

CITY OF WAXAHACHIE
Firefighters' and Police Officers' Civil Service Commission
Meeting Minutes

A regular meeting of the **Firefighters' and Police Officers' Civil Service Commission** of the City of Waxahachie, Texas was held at the Waxahachie City Hall, Council Conference Room, 401 S. Rogers St, Waxahachie, TX 75165, Wednesday, November 9, 2022, at 12:00 P.M.

Commission Members Present: Bob Aday, Chair
 Teresa McNiel, Vice-Chair
 Jackie Mims

Others Present: Fire Chief, Ricky Boyd
 Police Chief, Joe Wiser
 Civil Service Director, Lindsey Mearns

1. Call to order

Bob Aday called the meeting to order at 12:00 P.M.

2. Invocation

The invocation was given by Fire Chief, Ricky Boyd.

3. Public Comments

No public comments

4. Approve September 22, 2022, meeting minutes

Teresa McNiel made a motion to approve meeting minutes, seconded by Jackie Mims. **Motion Passed**

5. Waxahachie Fire Rescue

 a. Action Items

- i. Certify Fire Captain Examination Eligibility List created by written examination on October 21, 2022. **Jackie Mims made a motion certify the Fire Captain Examination Eligibility List, seconded by Teresa McNiel. Motion passed**
- ii. Consider approval for an entry Fire written examination and physical ability test to be held on February 25, 2023. **Teresa McNiel made a motion to approve the Entry Fire Written Examination and Physical Ability Test, seconded by Jackie Mims. Motion passed**

 b. Items for Discussion

- i. None.

6. Waxahachie Police Department

 a. Action items

- i. Review and consider appeal to Police Corporal Promotional Exam Question #4.
 Appellant Jill Turner presented her appeal to the Commission. Chief Wiser presented information from the source material in support of the answer key. All members of the Commission voted to sustain the answer key as correct. **Teresa McNiel made a motion to sustain the answer key, seconded by Jackie Mims. Motion passed.**
- ii. Review and consider appeal to Police Corporal Promotional Exam Question #27.
 Appellant Dustin Koch withdrew his appeal for Question 27.

- iii. Review and consider appeal to Police Corporal Promotional Exam Question #37.
Appellant Elizabeth Glidewell presented her appeal to the Commission. Chief Wiser presented information from the source material in support of the answer key. All members of the Commission voted to sustain the answer key as correct. **Jackie Mims made a motion to sustain the answer key, seconded by Teresa McNiel. Motion passed.**
- iv. Review and consider appeal to Police Corporal Promotional Exam Question #41.
Appellant Dustin Koch withdrew his appeal for Question 41. Appellant Jill Turner presented her appeal to the Commission. Chief Wiser presented information in support of the answer key. All members of the Commission voted to sustain the answer key as correct. **Teresa McNiel made a motion to sustain the answer key, seconded by Jackie Mims. Motion passed.**
- v. Review and consider appeal to Police Corporal Promotional Exam Question #48.
Appellant Dustin Koch withdrew his appeal for Question 48. Appellant Elizabeth Glidewell withdrew her appeal for Question 48. Appellant Jill Turner presented her appeal to this question with Question 41 as the appeal was due to a duplicate question. Chief Wiser presented information in support of the answer key. All members of the Commission voted to sustain the answer key as correct. **Teresa McNiel made a motion to sustain the answer key, seconded by Jackie Mims. Motion passed.**
- vi. Review and consider appeal to Police Corporal Promotional Exam Question #68.
Appellant Jill Turner presented her appeal to the Commission. Chief Wiser presented information from the source material in support of the answer key. All members of the Commission voted to sustain the answer key as correct. **Jackie Mims made a motion to sustain the answer key, seconded by Teresa McNiel. Motion passed.**
- vii. Review and consider appeal to Police Corporal Promotional Exam Question #69.
Appellant Elizabeth Glidewell presented her appeal to the Commission. Chief Wiser presented information from the source material in support of the answer key. All members of the Commission voted to sustain the answer key as correct. **Jackie Mims made a motion to sustain the answer key, seconded by Teresa McNiel. Motion passed.**
- viii. Certify Police Corporal Examination Eligibility List created by written examination on October 25, 2022. **Teresa McNiel made a motion certify the Fire Captain Examination Eligibility List, seconded by Jackie Mims. Motion passed**
- ix. Consider approval of a written promotional examination to establish an eligibility list for the position of Sergeant to be held on December 16, 2022, and open examination to Corporals with less than two years of service as a Corporal as of December 16, 2022. **Jackie Mims made a motion to approve the Police Sergeant Promotional Examination, seconded by Teresa McNiel. Motion passed**
- x. Consider approval of a written promotional examination to establish an eligibility list for the position of Lieutenant to be held on December 16, 2022. Authorize the Civil Service Director to open the exam to Sergeants with less than two years of service if less than three Sergeants petition for the exam. **Teresa McNiel made a motion to approve the Police Lieutenant Promotional Examination, seconded by Jackie Mims. Motion passed**
- xi. Consider approval for an entry Police written examination and physical ability test to be held on January 21, 2023. **Teresa McNiel made a motion to approve the Entry Police Written Examination and Physical Ability Test, seconded by Jackie Mims. Motion passed**

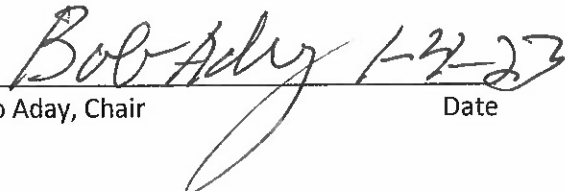
- b. Items for Discussion (no action will be taken on discussion items).
i. None

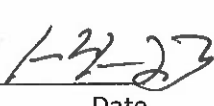
7. Commission member and meeting attendee comments

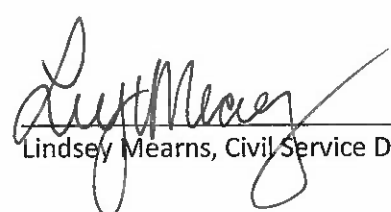
None

8. Adjournment

There being no further business to come before the commission, Teresa McNiel made a motion to adjourn, second by Jackie Mims; the meeting was adjourned at 12:49 P.M.


Bob Aday, Chair


Date


Lindsey Mearns, Civil Service Director