

AMENDED
CITY OF LA VERNE
CITY COUNCIL AGENDA

Tim Hepburn, Mayor
Robin Carder, Mayor Pro Tem
Muir Davis, Council Member
Rick Crosby, Council Member
Wendy M. Lau, Council Member



www.cityoflaverne.org
(909) 596-8726 - Phone
(909) 596-8740 - Fax
City Hall Council Chamber
3660 D Street
La Verne, CA 91750

Monday, June 01, 2020 - 6:30 p.m.

Tonight's Council meeting will again be closed to the public in compliance with Governor Newsom's Executive Order to minimize the spread of the COVID 19 Virus. However, the City would encourage public participation in our meeting and as such want to make residents aware of the following opportunities on how to participate:

1. View the meeting live through the City's website at www.cityoflaverne.org and following the link titled "Council Meeting Live Stream" or on YouTube at www.cityoflaverne.org/youtube.
2. Send an email to the Assistant City Clerk in advance if you wish to make a comment on a specific agenda item. Please submit your comments via email to the Assistant City Clerk at cityclerk@cityoflaverne.org. We ask that you provide those emails before 5 pm, so that staff will be prepared to read them aloud at the appropriate time.
3. Also, if you wish to make a comment during the meeting. We will be monitoring the email address and will make every effort to include your comment into the records. Please be aware there is a delay in the live stream service and any comments should be submitted as soon as possible.
4. For individuals that wish to share their comments directly during the live stream, you may email the Assistant City Clerk at cityclerk@cityoflaverne.org by 5:00 p.m. the day of the meeting with a phone number and the item(s) you wish to speak on. We will call you back at the appropriate time during the meeting for your comment.

In compliance with the American Disabilities Act, any person with a disability who requires a modification or accommodation in order to participate in a meeting should contact the City Clerk's Office at (909) 596-8726 at least 48 hours prior to the meeting. Regular Meetings are held on the 1st and 3rd Monday of every month.

1. **CALL TO ORDER**
2. **PLEDGE OF ALLEGIANCE**
3. **ROLL CALL:** Council Member Davis, Council Member Crosby, Council Member Lau, Mayor Pro Tem Carder and Mayor Hepburn.

4. **ANNOUNCEMENTS OF UPCOMING COMMUNITY EVENTS** (Any person who wishes to make a brief announcement of a future community event that is open to the general public may do so at this time. Please email the Assistant City Clerk at cityclerk@cityoflaverne.org before 5 pm on the day of the meeting with your announcements.)

5. **CONSENT CALENDAR** (All items on the Consent Calendar are considered to be routine and will be enacted by one motion unless a member of the City Council or member of the audience requests separate discussion.)
 - a. **City Council Minutes** of February 18, 2020 and March 2, 2020, ***to be received and filed.***

 - b. **Register of Audited Demands** in the amount of \$197,769.11 dated May 6, 2020, in the amount of \$1,531,902.74 dated May 13, 2020; and in the amount of \$2,874,447.30 dated May 20, 2020, ***approval recommended by Interim Finance Director Alvarado.***

 - c. **Purchase of Ford Fleet Vehicles for Police and Public Works Department** - The Public Works Department recently solicited bids for eight Ford fleet vehicles for the Police Department and Public Works to replace existing units. The Request for Proposals was advertised on April 21, 2020, and bid proposals were received and opened on May 13, 2020.

Public Works Director/Assistant City Manager Keesey recommends that the City Council approve awarding a split purchase to the following Vendors for the following vehicles:

 - ***David W. Wilson's Villa Ford, the lowest, most responsible bidder in the amount of \$147,243.56 for 4 - Ford Police Interceptor Utility Vehicles and;***
 - ***FFBH Motors LLC, the lowest, most responsible bidder in the amount of \$96,620 for 4 - Ford Pick up Trucks.***

d. **Staff recommends approval and passage of the following Resolutions:**

Resolution No. 20-41 - A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAVERNE, COUNTY OF LOS ANGELES, STATE OF CALIFORNIA AUTHORIZING THE EXECUTION OF A LEASE AGREEMENT WITH KIEWIT PARSONS JOINT VENTURE FOR USE OF A PORTION OF THE CITY'S "SWEEPINGS" SITE - In August 2019, the Foothill Gold Line Construction Authority awarded a design-build contract to Kiewit Parsons Joint Venture (KPJV) for the Gold Line Light Rail project. Kiewit Parsons Joint Venture is now seeking property on which to locate their construction offices. City staff has negotiated an agreement with KPJV to use a portion of the City's "Sweepings" property. The approximate 2.8 acre lease area will not impact City operations at the site nor limit any potential future use upon expiration of the lease. Kiewit Parsons Joint Venture has agreed to pay the City \$4,200 a month for the four-year lease.

Staff recommends approval of Resolution No. 20-41, authorizing the execution of a lease agreement with Kiewit Parsons Joint Venture authorizing KPJV's use for a construction yard on approximately 2.8 acres of the City's "Sweepings" site as depicted in Exhibit B of the Lease Agreement.

6. **PUBLIC HEARINGS**

Annual Report and Public "Protest" Hearing - Old Town La Verne Business Improvement District (OTLVBID) - This annual public "protest" hearing is required in order to comply with State Law, the Municipal Code, and By-Laws relative to the Old Town La Verne Business Improvement District (OTLVBID).

