*REGULAR* COUNCIL MEETING
Monday, November 15, 2021 – 7:30 PM
EXECUTIVE SESSION IMMEDIATELY FOLLOWING

President Paul Hach called the Regular Council Meeting to order at 7:30 PM. City Council convened for a regular meeting in Council Chambers, with the following in attendance: Councilpersons Paul Hach, Christine Shoop, Tom Fitzgerald, Lori DiNallo, Katie Jenkins, Nick Augustine, and Jim Fodor; City Manager Doug Lewis, Assistant City Manager Derek Feuerstein, Law Director Joe Gurley, Administrative Lieutenant Toby Burgett, Finance Director Andy Unetic, City Engineer Leanne Exum, and Clerk of Council Samantha Danielson.

On roll call for attendance, Mrs. Shoop, Mr. Fitzgerald, Mrs. DiNallo, Mrs. Jenkins, Mr. Augustine, Mr. Fodor, and Mr. Hach were present.

Mr. Hach asked for a motion to approve the agenda as submitted.

Mr. Augustine made a motion to approve the agenda, seconded by Mrs. Shoop.

On roll call, Mr. Fitzgerald, Mrs. DiNallo, Mrs. Jenkins, Mr. Augustine, Mr. Fodor, Mrs. Shoop, and Mr. Hach were all in favor by answering "Yes". Agenda approved.

Mr. Augustine gave the Invocation. The Pledge of Allegiance was recited.

Mr. Hach asked for a motion to approve the meeting minutes as submitted for: Special Meeting – Work Session 11.01.21, Regular Meeting 11.01.21, Special Meeting – Work Session 11.08.21.

Mrs. Shoop motioned to approve the minutes, seconded by Mr. Augustine.

On roll call, Mrs. DiNallo, Mrs. Jenkins, Mr. Augustine, Mr. Fodor, Mrs. Shoop, Mr. Fitzgerald, and Mr. Hach were all in favor by answering "Yes". Minutes accepted.

**Public Comment:**

Kevin Bogdanski, of Painesville, addressed the Council Members to speak on the discussion which was held in the last meeting regarding marijuana legislation. He spoke on support to bring any business to the downtown area, and medical marijuana dispensaries would provide economic growth to the City and form a stronger business community in the downtown area.

**Committee Report:**

**Planning Commission**

Doug Lewis reported the following items were presented to the Planning Commission on November 10, 2021. The applicant, Rick Walker, appealed the decision of the Administration related to the approved color for the front façade of the building located at 224 Main Street. The applicant has installed red siding, and the Administration has indicated the siding should white to duplicate the previously installed material. A motion was carried to sustain the administration's determination that the siding color on the building remain white. There was a review of one design application.

**Legislation:**

**AN ORDINANCE AMENDING SECTION 1107.02 (71) OF THE PAINESVILLE CODE OF 1998, RELATING TO DEFINITION OF DORMITORIES AND STUDENT HOUSING, AND DECLARING AN EMERGENCY.**

is tabled.

**AN ORDINANCE ENACTING SECTION 1115.27 OF THE PAINESVILLE CODE OF 1998, RELATING TO DORMITORIES IN THE B-3 DISTRICT, AND DECLARING AN EMERGENCY.**

is tabled.

**AN ORDINANCE AMENDING SECTION 1113.06 (d) OF THE PAINESVILLE CODE OF 1998, RELATING TO MAIN USE CATEGORIES, AND DECLARING AN EMERGENCY.**

is tabled.

**AN ORDINANCE ENACTING SECTION 1115.28 OF THE PAINESVILLE CODE OF 1998, RELATING TO EVENT CENTERS IN THE R-1, R-2 AND THE B-3 DISTRICTS, AND DECLARING AN EMERGENCY.**

is tabled.

**AN ORDINANCE ENACTING SECTION 1113.06 (d) OF THE PAINESVILLE CODE OF 1998, RELATING TO MAIN USE CATEGORIES, AND DECLARING AN EMERGENCY.**

is tabled.

**AN ORDINANCE TO MAKE APPROPRIATIONS FOR THE CURRENT EXPENSES AND EXPENDITURES OF THE CITY OF PAINESVILLE, STATE OF OHIO FOR THE FISCAL YEAR BEGINNING JANUARY 1, 2022 AND ADOPTING THE OPERATING BUDGET, AND DECLARING AN EMERGENCY.**

was given first read.

