SPECIAL COUNCIL MEETING
FOR PURPOSES OF A WORK SESSION
2022 BUDGET
MONDAY, NOVEMBER 8, 2021 – 4:00 PM

President Paul Hach called the Special Meeting to order at 4:00 PM. City Council convened for a work session in Council Chambers, with the following in attendance: Councilpersons Paul Hach, Christine Shoop, Lori DiNallo, Katie Jenkins, Nick Augustine, Jim Fodor, and Tom Fitzgerald; City Manager Doug Lewis, Assistant City Manager Derek Feuerstein, Municipal Court Judge Paul Malchesky, Clerk of Court Kristy McBride, Communications Coordinator Kathleen Sullivan, Human Resource Director Kris Young, Economic Development Director Cathy Bieterman, Finance Director Andy Unetic, City Engineer Leanne Exum, Police Chief Dan Waterman, Administrative Lieutenant Toby Burgett, Fire Chief Tom Hummel, Public Service Director Ryan Tiedman, Director of Recreation and Public Lands Michelle LaPuma, Police Lieutenant/Supervisor of Community Development Larry Armstrong, Electric Power Superintendent Jeff McHugh, Water Supervisor Orin McMonigle, Water Pollution Control Superintendent Kevin Aiken, and Clerk of Council Samantha Danielson.

On roll call for attendance, Mrs. Shoop, Mr. Fitzgerald, Mrs. Jenkins, Mr. Augustine, Mr. Fodor, and Mr. Hach were present. Mrs. DiNallo was also present.

Mr. Hach turned the meeting over to City Manager Doug Lewis and Finance Director Andy Unetic to discuss the 2022 budget. See attached presentation.

City Manager and Department Heads discussed the various capital projects for 2022 and accomplishments within each department for 2021, and answered City Council's questions.

Mr. Hach asked for a motion to adjourn from the work session.

Mr. Fitzgerald moved to adjourn the work session, seconded by Mrs. Jenkins.

All were in favor by answering "Aye". Motion carried. Meeting adjourned at 6:23 PM.

Samantha Danielson
Samantha Danielson
Clerk of Council

Paul W. Hach II
President of Council

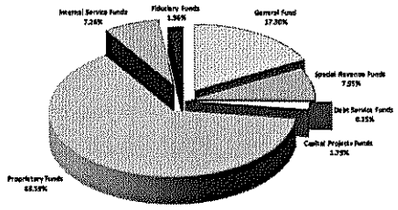
PROPOSED BUDGET

FISCAL YEAR 2022

MONDAY, NOVEMBER 15, 2021

REVENUES BY FUND GROUP

(Pg. 9)



BUDGET OVERVIEW

- Total 2022 Budgeted Revenues $75 million
- Total 2022 Budgeted Expenses $80 million
- 2022 General Fund will have a budget deficit
  - Reduced 28% from 2021 budget deficit
  - First time since 2019 the deficit has been reduced
  - Administrations goal to have a balanced budget
- The main funds, except the General & Stormwater Funds, will have a budget surplus
- In the main funds the majority of expenses are for salaries
- Proposing $11.3 million in Capital Projects in 2022
  - Paving roads and repairing sidewalks
  - Bank Street Erosion Project
  - Placing electric wires underground for the development of City property

SUMMARY OF EXPENDITURES BY COST CENTER

(Pg. 12)

	2022 %	2022 Budget	2021 Budget	Change $	%
Personnel Services	39.11%	$ 31,407,306	$ 30,471,231	$ 936,075	3.07%
Materials & Supplies	2.55%	2,047,204	2,064,145	(16,941)	-0.82%
Services & Charges	7.74%	6,213,453	5,104,963	1,108,490	21.71%
Utilities	24.25%	19,477,631	18,804,556	673,075	3.58%
Operating Charges	1.93%	1,554,966	1,428,873	126,093	8.82%
Capital Outlay	14.07%	11,301,019	8,837,559	2,463,460	27.87%
Debt Service	3.03%	2,432,834	2,424,054	8,780	0.36%
Nonoperating Charges	1.14%	913,500	860,500	53,000	6.16%
Operating Transfers/Reserves	6.18%	4,965,000	4,507,000	458,000	10.16%
Total	**100.00%**	**$ 80,312,913**	**$ 74,502,881**	**$ 5,810,032**	**7.80%**

Personnel Services includes: wages, benefits, hospitalization & workers comp.

