutheran Church, and participating in local conservation through the San Diego Turtle & Tortoise Society demonstrates my ongoing commitment to improving the community and engaging with residents.

Have you ever been convicted of a felony crime?:

No

Have you ever been convicted of a misdemeanour crime?:

No

Time of Submission: 11/28/25 1:21:17 AM

Attachments

- Mail - Gutierrez, Vanessa - Outlook.pdf



CITY COUNCIL POLICY
CITY OF NATIONAL CITY

TITLE: Appointments to Boards, Commission and Committees	**POLICY # 107**
ADOPTED: June 17, 1986	**AMENDED:** January 20, 2026

PURPOSE

To establish a procedure to serve as a guide in making appointments to various City Boards, Commissions, and Committees. The City currently has the following Boards, Commissions, and Committees to which this Policy applies:

Mayor's Appointments:

1. Board of Library Trustees
2. Community and Police Relations Commission
3. Park, Recreation, and Senior Citizens Advisory Committee
4. Public Art Committee
5. Sweetwater Authority
6. Traffic Safety Committee

City Council Appointments:

1. Civil Service Commission
2. Planning Commission
3. Housing Advisory Committee including Ex-Officio Members
4. Port Commission (Per the San Diego Unified Port District Act, Section 16, this seat must be filled by a National City resident. The Commissioner shall be a resident of the City at the time of their appointments, and during their tenure.

POLICY

Appointment Process

A. Opportunity to apply. All interested individuals shall be given an opportunity to submit applications for vacancies on City Boards, Commissions, and Committees. Incumbent Appointees are not automatically re-appointed but are required to fill out an abbreviated application provided by the City Clerk, indicating their interest in continuing to serve.

B. Unexpired terms. If an incumbent Appointee was appointed to fill an unexpired term and the Appointee serves for less than one year in that position, the Council may re-appoint the incumbent without considering other applicants.

C. Vacancies. When vacancies occur, the following procedure shall be followed:

1. Schedule vacancy. When a term is expiring or expires, public notice of the vacancy shall be made, inviting interested individuals to submit applications for the vacancy on a form provided by the City Clerk on the City website.

Unscheduled vacancy. An unscheduled vacancy shall be filled according to Government Code Section 54974, which generally provides as follows: Whenever an unscheduled vacancy occurs, whether due to resignation, death, termination, or other causes, a special vacancy notice shall be posted in the Office of the City Clerk, the City website, outside City Hall on the Bulletin Board, and on City social media platforms not earlier than twenty (20) days before or not later than twenty (20) days after the vacancy occurs. The City Council shall not make a final appointment for at least ten (10) working days after posting the notice in designated locations. The notice's posting and application period shall be thirty (30) calendar days. However, if it finds that an emergency exists, the City Council may, fill the unscheduled vacancy immediately. According to this section, a person appointed to fill the vacancy shall serve only on an interim basis until the final appointment.

The end of term for the members of Boards, Commissions, and Committees generally occurs in an annual rotation during the months of March and September. Appointments will be considered at those times unless a vacancy resulting from a resignation result in the lack of a Quorum on the Board, Commission, or Committee, in which case the appointment could occur at the time of the unscheduled vacancy in accordance with the procedure set out above.

3. Government Code Section 40605, and National City Municipal Code Title 16, grants the Mayor, with the City Council's approvals, the authority to make all appointments unless otherwise explicitly provided by statute. The exceptions are:

    1. Civil Service Commission
    2. Planning Commission
    3. Housing Advisory Committee including Ex-Officio Members
    4. Port Commission

    The City Council fills vacancies on these bodies.

D. Implementation. Implementation of Council policy for appointment to Boards, Commissions, and Committees requires the following:

1. Per Government Code Section 54972, on or before December 31 of each year, the City Council shall prepare a list of appointments of all regular and ongoing Boards, Commissions, and Committees appointed by the City Council. The City Clerk will prepare the list of all regular and ongoing Boards, Commissions, and Committees appointed by the Mayor or the City Council. The list shall contain a list of all terms that will expire during the next calendar year, the incumbent appointee's name, the appointment date, the term's expiration date,

and the position's necessary qualifications. It shall also include a list of all Boards, Commissions, and Committees whose members serve at the City Council's pleasure and the qualifications required for each position. This Local Appointments List shall be made available to the public on the City website.

2. Notice. A public notice for vacancies must be placed in the newspaper of general circulation within the City, on the City's website, City Hall Bulletin Boards, and City social media platforms.

3. Expiration of term. All appointees will receive a letter as their terms expire asking if they would like to re-apply for the position.

4. Applications. Applications shall be available on the City website and in the City Clerk's Office. Submissions must be received before the advertised deadline for consideration for the appointment. All applications will be retained in the City Clerk's Office for one year from the date the application was submitted. During the one-year retention period of the application, an applicant shall be considered for other vacancies on Boards, Commissions, and Committees. The City Clerk's Office will notify the applicant being considered for an appointment to confirm that they are still interested in volunteering.

5. A member may only serve on one (1) Board, Commission, or Committee at a time. If an applicant applies for another position on a different Board, Commission, or Committee, that applicant will forfeit the prior seat and a vacancy will occur per policy.

6. Residency Requirement: If a position on the Board, Commission or Committee is for a resident, the applicant must be a resident at the time of submitting the application. The address must be an identifiable National City address, with verification by the City Clerk's Office. If an applicant is found to be a non-resident, they will not be considered. They will be encouraged to apply for a non-resident seat when available, and maintain residency during the tenure.

7. Interviews:

    a. Mayor Appointments: Interviews for Mayoral appointments will be conducted by the Mayor outside of the public meeting and scheduled by the Mayor's Office.

    b. City Council Appointments: Interviews for the four (4) Civil Service Commission, Planning Commission, Housing Advisory Committee, and

Port Commission who serve at the City Council's pleasure and are appointed by the City Council as a body will be interviewed in the public forum at a City Council Meeting as described below.

c. The City Clerk's Office makes attempts to inform applicants of the date and time of the City Council meeting so that the applicant may attend in person or via Zoom for interviews and questions. Attempts are made via emails, and telephone calls prior to the meeting.

8. Mayoral Appointments:

The Mayor will make the motion to appoint (naming the appointee) and Councilmembers may second the motion. The City Clerk will then take a roll call vote of the City Council. A majority vote of the City Council will be required for the appointment. If the majority of the City Council choose to deny the proposed appointment, the Mayor shall either propose an alternative candidate from the current application pool or choose to reopen the application period and return to the City Council at a future City Council Meeting with a different applicant for consideration. If a Mayoral Appointment is not approved by the majority of the City Council by confirmation, that applicant is removed from the pool for that seat. The Mayor will return to a future meeting with a substitute Mayoral appointment.

9. For City Council Appointments, the Interview Process is as follows:

a. The City Clerk will provide an overview of the Board, Commission, or Committee(s) with current vacancy (ies). The Mayor will introduce the applicant and two (2) questions will be asked of each applicant on behalf of the City Council.

b. Each applicant is given two (2) minutes to make a brief introduction of themselves and their qualifications to the City Council.

c. Mayor and City Councilmembers will ask questions of each applicant. All applicants must be asked the same questions.

d. Total time per applicant is five (5) timed minutes with time allowed for clarification at the discretion of the City Council, not to exceed ten (10) minutes total per applicant.

e. All appointments and interviews before the City Council will be scheduled

as needed to fill unexpected vacancies, with every effort to be made before an individual's term expires. Interviews may take place at one meeting, with appointments made at a subsequent meeting.

9. Vacancies for City Council Appointed Positions. If the vacancy is for a City Council appointed position, and there is more than one (1) applicant for a given position, the voting process will proceed as follows: Once the interviews are complete, each Councilmember votes for their choice via a written ballot provided by the City Clerk. Each Councilmember shall print and sign their name on the ballot. All ballots shall be considered a public record and be open to inspection by the public. The ballots are passed to the City Clerk who announces the number of votes for each candidate.

   If the appointment process is conducted via a virtual meeting the process is the same except the ballot/vote process. The City Clerk's Office will provide a Vote Sheet (a piece of paper electronically) with the name of each applicant to be considered. Councilmembers will mark their paper, fold it and hand to the City Clerk as they are collected. If a member is virtual, they will announce their vote verbally first before any other votes are read. The City Clerk will tally the votes and will then confirm the votes with a verbal roll call. The applicant with the most votes is appointed.

   In the event of a tie, each Councilmember votes again until one (1) candidate has the majority vote and is declared to be the newly–appointed member of the Board, Commission, or Committee.

10. Re-appointment beyond two terms. Anyone wishing to be re-appointed to any Board, Commission, or Committee and has served two or more full terms already must be approved by a four-fifths vote of the City Council. If all five members of the City Council are not present, or if one member abstains or recuses their vote, the four-fifths requirement shall be changed to require only a simple majority.

11. Report to Council:

    All applications received for vacancies, whether Mayoral Appointment or City Council Appointment, will be attached to the staff report to Council. All applications will have private personal information redacted (name, street numbers and name of street address, and phone number). This redacted information is in alignment with Government Code Section 6255(a) because the public interest served by not disclosing the applicant's personal, private information and protection of the

applicant's right to privacy outweighs the public interest served by disclosing that information.

12. An automatic vacancy upon becoming a Non-Resident. An unscheduled vacancy automatically occurs when a resident holding an appointment position on a City Board, Committee, or Commission becomes a non-resident by moving out of National City limits. When an unscheduled vacancy occurs due to a resident becoming a non-resident, the unscheduled vacancy may be filled as follows:

    a. A special vacancy notice shall be posted in the Office of the City Clerk, and in other places as directed by the City Council, not earlier than 20 days before or not later than 20 days after the vacancy occurs. Final Appointment at a City Council Meeting shall not be made by the Appointing Authority for at least 10 working days after the posting of the notice in the City Clerk's Office.

    b. The Appointing Authority may appoint the former resident to a Non-Residential position if a Non-Residential position is vacant.

    However, the Appointing Authority may, if it finds that an emergency exists, fill the unscheduled vacancy immediately. A person appointed to fill the vacancy shall serve only on an acting basis until the final appointment is made pursuant to this section.

13. Only City Residents may be elected to Chair and Vice-Chair positions. To be eligible to be elected as the Chairperson of a City Board, Committee, or Commission, the member must be a resident of the City.

14. Resignations, Attendance, Training, and Removals

    Resignation:

    If a Commissioner or Member of a Board, Committee, or Commission is unable to continue serving because of health, business requirements, or personal reasons, a letter of resignation shall be submitted to the City Clerk, who will present to the City Council.

    Attendance:

    Regular attendance at meetings is critical to be effective operation of City Boards, Commissions, and Committees. The City Council relies on the advice of the City's

CITY COUNCIL POLICY
CITY OF NATIONAL CITY

TITLE: Appointments to Boards, Commission and Committees	**POLICY # 107**
ADOPTED: June 17, 1986	**AMENDED:** January 20, 2026

Boards, Commissions, and Committees, which is the result of discussions among appointed members. The City Council anticipates that members of Boards, Committees, and Commissions shall make every reasonable effort to attend all regular and special meetings of their respective Boards, Commissions, and Committees, and to be prepared to discuss matters on their respective agendas.

A Commissioner or Member of a Board, Committee, or Commission shall be considered removed from any advisory board under the following conditions:

1. A Commissioner or Member of a Board, Committee, or Commission with unexcused absences from three consecutive regularly scheduled meetings.

2. A Commissioner or Member of a Board, Committee, or Commission misses more than 25% of the advisory body's meetings in a calendar year.

3. A Commissioner or Member of a Board, Committee, or Commission must be present at least one hour, or 50% of the entire meeting, whichever is less, to be counted as present for purposes of attendance.

Excused Absences:

An "excused absence" is only granted when absolutely necessary and pre-approved if at all possible. The City Council encourages Boards, Commissions, and Committees to refrain from scheduling meetings on cultural and religious holidays in order to encourage full participation by all Commissioners, Board Members, and the public. The pre-approval of excused absences will be by the body as a whole and documented in the meeting minutes.

Excused absences are listed as follows:

1. Illness of the Commissioner or Member of the Board, Committee, or Commission, their family member, or their personal friend;
2. Business commitment of the Commissioner or Member of the Board, Committee, or Commission that interferes with the attendance at a meeting;
3. Attendance of the Commissioner or Member of the Board, Committee, or Commission at a funeral, religious service or ceremony, wedding, or other similarly-significant event; or
4. Other reason for which the Commissioner or Member of the Board, Committee, or Commission has given notice to the Chairperson or Secretary of their unavailability fifteen (15) days in advance, as long as the unavailability is not expected to last longer than 30 days.

CITY COUNCIL POLICY
CITY OF NATIONAL CITY

TITLE: Appointments to Boards, Commission and Committees	**POLICY # 107**
ADOPTED: June 17, 1986	**AMENDED:** January 20, 2026

Removal:

The Secretary or Lead of each Board, Commission, or Committee will report the attendance to the Office of the City Clerk on a monthly basis. If the attendance or absences fall within these guidelines, the Office of the City Clerk will prepare a report to City Council for review and possible removal of the Commissioner, Member, or Alternate sitting on the Board, Committee, or Commission. Any Commissioner, Member, or Alternate sitting on a Board, Committee, or Commission may be removed from office at any time by a simple majority vote of the City Council at a regularly scheduled Council meeting with or without cause.

Mandatory Training and Filing Requirements:

Commissioners and Members of Board, Committee, or Commission, as appointed by the legislative body, are entrusted with certain responsibilities and concomitant training and reporting. The following are requirements of Commissioners and Members of Boards, Commissions, and Committees. This training is required to be completed within 30 days of appointment or notification.

1. Oath of Office (Article XX of the California Constitution, and California Government Code Section 36507)
2. Fair Political Practices Commission (FPPC) Statement of Economic Interest Form 700 Filing (California Government Code Section 87100 et seq)
3. AB1234 Ethics Training (California Government Code Section 53235.1(b))
4. Anti- Harassment Training
5. Brown Act Training
6. Social Media Training
7. Any training required by State Law, Federal Law, or City Policies.

All training is offered in a variety of formats including in person, via Zoom, training website/software, and pre-recorded video. Currently, these are all requirements of the Mayor and City Council, and City staff.

Removal:

Failure to complete any of these requirements within 30 days of the appointment date or date of notification is cause for automatic removal.

CITY COUNCIL POLICY
CITY OF NATIONAL CITY

TITLE: Appointments to Boards, Commission and Committees	**POLICY # 107**
ADOPTED: June 17, 1986	**AMENDED:** January 20, 2026

Related Policy References
Government Code Section 40605
Government Code Section 54970, et seq.
Article XX of the California Constitution, and California Government Code Section 36507
California Government Code Section 53235(b)
California Government Code Section 87100 et seq
National City Municipal Code Title 16 (pending)

Prior Policy Amendments:
February 2, 2021 (Resolution No. 2021-08)
May 19, 2020 (Resolution No. 2020-95)
November 9, 1993 (Resolution No. 93-173)
June 11, 2013 (Revised – No Resolution – Refer to Meeting Minutes)
October 8, 2013 (Resolution No. 2013-147)
May 19, 2020 (Resolution No. 2020-20)
November 16, 2021 (Resolution No. 2021-178)

BOARDS/COMMISSION/COMMITTEES

BOARDS, COMMISSION AND COMMITTEES (11) TOTAL MEMBERS (51+)	BOARD OF LIBRARY TRUSTEE (5 Members)	CIVIL SERVICE COMMISSION (5 Members)	COMMUNITY AND POLICE RELATIONS COMMISSION (8 Members)	PARK, RECREATION AND SENIOR CITIZENS' ADVISORY COMMITTEE (7 Members)	PLANNING COMMISSION and HOUSING ADVISORY COMMITTEE (7 Members) 2 Ex Officio	PORT COMMISSION (1 Member)	PUBLIC ART COMMITTEE (5 Members)	SWEETWATER AUTHORITY (1 Member)	TRAFFIC SAFETY COMMITTEE (5 Members)
TERM	3 Years	5 Years	3 Years	3 Years	4 Years	4 Years	3 Years	4 Years	3 Years
RESIDENCY REQUIREMENT	Yes	Yes	5 Resident up to 2 Non-Resident (1) Non-Voting Member	Yes	Yes	Yes	No	n/a	Yes
VOTER REQUIREMENT	No	No	No	No	No	No	No	No	No
MAYORAL APPOINTMENT SUBJECT TO CONFIRMATION BY THE CITY COUNCIL	X		X	X			X	X	X
CITY COUNCIL AS A BODY APPOINTMENT		X			X	X			
COMPENSATION	No	No	No	No	Compensation set by Council Resolution	No	No	No	No
FORM 700 FILING REQUIREMENT	Yes	Yes	Yes	No	Yes	n/a	No	n/a	No
MEETINGS	1 X per month	1X every other month	1X every 3 months	1X every 2 months	2X per month	n/a	1X per quarter	n/a	1X per month
REQUIRED TO REPORT TO COUNCIL ANNUALLY	Yes, on or before August 31st and to the State Librarian	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes
OTHER		Can not be salaried employee or holds office of the City							

CITY COUNCIL POLICY #107 and NCMC TITLE 16

****Effective February 2, 2020 all Chair and Vice-Chairs are required to be NC Residents**

AGENDA REPORT

Department: **Fire Department**
Prepared by: **Walter Amedee, Emergency Manager**
Meeting Date: **Tuesday, September 15, 2026**
Approved by: **Douglas J. Schulze, City Manager**

SUBJECT:
Community Resilience Center Grant Application Submission Authorization

RECOMMENDATION:
Adopt a Resolution Entitled, "Resolution of the City Council of the City of National City, California, Authorizing the City Manager or Designee to Submit an Application to the California Strategic Growth Council for a Community Resilience Centers Round 2 Implementation Grant for the Kimball/MLK Community Resilience Campus; Authorizing Acceptance of Grant Funds if Awarded; and Authorizing Execution of Grant-Related Documents."

BOARD/COMMISSION/COMMITTEE PRIOR ACTION:
Not Applicable.

EXPLANATION:

The California Strategic Growth Council (SGC) is accepting applications for Round 2 of the Community Resilience Centers (CRC) Implementation Grant Program. The program provides grants ranging from $1 million to $10 million to support the development and enhancement of community-serving facilities that provide year-round services while strengthening community resilience and emergency preparedness. No local funding match is required.

City staff has identified the Kimball Recreation Center and Martin Luther King Jr. Community Center (MLK) campus as a potential candidate for CRC funding. The proposed Kimball/MLK Community Resilience Campus would seek up to $10 million to reconstruct the aging Kimball Recreation Center as a dual-purpose community/recreation facility and alternate Emergency Operations Center (EOC), while enhancing the adjacent MLK Community Center to improve its capability to support emergency sheltering, feeding, and mass care operations.

Potential improvements may include resilient backup power, solar and battery storage, energy-efficient HVAC and air filtration, kitchen and shower improvements, communications infrastructure, accessibility improvements, flexible community and emergency support spaces, and physical connections between the Kimball and MLK facilities. During normal operations, the facilities would continue to support recreation, community programming, and City services. During emergencies, the campus could transition to support EOC operations, emergency sheltering and feeding, cooling and clean-air needs, responder support, and other disaster response activities.

The CRC Round 2 Implementation Grant application is due September 30, 2026. Engineering/Public Works staff will assist with development of preliminary construction cost estimates and project scope. The application also requires community-based and other project partners, which will participate in development and implementation of the proposed project.

Approval of the accompanying resolution will authorize the City to submit an application for up to $10 million in CRC funding, accept the grant if awarded, and authorize the City Manager, or designee, to execute grant-related documents. The CRC Program does not require a local funding match; therefore, approval of the resolution does not commit the City to providing matching funds.

FINANCIAL STATEMENT:
The City is requesting up to $10,000,000 through the Community Resilience Centers Round 2 Implementation Grant Program. No local funding match is required. If awarded, grant funds will be appropriated through a future City Council action.

RELATED CITY COUNCIL 2020-2025 STRATEGIC PLAN GOAL:
Public Safety

ENVIRONMENTAL REVIEW:
This is not a project under CEQA, and is therefore, not subject to environmental review. CCR15378; PRC 21065.

PUBLIC NOTIFICATION:
The Agenda Report was posted at least 72 hours before the Regular Meeting date and time, and 24 hours before a Special Meeting in accordance with the Ralph M. Brown Act.

ORDINANCE:
Not Applicable

EXHIBIT:
Exhibit A - Resolution

RESOLUTION NO. 2026-

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF NATIONAL CITY, CALIFORNIA, AUTHORIZING THE CITY MANAGER OR DESIGNEE TO SUBMIT AN APPLICATION TO THE CALIFORNIA STRATEGIC GROWTH COUNCIL FOR A COMMUNITY RESILIENCE CENTERS ROUND 2 IMPLEMENTATION GRANT FOR THE KIMBALL/MLK COMMUNITY RESILIENCE CAMPUS; AUTHORIZING ACCEPTANCE OF GRANT FUNDS IF AWARDED; AND AUTHORIZING EXECUTION OF GRANT-RELATED DOCUMENTS

WHEREAS, the California Strategic Growth Council ("SGC") administers the Community Resilience Centers ("CRC") Program to support community-serving facilities that provide year-round services and strengthen community resilience to climate and other emergencies; and

WHEREAS, SGC has made funding available through the CRC Round 2 Implementation Grant Program for eligible projects involving construction, rehabilitation, resilience improvements, and related community-serving activities; and

WHEREAS, the City of National City proposes the Kimball/MLK Community Resilience Campus, which may include reconstruction of the Kimball Recreation Center as a dual-purpose community/recreation and alternate Emergency Operations Center and improvements to the Martin Luther King Jr. Community Center to enhance emergency sheltering, feeding, hygiene, clean-air/cooling, resilient energy, communications, and other community resilience capabilities; and

WHEREAS, the CRC Round 2 Implementation Grant Program does not require a local funding match, allowing the City to pursue up to $10,000,000 in State funding for the proposed project without a required commitment of City matching funds.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF NATIONAL CITY, CALIFORNIA, DOES RESOLVE, DECLARE, DETERMINE, AND ORDER AS FOLLOWS:

Section 1. That the City Council authorizes the submission of an application to the California Strategic Growth Council for a Community Resilience Centers Round 2 Implementation Grant for the Kimball/MLK Community Resilience Campus in an amount up to $10,000,000, for which no local funding match is required.

Section 2. That the City Council authorizes the City Manager or designee to accept the CRC Round 2 Implementation Grant funds if awarded.

Section 3. That the City Manager, or designee, is authorized to execute the grant agreement and all applications, agreements, amendments, certifications, assurances, reports, reimbursement requests, and other documents necessary to apply for, accept, administer, and implement the grant, subject to approval as to form by the City Attorney.

Section 4. That this Resolution shall take effect immediately upon its adoption.

Section 5. That the City Clerk shall certify to the passage and adoption of this Resolution and enter it into the book of original Resolutions.

PASSED and ADOPTED this 15th day of September, 2026.

Ron Morrison, Mayor

ATTEST:

Shelley Chapel, MMC, City Clerk

APPROVED AS TO FORM:

Heidi Skinner, City Attorney

AGENDA REPORT

Department: **Library**
Prepared by: **Danielle Ghio, Director of Library Services**
Meeting Date: **Tuesday, September 15, 2026**
Approved by: **Douglas J. Schulze, City Manager**

SUBJECT:
California Library Literacy Services Adult and Family Literacy Grant Funds Acceptance FY2027

RECOMMENDATION:
Adopt a Resolution Entitled, "Resolution of the City Council of the City of National City, California, Authorizing the City Manager or His Designee to Accept the California Library Literacy Services (CLLS) Grant in the Amount of $65,832 to Fund the National City Public Library's Adult and Family Literacy Services Programs for Fiscal Year 2027 and Authorizing the Establishment of a Library Grants Fund Appropriation and Corresponding Revenue Budget in the Amount of $65,832."

BOARD/COMMISSION/COMMITTEE PRIOR ACTION:
Approved by the Board of Library Trustees at the regular meeting of September 2, 2026.

EXPLANATION:
California Library Literacy Services was developed in 1984 as the first statewide library-based adult literacy service. Since then, library literacy programs have helped more than a quarter of a million learners and their families.

Since 1984, the National City Public Library has assisted adults who seek to achieve their desired educational, professional, and academic goals. To better serve our community and allow more access to the program, it is offered either in-person, online or a hybrid of both. Adults in the literacy program are offered comprehensive tutoring in reading, writing, mathematics, basic computer and technology skills, GED/HiSet and ASVAB preparation, citizenship education, as well as skills for interviewing and resume writing. In FY 2025-26, the program assisted 226 learners.

The program allows learners to achieve personal goals such as learning the alphabet, reading a book for the first time, getting a job, sharing a book with a child, reading a medicine label, volunteering in the community, and voting. Our Library has also developed a strong program with curriculum in digital literacy.

The California Library Literacy Services (CLLS) grant is designed to support the Library's literacy services program for adults who seek to improve their reading, writing, math, and computer skills. The award amount the State Library provides to libraries that offer literacy services to their communities is based on a three-part funding formula:

1. A baseline amount ($20,000) for each approved library literacy program;
2. A per capita amount per adult learner served in the previous year's program; and
3. Additional funding raised by local funds earmarked for adult literacy services. This local funding is fulfilled by General Fund personnel costs for the operation of the literacy program.

The National City Public Library's Adult Literacy Program provides literacy services to English-speaking adults, helping them reach their goals as lifelong learners, community members, workers, and family members. The Adult Literacy Program values learner-centered education and places the real-world needs and interests of adults at the center of the curriculum.

The National City Public Library began a Family Literacy pilot program in 2023-2024 which Supports the literacy development within the home and family unit. Family Literacy Services contribute to strong communities and families. The focus is building strong foundations in reading, writing, and other language-based programs and activities for adult literacy learners and their families. By incorporating literacy into daily routines and interactions, families can improve their overall communication and educational outcomes. The program has grown from 20 families to over 100 families who participate.

The California Library Literacy Services (CLLS) grant is designed to support the Library's literacy services program for families who seek to improve their reading, writing, math, and computer skills. The family literacy program provides family literacy packets that include lesson plans, children's books, craft activities, and assignments for families to do together. The program also provides workshops that focus on family learning goals as well as connect and engage families with programming, resources, and each other to obtain each learner's goals and aspirations.

FINANCIAL STATEMENT:
The CLLS award will be claimed in two stages. The initial award amount is $59,249, representing 90 percent of the total award. The remaining $6,583 will be claimed in accordance with the State Library's payment schedule and reporting requirements. All grant funds must be fully expended by September 30, 2027, in accordance with the approved budget on file with the State Library. The total award amount for FY 2027 is $65,832. The budget adjustment will be made in the Library Grants Fund as follows:

Expenditures:
Account 320-50-41-41407-7222- Memberships & Subscriptions: $18,180
Account 320-50-41-41407-7399- Materials & Supplies: $23,852
Account 320-50-41-41407-6005- Hourly Wages: $23,800
Revenues:
Account 320-50-41-41407-3463- Other State Grants: $65,832

RELATED CITY COUNCIL 2020-2025 STRATEGIC PLAN GOAL:
Parks, Recreation and Library

ENVIRONMENTAL REVIEW:
This is not a project under CEQA, and is therefore, not subject to environmental review. CCR15378; PRC 21065.

PUBLIC NOTIFICATION:
The Agenda Report was posted at least 72 hours before the Regular Meeting date and time, and 24 hours before a Special Meeting in accordance with the Ralph M. Brown Act.

ORDINANCE:
Not Applicable

EXHIBITS:
Exhibit A – Award Letter
Exhibit B - Resolution

Docusign Envelope ID: 51B11544-D6DF-8349-830D-2435FFFAF58B

CALIFORNIA STATE LIBRARY

1 July 2026

Danielle Ghio
National City Public Library
1401 National City Blvd.
National City, CA 91950

Dear Danielle Ghio,

We are pleased to provide funds to support your California Library Literacy Services program and the important work that you, your staff, and your volunteers do in your community.

The state budget continues to provide $7.32 million in California Library Literacy Services funding for Adult Literacy Services and Family Literacy Services.

Your total award amount for the 2026-2027 fiscal year beginning July 1, 2026, is:

- Adult Literacy and Family Literacy Services: $65,832
- **Total Award: $65,832**

In Process

California Library Literacy Services programs with Family Literacy Services will receive one award total, referred to as a "block grant," for the 2026-2027 project period. Your library is responsible for allocating award funds between Adult Literacy Services and Family Literacy Services to respond to community needs and for adhering to the following requirements:

- **At least 51 percent** of the block grant award must be allocated to Adult Literacy Services.
- **At least 26 percent** of the block grant award must be allocated to Family Literacy Services.
- Programs who requested a fixed award for Family Literacy Services may adjust their request by +/- 25 percent. Contact your state team for support.

Your award will be claimed in two stages. The claim form included in this award packet will allow you to request the first 90% of your total award:

- **Total Initial Award Amount: $59,249**

Information about claiming the rest of your award is included in the payment schedule at the end of your award packet.

You must fully expend funds by September 30, 2027, in accordance with your approved budget on file with the State Library.

Library – Courts Building
P.O. Box 942837
Sacramento, CA 94237-0001

916-323-9759
csl-adm@library.ca.gov
www.library.ca.gov

Docusign Envelope ID: 51B11544-D6DF-8349-830D-2435FFFAF58B

Review the California Library Literacy Services Allowable and Unallowable Expenses guidelines on the Manage Your Current Grant page to ensure project expenditures are consistent with the California Library Literacy Services allowable expenses. If you have questions about expenses or expending award funds, contact your state grant team at CLLS@library.ca.gov.

We strongly encourage your program staff to develop and maintain community partners to strengthen your program, attend regular regional library literacy network meetings, participate in your local Adult Education Consortium/a, and participate in library literacy training opportunities offered by the regional networks and the State Library to meet the California Library Literacy Services Mission, Values, and Program Essentials. Additional California Library Literacy Services resources can be found on the California Library Literacy Services webpage.

The payment process begins when we receive your completed and signed claim form, certification form, and State Funded Grants Award Agreement and Certificate of Compliance included in this packet. All forms should be completed and signed through Docusign to be processed for payment.

Our library literacy staff are available to assist you throughout the year. Contact your Program Consultant Julianna Robbins and your Grant Monitor Allyson Jeffredo at CLLS@library.ca.gov with any questions.

In Process

Thank you for your willingness to do so much for those in your community. Best wishes for a successful year.

Respectfully yours,

Signed by:
Greg Lucas
BDA50981C41C416...

Greg Lucas
California State Librarian

Cc: Julianna Robbins, julianna.robbins@library.ca.gov
Allyson Jeffredo, allyson.jeffredo@library.ca.gov
State Library Fiscal Office, stategrants.fiscal@library.ca.gov
Mikki Vidamo, mvidamo@nationalcityca.gov

Enc: Re: CLLS26-52: Claim form, certification form, and State Funded Grants Award Agreement and Certificate of Compliance

Library – Courts Building
P.O. Box 942837
Sacramento, CA 94237-0001

916-323-9759
csl-adm@library.ca.gov
www.library.ca.gov

RESOLUTION NO. 2026 -

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF NATIONAL CITY, CALIFORNIA, AUTHORIZING THE CITY MANAGER OR HIS DESIGNEE TO ACCEPT THE CALIFORNIA LIBRARY LITERACY SERVICES (CLLS) GRANT IN THE AMOUNT OF $65,832 TO FUND THE NATIONAL CITY PUBLIC LIBRARY'S ADULT AND FAMILY LITERACY SERVICES PROGRAMS FOR FISCAL YEAR 2027 AND AUTHORIZING THE ESTABLISHMENT OF A LIBRARY GRANTS FUND APPROPRIATION AND CORRESPONDING REVENUE BUDGET IN THE AMOUNT OF $65,832.

WHEREAS, the California Library Literacy Services ("CLLS") Grant is designed to support the National City Public Library's Literacy Services Program to English-speaking adults who seek to improve their reading, writing, and math skills; and

WHEREAS, since 1984, the National City Public Library has assisted adults who seek to improve their reading skills and achieve personal goals such as learning the alphabet, reading a book for the first time, getting a job, sharing a book with a child, reading a medicine label, volunteering in the community, and voting; and

WHEREAS, the National City Public Library began a Family Literacy pilot program in Fiscal Year 2023-2024 to support literacy development within the home and family unit by building strong foundations in reading, writing, and other language-based programs and activities for adult literacy learners and their families; and

WHEREAS, for Fiscal Year 2027, the California State Library awarded the National City Public Library a combined Adult Literacy and Family Literacy Services block grant of $65,832, with at least 51 percent allocated to Adult Literacy Services and at least 26 percent allocated to Family Literacy Services; and

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF NATIONAL CITY, CALIFORNIA, DOES RESOLVE, DECLARE, DETERMINE, AND ORDER AS FOLLOWS:

Section 1: That the City Council hereby authorizes the City Manager or his designee to accept grant funds in the amount of $65,832 from the California State Library to fund the National City Public Library's Adult and Family Literacy Services Programs for Fiscal Year 2027 and authorizes the establishment of Library Grants Fund appropriations and a corresponding revenue budget in the amount of $65,832.

Section 2: That the City Clerk shall certify to the passage and adoption of this Resolution and enter it into the book of original Resolutions.

PASSED and ADOPTED this 15th day of September, 2026.

_____
Ron Morrison, Mayor

ATTEST:

_____
Shelley Chapel, City Clerk

APPROVED AS TO FORM:

_____
Heidi Skinner, City Attorney

AGENDA REPORT

Department: **Finance**
Prepared by: **Kecia Carrasco, Accountant**
Meeting Date: **Tuesday, September 15, 2026**
Approved by: **Douglas J. Schulze, City Manager**

SUBJECT:
Investment Transactions for the Month Ended April 30, 2026.

RECOMMENDATION:
Accept and File the Investment Transaction Ledger for the Month Ended April 30, 2026.

BOARD/COMMISSION/COMMITTEE PRIOR ACTION:
Not Applicable.

EXPLANATION:
In accordance with California Government Code Section 53646 and Section XIIA of the City of National City's investment policy, a monthly report shall be submitted to the legislative body accounting for transactions made during the reporting period.

The attached listing reflects investment transactions of the City of National City's investment portfolio for the month ending April 30, 2026.

FINANCIAL STATEMENT:
In this period, there were acquisitions of $689,467.04 and dispositions of $549,639.81.

RELATED CITY COUNCIL 2020-2025 STRATEGIC PLAN GOAL:
Balanced Budget and Economic Development

ENVIRONMENTAL REVIEW:
This is not a project under CEQA and is therefore not subject to environmental review. CCR15378; PRC 21065.

PUBLIC NOTIFICATION:
The Agenda Report was posted at least 72 hours before the Regular Meeting date and time, and 24 hours before a Special Meeting in accordance with the Ralph M. Brown Act.

ORDINANCE:
Not Applicable

EXHIBIT:
Exhibit A – Investment Transaction Ledger 2026-0430

CHANDLER ASSET MANAGEMENT

MONTHLY ACCOUNT STATEMENT

City of National City | Account | As of April 30, 2026

CHANDLER ASSET MANAGEMENT | chandlerasset.com

Chandler Team:

For questions about your account, please call (800) 317-4747,
or contact clientservice@chandlerasset.com

Custodian:

Bank of New York Mellon

Information contained herein is confidential. We urge you to compare this statement to the one you receive from your qualified custodian. Please see Important Disclosures at the end of the statement.

PORTFOLIO SUMMARY

City of National City | Account | As of April 30, 2026

Portfolio Characteristics

Average Modified Duration	2.51
Average Coupon	3.80%
Average Purchase YTM	4.09%
Average Market YTM	4.06%
Average Credit Quality*	AA
Average Final Maturity	2.89
Average Life	2.74

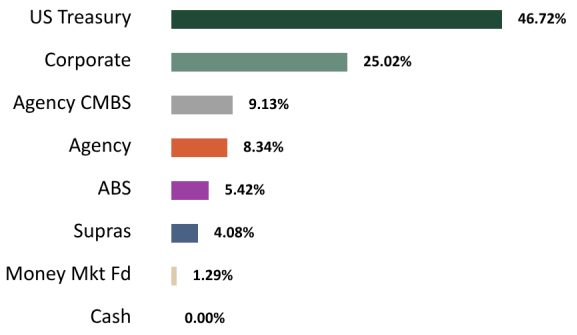
Account Summary

	End Values as of 03/31/2026	End Values as of 04/30/2026
Market Value	40,553,428.52	40,610,451.93
Accrued Interest	284,573.23	299,201.98
Total Market Value	**40,838,001.75**	**40,909,653.91**
Income Earned	146,469.02	127,433.81
Cont/WD	(2,882.35)	0.00
Par	40,811,634.35	40,926,172.84
Book Value	40,301,569.40	40,414,994.77
Cost Value	40,301,569.40	40,414,994.77

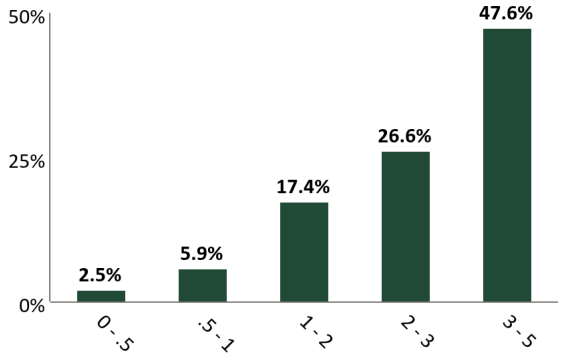
Top Issuers

United States	46.72%
Federal Home Loan Mortgage Corp	9.13%
Federal Home Loan Banks	5.88%
Farm Credit System	2.46%
International Bank for Recon and Dev	2.08%
Federated Hermes, Inc.	1.29%
Abbvie Inc.	1.25%
Morgan Stanley	1.25%

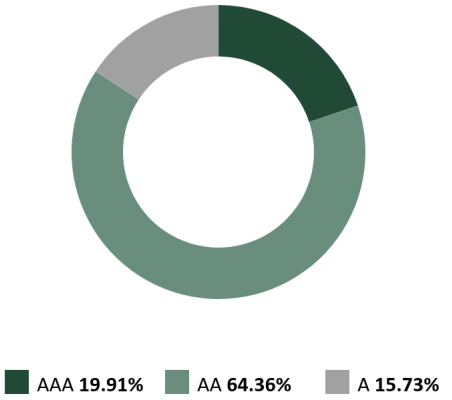
Sector Allocation



Maturity Distribution



Credit Quality*



Performance Review

Total Rate of Return**	1M	3M	YTD	1YR	2YRS	3YRS	5YRS	10YRS	Since Inception (03/01/12)
City of National City	0.18%	0.23%	0.46%	3.44%	5.42%	4.26%	1.90%	1.90%	1.57%
Benchmark Return	0.15%	0.18%	0.34%	3.01%	5.15%	3.83%	1.52%	1.62%	1.35%

*The average credit quality is a weighted average calculation of the highest of S&P, Moody's and Fitch.
**Periods over 1 year are annualized.
Benchmark: ICE BofA 1-5 Year Unsubordinated US Treasury & Agency Index

STATEMENT OF COMPLIANCE

City of National City | Account | As of April 30, 2026

Rules Name	Limit	Actual	Compliance Status	Notes
AGENCY MORTGAGE SECURITIES				
Max % (MV)	100.0	9.1	Compliant	
Max % Issuer (MV)	30.0	9.1	Compliant	
Max Maturity (Years)	30.0	4.7	Compliant	
Min Rating (AA by 1)	0.0	0.0	Compliant	
ASSET-BACKED SECURITIES (ABS)				
Max % (MV)	20.0	5.4	Compliant	
Max % Issuer (MV)	5.0	1.0	Compliant	
Max Maturity (Years)	5	4	Compliant	
Min Rating (AA- by 1)	0.0	0.0	Compliant	
BANKERS' ACCEPTANCES				
Max % (MV)	40.0	0.0	Compliant	
Max % Issuer (MV)	5.0	0.0	Compliant	
Max Maturity (Days)	180	0.0	Compliant	
Min Rating (A- by 2, A-1 by 2)	0.0	0.0	Compliant	
CERTIFICATE OF DEPOSIT PLACEMENT SERVICE (CDARS)				
Max % (MV)	30.0	0.0	Compliant	
Max Maturity (Years)	5.0	0.0	Compliant	
COMMERCIAL PAPER				
Max % (MV)	25.0	0.0	Compliant	
Max % Issuer (MV)	5.0	0.0	Compliant	
Max Maturity (Days)	270	0.0	Compliant	
Min Rating (A by 2, A-1 by 2)	0.0	0.0	Compliant	
CORPORATE MEDIUM TERM NOTES				
Max % (MV)	30.0	25.0	Compliant	
Max % Issuer (MV)	5.0	1.3	Compliant	
Max Maturity (Years)	5	4	Compliant	
Min Rating (A- by 1)	0.0	0.0	Compliant	
FDIC INSURED TIME DEPOSITS (NON-NEGOTIABLE CD/ TD)				
Max % (MV)	30.0	0.0	Compliant	
Max % Issuer (MV)	5.0	0.0	Compliant	
Max Maturity (Years)	5	0.0	Compliant	
FEDERAL AGENCIES				

STATEMENT OF COMPLIANCE

City of National City | Account | As of April 30, 2026

Rules Name	Limit	Actual	Compliance Status	Notes
Max % (MV)	100.0	8.3	Compliant	
Max Maturity (Years)	5	2	Compliant	
LOCAL AGENCY INVESTMENT FUND (LAIF)				
Max Concentration (MV)	75.0	0.0	Compliant	
MONEY MARKET MUTUAL FUNDS				
Max % (MV)	20.0	1.3	Compliant	
Max % Issuer (MV)	20.0	1.3	Compliant	
Min Rating (AAA by 2)	0.0	0.0	Compliant	
MORTGAGE-BACKED SECURITIES (NON-AGENCY)				
Max % (MV)	20.0	0.0	Compliant	
Max % Issuer (MV)	5.0	0.0	Compliant	
Max Maturity (Years)	5.0	0.0	Compliant	
Min Rating (AA by 1)	0.0	0.0	Compliant	
MUNICIPAL SECURITIES (CA, LOCAL AGENCY)				
Max % (MV)	30.0	0.0	Compliant	
Max % Issuer (MV)	5.0	0.0	Compliant	
Max Maturity (Years)	5	0.0	Compliant	
Min Rating (A- by 2)	0.0	0.0	Compliant	
MUTUAL FUNDS				
Max % (MV)	20.0	0.0	Compliant	
Max % Issuer (MV)	10.0	0.0	Compliant	
Min Rating (AAA by 2)	0.0	0.0	Compliant	
NEGOTIABLE CERTIFICATES OF DEPOSIT (NCD)				
Max % (MV)	30.0	0.0	Compliant	
Max % Issuer (MV)	5.0	0.0	Compliant	
Max Maturity (Years)	5	0.0	Compliant	
Min Rating (A by 2, A-1 by 2 if > FDIC Limit)	0.0	0.0	Compliant	
SUPRANATIONAL OBLIGATIONS				
Max % (MV)	30.0	4.1	Compliant	
Max % Issuer (MV)	10.0	2.1	Compliant	
Max Maturity (Years)	5	3	Compliant	
Min Rating (AA- by 1)	0.0	0.0	Compliant	
U.S. TREASURIES				
Max % (MV)	100.0	46.7	Compliant	

STATEMENT OF COMPLIANCE

City of National City | Account | As of April 30, 2026

Rules Name	Limit	Actual	Compliance Status	Notes
Max Maturity (Years)	5	4	Compliant	

RECONCILIATION SUMMARY

City of National City | Account | As of April 30, 2026

Maturities / Calls

Month to Date	**0.00**
Fiscal Year to Date	**(959,724.50)**

Principal Paydowns

Month to Date	**(26,265.17)**
Fiscal Year to Date	**(141,461.37)**

Purchases

Month to Date	**688,710.04**
Fiscal Year to Date	**13,692,696.44**

Sales

Month to Date	**(549,639.81)**
Fiscal Year to Date	**(11,355,188.10)**

Interest Received

Month to Date	**113,562.06**
Fiscal Year to Date	**1,244,801.56**

Purchased / Sold Interest

Month to Date	**(757.00)**
Fiscal Year to Date	**17,156.15**

Accrual Activity Summary

	Month to Date	Fiscal Year to Date (07/01/2025)
Beginning Book Value	40,301,569.40	39,206,151.28
Maturities/Calls	0.00	(959,724.50)
Principal Paydowns	(26,265.17)	(141,461.37)
Purchases	688,710.04	13,692,696.44
Sales	(549,639.81)	(11,355,188.10)
Change in Cash, Payables, Receivables	616.24	632.47
Amortization/Accretion	0.00	0.00
Realized Gain (Loss)	4.07	(28,111.45)
Ending Book Value	40,414,994.77	40,414,994.77

Fair Market Activity Summary

	Month to Date	Fiscal Year to Date (07/01/2025)
Beginning Market Value	40,553,428.52	39,482,009.69
Maturities/Calls	0.00	(959,724.50)
Principal Paydowns	(26,265.17)	(141,461.37)
Purchases	688,710.04	13,692,696.44
Sales	(549,639.81)	(11,355,188.10)
Change in Cash, Payables, Receivables	616.24	632.47
Amortization/Accretion	0.00	0.00
Change in Net Unrealized Gain (Loss)	(56,401.96)	(80,401.25)
Realized Gain (Loss)	4.07	(28,111.45)
Ending Market Value	40,610,451.93	40,610,451.93

Transaction Type	Settlement Date	CUSIP	Quantity	Security Description	Price	Acq/ Disp Yield	Amount	Interest Pur/ Sold	Total Amount	Gain/Loss
ACQUISITIONS										
Purchase	04/01/2026	60934N807	13,489.58	FEDERATED HRMS GV O SVC	1.000	3.32%	(13,489.58)	0.00	(13,489.58)	0.00
Purchase	04/02/2026	60934N807	1,084.60	FEDERATED HRMS GV O SVC	1.000	3.31%	(1,084.60)	0.00	(1,084.60)	0.00
Purchase	04/13/2026	91282CQG9	550,000.00	UNITED STATES TREASURY 3.875 03/31/2031	99.797	3.92%	(548,882.81)	(757.00)	(549,639.81)	0.00
Purchase	04/13/2026	60934N807	3,382.50	FEDERATED HRMS GV O SVC	1.000	3.28%	(3,382.50)	0.00	(3,382.50)	0.00
Purchase	04/15/2026	60934N807	11,103.84	FEDERATED HRMS GV O SVC	1.000	3.31%	(11,103.84)	0.00	(11,103.84)	0.00
Purchase	04/15/2026	60934N807	92.35	FEDERATED HRMS GV O SVC	1.000	3.31%	(92.35)	0.00	(92.35)	0.00
Purchase	04/16/2026	60934N807	7,752.00	FEDERATED HRMS GV O SVC	1.000	3.33%	(7,752.00)	0.00	(7,752.00)	0.00
Purchase	04/21/2026	60934N807	862.84	FEDERATED HRMS GV O SVC	1.000	3.30%	(862.84)	0.00	(862.84)	0.00
Purchase	04/21/2026	60934N807	15,949.45	FEDERATED HRMS GV O SVC	1.000	3.30%	(15,949.45)	0.00	(15,949.45)	0.00
Purchase	04/27/2026	60934N807	10,223.37	FEDERATED HRMS GV O SVC	1.000	3.32%	(10,223.37)	0.00	(10,223.37)	0.00
Purchase	04/27/2026	60934N807	9,230.45	FEDERATED HRMS GV O SVC	1.000	3.32%	(9,230.45)	0.00	(9,230.45)	0.00
Purchase	04/30/2026	60934N807	66,656.25	FEDERATED HRMS GV O SVC	1.000	3.30%	(66,656.25)	0.00	(66,656.25)	0.00
Total Purchase			**689,827.23**				**(688,710.04)**	**(757.00)**	**(689,467.04)**	**0.00**
TOTAL ACQUISITIONS			**689,827.23**				**(688,710.04)**	**(757.00)**	**(689,467.04)**	**0.00**
DISPOSITIONS										
Sale	04/13/2026	60934N807	(549,639.81)	FEDERATED HRMS GV O SVC	1.000	3.28%	549,639.81	0.00	549,639.81	0.00

Transaction Type	Settlement Date	CUSIP	Quantity	Security Description	Price	Acq/ Disp Yield	Amount	Interest Pur/ Sold	Total Amount	Gain/Loss
Total Sale			**(549,639.81)**				**549,639.81**	**0.00**	**549,639.81**	**0.00**
TOTAL DISPOSITIONS			**(549,639.81)**				**549,639.81**	**0.00**	**549,639.81**	**0.00**
OTHER TRANSACTIONS										
Coupon	04/01/2026	3137H4BY5	0.00	FHMS K-746 A2 2.031 09/25/2028		5.35%	541.60	0.00	541.60	0.00
Coupon	04/01/2026	3137FETN0	0.00	FHMS K-073 A2 3.35 01/25/2028		4.75%	530.42	0.00	530.42	0.00
Coupon	04/01/2026	3137FGZT5	0.00	FHMS K-079 A2 3.926 06/25/2028		4.66%	981.50	0.00	981.50	0.00
Coupon	04/01/2026	3137FG6X8	0.00	FHMS K-077 A2 3.85 05/25/2028		4.65%	2,310.00	0.00	2,310.00	0.00
Coupon	04/01/2026	828807DZ7	0.00	SIMON PROPERTY GROUP LP 4.375 10/01/2030		4.27%	13,489.58	0.00	13,489.58	0.00
Coupon	04/01/2026	3137FXZ35	0.00	FHMS K-127 A2 2.108 01/25/2031		4.06%	790.50	0.00	790.50	0.00
Coupon	04/01/2026	3137F9Z79	0.00	FHMS K-125 A2 1.846 01/25/2031		3.94%	1,538.33	0.00	1,538.33	0.00
Coupon	04/01/2026	3137F83Q4	0.00	FHMS K-121 A2 1.547 10/25/2030		3.93%	644.58	0.00	644.58	0.00
Coupon	04/01/2026	3137FTFY8	0.00	FHMS K-109 A2 1.558 04/25/2030		3.80%	649.17	0.00	649.17	0.00
Coupon	04/13/2026	023135CF1	0.00	AMAZON.COM INC 3.3 04/13/2027		3.35%	3,382.50	0.00	3,382.50	0.00
Coupon	04/15/2026	161571HT4	0.00	CHAIT 2023-1 A 5.16 09/15/2028		5.23%	1,698.50	0.00	1,698.50	0.00
Coupon	04/15/2026	34535VAD6	0.00	FORDO 2024-D A3 4.61 08/15/2029		4.61%	883.58	0.00	883.58	0.00
Coupon	04/15/2026	89239TAD4	0.00	TAOT 2024-D A3 4.4 06/15/2029		4.40%	440.00	0.00	440.00	0.00

Transaction Type	Settlement Date	CUSIP	Quantity	Security Description	Price	Acq/ Disp Yield	Amount	Interest Pur/ Sold	Total Amount	Gain/Loss
Coupon	04/15/2026	44935CAD3	0.00	HART 2025-A A3 4.32 10/15/2029		4.32%	846.00	0.00	846.00	0.00
Coupon	04/15/2026	47800DAD6	0.00	JDOT 2025 A3 4.23 09/17/2029		4.23%	652.13	0.00	652.13	0.00
Coupon	04/15/2026	24422EYF0	0.00	JOHN DEERE CAPITAL CORP 4.375 10/15/2030		4.22%	5,031.25	0.00	5,031.25	0.00
Coupon	04/15/2026	58770YAD3	0.00	MBALT 2026-A A3 3.93 01/15/2030		3.94%	360.25	0.00	360.25	0.00
Coupon	04/15/2026	47787DAD3	0.00	JDOT 2026 A3 3.87 08/15/2030		3.87%	391.84	0.00	391.84	0.00
Coupon	04/15/2026	89231GAD0	0.00	TAOT 2025-D A3 3.84 06/17/2030		3.84%	800.00	0.00	800.00	0.00
Coupon	04/15/2026	47800AAC4	0.00	JDOT 2022-B A3 3.74 02/16/2027		3.74%	0.29	0.00	0.29	0.00
Coupon	04/16/2026	459058LN1	0.00	INTERNATIONAL BANK FOR RECONSTRUCTION AND DEVELOPM 3.875 10/16/2029		4.14%	7,752.00	0.00	7,752.00	0.00
Coupon	04/21/2026	43813YAC6	0.00	HAROT 2024-3 A3 4.57 03/21/2029		4.57%	862.84	0.00	862.84	0.00
Coupon	04/25/2026	096919AD7	0.00	BMWOT 2024-A A3 5.18 02/26/2029		5.18%	566.14	0.00	566.14	0.00
Coupon	04/25/2026	05594HAD5	0.00	BMWLT 2025-2 A3 3.97 09/25/2028		3.97%	678.21	0.00	678.21	0.00
Coupon	04/30/2026	91282CKP5	0.00	UNITED STATES TREASURY 4.625 04/30/2029		4.58%	16,187.50	0.00	16,187.50	0.00
Coupon	04/30/2026	91282CLR0	0.00	UNITED STATES TREASURY 4.125 10/31/2029		4.28%	15,468.75	0.00	15,468.75	0.00
Coupon	04/30/2026	91282CHA2	0.00	UNITED STATES TREASURY 3.5 04/30/2028		4.18%	14,000.00	0.00	14,000.00	0.00

Transaction Type	Settlement Date	CUSIP	Quantity	Security Description	Price	Acq/ Disp Yield	Amount	Interest Pur/ Sold	Total Amount	Gain/Loss
Coupon	04/30/2026	91282CMZ1	0.00	UNITED STATES TREASURY 3.875 04/30/2030		4.07%	9,687.50	0.00	9,687.50	0.00
Coupon	04/30/2026	91282CPD7	0.00	UNITED STATES TREASURY 3.625 10/31/2030		3.77%	9,062.50	0.00	9,062.50	0.00
Coupon	04/30/2026	91282CDG3	0.00	UNITED STATES TREASURY 1.125 10/31/2026		1.22%	2,250.00	0.00	2,250.00	0.00
Total Coupon			**0.00**				**112,477.46**	**0.00**	**112,477.46**	**0.00**
Dividend	04/30/2026	60934N807	0.00	FEDERATED HRMS GV O SVC		3.31%	1,735.37	0.00	1,735.37	0.00
Total Dividend			**0.00**				**1,735.37**	**0.00**	**1,735.37**	**0.00**
Principal Paydown	04/15/2026	47800AAC4	92.35	JDOT 2022-B A3 3.74 02/16/2027		3.74%	92.35	--	92.35	0.01
Principal Paydown	04/21/2026	43813YAC6	15,949.45	HAROT 2024-3 A3 4.57 03/21/2029		4.57%	15,949.45	--	15,949.45	2.50
Principal Paydown	04/25/2026	096919AD7	10,223.37	BMWOT 2024-A A3 5.18 02/26/2029		5.18%	10,223.37	--	10,223.37	1.55
Total Principal Paydown			**26,265.17**				**26,265.17**	**--**	**26,265.17**	**4.07**
TOTAL OTHER TRANSACTIONS			**26,265.17**				**140,478.00**	**0.00**	**140,478.00**	**4.07**

Chandler Asset Management, Inc. ("Chandler") is an SEC registered investment adviser. For additional information about our firm, please see our current disclosures (Form ADV). To obtain a copy of our current disclosures, you may contact your client service representative by calling the number on the front of this statement or you may visit our website at www.chandlerasset.com.

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Custody: Your qualified custodian bank maintains control of all assets reflected in this statement and we urge you to compare this statement to the one you receive from your qualified custodian. Chandler does not have any authority to withdraw or deposit funds from/to the custodian account.

Valuation: Prices are provided by IDC, an independent pricing source. In the event IDC does not provide a price or if the price provided is not reflective of fair market value, Chandler will obtain pricing from an alternative approved third party pricing source in accordance with our written valuation policy and procedures. Our valuation procedures are also disclosed in Item 5 of our Form ADV Part 2A.

Performance: Performance results are presented gross-of-advisory fees and represent the client's Total Return. The deduction of advisory fees lowers performance results. These results include the reinvestment of dividends and other earnings. Past performance may not be indicative of future results. Therefore, clients should not assume that future performance of any specific investment or investment strategy will be profitable or equal to past performance levels. All investment strategies have the potential for profit or loss. Economic factors, market conditions or changes in investment strategies, contributions or withdrawals may materially alter the performance and results of your portfolio.

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Index returns assume reinvestment of all distributions. Historical performance results for investment indexes generally do not reflect the deduction of transaction and/or custodial charges or the deduction of an investment management fee, the incurrence of which would have the effect of decreasing historical performance results. It is not possible to invest directly in an index.

Ratings: Ratings information have been provided by Moody's, S&P and Fitch through data feeds we believe to be reliable as of the date of this statement, however we cannot guarantee its accuracy.

Security level ratings for U.S. Agency issued mortgage-backed securities ("MBS") reflect the issuer rating because the securities themselves are not rated. The issuing U.S. Agency guarantees the full and timely payment of both principal and interest.

LGIP Yields: Reported yields for local government investment pools may be presented as either the 30-day yield or the monthly distribution yield, as applicable. For certain funds, the 30-day yield is calculated using reported daily yield data. Yield calculations are subject to change and may not be directly comparable across funds.

LAIF Yields: Additional Disclosure for CA Clients - As a result of a reporting lag from the Local Agency Investment Fund (LAIF), reported LAIF yields represent the most recently available Daily Effective Yield and may reflect data from approximately 7–10 days prior to month-end.

Benchmark	Disclosure
ICE BofA 1-5 Yr US Treasury & Agency Index	The ICE BofA 1-5 Year US Treasury & Agency Index tracks the performance of US dollar denominated US Treasury and nonsubordinated US agency debt issued in the US domestic market. Qualifying securities must have an investment grade rating (based on an average of Moody's, S&P and Fitch). Qualifying securities must have at least one year remaining term to final maturity and less than five years remaining term to final maturity, at least 18 months to maturity at time of issuance, a fixed coupon schedule, and a minimum amount outstanding of $1 billion for sovereigns and $250 million for agencies.

AGENDA REPORT

Department: **Finance**
Prepared by: **Kecia Carrasco, Accountant**
Meeting Date: **Tuesday, September 15, 2026**
Approved by: **Douglas J. Schulze, City Manager**

SUBJECT:
Investment Transactions for the Month Ended May 31, 2026.

RECOMMENDATION:
Accept and File the Investment Transaction Ledger for the Month Ending May 31, 2026.

BOARD/COMMISSION/COMMITTEE PRIOR ACTION:
Not Applicable.

EXPLANATION:
In accordance with California Government Code Section 53646 and Section XIIA of the City of National City's investment policy, a monthly report shall be submitted to the legislative body accounting for transactions made during the reporting period.

The attached listing reflects investment transactions of the City of National City's investment portfolio for the month ending May 31, 2026.

FINANCIAL STATEMENT:
In this period, there were acquisitions of $2,528,192.56 and dispositions of $2,469,740.23.

RELATED CITY COUNCIL 2020-2025 STRATEGIC PLAN GOAL:
Balanced Budget and Economic Development

ENVIRONMENTAL REVIEW:
This is not a project under CEQA and is therefore not subject to environmental review. CCR15378; PRC 21065.

PUBLIC NOTIFICATION:
The Agenda Report was posted at least 72 hours before the Regular Meeting date and time, and 24 hours before a Special Meeting in accordance with the Ralph M. Brown Act.

ORDINANCE:
Not Applicable

EXHIBIT:
Exhibit A – Investment Transaction Ledger 2026-0531

CHANDLER ASSET MANAGEMENT

MONTHLY ACCOUNT STATEMENT

City of National City | Account | As of May 31, 2026

CHANDLER ASSET MANAGEMENT | chandlerasset.com

Chandler Team:

For questions about your account, please call (800) 317-4747,
or contact clientservice@chandlerasset.com

Custodian:

Bank of New York Mellon

Information contained herein is confidential. We urge you to compare this statement to the one you receive from your qualified custodian. Please see Important Disclosures at the end of the statement.

PORTFOLIO SUMMARY

City of National City | Account | As of May 31, 2026

Portfolio Characteristics

Average Modified Duration	2.53
Average Coupon	3.83%
Average Purchase YTM	4.12%
Average Market YTM	4.18%
Average Credit Quality*	AA
Average Final Maturity	2.95
Average Life	2.78

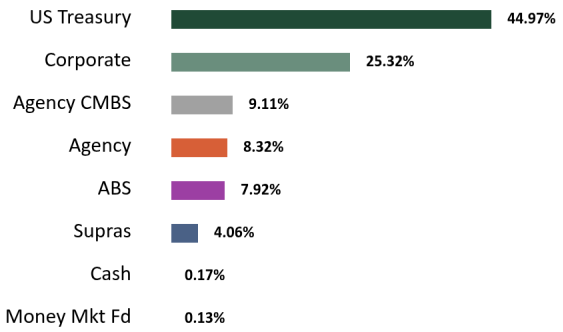
Account Summary

	End Values as of 04/30/2026	End Values as of 05/31/2026
Market Value	40,610,451.93	40,622,086.57
Accrued Interest	299,201.98	318,600.23
Total Market Value	**40,909,653.91**	**40,940,686.80**
Income Earned	127,433.81	64,419.70
Cont/WD	0.00	(5,759.82)
Par	40,926,172.84	41,031,678.89
Book Value	40,414,994.77	40,527,730.58
Cost Value	40,414,994.77	40,527,730.58

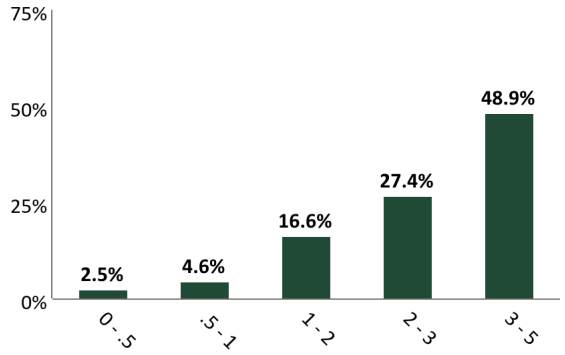
Top Issuers

United States	44.97%
Federal Home Loan Mortgage Corp	9.11%
Federal Home Loan Banks	5.87%
Farm Credit System	2.46%
International Bank for Recon and Dev	2.07%
Chase Issuance Trust	1.75%
Merck & Co., Inc.	1.58%
Abbvie Inc.	1.25%

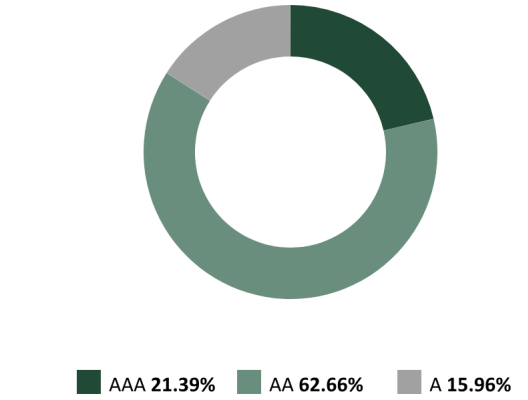
Sector Allocation



Maturity Distribution



Credit Quality*



Performance Review

Total Rate of Return**	1M	3M	YTD	1YR	2YRS	3YRS	5YRS	10YRS	Since Inception (03/01/12)
City of National City	0.09%	(0.46%)	0.55%	3.78%	4.99%	4.42%	1.90%	1.92%	1.56%
Benchmark Return	0.03%	(0.57%)	0.38%	3.41%	4.71%	4.03%	1.52%	1.63%	1.35%

*The average credit quality is a weighted average calculation of the highest of S&P, Moody's and Fitch.
**Periods over 1 year are annualized.
Benchmark: ICE BofA 1-5 Year Unsubordinated US Treasury & Agency Index

STATEMENT OF COMPLIANCE

City of National City | Account | As of May 31, 2026

Rules Name	Limit	Actual	Compliance Status	Notes
AGENCY MORTGAGE SECURITIES				
Max % (MV)	100.0	9.1	Compliant	
Max % Issuer (MV)	30.0	9.1	Compliant	
Max Maturity (Years)	30.0	4.7	Compliant	
Min Rating (AA by 1)	0.0	0.0	Compliant	
ASSET-BACKED SECURITIES (ABS)				
Max % (MV)	20.0	7.9	Compliant	
Max % Issuer (MV)	5.0	1.8	Compliant	
Max Maturity (Years)	5	4	Compliant	
Min Rating (AA- by 1)	0.0	0.0	Compliant	
BANKERS' ACCEPTANCES				
Max % (MV)	40.0	0.0	Compliant	
Max % Issuer (MV)	5.0	0.0	Compliant	
Max Maturity (Days)	180	0.0	Compliant	
Min Rating (A- by 2, A-1 by 2)	0.0	0.0	Compliant	
CERTIFICATE OF DEPOSIT PLACEMENT SERVICE (CDARS)				
Max % (MV)	30.0	0.0	Compliant	
Max Maturity (Years)	5.0	0.0	Compliant	
COMMERCIAL PAPER				
Max % (MV)	25.0	0.0	Compliant	
Max % Issuer (MV)	5.0	0.0	Compliant	
Max Maturity (Days)	270	0.0	Compliant	
Min Rating (A by 2, A-1 by 2)	0.0	0.0	Compliant	
CORPORATE MEDIUM TERM NOTES				
Max % (MV)	30.0	25.3	Compliant	
Max % Issuer (MV)	5.0	1.6	Compliant	
Max Maturity (Years)	5	4	Compliant	
Min Rating (A- by 1)	0.0	0.0	Compliant	
FDIC INSURED TIME DEPOSITS (NON-NEGOTIABLE CD/ TD)				
Max % (MV)	30.0	0.0	Compliant	
Max % Issuer (MV)	5.0	0.0	Compliant	
Max Maturity (Years)	5	0.0	Compliant	
FEDERAL AGENCIES				

STATEMENT OF COMPLIANCE

City of National City | Account | As of May 31, 2026

Rules Name	Limit	Actual	Compliance Status	Notes
Max % (MV)	100.0	8.3	Compliant	
Max Maturity (Years)	5	2	Compliant	
LOCAL AGENCY INVESTMENT FUND (LAIF)				
Max Concentration (MV)	75.0	0.0	Compliant	
MONEY MARKET MUTUAL FUNDS				
Max % (MV)	20.0	0.1	Compliant	
Max % Issuer (MV)	20.0	0.1	Compliant	
Min Rating (AAA by 2)	0.0	0.0	Compliant	
MORTGAGE-BACKED SECURITIES (NON-AGENCY)				
Max % (MV)	20.0	0.0	Compliant	
Max % Issuer (MV)	5.0	0.0	Compliant	
Max Maturity (Years)	5.0	0.0	Compliant	
Min Rating (AA by 1)	0.0	0.0	Compliant	
MUNICIPAL SECURITIES (CA, LOCAL AGENCY)				
Max % (MV)	30.0	0.0	Compliant	
Max % Issuer (MV)	5.0	0.0	Compliant	
Max Maturity (Years)	5	0.0	Compliant	
Min Rating (A- by 2)	0.0	0.0	Compliant	
MUTUAL FUNDS				
Max % (MV)	20.0	0.0	Compliant	
Max % Issuer (MV)	10.0	0.0	Compliant	
Min Rating (AAA by 2)	0.0	0.0	Compliant	
NEGOTIABLE CERTIFICATES OF DEPOSIT (NCD)				
Max % (MV)	30.0	0.0	Compliant	
Max % Issuer (MV)	5.0	0.0	Compliant	
Max Maturity (Years)	5	0.0	Compliant	
Min Rating (A by 2, A-1 by 2 if > FDIC Limit)	0.0	0.0	Compliant	
SUPRANATIONAL OBLIGATIONS				
Max % (MV)	30.0	4.1	Compliant	
Max % Issuer (MV)	10.0	2.1	Compliant	
Max Maturity (Years)	5	3	Compliant	
Min Rating (AA- by 1)	0.0	0.0	Compliant	
U.S. TREASURIES				
Max % (MV)	100.0	45.0	Compliant	

STATEMENT OF COMPLIANCE

City of National City | Account | As of May 31, 2026

Rules Name	Limit	Actual	Compliance Status	Notes
Max Maturity (Years)	5	4	Compliant	

RECONCILIATION SUMMARY

City of National City | Account | As of May 31, 2026

Maturities / Calls

Month to Date	**0.00**
Fiscal Year to Date	**(959,724.50)**

Principal Paydowns

Month to Date	**(24,071.28)**
Fiscal Year to Date	**(165,532.65)**

Purchases

Month to Date	**2,525,005.06**
Fiscal Year to Date	**16,217,701.50**

Sales

Month to Date	**(2,461,672.14)**
Fiscal Year to Date	**(13,816,860.24)**

Interest Received

Month to Date	**40,140.87**
Fiscal Year to Date	**1,284,942.43**

Purchased / Sold Interest

Month to Date	**4,880.59**
Fiscal Year to Date	**22,036.74**

Accrual Activity Summary

	Month to Date	Fiscal Year to Date (07/01/2025)
Beginning Book Value	40,414,994.77	39,206,151.28
Maturities/Calls	0.00	(959,724.50)
Principal Paydowns	(24,071.28)	(165,532.65)
Purchases	2,525,005.06	16,217,701.50
Sales	(2,461,672.14)	(13,816,860.24)
Change in Cash, Payables, Receivables	66,050.29	66,682.76
Amortization/Accretion	0.00	0.00
Realized Gain (Loss)	7,423.88	(20,687.57)
Ending Book Value	40,527,730.58	40,527,730.58

Fair Market Activity Summary

	Month to Date	Fiscal Year to Date (07/01/2025)
Beginning Market Value	40,610,451.93	39,482,009.69
Maturities/Calls	0.00	(959,724.50)
Principal Paydowns	(24,071.28)	(165,532.65)
Purchases	2,525,005.06	16,217,701.50
Sales	(2,461,672.14)	(13,816,860.24)
Change in Cash, Payables, Receivables	66,050.29	66,682.76
Amortization/Accretion	0.00	0.00
Change in Net Unrealized Gain (Loss)	(101,101.17)	(181,502.42)
Realized Gain (Loss)	7,423.88	(20,687.57)
Ending Market Value	40,622,086.57	40,622,086.57

Transaction Type	Settlement Date	CUSIP	Quantity	Security Description	Price	Acq/ Disp Yield	Amount	Interest Pur/ Sold	Total Amount	Gain/Loss
ACQUISITIONS										
Purchase	05/04/2026	60934N807	1,735.37	FEDERATED HRMS GV O SVC	1.000	3.30%	(1,735.37)	0.00	(1,735.37)	0.00
Purchase	05/07/2026	023135DD5	500,000.00	AMAZON.COM INC 4.25 03/13/2031	99.304	4.41%	(496,520.00)	(3,187.50)	(499,707.50)	0.00
Purchase	05/07/2026	60934N807	135,534.41	FEDERATED HRMS GV O SVC	1.000	3.27%	(135,534.41)	0.00	(135,534.41)	0.00
Purchase	05/11/2026	60934N807	10,000.00	FEDERATED HRMS GV O SVC	1.000	3.27%	(10,000.00)	0.00	(10,000.00)	0.00
Purchase	05/13/2026	43814YAD3	300,000.00	HAROT 2026-2 A3 4.3 11/15/2030	99.997	4.30%	(299,991.33)	0.00	(299,991.33)	0.00
Purchase	05/13/2026	60934N807	10,175.00	FEDERATED HRMS GV O SVC	1.000	3.27%	(10,175.00)	0.00	(10,175.00)	0.00
Purchase	05/14/2026	36275AAD1	135,000.00	GMALT 2026-2 A3 4.3 03/20/2029	99.989	4.30%	(134,985.39)	0.00	(134,985.39)	0.00
Purchase	05/14/2026	60934N807	188,139.63	FEDERATED HRMS GV O SVC	1.000	3.27%	(188,139.63)	0.00	(188,139.63)	0.00
Purchase	05/15/2026	14913V2D9	105,000.00	CATERPILLAR FINANCIAL SERVICES CORP 4.5 05/15/2031	99.863	4.53%	(104,856.15)	0.00	(104,856.15)	0.00
Purchase	05/15/2026	60934N807	6,115.84	FEDERATED HRMS GV O SVC	1.000	3.25%	(6,115.84)	0.00	(6,115.84)	0.00
Purchase	05/18/2026	60934N807	2,126.25	FEDERATED HRMS GV O SVC	1.000	3.24%	(2,126.25)	0.00	(2,126.25)	0.00
Purchase	05/20/2026	58769MAD2	295,000.00	MBART 261 A3 4.36 10/15/2030	99.978	4.56%	(294,935.75)	0.00	(294,935.75)	0.00
Purchase	05/21/2026	60934N807	802.10	FEDERATED HRMS GV O SVC	1.000	3.22%	(802.10)	0.00	(802.10)	0.00
Purchase	05/21/2026	60934N807	14,494.16	FEDERATED HRMS GV O SVC	1.000	3.22%	(14,494.16)	0.00	(14,494.16)	0.00
Purchase	05/22/2026	58933YCK9	165,000.00	MERCK & CO INC 4.65 05/22/2031	99.938	4.66%	(164,897.70)	0.00	(164,897.70)	0.00
Purchase	05/26/2026	60934N807	9,186.31	FEDERATED HRMS GV O SVC	1.000	3.27%	(9,186.31)	0.00	(9,186.31)	0.00

Transaction Type	Settlement Date	CUSIP	Quantity	Security Description	Price	Acq/ Disp Yield	Amount	Interest Pur/ Sold	Total Amount	Gain/Loss
Purchase	05/26/2026	60934N807	335,584.20	FEDERATED HRMS GV O SVC	1.000	3.27%	(335,584.20)	0.00	(335,584.20)	0.00
Purchase	05/28/2026	161571JA3	315,000.00	CHAIT 2026-1 A 4.4 05/15/2029	99.976	4.41%	(314,925.47)	0.00	(314,925.47)	0.00
Total Purchase			**2,528,893.27**				**(2,525,005.06)**	**(3,187.50)**	**(2,528,192.56)**	**0.00**
TOTAL ACQUISITIONS			**2,528,893.27**				**(2,525,005.06)**	**(3,187.50)**	**(2,528,192.56)**	**0.00**
DISPOSITIONS										
Sale	05/07/2026	857477CL5	(425,000.00)	STATE STREET CORP 4.993 03/18/2027	100.712	4.99%	428,026.00	(2,888.31)	430,914.31	3,026.00
Sale	05/07/2026	023135CF1	(205,000.00)	AMAZON.COM INC 3.3 04/13/2027	99.452	3.35%	203,876.60	(451.00)	204,327.60	(701.10)
Sale	05/13/2026	60934N807	(299,991.33)	FEDERATED HRMS GV O SVC	1.000	3.27%	299,991.33	0.00	299,991.33	0.00
Sale	05/14/2026	91282CFB2	(325,000.00)	UNITED STATES TREASURY 2.75 07/31/2027	98.641	3.30%	320,582.03	(2,542.99)	323,125.02	3,580.08
Sale	05/15/2026	60934N807	(104,856.15)	FEDERATED HRMS GV O SVC	1.000	3.25%	104,856.15	0.00	104,856.15	0.00
Sale	05/20/2026	60934N807	(209,154.81)	FEDERATED HRMS GV O SVC	1.000	3.22%	209,154.81	0.00	209,154.81	0.00
Sale	05/20/2026	60934N807	(85,780.94)	FEDERATED HRMS GV O SVC	1.000	3.22%	85,780.94	0.00	85,780.94	0.00
Sale	05/22/2026	60934N807	(150,403.54)	FEDERATED HRMS GV O SVC	1.000	3.24%	150,403.54	0.00	150,403.54	0.00
Sale	05/22/2026	60934N807	(14,494.16)	FEDERATED HRMS GV O SVC	1.000	3.24%	14,494.16	0.00	14,494.16	0.00
Sale	05/26/2026	91282CFH9	(125,000.00)	UNITED STATES TREASURY 3.125 08/31/2027	98.895	3.99%	123,618.16	(923.49)	124,541.65	3,403.32

Transaction Type	Settlement Date	CUSIP	Quantity	Security Description	Price	Acq/ Disp Yield	Amount	Interest Pur/ Sold	Total Amount	Gain/Loss
Sale	05/26/2026	91282CFM8	(200,000.00)	UNITED STATES TREASURY 4.125 09/30/2027	100.102	3.88%	200,203.13	(1,262.30)	201,465.43	(1,888.14)
Sale	05/27/2026	60934N807	(5,759.82)	FEDERATED HRMS GV O SVC	1.000	3.27%	5,759.82	0.00	5,759.82	0.00
Sale	05/28/2026	60934N807	(314,925.47)	FEDERATED HRMS GV O SVC	1.000	3.29%	314,925.47	0.00	314,925.47	0.00
Total Sale			**(2,465,366.22)**				**2,461,672.14**	**(8,068.09)**	**2,469,740.23**	**7,420.16**
TOTAL DISPOSITIONS			**(2,465,366.22)**				**2,461,672.14**	**(8,068.09)**	**2,469,740.23**	**7,420.16**
OTHER TRANSACTIONS										
Cash Transfer	05/27/2026	CCYUSD	(5,759.82)	Cash		0.00%	(5,759.82)	0.00	(5,759.82)	0.00
Total Cash Transfer			**(5,759.82)**				**(5,759.82)**	**0.00**	**(5,759.82)**	**0.00**
Coupon	05/01/2026	3137H4BY5	0.00	FHMS K-746 A2 2.031 09/25/2028		5.35%	541.60	0.00	541.60	0.00
Coupon	05/01/2026	3137FETN0	0.00	FHMS K-073 A2 3.35 01/25/2028		4.75%	530.42	0.00	530.42	0.00
Coupon	05/01/2026	3137FGZT5	0.00	FHMS K-079 A2 3.926 06/25/2028		4.66%	981.50	0.00	981.50	0.00
Coupon	05/01/2026	3137FG6X8	0.00	FHMS K-077 A2 3.85 05/25/2028		4.65%	2,310.00	0.00	2,310.00	0.00
Coupon	05/01/2026	3137FXZ35	0.00	FHMS K-127 A2 2.108 01/25/2031		4.06%	790.50	0.00	790.50	0.00
Coupon	05/01/2026	3137F9Z79	0.00	FHMS K-125 A2 1.846 01/25/2031		3.94%	1,538.33	0.00	1,538.33	0.00
Coupon	05/01/2026	3137F83Q4	0.00	FHMS K-121 A2 1.547 10/25/2030		3.93%	644.58	0.00	644.58	0.00
Coupon	05/01/2026	3137FTFY8	0.00	FHMS K-109 A2 1.558 04/25/2030		3.80%	649.17	0.00	649.17	0.00

Transaction Type	Settlement Date	CUSIP	Quantity	Security Description	Price	Acq/ Disp Yield	Amount	Interest Pur/ Sold	Total Amount	Gain/Loss
Coupon	05/10/2026	665859AW4	0.00	NORTHERN TRUST CORP 4.0 05/10/2027		4.70%	10,000.00	0.00	10,000.00	0.00
Coupon	05/13/2026	3133EPC45	0.00	FEDERAL FARM CREDIT BANKS FUNDING CORP 4.625 11/13/2028		4.46%	10,175.00	0.00	10,175.00	0.00
Coupon	05/15/2026	161571HT4	0.00	CHAIT 2023-1 A 5.16 09/15/2028		5.23%	1,698.50	0.00	1,698.50	0.00
Coupon	05/15/2026	34535VAD6	0.00	FORDO 2024-D A3 4.61 08/15/2029		4.61%	883.58	0.00	883.58	0.00
Coupon	05/15/2026	89239TAD4	0.00	TAOT 2024-D A3 4.4 06/15/2029		4.40%	440.00	0.00	440.00	0.00
Coupon	05/15/2026	44935CAD3	0.00	HART 2025-A A3 4.32 10/15/2029		4.32%	846.00	0.00	846.00	0.00
Coupon	05/15/2026	47800DAD6	0.00	JDOT 2025 A3 4.23 09/17/2029		4.23%	652.13	0.00	652.13	0.00
Coupon	05/15/2026	58770YAD3	0.00	MBALT 2026-A A3 3.93 01/15/2030		3.94%	360.25	0.00	360.25	0.00
Coupon	05/15/2026	47787DAD3	0.00	JDOT 2026 A3 3.87 08/15/2030		3.87%	435.38	0.00	435.38	0.00
Coupon	05/15/2026	89231GAD0	0.00	TAOT 2025-D A3 3.84 06/17/2030		3.84%	800.00	0.00	800.00	0.00
Coupon	05/17/2026	58933YBH7	0.00	MERCK & CO INC 4.05 05/17/2028		4.07%	2,126.25	0.00	2,126.25	0.00
Coupon	05/21/2026	43813YAC6	0.00	HAROT 2024-3 A3 4.57 03/21/2029		4.57%	802.10	0.00	802.10	0.00
Coupon	05/25/2026	096919AD7	0.00	BMWOT 2024-A A3 5.18 02/26/2029		5.18%	522.00	0.00	522.00	0.00
Coupon	05/25/2026	05594HAD5	0.00	BMWLT 2025-2 A3 3.97 09/25/2028		3.97%	678.21	0.00	678.21	0.00
Coupon	05/31/2026	91282CKT7	0.00	UNITED STATES TREASURY 4.5 05/31/2029		4.29%	16,875.00	0.00	16,875.00	0.00

Transaction Type	Settlement Date	CUSIP	Quantity	Security Description	Price	Acq/ Disp Yield	Amount	Interest Pur/ Sold	Total Amount	Gain/Loss
Coupon	05/31/2026	91282CNG2	0.00	UNITED STATES TREASURY 4.0 05/31/2030		4.08%	10,500.00	0.00	10,500.00	0.00
Coupon	05/31/2026	91282CMA6	0.00	UNITED STATES TREASURY 4.125 11/30/2029		4.07%	10,312.50	0.00	10,312.50	0.00
Coupon	05/31/2026	91282CFZ9	0.00	UNITED STATES TREASURY 3.875 11/30/2027		3.96%	14,725.00	0.00	14,725.00	0.00
Coupon	05/31/2026	91282CPN5	0.00	UNITED STATES TREASURY 3.5 11/30/2030		3.76%	9,625.00	0.00	9,625.00	0.00
Coupon	05/31/2026	91282CDK4	0.00	UNITED STATES TREASURY 1.25 11/30/2026		1.22%	4,687.50	0.00	4,687.50	0.00
Total Coupon			**0.00**				**105,130.50**	**0.00**	**105,130.50**	**0.00**
Dividend	05/31/2026	60934N807	0.00	FEDERATED HRMS GV O SVC		3.28%	1,060.66	0.00	1,060.66	0.00
Total Dividend			**0.00**				**1,060.66**	**0.00**	**1,060.66**	**0.00**
Principal Paydown	05/21/2026	43813YAC6	14,494.16	HAROT 2024-3 A3 4.57 03/21/2029		4.57%	14,494.16	--	14,494.16	2.27
Principal Paydown	05/25/2026	096919AD7	9,577.12	BMWOT 2024-A A3 5.18 02/26/2029		5.18%	9,577.12	--	9,577.12	1.45
Total Principal Paydown			**24,071.28**				**24,071.28**	**--**	**24,071.28**	**3.73**
TOTAL OTHER TRANSACTIONS			**18,311.46**				**124,502.62**	**0.00**	**124,502.62**	**3.73**

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Valuation: Prices are provided by IDC, an independent pricing source. In the event IDC does not provide a price or if the price provided is not reflective of fair market value, Chandler will obtain pricing from an alternative approved third party pricing source in accordance with our written valuation policy and procedures. Our valuation procedures are also disclosed in Item 5 of our Form ADV Part 2A.