Finance Director Andy Unetic gave a brief presentation. See attached slides. He was available to answer any concerns or questions from the Council Members. Mr. Fodor commented he did not agree with the sidewalk and tree removal cost which has increased, and further discussion will be needed. Mrs. Jenkins asked if a change in policy with the sidewalk program would affect the cost. Mr. Lewis stated a budget adjustment can occur if Council approves, and a potential cost reduced could occur for tree removal.

Mr. Hach stated this would go to second read.

**AN ORDINANCE AMENDING SECTION 167.07 AND 167.09 OF THE PAINESVILLE CODE OF 1998, RELATING TO THE CLASSIFICATION AND COMPENSATION PLAN, AND DECLARING AN EMERGENCY.**

was given first read.

City Manager Doug Lewis stated this legislation is necessary to bring in line a few collective bargaining unit agreements. As part of the Fraternal Order of Police (FOP), Local #90 Community Service Officers and School Resource Officers 2021-2024 Collective Bargaining Agreement, members employed as Community Service Officer were re-classed from a Grade 10 to a Grade 11 in the compensation schedule. This item allows Section 167.07 of the Painesville Code of 1998 to reflect that agreement. Also, the International Brotherhood of Electrical Workers (IBEW), Local 673 2021-2024 Collective Bargaining Agreement, members employed as Electric Distribution Worker I were re-classed from a Grade 20E to a Grade 21E in the compensation schedule. This item allows Section 167.07 of the Painesville Code of 1998 to reflect that agreement. Since the change is only administrative to comply with the approved collective bargaining agreements identified above, it was recommended to be passed on first reading.

Mrs. DiNallo motioned to suspend, seconded by Mr. Augustine.

On roll call, Mrs. Jenkins, Mr. Augustine, Mr. Fodor, Mrs. Shoop, Mr. Fitzgerald, Mrs. DiNallo, and Mr. Hach, answered "Yes". Motion carried.

Mrs. DiNallo moved to adopt, seconded by Mr. Augustine.

On roll call, Mr. Augustine, Mr. Fodor, Mrs. Shoop, Mr. Fitzgerald, Mrs. DiNallo, Mrs. Jenkins, and Mr. Hach answered "Yes". Motion carried. **ORDINANCE 29-21 is ADOPTED.**

**Unfinished Business: None**

**New Business: Community Garden**

Lois Osborn and Jane Onspaugh gave a presentation on a Community Garden project which the City and local elementary and college schools has been working on together. This is a proposed Community Garden which is located at Elm Street Elementary School in Painesville. Ms. Osborn and Ms. Onspaugh gave more details of the plan, the timeline, and what still needs to be done. Both of the presenters answered questions from Council Members. See attached slides.

**Departmental Presentations:** None

**Administrative Reports:**

Law Director Joe Gurley had nothing to report at this time.

City Manager Doug Lewis commented on the following items: He thanked Assistant City Manager Derek Feuerstein and Public Works for meeting with the Coffee Family who have made a decision for a sign to honor Bishop Coffee and will be placed on West Jackson Street; He thanked Andy Unetic and Department Heads for being prepared to present their budget at the last meeting; Economic Development: There was pre-construction meeting for the property at 735 South State Street for the removal of potentially contaminated soils scheduled for December 15th; Fire Chief Hummel is working on a grant to replace portable and mobile 800 megahertz radios; Button Avenue Waterline and Roadway Improvement has been completed; North State Street: The contractors have paved both lanes from Skinner Avenue to approximately 120 feet past Argon Drive. They are planning on completing the final section of Argon Drive to Chester Street on Wednesday the 17th. The City will be working with them to complete repairs on various streets next year; Events: Painesville Holiday Shop and Stroll in Downtown Painesville is Thursday, November 18, 2021 at 12:00 PM to 8:00 PM, and Spirit of the Season Drive-Thru around Painesville Square is Friday, November 19, 2021 at 5:00 PM to 9:00 PM. This is also the lighting of the tree, and Gartman's Bakery will unveil their gingerbread house on November 18th at 5:00 PM.

**Clerk's Correspondences:**

The next regular Council meeting will be held on Monday, December 6th at 7:30 PM, and a Public Hearing is scheduled for 8:00 PM; The City of Painesville will be collecting toys for the U.S. Marine Corps Reserve's Toys for Tots campaign. Boxes will be available in every building for toy drop offs. Just make sure toys are new and unwrapped. Toy Drive ends Friday, December 3! Toys for boys and girls of all ages accepted and appreciated; Letters to Santa starts on November 20. Santa's mailbox will be available in Painesville Square. Write a letter to Santa and he'll write back. Please make sure your letter or envelope has a return address. Last day to send letters is December 17th; and all City Offices will be closed for Thursday, November 25th and Friday, November 26th for the Thanksgiving Holiday.

