



CITY OF LA VERNE

COUNCIL REGULAR MEETING AGENDA

Tim Hepburn, Mayor

Wendy Lau, Council Member
Steven Frank Johnson, Council Member

Rick Crosby, Council Member
Meshal "Kash" Kashifalghita, Mayor Pro Tem

Monday, October 5, 2026
Closed Session at 5:30 PM
Regular Meeting at 6:30 PM
La Verne City Hall - Council Chambers,
3660 D Street, La Verne, CA 91750

In compliance with the American Disabilities Act, any person with a disability who requires a modification or accommodation to participate in a meeting should contact the City Clerk's Office at (909) 596-8726 at least 48 hours prior to the meeting. Regular Meetings are held on the 1st and 3rd Monday of every month.

Individuals can email their comments to the City Clerk's Office at cityclerk@LaVerneCA.gov up to noon on the day of the meeting. Those comments will be shared with City Council in advance of the City Council meeting and included as part of the permanent record. **Please be advised that public comments submitted by emails or any other format to the City are public records that will be made available for public viewing.**

Individuals who wish to share their comments with Council during the meeting may do so in several ways:

- Attend the City Council Meeting in person and fill out a comment card or raise your hand to request to comment on the current agenda item(s).
- Participate via Zoom, by visiting www.LaVerneCA.gov/zoom where you will be automatically redirected to the meeting or call into the meeting via phone **1-669-900-6833** and enter **ID 846 0798 1397** when prompted. Public comments via Zoom may be accepted for all items on the City Council meeting agenda. Zoom participants who violate decorum protocols will be called to order by the presiding officer and if a violation continues, will be muted by direction of the presiding officer.
- Once items are considered by the City Council, no further public comment on that matter will be accepted. A time limit of 3-minutes is set for all public comments.

Council Meeting Decorum: Per the City's Rules for Decorum, all Speakers and Members of the Audience are to conduct themselves with decorum and not engage in willful conduct which interrupts the meeting or with the orderly conduct of the meeting.

Online Service Disruption: In the event there is a service disruption that prevents remote access to the meeting, the City shall recess open session to restore service. The City Council meeting may only reconvene open session after service is restored or, following an hour of attempting to restore service, the City Council identifies by roll-call vote that the continuation of the meeting outweighs the need for remote access.

CLOSED SESSION AGENDA - 5:30 PM

CALL TO ORDER

ROLL CALL

Council Member Steven F. Johnson, Council Member Wendy Lau, Council Member Rick Crosby, Mayor Pro Tem Meshal “Kash” Kashifalghita, and Mayor Tim Hepburn.

CLOSED SESSION TOPIC**Conference with Labor Negotiators, pursuant to Government Code Section 54957.6:**

Negotiators: City Manager, Assistant City Manager, and City Attorney.

Employee Organization(s): La Verne General Unit, La Verne Firefighters Association, and La Verne Fire Middle Management Association.

The City Council will recess and reconvene at 6:30 PM for the regularly scheduled City Council meeting.

REGULAR CITY COUNCIL MEETING - 6:30 PM**PLEDGE OF ALLEGIANCE**

Family of Marine Lance Corporal Dylan R. Merola in recognition of his service and sacrifice to our country.

ROLL CALL

Council Member Steven F. Johnson, Council Member Wendy Lau, Council Member Rick Crosby, Mayor Pro Tem Meshal “Kash” Kashifalghita, and Mayor Tim Hepburn.

PRESENTATIONS

Fire Prevention Month Proclamation - Every year, October is recognized as National Fire Prevention month to raise fire safety awareness and help protect homes and families. The La Verne Fire Department works diligently to protect the community against potential wildfires and during this time will provide a few tips residents can implement to prevent fires.

Domestic Violence Awareness Month Proclamation - October is Domestic Violence Awareness Month, encouraging all residents to challenge the social norms that enable domestic violence, offer meaningful support to survivors, and acknowledge the dedicated efforts of those working to prevent and respond to this issue.

Order of the Alhambra Recognition - Recognizing the Order of the Alhambra for more than 20 years of dedicated volunteer service to the City of La Verne. For their continued support of dances for individuals with Intellectual and Developmental Disabilities. The Order of the Alhambra is also being recognized for their generous donation of the City’s first Augmentative and Alternative Communication (AAC) board, helping to promote greater accessibility and inclusion within the community.

ANNOUNCEMENTS OF UPCOMING COMMUNITY EVENTS

(Any person who wishes to make a brief announcement of a future community event that is open to the public may do so at this time.)