Performance: Performance results are presented gross-of-advisory fees and represent the client's Total Return. The deduction of advisory fees lowers performance results. These results include the reinvestment of dividends and other earnings. Past performance may not be indicative of future results. Therefore, clients should not assume that future performance of any specific investment or investment strategy will be profitable or equal to past performance levels. All investment strategies have the potential for profit or loss. Economic factors, market conditions or changes in investment strategies, contributions or withdrawals may materially alter the performance and results of your portfolio.

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Ratings: Ratings information have been provided by Moody's, S&P and Fitch through data feeds we believe to be reliable as of the date of this statement, however we cannot guarantee its accuracy.

Security level ratings for U.S. Agency issued mortgage-backed securities ("MBS") reflect the issuer rating because the securities themselves are not rated. The issuing U.S. Agency guarantees the full and timely payment of both principal and interest.

LGIP Yields: Reported yields for local government investment pools may be presented as either the 30-day yield or the monthly distribution yield, as applicable. For certain funds, the 30-day yield is calculated using reported daily yield data. Yield calculations are subject to change and may not be directly comparable across funds.

LAIF Yields: Additional Disclosure for CA Clients - As a result of a reporting lag from the Local Agency Investment Fund (LAIF), reported LAIF yields represent the most recently available Daily Effective Yield and may reflect data from approximately 7–10 days prior to month-end.

Benchmark	Disclosure
ICE BofA 1-5 Yr US Treasury & Agency Index	The ICE BofA 1-5 Year US Treasury & Agency Index tracks the performance of US dollar denominated US Treasury and nonsubordinated US agency debt issued in the US domestic market. Qualifying securities must have an investment grade rating (based on an average of Moody's, S&P and Fitch). Qualifying securities must have at least one year remaining term to final maturity and less than five years remaining term to final maturity, at least 18 months to maturity at time of issuance, a fixed coupon schedule, and a minimum amount outstanding of $1 billion for sovereigns and $250 million for agencies.

AGENDA REPORT

Department: **Finance**
Prepared by: **Kecia Carrasco, Accountant**
Meeting Date: **Tuesday, September 15, 2026**
Approved by: **Douglas J. Schulze, City Manager**

SUBJECT:
Investment Report for the Quarter Ending June 30, 2026.

RECOMMENDATION:
Accept and File the Investment Report for the Quarter Ended June 30, 2026.

BOARD/COMMISSION/COMMITTEE PRIOR ACTION:
Not Applicable.

EXPLANATION:
The California Government Code (§53646(b)(1)) requires that, when the Treasurer or the Chief Fiscal Officer of a local agency renders to the legislative body of the agency a quarterly report on the agency's investment portfolio, such report shall include the following information regarding all securities, investments, and moneys held by the local agency:

- type of investment;
- issuer (bank or institution);
- date of maturity;
- dollar amount invested; and
- current market valuation as of the date of the report.

In addition, Government Code §53646(b)(2) requires that the report state the City's compliance with its investment policy. Government Code §53646(b)(3) requires the Report to include a statement regarding the ability of the local agency to meet its pool's expenditure requirements over the next six months.

OVERVIEW OF CITY INVESTMENTS

The City's pooled investment portfolio balance as of June 30, 2026, is summarized below and compared to the balance as of June 30, 2025.

Table 1		
	6/30/2026	**6/30/2025**
Book Value [1]	$ 112,137,396	$ 117,941,191
Market Value [2]	$ 112,297,588	$ 119,521,896

[1] actual cost of investments
[2] amount at which the investments could be sold

The assets of the City of National City's investment portfolio are managed by Chandler Asset Management, the California Treasurer's Local Agency Investment Fund (LAIF), Neighborhood National Bank, and the San Diego County Treasurer's Pooled Money Fund ("San Diego County Pool") that represents the largest portion of the assets with 37.11%.

The San Diego County Pool and LAIF are liquid investment pools that allow participants to earn market-rate returns while retaining access to funds within 24 to 48 hours of a withdrawal request with no penalty. The City's assets managed by Chandler Asset Management may be liquidated and withdrawn at any time. However, these investments likely do not provide the short liquidity (i.e., quick access to funds) of the pooled money funds, and liquidation of these investments is at the risk of loss and/or penalty to the City.

Summaries of the City's investment portfolio are illustrated below.

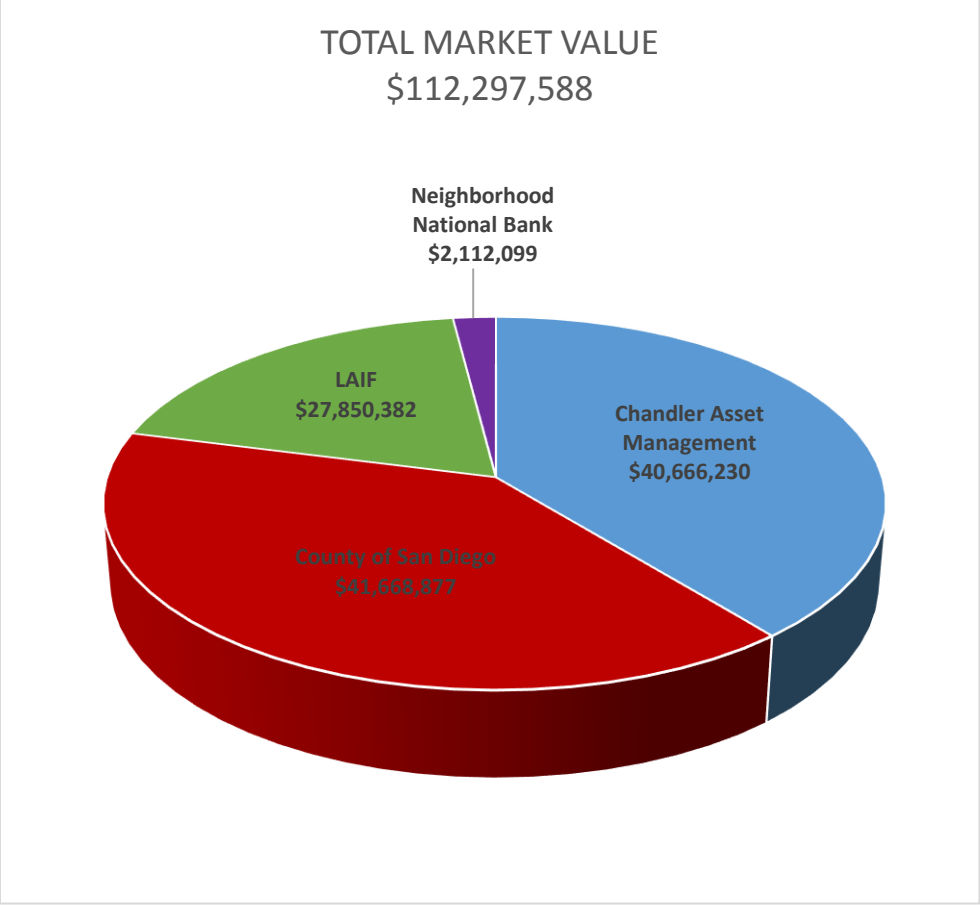
INVESTMENT PORTFOLIO SUMMARY BY ISSUER/MANAGER

As of June 30, 2026

Table 2

Issuer/Manager	Book Value	Total Market Value	Market YTM	% of Portfolio
Chandler Asset Management	40,687,426	40,666,230	4.30%	36.21%
County of San Diego	41,568,148	41,668,877	3.93%	37.11%
Local Agency Investment Fund	27,881,822	27,850,382 [1]	3.82%	24.80%
Neighborhood National Bank	2,000,000	2,112,099	3.90%	1.88%
Totals for June 30, 2026	$112,137,396	$112,297,588		100.00%

[1] reflects LAIF participation factor of 0.998872382



INVESTMENT PERFORMANCE BY ISSUER/MANAGER

For the Quarter Ended June 30, 2026

Table 3 — **Total Market Value**

Issuer/Manager	6/30/2026	3/31/2026	Change	Percent Change
Chandler Asset Management	$40,666,230	$40,553,429	$112,802	0.28%
County of San Diego	$41,668,877	$41,429,713	$239,164	0.58%
Local Agency Investment Fund	$27,850,382	$19,707,425	$8,142,957[1]	41.32%
Neighborhood National Bank	$2,112,099	$2,091,666	$20,433	0.98%
Totals for Jun 30, 2026	$112,297,588	$103,782,233	$8,515,355	8.21%

[1] $5,000,000 deposit on 5/7/26
$2,000,000 withdrawal on 5/22/26
$5,000,000 deposit on 5/29/26

Economic Update:

"Renewed hostilities between the United States and Iran unsettled energy markets in July, even as domestic data painted a more encouraging picture of the economy. Crude prices retreated from their near-term peak after diplomatic overtures eased fears of a prolonged closure of the Strait of Hormuz, though the conflict continues to fuel market volatility. Inflation cooled meaningfully in June after the recent run-up tied to tariffs and conflict-related uncertainty. Growth slowed from the first quarter's pace, while hiring continued at a moderated clip. The Chandler team continues to expect the Federal Reserve to hold the federal funds rate steady through the remainder of 2026,
provided actual and market-based measures of inflation remain contained.

The Federal Open Market Committee held the federal funds rate at 3.50% to 3.75% during its July 28 to 29 meeting, extending its policy pause into a fifth consecutive gathering. Three regional Reserve Bank presidents, Cleveland's Beth Hammack, Minneapolis's Neel Kashkari, and Dallas's Lorie Logan, dissented in favor of raising rates by a quarter point, citing inflation that has stayed above target for more than
five years. Chair Kevin Warsh, in his second meeting leading the Committee, again declined to offer explicit forward guidance, preferring instead to let incoming data dictate the timing of any future move. The balance sheet runoff continued without modification. Officials next convene September 15 to 16.

Treasury yields advanced across the curve in July, with the two-year note ending the month at 4.29%, the five-year at 4.45%, and the ten-year at 4.74%. The two-year to ten-year spread narrowed to 45 basis points from 69 basis points at year end, while the three-month bill to ten-year spread widened to roughly 97 basis points. Because the two-year yield rose more than the ten-year yield over the year to date, the curve has flattened rather than steepened, a shift driven by growing expectations that the Federal Reserve may need to raise rates rather than cut before year end. The two-year to ten-year spread has averaged near 95 basis points since 2005, underscoring how compressed the relationship between short and long maturities remains relative to that longer run norm."[1]

[1] June 30, 2026 Chandler Asset Management Quarterly Investment Report

COMPLIANCE STATEMENT

All of the City's investments are in compliance with the City's investment policy (City Council Policy No. 203) and the California Government Code (§53601) et seq.

FINANCIAL STATEMENT:
Realized gains for the period, reflected below, were $770,926. This amount is the result of a combination of factors including gains or losses from the sale of assets, accrued interest, and reinvested interest/earnings.

Table 4

Issuer/Manager	Gain/(Loss)
Chandler Asset Management	$ 197,172
County of San Diego	320,536
LAIF	232,786
Neighborhood National Bank	20,433
Totals for June 30, 2026	$ 770,926

The difference between the changes reflected in the previous two tables is attributable to the purchase and sale of securities for which the first of the tables accounts but the second table typically does not (unless an investment is sold before maturity).

RELATED CITY COUNCIL 2020-2025 STRATEGIC PLAN GOAL:
Balanced Budget and Economic Development

ENVIRONMENTAL REVIEW:
This is not a project under CEQA and is therefore not subject to environmental review. CCR15378; PRC 21065.

PUBLIC NOTIFICATION:
The Agenda Report was posted at least 72 hours before the Regular Meeting date and time, and 24 hours before a Special Meeting in accordance with the Ralph M. Brown Act.

ORDINANCE:
Not Applicable

EXHIBIT:
Exhibit A – 2026-0630 Investment Report

CHANDLER ASSET MANAGEMENT

MONTHLY ACCOUNT STATEMENT

City of National City | Account | As of June 30, 2026

CHANDLER ASSET MANAGEMENT | chandlerasset.com

Chandler Team:

For questions about your account, please call (800) 317-4747,
or contact clientservice@chandlerasset.com

Custodian:

Bank of New York Mellon

Information contained herein is confidential. We urge you to compare this statement to the one you receive from your qualified custodian. Please see Important Disclosures at the end of the statement.

PORTFOLIO SUMMARY

City of National City | Account | As of June 30, 2026

Portfolio Characteristics

Average Modified Duration	2.52
Average Coupon	3.84%
Average Purchase YTM	4.11%
Average Market YTM	4.30%
Average Credit Quality*	AA+
Average Final Maturity	2.94
Average Life	2.76

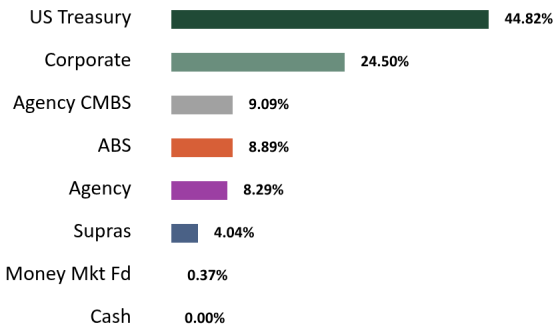
Account Summary

	End Values as of 05/31/2026	End Values as of 06/30/2026
Market Value	40,622,086.57	40,666,230.10
Accrued Interest	318,600.23	310,909.88
Total Market Value	**40,940,686.80**	**40,977,139.98**
Income Earned	64,419.70	197,172.29
Cont/WD	(5,759.82)	0.00
Par	41,031,678.89	41,170,264.13
Book Value	40,527,730.58	40,687,425.56
Cost Value	40,527,730.58	40,687,425.56

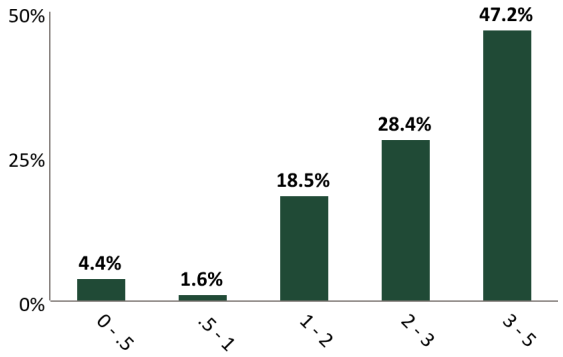
Top Issuers

United States	44.82%
Federal Home Loan Mortgage Corp	9.09%
Federal Home Loan Banks	5.84%
Farm Credit System	2.45%
International Bank for Recon and Dev	2.06%
Chase Issuance Trust	1.75%
Merck & Co., Inc.	1.58%
Mastercard Incorporated	1.40%

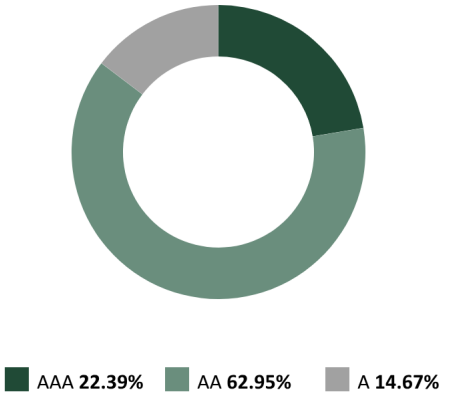
Sector Allocation



Maturity Distribution



Credit Quality*



Performance Review

Total Rate of Return**	1M	3M	YTD	1YR	2YRS	3YRS	5YRS	10YRS	Since Inception (03/01/12)
City of National City	0.09%	0.35%	0.64%	3.06%	4.72%	4.62%	1.94%	1.87%	1.56%
Benchmark Return	0.06%	0.24%	0.43%	2.71%	4.37%	4.30%	1.56%	1.58%	1.34%

*The average credit quality is a weighted average calculation of the highest of S&P, Moody's and Fitch.
**Periods over 1 year are annualized.
Benchmark: ICE BofA 1-5 Year Unsubordinated US Treasury & Agency Index

STATEMENT OF COMPLIANCE

City of National City | Account | As of June 30, 2026

Rules Name	Limit	Actual	Compliance Status	Notes
AGENCY MORTGAGE SECURITIES				
Max % (MV)	100.0	9.0	Compliant	
Max % Issuer (MV)	30.0	9.0	Compliant	
Max Maturity (Years)	30.0	4.6	Compliant	
Min Rating (AA by 1)	0.0	0.0	Compliant	
ASSET-BACKED SECURITIES (ABS)				
Max % (MV; Non Agency ABS & MBS)	20.0	8.8	Compliant	
Max % Issuer (MV)	5.0	1.7	Compliant	
Max Maturity (Years)	5	4	Compliant	
Min Rating (AA- by 1)	0.0	0.0	Compliant	
BANKERS' ACCEPTANCES				
Max % (MV)	40.0	0.0	Compliant	
Max % Issuer (MV)	5.0	0.0	Compliant	
Max Maturity (Days)	180	0.0	Compliant	
Min Rating (A- by 2, A-1 by 2)	0.0	0.0	Compliant	
CERTIFICATE OF DEPOSIT PLACEMENT SERVICE (CDARS)				
Max % (MV)	30.0	0.0	Compliant	
Max Maturity (Years)	5.0	0.0	Compliant	
COMMERCIAL PAPER				
Max % (MV)	25.0	0.0	Compliant	
Max % Issuer (MV)	5.0	0.0	Compliant	
Max Maturity (Days)	270	0.0	Compliant	
Min Rating (A by 2, A-1 by 2)	0.0	0.0	Compliant	
CORPORATE MEDIUM TERM NOTES				
Max % (MV)	30.0	24.6	Compliant	
Max % Issuer (MV)	5.0	1.6	Compliant	
Max Maturity (Years)	5	4	Compliant	
Min Rating (A- by 1)	0.0	0.0	Compliant	
FDIC INSURED TIME DEPOSITS (NON-NEGOTIABLE CD/ TD)				
Max % (MV)	30.0	0.0	Compliant	
Max % Issuer (MV)	5.0	0.0	Compliant	
Max Maturity (Years)	5	0.0	Compliant	
FEDERAL AGENCIES				

STATEMENT OF COMPLIANCE

City of National City | Account | As of June 30, 2026

Rules Name	Limit	Actual	Compliance Status	Notes
Max % (MV)	100.0	8.3	Compliant	
Max Maturity (Years)	5	2	Compliant	
LOCAL AGENCY INVESTMENT FUND (LAIF)				
Max Concentration (MV)	75.0	0.0	Compliant	
MONEY MARKET MUTUAL FUNDS				
Max % (MV)	20.0	0.4	Compliant	
Max % Issuer (MV)	20.0	0.4	Compliant	
Min Rating (AAA by 2)	0.0	0.0	Compliant	
MORTGAGE-BACKED SECURITIES (NON-AGENCY)				
Max % (MV; Non Agency ABS & MBS)	20.0	8.8	Compliant	
Max % Issuer (MV)	5.0	0.0	Compliant	
Max Maturity (Years)	5.0	0.0	Compliant	
Min Rating (AA by 1)	0.0	0.0	Compliant	
MUNICIPAL SECURITIES (CA, LOCAL AGENCY)				
Max % (MV)	30.0	0.0	Compliant	
Max % Issuer (MV)	5.0	0.0	Compliant	
Max Maturity (Years)	5	0.0	Compliant	
Min Rating (A- by 2)	0.0	0.0	Compliant	
MUTUAL FUNDS				
Max % (MV)	20.0	0.0	Compliant	
Max % Issuer (MV)	10.0	0.0	Compliant	
Min Rating (AAA by 2)	0.0	0.0	Compliant	
NEGOTIABLE CERTIFICATES OF DEPOSIT (NCD)				
Max % (MV)	30.0	0.0	Compliant	
Max % Issuer (MV)	5.0	0.0	Compliant	
Max Maturity (Years)	5	0.0	Compliant	
Min Rating (A by 2, A-1 by 2 if > FDIC Limit)	0.0	0.0	Compliant	
SUPRANATIONAL OBLIGATIONS				
Max % (MV)	30.0	4.1	Compliant	
Max % Issuer (MV)	10.0	2.1	Compliant	
Max Maturity (Years)	5	3	Compliant	
Min Rating (AA- by 1)	0.0	0.0	Compliant	
U.S. TREASURIES				
Max % (MV)	100.0	44.8	Compliant	

STATEMENT OF COMPLIANCE

City of National City | Account | As of June 30, 2026

Rules Name	Limit	Actual	Compliance Status	Notes
Max Maturity (Years)	5	4	Compliant	

RECONCILIATION SUMMARY

City of National City | Account | As of June 30, 2026

Maturities / Calls

Month to Date	**0.00**
Fiscal Year to Date	**(959,724.50)**

Principal Paydowns

Month to Date	**(28,288.58)**
Fiscal Year to Date	**(193,821.23)**

Purchases

Month to Date	**1,594,985.40**
Fiscal Year to Date	**17,812,686.90**

Sales

Month to Date	**(1,361,834.18)**
Fiscal Year to Date	**(15,178,694.42)**

Interest Received

Month to Date	**199,611.61**
Fiscal Year to Date	**1,484,554.04**

Purchased / Sold Interest

Month to Date	**5,251.03**
Fiscal Year to Date	**27,287.77**

Accrual Activity Summary

	Month to Date	Fiscal Year to Date (07/01/2025)
Beginning Book Value	40,527,730.58	39,206,151.28
Maturities/Calls	0.00	(959,724.50)
Principal Paydowns	(28,288.58)	(193,821.23)
Purchases	1,594,985.40	17,812,686.90
Sales	(1,361,834.18)	(15,178,694.42)
Change in Cash, Payables, Receivables	(67,354.97)	(672.21)
Amortization/Accretion	0.00	0.00
Realized Gain (Loss)	22,187.32	1,499.74
Ending Book Value	40,687,425.56	40,687,425.56

Fair Market Activity Summary

	Month to Date	Fiscal Year to Date (07/01/2025)
Beginning Market Value	40,622,086.57	39,482,009.69
Maturities/Calls	0.00	(959,724.50)
Principal Paydowns	(28,288.58)	(193,821.23)
Purchases	1,594,985.40	17,812,686.90
Sales	(1,361,834.18)	(15,178,694.42)
Change in Cash, Payables, Receivables	(67,354.97)	(672.21)
Amortization/Accretion	0.00	0.00
Change in Net Unrealized Gain (Loss)	(115,551.45)	(297,053.87)
Realized Gain (Loss)	22,187.32	1,499.74
Ending Market Value	40,666,230.10	40,666,230.10

Cusip	Security Description	Trade Date Settle Date Units	Book Value: Begin Book Value: Acq Book Value: Disp Book Value: End	Prior Accrued Inc. Received Ending Accrued Total Interest	Accr. Of Discount Amort. Of Premium Net Accret/Amort Income Earned	Total Income
CASH & EQUIVALENTS						
60934N807	FEDERATED HRMS GV O SVC	150,648.03	51,419.24 611,945.97 (512,717.18) 150,648.03	0.00 1,060.66 0.00 1,060.66	0.00 0.00 0.00 1,060.66	1,060.66
CCYUSD	Receivable	430.69	67,785.66 0.00 0.00 430.69	0.00 0.00 0.00 0.00	0.00 0.00 0.00 0.00	0.00
Total Cash & Equivalents		**151,078.72**	**119,204.90** **611,945.97** **(512,717.18)** **151,078.72**	**0.00** **1,060.66** **0.00** **1,060.66**	**0.00** **0.00** **0.00** **1,060.66**	**1,060.66**
FIXED INCOME						
00287YDZ9	ABBVIE INC 4.875 03/15/2030	04/24/2025 04/25/2025 500,000.00	506,785.00 0.00 0.00 506,785.00	5,145.83 0.00 7,177.08 2,031.25	0.00 0.00 0.00 2,031.25	2,031.25
023135DD5	AMAZON.COM INC 4.25 03/13/2031	05/06/2026 05/07/2026 500,000.00	496,520.00 0.00 0.00 496,520.00	4,604.17 0.00 6,375.00 1,770.83	0.00 0.00 0.00 1,770.83	1,770.83
05594HAD5	BMWLT 2025-2 A3 3.97 09/25/2028	10/08/2025 10/15/2025 205,000.00	204,999.43 0.00 0.00 204,999.43	135.64 678.21 135.64 678.21	0.00 0.00 0.00 678.21	678.21
06051GHD4	BANK OF AMERICA CORP 3.419 12/20/2028	01/17/2024 01/19/2024 500,000.00	467,680.00 0.00 0.00 467,680.00	7,645.26 8,547.50 522.35 1,424.58	0.00 0.00 0.00 1,424.58	1,424.58
084664CZ2	BERKSHIRE HATHAWAY FINANCE CORP 2.3 03/15/2027	03/07/2022 03/15/2022 430,000.00	429,918.30 0.00 0.00 429,918.30	2,087.89 0.00 2,912.06 824.17	0.00 0.00 0.00 824.17	824.17

Cusip	Security Description	Trade Date Settle Date Units	Book Value: Begin Book Value: Acq Book Value: Disp Book Value: End	Prior Accrued Inc. Received Ending Accrued Total Interest	Accr. Of Discount Amort. Of Premium Net Accret/Amort Income Earned	Total Income
09247XAR2	BLACKROCK FINANCE INC 1.9 01/28/2031	03/24/2026 03/25/2026 500,000.00	444,535.00 0.00 0.00 444,535.00	3,245.83 0.00 4,037.50 791.67	0.00 0.00 0.00 791.67	791.67
096919AD7	BMWOT 2024-A A3 5.18 02/26/2029	06/04/2024 06/11/2024 102,441.25	111,333.74 0.00 (8,908.05) 102,425.70	96.13 480.66 88.44 472.97	0.00 0.00 0.00 472.97	472.97
14913V2D9	CATERPILLAR FINANCIAL SERVICES CORP 4.5 05/15/2031	05/11/2026 05/15/2026 105,000.00	104,856.15 0.00 0.00 104,856.15	210.00 0.00 603.75 393.75	0.00 0.00 0.00 393.75	393.75
161571HT4	CHAIT 2023-1 A 5.16 09/15/2028	09/07/2023 09/15/2023 395,000.00	394,890.51 0.00 0.00 394,890.51	905.87 1,698.50 905.87 1,698.50	0.00 0.00 0.00 1,698.50	1,698.50
161571JA3	CHAIT 2026-1 A 4.4 05/15/2029	05/21/2026 05/28/2026 315,000.00	314,925.47 0.00 0.00 314,925.47	115.50 0.00 1,270.50 1,155.00	0.00 0.00 0.00 1,155.00	1,155.00
24422EXT1	JOHN DEERE CAPITAL CORP 4.85 06/11/2029	06/06/2024 06/11/2024 230,000.00	229,692.95 0.00 0.00 229,692.95	5,267.64 5,577.50 619.72 929.58	0.00 0.00 0.00 929.58	929.58
24422EYF0	JOHN DEERE CAPITAL CORP 4.375 10/15/2030	11/04/2025 11/05/2025 230,000.00	231,591.60 0.00 0.00 231,591.60	1,285.76 0.00 2,124.31 838.54	0.00 0.00 0.00 838.54	838.54
3130ATS57	FEDERAL HOME LOAN BANKS 4.5 03/10/2028	900,000.00	923,373.00 0.00 0.00 923,373.00	9,112.50 0.00 12,487.50 3,375.00	0.00 0.00 0.00 3,375.00	3,375.00
3130AWN63	FEDERAL HOME LOAN BANKS 4.0 06/30/2028	07/13/2023 07/14/2023 720,000.00	718,084.80 0.00 0.00 718,084.80	12,080.00 14,400.00 80.00 2,400.00	0.00 0.00 0.00 2,400.00	2,400.00

Cusip	Security Description	Trade Date Settle Date Units	Book Value: Begin Book Value: Acq Book Value: Disp Book Value: End	Prior Accrued Inc. Received Ending Accrued Total Interest	Accr. Of Discount Amort. Of Premium Net Accret/Amort Income Earned	Total Income
3130AWTR1	FEDERAL HOME LOAN BANKS 4.375 09/08/2028	09/12/2023 09/14/2023 750,000.00	746,200.50 0.00 0.00 746,200.50	7,565.10 0.00 10,299.48 2,734.37	0.00 0.00 0.00 2,734.37	2,734.37
3133EPC45	FEDERAL FARM CREDIT BANKS FUNDING CORP 4.625 11/13/2028	11/27/2023 11/28/2023 440,000.00	443,150.40 0.00 0.00 443,150.40	1,017.50 0.00 2,713.33 1,695.83	0.00 0.00 0.00 1,695.83	1,695.83
3133EPN50	FEDERAL FARM CREDIT BANKS FUNDING CORP 4.25 12/15/2028	12/18/2023 12/19/2023 550,000.00	556,110.50 0.00 0.00 556,110.50	10,778.47 11,687.50 1,038.89 1,947.92	0.00 0.00 0.00 1,947.92	1,947.92
3137F83Q4	FHMS K-121 A2 1.547 10/25/2030	01/07/2026 01/12/2026 500,000.00	447,636.72 0.00 0.00 447,636.72	644.58 644.58 644.58 644.58	0.00 0.00 0.00 644.58	644.58
3137F9Z79	FHMS K-125 A2 1.846 01/25/2031	1,000,000.00	904,433.59 0.00 0.00 904,433.59	1,538.33 1,538.33 1,538.33 1,538.33	0.00 0.00 0.00 1,538.33	1,538.33
3137FETN0	FHMS K-073 A2 3.35 01/25/2028	07/10/2023 07/13/2023 190,000.00	179,891.41 0.00 0.00 179,891.41	530.42 530.42 530.42 530.42	0.00 0.00 0.00 530.42	530.42
3137FG6X8	FHMS K-077 A2 3.85 05/25/2028	05/24/2023 05/30/2023 720,000.00	706,781.25 0.00 0.00 706,781.25	2,310.00 2,310.00 2,310.00 2,310.00	0.00 0.00 0.00 2,310.00	2,310.00
3137FGZT5	FHMS K-079 A2 3.926 06/25/2028	07/10/2023 07/13/2023 300,000.00	290,332.03 0.00 0.00 290,332.03	981.50 981.50 981.50 981.50	0.00 0.00 0.00 981.50	981.50
3137FTFY8	FHMS K-109 A2 1.558 04/25/2030	12/16/2025 12/19/2025 500,000.00	454,570.31 0.00 0.00 454,570.31	649.17 649.17 649.17 649.17	0.00 0.00 0.00 649.17	649.17

Cusip	Security Description	Trade Date Settle Date Units	Book Value: Begin Book Value: Acq Book Value: Disp Book Value: End	Prior Accrued Inc. Received Ending Accrued Total Interest	Accr. Of Discount Amort. Of Premium Net Accret/Amort Income Earned	Total Income
3137FXZ35	FHMS K-127 A2 2.108 01/25/2031	02/03/2026 02/06/2026 450,000.00	409,921.88 0.00 0.00 409,921.88	790.50 790.50 790.50 790.50	0.00 0.00 0.00 790.50	790.50
3137H4BY5	FHMS K-746 A2 2.031 09/25/2028	10/26/2023 10/31/2023 320,000.00	275,587.50 0.00 0.00 275,587.50	541.60 541.60 541.60 541.60	0.00 0.00 0.00 541.60	541.60
34535VAD6	FORDO 2024-D A3 4.61 08/15/2029	11/19/2024 11/22/2024 230,000.00	229,992.62 0.00 0.00 229,992.62	471.24 883.58 471.24 883.58	0.00 0.00 0.00 883.58	883.58
36275AAD1	GMALT 2026-2 A3 4.3 03/20/2029	05/05/2026 05/14/2026 135,000.00	134,985.39 0.00 0.00 134,985.39	274.13 612.75 145.13 483.75	0.00 0.00 0.00 483.75	483.75
43813YAC6	HAROT 2024-3 A3 4.57 03/21/2029	08/09/2024 08/21/2024 182,489.44	196,092.53 0.00 (13,631.76) 182,460.77	248.97 746.90 231.66 729.59	0.00 0.00 0.00 729.59	729.59
43814YAD3	HAROT 2026-2 A3 4.3 11/15/2030	05/05/2026 05/13/2026 300,000.00	299,991.33 0.00 0.00 299,991.33	645.00 1,146.67 573.33 1,075.00	0.00 0.00 0.00 1,075.00	1,075.00
44935CAD3	HART 2025-A A3 4.32 10/15/2029	03/04/2025 03/12/2025 235,000.00	234,965.34 0.00 0.00 234,965.34	451.20 846.00 451.20 846.00	0.00 0.00 0.00 846.00	846.00
44935KAD5	HART 26B A3 4.81 02/18/2031	06/09/2026 06/17/2026 230,000.00	0.00 229,972.24 0.00 229,972.24	0.00 0.00 430.23 430.23	0.00 0.00 0.00 430.23	430.23
4581X0EN4	INTER-AMERICAN DEVELOPMENT BANK 4.125 02/15/2029	02/15/2024 02/20/2024 475,000.00	470,782.00 0.00 0.00 470,782.00	5,769.27 0.00 7,402.08 1,632.81	0.00 0.00 0.00 1,632.81	1,632.81

Cusip	Security Description	Trade Date Settle Date Units	Book Value: Begin Book Value: Acq Book Value: Disp Book Value: End	Prior Accrued Inc. Received Ending Accrued Total Interest	Accr. Of Discount Amort. Of Premium Net Accret/Amort Income Earned	Total Income
459058KL6	INTERNATIONAL BANK FOR RECONSTRUCTION AND DEVELOPM 3.625 09/21/2029	09/26/2024 09/27/2024 450,000.00	450,283.50 0.00 0.00 450,283.50	3,171.88 0.00 4,531.25 1,359.38	0.00 0.00 0.00 1,359.38	1,359.38
459058LN1	INTERNATIONAL BANK FOR RECONSTRUCTION AND DEVELOPM 3.875 10/16/2029	10/28/2024 10/29/2024 400,000.00	395,284.00 0.00 0.00 395,284.00	1,936.00 0.00 3,228.00 1,292.00	0.00 0.00 0.00 1,292.00	1,292.00
45950KDD9	INTERNATIONAL FINANCE CORP 4.5 07/13/2028	07/06/2023 07/13/2023 330,000.00	329,633.70 0.00 0.00 329,633.70	5,692.50 0.00 6,930.00 1,237.50	0.00 0.00 0.00 1,237.50	1,237.50
46625HRY8	JPMORGAN CHASE & CO 3.782 02/01/2028	06/13/2023 06/15/2023 450,000.00	426,834.00 0.00 0.00 426,834.00	5,673.00 0.00 7,091.25 1,418.25	0.00 0.00 0.00 1,418.25	1,418.25
47787DAD3	JDOT 2026 A3 3.87 08/15/2030	03/10/2026 03/18/2026 135,000.00	134,976.08 0.00 0.00 134,976.08	232.20 435.38 232.20 435.38	0.00 0.00 0.00 435.38	435.38
47800DAD6	JDOT 2025 A3 4.23 09/17/2029	03/04/2025 03/11/2025 185,000.00	184,988.36 0.00 0.00 184,988.36	347.80 652.13 347.80 652.13	0.00 0.00 0.00 652.13	652.13
532457CK2	ELI LILLY AND CO 4.5 02/09/2029	02/07/2024 02/09/2024 275,000.00	274,818.50 0.00 0.00 274,818.50	3,850.00 0.00 4,881.25 1,031.25	0.00 0.00 0.00 1,031.25	1,031.25
571748CA8	MARSH & MCLENNAN COMPANIES INC 4.65 03/15/2030	08/25/2025 08/26/2025 475,000.00	482,315.00 0.00 0.00 482,315.00	4,662.92 0.00 6,503.54 1,840.63	0.00 0.00 0.00 1,840.63	1,840.63
57636QAW4	MASTERCARD INC 4.875 03/09/2028	03/06/2023 03/09/2023 225,000.00	224,781.75 0.00 0.00 224,781.75	2,498.44 0.00 3,412.50 914.06	0.00 0.00 0.00 914.06	914.06

Cusip	Security Description	Trade Date Settle Date Units	Book Value: Begin Book Value: Acq Book Value: Disp Book Value: End	Prior Accrued Inc. Received Ending Accrued Total Interest	Accr. Of Discount Amort. Of Premium Net Accret/Amort Income Earned	Total Income
57636QBL7	MASTERCARD INC 4.6 06/08/2031	06/04/2026 06/08/2026 345,000.00	0.00 344,724.00 0.00 344,724.00	0.00 0.00 1,013.92 1,013.92	0.00 0.00 0.00 1,013.92	1,013.92
58769MAD2	MBART 261 A3 4.36 10/15/2030	05/12/2026 05/20/2026 295,000.00	294,935.75 0.00 0.00 294,935.75	393.01 893.19 571.64 1,071.83	0.00 0.00 0.00 1,071.83	1,071.83
58770YAD3	MBALT 2026-A A3 3.93 01/15/2030	01/13/2026 01/21/2026 110,000.00	109,978.19 0.00 0.00 109,978.19	192.13 360.25 192.13 360.25	0.00 0.00 0.00 360.25	360.25
58933YBH7	MERCK & CO INC 4.05 05/17/2028	05/08/2023 05/17/2023 105,000.00	104,914.95 0.00 0.00 104,914.95	165.38 0.00 519.75 354.38	0.00 0.00 0.00 354.38	354.38
58933YBQ7	MERCK & CO INC 4.15 09/15/2030	09/26/2025 09/29/2025 375,000.00	375,090.00 0.00 0.00 375,090.00	3,285.42 0.00 4,582.29 1,296.88	0.00 0.00 0.00 1,296.88	1,296.88
58933YCK9	MERCK & CO INC 4.65 05/22/2031	05/18/2026 05/22/2026 165,000.00	164,897.70 0.00 0.00 164,897.70	191.81 0.00 831.19 639.38	0.00 0.00 0.00 639.38	639.38
61747YFF7	MORGAN STANLEY 5.449 07/20/2029	09/10/2024 09/11/2024 300,000.00	311,868.00 0.00 0.00 311,868.00	5,948.49 0.00 7,310.74 1,362.25	0.00 0.00 0.00 1,362.25	1,362.25
61747YFS9	MORGAN STANLEY 5.042 07/19/2030	09/22/2025 09/23/2025 200,000.00	205,650.00 0.00 0.00 205,650.00	3,697.47 0.00 4,537.80 840.33	0.00 0.00 0.00 840.33	840.33
63743HFX5	NATIONAL RURAL UTILITIES COOPERATIVE FINANCE CORP 4.95 02/07/2030	495,000.00	496,466.65 0.00 0.00 496,466.65	7,759.13 0.00 9,801.00 2,041.88	0.00 0.00 0.00 2,041.88	2,041.88

Cusip	Security Description	Trade Date Settle Date Units	Book Value: Begin Book Value: Acq Book Value: Disp Book Value: End	Prior Accrued Inc. Received Ending Accrued Total Interest	Accr. Of Discount Amort. Of Premium Net Accret/Amort Income Earned	Total Income
665859AW4	NORTHERN TRUST CORP 4.0 05/10/2027	09/28/2022 09/30/2022 0.00	485,540.00 0.00 (485,540.00) 0.00	1,166.67 1,555.56 0.00 388.89	0.00 0.00 0.00 388.89	388.89
67066GAR5	NVIDIA CORP 4.5 06/15/2031	06/15/2026 06/18/2026 210,000.00	0.00 209,601.00 0.00 209,601.00	0.00 0.00 341.25 341.25	0.00 0.00 0.00 341.25	341.25
69371RS80	PACCAR FINANCIAL CORP 4.6 01/31/2029	01/24/2024 01/31/2024 475,000.00	474,225.75 0.00 0.00 474,225.75	7,344.03 0.00 9,164.86 1,820.83	0.00 0.00 0.00 1,820.83	1,820.83
74340XBL4	PROLOGIS LP 4.375 02/01/2029	10/28/2024 10/29/2024 300,000.00	298,371.00 0.00 0.00 298,371.00	4,375.00 0.00 5,468.75 1,093.75	0.00 0.00 0.00 1,093.75	1,093.75
74340XCG4	PROLOGIS LP 4.875 06/15/2028	06/26/2023 06/28/2023 115,000.00	114,297.35 0.00 0.00 114,297.35	2,585.10 2,803.13 249.17 467.19	0.00 0.00 0.00 467.19	467.19
74456QBX3	PUBLIC SERVICE ELECTRIC AND GAS CO 3.65 09/01/2028	12/18/2023 12/20/2023 450,000.00	433,890.00 0.00 0.00 433,890.00	4,106.25 0.00 5,475.00 1,368.75	0.00 0.00 0.00 1,368.75	1,368.75
756109CF9	REALTY INCOME CORP 4.75 02/15/2029	02/28/2024 02/29/2024 450,000.00	440,946.00 0.00 0.00 440,946.00	6,293.75 0.00 8,075.00 1,781.25	0.00 0.00 0.00 1,781.25	1,781.25
828807DZ7	SIMON PROPERTY GROUP LP 4.375 10/01/2030	12/08/2025 12/09/2025 500,000.00	502,180.00 0.00 0.00 502,180.00	3,645.83 0.00 5,468.75 1,822.92	0.00 0.00 0.00 1,822.92	1,822.92
87612EBM7	TARGET CORP 1.95 01/15/2027	01/19/2022 01/24/2022 215,000.00	214,634.50 0.00 0.00 214,634.50	1,583.83 0.00 1,933.21 349.38	0.00 0.00 0.00 349.38	349.38

Cusip	Security Description	Trade Date Settle Date Units	Book Value: Begin Book Value: Acq Book Value: Disp Book Value: End	Prior Accrued Inc. Received Ending Accrued Total Interest	Accr. Of Discount Amort. Of Premium Net Accret/Amort Income Earned	Total Income
89231GAD0	TAOT 2025-D A3 3.84 06/17/2030	10/15/2025 10/23/2025 250,000.00	249,971.25 0.00 0.00 249,971.25	426.67 800.00 426.67 800.00	0.00 0.00 0.00 800.00	800.00
89236TLB9	TOYOTA MOTOR CREDIT CORP 5.25 09/11/2028	09/12/2023 09/13/2023 450,000.00	450,900.00 0.00 0.00 450,900.00	5,250.00 0.00 7,218.75 1,968.75	0.00 0.00 0.00 1,968.75	1,968.75
89239TAD4	TAOT 2024-D A3 4.4 06/15/2029	10/10/2024 10/17/2024 114,254.72	119,993.30 0.00 (5,744.96) 114,248.34	234.67 440.00 223.43 428.76	0.00 0.00 0.00 428.76	428.76
91159HJM3	US BANCORP 5.775 06/12/2029	07/31/2024 07/31/2024 450,000.00	462,163.50 0.00 0.00 462,163.50	12,199.69 12,993.75 1,371.56 2,165.63	0.00 0.00 0.00 2,165.63	2,165.63
9128282A7	UNITED STATES TREASURY 1.5 08/15/2026	500,000.00	509,531.25 0.00 0.00 509,531.25	2,196.13 0.00 2,817.68 621.55	0.00 0.00 0.00 621.55	621.55
91282CDG3	UNITED STATES TREASURY 1.125 10/31/2026	11/18/2021 11/19/2021 400,000.00	398,203.12 0.00 0.00 398,203.12	391.30 0.00 758.15 366.85	0.00 0.00 0.00 366.85	366.85
91282CDK4	UNITED STATES TREASURY 1.25 11/30/2026	12/22/2021 12/23/2021 750,000.00	751,201.17 0.00 0.00 751,201.17	25.61 4,687.50 794.06 5,455.94	0.00 0.00 0.00 5,455.94	5,455.94
91282CEV9	UNITED STATES TREASURY 3.25 06/30/2029	07/29/2024 07/30/2024 600,000.00	577,406.25 0.00 0.00 577,406.25	8,187.85 9,750.00 52.99 1,615.14	0.00 0.00 0.00 1,615.14	1,615.14
91282CFJ5	UNITED STATES TREASURY 3.125 08/31/2029	09/10/2024 09/11/2024 450,000.00	443,021.48 0.00 0.00 443,021.48	3,553.84 0.00 4,700.24 1,146.40	0.00 0.00 0.00 1,146.40	1,146.40

Cusip	Security Description	Trade Date Settle Date Units	Book Value: Begin Book Value: Acq Book Value: Disp Book Value: End	Prior Accrued Inc. Received Ending Accrued Total Interest	Accr. Of Discount Amort. Of Premium Net Accret/Amort Income Earned	Total Income
91282CFM8	UNITED STATES TREASURY 4.125 09/30/2027	 825,000.00	833,626.51 0.00 0.00 833,626.51	5,764.86 0.00 8,554.30 2,789.45	0.00 0.00 0.00 2,789.45	2,789.45
91282CFZ9	UNITED STATES TREASURY 3.875 11/30/2027	12/28/2022 12/29/2022 760,000.00	756,971.88 0.00 0.00 756,971.88	80.46 14,725.00 2,494.40 17,138.93	0.00 0.00 0.00 17,138.93	17,138.93
91282CGC9	UNITED STATES TREASURY 3.875 12/31/2027	01/24/2023 01/25/2023 1,000,000.00	1,012,890.63 0.00 0.00 1,012,890.63	16,270.72 19,375.00 105.30 3,209.58	0.00 0.00 0.00 3,209.58	3,209.58
91282CGT2	UNITED STATES TREASURY 3.625 03/31/2028	05/25/2023 05/26/2023 425,000.00	420,185.55 0.00 0.00 420,185.55	2,609.80 0.00 3,872.61 1,262.81	0.00 0.00 0.00 1,262.81	1,262.81
91282CHA2	UNITED STATES TREASURY 3.5 04/30/2028	 800,000.00	777,078.13 0.00 0.00 777,078.13	2,434.78 0.00 4,717.39 2,282.61	0.00 0.00 0.00 2,282.61	2,282.61
91282CJW2	UNITED STATES TREASURY 4.0 01/31/2029	02/26/2024 02/27/2024 700,000.00	690,292.97 0.00 0.00 690,292.97	9,359.12 0.00 11,679.56 2,320.44	0.00 0.00 0.00 2,320.44	2,320.44
91282CJX0	UNITED STATES TREASURY 4.0 01/31/2031	03/24/2026 03/25/2026 550,000.00	549,677.73 0.00 0.00 549,677.73	7,353.59 0.00 9,176.80 1,823.20	0.00 0.00 0.00 1,823.20	1,823.20
91282CKG5	UNITED STATES TREASURY 4.125 03/31/2029	 700,000.00	683,417.97 0.00 0.00 683,417.97	4,891.39 0.00 7,258.20 2,366.80	0.00 0.00 0.00 2,366.80	2,366.80
91282CKP5	UNITED STATES TREASURY 4.625 04/30/2029	05/28/2024 05/29/2024 700,000.00	701,394.53 0.00 0.00 701,394.53	2,815.22 0.00 5,454.48 2,639.27	0.00 0.00 0.00 2,639.27	2,639.27

Cusip	Security Description	Trade Date Settle Date Units	Book Value: Begin Book Value: Acq Book Value: Disp Book Value: End	Prior Accrued Inc. Received Ending Accrued Total Interest	Accr. Of Discount Amort. Of Premium Net Accret/Amort Income Earned	Total Income
91282CKT7	UNITED STATES TREASURY 4.5 05/31/2029	750,000.00	757,001.96 0.00 0.00 757,001.96	92.21 16,875.00 2,858.61 19,641.39	0.00 0.00 0.00 19,641.39	19,641.39
91282CLC3	UNITED STATES TREASURY 4.0 07/31/2029	08/22/2024 08/23/2024 500,000.00	506,308.59 0.00 0.00 506,308.59	6,685.08 0.00 8,342.54 1,657.46	0.00 0.00 0.00 1,657.46	1,657.46
91282CLN9	UNITED STATES TREASURY 3.5 09/30/2029	750,000.00	724,687.50 0.00 0.00 724,687.50	4,446.72 0.00 6,598.36 2,151.64	0.00 0.00 0.00 2,151.64	2,151.64
91282CLR0	UNITED STATES TREASURY 4.125 10/31/2029	750,000.00	744,951.17 0.00 0.00 744,951.17	2,690.22 0.00 5,212.30 2,522.08	0.00 0.00 0.00 2,522.08	2,522.08
91282CMA6	UNITED STATES TREASURY 4.125 11/30/2029	12/09/2024 12/10/2024 500,000.00	501,250.00 0.00 0.00 501,250.00	56.35 10,312.50 1,746.93 12,003.07	0.00 0.00 0.00 12,003.07	12,003.07
91282CMD0	UNITED STATES TREASURY 4.375 12/31/2029	750,000.00	749,873.05 0.00 0.00 749,873.05	13,777.62 16,406.25 89.16 2,717.79	0.00 0.00 0.00 2,717.79	2,717.79
91282CMU2	UNITED STATES TREASURY 4.0 03/31/2030	03/28/2025 03/31/2025 450,000.00	450,333.98 0.00 0.00 450,333.98	3,049.18 0.00 4,524.59 1,475.41	0.00 0.00 0.00 1,475.41	1,475.41
91282CMZ1	UNITED STATES TREASURY 3.875 04/30/2030	05/28/2025 05/29/2025 500,000.00	495,605.47 0.00 0.00 495,605.47	1,684.78 0.00 3,264.27 1,579.48	0.00 0.00 0.00 1,579.48	1,579.48
91282CNG2	UNITED STATES TREASURY 4.0 05/31/2030	06/10/2025 06/11/2025 525,000.00	523,113.28 0.00 0.00 523,113.28	57.38 10,500.00 1,778.69 12,221.31	0.00 0.00 0.00 12,221.31	12,221.31

Cusip	Security Description	Trade Date Settle Date Units	Book Value: Begin Book Value: Acq Book Value: Disp Book Value: End	Prior Accrued Inc. Received Ending Accrued Total Interest	Accr. Of Discount Amort. Of Premium Net Accret/Amort Income Earned	Total Income
91282CNK3	UNITED STATES TREASURY 3.875 06/30/2030	 600,000.00	599,062.50 0.00 0.00 599,062.50	9,762.43 11,625.00 63.18 1,925.75	0.00 0.00 0.00 1,925.75	1,925.75
91282CNN7	UNITED STATES TREASURY 3.875 07/31/2030	08/25/2025 08/26/2025 500,000.00	501,660.16 0.00 0.00 501,660.16	6,476.17 0.00 8,081.84 1,605.66	0.00 0.00 0.00 1,605.66	1,605.66
91282CNX5	UNITED STATES TREASURY 3.625 08/31/2030	09/22/2025 09/23/2025 500,000.00	498,632.81 0.00 0.00 498,632.81	4,580.50 0.00 6,058.08 1,477.58	0.00 0.00 0.00 1,477.58	1,477.58
91282CPD7	UNITED STATES TREASURY 3.625 10/31/2030	11/05/2025 11/06/2025 500,000.00	496,816.41 0.00 0.00 496,816.41	1,576.09 0.00 3,053.67 1,477.58	0.00 0.00 0.00 1,477.58	1,477.58
91282CPN5	UNITED STATES TREASURY 3.5 11/30/2030	12/08/2025 12/09/2025 550,000.00	543,640.63 0.00 0.00 543,640.63	52.60 9,625.00 1,630.46 11,202.87	0.00 0.00 0.00 11,202.87	11,202.87
91282CQD6	UNITED STATES TREASURY 3.5 02/28/2031	03/10/2026 03/11/2026 550,000.00	544,972.66 0.00 0.00 544,972.66	4,864.81 0.00 6,434.10 1,569.29	0.00 0.00 0.00 1,569.29	1,569.29
91282CQG9	UNITED STATES TREASURY 3.875 03/31/2031	04/10/2026 04/13/2026 550,000.00	548,882.81 0.00 0.00 548,882.81	3,610.31 0.00 5,357.24 1,746.93	0.00 0.00 0.00 1,746.93	1,746.93
92970QAK1	WFCIT 2026-1 A 4.08 04/16/2029	06/17/2026 06/18/2026 200,000.00	0.00 198,742.19 0.00 198,742.19	0.00 (68.00) 362.67 294.67	0.00 0.00 0.00 294.67	294.67
931142EX7	WALMART INC 3.95 09/09/2027	10/05/2022 10/07/2022 0.00	341,393.50 0.00 (341,393.50) 0.00	3,149.03 3,763.47 0.00 614.44	0.00 0.00 0.00 614.44	614.44

Cusip	Security Description	Trade Date Settle Date Units	Book Value: Begin Book Value: Acq Book Value: Disp Book Value: End	Prior Accrued Inc. Received Ending Accrued Total Interest	Accr. Of Discount Amort. Of Premium Net Accret/Amort Income Earned	Total Income
			40,408,525.68	318,600.23	0.00	
			983,039.43	203,801.98	0.00	
			(855,218.26)	310,909.88	0.00	
Total Fixed Income		**41,019,185.41**	**40,536,346.84**	**196,111.63**	**196,111.63**	**196,111.63**
			40,527,730.58	318,600.23	0.00	
			1,594,985.40	204,862.64	0.00	
			(1,367,935.44)	310,909.88	0.00	
TOTAL PORTFOLIO		**41,170,264.13**	**40,687,425.56**	**197,172.29**	**197,172.29**	**197,172.29**



COUNTY OF SAN DIEGO INVESTMENT POOL

TREASURY INVESTMENT RESULTS

June 2026

County of San Diego Treasurer-Tax Collector | 1600 Pacific Hwy, San Diego, CA 92101 | www.sdttc.com

SUMMARY PORTFOLIO STATISTICS

County of San Diego Pooled Money Fund

As of June 30, 2026

Investment Type	Par Value	Book Value	Market Value	% of Portfolio	Market Price	Days To Maturity	YTM	Accrued Interest	Unrealized Gain/Loss
ABS	371,353,417	371,322,624	372,779,324	2.24%	100.38	905	5.00%	761,174	1,456,700
Agency	2,094,840,000	2,093,513,044	2,085,164,053	12.54%	99.54	611	3.58%	16,719,537	(8,348,991)
Bank Deposit	521,902,221	521,902,221	521,902,221	3.14%	100.00	0	3.18%	-	-
Commercial Paper	3,369,000,000	3,335,216,221	3,334,457,943	20.05%	98.97	91	3.95%	-	(758,278)
Corporate	125,000,000	124,611,993	124,191,355	0.75%	99.35	631	4.28%	1,083,125	(420,638)
Local Gov Investment Pool	386,479,082	386,479,082	386,479,082	2.32%	100.00	0	3.78%	-	-
Money Market Fund FI	209,000,000	209,000,000	209,000,000	1.26%	100.00	0	3.57%	-	-
Municipal Bonds	390,645,000	393,082,507	393,012,883	2.36%	100.61	708	4.38%	5,349,021	(69,625)
Negotiable CD	3,902,000,000	3,902,000,000	3,901,289,695	23.46%	99.98	102	3.94%	48,831,025	(710,305)
Supranationals	2,062,080,000	2,051,587,591	2,048,063,024	12.31%	99.32	923	4.39%	22,908,436	(3,524,567)
US Treasury	3,275,000,000	3,275,754,090	3,255,396,170	19.57%	99.40	971	3.82%	29,614,912	(20,357,920)
Trade Payables/Receivables	260,667	260,667	260,667	0.00%	0.00	0	0.00%	-	-
Total for June 2026	16,707,560,387	16,664,730,040	16,631,996,416	100%	99.55	464	3.93%	125,267,229	(32,733,624)
Total for May 2026	17,389,873,485	17,348,262,715	17,332,250,838	100%	99.67	467	3.91%	139,788,445	(16,011,877)
Change from Prior Month	(682,313,098)	(683,532,675)	(700,254,422)		(0.12)	(3)	0.02%	(14,521,216)	(16,721,747)
Portfolio Effective Duration	1.04								

Return Information	Monthly Return	Annualized	Fiscal Year To Date Return	Annualized	Calendar YTD Return	Annualized
Book Value	0.32%	3.96%	3.86%	3.86%	1.92%	3.91%

Notes

Yield to maturity (YTM) is the estimated rate of return on a bond given its purchase price, assuming all coupon payments are made on a timely basis and reinvested at this same rate of return to the maturity date. Weighted Days to Maturity is average time it takes for securities in a portfolio to mature, weighted in proportion to the dollar amount that is invested in the portfolio. Yields for the portfolio are aggregated based on the book value of each security.

All Investments held during the month of June 2026 were in compliance with the Investment Policy dated January 1, 2026. The County Treasurer believes the Treasury Investment Pool contains sufficient cash flow from liquid and maturing securities, bank deposits, and incoming cash to meet the next six months of expected expenditures. Bank Deposit may include restricted funds held in trust at US Bank for school district debt service payments.

Sustainalytics, a Morningstar Company, provides high-quality, analytical environmental, social and governance (ESG) research, ratings and data to institutional investors and companies. Using Sustainalytics scoring, which is available on Bloomberg, the Pool had a weighted average MTN/CP/CD score of 16.89 as of 06/30/26, placing it in the "Low Risk" category. Sustainalytics' ratings categories are: negligible (0-9.99), low (10-19.99), medium (20-29.99), high (30-39.99) and severe (40+).

PARTICIPANT CASH BALANCES

County of San Diego Pooled Money Fund

As of June 30, 2026

($000)

PARTICIPANT	FMV 04/30/26	FMV 05/31/26	FMV 06/30/26	% of Total
COUNTY	2,189,920	2,025,584	1,477,985	9.13%
COUNTY - SPECIAL TRUST FUNDS	3,476,638	3,263,070	3,424,460	21.16%
NON-COUNTY INVESTMENT FUNDS	135,197	134,380	112,588	0.70%
SCHOOLS - (K THRU 12)	9,425,821	9,073,529	8,371,415	51.72%
COMMUNITY COLLEGES				
Grossmont-Cuyamaca	278,380	267,783	268,739	1.66%
MiraCosta	196,350	203,781	190,111	1.17%
Palomar	250,424	234,112	245,247	1.52%
San Diego	1,101,207	1,080,372	1,054,043	6.52%
Southwestern	273,599	264,396	271,900	1.68%
Total Community Colleges	**2,099,960**	**2,050,443**	**2,030,039**	**12.54%**
FIRST 5 COMMISSION	19,206	19,882	24,648	0.15%
SDCERA	1,182	9,238	1,203	0.01%
CITIES				
Chula Vista	5,968	5,983	5,978	0.04%
Coronado	26,515	26,542	27,923	0.17%
Del Mar	118	118	118	0.00%
Encinitas	1,395	1,398	1,397	0.01%
National City	41,604	41,704	41,669	0.26%
Oceanside[1]	0	0	0	0.00%
Solana Beach[1]	0	0	0	0.00%
Vista	1	1	1	0.00%
INDEPENDENT AGENCIES				
Air Pollution Control District	120,166	120,453	120,222	0.74%
Alpine FPD	459	621	577	0.00%
Bonita-Sunnyside FPD	4,452	3,753	3,886	0.02%
Borrego Springs FPD	15	15	15	0.00%
Canebrake County Water District[1]	0	0	0	0.00%
Deer Springs FPD	13,900	14,129	13,028	0.08%
Grossmont Healthcare District	2	2	2	0.00%
Julian-Cuyamaca FPD[1]	0	0	0	0.00%
Lake Cuyamaca Rec & Park District	23	23	23	0.00%

PARTICIPANT	FMV 04/30/26	FMV 05/31/26	FMV 06/30/26	% of Total
Lakeside FPD	3,227	1,778	2,466	0.02%
Leucadia Wastewater District[1]	0	0	0	0.00%
Lower Sweetwater FPD	819	753	768	0.00%
Metropolitan Transit System	310,996	301,710	292,399	1.81%
Mission Resource Conservation District	53	37	39	0.00%
North County Transit District	40,762	40,860	40,826	0.25%
North County Cemetery District	11,890	12,196	11,782	0.07%
North County Dispatch	8,456	8,988	8,639	0.05%
North County FPD	4,823	3,775	2,648	0.02%
Otay Water District	15,937	15,967	15,953	0.10%
Palomar Health[1]	0	0	0	0.00%
Pomerado Cemetery District	2,998	2,998	3,157	0.02%
Public Agencies Self-Insurance System[1]	0	0	0	0.00%
Ramona Cemetery District	1,857	1,847	1,869	0.01%
Rancho Santa Fe FPD	15,413	14,613	14,237	0.09%
Resource Conservation District of Greater SD[1]	0	0	0	0.00%
Rincon del Diablo Municipal Water District	2,165	2,169	2,168	0.01%
SANDAG	11,167	11,197	11,187	0.07%
SD County Regional Airport Authority	70,370	72,149	72,087	0.45%
San Diego Housing Commission	8,937	8,958	8,950	0.06%
San Diego Geographic Information Source	973	882	1,119	0.01%
San Diego Law Library	9,804	9,934	10,091	0.06%
San Diego Local Agency Formation Comm	1,788	1,553	1,370	0.01%
San Diego Regional Training Center	1,414	1,553	1,674	0.01%
San Dieguito River Park	1,636	1,562	1,407	0.01%
San Marcos FPD	1	1	1	0.00%
San Miguel Consolidated FPD	21,286	16,681	15,580	0.10%
Santa Fe Irrigation District	112	112	112	0.00%
Upper San Luis Rey Resource Conserv Dist	40	40	40	0.00%
Vallecitos Water District	1,056	1,059	1,058	0.01%
Valley Center FPD	4,056	3,674	3,466	0.02%
Valley Center Cemetery District	608	611	612	0.00%
Valley Center Water District	2,815	2,821	2,819	0.02%
Vista FPD	2,134	903	913	0.01%
Whispering Palms Community Services District[1]	0	0	0	0.00%
Total Voluntary Participants	**792,596**	**785,245**	**770,126**	**4.76%**
Pooled Money Fund Total [2]	**$ 18,120,132**	**$ 17,332,251**	**$ 16,186,613**	**100.00%**

1. For these Pool participants, ending balances are less than $500. Due to rounding, the FMV may display as zero, even though a balance exists.
2. Excludes any restricted funds held in trust at U.S. Bank for school district debt service payments.

Below is the market price for June 2026.

National City
Conversion of Oracle Cash Balance to COSD Pool Market Price
Month Ended June 2026

Pool YTM: 3.93

			Current Month	Prior Month	Prior Quarter	Prior Year
			6/30/2026	5/31/2026	3/31/2026	6/30/2025
	COSD Pool Market Price		100.242%	100.327%	100.441%	103.068%
	COSD Pool Market Value		16,186,613,193	17,332,250,728	16,199,832,829	16,929,851,743
	National City percentage of MV share in COSD Pool		0.2574%	0.2406%	0.2557%	0.2440%
Fund	Description	Oracle Cash Balance	Market Value	Market Value	Market Value	Market Value
44077	NATIONAL CITY INVESTMENT FUND	41,568,148	41,668,877	41,704,258	41,429,713	41,309,193
	Total for National City	**41,568,148**	**41,668,877**	**41,704,258**	**41,429,713**	**41,309,193**

$41,568,148
$41,247,612
$320,536

Below is the market price for May 2026.

National City — Pool YTM: 3.91

Conversion of Oracle Cash Balance to COSD Pool Market Price

Month Ended May 2026

		Current Month	Prior Month	Prior Quarter	Prior Year
		5/31/2026	4/30/2026	2/28/2026	5/31/2025
	COSD Pool Market Price	100.327%	100.361%	100.866%	100.272%
	COSD Pool Market Value	17,332,250,728	18,120,132,241	16,190,541,621	17,424,861,310
	National City percentage of MV share in COSD Pool	0.2406%	0.2296%	0.2570%	0.2296%
Fund	**Description**	**Oracle Cash Balance**	**Market Value**	**Market Value**	**Market Value**	**Market Value**
44077	NATIONAL CITY INVESTMENT FUND	41,568,148	41,704,258	41,603,904	41,604,611	40,014,471
	Total for National City	**41,568,148**	**41,704,258**	**41,603,904**	**41,604,611**	**40,014,471**

**** Please note that the National City Market Value reported above is a prorated share of National City in the COSD Investment Pool and based on National City Cash Balance.***

Below is the market price for April 2026.

National City — Pool YTM: 3.88

Conversion of Oracle Cash Balance to COSD Pool Market Price

Month Ended April 2026

			Current Month	Prior Month	Prior Quarter	Prior Year
			4/30/2026	3/31/2026	1/31/2026	4/30/2025
	COSD Pool Market Price		100.361%	100.441%	100.749%	100.534%
	COSD Pool Market Value		18,120,132,241	16,199,832,829	16,432,738,688	18,106,310,060
	National City percentage of MV share in COSD Pool		0.2296%	0.2557%	0.2519%	0.2216%
Fund	Description	Oracle Cash Balance	Market Value	Market Value	Market Value	Market Value
44077	NATIONAL CITY INVESTMENT FUND	41,454,163	41,603,904	41,429,713	41,389,157	40,118,973
	Total for National City	**41,454,163**	**41,603,904**	**41,429,713**	**41,389,157**	**40,118,973**

**** Please note that the National City Market Value reported above is a prorated share of National City in the COSD Investment Pool and based on National City Cash Balance.***



Local Agency Investment Fund
P.O. Box 942809
Sacramento, CA 94209-0001
(916) 653-3001

July 01, 2026

LAIF Home
PMIA Average Monthly Yields

CITY OF NATIONAL CITY

FINANCE DIRECTOR
1243 NATIONAL CITY BLVD
NATIONAL CITY, CA 91950-4397

Tran Type Definitions

Account Number:

June 2026 Statement

Account Summary

Total Deposit:	0.00	Beginning Balance:	27,881,822.25
Total Withdrawal:	0.00	Ending Balance:	27,881,822.25

MALIA M. COHEN

California State Controller

LOCAL AGENCY INVESTMENT FUND
REMITTANCE ADVICE

Agency Name NATIONAL CITY

Account Number

As of 7/15/2026, your Local Agency Investment Fund account has been directly credited with the interest earned on your deposits for the quarter ending 6/30/2026.

Earnings Ratio		0.00010743238142967
Interest Rate		3.92%
Dollar Day Total	$	2,166,809,555.81
Quarter End Principal Balance	$	27,881,822.25
Quarterly Interest Earned	$	232,785.51



Local Agency Investment Fund
P.O. Box 942809
Sacramento, CA 94209-0001
(916) 653-3001

June 01, 2026

LAIF Home
PMIA Average Monthly Yields

CITY OF NATIONAL CITY

FINANCE DIRECTOR
1243 NATIONAL CITY BLVD
NATIONAL CITY, CA 91950-4397

Tran Type Definitions

Account Number:

May 2026 Statement

Effective Date	Transaction Date	Tran Type	Confirm Number	Web Confirm Number	Authorized Caller	Amount
5/7/2026	5/6/2026	RD	1799780	1760463	CHRISTOPHER NGUYEN	5,000,000.00
5/22/2026	5/21/2026	RW	1800352	1761047	CHRISTOPHER NGUYEN	-2,000,000.00
5/29/2026	5/29/2026	RD	1800635	1761328	CHRISTOPHER NGUYEN	5,000,000.00

Account Summary

Total Deposit:	10,000,000.00	Beginning Balance:	19,881,822.25
Total Withdrawal:	-2,000,000.00	Ending Balance:	27,881,822.25



Local Agency Investment Fund
P.O. Box 942809
Sacramento, CA 94209-0001
(916) 653-3001

May 04, 2026

LAIF Home
PMIA Average Monthly Yields

CITY OF NATIONAL CITY

FINANCE DIRECTOR
1243 NATIONAL CITY BLVD
NATIONAL CITY, CA 91950-4397

Tran Type Definitions

Account Number:

April 2026 Statement

Effective Date	Transaction Date	Tran Type	Confirm Number	Web Confirm Number	Authorized Caller	Amount
4/15/2026	4/14/2026	QRD	1798663	N/A	SYSTEM	174,019.21

Account Summary

Total Deposit:	174,019.21	Beginning Balance:	19,707,803.04
Total Withdrawal:	0.00	Ending Balance:	19,881,822.25

State of California
Pooled Money Investment Account
Market Valuation
6/30/2026

Description	Carrying Cost Plus Accrued Interest Purch.	Amortized Cost	Fair Value	Accrued Interest
United States Treasury:				
Bills	$ 53,956,293,642.15	$ 54,370,981,183.64	$ 54,354,702,900.00	NA
Notes	$ 56,514,737,009.67	$ 56,445,352,276.91	$ 56,275,628,050.00	$ 561,918,976.00
Federal Agency:				
SBA	$ 294,424,579.31	$ 294,362,735.60	$ 291,947,378.89	$ 986,566.00
MBS-REMICs	$ 749,201.29	$ 749,201.29	$ 752,079.72	$ 3,268.33
Debentures	$ 4,821,250,477.12	$ 4,820,475,477.12	$ 4,797,156,290.00	$ 32,773,460.10
Debentures FR	$ -	$ -	$ -	$ -
Debentures CL	$ 2,250,000,000.00	$ 2,250,000,000.00	$ 2,235,928,900.00	$ 20,607,532.50
Discount Notes	$ 24,126,368,402.78	$ 24,332,766,631.97	$ 24,316,144,700.00	NA
Supranational:				
Debentures	$ 4,287,351,449.84	$ 4,285,202,838.72	$ 4,255,518,350.00	$ 52,039,494.00
Debentures FR	$ -	$ -	$ -	$ -
Debentures CL	$ 500,000,000.00	$ 500,000,000.00	$ 499,001,700.00	$ 3,950,555.00
Discount Notes	$ 5,749,777,055.58	$ 5,806,344,388.88	$ 5,803,113,000.00	NA
CDs and YCDs FR	$ -	$ -	$ -	$ -
Bank Notes	$ 600,000,000.00	$ 600,000,000.00	$ 599,120,644.11	$ 8,827,916.67
CDs and YCDs	$ 20,300,000,000.00	$ 20,300,000,000.00	$ 20,290,310,776.13	$ 221,811,819.47
Commercial Paper	$ 12,984,894,069.41	$ 13,095,711,486.04	$ 13,094,430,652.78	NA
Corporate:				
Bonds FR	$ -	$ -	$ -	$ -
Bonds	$ 1,148,300,783.15	$ 1,072,418,454.44	$ 1,142,091,653.00	$ 10,875,810.26
Repurchase Agreements	$ -	$ -	$ -	$ -
Reverse Repurchase	$ -	$ -	$ -	$ -
Time Deposits	$ 5,377,000,000.00	$ 5,377,000,000.00	$ 5,377,000,000.00	NA
PMIA & GF Loans	$ 235,475,543.00	$ 235,475,543.00	$ 235,475,543.00	NA
TOTAL	$ 193,146,622,213.30	$ 193,786,840,217.61	$ 193,568,322,617.63	$ 913,795,398.33

Fair Value Including Accrued Interest $ 194,482,118,015.96

Repurchase Agreements, Time Deposits, PMIA & General Fund loans, and
Reverse Repurchase agreements are carried at portfolio book value (carrying cost).

