REGULAR COUNCIL MEETING
MONDAY, DECEMBER 7, 2020- 7:30 PM
EXECUTIVE SESSIONS IMMEDIATELY FOLLOWING

President Paul Hach called the regular meeting to order at 7:37 PM. City Council convened for a regular meeting in Council Chambers, with the following in attendance in person: Councilperson Paul Hach, City Manager Monica Irelan, Assistant City Manager Doug Lewis, Law Director Joe Gurley, Communications Director Kathleen Sullivan, and Clerk of Council Samantha Danielson, and Previous Clerk of Council Valarie Vargo. The following in attendance by video conference: Councilpersons Christine Shoop, Tom Fitzgerald, Lori DiNallo, Katie Jenkins, Nick Augustine, and Jim Fodor, Finance Director Andy Unetic, Electric Superintendent Jeff McHugh, and Public Service Director Ryan Tiedman

On roll call for attendance, Mrs. Shoop, Mr. Fitzgerald, Mrs. DiNallo, Mrs. Jenkins, Mr. Augustine, and Mr. Fodor, and Mr. Hach were present.

Mr. Hach asked for a motion to approve the agenda as submitted.

Mrs. Shoop moved to amend the agenda to add JEDD Board Meeting to Committee Report, seconded by Mr. Fitzgerald.

On roll call, Mr. Fitzgerald, Mrs. DiNallo, Mrs. Jenkins, Mr. Augustine, Mr. Fodor, Mrs. Shoop, and Mr. Hach answered "Yes". Motion carried.

Mrs. Shoop moved to approve the amended agenda as submitted, seconded by Mrs. Jenkins.

On roll call, Mrs. DiNallo, Mrs. Jenkins, Mr. Augustine, Mr. Fodor, Mrs. Shoop, Mr. Fitzgerald and Mr. Hach answered "Yes". Motion carried.

Christine Shoop gave the invocation. The Pledge of Allegiance was recited.

President Hach asked for a motion to approve the meeting minutes as submitted for:

- Regular Meeting 11.2.20, Executive Session 11.11.20, and Executive Session 11.23.20

Mrs. DiNallo motioned to approve the minutes, seconded by Mr. Fitzgerald.

On roll call, Mrs. Jenkins, Mr. Augustine, Mr. Fodor, Mrs. Shoop, Mr. Fitzgerald, Mrs. DiNallo and Paul Hach were all in favor by answering "Yes". Minutes accepted.

Public Comment:

Assistant City Manager Doug Lewis and City Council recognized the following students with Proclamations for winning our 2020 Keep Painesville Beautiful Poster Contest. These students, who were 2nd and 3rd graders throughout the city, were asked to draw what a litter-free Painesville meant to them. There was one Grand Prize winner and four 1st Prize winners from Maple, Chestnut, Elm, and Our Shepherd Lutheran Elementary schools.

GRAND PRIZE - Alondra Bermudez, 3rd grade, Maple Elementary
1ST PLACE - Monica Reyes Martinez, 3rd grade, Maple Elementary
1ST PLACE - Alan Padilla-Pacheco, 3rd grade, Elm Elementary
1ST PLACE - Evelyn Sanchez Granados, 3rd grade, Chestnut Elementary
1ST PLACE - Xavier Hernandez-Wooten, 2nd grade, Our Shepherd Lutheran

Committee Report:

JEDD Board

Mrs. Shoop gave an update of the quarterly meeting for the Concord Township-City of Painesville Joint Economic Development District (JEDD) Board Meeting JEDD which was held on December 4, 2020, remotely, due to COVID-19, at 8am.

Under the Board Member Correspondence, the Crile Road is going to be widened and the reconstruction is going to start the first part of the year. The new grocery store that's going in the Crile Road shopping center will open after the road construction.

Under the Department Reports, in finance, they discussed the 2021 budget and reviewed that their estimates for revenue will stay the same as last year, and they had a carryover amount. The budget was approved.