The City Council is requested to conduct the annual public "protest" hearing, receive a report of the OTLBID prior year activities; consider approval of the proposed OTLVBID 2020-2021 annual budget and incorporate it into the overall City Budget; and consider approval of re-establishment of the District boundaries and assessment formula, as recommended by Community Development Director Scherer.

Staff Recommendation:

The City Council should conduct the annual "protest" hearing; adopt Resolution No. 20-39, approving the OTLVBID Annual Report.

Resolution No. 20-39 - A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LA VERNE, COUNTY OF LOS ANGELES, STATE OF CALIFORNIA, OVERRULING PROTESTS AND APPROVING THE ANNUAL REPORT OF THE OLD TOWN LA VERNE BUSINESS IMPROVEMENT DISTRICT FOR 2020-2021 PURSUANT TO THE PROVISIONS OF SECTION 36500 ET SEQ. OF THE STREETS, HIGHWAYS CODE OF THE STATE OF CALIFORNIA; and

Receive and file a report of the OTLVBID prior year activities; and

1. Approve the proposed OTLVBID 2020-2021 Annual Budget; and
2. Approve re-establishment of the District boundaries and assessment formula.

7. **OTHER MATTERS**

- a. **Temporary Relaxation of Regulations Pertaining to Outdoor Dining** - It is anticipated that in the near future the County's Safer at Home order will be modified to allow restaurants to begin dine-in service. In preparation for that, and in order to expedite the requests, staff is seeking City Council authority to temporarily loosen restrictions on outdoor dining to allow restaurants to accommodate for the loss of occupancy that will be required in the next phase of the order.

Staff Recommendation:

The City Council should direct staff to establish a process to accommodate outdoor dining in the following ways and allow these conditions to remain in place until November 30, 2020 or when occupancy is permitted at 100%:

1. Allow restaurants to request an increase in the allowable public and private space available for outdoor dining; relax outdoor dining regulations, development standards and conditions of approval, and to establish regulations which allow outdoor consumption of alcohol at restaurants where indoor consumption of alcohol was already allowed; and
2. Waive fees associated to these requests
3. Allow for parking requirements to be reduced for increased outdoor dining space with a property owner's permission; and
4. Grant staff the authority to make administrative adjustments as needed to previously approved Use Permits and other entitlement mechanisms.

- b. **Community Development Block Grant Business Assistance Grant** - The City Council recently approved a Business Assistance Grant program that would offer one-time \$2,500 grants to eligible businesses to help them re-open, create jobs, retain jobs, and offer quality services to the residents of La Verne. The program is funded through a grant from the U.S. Department of Housing and Urban Development. Due to limited response, the deadline has been extended to June 5, 2020. Additionally, the Economic Development Committee and staff are recommending that the City Council approve further tiers that would make funds available to more businesses in the event there are unused funds.

Staff Recommendation:

The City Council should extend the deadline for the Business Assistance Grant applications to Friday June 5, 2020 and establish additional tiers to allow for more applications to be considered until the allocated funding is utilized.

8. **PUBLIC COMMENTS/ORAL COMMUNICATIONS** - This is the time set aside for anyone wishing to address the City Council on items not listed in any other place on the agenda. Under the provisions of the Brown Act, the legislative body is prohibited from talking or engaging in discussion on any item not appearing on the posted agenda. However, your concerns may be referred to staff or set for discussion at a later date. There is a three-minute limit per speaker. Please email the Assistant City Clerk at cityclerk@cityoflaverne.org before 5 pm on the day of the meeting with your public comments
9. **COUNCIL COMMENTS AND CONFERENCE/MEETING REPORTS** - Each Council Member may address the Council and public on matters of general information and/or concern. This is also the time for Council Members to report on conferences and/or meetings they have attended.
10. **CLOSED SESSION:**

The City Council will meet in closed session for the following purpose:

Conference with Labor Negotiator (Government Code Section 54957.6).

Negotiators: City Manager and Personnel Officer

Employee Organization(s): La Verne Firefighters' Association
11. **ADJOURNMENT to Monday, June 15, 2020, at 4:30 pm, for a 2020-21 Budget Presentation to City Council by Department Heads.**

**THE NEXT REGULAR CITY COUNCIL MEETING
is on Monday, June 15, 2020, at 6:30 pm**

**The La Verne City Council thanks the residents
for taking all precautions to prevent the spread of the COVID 19 virus.**

ADVISORY STAFF

____ Robert Russi, City Manager
____ Dan Keesey, Assistant City Manager/Director of Public Works
____ Robert Kress, City Attorney
____ Lupe Gaeta Estrella, Assistant City Clerk
____ Eric Scherer, Director of Community Development
____ Bill Aguirre, Director of Community Services
____ Mark Alvarado, Interim Finance Director
____ Nick Paz, Police Chief
____ Devin Leonard, Interim Fire Chief
____ Dominic Milano, City Engineer
____ Bill Elftman, Information Services Manager

Posting Statement: On May 28, 2020, a true and correct copy of this Amended Agenda was posted on the bulletin board at La Verne City Hall, 3660 D Street, La Verne, and on the City's website at cityoflaverne.org .
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