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CITY SECRETARY
DALLAS, TEXAS



City of Dallas

Public Notice

260831

POSTED CITY SECRETARY
DALLAS, TX

Commission on Disabilities

2:00 PM, Tuesday, September 22, 2026

Dallas City Hall, 1500 Marilla St., 6ES Council Briefing Room

Video Conference:

<https://dallascityhall.webex.com/dallascityhall/j.php?MTID=m8b49d1f744a3b40bef5e964882fd1255>

Webex Phone Number: 408-418-9388

Access Code: 2497 071 0330

Public Notice

The City of Dallas provides reasonable accommodations so all residents can fully access City programs, services, meetings, and activities. Anyone who needs language interpretation, an auxiliary aid or service for effective communication, or a modification of policies or procedures to participate should contact the board or commission's Coordinator as soon as possible, but **no later than 24 hours before the scheduled meeting**. Individuals and interested parties wishing to speak must also register with at least **24 hours prior to the meeting date & time**.

To request a reasonable accommodation and/or register to speak, please contact the Coordinator at 972-795-2763 (Texas Relay: **1-800-735-2988** or **7-1-1**) or by email at ada@dallas.gov.

A video stream of the meeting will be available two business days after adjournment by visiting <https://dallascityhall.com/government/Pages/Live.aspx>.

The **Commission on Disabilities** meeting will be held in-person at **Dallas City Hall, 6ES Council Briefing Room** and online via Webex. Members of the public are encouraged to attend the Commission meeting.

Aviso Público

La Ciudad de Dallas ofrece adaptaciones razonables para que todos los residentes puedan participar plenamente en los programas, servicios, reuniones y actividades de la Ciudad. Si necesita interpretación en otro idioma, ayuda o servicios auxiliares para comunicarse de manera efectiva, o algún cambio en las políticas o procedimientos para poder participar, comuníquese con el Coordinador de la junta o comisión lo antes posible. La solicitud debe hacerse a más tardar **24 horas antes** de la reunión programada. Las personas que deseen hablar durante la reunión también deben registrarse por lo menos **24 horas antes** de la fecha y hora de la reunión.

Para solicitar una adaptación razonable o registrarse para hablar, comuníquese con el Coordinador al 972-795-2763. También puede comunicarse por medio de Texas Relay al **1-800-735-2988** o **7-1-1**, o por correo electrónico a ada@dallas.gov.

La grabación en video de la reunión estará disponible dos días hábiles después de que termine la reunión en: <https://dallascityhall.com/government/Pages/Live.aspx>

La reunión de **Comisión de Discapacidades** se llevará a cabo en persona en el **Dallas City Hall, en la sala de juntas 6ES** y en línea por Webex. Se invita al público a asistir a la reunión de la Comisión.

To join online:

Click: <https://dallascityhall.webex.com/dallascityhall/j.php?MTID=m8b49d1f744a3b40bef5e964882fd1255>
+ Webinar/Meeting Password: CODmeeting

To join by phone:

Dial: +1-469-210-7159 (U.S. Toll – Dallas) or +1-408-418-9388 (U.S. Toll)
Access Code: 2497 071 0330
Webinar Password (if prompted): 26363384

Agenda**I. Call to Order and Welcome**

- a. John Kalkanli, Chair of Commission on Disabilities (COD)

II. Advisory Board Member & City Staff Roll Call

- a. John Kalkanli, Chair of COD

III. Public Comments on Items IV-X

- a. Public speakers are invited to comment on agenda items for up to **3 minutes** each.
- b. **Registration:** To participate, contact Gary Copeland by calling 214-671-5228 or ada@dallas.gov at least twenty-four (24) hours prior to the scheduled meeting.

Discussion Items**IV. Discussion Regarding the July OHCE Boards and Commissions Meeting**

- a. John Kalkanli, Chair of COD; Carrie Parks, COD Commissioner
- b. Follow-up discussion on July Boards and Commissions meeting outcomes and next steps.

Voting Items**V. Approval of August 25, 2026, Meeting Minutes****VI. Discussion and Vote to Confirm Future COD Meeting Date and Times**

- a. John Kalkanli, Chair of COD
- b. Discussion and review of a tentative proposed schedule for future COD meeting dates and times, pending discussion and approval by the Commission.
 - i. Tentative Proposed Meeting Schedule: Fourth Tuesday of each month at 2:00 PM, excluding July and December.
 - ii. Proposed meeting dates and times:
 - 1. Tuesday, October 27, 2026, at 2:00 PM
 - 2. Tuesday, November 24, 2026, at 2:00 PM
 - 3. Tuesday, January 26, 2027, at 2:00 PM
 - 4. Tuesday, February 23, 2027, at 2:00 PM
 - 5. Tuesday, March 23, 2027, at 2:00 PM
 - 6. Tuesday, April 27, 2027, at 2:00 PM
 - 7. Tuesday, May 25, 2027, at 2:00 PM
 - 8. Tuesday, June 22, 2027, at 2:00 PM
 - 9. Tuesday, August 24, 2027, at 2:00 PM
 - 10. Tuesday, September 28, 2027, at 2:00 PM

Briefing Items

VII. Chairman John Kalkanli's Report

- a. John Kalkanli, Chair of COD
- b. The Chair may share verbal updates on recent activities, events attended, accessibility observations, or other matters relevant to the Commission's work, as desired. Participation is voluntary.

