GOLDER RANCH FIRE DISTRICT
GOVERNING BOARD MEETING
REGULAR SESSION MINUTES
December 15, 2020 9:00 a.m.
3885 East Golder Ranch Drive, Tucson, Arizona

1. **CALL TO ORDER/ROLL CALL**
Fire Board Chairperson Cox Golder called the meeting to order on Tuesday, December 15, 2020, at 9:00 a.m.

Members Present:	Board Chairperson Vicki Cox Golder, Board Vice-Chair Richard Hudgins, Clerk Wally Vette, Board Member Steve Brady, and Board Member Albert Pesqueira
Staff Present:	Fire Chief Randy Karrer, Assistant Chief Patrick Abel, Assistant Chief Brandhuber, Community Relations Manager Anne-Marie Braswell (via Zoom), Finance Manager Dave Christian, IT Manager Herman Rascon (via Zoom), Board Services Manager Brooke Painter, and Legal Counsel Donna Aversa (via Zoom)

2. **SALUTE AND PLEDGE OF ALLEGIANCE**
All in attendance recited the Pledge of Allegiance.

3. **FIRE BOARD REPORTS**
Clerk Vette reported that the statutory training class he had signed up for was postponed. Board Member Pesqueira wanted to recognize that this is the 50th anniversary of the Pioneer International Hotel Fire, which had the largest loss of life in Arizona history, 29 hotel guest died that day.

4. **CALL TO THE PUBLIC**
There were no public issues presented.

5. **PRESENTATIONS**

A. PRESENTATION FROM CATALINA CRUSADERS – A DONATION TO LOCAL #3832 FOR THE ANNUAL SHOP WITH A FIREFIGHTER EVENT

Vice-President Ryan Ward reported that the Union worked with Ruth Dormanen of the Players Pub and the Catalina Crusaders, who were able to raise almost $9,000 for the Local #3832 for the annual shop with a firefighter event.

B. THE CEREMONIAL SWEARING IN OF NEWLY APPOINTED BOARD MEMBERS STEVE BRADY, RICHARD HUDGINS, AND WALLY VETTE WITH TERMS EFFECTIVE DECEMBER 1, 2020 THROUGH DECEMBER 1, 2024
In November 2020, the Pima County Board of Supervisors appointed the three incumbent board members, as they ran unopposed and the election was canceled. Chairperson Cox Golder administered the ceremonial oaths to the three incumbents. The official oaths were administered and notarized prior to this meeting, as required by A.R.S. §§38-231 and 38-232.

6. CONSENT AGENDA

A. APPROVE MINUTES – NOVEMBER 17, 2020 REGULAR SESSION

B. APPROVE MINUTES – NOVEMBER 17, 2020 EXECUTIVE SESSION

C. APPROVE THE EXTENSION OF THE PREVIOUSLY ADOPTED INTERNAL POLICY, WITH SIMILAR BENEFITS TO THE CARES ACT, WHICH IS SET TO EXPIRE ON DECEMBER 31, 2020, TO MARCH 31, 2021

D. APPROVE AND ADOPT THE GOLDER RANCH FIRE DISTRICT'S REGULAR GOVERNING BOARD MEETING SCHEDULE FOR CALENDAR YEAR 2021

E. APPROVE AND ADOPT THE UPDATED GOLDER RANCH FIRE DISTRICT GOVERNING BOARD BYLAWS

MOTION by Clerk Vette to approve the December 15, 2020 Consent Agenda
MOTION SECONDED by Vice-Chair Hudgins
MOTION CARRIED 5/0

7. REPORTS AND CORRESPONDENCE

A. FIRE CHIEF'S REPORT – Chief Karrer presented the fire chief's report to the Governing Board. He noted that we had to cancel our normal Christmas events this year. However, we will be hosting a Winter Wonderland, drive-through event to celebrate, while practicing safe social distancing. He wanted to remind the Board that we are still planning to hold the strategic planning event on January 12 and 13. Chief Karrer reported that he has been in touch with the State Land Department regarding the property in SaddleBrooke Ranch for the proposed station. He stated he would be working with the Arizona Fire Chiefs Association to propose legislative changes to allow fire districts the same pricing that school districts receive. He will work with Robson on the other property they have offered as well to figure out the feasibility of that property location. There were no further questions or comments from the Governing Board.