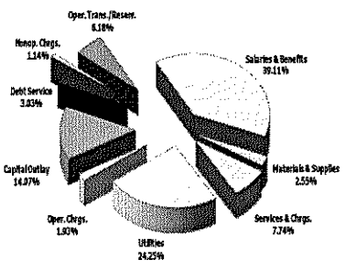
SUMMARY OF REVENUES BY SOURCE

(Pg. 10)

	2022 %	2022 Budget	2021 Budget	Change $	%
Taxes	19.72%	$ 14,757,100	$ 14,274,600	$ 482,500	3.38%
Intergovernmental	4.84%	3,624,640	1,773,261	1,851,379	104.41%
Charges for Services	0.88%	655,235	637,600	17,635	2.77%
User Fees	60.57%	45,332,825	43,283,755	2,049,070	4.73%
Licenses & Permits	0.47%	353,450	309,120	44,330	14.34%
Fines & Forfeitures	1.95%	1,459,150	1,442,100	17,050	1.18%
Miscellaneous Revenues	2.02%	1,512,270	1,354,895	157,375	11.62%
Financing Sources	3.20%	2,394,200	2,273,340	120,860	5.32%
Transfer-In-All Funds	6.35%	4,753,000	4,612,000	141,000	3.06%
	100.00%	**$ 74,841,870**	**$ 69,960,671**	**$ 4,881,199**	**6.98%**

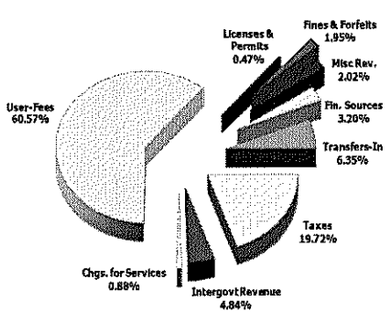
EXPENDITURES WHERE IT GOES

(Pg. 11)



REVENUE WHERE IT COMES FROM

(Pg. 11)



GENERAL FUND

GENERAL FUND 2022 BUDGET

- Revenues = $12,945,255
- Expenditures = $13,299,485

- 2022 Budgeted GF Revenues will increase by 5%
- 2022 Budgeted Expenses will increase by 4%
- Budget deficit of $354,230
- 2022 General Fund Deficit has been reduced by almost $140,000
- First time in the last 4 years the General Fund deficit has been reduced
- Goal is balance the General Fund in the upcoming years

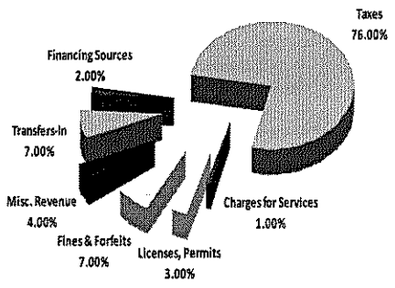
PERSONNEL SUMMARY
FISCAL YEARS 2018 - 2022

(Pg. 23)

	2018	2019	2020	2021	2022
Total Legislative	8	8	8	8	8
Total Judicial	24	24	24	24	24
Total City Manager's Office	8	8	8	9	9
Total Human Resources	3	3	3	3	3
Total Finance	20	20	20	19	19
Total Public Services	20	19	19	19	19
Total Police	44	45	45	49	49
Total Fire	29	29	29	29	29
Total Recreation & Public Lands	15	16	16	16	16
Total Community Development	13	12	13	11	11
Total Water	21	21	21	21	21
Total Water Pollution Control Service	14	14	14	14	14
Total Electric Services	47	47	45	44	42
Total Personnel Summary	266	266	265	266	264

BREAKDOWN OF GENERAL FUND REVENUE

(Pg. 26)