The value of each participating dollar equals the fair value divided by the amortized cost (0.998872382)
As an example: if an agency has an account balance of $20,000,000.00, the agency would report its participation in the LAIF valued at $19,977,447.63 or $20,000,000.00 x 0.998872382

PMIA/LAIF Performance Report
as of 08/19/26

Quarterly Performance
Quarter Ended 06/30/26

LAIF Apportionment Rate[2]:	3.92
LAIF Earnings Ratio[2]:	0.00010743238142967
LAIF Administrative Cost[1]*:	.22
LAIF Fair Value Factor[1]:	0.998872382
PMIA Daily[1]:	3.83
PMIA Quarter to Date[1]:	3.81
PMIA Average Life[1]:	269

PMIA Average Monthly Effective Yields[1]

July	**3.84**
June	3.816
May	3.810
April	3.811
March	3.826
February	3.871

Pooled Money Investment Account
Monthly Portfolio Composition [1]
07/31/26
$179.8 billion

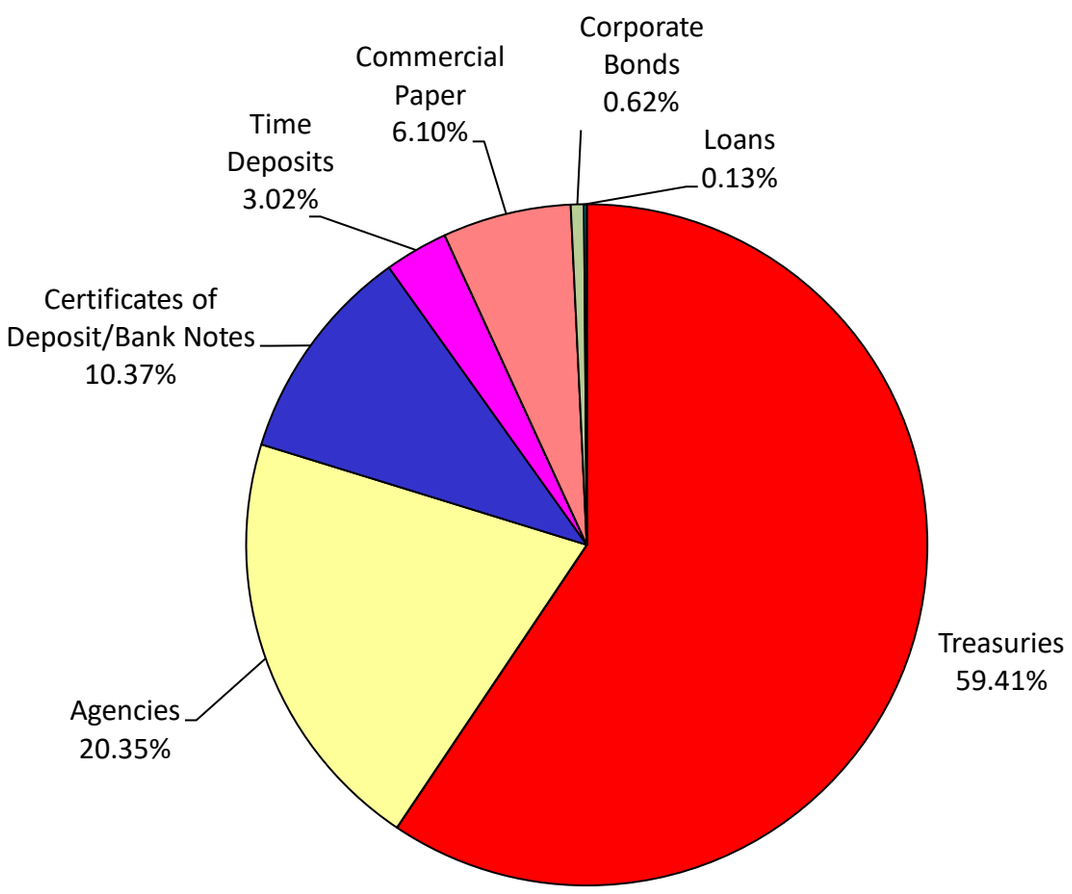


Chart does not include $722,000.00 in mortgages, which equates to 0.0004%. Percentages may not total 100% due to rounding.

Daily rates are now available here. **View PMIA Daily Rates**

Notes: The apportionment rate includes interest earned on the CalPERS Supplemental Pension Payment pursuant to Government Code 20825 (c)(1) .

**The percentage of administrative cost equals the total administrative cost divided by the quarterly interest earnings. The law provides that administrative costs are not to exceed 5% of quarterly EARNINGS of the fund. However, if the 13-week Daily Treasury Bill Rate on the last day of the fiscal year is below 1%, then administrative costs shall not exceed 8% of quarterly EARNINGS of the fund for the subsequent fiscal year.*

Source:
[1] State of California, Office of the Treasurer
[2] State of California, Office of the Controller

Neighborhood National Bank
P.O. Box 420
Suite 205
National City, CA 91951

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Neighborhood National Bank

RETURN SERVICE REQUESTED

CITY OF NATIONAL CITY
1243 NATIONAL CITY BLVD.
NATIONAL CITY, CA 91950

Contact Us
619-789-4422
dwarren@mynnb.com
www.mynnb.com

Account
CITY OF NATIONAL CITY

Date
06/30/2026

Page
1 of 6

CDARS® Customer Statement

The following information is a summary of activity in your CDARS accounts and the list of FDIC-insured institutions that hold your deposits as of the date indicated. These deposits have been placed by us, as your agent and custodian, in deposit accounts through CDARS. Certain conditions must be satisfied for "pass-through" FDIC deposit insurance coverage to apply. To meet the conditions for pass-through FDIC deposit insurance, deposit accounts at FDIC-insured banks in IntraFi's network that hold deposits placed using an IntraFi service are titled, and deposit account records are maintained, in accordance with FDIC regulations for pass-through coverage.

Summary of Accounts

Account ID	Effective Date	Maturity Date	Interest Rate	Opening Balance	Ending Balance
[redacted]	02/05/2026	02/04/2027	3.90%	$210,524.53	$211,200.40
[redacted]	02/05/2026	02/04/2027	3.90%	210,524.50	211,200.38
[redacted]	02/05/2026	02/04/2027	3.90%	210,524.49	211,200.37
[redacted]	02/05/2026	02/04/2027	3.90%	210,524.52	211,200.40
[redacted]	02/05/2026	02/04/2027	3.90%	210,524.50	211,200.38
[redacted]	02/05/2026	02/04/2027	3.90%	210,524.52	211,200.39
[redacted]	02/05/2026	02/04/2027	3.90%	210,524.50	211,200.38
[redacted]	02/05/2026	02/04/2027	3.90%	210,524.52	211,200.40
[redacted]	02/05/2026	02/04/2027	3.90%	210,524.53	211,200.40
TOTAL				**$1,894,720.61**	**$1,900,803.50**

$1,900,803.50 Jun ending bal
$1,882,412.06 Mar ending bal
$18,391.44

IntraFi and CDARS are registered service marks of IntraFi Network LLC.

Member FDIC

DETAILED ACCOUNT OVERVIEW

Account ID: [redacted]
Account Title: CITY OF NATIONAL CITY

Account Summary - CD

Product Term	52-Week Public Fund 365 CD	Effective Date	02/05/2026
Interest Rate	3.90%	Maturity Date	02/04/2027
Account Balance	$211,200.40	YTD Interest Paid	$3,268.97
Annual Percentage Yield	3.98%	Interest Earned Since Last Statement	675.87

CD Issued by

Bank of China FDIC Cert. 33653

YTD Interest Paid	$449.13	05/30/2026	Opening Balance	$28,924.87
Int Earned Since Last Statement	92.86	06/30/2026	Interest Payment	92.86
		06/30/2026	Ending Balance	29,017.73

TriCentury Bank FDIC Cert. 18109

YTD Interest Paid	$2,819.84	05/30/2026	Opening Balance	$181,599.66
Int Earned Since Last Statement	583.01	06/30/2026	Interest Payment	583.01
		06/30/2026	Ending Balance	182,182.67

DETAILED ACCOUNT OVERVIEW

Account ID: [redacted]
Account Title: CITY OF NATIONAL CITY

Account Summary - CD

Product Term	52-Week Public Fund 365 CD	Effective Date	02/05/2026
Interest Rate	3.90%	Maturity Date	02/04/2027
Account Balance	$211,200.38	YTD Interest Paid	$3,268.98
Annual Percentage Yield	3.98%	Interest Earned Since Last Statement	675.88

CD Issued by

Bank of China FDIC Cert. 33653

YTD Interest Paid	$3,268.98	05/30/2026	Opening Balance	$210,524.50
Int Earned Since Last Statement	675.88	06/30/2026	Interest Payment	675.88
		06/30/2026	Ending Balance	211,200.38

CONTAINS CONFIDENTIAL INFORMATION

IntraFi and CDARS are registered service marks of IntraFi Network LLC.

Member FDIC

DETAILED ACCOUNT OVERVIEW

Account ID: [redacted]
Account Title: CITY OF NATIONAL CITY

Account Summary - CD

Product Term	52-Week Public Fund 365 CD	Effective Date	02/05/2026
Interest Rate	3.90%	Maturity Date	02/04/2027
Account Balance	$211,200.37	YTD Interest Paid	$3,268.98
Annual Percentage Yield	3.98%	Interest Earned Since Last Statement	675.88

CD Issued by

First Bank Chicago FDIC Cert. 17470

YTD Interest Paid	$125.02
Int Earned Since Last Statement	25.85

05/30/2026	Opening Balance	$8,050.49
06/30/2026	Interest Payment	25.85
06/30/2026	Ending Balance	8,076.34

Wayne Bank FDIC Cert. 698

YTD Interest Paid	$3,143.96
Int Earned Since Last Statement	650.03

05/30/2026	Opening Balance	$202,474.00
06/30/2026	Interest Payment	650.03
06/30/2026	Ending Balance	203,124.03

DETAILED ACCOUNT OVERVIEW

Account ID: [redacted]
Account Title: CITY OF NATIONAL CITY

Account Summary - CD

Product Term	52-Week Public Fund 365 CD	Effective Date	02/05/2026
Interest Rate	3.90%	Maturity Date	02/04/2027
Account Balance	$211,200.40	YTD Interest Paid	$3,268.98
Annual Percentage Yield	3.98%	Interest Earned Since Last Statement	675.88

CD Issued by

First Bank Chicago FDIC Cert. 17470

YTD Interest Paid	$3,268.98
Int Earned Since Last Statement	675.88

05/30/2026	Opening Balance	$210,524.52
06/30/2026	Interest Payment	675.88
06/30/2026	Ending Balance	211,200.40

CONTAINS CONFIDENTIAL INFORMATION

IntraFi and CDARS are registered service marks of IntraFi Network LLC.

Member FDIC

DETAILED ACCOUNT OVERVIEW

Account ID: [redacted]
Account Title: CITY OF NATIONAL CITY

Account Summary - CD

Product Term	52-Week Public Fund 365 CD	Effective Date	02/05/2026
Interest Rate	3.90%	Maturity Date	02/04/2027
Account Balance	$211,200.38	YTD Interest Paid	$3,268.97
Annual Percentage Yield	3.98%	Interest Earned Since Last Statement	675.88

CD Issued by

First Choice Bank FDIC Cert. 5006

YTD Interest Paid	$1,796.55
Int Earned Since Last Statement	371.45

05/30/2026	Opening Balance	$115,699.41
06/30/2026	Interest Payment	371.45
06/30/2026	Ending Balance	116,070.86

Union Bank & Trust FDIC Cert. 13421

YTD Interest Paid	$1,472.42
Int Earned Since Last Statement	304.43

05/30/2026	Opening Balance	$94,825.09
06/30/2026	Interest Payment	304.43
06/30/2026	Ending Balance	95,129.52

DETAILED ACCOUNT OVERVIEW

Account ID: [redacted]
Account Title: CITY OF NATIONAL CITY

Account Summary - CD

Product Term	52-Week Public Fund 365 CD	Effective Date	02/05/2026
Interest Rate	3.90%	Maturity Date	02/04/2027
Account Balance	$211,200.39	YTD Interest Paid	$3,268.96
Annual Percentage Yield	3.98%	Interest Earned Since Last Statement	675.87

CD Issued by

First Choice Bank FDIC Cert. 5006

YTD Interest Paid	$1,921.56
Int Earned Since Last Statement	397.29

05/30/2026	Opening Balance	$123,749.96
06/30/2026	Interest Payment	397.29
06/30/2026	Ending Balance	124,147.25

CONTAINS CONFIDENTIAL INFORMATION

IntraFi and CDARS are registered service marks of IntraFi Network LLC.

Member FDIC

DETAILED ACCOUNT OVERVIEW

Account ID: [redacted]
Account Title: CITY OF NATIONAL CITY

OceanFirst Bank FDIC Cert. 28359

YTD Interest Paid	$1,347.40
Int Earned Since Last Statement	278.58

05/30/2026	Opening Balance	$86,774.56
06/30/2026	Interest Payment	278.58
06/30/2026	Ending Balance	87,053.14

DETAILED ACCOUNT OVERVIEW

Account ID: [redacted]
Account Title: CITY OF NATIONAL CITY

Account Summary - CD

Product Term	52-Week Public Fund 365 CD	Effective Date	02/05/2026
Interest Rate	3.90%	Maturity Date	02/04/2027
Account Balance	$211,200.38	YTD Interest Paid	$3,268.97
Annual Percentage Yield	3.98%	Interest Earned Since Last Statement	675.88

CD Issued by

First Pryority Bank FDIC Cert. 4185

YTD Interest Paid	$1,023.28
Int Earned Since Last Statement	211.57

05/30/2026	Opening Balance	$65,900.22
06/30/2026	Interest Payment	211.57
06/30/2026	Ending Balance	66,111.79

Union Bank & Trust FDIC Cert. 13421

YTD Interest Paid	$2,245.69
Int Earned Since Last Statement	464.31

05/30/2026	Opening Balance	$144,624.28
06/30/2026	Interest Payment	464.31
06/30/2026	Ending Balance	145,088.59

DETAILED ACCOUNT OVERVIEW

Account ID: [redacted]
Account Title: CITY OF NATIONAL CITY

Account Summary - CD

Product Term	52-Week Public Fund 365 CD	Effective Date	02/05/2026
Interest Rate	3.90%	Maturity Date	02/04/2027
Account Balance	$211,200.40	YTD Interest Paid	$3,268.98
Annual Percentage Yield	3.98%	Interest Earned Since Last Statement	675.88

CONTAINS CONFIDENTIAL INFORMATION

IntraFi and CDARS are registered service marks of IntraFi Network LLC.

Member FDIC

DETAILED ACCOUNT OVERVIEW

Account ID: [redacted]
Account Title: CITY OF NATIONAL CITY

CD Issued by

First Pryority Bank FDIC Cert. 4185

YTD Interest Paid	$2,694.83
Int Earned Since Last Statement	557.17

05/30/2026	Opening Balance	$173,549.15
06/30/2026	Interest Payment	557.17
06/30/2026	Ending Balance	174,106.32

Wayne Bank FDIC Cert. 698

YTD Interest Paid	$574.15
Int Earned Since Last Statement	118.71

05/30/2026	Opening Balance	$36,975.37
06/30/2026	Interest Payment	118.71
06/30/2026	Ending Balance	37,094.08

DETAILED ACCOUNT OVERVIEW

Account ID: [redacted]
Account Title: CITY OF NATIONAL CITY

Account Summary - CD

Product Term	52-Week Public Fund 365 CD	Effective Date	02/05/2026
Interest Rate	3.90%	Maturity Date	02/04/2027
Account Balance	$211,200.40	YTD Interest Paid	$3,268.97
Annual Percentage Yield	3.98%	Interest Earned Since Last Statement	675.87

CD Issued by

OceanFirst Bank FDIC Cert. 28359

YTD Interest Paid	$2,370.69
Int Earned Since Last Statement	490.15

05/30/2026	Opening Balance	$152,674.80
06/30/2026	Interest Payment	490.15
06/30/2026	Ending Balance	153,164.95

TriCentury Bank FDIC Cert. 18109

YTD Interest Paid	$898.28
Int Earned Since Last Statement	185.72

05/30/2026	Opening Balance	$57,849.73
06/30/2026	Interest Payment	185.72
06/30/2026	Ending Balance	58,035.45

CONTAINS CONFIDENTIAL INFORMATION

IntraFi and CDARS are registered service marks of IntraFi Network LLC.

Member FDIC

ACCOUNT NAME	CURRENT BALANCE	HOME PHONE	BUS PHONE	CELL PHONE	EMAIL
CITY OF NATIONAL CITY	211,995.00	- -	619-336-4331		rbarrera@nationalcityc

PST DATE	TRN DATE	T/C	DESCRIPTION	CHECK	DEBIT AMOUNT	CREDIT AMOUNT		BALANCE
02/04/25	02/03/25	TFC	CD Credit from 3878	0		200,000.00		200,000.00
03/03/25	03/03/25	ICP	INTEREST COMPOUNDED	0		598.36		200,598.36
04/03/25	04/03/25	ICP	INTEREST COMPOUNDED	0		664.45		201,262.81
05/02/25	05/03/25	ICP	INTEREST COMPOUNDED	0		645.14		201,907.95
06/03/25	06/03/25	ICP	INTEREST COMPOUNDED	0		668.79		202,576.74
07/03/25	07/03/25	ICP	INTEREST COMPOUNDED	0		649.36		203,226.10
08/01/25	08/03/25	ICP	INTEREST COMPOUNDED	0		673.15		203,899.25
09/03/25	09/03/25	ICP	INTEREST COMPOUNDED	0		675.38		204,574.63
10/03/25	10/03/25	ICP	INTEREST COMPOUNDED	0		655.76		205,230.39
11/03/25	11/03/25	ICP	INTEREST COMPOUNDED	0		679.79		205,910.18
12/03/25	12/03/25	ICP	INTEREST COMPOUNDED	0		660.04		206,570.22
01/02/26	01/03/26	ICP	INTEREST COMPOUNDED	0		684.23		207,254.45
02/03/26	02/03/26	ICP	INTEREST COMPOUNDED	0		686.49		207,940.94
03/03/26	03/03/26	ICP	INTEREST COMPOUNDED	0		622.11		208,563.05
04/03/26	04/03/26	ICP	INTEREST COMPOUNDED	0		690.83		209,253.88
05/01/26	05/03/26	ICP	INTEREST COMPOUNDED	0		670.76	April	209,924.64
06/03/26	06/03/26	ICP	INTEREST COMPOUNDED	0		695.34	May	210,619.98
07/03/26	07/03/26	ICP	INTEREST COMPOUNDED	0		675.14	June	211,295.12
08/03/26	08/03/26	ICP	INTEREST COMPOUNDED	0		699.88		211,995.00
TOTAL.....					.00	211,995.00		

*** END OF REPORT ***

$2,041.24

AGENDA REPORT

Department: **Finance**
Prepared by: **Karla Apalategui, Sr. Accounting Assistant**
Meeting Date: **Tuesday, September 15, 2026**
Approved by: **Douglas J. Schulze, City Manager**

SUBJECT:
Warrant Register No. 3 for the Period of 7/10/26 through 7/16/26 in the Amount of $4,964,311.19

RECOMMENDATION:
Ratify Warrants Totaling $4,964,311.19.

BOARD/COMMISSION/COMMITTEE PRIOR ACTION:
Not Applicable.

EXPLANATION:
Per Government Code Section 37208, below are the payments issued for the period of 7/10/26 – 7/16/26. Consistent with the Department of Finance's practice, listed below are all payments above $50,000.

Vendor	Check/Wire	Amount	Explanation
Burtech Pipeline, Inc	378137	386,892.34	CIP 24-03 P-2 Sewer Upsizing Project
Commercial & Inds	378147	144,259.30	CIP 26-03 MLK Comm Center Roof Replace
Griffith Company	378156	300,657.70	CIP 19-24 Bayshore Bikeway Segment
Griffith Company	378156	384,802.05	CIP 19-24 Bayshore Bikeway Segment
RJ Noble Co	378173	151,161.12	CIP 23-15 Pavement Rehabilitation Project
SDG&E	378174	82,915.18	Gas & Electric for Facilities – Jun 26
City of San Diego	1002863	139,877.14	Fire & Emergency Medical Dispatch
Arco Business	261900189	57,350.34	Fuel for City Fleet / June 26
Public Emp Retiremnt	261960150	411,682.58	Service Period 6/23/26 – 7/06/26
Public Emp Retiremnt	261960151	178,152.00	Annual Unfunded Accrued Liability
Public Emp Retiremnt	261960158	248,544.00	Annual Unfunded Accrued Liability

FINANCIAL STATEMENT:
Warrant Register Total $4,964,311.19

RELATED CITY COUNCIL 2020-2025 STRATEGIC PLAN GOAL:
Not Applicable

ENVIRONMENTAL REVIEW:
This is not a project under CEQA, and is therefore, not subject to environmental review. CCR15378; PRC 21065.

PUBLIC NOTIFICATION:
The Agenda Report was posted at least 72 hours before the Regular Meeting date and time, and 24 hours before a Special Meeting in accordance with the Ralph M. Brown Act.

ORDINANCE:
Not Applicable

EXHIBITS:
Exhibit A – FY27 Warrant Register No 3

Warrant Register #3
7/10/2026 to 7/16/2026

PAYEE	DESCRIPTION	CHK NO	DATE	AMOUNT
A/P PAYMENTS				
City Mgr				
NATIONAL CITY CHAMBE	ECON DEV ACTIVITIES / MAY 2026	378163	7/16/2026	3,200.00
TELLEZ, STEFANIE	REIMBURSEMENT FOR PARKING - PIO CONFERENCE	378178	7/16/2026	85.93
TELLEZ, STEFANIE	MILEAGE REIMBURSEMENT FOR PIO CONFERENCE	378178	7/16/2026	145.07
TELLEZ, STEFANIE	MILEAGE REIMBRSMNT FOR IINTER ER OPERATION	378178	7/16/2026	43.50
			Total for City Mgr	**3,474.50**
Clerk				
SOUTHTREND CORP	PHOTO INK AND PAPER FOR PASSPORT FACILITY	378177	7/16/2026	584.00
			Total for Clerk	**584.00**
Eng/PW				
24 HOUR ELEVATOR INC	CITY-WIDE ELEVATOR REPAIRS FY26-PW/FAC	378131	7/16/2026	190.00
ALIGNMENT EXPRESS OF	VEHICLE ALIGNMENT SERVICES FY26-PW/EQM	378132	7/16/2026	29,720.19
BURTECH PIPELINE, IN	CIP 24-03 P-2 SEWER UPSIZING PROJECT	378137	7/16/2026	386,892.34
CAL PACIFIC TRUCK CE	MOP 25101294 GENERAL SUPPLIES FY26 / FLEETEQU	378138	7/16/2026	141.42
CALIFORNIA ELECTRIC	MOP 45698 ELECTRIC SUPPLIES FY26-PW/FAC	378139	7/16/2026	244.42
CALIFORNIA ELECTRIC	MOP 45698 ELECTRIC SUPPLIES FY26-PW/FAC	378139	7/16/2026	285.47
CALIFORNIA ELECTRIC	MOP 45698 ELECTRIC SUPPLIES FY26-PW/FAC	378140	7/16/2026	228.28
CART-AWAY CONCRETE	US300 U-CART SKID CEMENT MIXER-DUMP TRUCK A	378143	7/16/2026	38,008.13
CINTAS CORPORATION	DUST MOPS & SUPPLIES FY26-PW/FAC	378144	7/16/2026	534.00
CINTAS CORPORATION	DUST MOPS & SUPPLIES FY26-PW/FAC	378144	7/16/2026	534.00
CINTAS CORPORATION	DUST MOPS & SUPPLIES FY26-PW/FAC	378144	7/16/2026	534.00
CINTAS CORPORATION	UNIFORM APPAREL FOR PARKS FY26-PW/PARKS	378144	7/16/2026	259.82
CINTAS CORPORATION	UNIFORM APPAREL FOR STREETS FY26-PW/STS	378144	7/16/2026	261.47
CINTAS CORPORATION	DUST MOPS & SUPPLIES FY26-PW/FAC	378144	7/16/2026	612.00
CINTAS CORPORATION	UNIFORM APPAREL FOR FACILITIES FY26-PW/FAC	378144	7/16/2026	237.52
CINTAS CORPORATION	UNIFORM APPAREL FOR STREETS FY26-PW/STS	378144	7/16/2026	238.15
CINTAS CORPORATION	UNIFORM APPAREL FOR WASTEWATER FY26-PW/W\	378144	7/16/2026	249.15
CINTAS CORPORATION	UNIFORM APPAREL FOR PARKS FY26-PW/PARKS	378144	7/16/2026	259.82
CINTAS CORPORATION	UNIFORM APPAREL FOR STREETS FY26-PW/STS	378144	7/16/2026	238.15
CINTAS CORPORATION	UNIFORM APPAREL FOR WASTEWATER FY26-PW/W\	378144	7/16/2026	249.15
CINTAS CORPORATION	UNIFORM APPAREL FOR PARKS FY26-PW/PARKS	378144	7/16/2026	259.82
CINTAS CORPORATION	UNIFORM APPAREL FOR FACILITIES FY26-PW/FAC	378144	7/16/2026	237.62
CINTAS CORPORATION	UNIFORM APPAREL FOR STREETS FY26-PW/STS	378144	7/16/2026	238.15
CINTAS CORPORATION	UNIFORM APPAREL FOR WASTEWATER FY26-PW/W\	378144	7/16/2026	249.15
CINTAS CORPORATION	UNIFORM APPAREL FOR PARKS FY26-PW/PARKS	378144	7/16/2026	290.09
CINTAS CORPORATION	UNIFORM APPAREL FOR STREETS FY26-PW/STS	378144	7/16/2026	238.15
CINTAS CORPORATION	UNIFORM APPAREL FOR WASTEWATER FY26-PW/W\	378144	7/16/2026	249.15
CINTAS CORPORATION	UNIFORM APPAREL FOR PARKS FY26-PW/PARKS	378144	7/16/2026	297.04
CINTAS CORPORATION	UNIFORM APPAREL FOR STREETS FY26-PW/STS	378144	7/16/2026	238.15
CINTAS CORPORATION	UNIFORM APPAREL FOR WASTEWATER FY26-PW/W\	378144	7/16/2026	249.15

Warrant Register #3
7/10/2026 to 7/16/2026

PAYEE	DESCRIPTION	CHK NO	DATE	AMOUNT
CINTAS CORPORATION	UNIFORM APPAREL FOR PARKS FY26-PW/PARKS	378144	7/16/2026	297.04
CINTAS CORPORATION	UNIFORM APPAREL FOR STREETS FY26-PW/STS	378144	7/16/2026	238.15
CINTAS CORPORATION	UNIFORM APPAREL FOR WASTEWATER FY26-PW/W\	378144	7/16/2026	249.15
CINTAS CORPORATION	UNIFORM APPAREL FOR PARKS FY26-PW/FAC	378144	7/16/2026	297.04
CINTAS CORPORATION	UNIFORM APPAREL FOR WASTEWATER FY26-PW/W\	378144	7/16/2026	249.15
CINTAS CORPORATION	UNIFORM APPAREL FOR STREETS FY26-PW/STS	378144	7/16/2026	261.47
CINTAS CORPORATION	UNIFORM APPAREL FOR PARKS FY26-PW/FAC	378144	7/16/2026	297.04
CINTAS CORPORATION	UNIFORM APPAREL FOR WASTEWATER FY26-PW/W\	378144	7/16/2026	249.15
CINTAS CORPORATION	UNIFORM APPAREL FOR STREETS FY26-PW/STS	378144	7/16/2026	261.47
CINTAS CORPORATION	UNIFORM APPAREL FOR PARKS FY26-PW/PARKS	378144	7/16/2026	297.04
CINTAS CORPORATION	UNIFORM APPAREL FOR WASTEWATER FY26-PW/W\	378145	7/16/2026	85.03
CINTAS CORPORATION	UNIFORM APPAREL FOR STREETS FY26-PW/STS	378145	7/16/2026	119.35
CINTAS CORPORATION	UNIFORM APPAREL FOR PARKS FY26-PW/PARKS	378145	7/16/2026	211.53
CINTAS CORPORATION	UNIFORM APPAREL FOR WASTEWATER FY26-PW/W\	378145	7/16/2026	85.03
CINTAS CORPORATION	UNIFORM APPAREL FOR STREETS FY26-PW/STS	378145	7/16/2026	119.35
CINTAS CORPORATION	UNIFORM APPAREL FOR FACILITIES FY26-PW/FAC	378145	7/16/2026	125.80
CINTAS CORPORATION	UNIFORM APPAREL FOR PARKS FY26-PW/PARKS	378145	7/16/2026	210.43
CINTAS CORPORATION	UNIFORM APPAREL FOR WASTEWATER FY26-PW/W\	378145	7/16/2026	85.03
CINTAS CORPORATION	UNIFORM APPAREL FOR STREETS FY26-PW/STS	378145	7/16/2026	119.35
CINTAS CORPORATION	UNIFORM APPAREL FOR FACILITIES FY26-PW/FAC	378145	7/16/2026	125.80
CINTAS CORPORATION	UNIFORM APPAREL FOR PARKS FY26-PW/PARKS	378145	7/16/2026	211.53
CINTAS CORPORATION	UNIFORM APPAREL FOR PARKS FY26-PW/PARKS	378145	7/16/2026	211.53
CINTAS CORPORATION	UNIFORM APPAREL FOR FLEET FY26-PW/EQM	378145	7/16/2026	64.71
CINTAS CORPORATION	UNIFORM APPAREL FOR WASTEWATER FY26-PW/W\	378145	7/16/2026	225.83
CINTAS CORPORATION	UNIFORM APPAREL FOR FACILITIES FY26-PW/FAC	378145	7/16/2026	234.14
CINTAS CORPORATION	DUST MOPS & SUPPLIES FY26-PW/FAC	378145	7/16/2026	78.00
CINTAS CORPORATION	UNIFORM APPAREL FOR FLEET FY26-PW/EQM	378145	7/16/2026	64.71
CINTAS CORPORATION	DUST MOPS & SUPPLIES FY26-PW/FAC	378145	7/16/2026	187.50
CINTAS CORPORATION	UNIFORM APPAREL FOR FLEET FY26-PW/EQM	378145	7/16/2026	64.71
CINTAS CORPORATION	DUST MOPS & SUPPLIES FY26-PW/FAC	378145	7/16/2026	187.50
CINTAS CORPORATION	UNIFORM APPAREL FOR FACILITIES FY26-PW/FAC	378145	7/16/2026	237.52
CINTAS CORPORATION	DUST MOPS & SUPPLIES FY26-PW/FAC	378145	7/16/2026	187.50
CINTAS CORPORATION	DUST MOPS & SUPPLIES FY26-PW/FAC	378145	7/16/2026	187.50
CINTAS CORPORATION	UNIFORM APPAREL FOR FACILITIES FY26-PW/FAC	378145	7/16/2026	232.82
CINTAS CORPORATION	DUST MOPS & SUPPLIES FY26-PW/FAC	378145	7/16/2026	187.50
CINTAS CORPORATION	UNIFORM APPAREL FOR FACILITIES FY26-PW/FAC	378145	7/16/2026	232.82
CINTAS CORPORATION	DUST MOPS & SUPPLIES FY26-PW/FAC	378145	7/16/2026	187.50
CINTAS CORPORATION	UNIFORM APPAREL FOR FACILITIES FY26-PW/FAC	378145	7/16/2026	232.82
CINTAS CORPORATION	DUST MOPS & SUPPLIES FY26-PW/FAC	378145	7/16/2026	187.50
CINTAS CORPORATION	UNIFORM APPAREL FOR FACILITIES FY26-PW/FAC	378145	7/16/2026	232.82
CINTAS CORPORATION	DUST MOPS & SUPPLIES FY26-PW/FAC	378145	7/16/2026	187.50

Warrant Register #3
7/10/2026 to 7/16/2026

PAYEE	DESCRIPTION	CHK NO	DATE	AMOUNT
CINTAS CORPORATION	UNIFORM APPAREL FOR FACILITIES FY26-PW/FAC	378145	7/16/2026	232.82
CINTAS CORPORATION	UNIFORM APPAREL FOR FLEET FY26-PW/EQM	378146	7/16/2026	64.71
CINTAS CORPORATION	UNIFORM APPAREL FOR FLEET FY26-PW/EQM	378146	7/16/2026	64.71
CINTAS CORPORATION	UNIFORM APPAREL FOR FLEET FY26-PW/EQM	378146	7/16/2026	64.71
CINTAS CORPORATION	UNIFORM APPAREL FOR FLEET FY26-PW/EQM	378146	7/16/2026	64.71
CINTAS CORPORATION	UNIFORM APPAREL FOR FLEET FY26-PW/EQM	378146	7/16/2026	64.71
CINTAS CORPORATION	UNIFORM APPAREL FOR FLEET FY26-PW/EQM	378146	7/16/2026	64.71
COMMERCIAL & INDUSTR	CIP 26-03 MLK COMMUNITY CENTER ROOF REPLACE	378147	7/16/2026	144,259.30
DOWNSTREAM SERVICES	CIP 26-04 4311 CALMOOR ST STORM DRAIN REPAIR	378150	7/16/2026	36,522.56
FERNANDO ARAIZA	CIP 25-15 NCPD INVESTIGATIONS CAPACITY EXPANS	378152	7/16/2026	6,689.70
FERNANDO ARAIZA	CIP 25-15 NCPD INVESTIGATIONS CAPACITY EXPANS	378152	7/16/2026	13,163.04
FLEET SERVICES INC	MOP 67804 AUTO SUPPLIES FY26-PW/EQM	378153	7/16/2026	73.14
GEOSYNTEC CONSULTANT	ENCAMPMENT CLEANUP HARBISON AVE AND VEG PI	378155	7/16/2026	7,250.00
GEOSYNTEC CONSULTANT	HERBICIDE PLACEMENT AT HARBISON 20TH /24TH	378155	7/16/2026	3,900.00
GEOSYNTEC CONSULTANT	GRATE REMOVAL SERVICES KIMBALL PARK	378155	7/16/2026	4,500.00
GEOSYNTEC CONSULTANT	CCTV AT 4133 CALMOOR STREET	378155	7/16/2026	2,500.00
GEOSYNTEC CONSULTANT	DEBRIS CLEANUP - KIMBALL PARK STORMWATER DE	378155	7/16/2026	5,985.00
GEOSYNTEC CONSULTANT	ENCAMPMENT CLEANUP CHANNEL NEAR SD PARADI	378155	7/16/2026	6,750.00
GEOSYNTEC CONSULTANT	DEBRIS CLEANUP - CULVERT AND TUNNEL SEDIMEN	378155	7/16/2026	11,970.00
GEOSYNTEC CONSULTANT	WATER DAMAGE REPAIR AT THE HISTORIC TRAIN DE	378155	7/16/2026	22,250.00
GEOSYNTEC CONSULTANT	PROPOSAL FOR SEWER PIPELINE AT CASA DE SALU	378155	7/16/2026	23,775.00
GEOSYNTEC CONSULTANT	EMCAMPMENT CLEANUP HARBISON AVE 20TH/24TH	378155	7/16/2026	29,000.00
GRIFFITH COMPANY	CIP 19-24 BAYSHORE BIKEWAY SEGMENT 5 CONNEC	378156	7/16/2026	71,742.08
GRIFFITH COMPANY	CIP 19-24 BAYSHORE BIKEWAY SEGMENT 5 CONNEC	378156	7/16/2026	300,657.70
GRIFFITH COMPANY	CIP 19-24 BAYSHORE BIKEWAY SEGMENT 5 CONNEC	378156	7/16/2026	384,802.05
KIMLEY HORN AND	CIP 21-28 PARADISE CREEK WETLAND BUILDING EXP	378157	7/16/2026	734.51
KIMLEY HORN AND	CIP 21-28 PARADISE CREEK WETLAND BUILDING EXP	378157	7/16/2026	1,799.85
KIMLEY HORN AND	CIP 21-28 PARADISE CREEK WETLAND BUILDING EXP	378157	7/16/2026	977.58
KIMLEY HORN AND	NATIONAL CITY SUSTAINABLE MOBILITY PLAN	378157	7/16/2026	15,821.08
KIMLEY HORN AND	NATIONAL CITY SUSTAINABLE MOBILITY PLAN	378157	7/16/2026	0.00
KIMLEY HORN AND	CIP 21-28 PARADISE CREEK WETLAND BUILDING EXP	378157	7/16/2026	2,395.49
KIMLEY HORN AND	CIP 21-28 PARADISE CREEK WETLAND BUILDING EXP	378157	7/16/2026	671.10
KIMLEY HORN AND	8TH AND ROOSEVELT ATP CORRIDOR DESIGN SERV	378157	7/16/2026	3,604.00
KIMLEY HORN AND	CIP 21-28 PARADISE CREEK WETLAND BUILDING EXP	378157	7/16/2026	1,644.48
LEIGHTON CONSULTING	PROF SERVICES- KIMBALL PARK BALLFIELD LIGHTIN	378160	7/16/2026	3,542.25
LOUIES GARAGE CORPOR	PAINT ON VEH #287-PW/EQM	378161	7/16/2026	1,852.50
MCI AUTO REPAIR	AC REPAIRS FOR VEH #465-PW/EQM	378162	7/16/2026	2,559.86
NINYO & MOORE	GEOTECH OBSERV/TESTING P2 SEWER UPSIZING PI	378164	7/16/2026	19,259.88
O'REILLY AUTO PARTS	MOP 75877 AUTO SUPPLIES FY26-PW/EQM	378165	7/16/2026	145.67
PARTS AUTHORITY METR	MOP 75943 AUTO SUPPLIES FY26-PW/EQM	378166	7/16/2026	21.00
PARTS AUTHORITY METR	MOP 75943 AUTO SUPPLIES FY26-PW/EQM	378166	7/16/2026	55.02

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PAYEE	DESCRIPTION	CHK NO	DATE	AMOUNT
PARTS AUTHORITY METR	MOP 75943 AUTO SUPPLIES FY26-PW/EQM	378167	7/16/2026	10.35
PARTS AUTHORITY METR	MOP 75943 AUTO SUPPLIES FY26-PW/EQM	378168	7/16/2026	22.21
PARTS AUTHORITY METR	MOP 75943 AUTO SUPPLIES FY26-PW/EQM	378168	7/16/2026	7.78
PARTS AUTHORITY METR	MOP 75943 AUTO SUPPLIES FY26-PW/EQM	378168	7/16/2026	17.06
PARTS AUTHORITY METR	MOP 75943 AUTO SUPPLIES FY26-PW/EQM	378168	7/16/2026	107.10
PARTS AUTHORITY METR	MOP 75943 AUTO SUPPLIES FY26-PW/EQM	378168	7/16/2026	126.14
PARTS AUTHORITY METR	MOP 75943 AUTO SUPPLIES FY26-PW/EQM	378168	7/16/2026	304.39
PROJECT PROFESSIONAL	CIP 26-06 MLK COMMUNITY CENTER ROOF REPLACE	378172	7/16/2026	1,822.00
PROJECT PROFESSIONAL	CIP 25-11 STORM WATER PUMP STATION ENHANCEM	378172	7/16/2026	3,035.75
PROJECT PROFESSIONAL	CIP 25-09 LIBRARY ROOF REPLACEMENT PROF SERV	378172	7/16/2026	3,150.00
PROJECT PROFESSIONAL	CIP 24-13 LAS PALMAS PARK IMPROVEMENTS	378172	7/16/2026	17,688.75
PROJECT PROFESSIONAL	CIP 25-06 E, 20TH STORM DRAIN REPAIR	378172	7/16/2026	963.00
PROJECT PROFESSIONAL	4133 CALMOOR DRIVE STORM DRAIN REPAIR	378172	7/16/2026	1,883.00
PROJECT PROFESSIONAL	CIP 25-11 STORM WATER PUMP STATION ENHANCEM	378172	7/16/2026	2,252.50
PROJECT PROFESSIONAL	CIP 26-09 IMPROVE KIMBALL, LAS PALMAS, MLK, LIBF	378172	7/16/2026	5,028.43
PROJECT PROFESSIONAL	CIP 26-06 MLK COMMUNITY CENTER ROOF REPLACE	378172	7/16/2026	7,517.50
PROJECT PROFESSIONAL	CIP 24-13 LAS PALMAS PARK IMPROVEMENTS	378172	7/16/2026	11,130.00
RJ NOBLE COMPANY	CIP 23-15 PAVEMENT REHABILITATION PROJECT	378173	7/16/2026	151,161.12
SAN DIEGO GAS & ELEC	GAS AND ELECTRICITY FOR FACILITIES JUN FY26-PV	378174	7/16/2026	82,915.18
SAN DIEGO GAS & ELEC	GAS AND ELECTRICITY FOR FACILITIES JUN FY26-PV	378174	7/16/2026	44.09
SAN DIEGO GAS & ELEC	GAS AND ELECTRICITY FOR FACILITIES JUN FY26-PV	378174	7/16/2026	1,676.98
SAN DIEGO GAS & ELEC	GAS AND ELECTRICITY FOR FACILITIES FY26-PW/FA	378174	7/16/2026	5,555.68
SO CAL TRUCK STOP	MOP 45758 PROPANE FY26-PW/EQM	378176	7/16/2026	45.45
SO CAL TRUCK STOP	MOP 45758 PROPANE FY26-PW/EQM	378176	7/16/2026	21.14
VULCAN MATERIALS COM	ROADWAY MATERIALS FY26-PW/STS	378180	7/16/2026	434.20
VULCAN MATERIALS COM	ROADWAY MATERIALS FY26-PW/STS	378180	7/16/2026	434.20
WEST COAST ARBORISTS	CITY-WIDE TREE TRIMMING FY26-PW/PARKS	378181	7/16/2026	36,565.00
			Total for Eng/PW	**1,935,685.23**
Finance				
CALIFORNIA LAW ENFOR	JULY 2026 - PD LTD	378141	7/16/2026	2,827.50
CAPPO INC	2027 CAPPO ANNUAL CONFERENCE REG. LUNT, DEB	378142	7/16/2026	595.00
			Total for Finance	**3,422.50**
Fire				
MONTANO, HECTOR	PYMT FOR DLVRY OF FIRST AID/CPR/AED ON 6/20/26	378130	7/14/2026	727.89
BLACK, NICHOLAS J	EDUCATIONAL REIMBRSMNT: ENG 1302 ENGLISH CO	378136	7/16/2026	821.31
LAFRENIERE, DEREK	EDUCATIONAL REIMBRSMT, VERTICAL ROPE RESCU	378159	7/16/2026	2,550.00
SMART & FINAL	MOP#45756, JANITORIAL SUPPLIES @ STATION 34	378175	7/16/2026	59.79
			Total for Fire	**4,158.99**
IT				
AT&T	AT&T DATA CIRCUITS FY26	378133	7/16/2026	126.93
AT&T	AT&T DATA CIRCUITS FY26	378133	7/16/2026	128.57

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PAYEE	DESCRIPTION	CHK NO	DATE	AMOUNT
AT&T	AT&T DATA CIRCUITS FY26	378133	7/16/2026	1,933.06
AT&T	AT&T DATA CIRCUITS FY26	378133	7/16/2026	62.72
AT&T	AT&T DATA CIRCUITS FY26	378133	7/16/2026	2,277.51
AT&T	AT&T DATA CIRCUITS FY26	378133	7/16/2026	32,661.02
AT&T	AT&T WIRELESS FY26	378134	7/16/2026	9,739.99
COX COMMUNICATIONS	COX BUSINESS DATA/VIDEO FY26	378148	7/16/2026	77.18
COX COMMUNICATIONS	COX BUSINESS DATA/VIDEO FY26	378148	7/16/2026	174.00
VERIZON WIRELESS	VERIZON WIRELESS DATA/PHONES FY26	378179	7/16/2026	419.75
			Total for IT	**47,600.73**
Library				
KRAFT ENGINEERING	FUME EXTRACTOR- COMPUTER CENTER	378158	7/16/2026	2,403.48
			Total for Library	**2,403.48**
Police				
AYDELOTTE, DEREK	REIMBURSEMENT TRAVEL PARKING FEE	378135	7/16/2026	15.00
CYRACOM INTERNATIONA	LANGUAGE LINE FOR DISPATCH FY 2026	378149	7/16/2026	58.50
FUSTON, STEPHANIE	REIM: SFUSTON - ADVANCED OFFICER TRAINING	378154	7/16/2026	107.60
ZUMSTEIN, LAILAI	REIM: DRIVING UNDER THE INFLUENCE TRAINING	378182	7/16/2026	772.50
			Total for Police	**953.60**
Risk				
ESPINOZA, JESUS RIVE	ESPINOZA, JESUS RIVERA VS. CNC/SETTLEMENT	378151	7/16/2026	450.00
PRISM	MASTER CRIME PROGRAM/26-27	378169	7/16/2026	9,196.00
PRISM	CYBER LIABILITY PROGRAM/26-27	378170	7/16/2026	9,872.00
PRISM	POLLUTION PROGRAM/26-27	378171	7/16/2026	5,481.00
			Total for Risk	**24,999.00**
			A/P PAYMENTS Total	**2,023,282.03**
EFT PAYMENTS				
Building				
STAPLES BUSINESS ADV	BUILDING OFFICE SUPPLIES	1002878	7/10/2026	55.57
			Total for Building	**55.57**
City Atty				
BURKE WILLIAMS & SOR	LEGAL SERVICES FOR CIVIL SERVICES	1002861	7/10/2026	1,098.00
BURKE WILLIAMS & SOR	LEGAL SERVICES FOR WRIGHT MATTER	1002861	7/10/2026	5,335.00
CIVICA LAW GROUP APC	LEGAL SERVICES FOR 2241 MELROSE ST MATTER	1002864	7/10/2026	383.50
CIVICA LAW GROUP APC	LEGAL SERVICES FOR 1508 E. 8TH STREET MATTER	1002864	7/10/2026	560.50
CIVICA LAW GROUP APC	LEGAL SERVICES FOR 613 A AVE MATTER	1002864	7/10/2026	560.50
CIVICA LAW GROUP APC	LEGAL SERVICES FOR STUDIO 6 MATTER	1002864	7/10/2026	5,777.00
CIVICA LAW GROUP APC	LEGAL SERVICES KABEER INVESTMENTS MATTER	1002864	7/10/2026	33,004.55
CIVICA LAW GROUP APC	LEGAL SERVICES FOR 1700 E. PLAZA BLVD MATTER	1002864	7/10/2026	88.50
DEVANEY PATE MORRIS	LEGAL SERVICES FOR LITIGATION - POLANCO MATT	1002870	7/10/2026	1,585.00
			Total for City Atty	**48,392.55**
Clerk				

PAYEE	DESCRIPTION	CHK NO	DATE	AMOUNT
CIVICPLUS, LLC	MUNICODE ORDINANCE SUBSCRIPTION	1002865	7/10/2026	140.84
FRIEDMAN IMAGING	OFF SITE RECORD SCANNING	1002872	7/10/2026	8,020.15
STAPLES BUSINESS ADV	OFFICE SUPPLIES MOP 45704	1002877	7/10/2026	67.61
TRANS-LANG	CITY COUNCIL MTG. TRANSLATION SERVICES	1002882	7/10/2026	745.00
TRANS-LANG	CITY COUNCIL MTG. TRANSLATION SERVICES	1002882	7/10/2026	745.00
TRANS-LANG	CITY COUNCIL MTG. TRANSLATION SERVICES	1002882	7/10/2026	605.00
TRANS-LANG	CITY COUNCIL MTG. TRANSLATION SERVICES	1002882	7/10/2026	745.00
TRANS-LANG	CITY COUNCIL MTG. TRANSLATION SERVICES	1002882	7/10/2026	1,025.00
			Total for Clerk	**12,093.60**
Comm Svcs				
AMAZON CAPITAL SERVI	FAB KIMBALL SENIOR CENTER SUPPLIES/CSD	1002852	7/10/2026	202.17
AMAZON CAPITAL SERVI	CAMACHO AND MLK/ET PROGRAMMING SUPPLIES/C:	1002852	7/10/2026	205.27
			Total for Comm Svcs	**407.44**
Council				
AMAZON CAPITAL SERVI	2 DRW FILING CABINET WOOD WALNUT MYR	1002852	7/10/2026	228.35
			Total for Council	**228.35**
Eng/PW				
CIRCUIT TRANSIT INC	SPECIALIZED SERVICES FOR CLEAN MOBILITY	1002862	7/10/2026	38,020.59
DANIELS TIRE SERVICE	TIRES FOR CITY FLEET FY26-PW/EQM	1002866	7/10/2026	160.49
DANIELS TIRE SERVICE	TIRES FOR CITY FLEET FY26-PW/EQM	1002866	7/10/2026	500.74
DANIELS TIRE SERVICE	TIRES FOR CITY FLEET FY26-PW/EQM	1002866	7/10/2026	860.78
DANIELS TIRE SERVICE	TIRES FOR CITY FLEET FY26-PW/EQM	1002866	7/10/2026	61.90
DANIELS TIRE SERVICE	TIRES FOR CITY FLEET FY26-PW/EQM	1002866	7/10/2026	426.33
DANIELS TIRE SERVICE	TIRES FOR CITY FLEET FY26-PW/EQM	1002866	7/10/2026	48.19
DANIELS TIRE SERVICE	TIRES FOR CITY FLEET FY26-PW/EQM	1002866	7/10/2026	556.07
DANIELS TIRE SERVICE	TIRES FOR CITY FLEET FY26-PW/EQM	1002866	7/10/2026	760.61
GRAINGER	MOP 65179 GENERAL SUPPLIES FY26-PW/STS	1002873	7/10/2026	467.35
GRAINGER	MOP 65179 GENERAL SUPPLIES FY26-PW/STS	1002873	7/10/2026	467.35
T MAN TRAFFIC SUPPLY	MOP 76666 TRAFFIC SUPPLIES FY26-PW/STS	1002879	7/10/2026	482.25
T MAN TRAFFIC SUPPLY	MOP 76666 TRAFFIC SUPPLIES FY26-PW/STS	1002879	7/10/2026	343.65
WETMORES	MOP 80333 AUTO SUPPLIES FY26-PW/EQM	1002885	7/10/2026	81.40
WETMORES	MOP 80333 AUTO SUPPLIES FY26-PW/EQM	1002886	7/10/2026	490.46
WILLY'S ELECTRONIC S	MOP 45763 ELECTRONIC SUPPLIES FY26-PW/PARKS	1002887	7/10/2026	12.88
			Total for Eng/PW	**43,741.04**
Finance				
DELTA DENTAL INSURAN	JULY 2026 GRP #05-7029600002 COBRA DENTAL CRE	1002868	7/10/2026	(34.00)
DELTA DENTAL INSURAN	JULY 2026 GRP. #05-7029600000 PMI DENTAL INS.	1002868	7/10/2026	1,809.19
DELTA DENTAL OF CALI	JULY 2026 GRP. #05-0908601002 COBRA PREMIER DE	1002869	7/10/2026	180.88
DELTA DENTAL OF CALI	JULY 2026 GRP. #05-908600000 DENTAL INS PREMIEF	1002869	7/10/2026	19,235.19
STAPLES BUSINESS ADV	MOP #45704 / STAPLER & COPY PAPER / FINANCE DE	1002877	7/10/2026	18.47
STAPLES BUSINESS ADV	MOP #45704 / STAPLER & COPY PAPER / FINANCE DE	1002877	7/10/2026	473.98

PAYEE	DESCRIPTION	CHK NO	DATE	AMOUNT
STAPLES BUSINESS ADV	MOP # 45704 / DESK CHAIR / FINANCE DEPT.	1002877	7/10/2026	358.86
T'S & SIGNS INC	SOFT SHELL JACKETS FOR STAFF / FIN DEPT.	1002880	7/10/2026	876.80
			Total for Finance	**22,919.37**
Fire				
ACE UNIFORMS & ACCES	UNIFORMS, JACKETS, PATCHES, SEWING AND ACCE	1002851	7/10/2026	(129.89)
ACE UNIFORMS & ACCES	UNIFORMS, JACKETS, PATCHES, SEWING AND ACCE	1002851	7/10/2026	(227.24)
AMAZON CAPITAL SERVI	LAUNDRY SOAP FOR STATION 34	1002852	7/10/2026	232.08
AMAZON CAPITAL SERVI	CRR INVESTIGATION CAMERA	1002852	7/10/2026	499.16
AMAZON CAPITAL SERVI	CRR MISC EDUCATION ITEMS, FIRE INV & EVENTS	1002852	7/10/2026	1,342.76
CITY OF SAN DIEGO	FIRE & EMERGENCY MEDICAL DISPATCH SVCS, FY25	1002863	7/10/2026	139,877.14
INTERWEST CONSULTING	PLAN CHECKS FOR FIRE, FY25-26 JUNE 1-30, 2026	1002874	7/10/2026	2,692.80
L N CURTIS & SONS	1.5 NH BUBBLE CUP 95 GPM NOZZLE WITH SHUT OFI	1002875	7/10/2026	908.31
STAPLES BUSINESS ADV	MOP#45704, SPLS 8.5X11 30 REC COPY(FIRE ADMIN S	1002877	7/10/2026	104.81
			Total for Fire	**145,299.93**
Library				
AMAZON CAPITAL SERVI	LITERACY GRANT- MATERIALS AND SUPPLIES	1002852	7/10/2026	39.12
AMAZON CAPITAL SERVI	LUNCH AT THE LIBRARY GRANT	1002852	7/10/2026	51.78
AMAZON CAPITAL SERVI	LITERACY GRANT- MATERIALS AND SUPPLIES	1002852	7/10/2026	480.48
AMAZON CAPITAL SERVI	MATERIALS & SUPPLIES	1002852	7/10/2026	116.32
AMAZON CAPITAL SERVI	LITERACY GRANT- MATERIALS AND SUPPLIES	1002852	7/10/2026	191.00
AMAZON CAPITAL SERVI	CHILDREN'S AREA- SUPPLIES	1002852	7/10/2026	991.94
AMAZON CAPITAL SERVI	MATERIALS & SUPPLIES	1002852	7/10/2026	215.49
AMAZON CAPITAL SERVI	LITERACY GRANT- MATERIALS AND SUPPLIES	1002852	7/10/2026	239.22
AMAZON CAPITAL SERVI	CHILDREN'S AREA- SUPPLIES	1002852	7/10/2026	963.63
AMAZON CAPITAL SERVI	ESL GRANT- MATERIALS AND SUPPLILES	1002852	7/10/2026	989.64
AMAZON CAPITAL SERVI	LITERACY GRANT- MATERIALS AND SUPPLIES	1002852	7/10/2026	1,248.73
AMAZON CAPITAL SERVI	LITERACY GRANT- MATERIALS AND SUPPLIES	1002852	7/10/2026	59.79
AMAZON CAPITAL SERVI	MATERIALS & SUPPLIES	1002852	7/10/2026	118.47
AMAZON CAPITAL SERVI	MATERIALS & SUPPLIES	1002852	7/10/2026	256.36
AMAZON CAPITAL SERVI	MATERIALS & SUPPLIES	1002852	7/10/2026	130.95
AMAZON CAPITAL SERVI	MATERIALS & SUPPLIES	1002852	7/10/2026	372.08
AMAZON CAPITAL SERVI	MATERIALS & SUPPLIES	1002852	7/10/2026	52.66
AMAZON CAPITAL SERVI	ESL GRANT- MATERIALS AND SUPPLILES	1002852	7/10/2026	361.57
BRODART CO	BRODART	1002854	7/10/2026	131.00
BRODART CO	BRODART	1002854	7/10/2026	192.34
BRODART CO	BRODART	1002854	7/10/2026	202.15
BRODART CO	BRODART	1002854	7/10/2026	689.53
BRODART CO	BRODART	1002854	7/10/2026	156.53
BRODART CO	BRODART	1002854	7/10/2026	129.04
BRODART CO	BRODART	1002854	7/10/2026	132.17
BRODART CO	BRODART	1002854	7/10/2026	200.04

PAYEE	DESCRIPTION	CHK NO	DATE	AMOUNT
BRODART CO	BRODART	1002854	7/10/2026	222.54
BRODART CO	BRODART	1002854	7/10/2026	276.11
BRODART CO	BRODART	1002854	7/10/2026	346.76
BRODART CO	BRODART	1002854	7/10/2026	110.95
BRODART CO	BRODART	1002854	7/10/2026	160.15
BRODART CO	BRODART	1002854	7/10/2026	182.19
BRODART CO	BRODART	1002854	7/10/2026	185.80
BRODART CO	BRODART	1002854	7/10/2026	284.22
BRODART CO	BRODART	1002854	7/10/2026	421.40
BRODART CO	BRODART	1002854	7/10/2026	147.68
BRODART CO	BRODART	1002854	7/10/2026	204.11
BRODART CO	BRODART	1002854	7/10/2026	326.61
BRODART CO	BRODART	1002854	7/10/2026	212.29
BRODART CO	BRODART	1002854	7/10/2026	241.06
BRODART CO	BRODART	1002854	7/10/2026	104.90
BRODART CO	BRODART	1002854	7/10/2026	113.43
BRODART CO	BRODART	1002854	7/10/2026	133.09
BRODART CO	BRODART	1002854	7/10/2026	153.02
BRODART CO	BRODART	1002854	7/10/2026	182.22
BRODART CO	BRODART	1002854	7/10/2026	248.94
BRODART CO	BRODART	1002854	7/10/2026	367.96
BRODART CO	BRODART	1002854	7/10/2026	148.95
BRODART CO	BRODART-BOOKS	1002854	7/10/2026	128.86
BRODART CO	BRODART-BOOKS	1002854	7/10/2026	224.51
BRODART CO	BRODART	1002855	7/10/2026	68.77
BRODART CO	BRODART	1002855	7/10/2026	72.51
BRODART CO	BRODART	1002855	7/10/2026	66.12
BRODART CO	BRODART	1002855	7/10/2026	83.77
BRODART CO	BRODART	1002855	7/10/2026	100.55
BRODART CO	BRODART	1002855	7/10/2026	102.40
BRODART CO	BRODART	1002855	7/10/2026	51.98
BRODART CO	BRODART	1002855	7/10/2026	64.55
BRODART CO	BRODART	1002855	7/10/2026	50.01
BRODART CO	BRODART	1002855	7/10/2026	67.41
BRODART CO	BRODART	1002855	7/10/2026	71.49
BRODART CO	BRODART	1002855	7/10/2026	84.31
BRODART CO	BRODART	1002855	7/10/2026	86.21
BRODART CO	BRODART	1002855	7/10/2026	49.36
BRODART CO	BRODART	1002855	7/10/2026	51.86
BRODART CO	BRODART	1002855	7/10/2026	58.90
BRODART CO	BRODART	1002855	7/10/2026	69.50



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PAYEE	DESCRIPTION	CHK NO	DATE	AMOUNT
BRODART CO	BRODART	1002855	7/10/2026	81.08
BRODART CO	BRODART	1002855	7/10/2026	56.06
BRODART CO	BRODART	1002855	7/10/2026	64.96
BRODART CO	BRODART	1002855	7/10/2026	55.99
BRODART CO	BRODART-BOOKS	1002855	7/10/2026	89.39
BRODART CO	BRODART-BOOKS	1002855	7/10/2026	82.52
BRODART CO	BRODART-BOOKS	1002855	7/10/2026	83.22
BRODART CO	BRODART	1002855	7/10/2026	83.23
BRODART CO	BRODART-BOOKS	1002855	7/10/2026	54.71
BRODART CO	BRODART-BOOKS	1002855	7/10/2026	97.61
BRODART CO	BRODART	1002855	7/10/2026	99.69
BRODART CO	BRODART-BOOKS	1002855	7/10/2026	100.89
BRODART CO	BRODART	1002855	7/10/2026	51.13
BRODART CO	BRODART	1002855	7/10/2026	62.84
BRODART CO	BRODART	1002855	7/10/2026	75.75
BRODART CO	BRODART	1002856	7/10/2026	39.11
BRODART CO	BRODART	1002856	7/10/2026	40.78
BRODART CO	BRODART	1002856	7/10/2026	39.18
BRODART CO	BRODART	1002856	7/10/2026	40.25
BRODART CO	BRODART	1002856	7/10/2026	47.24
BRODART CO	BRODART	1002856	7/10/2026	49.15
BRODART CO	BRODART	1002856	7/10/2026	38.81
BRODART CO	BRODART	1002856	7/10/2026	35.31
BRODART CO	BRODART	1002856	7/10/2026	46.49
BRODART CO	BRODART	1002856	7/10/2026	36.16
BRODART CO	BRODART	1002856	7/10/2026	39.03
BRODART CO	BRODART	1002856	7/10/2026	41.32
BRODART CO	BRODART	1002856	7/10/2026	43.74
BRODART CO	BRODART	1002856	7/10/2026	48.86
BRODART CO	BRODART	1002856	7/10/2026	34.21
BRODART CO	BRODART	1002856	7/10/2026	35.30
BRODART CO	BRODART	1002856	7/10/2026	36.57
BRODART CO	BRODART	1002856	7/10/2026	36.36
BRODART CO	BRODART	1002856	7/10/2026	38.38
BRODART CO	BRODART	1002856	7/10/2026	45.85
BRODART CO	BRODART- 3 BOOKS	1002856	7/10/2026	36.58
BRODART CO	BRODART-BOOKS	1002856	7/10/2026	40.21
BRODART CO	BRODART	1002856	7/10/2026	42.97
BRODART CO	BRODART-BOOKS	1002856	7/10/2026	37.79
BRODART CO	BRODART-BOOKS	1002856	7/10/2026	48.18
BRODART CO	BRODART-BOOKS	1002856	7/10/2026	49.10

PAYEE	DESCRIPTION	CHK NO	DATE	AMOUNT
BRODART CO	BRODART	1002856	7/10/2026	33.12
BRODART CO	BRODART	1002856	7/10/2026	36.94
BRODART CO	BRODART	1002856	7/10/2026	40.00
BRODART CO	BRODART	1002856	7/10/2026	40.37
BRODART CO	BRODART	1002856	7/10/2026	45.90
BRODART CO	BRODART	1002856	7/10/2026	48.19
BRODART CO	BRODART	1002857	7/10/2026	23.60
BRODART CO	BRODART	1002857	7/10/2026	24.94
BRODART CO	BRODART	1002857	7/10/2026	26.86
BRODART CO	BRODART	1002857	7/10/2026	31.87
BRODART CO	BRODART	1002857	7/10/2026	31.87
BRODART CO	BRODART	1002857	7/10/2026	23.91
BRODART CO	BRODART	1002857	7/10/2026	23.87
BRODART CO	BRODART	1002857	7/10/2026	29.91
BRODART CO	BRODART	1002857	7/10/2026	28.90
BRODART CO	BRODART	1002857	7/10/2026	30.22
BRODART CO	BRODART	1002857	7/10/2026	25.03
BRODART CO	BRODART	1002857	7/10/2026	26.40
BRODART CO	BRODART	1002857	7/10/2026	23.25
BRODART CO	BRODART	1002857	7/10/2026	27.20
BRODART CO	BRODART	1002857	7/10/2026	29.96
BRODART CO	BRODART	1002857	7/10/2026	31.70
BRODART CO	BRODART	1002857	7/10/2026	21.57
BRODART CO	BRODART	1002857	7/10/2026	23.53
BRODART CO	BRODART	1002857	7/10/2026	28.70
BRODART CO	BRODART	1002857	7/10/2026	28.92
BRODART CO	BRODART	1002857	7/10/2026	29.99
BRODART CO	BRODART	1002857	7/10/2026	31.26
BRODART CO	BRODART	1002857	7/10/2026	29.95
BRODART CO	BRODART-BOOKS	1002857	7/10/2026	29.95
BRODART CO	BRODART-BOOKS	1002857	7/10/2026	23.60
BRODART CO	BRODART-BOOKS	1002857	7/10/2026	25.68
BRODART CO	BRODART-BOOKS	1002857	7/10/2026	22.18
BRODART CO	BRODART-BOOKS	1002857	7/10/2026	26.86
BRODART CO	BRODART-BOOKS	1002857	7/10/2026	29.96
BRODART CO	BRODART	1002857	7/10/2026	25.20
BRODART CO	BRODART	1002857	7/10/2026	30.17
BRODART CO	BRODART- 1 BOOK	1002857	7/10/2026	28.00
BRODART CO	BRODART	1002858	7/10/2026	16.80
BRODART CO	BRODART	1002858	7/10/2026	15.15
BRODART CO	BRODART	1002858	7/10/2026	15.63

PAYEE	DESCRIPTION	CHK NO	DATE	AMOUNT
BRODART CO	BRODART	1002858	7/10/2026	16.11
BRODART CO	BRODART	1002858	7/10/2026	15.30
BRODART CO	BRODART	1002858	7/10/2026	17.22
BRODART CO	BRODART	1002858	7/10/2026	16.11
BRODART CO	BRODART	1002858	7/10/2026	16.19
BRODART CO	BRODART	1002858	7/10/2026	18.47
BRODART CO	BRODART	1002858	7/10/2026	19.77
BRODART CO	BRODART	1002858	7/10/2026	17.18
BRODART CO	BRODART	1002858	7/10/2026	19.90
BRODART CO	BRODART	1002858	7/10/2026	18.98
BRODART CO	BRODART	1002858	7/10/2026	20.89
BRODART CO	BRODART	1002858	7/10/2026	19.12
BRODART CO	BRODART	1002858	7/10/2026	19.42
BRODART CO	BRODART	1002858	7/10/2026	17.08
BRODART CO	BRODART	1002858	7/10/2026	19.13
BRODART CO	BRODART	1002858	7/10/2026	19.19
BRODART CO	BRODART	1002858	7/10/2026	20.99
BRODART CO	BRODART-BOOKS	1002858	7/10/2026	19.18
BRODART CO	BRODART	1002858	7/10/2026	20.69
BRODART CO	BRODART	1002858	7/10/2026	17.94
BRODART CO	BRODART-BOOKS	1002858	7/10/2026	18.00
BRODART CO	BRODART-BOOKS	1002858	7/10/2026	20.33
BRODART CO	BRODART-BOOKS	1002858	7/10/2026	20.39
BRODART CO	BRODART-BOOKS	1002858	7/10/2026	19.19
BRODART CO	BRODART-BOOKS	1002858	7/10/2026	19.19
BRODART CO	BRODART	1002858	7/10/2026	18.47
BRODART CO	BRODART	1002858	7/10/2026	19.19
BRODART CO	BRODART	1002858	7/10/2026	19.19
BRODART CO	BRODART	1002858	7/10/2026	20.93
BRODART CO	BRODART	1002859	7/10/2026	14.34
BRODART CO	BRODART	1002859	7/10/2026	8.96
BRODART CO	BRODART	1002859	7/10/2026	10.16
BRODART CO	BRODART	1002859	7/10/2026	11.19
BRODART CO	BRODART	1002859	7/10/2026	12.60
BRODART CO	BRODART	1002859	7/10/2026	13.20
BRODART CO	BRODART	1002859	7/10/2026	13.80
BRODART CO	BRODART	1002859	7/10/2026	12.60
BRODART CO	BRODART	1002859	7/10/2026	12.60
BRODART CO	BRODART	1002859	7/10/2026	12.28
BRODART CO	BRODART	1002859	7/10/2026	15.12
BRODART CO	BRODART	1002859	7/10/2026	15.15

PAYEE	DESCRIPTION	CHK NO	DATE	AMOUNT
BRODART CO	BRODART	1002859	7/10/2026	9.56
BRODART CO	BRODART	1002859	7/10/2026	10.64
BRODART CO	BRODART	1002859	7/10/2026	12.01
BRODART CO	BRODART	1002859	7/10/2026	14.16
BRODART CO	BRODART	1002859	7/10/2026	10.37
BRODART CO	BRODART	1002859	7/10/2026	12.60
BRODART CO	BRODART	1002859	7/10/2026	13.80
BRODART CO	BRODART	1002859	7/10/2026	14.34
BRODART CO	BRODART	1002859	7/10/2026	14.34
BRODART CO	BRODART	1002859	7/10/2026	14.45
BRODART CO	BRODART	1002859	7/10/2026	11.93
BRODART CO	BRODART	1002859	7/10/2026	12.28
BRODART CO	BRODART	1002859	7/10/2026	12.60
BRODART CO	BRODART	1002859	7/10/2026	11.47
BRODART CO	BRODART	1002859	7/10/2026	11.84
BRODART CO	BRODART	1002859	7/10/2026	15.12
BRODART CO	BRODART-BOOKS	1002859	7/10/2026	11.47
BRODART CO	BRODART-BOOKS	1002859	7/10/2026	15.12
BRODART CO	BRODART	1002859	7/10/2026	8.96
BRODART CO	BRODART	1002859	7/10/2026	12.01
BRODART CO	BRODART	1002860	7/10/2026	8.45
BRODART CO	BRODART	1002860	7/10/2026	6.57
BRODART CO	BRODART	1002860	7/10/2026	6.57
BRODART CO	BRODART	1002860	7/10/2026	7.65
BRODART CO	BRODART	1002860	7/10/2026	5.37
BRODART CO	BRODART-BOOKS	1002860	7/10/2026	8.56
BRODART CO	BRODART-BOOKS	1002860	7/10/2026	8.36
BRODART CO	BRODART	1002860	7/10/2026	8.36
EBSCO INFORMATION SE	RFW- EBSCO, NEWSPAPERS AND MAGAZINES	1002871	7/10/2026	6,065.98
			Total for Library	**25,483.27**
Neigh Svcs				
ACE UNIFORMS & ACCES	ACE UNIFORMS NSD MARQUEZ	1002851	7/10/2026	254.61
SMART SOURCE OF CALI	MOP 63845 BUSINESS CARDS CODE SOTO	1002876	7/10/2026	97.77
STAPLES BUSINESS ADV	MOP 45707 OFFICE SUPPLIES PARKING	1002877	7/10/2026	277.66
STAPLES BUSINESS ADV	MOP 45707 OFFICE SUPPLIES PARKING	1002877	7/10/2026	75.23
STAPLES BUSINESS ADV	MOP 45704 OFFICE SUPPLIES PARKING	1002877	7/10/2026	417.51
VISTA PAINT	MOP 68834 PAINT SUPPLIES	1002884	7/10/2026	495.81
			Total for Neigh Svcs	**1,618.59**
Police				
ACE UNIFORMS & ACCES	UNIFORMS AND ACCESSORIES FOR PD FY 2026	1002851	7/10/2026	242.38
ACE UNIFORMS & ACCES	BELT BLK BASKETWEAVE / C. DIRCIO	1002851	7/10/2026	42.02

Warrant Register #3
7/10/2026 to 7/16/2026

PAYEE	DESCRIPTION	CHK NO	DATE	AMOUNT
ACE UNIFORMS & ACCES	TRAUMA KITS / LT. FERNANDO	1002851	7/10/2026	323.19
ACE UNIFORMS & ACCES	ACE UNIFORMS & ACCESSORIES FOR PD FY 2026	1002851	7/10/2026	21.53
ACE UNIFORMS & ACCES	ACE UNIFORMS & ACCESSORIES FOR PD FY 2026	1002851	7/10/2026	282.26
ACE UNIFORMS & ACCES	ACE UNIFORMS & ACCESSORIES FOR PD FY 2026	1002851	7/10/2026	309.20
ACE UNIFORMS & ACCES	ACE UNIFORMS & ACCESSORIES FOR PD FY 2026	1002851	7/10/2026	404.30
ACE UNIFORMS & ACCES	ACE UNIFORMS BPO FY 2026 / E. RODRIGUEZ	1002851	7/10/2026	130.27
ACE UNIFORMS & ACCES	ACE UNIFORMS BPO FY 2026 / S. TEC	1002851	7/10/2026	276.90
AMAZON CAPITAL SERVI	TOURNIQUET / AMAZON / LT. FERNANDO	1002852	7/10/2026	40.49
AMAZON CAPITAL SERVI	GARDEN HOSE/AMAZON / ADMIN	1002852	7/10/2026	149.20
ARJIS	ARJIS FY 2026/PERIOD 10, 11, AND 12/4TH QUARTER	1002853	7/10/2026	11,391.93
T'S & SIGNS INC	BPO T SHIRTS & SIGNS FY2026	1002880	7/10/2026	66.07
THE COUNSELING TEAM	PSYCH EXAMS FY 2026	1002881	7/10/2026	750.00
THE COUNSELING TEAM	PSYCH EXAMS FY 2026	1002881	7/10/2026	750.00
THE COUNSELING TEAM	PSYCH EXAMS FY 2026	1002881	7/10/2026	750.00
THE COUNSELING TEAM	EMPLOYEE SUPPORT SERVICE FY 2026	1002881	7/10/2026	231.00
THE COUNSELING TEAM	EMPLOYEE SUPPORT SERVICE FY 2026	1002881	7/10/2026	400.00
THE COUNSELING TEAM	EMPLOYEE SUPPORT SERVICE FY 2026	1002881	7/10/2026	400.00
TRITECH FORENSICS I	RFQ #1152 LAB SUPPLIES	1002883	7/10/2026	130.50
			Total for Police	**17,091.24**
Risk				
DEAN GAZZO ROISTACHE	LEGAL SERVICES FOR GENERAL FILE	1002867	7/10/2026	125.00
			Total for Risk	**125.00**
Section 8				
SMART SOURCE OF CALI	#10 WINDOW ENVELOPES FOR S8	1002876	7/10/2026	1,307.66
			Total for Section 8	**1,307.66**
			EFT PAYMENTS Total	**318,763.61**
Payroll				
PY91745			7/15/2026	1,726,536.63
			Payroll Total	**1,726,536.63**
WIRED PAYMENTS				
Eng/PW				
ARCO BUSINESS SOLUTI	FUEL FOR CITY FLEET FY26 JUNE	261900189	7/10/2026	57,350.34
			Total for Eng/PW	**57,350.34**
Finance				
PUBLIC EMP RETIREMEN	SERVICE PERIOD 06/23/2026 - 07/06/2026	261960150	7/16/2026	411,682.58
PUBLIC EMP RETIREMEN	ANNUAL UNFUNDED ACCRUED LIABILITY / JUNE 30, 2	261960151	7/16/2026	178,152.00
PUBLIC EMP RETIREMEN	ANNUAL UNFUNDED ACCRUED LIABILITY / JUNE 30, 2	261960158	7/16/2026	248,544.00
			Total for Finance	**838,378.58**
			WIRED PAYMENTS Total	**895,728.92**
			GRAND TOTAL	**4,964,311.19**

AGENDA REPORT

Department: **Finance**
Prepared by: **Karla Apalategui, Sr. Accounting Assistant**
Meeting Date: **Tuesday, September 15, 2026**
Approved by: **Douglas J. Schulze, City Manager**

SUBJECT:
Warrant Register No. 4 for the Period of 7/17/26 through 7/23/26 in the Amount of $3,207,774.60

RECOMMENDATION:
Ratify Warrants Totaling $3,207,774.60.

