GOLDER RANCH FIRE DISTRICT
GOVERNING BOARD MEETING
REGULAR SESSION MINUTES
February 16, 2021 9:00 a.m.
3885 East Golder Ranch Drive, Tucson, Arizona

1. **CALL TO ORDER/ROLL CALL**
Fire Board Chairperson Cox Golder called the meeting to order on Tuesday, February 16, 2021, at 9:00 a.m.

Members Present: Board Chairperson Vicki Cox Golder, Board Vice-Chair Richard Hudgins, Clerk Wally Vette, Board Member Steve Brady, and Board Member Albert Pesqueira

Staff Present: Fire Chief Randy Karrer, Assistant Chief Patrick Abel, Assistant Chief Brandhuber, Community Relations Manager Anne-Marie Braswell (via Zoom), Finance Manager Dave Christian, IT Manager Herman Rascon (via Zoom), Board Services Manager Brooke Painter, and Legal Counsel Donna Aversa (via Zoom)

2. **SALUTE AND PLEDGE OF ALLEGIANCE**
All in attendance recited the Pledge of Allegiance.

3. **FIRE BOARD REPORTS**
Clerk Vette, Chairperson Cox Golder, and Board Member Pesqueira all met with Union President Ben Jones. They all reported that they had very good conversations.

4. **CALL TO THE PUBLIC**
There were no public issues presented.

5. **CONSENT AGENDA**

A. APPROVE MINUTES – JANUARY 19, 2021 REGULAR SESSION

B. APPROVE MINUTES – JANUARY 19, 2021 EXECUTIVE SESSION

MOTION by Vice-Chair Hudgins to approve the February 16, 2021 Consent Agenda
MOTION SECONDED by Vice-Chair Hudgins
MOTION CARRIED 5/0

6. **REPORTS AND CORRESPONDENCE**

A. FIRE CHIEF'S REPORT – Chief Karrer presented the fire chief's report to the Governing Board. He reported that we received notice that Chief Joshua Hurguy gave his official notice that he will be leaving the organization. He has accepted a deputy chief position

in the Washington area. In the meantime, Chief Robb will take over Operations. Chief Karrer reported that he would like to do a community risk analysis and a new standard of cover. He stated that he has continued to meet with crews. He also attended Northwest Fire District Chief Doug Emans' retirement party. Chief Karrer clarified the timeline of Chief Hurguy's departure. Board Member Brady complimented the Burning Issues, he was happy to see it back. Chief Karrer noted that it was Manager Painter and Administrative Assistant Hernandez's undertaking. There were no further questions or comments from the Governing Board.

- BOARD SERVICES REPORT – Board Services Manager Painter stated that her report was included in the board packet. Clerk Vette complimented Records Specialist Shannon Ortiz on the organization and filing of the permanent records. There were no further questions or comments from the Governing Board.

- COMMUNITY RELATIONS REPORT – Community Relations Manager Braswell stated that her report was included in the board packet. There were no further questions or comments from the Governing Board.

- INFORMATION TECHNOLOGY REPORT – IT Manager Rascon stated that his report was included in the board packet. Manager Rascon answered questions from Chairperson Cox Golder and Board Member Brady regarding the USDD package. There were no further questions or comments from the Governing Board.

- LEADERSHIP TEAM REPORT – Vice President Ryan Ward reported that the third annual Jose Samaniego Archery event would be on March 6. A lot of the money raised will be going to support foster care children. He stated that information could be found on the NTFAA website. There were no further questions or comments from the Governing Board.

B. EMERGENCY/LIFE SAFETY SERVICES ASSISTANT CHIEF'S REPORT – Chief Brandhuber presented the Emergency/Life Safety Services Assistant Chief's report to the Governing Board. There were no further questions or comments from the Governing Board.

C. LOGISTICS AND SPECIAL PROJECTS ASSISTANT CHIEF'S REPORT – Chief Abel presented the Logistics and Special Projects Assistant Chief's report to the Governing Board. He added that on January 15 the crews moved back into Station 375. He wanted to give kudos to the crews who stayed in the trailer; they were great through the entire process. We are now moving onto the Station 374 remodel. Chief Abel stated that he believes Chief Hilderbrand and Manager Braswell are looking to have the "grand opening" of Station 375 sometime in April. There were no further questions or comments from the Governing Board.