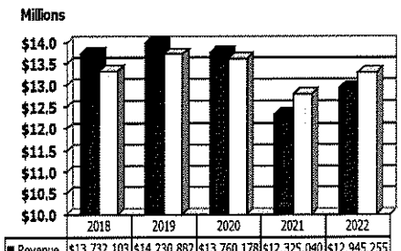


GENERAL FUND DEPARTMENTAL EXPENDITURES

FUND	DEPT./DIV.	SAL/WAGES BENEFITS	OPERATING EXPENSES	DEBT	CAPITAL	TRANFERS	TOTAL
GENERAL (101)	Council	19,576	6,777	-	-	-	26,353
	City Manager	73,008	21,377	-	-	-	94,385
	Communications	12,960	13,187	-	-	-	26,147
	Economic Development	25,309	13,197	-	-	-	38,506
	Planning	32,163	9,352				41,515
	Community Development	38,346	22,315	-	-	-	60,661
	Finance	90,346	234,664	-	-	-	325,010
	Human Resources	45,765	21,355				67,120
	Fire	2,515,793	70,590	-	-	-	2,686,383
	Law	36,194	-	-	-	-	36,194
	Engineering	76,637	11,509				88,146
	Muni Court	1,176,312	28,050	-	-	-	1,204,362
	Police	3,991,392	812,215	-	-	-	4,803,607
	Public Works	419,862	247,397	-	-	-	667,259
	Rec. & PL	508,785	199,450	-	-	-	708,235
	Non-Departmental	2,099,330	226,272	-	-	100,000	2,425,602
	Total General	11,261,778	1,937,707	-	-	100,000	13,299,485

GENERAL FUND ANALYSIS

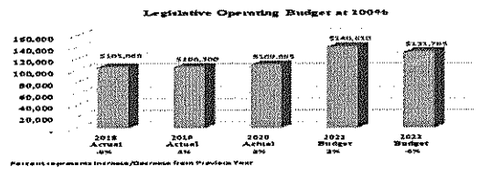
(Pg. 29)

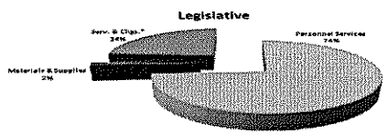


Legislative
2022 Operating Budget

Paul Hach, Jr., President – Ward IV
Christine Shoop, Council Member – Ward I
James Fodor, Council Member – At Large
Lori DiNallo, Vice President – At Large
Katie Jenkins, Council Member – Ward II
Nick Augustine, Council Member – Ward II
Tom Fitzgerald, Council Member – At Large
Samantha Danielson, Clerk of Council

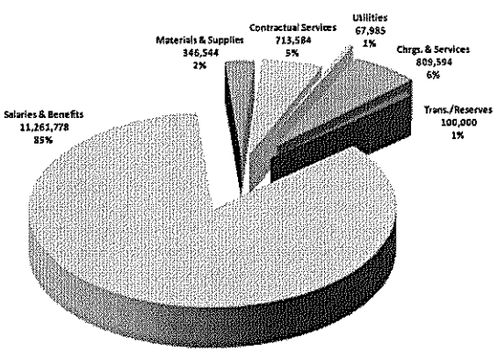
(Pg. 41)





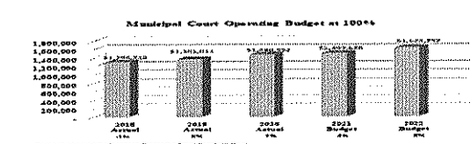
GENERAL FUND EXPENDITURES BY COST CATEGORY

(Pg. 29)

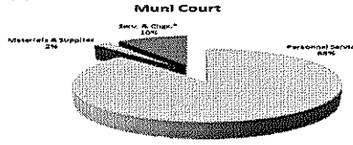


Municipal Court
2022 Operating Budget
Honorable Paul Malchesky, Judge
Kristy McBride, Clerk of Court/Court Administrator

(Pg. 45)



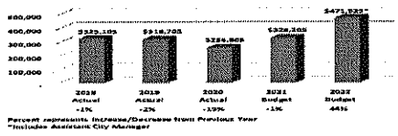
Total number of employees: 24



- 2022 Budgeted Capital (Capital at 100%)
  - Computer and Equipment Replacement $30,000
  - Building Improvements $10,000
- Total Municipal Court 2022 Capital $40,000

City Manager's Office
2022 Operating Budget
Douglas Lewis, City Manager
Derek Feuerstein, Assistant City Manager

(Pg. 49-50)



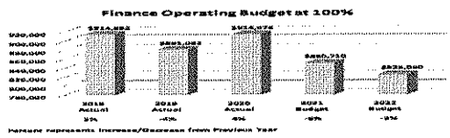
Total number of employees: 3

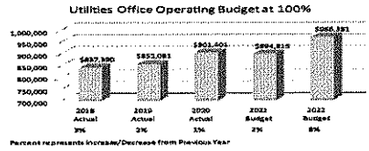


*Services and Charges include: IT Services, PAETEC, Nu-Vision Technology, etc. (i.e., the City's network, phone and security system).