**Closing Comments:**

Mr. Augustine had no comments at this time.

Mrs. Shoop had no comments at this time.

Mrs. DiNallo commented on an article called "Better Ways to Reduce Violence Against Young Black Men and Boys" and spoke on prevention funding for youth development. She commented the City does not have many youth programs and should consider funding for such programs. She thanked the business partners for participating in the Shop and Stoll and is looking forward to the holiday lighting contest.

Mr. Fitzgerald had no comments at this time.

Mrs. Jenkins had no comments at this time.

Mr. Fodor had no comments at this time.

Mr. Hach commented the Christmas Lighting Contest is on December 13th at 6:00 PM, and congratulated Tim Kearns on his retirement.

Mr. Hach asked for a motion to move into Executive Session.

Mrs. Shoop motioned to go in to ***EXECUTIVE SESSION BEING HELD IN ACCORDANCE WITH ARTCLE II, Section 6(1)*** To consider the appointment, employment, dismissal, discipline, promotion, demotion or compensation of an employee or official of the City; and ***EXECUTIVE SESSION BEING HELD IN ACCORDANCE WITH ARTCLE II, Section 6(3)*** To discuss pending or potential litigation involving the City; Seconded by Mr. Augustine.

On roll call, Mrs. Shoop, Mr. Fitzgerald, Mrs. DiNallo, Mrs. Jenkins, Mr. Augustine, Mr. Fodor, and Mr. Hach were all in favor by answering "Yes". Motion carried to move into Executive Session at 8:17 PM.

Mr. Fitzgerald moved to adjourn the Executive Session, seconded by Mrs. Jenkins.

On roll call, Mrs. Shoop, Mr. Fitzgerald, Mrs. DiNallo, Mrs. Jenkins, Mr. Augustine, Mr. Fodor, and Mr. Hach were all in favor by answering "Yes". Meeting adjourned at 9:15 PM.

Mrs. Jenkins moved to adjourn the Regular Meeting, seconded by Mr. Fitzgerald.

On roll call, Mrs. Shoop, Mr. Fitzgerald, Mrs. DiNallo, Mrs. Jenkins, Mr. Augustine, Mr. Fodor, and Mr. Hach were all in favor by answering "Yes". Meeting adjourned at 9:16 PM.

Samantha Danielson
Samantha Danielson
Clerk of Council

Paul W. Hach II
President of Council

## Agenda

- What is a Community Garden
- The Plan
- Partners
- What's Done
- Timeline
- What Still Needs Done

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## Community Garden Defined



A community garden is a single piece of land gardened collectively by a group of people.





## The Plan

- Elm Street Elementary
- Rented Plots – Initially fully prepared to plant
- Fenced & Locked
- Water paid by plot fees



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## Partners

Master Gardener Volunteers
THE OHIO STATE UNIVERSITY
COLLEGE OF FOOD, AGRICULTURAL AND ENVIRONMENTAL SCIENCES

LAKE ERIE COLLEGE

PAINESVILLE CITY LOCAL SCHOOLS
Engaging All Students Today For Tomorrow's World

THE CITY OF Painesville EST 1800





## What Has Been Done?

- Location: Elm Street School
- Name: Raiders Gardens @ Elm
- Partners:
  - Painesville City
  - Painesville Local Schools
  - Lake Erie College
  - First Church Congregational
- Funding Obtained: $9,500
- Teams for…
  - Fundraising (3)
  - Publicity & Community Outreach (5)
  - Design & Build (7)
  - Community Organization (5)





## Timeline

### December 15

- Garden Design Complete
- Contractors & Costs Identified
- Funding Committed
- Garden Rules Identified
- Partner Agreements Complete

### January 15

- Construction Contracts Signed
- Purchase Agreements Complete
- Plot Rental Process in Place
- MOU's completed

### March 19

- Begin Garden Construction

### April 16 Target date

- Open for Gardeners

### May 1

- Opening Ceremony





## What Still Needs to be Done?

- Seek Additional Funding
- Finalize Garden design and build plan
- Build Garden – Spring Break
- Determine Garden Organizational Structure
- Complete MOUs with partners
- Sign up Gardeners
- Grand Opening May1



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# Thank You

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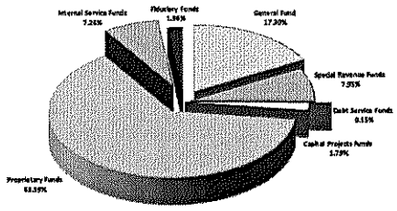
# PROPOSED BUDGET

