REGULAR COUNCIL MEETING
MONDAY, NOVEMBER 21, 2022 – 7:30 PM
PUBLIC HEARING – 8:00 PM
EXECUTIVE SESSION IMMEDIATELY FOLLOWING

President Christine Shoop called the Regular Council Meeting to order at 7:30 PM. City Council convened for a regular meeting in Council Chambers, with the following in attendance: Councilpersons Derrick Abney, Nick Augustine, Lori DiNallo, Jim Fodor, Paul Hach, Mario Rodriguez, and Christine Shoop; City Manager Doug Lewis, Law Director Jim Lyons, Director of Planning Phoenikx Buathier, Fire Chief Tom Hummel, Tara Schuster from Finance, and Clerk of Council Samantha Danielson.

On roll call for attendance, Mr. Abney, Mr. Augustine, Mrs. DiNallo, Mr. Fodor, Mr. Hach, Mr. Rodriguez, and Mrs. Shoop were present.

Mrs. Shoop asked for a motion to approve the agenda as submitted.
Mr. Hach moved to approve the agenda, seconded by Mrs. DiNallo. All Council Members were in favor by answering "Aye". Motion carried. Agenda approved.

Mr. Augustine gave the Invocation. The Pledge of Allegiance was recited.

Mrs. Shoop asked for a motion to approve the minutes from the Special Meeting-Work Session and Regular Meeting on November 07, 2022.
Mrs. DiNallo moved to approve the minutes, seconded by Mr. Augustine. All Council Members were in favor by answering "Aye". Minutes accepted.

Public Comment: None

Committee Report:
Planning Commission
City Manager Doug Lewis reported for this meeting. The following items were presented to the Planning Commission on November 10, 2022. The City of Painesville has received an application from Donald Oster for PVS Chemicals, regarding a Conditional Use Permit Application. The applicant is requesting a Conditional Use Permit for determination that the following materials Butyl Cellosolve, Triethylene Glycol, Isopropyl Alcohol, Triethanolamine, Phosphoric Acid, and Hydrochloric Acid to be stored in an existing 12-unit outdoor tank farm are in conformance with the Industrial performance standards of section 1115.19(b) of the Unified Development Code. The requested was approved; The City of Painesville has submitted an application to rezone a portion of parcel 15-A-012-0-00-002-0 from B-3, Central Business District to S-1, Special District. A portion of the parcel is currently zoned S-1, Special District. The City wishes to rezone the remaining portion of the parcel, to allow for the expansion of the Kiwanis Recreation Park. The request was approved; 2022 Design Review Applications to Date: No New Certificates of Appropriateness Issue; Vacant Planning Commission Spot was given an update; and 2023 Meeting Schedule was handed out.

BZA
City Manager Doug Lewis reported for this meeting. The following items were presented to the on November 16, 2022. An application has been submitted by Marie L. Cipolletta of Signarama for John Cerni of Pacer Realty, LLC, requesting a variance to Section 1127.11(a)(1) of the Unified Development Code. The variance is to allow 3 additional wall signs on the west side of the building, not on the primary buildings frontage, for a total of 4 wall signs to be located on the building. A variance of 3 additional wall signs not on the primary building frontage was requested. This request was approved; 2023 Meeting Schedule was discussed; and BZA Members Terms: two members of the Board have terms that expire at the end of the year and were reminded to let staff know if they'd like to renew their terms.

Legislation:

AN ORDINANCE TO MAKE APPROPRIATIONS FOR THE CURRENT EXPENSES AND EXPENDITURES OF THE CITY OF PAINESVILLE, STATE OF OHIO FOR THE FISCAL YEAR BEGINNING JAUNUARY 1, 2023 AND ADOPTING THE OPERATING BUDGET, AND DECLARING AN EMERGENCY
was given first read.

City Manager Doug Lewis and Tara Schuster spoke on this piece of legislation. Mr. Lewis stated the preparation for the 2023 budget began in June and the Finance Department and City Administration has been working with each Department to review revenues, expenses, and capital funding. The Finance Committee met with the City Administration on October 18, 2022 to go over the 2023 budget document. The Administration incorporated changes that the Finance Committee requested be made to the 2022 budget document. The Administration presented the 2023 budget to City Council on November 7, 2022 at a Special City Council Meeting.

A presentation was given by Tara Schuster and Mr. Lewis to explain the Budget Overview, the Summary of Revenues and Expenditures, and the General Fund. See attached presentation.