Finance
2022 Operating Budget
Andrew A. Unetic, Director of Finance
Cheryl Altizer, Utilities Office Manager

(Pg. 57)

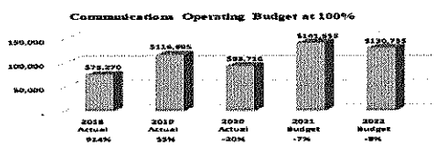




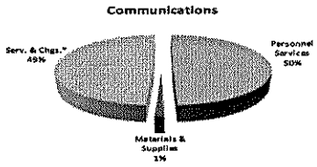
Total number of employees: Finance 6
Utilities 13

Communications
2022 Operating Budget
Kathleen Sullivan, Communications Coordinator

(Pg. 50)

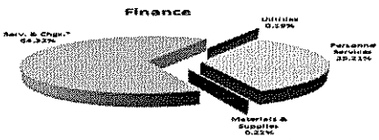


Total number of employees: 1



Finance
2022 Operating Budget
Andrew A. Unetic, Director of Finance
Cheryl Altizer, Utilities Office Manager

(Pg. 58)



*Services and Charges include: Auditing services, tax collection services, CMI program services, and investment services.

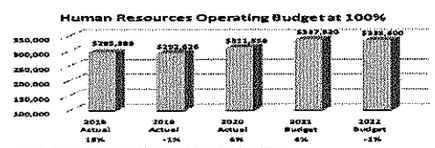


*Services and charges include: Postage, CMI program services, telephone, and printing services.

2022 Budgeted Capital (Capital at 100%)
- Purchase New Computer for Finance $ 3,000
- Purchase New Computer for Utilities Office $ 3,000
- Purchase New Vehicle for Utilities Office $30,000
Total Finance 2022 Capital $36,000

Human Resources Office
2022 Operating Budget
Kristin Young, Human Resources Director

(Pg. 52)



Total number of employees: 3

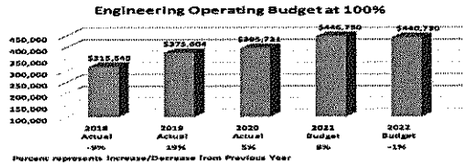


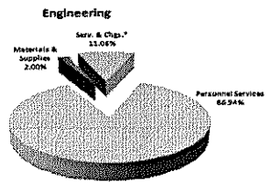
*Services and Charges include: Workers' Comp., Software/Hardware support, and H.R. consultant.

- 2022 Budget Capital (Capital at 100%)
  - Purchase New Computer $3,000
  Total Human Resource 2022 Capital $3,000

Engineering Department
2022 Operating Budget
Leanne Exum, City Engineer

(Pg. 62)

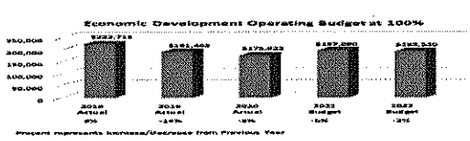




*Services and Charges and Operating Charges include: Lake County Soil and Water payment, inspections services, and telephones.

Economic Development Department
2022 Operating Budget
Cathy Bieterman, Economic Development Director

(Pg. 54)



Total number of employees: 2



*Services and Charges include: Advertising, telephones, printing and binding, and postage.