## FISCAL YEAR 2022

MONDAY, NOVEMBER 15, 2021

## REVENUES BY FUND GROUP

(Pg. 9)






## BUDGET OVERVIEW

- 2022 General Fund will have a budget deficit
  - Reduced 28% from 2021 budget deficit
  - First time since 2019 the deficit has been reduced
  - Administrations goal to have a balanced budget
- The main funds, except the General & Stormwater Funds, will have a budget surplus
- In the main funds the majority of expenses are for salaries
- Proposing $11.3 million in Capital Projects in 2022
  - Paving roads and repairing sidewalks
  - Bank Street Erosion Project
  - Placing electric wires underground for the development of City property



## SUMMARY OF EXPENDITURES BY COST CENTER

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| | 2022 % | 2022 Budget | 2021 Budget | Change $ | % |
|---|---|---|---|---|---|
| Personnel Services | 39.11% | $ 31,407,306 | $ 30,471,231 | $ 936,075 | 3.07% |
| Materials & Supplies | 2.55% | 2,047,204 | 2,064,145 | (16,941) | -0.82% |
| Services & Charges | 7.74% | 6,213,453 | 5,104,963 | 1,108,490 | 21.71% |
| Utilities | 24.25% | 19,477,631 | 18,804,556 | 673,075 | 3.58% |
| Operating Charges | 1.93% | 1,554,966 | 1,428,873 | 126,093 | 8.82% |
| Capital Outlay | 14.07% | 11,301,019 | 8,837,559 | 2,463,460 | 27.87% |
| Debt Service | 3.03% | 2,432,834 | 2,424,054 | 8,780 | 0.36% |
| Nonoperating Charges | 1.14% | 913,500 | 860,500 | 53,000 | 6.16% |
| Operating Transfers/Reserves | 6.18% | 4,965,000 | 4,507,000 | 458,000 | 10.16% |
| **Total** | **100.00%** | **$ 80,312,913** | **$ 74,502,881** | **$ 5,810,032** | **7.80%** |

Personnel Services includes: wages, benefits, hospitalization & workers comp.



## SUMMARY OF REVENUES BY SOURCE

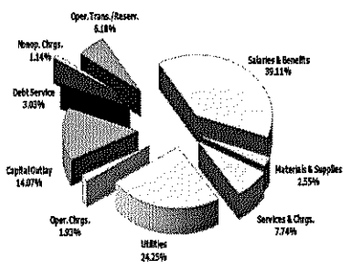
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| | 2022 % | 2022 Budget | 2021 Budget | Change $ | % |
|---|---|---|---|---|---|
| Taxes | 19.72% | $ 14,757,100 | $ 14,274,600 | $ 482,500 | 3.38% |
| Intergovernmental | 4.84% | 3,624,640 | 1,773,261 | 1,851,379 | 104.41% |
| Charges for Services | 0.88% | 655,235 | 637,600 | 17,635 | 2.77% |
| User Fees | 60.57% | 45,332,825 | 43,283,755 | 2,049,070 | 4.73% |
| Licenses & Permits | 0.47% | 353,450 | 309,120 | 44,330 | 14.34% |
| Fines & Forfeitures | 1.95% | 1,459,150 | 1,442,100 | 17,050 | 1.18% |
| Miscellaneous Revenues | 2.02% | 1,512,270 | 1,354,895 | 157,375 | 11.62% |
| Financing Sources | 3.20% | 2,394,200 | 2,273,340 | 120,860 | 5.32% |
| Transfer-In-All Funds | 6.35% | 4,753,000 | 4,612,000 | 141,000 | 3.06% |
| | **100.00%** | **$ 74,841,870** | **$ 69,960,671** | **$ 4,881,199** | **6.98%** |



## EXPENDITURES WHERE IT GOES

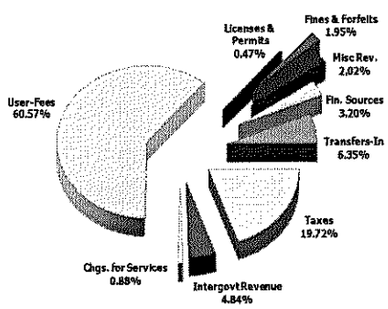
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## REVENUE WHERE IT COMES FROM

(Pg. 11)






# GENERAL FUND

## GENERAL FUND 2022 BUDGET

- **Revenues = $12,945,255**
- **Expenditures = $13,299,485**

- 2022 Budgeted GF Revenues will increase by 5%
- 2022 Budgeted Expenses will increase by 4%
- Budget deficit of $354,230
- 2022 General Fund Deficit has been reduced by almost $140,000
- First time in the last 4 years the General Fund deficit has been reduced
- Goal is balance the General Fund in the upcoming years



