**Regular City Council Meeting**
**Agenda**

**Marina Event Center - 190 E. 13th Street, Riviera Beach, FL 33404**

**November 4, 2026**
**6:00 PM**

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*Be advised, that the meeting location is subject to change. The public is encouraged to visit the City's website, www.rivierabch.com, for up to date information on meeting location and information.*

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**Mayor**
Douglas A. Lawson

**Chairperson**
Bruce Guyton - District 1

**Chair Pro-Tem**
Glen Spiritis, Ph.D - District 4

**Councilpersons**
KaShamba Miller-Anderson - District 2
Shirley D. Lanier - District 3
Fercella Davis-Panier - District 5

**Administration**
William E. Wilkins, City Manager
Debrah Hall, MMC, FCRM, City Clerk
Dawn S. Wynn, Esq., City Attorney

## ADA Notice

This meeting is open to the Public. In accordance with the Americans with Disabilities Act of 1990, persons in need of a special accommodation to participate in the proceedings shall contact the Office of the City Clerk at 561-845-4090 no later than 2 days (48 hours) prior to the proceedings.
To request material in accessible format, sign language interpreters, hearing impaired accommodation, or any accommodation to review any document or participate in these proceedings, please contact the Florida Relay Services 1-800- 955-8771 (TDD) or 1-800-955-8770 (voice) for assistance.

## Public Comments Information

If anyone wants to speak on an agenda item, please complete a public comment card located at the front desk and give it to the City Clerk staff before the City Council takes up the item for discussion and before the public comments section is announced. In no event will anyone be allowed to submit a comment card to speak on an agenda item after the title of the item is read or considered.

**Consent Agenda:** Total time allotted for comment on the Consent Agenda to each member of the public is three (3) minutes.

**Regular Agenda:** Members of the public will be given three (3) minutes to speak on any regular agenda item.

Please note that the time limit for public comment may be reduced by a vote of the City Council based on the voluminous nature of public comment cards.

**Civility and Decorum:** Please be reminded that the City of Riviera Beach is committed to civility and decorum by its officials, employees, and members of the public who attend this meeting. The City Council has adopted "Rules of Decorum Governing Public Conduct during Official Meetings", which provides in pertinent part:

- Board Members shall be recognized by the Chair and shall not interrupt a speaker.
- Public comment shall be addressed to the Board as a whole and not to any individual on the dais or in the audience.
- Displays of anger, rudeness, ridicule, impatience, lack of respect and personal attacks are strictly prohibited.
- Unauthorized remarks from the audience, stamping of feet, clapping, whistles, yells and similar demonstrations shall not be permitted.
- Offenders may be removed from the meeting.
- Please mute or turn off cell phone at the start of the meeting. Failure to do so may result in being barred from the meeting.

## Lobbying - Ordinance 4001 - Adopted September 2011

Lobbyist registration and reporting forms are available for you online and in print. Forms can be obtained in the Office of the City Clerk and Council Chambers. Registration and reporting forms shall be submitted to the Office of the City Clerk.

## CALL TO ORDER

**Roll Call**

**Invocation**

**Pledge of Allegiance**

## AGENDA APPROVAL

**Additions, Deletions, Substitutions**

**Disclosures**

**Adoption of Agenda**

## COMMUNITY AWARDS AND PRESENTATIONS PROGRAM

*The Community Awards and Presentation Program shall occur on the third Wednesday of the month, begin at 5:30 PM, and end promptly at 6:00 PM, followed by the regular City Council agenda.*

1. **Presentations, Proclamations, and Awards**

**Comments From the Public on Consent Agenda (Three Minutes Limitation)**

## CONSENT AGENDA

*Routine City Council Business. The Consent Agenda is approved by a single majority vote. Item(s) may be removed for open discussion at the request of the mayor or any city council member.*

2. **Minutes**

2.a **August 11, 2026, City Council Budget Workshop Meeting Minutes**

Debrah Hall, City Clerk, (561) 845-4090

Staff recommends a Motion to approve the Minutes for the August 11, 2026, City Council Budget Workshop Meeting.
Cover Page
August 11, 2026 City Council Budget Workshop Minutes.pdf

3. **Board Appointments**

4. **Resolutions on Consent**

4.a **Resolution Number 137-26: A Resolution of the City Council of the City of Riviera Beach, Palm Beach County, Florida, authorizing the City Manager or designee to execute a construction agreement with the Florida**