- 2022 Budget Capital (Capital at 100%)
  - Purchase New Computer $3,000
  Total Economic Development 2022 Capital $3,000

Engineering Department
2022 Operating Budget
Leanne Exum, City Engineer

(Pg. 62)

2022 Budgeted Capital (Capital at 100%)

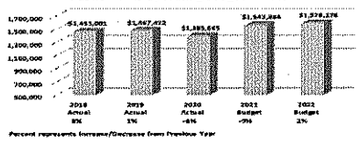
Sidewalk Replacement/Tree Cutting	$200,000
Chestnut Street Paving	$80,124
Newell Street Paving	$70,000
Chester Street Paving	$500,000
Reed Ave Paving	$350,000
SR 44 Interchange	$1,150,000
Purchase New Computers	$5,500
Various Sewer Improvements	$100,000
Total Engineering 2022 Capital	$2,455,624

2022 ROAD PROJECTS

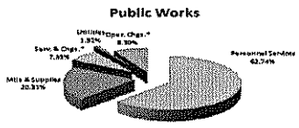
Chestnut Street Paving	$ 80,124
Newell Street Paving	$ 70,000
Chester Street Paving	$ 500,000
Reed Avenue Paving	$ 350,000
Sidewalk Improvements	$ 200,000
Total 2022 Road & Sidewalks	**$1,200,124**

Public Works
2022 Operating Budget
Ryan Tiedman, Service Director

(Pg. 76)



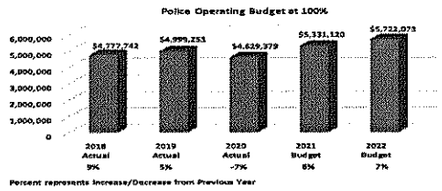
Total number of employees: 19



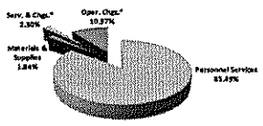
*Services and Charges and Operating Charges include: Vehicle maintenance, insurance, telephone, traffic control services, SR 2 maintenance services, and sewer repair services.

Police
2022 Operating Budget
Daniel Waterman, Police Chief

(Pg. 64-65)



Total number of employees: 49



*Services and Charges and Nonoperating Charges include: Education and training, telephone, insurance, vehicle maintenance, leads and dispatch services.

Public Works
2022 Operating Budget
Ryan Tiedman, Service Director

(Pg. 76)

- 2022 Budgeted Capital (Capital at 100%)
  - Purchase New Loader $190,000

Total Public Works Department 2022 Capital $190,000

2022 POLICE CAPITAL

(Pg. 65)

- 2022 Budgeted Capital (Capital at 100%) General Fund
  - Purchase BAC Data Master $12,500
  - Computer Replacement for Cars $7,500
  - Lexipol $8,500
  - Taser Replacement $12,355
  - Records Management Systems $57,500
  - Replace 4 Motorola Radios $14,000

Total Police 2022 General Fund Capital $112,335

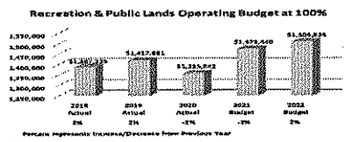
- 2022 Budgeted Capital (Capital at 100%) Police Levy
  - NIBRS Compliance Command Center $32,000
  - 50 TB Storage Upgrade $6,250
  - Microsoft Teams Software $2,750
  - Purchase New Patrol Car $59,360

Total Police 2022 Police Levy Fund Capital $100,360

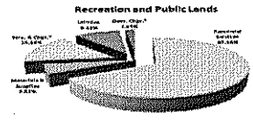
Total Police 2022 Capital $212,695

Recreation & Public Lands
2022 Operating Budget
Michelle LaPuma, Director of Recreation and Public Lands
Steve Hubbell, Supervisor of Parks and Cemeteries

(Pg. 80)



Total number of employees: 16



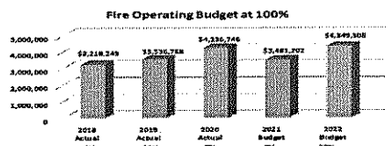
*Services and Charges and Operating Charges include: Insurance, janitorial, mowing, Senior Citizens contribution, Downtown Painesville Organization, and summer camp.

- 2022 Budgeted Capital (Capital at 100%)
  - HVAC For Court $11,000
  - Split HVAC for City Hall $40,000
  - Epoxy Front Steps $5,200
  - Rubber Mulch at Morse Ave $10,000
  - Riverside Expansion Cemetery $40,000
  - Purchase New Truck $65,000
  - Replace SandPro $79,000
  - New Play Structure $60,000
  - Computer Replacements $0,000

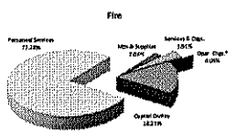
Total Recreation & Public Lands 2022 Capital $260,200

Fire
2022 Operating Budget
Thomas Hummel, Fire Chief

(Pg. 72)



Total number of employees: 29



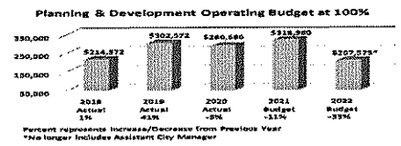
*Services and Charges and Operating Charges include: EMS billing fees, insurance, telephone and vehicle maintenance.