7. REGULAR BUSINESS

A. DISCUSSION AND POSSIBLE ACTION REGARDING THE APPROVAL OF AN INTERGOVERNMENTAL AGREEMENT BETWEEN PIMA COUNTY DEPARTMENT OF HEALTH AND GOLDER RANCH FIRE DISTRICT FOR THE PROVISION AND ADMINISTRATION OF IMMUNIZATIONS AND TESTING CLINICS

Chief Karrer explained that this was an agreement that many of the districts in the region are entering into with Pima County as well. He stated that it allows employees (paramedics and EMTS) of Golder Ranch Fire District (GRFD) to provide immunizations and testing for the Pima County, when needed. GRFD will provide the personnel as needed, will pay the employees overtime, and then submit to the County for reimbursement. Board Member Pesqueira asked about the wide range of ranks that were included in the agreement; Chief Karrer answered his question.

MOTION by Clerk Vette to approve the intergovernmental agreement between Pima County Department of Health and Golder Ranch Fire District for the provisions and administration of immunizations and testing clinics
MOTION SECONDED by Board Member Brady
MOTION CARRIED 5/0

B. DISCUSSION AND POSSIBLE ACTION REGARDING THE APPROVAL OF AMENDMENT 002 TO THE PROFESSIONAL SERVICES AGREEMENT WITH WSM ARCHITECTS FOR SERVICES RELATED TO THE REMODEL OF STATION 374

Chief Abel explained that this agreement was to provide architectural and engineering services for the expansion/remodel of Station 374. He said this would include the construction of a decontamination and turnout room, gated security, and a concrete surface for District apparatus. Chief Abel answered a question from Clerk Vette about the total construction cost for this project. Clerk Vette also asked about the possible savings in building Station 378, since it will be a copy of Station 379. Chief Karrer noted that because of COVID-19 and the rise in construction costs, we might not be able to do all that we wanted to do with the bond money.

MOTION by Vice Chair Hudgins to approve amendment 002 to the professional services agreement with WSM Architects for services related to the remodel of Station 374
MOTION SECONDED by Clerk Vette
MOTION CARRIED 5/0

C. DISCUSSION AND POSSIBLE ACTION REGARDING THE GOLDER RANCH FIRE DISTRICT RECONCILIATION AND MONTHLY FINANCIAL REPORT

Finance Manager Christian presented the monthly financials and reconciliation for Golder Ranch Fire District to the Governing Board. Chief Karrer reminded the Board that there is a COVID-19 policy in place until the end of March, which has adversely affected the overtime budget. He continued that we currently have some vacancies and that we

have been operating at minimum staffing; however, that would be mitigated with the graduation of the academy. Board Member Hudgins asked that Manager Christian add the total number of memberships to his report. There were no further questions or comments from the Governing Board.

MOTION by Clerk Vette to approve and accept the Golder Ranch Fire District reconciliation and monthly financial reports as presented
MOTION SECONDED by Board Member Pesqueira
MOTION CARRIED 5/0

D. EXECUTIVE SESSION: THE BOARD MAY VOTE TO GO INTO EXECUTIVE SESSION PURSUANT TO A.R.S. §38-431.03.A(3) FOR THE PURPOSE OF CONSULTATION OR LEGAL ADVICE REGARDING AN UPDATE ON EQUAL EMPLOYMENT OPPORTUNITY COMMISSION (EEOC) COMPLAINTS RECEIVED, NOTICE OF CLAIM RECEIVED, AND POSSIBLE PENDING LITIGATION **Note – executive sessions are confidential pursuant to Arizona law.

MOTION by Board Member Brady to enter into executive session pursuant to A.R.S. §§38-431.03.A(3) for the purpose of legal advice with the attorney at 9:52 a.m.
MOTION SECONDED by Vice-Chair Hudgins
MOTION CARRIED 5/0

Those present in the executive session were the Board Members, Chief Karrer, Attorney Aversa (via telephone), and Manager Painter.

The Board reconvened into regular session at 10:20 a.m.

Chairperson Cox Golder reminded those in attendance Executive Sessions are confidential pursuant to ARS §38-431.03(C).

8. FUTURE AGENDA ITEMS

This provides an opportunity for the Board to direct staff to include items on future agendas for further consideration and decision at a later date, or to study the matter further.

- Regularly Scheduled Meeting – March 16, 2021
- Clerk Vette asked about the strategic plan and the timeline for it – Chief Karrer stated that he will be coming forth with a date soon
- Chief Karrer stated that Chief Robb is going to be running Operations and he will be looking at further adjustments to the organizational chart
- Chief Karrer stated that he will provide an explanation of response times, how they are calculated, and the USDD programs

9. CALL TO THE PUBLIC

There were no public issues presented.

10. ADJOURNMENT

MOTION by Board Member Brady to adjourn the meeting at 10:24 a.m.
MOTION SECONDED by Clerk Vette
MOTION CARRIED 5/0

Wally Vette, Clerk of the Board
Golder Ranch Fire District
b/p