**Department of Transportation, State of Florida, for signal construction along SR A1A (North Ocean) for Fire Station 86; and providing an effective date.**

Terrence Bailey, Capital Projects Administrator, (561) 845-4080

Staff recommends approval of Resolution Number 137-26.
Cover Page
Resolution Number_137-26 FS86 FDOT Agreement 11-4-26.docx
2025-C-496-00005 Construction Agreement.docx

4.b **Resolution Number 132-26: A Resolution of the City Council of the City of Riviera Beach, Florida, authorizing the establishment of the Riviera Beach Youth Council Gavel Club; approving sponsorship of the program by the Riviera Beach Youth Council to promote youth leadership, public speaking, effective communication, civic engagement, and parliamentary procedure; providing for eligibility for implementation; and providing an effective date; and for other purposes.**

KaShamba Miller-Anderson, District 2 Councilperson, (561) 845-4000

Staff recommends a Motion to approve Resolution Number 132-26.
Cover Page
YC Gavel Club Resolution 132-26.docx

4.c **Resolution Number 104-26: Resolution of the City Council of the City of Riviera Beach, Palm Beach County, Florida, authorizing the execution of a Coach Bus Transportation Services Agreement between the City of Riviera Beach and Academy Bus LLC, to provide transportation services obtained through a Request for Qualifications No. 26-013 for an initial three (3)-year period, with an option to renew for two (2) additional one (1)-year renewal periods in a cumulative amount not to exceed amount of $345,000.00; authorizing the Chief Financial Officer to make payment from 10170102 - 531000; and providing an effective date.**

LaTonya Ammons, Procurement Director, (561) 845-4180

Staff recommends a Motion for the City Council to approve Resolution Number 104-26.
Cover Page
Resolution_104-26.pdf
Attachment C-Sample PSA Contract.pdf
26-013 EC Final Scores.pdf
Vendor Response Checklist Transportation Services.pdf
26-013 - Coach Bus Transportation Services.pdf

4.d **Resolution Number 143-26: A Resolution of the City Council of the City of Riviera Beach, Palm Beach County, Florida, authorizing an amendment to the City's Salary Plan to increase the maximum salary ranges of applicable pay grades for eligible Non-Affiliated Employees who did not receive the full six percent (6%) Cost of Living Adjustment (COLA) effective October 1, 2026; authorizing the City Manager and Human Resources Department to implement the necessary salary adjustments; providing for retroactive implementation subject to applicable law and available funding; and providing an effective date.**

Brenda Jenkins, Director of Human Resources and Risk Management, (561) 840-4880

Staff recommends that the City Council approve Resolution Number 143-26, authorizing an amendment to the City's Salary Plan to increase the maximum salary ranges of the affected pay grades and implement the remaining portion of the six percent (6%) Cost-of-Living Adjustment for eligible non-affiliated employees, retroactive to October 1, 2026.
Cover Page
Exhibit A 6Percent COLA Pay Grade Maximums.pdf
Resolution_Number_143-26.docx

**END OF CONSENT AGENDA**

**5. Unfinished Business**

**6. Petitions and Communications for Filing**

**7. Awards and Presentations**

7.a **Staff will provide a status update on the progress at Dan Calloway Park.**

Terrence N. Bailey, Capital Projects Administrator, (561) 845-4000

Staff recommends that the City Council receive this Presentation.
Cover Page

7.b **Presentation of the Early Learning & K-12 Educational Support Grant**

Dr. Latronda Starling, Assistant to City Manager, (561) 845-4826

Staff recommends that the City Council receive the presentation on the Early Learning & K-12 Educational Support Grant.
Cover Page

**8. Public Hearings**

**9.** **Ordinances on Second and Final Reading**

9.a **Ordinance Number 4312: An Ordinance of the City Council of the City of Riviera Beach, Florida, amending the Comprehensive Plan of the City of Riviera Beach to implement its Evaluation and Appraisal Report; amending the City's long-range planning horizon from five (5) and ten (10) years to ten (10) and twenty (20) years for consistency with the Florida Community Planning Act, Chapter 163, Part II, Florida Statutes; providing for transmittal, conflicts, severability, and an effective date.**

Clarence Sirmons, Director of Development Services, AICP, (561) 845-4062

Staff recommends that City Council approves Ordinance 4312.
Cover Page
Ordinance 4312
Planning Horizon Staff Report
EAR Letter
Exhibit B. Future Land Use DIA
Exhibit A.CP.Strikethrough
Business Impact Estimate Ordinance 4312
FloridaCommerce.Riviera Beach 26-01ER (P).pdf
Nov4EAR.pdf