- 2022 Budgeted Capital (Capital at 100%)
  - Purchase New Fire Truck $600,000
  - Remodel Kitchen & Ventilation $50,000
  - Purchase Exercise Equipment $5,000
  - Purchase Staff Vehicle $50,000

Total Fire Department 2022 Capital $705,000

Planning and Development
2022 Operating Budget
Vacant, City Planner

(Pg. 83)



Total number of employees: 1

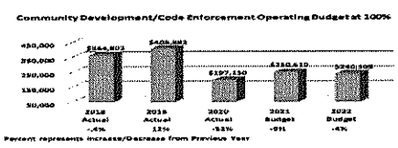


*Services and Charges and Operating Charges include: postage, telephone, and real estate taxes.

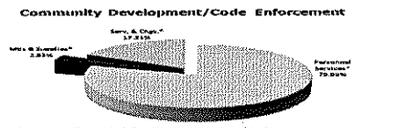
Community Development
Code Enforcement

2022 Operating Budget
Larry Armstrong, Lieutenant
Daniel Waterman, Police Chief

(Pg. 88-89)



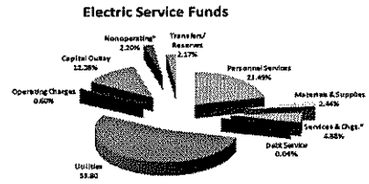
Total number of employees: 4



*Services and Charges and Operating Charges include: Mowing services, and postage.

- 2022 Budgeted Capital (Capital at 100%)
  - Purchase New Computer $3,000
  Total Community Development 2022 Capital $3,000

ELECTRIC FUND ANALYSIS



(Pg. 102)

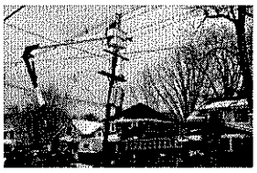
*Services and Charges, and Nonoperating Include: Electric's distributed portion of General Fund services, flyash removal, telephone, machinery and vehicle maintenance, insurance, building rental, and KWH tax payment.

- 2022 Budgeted Capital (Capital at 100%)
  - System Mapping $30,000
  - Streetscape $200,000
  - Various Other Improvements $140,000
  - Purchase Computers at Distribution $3,000
  - Purchase Industrial Transformers $150,000
  - Purchase New Bucket Truck $300,000
  - Turbine #5 & #7 Roof Repair $40,000
  - Boiler Repairs $100,000
  - New Storage Shed $10,000
  - Replacement of #5 Boiler Water Heater $35,000
  - Paint #5 Boiler Coal Tube $30,000
  - Replace Conduit to Battery Building $25,000
  - Purchase Computer at Plant $5,000
  - Replace Fiber to Richmond Rd Sub $15,000
  - Purchase New Truck With Plow $50,000
  - Purchase New Lawn Mower & Trailer $18,500
  - Purchase Conduit $100,000
  - Buried Cable at High Pointe $3,000,000

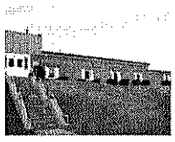
  Total Electric Service Funds 2022 Capital $4,251,500

UTILITY FUNDS OVERVIEW

- Water, Sewer, Electric Funds will have a budget surplus in 2022
- Stormwater Fund will have a deficit in 2022
- Water, Sewer, Electric and Stormwater User Fee Revenues are expected to increase
- 2022 capital projects for Utilities
  - Numerous capital projects to improve operations in the utilities
  - Bank Street Erosion Control Project
  - Chester Ave. Waterline Replace
  - Bury Cable at High Pointe

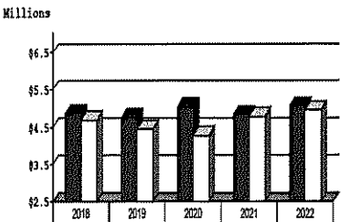






WATER FUND ANALYSIS

(Pg. 90)