The December ISCS meeting for 2021 has been moved to December 5th through the 7th in the hopes of working through any Covid issues.

Under JEDD Membership Recruitment, they are working with a principal to develop the Taiwan Buddhist property in the Concord Township area.

In the NextSite Third Quarter Rebound Report, the traffic shows that Concord Township is back to pre-Covid levels, in terms of shoppers coming into the area.

Under New Business, Rita McMahon was retained as their administrator. They voted for an insurance renewal. It was voted on and approved. Financial consultants are NMS, a CPA firm, were approved as well.

They closed into an executive session for the purpose of pending legislation and economic development, followed by their meeting schedule.

Board of Zoning Appeals (BZA)

Doug Lewis stated the following item(s) were presented to the Board of Zoning Appeals for consideration during their regularly scheduled Meeting on Thursday, November 19, 2020.

The following action was taken on the matters that appeared before the Board: Refusal 2355 - variance granted for the required ten-foot setback from all property lines of five-feet for a swimming pool located at 189 North Settlers Lane. A motion to approve Refusal 2355 and also authorizing a three-month extension for submittal of the application associated with the approval of the project due to the COVID-19 pandemic was carried, 4-0.;

Refusal 2356 - variance granted for the height of an accessory structure to be nineteen feet in lieu of the maximum height of sixteen feet at 350 Liberty Street. A motion to approve Refusal 2356 and also authorizing a three-month extension for submittal of the application associated with the approval of the project due to the COVID-19 pandemic was carried, 4-0.

Administrative Appeal on the denial of the Business Occupancy Application for a Music/Recording Studio at 24 Elevator Avenue was upheld. Motion to reverse the denial of the application for the Business Occupancy failed, 3-1; and therefore the BZA sustained the Administrator's interpretation of the UDC that a Music/Recording Studio is not a permitted use in the B-2 General Business District, and that a Music/Recording Studio as proposed is not a radio and/or television studio.

Legislation

AN ORDINANCE AMENDING CHAPTER 1115 OF THE PAINESVILLE CODE OF 1998, RELATING TO BUSINESS PARK DEVELOPMENT
was given second read.

Doug Lewis referred to comments stated previously in the Planning Commission presentation on November 12, 2020. This is proposed text amendment to Section 1115.24 Business Park Development. It was given favorable recommendations to the Unified Development Code. The proposed text amendment creates Business Park Development as a conditional use within the B-2; General Business zoning district and is subject to the standards noted in Section 1115.19 and 1115.24. Section 1115.19 Industrial Performance Standards for industrial development provides specific conditions that apply to machinery, processes or products and limits certain activities. Section 1115.24 is the new language for Business Park Development which allows for light industrial and research and development uses in a campus like setting and also allows for offices and compatible commercial establishments that would be secondary, but supportive to these permitted uses. The amendment will further the intent of the Unified Development Code and are in harmony with the goals and objectives of the City's Comprehensive Plan. There are a few undeveloped larger commercially zoned properties within the city that the property owners have expressed a desire for a mixed use development. The creation of this type of use will allow the Economic Development Director the ability to work with the property owners to develop the properties in accordance with the Economic Development Strategic Plan. Due to the fact this is a text amendment, this matter should be given three readings, as well as Ordinance 2.

President Hach recommended to give it three reads.

AN ORDINANCE AMENDING SECTION 1113.06 (d) OF THEPAINESVILLE CODE OF 1998, RELATING TO BUSINESS PARK DEVELOPMENT
was given second read.

Doug Lewis stated this relates to his previously mentioned comments and should go three reads as well.

President Hach recommended to give it three reads.

AN ORDINANCE TO MAKE APPROPRIATIONS FOR THE CURRENT EXPENSES AND EXPENDITURES OF THE CITY OF PAINESVILLE FOR THE FISCAL YEAR OF JANUARY 1, 2021 AND ADOPTING THE OPERATING BUDGET AND DECLARING AN EMERGENCY
was given second read.