CONSENT CALENDAR

(All items on the Consent Calendar are routine and will be enacted by one motion unless a member of the Council or member of the audience requests separate discussion.)

1. City Council Minutes of the Closed Session and Regular meeting of 09/21/26.

Recommendation: That the City Council approve the minutes.

2. Register of Audited Demands in the amount of \$2,092,167.03, dated 9/14/2026 through 9/27/2026.

Recommendation: That the City Council approve the audited demands.

3. Contract Award to the Vance Corporation for the White Avenue Rehabilitation Project.

This item includes the recommended award of a construction contract to the Contractor with the lowest responsive bid submitted for the City of La Verne White Avenue Rehabilitation Project and declaration of two public alleyways as public streets. Bids for this project were opened on September 15, 2026.

Recommendation: That the City Council:

1. Award a construction contract for the subject project including the Base Scope of Work with Additive Alternate Bid Items A-10 and A-11 to Vance Corporation in the amount of \$1,272,329.00;
2. Authorize staff to issue change orders not exceeding 15% of the construction budget for a total possible construction contract cost of \$1,463,178.35;
3. Authorize staff to issue a purchase order in the amount of \$91,500 to RKA Consulting Group for Construction Management, Materials Testing, and Inspection for the construction project;
4. Adopt a Resolution titled: "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LA VERNE, STATE OF CALIFORNIA, DECLARING A PUBLIC ALLEYWAY LOCATED SOUTH OF 6TH STREET, BETWEEN WHITE AVENUE AND "I" STREET TO BE A PUBLIC STREET"; and
5. Adopt a Resolution titled A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LA VERNE, STATE OF CALIFORNIA, DECLARING A PUBLIC ALLEYWAY LOCATED SOUTH OF 5TH STREET, BETWEEN WHITE AVENUE AND "I" STREET TO BE A PUBLIC STREET."

4. LA IMPACT Purchase of Safran Helicopter Engine. Acting as the fiduciary agent for LA IMPACT, consideration of awarding a contract for the Safran Arriel 1D1 Module Exchange following an unsuccessful formal bid solicitation and subsequent outreach to qualified vendors.

Recommendation: That the City Council:

1. Determine that the City's formal competitive solicitation for the Safran Arriel 1D1 Module Exchange resulted in no bids and that the subsequent direct solicitation of qualified vendors was appropriate due to inadequate competition and the time-sensitive public-safety need;
2. Award a contract to Advanced Helicopter Services (AHS) for an amount not to exceed \$674,050 for the Safran Arriel 1D1 Module Exchange; and
3. Authorize the City Manager to execute the agreement and any related documents,

subject to approval as to form by the City Attorney.

PUBLIC HEARINGS

5. Approval of a Resolution Approving the Local Hazard Mitigation Plan Adoption and Finding the Action is Exempt from CEQA Pursuant to Sections 15061(B)(3) and 15262.

Consideration of the 2026 City of La Verne Local Hazard Mitigation Plan, which received FEMA approval pending adoption on May 22, 2026. Adoption of the Plan will make the City eligible to apply for hazard mitigation funding through FEMA's Hazard Mitigation Assistance (HMA) program.

Recommendation: That the City Council adopt a Resolution, titled, "A RESOLUTION OF THE CITY COUNCIL, CITY OF LA VERNE, CALIFORNIA, AUTHORIZING THE ADOPTION OF THE 2026 CITY OF LA VERNE LOCAL HAZARD MITIGATION PLAN AND FINDING THE PROPOSED ACTIVITY IS EXEMPT FROM CEQA PURSUANT TO SECTIONS 15061(B)(3) (COMMON SENSE EXEMPTION) AND 15262 (FEASIBILITY AND PLANNING STUDIES) OF THE STATE CEQA GUIDELINES."

DISCUSSION CALENDAR

6. License Agreement with Veterans of Foreign Wars Post 12034 for Use of Veterans Hall.

Consideration of a License Agreement with Veterans of Foreign Wars Post 12034 (VFW) for continued use of designated space within Veterans Hall at 1550 Bonita Avenue, including consideration of a facility license fee structure for the VFW's exclusive use of the space.

Recommendation: That the City Council:

1. Approve the License Agreement with Veterans of Foreign Wars Post 12034 for use of designated space within Veterans Hall;
2. Select one of the following Facility License Fee options for inclusion in Exhibit B:
 - a. \$500 per month (\$6,000 annually);
 - b. \$1 per year as a nominal license fee; or
 - c. No facility license fee;
3. Determine whether the \$500 refundable security deposit should remain applicable under the selected fee option; and
4. Authorize the City Manager to execute the Agreement and any non-substantive amendments necessary to implement the Agreement, subject to approval as to form by the City Attorney.