VIII. Commissioners' Report

- a. COD Commissioners
- b. Commissioners may share verbal updates on recent activities, events attended, accessibility observations, or other matters relevant to the Commission's work, as desired. Participation is voluntary.

IX. Briefing Item: The Not Forgotten (TNF) 1st, Programs and Services

- a. Portia Dawson, Founder, TNF1st; Marcus Dawson, Collaborator, TNF1st; Dr. Demetrice Smith, TNF1st Representative; Christopher Cummings, TNF1st Representative
- b. This briefing concerns the program and services of The Not Forgotten 1st, a nonprofit organization dedicated to advocating for individuals with disabilities and supporting their families through empowerment, inclusion, and community engagement. The discussion will highlight TNF1st's efforts to expand access to resources, strengthen advocacy networks, and foster collaboration that promotes independence and equal opportunity for people with exceptionalities.

X. Briefing Item: Volunteers of America (VOA), Home Repair Program and Services

- a. Katrina Barnhill, Program Manager, VOA; Raven Kopru, Case Manager, VOA
- b. This briefing will focus on housing access for individuals with disabilities. The presentation will provide an overview of Volunteers of America's housing-related services and programs and discuss efforts to support individuals with disabilities in accessing safe, affordable, and accessible housing and maintaining housing stability.

XI. Announcements

XII. Adjournment

Public Notice of Title VI Program Rights

The City of Dallas gives public notice of its policy to uphold and assure full compliance with the non-discrimination requirements of Title VI of the Civil Rights Act of 1964 and related nondiscrimination authorities. Title VI and related Nondiscrimination authorities stipulate that no person in the United States of America shall on the grounds of race, color, national origin, sex, age, or disability be excluded from the participation in, be denied the benefits of, or be otherwise subjected to discrimination under

Aviso Público sobre los Derechos del Programa del Título VI

La Ciudad de Dallas da aviso público de su política de mantener y asegurar el pleno cumplimiento de los requisitos de no discriminación del Título VI de la Ley de Derechos Civiles de 1964 y de las autoridades relacionadas sobre no discriminación. El Título VI y las autoridades relacionadas sobre no discriminación establecen que ninguna persona en los Estados Unidos de América será excluida de participar en, se le negarán los beneficios de, o será sometida de otra manera a discriminación bajo cualquier programa o

any program or activity receiving Federal financial assistance.

Any person who desires more information regarding the City of Dallas's Title VI Program can contact its Title VI Program Coordinator – Chris Graves – at the information noted below.

Any person who believes they have, individually or as a member of any specific class of persons, been subjected to discrimination on the basis of race, color, national origin, sex, age, or disability has the right to file a formal complaint. Any such complaint must be in writing and submitted within 180 days following the date of the alleged occurrence to:

Chris Graves
City of Dallas
1500 Marilla Street
Dallas, TX 75201
311 (or 214-671-8878)
TitleVI@dallas.gov

This Public Notice is available in languages other than English and in alternative means of communication (e.g., Braille, large print, audiotope, and American Sign Language) by contacting Chris Graves (contact information provided above), or by contacting Texas Relay at 7-1-1.

Handgun Prohibition Notice for Meetings of Governmental Entities

"Pursuant to Section 30.06, Penal Code (trespass by license holder with a concealed handgun), a person licensed under Subchapter H, Chapter 411, Government Code (handgun licensing law), may not enter this property with a concealed handgun."

"Pursuant to Section 30.07, Penal Code (trespass by license holder with an openly carried

actividad que reciba asistencia financiera federal, por motivos de raza, color, origen nacional, sexo, edad o discapacidad.

Toda persona que desee obtener más información sobre el Programa del Título VI de la Ciudad de Dallas puede comunicarse con el Coordinador del Programa del Título VI, Chris Graves, utilizando la información de contacto indicada a continuación.