Finance Director Andy Unetic gave a presentation and was available for discussion and questions afterwards. See attached Proposed Budget: Fiscal Year 2021 presentation.

Unfinished business: None

New Business:

Eco-Smart Program

Electric Superintendent Jeff McHugh discussed part of the legislation that will come before Council to allow the City Manager to enter into an agreement with AMP to make this part of our Master Agreement. The Eco-Smart program allows any of our customers to purchase Renewable Power for their energy needs. They are willing to pay for "green" power, so to speak. The customers in this program agree to pay an extra amount on their power bill (currently, $0.03/kwh) to ensure any power they receive is from renewable sources. AMP does this through the purchase of RECs (Renewable Energy Credits) in the market. It is an efficient way to provide for our customers who are energy and/or environmentally conscientious. Jeff McHugh was available for questions. He stated this was just an introduction, and they are working on a resolution or ordinance package for future approval.

Appointment of Ryan Tiedman to Public Service Director

President Paul Hach asked for a motion to approve Ryan Tiedman to Public Service Director

Mrs. Shoop moved to approve Ryan Tiedman's appointment to Public Service Director, seconded by Mrs. DiNallo.

On roll call, Mr. Augustine, Mr. Fodor, Mrs. Shoop, Mr. Fitzgerald, Mrs. DiNallo, Mrs. Jenkins, and Mr. Hach answered "Yes". Motion carried.

Department Presentation: None

Administrative Reports: None

Clerk's Correspondences

The next regular Council meeting will be held on Monday, December 21st at 7:30 PM; Santa Calls (ages 3 -10) start on Wednesday, December 2nd and Thursday, December from 6:00 to 8:00 PM; Holiday Light Contest Judging takes place on Monday, December 14 from 6:00 to 8:00 PM. Lights must be on for the judging; Santa's mailbox is available in Painesville Square through December 17th. Santa will write back if a return address is included; Wreaths Across America Day is on Saturday, December 19th at 12:00 PM at Evergreen and Riverside Cemeteries.

Closing Comments:

Mrs. DiNallo acknowledged the Transit Go Pilot program that was being kicked off by Lake Tran. This is a cooperative effort between the Lake County Commissioners and the Alliance to provide reliable transportation to the workforce. She expressed concerns about the blocked driveways, and if there is a snow ban, with the construction work on Skinner Avenue. She congratulated the winners of the poster contest, and reminded residents that it's each individual's need to support and help keep Painesville beautiful.

Mrs. Jenkins congratulated Ryan Tiedman on his appointment, and she expressed her condolences and thoughts to Sergeant Russ F. Tuttle's family.

Mr. Fitzgerald also expressed his condolences, thoughts, and prayers to Sergeant Russ F. Tuttle's family, and congratulated the winners of the poster contest. He thanked Monica Ireland for her service to our city, her dedication and leadership over the last four years, and wished her luck in her new job.

Mr. Fodor recognized the Fire Department, the Electric Department, and the Public Works Department for their outstanding job they do to keep the city safe and secure.

Mrs. Shoop congratulated Ryan Tiedman and the contest winners. She expressed her thoughts and prayers to Sergeant Russ F. Tuttle's family, and congratulated Monica Ireland and wished the best.

Mr. Hach presented Monica Irelan with a gift and expressed his appreciation for all her hard work she had done over the last four years. He also congratulated Ryan Tiedman on his new position of Public service Director.

Mrs. Shoop moved to adjourn to ***EXECUTIVE SESSION BEING HELD IN ACCORDANCE WITH ORC. 121.22(8)*** To consider confidential information related to marketing plans, specific business strategy, production techniques, trade secrets, or personal financial statements of an applicant for economic development assistance, or to negotiations with other political subdivisions respecting requests for economic development assistance in accordance with section 3735.67 of the Revised Code, and ***EXECUTIVE SESSION BEING HELD IN ACCORDANCE WITH ARTCLE II, Section 6(1)*** To consider the appointment, employment, dismissal, discipline, promotion, demotion or compensation of an employee or official of the City, and. Seconded by Mrs. DiNallo.