BOARD/COMMISSION/COMMITTEE PRIOR ACTION:
Not Applicable.

EXPLANATION:
Per Government Code Section 37208, below are the payments issued for the period of 7/17/26 – 7/23/26. Consistent with the Department of Finance's practice, listed below are all payments above $50,000.

Vendor	Check/Wire	Amount	Explanation
Burtech Pipeline, Inc	378219	386,892.34	CIP 24-03 P-2 Sewer Upsizing Project
Burtech Pipeline, Inc	378219	523,347.57	CIP 24-03 P-2 Sewer Upsizing Project
The Garland Co	378252	92,198.84	Roofing Materials for MLK
The Garland Co	378252	175,623.20	Roofing Materials for MLK
Prism	378199	394,924.00	Excess WC Comp – Premium FY27
Prism	378199	146,887.00	Optional Excess Liability Program
Chen Ryan Asso	1002893	122,913.22	CIP 23-13 24th Street Transit Center
Dick Miller Inc	1002897	197,275.37	CIP 22-26 El Toyon Park Prop 68 Improv
Health Net Inc	1002900	62,933.00	Grp# R1192A / July 2026
Health Net Inc	1002908	255,555.49	Grp# 104220 CID: 3991520200

FINANCIAL STATEMENT:
Warrant Register Total $3,207,774.60

RELATED CITY COUNCIL 2020-2025 STRATEGIC PLAN GOAL:
Not Applicable

ENVIRONMENTAL REVIEW:
This is not a project under CEQA, and is therefore, not subject to environmental review. CCR15378; PRC 21065.

PUBLIC NOTIFICATION:
The Agenda Report was posted at least 72 hours before the Regular Meeting date and time, and 24 hours before a Special Meeting in accordance with the Ralph M. Brown Act.

ORDINANCE:
Not Applicable

EXHIBITS:
Exhibit A – FY27 Warrant Register No 4

Warrant Register #4
7/17/2026 to 7/23/2026

PAYEE	DESCRIPTION	CHK NO	DATE	AMOUNT
A/P PAYMENTS				
Building				
TRUE NORTH COMPLIANC	MAY PLAN REVIEWS	378208	7/20/2026	6,749.36
			Total for Building	**6,749.36**
City Atty				
LUTES, ASHLIN Y	REIMBURSEMENT/26 LEAGUE OF CITIES CONFE	378192	7/20/2026	238.22
CEB	PRACTITIONER / CEB/CAO	378220	7/23/2026	569.00
FOZI DWORK & MODAFFE	LEGAL SERVICES / SDUSD MATTER	378224	7/23/2026	6,551.75
SHER EDLING LLP	LEGAL SERVICES FOR SWEETWATER MARSH M	378245	7/23/2026	27.00
			Total for City Atty	**7,385.97**
Comm Svcs				
SMART & FINAL	MOP MESSY PLAY CHEFS SUPPLIES/CSD	378204	7/20/2026	52.57
SMART & FINAL	MOP 45756 MESSY PLAY PROGRAM SUPPLIES/C	378204	7/20/2026	60.08
SMART & FINAL	MOP 45756 CASA SUMMER BREAK FUN/CSD	378204	7/20/2026	28.94
EXOS WORKS, INC	EXOS JUNE BASE MANAGEMENT FEE FY26/CSD	378223	7/23/2026	5,733.00
SMART & FINAL	MOP 45756 MESSY PLAY CHEFS SUPPLIES/CSD	378248	7/23/2026	40.69
SWANK MOTION PICTURE	GOAT MOVIE LICENSING FOR NC MOVIE NIGHTS	378250	7/23/2026	785.00
			Total for Comm Svcs	**6,700.28**
Eng/PW				
ACME SAFETY & SUPPLY	CONES FOR STREETS FY26	378183	7/20/2026	474.42
ALL THE KINGS FLAGS	FLAGS FOR CITY FACILITIES FY26-PW/FAC	378184	7/20/2026	1,442.55
ALL THE KINGS FLAGS	FLAGS FOR CITY FACILITIES FY26-PW/FAC	378184	7/20/2026	957.87
CANON SOLUTIONS AMER	JUNE 2026 PLOTTER/SCANNER MAINT EQUIP US	378186	7/20/2026	28.81
CINTAS CORPORATION	UNIFORM APPAREL FOR WASTEWATER FY26-PV	378187	7/20/2026	168.19
CINTAS CORPORATION	UNIFORM APPAREL FOR STREETS FY26-PW/STS	378187	7/20/2026	238.15
CINTAS CORPORATION	DUST MOPS & SUPPLIES FY26-PW/FAC	378187	7/20/2026	534.00
CINTAS CORPORATION	NCPD ULTRACLEANING BIWEEKLY NOV25	378187	7/20/2026	451.48
CINTAS CORPORATION	NCPD ULTRACLEANING BIWEEKLY NOV25	378187	7/20/2026	458.87
CINTAS CORPORATION	NCPD ULTRACLEANING BIWEEKLY NOV25	378187	7/20/2026	458.87
CINTAS CORPORATION	NCPD ULTRACLEANING BIWEEKLY DEC25	378187	7/20/2026	458.87
CINTAS CORPORATION	NCPD ULTRACLEANING BIWEEKLY JAN26	378187	7/20/2026	458.87
CINTAS CORPORATION	NCPD ULTRACLEANING BIWEEKLY JAN26	378187	7/20/2026	458.87
CINTAS CORPORATION	NCPD ULTRACLEANING BIWEEKLY FEB26	378187	7/20/2026	458.87
CINTAS CORPORATION	LIBRARY ULTRACLEANING BIWEEKLY FEB26	378187	7/20/2026	273.19
CINTAS CORPORATION	NCPD ULTRACLEANING BIWEEKLY MAR26	378187	7/20/2026	458.87
CINTAS CORPORATION	LIBRARY ULTRACLEANING BIWEEKLY MAR26	378187	7/20/2026	273.19
CINTAS CORPORATION	NCPD ULTRACLEANING BIWEEKLY MAR26	378187	7/20/2026	458.87
CINTAS CORPORATION	LIBRARY ULTRACLEANING BIWEEKLY MAR26	378187	7/20/2026	273.19
CINTAS CORPORATION	DUST MOPS & SUPPLIES FY26-PW/FAC	378187	7/20/2026	187.50
CINTAS CORPORATION	UNIFORM APPAREL FOR FACILITIES FY26-PW/FA	378187	7/20/2026	234.77
CINTAS CORPORATION	UNIFORM APPAREL FOR STREETS FY26-PW/STS	378187	7/20/2026	238.15

Warrant Register #4
7/17/2026 to 7/23/2026

PAYEE	DESCRIPTION	CHK NO	DATE	AMOUNT
CINTAS CORPORATION	UNIFORM APPAREL FOR WASTEWATER FY26-P\	378187	7/20/2026	249.15
CINTAS CORPORATION	LIBRARY ULTRACLEANING BIWEEKLY APR26	378187	7/20/2026	273.19
CINTAS CORPORATION	UNIFORM APPAREL FOR PARKS FY26-PW/PARK	378187	7/20/2026	297.04
CINTAS CORPORATION	NCPD ULTRACLEANING BIWEEKLY APR26	378187	7/20/2026	458.87
CINTAS CORPORATION	LIBRARY ULTRACLEANING BIWEEKLY APR26	378187	7/20/2026	273.19
CINTAS CORPORATION	NCPD ULTRACLEANING BIWEEKLY APR26	378187	7/20/2026	458.87
CINTAS CORPORATION	LIBRARY ULTRACLEANING BIWEEKLY MAY26	378187	7/20/2026	273.19
CINTAS CORPORATION	NCPD ULTRACLEANING BIWEEKLY MAR/APR26	378187	7/20/2026	458.87
CINTAS CORPORATION	DUST MOPS & SUPPLIES FY26-PW/FAC	378187	7/20/2026	187.50
CINTAS CORPORATION	UNIFORM APPAREL FOR FACILITIES FY26-PW/F/	378187	7/20/2026	232.82
CINTAS CORPORATION	UNIFORM APPAREL FOR WASTEWATER FY26-P\	378187	7/20/2026	249.15
CINTAS CORPORATION	UNIFORM APPAREL FOR STREETS FY26-PW/STS	378187	7/20/2026	261.47
CINTAS CORPORATION	UNIFORM APPAREL FOR PARKS FY26-PW/PARK	378187	7/20/2026	297.04
CINTAS CORPORATION	NCPD ULTRACLEANING BIWEEKLY DEC25	378187	7/20/2026	458.87
CINTAS CORPORATION	UNIFORM APPAREL FOR FACILITIES FY26-PW/F/	378188	7/20/2026	134.05
CINTAS CORPORATION	UNIFORM APPAREL FOR FLEET FY26-PW/EQM	378188	7/20/2026	64.71
CINTAS CORPORATION	UNIFORM APPAREL FOR FLEET FY26-PW/EQM	378188	7/20/2026	64.71
HOME DEPOT CREDIT SE	SMALL TOOLS FOR WW FY26	378189	7/20/2026	34.80
HOME DEPOT CREDIT SE	SMALL TOOLS FOR WW FY26	378189	7/20/2026	133.78
HOME DEPOT CREDIT SE	PARK MAINTENANCE SUPPLIES FY26-PW/PARKS	378189	7/20/2026	61.26
HOME DEPOT CREDIT SE	BUILDING SUPPLIES FY26-PW/FAC	378190	7/20/2026	44.41
HOME DEPOT CREDIT SE	BUILDING SUPPLIES CREDIT FY26-PW/FAC	378190	7/20/2026	(154.03)
HOME DEPOT CREDIT SE	BUILDING SUPPLIES CREDIT FY26-PW/FAC	378190	7/20/2026	(10.74)
HOME DEPOT CREDIT SE	BUILDING SUPPLIES FY26-PW/FAC	378190	7/20/2026	251.03
HOME DEPOT CREDIT SE	BUILDING SUPPLIES FY26-PW/FAC	378190	7/20/2026	81.45
HOME DEPOT CREDIT SE	BUILDING SUPPLIES FY26-PW/FAC	378190	7/20/2026	47.39
NATIONAL ELECTRIC WO	CIP 25-16 ARTS WORKSHOP	378194	7/20/2026	12,853.74
O'REILLY AUTO PARTS	MOP 75877 - CORE RETURN PART - FY26 / EQM	378195	7/20/2026	(29.36)
O'REILLY AUTO PARTS	MOP 75877 AUTO SUPPLIES FY26 / EQMP	378195	7/20/2026	109.03
O'REILLY AUTO PARTS	MOP 75877 AUTO SUPPLIES FY26 / EQMP	378195	7/20/2026	156.11
O'REILLY AUTO PARTS	MOP 75877 AUTO SUPPLIES FY26 / EQM	378195	7/20/2026	49.75
O'REILLY AUTO PARTS	MOP 75877 AUTO SUPPLIES FY27-PW/EQM	378195	7/20/2026	165.05
O'REILLY AUTO PARTS	MOP 75877 AUTO SUPPLIES FY27-PW/EQM	378195	7/20/2026	31.16
O'REILLY AUTO PARTS	MOP 75877 AUTO SUPPLIES FY27-PW/EQM	378195	7/20/2026	163.71
PARTS AUTHORITY METR	MOP 75943 AUTO SUPPLIES FY27-PW/EQM	378196	7/20/2026	17.64
PARTS AUTHORITY METR	MOP 75943 AUTO SUPPIES FY27-PW/EQM	378197	7/20/2026	70.84
PARTS AUTHORITY METR	MOP 75943 AUTO SUPPLIES FY27-PW/EQM	378198	7/20/2026	153.07
PARTS AUTHORITY METR	MOP 75943 AUTO SUPPLIES FY27-PW/EQM	378198	7/20/2026	100.50
PARTS AUTHORITY METR	MOP 75943 AUTO SUPPLIES FY27-PW/EQM	378198	7/20/2026	196.34
PRO BUILD COMPANY	MOP 45707 GENERAL SUPPLIES FY26-PW/STS	378200	7/20/2026	90.28
PRO BUILD COMPANY	MOP 45707 GENERAL SUPPLIES FY26-PW/FAC	378200	7/20/2026	233.89

Warrant Register #4
7/17/2026 to 7/23/2026

PAYEE	DESCRIPTION	CHK NO	DATE	AMOUNT
PRO BUILD COMPANY	MOP 45707 GENERAL SUPPLIES FY26-PW/EQM	378200	7/20/2026	81.94
PRO BUILD COMPANY	MOP 45707 GENERAL SUPPLIES FY26 /FACILITIE	378200	7/20/2026	291.85
PRO BUILD COMPANY	MOP 45707 GENERAL SUPPLIES FY26-PW/STS	378200	7/20/2026	401.06
PRO BUILD COMPANY	MOP 45707 GENERAL SUPPLIES FY26-PW/STS	378200	7/20/2026	421.23
PRO BUILD COMPANY	MOP 45707 GENERAL SUPPLIES FY26 / FACILITII	378200	7/20/2026	168.85
PRO BUILD COMPANY	MOP 45707 GENERAL SUPPLIES FY26-PW/STS	378200	7/20/2026	66.79
PRO BUILD COMPANY	MOP 45707 GENERAL SUPPLIES FY26-PW/STS	378200	7/20/2026	40.81
PRO BUILD COMPANY	MOP 45707 GENERAL SUPPLIES FY26-PW/STS	378200	7/20/2026	98.06
PRO BUILD COMPANY	MOP 45707 GENERAL SUPPLIES FY26 / FACILITII	378200	7/20/2026	102.78
PRO BUILD COMPANY	MOP45707 GENERAL SUPPLIES FY26 / FACILITIE	378200	7/20/2026	277.83
PRO BUILD COMPANY	MOP 45707 GENERAL SUPPLIES FY26 / FACILITII	378200	7/20/2026	365.51
SAM'S ALIGNMENT	MOP 72442 WHEEL ALIGNMENT SERVICES FY27	378201	7/20/2026	60.00
SAM'S ALIGNMENT	MOP 72442 WHEEL ALIGNMENT SERVICES FY27	378201	7/20/2026	420.00
SAN DIEGO GAS & ELEC	GAS AND ELECTRIC FOR STREETS FY26	378202	7/20/2026	12.02
SAN DIEGO GAS & ELEC	GAS AND ELECTRIC FOR STREETS FY26	378202	7/20/2026	41.58
SAN DIEGO GAS & ELEC	GAS AND ELECTRIC FOR STREETS FY26	378202	7/20/2026	12.02
SAN DIEGO GAS & ELEC	GAS AND ELECTRIC FOR STREETS FY26	378202	7/20/2026	54.35
SAN DIEGO GAS & ELEC	GAS AND ELECTRIC FOR STREETS FY26	378202	7/20/2026	101.37
SITEONE LANDSCAPE SU	MOP 69277 LANDSCAPE SUPPLIES FY26-PW/PAI	378203	7/20/2026	131.74
SITEONE LANDSCAPE SU	MOP 69277 LANDSCAPE SUPPLIES FY26-PW/PAI	378203	7/20/2026	160.73
SITEONE LANDSCAPE SU	MOP 69277 LANDSCAPE SUPPLIES FY26-PW/PAI	378203	7/20/2026	123.91
SITEONE LANDSCAPE SU	MOP 69277 LANDSCAPE SUPPLIES FY26-PW/PAI	378203	7/20/2026	222.00
SITEONE LANDSCAPE SU	MOP 69277 LANDSCAPE SUPPLIES FY26-PW/PAI	378203	7/20/2026	161.99
SWEETWATER AUTHORITY	WATER SERVICE FOR PARKS FY26-PW/PARKS	378206	7/20/2026	168.48
THE GARLAND COMPANY	ROOFING MATERIALS FOR THE MLK COMMUNIT	378207	7/20/2026	2,453.22
VALLEY INDUSTRIAL SP	MOP 46453 BUILDING SUPPLIES FY26 / FACILITIE	378209	7/20/2026	33.32
WHITE CAP, LP	SUPPLIES FOR WW FY26	378210	7/20/2026	1,428.78
BURTECH PIPELINE, IN	CIP 24-03 P-2 SEWER UPSIZING PROJECT	378219	7/23/2026	386,892.34
BURTECH PIPELINE, IN	CIP 24-03 P-2 SEWER UPSIZING PROJECT	378219	7/23/2026	523,347.57
HAROLD COLEMAN JR.	MEDIATION FEES/EXPENSES ENGINEERING	378226	7/23/2026	3,150.00
HOME DEPOT CREDIT SE	BUILDING SUPPLIES CREDIT FY26-PW/FAC	378227	7/23/2026	(99.02)
HOME DEPOT CREDIT SE	BUILDING SUPPLIES FY26-PW/FAC	378227	7/23/2026	250.00
KIMLEY HORN AND	NATIONAL CITY SUSTAINABLE MOBILITY PLAN	378229	7/23/2026	48,322.03
KIMLEY HORN AND	NATIONAL CITY SUSTAINABLE MOBILITY PLAN	378229	7/23/2026	1,999.55
MASON'S SAW & LAWNMO	MOP 45729 LANDSCAPE SUPPLIES FY27-PW/PAI	378232	7/23/2026	274.10
MASON'S SAW & LAWNMO	MOP 45729 LANDSCAPE SUPPLIES FY27-PW/PAI	378232	7/23/2026	264.92
MEGLA MANUFACTURING	TRENCHING PLATES FY26-PW/WW	378234	7/23/2026	1,984.00
NV5 INC	T&A 90730 – EG25-00064 3140 E 2ND STREET	378236	7/23/2026	2,049.70
NV5 INC	T&A 90730 – EG25-00064 3140 E 2ND STREET	378236	7/23/2026	1,040.30
NV5 INC	T&A 90730 – EG25-00064 3140 E 2ND STREET	378236	7/23/2026	415.86
NV5 INC	T&A 90696 – EG24-00339 NC 27 W 7TH PADEL CT	378236	7/23/2026	1,428.66

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7/17/2026 to 7/23/2026

PAYEE	DESCRIPTION	CHK NO	DATE	AMOUNT
NV5 INC	T&A 90756 – EG25-00438 GRADING REVIEW	378236	7/23/2026	2,130.25
NV5 INC	T&A 90808 – EG25-00535 303 HIGHLAND AVE	378236	7/23/2026	6,009.86
NV5 INC	T&A 90824 – EG25-00581 16TH STREET & M AVEI	378236	7/23/2026	6,684.06
NV5 INC	T&A 90582 – EG26-00022 MEDIA 3 PERMITS	378236	7/23/2026	64.38
NV5 INC	T&A 90687 – EG24-00225 SWEETWATER ROAD	378236	7/23/2026	564.00
NV5 INC	T&A 90696 – EG24-00339 NC 27 W 7TH PADEL CT	378236	7/23/2026	659.20
NV5 INC	T&A 90808 – EG25-00535 303 HIGHLAND AVE	378236	7/23/2026	4,143.63
NV5 INC	T&A 90730 – EG25-00064 3140 E 2ND STREET	378236	7/23/2026	5,726.80
NV5 INC	T&A 90730 – EG25-00064 3140 E 2ND STREET	378236	7/23/2026	185.40
NV5 INC	T&A 90582 – EG26-00022 MEDIA 3 PERMITS	378236	7/23/2026	361.20
NV5 INC	T&A 90002 – EG26-00021 SWEETWATER PIPELIN	378236	7/23/2026	1,082.39
NV5 INC	T&A 90810 – EG25-00541 VAN NESS AVE FM	378236	7/23/2026	1,700.57
NV5 INC	T&A 90808 – EG25-00535 303 HIGHLAND AVE	378236	7/23/2026	4,551.49
NV5 INC	T&A 90808 – EG25-00535 303 HIGHLAND AVE	378236	7/23/2026	1,442.42
NV5 INC	T&A 90730 – EG25-00064 3140 E 2ND STREET	378236	7/23/2026	2,755.25
NV5 INC	T&A 90824 – EG25-00581 16TH STREET & M AVEI	378236	7/23/2026	6,286.30
PACIFIC AUTO REPAIR	SMOG CERTIFICATION/REPAIRS FY26-PW/EQM	378237	7/23/2026	55.00
PACIFIC AUTO REPAIR	SMOG CERTIFICATION/REPAIRS FY26-PW/EQM	378237	7/23/2026	55.00
PACIFIC AUTO REPAIR	SMOG CERTIFICATION/REPAIRS FY26-PW/EQM	378237	7/23/2026	55.00
PACIFIC AUTO REPAIR	SMOG CERTIFICATION/REPAIRS FY26-PW/EQM	378237	7/23/2026	55.00
PACIFIC AUTO REPAIR	SMOG CERTIFICATION/REPAIRS FY26-PW/EQM	378237	7/23/2026	55.00
PACIFIC AUTO REPAIR	SMOG CERTIFICATION/REPAIRS FY26-PW/EQM	378237	7/23/2026	55.00
PACIFIC AUTO REPAIR	SMOG CERTIFICATION/REPAIRS FY26-PW/EQM	378237	7/23/2026	55.00
PACIFIC AUTO REPAIR	SMOG CERTIFICATION/REPAIRS FY26-PW/EQM	378237	7/23/2026	55.00
PACIFIC AUTO REPAIR	SMOG CERTIFICATION/REPAIRS FY26-PW/EQM	378237	7/23/2026	55.00
PACIFIC AUTO REPAIR	SMOG CERTIFICATION/REPAIRS FY26-PW/EQM	378237	7/23/2026	55.00
PACIFIC AUTO REPAIR	SMOG CERTIFICATION/REPAIRS FY26-PW/EQM	378237	7/23/2026	55.00
PACIFIC STATES PETRO	HYDRAULIC OIL, ENGINE OIL FY26-PW/EQM	378238	7/23/2026	945.27
PARTS AUTHORITY METR	MOP 75943 AUTO SUPPIES FY27-PW/EQM	378239	7/23/2026	113.11
PARTS AUTHORITY METR	MOP 75943 AUTO SUPPIES FY27-PW/EQM	378239	7/23/2026	154.94
PRO BUILD COMPANY	MOP 45707 GENERAL SUPPLIES FY27-PW/PARK	378241	7/23/2026	97.11
SAN DIEGO MECHANICAL	HVAC MAINTENANCE FY26-PW/FAC	378244	7/23/2026	1,104.02
SAN DIEGO MECHANICAL	HVAC MAINTENANCE FY26-PW/FAC	378244	7/23/2026	0.00
SITEONE LANDSCAPE SU	MOP 69277 LANDSCAPE SUPPLIES FY27-PW/PAI	378247	7/23/2026	367.15
SITEONE LANDSCAPE SU	MOP 69277 LANDSCAPE SUPPLIES FY27-PW/PAI	378247	7/23/2026	51.19
SITEONE LANDSCAPE SU	MOP 69277 LANDSCAPE SUPPLIES FY27-PW/PAI	378247	7/23/2026	126.63
SO CAL TRUCK STOP	MOP 45758 GENERAL AUTO SUPPLIES FY27 PW/	378249	7/23/2026	15.00
SO CAL TRUCK STOP	MOP 45758 GENERAL AUTO SUPPLIES FY27 PW/	378249	7/23/2026	15.00
THE ECOHEROSHOW LLC	BEVERAGE CONTAINER RECYCLING EDUCATIOI	378251	7/23/2026	2,530.00
THE GARLAND COMPANY	ROOFING MATERIALS FOR THE MLK COMMUNIT	378252	7/23/2026	92,198.84
THE GARLAND COMPANY	ROOFING MATERIALS FOR THE MLK COMMUNIT	378252	7/23/2026	175,623.20

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PAYEE	DESCRIPTION	CHK NO	DATE	AMOUNT
UTILISYNC, LLC	UTILISYNC DIGALERT RENEWAL	378253	7/23/2026	5,945.00
VORTEX INDUSTRIES IN	CITY-WIDE ON SITE REPAIRS FY26-PW/FAC	378254	7/23/2026	3,416.25
VORTEX INDUSTRIES IN	CITY-WIDE ON SITE REPAIRS FY26-PW/FAC	378254	7/23/2026	4,650.00
VULCAN MATERIALS COM	FINANCE CHARGE FY26-PW/STS	378255	7/23/2026	85.37
WESTAIR GASES & EQUI	SHOP SUPPLIES FY26-PW/EQM	378256	7/23/2026	560.33
WETMORES	MOP 80333 AUTO SUPPLIES FY27-PW/EQM	378257	7/23/2026	275.17
WHITE CAP, LP	WASTEWATER SMALL TOOLS	378258	7/23/2026	13,287.09
YAZHONG PEI	T&A 90809 REFUND BOND	378260	7/23/2026	12,000.00
			Total for Eng/PW	**1,366,725.31**
Finance				
WOODRUFF & SMART	RSWA / REIMBURSEMENTS TO WSS FOR RSWA	378211	7/20/2026	786.53
WOODRUFF & SMART	RSWA / LEGAL SERVICES IN EXCESS OF RETAIN	378212	7/20/2026	12,725.40
WOODRUFF & SMART	RSWA / GEN. MANAGER IN EXCESS OF RETAINE	378213	7/20/2026	19,547.40
			Total for Finance	**33,059.33**
Fire				
BERRY, CHRISTOPHER	EDUCATIONAL REIMBRSMT, COMPANY OFCR 2A	378185	7/20/2026	450.00
CINTAS CORPORATION	RED TOWELS - FIRE OPERATIONS	378188	7/20/2026	35.00
CINTAS CORPORATION	RED TOWELS - FIRE OPERATIONS	378188	7/20/2026	35.00
CINTAS CORPORATION	RED TOWELS - FIRE OPERATIONS	378188	7/20/2026	35.00
CINTAS CORPORATION	RED TOWELS - FIRE OPERATIONS	378188	7/20/2026	35.00
CINTAS CORPORATION	RED TOWELS - FIRE OPERATIONS	378188	7/20/2026	35.00
MES CALIFORNIA	SILV-EX PLUS FOAM CONCENTRATE 5 GAL	378193	7/20/2026	2,169.56
PRO BUILD COMPANY	MOP #45707, LEV 20A 250V 3W ARM CONNECTO	378200	7/20/2026	11.73
PRO BUILD COMPANY	MOP#45707, ITEM RETURND LEV 20A 250V 3W A	378200	7/20/2026	(11.73)
STOUT, ZACHARY	REIMBRSMNT CLAIM, EMT-P EXPENSES-RECER	378205	7/20/2026	250.00
AT&T	MOTHLY PHONE SERVICES FOR DISPATCHED E	378215	7/23/2026	227.98
AT&T	MOTHLY PHONE SERVICES FOR DISPATCHED E	378216	7/23/2026	400.74
MAZICH, SEAN	EDUCATIONAL REIMBRSMNT, TUITION FEE: COF	378233	7/23/2026	340.00
PRO BUILD COMPANY	MOP#45707, MLWKE PACKOUT DEEP ORGANIZE	378241	7/23/2026	675.42
S-SCOR CORPORATION	S-SCORT III (74000)	378243	7/23/2026	1,812.18
WILLIAMS, GEORGE M	REIMBRSMNT CLAIM, PARAMEDIC LICENSE REN	378259	7/23/2026	250.00
			Total for Fire	**6,750.88**
HR				
PRISM	EXCESS WC COMPENSATION - PREMIUM FY27	378199	7/20/2026	394,924.00
PRISM	OPTIONAL EXCESS LIABILITY PROGRAM - PREM	378199	7/20/2026	146,887.00
ADDICTION MEDICINE	DOT DRUG & ALCOHOL TESTING PRGM - JULY T	378214	7/23/2026	2,042.00
AVILA, MACARIO	LICENSE REIMBURSEMENT	378217	7/23/2026	90.00
PAYCHEX BENEFIT TECH	BENETRAC ESR SERVICES BASE FEE - JULY	378240	7/23/2026	936.10
			Total for HR	**544,879.10**
IT				
CYBRARIAN SOLUTIONS	CYBRARIAN ANNUAL SUBSCRIPTION	378222	7/23/2026	1,595.00

PAYEE	DESCRIPTION	CHK NO	DATE	AMOUNT
IMPERIAL COUNTY OFFI	CENIC LIBRARY BROADBAND INTERNET FY26	378228	7/23/2026	5,732.37
IMPERIAL COUNTY OFFI	CENIC LIBRARY BROADBAND INTERNET FY26	378228	7/23/2026	1,532.36
			Total for IT	**8,859.73**
Library				
BRAINFUSE, INC	RFW-BRAINFUSE SUBSCRIPTION RENEWAL	378218	7/23/2026	6,250.00
LEXIA VOYAGER SOPRIS	RFW- LEXIA CORE 5 SUBSCRIPTION RENEWAL	378231	7/23/2026	460.00
			Total for Library	**6,710.00**
Nutrition				
CINTAS CORPORATION	LAUNDRY AND CONSUMABLES AS NEEDED FOR	378221	7/23/2026	441.45
CINTAS CORPORATION	LAUNDRY AND CONSUMABLES AS NEEDED FOR	378221	7/23/2026	441.45
CINTAS CORPORATION	LAUNDRY AND CONSUMABLES AS NEEDED FOR	378221	7/23/2026	283.76
CINTAS CORPORATION	LAUNDRY AND CONSUMABLES AS NEEDED FOR	378221	7/23/2026	283.76
CINTAS CORPORATION	LAUNDRY AND CONSUMABLES AS NEEDED FOR	378221	7/23/2026	283.76
CINTAS CORPORATION	LAUNDRY AND CONSUMABLES AS NEEDED FOR	378221	7/23/2026	365.93
CINTAS CORPORATION	LAUNDRY AND CONSUMABLES AS NEEDED FOR	378221	7/23/2026	211.02
CINTAS CORPORATION	LAUNDRY AND CONSUMABLES AS NEEDED FOR	378221	7/23/2026	211.02
GATO INVESTMENTS LLC	PRODUCE	378225	7/23/2026	395.78
GATO INVESTMENTS LLC	PRODUCE	378225	7/23/2026	310.88
GATO INVESTMENTS LLC	PRODUCE	378225	7/23/2026	159.94
			Total for Nutrition	**3,388.75**
Police				
LEGAL DEFENSE FUND	MEMBERSHIP DUES PORAC LDF (ASSN ID 43013	378191	7/20/2026	72.00
LEADSONLINE PARENT,	NIGHTHAWK USER LICENSES 07-01-26 / 06-30-27	378230	7/23/2026	6,746.00
NCPOA	REIM: ATAC AWARDS	378235	7/23/2026	160.00
PROGRESS SOFTWARE CO	PROGRESS SHAREFILE SOFTWARE SUBSCRIPT	378242	7/23/2026	912.00
SIGNED-ON, INC.	STRETCHY TABLE THROWS W/ NCPD LOGO DES	378246	7/23/2026	977.34
			Total for Police	**8,867.34**
			A/P PAYMENTS Total	**2,000,076.05**
EFT PAYMENTS				
Building				
INTERWEST CONSULTING	DEPUTY BUILDING OFFICIAL SVCS / MAR 2026	1002903	7/17/2026	24,900.00
INTERWEST CONSULTING	DEPUTY BUILDING OFFICIAL SVCS / APR 2026	1002904	7/17/2026	27,000.00
INTERWEST CONSULTING	PLAN CHECK SERVICES APR 2026	1002905	7/17/2026	5,682.50
INTERWEST CONSULTING	DEPUTY BUILDING OFFICIAL SVCS / MAY 2026	1002906	7/17/2026	23,250.00
INTERWEST CONSULTING	PLAN CHECK SERVICES MAY 2026	1002907	7/17/2026	300.00
			Total for Building	**81,132.50**
City Atty				
BURKE WILLIAMS & SOR	LEGAL SERVICES FOR POLANCO MATTER	1002892	7/17/2026	921.50
BURKE WILLIAMS & SOR	LEGAL SERVICES FOR GVRO MATTER	1002892	7/17/2026	4,046.60
BURKE WILLIAMS & SOR	LEGAL SERVICES FOR POLANCO MATTER	1002892	7/17/2026	12,729.21
DEVANEY PATE MORRIS	LEGAL SERVICES FOR BCD MATTER	1002896	7/17/2026	50.00

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PAYEE	DESCRIPTION	CHK NO	DATE	AMOUNT
DEVANEY PATE MORRIS	LEGAL SERVICES FOR LITIGATION - GORDON M	1002896	7/17/2026	567.97
DEVANEY PATE MORRIS	LEGAL SERVICES FOR LITIGATION - CALI MOTA	1002896	7/17/2026	10,800.00
DEVANEY PATE MORRIS	LEGAL SERVICES FOR LITIGATION - CUMMING M	1002896	7/17/2026	15,975.00
			Total for City Atty	**45,090.28**
City Mgr				
LIGHTHOUSE LAND ADVI	PROVIDE ADVISORY SERVICES / MAY 2026	1002909	7/17/2026	3,500.00
			Total for City Mgr	**3,500.00**
Comm Svcs				
STAPLES BUSINESS ADV	MOP 45704 CS MANAGER OFFICE SUPPLIES/CSI	1002915	7/17/2026	45.15
T'S & SIGNS INC	CASA YEP PROGRAM PARTICIPANT PLAQUE/CS	1002918	7/17/2026	26.10
T'S & SIGNS INC	CASA STAFF & SUPERVISOR WEARING APPARE	1002918	7/17/2026	846.63
T'S & SIGNS INC	ADMIN WEARING APPAREL/CSD	1002918	7/17/2026	162.04
T'S & SIGNS INC	ADMIN WEARING APPAREL/CSD	1002918	7/17/2026	242.52
T'S & SIGNS INC	FAB - HAND FANS & COFFEE TUMBLER/CSD	1002918	7/17/2026	1,614.94
			Total for Comm Svcs	**2,937.38**
Eng/PW				
ASSI SECURITY INC	CITY-WIDE SECURITY REPAIRS FY26	1002888	7/17/2026	300.00
BLOK MODULAR	CIP 24-18 LAS PALMAS POOL MODULAR BLDGS	1002889	7/17/2026	37,434.44
CHEN RYAN ASSOCIATES	CIP 19-24 BAYSHORE BIKEWAY SEGMENT 5 COI	1002893	7/17/2026	20,634.25
CHEN RYAN ASSOCIATES	CIP 19-24 BAYSHORE BIKEWAY SEGMENT 5 COI	1002893	7/17/2026	13,550.00
CHEN RYAN ASSOCIATES	CIP 19-24 BAYSHORE BIKEWAY SEGMENT 5 COI	1002893	7/17/2026	0.00
CHEN RYAN ASSOCIATES	CIP 23-13 24TH STREET TRANSIT CENTER	1002893	7/17/2026	122,913.22
D-MAX ENGINEERING IN	WASTEWATER SERVICES INC FOG FY25-26 NON	1002895	7/17/2026	3,650.05
D-MAX ENGINEERING IN	STORM WATER SERVICES FY25-26 RECOVERAE	1002895	7/17/2026	7,881.70
D-MAX ENGINEERING IN	WORK PLAN FOR FATS OILS GREASE INSPECTI	1002895	7/17/2026	8,813.85
D-MAX ENGINEERING IN	STORM WATER SERVICES FY25-26 NON-RECOV	1002895	7/17/2026	14,936.08
D-MAX ENGINEERING IN	ENV SVCS -PARADISE CREEK RESTORATION IN	1002895	7/17/2026	2,142.20
D-MAX ENGINEERING IN	WASTEWATER SERVICES INC FOG FY25-26 NON	1002895	7/17/2026	2,395.10
D-MAX ENGINEERING IN	WORK PLAN FOR FATS OILS GREASE INSPECTI	1002895	7/17/2026	2,890.23
D-MAX ENGINEERING IN	STORM WATER SERVICES FY25-26 RECOVERAE	1002895	7/17/2026	5,343.85
D-MAX ENGINEERING IN	STORM WATER SERVICES FY25-26 NON-RECOV	1002895	7/17/2026	5,560.15
DICK MILLER INC	CIP 22-26 EL TOYON PARK PROP 68 IMPROVEMI	1002897	7/17/2026	192,275.37
GRAINGER	MOP 65179 GENERAL SUPPLIES FY26-PW/FAC	1002899	7/17/2026	280.66
GRAINGER	MOP 65179 GENERAL SUPPLIES FY26-PW/FAC	1002899	7/17/2026	103.02
GRAINGER	MOP 65179 GENERAL SUPPLIES FY26-PW/FAC	1002899	7/17/2026	51.56
GRAINGER	MOP 65179 GENERAL SUPPLIES FY26-PW/FAC	1002899	7/17/2026	253.59
INNOVATIVE CONSTRUCT	CIP 23-15 PAVEMENT REHABILITATION PROJEC	1002901	7/17/2026	511.00
INNOVATIVE CONSTRUCT	CIP 24-04 FY24/25 ADA IMPROVEMENTS PROJEC	1002901	7/17/2026	675.00
INNOVATIVE CONSTRUCT	CIP 19-23 CENTRAL COMMUNITY ENHANCEMEN	1002901	7/17/2026	855.00
INNOVATIVE CONSTRUCT	CIP 25-16 ARTS BUILDING WOODSHOP RENOVA	1002901	7/17/2026	957.50
INNOVATIVE CONSTRUCT	LAS PALMAS POOL SITE MAINTENANCE AND CC	1002901	7/17/2026	1,113.50

PAYEE	DESCRIPTION	CHK NO	DATE	AMOUNT
INNOVATIVE CONSTRUCT	CIP 22-26 EL TOYON PARK PROP 68 IMPROVEMI	1002901	7/17/2026	22,795.50
INNOVATIVE CONSTRUCT	CIP 19-24 BAYSHORE BIKEWAY SEGMENT 5 & C	1002901	7/17/2026	49,985.00
INTERNATIONAL EMERGE	WARNING LIGHTS ON CITY VEHICLES FY26-PW/	1002902	7/17/2026	495.00
INTERNATIONAL EMERGE	WARNING LIGHTS ON CITY VEHICLES FY26-PW/	1002902	7/17/2026	271.88
INTERNATIONAL EMERGE	BUILDOUT OF 1 CHEVY TAHOE FOR NCPD	1002902	7/17/2026	32,901.24
INTERNATIONAL EMERGE	BUILDOUT OF 2 CHEVY TAHOES FOR NCPD	1002902	7/17/2026	32,901.24
LISA I GOLDEN	COMPREHENSIVE ERGONOMIC EVALUATION-CA	1002910	7/17/2026	450.00
NERI LANDSCAPE ARCHI	CIP 22-26 EL TOYON PARK PROP 68 IMPROVEMI	1002911	7/17/2026	5,000.00
POWERSTRIDE BATTERY	MOP AUTO BATTERIES FY26-PW/EQM	1002912	7/17/2026	353.51
SEDANO FORD OF LM, I	R&M CITY VEHICLES FY26-PW/EQM	1002913	7/17/2026	49.65
SEDANO FORD OF LM, I	R&M CITY VEHICLES FY26-PW/EQM	1002913	7/17/2026	61.79
SEDANO FORD OF LM, I	R&M CITY VEHICLES FY26-PW/EQM	1002913	7/17/2026	126.65
SEDANO FORD OF LM, I	R&M CITY VEHICLES FY26-PW/EQM	1002913	7/17/2026	145.64
SEDANO FORD OF LM, I	R&M CITY VEHICLES FY26-PW/EQM	1002913	7/17/2026	866.17
SOLANA CENTER FOR	SB 1383 COMPLIANCE SUPPORT SERVICES	1002914	7/17/2026	2,626.71
THE LLOYD PEST CONTR	CITY-WIDE PEST CONTROL FY26-PW/FAC	1002920	7/17/2026	46.00
THE LLOYD PEST CONTR	CITY-WIDE PEST CONTROL FY26-PW/FAC	1002920	7/17/2026	48.00
THE LLOYD PEST CONTR	CITY-WIDE PEST CONTROL FY26-PW/FAC	1002920	7/17/2026	48.00
THE LLOYD PEST CONTR	CITY-WIDE PEST CONTROL FY26-PW/FAC	1002920	7/17/2026	48.00
THE LLOYD PEST CONTR	CITY-WIDE PEST CONTROL FY26-PW/FAC	1002920	7/17/2026	52.00
THE LLOYD PEST CONTR	CITY-WIDE PEST CONTROL FY26-PW/FAC	1002920	7/17/2026	52.00
THE LLOYD PEST CONTR	CITY-WIDE PEST CONTROL FY26-PW/FAC	1002920	7/17/2026	52.00
THE LLOYD PEST CONTR	CITY-WIDE PEST CONTROL FY26-PW/FAC	1002920	7/17/2026	72.00
THE LLOYD PEST CONTR	CITY-WIDE PEST CONTROL FY26-PW/FAC	1002920	7/17/2026	72.00
THE LLOYD PEST CONTR	CITY-WIDE PEST CONTROL FY26-PW/FAC	1002920	7/17/2026	79.00
THE LLOYD PEST CONTR	CITY-WIDE PEST CONTROL FY26-PW/FAC	1002920	7/17/2026	93.00
THE LLOYD PEST CONTR	CITY-WIDE PEST CONTROL FY26-PW/FAC	1002920	7/17/2026	105.00
THE LLOYD PEST CONTR	CITY-WIDE PEST CONTROL FY26-PW/FAC	1002920	7/17/2026	105.00
THE LLOYD PEST CONTR	CITY-WIDE PEST CONTROL FY26-PW/FAC	1002920	7/17/2026	112.00
THE LLOYD PEST CONTR	CITY-WIDE PEST CONTROL FY26-PW/FAC	1002920	7/17/2026	114.00
THE LLOYD PEST CONTR	CITY-WIDE PEST CONTROL FY26-PW/FAC	1002920	7/17/2026	115.00
THE LLOYD PEST CONTR	CITY-WIDE PEST CONTROL FY26-PW/FAC	1002920	7/17/2026	132.00
WETMORES	MOP 80333 AUTO SUPPLIES FY26-PW/EQM	1002922	7/17/2026	260.61
WETMORES	MOP 80333 AUTO SUPPLIES FY26-PW/EQM	1002922	7/17/2026	56.41
WILLY'S ELECTRONIC S	MOP 45763 ELECTRIC SUPPLIES FY26-PW/FAC	1002923	7/17/2026	305.32
			Total for Eng/PW	**596,518.64**
Finance				
BRINK'S INCORPORATED	TRANSPORTATION: BILLING PERIOD 7/1/26 TO 7	1002890	7/17/2026	746.75
HEALTH NET INC	GRP #LB439F ER: CITY OF NATIONAL CITY / JUL	1002900	7/17/2026	873.40
HEALTH NET INC	GRP #R1192R ER: CITY OF NATIONAL CITY / JUL	1002900	7/17/2026	3,092.73
HEALTH NET INC	#N8240A CITY OF NATIONAL CITY HSA PPO IND/	1002900	7/17/2026	3,780.85

Warrant Register #4
7/17/2026 to 7/23/2026

PAYEE	DESCRIPTION	CHK NO	DATE	AMOUNT
HEALTH NET INC	#N8239A CITY OF NATIONAL CITY HSA PPO FAM	1002900	7/17/2026	9,338.74
HEALTH NET INC	GRP #GX011A CITY OF NATIONAL CITY / JULY '2	1002900	7/17/2026	37,542.04
HEALTH NET INC	GRP #LB439A CITY OF NATIONAL CITY / JULY '26	1002900	7/17/2026	38,748.03
HEALTH NET INC	GRP #R1192A CITY OF NATIONAL CITY / JULY '26	1002900	7/17/2026	62,933.00
KAISER FOUNDATION HE	GRP #104220 CID: 3991520200 CITY OF NATIONA	1002908	7/17/2026	255,555.49
KAISER FOUNDATION HE	GRP #104220 CID: 3991520200 CITY OF NATIONA	1002908	7/17/2026	27,716.17
SYMETRA LIFE INSURAN	CITY OF NATIONAL CITY / 13251000 / JULY 2026	1002916	7/17/2026	4,713.23
SYMETRA LIFE INSURAN	CITY OF NATIONAL CITY / 01-021339-00 / JULY 20	1002917	7/17/2026	8,986.86
SYMETRA LIFE INSURAN	CITY OF NATIONAL CITY / 01-021339-00 / JULY 20	1002917	7/17/2026	9,007.13
SYMETRA LIFE INSURAN	CITY OF NATIONAL CITY / 01-021339-00 / JULY 20	1002917	7/17/2026	(263.76)
SYMETRA LIFE INSURAN	CITY OF NATIONAL CITY / 01-021339-00 / JULY 20	1002917	7/17/2026	(212.18)
VISION SERVICE PLAN	JULY 2026 - CLIENT #30036991 - VSP (CA)	1002921	7/17/2026	2,167.14
			Total for Finance	**464,725.62**
Housing				
CHRISTENSEN & SPATH	LEGAL SERVICES TO ASSIST IN AFFORDABLE H	1002894	7/17/2026	2,925.00
CHRISTENSEN & SPATH	LEGAL SERVICES TO ASSIST IN AFFORDABLE H	1002894	7/17/2026	525.00
CHRISTENSEN & SPATH	LEGAL SERVICES TO ASSIST IN AFFORDABLE H	1002894	7/17/2026	600.00
CHRISTENSEN & SPATH	LEGAL SERVICES TO ASSIST IN AFFORDABLE H	1002894	7/17/2026	750.00
CHRISTENSEN & SPATH	LEGAL SERVICES TO ASSIST IN AFFORDABLE H	1002894	7/17/2026	5,625.00
			Total for Housing	**10,425.00**
Library				
BRODART CO	BRODART	1002891	7/17/2026	8.58
BRODART CO	BRODART	1002891	7/17/2026	21.04
BRODART CO	BRODART	1002891	7/17/2026	38.36
BRODART CO	BRODART	1002891	7/17/2026	79.89
			Total for Library	**147.87**
Police				
ENSURITY MOBILE CORP	DEVICE TRACKERS (ENSURITY)	1002898	7/17/2026	2,892.76
THE COUNSELING TEAM	PSYCH EXAMS FY 2026	1002919	7/17/2026	28.50
			Total for Police	**2,921.26**
			EFT PAYMENTS Total	**1,207,398.55**
WIRED PAYMENTS				
Finance				
PUBLIC EMP RETIREMEN	1000001336 / KAISER FOUNDATION PERMANENT	261970180	7/17/2026	300.00
			Total for Finance	**300.00**
			WIRED PAYMENTS Total	**300.00**
			GRAND TOTAL	**3,207,774.60**

AGENDA REPORT

Department: **Engineering and Public Works**
Prepared by: **Ricardo Rodriguez, Associate Engineer-Civil**
Meeting Date: **Tuesday, September 15, 2026**
Approved by: **Douglas J. Schulze, City Manager**

SUBJECT:
Ordinance for Introduction – Industrial Wastewater Pretreatment per Metropolitan Sewerage System Administrative Agreement No. 1.

RECOMMENDATION:
Introduce Ordinance by First Reading, entitled, "An Ordinance of the City Council of the City of National City, California, Amending Chapter 14.06 – Sewer Connections, and Chapter 14.24 – Fats, Oils and Grease Discharge Control of Title 14 of the National City Municipal Code."

BOARD/COMMISSION/COMMITTEE PRIOR ACTION:
Not Applicable.

EXPLANATION:
The City of National City provides wastewater service to more than 17,000 customers within the incorporated area of National City. The City owns and operates approximately 100 miles of sewer pipeline, 2,000 manholes, and 2 lift stations. With this municipal sewer system, the City collects and conveys wastewater flows originating from residential and commercial properties within the City, and connects to the City of San Diego Metropolitan Wastewater System (Metro) to ultimately arrive at San Diego's Point Loma Treatment Plant for treatment and disposal.

At the February 3, 2026 National City Council Meeting, the City Council approved the Second Amended and Restated Regional Wastewater Disposal Agreement (SARA) and Administrative Agreement No. 1, per Resolution No. 2026-14. All but one of the other participating agencies had approved the SARA as last presented, and ultimately required modifications for complete acceptance. The revised SARA was reviewed and approved by the City Council of the City of National City on August 4, 2026 per Resolution No. 2026-100.

Administrative Agreement No. 1 (Exhibit B) addresses the pretreatment program that is currently managed by the City of San Diego. The pretreatment program involves the inspection and permitting of businesses with facilities that fall within a range of commercial and industrial classifications and which have a wastewater discharge that meets certain characteristics. These businesses are commonly referred to as "Industrial Users" in this context. The inspection and permitting has historically been conducted by the City of San Diego, which subsequently bills the City of National City, who then must bill the property owners. The two primary changes to the current process which are proposed under the Administrative Agreement No. 1 are:

- The billing will now be administered by the City of San Diego. Previously National City was billed by San Diego and obligated to recover the costs from the business owners. Now, San Diego will directly bill the Industrial Users.

- Legal language was clarified related to the responsibility of the City of San Diego and each Participating Agency related to pretreatment.

These Ordinance updates are needed to make National City's Municipal Code compliant with Administrative Agreement No. 1. Specifically, Sections 14.06.010, 14.06.180 14.06.190, 14.06.195, 14.06.196 and 14.24.020 would be revised as proposed in the Ordinance. The updated language achieves the following:

- Retains relevant sewer connection, construction, maintenance and inspection requirements under local authority;
- Removes outdated or duplicative industrial discharge standards;
- Delegates industrial pretreatment authority to the City of San Diego as required by the Administrative Agreement No. 1;
- Automatically adopts San Diego's EPA approved local limits, prohibited discharge standards, and enforcement protocols.

This approach avoids regulatory conflict, reduces administrative burden on the City, and ensures National City remains no less stringent than the federally approved requirements.

FINANCIAL STATEMENT:
No fiscal impact to the Sewer or General Fund. Industrial pretreatment program costs are recovered directly from regulated Industrial Users by the City of San Diego pursuant to regional agreements. This methodology actually assures that costs are fully recovered every year by the City of San Diego rather than San Diego billing National City, who then has historically billed the property owners.

RELATED CITY COUNCIL 2020-2025 STRATEGIC PLAN GOAL:
Transportation Choices and Infrastructure

ENVIRONMENTAL REVIEW:
This is not a project under CEQA, and is therefore, not subject to environmental review. CCR15378; PRC 21065.

PUBLIC NOTIFICATION:
The Agenda Report was posted at least 72 hours before the Regular Meeting date and time, and 24 hours before a Special Meeting in accordance with the Ralph M. Brown Act.

ORDINANCE:
First Reading

EXHIBITS:
Exhibit A – Ordinance
Exhibit B – Administrative Agreement No. 1 from the SARA

ORDINANCE NO. 2026 -

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF NATIONAL CITY, CALIFORNIA, AMENDING CHAPTER 14.06 – SEWER CONNECTIONS, AND CHAPTER 14.24 – FATS, OILS AND GREASE DISCHARGE CONTROL OF TITLE 14 OF THE NATIONAL CITY MUNICIPAL CODE.

WHEREAS, the City of National City ("City") is a Participating Agency in the Metropolitan Sewerage System ("Metro System") and conveys wastewater to facilities owned and operated by the City of San Diego; and

WHEREAS, the Federal Water Pollution Control Act, also known as the Clean Water Act, and the National Pretreatment Program (40 C.F.R. Part 403) require that industrial discharges to publicly owned treatment works be regulated through an approved pretreatment program; and

WHEREAS, the City is a signatory to Administrative Agreement #1 as part of the Second Amended and Restated Regional Wastewater Disposal Agreement ("SARA") for the Metro System, pursuant to which the City of San Diego serves as the federally recognized control authority for industrial wastewater pretreatment within the Metro System service area; and

WHEREAS, Chapter 14.06 of the National City Municipal Code governs sewer connections, construction requirements, inspections, and limited discharge controls, and includes provisions related to industrial and chemical wastes that must be aligned with current federal and regional pretreatment regulations; and

WHEREAS, Chapter 14.24 of the National City Municipal Code establishes a locally administered fats, oils and grease ("FOG") discharge control program, including regulation of food service establishments, grease control devices, and sewer lateral responsibilities; and

WHEREAS, state and regional regulatory practice requires a clear distinction between industrial wastewater pretreatment (regulated by the control authority) and FOG source control (regulated locally) to avoid conflicts, duplicative enforcement, or regulatory gaps; and

WHEREAS, the proposed amendments to Chapter 14.06 and Chapter 14.24 of the National City Municipal Code amend Title 14 in a targeted manner that:

- retains local authority over sewer connections, construction, and maintenance;
- delegates industrial pretreatment authority as required;
- incorporates San Diego's Industrial Wastewater Control Program by reference; and
- preserves Chapter 14.24 as the City's primary FOG enforcement mechanism.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF NATIONAL CITY, CALIFORNIA, DOES RESOLVE, DECLARE, DETERMINE, AND ORDER AS FOLLOWS:

Section 1: That the City Council hereby amends Chapter 14.06 of the National City Municipal Code, entitled "Sewer Connections," by amending Section 14.06.010 to add subsection F, to read as follows:

14.06.010 Definitions.

…

F. For purposes of industrial wastewater regulation, the terms "Industrial User," "Significant Industrial User," "Pretreatment," "Interference," "Pass Through," "Local Limits," "Slug Discharge," and other pretreatment related terms shall have the same meanings as set forth in 40 C.F.R. Part 403 and Chapter 6, Article 4 of the San Diego Municipal Code, as amended from time to time.

Section 2: That the City Council hereby amends Chapter 14.06 of the National City Municipal Code, entitled "Sewer Connections," by amending Section 14.06.180 to read as follows:

14.06.180 Prohibited discharges designated.

Prohibited discharges to the public sewer system shall be those identified in San Diego Municipal Code section 64.0510, as amended, which is hereby adopted by reference and enforced by the City of San Diego as the control authority pursuant to Section 14.06.195 of this chapter.

This section shall not apply to fats, oils and grease discharges from food service establishments, as defined by and which are regulated under National City Municipal Code Chapter 14.24.

Section 3: That the City Council hereby amends Chapter 14.06 of the National City Municipal Code, entitled "Sewer Connections," by amending subsection A of Section 14.06.190, to read as follows:

14.06.190 Industrial wastes – Discharge restrictions – Permit required when.

A. Chemical or industrial liquid wastes shall not be discharged into the public sewer system without a valid Industrial User Permit or Discharge Authorization issued by the City of San Diego pursuant to 40 C.F.R. Part 403 and Chapter 6, Article 4 of the San Diego Municipal Code.

All applicable pretreatment standards, local limits, monitoring, reporting, and enforcement requirements shall be those administered by the City of San Diego as control authority.

Subsections B and C of Section 14.06.190 remain unchanged and continue to be administered pursuant to Chapter 14.24 of the National City Municipal Code.

Section 4: That the City Council hereby amends Chapter 14.06 of the National City Municipal Code, entitled “Sewer Connections,” by adding Section 14.06.195, to read as follows:

14.06.195 Delegation of Industrial Pretreatment Authority.

Pursuant to Government Code sections 6502 and 6513 and Administrative Agreement #1 between City of San Diego and Participating Agencies in the Metropolitan Sewerage System for Unified Management of Industrial Waste Discharge Pretreatment and Enhanced Source Control Program, as may be amended from time to time, to the Second Amended and Restated Regional Wastewater Disposal Agreement between City of San Diego and the Participating Agencies in the Metropolitan Sewerage System, the City of National City hereby delegates to the City of San Diego full authority to administer, permit, inspect, monitor, enforce, and recover costs for the Industrial Wastewater Pretreatment and Source Control Program within the City of National City.

This delegation does not apply to food service establishments or fats, oils and grease dischargers, which remain subject to regulation and enforcement by the City of National City under National City Municipal Code Chapter 14.24.

Section 5: That the City Council hereby amends Chapter 14.06 of the National City Municipal Code, entitled “Sewer Connections,” by adding Section 14.06.196, to read as follows:

14.06.196 Local Limits.

Local limits established by the City of San Diego as control authority are hereby adopted and enforceable within the City of National City, including future amendments approved by the United States Environmental Protection Agency or the San Diego Regional Water Quality Control Board.

Section 6: That the City Council hereby amends Chapter 14.24 of the National City Municipal Code, entitled “Fats, Oils and Grease Discharge Control,” by amending Section 14.24.020 to read as follows:

14.24.020 Purpose and intent.

The purpose of this chapter is to govern fats, oils and grease (“FOG”) discharges from food service establishments for the protection and maximum beneficial public use of the city's sewer system and is independent of the Industrial Wastewater Pretreatment Program administered by the City of San Diego pursuant to National City Municipal Code Chapter 14.06.

Section 7: This Ordinance is exempt from the California Environmental Quality Act (“CEQA”) pursuant to CEQA Guidelines section 15308 (Actions by Regulatory Agencies for the Protection of the Environment).

Section 8: This Ordinance shall take effect and be in force thirty (30) days from the date of its passage, and before the expiration of fifteen (15) days after its passage, it or a summary of it, shall be published once, with the names of the members of the City Council voting for and

against the same in the Star News, a newspaper of general circulation published in the County of San Diego, California.

Section 9: That the City Clerk shall certify to the adoption of this Ordinance and shall publish in accordance with the law.

INTRODUCED at a regular meeting of the City Council of the City of National City, California, held on this 15th day of September, 2026.

PASSED and ADOPTED this ____th day of _____, 2026.

_____
Ron Morrison, Mayor

ATTEST:

_____
Shelley Chapel, MMC, City Clerk

APPROVED AS TO FORM:

_____
Heidi Skinner, City Attorney

ADMINISTRATIVE AGREEMENT #1

AGREEMENT BETWEEN CITY OF SAN DIEGO AND PARTICIPATING AGENCIES IN THE METROPOLITAN SEWERAGE SYSTEM FOR UNIFIED MANAGEMENT OF INDUSTRIAL WASTE DISCHARGE PRETREATMENT AND ENHANCED SOURCE CONTROL PROGRAMS

This Administrative Agreement #1 ("**Administrative Agreement**"), Agreement Between City of San Diego and Participating Agencies in the Metropolitan Sewerage System for Unified Management of Industrial Waste Discharge Pretreatment and Enhanced Source Control Programs is entered by and among the CITY OF SAN DIEGO, a municipal corporation ("**City**"), on the one hand; and the CITY OF CHULA VISTA, a municipal corporation; the CITY OF CORONADO, a municipal corporation; the CITY OF DEL MAR, a municipal corporation; the CITY OF EL CAJON, a municipal corporation; the CITY OF IMPERIAL BEACH, a municipal corporation; the CITY OF LA MESA, a municipal corporation; the LEMON GROVE SANITATION DISTRICT, a political subdivision of the State of California; the CITY OF NATIONAL CITY, a municipal corporation; the CITY OF POWAY, a municipal corporation; the OTAY WATER DISTRICT, a political subdivision of the State of California; the PADRE DAM MUNICIPAL WATER DISTRICT, a political subdivision of the State of California; and the SAN DIEGO COUNTY SANITATION DISTRICT, a political subdivision of the State of California (individually a "**Participating Agency**" or collectively, the "**Participating Agencies**"), on the other hand, and shall be effective 30 days after execution by all Parties (the "**Effective Date**"). City and each Participating Agency may be referred to herein individually as a "**Party**" and collectively as the "**Parties**."

WHEREAS, City operates the Metro System, a regional wastewater system that collects, treats and disposes of wastewater generated from within City's boundaries and from within the service areas of the Participating Agencies, in accordance with NPDES Permit No. CA107409 and California Waste Discharge Requirements; and

WHEREAS**,** City desires to carry out a uniform industrial waste disposal, pretreatment and enhanced source control program ("**Industrial Pretreatment and Source Control Program**," as defined below) on behalf of itself and the Participating Agencies in the Metropolitan Sewerage System ("**Metro System**") throughout the Metro System service area; and to help ensure that City can meet the requirements of its NPDES permits, including implementation of both indirect potable reuse under Phase 1 of Pure Water San Diego and a potential future direct potable reuse ("**DPR**") program; and

WHEREAS City and Participating Agencies determined that the centralized operation of an Industrial Pretreatment and Source Control Program provides certain **General Benefits** (as defined below) to all users of the Metro System. Absent an Industrial Pretreatment and Source Control Program providing these General Benefits, the increased costs would be incurred as general treatment and disposal costs of the Metro System. Additionally, any Participating Agency with Industrial Users in their jurisdiction would also incur the costs of operating their own program; and

WHEREAS, pursuant to Government Code Sections 6502 and 6513, the Participating Agencies may delegate to City full authority to carry out a common Industrial Pretreatment and Source Control Program, on behalf of City and the Participating Agencies, which meets the requirements of federal and state law, including City's required permits, and is consistent with the Industrial Pretreatment and Source Control Program ordinances enacted by City and each Participating Agency, as amended from time to time; and

WHEREAS, pursuant to such delegation, City may issue industrial user permits or discharge authorizations to Industrial Users, levy and collect industrial waste Discharge, Pretreatment, and permitting fees, fines and penalties, and recover other costs of monitoring and enforcement from industrial and other users discharging to the Metro System on behalf of the Participating Agencies; and

WHEREAS, City and the Participating Agencies must ensure that all Industrial Users within the Metro System are regulated under an effective Industrial Pretreatment and Source Control Program that conforms to all applicable laws, rules and regulations; and

WHEREAS, previously, City and the Participating Agencies individually entered into individual "Interjurisdictional Pretreatment Agreements" under which the Participating Agencies agreed to adopt and diligently enforce an ordinance which conforms to the minimum legal requirements contained in the Federal Pretreatment Regulations and other provisions of Federal and California law, including carrying out an industrial Pretreatment program and complying with all NPDES and waste discharge requirements issued to each Participating Agency; and

WHEREAS, currently, the costs related to the industrial Discharges inspection, monitoring, and enforcement program within City's boundaries, including related administrative and laboratory costs, are excluded from the amounts charged by City as Metro System Costs to City and the Participating Agencies pursuant to section 5.2.1.2.3 of the Amended and Restated Regional Wastewater Disposal Agreement ("**ARA**" as defined further herein), and

WHEREAS, City and the Participating Agencies agreed, pursuant to section 2.9.1.3 of the ARA, to negotiate in good faith to allow certain costs relating to the Industrial Pretreatment and Source Control Program to be charged as Metro System Costs to City and Participating Agencies in recognition of the General Benefits that the program provides to the Metro System; and

WHEREAS, based on the above, the Participating Agencies agree to delegate City, as the agent of each PA, and City agrees to accept, the authority and responsibility for diligently inspecting, monitoring and enforcing City's Industrial Pretreatment and Source Control Program ordinances on behalf of the Participating Agencies within their respective boundaries through administrative or legal proceedings, with Participating Agencies working in coordination with City as necessary in enforcement efforts. The City shall not be responsible for, and does not accept authority or responsibility to inspect, monitor or enforce any source control program requirements for any Participating Agency's NPDES permits, and

WHEREAS, City and Participating Agencies intend for all costs relating to the Industrial Pretreatment and Source Control Program be recovered, to the maximum extent permissible by law, through fees, costs, charges, and fines billed directly to Industrial Users subject to the

Industrial Pretreatment and Source Control Program, and for such fees, costs, charges, and fines to be reviewed and updated periodically to ensure maximum cost recovery. These costs include, but are not limited to, costs of permitting, inspection, compliance monitoring, setting of Local Limits, source control, and enforcement.

NOW, THEREFORE IT IS AGREED:

1. **RECITALS INCORPORATED**. The foregoing recitals are true and correct and are hereby incorporated into this Administrative Agreement by reference.

2. **DEFINITIONS**. Terms in this Administrative Agreement shall have the same meaning as set forth in the Code of Federal Regulations [C.F.R.] at 40 C.F.R. 401.11 and 403.3. The meaning of various other terms as used in this Administrative Agreement shall be as follows:

(a) "**Act**" means the Federal Water Pollution Control Act, also known as the Clean Water Act, as amended, 33 U.S.C. 1251 et seq.

(b) "**ARA**" means Amended and Restated Regional Wastewater Disposal Agreement executed by and between the City and the Participating Agencies.

(c) "**Categorical Pretreatment Standard**," "**Categorical Standard**," "**National Pretreatment Standard**," "**Pretreatment Standard**," or "**Standard**" means any regulation containing pollutant discharge limits promulgated by the EPA in accordance with section 307(b) and (c) of the Act, which applies to Industrial Users. This term includes prohibitive discharge limits established pursuant to 40 C.F.R. 403.5.

(d) "**C.F.R.**" means the Code of Federal Regulations.

(e) "**Discharge**" or "**Indirect Discharge**" means the introduction of pollutants into the POTW from any nondomestic source regulated under section 307(b), (c), or (d) of the Act.

(f) "**EPA**" means the United States Environmental Protection Agency.

(g) "**FOG**" means Fats, Oils and Greases. Any substance such as a vegetable or animal product that is used in, or is a byproduct of, the cooking or food preparation process, and that turns or may turn viscous or solidifies with a change in temperature or other conditions.

(h) "**Food Establishment**" means food facilities defined in California Retail Food Code (commencing with Health and Safety Code section 113700), and any commercial entity within the boundaries of City and the Participating Agencies, operating in a permanently constructed structure such as a room, building, or place, or portion thereof, maintained, used, or operated for the purpose of storing, preparing, serving, or manufacturing, packaging, or otherwise handling food for sale to other entities, or for consumption by the public, its members or employees, and which has any process or device that uses or produces FOG, or grease vapors, steam, fumes, smoke or odors that are required to be removed by a Type I or Type II hood, as defined in the California Retail Food Code. A limited food preparation establishment is not considered a Food Service Establishment when engaged only in reheating, hot holding or assembly of ready to eat food products and as a result, there is no wastewater Discharge containing a significant amount of FOG. A limited food preparation establishment does not include any operation that changes the form, flavor, or consistency of food.

(i) "**General Benefits**" mean and refer to the benefits provided to all users of the Metro System as the result of the Industrial Pretreatment and Source Control Program, including, but not limited to: a decrease in damage to and extended life of collection systems, pump stations and treatment systems by limiting Discharge of corrosive chemicals; consistency and efficiencies in enforcement, such as the provision of a database for potential violations of permit requirements and a reduction in time to identify sources of actual or potential violations; a decreased risk of permit violations that could result in fines and increased permitting costs to customers; the centralized conduction and management of strength and other sampling for agency billings, or as required for investigation of sewer system issues; increased regional awareness of impacts of Discharges of hazardous materials to the Metro Sewer System; a safer sewer system for wastewater employees; a reduction in illegal Discharges to the Metro System (because City will monitor and accept trucked waste and septage from septic tanks from customers throughout the county); and avoidance or reduction of Discharges to system that could result in plant upsets, bypass, spills, or other disruption of the system, including avoiding penalties or fines resulting from the same.

(j) "**General Benefits Costs**" mean and refer to the costs associated with providing General Benefits to the Metro System, which are calculated as set forth herein. General Benefits Costs shall be charged to the City and the Participating Agencies based on their proportionate share of Flow and Strength, as defined in the SARA.

(k) "**Industrial Pretreatment and Source Control Program**" means an industrial waste Discharge, Pretreatment, and source control program that is sufficient to meet the requirements of federal and state law and the City's NPDES Permit requirements relating to the Discharge to public sewers upstream of the Metro System. Such program may include, but not be limited to, permitting, inspection, compliance monitoring, Local Limits , source control mechanisms, laboratory work, enforcement, program administration and overhead, and claims relating to the program. The City's program is known as the Industrial Wastewater Control Program or IWCP.

(l) "**Industrial Wastewater**" means wastewater from any producing, manufacturing, processing, institutional, commercial, service, agricultural, or other similar operation even if such wastewater is combined with domestic wastewater, and includes groundwater and surface run-on at project sites with active construction dewatering or groundwater remediation as defined in Chapter 6, Article 4, Division 2 of the San Diego Municipal Code. If the definition of Industrial Wastewater provided in Chapter 6, Article 4, Division 2 of the San Diego Municipal Code is modified during the term of this Agreement in a way that conflicts with this definition, the meaning in the San Diego Municipal Code shall supersede this definition, without the necessity of an amendment to this Agreement.

(m) "**Industrial User**" means a source of Indirect Discharge.

(n) **"Industrial Users' Costs"** means that portion of the Total Program Costs remaining to be allocated among Industrial Users in accordance with applicable law, after deducting the Trucked Waste Costs and the amount of the General Benefits Costs from the Total Program Costs.

(o) "**Interference**" means a Discharge which, alone or in conjunction with a discharge or discharges from other sources, both: (1) inhibits or disrupts the POTW, its treatment processes or operations, or its sludge processes, use or disposal; and (2) therefore is a cause of a violation of any requirement of the POTW's National Pollutant Discharge Elimination System [NPDES]

permit (including an increase in the magnitude or duration of a violation) or of the prevention of sewage sludge use or disposal in compliance with the following statutory provisions and regulations or permits issued thereunder (or more stringent State or local regulations): Section 405 of the Clean Water Act, the Solid Waste Disposal Act [SWDA] (including title II, more commonly referred to as the Resource Conservation and Recovery Act [RCRA], and including State regulations contained in any State sludge management plan prepared pursuant to subtitle D of the SWDA), the Clean Air Act, the Toxic Substances Control Act, and the Marine Protection, Research and Sanctuaries Act.

(p) **"Laboratory Services Costs"** mean that portion of the laboratory services costs incurred by the City related to IWCP, determined by the number of IWCP samples processed compared to the number of total samples processed by the laboratory. For example, if the laboratory services processed 100 total samples in a year, and 40 of those samples were IWCP samples, then 40% of the City's total Laboratory Services Costs would be part of the Total Program Costs as defined below.

(q) "**Local Limit**" means a numerical limit on a pollutant established by the City to implement the general and specific prohibitions currently set forth in San Diego Municipal Code section 64.0512, as may be amended, renumbered, or retitled from time to time. Such limits shall be technically based and shall require EPA and/or Regional Water Quality Control Board approval prior to implementation.

(r) "**Metro System**" means and consist of those facilities of the Metropolitan Sewerage System which are listed, shown and/or described in Exhibit A attached to the SARA, as may be amended from time to time.

(s) "**Publicly Owned Treatment Works**" or "**POTW"** means treatment works as defined by section 212 of the Act, which is owned by a State or municipality (as defined by section 502(4) of the Act). This definition includes any devices and systems used in the storage, treatment, recycling and reclamation of municipal sewage or industrial wastes of a liquid nature. It also includes sewers, pipes and other conveyances only if they convey wastewater to a POTW Treatment Plant. The term also means the municipality as defined in section 502(4) of the Act, which has jurisdiction over the Indirect Discharges to and the discharges from such a treatment works.

(t) "**POTW Treatment Plant**" means that portion of the POTW which is designed to provide treatment (including recycling and reclamation) of municipal sewage and industrial waste.

(u) "**Pretreatment**" means the reduction of the amount of pollutants, the elimination of pollutants, or the alteration of the nature of pollutant properties in wastewater prior to or in lieu of discharging or otherwise introducing such pollutants into a POTW. The reduction or alteration may be obtained by physical, chemical or biological processes, process changes or by other means, except as prohibited by 40 C.F.R. 403.6 (d). Appropriate pretreatment technology includes control equipment, such as equalization tanks or facilities, for protection against surges or slug loadings that might interfere with or otherwise be incompatible with the POTW. However, where wastewater from a regulated process is mixed in an equalization facility with unregulated wastewater or with wastewater from another regulated process, the effluent from the equalization facility must meet an adjusted pretreatment limit calculated in accordance with 40 C.F.R. 403.6(e).

(v) "**Pretreatment Requirement**" means any substantive or procedural requirement related to Pretreatment, other than a National Pretreatment Standard, imposed on an Industrial User.

(w) "**SARA**" means the Second Amended and Restated Regional Wastewater Disposal Agreement made and entered into by and between the CITY OF SAN DIEGO, a municipal corporation, on the one hand; and the CITY OF CHULA VISTA, a municipal corporation; the CITY OF CORONADO, a municipal corporation; the CITY OF DEL MAR, a municipal corporation; the CITY OF EL CAJON, a municipal corporation; the CITY OF IMPERIAL BEACH, a municipal corporation; the CITY OF LA MESA, a municipal corporation; the LEMON GROVE SANITATION DISTRICT, a political subdivision of the State of California; the CITY OF NATIONAL CITY, a municipal corporation; the CITY OF POWAY, a municipal corporation; the OTAY WATER DISTRICT, a political subdivision of the State of California; the PADRE DAM MUNICIPAL WATER DISTRICT, a political subdivision of the State of California; and the SAN DIEGO COUNTY SANITATION DISTRICT, a political subdivision of the State of California (collectively, the "Participating Agencies"), on the other hand.

(x) "**Total Program Costs**" means all of the costs incurred by the City's Public Utilities Department to staff, operate, and maintain the City's Industrial Wastewater Control Program (or successor program if renamed in the future). Permissible program costs include but are not limited to personnel, permit issuance, monitoring and related programmatic and administrative costs including costs associated with reasonable overhead, regulatory compliance, and laboratory services.

(y) "**Trucked Waste Costs**" mean the costs associated with administering the City's Industrial Wastewater Control Program and treating the wastewater disposed of into the wastewater system through delivery by a transport truck, which costs are charged directly to the trucking discharger.

3. **ORDINANCE ADOPTION**. No later than 60 days after the Effective Date of this Administrative Agreement, each Party to this Administrative Agreement shall begin the process of amending its Pretreatment ordinances or resolutions, as applicable, including providing public notices as may be required by law, as necessary to implement this Administrative Agreement. Each Participating Agency shall adopt an ordinance delegating authority to City to implement, operate and enforce an Industrial Pretreatment and Source Control Program against Industrial Users in the Metro System, in a form substantially similar to the model ordinance attached to this Administrative Agreement as **Attachment A**. Each Participating Agency must provide a copy of its adopted ordinance to City. Each Party's revised ordinances or resolutions (as applicable) governing Pretreatment shall be adopted and effective by no later than the effective date of the SARA as set forth in Section 14.1 of the SARA.

4. **NOTICE AND AMENDMENTS**. On or shortly after the Effective Date of this Administrative Agreement, City shall notify the Participating Agencies of any amendments to City's ordinances or Municipal Code relating to Pretreatment, in order to develop and maintain, insofar as possible, a uniform set of wastewater disposal regulations at least as stringent as those adopted by City throughout the Metro System, including the established Local Limits and source control measures for protection of the Pure Water program. Throughout the life of this

Administrative Agreement, City shall continue to notify the Participating Agencies of any amendments to City's ordinances or Municipal Code relating to the Industrial Pretreatment and Source Control Program which may require the Participating Agencies to take action to ensure their ordinances, rules or regulations relating to Pretreatment conform or adhere to City's rules and requirements. When necessary, each Participating Agency shall adopt and routinely maintain Industrial Pretreatment and Source Control Program ordinances or resolutions which conform or adhere to the rules adopted by City. City shall not require that the Participating Agencies adopt any ordinances or amendments that are more stringent than ordinances or amendments that have been adopted by City.