Cualquier persona que considere que ha sido objeto de discriminación, ya sea individualmente o como miembro de una clase específica de personas, por motivos de raza, color, origen nacional, sexo, edad o discapacidad, tiene derecho a presentar una queja formal. Cualquier queja de este tipo debe presentarse por escrito y enviarse dentro de los 180 días posteriores a la fecha del presunto incidente a:

Chris Graves
City of Dallas
1500 Marilla Street
Dallas, TX 75201
311 o 214-671-8878
TitleVI@dallas.gov

Este Aviso Público está disponible en idiomas distintos al inglés y en medios alternativos de comunicación, como Braille, letra grande, audio cinta y Lenguaje de Señas Americano, comunicándose con Chris Graves, cuya información de contacto se proporciona arriba, o comunicándose con Texas Relay al 7-1-1.

Aviso de Prohibición de Armas de Fuego para Reuniones de Entidades Gubernamentales

"De acuerdo con la sección 30.06 del código penal (ingreso sin autorización de un titular de una licencia con una pistol oculta), una persona con licencia según el subcapítulo h, capítulo 411, código del gobierno (ley sobre licencias para portar pistolas), no puede ingresar a esta propiedad con una pistola oculta."

"De acuerdo con la sección 30.07 del código penal (ingreso sin autorización de un titular de

handgun), a person licensed under Subchapter H, Chapter 411, Government Code (handgun licensing law), may not enter this property with a handgun that is carried openly."

"Pursuant to Section 46.03, Penal Code (places weapons prohibited), a person may not carry a firearm or other weapon into any open meeting on this property."

EXECUTIVE SESSION NOTICE

A closed executive session may be held if the discussion of any of the above agenda items concerns one of the following:

1. Seeking the advice of its attorney about pending or contemplated litigation, settlement offers, or any matter in which the duty of the attorney to the City Council under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the Texas Open Meetings Act. [Tex. Govt. Code §551.071]

2. Deliberating the purchase, exchange, lease, or value of real property if deliberation in an open meeting would have a detrimental effect on the position of the city in negotiations with a third person. [Tex. Govt. Code §551.072]

3. Deliberating a negotiated contract for a prospective gift or donation to the city if deliberation in an open meeting would have a detrimental effect on the position of the city in negotiations with a third person. [Tex. Govt. Code §551.073]

4. Deliberating the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee; or to hear a complaint or charge against an officer or

una licencia con una pistola a la vista), una persona con licencia según el subcapítulo h, capítulo 411, código del gobierno (ley sobre licencias para portar pistolas), no puede ingresar a esta propiedad con una pistola a la vista."

"De conformidad con la Sección 46.03, Código Penal (coloca armas prohibidas), una persona no puede llevar un arma de fuego u otra arma a ninguna reunión abierta en esta propiedad."

AVISO DE SESIÓN EJECUTIVA

Podrá celebrarse una sesión ejecutiva a puerta cerrada si el debate de cualquiera de los puntos del orden del día mencionados se refiere a uno de los siguientes temas:

1. Buscar el consejo de su abogado sobre litigios pendientes o contemplados, ofertas de conciliación o cualquier asunto en el que el deber del abogado ante el Concejo Municipal bajo las Reglas Disciplinarias de Conducta Profesional del Colegio de Abogados del Estado de Texas claramente entra en conflicto con la Ley de Reuniones Abiertas de Texas. [Código de Gobierno de Texas §551.071]

2. Deliberar sobre la compra, el intercambio, el arrendamiento o el valor de un bien inmueble si la deliberación en una reunión abierta tendría un efecto perjudicial en la posición de la ciudad en las negociaciones con una tercera persona. [Código de Gobierno de Texas §551.072]

3. Deliberar sobre un contrato negociado para un posible regalo o donación a la Ciudad si la deliberación en una reunión abierta tendría un efecto perjudicial en la posición de la Ciudad en las negociaciones con una tercera persona. [Código de Gobierno de Texas §551.073]

4. Deliberar sobre el nombramiento, empleo, evaluación, reasignación, deberes, disciplina o destitución de un funcionario o empleado público; o para escuchar una queja o acusación contra un