Several concerns and questions were asked by Council. Mr. Lewis explained what the carry over balance is a balance kept in the General Fund in case of any unanticipated expenses. A balance of 20% to 25% is maintained of the overall General Fund. Mr. Lewis was asked to provide the actual percentage. Mrs. DiNallo expressed a concern about the affordability of the budget for the community and the long term range plans for paying back loans and expenses of the capital improvements when the economy is not doing well and items are more expensive. Mr. Fodor explained more about carry over balance being the finance person usually is conservative in the General Fund and the guesstimate of the income tax. Therefore, it has been projected the City will be in a deficit. Mrs. DiNallo also commented the City is incurring a large debt in utilities and capital improvement and is concern about the affordability of the utilities over the years to come.

This will go to second read.

AN ORDINANCE AMENDING THE DISTRICT MAP AND THE SETBACK MAP REFERRED TO IN SECTION 1113.03 OF THE PAINESVILLE CODE OF 1998 REZONING PERMANENT PARCEL NUMBER 15-A-012-0-00-002-0, LOCATED AT 33 MILL STREET FROM B-3, CENTRAL BUSINESS DISTRICT AND S-1, SPECIAL DISTRICT TO S-1, SPECIAL DISTRICT, AND DECLARING AN EMERGENCY

was given first read.

Phoenikx Buathier spoke on this piece of legislation and gave a presentation. The City is requesting a rezoning for this parcel. The request is for rezoning for a portion of the parcel. There will be a public hearing on this legislation on December 19, 2022. See attached presentation.

This will go to second read.

AN ORDINANCE AMENDING SECTION 167.07, OF THE PAINESVILLE CODE OF 1998 RELATING TO THE CLASSIFICATION AND COMPENSATION PLAN, AND DECLARING AN EMERGENCY

was given first read.

City Manager Doug Lewis spoke on this piece of legislation. The City is faced with filling the vacancy of Economic Development Director. This re-classification will also bring the Economic Development Director position in line with most of the other City Department Heads. This legislation is a re-classification of the Economic Development Director position from a Grade 21 with an annual salary range of $68,176.68 – 89,652.42 to a Grade 23 with a salary range of $73,355.62 – $98,841.60. The position has been vacant for over three (3) months and the Administration have identified a qualified candidate to fill the position. Mr. Lewis respectfully asked City Council to consider waiving the three readings of this legislation and pass it as an emergency.

PUBLIC HEARING

Mrs. Shoop asked for a motion to adjourn from Regular Meeting for the Public Hearing.

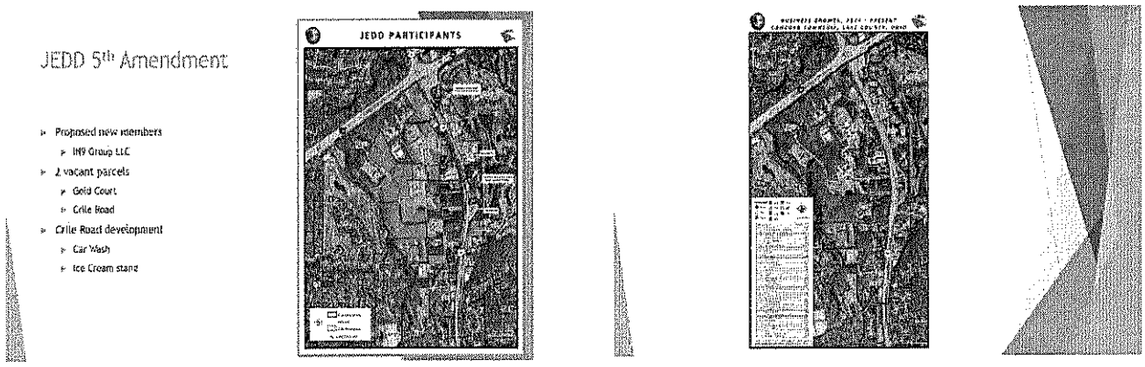
Mr. Hach moved to adjourn from the Regular Meeting for the Public Hearing, seconded by Mrs. DiNallo.

On roll call, Mr. Abney, Mr. Augustine, Mrs. DiNallo, Mr. Fodor, Mr. Hach, Mr. Rodriguez, and Mrs. Shoop answered "Yes". Motion carried at 8:00 PM.

Mrs. Shoop asked for a motion to move into the Public Hearing.

Mr. Hach moved to go into the Public Hearing, seconded by Mrs. DiNallo.
On roll call, Mr. Abney, Mr. Augustine, Mrs. DiNallo, Mr. Fodor, Mr. Hach, Mr. Rodriguez, and Mrs. Shoop answered "Yes". Motion carried at 8:00 PM.