5. **IDENTIFICATION OF INDUSTRIAL USERS.** Participating Agencies shall be responsible for notifying all known Industrial Users in their jurisdiction which are subject to regulation under the Act about the change from Participating Agency to City Pretreatment oversight, and the change from Participating Agency to City direct billing and enforcement, by no later than the first July 1 after the Effective Date of this Administrative Agreement. The cost of this notice will be borne by the individual Participating Agency providing the notice. Each Participating Agency shall create and maintain a reporting procedure mutually acceptable to the City and Participating Agency that includes a monthly report identifying potential new Industrial Users, including the name of the business, business address, type of business, and contact information. The reporting procedure shall also include a requirement that the Participating Agency promptly inform the City of a potential new Industrial User after the Participating Agency becomes aware of the new potential Industrial User. Each Participating Agency shall provide notice and a blank copy of the City's Industrial Wastewater Control Program Industrial User Permit application to each identified potential new Industrial User. The notice may indicate that the Pretreatment program fees or charges billed and collected by City are in addition to any business license fees, permits or general wastewater service charges adopted and imposed by the Participating Agency. The notice shall be in a form approved from time to time by City. Thereafter, it shall be the responsibility of the City and the potential new Industrial User to coordinate regarding potential permitting and compliance, subject to the provisions in Section 2.8.6 of the SARA which govern permitting and permit compliance. New residential users, and dischargers of FOG, including Food Establishments, to the Participating Agencies' collection system need not be reported to City, absent unusual circumstances. City and each Participating Agency shall meet and confer prior to making changes to administrative procedures unique to a Participating Agency relating to the identification of a potential new Industrial User.

6. **INVENTORY**. City shall create and maintain an inventory, that will be available to the Participating Agencies upon request, of all Industrial Users within the Metro System as soon as reasonably practicable after the Effective Date of this Administrative Agreement. If the City includes this inventory in an annual report, no additional inventory is required to be created. Upon request from a Participating Agency, the City will provide the location or locations, and the point of contact for each Industrial User. City shall update this inventory as often as reasonably practicable, but by no later than March 1 of each year. If a Participating Agency is aware of an Industrial User within its jurisdiction which is not noted on the City's inventory, the Participating

Agency shall promptly notify the City of the name of the business, business address, type of business and contact information so that the City may investigate as appropriate.

7. **EVALUATION, PERMITTING AND MONITORING.** It shall be City's right and obligation to perform all evaluation, permitting, and monitoring required under the Act or any National Pretreatment Standards as required by City's NPDES permit, for all Industrial Users discharging to the Metro System. City shall review and amend its Pretreatment Requirements as necessary, but no less than every five (5) years, to ensure full compliance with Federal and State Laws. The City shall follow the requirements set forth in Section 2.8.6 of the SARA with respect to permitting and permit compliance. The City shall not be responsible for evaluation, permitting, or monitoring requirements contained in a Participating Agency's NPDES Permit.

8. **DILIGENT ENFORCEMENT**. City shall be responsible for identifying any Interference or other unlawful Discharges by Industrial Users in the Metro System, other than Discharges by Food Establishments and other FOG dischargers, and shall be responsible for initiating and administering enforcement actions related to the violation of any applicable laws, rules, or regulations associated with Discharge. The Participating Agencies hereby delegate authority to City to diligently enforce the provisions of Article 4, of Chapter 6, commencing with § 64.0100, et seq. of City's Municipal Code, as may be updated or amended, against Industrial Users throughout the Metro System and in each Participating Agency's service areas, and City hereby accepts these enforcement rights, liabilities and obligations; provided, however, that each Participating Agency shall undertake within their boundaries, primary enforcement of Food Establishment and FOG Discharges to protect the collection system within its jurisdiction and City shall have no responsibility therefor.

(a) City may, in its authority as provided herein, commence informal or formal enforcement procedures against a delinquent Industrial User according to the procedures set forth in the City's then current Enforcement Response Plan. If City issues formal enforcement to an Industrial User in a Participating Agency's jurisdiction, City shall carbon-copy that Participating Agency on the letter or transmission delivering the Compliance Order to the Industrial User in order to ensure the Participating Agency receives notice that formal enforcement procedures have commenced in its jurisdiction.

(b) City may revoke an Industrial User permit as provided in City's Enforcement Response Plan. Before a Permit Revocation Notice is delivered to an Industrial User in a Participating Agency's jurisdiction, City shall contact that Participating Agency to discuss and, if necessary, coordinate termination of the Industrial User's services. City and the Participating Agency shall work together in identifying a termination of services date before City delivers a Permit Revocation Notice to the Industrial User.

9. **ENFORCEMENT AND COOPERATION BY PARTICIPATING AGENCIES**. Nothing herein shall be construed as prohibiting any Participating Agency from enforcing its own Pretreatment ordinance within its jurisdiction, nor shall this agreement require the City to accept a delegation of authority to enforce a Pretreatment ordinance adopted by a

Participating Agency that is more stringent or contains different requirements than the City's. Notwithstanding the delegation of authority to City, each Participating Agency retains authority to implement and enforce its own ordinance and to contract with other agencies for such purposes, including without limitation through a joint powers agreement. However, such enforcement shall be in cooperation and coordination with the City and shall not interfere with City's enforcement. Participating Agencies shall be solely responsible for enforcement of Discharges of FOG and Food Establishments within their service areas. In the event a Participating Agency adopts an ordinance more stringent than City's, the Participating Agency may enforce the ordinance itself, or negotiate and enter into a separate agreement with City under which City will enforce the Participating Agency's ordinance; provided, however, that any added costs of such enforcement will be borne by the Participating Agencies adopting the ordinance and shall not be borne by City or the other Participating Agencies. If the authority of City to act as agent of a Participating Agency is challenged by any person in a manner which may restrict or prevent City from performing the permitting, inspection, monitoring or enforcing of applicable provisions of law, the Participating Agency will cooperate in good faith with City and take such actions as are reasonably necessary to ensure effective implementation and enforcement of the Participating Agency's ordinance and this Administrative Agreement.

10. **COSTS FOR INDUSTRIAL WASTE CONTROL PROGRAM**. City shall, not less often than every 5 years, adopt resolutions establishing fees, costs, charges and fines sufficient to recover the full cost of carrying out the Industrial Pretreatment and Source Control Program. City shall directly bill Industrial Users to recover the costs and charges of the Industrial Pretreatment and Source Control Program, with additional billings sent directly to Industrial Users as needed for any enforcement costs (including related monitoring) incurred by City.

(a) Method for Allocating Industrial Pretreatment and Source Control Program Costs. To establish the costs that are recovered from Industrial Users, the City will take the following steps during each annual budget process:

1. Determine the budgeted Total Program Costs for the upcoming Fiscal Year. The budgeted Trucked Waste Costs and budgeted General Benefits Costs shall be determined periodically, but no less often than every five (5) years, consistent with the cost-of-service study required by Section 10(d) below.

2. Deduct the budgeted Trucked Waste Costs and the amount of the budgeted General Benefits Costs from the budgeted Total Program Costs for the upcoming Fiscal Year.

   In other words: (Total Program Costs) – (Trucked Waste Costs) – (General Benefits Costs) = (Industrial Users' Costs)

3. Allocate the remaining costs to Industrial Users as Industrial Users' Costs through permit fees and annual charges ("**Permit Fees**").

(b) If, at the end of a Fiscal Year, the actual Total Program Costs are determined to have exceeded the total amounts collected from Industrial Users' Costs, Trucked Waste Costs, and General Benefit Costs, the remaining costs for that fiscal year shall be allocated to the City and the Participating Agencies with Industrial Users within their jurisdiction, in proportion to the total Permit Fees charged to Industrial Users in each Party's jurisdiction compared to the total amount of Permit Fees charged for all Industrial Users for the applicable fiscal year. For example, if the Permit Fees charged for Industrial Users in the City of San Diego is $2,000,000, and the Permit Fees charged to all Industrial Users in that same fiscal year was $4,000,000 then fifty-percent (50%) of the remaining costs for that fiscal year ($2,000,000/$4,000,0000) will be allocated to the City of San Diego. The remaining Participating Agencies shall pay their respective proportionate shares according to the same methodology (Permit Fees charged for Industrial Users in the Participating Agencies Jurisdiction divided by the total Permit Fees charged for the fiscal year). See the table attached hereto as **Attachment B** for a more complete example.

(c) City shall seek, to the maximum extent permitted by law, to ensure that Industrial Users' Costs shall be paid for entirely by the Industrial Users regulated under the ordinances of City and Participating Agencies, through permit fees, fines, administrative penalties, inspection fees and other cost recovery mechanisms provided for under the ordinances of City and Participating Agencies, as applicable. However, this section is not intended to prevent the City from approving Industrial User fees based on a cost of service study that phases in fee increases to mitigate significant fee spikes, which may not be fully cost recoverable for a specific fiscal year as further discussed in subsection 10(h) below.

(d) Periodically, but no less often than every five (5) years, City shall cause to be performed a cost-of-service study or other appropriate study to ensure that permit fees, fines, administrative penalties, inspection fees and other cost recovery mechanisms, including General Benefit costs, are sufficient to fully fund the Industrial Pretreatment and Source Control Program. The City will work with Metro JPA staff as part of this process in advance of any presentation to the Metro Commission or the San Diego City Council. The costs of this study shall be allocated based on the results of the study as either programmatic or administrative costs.

(e) The City will bring a yearly update to the Metro Commission, after the release of the City's Annual Comprehensive Financial Report (ACFR), that provides an update on the program and will include recorded revenues and expenses for the completed year.

(f) City will provide notice of fee structure changes in accordance with the requirements of City's Municipal Code as well as applicable state rules.

(g) City will make a good faith effort to conduct outreach to Industrial Users regarding potential changes to the program fees.

(h) If the City proposes a fee structure for Industrial User fees based on a cost of service study that is not fully cost recoverable for a fiscal year (or years) that are part of the study in order to phase-in or mitigate significant fee increases for Industrial Users, the City will provide a presentation to the Metro Commission on the proposed fees and how it would impact the

calculation in Sections 10(a) and 10(b) above. If the Metro Commission takes a vote regarding the proposed fee structure, City staff will provide that information to the City Council for the City Council's consideration at the time the proposed fees are before the City Council for adoption, however, the City Council may choose to adopt the fee or not, in accordance with its legislative authority. If the fees adopted based on a cost of service study are set at an amount intended to recover the full cost of carrying out the Industrial Pretreatment and Source Control Program over the study period (but not to exceed five (5) years), no Participating Agency shall have a claim against the City for a failure to adopt fully cost recoverable fees.

(i) City will in its sole discretion select and procure billing system software to use for this program.

11. **TERMINATION OF INDIVIDUAL PRETREATMENT AGREEMENTS**. Any and all previously approved "Interjurisdictional Pretreatment Agreements" between City and any Participating Agency shall be terminated on the Effective Date of the SARA.

12. **PERMIT OBLIGATIONS CONTINUE**. Nothing herein shall be construed to relieve any Industrial User to the Metro System of the responsibility to obtain a permit for, and to comply with rules and regulations applicable to Industrial Users to the Metro System.

13. **LIABILITIES**. If a third-party liability, penalty or fine arises relating to City's operation of this Industrial Pretreatment and Source Control Program, then all costs arising from the liability, penalty or fine shall be directly passed through to the Industrial User(s) found to be responsible for the liability, penalty or fine. If the Industrial User(s) responsible for the liability, penalty or fine cannot be ascertained or identified, or if the Industrial User(s) initiates bankruptcy proceedings or is declared bankrupt, then the liability, penalty or fine shall be absorbed as part of the Total Program Costs, and shall be allocated among the City and the Participating Agencies in accordance with the methodology described in Section 10(b). The Participating Agencies shall not be responsible for any liability, penalty or fine, or portion thereof, that arises from City's gross negligence or willful misconduct.

14. **DELEGATION OF AMENDMENT OR TERMINATION AUTHORITY TO METRO COMMISSION**. The Participating Agencies hereby delegate to the Metro Commission the authority to approve, by a vote of no less than two-thirds of the members of the Metro Commission at a duly noticed public meeting (in other words, upon the affirmative vote of no less than eight of the twelve members of the Metro Commission, irrespective of how many Metro Commissioners are present at the meeting), any amendments or supplements to this Administrative Agreement, including, if necessary, termination of this Administrative Agreement.

15. **MISCELLANEOUS PROVISIONS**.

(a) A Participating Agency's local limits may be more stringent than the City's Local Limits, but may not be less stringent.

(b) City is performing services under this Administrative Agreement as an independent contractor and is not an employee of any of the Participating Agencies. No employee or agent of City shall be considered an employee of any of the Participating Agencies. City shall be and remain responsible for all payroll, compensation, employee benefits, and employment administration of any of its employees who perform services under this Administrative Agreement.

(c) Books, documents, papers, accounting records, and other evidence pertaining to costs and revenues related to this Administrative Agreement shall be maintained by City and made available Participating Agencies to the same extent as under the SARA.

(d) If any term of this Administrative Agreement shall be held invalid in any judicial action, the remaining terms shall be unaffected.

(e) Other agreements by and between the Parties to this Administrative Agreement or any other entity are neither prohibited nor modified in any manner by execution of this Administrative Agreement, except as expressly provided herein.

(f) Except as otherwise provided in this Administrative Agreement, the rights and obligations of any Party to this Administrative Agreement shall not be assignable or transferable without the consent of the governing body of each Party hereto; provided, however, that this provision shall not affect City's ability to contract with a third party to provide services related to this Administrative Agreement.

(g) This Administrative Agreement is made in the State of California, under the Constitution and laws of such State, and shall be construed and enforced in accordance with the laws of such State.

(h) This Administrative Agreement shall be binding upon and shall inure to the benefit of the successors of the Parties hereto.

(i) The Parties are hereby authorized to take any and all legal or equitable actions, including but not limited to an injunction and specific performance, necessary or permitted by law to enforce this Administrative Agreement.

(j) Except as otherwise may be provided in this Administrative Agreement, neither this Administrative Agreement nor any provision hereof may be modified or amended except by a written instrument approved pursuant to Section 15 of the SARA. In the event of any conflict between the SARA and this Administrative Agreement, the terms of the SARA shall control.

(k) This Administrative Agreement may be executed in counterparts, each of which shall constitute an original and all of which together shall constitute one and the same agreement.

(l) All the covenants contained in this Administrative Agreement are for the express benefit of each and all such Parties. This Administrative Agreement is not intended to benefit any third parties, and any third-party beneficiaries are expressly disclaimed.

(m) Notices required or permitted hereunder shall be provided in the manner set forth in the SARA.

(n) The individuals executing this Administrative Agreement represent and warrant that they have the legal capacity and authority to do so on behalf of their respective legal entities.

(o) The term of this Administrative Agreement shall run concurrently with and remain in effect in accordance with the provisions of Section 15 of the SARA.

IN WITNESS WHEREOF, the Parties have executed this Administrative Agreement effective as of the date first set forth above.

CITY OF CHULA VISTA

_____
Name: _____
Title: _____

Approved as to Form:

_____
Name: _____
Title: _____

CITY OF CORONADO

_____
Name: _____
Title: _____

Approved as to Form:

_____
Name: _____
Title: _____

CITY OF DEL MAR

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Name: _____
Title: _____

Approved as to Form:

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Name: _____
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CITY OF EL CAJON

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Name: _____
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Approved as to Form:

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Name: _____
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CITY OF IMPERIAL BEACH

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Name: _____
Title: _____

Approved as to Form:

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Name: _____
Title: _____

CITY OF LA MESA

_____
Name: _____
Title: _____

Approved as to Form:

_____
Name: _____
Title: _____

LEMON GROVE SANITATION DISTRICT

Approved as to Form:

_____ _____

Name: _____ Name: _____

Title: _____ Title: _____

CITY OF NATIONAL CITY

Approved as to Form:

_____ _____

Name: _____ Name: _____

Title: _____ Title: _____

OTAY WATER DISTRICT

Approved as to Form:

_____ _____

Name: _____ Name: _____

Title: _____ Title: _____

PADRE DAM MUNICIPAL WATER DISTRICT

Approved as to Form:

_____ _____

Name: _____ Name: _____

Title: _____ Title: _____

CITY OF POWAY

Approved as to Form:

_____ _____

Name: _____ Name: _____

Title: _____ Title: _____

CITY OF SAN DIEGO

Approved as to Form:

_____ _____

Name: _____ Name: _____

Title: _____ Title: _____

SAN DIEGO COUNTY SANITATION DISTRICT

Approved as to Form:

_____ _____

Name: _____ Name: _____

Title: _____ Title: _____

ATTACHMENT A

Ordinance of the [Member Agency] Amending Ordinance [xxx]

Delegating Authority to City of San Diego to Enforce Regulations for the Discharge of Wastewater to Sewerage Facilities, Pretreatment and Source Control Program

WHEREAS, [Participating Agency] has adopted Ordinance/Resolution [number], establishing a local sewer use ordinance, including a pretreatment and source control program to control discharges from all industrial and other users of its wastewater collection and treatment system pursuant to the requirements of 40 CFR Part 403 and California law; and

WHEREAS, [Participating Agency] has contracted with City of San Diego to manage, treat and dispose of wastewater discharged within [Participating Agency]'s boundaries and conveyed to the Metropolitan Sewerage System, a regional wastewater system owned by City of San Diego and in which [Participating Agency] owns contract capacity; and

WHEREAS, Government Code sections 6502 and 6513, and [Water Code section, etc.] provide authority for [Participating Agency] to contract with City of San Diego for such purposes and to delegate to City of San Diego primary responsibility for implementation and enforcement of Ordinance [number], as may be amended from time to time; and

WHEREAS, [Participating Agency] desires City of San Diego to assume primary responsibility for implementation and enforcement of [Participating Agency] 's regulations for the control of discharges to the Metropolitan Sewerage System from all industrial and other users of its wastewater collection and treatment system pursuant to the requirements of 40 CFR Part 403 and California law, other than food establishments and dischargers of fats, oils and grease for which [Participating Agency] retains primary responsibility, and the City of San Diego shall not be responsible for, and does not accept authority or responsibility to inspect, monitor or enforce any source control program requirements for any Participating Agency's NPDES permits.

NOW, THEREFORE BE IT ORDAINED:

1. Notwithstanding any provision of Ordinance [number] to the contrary, the [City council/Board of Directors], hereby delegates to City of San Diego authority to implement and enforce the terms and conditions of the Industrial Waste Discharge Pretreatment and Enhanced Source Control Program in [Participating Agency']s jurisdiction as the agent of [Participating Agency], to be effective upon the date of execution of the **ADMINISTRATIVE AGREEMENT BETWEEN CITY OF SAN DIEGO AND PARTICIPATING AGENCIES IN THE METROPOLITAN SEWERAGE SYSTEM FOR UNIFIED MANAGEMENT OF INDUSTRIAL WASTE DISCHARGE PRETREATMENT AND ENHANCED SOURCE CONTROL PROGRAM** dated [insert], as may be amended from time to time, to the SECOND AMENDED AND RESTATED REGIONAL WASTEWATER DISPOSAL AGREEMENT BETWEEN CITY OF SAN DIEGO AND THE PARTICIPATING AGENCIES IN THE METROPOLITAN SEWERAGE SYSTEM.

2. A copy of this amendment shall be forwarded to City of San Diego by the clerk/secretary forthwith upon its adoption.

Approved and adopted by the following vote this ___ day of ____, 2025:

Ayes:

Noes:

Absent

Abstain:

[add signature lines for chair of governing body and secretary/clerk]

AGENDA REPORT

Department: **Community Development**
Prepared by: **Martin Reeder, AICP – Director of Community Development**
Meeting Date: **Tuesday, September 15, 2026**
Approved by: **Douglas J. Schulze, City Manager**

SUBJECT:
Public Hearing – Amendment of Chapter 10.70 (Police Regulated Businesses) and 10.79 (Massage Establishments) of the National City Municipal Code related to Massage Establishments.

RECOMMENDATION:
Introduce Ordinance by First Reading, Entitled, "An Ordinance of the City of National City, California, Amending Sections 10.70.080 (Suspensions And Revocation), 10.70.100 (Inspection of Premises), 10.79.060 (Minimum Facilities Required), and 10.79.120 (Inspection by Officials) of the National City Municipal Code Related to Massage Establishments."

BOARD/COMMISSION/COMMITTEE PRIOR ACTION:
Not Applicable.

EXPLANATION:
Section X of Title 10 (Public Peace, Morals, and Safety) of the Municipal Code relates to Police Regulated Businesses, such as live entertainment, adult entertainment, and massage establishments. Both Chapter 10.70 and 10.79 have references to the Department of Environmental Health and Quality (County Health Department) in relation to regulations and inspections administered by the County.

Prior to this year, DEHQ was involved in the licensing and inspection of massage establishments, in conjunction with the requirements in the Municipal Code. However, the California Massage Therapy Council (CAMTC) now provides certification to massage therapists that meet the requirements established in state law for practicing massage therapy. As such, massage facilities no longer require an environmental inspection from DEHQ. Therefore, DEHQ is requesting that San Diego County municipalities transition the current massage regulatory program from DEHQ to each local jurisdiction to permit and regulate.

In order to complete this transition, Municipal Code language needs to be updated to remove the mention of DEHQ or the Health Officer/Official and should also reflect that all practicing massage therapists have the CAMTC certification in order to practice within a specific jurisdiction (already a part of the Municipal Code). The specific sections of the Municipal Code that require changing are 10.70.080 (Suspensions and Revocation), 10.70.100 (Inspection of Premises), 10.79.060 (Minimum Facilities Required), and 10.79.120 (Inspection by Officials).

The result of the requested amendment will be that state-certified massage establishments will deal only with the City and will not require any permissions or inspections from DEHQ. This will remove steps for the applicants and streamline their application process. No changes will be required of any existing City process.

The proposed changes to NCMC 10.70 and 10.79 are attached for your reference.

FINANCIAL STATEMENT:
There is no budget impact as a result of this action.

RELATED CITY COUNCIL 2020-2025 STRATEGIC PLAN GOAL:
Public Safety

ENVIRONMENTAL REVIEW:
This is not a project under CEQA, and is therefore, not subject to environmental review. CCR15378; PRC 21065.

PUBLIC NOTIFICATION:
The Agenda Report was posted at least 72 hours before the Regular Meeting date and time, and 24 hours before a Special Meeting in accordance with the Ralph M. Brown Act

ORDINANCE:
First Reading

EXHIBITS:
Exhibit A – Proposed language changes
Exhibit B – Ordinance

10.70.080 - Suspension and revocation.

A. The chief of police or designee may suspend or revoke any permit issued under the provisions of this chapter if he or she finds that:

1. The operation conducted by the permittee violates or has violated any applicable laws, including but not limited to the city's building, zoning ~~and health~~ regulations and Chapters 10.70 through 10.79, as applicable;

10.70.100 - Inspection of premises.

A. Issuance of a police permit is conditional upon the premises regulated under Chapters 10.71 through 10.79 being available for reasonable inspection by the police department, the fire department, ~~the health officer,~~ or city code compliance officials following approval of the application and during the operating hours of the regulated business or activity. Refusal to allow reasonable inspection during operating hours upon demand of an authorized official is grounds for the suspension or revocation of an issued permit, or the denial of an application for a permit. No application shall be granted if the premises do not meet applicable requirements of law or ordinance.

B. If necessary or appropriate, the official may obtain an inspection warrant after inspection has been denied. Inspection pursuant to an issued inspection warrant does not mitigate or exonerate the suspension or revocation of the permit.

C. The ~~county health officer~~ City is authorized to charge inspection fees established within ~~the applicable fee schedule of the county of San Diego or~~ the National City fee schedule.

10.79.060 - Minimum facilities required.

No permit to conduct a massage establishment shall be granted unless an inspection by the chief of police or designee ~~and the county health officer~~ and the fire and building officials demonstrates that the proposed establishment does or will comply with each of the following minimum requirements:

A. A recognizable and legible sign is posted at the main entrance identifying the premises as a massage establishment;

B. Minimum lighting of at least forty watts is provided in accordance with the building code of the city;

C. Minimum ventilation is provided in accordance with the building code of the city;

D. Equipment approved ~~by the health department~~ for disinfecting and sterilizing instruments used in performing acts of massage is provided;

E. Hot and cold running water is provided at all times;

F. Closed cabinets are provided, which cabinets shall be utilized for the storage of clean linen;

G. Adequate dressing, locker, and toilet facilities are provided for patrons. A minimum of one dressing room containing a separate locker for each person to be served, which locker shall be capable of being locked, and a minimum of one toilet and one wash basin shall be provided by every massage establishment;

H. All walls, ceilings, floors, pools, showers, bathtubs, steam rooms, and all other physical facilities for the establishment must be in good repair and maintained in a clean and sanitary condition. Wooden surfaces must be painted with a washable, mold resistant paint. Wet and dry heat rooms, steam or vapor rooms, or steam or vapor cabinets, shower compartments and toilet rooms must be thoroughly cleaned and disinfected each day the business is in operation ~~with a disinfectant approved by the health department~~. Bathtubs must be thoroughly cleaned and disinfected after each use ~~with a disinfectant approved by the health department~~; and

I. A minimum of one separate wash basin is provided in each massage establishment for the use of employees of any such establishment, which basin shall provide soap or detergent and hot and cold running water at all times, and is located within or as close as practicable to the area devoted to the performing of massage services. In addition, there must be provided at each washbasin sanitary towels placed in permanently installed dispensers.

10.79.120 - Inspection by officials.

The city~~, county,~~ or any investigating official shall have the right to enter the premises of the massage establishment from time to time during regular business hours to conduct reasonable inspections to enforce compliance with this chapter, Chapter 10.70, and with building, fire, electrical, plumbing, and/or state ~~and local health and safety~~ regulations.

No person shall refuse to permit or interfere with a lawful inspection of the massage establishment by city or county investigating officials.

ORDINANCE NO. 2026 –

AN ORDINANCE OF THE CITY OF NATIONAL CITY, CALIFORNIA, AMENDING SECTIONS 10.70.080 (SUSPENSIONS AND REVOCATION), 10.70.100 (INSPECTION OF PREMISES), 10.79.060 (MINIMUM FACILITIES REQUIRED), AND 10.79.120 (INSPECTION BY OFFICIALS) OF THE NATIONAL CITY MUNICIPAL CODE RELATED TO MASSAGE ESTABLISMENTS.

WHEREAS, the City of National City (the "City"), pursuant to the police powers delegated to it by the California Constitution, has the authority to enact or amend laws which promote the public health, safety, and general welfare of its residents; and

WHEREAS, pursuant to the terms and provisions of the Government Code of the State of California, proceedings were duly initiated for the amendment of the National City Municipal Code; and

WHEREAS, the Department of Environmental Health and Quality ("DEHQ") is requesting that San Diego County municipalities transition the current massage regulatory program from DEHQ to each local jurisdiction to permit and regulate since DEHQ is no longer involved in the licensing and inspection of massage establishments; and

WHEREAS, in order to complete this transition, municipal code language needs to be updated to remove the mention of DEHQ or the Health Officer/Official; and

WHEREAS, pursuant to a published 10-day notice of the adoption of said Ordinance, a public hearing was held by the City Council on September 15, 2026, and at said public hearing, all persons interested were given the opportunity to appear and be heard before the City Council.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF NATIONAL CITY, CALIFORNIA, DOES RESOLVE, DECLARE, DETERMINE, AND ORDER AS FOLLOWS:

Section 1. All protests, if any, against said amendment to the Municipal Code and each of them be and hereby are denied and overruled.

Section 2. Sections 10.70.080, 10.70.100, 10.79.060, and 10.79.120 are hereby amended to read as follows:

10.70.080 - Suspension and revocation.

A. The chief of police or designee may suspend or revoke any permit issued under the provisions of this chapter if he or she finds that:

1. The operation conducted by the permittee violates or has violated any applicable laws, including but not limited to the city's building, zoning regulations, and Chapters 10.70 through 10.79, as applicable;

10.70.100 - Inspection of premises.

A. Issuance of a police permit is conditional upon the premises regulated under Chapters 10.71 through 10.79 being available for reasonable inspection by the police department, the fire department, or city code compliance officials following approval of the application and during the operating hours of the regulated business or activity. Refusal to allow reasonable inspection during operating hours upon demand of an authorized official is grounds for the suspension or revocation of an issued permit, or the denial of an application for a permit. No application shall be granted if the premises do not meet applicable requirements of law or ordinance.

B. If necessary or appropriate, the official may obtain an inspection warrant after inspection has been denied. Inspection pursuant to an issued inspection warrant does not mitigate or exonerate the suspension or revocation of the permit.

C. The City is authorized to charge inspection fees established within the applicable fee schedule of the National City fee schedule.

10.79.060 - Minimum facilities required.

No permit to conduct a massage establishment shall be granted unless an inspection by the chief of police or designee and the fire and building officials demonstrate that the proposed establishment does or will comply with each of the following minimum requirements:

A. A recognizable and legible sign is posted at the main entrance identifying the premises as a massage establishment;

B. Minimum lighting of at least forty watts is provided in accordance with the building code of the city;

C. Minimum ventilation is provided in accordance with the building code of the city;

D. Equipment approved for disinfecting and sterilizing instruments used in performing acts of massage is provided;

E. Hot and cold running water is provided at all times;

F. Closed cabinets are provided, which cabinets shall be utilized for the storage of clean linen;

G. Adequate dressing, locker, and toilet facilities are provided for patrons. A minimum of one dressing room containing a separate locker for each person to be served, which locker shall be capable of being locked, and a minimum of one toilet and one wash basin shall be provided by every massage establishment;

H. All walls, ceilings, floors, pools, showers, bathtubs, steam rooms, and all other physical facilities for the establishment must be in good repair and maintained in a clean and sanitary condition. Wooden surfaces must be painted with a washable, mold resistant paint. Wet and dry heat rooms, steam or vapor rooms, or steam or vapor cabinets, shower compartments and toilet rooms must be thoroughly cleaned and disinfected each day the business is in operation with disinfectant. Bathtubs must be thoroughly cleaned and disinfected after each use; and

I. A minimum of one separate wash basin is provided in each massage establishment for the use of employees of any such establishment, which basin shall provide soap or detergent and hot and cold running water at all times, and is located within or as

close as practicable to the area devoted to the performing of massage services. In addition, there must be provided at each washbasin sanitary towels placed in permanently installed dispensers.

10.79.120 - Inspection by officials.

The city or any investigating official shall have the right to enter the premises of the massage establishment from time to time during regular business hours to conduct reasonable inspections to enforce compliance with this chapter, Chapter 10.70, and with building, fire, electrical, plumbing, and/or state regulations.

No person shall refuse to permit or interfere with a lawful inspection of the massage establishment by city or county investigating officials.

Section 3. This Ordinance shall take effect and be in force thirty (30) days from the date of its passage, and before the expiration of fifteen (15) days after its passage, it or a summary of it, shall be published once, with the names of the members of the City Council voting for and against the same in the Star News, a newspaper of general circulation published in the County of San Diego, California.

Section 4. That the City Clerk shall certify to the adoption of this Ordinance and shall publish in accordance with the law.

INTRODUCED at Regular Meeting of the City Council of the City of National City, held on this September 15, 2026.

PASSED and ADOPTED this __th day of _____, 2026.

_____
Ron Morrison, Mayor

ATTEST:

_____
Shelley Chapel, MMC, City Clerk

APPROVED AS TO FORM:

_____
Heidi Skinner, City Attorney

AGENDA REPORT

Department: **Police Department**
Prepared by: **Michael "Scott" Shanahan, Traffic Sergeant**
Meeting Date: **Tuesday, September 15, 2026**
Approved by: **Douglas J. Schulze, City Manager**

SUBJECT:
Agreements for Towing and Impound Services.

RECOMMENDATION:
Adopt the Resolution Entitled," Resolution of the City Council of the City of National City, California, Authorizing the Mayor to Execute Agreements with Cortes Towing Enterprises Inc., and Tony's Auto Center Inc dba Tony's Auto Center for Towing and Impound Services, with Initial Terms of October 1, 2026 – September 30, 2029."

BOARD/COMMISSION/COMMITTEE PRIOR ACTION:
Not Applicable.

EXPLANATION:
The City's current towing contracts with Road One Towing and Angelo's Towing expire on September 30, 2026. In January of 2026, a working group comprised of representatives from the City Manager and City Attorney's offices; and the Finance, Police, and Neighborhood Services Departments convened to facilitate a timely process for a seamless continuation of services beyond September 30, 2026. Consistent with the City's practice of seeking proposals for contractual services, the working group drafted the Request for Proposals ("RFP") for towing and impound services. On May 5, 2026 the City Council approved the issuance of a Request for Proposals for towing and impound services. Members of the working group evaluated the proposals, conducted site inspections and negotiated conditional tow contract(s) to be executed and effective by October 1, 2026. The tow contract working group is comprised of representatives from several City departments including:

City Manager's Office
- Doug Schulze, City Manager
- Martha Juarez, former Acting Deputy City Manager
- Derek Aydelotte, former Acting Deputy City Manager
- Steve Manganiello, Acting Deputy City Manager

City Attorney's Office
- Richard Romero, Assistant City Attorney

Finance
- Rachelle Barrera, Acting Finance Director
- Debra Lunt, Purchasing Buyer

Neighborhood Services
- Ronny Soriano, Director of Neighborhood Services

Police Department

- Derek Aydelotte, Police Captain
- Omar Ramirez, Acting Police Captain/Lieutenant
- Vince Fernando, Police Lieutenant
- Paul Hernandez, Acting Police Lieutenant/Sergeant
- Michael “Scott” Shanahan, Traffic Sergeant
- Miguel Lozano, Police Officer
- Vanessa Castro, Traffic Office Coordinator
- Ramil Laurino, Police Operations Assistant

RFP Process:

The working group prepared a Request for Proposal (“RFP”) for review of companies for consideration of the future tow contract. On May 5, 2026, the City Council approved issuance of RFP #GS2526-1 for towing and impound contract services for the City of National City. The RFP contained all the criteria to be used by the working group for evaluation proposals and the Police Department has established standards and expectations for tow and impound services.

RFP #GS2526-1 was issued on May 12, 2026 via PlanetBids, an online bidding platform. Potential vendors were notified about the RFP process on PlanetBids on May 7, 2026. The RFP was also posted on the City’s website on May 12, 2026. Responses to the RFPs were due on June 15, 2026. The City received seven (7) responses.

The RFP clearly states that the award of a contract(s) is based on the best overall value to the City. Factors considered in determining the best overall value include, but are not limited to: evaluation of service capabilities, experience, price, and other factors assessed in the RFP. There is no obligation to make an award based solely on financial factors. Instead, final rankings of proposals would be the result of technical rankings in conjunction with price rankings. In addition, there is no obligation to make any award to any contractor(s).

RFP Evaluations:

The working group reviewed seven (7) written proposals. Extensive administrative review was conducted by pertinent members of the working group, and proposals were evaluated according to how well they responded to, and met or exceeded, the RFP requirements. Site inspections were conducted in accordance with the RFP at each of the businesses. Accordingly, a total of seven site inspections were conducted by Sergeant Scott Shanahan, Police Operations Assistant, Ramil Laurino, Traffic Officer Coordinator, Vanessa Castro, and Officer Miguel Lozano. A detailed discussion of the site inspections is attached as Exhibit A, titled “Site Visit Forms, Site Visit Reports.”

After the site inspections, it was determined that five (5) of the seven (7) bidders met and/or exceed the RFP requirements and are suited to provide the required level of service the City expects. The five proposals that met the RFP requirements, in alphabetical order are:

- ASAP Towing, 1883-1885 Nirvana Ave, Chula Vista, CA 91910
- Cortes Towing, 919 Hollister Street, San Diego, CA 92154
- Quality Towing, 270 Trousdale St., Chula Vista, CA., 91910
- Road One Towing, 3333 National Ave, Suite A, San Diego, CA., 92123
- Tony’s Auto Center and Towing, 38 3rd Avenue, Chula Vista, CA 91910

Pursuant to the RFP, the objective is to select two (2) tow contractors to be placed on a rotational basis for the new tow contract period beginning on October 1, 2026 through September 30, 2029.

Below is a brief analysis of the five contractors (in alphabetic order) that meet and/or exceed the RFP requirements. Additional details relied upon by the working group are provided in Police Sergeant Scott Shanahan's report attached as Exhibit A.

A. ASAP Towing

Advantages

- Met RFP requirements
- History of municipal tow services
- 35 tow trucks with over 30 drivers
- CHP certified trucks – all sizes required in RFP, high quality equipment
- Has numerous high quality surveillance cameras on site with motion sensor silent alarm capability
- Large, paved storage yard, with 8-to-10-foot chain link and solid wall fencing with barbed and razor wire with good lighting
- Storage lot is 23,000 square feet
- 5 secure evidence storage bays for evidentiary vehicle storage
- Tow contract with CHP, El Cajon Police Department, San Diego Police Department, San Diego Sheriff's Department, Harbor Police Department, and North County Transit District
- All positive references

Factors to Consider

- ASAP Towing is 9.3 miles from City Hall, the furthest of the five responsive contractors
- The closest bus stop is almost a mile from the business office, this could be problematic for citizens to pick up their cars
- Not trolley accessible
- Trucks dispatched by cell phone
- Business office does not have 24-hour on site employees
- Monitored after hours from El Cajon
- Customers would have to call the after-hours phone number and wait for someone to respond
- No current process in place to collect fees due the City, the contractor would have to create an administrative process and train employees
- No prior experience as a National City tow provider

B. Cortes Towing

Advantages

- Met RFP requirements
- Long history of municipal tow service
- CHP certified trucks – all sizes required in RFP, high quality equipment
- Business office/dispatch staffed 24 hours a day (on-site)
- Storage lot is approximately 34,000 square feet

- Current tow contracts with CHP, Chula Vista Police Department, San Diego Police Department, San Diego Sheriff's Office, and AAA
- Multiple surveillance cameras with motion sensors around the storage lot
- Double mechanical entry gates
- Good 8-foot fencing with barbed and razor wire
- 3 enclosed and 1 RV sized evidence storage area for evidentiary vehicle storage
- Paved vehicle inspection area with a mechanical vehicle lift for inspections
- Positive references
- Located close to the trolley with bus access within 1 block of the business office

Factors to Consider

- No prior experience as a National City tow provider
- No current process in place to collect fees due the City, the contractor would have to create an administrative process and train employees
- Cortes Towing's business office is located 7.2 miles from city hall, second farthest of the five tow contractors
- Cortes Towing is one of the smallest of the contractors with 8 tow trucks available to the City

C. Quality Towing

Advantages

- Met RFP requirements
- Business office located 2.5 miles from City Hall, second closest of the five contractors
- Long history of municipal tow service
- CHP certified trucks – all sizes required in RFP, high quality equipment
- 34 tow trucks with over 30 drivers
- Multiple surveillance cameras with motion sensors
- Current tow contracts with CHP, San Diego Police Department, San Diego Sheriff's Office (Lemon Grove), Chula Vista Police Department, El Cajon Police Department, and AAA
- 3 secure evidence storage bays for evidentiary vehicle storage
- Storage lot is 25,000 square feet
- Large, paved storage yard, with 8-to-10-foot chain link and solid wall fencing with barbed and razor wire, and well lit
- Positive references

Factors to Consider

- The closest bus stop is about 5 blocks from the business office, this could be problematic for citizens to pick up their cars
- Not trolley accessible
- Trucks dispatched by cell phone
- Business office does not have 24-hour on site employees
- Monitored after hours from Lemon Grove
- Customers would have to call the after-hours phone number and wait for someone to respond
- No current process in place to collect fees due the City, the contractor would have to create an administrative process and train employees

- No prior experience as a National City tow provider

D. Road One Towing

Advantages

- Met RFP requirements
- Located close to National City (3.0 miles)
- Road One is the City's current tow contractor and there have been few issues with the service
- Long history of municipal tow service
- The largest contractor with the most equipment
- CHP certified trucks – all sizes required in RFP, high quality equipment, largest fleet
    - The fleet of trucks is new and equipped with the advanced technology such as GPS to assist with faster response times on calls for service
    - Each driver is issued a smart phone with an application that receives the call for service, then the driver can mark his arrival time and when they are in tow
    - The application also allows the driver to upload all vehicle information into the Road One tow system automatically
- Main business office/dispatch staffed 24/7
- Large storage lot (150,000sq ft), alarmed, video surveillance, well lit
- Has 5 secure storage lockers for evidentiary vehicles
- Has process in place to collect fees due to the City
- Current tow contracts with CHP, San Diego Police Department, Chula Vista Police Department, Escondido Police Department, San Diego Sheriff's Office, and the National City Police Department
- Positive references
- Better Business Bureau Rating: A

Factors to Consider

- The closest bus stop is about .4 miles away
- No trolley within walking distance
- Business documents are not kept in the business office, you need to either go to their Kearny Mesa location, or wait for documents to be delivered
- During site inspection it was discovered that the fencing located at the southern end of the 150,000 square foot lot was damaged with areas large enough for a person to enter the property; the fencing issue is compounded by this area of the storage lot not having any surveillance cameras
- Storage lot is mostly dirt and gravel with evidence of past flooding and pooling water

E. Tony's Towing

Advantages

- Met RFP requirements
- Located close to National City (2.4 miles), the closest of all five responsive contractors
- Bus stop within one block of the business office
- Long history of municipal tow service
- Numerous service awards from AAA

- CHP certified trucks – all sizes required in RFP, high quality equipment
- Business office/dispatch staffed 24 hours a day (on-site)
- Storage lot is approximately 36,000 square feet
- Current tow contracts with CHP San Diego area, CHP El Cajon area, Chula Vista Police Department, City of Chula Vista, El Cajon Police Department, San Diego Sheriff's Office, and AAA
- Multiple high-definition surveillance cameras with motion sensors
- Alarmed business office
- Good 8-to-10-foot chain link and solid wall fencing with barbed and razor wire
- Positive references

Factors to Consider

- No prior experience as a National City tow provider
- No current process in place to collect fees due the City, the contractor would have to create an administrative process and train employees
- No trolley access within walking distance
- Tony's is one of the smallest of the five responsive contractors, with only about 10 trucks available to the City

The RFP content and the above site visit results and analysis were evaluated by the tow working group to determine technical rankings of the proposals.

Rates:

The proposed rates from the five (5) responsive tow contractors differ from one another, with a significant gap between the highest and lowest proposed rates. Details of the rates proposed by the potential contractors are detailed in attached Exhibit C, Towing Contract Price Comparison. The pricing proposed by the tow contractors was evaluated by the working group to establish price rankings.

Overall, the lower proposed rates were similar to the tow rates charged under the current contract cycle from 2021. Based on the rates proposed by the two recommended tow operators, the rates recommended by the working group establish consistent tow rates, reflected in the column titled "Final Pricing" in Exhibit C. The most commonly used fee charged is for basic towing which, at $200, is just slightly higher than the previous towing services contracts. If the City Council approves the rates recommended by the working group, such rates would be the City-approved rates for the new contractors and are included in the contracts for approval, attached as Exhibit B.

Staff Recommendation:

After reviewing all responses to the RFP and conducting the site inspections, staff completed a thorough evaluation of all proposals. As set forth in the RFP, the working group established technical rankings of proposals and evaluated those in conjunction with price rankings to determine final rankings, as follows:

1. Cortes Towing Enterprises Inc.
2. Tony's Auto Center Inc.
3. Quality Towing
4. RoadOne Towing
5. ASAP Towing

Consistent with the objectives of the City Council-approved RFP, the tow contract working group recommends that the City enter into contracts with two (2) towing and impound contractors. Consistent with past practice and based on prior experience, it is more efficient to manage and administer two (2) tow contractors in terms of scheduling, preparing monthly reports, and tracking all contract obligations and requirements.

Based on the comprehensive RFP and evaluation process, with consideration of overall best value to the City, staff recommends awarding and entering into tow contracts with the two top-ranked tow providers: Cortes Towing Enterprises Inc. and Tony's Auto Center Inc. dba Tony's Auto Center.

FINANCIAL STATEMENT:
The quarterly Towing Program Fee revenue shall be $37,582, for an annual total of $150,328, paid in equal shares by the two designated contractors. Revenues are recorded in account no. 100-70-21-21100-3558-.

RELATED CITY COUNCIL 2020-2025 STRATEGIC PLAN GOAL:
Public Safety

ENVIRONMENTAL REVIEW:
This is not a project under CEQA, and is therefore not subject to environmental review. CCR15378; PRC 21065.

PUBLIC NOTIFICATION:
The Agenda Report was posted at least 72 hours before the Regular Meeting date and time, and 24 hours before a Special Meeting in accordance with the Ralph M. Brown Act.

ORDINANCE:
Not Applicable

EXHIBITS:
Exhibit A – Site Visit Report, Site Visit Forms
Exhibit B – Contracts: Cortes Towing Inc. & Tony's Auto Center
Exhibit C – Towing Contract Price Comparisons
Exhibit D - Resolution

NATIONAL CITY POLICE DEPARTMENT
MEMORANDUM

DATE: July 14th, 2026

TO: Tow Contract Committee

FROM: Scott Shanahan, Tow Contract Committee Member

SUBJECT: **Towing & Impound Contract Request for Proposal – Site Visits**

Request for Proposal ("RFP") #GS2526-1 was issued to establish a new towing and impound contract for the City of National City. The RFP issuance and submittal process was through PlanetBids, an online electronic bidding platform. This information was sent to prospective vendors and advertised in the San Diego Union Tribune and Star News. The completed RFPs were due on PlanetBids by June 15th, 2026. The City received seven (7) responses. Upon initial review of all the proposals by the Tow Contract Committee, it was decided to conduct site visits for all seven (7) tow contractor sites, without implying or determining that all proposals met the minimum requirements.

The seven (7) sites were visited on June 22nd and 23rd in the following order:

- Angelo's Towing, 1177 S. 26th Street, San Diego
- Road One Towing, 3333 National Ave, San Deigo
- Loyal Towing, 2647 Main Street, San Diego
- Cortes Towing, 919 Hollister Street, San Diego
- ASAP Towing., 1885 Nirvana St, Chula Vista
- Tony's Auto Center and Towing, 38 Third Ave Ste. B, Chula Vista
- Quality Towing, 270 Trousdale St., Chula Vista

Site visits were conducted on all seven (7) tow contractors by: Ramil Laurino, Police Operations Assistant, Vanessa Castro, Traffic Office Coordinator; Officer Miguel Lozano; and Sergeant Scott Shanahan.

As stated in the RFP, the site visits were conducted without prior notice in order to view the tow contractors in their normal everyday business setting. The site visits were conducted over a two-day period on Monday, June 22nd and Tuesday, June 23rd, 2026. A site visit checklist was completed during each site visit. The checklists are attached to this memorandum.

During each of the inspections, I requested copies of the CHP 234B forms for all of the company's tow trucks, as well as photo copies of the California driver's licenses and CHP 234F forms on each

of the tow truck drivers who will service the City. I requested each vendor provide the copies as soon as possible, but no later than Monday June 30th, 2026.

- ASAP Towing still needs to provide current copies of the CHP 234B forms for all trucks that will be used as part of the contract. I received the forms from 2025 after requesting them during the site inspection. I spoke with Martina from ASAP Towing who said that they would not have the 234B forms until probably July 5th or 6th, 2026. *No 234B forms were submitted with the RFP proposal, however, there was a written explanation provided.*
- Loyal Towing turned in all forms that were requested during the site inspection.
- Tony's Auto Center and Towing is only missing a copy of the National City business license. Tony's applied for the City's business license and the process is still pending.
- Road One Towing did not have copies of the 234B forms during the site inspection, but provided current copies of the CHP 234B forms via email on 06/29/2026. *Road One Towing did not turn in the current 234B forms with the RFP proposal, however, they did provide a written explanation that was required per the RFP instructions.*
- Angelo's Towing failed to turn in the current 234B forms with their RFP proposal as required and failed to provide a written explanation as required by the RFP instructions. Angelo's Towing sent the 234B documents to me via email on 06/25/2026, however the documents we signed by an Angelo's Towing employee instead of the CHP officer who conducted the inspections.
- Quality Towing still needs to turn in the current CHP 234F forms for all driver's that will be working in National City if they are selected. Update; I received the 234F forms via email on 06/29/2026.
- Cortes Towing is only missing a copy of the National City Business License. Cortes applied for the City's business license and the process is still pending.

I inspected all forms provided by each vendor. These forms included photo copies of the driver's license for all drivers who will be servicing the City of National City and CHP 243B forms (Tow Truck Inspection Forms) of the trucks that will be servicing the City. I also verified the forms were current and filled out completely, and I inspected the copy of the driver's licenses to confirm the validity.

During the site visits, Ramil Laurino, Vanessa Castro, Officer Lozano and I looked for the following items at each lot:

- Copies of 234B CHP forms
- Copies of the California driver's licenses and 234F CHP forms for drivers
- Distance from City Hall
- Lot size (over 10,000 square feet)
- Nearby public transportation
- How the lot was enclosed, e.g., fenced or solid wall, etc.
- Lockable gates
- Alarm systems
- Security cameras
- Sufficient lighting

- Drainage
- Secured evidence storage
- Paved examination area

RESULTS OF SITE VISITS

Angelo's Towing (visited 6/22/2026 @ 10:23 am)

Employee present – Jimmie Cavalier

Angelo's Towing has a current National City business license. Their business office/storage lot is located at 1177 S. 26th Street in San Diego, which is approximately 3.0 miles from the City Hall. Their business office is staffed 24 hours a day/7 day a week. During the business hours of 6:00 am to 6:00 pm, there are several office employees present; from 10:00 pm to 6:00 am the staff consists of 2 to 3 dispatchers, as well as office staff to deal with customers who come in for vehicle releases. All incoming phone calls are answered by office staff. The office staff is available 24/7 for after-hours vehicle releases. The current fee schedule is posted at the business, they accept cash and major credit cards, and have cash on hand for change. An inspection of invoices verified that customer invoices are itemized with all charges.

Angelo's Towing currently tows for the California Highway Patrol ("CHP") (from 2016 to present), the Coronado Police Department (from 2010 to present), the San Diego Sheriff's Department (from multiple different years to the present), and the Automobile Club ("AAA") (from 2006 to the present). Angelos's Towing also served the National City Police Department from 2016 to the present. Angelo's has a current system in place for reconciliations with the National City Police Department. They are a large AAA provider with over one thousand AAA calls for service each month.

Angelo's tow truck fleet meets the RFP requirements. All trucks are CHP certified through June 30th of 2026. During the site visit, I was provided with copies of the 234B forms for all tow trucks valid through June 30th of 2026. Jimmie told me that they had all of their vehicles inspected for the year July 1st 2026 through June 30th 2027, prior to submitting the RFP. However, they had not received the 234B's for the most recent inspection. Jimmie said that he would contact CHP and provide me with the current 234B forms within the next couple of days.

During the inspection I was also provided with copies of the California drivers' license and 234F forms for each driver that would be servicing the contract.

The business has standard duty, medium duty, and heavy-duty wheel lift trucks, standard/medium duty rollback trucks, and a heavy-duty landau truck. The business also has a tow truck capable of sub-garage towing and an off-road capable vehicle. All trucks are equipped within RFP requirements.

Angelo's Towing's storage lot is located in San Diego and close to public transportation. The bus stop is about one (1) block away and the trolley station is about a half (½) mile from the Angelo's Towing business office. The storage lot is paved and is approximately 24,000 square feet. This

estimate was confirmed by Officer Lozano who measured the lot with a laser measuring device. The storage yard is enclosed by a combination of 8-foot solid fence and wall with a locked electronic gate. The lot is alarmed and monitored by several high-definition cameras that record. The lot is well lit with pole and building mounted lights. The storage lot has (3) secured chain link storage areas for evidentiary vehicles. There is no paved area specifically for vehicle examinations, but the lot is asphalt and cement and there is room in the yard for examinations as needed.

I exchanged emails with Jimmie over the next couple of days and had not received any update of the 234B forms. On Wednesday, June 24th at 1745 hours, I sent Jimmie an email letting him know that I needed the 234B forms no later than June 30th, 2026. I also advised that the 234B forms were actually due with the RFP proposal. I did not hear back from Jimmie, so I called him on Thursday the 25th at about 1025 hours to check with him about the documents. I spoke with Jimmie who said that he would have the documents to me before the end of the day. At about 1452 hours, I received an email response from Jimmie saying the he had attached the requested insurance and CHP 234B documents. I opened each attachment and confirmed that the insurance information requested was accurate. Next, I opened the 234B documents and inspected them to make sure they were the current, signed documents from CHP. Upon inspecting the documents, I discovered that they were all filled out, signed and dated by Jimmie Cavalier. I also noticed that the documents were all dated June 15th, 2026, which was the day that the RFP proposals were due to be submitted with PlanetBids. This was very concerning because the inspections are to be completed by the CHP and signed by the officer conducting the inspection, not by a company employee.

Conclusion: **Angelo's Towing did not follow the RFP instructions by failing to provide fully-executed copies of the CHP 234B forms and failed to provide a written explanation. Instead, the forms were signed by their employee.**

Road One Towing (visited 06/22/2026 @ 12:41 pm)

Employee present – Nicollette Hall

Road One Towing has a current National City business license. The business license was not displayed at the business office. I was able to inspect a copy of the business license during the inspection. Their business office/storage lot is located at 3333 National Avenue in San Diego, which is approximately 3.2 miles from the City Hall. This business office is staffed Monday – Friday, 8:00 am to 6:00 pm. There is also a sign indicating the business hours are 8AM-5PM, except for NCPD. The hours for NCPD are 8AM to 6 PM.

Employees will be on site 24 hours a day at the 3333 National Avenue location. After-hours phone calls are routed to the main office/dispatchers and answered by staff. If an after-hours release is requested by a customer, the dispatcher would immediately contact the on-site employee at the storage lot to assist the customer. The current fee schedule is posted at the business, they accept cash and major credit cards, and have cash on hand for change. An inspection of invoices verified that customer invoices are itemized with all charges.

Road One Towing contracts with several current law enforcement agencies. Road One has current contracts with the San Diego Police Department (from 1980 to present), the Escondido Police Department (from 2004 to present), the San Diego Sheriff's Department (from 2007 to present), CHP (from 1979 to present), the Chula Vista Police Department (from 1997 to present), and the La Mesa Police Department (from 2011 to present). Road One Towing has also been contracted with the National City Police Department from 2011 to present.

Road One Towing has a system in place to post reconciliations for other jurisdictions. They also currently have a system in place for National City.

Road One Towing's truck fleet meets the RFP requirements. All trucks are CHP certified through June 30th, 2026. During the site inspection, I requested 234B forms for all of the trucks that would be used to service the contract. I also asked to see copies of the California drivers' licenses and CHP 234F forms for each driver that would service the City during the contract. Nicollette told me that they had all of their vehicles inspected for the year July 1st 2026 through June 30th 2027 prior to submitting the RFP. However, they had not received the 234B's from CHP for the most recent inspection. I was told that all of the other documents were located at their corporate office in Kearney Mesa.

After completing the rest of the inspection, we headed to the Kearney Mesa office and met with an employee named Robert, who supplied us with the 234B forms from 2025 that are good through June 30th, 2026. I was also provided with the 234F forms and a copy of the California driver's license of every driver who will work on the contract. I verified that the forms were legitimate. Robert told me that he would work on getting the updated 234B forms from CHP within the next couple of days. I later received an email from the owner of Road One Towing, Brad Ramsey, saying that they would have the up-to-date 234B forms available by June 30th, 2026. I received the current 234B forms from Brad on Monday June 29th, 2026.

Road One Towing has standard duty, medium duty, and heavy-duty wheel lift trucks, standard/medium duty rollback trucks, and a heavy-duty truck. The business also has tow trucks capable of sub-garage towing and off-road capable vehicles. All trucks are equipped within RFP requirements. Road One has the largest fleet of trucks of all the RFP proposals.

Road One Towing's storage lot is located in San Diego and close to public transportation. The closest bus stop is located at National Ave and 30th Street, about .4 miles from the business office. There is also the Harborside trolley station located about 1 mile from the business office. The storage lot is composed of asphalt in the area near the main gate and around the business office. The rest of the lot is a combination of gravel-type surface and dirt and is approximately 150,000 square feet. My visual estimate of the lot size agrees with this estimate. There is poor drainage on the lot and evidence that pooling water can occur.

The lot is shared by the KSON radio antenna tower and a utility building belonging to KSON located on the southern end of the lot. Officer Lozano and I walked the entire 150,000 square foot lot to inspect the fence line and to look for lighting and security cameras.

During the inspection, I determined that the front area of the property near the main entrance to the storage lot was secured with an approximate 8-foot chain link fence with an automatic electric powered gate. The chain link fence in this area was topped with barbed wire. As I made my way towards the south end of the lot, I noticed that some of the chain link fencing was reinforced with iron fencing. I noticed as I got to the south end of the lot that the fencing bordering the I-5 freeway transition ramp was in poor shape and, in several places, I could see holes in the fence big enough for a person to enter the lot.

In one part of the fence, I noted and photographed a hole in the fencing with access from a drainage ditch into the secure lot. There was a large piece of an old RV or trailer that was used to cover the hole; however, the object had been pushed aside allowing access through the opening. In another area, I saw and photographed that the chain link fence had been cut and was open. Rebar was used to attempt to close the opening, however, it appeared to me that someone would still be able to access the secured lot through the opening.

The lot itself is monitored by security cameras equipped with motion sensors that record. However, most of the cameras were mounted in the front portion of the lot around the business office and secured evidence parking. There were no cameras mounted in the far southern end of the lot. I asked Nicollette about this and she said that because of the KSON radio tower they could not install cameras in that part of the storage lot.

I viewed the camera footage from inside the business office and found that there was a camera mounted on the building that covered the southern end of the storage lot, but the image was from far off and didn't provide a very good image of that area. The issues with the fencing on the far end of the lot where there is lighting, but limited security camera footage, is a security concern because anyone could enter the secured lot and would likely not be noticed during darkness.

As far as overall lighting, the lot is well lit with pole and building mounted lights.

The storage lot has an indoor secured storage area for evidentiary vehicles and has a paved vehicle examination area.

Conclusion: **Road One Towing meets all RFP requirements. Openings in the secure fencing are an area of concern.**

Loyal Towing (visited 06/23/2026 @ 11:30 am)

Employee present – Abdul Mansour

Loyal Towing has a current business license in their current jurisdiction. Their business office/storage lot is located at 2647 Main Street in San Diego which is approximately 3.2 miles from City Hall. Their business office is staffed 24 hours a day, 7 days a week. Their business hours are 8:00 am to 5:00 pm. All incoming phone calls are answered by office staff. The office staff is available 24/7 for after-hours vehicle releases. The current fee schedule is posted at the business, they accept cash and major credit cards, and have cash on hand for change. An inspection of invoices verified that customer invoices are itemized with all charges. The City of San Diego

business license was posted; however, the National City business license was not. I was provided with a copy of the National City business license.

Loyal Towing currently has contracts with CHP in San Deigo and Sacramento, the Harbor Police Department, the Sacramento Police Department, US Customs and Border Protection, US Naval Police, AAA, and Geico. Loyal Towing has been contracted with CHP San Diego between 2016 and the present, Harbor PD between 2024 and present, US Naval Police between 2017 to present, CHP Sacramento between July 2026 to July 2027, AAA of Southern California between 2018 to present, AAA Mountain West Group between 2017 and present, and Geico between 2016 to present.

Loyal Towing has a system in place for reconciliation for other contracts and will be able to set up a system for reconciliation for National City.

During the inspection I was provided with copies of the California drivers' license and 234F forms for each driver that would be servicing the contract.

Loyal Towing's truck fleet meets the RFP requirements. All trucks are CHP certified. During the site visit, I was provided with copies of the 234B forms for all tow trucks valid through June 30th of 2027. The business has standard duty, medium duty, and heavy-duty wheel lift trucks, standard/medium duty rollback trucks, and a heavy-duty truck. The business also has a tow truck capable of sub-garage towing and an off-road capable vehicle. Loyal Towing will provide (2) trucks dedicated to the City with an additional (8) trucks as needed. All trucks are equipped within RFP requirements.

Loyal Towing's storage lot is located in San Diego and close to public transportation. There is a bus stop within one (1) block and the Harborside Trolley Station is about two (2) blocks away. Abdul estimated the size of his storage lot to be about 18,000 square feet. The lot appeared to be small to my estimation. Officer Lozano used a laser measuring device and discovered that the secure storage lot was only about 5,600 square feet. Abdul said that they have an overflow lot located at 1450 Frontage Road in Chula Vista that is about 23,000 square feet. Abdul said that they use that lot to store vehicles that remain on the Main Street lot for extended periods of time. Abdul said that if someone comes to claim a vehicle that has been sent to the Frontage Street lot that they will tow the vehicle to the customer at no charge.

The main storage yard on Main Street is enclosed by a solid chain link with mesh fence and a locked electric security gate. The chain link fencing on the front of the property is about 8 feet high with razer and barbed wire on top. The secure storage lot borders the trolley tracks on the west and has an approximate 5-foot chain link fence topped with barbed wire (The RFP requires an 8-foot fence around the storage lot). There is another small parking area directly behind the main office that is surrounded by an 8-to-10-foot chain link fence topped with barbed wire and razor wire.

The lot is monitored by several cameras that record and have intrusion sensors. The main building has a security system. The lot is well lit with pole mounted lights. There is not currently any secure evidence storage area or a paved area for conducting vehicle inspections; however, Abdul

said that he has space in the large indoor garage that he can set up an evidence storage area if he is given the contract.

Loyal Towing has another storage location in close proximity to National City (1450 Frontage Road) in Chula Vista. I drove by the location and found that it is enclosed by an 8-foot iron fence surrounding the entire property. The fence has several security lights and motion sensor cameras surrounding the storage lot; however, the lot is not staffed. The estimated size of the lot provided by Abdul was 23,000 square feet. My visual estimate seems to match that assessment. Also, worth noting, the property had a large for sale sign posted in front.

Although Loyal Towing has an overflow lot that meets the 10,000 square foot requirement of the RFP, their main business office that will be the home office for the contract falls well short of the 10,000 square foot requirement. I also see it being an issue if customers have to wait for their car to be towed from a lot located several miles away off of a busy freeway.

Conclusion: **Loyal Towing does not meet all RFP requirements. The main storage lot does not meet the 10,000 square foot, which is required by the RFP. Also, a portion of the fence bordering the storage lot does not meet the 8-foot threshold require by the RFP.**

Cortes Towing Enterprises, Inc. (visited 06/23/2026 @ 10:23 am)

Employees present – Johnny Cortes

Cortes Towing has a City of San Diego business license displayed. Cortes Towing did not have a City of National City business license displayed. Cortes advised that they applied for their National City Business license last week and that it was still pending. Their business office/storage lot is located at 919 Hollister Street in San Diego, which is approximately 7.2 miles from City Hall. According to Google maps, this a 13-minute drive without traffic. This is an area of concern for me as the response time is 20 minutes from time of call.

The business hours are listed as 8:00 am to 5:00 pm Monday through Friday, there were several office employees and one dispatcher present during business hours. All incoming phone calls are answered by office staff. The office staff is available 24/7 for after-hours vehicle releases with staff on site 24 hours. The current fee schedule is posted at the business, they accept cash and major credit cards, and have cash on hand for change. An inspection of invoices verified that customer invoices are itemized with all charges.

Cortes Towing contracts with several current law enforcement agencies. Cortes has current contracts with the San Diego Police Department (from 2012 to present), the San Diego Sheriff's Department (from 2012 to present), CHP (from 2009 to present), the Chula Vista Police Department (from 2016 to present), and AAA (from1996 to present). Cortes Towing has a system in place to post reconciliations for other jurisdictions. They currently do not have a system in place for National City.

Cortes Towing's truck fleet meets the RFP requirements. Their trucks are CHP certified through June 30th of 2026 and have passed inspection for the July 1st, 2026 to June 30th, 2027 certification.

Cortes Towing provided copies of the 234B's forms in the RFP and I verified the forms during the site inspection. They also provided copies of the California driver's licenses and 234F forms for all drivers that will work on the contract.

Cortes Towing has standard duty and medium duty wheel lift trucks and standard/medium duty rollback trucks. Their trucks are equipped within RFP requirements. They now have a heavy-duty tow truck. They also now have a running vehicle capable of off-road towing, and a tow truck capable of sub-garage towing.

Cortes Towing's storage lot is located in San Diego and close to public transportation. The closest bus stop is located at Hollister Street and Elm Street about one (1) block from the business office. There is also the Palm Avenue trolley station located about .3 miles from the business office. The storage lot is paved with a combination of asphalt and cement and is approximately 35,000 square feet. My visual estimate of the lot size agrees with this estimate.

The storage yard is enclosed by an 8-foot chain link with mesh fence with a double, locked electronic security gate on the west side. The north side of the property is secured by a 10-foot solid metal wall. The east side of the property is secured by an 8-foot block wall topped with barbed wire. The south side of the property is secured by an 8-foot chain link fence topped with barbed wire. The lot is alarmed and monitored by several cameras that record. The lot is well lit with pole and building mounted lights. The storage lot has a garage unit with (3) separate secure storage bins for evidence vehicles. In addition, there is a separate chain link large RV sized evidence storage unit on the property. Cortes has a paved vehicle examination area that includes a hydraulic lift for vehicle mechanical inspections.

Conclusion: **Cortes Towing meets all RFP requirements. Area of concern, potential 20-minute response time issues.**

ASAP Towing (visited 06/23/2026 @ 11:35 am)

Employee present – Aram Sador

ASAP Towing has a current business license for their jurisdiction. Their business office/storage lot is located at 1883-1885 Nirvana Street in Chula Vista, which is either 10.2 miles or 9.3 miles from City Hall depending on the route taken. According to Google maps, the travel time is 15 minute or 18 minutes, respectively. That is an estimate with no traffic. This raises a concern about whether they can timely respond to calls, due to the distance from National City.

Their business office is supposed to be staffed from 8 am to 6 pm. All incoming phone calls are answered by office staff during business hours. Business hours are posted as 8 AM to 5 PM on the fence outside the front pedestrian gate. The office staff is available 24/7 for after-hours vehicle releases, through contact with the answering service. The business office at 1883-1885 Nirvana Street is not staffed 24 hours a day.

When we arrived for our site inspection, the gate entrance that leads to the walk-up window for customers had a sign advising that the gate was "Under repair" and to call the business office number for assistance. I called the number and spoke with an off-site employee who advised that

she would call and have someone return to the location to assist us. While waiting we noticed another employee who was working on a ladder just inside the gate. I called out to him and advised him that we were there for a surprise inspection and he did not let us in, but did call for another employee to return to assist us. We waited for about 15 minutes for Aram to arrive. Aram allowed us onto the property to conduct the inspection.

The current fee schedule is posted at the business, they accept cash and major credit cards, and have cash on hand for change. We were unable to inspect invoices because they did not have any documents at the location.

ASAP contracts with several current law enforcement agencies. ASAP has current contracts with CHP in El Cajon (from 2013 to present), CHP San Diego area (from 2008 to present), CHP North County area (from 2020 to present), the El Cajon Police Department (from 2014 to present), the San Diego Police Department (from 2017 to present), the San Diego County Sheriff's Department (from 2017 to present), the Port of San Diego (from 2024 to present), North County Transit District (from 2025 to present), and CHP evidence (from 2026 to present).

ASAP's tow trucks meet the RFP requirements. The business has standard duty, medium duty, and heavy-duty wheel lift trucks, standard/medium duty rollback trucks, and a heavy-duty truck. The business also has tow trucks capable of sub-garage towing and off-road capable vehicles.

During the inspection, I was unable to determine if ASAP's tow trucks are CHP certified. ASAP did not provide any current or old CHP 234B forms with their RFP submission; however, they did provide a written explanation as required by the RFP. During the site visit there were no documents on scene. I spoke with an employee named Martina on the phone who advised that all of the company's documents are kept at their El Cajon location. I advised Martina that I needed copies of the current CHP 234B forms for their tow trucks, as well as copies of the California driver's license and 234F form from each driver that would service National City on the contract. I provided Martina with my email address and she said that she would email the documents to me today.

ASAP Towing's storage lot is located in Chula Vista, but there is no nearby public transportation. The closest bus stop is located at Main Street and Brandywine Ave, which is .8 miles from the business office on Nirvana Street. I determined it would take a person about an hour on public transportation from National City before having to walk the last .8 miles just to reach the yard. This is a major concern because customers from National City would have an issue reaching their business office in a timely manner

During the lot inspection, I noted that there were only a few cars on the lot, which I found odd because other tow yards have numerous cars on the lot in a variety of condition. Aram said that they have another lot located at 610 Arizona Street that they also use. I confirmed with Aram that the Nirvana Street location was going to be the contract location. He said that it was and that the other lot was for additional storage.

The yard size was listed as 40,000 square feet. Officer Lozano measured the lot with a laser measuring device and determined the true square footage at closer to 28,000 square feet. The

storage yard is enclosed by an approximate 8-to-10-foot chain link fence topped with both barbed and razor wire. There is also an electronic metal and iron gate that opens with a push code from the driver. The west side of the storage lot is protected by an 8-foot chain link fence topped with razor wire. The south side of the storage lot is protected by an 8 to 10 fence iron fence. The east side of the storage lot is protected by an approximate 10-foot cinder block wall that is topped with an 8-foot iron fence. The lot contains four (4) secured parking areas for evidence vehicles. All four (4) spots are secured with chain link fencing. The lot and business office have numerous security cameras around the property that cover all areas. The cameras are equipped with motion sensors that will notify the main off site dispatch center if tripped. There is no actual alarm system on the business office, and the office is not occupied 24 hours a day. All monitoring is done from the El Cajon office. This raises security concerns if evidence vehicles are left unattended during non-business hours.

Conclusion: **ASAP Towing meets RFP requirements. Area of concern, the business office is barely within the 10-mile radius, potential for 20-minute response issues. Also monitored from off site in El Cajon.**

Tony's Auto Service (visited 06/23/2026 @ 1:40 pm)

Employee present – Sanar Abed

Tony's Auto Service has a current business license in their jurisdiction posted inside the business office. Tony's Auto Service has applied for their National City Business license, but the application is still pending. Their business office/storage lot is located at 38 Third Avenue, Chula Vista which is approximately 2.3 miles from the National City City Hall.

Tony's Auto Service business office is staffed Monday – Friday, 8:00 am to 6:00 pm (the posted hours state 8:00 am to 5:00 pm). There will also be employees on-site 24 hours a day at the 38 Third Avenue location. After hours, phone calls will be handled by an on-site dispatcher who will notify an on-site employee if an after-hours release is requested by a customer. The current fee schedule is posted at the business. They accept cash and major credit cards, and have cash on hand for change. An inspection of invoices verified that customer invoices are itemized with all charges.

Tony's Auto Service has a system in place to post reconciliations for other municipalities. They do not currently have a system in place for the City of National City, but have the ability to put a system in place if awarded the contract.

Tony's Auto Service has contracts with several current law enforcement agencies. Tony's Auto Service has current contracts with CHP San Diego area (from 1985 to present), CHP El Cajon area (from 2019 to present), the City of Chula Vista (from 1980 to present), the Chula Vista Police Department (from 1969 to present), the San Diego Sheriff's Department (from 2019 to present), the El Cajon Police Department (from 2022 to present), and AAA (from 1980 to present).

Tony's Auto Service's truck fleet meets the RFP requirements. All trucks are CHP certified through June 30th, 2026 and have been recertified for the period 2026 through 2027. Copies of the CHP 234B inspection forms were supplied with the RFP proposal and verified during the site

inspection. I obtained copies of the California driver's license and 234F CHP forms for all drivers that will work on the contract if awarded.

The business has standard duty, medium duty, and heavy-duty wheel lift trucks, standard/medium duty rollback trucks, and heavy-duty trucks. The business also has a tow truck capable of sub-garage towing and an off-road capable vehicle. All trucks are equipped within RFP requirements.

Tony's Auto Service storage lot is located in Chula Vista and close to public transportation. There are several bus stops within walking distance of their business office.

The storage lot has a gravel surface and is listed as approximately 33,000 square feet. Officer Lozano measured the storage lot with a laser measuring device and determined the lot size to be closer to 30,000 square feet. The storage yard is enclosed by a 10-foot chain link fence with mesh with a locked electronic gate for tow trucks to enter and exit. There is also a locked pedestrian gate. The lot is alarmed with HD surveillance cameras that have motion sensors. The cameras are monitored from the dispatch center on site. The lot appears to be well lit by numerous pole mounted lights around the perimeter. The storage lot does not currently have a secured evidence storage in place; however, Tony said that he will have the chain link secure evidence cages put in place before the beginning of the contract if awarded. Tony also said that they currently have an evidence storage area at a secondary storage lot on Auto Park Way in Chula Vista.

I visited the storage lot on Auto Park Way on 07/02/2026 at about 0940 hours. The storage lot is a good 50,000+ square foot area. There is no one present on site and there were very few cars on the lot, which leads me to believe that the lot is strictly used for overflow. The lot had limited lighting and it appeared the only security camera was at the main entrance. There was signage and a locked pedestrian gate leading to a Conex box that was being used as a business office. However, the pedestrian gate lock and chain were rusted and it didn't look as if the gate had been opened in some time. The tow truck entrance gate was actually unlocked and I was able to pull it open. I did not see any evidence of a secure storage area for evidence vehicles on the property.

Conclusion: **Tony's Auto Service meets all RFP requirements except for not having secure storage area. However, the owner said that he will install a secure parking area prior to starting the contract.**

Quality Towing (visited 06/23/2026 @ 2:19 pm)

Employee present – Adrian Jiminez

Quality Towing has a current business license for their jurisdiction in Chula Vista posted on the walk-up window of the business office. They also have a National City business license posted inside the business office. Their business office/storage lot is located at 270 Trousdale St in Chula Vista, which is 3.5 miles from City Hall.

Their business office is staffed from 8 AM to 6 PM. The sign outside the business on the main gate indicates business hours are 8 AM to 5 PM. There are also business hours posted on the brick wall next to the main gate indicating the business hours are from 8 AM to 6PM. All incoming phone calls are answered by office staff during business hours. The office staff is available 24/7 for after-

hours vehicle releases. However, there is no one on-site 24 hours. The office is monitored from their main office in Lemon Grove during non-business hours. The current fee schedule is posted at the business, they accept cash and major credit cards, and have cash on hand for change. An inspection of invoices verified that customer invoices are itemized with all charges.

Quality Towing currently contracts with several law enforcement agencies. Quality Towing has current contracts with the San Diego Police Department (from 2023 to present), CHP (from 2012 to present), the Chula Vista Police Department (from 2022 to present), the San Diego Sheriff's Department. Lemon Grove substation (from 2012 to present), the El Cajon Police Department (from 2017 to present), and AAA (from 2012 to present).

Quality Towing has a system in place to post reconciliations for other jurisdictions. However, they do not currently have a system in place for reconciliations for the city of National City.

Quality Towing's truck fleet meets the RFP requirements. All trucks are CHP certified through June 30th, 2026 and have all passed inspection for the July 1st, 2026 through June 30th, 2027 year. I received copies of the CHP 234B from Quality Towing in the RFP proposal and verified them during the site inspection. I also received copies of the California driver's licenses for all of the drivers in the RFP proposal. During the site inspection, I requested and received CHP 234F forms for all of the drivers that would be used to service the contract. Quality Towing has standard duty, medium duty, and heavy-duty wheel lift trucks, standard/medium duty rollback trucks, and a heavy-duty truck. The business also has tow trucks capable of sub-garage towing and off-road capable vehicles.

Quality Towing's storage lot is located in Chula Vista and close to public transportation. The closest bus stop is located within a couple of blocks of the business office. The storage lot is composed of cement concrete and was estimated in the RFP proposal to be approximately 33,000 square feet. Officer Lozano determined the actual lot size to be about 25,000 square feet with the use of a laser measuring device. On the lot there were only a few cars, which I found odd since other tow yards have numerous cars on the lot in a variety of conditions. This led me to believe this lot was not the primary lot of Quality Towing and most likely an overflow lot.

The storage yard is enclosed by an approximate 8-foot solid block wall topped with razor wire on all but the east side of the lot. The east side of the storage lot is protected by an approximate 8-foot chain link fence topped with both barbed and razor wire. The yard is also protected by a large 8-to-10-foot metal gate that electronically opens and closes. The lot does not have an audible alarm system; however, both the storage lot and the business office are monitored by surveillance cameras that have motion sensor silent alarms that are monitored by a 24-hour dispatch center located at the main business office in Lemon Grove. The storage lot has (3) secured storage bays for evidence vehicles within the secured storage yard. There is plenty of clear cement space in the storage lot to examine evidence vehicles. The storage lot has adequate pole mounted lighting.