9.b **Ordinance Number 4319: An Ordinance of the City Council of the City of Riviera Beach, Palm Beach County, Florida, amending the Code of Ordinances, Chapter 6, entitled "Fire Prevention and Protection," to amend, update, and clarify the rules and regulations for the City's Fire Department for its fire prevention and protection efforts throughout the City; providing for conflicts, severability, codification, an effective date, and for other purposes.**

Dr. Timothy Alvin, Acting Fire Chief, (561) 845-4104

Staff recommends a Motion to approve Ordinance Number 4319.
Cover Page
Ordinance Number 4319.docx

**10.** **Ordinances on First Reading**

10.a **Ordinance Number 4327: An ordinance of the City Council of the City of Riviera Beach, Palm Beach County, Florida, adopting amendments to the Comprehensive Plan of the City of Riviera Beach, Florida, to implement necessary updates and revisions to the goals, objectives, and policies of the City's Comprehensive Plan, including an updated Map Series; providing for conflicts, severability, transmittal, and an effective date.**

Clarence Sirmons, Director of Development Services, AICP, (561) 845-4062

Staff recommends that City Council approve Ordinance 4327 to update to the City of Riviera Beach Comprehensive Plan.
Cover Page
Ordinance 4327
Comprehensive Plan Staff Report
00. Introduction and Administration
E0. Comprehensive_Plan_Definitions_FINAL.docx
E2. Housing GOP 9.17.26.docx
E3. Infrastructure GOP.docx
E4. Mobility 9.17.26.docx
E5. Parks&Rec GOP strike8.19.26 9.17.26.docx
E6. Coastal Management GOPF.Clean Strike 9.17.26.docx
E7. Conservation final strike 9.17.26.docx
E8. Capital Improvements GOP.docx
E9. Intergovernmental Coordination GOPStrikethrough.docx
E.10 Community Resources GOP.docx
E11. Economic Development GOP clean 9.17.26.docx
Data Inventory Analysis CompPlan2050
Nov4CP.pdf
Business impact estimate 4327
E1. Future Land Use

**COMMENTS FROM THE PUBLIC - 7:30 PM Non-Agenda Item Speakers (Three-Minute Limitation)**
*Public Comments shall begin at 7:30 PM unless there is no further business of the City Council, which in that event, it shall begin sooner. In addition, if an item is being considered at 7:30 PM, then comments from the public shall begin immediately after the item has been concluded.*

**11. Items Tabled**

**REGULAR AGENDA**

**12. Resolutions on Regular Agenda**

12.a **Resolution Number 119-26: A Resolution of the City Council of the City of Riviera Beach, Palm Beach County, Florida, supporting the development of a Comprehensive Safety Action Plan (Safe Streets and Roads for All), establishing a commitment to reduce fatal and serious injury crashes in Riviera Beach, and recognizing the City's $50,000 in matching funds required for the grant.**

Clarence Sirmons, Director of Development Services, AICP , (561) 845-4060

Staff recommends a motion to approve Resolution Number 119-26.
Cover Page
Safe Streets and Roads For All Staff Report.docx
SS4A Petition of agreement.pdf
Resolution Number 119-26.docx

12.b **Resolution Number 138-26: A Resolution of the City Council of the City of Riviera Beach, Palm Beach County, Florida, awarding Request for Proposals (RFP) No. 26-028, Safe Streets and Roads for All (SS4A) Safety Action Plan, to Kittelson & Associates, Inc., as the highest-ranked responsive and responsible proposer; approving a professional services contract with Kittelson & Associates, Inc. for the development of a Comprehensive Safety Action Plan in an amount not to exceed Two Hundred Fifty Thousand Dollars ($250,000.00); authorizing the Mayor and City Clerk to execute the contract; authorizing the City Manager, or designee, to administer the contract; authorizing the Director of Finance and Administrative Services to make payment from Account No. 30330101-531000; providing for conditions precedent to execution; providing for implementation, conflicts, and severability; and providing an effective date.**

LaTonya Ammons, M.A., CPPO, NIGP-CPP, (561) 515-6484

Staff recommends a Motion for Council to approve Resolution Number 138-26.
Cover Page
Resolution 138-26.pdf
City of Rivieria Beach FL 26-028_Contract_PE.cleaned.pdf
26-028.pdf
26-028_Scores_Final.pdf

12.c **Consideration of Resolution Number 136-26 to award a contract for City Manager Recruitment Services and receive an update on the City Manager's Status.**

LaTonya Ammons, M.A., CPPO, NIGP-CPP, Director of Procurement, (561) 845-4180

Staff recommends the approval of Resolution Number 136-26.