- BOARD SERVICES REPORT – Board Services Manager Painter stated that her report was included in the board packet. There were no further questions or comments from the Governing Board.

- COMMUNITY RELATIONS REPORT – Community Relations Manager Braswell stated that her report was included in the board packet. There were no further questions or comments from the Governing Board.

- INFORMATION TECHNOLOGY REPORT – IT Manager Rascon stated that his report was included in the board packet. There were no further questions or comments from the Governing Board.

- LEADERSHIP TEAM REPORT – Vice-President Ward reported that the Union has been very active with their charities this past month. There were no further questions or comments from the Governing Board.

B. EMERGENCY/LIFE SAFETY SERVICES ASSISTANT CHIEF'S REPORT – Chief Cesarek presented the Emergency/Life Safety Services Assistant Chief's report to the Governing Board on behalf of Chief Brandhuber. He answered questions from the Governing Board related to the SAFER report. There were no further questions or comments from the Governing Board.

C. LOGISTICS AND SPECIAL PROJECTS ASSISTANT CHIEF'S REPORT – Chief Abel presented the Logistics and Special Projects Assistant Chief's report to the Governing Board. He stated that the remodel projects for both north and south administration offices are wrapping up and the Station 375 remodel is expected to be done by January 15, if not sooner. He continued that the process has started for the Station 374 remodel. There were no further questions or comments from the Governing Board.

8. REGULAR BUSINESS

A. DISCUSSION AND POSSIBLE ACTION REGARDING THE ADOPTION OF RESOLUTION #2020-0009 A RESOLUTION PROVIDING FOR ALL MATTERS RELATING TO THE SALE AND ISSUANCE OF GENERAL OBLIGATIONS BONDS OF THE DISTRICT INCLUDING DELEGATION TO THE FIRE CHIEF AND THE FINANCE MANAGER OF THE DISTRICT TO DETERMINE CERTAIN MATTERS RELATED THERETO

Manager Christian explained that the goal is to sell bonds for $15,725,000 while keeping the bond mil rate the same as promised to the residents when the bond passed. By doing this now, we will beat the promised mil rate by about $.04. Chief Karrer answered questions from the Governing Board about the projects presented. Mark Reader from Stifel made a presentation on the bond financing overview. It included a summary of which projects would be funded by this sale of bonds, the market volatility, the estimated debt service requirements and the projected impact on the secondary tax rate, and a financing calendar.

MOTION by Vice-Chair Hudgins to adopt Resolution #2020-0009 authorizing the sale and issuance of general obligation bonds of the district, including delegation to the fire chief and finance manager of the district to determine certain matters related thereto
MOTION SECONDED by Clerk Vette
MOTION CARRIED 5/0

B. DISCUSSION AND POSSIBLE ACTION REGARDING NOMINATIONS FOR THE GOLDER RANCH FIRE DISTRICT GOVERNING BOARD POSITIONS OF CHAIRPERSON, VICE-CHAIRPERSON, AND CLERK FOR A ONE-YEAR TERM FOR CALENDAR YEAR 2021
MOTION by Board Member Pesqueira to nominate Vicki Cox Golder as Chairperson of the Golder Ranch Fire District Governing Board
MOTION SECONDED by Vice-Chair Hudgins
MOTION CARRIED 5/0

MOTION by Clerk Vette to nominate Richard Hudgins as Vice-Chairperson of the Golder Ranch Fire District Governing Board
MOTION SECONDED by Board Member Brady
MOTION CARRIED 5/0