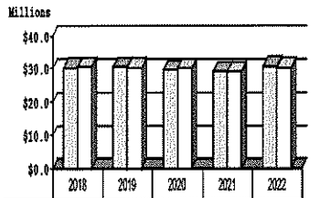


	2018	2019	2020	2021	2022
Revenue	$4,859,229	$4,751,206	$5,031,674	$4,823,000	$5,051,000
Expenses	$4,684,383	$4,440,264	$4,270,360	$4,780,535	$4,956,290

- Proposed revenue is estimated at $5,051,000 a 5% increase
- $4,956,290 in expenses, an increase of 1%
- 2022 Budget surplus $94,000

ELECTRIC FUND ANALYSIS

(Pg. 33)



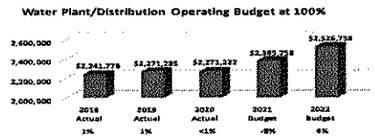
	2018	2019	2020	2021	2022
Revenue	$30,323,999	$30,510,604	$29,657,437	$29,132,500	$30,654,000
Expenses	$30,432,998	$30,178,510	$29,971,231	$29,067,937	$30,335,378

- Proposed revenue is estimated at $30,654,000, 5% increase from 2021
- $30,335,378 expenses, 6% decrease from 2021
- $318,622 budget surplus

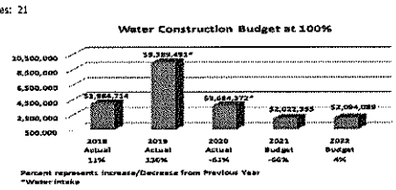
Water Funds

Orin McMonigle, Water Superintendent
Ryan Head, Water Distribution Supervisor
Robert DeLeve, Water Plant Supervisor

(Pg. 93)

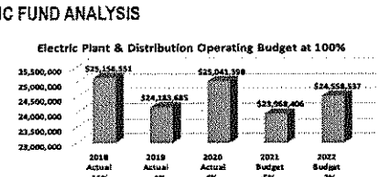


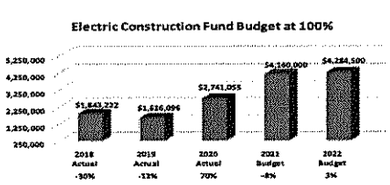
Total number of employees: 21



ELECTRIC FUND ANALYSIS

(Pg. 101)

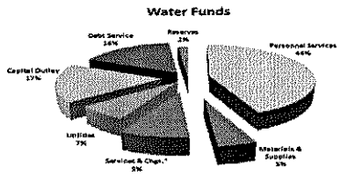




Water Funds

Orin McMonigle, Water Superintendent
Ryan Head, Water Distribution Supervisor
Robert DeLeve, Water Plant Supervisor

(Pg. 94)



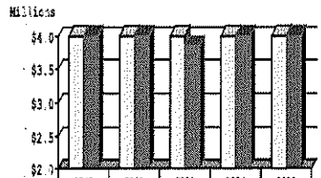
*Services and Charges Include: Water's distributed portion for General Fund services, chemicals, telephone, insurance, sludge disposal, operating license fee, machinery maintenance and building rental.

- 2022 Budgeted Capital (Capital at 100%)
  - Laboratory Counter & Cabinets $35,000
  - New Windows $50,000
  - Water Tank Vent Repairs $10,000
  - Purchase New Vehicle $30,000
  - Chester Ave Waterline Replacement $1,100,000

  Total Water Department 2022 Capital $1,225,000

WATER POLLUTION CONTROL FUND ANALYSIS

(Pg. 32)



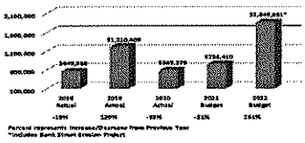
	2018	2019	2020	2021	2022
Revenue	$4,108,915	$4,350,776	$4,263,285	$4,357,000	$4,399,000
Expenses	$4,124,598	$4,076,284	$3,851,662	$4,298,882	$4,242,403

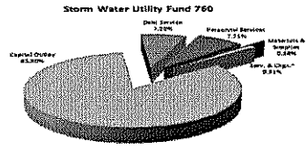
- Revenues are estimated at $4,399,000, < 1% increase
- Expenditures of $4,242,403, < 1% increase
- $157,000 budget surplus

Storm Water Utility

Ryan Tiedman, Acting Service Director
Leanne Exum, City Engineer

(Pg. 104)





*Services and Charges and Operating Charges include: storm water utility fees, equipment maintenance and landfill disposal services.