Conclusion: **Quality Towing meets all RFP requirements. Area of concern is that the business office and storage lot are not staffed 24 hours a day and are monitored from off site in Lemon Grove.**

SUMMARY OF SITE VISITS

Upon completion of the site visits, the results of the site visits were presented to the Tow Contract Committee. As a result of the site inspections, it was determined that two of the proposals did not meet the RFP requirements:

- Loyal Towing, 2647 Main Street, San Diego. They did not have a vehicle storage lot over 10,000 square feet as required by the RFP under heading III, Specific Provisions, section (D) Storage Yard:

  > There shall be a minimum of one (1) vehicle storage yard within a ten (10) mile radius from City Hall, located at 1243 National City Boulevard, National City, with adequate storage capabilities for all vehicles retrieved from the City and requiring storage. The Bidding Contractor shall identify the exact location and size of any storage yards included in their Proposal. No other storage yard may be used for purposes of execution of the Contract with the City, i.e. all vehicles towed from within the City must be stored in the yard within the ten-mile radius of City Hall.
  >
  > The storage yard shall be at least 10,000 square feet and have space necessary to accommodate all NCPD tows and comply with all applicable local and state regulations (including, but not limited to: National City Municipal Code and California Fire, Sign, Zoning, and Building Codes). The storage yard shall also:
  >
  > 1. Be completely enclosed by a building or an 8-foot uniform high solid fence or wall with a lockable gate….

  Additionally, Loyal Towing had an approximate 5-foot chain link fence along the west side of the storage lot that did not meet RFP requirements.

- Angelo's Towing, 1177 S. 26th Street, San Diego. They did not submit the fully-executed CHP 234B forms with the RFP and failed to provide a written explanation under heading I. Objective and Process, section (K) Content of the Proposal, subsection3.(2) that requires a "Copy of the fully-executed CHP form 234B for trucks assigned to this RFP." That section states that "Failure to provide the required submittals with the proposal may be cause for the Proposal to be rejected as non-responsive and unacceptable." When the documents were requested at the site visit, Angelo's provided documents without required signatures.

The following five tow contractors were found to have met the RFP requirements:

- Road One Towing (A to Z Enterprises, Inc.), 3333 National Avenue; however, there were some security concerns with the fencing around the property.
- Cortes Towing, 919 Hollister Street, San Diego, but potential response time issues.
- Tony's Auto Center, 38 Third Avenue Chula Vista; however, did not have a secured evidence area, but will install a secure area if given the contract.
- Quality Towing, 270 Trousdale Street, Chula Vista; however, there were concerns over the business officer and storage lot being monitored off site from Lemon Grove.

- ASAP Towing, 1883-1885 Nirvana Avenue Chula Vista; however, there were concerns about the distance of their business office from City Hall, coupled with the fact that there is no one on site 24 hours a day.

Respectfully submitted,

Michael “Scott” Shanahan #393, Traffic Sergeant
NCPD, Traffic Division

NCPD
CITY OF NATIONAL CITY

TOW RFP SITE VISIT

PROSPECTIVE CONTRACTOR: Road One Towing DATE/TIME: 6/22/26 12:42PM

YES BUSINESS LICENSE Not Posted on site, Kept at Business office
YES ➢ Current in jurisdiction
YES 24 HOUR PHONE CONTACT On site 24 hours
➢ Pager / cell / (office staff) / answering service
YES 24 HOUR OFFICE STAFF FOR RELEASE
YES ➢ Office at yard (Open minimally 0800-1800)
YES ➢ Access to vehicle by R/O 24 hours
FEE SCHEDULE POSTED IN VIEW OF CASHIERS' STATION, 17"x22" and lettering 1"; (Yes) or No
YES ACCEPT CREDIT CARD AND CASH
YES ➢ Cash on hand for change
YES PROCEDURE IN PLACE TO POST RECONCILIATION (YES) / NO ACH Deposit
INVOICES ITEMIZED WITH ALL CHARGES (YES) / NO
TOW TRUCK REQUIREMENTS
➢ Rollback → Basic = (YES) / NO Medium = (YES) / NO Heavy = (YES) / NO
➢ Wheel Lift → Basic = (YES) / NO Medium = (YES) / NO Heavy = (YES) / NO
➢ Sub-garage vehicle (YES) / NO
➢ Off-road Capable Truck (YES) / NO
➢ Large oversized vehicles (over 22,000 GVW unloaded) (YES) / NO
TRUCK EQUIPMENT
YES ➢ Two-way Radio or other means of two-way communication Radio / Dispatch / Cell Phone
YES ➢ 8000 lbs capacity
YES ➢ Dollies on each vehicle (required on Class A per CHP 234B)
NO ➢ Completed CHP Inspection Certificate for each vehicle (working within NC) signed and dated prior to RFP Inspections Completed, No 234B Forms in Possession will have By 6-30-26.
LOT REQUIREMENTS (Take Photos)
YES ➢ Within 10 miles of City Hall (Appx Distance = 3.0 miles)
YES ➢ >10,000 sq ft of usable lot space (Not including Buildings) (Appx sq footage = 150,000)
YES ➢ Public transit nearby (YES) / NO (Bus/Trolley - NO Bus stop .4 miles away)
YES ➢ Enclosed → Solid Fence (YES) / NO or Wall YES / NO (Height= 8 ft.? (YES) / NO) See back Page
YES ➢ Lockable Gate (YES) / NO
YES ➢ Are gates locked during business hours?
YES ➢ What type of lock? Mechanical Gate
YES ➢ Is gate manual or mechanized?
YES ➢ Alarmed = (YES) / NO Security Cameras = (YES) / NO
YES ➢ Sufficient Lighting
NO ➢ Drainage There is no Drainage.
➢ Secured Evidence Storage (or can build one prior to contract)
YES ➢ Paved Examination Area (cement, asphalt, or oil and aggregate mixture)
YES ➢ Samples of drivers licenses for employees who will be working in NC. Conduct survey of 10 employees or 10% of employees, whichever is greater.

COMMENTS: * Found (2) Holes in Perimeter Fencing.

EMPLOYEE PRESENT: Nicolette Hall PERSON CONDUCTING INSPECTION: Shanahan, Lozano, Castro, Laurino

- Reconciliation fees are those fees paid to the city by the vendor ACH Deposits
- How many total trucks? 10-12 for NCPD
- How many employees and are they certified by the CHP? ~~8-10~~ Drivers (18)
- Are staff present 24 hours at site? YES

NCPD
CITY OF NATIONAL CITY

TOW RFP SITE VISIT

PROSPECTIVE CONTRACTOR: Cortes Towing DATE/TIME: 06/23/26 10:23am

✓ BUSINESS LICENSE License For National City "Pending"
YES ➢ Current in jurisdiction City of San Diego
YES 24 HOUR PHONE CONTACT 619-300-7946
➢ Pager / cell / office staff / answering service
YES 24 HOUR OFFICE STAFF FOR RELEASE
NO ➢ Office at yard (Open minimally 0800-1800) (OPEN-1700) NOT POSTED
YES ➢ Access to vehicle by R/O 24 hours
YES FEE SCHEDULE POSTED IN VIEW OF CASHIERS' STATION, 17"x22" and lettering 1"; (Yes) or No
YES ACCEPT CREDIT CARD AND CASH
YES ➢ Cash on hand for change
YES PROCEDURE IN PLACE TO POST RECONCILIATION (YES) / NO ACH - NOT W/ NCPD.
YES INVOICES ITEMIZED WITH ALL CHARGES (YES) / NO

TOW TRUCK REQUIREMENTS
➢ Rollback → Basic = (YES) / NO Medium = (YES) / NO Heavy = (YES) / NO
➢ Wheel Lift → Basic = (YES) / NO Medium = (YES) / NO Heavy = (YES) / NO
➢ Sub-garage vehicle (YES) / NO
➢ Off-road Capable Truck (YES) / NO
➢ Large oversized vehicles (over 22,000 GVW unloaded) (YES) / NO

TRUCK EQUIPMENT
YES ➢ Two-way Radio or other means of two-way communication 2-way Radio
YES ➢ 8000 lbs capacity
YES ➢ Dollies on each vehicle (required on Class A per CHP 234B)
YES ➢ Completed CHP Inspection Certificate for each vehicle (working within NC) signed and dated prior to RFP

LOT REQUIREMENTS (Take Photos)
YES ➢ Within 10 miles of City Hall (Appx Distance = 7.2 miles
YES ➢ >10,000 sq ft of usable lot space (Not including Buildings) (Appx sq footage = 34,000)
YES ➢ Public transit nearby (YES) / NO (Bus/Trolley) Bus stop 1-block, Trolley .3 miles
YES ➢ Enclosed → Solid Fence (YES) / NO or Wall (YES) / NO (Height= 8 ft.? (YES) / NO)
YES ➢ Lockable Gate (YES) / NO
YES ➢ Are gates locked during business hours? YES
YES ➢ What type of lock? Mechanical Gate
YES ➢ Is gate manual or mechanized?
YES ➢ Alarmed = (YES) / NO Security Cameras = (YES) / NO
YES ➢ Sufficient Lighting
YES ➢ Drainage
YES ➢ Secured Evidence Storage (or can build one prior to contract) 3-Bays +(1) RV size Bay
YES ➢ Paved Examination Area (cement, asphalt, or oil and aggregate mixture)
YES ➢ Samples of drivers licenses for employees who will be working in NC. Conduct survey of 10 employees or 10% of employees, whichever is greater.

COMMENTS: ⊗ Paved exam area has hydraulic LIFT

EMPLOYEE PRESENT: Johnny Cortez PERSON CONDUCTING INSPECTION: Shana Lan, Lozano, Castro, Lawring

- Reconciliation fees are those fees paid to the city by the vendor ACH, BUT NET W/ NCPD
- How many total trucks? (8) Dedicated Trucks
- How many employees and are they certified by the CHP? & Drivers
- Are staff present 24 hours at site? YES

NCPD
CITY OF NATIONAL CITY

TOW RFP SITE VISIT

PROSPECTIVE CONTRACTOR: Tony's Auto Center & Towing DATE/TIME: 06/23/26 1:40 PM

✓ BUSINESS LICENSE N.C. Business License Pending
- YES ➢ Current in jurisdiction City of Chula Vista

YES 24 HOUR PHONE CONTACT 619-420-0300
- YES ➢ Pager / cell / office staff / answering service

YES 24 HOUR OFFICE STAFF FOR RELEASE on site 24-hours
- YES ➢ Office at yard (Open minimally 0800-1800)
- YES ➢ Access to vehicle by R/O 24 hours

YES FEE SCHEDULE POSTED IN VIEW OF CASHIERS' STATION, 17"x22" and lettering 1" (Yes or No)

YES ACCEPT CREDIT CARD AND CASH
- YES ➢ Cash on hand for change

YES PROCEDURE IN PLACE TO POST RECONCILIATION (YES / NO) NOT w/ NCPD

YES INVOICES ITEMIZED WITH ALL CHARGES (YES / NO)

TOW TRUCK REQUIREMENTS
- ➢ Rollback → Basic = (YES / NO) Medium = (YES / NO) Heavy = (YES / NO)
- ➢ Wheel Lift → Basic = (YES / NO) Medium = (YES / NO) Heavy = (YES / NO)
- ➢ Sub-garage vehicle (YES / NO)
- ➢ Off-road Capable Truck (YES / NO)
- ➢ Large oversized vehicles (over 22,000 GVW unloaded) (YES / NO)

TRUCK EQUIPMENT
- YES ➢ Two-way Radio or other means of two-way communication 2-way Radio
- YES ➢ 8000 lbs capacity
- YES ➢ Dollies on each vehicle (required on Class A per CHP 234B)
- YES ➢ Completed CHP Inspection Certificate for each vehicle (working within NC) signed and dated prior to RFP

LOT REQUIREMENTS (Take Photos)
- YES ➢ Within 10 miles of City Hall (Appx Distance = 2.4 miles)
- YES ➢ >10,000 sq ft of usable lot space (Not including Buildings) (Appx sq footage = 36,000)
- YES ➢ Public transit nearby (YES / NO) Bus/Trolley - NO Bus walking Distance
- YES ➢ Enclosed → Solid Fence (YES / NO) or Wall (YES / NO) (Height= 8 ft.? (YES / NO))
- YES ➢ Lockable Gate (YES / NO)
- YES ➢ Are gates locked during business hours?
- YES ➢ What type of lock? mechanical Gate
- YES ➢ Is gate manual or mechanized?
- YES ➢ Alarmed = (YES / NO) Security Cameras = (YES / NO)
- YES ➢ Sufficient Lighting
- YES ➢ Drainage Natural
- NO ➢ Secured Evidence Storage (or can build one prior to contract) will build before contract
- NO ➢ Paved Examination Area (cement, asphalt, or oil and aggregate mixture) Gravel
- YES ➢ Samples of drivers licenses for employees who will be working in NC. Conduct survey of 10 employees or 10% of employees, whichever is greater.

COMMENTS: _____

_____

_____

_____

EMPLOYEE PRESENT: Sanar Abed PERSON CONDUCTING INSPECTION: Shanahan, Lozano, Castro, Laursino

- Reconciliation fees are those fees paid to the city by the vendor YES w/ S.D Sheriff & CUPD.
- How many total trucks? 10 trucks for NC.
- How many employees and are they certified by the CHP? 16 Drivers
- Are staff present 24 hours at site? YES

NCPD
CITY OF NATIONAL CITY

TOW RFP SITE VISIT

PROSPECTIVE CONTRACTOR: Quality Towing DATE/TIME: 06/23/26 2:19 PM

YES BUSINESS LICENSE Posted on site
- YES ➢ Current in jurisdiction City of Chula Vista

YES 24 HOUR PHONE CONTACT 619-460-2444
- YES ➢ Pager / cell / office staff / answering service off-site (Lemon Grove)

YES 24 HOUR OFFICE STAFF FOR RELEASE
- YES ➢ Office at yard (Open minimally 0800-1800) Also posted as 0800-1700
- YES ➢ Access to vehicle by R/O 24 hours Off site Response

YES FEE SCHEDULE POSTED IN VIEW OF CASHIERS' STATION, 17"x22" and lettering 1"; Yes or No

YES ACCEPT CREDIT CARD AND CASH
- YES ➢ Cash on hand for change

YES PROCEDURE IN PLACE TO POST RECONCILIATION YES / NO Not w/ NCPD

YES INVOICES ITEMIZED WITH ALL CHARGES YES/NO

TOW TRUCK REQUIREMENTS
- ➢ Rollback → Basic = YES / NO Medium = YES / NO Heavy = YES / NO
- ➢ Wheel Lift → Basic = YES / NO Medium = YES / NO Heavy = YES / NO
- ➢ Sub-garage vehicle YES / NO
- ➢ Off-road Capable Truck YES / NO
- ➢ Large oversized vehicles (over 22,000 GVW unloaded) YES / NO

TRUCK EQUIPMENT
- YES ➢ Two-way Radio or other means of two-way communication Cell Phones
- YES ➢ 8000 lbs capacity
- YES ➢ Dollies on each vehicle (required on Class A per CHP 234B)
- YES ➢ Completed CHP Inspection Certificate for each vehicle (working within NC) signed and dated prior to RFP

LOT REQUIREMENTS (Take Photos)
- YES ➢ Within 10 miles of City Hall (Appx Distance = 2.5 miles
- YES ➢ >10,000 sq ft of usable lot space (Not including Buildings) (Appx sq footage = 25,000)
- YES ➢ Public transit nearby YES / NO Bus/Trolley - NC Bus stop couple blocks away
- YES ➢ Enclosed → Solid Fence YES / NO or Wall YES / NO (Height= 8 ft.? YES / NO)
- YES ➢ Lockable Gate YES / NO
- YES ➢ Are gates locked during business hours? mechanical lock
- YES ➢ What type of lock? mechanical
- YES ➢ Is gate manual or mechanized?
- YES ➢ Alarmed = YES / NO Security Cameras = YES / NO
- YES ➢ Sufficient Lighting
- YES ➢ Drainage
- YES ➢ Secured Evidence Storage (or can build one prior to contract) (3) storage bays
- YES ➢ Paved Examination Area (cement, asphalt, or oil and aggregate mixture)
- YES ➢ Samples of drivers licenses for employees who will be working in NC. Conduct survey of 10 employees or 10% of employees, whichever is greater.

COMMENTS: _____

EMPLOYEE PRESENT: Adrian Jimenez PERSON CONDUCTING INSPECTION: Shanahan, Lozano, Castro, Laurino

- Reconciliation fees are those fees paid to the city by the vendor YES, NOT W/ NCPD
- How many total trucks? 34 Trucks
- How many employees and are they certified by the CHP? 30 Drivers
- Are staff present 24 hours at site? NO

NCPD
CITY OF NATIONAL CITY

TOW RFP SITE VISIT

PROSPECTIVE CONTRACTOR: ASAP Towing DATE/TIME: 06/23/26 11:35 am

YES BUSINESS LICENSE ~~N.C. Business License "Pending"~~ NOT POSTED
- YES ➢ Current in jurisdiction city of San Diego

YES 24 HOUR PHONE CONTACT BY APPOINTMENT 619-966-9300
- ➢ Pager / cell / office staff / answering service

YES 24 HOUR OFFICE STAFF FOR RELEASE
- — ➢ Office at yard (Open minimally 0800-1800) POSTED (0800-1700)
- YES ➢ Access to vehicle by R/O 24 hours on-call (answering service)

YES FEE SCHEDULE POSTED IN VIEW OF CASHIERS' STATION, 17"x22" and lettering 1"; Yes or No

YES ACCEPT CREDIT CARD AND CASH
- YES ➢ Cash on hand for change

YES PROCEDURE IN PLACE TO POST RECONCILIATION (YES) / NO Paper checks (NOT w/NCPD)

YES INVOICES ITEMIZED WITH ALL CHARGES (YES) / NO

TOW TRUCK REQUIREMENTS
- ➢ Rollback → Basic = (YES) / NO Medium = (YES) / NO Heavy = (YES) / NO
- ➢ Wheel Lift → Basic = (YES) / NO Medium = (YES) / NO Heavy = (YES) / NO
- ➢ Sub-garage vehicle (YES) / NO
- ➢ Off-road Capable Truck (YES) / NO
- ➢ Large oversized vehicles (over 22,000 GVW unloaded) (YES) / NO

TRUCK EQUIPMENT
- YES ➢ Two-way Radio or other means of two-way communication cell phone
- YES ➢ 8000 lbs capacity
- YES ➢ Dollies on each vehicle (required on Class A per CHP 234B)
- NO ➢ Completed CHP Inspection Certificate for each vehicle (working within NC) signed and dated prior to RFP CHP inspections completed, BUT do not have COPYS of 234B

LOT REQUIREMENTS (Take Photos)
- YES ➢ Within 10 miles of City Hall (Appx Distance = 9.3 miles)
- YES ➢ >10,000 sq ft of usable lot space (Not including Buildings) (Appx sq footage = 23,000)
- YES ➢ Public transit nearby (YES) / NO (Bus)/Trolley - NO 1.0 mile away.
- YES ➢ Enclosed → Solid Fence (YES) / NO or Wall (YES) / NO (Height= 8 ft.? (YES) / NO)
- YES ➢ Lockable Gate (YES) / NO Mechanical Gate
- YES ➢ Are gates locked during business hours?
- YES ➢ What type of lock? Mechanical Gate
- YES ➢ Is gate manual or mechanized?
- YES ➢ Alarmed = (YES) / NO Security Cameras = (YES) / NO
- YES ➢ Sufficient Lighting
- YES ➢ Drainage
- YES ➢ Secured Evidence Storage (or can build one prior to contract) (5) Cages
- YES ➢ Paved Examination Area (cement, asphalt, or oil and aggregate mixture)
- YES ➢ Samples of drivers licenses for employees who will be working in NC. Conduct survey of 10 employees or 10% of employees, whichever is greater.

COMMENTS: Did not have any Documents at The Business office. Documents were emailed to me Later

EMPLOYEE PRESENT: Aram Sader PERSON CONDUCTING INSPECTION: Shanahan, Corano, Castro, Laurire

- Reconciliation fees are those fees paid to the city by the vendor Paper Checks
- How many total trucks? 35 + Trucks
- How many employees and are they certified by the CHP? 30 + Drivers
- Are staff present 24 hours at site? NO

AGREEMENT BY AND BETWEEN

CITY OF NATIONAL CITY

AND

CORTES TOWING ENTERPRISES INC.

FOR

TOWING AND IMPOUND SERVICES

October 1, 2026 – September 30, 2029

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AGREEMENT FOR TOWING AND IMPOUND SERVICES BETWEEN THE CITY OF NATIONAL CITY AND CORTES TOWING ENTERPRISES INC.

This agreement for towing and impound services ("Agreement") is made and entered into in the City of National City, State of California, on this 1st day of September, 2026, by and between the City of National City, a municipal corporation ("City"), and Cortes Towing Enterprises Inc. ("Contractor") for towing and impound services.

RECITALS

WHEREAS, the City of National City requires professional towing and impound services to maintain the safety of the public right-of-way and to seize and secure vehicles in accordance with the laws of the State of California and the National City Municipal Code, ordinances and regulations of the City of National City; and

WHEREAS, the City has adopted a process for the selection and designation of professional towing contractors to provide towing, impound and storage service upon the request of the National City Police Department ("NCPD"); and

WHEREAS, on May 12, 2026, a Request for Proposal ("RFP") was issued for towing and impound services for the City, to which Contractor responded; and

WHEREAS, the tow committee comprised of City staff evaluated the proposals and presented their report to Council for consideration at the September 1, 2026 City Council meeting; and

WHEREAS, the staff report detailed the evaluation process, explained the evaluations of the proposals, including whether the proposals met the RFP requirements, and recommended awarding contracts to the top two operators; and

WHEREAS, Contractor participated in a competitive process through the RFP and, together with another towing contractor, has been found to provide the best overall value to the City, including having the qualifications and capability of providing the highest quality, professional towing services for the City of National City; and

WHEREAS, the City of National City desires to have two towing and impound operators perform exclusive towing service within the City of National City, and the Contractor represents and warrants it is experienced and staffed in a manner such that it is capable and prepared to deliver the services required by the City of National City within the timeframes herein provided, all in accordance with the terms and conditions of this Agreement.

NOW, THEREFORE, the City of National City and Contractor mutually agree to the terms and conditions as follows:

I. DEFINITION OF TERMS

1.0 **Police Tow** shall mean the towing of vehicles at the direction of the National City Police Department where the consent of the owner or operator or their agent of the vehicle is not required under existing law. This shall include, but is not limited to, the towing of motor vehicles that are illegally parked, abandoned, evidence in a criminal investigation, disabled due to collision or mechanical failure (pursuant to Section 22500 of the Vehicle Code) or otherwise subject to the authority of the National City Police Department.

1.1 **Police Referral Tow** shall mean the towing of a vehicle by the National City Police Department at the request of the vehicle owner, operator, or their agent. Examples include mechanically disabled vehicles, vehicles disabled as a result of collision, or any other circumstances where the public right-of-way is impacted.

1.2 **On-Demand Tow** means the towing of a vehicle by a towing company that has been requested by the vehicle owner, operator, or their agent, without police involvement. On-Demand tows may include owners or agents of private property landholders who arrange for vehicle towing service from private property without police involvement. If the police department becomes involved in arranging for tow service, the matter is considered a "Police Referral Tow". On-Demand Tows are considered independent services outside the scope of this Agreement.

1.3 **Secondary Tow** is defined as the impound of a vehicle on orders of police under the authority of California Vehicle Code Sections 22655 or 22655.5 and the vehicle is brought to the National City Police Department for evidence processing. The secondary tow occurs when the police direct the original Contractor to retrieve and store the vehicle on Contractor's property.

1.4 **Collision Tow** The owner or operator of a vehicle involved in a non-criminal traffic collision may select a tow company of their own choosing. However, if in the opinion of the investigating police officer an unreasonable delay would result, or unnecessary delay would negatively impact access to the public right-of-way, the investigating officer may consider the matter a "Police Tow" and cause the removal of the vehicle. If the vehicle is towed on orders of the investigating officer, the officer shall complete the Vehicle Report (CHP 180), citing 22500 California Vehicle Code as the authority for impound. No special hold or police authorized release is necessary.

1.5 **Response Time** is defined as the elapsed time between the relaying of the tow service request by the National City Dispatch Center or a City employee to the Contractor and the arrival of the specific tow truck type requested to fulfill the tow need on scene. Under most situations, a call for field service will be relayed by the Police dispatchers via telephone to the tow contractors. However, there is a need to allow for direct requests to the tow contractor by any NCPD employee. This may be done by phone or in person to either the Contractor's dispatcher or to a tow truck driver that is already on the scene of an NCPD requested tow, when there is a need for additional services.

1.6 **Dispatch Center** is the Police Department's multifunction emergency and non-emergency telephone/radio operators.

1.7 **Contract Year** is defined as any one year, 365-day period during the term of this Agreement. The first contract year begins on October 1, 2026 and ends on September 30, 2027. The second contract year begins on October 1, 2027 and ends on September 30, 2028. The third contract year begins on October 1, 2028 and ends on September 30, 2029. There are three (3) successive years in the initial term of this Agreement as set forth in Section 3.0.

1.8 **Fee Schedule** is defined as the fees charged by the Contractor to the owner, operator, or agent of the subject vehicle for various services charged by the Contractor. The fee schedule is approved and authorized by a majority vote of the City Council of the City of National City. The fee schedule includes itemized charges for numerous towing and storage services including, but not limited to, hook up fees, dolly fees, daily storage fees, after- hour release fees, etc. The fee schedule is Attachment A to this document. Attachment A and the fees may be adjusted as set forth in Section 7.0.

1.9 **Towing Program Fee** is a fee from Contractor to City and is authorized by California Vehicle Code Section 12110(b). It is defined as a quarterly fee charged to the Contractor(s) by the City in connection with the award of a franchise for the towing services for the City. The Towing Program Fee is designed to compensate the City for its actual and reasonable costs incurred by the City to process and administer towing services. The Towing Program Fee may be adjusted during the term of this Agreement as set forth in Section 3.4 of this Agreement. The payment of the Towing Program Fee is set forth in Sections 7.5, 7.6, 7.7, and 7.8.

1.10 **Negligent Vehicle Impound Release Fee ("NVIR")** is authorized by the City Council. The Negligent Vehicle Impound Release Fee is defined as a fee charged to the owner, operator, or agent of a vehicle that violated certain specified sections of the California Vehicle Code or National City Municipal Code. The NVIR fee is one hundred twenty-four ($124) dollars. The NVIR fee may be adjusted during the term of the agreement as set forth in Section 7.0 of this Agreement. This fee is collected by Contractor on behalf of City.

1.11 **Administrative Review Fee** is a fee charged to the vehicle owner, operator or agent and is collected by the Contractor, on behalf of the City. The fee is one hundred and fifty ($150) dollars. The fee supports the staff time utilized to process and administer requests and appeals from unlicensed drivers for release of their vehicles prior to the 30 days prescribed by the California Vehicle Code. This includes a hearing with the Police Traffic Supervisor. The "Administrative Review Fee" may be adjusted during the term of the Contract at the discretion of the City. The fee offsets the administrative costs of the program.This fee is charged to the vehicle owner, operator or agent and is collected by the Contractor on behalf of City. The Administrative Review Fee may be adjusted during the term of this Agreement as set forth in Section 7.0.

II. ADMINISTRATION AND MANAGEMENT OF AGREEMENT

2.0 Agreement Approval

This Agreement for towing service shall become effective when the City Council of the City of National City has reviewed and approved the Agreement and it has been fully executed by the Contractor and City.

2.1 Entire Agreement

This Agreement supersedes any prior agreements, documents, negotiations and communications, oral or written, and contains the entire agreement between the parties as to towing and impound services. No subsequent agreement, representation, or promise made by either party hereto, or by, or to an employee, officer, agent or representative of any party hereto shall be of any effect unless it is in writing and executed by the party to be bound thereby.

2.2 Administration of Agreement

Each party designates the below individuals as the "Contract Administrator" for the party. The Contract Administrator is authorized by the party to represent the party in the administration of this Agreement. The Contract Administrator shall monitor the progress and execution of this Agreement. The Contract Administrator may delegate duties and responsibilities to subordinates to ensure functional management, supervision and operation of this Agreement.

Contract Administrator for the City of National City
Alejandro Hernandez, Chief of
Police
National City Police Department
1200 National City Blvd., National City, CA. 91950
(619) 336-4511

Management and Operations

Traffic Division Sergeant
National City Police Department
1200 National City Blvd., National City, CA 91950
(619) 336-4475

Inspection & Operational Supervision

Traffic Division Sergeant
National City Police Department
1200 National City Blvd., National City, CA 91950
(619) 336-4475

Contract Administrator for Cortes Towing Enterprises Inc.

Juan Cortes, Jr., President
919 Hollister Street
San Diego, CA 92154
(619) 250-3408
cortestowing@yahoo.com

2.3 Cooperation and Consultation

The designated City employee(s) and the Contractor shall regularly consult during the term of this Agreement in order to achieve the objectives of this Agreement. Throughout the term of this Agreement, the Contractor shall permit access to its offices, facilities, files and records relating to the operation and management of this Agreement. Upon request of the City, the Contractor shall provide copies of files, materials or records relating to the towing, impound, and disposition of any vehicle towed as a result of this Agreement.

2.4 Compliance with Applicable Law

The Contractor, in the performance of the services to be provided herein, shall comply with all applicable State and Federal statutes and regulations and all applicable ordinances, rules and regulations of the City of National City, whether now in force or subsequently enacted.

2.5 Licenses, Permits, Etc.

Contractor represents and covenants that it has all licenses, permits, qualifications, and approvals of whatever nature that are legally required to practice its profession, and as required in the City's Request for Proposal for this Agreement. The Contractor represents and covenants that the Contractor shall, at its sole cost and expense, keep in effect at all times during the term of this Agreement, any license, permit, insurance or approval which is legally required for the Contractor to practice its profession.

2.6 Disputes

Except as otherwise provided in this Agreement, any dispute concerning a question of fact arising under any term of this Agreement which is not disposed of by this Agreement shall be decided by the Chief of Police, who will furnish the decision to the Contractor in writing. The Contractor shall proceed diligently with performance of this Agreement pending receipt of the decision of the Chief of Police. The decision of the Chief of Police is final and conclusive unless determined by a court of competent jurisdiction to have been fraudulent, arbitrary, capricious or so grossly erroneous as to necessarily imply bad faith.

This "Disputes" clause does not and is not intended to preclude consideration of legal questions in connection with decisions provided in the above paragraph. Nothing in this Agreement shall be construed as making final the decision of any administrative official, representative, or council on a question of law.

2.7 Mediation / Arbitration

If a dispute arises out of or relates to this Agreement, or the breach thereof, the parties agree first to try, in good faith, to settle the dispute by mediation in San Diego County, California, in accordance with the Commercial Mediation Rules of the American Arbitration Association (the "AAA"), before resorting to arbitration. The cost of mediation shall be borne equally by the parties. Any controversy or claim arising out of, or relating to, this Agreement, or breach thereof, which is not resolved by mediation shall be settled by arbitration in San Diego County, California, in accordance with the Commercial Arbitration Rules of the AAA then existing. Any award rendered shall be final and conclusive upon the parties, and a judgment thereon may be entered in any court having jurisdiction over the subject matter of the controversy. The expenses of the arbitration shall be borne equally by the parties to the arbitration, provided that each party shall pay for and bear the cost of its own experts, evidence and attorneys' fees, except that the arbitrator may assess such expenses or any part thereof against a specified party as part of the arbitration award.

2.8 Legal Fees

If any party brings a suit or action against the other party arising from any alleged breach of any of the covenants or agreements or any inaccuracies in any of the representations and warranties on the part of the other party arising out of this Agreement then, in that event, the prevailing party in such action or dispute, whether by final judgment or out-of- court settlement, shall be entitled to have and recover from the other party all costs and expenses of suit, including expert and attorneys' fees.

For purposes of determining who is to be considered the prevailing party, it is stipulated that attorneys' fees incurred in the prosecution or defense of the action or suit shall not be considered in determining the amount of the judgment or award.

Attorneys' fees to the prevailing party, if other than the City, shall not exceed the amount of attorneys' fees incurred by the City in its prosecution or defense of the action, irrespective of the actual amount of attorneys' fees incurred by the prevailing party.

2.9 Indemnification and Hold Harmless

The Contractor agrees to indemnify, defend, and hold harmless the City of National City, its officers, employees, agents, and volunteers against and from any and all liability, loss, damages to property, injuries to, or death of any person or persons, and all claims, demands, suits, actions, proceedings, defense costs or reasonable attorneys' fees, of any kind or nature, including workers' compensation claims, of or by anyone whomsoever, in any way resulting from, related to, or arising out of the Contractor's performance or other obligations under this Agreement; provided, however, that this indemnification and hold harmless shall not include any claims or liability arising from the established sole negligence or willful misconduct of the City, its agents, officers, employees, or volunteers. The City will cooperate reasonably in the defense of any action, and Contractor shall employ competent counsel, reasonably acceptable to the City Attorney.

The indemnity, defense and hold harmless obligations contained herein shall survive the

termination of this Agreement for any alleged or actual omission, act, or negligence under this Agreement that occurred during the term on this Agreement.

2.10 Business Records (10650 CVC et seq.)

The Contractor shall maintain and retain data and records of all tow services furnished, including description of vehicles, nature of service, date, time of notification by City, time of tow truck dispatch, time of arrival of tow truck at scene, location of calls, total itemized charges of towing and storage, and the description of all vehicles towed and/or stored at the initiation of the City. If the vehicle is sold at lien sale, data shall be maintained documenting all liens against the vehicle, monies received as a result of the sale, identification of the purchaser, and the amount of monies forwarded to City and State. All such data and original towing and storage records shall be maintained in an accessible location. The Contractor shall make available and permit the City without notice during normal business hours to audit, examine and make excerpts, copies, or transcripts of all data and records with respect to the towing and storage of vehicles initiated by the City. If the Contractor employs, assigns or contracts with a third-party vendor to manage or process the DMV required processing regarding lien sale vehicles, the Contractor shall make available all relevant records, data or documents regarding lien sales. The Contractor shall waive any privacy rights in order to permit City to inspect, review and copy any relevant record in possession of a third-party vendor.

2.11 Prohibition Against Use of Privileged Information

The Contractor shall not use for personal gain, transmit, or disclose any privileged or confidential information that is acquired from or obtained as a result of information gathered from the management or operation of this Agreement. For the purpose of this section, "Privileged or Confidential Information" shall include City or police department records unrelated to towing and storage of vehicles, Department of Motor Vehicles ("DMV") information, or criminal history information.

2.12 Independent Contractor

The Contractor shall for all purposes arising out of this Agreement, be an independent contractor. The Contractor and employees of the Contractor shall not be deemed employees or agents of City. It is expressly understood and agreed that the Contractor and its employees shall in no event, as a result of this Agreement, be entitled to any benefit to which City employees are entitled, including but not limited to overtime, retirement benefits, workers' compensation benefits, injury leave, medical leave, unemployment or any other leave benefits.

Neither the City, nor its officers, agents or employees shall have any control over the conduct of the Contractor or any of the Contractor's employees except as herein set forth, and the Contractor expressly agrees not to represent that the Contractor or the Contractor's agents, servants, or employees are in any manner agents, servants, and employees of the City, it being understood that the Contractor, its agents, servants, and employees are as to the City wholly independent contractors and that the Contractor's obligations to the City are solely such as are prescribed by this Agreement.

2.13 Assignment

This Agreement contemplates the personal services of the Contractor and the Contractor's employees, and it is recognized by the parties that a substantial inducement to the City for entering into this Agreement was, and is, the professional reputation and competence of the Contractor and its employees. Neither this Agreement nor any interest herein may be assigned by the Contractor without the prior written consent of the City. Nothing herein contained is intended to prevent the Contractor from employing or hiring as many employees as the Contractor may deem necessary for the proper and efficient performance of this Agreement. The Contractor has represented it has sufficient staffing to perform pursuant to this Agreement.

The Contractor agrees it shall not subcontract any towing or impound services. Any other type of work that is subcontracted shall require written consent of the City. All agreements by the Contractor with its subcontractor(s) shall require the subcontractor(s) to adhere to the applicable terms of this Agreement.

2.14 Workers' Compensation

The Contractor shall comply with all of the provisions of the Workers' Compensation Insurance and Safety Acts of the State of California, the applicable provisions of Division 4 and 5 of the California Labor Code and all amendments thereto; and all similar State or Federal acts or laws applicable; and shall indemnify, defend and hold harmless the City and its officers, employees and volunteers from and against all claims, demands, payments, suits, actions, proceedings and judgments of every nature and description, including reasonable attorneys' fees and defense costs presented, brought or recovered against the City or its officers, employees, or volunteers, for or on account of any liabilityunder any of said acts which may be incurred by reason of any work to be performed by the Contractor under this Agreement.

2.15 Non-Discrimination Provision

The Contractor will not discriminate against any employee or applicant for employment because of age, race, color, ancestry, religion, sex, sexual orientation, marital status, national origin, physical handicap, medical condition, or any other classification protected by State or federal law. The Contractor will take positive action to ensure that applicants are employed without regard to their age, race, color, ancestry, religion, sex, sexual orientation, marital status, national origin, physical handicap, medical condition, or any other classification protected by State or federal law. Such action shall include but not be limited to the following: employment, upgrading, demotion, transfer, recruitment or recruitment advertising, layoff or termination, rates of pay or other forms of compensation, and selection for training, including apprenticeship. The Contractor agrees to post in conspicuous places available to employees and applicants for employment any notices provided by the City setting forth the provisions of this non-discrimination clause.

2.16 Conflict of Interest and Political Reform Act Obligations

During the term of this Agreement, the Contractor shall not perform services of any kind for any person or entity whose interest's conflict in any way with those of the City of

National City. The Contractor also agrees not to specify any product, treatment, process or material for the project in which the Contractor has a material financial interest, either direct or indirect, without first notifying the City of that fact. The Contractor shall at all times comply with the terms of the Political Reform Act and the National City Conflict of Interest Code. The Contractor shall immediately disqualify itself and shall not use its official position to influence in any way any matter coming before the City in which the Contractor has a direct or indirect financial interest as defined in Government Code Section 87103. The Contractor represents that it has no knowledge of any financial interests that would require it to disqualify itself from any matter on which it might perform services for the City. Contractor further warrants and represents that Contractor will immediately advise the City Attorney if Contractor learns of an economic interest of Contractor's that may result in a conflict of interest for the purposes of the Political Reform Act, and regulations promulgated thereunder.

The Contractor shall be strictly liable to the City for all damages, costs or expenses the City may suffer by virtue of any violation of this section by the Contractor.

2.17 Termination of Agreement

A. This Agreement may be terminated with or without cause by the City. Termination without cause shall be effective only upon 60-day's written notice to the Contractor. During said 60-day period the Contractor shall perform all services in accordance with this Agreement.

B. This Agreement may be terminated immediately by the City for cause in the event of a material breach of this Agreement, misrepresentation by the Contractor in connection with the formation of this Agreement or the performance of services, or the failure to perform services as directed by the City.

C. Termination, with or without cause, shall be effected by delivery of written Notice of Termination to the Contractor as provided for in Section 2.21.

D. In the event of termination, all finished or unfinished memoranda, reports, plans, specifications and other documents prepared by the Contractor, whether paper or electronic, shall immediately become the property of and be delivered to the City, and the Contractor shall be entitled to receive just and equitable compensation for any work satisfactorily completed on such documents and other materials up to the effective date of the Notice of Termination, not to exceed the amounts payable hereunder, and less any damages caused the City by the Contractor's breach, if any.

E. The City further reserves the right to immediately terminate this Agreement upon: (1) the filing of a petition in bankruptcy affecting the Contractor; (2) a reorganization of the Contractor for the benefit of creditors; or (3) a business reorganization or change in business status of the Contractor.

F. If Contractor is terminated during the period of performance for any of the reasons stated above or is no longer able to perform for any reason, then the City may unilaterally select another tow operator to replace the terminated contractor or no longer performing contractor. The selection of such other tow operator, and whether to select another tow operator, shall be at the sole discretion of the City. In the event another tow

operator is selected by the City per this Section, that other tow operator will be required to comply with the same terms of this Agreement or its amendments, including the accepted and adopted fee rate schedule.

2.18 Charges and Fees

The Contractor is authorized and responsible for the collection of all applicable towing and storage charges, and any fee authorized or required by City to defray costs to City for the management and operation of this Agreement, prior to releasing a vehicle.

2.19 Inspection

The City shall require no less than an annual inspection of the Contractor and its facilities to ensure conformance and compliance with the provisions of the California Vehicle Code and this Agreement. Responsibility for said inspection rests with the National City Police Department Traffic Division Sergeant and/or their designee. Said inspections shall be conducted during normal business hours but may be conducted without prior advanced notice. Upon completion of inspection, the Traffic Division Sergeant shall submit a written report to the Contract Administrators and/or City staff.

2.20 Notice of Termination

All notices or other communications required or permitted hereunder shall be in writing, and shall be personally delivered; or sent by overnight mail (Federal Express or the like); or sent by registered of certified mail, postage prepaid, return receipt requested; or sent by ordinary mail, postage prepaid; or telegraphed or cabled; or delivered or sent by telex, telecopy, facsimile or fax; and shall be deemed received upon the earlier of (i) if personally delivered, the date of delivery to the address of the person to receive such notice, (ii) if sent by overnight mail, the business day following its deposit in such overnight mail facility, (iii) if mailed by registered, certified or ordinary mail, five (5) days, (ten (10) days if the address is outside the State of California) after the date of deposit in a post office, mailbox, mail chute, or other like facility regularly maintained bythe United States Postal Service, (iv) if given by telex, telecopy, facsimile or fax, when sent. Any notices, request, demand, direction or other communication delivered or sent asspecified above shall be directed to the following persons:

To the CITY:

Alejandro Hernandez, Chief of
Police
National City Police Department
1200 National City Blvd
National City, CA. 91950

To the CONTRACTOR:

Juan Cortes, Jr., President
919 Hollister Street
San Diego, CA 92154

III. TERM OF AGREEMENT, OPTIONS, AND RE-OPENERS

3.0 Duration

The duration of this Agreement shall be for three (3) years, with options for extension as set forth in Section 3.2 below.

3.1 Relevant Dates

This Agreement begins at 0001 hours on October 1, 2026, and terminates at 2400 hours on September 30, 2029.

3.2 Option to Renew

The City of National City reserves the option to renew the Agreement for up to two (2) successive one (1) year periods under the terms and conditions herein stated, beginning on the anniversary of the commencement of service, including any amendments. The renewal option is at the discretion of the City's Contract Administrator. The renewal is contingent on a mutual agreement between the City and the Contractor, with such agreement to be confirmed by the Contract Administrator within sixty (60) days prior to the expiration of the contract period. The City of National City or the Contractor may decline to confirm the renewal of the Agreement for any reason whatsoever, which shall render the renewal option null and void.

The City's initial letter informing the Contractor of the City's interest in exercising its option to renew the Agreement does not constitute an award of the option period. Any option acceptance must be confirmed by the City of National City in writing before it becomes valid.

3.3 Re-Opener Clause - Towing Program Fee

After the first twelve (12) consecutive month period of this Agreement, the City may review all tow data to determine the actual number of Police and Referral Tows in the preceding twelve-month period to determine whether the Towing Program Fee warrants adjustment. The Towing Program Fees may be adjusted up or down, as determined by the City, based upon the actual and reasonable costs incurred by the City to process and administer towing and impound services, which may include, but is not limited to, review of the number of vehicles referred to the Contractor and review of increased costs. If appropriate, the City shall consider implementing a per vehicle towing program fee to offset costs incurred by the police department in processing and administering towing services. The City may also compare and consider towing program fees charged by other law enforcement jurisdictions in San Diego County for towing services.

3.4 Re-Opener Clause - Fee Schedule

After the initial three (3) year term set forth in Sections 3.0 and 3.1, the Contractor may submit to the Chief of Police a request for an increase to the fee schedule set forth in Attachment A, seeking to adjust the fees consistent with the community standard for police towing in San Diego County. The request shall include a comparison of relevant fees in each law enforcement jurisdiction in San Diego County. City shall assist and consult with Contractor to provide Contractor with accurate data. The Chief of Police shall make appropriate comments, recommendations and submit the material for City Council consideration. The City Council, in its sole discretion, shall decide whether or not to adjust the fee schedule.

3.5 Re-Opener Clause – Administrative Review Fee

After the first twelve (12) consecutive month period of this Agreement, the City may review the number of Administrative Review hearings held within a 30-day period to determine whether an adjustment is warranted. The Administrative Review Fee may be adjusted up or down based upon data.

IV. RESPONSE TIME, EXCEPTIONS AND PENALTY ASSESSMENT

4.0 Response Time

Response time is defined as the elapsed time between the relaying of the tow service request by the Dispatch Center or a City employee to the Contractor and the arrival of the specific tow truck type requested to fulfill the tow need on scene. (For example: NCPD Dispatch phones in a request for a low-profile truck to tow an evidence hold vehicle to the underground parking lot of NCPD. The response of a non low-profile tow truck which **cannot** accommodate towing the vehicle into the underground parking lot of NCPD does not qualify as fulfilling the Response Time requirement.)

The Response Time for towing service shall not exceed twenty (20) minutes for tows inside the jurisdictional limits of City.

Due to the limited number of out-of-City jurisdiction towing service requests, response times shall be evaluated on an individual basis for towing service requests outside of the jurisdictional limits of City. Complaints or irregularities involving out-of-jurisdiction towing requests shall be managed between the Contract Administrators.

The Contractor is expected to dispatch immediately any available tow truck that will fulfill the tow need on scene upon receipt of a towing request.

The Contractor is expected to notify the National City Police Dispatch Center when the response time requirement cannot be met. The Police Dispatcher or the officer at the scene will have the discretion to cancel the tow if the response time cannot, or is not, met and re-dispatch to a secondary tow contractor, at no cost to City. "Secondary tow contractor" refers to the next tow company in rotation.

4.1 Response Time Computation

Response time is computed from the time the police dispatcher enters the request for a tow into the dispatch computer-aided dispatch ("CAD") system and the Contractor arrives on scene. The on-scene investigating officer shall notify dispatch of the tow truck arrival. The police department CAD system shall be the final resolution of any actual time dispute regarding response times. Any failure to record relevant times by the on-duty dispatcher shall not be considered in any penalty assessment.

4.2 Response Time - Penalty

Failure to arrive at the requested location within the prescribed response time may result in cancellation of the service request. The secondary tow contractor may be notified.

4.3 Response Time - Penalty Assessment

The Contractor shall pay a five-hundred-dollar ($500.00) penalty if more than five percent (5%) of the tows in any calendar month period exceed the maximum response time requirement. This is calculated based on individual tow per any single request by the City for towing services and not average response times.

Failure to meet Response Time requirements may result in termination of this Agreement.

V. ON-CALL CONTRACTOR AND CONTRACTOR ROTATION SCHEDULE

5.0 Contractor On-Call & Rotation

The Contractor on-call rotation shall run, for two contractors, from 0001 hours on the first day of the month to midnight on the 15th day of the month for one contractor and from 0001 hours on the 15th day of the month to midnight on the last day of the month.

The Traffic Division Sergeant will do the selection for the on-call rotation at the beginning of each contract year. The Traffic Division Sergeant will select the contractor rotation by an impartial means agreeable to contractors involved. Should all contractors not meet an agreement as to means the Traffic Division Sergeant will make the selection, the means will be directed by the Chief of Police, and the Chief's decision will be final.

Any contractor selected as the first in the rotation schedule at the beginning of a contract year will begin the first day of the contract.

It is understood that the number of contractors selected divided into the number of days per month may not result in each contractor having the same number of overall tow days per year.

In the event this Agreement is extended pursuant to Section 3.2, Option to Renew, the schedule will continue to rotate as reflected.

VI. GENERAL DUTIES, REQUIREMENTS AND OBLIGATIONS

6.0 Business License

The Contractor shall at all times during the term of this Agreement retain a valid City Business License in compliance with National City Municipal Code Chapter 6.04.

Contractor businesses and storage lots located within the jurisdictional limits of the City of National City, if any, must conform to all City of National City building ordinances, zoning regulations, and land use requirements and must have the approval of the City Planning Department.

Contractor businesses and storage lots located outside the jurisdictional limits of the City of National City must conform to all city (if located within an incorporated city) or county (if located within an unincorporated county area) building ordinances, zoning regulations, and land use requirements within the jurisdiction of location.

6.1 Contractor Availability - Response to Service Requests

The Contractor shall be available to promptly respond twenty-four (24) hours a day, seven (7) days a week, including all holidays, consistent with the On-Call and Rotation Schedule, for all requests initiated by City for towing services.

Upon award of Agreement, the Contractor shall operate a dispatching system.

The tow dispatching system shall be sufficiently staffed and equipped to accept all telephone calls, without delay, twenty-four (24) hours a day, seven (7) days a week. Delay is defined as the City or the public receiving no answer after six (6) rings or busy signal to their telephone call. Contractors using paging systems are required to respond to a page within five (5) minutes of the initial page by the City.

The City does not currently have plans for adding automated tow dispatching to the existing NCPD dispatch system. Therefore, the City is not requiring any contractor to purchase equipment to be used to integrate into an automated tow dispatching system. It will be up to the Contractor to ensure they are able to meet the response time requirements of the Agreement by whatever means they deem appropriate.

Since there are no current plans to add automated tow dispatching to the existing NCPD dispatch system, there are no minimum requirements established for such a system upgrade at this time.

6.2 Contractor Towing Forfeited Vehicles

The Contractor shall tow all forfeited vehicles, as ordered by the City.

The Contractor shall not drive the forfeited vehicles except to move them within the storage facility. Use of vehicles for personal use or other use not permitted herein is strictly prohibited, and constitutes a material breach of this Agreement.

In the event it is found that a towed vehicle is subject to forfeiture, the City shall arrange for the vehicle to be picked up from the Contractor's storage facility and the Contractor shall invoice the National City Police Department for all towing and storage fees.

6.3 Contractor Availability - Vehicle Release

The Contractor shall be available to release vehicles to their owners, agents or authorized representatives, twenty-four (24) hours a day, seven (7) days a week, including all holidays.

6.4 Business Office

The Contractor shall maintain a functional business office within the location of the yard used to store police-initiated tows.

6.5 Business Office Hours

The Contractor shall adequately staff their business office in order to remain open and available to meet the public during the normal business office hours. The business office of the Contractor shall be located within the storage yard for which a towed vehicle is located and be open to serve the public and the City from 0800 to 1800 hours, Monday through Friday, except for City-observed holidays. City-observed holidays are:

New Year's Day, Martin Luther King Day, Cesar Chavez Day, Memorial Day, Independence Day, Labor Day, Thanksgiving Day and the Friday after, and Christmas Eve and Christmas Day.

6.6 Contractor's Employees

All drivers must maintain a professional appearance. Staff shall work in a neat and clean uniform. The Contractor shall furnish staff with a shirt or some other type of outerwear bearing the company name and logo. Appropriate clothing will be worn at all times, including by employees that are being trained. All employees will conduct themselves in a professional manner when interacting with the public or City employees.

Within ten (10) days of award, Contractor shall provide the National City Police Department Traffic Division Sergeant with the names of all employees that will be assigned to provide services under the Agreement. Drivers and other employees associated with the processing and removal of vehicles shall be subject to a complete background investigation, which can be satisfied by Contractor providing the NCPD Traffic Division Sergeant with the results of a criminal background check from a Live Scan fingerprinting service certified by the State of California for all applicable employees of the Contractor. Such information will be kept confidential to the maximum extent allowed by law, and Contractor agrees to cooperate and provide additional information requested. In the event that the findings of the

background check indicate that the Contractor's employee(s) criminal history or practice of doing business will endanger the public health, safety, or morals of the community, City may prohibit Contractor's use of the affected employee(s) from providing services under this Agreement. If a sufficient number of Contractor's employees are disqualified, City may elect to terminate this Agreement. Potentially disqualifying factors include, but are not limited to: misdemeanor or felony conviction in the past five (5) years involving a stolen or embezzled vehicle, fraud related to the towing business, stolen or embezzled property, a crime of violence, a sexual offense, a drug-related offense, felony driving under the influence of drugs or alcohol, misdemeanor driving under the influence of drugs or alcohol, a crime of moral turpitude, or a crime involving the bidding, award or performance of a government contract. Additionally, evidence that an owner or manager of Contractor is operating any illegal business, or has an ownership interest in any illegal business, will be considered a disqualifying factor.

The Contractor will notify, within ten (10) days, National City Police Department Traffic Division Sergeant whenever an employee is terminated or a new employee is hired that is assigned to perform duties under the Agreement or may have access to vehicles impounded pursuant to police request.

The Contractor shall ensure that all tow truck drivers responding to calls initiated by the City are properly licensed, qualified and competent employees. The Contractor shall ensure all tow truck drivers are trained and proficient in the use of the tow truck and related equipment, including, but not limited to, the procedures necessary for the safe towing and recovery of ALL vehicles. All tow truck drivers shall possess the proper class license and certificates for towing vehicles, along with a Class 'A' endorsement to allow operation of special vehicle configurations and/or special cargos.

The Contractor's employees shall be qualified to perform all work undertaken by or assigned to them. In the event a driver or the equipment is inadequate and the Contractor is unableto service the request, a charge for service or labor will not be permitted.

The Contractor shall have all tow truck drivers involved with NCPD's rotation tow operationsparticipate in a controlled substance and alcohol testing ("CSAT") program.

1) Drivers requiring a Class A, Class B, or commercial Class C license (endorsed for hazardous materials transportation) shall participate in a CSAT program as defined in the Code of Federal Regulations, Title 49, Parts 40 and 382.

2) Those drivers that are not required to possess a Class A, Class B, or commercial Class C license shall be enrolled in a CSAT program substantially similar to the requirements as outlined in Section 1) above.

3) The Contractor shall ensure selection pools for commercially and non-commercially licensed drivers are maintained separately. The Contractor shall provide proof records of their CSAT programs to NCPD.

4) A driver possessing a non-commercial driver's license who tests positive but subsequently returns with a negative test result shall meet the same reinstatement requirements as a driver required to possess a commercial driver's license.

6.7 Signs

In compliance with California Civil Code Section 3070(d)(2)(E), Contractor shall display inside the business office, in plain view at the cashier's station, a sign. Said sign shall not be less than 17 by 22 inches in size, with lettering not less than one inch in height, disclosing all storage fees and charges in force, including the maximum daily storage rate. Posting of the City-approved fee schedule (Attachment A) in the appropriate size and lettering complies with California Civil Code Section 3070(d)(2)(E).

Additionally, the Contractor is required by California Vehicle Code Section 22850.3(b) to display in a conspicuous place a notice to the effect that a vehicle impounded at the direction of the Police Department may only be released upon proof of current registration. Said notice must include the name and telephone number of the local police agency that caused the vehicles to be stored.

6.8 Method of Payment - Towing or Storage Charges (22651.1 CVC)

Contractor shall comply with California Vehicle Code Section 22651.1 in providing services under this Agreement. At a minimum, the Contractor shall accept a valid bank credit card or cash for payment of towing and storage by the registered owner, legal owner, or the owner's agent claiming the vehicle. Pursuant to California Civil Code Section 1748.1, Contractor shall not impose a surcharge on a cardholder who elects to use a credit card in lieu of cash for payment of any fees pursuant to this Agreement. In addition, Contractor shall have sufficient funds on the premises to accommodate and make change in a reasonable monetary transaction.

6.9 Storage of Vehicles; City, Seized

The Contractor shall immediately provide written notice to the National City Police Department Traffic Unit whenever a City vehicle or seized vehicle is stored in excess of forty-eight (48) hours. Failure to provide the required written notification to the City may result in forfeiture of Contractor's right to storage fees.

The Contractor shall provide invoices to the National City Police Department Operations Assistant for the towing of each City-owned and each seized vehicle. The invoices shall include the description of the vehicle, the date, time, origin, and disposition of the towed vehicle, name and identification number of City employee authorizing the tow and/or storage, the mileage starting and finishing at destination, and an itemized cost of services provided (mileage, number of storage days) commensurate with the attached rate schedule. Invoices shall be delivered to the National City Police Department Operations Assistant no later than the fifteenth (15th) of the month following services rendered. The City shall make payment for services rendered on a monthly basis from the month previous.

6.10 Removal from Private Property

Contractor shall comply with California Vehicle Code Section 22658 for tows from private property, including the limits on charges set forth in subsection (h) of that section. Consistent with sub-section (i) (2), if a vehicle is released within 24 hours from the time the vehicle is brought into the storage facility, regardless of the calendar date, the storage charge shall be for only one day. Not more than one day's storage charge may be

required for any vehicle released the same day that it is stored.

6.11 Notice to City - Private Property Impounds

In addition to the requirements set forth in California Vehicle Code Section 22658, the Contractor agrees to notify the National City Police Department of all vehicle impounds from private property within the jurisdictional limits of City that result in storage of the vehicle. Notice shall include, but not be limited to, a complete description of the vehicle, including the vehicle identification number, location of impound and name of property owner or agent who authorized the impound. Notice shall occur within one hour of taking possession of the vehicle. Generally, private property impounds are considered On-Demand Tows.

6.12 Gratuities (12110 CVC)

Contractor shall comply with California Vehicle Code Section 12110 in providing services under this Agreement. The Contractor or Contractor's employees shall not offer or provide City, and no City employee shall accept, any direct or indirect commission, reduced fee, gift, recreation, favors, seasonal gratuity, or any compensation whatsoever from the Contractor. No City employee shall offer or provide the Contractor with any gift, recreation, favor, seasonal gratuity, or any compensation whatsoever. No City employee is permitted to purchase a lien sold vehicle from the Contractor that resulted from a police initiated tow or referraltow. City employees shall not purchase any vehicle or vehicle part from the Contractor for a reduced fee or a fee below the prevailing rate as determined by industry standards.The intent of this section is to avoid the mere appearance of impropriety involving the contractual relationship.

The Contractor, or the Contractor's employees, are prohibited from accepting any money or anything of value from a repair shop for delivery or the arranging of a delivery of a vehicle for the purpose of storage or repair. Nothing in this section is intended to preclude the Contractor from charging a repair shop appropriate towing fees pursuant to the fee schedule (Attachment A).

No benefit provided to City by the Contractor, or benefit provided to the Contractor by the City, as defined in the terms and conditions of this Agreement, that resulted from the process of negotiations, shall be considered a gift or gratuity within the meaning of this section.

6.13 Tow Truck Driver - On-Scene Duties

Upon arriving on-scene of a police-initiated tow, the Contractor's employee shall report to the investigating peace officer in charge. The officer-in-charge shall make every reasonable effort to inform the Contractor's employee of any unusual circumstance or hazardous condition reasonably known to the officer. The Contractor's employee shall make every reasonable effort to inform the officer-in-charge of any unusual circumstance or hazardous condition undetected by the officer-in-charge. The officer-in-charge may request additional towing services from the Contractor's employee and the officer-in-charge shall have the authority to waive the Response Time requirements for additional services based on the on-scene needs. The Contractor's employee shall make every

reasonable effort to comply with instructions or directions provided by the officer-in-charge. The Contractor's employee may make any emergency alterations reasonably required to safely move and/or impound vehicles.

The Contractor shall be responsible for removing and appropriately disposing of collision related debris from the public right-of-way to ensure public safety. The Contractor shall also remove or render inert any liquid debris that may reasonably be considered a safety hazard to the public-right-of-way. If the removal of any type of debris or hazardous material is beyond the capability of the Contractor, the Contractor's employee shall inform the officer-in-charge so accommodations can be made.

6.14 Access to Stored Vehicles

During regular business hours, the Contractor shall make vehicles stored at the request of the City available to that vehicle's registered owner, a person who can be verified to be the registered owner's agent, insurance agents, insurance adjusters, or representatives of automotive repair businesses for the purpose of estimating or appraising damages.

6.15 Access to Stored Vehicles – Removal of Private Property

Pursuant to California Vehicle Code Section 22851(b), no lien shall attach to any personal property in or on the vehicle. The personal property in or on the vehicle shall be given to the current registered owner or the owner's authorized agent upon demand. The lien holder shall not be responsible for personal property after any vehicle has been disposed of pursuant to Division 11, Chapter 10 of the California Vehicle Code.

Pursuant to California Civil Code Section 3068.1, the lien is deemed to arise on the date of possession of the vehicle. Possession is deemed to arise when the vehicle is removed and is in transit, or when vehicle recovery operations or load salvage operations have begun.

6.16 Access to Evidentiary Vehicles

Vehicles impounded by the City for investigative purposes pursuant to California Vehicle Code Sections 22655 or 22655.5 shall be held in maximally secured, nonpublic areas of the Contractor's property, until the vehicle is released by order of the City or in conformance with Article 8 of this Agreement.

No person other than a police officer, reserve police officer, field evidence technician, property & evidence unit employee or crime scene specialist employed by the City shall remove any property or other contents from evidentiary vehicles. Property removed from such vehicles shall be recorded as removed on the content inventory and the content inventory dated and signed by the police officer, reserve police officer, field evidence technician, property & evidence unit employee or crime scene specialist removing the property and by a representative of the Contractor.

6.17 Invoices

All invoices for towing and impounds pursuant to this Agreement shall clearly and individually itemize each and every specific charge or fee type. Daily storage fees shall be itemized on a per day basis, for example: 10 days storage at $__ per day. All itemized City fees of all types shall be documented on the invoice. The customer shall be provided

no less than one copy of the invoice, after all fees have been paid and the invoice marked "Paid."

6.18 Vehicle Impound Control Form (PD Form 250)

A Vehicle Impound Control Card (PD Form 250) shall be completed when a police hold is placed on a towed vehicle. The impounding officer shall obtain a case number and enter the case number on the control card before giving the tow truck driver a copy of the control card.

The Contractor shall not be liable for uncollected City Administrative Review Fees when the Vehicle Impound Control Card (PD Form 250) is not properly completed by the impounding officer. The PD Form 250 shall contain the lawful authority to impound pursuant to the California Vehicle Code. However, the impounding officer may elect to use the words "Admin Fee Applies" listed in the OTHER section of the form.

6.19 Proceeds from Lien Sale

In conformance with California Civil Code Section 3073 and California Vehicle Code Section 22850.5, the proceeds from the lien sale of any vehicle impounded pursuant to the Negligent Vehicle Impound Release (NVIR) program or the Administrative Review Fee shall be distributed in the following order:

1. Any and all costs necessary to discharge the lien, including but not limited to impound and storage fees, and the costs of processing the vehicle for lien sale shall be paid to the lien holder (Contractor).

2. Any and all City administrative fees, including individual fees or any partial fees associated with the Administrative Review and/or NVIR programs, shall be paid to the City. Any partial fees recovered by the City, resulting from the lien sale, shall first be attributed to the Administrative Review program.

3. The balance, if any, shall be forwarded to the California Department of Motor Vehicles for deposit in the Motor Vehicle Account in the State Transportation Fund.

VII. FEES

7.0 Fee Schedule

Attachment A to this Agreement provides a complete schedule of all charges and fees the Contractor will be authorized to collect from consumers for towing, impound, and storage services rendered on behalf of City. The Attachment A rate schedule shall remain in place unless and until amended by the City Council of the City of National City, pursuant to section 3.5 Re-Opener - Fee Schedule, of this Agreement.

The schedule of rates charged by the operator shall be available in the tow truck, and shall be presented upon demand to person(s) for whom the tow services were provided, or his/her agent, or any representative of the City at the scene.

7.1 Secondary Tow Fees

Secondary towing fees are the responsibility of the vehicle owner, operator or agent. If it

is determined that the City is liable for the secondary tow fees, the Contractor shall charge the City 50% of the Basic Tow Fee for Secondary Tows, if applicable.

No storage fees shall accrue while the subject vehicle is in the actual possession of the National City Police Department. Police personnel shall not release a vehicle from the National City Police Department until all the Contractor fees have been paid to the Contractor by the vehicle owner, operator or agent. In the event a vehicle is released from the police department and the Contractor fees were not paid, the City shall be liable for the full fee.

7.2 City Vehicle Tow Fees

The Contractor agrees not to charge the City a fee for the towing of marked or unmarked City police vehicles within the jurisdictional limits of National City.

The Contractor shall provide the City five (5) free tows per quarter and then charge 25% of the Basic Tow Fee for the towing of all other City vehicles (non-police vehicles) within the jurisdictional limits of National City.

Fees for all City vehicle tows, including police vehicles, which occur outside the jurisdictional limits of National City shall be resolved between the Contract Administrators, but shall not exceed 25% of the Basic Tow Fee.

7.3 Fees - Police Department Errors and Omissions

When any vehicle has been directed by the City to be towed and it is established that the tow was in error through a mistake of fact, Contractor shall release the vehicle to its owner, operator or agent at no cost. The Contractor shall bill the City at no more than 50% of the basic tow fee.

If an error by the City results in a vehicle being stored longer than it can reasonably be established that it should have been, the Contractor shall release the vehicle and bill the owner, operator or agent only those storage charges that would have accrued if no error had occurred. The Contractor shall bill the City storage fees at no more than $2.50 per day for every day beyond the owner, operator or agent's responsibility.

If the error in towing or storage is discovered after the vehicle owner, operator or agent recovers the vehicle and all fees have been paid to the Contractor, the owner, operator, or agent may be referred to the City Clerk, City of National City to file a claim for damages against City.

7.4 Towing Program Fee

The total annual Towing Program Fee due to the City shall be one hundred fifty thousand three hundred twenty-eight dollars ($150,328), divided equally amongst the tow operators awarded contracts, and paid quarterly. The Contractor shall make quarterly Towing Program Fee payments to the City for the right to provide towing and storage service to the City.The minimum Towing Program Fee payment amount per the Contractor, when two contractors have been awarded, shall be thirty-seven thousand five hundred eighty-two dollars ($37,582) per quarter. The Towing Program Fee shall be payable for a period of

three (3) years subject to adjustments as defined in Section 3.3 - Re-Opener Clause – Towing Program Fee. The Towing Program fee shall continue in the above-described manner in the event of Agreement extension renewal.

7.5 Towing Program Fee - Due Date

The Towing Program Fee payment shall be due and payable no later than the fifteenth (15th) day of the calendar month following the end of each quarter, pursuant to the following schedule:

First Contract Year; Quarter End Dates

1st Quarter – January 15, 2027
2nd Quarter – April 15, 2027
3rd Quarter – July 15, 2027
4th Quarter – October 15, 2027

Second Contract Year; Quarter End Dates

1st Quarter – January 15, 2028
2nd Quarter – April 15, 2028
3rd Quarter – July 15, 2028
4th Quarter – October 15, 2028

Third Contract Year; Quarter End Dates

1st Quarter – January 15, 2029
2nd Quarter – April 15, 2029
3rd Quarter – July 15, 2029
4th Quarter – October 15, 2029

7.6 Towing Program Fee - Late Fee

Any amount owed to the City more than fifteen (15) calendar days beyond the due date shall be considered delinquent and will be in breach of contract. Failure to pay any amount owed to the City may result in the Contractor being suspended from the Agreement until such amount is paid. Interest will be charged on unpaid amounts at an annual rate equal to twelve percent (12%) per annum, or at the maximum rate permitted by applicable law, whichever is lower. Partial payments will not be accepted.

7.7 Towing Program Fee - Payments

The Towing Program Fee is payable by electronic transfer (ACH) deposit to the "City of National City Finance Department." ACH payments shall be directed as follows:

Finance Department

National City Police Department
1243 National City Blvd National
City, CA 91950

Copies of all ACH deposits shall also be sent to the Traffic Office Coordinator at the National City Police Department via email to VCastro@nationalcityca.gov. Upon receipt and no later than five (5) days from receipt, the Traffic Office Coordinator shall record and account for the Towing Program Fee payment consistent with the terms of this agreement.

7.8 Negligent Vehicle Impound Release (NVIR) Fee

The Negligent Vehicle Impound Release Fee shall be an amount established by City. Said fee is one hundred twenty-four ($124) dollars. The NVIR fee is recognized as a necessary and effective method of generating those revenues necessary to offset program costs, services and facilities. The NVIR fee applies only to vehicles released by the Contractor for violating certain sections of the California Vehicle Code (CVC) and/or the National City Municipal Code (NCMC). See Attachment B for a list of applicable sections.

7.9 NVIR Fee - Collection

The Contractor shall collect the NVIR fee of one hundred twenty-four ($124) dollars per vehicle upon the release of any vehicle impounded pursuant to the above listed California Vehicle Code sections. Contractor shall remit the collected fees via ACH deposit to the City pursuant to the below listed payment schedule. The collected NVIR fees shall be properlyidentified and itemized.

7.10 NVIR Fee - Payment Due Date

The Towing Program Fee is payable by electronic transfer (ACH) deposit to the "City of National City Finance Department." ACH payments shall be directed as follows:

Finance Department
National City Police Department
1243 National City Blvd National
City, CA 91950

The NVIR fees collected by the Contractor shall be due and payable to the City via electronic transfer (ACH) deposit no later than the fifth (5^{th}) day of each month and the twentieth (20^{th}) day of each month.

Payments due on the fifth (5^{th}) day of each month shall include and account for all vehicles released by the Contractor between the sixteenth (16^{th}) day of the month, and the last day of the month, inclusive.

Payments due on the twentieth (20^{th}) day of the month shall include and account for all vehicles released by the Contractor between the first (1^{st}) day of the month and the fifteenth (15^{th}) day of the month, inclusive.

7.11 NVIR Fee -Payments

The NVIR Fee is payable via electronic deposit (ACH) to "City of National City Finance

Department." Copies of all ACH deposits shall be forwarded to:

Traffic Office Coordinator (VCastro@nationalcityca.gov)
National City Police Department
1200 National City Blvd National
City, CA 91950

Upon receipt and no later than five (5) days from receipt, the Traffic Office Coordinator shall record and account for the NVIR Fee payment, consistent with the terms of this Agreement.

7.12 NVIR Fee Payment - Late Fee

Any amount owed to the City more than fifteen (15) calendar days beyond the due date shall be considered delinquent and will be in breach of contract. Failure to pay any amount owed to the City may result in the Contractor being suspended from the Agreement until such amount is paid. Interest will be charged on unpaid amounts at the maximum rate permitted by law. Partial payments will not be accepted.

7.13 Administrative Review Fee

The Administrative Review fee shall be an amount established by the City. Said fee is one hundred fifty ($150) dollars. The Administrative Review fee is recognized as a necessary and effective method of generating revenues necessary to offset program costs, services and facilities. Vehicles impounded by the City, pursuant to California Vehicle Code 12500(a) and 14601.1, shall be released by the City upon expiration of a thirty (30) day hold and shall only be released by the City upon a showing of proof that the owner, operator or agent has a valid driver's license.

The Contractor shall collect Administrative Review fees prior to the actual release of the vehicle. The Contractor shall remit the collected fees to the City pursuant to the below listed payment schedule. The Administrative Review fees shall be properly identified and itemized. The Administrative Review fee applies only to vehicles impounded pursuant to certain California Vehicle Code Sections. (See Attachment C for a list of applicable sections.)

7.14 Administrative Review Fees - Due Date

The fees collected by the Contractor shall be due and payable to the City via electronic transfer (ACH) deposit no laterthan the fifth (5^{th}) day of each month and the twentieth (20^{th}) day of each month.

Payments due on the fifth (5^{th}) day of each month shall include and account for all vehicles released by the Contractor between the sixteenth (16^{th}) day of the month, and the last day of the month, inclusive.

Payments due on the twentieth (20^{th}) day of the month shall include and account for all vehicles released by Contractor between the first (1^{st}) day of the month and the fifteenth (15^{th}) day of the month, inclusive.

7.15 Administrative Review Fee -Payment

The Administrative Review fee is payable via electronic deposit (ACH) to "City of National City Finance Department." Copies of all ACH deposits shall be forwarded to:

Traffic Office Coordinator (VCastro@nationalcityca.gov)
National City Police Department
1200 National City Blvd National
City, CA 91950

Upon receipt, and no later than five (5) days from receipt, the Traffic Office Coordinator shall record and account for the Administrative Review fees consistent with the terms of this Agreement. The Administrative Review fee of one-hundred fifty ($150) dollars per vehicle shall be divided anddeposited with the City Finance Department as directed by the Finance Department.

7.16 Administrative Review Late Fee

Any amount owed to the City more than fifteen (15) calendar days beyond the due date shall be considered delinquent and will be in breach of contract. Failure to pay any amount owed to the City may result in the Contractor being suspended from the Agreement until such amount is paid. Interest will be charged on unpaid amounts at an annual rate equal to twelve percent (12%) per annum, or at the maximum rate permitted by applicable law, whichever is lower. Partial payments will not be accepted.

VIII. VEHICLE RELEASE

8.0 General Rule - Vehicle Release

As a general rule, the Contractor shall be responsible for the release of all vehicles in the Contractor's possession as a result of police initiated or referral tows.

8.1 Exceptions to General Rule

Vehicles impounded pursuant to the following California Vehicle Code Sections shall not be released by the Contractor. The Contractor shall refer the vehicle owner, operator or agent to the police department to obtain a release:

1. 14602.6 – Suspended Driver's License
2. 22651 (i) - Five or more Parking Citations
3. 22655 - Hit & Run Investigation
4. 22655.5 - Evidentiary Reasons
5. And as otherwise required by the California Vehicle Code

8.2 Hit & Run Investigation - Mandatory Release 22655(b) CVC

Any vehicle impounded for hit & run investigation (California Vehicle Code Sections 20002 thru 20006), pursuant to the authority of California Vehicle Code Section 22655, shall be released within 48 hoursafter removal from highway or private property. When determining the 48-hour period, weekends, and holidays shall not be included. Any vehicle

not released by the City within the maximum 48-hour period, shall be released by the Contractor upon demand of the vehicle owner, operator or agent upon the expiration of the 48-hour period, regardless of the City hold status.

8.3 Questions, Problems, or Controversy Associated with Vehicle Release

In the event the Contractor experiences problems, questions or controversy associated with a customer demanding the release of a police initiated or referral tow, the Contractor shall notify the police department. Additionally, if the Contractor discovers a questionable DMV document, an officer shall be dispatched to resolve the problem.

8.4 Expert Training - DMV Document Identification

During the term of this Agreement and at the Contractor's request, the City may provide the Contractor, the Contractor's employees, and new employees with training in the identification and recognition of all relevant California Department of Motor Vehicles documents including, but not limited to, California Driver Licenses and California Vehicle Registration documents. A recognized expert employed by the California Department of Motor Vehicles shall conduct training. Training shall include, but not be limited to, recognition and identification of counterfeit, altered, or forged California Driver's License and California Registration and Title Certificates. The Contract Administrators shall coordinate date, time and location of training.

IX. MINIMUM TRUCK EQUIPMENT AND STORAGE LOT REQUIREMENTS

At all times during the term of this Agreement, the Contractor shall meet the following minimum tow truck equipment requirements and storage lot requirements:

9.0 Minimum Tow Truck Requirements

During the term of this Agreement, the Contractor shall have available no less than three (3) tow rigs of at least one-ton capacity. Each tow rig shall have dual rear wheels. Each vehicle used for towing police impounds shall have a manufacturer's gross vehicle weight rating (GVWR) of not less than 14,500 pounds. During the term of this Agreement, the Contractor shall have a tow rig capable of towing large, oversize vehicles, including Class B (minimum 26,001 GVWR), Class C (minimum 48,000 GVWR), and Class D (minimum 52,000 GVWR). During the term of this Agreement, the Contractor shall have a truck with landoll type trailers acceptable for Class C and Class D towing.

