Utility Special District Meeting
Agenda
Marina Event Center - 190 E. 13th Street
Riviera Beach, FL 33404
September 23, 2026
6:00 PM

Be advised, that the meeting location is subject to change. The public is encouraged to visit the City's website, www.rivierabch.com, for up to date information on meeting location and information.

Chairperson
Glen Spiritis, Ph.D - District 4

Vice Chair
Fercella Davis-Panier - District 5

Board Members
Bruce Guyton - District 1
KaShamba Miller-Anderson - District 2
Shirley D. Lanier - District 3

Ex-Officio Board Member
Mayor Douglas A. Lawson

Administration
William E. Wilkins, City Manager
Deborah Hall, MMC, District Clerk
Dawn S. Wynn, Esq., District Attorney
Randy Sherman, CPA, CGFO, CTP, District Finance Director

ADA Notice

This meeting is open to the Public. In accordance with the Americans with Disabilities Act of 1990, persons in need of a special accommodation to participate in the proceedings shall contact the Office of the City Clerk at 561-845-4090 no later than 2 days (48 hours) prior to the proceedings.
To request material in accessible format, sign language interpreters, hearing impaired accommodation, or any accommodation to review any document or participate in these proceedings, please contact the Florida Relay Services 1-800- 955-8771 (TDD) or 1-800-955-8770 (voice) for assistance.

Public Comments Information

If anyone wants to speak on an agenda item, please complete a public comment card located at the front desk and give it to the City Clerk staff before the City Council takes up the item for discussion and before the public comments section is announced. In no event will anyone be allowed to submit a comment card to speak on an agenda item after the title of the item is read or considered.

Consent Agenda: Total time allotted for comment on the Consent Agenda to each member of the public is three (3) minutes.

Regular Agenda: Members of the public will be given three (3) minutes to speak on any regular agenda item.

Please note that the time limit for public comment may be reduced by a vote of the City Council based on the voluminous nature of public comment cards.

Civility and Decorum: Please be reminded that the City of Riviera Beach is committed to civility and decorum by its officials, employees, and members of the public who attend this meeting. The City Council has adopted "Rules of Decorum Governing Public Conduct during Official Meetings", which provides in pertinent part:

- Board Members shall be recognized by the Chair and shall not interrupt a speaker.
- Public comment shall be addressed to the Board as a whole and not to any individual on the dais or in the audience.
- Displays of anger, rudeness, ridicule, impatience, lack of respect and personal attacks are strictly prohibited.
- Unauthorized remarks from the audience, stamping of feet, clapping, whistles, yells and similar demonstrations shall not be permitted.
- Offenders may be removed from the meeting.
- Please mute or turn off cell phone at the start of the meeting. Failure to do so may result in being barred from the meeting.

Lobbying - Ordinance 4001 - Adopted September 2011

Lobbyist registration and reporting forms are available for you online and in print. Forms can be obtained in the Office of the City Clerk and Council Chambers. Registration and reporting forms shall be submitted to the Office of the City Clerk.

CALL TO ORDER

Roll Call

Invocation

Pledge of Allegiance

AGENDA Approval
Additions, Deletions, Substitutions

Disclosures

Adoption of Agenda

Comments From the Public on Consent Agenda (Three Minutes Limitation)

CONSENT AGENDA
Routine Board Business. The Consent Agenda is approved by a single majority vote. Items may be removed for open discussion by a request from a Board member or member of staff.

1. Minutes

1.a **July 14, 2026, Utility Special District Board of Directors Meeting Minutes.**

Debrah Hall, District Clerk, (561) 983-1710

Staff recommends a Motion to approve the July 14, 2026, Utility Special District Board of Directors Meeting Minutes.
Cover Page
July 14, 2026 Utility Special District Meeting Minutes.pdf

2. Resolutions

2.a **Resolution Number 74-26: A Resolution of the City Council of the City of Riviera Beach, Palm Beach County, Florida, authorizing Settlement in the case of Close Construction v. City of Riviera Beach Case No. 4D2023-0051/L.T. No. 50-2016-CA-013117A; Authorizing Governmental Claims Solutions to make a payment in the amount of One Hundred Fifty Thousand Dollars and Zero Cents ($150,000.00) as full and final settlement; and providing an effective date.**

Dawn S. Wynn, Esq., City Attorney, (561) 845-4069

Staff recommends a Motion for the Board to approve Resolution Number 74-26.

Cover Page
Resolution Number 74-26 -Close Construction v.docx
26.090.01 Close Construction Letter.pdf

END OF CONSENT AGENDA

3. Unfinished Business

Petitions and Communications for filing

4. Awards and Presentations

4.a **Presentations of Updates on Utility Special District Projects.**

Joshua Niemann, Utility Special District Executive Director, (561) 845-4185

Staff recommends that the Mayor and USD Board members receive these Presentations.
Cover Page
Brown & Caldwell_Owner's Rep_Update_9-1-26.pdf
Haskell-CDM Smith_JV Update_September 2026.pdf
Globaltech_Wellfield Rehab Proj_Update_09032026.pdf
U.S. Water Services_Monthly Report_Sept 2026_Draft.pdf

5. Public Hearings

COMMENTS FROM THE PUBLIC - 5:45 PM Non-Agenda Item Speakers (Three Minute Limitation)
Public Comments shall begin at 5:45 PM unless there is no further business of the Board, which in that event, it shall begin sooner. In addition, if an item is being considered at 5:45 PM, then comments from the public shall begin immediately after the item has been concluded.

6. Items Tabled

REGULAR AGENDA

7. Resolutions on Regular Agenda

8. Discussion and Deliberation

8.a **Discussion on Using Emergency Contractor Services for Water Distribution and Wastewater Collection Service Line Breaks.**

Joshua Niemann, Utility Special District Executive Director, (561) 845-4185

It is recommended that the Mayor and the Utility Special District Board provide

direction on whether emergency repairs should be authorized through a blanket purchase order prior to services being rendered or be presented to the USD Board of Directors retroactively for approval.
Cover Page
Resolution_Number_17-26UD.docx
Res 37-26UD - Hinterland Group_FM Emergency Repair.pdf

8.b **Discussion on the Utility Billing Process and Meter status.**

Randy M. Sherman, Chief Financial Officer, CPA, CGFO, CTP, (561) 845-4045

It is recommended that the Mayor and Utility Special District Board receive the discussion on the utility billing process and meter status.
Cover Page

9. Confirmation of Direction

10. Discussion by City Manager/Executive Director

11. Discussion by District Attorney

12. Statements by the Mayor and Board

ADJOURNMENT

Appeals

If any interested person desires to appeal any decision of the Board with respect to any matter considered at this meeting, at his or her own expense, that person will need a record of the proceedings and for such purpose may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based, pursuant to Section 286.0105, F.S. The City of Riviera Beach does not prepare or provide such a record.