employee unless the officer or employee who is the subject of the deliberation or hearing requests a public hearing. [Tex. Govt. Code §551.074]	funcionario o empleado, a menos que el funcionario o empleado que es objeto de la deliberación o audiencia solicite una audiencia pública. [Código de Gobierno de Texas §551.074]
5. Deliberating the deployment, or specific occasions for implementation, of security personnel or devices. [Tex. Govt. Code §551.076]	5. Deliberar sobre el despliegue, o las ocasiones específicas para su implementación, de personal o dispositivos de seguridad. [Código de Gobierno de Texas §551.076]
6. Discussing or deliberating commercial or financial information that the city has received from a business prospect that the city seeks to have locate, stay or expand in or near the city and with which the city is conducting economic development negotiations; or deliberating the offer of a financial or other incentive to a business prospect. [Tex Govt . Code §551.087]	6. Discutir o deliberar información comercial o financiera que la Ciudad ha recibido de un prospecto de negocios que la Ciudad busca que se ubique, permanezca o se expanda en o cerca de la Ciudad y con el cual la Ciudad está llevando a cabo negociaciones de desarrollo económico; o deliberar sobre la oferta de un incentivo financiero o de otro tipo a un prospecto comercial. [Gobierno de Tex . Código §551.087]
7. Deliberating security assessments or deployments relating to information resources technology, network security information, or the deployment or specific occasions for implementations of security personnel, critical infrastructure, or security devices. [Tex Govt. Code §551.089]	7. Deliberar sobre las evaluaciones de seguridad o las implementaciones relacionadas con la tecnología de los recursos de información, la información de seguridad de la red o la implementación o ocasiones específicas para implementaciones de personal de seguridad, infraestructura crítica o dispositivos de seguridad. [Código del Gobierno de Texas §551.089]
8. Deliberating matters regarding cybersecurity measures, policies, or contracts aimed at protecting critical infrastructure facilities [Tex. Govt. Code §551.0761]	8. Deliberar sobre asuntos relacionados con medidas, políticas o contratos de ciberseguridad destinados a proteger instalaciones de infraestructura crítica [Código de Gobierno de Texas §551.0761]



**Commission on Disabilities
Regular Meeting Minutes
August 25, 2026
Dallas City Hall, 6ES
Call-in (408) 418-9388
Access Code: 2495 599 8595
John Kalkanli, Presiding**

PRESENT: [7]

John Kalkanli, Chair District 15	Selina Glasscock, District 1
Dylon Rockwell, District 5	Candace Wicks, District 3**
Beverly White, District 9	Laura Lee Gunn, District 10
Marlissa Collier, District 4*	

ABSENT: [3]

Carrie Parks, District 7	Stephen Huscka, District 13
Nancy Deitchman, District 11	

**Note: Members of the Commission on Disabilities participated in this meeting by video conference.*

***Note: Indicates arrival time after meeting called to order/reconvened*

Technical Resource Panel Members Present: [1]

Dr. Priscylla Bento*

Absent: [2]

Wade Wilcox	Cynthia Suarez
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The August 25, 2026 Commission on Disabilities meeting was called to order at 2:02 p.m. with quorum being met.

The meeting agenda, posted in accordance with Chapter 551, "OPEN MEETINGS", of the Texas Government Code, was presented.

PUBLIC SPEAKERS

COMMISSION ON DISABILITIES MEETING MINUTES

August 25, 2026

Chairman Kalkanli opened the floor with roll call and for any public speakers, advising the public of available time and requesting that they turn on their cameras when speaking.

1. Speaker: Mary Witherspoon

Subject: Ms. Witherspoon discussed disability voting rights and requested that the Commission help publicize voting accommodations and participate in Voting Rights Week.

APPROVAL OF JUNE 18, 2026, MINUTES

Chairman Kalkanli opened the floor to approve the June 18, 2026, minutes.

Commissioner Rockwell motioned that the minutes be accepted as read with no edits. Commissioner White seconded the motion. All were in favor of approving the minutes as read with no edits.

APPROVAL OF JUNE 23, 2026, MINUTES

Chairman Kalkanli opened the floor to approve the June 23, 2026, minutes.

Commissioner Rockwell motioned that the minutes be accepted as read with no edits. Commissioner White seconded the motion. All were in favor of approving the minutes as read with no edits.

DISCUSSION OF AND CONSIDERATION TO APPOINT UP TO THREE REPRESENTATIVES TO DELIVER THE COMMISSION ON DISABILITIES BRIEFING TO THE YOUTH COMMISSION

Chairman Kalkanli opened the floor for discussion regarding the appointment of up to three Commission representatives to deliver a briefing to the Youth Commission on October 26, 2026, at 6:00 p.m.

Multiple commissioners expressed interest. After consideration, Commissioners Rockwell, Collier, and Gunn were selected to provide briefing to the Youth Commission for their October meeting. Commissioner Gunn motioned to approve, and Commissioner Glasscock seconded the motion.

MEETING SUMMARY

COMMISSIONERS' REPORTS

COMMISSION ON DISABILITIES MEETING MINUTES

August 25, 2026

Chairman Kalkanli provided the Chairman's Report.

Commissioners Wicks, Collier, Rockwell, and Gunn provided a Commissioners' Report.