In addition, during the term of this Agreement, the Contractor shall have available one (1) tow rig, commonly known as a "Sub-Garage Tow Vehicle," capable of entering and removingimpounded vehicles from the underground parking garage of the National City Police Department. The sub-garage tow vehicle is a limited use vehicle and does not requiredual wheels or a GVWR of 14,500 pounds. The Contractor shall have a vehicle capable of towing/recovery from off road areas.

9.1 Minimum Tow Truck Equipment Requirements

Each tow truck responding to requests for police initiated towing and impound services shall be equipped with radio communications equipment capable of effecting two-way radio communications between the tow truck operator and Contractor's dispatching

operation. Citizen Band radios shall not be used to meet this requirement.

Each tow truck shall have a maximum 8,000-pound capacity winch that is power driven by power takeoff from transmission, in both directions, and equipped with safety dogs or an adequate braking system. Winches must be fitted with a minimum of 100 feet of cable for recovery tasks. Roll back car carriers must be fitted with a minimum of fifty (50) feet of cable. All cable (wire rope) must be maintained in good condition. Only wire rope with swaged ends, wedge locks or braided ends, with metal sleeves in the loops shall be approved for use under the terms of this Agreement. Consistent with the California Code of Regulations, Title 13, Section 1305(b), wire rope is not in good condition when it is stranded, knotted, crushed, excessively rusted, kinked, badly worn, when there are twelve (12) or more wires broken in lay length, or where there is other visible evidence of loss of strength.

The Contractor shall maintain dollies for use by in-service tow trucks providing police towing services to the City. Each tow truck, with the exception of slide back carriers, shall carry its own set of dollies.

Each tow truck shall be equipped with no less than two (2) safety chains. No less than two (2) safety chains shall be used for each vehicle being towed. Each safety chain shall be rated at no less than the rating specified by the original equipment manufacturer (OEM). The safety chains shall be securely affixed to the bed frame or wrecker boom, independent of the towing sling, bar, hitch, wheel lift, or under lift towing equipment. The towed vehicle shall be secured to the towing equipment independent of the safety chains by either two (2) chains or two (2) straps. All safety connections and attachments shall have a positive means, of sufficient strength, to ensure that the safety connection or attachment cannot become disengaged while in transit. Vehicles being transported on slide back carriers shall be secured by four (4) tie down chains or straps, independent of the winch or loading cable.

In addition to the requirements set forth in California Vehicle Code Section 27700, the City requires the Contractor to equip each tow truck with red flares, lanterns or reflectors, hand tools (screw drivers, pliers, ratchet and sockets, crescent wrenches, metric and standard lug wrenches), bolt cutters, six foot crowbar, rope, broom, shovel, dustpan, fire extinguisher (dry chemical or carbon dioxide type), utility flood lamps, portable red taillights and stoplights for towed vehicles, equipment for opening locked vehicles, safety snubber chains, and a trash can with absorbent material.

Each tow truck shall be equipped with disposable (one time use) latex or rubber gloves for use by the Contractor's employees to prevent contamination or contact with potential blood borne pathogens. The decision to use said equipment rests solely with the Contractor.

9.2 Tow Truck Identification

Each tow truck responding to police initiated towing and impound services shall, on both sides of the vehicle, conspicuously bear the Contractor's company name, local address, and local phone number(s) in lettering that complies with California Vehicle Code Section 27907.

9.3 Tow Truck Lighting Equipment

Each tow truck responding to police initiated towing and impound services shall be equipped with lighting systems as required by California Vehicle Code Sections 24605, 24606 and 25253. Additionally, tow trucks shall be equipped with utility lamp lighting systems than comply with California Vehicle Code Section 25110.

9.4 California Highway Patrol Inspection Certification

During each year of this Agreement, the Contractor shall obtain and retain an annual California Highway Patrol ("CHP") tow truck safety inspection certification. The Contractor shall annually be able to show proof that every vehicle in each category required for service under this Agreement providing services to the City has passed a CHP tow truck safety inspection. Tow trucks not passing inspections or meeting the requirements of this section shall immediately be removed from rotation. The tow truck may return to rotation once the truck has successfully passed a re-inspection by the original inspecting agency.

Nothing in this section is intended to prevent, or preclude the National City Police Department from performing periodic unscheduled inspections to ensure compliance with the requirements of the California Vehicle Code and this Agreement.

9.5 Tow Truck Maintenance

Each tow truck responding to police initiated towing and impound services shall be well maintained and reasonably clean on the exterior and interior and should reflect the clean, professional image of the City of National City.

9.6 Storage Lot, Minimum Requirements

There shall be a minimum of one (1) vehicle storage yard within a ten (10) mile radius from City Hall, 1243 National City Boulevard, National City, with adequate storage capabilities for all vehicles retrieved from the City and requiring storage. The Contractor shall identify the exact location and size of any storage yards to be used pursuant to this Agreement.

The storage yard shall be a minimum of 10,000 sq. ft. and have space necessary to accommodate all Police Department tows and comply with all applicable Building Codes and zoning regulations (including but not limited to: Fire, Sign, Zoning, and Building Codes). There shall also be the following:

1. Be completely enclosed by an 8-foot solid high fence with a lockable gate. Construction of the fence and gates must be of sufficient construction to prevent entry into the storage area of unauthorized persons or vehicles.

2. Alarms and intrusion sensors that provide immediate notification capabilities at all times or similar devices or security measures.

3. Sufficient lighting to detect unauthorized entrance at night.

4. The storage yard shall be served by drainage facilities adequate to prevent

the accumulation of standing water. The vehicle storage area must remain free of mud, pools of standing water, debris, or other elements that would be harmful to the stored vehicle, vehicle contents, or to persons viewing, inspecting or recovering the vehicles. The vehicle storage area, including all driveways and access roads, shall be surfaced in a manner so as to prevent the listed conditions. An acceptable surface includes concrete, asphalt, asphaltic concrete, or decomposed granite with oil.

5. All areas open to vehicular traffic shall be paved with cement, asphalt surfacing or oil and aggregate mixture.

6. The entire site is to be continuously maintained to prevent accumulation of trash, combustible waste, and hazardous debris.

7. The storage yard must be a reasonable distance from public transportation.

8. Stored vehicles shall be arranged to provide reasonable and immediate inspection at any time by the City's agents.

The Contractor shall provide service to the public twenty-four (24) hours a day, seven (7) days a week so that an owner may pay towing and storage fees at the storage yard where their vehicle is stored and obtain its release.

The Contractor is responsible for the reasonable care, custody, security, and control of any property contained in towed or stored vehicles. All items removed from a vehicle or left stored within the vehicle shall be released to the owner or agent of the impounded vehicle upon demand during normal business hours unless the vehicle is under law enforcement hold.

Vehicles may not be taken off-site of the storage yard without the City's permission.

9.7 Minimum Lighting Requirements - Storage Lot

There must be adequate lighting, and all yard and office construction must comply with applicable building codes, fire codes, and zoning regulations. The minimum lighting requirements per ten thousand (10,000) square feet are in effect unless zoning or other local regulations dictate increased or diminished lighting requirements:

1. Four (4) 300-Watt incandescent medium-wide flood lights, or
2. Three (3) 300-Watt quartz halogen lights, or
3. Two (2) 100-Watt high-pressure sodium lights.

9.8 Vehicle Examination Area

The Contractor will set aside an area of sufficient size to place a standard sized passenger sedan and have a minimum of forty-eight (48") inches from each side, the front, and rear of the vehicle for the purpose of inspecting the vehicle. This examination area must be flat, level, and paved with concrete, asphalt or asphaltic-concrete, or other suitable all-weather surfaces.

9.9 Secure Area - Evidentiary Vehicles

Vehicles impounded by the City for investigative purposes shall be held in a maximally secured, non-public area of the Contractor's property until released by the City. The Contractor shall ensure, by the use of various security devices and measures, including but not limited to walls, fences, containers, buildings or the like, that no unauthorized person, whether intentionally or accidentally can come into physical contact with evidentiary vehicles. Located within the storage yard, the Contractor shall set aside a secure area, sufficient in size to hold four (4) vehicles, with sufficient room to walk around, open doors, and examine each separate vehicle.

9.10 Special Operations

During the Agreement term, it is anticipated that numerous special police operations may be conducted that require the towing of vehicles. An example of this type of operation is a Sobriety/Driver's License checkpoint. The Police Department will attempt to equally distribute these special operations between the contractors. However, many of these operations have special date or period requirements beyond the control of the Police Department. Due to these special requirements, a contractor may obtain more operations than the other contractor(s). The Contractor agrees to this potentially inequitable distribution of special operations as a City contractor.

X. INSURANCE REQUIREMENTS

10.0 Minimum Insurance Requirements

All required insurance shall be submitted to the City prior to the granting of the provisional award. Failure to provide the insurance certificates as previously set out shall cause the bid to be rejected as non-responsive. The Contractor shall maintain insurance in full force and effect during the entire period of performance under this Agreement. Failure to do so shall be cause for immediate termination of the Agreement.

All policies must have a thirty (30) day cancellation clause, giving the City thirty (30) days prior written notice in the event a policy is cancelled.

At the end of each contract year, the City reserves the right to review insurance requirements and to require more or less coverage, depending upon assessment of the risk, the Contractor's past experience, and the availability and affordability of increased liability insurance coverage.

Insurance shall be written with only insurers authorized to conduct business in California which hold a current policy holder's alphabetic and financial size category rating of not less than A: VII according to the current Best's Key Rating Guide, or a company of equal financial stability that the City's Risk Manager approves. In the event coverage is provided by non-admitted "surplus lines" carriers, they must be included on the most recent List of Approved Surplus Line Insurers ("LASLI") and otherwise meet rating requirements.

All policies must be endorsed to provide that the insurance afforded by the Contractor is primary to any insurance or self-insurance maintained by the City and its elected officials, officers, employees, agents, and representatives as respects operations of the Named

Insured. Any insurance or self-insurance maintained by City and its elected officials, officers, employees, agents, and representatives shall be in excess of the Contractor's insurance and shall not contribute to it.

The following coverage is required:

Commercial General Liability Insurance, with minimum limits of either $2,000,000 per occurrence and $4,000,000 aggregate, covering all bodily injury and property damage arising out of its operations, work, or performance under this Agreement. The policy shall name the City and its officers, agents, employees, and volunteers as additional insureds, and a separate additional insured endorsement shall be provided. The general aggregate limit must apply solely to this "project" or "location." The "project" or "location" should be noted with specificity on an endorsement that shall be incorporated into the policy.

Automobile Liability for a minimum of two million dollars combined single limit ($2,000,000.00 CSL) per person and four million dollars ($4,000,000.00) per accident. The City of National City must be named as an additional insured on the certificate.

Garage Keepers for a minimum of one million dollars each occurrence ($1,000,000.00 EO).

On Hook/Cargo in amounts not less than fifty thousand dollars ($50,000.00) / twenty thousand dollars ($20,000.00) /one hundred thousand dollars ($100,000.00), the maximum deductible shall be no more than two thousand five hundred dollars ($2,500.00).

Workers' compensation insurance in an amount sufficient to meet statutory requirements covering all of the Contractor's employees and employers' liability insurance with limits of at least $1,000,000 per accident. In addition, the policy shall be endorsed with a waiver of subrogation in favor of the City. Said endorsement shall be provided prior to commencement of work under this Agreement.

The City does not require a performance bond.

If required insurance coverage is provided on a 'claims made' rather than 'occurrence' form, the contractor shall maintain such insurance coverage for three (3) years after expiration of the term (and any extensions) of the Agreement. In addition, the "retro" date must be on or before the date of this Agreement

Any aggregate insurance limits must apply solely to the Agreement.

The Certificate Holder for all policies of insurance required by this Agreement shall be:

City of National City
c/o Risk Manager
1243 National City Boulevard
National City, CA. 91950-4397

If the Contractor maintains broader coverage or higher limits (or both) than the minimum limits shown above, the City shall be entitled to the broader coverage or higher limits (or both) maintained by the Contractor. Any available insurance proceeds in excess of the

specified minimum limits of insurance and coverage shall be available to the City.

This Agreement shall not take effect until certificate(s) or other sufficient proof that these insurance provisions have been complied with, are filed with, and approved by the City's Risk Manager.

XI. CONSTRUCTION OF AGREEMENT

The parties acknowledge and agree that (1) each party is of equal bargaining strength; (2) each party has actively participated in the drafting, preparation and negotiation of this Agreement; (3) each such party has consulted with or has had the opportunity to consult with its own, independent counsel and such other professional advisors as such party has deemed appropriate, relative to any and all matters contemplated under this Agreement; (4) each party and such party's counsel and advisors have reviewed this Agreement; (5) each party has agreed to enter into this Agreement following such review and the rendering of such advice; and (6) any rule or construction to the effect that ambiguitiesare to be resolved against the drafting party shall not apply in the interpretation of this Agreement, or any portions hereof, or any attachments, or any amendments hereto.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement on the date and year first above written.

CITY OF NATIONAL CITY

CORTES TOWING ENTERPRISES INC.

By:_____
Ron Morrison, Mayor

By:_____
Juan Cortes, Jr., Owner

APPROVED AS TO FORM:

_____
Heidi Skinner, City
Attorney

ATTACHMENT A
TOWING FEE SCHEDULE

SERVICE	FEE
• **BASIC TOWING** Includes first hour hookup, labor, standby time, for vehicles under 9,500 GVW (unloaded).	$200
• **MEDIUM SIZE - BASIC TOWING** Includes first hour hookup, labor, standby time, for vehicles over 9,500 GVW but less than 22,000 GVW (unloaded).	$220
• **LARGE SIZE - BASIC TOWING** Includes first hour hookup, labor, standby time, for vehicles over 22,000 GVW (Unloaded).	$240
• **ON-SCENE OR STAND-BY** **Labor** = Each 15-minute increment, beyond first hour is charged only when extra ordinary labor must be expended to recover a vehicle. **Stand-by** is charged when the job cannot be started and must be explained on the tow bill.	$40
• **DOLLIES** Will only be used when there is not a less expensive, safe manner of handling the situation.	$55
• **DRY RUN** May also be known as a "hook-up – drop fee" and is charged when the vehicle is hooked up and the owner returns before the vehicle is in transit.	$0
• **PER MILE TOWING** Applies only to vehicles recovered outside the jurisdiction of the City of National City.	$5
• **MAXIMUM STORAGE - PER DAY** Per day is defined as a 24-hour period.	$50
• **STORAGE PER HOUR** Up to maximum of $15.00 per hour.	$5
• **AFTER HOURS VEHICLE RELEASE** After 6 p.m. and before 8 a.m., including weekends and all holidays.	$70
• **NOTIFICATION OF LIEN SALE** Vehicle valued at less than $4.000 (22851.12 CVC)	$70

• **NOTIFICATION OF LIEN SALE** Vehicle valued at over $4,000. (22851.12 CVC).	$100
• **POLICE EQUIPMENT TOWING** Inside jurisdictional limits of National City.	**No Charge**
• **CITY EQUIPMENT TOWING** Five (5) free tows per quarter, then 25% of the basic towing fee, includes all City vehicles. Also includes police vehicles towed from outside jurisdictional limits of National City.	25% Basic Towing Fee
• **EVIDENTIARY TOWING AND STORAGE** Daily storage fees for City/vehicles, seized vehicles, and vehicles for basic evidentiary purposes (for the first 6 months). No additional charges after 6 months	25% of daily Storage fee 25% of Basic Towing Fee
• **TOWING OF VICTIMS VEHICLES**	$60.00

CITY ADMINISTRATIVE	**FEES**
• **NEGLIGENT VEHICLE IMPOUND RELEASE**	$124.00
• **SERIOUS TRAFFIC OFFENDER PROGRAM**	$150.00

ATTACHMENT B

Pursuant to Section 7.9 of this Agreement, the Negligent Vehicle Impound Release Fee shall apply to vehicles impounded pursuant to the following California Vehicle Code sections and/or National City Municipal Code sections. One or more the listed sections must be included on the impounding documents.

California Vehicle Code

22500 et seq.	Prohibited Stopping, Standing, or Parking
22500.1	Prohibited Stopping, Standing, or Parking: Fire Lane
22651 (a)	Unattended on Bridge
22651 (b)	Hazard to flow of traffic
22651 (d)	Blocking a driveway
22651 (e)	Blocking fire hydrant access
22651 (h)	Operator taken into custody - not practical to park or lock
22651 (i)	Unpaid parking citations
22651 (j)	Illegally parked and no evidence of registration displayed
22651 (k)	Parking over 72 hours
22651 (1)	Temporary tow away signs for street repair
22651 (m)	Highway authorization for other use, with 24-hour notice
22651 (n)	No parking tow away signs posted
22651 (o) (1)	Expired registration in excess of six months
22651 (p)	Unlicensed or suspended/ revoked license in violation of 12500, 14601, 14601.1, 14601.2, 14601.3, 14601.4, 14601.5, or 14604.
22651 (r)	Illegally parked, blocking a legally parked vehicle
22652	Illegally parked in designated handicapped parking space
22653 (c)	Removal from private property, at request of property owner, when operator is taken into custody
22655 (a)	Hit & Run suspect vehicle
22656	Illegally parked or abandoned within 7-1/2 feet of nearest railroad rail
22669 et seq.	Removal of Abandoned Vehicles as determined pursuant to section 22523 CVC

National City Municipal Code

11.32.060 Illegally parked - 72 hour violation - vehicle removal

11.32.070 Illegally parked - Restricted hours - vehicle removal

11.32.160 Illegally parked - Emergency parking - vehicle removal

11.32.250 (e) Illegally parked - Taxi Stand - vehicle removal

ATTACHMENT C

Pursuant to Section 7.14 of this Agreement, the Serious Traffic Offender Program Fee shall apply to vehicles impounded pursuant to the following California Vehicle Code Sections. One or more of the following sections must be included on the impounding documents.

California Vehicle Code

22651(p) Includes Sections 12500, 14601, 14601.1, 14601.2, 14601.3, 14601.4, 14601.5 or 14604.

22651(h)(2) Upon service of notice of an order of Suspension or Revocation, pursuant to 13388 CVC.

14602.6 Unlicensed, Suspended or Revoked and involved in traffic collision. Sub-section (b) - Certified Mail, 2-day notice to legal owner. Failure to notify legal owner results in maximum fee for 15 days vehicle storage.

14602.7 Fleeing a Peace Officer - Court Order upon affidavit of Peace Officer, to seize vehicle, not to exceed 30 days. Failure to notify legal owner (2 days' notice) results in maximum fee for 15 days vehicle storage.

14607.6 Impoundment and Forfeiture of Motor Vehicle.

AGREEMENT BY AND BETWEEN

CITY OF NATIONAL CITY

AND

TONY'S AUTO CENTER INC. dba TONY'S AUTO CENTER

FOR

TOWING AND IMPOUND SERVICES

October 1, 2026 – September 30, 2029

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AGREEMENT FOR TOWING AND IMPOUND SERVICES
BETWEEN THE CITY OF NATIONAL CITY AND
TONY'S AUTO CENTER INC. DBA TONY'S AUTO CENTER

This agreement for towing and impound services ("Agreement") is made and entered into in the City of National City, State of California, on this 1st day of September, 2026, by and between the City of National City, a municipal corporation ("City"), and Tony's Auto Center, Inc. dba Tony's Auto Center ("Contractor") for towing and impound services.

RECITALS

WHEREAS, the City of National City requires professional towing and impound services to maintain the safety of the public right-of-way and to seize and secure vehicles in accordance with the laws of the State of California and the National City Municipal Code, ordinances and regulations of the City of National City; and

WHEREAS, the City has adopted a process for the selection and designation of professional towing contractors to provide towing, impound and storage service upon the request of the National City Police Department ("NCPD"); and

WHEREAS, on May 12, 2026, a Request for Proposal ("RFP") was issued for towing and impound services for the City, to which Contractor responded; and

WHEREAS, the tow committee comprised of City staff evaluated the proposals and presented their report to Council for consideration at the September 1, 2026 City Council meeting; and

WHEREAS, the staff report detailed the evaluation process, explained the evaluations of the proposals, including whether the proposals met the RFP requirements, and recommended awarding contracts to the top two operators; and

WHEREAS, Contractor participated in a competitive process through the RFP and, together with another towing contractor, has been found to provide the best overall value to the City, including having the qualifications and capability of providing the highest quality, professional towing services for the City of National City; and

WHEREAS, the City of National City desires to have two towing and impound operators perform exclusive towing service within the City of National City, and the Contractor represents and warrants it is experienced and staffed in a manner such that it is capable and prepared to deliver the services required by the City of National City within the timeframes herein provided, all in accordance with the terms and conditions of this Agreement.

NOW, THEREFORE, the City of National City and Contractor mutually agree to the terms and conditions as follows:

I. DEFINITION OF TERMS

1.0 **Police Tow** shall mean the towing of vehicles at the direction of the National City Police Department where the consent of the owner or operator or their agent of the vehicle is not required under existing law. This shall include, but is not limited to, the towing of motor vehicles that are illegally parked, abandoned, evidence in a criminal investigation, disabled due to collision or mechanical failure (pursuant to Section 22500 of the Vehicle Code) or otherwise subject to the authority of the National City Police Department.

1.1 **Police Referral Tow** shall mean the towing of a vehicle by the National City Police Department at the request of the vehicle owner, operator, or their agent. Examples include mechanically disabled vehicles, vehicles disabled as a result of collision, or any other circumstances where the public right-of-way is impacted.

1.2 **On-Demand Tow** means the towing of a vehicle by a towing company that has been requested by the vehicle owner, operator, or their agent, without police involvement. On-Demand tows may include owners or agents of private property landholders who arrange for vehicle towing service from private property without police involvement. If the police department becomes involved in arranging for tow service, the matter is considered a "Police Referral Tow". On-Demand Tows are considered independent services outside the scope of this Agreement.

1.3 **Secondary Tow** is defined as the impound of a vehicle on orders of police under the authority of California Vehicle Code Sections 22655 or 22655.5 and the vehicle is brought to the National City Police Department for evidence processing. The secondary tow occurs when the police direct the original Contractor to retrieve and store the vehicle on Contractor's property.

1.4 **Collision Tow** The owner or operator of a vehicle involved in a non-criminal traffic collision may select a tow company of their own choosing. However, if in the opinion of the investigating police officer an unreasonable delay would result, or unnecessary delay would negatively impact access to the public right-of-way, the investigating officer may consider the matter a "Police Tow" and cause the removal of the vehicle. If the vehicle is towed on orders of the investigating officer, the officer shall complete the Vehicle Report (CHP 180), citing 22500 California Vehicle Code as the authority for impound. No special hold or police authorized release is necessary.

1.5 **Response Time** is defined as the elapsed time between the relaying of the tow service request by the National City Dispatch Center or a City employee to the Contractor and the arrival of the specific tow truck type requested to fulfill the tow need on scene. Under most situations, a call for field service will be relayed by the Police dispatchers via telephone to the tow contractors. However, there is a need to allow for direct requests to the tow contractor by any NCPD employee. This may be done by phone or in person to either the Contractor's dispatcher or to a tow truck driver that is already on the scene of an NCPD requested tow, when there is a need for additional services.

1.6 **Dispatch Center** is the Police Department's multifunction emergency and non-emergency telephone/radio operators.

1.7 **Contract Year** is defined as any one year, 365-day period during the term of this Agreement. The first contract year begins on October 1, 2026 and ends on September 30, 2027. The second contract year begins on October 1, 2027 and ends on September 30, 2028. The third contract year begins on October 1, 2028 and ends on September 30, 2029. There are three (3) successive years in the initial term of this Agreement as set forth in Section 3.0.

1.8 **Fee Schedule** is defined as the fees charged by the Contractor to the owner, operator, or agent of the subject vehicle for various services charged by the Contractor. The fee schedule is approved and authorized by a majority vote of the City Council of the City of National City. The fee schedule includes itemized charges for numerous towing and storage services including, but not limited to, hook up fees, dolly fees, daily storage fees, after- hour release fees, etc. The fee schedule is Attachment A to this document. Attachment A and the fees may be adjusted as set forth in Section 7.0.

1.9 **Towing Program Fee** is a fee from Contractor to City and is authorized by California Vehicle Code Section 12110(b). It is defined as a quarterly fee charged to the Contractor(s) by the City in connection with the award of a franchise for the towing services for the City. The Towing Program Fee is designed to compensate the City for its actual and reasonable costs incurred by the City to process and administer towing services. The Towing Program Fee may be adjusted during the term of this Agreement as set forth in Section 3.4 of this Agreement. The payment of the Towing Program Fee is set forth in Sections 7.5, 7.6, 7.7, and 7.8.

1.10 **Negligent Vehicle Impound Release Fee ("NVIR")** is authorized by the City Council. The Negligent Vehicle Impound Release Fee is defined as a fee charged to the owner, operator, or agent of a vehicle that violated certain specified sections of the California Vehicle Code or National City Municipal Code. The NVIR fee is one hundred twenty-four ($124) dollars. The NVIR fee may be adjusted during the term of the agreement as set forth in Section 7.0 of this Agreement. This fee is collected by Contractor on behalf of City.

1.11 **Administrative Review Fee** is a fee charged to the vehicle owner, operator or agent and is collected by the Contractor, on behalf of the City. The fee is one hundred and fifty ($150) dollars. The fee supports the staff time utilized to process and administer requests and appeals from unlicensed drivers for release of their vehicles prior to the 30 days prescribed by the California Vehicle Code. This includes a hearing with the Police Traffic Supervisor. The "Administrative Review Fee" may be adjusted during the term of the Contract at the discretion of the City. The fee offsets the administrative costs of the program.This fee is charged to the vehicle owner, operator or agent and is collected by the Contractor on behalf of City. The Administrative Review Fee may be adjusted during the term of this Agreement as set forth in Section 7.0.

II. ADMINISTRATION AND MANAGEMENT OF AGREEMENT

2.0 Agreement Approval

This Agreement for towing service shall become effective when the City Council of the City of National City has reviewed and approved the Agreement and it has been fully executed by the Contractor and City.

2.1 Entire Agreement

This Agreement supersedes any prior agreements, documents, negotiations and communications, oral or written, and contains the entire agreement between the parties as to towing and impound services. No subsequent agreement, representation, or promise made by either party hereto, or by, or to an employee, officer, agent or representative of any party hereto shall be of any effect unless it is in writing and executed by the party to be bound thereby.

2.2 Administration of Agreement

Each party designates the below individuals as the "Contract Administrator" for the party. The Contract Administrator is authorized by the party to represent the party in the administration of this Agreement. The Contract Administrator shall monitor the progress and execution of this Agreement. The Contract Administrator may delegate duties and responsibilities to subordinates to ensure functional management, supervision and operation of this Agreement.

Contract Administrator for the City of National City
Alejandro Hernandez, Chief of
Police
National City Police Department
1200 National City Blvd., National City, CA. 91950
(619) 336-4511

Management and Operations

Traffic Division Sergeant
National City Police Department
1200 National City Blvd., National City, CA 91950
(619) 336-4475

Inspection & Operational Supervision

Traffic Division Sergeant
National City Police Department
1200 National City Blvd., National City, CA 91950
(619) 336-4475

Contract Administrator for Tony's Auto Center Inc.

Sanar Q. Abed, President
Anthony A. Charlton, Jr. Vice President
38 3rd Avenue Suite B
Chula Vista, CA 91910
(619) 890-4911
Tonystowing305@gmail.com

2.3 Cooperation and Consultation

The designated City employee(s) and the Contractor shall regularly consult during the term of this Agreement in order to achieve the objectives of this Agreement. Throughout the term of this Agreement, the Contractor shall permit access to its offices, facilities, files and records relating to the operation and management of this Agreement. Upon request of the City, the Contractor shall provide copies of files, materials or records relating to the towing, impound, and disposition of any vehicle towed as a result of this Agreement.

2.4 Compliance with Applicable Law

The Contractor, in the performance of the services to be provided herein, shall comply with all applicable State and Federal statutes and regulations and all applicable ordinances, rules and regulations of the City of National City, whether now in force or subsequently enacted.

2.5 Licenses, Permits, Etc.

Contractor represents and covenants that it has all licenses, permits, qualifications, and approvals of whatever nature that are legally required to practice its profession, and as required in the City's Request for Proposal for this Agreement. The Contractor represents and covenants that the Contractor shall, at its sole cost and expense, keep in effect at all times during the term of this Agreement, any license, permit, insurance or approval which is legally required for the Contractor to practice its profession.

2.6 Disputes

Except as otherwise provided in this Agreement, any dispute concerning a question of fact arising under any term of this Agreement which is not disposed of by this Agreement shall be decided by the Chief of Police, who will furnish the decision to the Contractor in writing. The Contractor shall proceed diligently with performance of this Agreement pending receipt of the decision of the Chief of Police. The decision of the Chief of Police is final and conclusive unless determined by a court of competent jurisdiction to have been fraudulent, arbitrary, capricious or so grossly erroneous as to necessarily imply bad faith.

This "Disputes" clause does not and is not intended to preclude consideration of legal questions in connection with decisions provided in the above paragraph. Nothing in this Agreement shall be construed as making final the decision of any administrative official, representative, or council on a question of law.

2.7 Mediation / Arbitration

If a dispute arises out of or relates to this Agreement, or the breach thereof, the parties agree first to try, in good faith, to settle the dispute by mediation in San Diego County, California, in accordance with the Commercial Mediation Rules of the American Arbitration Association (the "AAA"), before resorting to arbitration. The cost of mediation shall be borne equally by the parties. Any controversy or claim arising out of, or relating to, this Agreement, or breach thereof, which is not resolved by mediation shall be settled by arbitration in San Diego County, California, in accordance with the Commercial Arbitration Rules of the AAA then existing. Any award rendered shall be final and conclusive upon the parties, and a judgment thereon may be entered in any court having jurisdiction over the subject matter of the controversy. The expenses of the arbitration shall be borne equally by the parties to the arbitration, provided that each party shall pay for and bear the cost of its own experts, evidence and attorneys' fees, except that the arbitrator may assess such expenses or any part thereof against a specified party as part of the arbitration award.

2.8 Legal Fees

If any party brings a suit or action against the other party arising from any alleged breach of any of the covenants or agreements or any inaccuracies in any of the representations and warranties on the part of the other party arising out of this Agreement then, in that event, the prevailing party in such action or dispute, whether by final judgment or out-of- court settlement, shall be entitled to have and recover from the other party all costs and expenses of suit, including expert and attorneys' fees.

For purposes of determining who is to be considered the prevailing party, it is stipulated that attorneys' fees incurred in the prosecution or defense of the action or suit shall not be considered in determining the amount of the judgment or award.

Attorneys' fees to the prevailing party, if other than the City, shall not exceed the amount of attorneys' fees incurred by the City in its prosecution or defense of the action, irrespective of the actual amount of attorneys' fees incurred by the prevailing party.

2.9 Indemnification and Hold Harmless

The Contractor agrees to indemnify, defend, and hold harmless the City of National City, its officers, employees, agents, and volunteers against and from any and all liability, loss, damages to property, injuries to, or death of any person or persons, and all claims, demands, suits, actions, proceedings, defense costs or reasonable attorneys' fees, of any kind or nature, including workers' compensation claims, of or by anyone whomsoever, in any way resulting from, related to, or arising out of the Contractor's performance or other obligations under this Agreement; provided, however, that this indemnification and hold harmless shall not include any claims or liability arising from the established sole negligence or willful misconduct of the City, its agents, officers, employees, or volunteers. The City will cooperate reasonably in the defense of any action, and Contractor shall employ competent counsel, reasonably acceptable to the City Attorney.

The indemnity, defense and hold harmless obligations contained herein shall survive the

termination of this Agreement for any alleged or actual omission, act, or negligence under this Agreement that occurred during the term on this Agreement.

2.10 Business Records (10650 CVC et seq.)

The Contractor shall maintain and retain data and records of all tow services furnished, including description of vehicles, nature of service, date, time of notification by City, time of tow truck dispatch, time of arrival of tow truck at scene, location of calls, total itemized charges of towing and storage, and the description of all vehicles towed and/or stored at the initiation of the City. If the vehicle is sold at lien sale, data shall be maintained documenting all liens against the vehicle, monies received as a result of the sale, identification of the purchaser, and the amount of monies forwarded to City and State. All such data and original towing and storage records shall be maintained in an accessible location. The Contractor shall make available and permit the City without notice during normal business hours to audit, examine and make excerpts, copies, or transcripts of all data and records with respect to the towing and storage of vehicles initiated by the City. If the Contractor employs, assigns or contracts with a third-party vendor to manage or process the DMV required processing regarding lien sale vehicles, the Contractor shall make available all relevant records, data or documents regarding lien sales. The Contractor shall waive any privacy rights in order to permit City to inspect, review and copy any relevant record in possession of a third-party vendor.

2.11 Prohibition Against Use of Privileged Information

The Contractor shall not use for personal gain, transmit, or disclose any privileged or confidential information that is acquired from or obtained as a result of information gathered from the management or operation of this Agreement. For the purpose of this section, "Privileged or Confidential Information" shall include City or police department records unrelated to towing and storage of vehicles, Department of Motor Vehicles ("DMV") information, or criminal history information.

2.12 Independent Contractor

The Contractor shall for all purposes arising out of this Agreement, be an independent contractor. The Contractor and employees of the Contractor shall not be deemed employees or agents of City. It is expressly understood and agreed that the Contractor and its employees shall in no event, as a result of this Agreement, be entitled to any benefit to which City employees are entitled, including but not limited to overtime, retirement benefits, workers' compensation benefits, injury leave, medical leave, unemployment or any other leave benefits.

Neither the City, nor its officers, agents or employees shall have any control over the conduct of the Contractor or any of the Contractor's employees except as herein set forth, and the Contractor expressly agrees not to represent that the Contractor or the Contractor's agents, servants, or employees are in any manner agents, servants, and employees of the City, it being understood that the Contractor, its agents, servants, and employees are as to the City wholly independent contractors and that the Contractor's obligations to the City are solely such as are prescribed by this Agreement.

2.13 Assignment

This Agreement contemplates the personal services of the Contractor and the Contractor's employees, and it is recognized by the parties that a substantial inducement to the City for entering into this Agreement was, and is, the professional reputation and competence of the Contractor and its employees. Neither this Agreement nor any interest herein may be assigned by the Contractor without the prior written consent of the City. Nothing herein contained is intended to prevent the Contractor from employing or hiring as many employees as the Contractor may deem necessary for the proper and efficient performance of this Agreement. The Contractor has represented it has sufficient staffing to perform pursuant to this Agreement.

The Contractor agrees it shall not subcontract any towing or impound services. Any other type of work that is subcontracted shall require written consent of the City. All agreements by the Contractor with its subcontractor(s) shall require the subcontractor(s) to adhere to the applicable terms of this Agreement.

2.14 Workers' Compensation

The Contractor shall comply with all of the provisions of the Workers' Compensation Insurance and Safety Acts of the State of California, the applicable provisions of Division 4 and 5 of the California Labor Code and all amendments thereto; and all similar State or Federal acts or laws applicable; and shall indemnify, defend and hold harmless the City and its officers, employees and volunteers from and against all claims, demands, payments, suits, actions, proceedings and judgments of every nature and description, including reasonable attorneys' fees and defense costs presented, brought or recovered against the City or its officers, employees, or volunteers, for or on account of any liabilityunder any of said acts which may be incurred by reason of any work to be performed by the Contractor under this Agreement.

2.15 Non-Discrimination Provision

The Contractor will not discriminate against any employee or applicant for employment because of age, race, color, ancestry, religion, sex, sexual orientation, marital status, national origin, physical handicap, medical condition, or any other classification protected by State or federal law. The Contractor will take positive action to ensure that applicants are employed without regard to their age, race, color, ancestry, religion, sex, sexual orientation, marital status, national origin, physical handicap, medical condition, or any other classification protected by State or federal law. Such action shall include but not be limited to the following: employment, upgrading, demotion, transfer, recruitment or recruitment advertising, layoff or termination, rates of pay or other forms of compensation, and selection for training, including apprenticeship. The Contractor agrees to post in conspicuous places available to employees and applicants for employment any notices provided by the City setting forth the provisions of this non-discrimination clause.

2.16 Conflict of Interest and Political Reform Act Obligations

During the term of this Agreement, the Contractor shall not perform services of any kind for any person or entity whose interest's conflict in any way with those of the City of

National City. The Contractor also agrees not to specify any product, treatment, process or material for the project in which the Contractor has a material financial interest, either direct or indirect, without first notifying the City of that fact. The Contractor shall at all times comply with the terms of the Political Reform Act and the National City Conflict of Interest Code. The Contractor shall immediately disqualify itself and shall not use its official position to influence in any way any matter coming before the City in which the Contractor has a direct or indirect financial interest as defined in Government Code Section 87103. The Contractor represents that it has no knowledge of any financial interests that would require it to disqualify itself from any matter on which it might perform services for the City. Contractor further warrants and represents that Contractor will immediately advise the City Attorney if Contractor learns of an economic interest of Contractor's that may result in a conflict of interest for the purposes of the Political Reform Act, and regulations promulgated thereunder.

The Contractor shall be strictly liable to the City for all damages, costs or expenses the City may suffer by virtue of any violation of this section by the Contractor.

2.17 Termination of Agreement

A. This Agreement may be terminated with or without cause by the City. Termination without cause shall be effective only upon 60-day's written notice to the Contractor. During said 60-day period the Contractor shall perform all services in accordance with this Agreement.

B. This Agreement may be terminated immediately by the City for cause in the event of a material breach of this Agreement, misrepresentation by the Contractor in connection with the formation of this Agreement or the performance of services, or the failure to perform services as directed by the City.

C. Termination, with or without cause, shall be effected by delivery of written Notice of Termination to the Contractor as provided for in Section 2.21.

D. In the event of termination, all finished or unfinished memoranda, reports, plans, specifications and other documents prepared by the Contractor, whether paper or electronic, shall immediately become the property of and be delivered to the City, and the Contractor shall be entitled to receive just and equitable compensation for any work satisfactorily completed on such documents and other materials up to the effective date of the Notice of Termination, not to exceed the amounts payable hereunder, and less any damages caused the City by the Contractor's breach, if any.

E. The City further reserves the right to immediately terminate this Agreement upon: (1) the filing of a petition in bankruptcy affecting the Contractor; (2) a reorganization of the Contractor for the benefit of creditors; or (3) a business reorganization or change in business status of the Contractor.

F. If Contractor is terminated during the period of performance for any of the reasons stated above or is no longer able to perform for any reason, then the City may unilaterally select another tow operator to replace the terminated contractor or no longer performing contractor. The selection of such other tow operator, and whether to select another tow operator, shall be at the sole discretion of the City. In the event another tow

operator is selected by the City per this Section, that other tow operator will be required to comply with the same terms of this Agreement or its amendments, including the accepted and adopted fee rate schedule.

2.18 Charges and Fees

The Contractor is authorized and responsible for the collection of all applicable towing and storage charges, and any fee authorized or required by City to defray costs to City for the management and operation of this Agreement, prior to releasing a vehicle.

2.19 Inspection

The City shall require no less than an annual inspection of the Contractor and its facilities to ensure conformance and compliance with the provisions of the California Vehicle Code and this Agreement. Responsibility for said inspection rests with the National City Police Department Traffic Division Sergeant and/or their designee. Said inspections shall be conducted during normal business hours but may be conducted without prior advanced notice. Upon completion of inspection, the Traffic Division Sergeant shall submit a written report to the Contract Administrators and/or City staff.

2.20 Notice of Termination

All notices or other communications required or permitted hereunder shall be in writing, and shall be personally delivered; or sent by overnight mail (Federal Express or the like); or sent by registered of certified mail, postage prepaid, return receipt requested; or sent by ordinary mail, postage prepaid; or telegraphed or cabled; or delivered or sent by telex, telecopy, facsimile or fax; and shall be deemed received upon the earlier of (i) if personally delivered, the date of delivery to the address of the person to receive such notice, (ii) if sent by overnight mail, the business day following its deposit in such overnight mail facility, (iii) if mailed by registered, certified or ordinary mail, five (5) days, (ten (10) days if the address is outside the State of California) after the date of deposit in a post office, mailbox, mail chute, or other like facility regularly maintained bythe United States Postal Service, (iv) if given by telex, telecopy, facsimile or fax, when sent. Any notices, request, demand, direction or other communication delivered or sent asspecified above shall be directed to the following persons:

To the CITY:

Alejandro Hernandez, Chief of
Police
National City Police Department
1200 National City Blvd
National City, CA. 91950

To the CONTRACTOR:

Sanar Q. Abed, President
Anthony A. Charlton, Jr. Vice President
38 3rd Avenue Suite B
Chula Vista, CA 91910

III. TERM OF AGREEMENT, OPTIONS, AND RE-OPENERS

3.0 Duration

The duration of this Agreement shall be for three (3) years, with options for extension as set forth in Section 3.2 below.

3.1 Relevant Dates

This Agreement begins at 0001 hours on October 1, 2026, and terminates at 2400 hours on September 30, 2029.

3.2 Option to Renew

The City of National City reserves the option to renew the Agreement for up to two (2) successive one (1) year periods under the terms and conditions herein stated, beginning on the anniversary of the commencement of service, including any amendments. The renewal option is at the discretion of the City's Contract Administrator. The renewal is contingent on a mutual agreement between the City and the Contractor, with such agreement to be confirmed by the Contract Administrator within sixty (60) days prior to the expiration of the contract period. The City of National City or the Contractor may decline to confirm the renewal of the Agreement for any reason whatsoever, which shall render the renewal option null and void.

The City's initial letter informing the Contractor of the City's interest in exercising its option to renew the Agreement does not constitute an award of the option period. Any option acceptance must be confirmed by the City of National City in writing before it becomes valid.

3.3 Re-Opener Clause - Towing Program Fee

After the first twelve (12) consecutive month period of this Agreement, the City may review all tow data to determine the actual number of Police and Referral Tows in the preceding twelve-month period to determine whether the Towing Program Fee warrants adjustment. The Towing Program Fees may be adjusted up or down, as determined by the City, based upon the actual and reasonable costs incurred by the City to process and administer towing and impound services, which may include, but is not limited to, review of the number of vehicles referred to the Contractor and review of increased costs. If appropriate, the City shall consider implementing a per vehicle towing program fee to offset costs incurred by the police department in processing and administering towing services. The City may also compare and consider towing program fees charged by other law enforcement jurisdictions in San Diego County for towing services.

3.4 Re-Opener Clause - Fee Schedule

After the initial three (3) year term set forth in Sections 3.0 and 3.1, the Contractor may submit to the Chief of Police a request for an increase to the fee schedule set forth in Attachment A, seeking to adjust the fees consistent with the community standard for police towing in San Diego County. The request shall include a comparison of relevant fees in each law enforcement jurisdiction in San Diego County. City shall assist and consult with Contractor to provide Contractor with accurate data. The Chief of Police shall make appropriate comments, recommendations and submit the material for City Council consideration. The City Council, in its sole discretion, shall decide whether or not to adjust the fee schedule.

3.5 Re-Opener Clause – Administrative Review Fee

After the first twelve (12) consecutive month period of this Agreement, the City may review the number of Administrative Review hearings held within a 30-day period to determine whether an adjustment is warranted. The Administrative Review Fee may be adjusted up or down based upon data.

IV. RESPONSE TIME, EXCEPTIONS AND PENALTY ASSESSMENT

4.0 Response Time

Response time is defined as the elapsed time between the relaying of the tow service request by the Dispatch Center or a City employee to the Contractor and the arrival of the specific tow truck type requested to fulfill the tow need on scene. (For example: NCPD Dispatch phones in a request for a low-profile truck to tow an evidence hold vehicle to the underground parking lot of NCPD. The response of a non low-profile tow truck which **cannot** accommodate towing the vehicle into the underground parking lot of NCPD does not qualify as fulfilling the Response Time requirement.)

The Response Time for towing service shall not exceed twenty (20) minutes for tows inside the jurisdictional limits of City.

Due to the limited number of out-of-City jurisdiction towing service requests, response times shall be evaluated on an individual basis for towing service requests outside of the jurisdictional limits of City. Complaints or irregularities involving out-of-jurisdiction towing requests shall be managed between the Contract Administrators.

The Contractor is expected to dispatch immediately any available tow truck that will fulfill the tow need on scene upon receipt of a towing request.

The Contractor is expected to notify the National City Police Dispatch Center when the response time requirement cannot be met. The Police Dispatcher or the officer at the scene will have the discretion to cancel the tow if the response time cannot, or is not, met and re-dispatch to a secondary tow contractor, at no cost to City. "Secondary tow contractor" refers to the next tow company in rotation.

4.1 Response Time Computation

Response time is computed from the time the police dispatcher enters the request for a tow into the dispatch computer-aided dispatch ("CAD") system and the Contractor arrives on scene. The on-scene investigating officer shall notify dispatch of the tow truck arrival. The police department CAD system shall be the final resolution of any actual time dispute regarding response times. Any failure to record relevant times by the on-duty dispatcher shall not be considered in any penalty assessment.

4.2 Response Time - Penalty

Failure to arrive at the requested location within the prescribed response time may result in cancellation of the service request. The secondary tow contractor may be notified.

4.3 Response Time - Penalty Assessment

The Contractor shall pay a five-hundred-dollar ($500.00) penalty if more than five percent (5%) of the tows in any calendar month period exceed the maximum response time requirement. This is calculated based on individual tow per any single request by the City for towing services and not average response times.

Failure to meet Response Time requirements may result in termination of this Agreement.

V. ON-CALL CONTRACTOR AND CONTRACTOR ROTATION SCHEDULE

5.0 Contractor On-Call & Rotation

The Contractor on-call rotation shall run, for two contractors, from 0001 hours on the first day of the month to midnight on the 15th day of the month for one contractor and from 0001 hours on the 15th day of the month to midnight on the last day of the month.

The Traffic Division Sergeant will do the selection for the on-call rotation at the beginning of each contract year. The Traffic Division Sergeant will select the contractor rotation by an impartial means agreeable to contractors involved. Should all contractors not meet an agreement as to means the Traffic Division Sergeant will make the selection, the means will be directed by the Chief of Police, and the Chief's decision will be final.

Any contractor selected as the first in the rotation schedule at the beginning of a contract year will begin the first day of the contract.

It is understood that the number of contractors selected divided into the number of days per month may not result in each contractor having the same number of overall tow days per year.

In the event this Agreement is extended pursuant to Section 3.2, Option to Renew, the schedule will continue to rotate as reflected.

VI. GENERAL DUTIES, REQUIREMENTS AND OBLIGATIONS

6.0 Business License

The Contractor shall at all times during the term of this Agreement retain a valid City Business License in compliance with National City Municipal Code Chapter 6.04.

Contractor businesses and storage lots located within the jurisdictional limits of the City of National City, if any, must conform to all City of National City building ordinances, zoning regulations, and land use requirements and must have the approval of the City Planning Department.

Contractor businesses and storage lots located outside the jurisdictional limits of the City of National City must conform to all city (if located within an incorporated city) or county (if located within an unincorporated county area) building ordinances, zoning regulations, and land use requirements within the jurisdiction of location.

6.1 Contractor Availability - Response to Service Requests

The Contractor shall be available to promptly respond twenty-four (24) hours a day, seven (7) days a week, including all holidays, consistent with the On-Call and Rotation Schedule, for all requests initiated by City for towing services.

Upon award of Agreement, the Contractor shall operate a dispatching system.

The tow dispatching system shall be sufficiently staffed and equipped to accept all telephone calls, without delay, twenty-four (24) hours a day, seven (7) days a week. Delay is defined as the City or the public receiving no answer after six (6) rings or busy signal to their telephone call. Contractors using paging systems are required to respond to a page within five (5) minutes of the initial page by the City.

The City does not currently have plans for adding automated tow dispatching to the existing NCPD dispatch system. Therefore, the City is not requiring any contractor to purchase equipment to be used to integrate into an automated tow dispatching system. It will be up to the Contractor to ensure they are able to meet the response time requirements of the Agreement by whatever means they deem appropriate.

Since there are no current plans to add automated tow dispatching to the existing NCPD dispatch system, there are no minimum requirements established for such a system upgrade at this time.

6.2 Contractor Towing Forfeited Vehicles

The Contractor shall tow all forfeited vehicles, as ordered by the City.

The Contractor shall not drive the forfeited vehicles except to move them within the storage facility. Use of vehicles for personal use or other use not permitted herein is strictly prohibited, and constitutes a material breach of this Agreement.

In the event it is found that a towed vehicle is subject to forfeiture, the City shall arrange for the vehicle to be picked up from the Contractor's storage facility and the Contractor shall invoice the National City Police Department for all towing and storage fees.

6.3 Contractor Availability - Vehicle Release

The Contractor shall be available to release vehicles to their owners, agents or authorized representatives, twenty-four (24) hours a day, seven (7) days a week, including all holidays.

6.4 Business Office

The Contractor shall maintain a functional business office within the location of the yard used to store police-initiated tows.

6.5 Business Office Hours

The Contractor shall adequately staff their business office in order to remain open and available to meet the public during the normal business office hours. The business office of the Contractor shall be located within the storage yard for which a towed vehicle is located and be open to serve the public and the City from 0800 to 1800 hours, Monday through Friday, except for City-observed holidays. City-observed holidays are:

New Year's Day, Martin Luther King Day, Cesar Chavez Day, Memorial Day, Independence Day, Labor Day, Thanksgiving Day and the Friday after, and Christmas Eve and Christmas Day.

6.6 Contractor's Employees

All drivers must maintain a professional appearance. Staff shall work in a neat and clean uniform. The Contractor shall furnish staff with a shirt or some other type of outerwear bearing the company name and logo. Appropriate clothing will be worn at all times, including by employees that are being trained. All employees will conduct themselves in a professional manner when interacting with the public or City employees.

Within ten (10) days of award, Contractor shall provide the National City Police Department Traffic Division Sergeant with the names of all employees that will be assigned to provide services under the Agreement. Drivers and other employees associated with the processing and removal of vehicles shall be subject to a complete background investigation, which can be satisfied by Contractor providing the NCPD Traffic Division Sergeant with the results of a criminal background check from a Live Scan fingerprinting service certified by the State of California for all applicable employees of the Contractor. Such information will be kept confidential to the maximum extent allowed by law, and Contractor agrees to cooperate and provide additional information requested. In the event that the findings of the

background check indicate that the Contractor's employee(s) criminal history or practice of doing business will endanger the public health, safety, or morals of the community, City may prohibit Contractor's use of the affected employee(s) from providing services under this Agreement. If a sufficient number of Contractor's employees are disqualified, City may elect to terminate this Agreement. Potentially disqualifying factors include, but are not limited to: misdemeanor or felony conviction in the past five (5) years involving a stolen or embezzled vehicle, fraud related to the towing business, stolen or embezzled property, a crime of violence, a sexual offense, a drug-related offense, felony driving under the influence of drugs or alcohol, misdemeanor driving under the influence of drugs or alcohol, a crime of moral turpitude, or a crime involving the bidding, award or performance of a government contract. Additionally, evidence that an owner or manager of Contractor is operating any illegal business, or has an ownership interest in any illegal business, will be considered a disqualifying factor.

The Contractor will notify, within ten (10) days, National City Police Department Traffic Division Sergeant whenever an employee is terminated or a new employee is hired that is assigned to perform duties under the Agreement or may have access to vehicles impounded pursuant to police request.

The Contractor shall ensure that all tow truck drivers responding to calls initiated by the City are properly licensed, qualified and competent employees. The Contractor shall ensure all tow truck drivers are trained and proficient in the use of the tow truck and related equipment, including, but not limited to, the procedures necessary for the safe towing and recovery of ALL vehicles. All tow truck drivers shall possess the proper class license and certificates for towing vehicles, along with a Class 'A' endorsement to allow operation of special vehicle configurations and/or special cargos.

The Contractor's employees shall be qualified to perform all work undertaken by or assigned to them. In the event a driver or the equipment is inadequate and the Contractor is unableto service the request, a charge for service or labor will not be permitted.

The Contractor shall have all tow truck drivers involved with NCPD's rotation tow operationsparticipate in a controlled substance and alcohol testing ("CSAT") program.

1) Drivers requiring a Class A, Class B, or commercial Class C license (endorsed for hazardous materials transportation) shall participate in a CSAT program as defined in the Code of Federal Regulations, Title 49, Parts 40 and 382.

2) Those drivers that are not required to possess a Class A, Class B, or commercial Class C license shall be enrolled in a CSAT program substantially similar to the requirements as outlined in Section 1) above.

3) The Contractor shall ensure selection pools for commercially and non-commercially licensed drivers are maintained separately. The Contractor shall provide proof records of their CSAT programs to NCPD.

4) A driver possessing a non-commercial driver's license who tests positive but subsequently returns with a negative test result shall meet the same reinstatement requirements as a driver required to possess a commercial driver's license.

6.7 Signs

In compliance with California Civil Code Section 3070(d)(2)(E), Contractor shall display inside the business office, in plain view at the cashier's station, a sign. Said sign shall not be less than 17 by 22 inches in size, with lettering not less than one inch in height, disclosing all storage fees and charges in force, including the maximum daily storage rate. Posting of the City-approved fee schedule (Attachment A) in the appropriate size and lettering complies with California Civil Code Section 3070(d)(2)(E).

Additionally, the Contractor is required by California Vehicle Code Section 22850.3(b) to display in a conspicuous place a notice to the effect that a vehicle impounded at the direction of the Police Department may only be released upon proof of current registration. Said notice must include the name and telephone number of the local police agency that caused the vehicles to be stored.

6.8 Method of Payment - Towing or Storage Charges (22651.1 CVC)

Contractor shall comply with California Vehicle Code Section 22651.1 in providing services under this Agreement. At a minimum, the Contractor shall accept a valid bank credit card or cash for payment of towing and storage by the registered owner, legal owner, or the owner's agent claiming the vehicle. Pursuant to California Civil Code Section 1748.1, Contractor shall not impose a surcharge on a cardholder who elects to use a credit card in lieu of cash for payment of any fees pursuant to this Agreement. In addition, Contractor shall have sufficient funds on the premises to accommodate and make change in a reasonable monetary transaction.

6.9 Storage of Vehicles; City, Seized

The Contractor shall immediately provide written notice to the National City Police Department Traffic Unit whenever a City vehicle or seized vehicle is stored in excess of forty-eight (48) hours. Failure to provide the required written notification to the City may result in forfeiture of Contractor's right to storage fees.

The Contractor shall provide invoices to the National City Police Department Operations Assistant for the towing of each City-owned and each seized vehicle. The invoices shall include the description of the vehicle, the date, time, origin, and disposition of the towed vehicle, name and identification number of City employee authorizing the tow and/or storage, the mileage starting and finishing at destination, and an itemized cost of services provided (mileage, number of storage days) commensurate with the attached rate schedule. Invoices shall be delivered to the National City Police Department Operations Assistant no later than the fifteenth (15th) of the month following services rendered. The City shall make payment for services rendered on a monthly basis from the month previous.

6.10 Removal from Private Property

Contractor shall comply with California Vehicle Code Section 22658 for tows from private property, including the limits on charges set forth in subsection (h) of that section. Consistent with sub-section (i) (2), if a vehicle is released within 24 hours from the time the vehicle is brought into the storage facility, regardless of the calendar date, the storage charge shall be for only one day. Not more than one day's storage charge may be

required for any vehicle released the same day that it is stored.

6.11 Notice to City - Private Property Impounds

In addition to the requirements set forth in California Vehicle Code Section 22658, the Contractor agrees to notify the National City Police Department of all vehicle impounds from private property within the jurisdictional limits of City that result in storage of the vehicle. Notice shall include, but not be limited to, a complete description of the vehicle, including the vehicle identification number, location of impound and name of property owner or agent who authorized the impound. Notice shall occur within one hour of taking possession of the vehicle. Generally, private property impounds are considered On-Demand Tows.

6.12 Gratuities (12110 CVC)

Contractor shall comply with California Vehicle Code Section 12110 in providing services under this Agreement. The Contractor or Contractor's employees shall not offer or provide City, and no City employee shall accept, any direct or indirect commission, reduced fee, gift, recreation, favors, seasonal gratuity, or any compensation whatsoever from the Contractor. No City employee shall offer or provide the Contractor with any gift, recreation, favor, seasonal gratuity, or any compensation whatsoever. No City employee is permitted to purchase a lien sold vehicle from the Contractor that resulted from a police initiated tow or referraltow. City employees shall not purchase any vehicle or vehicle part from the Contractor for a reduced fee or a fee below the prevailing rate as determined by industry standards.The intent of this section is to avoid the mere appearance of impropriety involving the contractual relationship.

The Contractor, or the Contractor's employees, are prohibited from accepting any money or anything of value from a repair shop for delivery or the arranging of a delivery of a vehicle for the purpose of storage or repair. Nothing in this section is intended to preclude the Contractor from charging a repair shop appropriate towing fees pursuant to the fee schedule (Attachment A).

No benefit provided to City by the Contractor, or benefit provided to the Contractor by the City, as defined in the terms and conditions of this Agreement, that resulted from the process of negotiations, shall be considered a gift or gratuity within the meaning of this section.

6.13 Tow Truck Driver - On-Scene Duties

Upon arriving on-scene of a police-initiated tow, the Contractor's employee shall report to the investigating peace officer in charge. The officer-in-charge shall make every reasonable effort to inform the Contractor's employee of any unusual circumstance or hazardous condition reasonably known to the officer. The Contractor's employee shall make every reasonable effort to inform the officer-in-charge of any unusual circumstance or hazardous condition undetected by the officer-in-charge. The officer-in-charge may request additional towing services from the Contractor's employee and the officer-in-charge shall have the authority to waive the Response Time requirements for additional services based on the on-scene needs. The Contractor's employee shall make every

reasonable effort to comply with instructions or directions provided by the officer-in-charge. The Contractor's employee may make any emergency alterations reasonably required to safely move and/or impound vehicles.

The Contractor shall be responsible for removing and appropriately disposing of collision related debris from the public right-of-way to ensure public safety. The Contractor shall also remove or render inert any liquid debris that may reasonably be considered a safety hazard to the public-right-of-way. If the removal of any type of debris or hazardous material is beyond the capability of the Contractor, the Contractor's employee shall inform the officer-in-charge so accommodations can be made.

6.14 Access to Stored Vehicles

During regular business hours, the Contractor shall make vehicles stored at the request of the City available to that vehicle's registered owner, a person who can be verified to be the registered owner's agent, insurance agents, insurance adjusters, or representatives of automotive repair businesses for the purpose of estimating or appraising damages.

6.15 Access to Stored Vehicles – Removal of Private Property

Pursuant to California Vehicle Code Section 22851(b), no lien shall attach to any personal property in or on the vehicle. The personal property in or on the vehicle shall be given to the current registered owner or the owner's authorized agent upon demand. The lien holder shall not be responsible for personal property after any vehicle has been disposed of pursuant to Division 11, Chapter 10 of the California Vehicle Code.

Pursuant to California Civil Code Section 3068.1, the lien is deemed to arise on the date of possession of the vehicle. Possession is deemed to arise when the vehicle is removed and is in transit, or when vehicle recovery operations or load salvage operations have begun.

6.16 Access to Evidentiary Vehicles

Vehicles impounded by the City for investigative purposes pursuant to California Vehicle Code Sections 22655 or 22655.5 shall be held in maximally secured, nonpublic areas of the Contractor's property, until the vehicle is released by order of the City or in conformance with Article 8 of this Agreement.

No person other than a police officer, reserve police officer, field evidence technician, property & evidence unit employee or crime scene specialist employed by the City shall remove any property or other contents from evidentiary vehicles. Property removed from such vehicles shall be recorded as removed on the content inventory and the content inventory dated and signed by the police officer, reserve police officer, field evidence technician, property & evidence unit employee or crime scene specialist removing the property and by a representative of the Contractor.

6.17 Invoices

All invoices for towing and impounds pursuant to this Agreement shall clearly and individually itemize each and every specific charge or fee type. Daily storage fees shall be itemized on a per day basis, for example: 10 days storage at $__ per day. All itemized City fees of all types shall be documented on the invoice. The customer shall be provided

no less than one copy of the invoice, after all fees have been paid and the invoice marked "Paid."

6.18 Vehicle Impound Control Form (PD Form 250)

A Vehicle Impound Control Card (PD Form 250) shall be completed when a police hold is placed on a towed vehicle. The impounding officer shall obtain a case number and enter the case number on the control card before giving the tow truck driver a copy of the control card.

The Contractor shall not be liable for uncollected City Administrative Review Fees when the Vehicle Impound Control Card (PD Form 250) is not properly completed by the impounding officer. The PD Form 250 shall contain the lawful authority to impound pursuant to the California Vehicle Code. However, the impounding officer may elect to use the words "Admin Fee Applies" listed in the OTHER section of the form.

6.19 Proceeds from Lien Sale

In conformance with California Civil Code Section 3073 and California Vehicle Code Section 22850.5, the proceeds from the lien sale of any vehicle impounded pursuant to the Negligent Vehicle Impound Release (NVIR) program or the Administrative Review Fee shall be distributed in the following order:

1. Any and all costs necessary to discharge the lien, including but not limited to impound and storage fees, and the costs of processing the vehicle for lien sale shall be paid to the lien holder (Contractor).

2. Any and all City administrative fees, including individual fees or any partial fees associated with the Administrative Review and/or NVIR programs, shall be paid to the City. Any partial fees recovered by the City, resulting from the lien sale, shall first be attributed to the Administrative Review program.

3. The balance, if any, shall be forwarded to the California Department of Motor Vehicles for deposit in the Motor Vehicle Account in the State Transportation Fund.

VII. FEES

7.0 Fee Schedule

Attachment A to this Agreement provides a complete schedule of all charges and fees the Contractor will be authorized to collect from consumers for towing, impound, and storage services rendered on behalf of City. The Attachment A rate schedule shall remain in place unless and until amended by the City Council of the City of National City, pursuant to section 3.5 Re-Opener - Fee Schedule, of this Agreement.

The schedule of rates charged by the operator shall be available in the tow truck, and shall be presented upon demand to person(s) for whom the tow services were provided, or his/her agent, or any representative of the City at the scene.

7.1 Secondary Tow Fees

Secondary towing fees are the responsibility of the vehicle owner, operator or agent. If it

is determined that the City is liable for the secondary tow fees, the Contractor shall charge the City 50% of the Basic Tow Fee for Secondary Tows, if applicable.

No storage fees shall accrue while the subject vehicle is in the actual possession of the National City Police Department. Police personnel shall not release a vehicle from the National City Police Department until all the Contractor fees have been paid to the Contractor by the vehicle owner, operator or agent. In the event a vehicle is released from the police department and the Contractor fees were not paid, the City shall be liable for the full fee.

7.2 City Vehicle Tow Fees

The Contractor agrees not to charge the City a fee for the towing of marked or unmarked City police vehicles within the jurisdictional limits of National City.

The Contractor shall provide the City five (5) free tows per quarter and then charge 25% of the Basic Tow Fee for the towing of all other City vehicles (non-police vehicles) within the jurisdictional limits of National City.

Fees for all City vehicle tows, including police vehicles, which occur outside the jurisdictional limits of National City shall be resolved between the Contract Administrators, but shall not exceed 25% of the Basic Tow Fee.

7.3 Fees - Police Department Errors and Omissions

When any vehicle has been directed by the City to be towed and it is established that the tow was in error through a mistake of fact, Contractor shall release the vehicle to its owner, operator or agent at no cost. The Contractor shall bill the City at no more than 50% of the basic tow fee.

If an error by the City results in a vehicle being stored longer than it can reasonably be established that it should have been, the Contractor shall release the vehicle and bill the owner, operator or agent only those storage charges that would have accrued if no error had occurred. The Contractor shall bill the City storage fees at no more than $2.50 per day for every day beyond the owner, operator or agent's responsibility.

If the error in towing or storage is discovered after the vehicle owner, operator or agent recovers the vehicle and all fees have been paid to the Contractor, the owner, operator, or agent may be referred to the City Clerk, City of National City to file a claim for damages against City.

7.4 Towing Program Fee

The total annual Towing Program Fee due to the City shall be one hundred fifty thousand three hundred twenty-eight dollars ($150,328), divided equally amongst the tow operators awarded contracts, and paid quarterly. The Contractor shall make quarterly Towing Program Fee payments to the City for the right to provide towing and storage service to the City.The minimum Towing Program Fee payment amount per the Contractor, when two contractors have been awarded, shall be thirty-seven thousand five hundred eighty-two dollars ($37,582) per quarter. The Towing Program Fee shall be payable for a period of

three (3) years subject to adjustments as defined in Section 3.3 - Re-Opener Clause – Towing Program Fee. The Towing Program fee shall continue in the above-described manner in the event of Agreement extension renewal.

7.5 Towing Program Fee - Due Date

The Towing Program Fee payment shall be due and payable no later than the fifteenth (15th) day of the calendar month following the end of each quarter, pursuant to the following schedule:

First Contract Year; Quarter End Dates

1st Quarter – January 15, 2027
2nd Quarter – April 15, 2027
3rd Quarter – July 15, 2027
4th Quarter – October 15, 2027

Second Contract Year; Quarter End Dates

1st Quarter – January 15, 2028
2nd Quarter – April 15, 2028
3rd Quarter – July 15, 2028
4th Quarter – October 15, 2028

Third Contract Year; Quarter End Dates

1st Quarter – January 15, 2029
2nd Quarter – April 15, 2029
3rd Quarter – July 15, 2029
4th Quarter – October 15, 2029

7.6 Towing Program Fee - Late Fee

Any amount owed to the City more than fifteen (15) calendar days beyond the due date shall be considered delinquent and will be in breach of contract. Failure to pay any amount owed to the City may result in the Contractor being suspended from the Agreement until such amount is paid. Interest will be charged on unpaid amounts at an annual rate equal to twelve percent (12%) per annum, or at the maximum rate permitted by applicable law, whichever is lower. Partial payments will not be accepted.

7.7 Towing Program Fee - Payments

The Towing Program Fee is payable by electronic transfer (ACH) deposit to the "City of National City Finance Department." ACH payments shall be directed as follows:

Finance Department

National City Police Department
1243 National City Blvd National
City, CA 91950

Copies of all ACH deposits shall also be sent to the Traffic Office Coordinator at the National City Police Department via email to VCastro@nationalcityca.gov. Upon receipt and no later than five (5) days from receipt, the Traffic Office Coordinator shall record and account for the Towing Program Fee payment consistent with the terms of this Agreement.

7.8 Negligent Vehicle Impound Release (NVIR) Fee

The Negligent Vehicle Impound Release Fee shall be an amount established by City. Said fee is one hundred twenty-four ($124) dollars. The NVIR fee is recognized as a necessary and effective method of generating those revenues necessary to offset program costs, services and facilities. The NVIR fee applies only to vehicles released by the Contractor for violating certain sections of the California Vehicle Code (CVC) and/or the National City Municipal Code (NCMC). See Attachment B for a list of applicable sections.

7.9 NVIR Fee - Collection

The Contractor shall collect the NVIR fee of one hundred twenty-four ($124) dollars per vehicle upon the release of any vehicle impounded pursuant to the above listed California Vehicle Code sections. Contractor shall remit the collected fees via ACH deposit to the City pursuant to the below listed payment schedule. The collected NVIR fees shall be properlyidentified and itemized.

7.10 NVIR Fee - Payment Due Date

The Towing Program Fee is payable by electronic transfer (ACH) deposit to the "City of National City Finance Department." ACH payments shall be directed as follows:

Finance Department
National City Police Department
1243 National City Blvd National
City, CA 91950

The NVIR fees collected by the Contractor shall be due and payable to the City via electronic transfer (ACH) deposit no later than the fifth (5^{th}) day of each month and the twentieth (20^{th}) day of each month.

Payments due on the fifth (5^{th}) day of each month shall include and account for all vehicles released by the Contractor between the sixteenth (16^{th}) day of the month, and the last day of the month, inclusive.

Payments due on the twentieth (20^{th}) day of the month shall include and account for all vehicles released by the Contractor between the first (1^{st}) day of the month and the fifteenth (15^{th}) day of the month, inclusive.

7.11 NVIR Fee -Payments

The NVIR Fee is payable via electronic deposit (ACH) to "City of National City Finance

Department." Copies of all ACH deposits shall be forwarded to:

Traffic Office Coordinator (VCastro@nationalcityca.gov)
National City Police Department
1200 National City Blvd National
City, CA 91950

Upon receipt and no later than five (5) days from receipt, the Traffic Office Coordinator shall record and account for the NVIR Fee payment, consistent with the terms of this Agreement.

7.12 NVIR Fee Payment - Late Fee

Any amount owed to the City more than fifteen (15) calendar days beyond the due date shall be considered delinquent and will be in breach of contract. Failure to pay any amount owed to the City may result in the Contractor being suspended from the Agreement until such amount is paid. Interest will be charged on unpaid amounts at the maximum rate permitted by law. Partial payments will not be accepted.

7.13 Administrative Review Fee

The Administrative Review fee shall be an amount established by the City. Said fee is one hundred fifty ($150) dollars. The Administrative Review fee is recognized as a necessary and effective method of generating revenues necessary to offset program costs, services and facilities. Vehicles impounded by the City, pursuant to California Vehicle Code 12500(a) and 14601.1, shall be released by the City upon expiration of a thirty (30) day hold and shall only be released by the City upon a showing of proof that the owner, operator or agent has a valid driver's license.

The Contractor shall collect Administrative Review fees prior to the actual release of the vehicle. The Contractor shall remit the collected fees to the City pursuant to the below listed payment schedule. The Administrative Review fees shall be properly identified and itemized. The Administrative Review fee applies only to vehicles impounded pursuant to certain California Vehicle Code Sections. (See Attachment C for a list of applicable sections.)

7.14 Administrative Review Fees - Due Date

The fees collected by the Contractor shall be due and payable to the City via electronic transfer (ACH) deposit no laterthan the fifth (5^{th}) day of each month and the twentieth (20^{th}) day of each month.

Payments due on the fifth (5^{th}) day of each month shall include and account for all vehicles released by the Contractor between the sixteenth (16^{th}) day of the month, and the last day of the month, inclusive.

Payments due on the twentieth (20^{th}) day of the month shall include and account for all vehicles released by Contractor between the first (1^{st}) day of the month and the fifteenth (15^{th}) day of the month, inclusive.

7.15 Administrative Review Fee -Payment

The Administrative Review fee is payable via electronic deposit (ACH) to "City of National City Finance Department." Copies of all ACH deposits shall be forwarded to:

Traffic Office Coordinator (VCastro@nationalcityca.gov)
National City Police Department
1200 National City Blvd National
City, CA 91950

Upon receipt, and no later than five (5) days from receipt, the Traffic Office Coordinator shall record and account for the Administrative Review fees consistent with the terms of this Agreement. The Administrative Review fee of one-hundred fifty ($150) dollars per vehicle shall be divided anddeposited with the City Finance Department as directed by the Finance Department.

7.16 Administrative Review Late Fee

Any amount owed to the City more than fifteen (15) calendar days beyond the due date shall be considered delinquent and will be in breach of contract. Failure to pay any amount owed to the City may result in the Contractor being suspended from the Agreement until such amount is paid. Interest will be charged on unpaid amounts at an annual rate equal to twelve percent (12%) per annum, or at the maximum rate permitted by applicable law, whichever is lower. Partial payments will not be accepted.

VIII. VEHICLE RELEASE

8.0 General Rule - Vehicle Release

As a general rule, the Contractor shall be responsible for the release of all vehicles in the Contractor's possession as a result of police initiated or referral tows.

8.1 Exceptions to General Rule

Vehicles impounded pursuant to the following California Vehicle Code Sections shall not be released by the Contractor. The Contractor shall refer the vehicle owner, operator or agent to the police department to obtain a release:

1. 14602.6 – Suspended Driver's License
2. 22651 (i) - Five or more Parking Citations
3. 22655 - Hit & Run Investigation
4. 22655.5 - Evidentiary Reasons
5. And as otherwise required by the California Vehicle Code

8.2 Hit & Run Investigation - Mandatory Release 22655(b) CVC

Any vehicle impounded for hit & run investigation (California Vehicle Code Sections 20002 thru 20006), pursuant to the authority of California Vehicle Code Section 22655, shall be released within 48 hoursafter removal from highway or private property. When determining the 48-hour period, weekends, and holidays shall not be included. Any vehicle

not released by the City within the maximum 48-hour period, shall be released by the Contractor upon demand of the vehicle owner, operator or agent upon the expiration of the 48-hour period, regardless of the City hold status.

8.3 Questions, Problems, or Controversy Associated with Vehicle Release

In the event the Contractor experiences problems, questions or controversy associated with a customer demanding the release of a police initiated or referral tow, the Contractor shall notify the police department. Additionally, if the Contractor discovers a questionable DMV document, an officer shall be dispatched to resolve the problem.

8.4 Expert Training - DMV Document Identification

During the term of this Agreement and at the Contractor's request, the City may provide the Contractor, the Contractor's employees, and new employees with training in the identification and recognition of all relevant California Department of Motor Vehicles documents including, but not limited to, California Driver Licenses and California Vehicle Registration documents. A recognized expert employed by the California Department of Motor Vehicles shall conduct training. Training shall include, but not be limited to, recognition and identification of counterfeit, altered, or forged California Driver's License and California Registration and Title Certificates. The Contract Administrators shall coordinate date, time and location of training.

IX. MINIMUM TRUCK EQUIPMENT AND STORAGE LOT REQUIREMENTS

At all times during the term of this Agreement, the Contractor shall meet the following minimum tow truck equipment requirements and storage lot requirements:

9.0 Minimum Tow Truck Requirements

During the term of this Agreement, the Contractor shall have available no less than three (3) tow rigs of at least one-ton capacity. Each tow rig shall have dual rear wheels. Each vehicle used for towing police impounds shall have a manufacturer's gross vehicle weight rating (GVWR) of not less than 14,500 pounds. During the term of this Agreement, the Contractor shall have a tow rig capable of towing large, oversize vehicles, including Class B (minimum 26,001 GVWR), Class C (minimum 48,000 GVWR), and Class D (minimum 52,000 GVWR). During the term of this Agreement, the Contractor shall have a truck with Landoll type trailers acceptable for Class C and Class D towing.

In addition, during the term of this Agreement, the Contractor shall have available one (1) tow rig, commonly known as a "Sub-Garage Tow Vehicle," capable of entering and removingimpounded vehicles from the underground parking garage of the National City Police Department. The sub-garage tow vehicle is a limited use vehicle and does not requiredual wheels or a GVWR of 14,500 pounds. The Contractor shall have a vehicle capable of towing/recovery from off road areas.

9.1 Minimum Tow Truck Equipment Requirements

Each tow truck responding to requests for police initiated towing and impound services shall be equipped with radio communications equipment capable of effecting two-way radio communications between the tow truck operator and Contractor's dispatching

operation. Citizen Band radios shall not be used to meet this requirement.

Each tow truck shall have a maximum 8,000-pound capacity winch that is power driven by power takeoff from transmission, in both directions, and equipped with safety dogs or an adequate braking system. Winches must be fitted with a minimum of 100 feet of cable for recovery tasks. Roll back car carriers must be fitted with a minimum of fifty (50) feet of cable. All cable (wire rope) must be maintained in good condition. Only wire rope with swaged ends, wedge locks or braided ends, with metal sleeves in the loops shall be approved for use under the terms of this Agreement. Consistent with the California Code of Regulations, Title 13, Section 1305(b), wire rope is not in good condition when it is stranded, knotted, crushed, excessively rusted, kinked, badly worn, when there are twelve (12) or more wires broken in lay length, or where there is other visible evidence of loss of strength.

The Contractor shall maintain dollies for use by in-service tow trucks providing police towing services to the City. Each tow truck, with the exception of slide back carriers, shall carry its own set of dollies.

Each tow truck shall be equipped with no less than two (2) safety chains. No less than two (2) safety chains shall be used for each vehicle being towed. Each safety chain shall be rated at no less than the rating specified by the original equipment manufacturer (OEM). The safety chains shall be securely affixed to the bed frame or wrecker boom, independent of the towing sling, bar, hitch, wheel lift, or under lift towing equipment. The towed vehicle shall be secured to the towing equipment independent of the safety chains by either two (2) chains or two (2) straps. All safety connections and attachments shall have a positive means, of sufficient strength, to ensure that the safety connection or attachment cannot become disengaged while in transit. Vehicles being transported on slide back carriers shall be secured by four (4) tie down chains or straps, independent of the winch or loading cable.