On roll call, Mr. Fodor, Mrs. Shoop, Mr. Fitzgerald, Mrs. DiNallo, Mrs. Jenkins, Mr. Augustine and Mr. Hach answered "Yes". Motion carried at 8:31 PM.

Mrs. Jenkins moved to adjourn executive session, seconded by Mr. Fitzgerald.

On roll call, Mrs. Shoop, Mr. Fitzgerald, Mrs. DiNallo, Mrs. Jenkins, Mr. Augustine, Mr. Fodor, and Mr. Hach were all in favor by answering "Aye". Meeting adjourned at 9:35 PM.

Mrs. Jenkins moved to adjourn the regular meeting, seconded by Mr. Fitzgerald.

On roll call, Mrs. Shoop, Mr. Fitzgerald, Mrs. DiNallo, Mrs. Jenkins, Mr. Augustine, Mr. Fodor, and Mr. Hach were all in favor by answering "Aye". Meeting adjourned at 9:36 PM.

Samantha Danielson
Samantha Danielson
Clerk of Council

Paul W. Hach II
President of Council

PROPOSED BUDGET

FISCAL YEAR 2021

MONDAY, NOVEMBER 18, 2019

SUMMARY OF REVENUES BY SOURCE

	2021 %	2021 Budget	2020 Budget	Change $	%
Taxes	20.40%	$ 14,274,600	$ 14,623,778	$ (349,178)	-2.39%
Intergovernmental	2.53%	1,773,261	4,805,000	(3,031,739)	-63.10%
Charges for Services	0.90%	631,500	674,820	(43,320)	-6.42%
User Fees	61.88%	43,289,855	43,317,119	(27,264)	-0.06%
Licenses & Permits	0.45%	309,120	330,500	(21,380)	-6.47%
Fines & Forfeitures	2.06%	1,442,100	1,530,400	(88,300)	-5.77%
Miscellaneous Revenues	1.94%	1,354,895	1,788,245	(433,350)	-24.23%
Financing Sources	3.25%	2,273,340	2,135,000	138,340	6.48%
Transfer-In-All Funds	6.59%	4,612,000	4,577,000	35,000	0.76%
	100.00%	**$ 69,960,671**	**$ 73,781,862**	**$ (3,821,191)**	**-5.18%**

SUMMARY OF EXPENDITURES BY COST CENTER

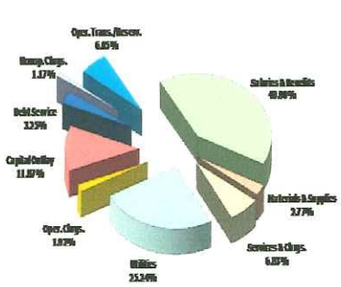
	2021 %	2021 Budget	2020 Budget	Change $	%
Personnel Services	40.90%	$ 30,471,231	$ 29,468,145	$ 1,003,086	3.40%
Materials & Supplies	2.77%	2,061,645	2,185,346	(123,701)	-5.66%
Services & Charges	6.83%	5,091,963	5,359,384	(267,421)	-4.99%
Utilities	25.24%	18,804,556	19,700,935	(896,379)	-4.55%
Operating Charges	1.92%	1,428,873	1,564,956	(136,083)	-8.70%
Capital Outlay	11.87%	8,840,059	13,611,518	(4,771,459)	-35.05%
Debt Service	3.25%	2,424,054	2,990,888	(566,834)	-18.95%
Nonoperating Charges	1.17%	873,500	850,000	23,500	2.76%
Operating Transfers/Reserves	6.05%	4,507,000	4,162,000	345,000	8.29%
Total	**100.00%**	**$ 74,502,881**	**$ 79,893,172**	**$ (5,390,291)**	**-6.75%**

Personnel Services includes: wages, benefits, hospitalization & workers comp.