BRIEFING

OHCE Dallas is Home: Housing Opportunities for All

[Farrah Ali, Management Analyst, James Armstrong, Office of Housing and Community Empowerment, City of Dallas]

The Commission received a briefing on how the Drivers of Opportunity framework supports Citywide alignment of planning, investments, and partnerships to improve outcomes for residents and neighborhoods. Mr. Armstrong answered questions from Chairman Kalkanli and Commissioners Glasscock, Wicks, Collier, Rockwell, Gunn, and Deitchman.

ANNOUNCEMENTS

Chairman Kalkanli provided closing announcements.

Commissioners Glasscock, Wicks, Rockwell, and Gunn provided Commissioners' announcements.

ADJOURNMENT

Commissioner Rockwell moved to adjourn the meeting. Commissioner Wicks seconded the motion. Chairman Kalkanli adjourned the August 25, 2026, Commission on Disabilities meeting at 3:36 pm.

Drafted by:
Chris Graves, Human Rights Officer, Office of
Housing & Community Empowerment

Date

COMMISSION ON DISABILITIES MEETING MINUTES

August 25, 2026

Approved by:
John Kalkanli, Chairman
Commission on Disabilities

Date



A COMMUNITY PROGRAM PROPOSAL

Operation "No One Forgotten"

A Citywide Program for the City of Dallas

Presented to Dallas Commissioners & City Leaders • Portia Dawson, Founder

www.tnf1st.org • 501(c)(3) Nonprofit • EIN: 39-2958784



THE WHY

A Mission Born From Lived Experience

"I know what this journey is like for families. We have our ups and downs, we have our ins and outs, and we don't know from one day to the next what is going to happen with our child. My organization exists to connect families to the resources and support they deserve, every single day."

— Portia Dawson, Founder, The Not Forgotten 1st

TNF1st was born out of personal experience. Founder Portia Dawson's second son was diagnosed with autism at age three — a road that felt isolating, where resources were scarce and support was hard to find. Twenty-two years later, Portia and her son stand as a testament to resilience and faith.

What began as one family's search for support has grown into an organization built to be a bridge — connecting municipal resources directly to residents who are so often overlooked by the systems meant to serve them.

Our primary goal is to advocate for individuals with exceptionalities and to serve as Care Navigators for their families—guiding them to resources, opportunities, and support so both the individuals and their families know they are seen, heard, and never forgotten.

The Need: By the Numbers

The families TNF1st serves are not outliers — they represent a significant and underserved segment of Dallas's population. National data makes the urgency undeniable:



1 in 6

U.S. children diagnosed with a developmental disability (CDC)



1 in 36

U.S. children identified with autism spectrum disorder (CDC)



65M+

Americans providing unpaid care for a disabled or chronically ill family member



25%+

Of U.S. families affected by disability (U.S. Census Bureau)

Many of the families TNF1st serves in Dallas County are low-income and face compounding systemic barriers — transportation, underfunded schools, healthcare navigation, and housing instability. Resources exist across city and county systems, but families often do not know how to locate or access them. That is the gap this program closes.

PROVEN DEMAND

Dallas Families Are Already Asking for This

At our inaugural Pop-Up in DeSoto — with no marketing infrastructure and no dedicated outreach into Dallas proper — Dallas residents still became our single largest attendee group.

Area	Zip Code(s)	Approx. Parties
Dallas — South / East / Central	75116, 75141, 75203, 75217, 75218, 75232, 75236, 75238, 75249	9
DeSoto (Host City)	75115	6
Frisco / McKinney / Prosper / Allen	75034, 75056, 75071, 75093	4
Midlothian / Waxahachie	75152, 75154, 75156	3
Cedar Hill	75104	2
Lancaster	75134, 75146	2

These nine families traveled the farthest of any group in our data — a clear signal of unmet demand inside Dallas city limits, not simple convenience. A citywide program removes that travel barrier entirely.

A PROVEN MODEL

We Don't Just Have a Plan — We Have Results

TNF1st's inaugural Operation “No One Forgotten” Pop-Up — achieved with no prior marketing infrastructure — already demonstrates the model works.

41

Total
Registrations

92+

Individuals
Served

25+

Zip Codes
Reached

30+

Vendor & Resource
Tables

16

Resource Domains
Covered

84%

Phone Contact
Captured

Beyond the event itself: TNF1st has already launched a Care Navigation program, published a 100+ resource directory, hosted a Town Hall with 100+ leaders and families, and earned 501(c)(3) status — all within its first year.

This Model Already Works With City Government

The City of DeSoto co-sponsored TNF1st's inaugural Pop-Up — and the partnership produced a direct, lasting civic outcome.

"I'm almost a little bit emotional because what you're doing in terms of helping our community and providing resources is so important to me as mayor. Progress moves at the speed of relationships — and we look forward to cultivating those relationships with you all further."