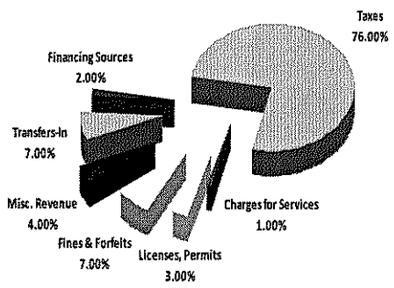
## GENERAL FUND DEPARTMENTAL EXPENDITURES

| FUND | DEPT./DIV. | SAL/WAGES BENEFITS | OPERATING EXPENSES | DEBT | CAPITAL | TRANFERS | TOTAL |
|---|---|---|---|---|---|---|---|
| GENERAL (101) | Council | 19,576 | 6,777 | - | - | - | 26,353 |
| | City Manager | 73,008 | 21,377 | - | - | - | 94,385 |
| | Communications | 12,960 | 13,187 | - | - | - | 26,147 |
| | Economic Development | 25,309 | 13,197 | - | - | - | 38,506 |
| | Planning | 32,163 | 9,352 | | | | 41,515 |
| | Community Development | 38,346 | 22,315 | - | - | - | 60,661 |
| | Finance | 90,346 | 234,664 | - | - | - | 325,010 |
| | Human Resources | 45,765 | 21,355 | | | | 67,120 |
| | Fire | 2,615,793 | 70,590 | - | - | - | 2,686,383 |
| | Law | 36,194 | - | - | - | - | 36,194 |
| | Engineering | 76,637 | 11,509 | | | | 88,146 |
| | Muni Court | 1,176,312 | 28,050 | - | - | - | 1,204,362 |
| | Police | 3,991,392 | 812,215 | - | - | - | 4,803,607 |
| | Public Works | 419,862 | 247,397 | - | - | - | 667,259 |
| | Rec & PL | 508,785 | 199,450 | - | - | - | 708,235 |
| | Non-Departmental | 2,099,330 | 226,272 | - | - | 100,000 | 2,425,602 |
| | Total General | 11,261,778 | 1,937,707 | - | - | 100,000 | 13,299,485 |

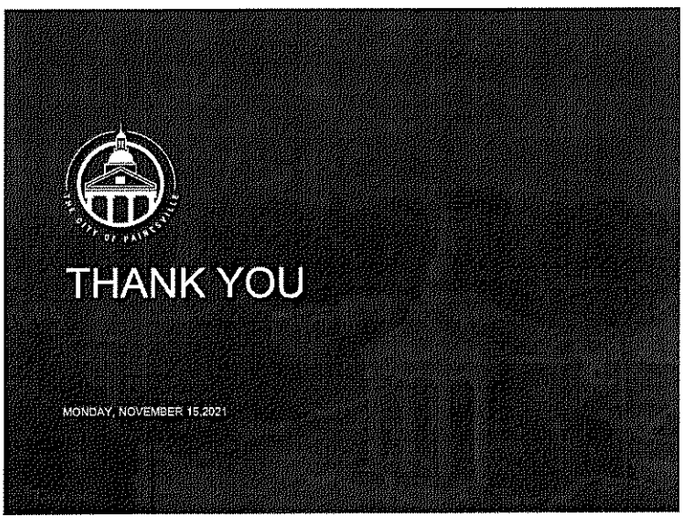


## BREAKDOWN OF GENERAL FUND REVENUE

(Pg. 26)

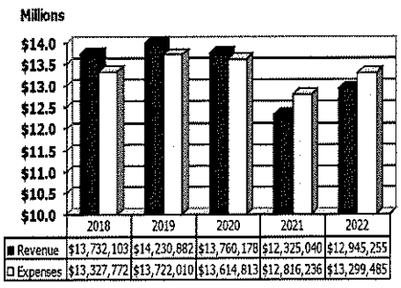





## GENERAL FUND ANALYSIS

(Pg. 29)




| | 2018 | 2019 | 2020 | 2021 | 2022 |
|---|---|---|---|---|---|
| ■ Revenue | $13,732,103 | $14,230,882 | $13,760,178 | $12,325,040 | $12,945,255 |
| □ Expenses | $13,327,772 | $13,722,010 | $13,614,813 | $12,816,236 | $13,299,485 |

**FISCAL YEAR**



## GENERAL FUND EXPENDITURES BY COST CATEGORY

(Pg. 29)