BUDGET POINTS

- 2021 General Fund will have a budget deficit
  - Council will work with the Administration to reduce this
- The main funds, except the General Fund, will have a budget surplus In the main funds the majority of expenses are for salaries
- Proposing $8.8 million in Capital Projects in 2021
  - Paving roads and repairing sidewalks
  - Placing electric wires underground for the development of City property

EXPENDITURES WHERE IT GOES

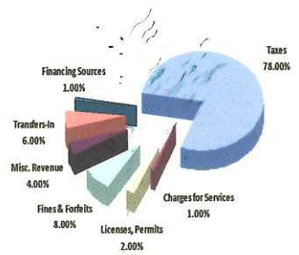


GENERAL FUND 2021 BUDGET

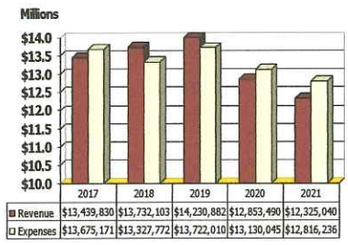
- **Revenues = $12,325,040**
- **Expenditures = $12,816,236**

- 2021 Budgeted GF Revenues will decrease by 4%
- 2021 Budgeted Expenses will decrease by 2%
- Budget deficit of $491,196
- 3rd Year in a row General Fund will have a deficit

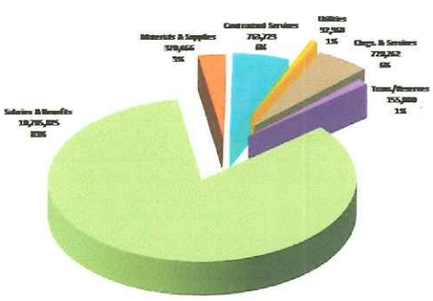
BREAKDOWN OF GENERAL FUND REVENUE



GENERAL FUND ANALYSIS



GENERAL FUND EXPENDITURES BY COST CATEGORY



PERSONNEL SUMMARY
FISCAL YEARS 2017 - 2021

	2017	2018	2019	2020	2021
Total Legislative	8	8	8	8	8
Total Judicial	24	24	24	24	24
Total City Manager's Office	7	8	8	8	9
Total Human Resources	3	3	3	3	3
Total Finance	20	20	20	20	19
Total Public Services	20	19	19	19	19
Total Police	44	45	45	46	49
Total Fire	29	29	29	29	29
Total Recreation & Public Lands	15	16	16	16	16
Total Community Development	13	12	13	11	12
Total Water	21	21	21	21	21
Total Water Pollution Control Service	14	14	14	14	14
Total Electric Services	47	47	45	45	44
Total Personnel Summary	**265**	**266**	**265**	**264**	**267**

GENERAL FUND DEPARTMENTAL EXPENDITURES

FUND	DEPT./DIV.	SAL/WAGES BENEFITS	OPERATING EXPENSES	DEBT	CAPITAL	TRANFERS	TOTAL
GENERAL (101)	Council	19,185	8,937	-	-	-	28,122
	City Manager	45,589	20,052	-	-	-	65,641
	Communications	12,324	15,987	-	-	-	28,311
	Economic Development	27,422	11,994	-	-	-	39,416
	Planning	55,791	8,001				63,792
	Community Development	39,397	23,925	-	-	-	63,322
	Finance	86,941	275,201	-	-	-	362,142
	Human Resources	43,064	24,500				67,564
	Fire	2,448,630	77,899	-	-	-	2,526,529
	Law	34,477	-	-	-	-	34,477
	Engineering	78,336	11,010				89,346
	Muni Court	1,113,610	29,450	-	-	-	1,143,060
	Police	3,712,376	757,055	-	-	-	4,469,431
	Public Works	386,358	280,433	-	-	-	666,791
	Rec. & PL	527,550	203,828	-	-	-	731,378
	Non-Departmental	2,074,775	207,139	-	-	155,000	2,436,914
	Total General	10,705,825	1,955,411	-	-	155,000	12,816,236