— Mayor Proctor, City of DeSoto



New City Commission Formed

Mayor Proctor announced a new DeSoto Commission for People with Disabilities directly at the event.



TNF1st Named an Advisor

TNF1st's vendors and resource partners were invited as subject-matter experts shaping city disability policy.



27+ Partners Mobilized

TNF1st coordinated dozens of vetted community organizations around one shared civic cause.

THE PROPOSAL

Operation "No One Forgotten": Dallas

TNF1st proposes a formal, ongoing program partnership with the City of Dallas — not a single event, but a sustained civic infrastructure connecting residents with exceptionalities to the resources, services, and support they need, year-round.



Recurring Citywide Pop-Ups

A rotating series of resource events held across Dallas neighborhoods, prioritizing the highest-need areas first.



Ongoing Care Navigation

Year-round, one-on-one family support connecting residents to city, county, and nonprofit services between events.

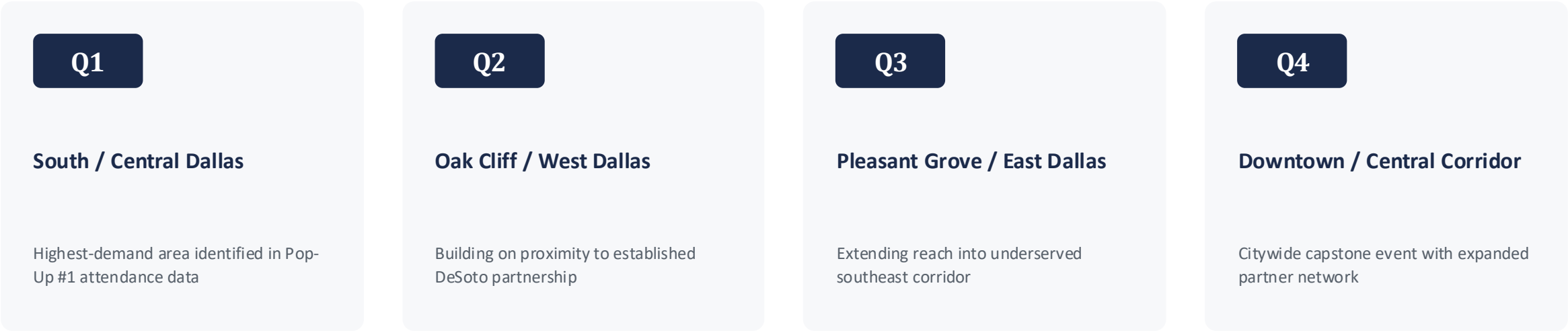


Integration With City Systems

Formal collaboration with city departments — health, parks, police, and schools — so no resource sits in a silo.

An Illustrative First-Year Rollout

A quarterly rollout model — to be finalized with City input — sequenced by the highest-need areas identified in our own attendance data.



Illustrative only — final neighborhoods, sites, and sequencing to be determined jointly with the City based on district priorities and facility availability.

What This Program Delivers for Dallas



Measurable Progress on Inclusion Goals

A turnkey, proven way to advance the City's disability-inclusion and equitable-access commitments.



Cost-Effective Service Delivery

TNF1st brings 30+ vetted partners and Care Navigators to residents, reducing the City's cost to deliver wraparound services directly.



Cross-Department Collaboration

One program creates a shared table for Health, Parks, Police, and Schools to reach the same underserved residents together.



Visible Resident Goodwill

A high-impact, feel-good civic program families remember — and one the City can point to with pride.

Three Ways the City Can Support This Program

Every level of support moves this program forward — from in-kind partnership to a full citywide investment.

Host Partner

In-Kind Support

City facility access for one event · permitting & security coordination · promotion through city communications channels · no direct funding required

Program Partner

\$25,000 / Year

All Host Partner benefits · funds 2 additional Pop-Ups in priority districts · co-branded promotion · quarterly progress reporting to the City

Citywide Partner

\$75,000 / Year

All Program Partner benefits · funds quarterly programming across all four rollout districts · seat on TNF1st's advisory table · full annual impact report to Council

Where a Citywide Investment Goes

A full \$75,000 annual partnership funds the entire program infrastructure — not just one event.

Program Component	Details	Budget
Care Navigator Staffing	Part-time / contract navigators supporting families year-round	\$25,000
Quarterly Pop-Up Production	Venue prep, security coordination, signage across 4 districts	\$20,000
Family Essentials & Giveaways	Food, household items, and seasonal essentials at each event	\$20,000
Outreach & Multilingual Communications	Flyers, city-channel promotion, and translated materials	\$6,000
Data Collection & Impact Reporting	Attendance tracking, family outcomes, and City-facing reports	\$4,000

Total Annual Program Investment: \$75,000 — Serving 500+ Dallas-area families

IN THEIR OWN WORDS

Voices from the Community

“This is a beautiful sightseeing opportunity to see so many leaders coming together and wanting to find ways to grow our community forward.”