7. Authorization to Execute a Purchase Order to Complete the 2027 Water Master Plan Update.

Consideration of authorizing CivilTec Engineering, Inc. to prepare an update to the City's Water Master Plan for an amount not to exceed \$249,946.00. Funding is included in the adopted Capital Improvement Program under Project WT2703 from the Water Capital Improvement Fund (Fund 507).

Recommendation: That the City Council authorize the City Manager to Execute a Purchase Order with Civiltec Engineering, Inc., for the 2027 Water Master Plan Update.

8. Public Financing Authority - Enhanced Infrastructure Financing District Board

Appointment. Due to a vacancy on the PFA-EIFD Board, the City Council is asked to consider

appointing a new public member. On July 20, 2026, the City Council extended the application period through September 24, 2026. A total of 10 applications were received.

Recommendation: That the City Council consider a public member appointment to serve on the Public Financing Authority - EIFD Board, to serve until a successor is selected.

- 9. Community Organization Partnership Agreements - Holiday Stroll and Walk of Honor.** The City received requests from two organizations for support of community events in Old Town La Verne on December 5, 2026. Under the new policy, City Council authorization is required for these agreements, which have been used to support similar events in the past.

Recommendation: That the City Council take the following actions:

1. Approve a Community Organization Partnership Agreement with the Old Town La Verne Business Association to provide City support for the Holiday Stroll event on December 5, 2026; and
2. Approve a Community Organization Partnership Agreement with the La Verne Walk of Honor Committee to provide City support for the Walk of Honor program with an unveiling ceremony on December 5, 2026.

PUBLIC COMMENTS

This is the time set aside for anyone wishing to address the City Council on items not listed in any other place on the agenda and within the subject matter jurisdiction of the City Council. Under the provisions of the Brown Act, the legislative body is prohibited from talking or engaging in discussion on any item not appearing on the posted agenda. However, your concerns may be referred to staff or set for discussion later. There is a 3-minute time limit on public comments.

COUNCIL COMMENTS AND CONFERENCE/MEETING REPORTS

Each Council Member may address the Council and public on matters of general information and/or concern. This is also the time for Council Members to report on conferences and/or meetings they have attended per Assembly Bill 1234.

ADJOURNMENT

THE NEXT REGULAR MEETING OF THE LA VERNE CITY COUNCIL IS SCHEDULED FOR MONDAY, OCTOBER 19, 2026, at 5:30 P.M.

Posting Statement: A true copy of this Agenda was posted on September 29, 2026, on the bulletin board at La Verne City Hall, 3660 D Street, La Verne, and on the City's website at www.LaVerneCA.gov.

RESIDENT INFORMATION

UPCOMING EVENTS AND MEETINGS

Wednesday, October 7 - Senior Seminar Series, La Verne Community Center, 10:30 am

Saturday, October 10 - Craft Fair, La Verne Community Center, 9:00 am - 1:00 pm

Monday, October 12 - Senior Movie Matinee, La Verne Community Center, 12:30 pm

Wednesday, October 14 - Senior Seminar Series, La Verne Community Center, 10:30 am

Wednesday, October 14 - Planning Commission meeting, City Hall, 6:30 pm

Saturday, October 17 - Trunk-or-Treat, City Hall Parking Lot, 5:00 pm - 8:00 pm

Monday, October 19 - City Council meeting, City Hall, Close/Study Session at 5:30 pm,
Regular meeting 6:30 pm

Wednesday, October 21 - Senior Advisory Committee meeting, La Verne Community Center,
10:00 am

Wednesday, October 21 - Parks & Recreation Commission meeting, City Hall, 5:30 pm

Friday, October 23 - Dance for Those with Intellectual & Developmental Disabilities, La
Verne Community Center, 5:00 pm - 8:00 pm

Saturday, October 24 - La Verne Historical Society - Kuns Park Square Walking Tour, Kuns
Park, 1660 Bonita Avenue, 11:00 am - 1:00 pm

Wednesday, October 28 - Transportation & Infrastructure Commission meeting, City Hall,
4:00 pm

Saturday, October 31 - Halloween Trick-or-Treat in Old Town La Verne, Mainiero Square,
1:00 pm - 4:00 pm