In addition to the requirements set forth in California Vehicle Code Section 27700, the City requires the Contractor to equip each tow truck with red flares, lanterns or reflectors, hand tools (screw drivers, pliers, ratchet and sockets, crescent wrenches, metric and standard lug wrenches), bolt cutters, six foot crowbar, rope, broom, shovel, dustpan, fire extinguisher (dry chemical or carbon dioxide type), utility flood lamps, portable red taillights and stoplights for towed vehicles, equipment for opening locked vehicles, safety snubber chains, and a trash can with absorbent material.

Each tow truck shall be equipped with disposable (one time use) latex or rubber gloves for use by the Contractor's employees to prevent contamination or contact with potential blood borne pathogens. The decision to use said equipment rests solely with the Contractor.

9.2 Tow Truck Identification

Each tow truck responding to police initiated towing and impound services shall, on both sides of the vehicle, conspicuously bear the Contractor's company name, local address, and local phone number(s) in lettering that complies with California Vehicle Code Section 27907.

9.3 Tow Truck Lighting Equipment

Each tow truck responding to police initiated towing and impound services shall be equipped with lighting systems as required by California Vehicle Code Sections 24605, 24606 and 25253. Additionally, tow trucks shall be equipped with utility lamp lighting systems than comply with California Vehicle Code Section 25110.

9.4 California Highway Patrol Inspection Certification

During each year of this Agreement, the Contractor shall obtain and retain an annual California Highway Patrol ("CHP") tow truck safety inspection certification. The Contractor shall annually be able to show proof that every vehicle in each category required for service under this Agreement providing services to the City has passed a CHP tow truck safety inspection. Tow trucks not passing inspections or meeting the requirements of this section shall immediately be removed from rotation. The tow truck may return to rotation once the truck has successfully passed a re-inspection by the original inspecting agency.

Nothing in this section is intended to prevent, or preclude the National City Police Department from performing periodic unscheduled inspections to ensure compliance with the requirements of the California Vehicle Code and this Agreement.

9.5 Tow Truck Maintenance

Each tow truck responding to police initiated towing and impound services shall be well maintained and reasonably clean on the exterior and interior and should reflect the clean, professional image of the City of National City.

9.6 Storage Lot, Minimum Requirements

There shall be a minimum of one (1) vehicle storage yard within a ten (10) mile radius from City Hall, 1243 National City Boulevard, National City, with adequate storage capabilities for all vehicles retrieved from the City and requiring storage. The Contractor shall identify the exact location and size of any storage yards to be used pursuant to this Agreement.

The storage yard shall be a minimum of 10,000 sq. ft. and have space necessary to accommodate all Police Department tows and comply with all applicable Building Codes and zoning regulations (including but not limited to: Fire, Sign, Zoning, and Building Codes). There shall also be the following:

1. Be completely enclosed by an 8-foot solid high fence with a lockable gate. Construction of the fence and gates must be of sufficient construction to prevent entry into the storage area of unauthorized persons or vehicles.

2. Alarms and intrusion sensors that provide immediate notification capabilities at all times or similar devices or security measures.

3. Sufficient lighting to detect unauthorized entrance at night.

4. The storage yard shall be served by drainage facilities adequate to prevent

the accumulation of standing water. The vehicle storage area must remain free of mud, pools of standing water, debris, or other elements that would be harmful to the stored vehicle, vehicle contents, or to persons viewing, inspecting or recovering the vehicles. The vehicle storage area, including all driveways and access roads, shall be surfaced in a manner so as to prevent the listed conditions. An acceptable surface includes concrete, asphalt, asphaltic concrete, or decomposed granite with oil.

5. All areas open to vehicular traffic shall be paved with cement, asphalt surfacing or oil and aggregate mixture.

6. The entire site is to be continuously maintained to prevent accumulation of trash, combustible waste, and hazardous debris.

7. The storage yard must be a reasonable distance from public transportation.

8. Stored vehicles shall be arranged to provide reasonable and immediate inspection at any time by the City's agents.

The Contractor shall provide service to the public twenty-four (24) hours a day, seven (7) days a week so that an owner may pay towing and storage fees at the storage yard where their vehicle is stored and obtain its release.

The Contractor is responsible for the reasonable care, custody, security, and control of any property contained in towed or stored vehicles. All items removed from a vehicle or left stored within the vehicle shall be released to the owner or agent of the impounded vehicle upon demand during normal business hours unless the vehicle is under law enforcement hold.

Vehicles may not be taken off-site of the storage yard without the City's permission.

9.7 Minimum Lighting Requirements - Storage Lot

There must be adequate lighting, and all yard and office construction must comply with applicable building codes, fire codes, and zoning regulations. The minimum lighting requirements per ten thousand (10,000) square feet are in effect unless zoning or other local regulations dictate increased or diminished lighting requirements:

1. Four (4) 300-Watt incandescent medium-wide flood lights, or
2. Three (3) 300-Watt quartz halogen lights, or
3. Two (2) 100-Watt high-pressure sodium lights.

9.8 Vehicle Examination Area

The Contractor will set aside an area of sufficient size to place a standard sized passenger sedan and have a minimum of forty-eight (48") inches from each side, the front, and rear of the vehicle for the purpose of inspecting the vehicle. This examination area must be flat, level, and paved with concrete, asphalt or asphaltic-concrete, or other suitable all-weather surfaces.

9.9 Secure Area - Evidentiary Vehicles

Vehicles impounded by the City for investigative purposes shall be held in a maximally secured, non-public area of the Contractor's property until released by the City. The Contractor shall ensure, by the use of various security devices and measures, including but not limited to walls, fences, containers, buildings or the like, that no unauthorized person, whether intentionally or accidentally can come into physical contact with evidentiary vehicles. Located within the storage yard, the Contractor shall set aside a secure area, sufficient in size to hold four (4) vehicles, with sufficient room to walk around, open doors, and examine each separate vehicle.

9.10 Special Operations

During the Agreement term, it is anticipated that numerous special police operations may be conducted that require the towing of vehicles. An example of this type of operation is a Sobriety/Driver's License checkpoint. The Police Department will attempt to equally distribute these special operations between the contractors. However, many of these operations have special date or period requirements beyond the control of the Police Department. Due to these special requirements, a contractor may obtain more operations than the other contractor(s). The Contractor agrees to this potentially inequitable distribution of special operations as a City contractor.

X. INSURANCE REQUIREMENTS

10.0 Minimum Insurance Requirements

All required insurance shall be submitted to the City prior to the granting of the provisional award. Failure to provide the insurance certificates as previously set out shall cause the bid to be rejected as non-responsive. The Contractor shall maintain insurance in full force and effect during the entire period of performance under this Agreement. Failure to do so shall be cause for immediate termination of the Agreement.

All policies must have a thirty (30) day cancellation clause, giving the City thirty (30) days prior written notice in the event a policy is cancelled.

At the end of each contract year, the City reserves the right to review insurance requirements and to require more or less coverage, depending upon assessment of the risk, the Contractor's past experience, and the availability and affordability of increased liability insurance coverage.

Insurance shall be written with only insurers authorized to conduct business in California which hold a current policy holder's alphabetic and financial size category rating of not less than A: VII according to the current Best's Key Rating Guide, or a company of equal financial stability that the City's Risk Manager approves. In the event coverage is provided by non-admitted "surplus lines" carriers, they must be included on the most recent List of Approved Surplus Line Insurers ("LASLI") and otherwise meet rating requirements.

All policies must be endorsed to provide that the insurance afforded by the Contractor is primary to any insurance or self-insurance maintained by the City and its elected officials, officers, employees, agents, and representatives as respects operations of the Named

Insured. Any insurance or self-insurance maintained by City and its elected officials, officers, employees, agents, and representatives shall be in excess of the Contractor's insurance and shall not contribute to it.

The following coverage is required:

Commercial General Liability Insurance, with minimum limits of either $2,000,000 per occurrence and $4,000,000 aggregate, covering all bodily injury and property damage arising out of its operations, work, or performance under this Agreement. The policy shall name the City and its officers, agents, employees, and volunteers as additional insureds, and a separate additional insured endorsement shall be provided. The general aggregate limit must apply solely to this "project" or "location." The "project" or "location" should be noted with specificity on an endorsement that shall be incorporated into the policy.

Automobile Liability for a minimum of two million dollars combined single limit ($2,000,000.00 CSL) per person and four million dollars ($4,000,000.00) per accident. The City of National City must be named as an additional insured on the certificate.

Garage Keepers for a minimum of one million dollars each occurrence ($1,000,000.00 EO).

On Hook/Cargo in amounts not less than fifty thousand dollars ($50,000.00) / twenty thousand dollars ($20,000.00) /one hundred thousand dollars ($100,000.00), the maximum deductible shall be no more than two thousand five hundred dollars ($2,500.00).

Workers' compensation insurance in an amount sufficient to meet statutory requirements covering all of the Contractor's employees and employers' liability insurance with limits of at least $1,000,000 per accident. In addition, the policy shall be endorsed with a waiver of subrogation in favor of the City. Said endorsement shall be provided prior to commencement of work under this Agreement.

The City does not require a performance bond.

If required insurance coverage is provided on a 'claims made' rather than 'occurrence' form, the contractor shall maintain such insurance coverage for three (3) years after expiration of the term (and any extensions) of the Agreement. In addition, the "retro" date must be on or before the date of this Agreement

Any aggregate insurance limits must apply solely to the Agreement.

The Certificate Holder for all policies of insurance required by this Agreement shall be:

City of National City
c/o Risk Manager
1243 National City Boulevard
National City, CA. 91950-4397

If the Contractor maintains broader coverage or higher limits (or both) than the minimum limits shown above, the City shall be entitled to the broader coverage or higher limits (or both) maintained by the Contractor. Any available insurance proceeds in excess of the

specified minimum limits of insurance and coverage shall be available to the City.

This Agreement shall not take effect until certificate(s) or other sufficient proof that these insurance provisions have been complied with, are filed with, and approved by the City's Risk Manager.

XI. CONSTRUCTION OF AGREEMENT

The parties acknowledge and agree that (1) each party is of equal bargaining strength; (2) each party has actively participated in the drafting, preparation and negotiation of this Agreement; (3) each such party has consulted with or has had the opportunity to consult with its own, independent counsel and such other professional advisors as such party has deemed appropriate, relative to any and all matters contemplated under this Agreement; (4) each party and such party's counsel and advisors have reviewed this Agreement; (5) each party has agreed to enter into this Agreement following such review and the rendering of such advice; and (6) any rule or construction to the effect that ambiguitiesare to be resolved against the drafting party shall not apply in the interpretation of this Agreement, or any portions hereof, or any attachments, or any amendments hereto.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement on the date and year first above written.

CITY OF NATIONAL CITY

By:_____
Ron Morrison, Mayor

APPROVED AS TO FORM:

_____
Heidi Skinner, City Attorney

TONY'S AUTO CENTER INC.

By:_____
Sanar Q. Abed, President

By:_____
Anthony A. Charlton Jr, Vice President

ATTACHMENT A
TOWING FEE SCHEDULE

SERVICE	FEE
• **BASIC TOWING** Includes first hour hookup, labor, standby time, for vehicles under 9,500 GVW (unloaded).	$200
• **MEDIUM SIZE - BASIC TOWING** Includes first hour hookup, labor, standby time, for vehicles over 9,500 GVW but less than 22,000 GVW (unloaded).	$220
• **LARGE SIZE - BASIC TOWING** Includes first hour hookup, labor, standby time, for vehicles over 22,000 GVW (Unloaded).	$240
• **ON-SCENE OR STAND-BY** **Labor** = Each 15-minute increment, beyond first hour is charged only when extra ordinary labor must be expended to recover a vehicle. **Stand-by** is charged when the job cannot be started and must be explained on the tow bill.	$40
• **DOLLIES** Will only be used when there is not a less expensive, safe manner of handling the situation.	$55
• **DRY RUN** May also be known as a "hook-up – drop fee" and is charged when the vehicle is hooked up and the owner returns before the vehicle is in transit.	$0
• **PER MILE TOWING** Applies only to vehicles recovered outside the jurisdiction of the City of National City.	$5
• **MAXIMUM STORAGE - PER DAY** Per day is defined as a 24-hour period.	$50
• **STORAGE PER HOUR** Up to maximum of $50.00 per day.	$5
• **AFTER HOURS VEHICLE RELEASE** After 6 p.m. and before 8 a.m., including weekends and all holidays.	$70
• **NOTIFICATION OF LIEN SALE** Vehicle valued at less than $4.000 (22851.12 CVC).	$70

• **NOTIFICATION OF LIEN SALE** Vehicle valued at over $4,000. (22851.12 CVC).	$100
• **POLICE EQUIPMENT TOWING** Inside jurisdictional limits of National City.	**No Charge**
• **CITY EQUIPMENT TOWING** Five (5) free tows per quarter, then 25% of the basic towing fee, includes all City vehicles. Also includes police vehicles towed from outside jurisdictional limits of National City.	25% Basic Towing Fee
• **EVIDENTIARY TOWING AND STORAGE** Daily storage fees for City/vehicles, seized vehicles, and vehicles for basic evidentiary purposes (for the first 6 months). No additional charges after 6 months	25% of daily Storage fee 25% of Basic Towing Fee
• **TOWING OF VICTIMS VEHICLES**	$60.00

CITY ADMINISTRATIVE	**FEES**
• **NEGLIGENT VEHICLE IMPOUND RELEASE**	$124.00
• **SERIOUS TRAFFIC OFFENDER PROGRAM**	$150.00

ATTACHMENT B

Pursuant to Section 7.9 of this Agreement, the Negligent Vehicle Impound Release Fee shall apply to vehicles impounded pursuant to the following California Vehicle Code sections and/or National City Municipal Code sections. One or more the listed sections must be included on the impounding documents.

California Vehicle Code

22500 et seq.	Prohibited Stopping, Standing, or Parking
22500.1	Prohibited Stopping, Standing, or Parking: Fire Lane
22651 (a)	Unattended on Bridge
22651 (b)	Hazard to flow of traffic
22651 (d)	Blocking a driveway
22651 (e)	Blocking fire hydrant access
22651 (h)	Operator taken into custody - not practical to park or lock
22651 (i)	Unpaid parking citations
22651 (j)	Illegally parked and no evidence of registration displayed
22651 (k)	Parking over 72 hours
22651 (1)	Temporary tow away signs for street repair
22651 (m)	Highway authorization for other use, with 24-hour notice
22651 (n)	No parking tow away signs posted
22651 (o) (1)	Expired registration in excess of six months
22651 (p)	Unlicensed or suspended/ revoked license in violation of 12500, 14601, 14601.1, 14601.2, 14601.3, 14601.4, 14601.5, or 14604.
22651 (r)	Illegally parked, blocking a legally parked vehicle
22652	Illegally parked in designated handicapped parking space
22653 (c)	Removal from private property, at request of property owner, when operator is taken into custody
22655 (a)	Hit & Run suspect vehicle
22656	Illegally parked or abandoned within 7-1/2 feet of nearest railroad rail
22669 et seq.	Removal of Abandoned Vehicles as determined pursuant to section 22523 CVC

National City Municipal Code

11.32.060	Illegally parked - 72 hour violation - vehicle removal
11.32.070	Illegally parked - Restricted hours - vehicle removal
11.32.160	Illegally parked - Emergency parking - vehicle removal
11.32.250 (e)	Illegally parked - Taxi Stand - vehicle removal

ATTACHMENT C

Pursuant to Section 7.14 of this Agreement, the Serious Traffic Offender Program Fee shall apply to vehicles impounded pursuant to the following California Vehicle Code Sections. One or more of the following sections must be included on the impounding documents.

California Vehicle Code

22651(p) Includes Sections 12500, 14601, 14601.1, 14601.2, 14601.3, 14601.4, 14601.5 or 14604.

22651(h)(2) Upon service of notice of an order of Suspension or Revocation, pursuant to 13388 CVC.

14602.6 Unlicensed, Suspended or Revoked and involved in traffic collision. Sub-section (b) - Certified Mail, 2-day notice to legal owner. Failure to notify legal owner results in maximum fee for 15 days vehicle storage.

14602.7 Fleeing a Peace Officer - Court Order upon affidavit of Peace Officer, to seize vehicle, not to exceed 30 days. Failure to notify legal owner (2 days' notice) results in maximum fee for 15 days vehicle storage.

14607.6 Impoundment and Forfeiture of Motor Vehicle.

TOWING CONTRACT
PRICE COMPARISONS

	Road 1	Cortes	Angelos	Quality	ASAP	TONY'S	LOYAL	Final Pricing 2026	Difference
FEE SCHEDULE									
BASIC TOWING. Includes First Hour Hookup, Labor, Standby Time, for vehicles Under 9,500 GVW (unloaded).	$280	$180	$260	$200	$291	$220	$195	**$200**	+$20
MEDIUM SIZE - BASIC TOWING. Includes first hour hookup, labor, standby time, for vehicles over 9,500 GVW but less than 22,000 (unloaded)	$360	$205	$295	$220	$328	$230	$225	**$220**	+$15
LARGE SIZE - BASIC TOWING. includes first hour hookup, labor, standby time, for vehicles over 22,000 GVW (unloaded)	$420	$240	$345	$240	$390	$240	$245	**$240**	
ON-SCENE or Stand-by labor = each 15-minute increment, beyond first hour. Is charged only when extra ordinary labor must be expended to recover a vehicle. Stand-by is charged when the job cannot be started and must be explained on the tow bill.	$120	$40	$40	$25	$60	$0	$170 per hour	**$40**	
DOLLIES. Will only be used when there is not a less expensive, safe manner of handling the situation.	$80	$55	$55	$50	$0	$0	$60	**$55**	
DRY RUN. May also be known as a "hook-up – drop fee" and is charged when the vehicle is hooked up and the owner returns before the vehicle is in transit.	$140	$0	$90	$50	$145	$0	$85	**$0**	-$50
PER MILE TOWING. Applies only to vehicles recovered outside the jurisdiction of the city of National City	$8	$5	$12	$5	$0	$0	$6	**$5**	
MAXIMUM STORAGE - PER DAY. Per day is defined as a 24-hour period.	$75	$50	$65	Basic $45 Med $55 Hvy $65	$75	$50	$55	**$50**	
STORAGE PER HOUR. The maximum daily hourly storage rate, not to exceed the maxiumum storage-per day rate.	$15	$2.08	$15	$15	$75	$5	$2.29	**$5**	-$10
AFTER HOURS VEHICLE RELEASE. After 5PM and before 8AM including weekends and all City-observed holidays.	$140	$65	$100	$75	$60	$75	$75.00	**$70**	+$5
NOTIFICATION OF LIEN SALE. Vehicle valued at less than $4.000, (22851.12 CVC).	$70	$35	$75	$70	$70	$70	$70	**$70**	
NOTIFICATION OF LIEN SALE. Vehicle valued at over $4,000. (22851.12 CVC).	$100	$70	$100	$100	$100	$100	$100	**$100**	
POLICE EQUIPMENT TOWING. Inside jurisdictional limits of National City	$0	$0	$0	$0	$0	$0	$0	**$0**	
CITY EQUIPMENT TOWING & STORAGE Includes all City vehicles. Also includes police vehicles towed from outside juridictional limits of National City	25% of Basic Towing Fee	25% of Basic Towing Fee	25% of Basic Towing Fee	25% of Basic Towing Fee	25% of Basic Towing Fee	25% of Basic Towing Fee	25% of Basic Towing Fee	**25% Basic Tow Fee**	
EVIDENTIARY TOWING AND STORAGE. Daily storage fees for City/vehicles, seized vehicles, and vehicles for evidentiary purposes.	25% of Daily Storage fee & 25% Basic Towing	25% of Daily Storage fee & 25% Basic Towing	25% of Daily Storage fee & 25% Basic Towing fee	25% of Daily Storage fee & 25% Basic Towing	25% of Daily Storage fee & 25% Basic Towing fee	$0	25% of Daily Storage fee & 25% Basic Towing	**25% of Daily Storage fee**	
TOWING OF VICTIMS' VEHICLES	$60	$60.00	$60.00	$60	$60	$60	$90	**$60**	
Red hilight = disqualified									
FINAL: Final negotiated rates to which both recommended vendors agreed. Contracts with									

TOWING CONTRACT
PRICE COMPARISONS

	Road 1	Cortes	Angelos	Quality	ASAP	TONY'S	LOYAL	2026	Difference
both vendors will charge the same rates									

RESOLUTION NO. 2026 –

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF NATIONAL CITY, CALIFORNIA, AUTHORIZING THE MAYOR TO EXECUTE AGREEMENTS WITH CORTES TOWING ENTERPRISES INC. AND TONY'S AUTO CENTER INC. DBA TONY'S AUTO CENTER FOR TOWING AND IMPOUND SERVICES, WITH INITIAL TERMS OF OCTOBER 1, 2026 TO SEPTEMBER 30, 2029.

WHEREAS, the City of National City ("City) Police Department requires professional towing and impound services to maintain the safety of the public right-of-way and to seize and secure vehicles in accordance with the laws of the State of California, the National City Municipal Code, and City regulations; and

WHEREAS, the City currently has two (2) towing and impound operators performing exclusive towing services within the City and desires to continue to receive such services from two (2) operators; and

WHEREAS, on May 5, 2026, the City Council adopted Resolution 2026-45, authorizing Request for Proposal ("RFP") No. GS2526-1 for towing and impound services and adopting policies for the selection of towing services in the City; and

WHEREAS, the RFP for towing and impound services was posted on May 12, 2026 on PlanetBids, a free public electronic bidding system; and

WHEREAS, the RFP was advertised in local newspapers (the San Diego Union Tribune and the Star News) and was mailed to potential vendors; and

WHEREAS, seven (7) proposals were received by the 12:00 p.m. deadline on June 15, 2026; and

WHEREAS, the tow contract working group, comprised of City staff from various departments, evaluated the proposals for compliance with the requirements of the RFP, conducted site visits, contacted references, and ranked the responsive proposals to determine the best overall value to the City; and

WHEREAS, upon review of the proposals, all documents submitted, and the results of the site visits and reference checks, the proposals of the two top-ranked tow operators, Cortes Towing Enterprises Inc. and Tony's Auto Center Inc. dba Tony's Auto Center, were deemed responsive and to provide the best overall value to the City, with each having a history of accurate, dependable, and reliable service for public agencies, having participated in a competitive process through the RFP, and having the best qualifications and capability of delivering the highest quality, professional towing services for the City at reasonable prices; and

WHEREAS, Cortes Towing Enterprises Inc. and Tony's Auto Center Inc. dba Tony's Auto Center represent and warrant they are experienced and staffed in a manner such that they are capable and prepared to deliver the services required by the City, all in accordance with the terms and conditions of the RFP and resulting agreements; and

WHEREAS, City staff recommends awarding contracts to Cortes Towing Enterprises Inc. and Tony's Auto Center Inc. dba Tony's Auto Center for towing and impound services for the City

of National City, with initial terms of October 1, 2026, to September 30, 2029, and authorizes the Mayor to execute the agreements.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF NATIONAL CITY, CALIFORNIA, DOES RESOLVE, DECLARE, DETERMINE, AND ORDER AS FOLLOWS:

Section 1: That the City Council hereby authorizes the Mayor to execute Agreements with Cortes Towing Enterprises Inc. and Tony's Auto Center Inc. dba Tony's Auto Center for towing and impound services, with initial terms beginning October 1, 2026 and ending September 30, 2029.

Section 2: That the City Clerk shall certify to the passage and adoption of this Resolution and enter it into the book of original Resolutions.

PASSED and ADOPTED this 15th day of September, 2026.

_____
Ron Morrison, Mayor

ATTEST:

_____
Shelley Chapel, MMC, City Clerk

APPROVED AS TO FORM:

_____
Heidi Skinner, City Attorney

AGENDA REPORT

Department: City Manager's Office
Prepared by: Pedro Garica, Economic Development Manager
Meeting Date: Tuesday, September 15, 2026
Approved by: Douglas J. Schulze, City Manager

SUBJECT:
Downtown National City Community Benefit Improvement District Feasibility Study and Direction on Next Steps.

RECOMMENDATION:
Receive a presentation regarding the feasibility of establishing a Downtown National City Community Benefit Improvement District and provide direction to staff regarding whether to proceed with the formal district formation process.

BOARD/COMMISSION/COMMITTEE PRIOR ACTION:
Not Applicable.

EXPLANATION:
Discussions regarding the potential formation of a Downtown National City Community Benefit Improvement District date back to approximately August 2022, when the concept was first discussed with the Office of then-San Diego County Supervisor Nora Vargas, District 1.

Following those discussions, the South County Economic Development Council (SCEDC) pursued County Community Enhancement funding to support an investigation into the potential formation of a Downtown National City assessment district. The grant application identified Downtown National City revitalization and the investigation of a new Community Benefit District as primary activities to be funded.

The formal grant application process moved forward in early 2023. The proposed work contemplated investigating and potentially forming a Downtown property assessment district, with SCEDC serving as the grant recipient and project administrator.

County funding was ultimately made available on June 30, 2024, allowing the investigative and feasibility phase to proceed. SCEDC subsequently engaged New City America, Inc. to evaluate the viability of establishing a district in Downtown National City.

New City America conducted property and parcel research, stakeholder engagement, boundary analysis, property-owner surveys, service-priority analysis, assessment modeling, and evaluation of potential district formation options. The consultant completed its investigative work in 2025 and issued a Final Investigation Report in October 2025.

The proposed district is intended to establish a long-term, sustainable mechanism for funding enhanced services and improvements in Downtown National City above and beyond the City's existing baseline services. Potential services include enhanced cleanliness, beautification, public safety support, business attraction, marketing, placemaking, and other district-focused activities.

New City America has completed the investigative phase for the potential formation of a Downtown National City Community Benefit Improvement District. The study evaluated the proposed district boundaries, property-owner interest, potential enhanced services, assessment methodologies, and estimated costs.

The proposed district would create a property-based assessment mechanism to fund services above and beyond the City's existing baseline services. Potential services include enhanced cleaning and beautification, public-safety support, marketing and promotion, placemaking, and other activities intended to improve the Downtown environment.

Property-owner outreach conducted during the feasibility phase demonstrated sufficient interest to warrant further consideration of district formation. The consultant also developed several preliminary service and assessment scenarios for Council consideration.

Because the City owns property within the proposed district, City-owned parcels would also be subject to an annual assessment if the district is ultimately formed. Preliminary estimates range from approximately $47,000 to $64,000 annually, depending on the final boundaries, service plan, and assessment methodology.

The purpose of this item is to present the findings of the feasibility study and receive City Council direction on whether staff should proceed with the formal district formation process.

FINANCIAL STATEMENT:
There is no immediate fiscal impact associated with receiving the presentation and providing direction.

If Council directs staff to proceed with district formation, because the City owns property within the proposed district, the City would be responsible for an annual assessment if the district is ultimately established. Preliminary estimates range from approximately $47,000 to $64,000 annually, depending on the final district boundaries, service plan, and assessment methodology.

RELATED CITY COUNCIL 2020-2025 STRATEGIC PLAN GOAL:
Balanced Budget and Economic Development

ENVIRONMENTAL REVIEW:
This is not a project under CEQA, and is therefore, not subject to environmental review. CCR15378; PRC 21065.

PUBLIC NOTIFICATION:
The Agenda Report was posted at least 72 hours before the Regular Meeting date and time, and 24 hours before a Special Meeting in accordance with the Ralph M. Brown Act

ORDINANCE:
Not Applicable

EXHIBITS:
Exhibit A – Final Investigation Report
Exhibit B – Community Benefit District Presentation

October 16, 2025

Mr. Pedro Garcia
Economic Development Director
City of National City

SUBJECT: Final report for the Investigative Phase of the Proposed Downtown National City Community Benefit District (Landscaping and Lighting District/Parking meters)

Dear Pedro:

Attached is my final report on the investigation of a prospective property assessment district to subsidize special benefit services for Downtown National City. We believe property owner support existed at the time we conducted this survey, as the Downtown evolves, the need for these services will increase and the need for a funding mechanism to manage the district will become more apparent.

We have paused our efforts until such time that the City Council hears the plan, costs and services for a newly proposed district. Without the City Council voting to move forward, as the largest single property owner in Downtown National City, we would not be able to move toward the formation of the district.

We hope you find this report responsive to what the City and Downtown properties owners will require, as the Downtown business district becomes more of an attraction to visitors and customers throughout the South Bay and San Diego County.

Sincerely,

[redacted]

Marco Li Mandri
President
New City America, Inc.

Corporate Office ▪ 710 W. Ivy Street ▪ San Diego, CA 92101 ▪ 619-233-5009 ▪ Fax 619-239-7105
New England Office: 794 Purchase Street ▪ New Bedford, MA ▪ 02740
mail@newcityamerica.com ▪ www.newcityamerica.com ▪ Facebook: New City America, Inc.

REPORT TO THE CITY OF NATIONAL CITY COUNCIL -OCTOBER 2025
RESULTS OF THE INVESTIGATION OF A NEW DOWNTOWN COMMUNITY BENEFIT DISTRICT

(FORMED UNDER THE LANDSCAPING AND LIGHTING ACT OF THE STATE STREETS AND HIGHWAY CODE AS WELL AS REVENUE FROM THE NEW PARKING METER PROGRAM IN DOWNTOWN)

Overview

The discussion on a new district management corporation for Downtown National City began in the Spring of 2023 between City officials in the City Manager's office, the City's Chamber of Commerce, the South Bay Economic Development Corporation and the County Supervisor's office under Nora Vargas.

Due to a series of issues regarding the status of the recipient of the grant for the study of a new Downtown Community Benefit Improvement District, it was decided by City staff to have the grant sent to the South County Economic Development Corporation who would act as a fiduciary for the implementation of the study.

New City America, a local company who has formed over 100 similar districts nationwide, was the consultant selected to do this study which commenced in the Spring of 2024. New City America completed the study in early 2025 and was scheduled to report on its findings to the City Council in April 2025, but that was rescheduled due to staff changes in the City Manager's office.

There was tremendous interest, statewide, from cities wanting their Downtowns to rebound quickly following the forced government shutdowns due to the pandemic. In tandem, business owners were suffering, so it seemed to be an opportune time to engage property owners on their desire for a property assessment district to be put in place, to fund special benefit services in Downtown. Special benefit services are services which are over and above what the City of National City is currently providing to Downtown businesses and property owners.

From the outset, our strategy for financing improvements in Downtown would include:

1. ***Property Assessment District:*** Revenues generated from the 1972 Act, Landscaping and Lighting Act to respond to issues in the public rights of way (sidewalk sweeping, pressure washing, landscape planting and maintenance, graffiti removal, public space development and management, etc.)

These property assessment districts are allowable due to the adoption of Proposition 218 and the amendment of Article XIII (d) of the state constitution. Such districts have been formed since they became legislatively allowable in the mid-1990s.

2. ***Parking Meter Revenues***: Revenues generated on a 50/50 split with the City in regard to parking meter revenues, as per a newly adopted ordinance by the City Council that would spell out acceptable use for these parking meter funds in Downtown. The services covered by the

parking meter revenues would include marketing and promotion, social media, security, enhanced lighting, minor capital improvements and administration.

We believe that this would be the best scenario for generating sustainable revenues in Downtown since the property owner contribution would be matched by "customer/visitor" contribution in the form of new parking meter revenues. The nexus of the use of parking meter revenues is that the more we can market and promote Downtown National City, the more it will generate an increase in traffic for parking meters and will contribute to the overall vibrancy of Downtown.

New City America calls such districts "Community Benefit Improvement Districts" instead of Property Business Improvement Districts, since the term "Community Benefit Improvement District" more appropriately addresses all land uses, as well as public and private property in a Downtown environment. For example, residential owners of properties, ecumenical buildings, public sector properties, and other non-profit entities do not necessarily classify themselves as "businesses" however, they all may also want the special benefit services that a property assessment district might provide.

Tools and strategy used for the investigation

New City America has formed 101 similar districts nationwide since the late 1990s. It also currently manages 8 Business Improvement Districts and Community Benefit Improvement Districts in the state of California.

The first step in investigating a property assessment district is to determine, with a group of business and property owners and City reps, the district's proposed boundaries. This is the widest potential area to capture all future growth within the District and gives us the opportunity to scale back the district should there be opposition to the concept on the peripheral areas.

Property assessment districts in the state constitution have specific guidelines for formation. As such, one must look at the larger property owners due to their dollar contributions to represent the key foundation for consideration for the success of such a District. Though the state constitution does not require an initiating petition, nor term for such Districts, the constitution states clearly that such districts must "*confer a special benefit to real property owners*" to be established. Furthermore, the state constitution requires the following:

1. *That special benefit services funded by a Community Benefit Improvement Districts (CBID) or Property Business Improvement District (PBID) can only be established by a "weighted vote" of the benefitting property owners. The weight is determined by the dollar amount that each property owner will have relative to the overall gross budget of the CBD or PBID.*

2. *No properties, including ecumenical, non-profit, tax-exempt or public, are exempted from the assessments levied unless federal and state properties can provide "clear and convincing evidence" that they will not benefit from such services.*

3. The plan must be reviewed and a certified engineer's report submitted to the city.

4. Unless a city is a Charter City, they must use the legislative tools outlined in the Street and Highway Code, to implement their special benefits districts. Other property assessment districts could include the Landscaping and Lighting Districts of 1972 or the Community Facilities Districts (Mello Roos), also to be found in the State codes. Charter cities are allowed to create their own form of assessment districts as long as they follow the State Constitution.

Timeline for the Investigation/Survey

The contract for the investigation of the Downtown National City CBD commenced in the Spring of 2024 under a ten-month contract ending in March 2025. As part of this contract, multiple meetings were held with property owners on site, in person and via Zoom with the previous City Manager and Economic Director in preparation for the mailing out of the survey. The survey, after review and approval by City staff, was sent out in early September 2024 to all property owners in the study area. (see attached map for the study area).

The survey's purpose was to ascertain the following information:

- *If property owners were conceptually supportive of a district that will fund special benefits within a designated area of Downtown National City*
- *If yes, which special benefits (tangible) would they be willing to support.*
- *If there were other issues that needed to be addressed*
- *If they would like to be included in Downtown National City CBID Steering Committee*
- *Collection of data from the property owner or authorized representative of the property including contact name, e-mail address, phone and updated mailing address*

Data of Downtown Survey Area

New City America purchases data to mail the survey from Parcelquest. City staff was critical in allowing us to use the best property contact with authorization to fill out the survey on behalf of the property owner (whether local, publicly traded or another corporate entity).

The data resulting from the survey included:

- 313 Parcels
- 198 Property Owners
- 170 Residential Condominiums
-

Based upon the survey data collected, the property data related to the study area had the following gross property variables, which forms the foundation of any property assessment district plan:

- 92,450 building square footage in residential condominiums
- 976,701 in gross building square footage
- 1,594,331 in gross lot or parcel size square footage
- 21,157 in linear frontage

Based upon the information above, we can calculate budget scenarios that could possibly spread the overall assessments to a very large area. For example, an emphasis on building square footage, deemphasize lot assessments and a linear frontage cost, the assessment methodology examples would be:

Condominiums (residential condominium square footage):
1,200 sf x $0.16 = $192.00

Building Square Footage:
1,200 x $0.16 =$192.00

Lot Square Footage:
5,000 x $0.14 = $700.00

Linear Frontage:
50 x $8.00 = $400.00

This conceptual first year budget, which includes a combination of building square footage, lot size and linear frontage per parcel (condominiums only pay for building square footage) the annual budget could amount to $563,526.00. This first year's budget would be more than enough to cover services including security, cleaning, marketing and promotion, events, public space development, and management.

Remember, with each building square footage added to the district, this would result in an extra .16 cents per square foot added to the overall budget per year. Linear frontage and lot size will remain the same throughout the life of the district besides possible annual adjustments, unless expansion is considered at a later point.

Survey of Property owners/results:

After the e-mail and postage mail survey mailings, we received 57 responses, or only about 18% of the total number of property owners in the study area. This number is a bit skewed due to 170 of the 313 property owners being residential condominium property owners, which would pay very low annual property assessments. Taking out the high-rise condominiums would leave 143 property owners in Downtown. We received 57 responses, which represents almost 40% of the non-residential condominium owner parcels. That is a fairly strong return from the property owners. New City America has prepared similar surveys of downtown property owners over the past 22 years, and this was a strong return rate to other similar districts. Please review the following results:

a. Survey area
(please see attached map, as attachment A, responses in color)

b. Date and number sent out:

313 surveys were mailed out in September 2024 and November 2024, with personal and e-mail follow up by staff and Marco Li Mandri of New City America.

c. District totals:

New City America "weighs" the responses based on three variables common to each parcel: linear frontage, lot or parcel size, and building square footage. We use this process as these are the building blocks of any assessment methodology to be applied in the creation of a budget for the new Downtown National City CBD.

d. Goal of Survey:

Consistent with our experience investigating and forming similar property assessment districts, the survey mailed to property owners informs New City America of what the special benefit priorities of the property owners are. Each question, excluding the first two, ask property owners which special benefit services they are willing to pay for. It gives them the choice of "yes," "no," or "no opinion" to each question. The survey would constitute the foundation of any property assessment district plan presented if the investigation evolved into a formation agreement with New City America. Please see attachments.

e. Priority services:

The five top priorities from the respondents to the survey were as follows:

1. Property owner supported parking mitigation strategies for the Downtown.
2. Property owner supported efforts dedicated to working with the City to respond to homeless, panhandling and loitering issues.
3. Property owners supported efforts to locate new public spaces and management of those public spaces.
4. Property owner supported marketing and promotion, social media and branding campaigns to create demand for Downtown National City
5. Property owner supported sidewalk and gutter cleaning throughout downtown.

Note: The third question on the survey, which is not a funding question, asked property owners "in terms of security and public safety do you feel that Downtown National City is?"

a. Safe and orderly(10)
b. Relatively safe, but with image issues (20)
c. Unsafe at certain times (12)

The combined response of 42 respondents to this question stating that Downtown has an image problem, or is unsafe at certain times, is highly problematic and could discourage new investment, new retail and restaurants and residents from coming Downtown.

f. Threshold goal:

In every survey that New City America conducts, the goal is to have an average of 30% of the property owners (by lot size linear frontage and building square footage) demonstrate support for the key special benefit funding questions on the survey. To reach that goal

from our original database, we will have had to have the following property variables meet the average 30% threshold:

After the e-mail and mailed surveys as well as meetings with various property owners, our survey respondents tallied this level of support from the following property categories:

5% from condominium owners
37% of building square footage
28% of lot square footage
27% of linear frontage

Based upon the levels of support listed above the average support was almost 31%, therefore meeting our goal.

The level of opposition on all four categories resulted in the following percentages:

0% from condominium owners
10% opposition in building square footage.
8% opposition in lot size and
9% opposition in linear frontage

Types of Special Assessment Districts:

There are three types of assessment districts or fee-based, mandatory legislative tools that are relevant to providing additional funding for Downtown services.

a. **Business Improvement District** – formed under the 1989 Act in the Streets and Highway code. This legislation does not require a plan, a petition or vote, but rather can be established by a majority vote of the City Council. These districts are highly unpopular and can create a situation whereby it may violate the intent of Proposition 26, passed by voters around 10 years ago.

b. **PBID** – legislation founded in 1994 that allows for special benefit property assessment districts, in Section 36600 of the California Streets and Highway code. This is, by far, the only choice of general law cities and their respective Downtown property owners to fund special benefit services in Downtowns.

c. **CBID:** Combination of a Landscaping and Lighting district (1972 Act in the Streets and Highway Code) combined with revenues generated from a local Downtown Parking District that will allow for payment of services that are not covered by the limited Landscaping and Lighting Act (security, marketing and promotion and parking management).

Future Options

Our investigation shows that property owners in Downtown National City are open to assessing themselves for enhanced services. The absence of strong opposition to the idea is an encouraging

sign. There is genuine interest, particularly among major property owners downtown—but it seems the timing simply has not been right – at this point.

Strong Examples of Well-Functioning CBIDs

New City America brings deep expertise to the field, having formed, managed, and consulted with Downtown organizations, property owner associations, and municipalities across the country. Our direct oversight of eight distinct districts within California provides us with unique, first-hand knowledge—not just of how these districts are formed, but more critically, how to manage them effectively to deliver lasting benefits to property owners, businesses, and residents.

We encourage city leaders and stakeholders in Downtown National City to look to well-established models of Business Improvement Districts (BIDs), Community Benefit Improvement Districts (CBIDs), and their managing entities for guidance. From our experience, exemplary Downtown organizations include in Southern California—Downtown San Diego/Little Italy, Downtown Chula Vista, and Downtown Glendale; Downtown El Cajon and in Northern California—Downtown Hayward and Downtown Redwood City.

Conclusion

Downtown National City is on the brink of a major transformation. Over the next decade, new mixed-use developments and market-rate housing (both apartments and condominiums) will reshape our skyline—and with that shift comes both opportunity and responsibility.

Now is the time for action. The City must actively partner with property owners to chart a shared vision: where do we want Downtown National City to be in 5, 10, and 15 years? When property owners are part of the planning process—not passive recipients—our plans will be stronger, bolder, and more aligned.

Establishing a property-based special benefit assessment district is the catalyst we need to accelerate revitalization. Such a District offers a proven, equitable framework to fund enhanced public services and improvements—above and beyond what is currently available. It ensures that the benefits flow directly to those investing in Downtown: property owners, residents, and business operators.

By doing this, we build more than just infrastructure. We build trust. A well-financed partnership between property owners, local businesses, residents, and City government not only boosts safety, cleanliness, and aesthetics—it drives property values, attracts investment, and fosters the kind of vibrancy that makes Downtown National City a place people want to live, work, and visit.

ATTACHMENTS

DISTRICT TOTALS
SURVEY MAP

SURVEY MAP RESPONSES

DOWNTOWN NATIONAL CITY DISTRICT

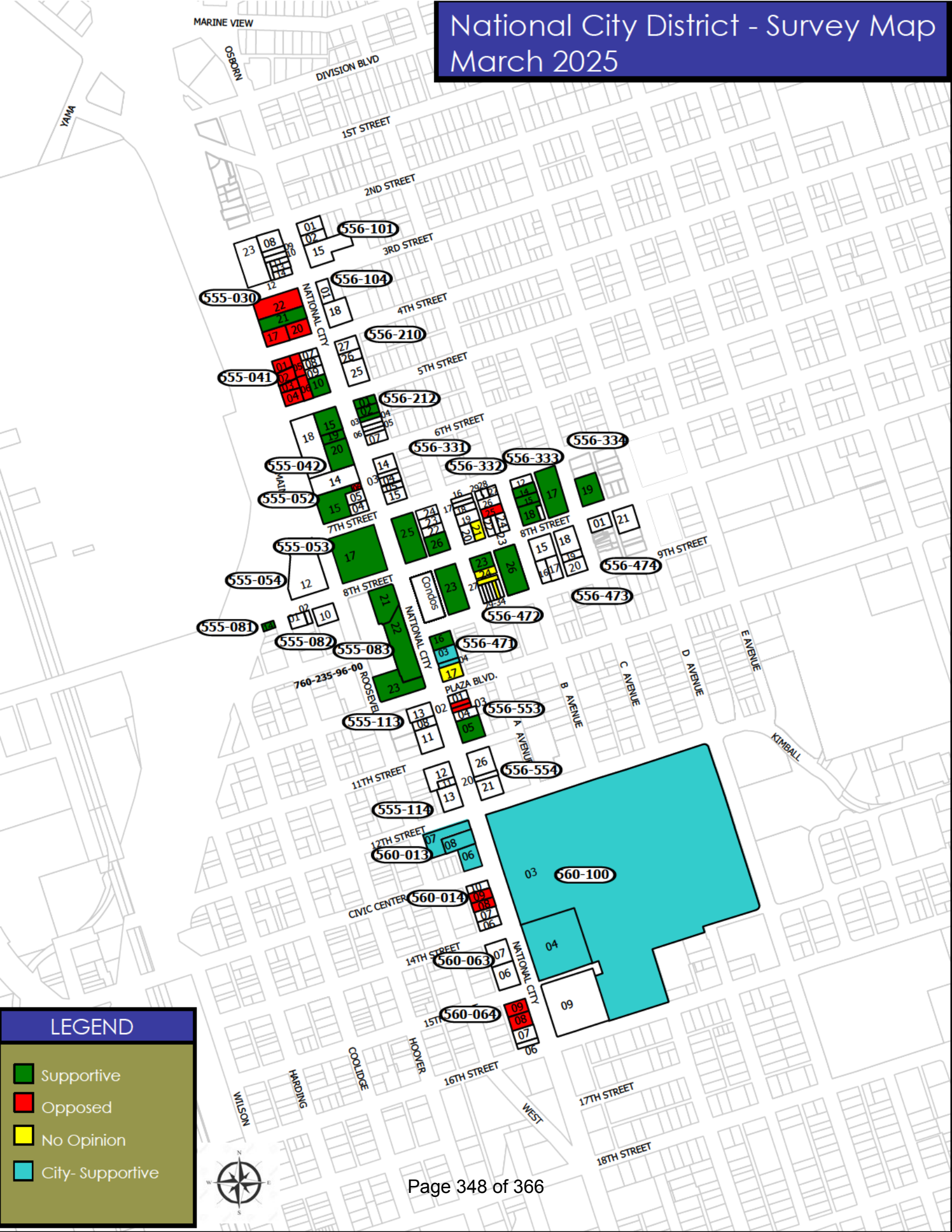
Total # of Parcels: 313
Total # of Property Owners: 198

8/20/2026

District Totals

Condo SF Total	92,450	100%
Bldg SF	976,701	100%
Lot Sz	1,594,331	100%
Frontage	21,157	100%

National City District - Survey Map
March 2025



LEGEND

- Supportive
- Opposed
- No Opinion
- City- Supportive

Downtown National City | Survey Totals

8/20/2026
313 Parcels
198 Property Owners

District Totals - Zone

Bldg SF Total	976,701	100%
Lot Sz Total	1,594,331	100%
Frontage Total	21,157	100%
Condos Total	92,450	100%

Supportive

Bldg SF Total	363,595	37%
Lot Sz Total	438,797	28%
Frontage Total	5,725	27%
Condos Total	4,650	5%

Opposed

Bldg SF Total	100,770	10%
Lot Sz Total	123,761	8%
Frontage Total	1,904	9%
Condos Total		0%

No Opinion

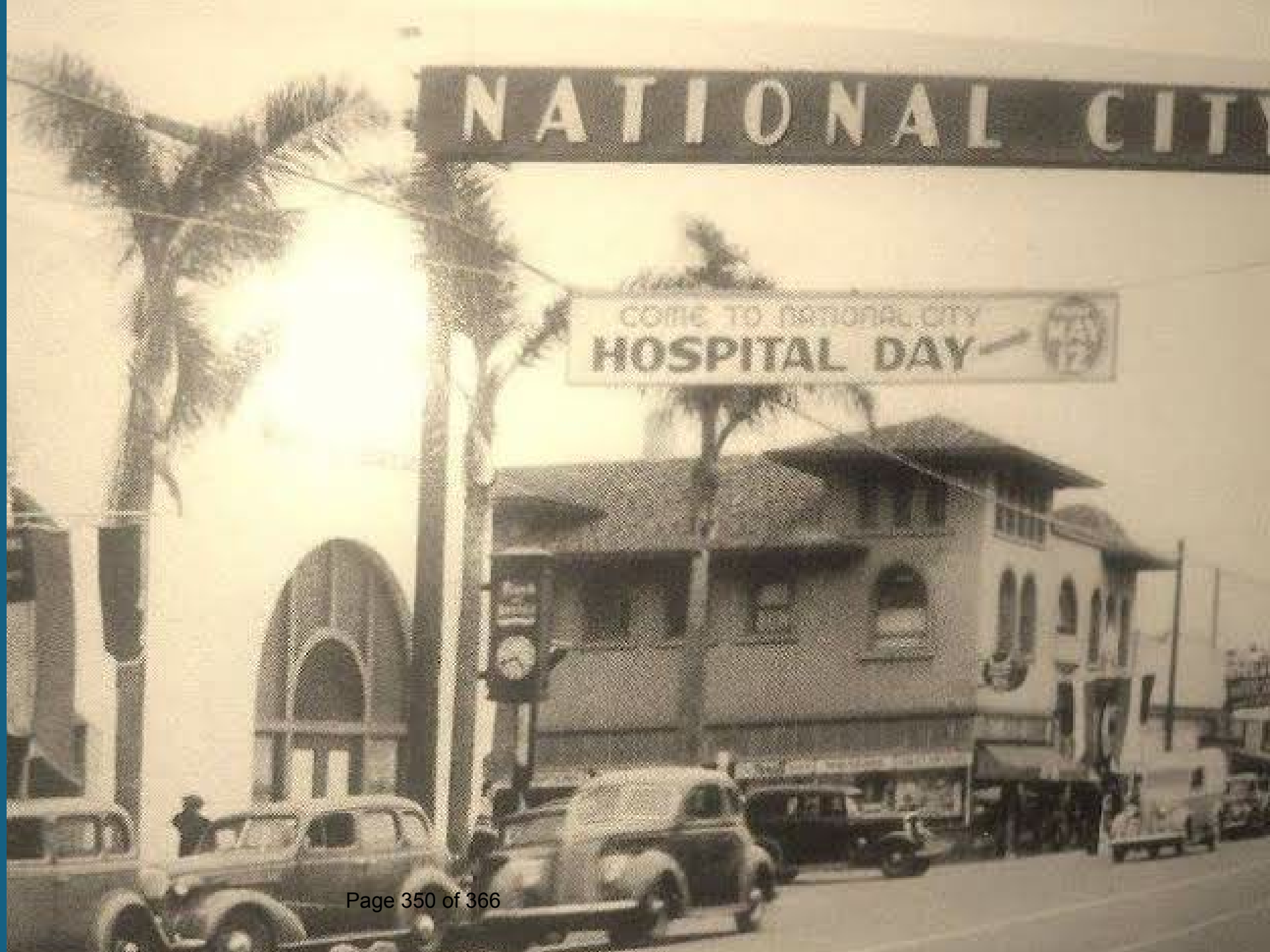
Bldg SF Total	22,700	2%
Lot Sz Total	22,950	1%
Frontage Total	342	2%
Condos Total	1,000	1%

City

Bldg SF Total	134,930	14%
Lot Sz Total	196,202	12%
Frontage Total	1,900	9%
Condos Total		0%

Bldg SF Total	354,706	36%
Lot Sz Total	812,621	51%
Frontage Total	11,286	53%
Condos Total	86,800	94%

Downtown National City



Marco Li Mandri
President
New City America, Inc.

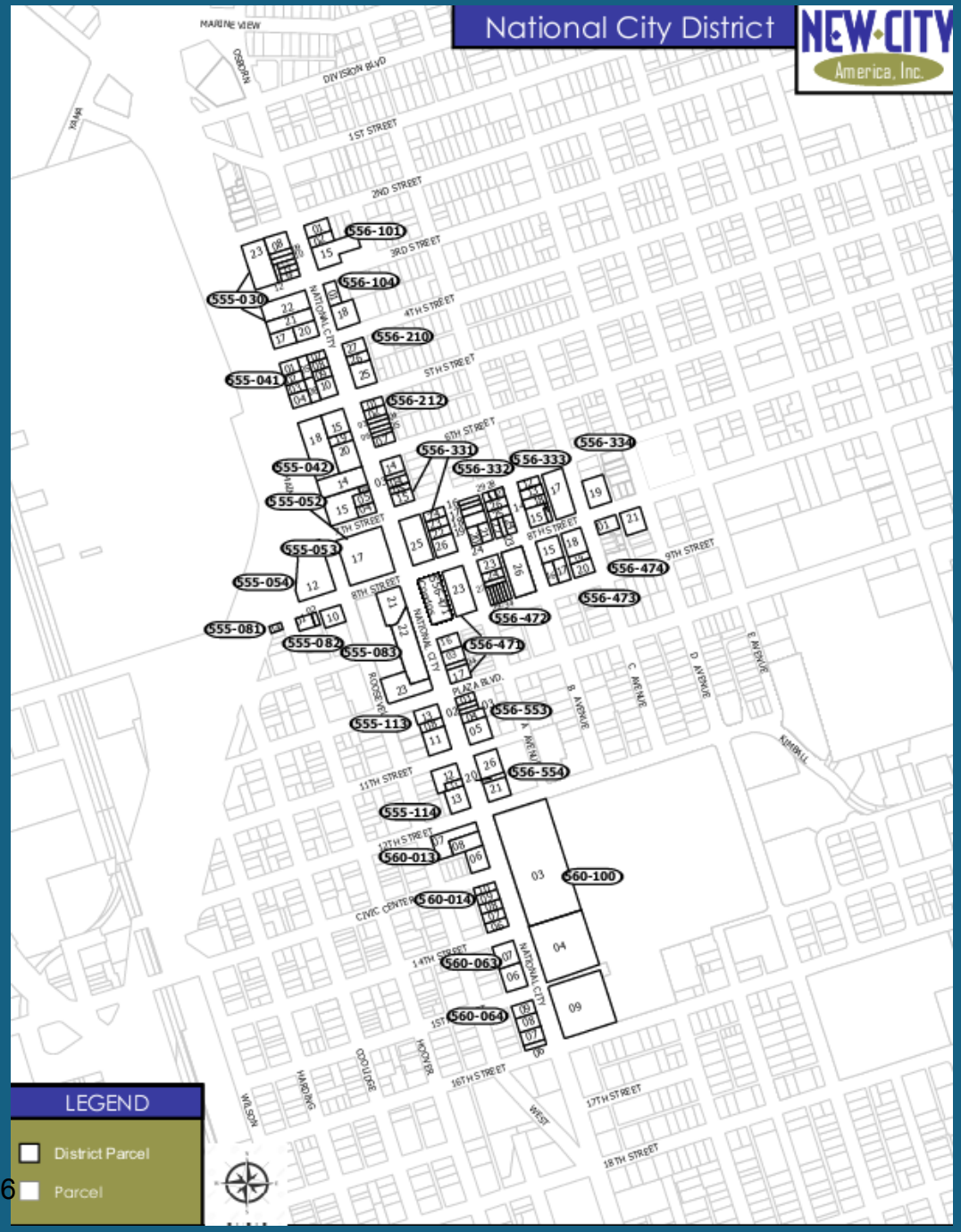
DOWNTOWN NATIONAL CITY DISTRICT

9/10/2026

Total # of Parcels: 313
Total # of Property Owners: 198

District Totals

Condo SF Total	92,450	100%
Bldg SF Total	976,701	100%
Lot Sz Total	1,594,331	100%
Frontage Total	21,157	100%



Downtown National City | Survey Totals

District Totals - Zone		
Bldg SF Total	976,701	100%
Lot Sz Total	1,594,331	100%
Frontage Total	21,157	100%
Condos Total	92,450	100%

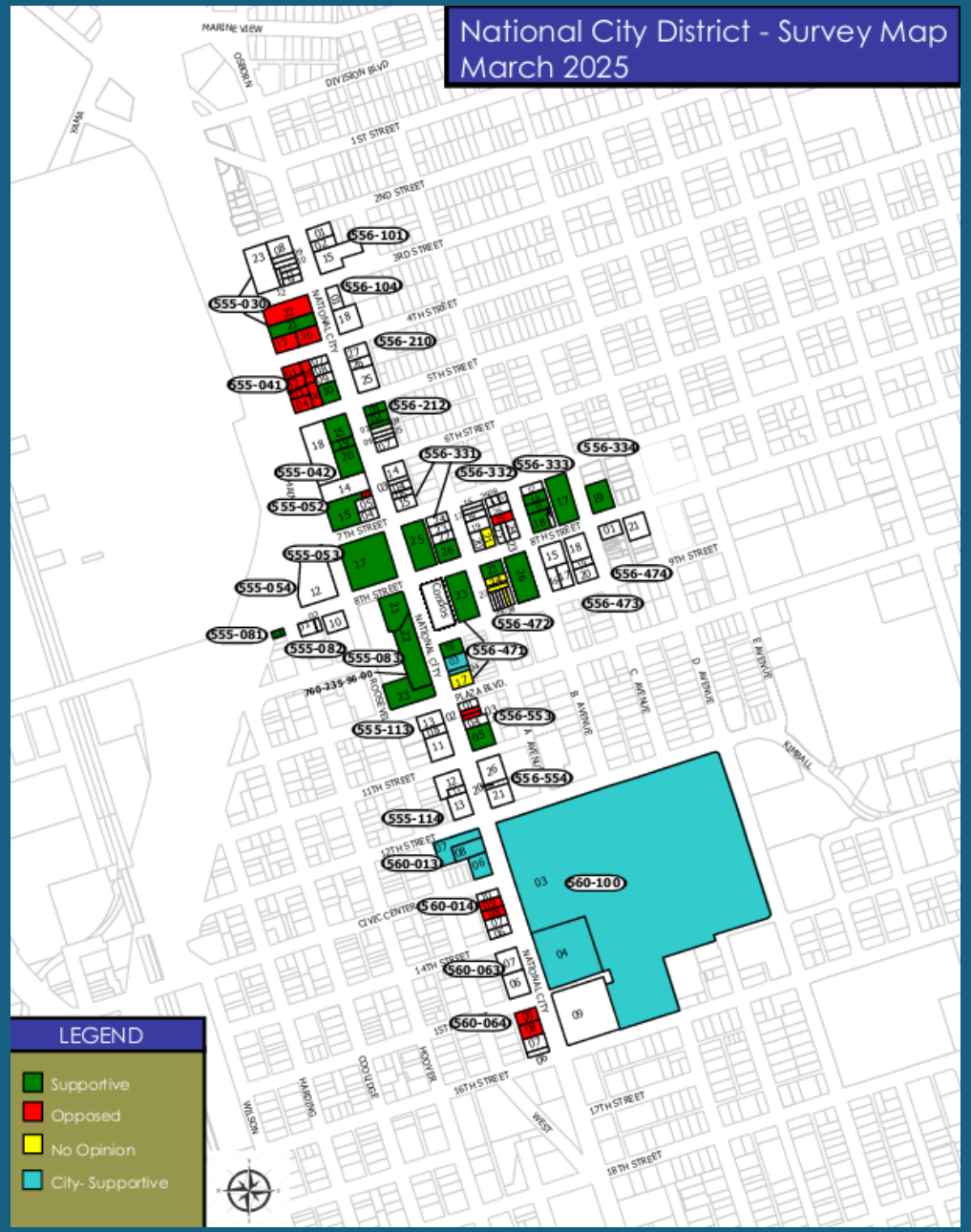
Supportive		
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Opposed		
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Frontage Total	1,904	9%
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No Opinion		
Bldg SF Total	22,700	2%
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Frontage Total	342	2%
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City		
Bldg SF Total	134,930	14%
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Condos Total		0%

Bldg SF Total	354,706	36%
Lot Sz Total	812,621	51%
Frontage Total	11,286	53%
Condos Total	86,800	94%



Top 3 Questions & Key Concerns from Property Owners

9. Would you support *property owner funded* parking mitigation strategies and programs to improve the parking experience of customers, such as valet or leasing of office parking spaces for evening hours?

a. Yes(30 Responses) b. No (11 Responses) c. No Opinion (2 Responses)

6. Would you support *property owner funded* planting, trimming and maintenance of trees, flowers, hanging plants and shrubs throughout the Downtown National City District,

a. Yes (29 Responses) b. No (11 Responses) c. No Opinion (5 Responses)

8. Would you support developing locations for new public space designations and management of those public spaces to ensure that they remain an asset to everyone in Downtown?

a. Yes (28 Responses) b. No (9 Responses) c. No Opinion (6 Responses)

THANK YOU.

2210 Columbia Street
San Diego, CA 92101

(619) 233-5009

NCPublicSpaces.com
NewCityAmerica.com

AGENDA REPORT

Department: **Fire Department**
Prepared by: **Jeremy Day, Battalion Chief**
Meeting Date: **Tuesday, September 15, 2026**
Approved by: **Douglas J. Schulze, City Manager**

SUBJECT:
Resolution authorizing an Inter-Fund Loan from the Sewer Fund to the Ambulance Transport Services Enterprise Fund in an Amount Not to Exceed $6,500,00 for the Implementation of an In-House Ambulance Transport Program.

RECOMMENDATION:
Adopt a Resolution Entitled, “Resolution of the City Council of the City of National City, California, Authorizing an Inter-Fund Loan from the Sewer Fund to the Ambulance Transport Services Fund in an Amount Not-To-Exceed $6,500,000 for the Implementation of an In-House Ambulance Transport Program.”

BOARD/COMMISSION/COMMITTEE PRIOR ACTION:
On March 17, 2026, the City Council received a presentation regarding the Emergency Medical Services Transportation & Optimization Study and progress toward development of a Public Provider Ground Emergency Medical Transport Program. On May 19, 2026, the City Council received an update regarding Phase I and Phase II implementation planning, including evaluation of startup financing alternatives. Staff presented financing options and identified full internal financing as the preferred approach. The City Council expressed support for continuing implementation planning and advancing the recommended financing strategy.

EXPLANATION:
The City of National City is pursuing the establishment of an in-house Ambulance Transport Services (ATS) program to provide emergency medical transportation services as a municipal enterprise. The proposed inter-fund loan represents the next phase of implementation efforts previously presented to and supported by the City Council. This funding mechanism will provide the financial resources necessary to support startup costs, operational readiness, and program activation while allowing the Ambulance Transport Services Enterprise Fund sufficient time to establish a sustainable revenue stream.

Implementation of the ATS program requires significant startup investments, including ambulance acquisition, medical equipment, communications systems, information technology infrastructure, facility improvements, personnel recruitment and training, supplies, licensing requirements, and working capital necessary to initiate operations. Staff estimates implementation expenditures of approximately $3.5 million to $4.0 million during Fiscal Year 2026-27 and approximately $2.5 million during Fiscal Year 2027-28.

Staff evaluated both external and internal financing alternatives to support establishment of the Ambulance Transport Services (ATS) program. Based on that analysis, staff recommends an internal financing approach because it provides greater flexibility, lower borrowing costs, simplified administration, and the ability to fund both operational and capital startup expenditures.

The proposed inter-fund loan would provide funding during implementation and throughout the first twelve (12) months of ATS operations, allowing sufficient time for the Ambulance Transport Services Enterprise Fund to establish operational revenues before repayment begins.

Interest shall accrue only on amounts actually advanced and shall be calculated quarterly. Upon expiration of the draw period, the Finance Director will determine the total principal advanced, accrued interest, and final outstanding loan balance. The final loan balance will be repaid over a ten-year period from net revenues generated by the Ambulance Transport Services Enterprise Fund.

Following expiration of the draw period, the Finance Director will prepare a Final Amortization Schedule based on actual principal advances, accrued interest, applicable LAIF rates, and the final loan balance. An example preliminary repayment methodology is attached as Exhibit A and is provided for planning purposes only. The Final Amortization Schedule shall supersede Exhibit A and become the official repayment schedule for the inter-fund loan.

FINANCIAL STATEMENT:
Approval authorizes an inter-fund loan from the Sewer Fund to the Ambulance Transport Services Enterprise Fund in an amount not-to-exceed $6,500,000.

Interest shall accrue only on amounts actually advanced and shall be calculated using the Local Agency Investment Fund (LAIF) rate. The use of the LAIF rate is intended to allow the Sewer Fund to receive interest earnings comparable to those that would otherwise have been earned had the funds remained invested in the City's investment portfolio.

Repayment of the loan is anticipated to be funded from net revenues generated by the Ambulance Transport Services Enterprise Fund. No General Fund contribution is anticipated.

RELATED CITY COUNCIL 2020-2025 STRATEGIC PLAN GOAL:
Public Safety

ENVIRONMENTAL REVIEW:
This is not a project under CEQA, and is therefore, not subject to environmental review. CCR15378; PRC 21065.

PUBLIC NOTIFICATION:
The Agenda Report was posted at least 72 hours before the Regular Meeting date and time, and 24 hours before a Special Meeting in accordance with the Ralph M. Brown Act.

ORDINANCE:
Not Applicable

EXHIBITS:
Exhibit A – Preliminary Loan Repayment Methodology (For Planning Purposes Only)
Exhibit B – Resolution

EXHIBIT A
PRELIMINARY LOAN REPAYMENT METHODOLOGY
(Planning Purposes Only)

Loan Assumptions for Planning Purposes

Item	Assumption
Maximum Loan Authorization	$6,500,000
Lender Fund	Sewer Fund
Borrowing Fund	Ambulance Transport Services Enterprise Fund
Interest Rate	3.92% (Illustrative Only)
Draw Period	Through the date that is twelve (12) months after commencement of operations
Repayment Term	Ten (10) years
Repayment Source	Net revenues of the Ambulance Transport Services Enterprise Fund

Estimated Draw Schedule

Fiscal Year	Estimated Advance
FY 2026-27	$4,000,000
FY 2027-28	$2,500,000

Total Estimated Advances: $6,500,000

Estimated Interest Accrual During Draw Period

Description	Amount
Interest Accrued Initial Draw Period (9 months @3.92%)	$117,600
Interest Accrued Subsequent Draw Period (12 months @3.92%)	$259,410
Total Accrued Interest	**$377,010**

Estimated Final Loan Balance

Description	Amount
Total Principal Advances	$6,500,000
Total Accrued Interest	$377,010
Final Loan Balance	**$6,877,010**

Preliminary Ten (10) Year Repayment Schedule

Year	Beginning Balance	Annual Payment	Interest	Principal	Ending Balance
1	$6,877,010	$844,500	$269,579	$574,921	$6,302,089
2	$6,302,089	$844,500	$247,042	$597,458	$5,704,631
3	$5,704,631	$844,500	$223,622	$620,878	$5,083,753
4	$5,083,753	$844,500	$199,283	$645,217	$4,438,536
5	$4,438,536	$844,500	$173,991	$670,509	$3,768,027
6	$3,768,027	$844,500	$147,707	$696,793	$3,071,234
7	$3,071,234	$844,500	$120,392	$724,107	$2,347,127
8	$2,347,127	$844,500	$92,007	$752,492	$1,594,634
9	$1,594,634	$844,500	$62,510	$781,990	$812,644
10	$812,644	$844,500	$31,856	$812,644	$0

Total Interest: $1,944,998

Final Loan Calculation

At expiration of the Draw Period, the Finance Director shall calculate: Final Loan Balance = Actual Principal Advanced + Accrued Interest. The resulting balance shall be amortized over a ten (10) year repayment period in accordance with Section 4 of this Resolution.

Disclaimer

The foregoing schedule is provided solely for planning and illustrative purposes. Actual principal advances, accrued interest, applicable LAIF rates, repayment amounts, and repayment dates shall be determined by the Finance Director following expiration of the Draw Period. The Final Amortization Schedule prepared pursuant to Section 5 of this Resolution shall supersede this Exhibit and become the official repayment schedule of the inter-fund loan.

RESOLUTION NO. 2026 -

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF NATIONAL CITY, CALIFORNIA, AUTHORIZING AN INTER-FUND LOAN FROM THE SEWER FUND TO THE AMBULANCE TRANSPORT SERVICES FUND IN AN AMOUNT NOT-TO-EXCEED $6,500,000 FOR THE IMPLEMENTATION OF AN IN-HOUSE AMBULANCE TRANSPORT PROGRAM.

WHEREAS, the City of National City ("City") has determined that establishing an in-house ambulance transport services program ("Ambulance Transport Services") is necessary to enhance emergency medical services, improve continuity of patient care, maintain local control of emergency transport operations, and provide long-term operational and financial benefits to the community; and

WHEREAS, the City intends to establish Ambulance Transport Services as an enterprise fund, with all revenues, expenditures, assets, liabilities, and reserves accounted for separately from the City's general fund; and

WHEREAS, the implementation of Ambulance Transport Services requires significant startup capital expenditures including, but not limited to, acquisition of ambulances, medical equipment, communications systems, information technology infrastructure, and supplies; facilities modifications; personnel recruitment and training; and working capital necessary to commence operations; and

WHEREAS, the City anticipates needing approximately $6,500,000 in initial capital for implementation of Ambulance Transport Services, with approximately $3,500,000 to $4,000,000 utilized during Fiscal Year 2026-2027 and approximately $2,500,000 utilized during Fiscal Year 2027-2028; and

WHEREAS, the actual amounts needed may be less than the anticipated amount of $6,500,000, depending upon implementation needs, equipment costs, operational requirements, and other project expenditures; and

WHEREAS, sufficient funds are available within the Sewer Fund to provide interim financing for Ambulance Transport Services without impairing the Sewer Fund**'**s ability to meet its operational, maintenance, capital improvement, and reserve requirements; and

WHEREAS, providing interim financing through an inter-fund loan will allow the City to implement Ambulance Transport Services in a timely manner and establish a revenue-generating municipal enterprise capable of repaying such advances; and

WHEREAS, repayment of the inter-fund loan is expected to be derived from revenues generated by Ambulance Transport Services.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF NATIONAL CITY, CALIFORNIA, DOES RESOLVE, DECLARE, DETERMINE, AND ORDER AS FOLLOWS:

Section 1. That the City Council hereby authorizes an inter-fund loan from the Sewer Fund to the Ambulance Transport Services Enterprise Fund in an amount not-to-exceed $6,500,000. The purpose of the loan shall be to finance startup and implementation costs to

establish an in-house ambulance transport services program ("Ambulance Transport Services"). The terms of the inter-fund loan are as follows:

A. **Draw Period:** Advances may be made from the Sewer Fund to the Ambulance Transport Services Enterprise Fund beginning upon adoption of this Resolution and continuing until the date that is twelve (12) months after commencement of Ambulance Transport Services operations (the **"**Draw Period"). No additional advances shall be made following the expiration of the Draw Period unless authorized by subsequent action of the City Council.

The City anticipates advances totaling approximately $3.5 million to $4.0 million during Fiscal Year 2026-2027 and approximately $2.5 million during Fiscal Year 2027-2028. Such amounts are estimates only and shall not constitute a limitation or obligation.

B. **Interest Rate:** Interest shall accrue only on funds actually advanced from the Sewer Fund. The applicable interest rate shall be equal to the interest rate earned through investments in the Local Agency Investment Fund (LAIF), as published by the California State Treasurer, and calculated quarterly on the outstanding principal balance. Interest shall accrue and be included in the final loan balance.

C. **Repayment:** Upon expiration of the Draw Period, the Finance Director shall determine:

1. The total principal amount advanced;
2. The total accrued but unpaid interest; and
3. The final outstanding loan balance

The final outstanding loan balance shall be repaid over a period of ten (10) years, commencing upon expiration of the Draw Period. Repayment shall be made through annual installments from net revenues of the Ambulance Transport Services Enterprise Fund. The City Council may authorize accelerated repayment at any time without penalty.

D. **Final Amortization Schedule:** Following expiration of the Draw Period, the Finance Director shall prepare a Final Amortization Schedule based upon: actual principal advanced, actual accrued interest, applicable LAIF rates, and a ten (10) year repayment term.

An example preliminary repayment methodology is attached as Exhibit A to the Agenda Report and is provided for planning purposes only. The Final Amortization Schedule shall supersede Exhibit A and shall become the official repayment schedule for the inter-fund loan.

Section 2. That the City Council hereby authorizes the City Manager and Finance Director to take all actions necessary to implement this Resolution, including establishing accounting procedures, fund transfers, reserve policies, repayment schedules, and related administrative actions.

Section 3. That the City Council hereby finds that funding and establishing Ambulance Transport Services serve an important public purpose by improving emergency medical transportation capabilities, enhancing patient care delivery, strengthening local emergency response capacity, and creating a sustainable municipal enterprise.

Section 4. That the City Clerk shall certify to the passage and adoption of this Resolution and enter it into the book of original Resolutions.

PASSED and ADOPTED this 15th day of September, 2026.

_____
Ron Morrison, Mayor

ATTEST:

_____
Shelley Chapel, MMC, City Clerk

APPROVED AS TO FORM:

_____
Heidi Skinner, City Attorney

CITY COUNCIL ITEM REQUEST

The City Council Item Request Form is for members of the City Council to submit written requests to the City Manager's Office for inclusion of an item on a future City Council Meeting Agenda. At the meeting where the initial written request is heard, discussion should be limited to whether the item should be added to an agenda and a date, not the merit of the item. A majority vote of the City Council is required for the item to be added to a future City Council Meeting Agenda for action.

Requesting Member of City Council: Council Member Rodriguez

Today's Date: Tuesday, September 8th 2026

Is this matter considered Time-Sensitive by another entity deadline? Yes

WRITTEN REQUEST

I, Council Member Rodriguez hereby request that the following item be placed on the National City

Council meeting agenda for consideration on Tuesday, October 6th 2026.

Section 2. Justification Statement

What is the need/problem to be addressed?

The City needs to place the staff recommendation of Option 1 of the Business License Tax Reform on the ballot for voter consideration. This reform requires a public vote to move forward, and selecting the right election cycle is critical to both cost and community representation.

Who is proposed to do the work?

City staff, in coordination with the City Clerk's Office and City Attorney, would be responsible for preparing and submitting the necessary ballot measure documentation and coordinating placement on the March 7, 2028 Primary Election ballot.

Why is the timing appropriate now?

Placing this measure on the March 7, 2028 Presidential Primary Election ballot instead of a special election in 2027 significantly reduces costs to the City. A Presidential Primary draws a much larger voter turnout, which would produce a more accurate and representative reflection of the community's position on this issue.

Section 3. Impact Statement

Expected costs or budget implications (consultant fees, legal review, etc.)?

Placing this measure on the March 7, 2028 Presidential Primary Election ballot would result in considerably lower costs compared to holding a standalone special election in 2027.

Section 4. Urgency

Urgent - Potential Financial Loss

Placing the measure on a special election in 2027, will result in a significantly higher cost to the city. The March 7, 2028 presidential election is the lower cost option and avoids unnecessary expenditure of public funds.

Section 5. Strategic Alignment

Explain how this proposal aligns with the City’s Strategic Plan or Council priorities

This proposal directly supports the City's strategic goal of maintaining a balanced budget and promoting economic development. By pursuing Business License Tax Reform through the most cost effective election option available, the city demonstrates responsible fiscal responsibility.

CITY COUNCIL AGENDA ITEM REQUEST FORM

The City Council Agenda Item Request Form is for members of the City Council to submit written requests to the City Manager's Office for inclusion of an item on a future City Council Meeting Agenda. At the meeting where the initial written request is heard, discussion should be limited to whether the item should be added to an agenda and a date, not the merit of the item. A majority vote of the City Council is required for the item to be added to a future City Council Meeting Agenda for action.

Requestor(s): Councilmember Rodriguez

Date Submitted: 9/8/2026

Co-Sponsor (Mayor or Councilmember):

Section 1. Proposal Title

Staff recommendation of option 1 of the business license tax reform on the march 7th 2028 primary election

Section 2. Justification Statement

- ■ What is the need/problem to be addressed?
- ■ Who is proposed to do the work? (City staff/department, consultant, etc.)
- ■ Why is the timing appropriate now?

Section 3. Impact Statement

- ☐ Estimated staff time (by department, if applicable)
- ■ Expected costs or budget implications (consultant fees, legal review, etc.)
- ☐ Related/ongoing projects that may be affected

Section 4. Urgency

- ☐ Not urgent
- ■ Urgent – If urgent, check all that apply and explain:
  - ■ Potential financial loss
  - ☐ Legal implications
  - ☐ Public safety risks

Section 5. Strategic Alignment

- ■ Explain how this proposal aligns with the City's Strategic Plan or Council priorities

Section 6. Proposal Type

- ■ Significant project (requires staff analysis, legal opinion, or financial evaluation)
- ☐ Minor amendment/operational adjustment (exempt from full analysis)

Section 7. Certification

I certify that this request complies with the requirements of City Council Policy No. 105.

Signature of Requestor: [redacted] Date: 9/8/26

Signature of Co-Sponsor: _____ Date: _____