— **Dylan M. Rafferty, North Texas Disability Chamber of Commerce**

“It brings my heart so much joy. This event right here by far is the best event that I have worked. There's so many resources here for families.”

— **Officer Washington, DeSoto Police Department**

“Parents, families have walked away with hope. They walked away with questions, answers, resources — even household essentials, food, and backpacks.”

— **Portia Dawson, Founder, TNF1st**

Next Steps to Launch This Program



Step 1 — Align

Meet with City staff and Commissioners to align on priority districts, facilities, and program scope.



Step 2 — Formalize

Execute a formal partnership agreement or MOU defining the City's role and TNF1st's deliverables.



Step 3 — Launch

Pilot the first Dallas Pop-Up in the highest-need district, with a full City-facing impact report to follow.

“We do not want families to continually have to search from place to place for help. We want to bring the resources, the necessities, and the community to them.”

— The Not Forgotten 1st



Let's Build This Program Together.

Dallas families are already asking for this. Let's give the City a program it can be proud of.

Organization The Not Forgotten 1st, Inc.

Founder Portia Dawson

Website www.tnf1st.org

Email phdawson@tnf1st.org

Phone 214-937-4891

Mailing Address 8992 Preston Road, Suite 110-736, Frisco, TX 75034

Tax Status 501(c)(3) Nonprofit · EIN: 39-2958784

Thank you for considering The Not Forgotten 1st as a program partner for the City of Dallas.



Home Improvement and Preservation Program

HIPP- MSRP

El Programa de Mejoras y Preservación del Hogar (HIPP)

Program Process and FAQ
y preguntas frecuentes

About

The Home Improvement and Preservation Program (HIPP) Major Systems Repair Program (MSRP) offers qualified low- and moderate-income homeowners assistance in the form of a forgivable loan up to \$24,000 for necessary repairs, including:

- Major systems:
 - HVAC
 - Electrical
 - Plumbing repair/replacement
- Roof repair/replacement
- Accessibility repairs

Descripcion

El Programa de Mejoras y Preservación del Hogar (HIPP) y el Programa de Reparación de Sistemas Mayores (MSRP) ofrece asistencia a propietarios calificados de ingresos bajos y moderados en forma de un préstamo de hasta \$24,000 que se perdona para realizar reparaciones necesarias, incluyendo:

- Sistemas principales: reparación/reemplazo de HVAC, electricidad y plomería
- Reparación/reemplazo de techo
- Revestimiento exterior
- Reparaciones de accesibilidad

What is our Forgivable Loan?

¿Qué es un préstamo condonable?

- Loan up to \$24,000 for approved home repairs
- Lien for 5 years
- 20% taken off the loan each year that passes
- Loan is transferable to an heir
 - Heir must qualify (live in the home, household income under 80% AMI)
- Préstamo de hasta \$24,000 para reparaciones de vivienda aprobadas.
- Gravamen por 5 años.
- Se deduce el 20% del préstamo cada año transcurrido.
- El préstamo es transferible a un heredero.
 - El heredero debe cumplir con los requisitos (residir en la vivienda y tener ingresos familiares inferiores al 80% del ingreso medio del área).

Timeline

August- September

Home Repair Workshops

October 5- October 16

Applications Open

Monday –Friday 9am-4pm

October-November

Application Review

November

Begin moving forward with selected applicants

Linea de tiempo

Agosto- Septiembre

Talleres de reparación del hogar.

5 de Octubre – 16 de Octubre

Solicitudes abiertas

Octubre- Noviembre

Revisión de las solicitudes.

Noviembre

Comenzar el proceso para avanzar con los solicitantes.

Eligibility

- 80% Area Median Income (AMI)
based on Household size

Elegibilidad

- 80% del Ingreso Medio del Área (AMI) basado en el número de miembros del hogar.

Household size	1	2	3	4	5	6	7	8
Maximum Income Allowed	\$67,850	\$77,550	\$87,250	\$96,900	\$104,700	\$112,450	\$120,200	\$127,950

Eligibility

Homeowner

- Single-family home
- Dallas resident
- Must be current on mortgage payments and shall not be in default under the mortgage documents associated with the property or in default under any lien on the property.
- Must be current and not delinquent for any tax year; unless, the Applicant has entered into a written agreement with the taxing authority outlining a payment plan for delinquent taxes and is abiding to the written agreement.