MOTION by Chairperson Cox Golder to nominate Board Member Vette as Clerk of the Golder Ranch Fire District Governing Board
MOTION SECONDED by Board Member Brady
MOTION CARRIED 5/0

C. DISCUSSION AND POSSIBLE ACTION REGARDING THE APPOINTMENT OF A REPRESENTATIVE FROM THE GOLDER RANCH FIRE DISTRICT'S GOVERNING BOARD TO THE PUBLIC SAFETY PERSONNEL RETIREMENT SYSTEM'S LOCAL PENSION BOARD

MOTION by Vice-Chair Hudgins to nominate Clerk Vette as Chairperson of the Golder Ranch Fire District's Public Safety Personnel Retirement System Local Pension Board pursuant to A.R.S. §38-847(A)(3).
MOTION SECONDED by Board Member Pesqueira
MOTION CARRIED 5/0

D. DISCUSSION AND POSSIBLE ACTION REGARDING THE APPROVAL AND ADOPTION OF A NEW GOVERNING BOARD MEMBER HANDBOOK AND THE NEW GOVERNING BOARD MEMBER POLICY MANUAL

Manager Painter explained that she had created the new board member handbook and policy manual to help to guide new board members, as well as a reference guide to existing board members. Golder Ranch Fire District has never had anything like this in place previously. Manager Painter continued that every statute listed in these documents was researched to ensure the most current language was used. She asked the Governing Board if they had any suggestions or changes that would like to see made to either document. The board requested a few minor changes.

MOTION by Vice-Chair Hudgins to approve and adopt the new governing board member handbook and policy manual with the noted corrections made
MOTION SECONDED by Board Member Brady

Board Member Pesqueira added he would like to see this come before the Board every two years for possible revisions.

MOTION CARRIED 5/0

E. DISCUSSION AND POSSIBLE ACTION REGARDING THE GOLDER RANCH FIRE DISTRICT RECONCILIATION AND MONTHLY FINANCIAL REPORT

Finance Manager Christian presented the monthly financials and reconciliation for Golder Ranch Fire District to the Governing Board. There were no further questions or comments from the Governing Board. Chief Cesarek provided an overview of the EMS billing activity for the month.

MOTION by Vice-Chair Hudgins to approve and accept the Golder Ranch Fire District reconciliation and monthly financial reports as presented
MOTION SECONDED by Clerk Vette
MOTION CARRIED 5/0

F. EXECUTIVE SESSION: THE BOARD MAY VOTE TO GO INTO EXECUTIVE SESSION PURSUANT TO A.R.S. §38-431.03.A(3) FOR THE PURPOSE OF CONSULTATION OR LEGAL ADVICE REGARDING AN UPDATE ON EQUAL EMPLOYMENT OPPORTUNITY COMMISSION (EEOC) COMPLAINTS RECEIVED

MOTION by Clerk Vette to enter into executive session pursuant to ARS. §38-431.03.A(3) for the purpose of legal advice with the attorney at 10:04 a.m.
MOTION SECONDED by Vice-Chair Hudgins
MOTION CARRIED 5/0

Those present in the executive session were the Board Members, Chief Karrer, Attorney Aversa (via telephone), and Manager Painter.

The Board reconvened into regular session at 10:29 a.m.

Chairperson Cox Golder reminded those in attendance Executive Sessions are confidential pursuant to ARS §38-431.03(C).

9. FUTURE AGENDA ITEMS

This provides an opportunity for the Board to direct staff to include items on future agendas for further consideration and decision at a later date, or to study the matter further.

- Regularly Scheduled Meeting – January 19, 2020
- Chief Karrer reminded the Board about the strategic planning session on January 12 and 13

10. CALL TO THE PUBLIC

There were no public issues presented.

11. ADJOURNMENT

MOTION by Clerk Vette to adjourn the meeting at 10:31 a.m.
MOTION SECONDED by Vice-Chair Hudgins
MOTION CARRIED 5/0

Wally Vette, Clerk of the Board
Golder Ranch Fire District
b/p