Cover Page
Resolution Number 136-26_Updated.pdf
26-032_Contract_Signed.pdf
26-032_Scores_Reconvene Final.pdf
Responsiveness Review_10212026.pdf
26-032_Pracademic_Partners_Technical_Proposal.pdf.pdf
26-032_Attachment_B_Price_Proposal_Pracademic_Partners.pdf

26-032.pdf
26-032 Addendum #1.pdf
Q&A Document.pdf

12.d **Resolution Number 142-26: A Resolution of the City Council of the City of Riviera Beach, Palm Beach County, Florida, awarding Request for Proposals (RFP) No. 26-031, Forensic Audit Services, to Rehmann Corporate Investigative Services LLC; approving a Professional Services Contract for an initial term of three (3) years, with two (2) optional one-year renewal periods, in an amount not to exceed Ninety-Five Thousand Dollars ($95,000.00) per year for Contract Years 1 through 4 and One Hundred Forty-Five Thousand Dollars ($145,000.00) for Contract Year 5, for a total amount not to exceed Five Hundred Twenty-Five Thousand Dollars ($525,000.00); authorizing the Mayor and City Clerk to execute the Contract; authorizing the Director of Finance and Administrative Services to make payments; and providing for an effective date.**

LaTonya Ammons, M.A., CPPO, NIGP-CPP, Director of Procurement, (561) 515-6484

Staff recommends a Motion for Council to approve Resolution Number 142-26.
Cover Page
Resolution 142-26 Forensic Audit Services.pdf
26-031 Forensic Audit Services RFP.pdf
26-031 Forensic Auditor EC Scores.pdf
26-031 Notice of Intent to Award.pdf
26-031 Responsiveness Review.pdf

12.e **Resolution Number 146-26: A Resolution of the City Council of the City of Riviera Beach, Palm Beach County, Florida, acknowledging the severe flooding emergency beginning November 1, 2026, and the City's declaration of a State of Emergency on November 2, 2026; recognizing the significant impacts to residential communities, public facilities, roadways, and critical infrastructure; authorizing the appropriation and expenditure of an amount not to exceed Two Million Dollars ($2,000,000.00) from the City's Major Disaster Fund pursuant to Section 24 of the City Charter, utilizing account numbers 26612102-531000 (Professional Services), 26612102-534000 (Contract Services), 26612102-552000 (Operating Supplies), and 26612102-559990 (Contingency), for emergency response, flood mitigation, recovery, and necessary infrastructure repairs and improvements; authorizing the City Manager to coordinate emergency response and recovery activities; providing for accountability and reporting; and providing for an effective date.**
Timothy Alvin, Acting Fire Chief
Terrence N. Bailey, P.E., City Engineer, (561) 840-4826

Staff recommends a Motion to approve Resolution Number 146-26.
Cover Page
Resolution No. 146-26.docx

**13. Discussion and Deliberation**

13.a **Discussion of the Internal Auditor's position**

Bruce Guyton, District 1 City Councilperson, (561) 845-3686

Staff recommends a Motion for the Mayor and City Council to receive this presentation.
Cover Page

13.b **Discussion: Draft Downtown Regulatory Study**

Clarence Sirmons, Director of Development Services, (561) 845-4060

City Council to receive presentation
Cover Page

13.c **Discussion regarding Leo Lane Project**

Douglas Lawson, Mayor, (561) 385-8991

Staff recommends that the Council approve the amendment to the site plan approval.
Cover Page

13.d **OIG Report on Fire Station 87 and 88**

Dr. Glen Spiritis, District 4 Councilperson, (561) 841-0202

Staff recommends that the Mayor and City Council receive this presentation.
Cover Page
OIG Report Fire Station 87 and 88.pdf

**14. Confirmation of Direction**

**15. Discussion by City Manager**

**16. Discussion by City Attorney**

**17. City Council Committee Reports**

**18. Statements by the Mayor and City Council**

## ADJOURNMENT

***Appeals***

*If any interested person desires to appeal any decision of the City Council with respect to any matter considered at this meeting, at his or her own expense, that person will need a record of the proceedings and for such purpose may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based, pursuant to Section 286.0105, F.S. The City of Riviera Beach does not prepare or provide such a record.*