Elegibilidad

Propietario

- Casa unifamiliar
- Residente de dallas
- Debes estar al día en los pagos de la hipoteca y no estar en incumplimiento bajo los documentos hipotecarios asociados con la propiedad o en incumplimiento bajo cualquier gravamen sobre la propiedad.
- Debes estar al día y no tener impuestos atrasados para cualquier año fiscal; a menos que el solicitante haya hecho un acuerdo por escrito con la autoridad tributaria que describa un plan de pago de los impuestos morosos y cumpla con el acuerdo escrito.

Application Documents

- Application form fully filled out and submitted
- Driver's license or state identification card
- Social security card for all household members (or permanent resident card)
- Property deed

Documentos Requeridos

- Solicitud completamente llena y entregada
- Licencia de conducir o tarjeta de identificación estatal
- Tarjeta de seguro social para todos los miembros del hogar (o tarjeta de residente permanente.
- Escritura de propiedad (título de propiedad)

Application Selection

- Incomplete applications, or applications missing documents, will be canceled upon review.
- Complete applications will be stored in an electronic system.
- Applications will be randomly selected to move forward.
 - Selected criteria in one draw (seniors 65+, disabled, veteran, extremely low income)
 - Non-selected criteria in another draw
- If selected to move forward, additional qualifying documentation will be requested.
- If not selected, application will be set aside and re-entered into next draw round.

Selección de solicitantes

- Las solicitudes incompletas o a las que les falte documentación serán canceladas tras su revisión.
- Las solicitudes completas se almacenarán en un sistema electrónico.
- Las solicitudes se seleccionarán aleatoriamente para continuar en el proceso.
 - Los criterios seleccionados se incluirán en un sorteo (personas mayores de 65 años, personas con discapacidad, veteranos y personas con ingresos extremadamente bajos).
 - Los criterios no seleccionados se incluirán en otro sorteo.
- Si su solicitud es seleccionada para continuar, se le solicitará documentación adicional que acredite su elegibilidad.
- En caso de no ser seleccionada, la solicitud se archivará y se incluirá en la siguiente ronda del sorteo.

Required Documents

Income:

- Paycheck stubs (all wage earners)
- Social Security/Disability
- Annuity/Pension
- Court ordered child support statement (if applicable)
- Checking/savings bank statements
- Unemployment
- Federal tax returns (only if you are self-employed)

Documentos requeridos

Ingresos:

- Talones de cheque de pago (todos los que reciben un salario)
- Seguro Social/Discapacidad
- Anualidad/Pensión
- Declaración de manutención de menores ordenada por la corte (si corresponde)
- Estados de cuenta de cheques/de ahorros
- Desempleo
- Declaraciones de impuestos federales (solo si trabaja por cuenta propia)

Required Documents

- Birth certificate of all minor children (and permanent resident card or naturalization cert, if applicable)
- Divorce decree or death certificate (if applicable)
- Affidavit of Heirship or Probated Will (if applicable)
- Approved Payment Plan Agreement with Taxing Authority (if applicable)
- School Registration (for children attending college)
- Mortgage Statement
- Homeowner Insurance

Documentos requeridos

- Acta de nacimiento de todos los hijos menores (y tarjeta de residente permanente o certificado de naturalización, si corresponde)
- Decreto de divorcio o certificado de defunción (si corresponde)
- Declaración jurada de herencia o testamento legítimo (si corresponde)
- Acuerdo de plan de pago aprobado con la autoridad tributaria (si corresponde)
- Inscripción escolar (para jóvenes que asisten a la universidad)
- Estado de cuenta de hipoteca
- Póliza de seguro de propiedad

Next Steps

1. Print Application

- Download from website www.voatx.org
- Request application to be emailed to you
- Pick up application from VOA office at The Dec (3560 W. Camp Wisdom Rd. Suite 200, Dallas, 75237)
- Watch "How to Video" - [How To Apply For The HIPP Program](#)

2. Apply during the Application Window October 5 to October 16

Email: hipp@voatx.org

In person: The Dec/ Redbird Mall

(Monday- Friday 9 am-5 pm)

For Questions/Preguntas:

Call/Llamanos: 817-494-0980

Email: HIPP@voatx.org

Próximos Pasos

1. Imprimir la solicitud

- Descargarla del sitio web www.voatx.org
- Solicitar que se le envíe la solicitud por correo electrónico
- Recoger la solicitud en la oficina de VOA en "The Dec" (3560 W. Camp Wisdom Rd. Suite 200, Dallas, 75237)

2. Presentar la solicitud durante el periodo de inscripción (10/5/26 a 10/16/26)

- Por correo electrónico: hipp@voatx.org
- En persona: The Dec / Redbird Mall (de 9:00 a. m. a 5:00 p. m.)

Questions?

Preguntas?