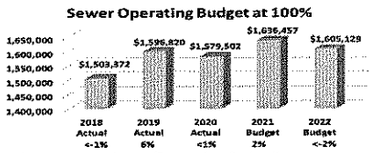
- 2022 Budgeted Capital (Capital at 100%)

Bank Street Construction	$1,200,000
Various Storm Water Improvements	$150,000
Reed Ave Storm Water Improvement	$100,000
Park Place Streetscape SW Improvement	$100,000
Total Storm Water 2022 Capital	$1,550,000

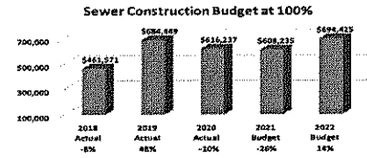
Sewer Funds

Kevin Aiken, Superintendent

(Pg. 97)



Total number of employees: 14

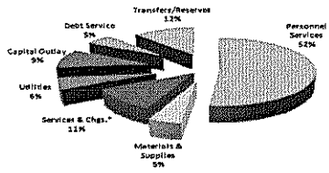


OVERVIEW OF 2022 CAPITAL BUDGET

Sewer Funds

Kevin Aiken, Superintendent

(Pg. 98)



*Services and Charges include: Sewer's distributed portion for General Fund's services, SCADA system, sludge disposal, laboratory services, telephone, and machinery maintenance.

- 2022 Budgetad Capital (Capital at 100%)

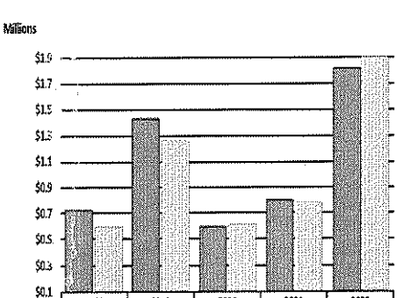
Concrete Repairs at WPCP Building	$49,000
Brick Repair at WPCP Building	$40,000
Engineering Services - NPDES	$15,000
Pump Station Upgrade	$35,000
Parking Lot Repairs	$15,000
Diffuser Installation	$30,000
Replace Ancillary Equipment	$100,000
Replace Hypo Cells	$34,000
Replace Bed on Truck #78	$40,000
Total WPCP 2022 Capital	$358,000

2022 CAPITAL BUDGET

- 2022 Capital Budget is $11.3 million
- $1.2 million to be spent on paving roads and repairing sidewalks
  - $500,000 paving Chester Street
- $1.1 million to be spent on SR 44 Interchange
- $1.2 million to be spent on the Bank Street Erosion Control Project
- $4.3 million to be spent on Electric Capital
  - $3 million to bury electric cables at High Pointe

STORM WATER FUND ANALYSIS

(Pg. 35)

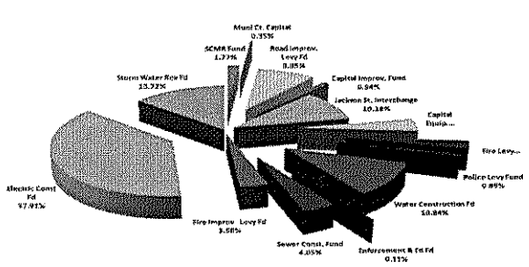


	2018	2019	2020	2021	2022
Revenue	$682,184	$1,372,543	$553,453	$754,700	$1,758,100
Expenses	$549,568	$1,210,409	$569,226	$738,410	$1,849,691

- Proposed revenue is estimated at $1,758,100, an increase of over $1 million
- $1,849,691 in expenses, an increase of over $1.1 million
- $91,591 budget deficit
- More Capital Project Expenses in 2022

2022 CAPITAL BUDGET BY FUND

(Pg. 117)




THE CITY OF FAYETTEVILLE
THANK YOU
MONDAY, NOVEMBER 15,2021