Administrator of Concord-Painesville JEDD Rita McMahon spoke on this piece of legislation. She presented and spoke in favor of an application to add two additional parcels to the Concord-Painesville JEDD. In order to amend the JEDD and to include these to be tax paying entities, an ordinance needs to be passed amending the agreement and the Concord Township Trustees have to pass a resolution amending the agreement. She explained and outline what and where the parcel are located and it usage. It is being asked to move forward to obtain income tax when construction begins and any final jobs at that location. A fairly significant increase is anticipated and there has been a lot of growth and development.



Mrs. Shoop opened the Public Hearing up to public comments. No one from the public spoke for or against this legislation.

Mrs. Shoop asked for a motion to adjourn the Public Hearing.

Mrs. DiNallo moved to adjourn the Public Hearing, seconded by Mr. Augustine.
On roll call, Mr. Abney, Mr. Augustine, Mrs. DiNallo, Mr. Fodor, Mr. Hach, Mr. Rodriguez, and Mrs. Shoop answered "Yes". Motion carried at 8:06 PM.

Mrs. Shoop asked for a motion to return to the Regular Meeting.

Mrs. DiNallo moved to return to the Regular Meeting, seconded by Mr. Hach.
On roll call, Mr. Abney, Mr. Augustine, Mrs. DiNallo, Mr. Fodor, Mr. Hach, Mr. Rodriguez, and Mrs. Shoop answered "Yes". Motion carried at 8:06 PM.

REGULAR MEETING

Mr. Augustine made a motion to suspend (Item #3), seconded by Mrs. DiNallo.
On roll call, Mr. Rodriguez, Mr. Abney, Mr. Augustine, Mrs. DiNallo, Mr. Fodor, Mr. Hach, and Mrs. Shoop answered "Yes". Motion carried.

Mrs. DiNallo made a motion to adopt, seconded by Mr. Hach.
On roll call, Mr. Rodriguez, Mr. Abney, Mr. Augustine, Mrs. DiNallo, Mr. Fodor, Mr. Hach, and Mrs. Shoop answered "Yes". Motion carried. **ORDINANCE 25-22 is ADOPTED.**

A RESOLUTION ACCEPTING THE PETITION OF LANDOWNERS SEEKING TO BE INCLUDED IN THE CONCORD TOWNSHIP-CITY OF PAINESVILLE JOINT ECONOMIC DEVELOPMENT DISTRICT CONTRACT (JEDD) FILED BY PETITIONERS IN9 GROUP. LLC, OWNER OF PERMANENT PARCEL NUMBER 08-A-020-B-00-002-0 LOCATED ON GOLD COURT AND 08-A-020-0-00-048-0 LOCATED ON CRILE ROAD LOCATED IN CONCORD TOWNSHIP, AMENDING THE JEDD CONTRACT, AND DECLARING AN EMERGENCY
was given third read.

Mr. Hach made a motion to adopt, seconded by Mr. Augustine.

On roll call, Mr. Abney, Mr. Augustine, Mrs. DiNallo, Mr. Fodor, Mr. Hach, Mr. Rodriguez, and Mrs. Shoop answered "Yes". Motion carried. **RESOLUTION 58-22 is ADOPTED.**

A RESOLUTION AUTHORIZING AND DIRECTING THE CITY MANAGER TO ENTER INTO A PARTNERSHIP WITH LAKE COUNTY TO UPDATE AND ADOPT THE 2022 LAKE COUNTY HAZARD MITIGATION PLAN, AND DECLARING AN EMERGENCY

was given second read.

City Manager Doug Lewis spoke on this piece of legislation. Lake County Emergency Management Agency sent a letter asking each of the participating jurisdictions in Lake County to adopt legislation to update the 2022 Lake County Multi-Jurisdictional Hazard Mitigation Plan. Last adopted in 2017 and is updated every 5 years if communities are to remain eligible to receive funding under FEMA's Hazard Mitigation Grant Program. Mr. Lewis gave the following updates: Census information; Planning process reflects the process used for current cycle; Addition of hazards: Infrastructure Failure, Tornado (formerly part of severe storms and Utility Disruptions; Updated hazard information in each profile; Updated developing trends to include current information, socially vulnerable populations, and climate change; and removed completed projects and added new ones at jurisdictions' request.

Mrs. DiNallo made a motion to suspend, seconded by Mr. Hach.

On roll call, Mr. Augustine, Mrs. DiNallo, Mr. Fodor, Mr. Hach, Mr. Rodriguez, Mr. Abney, and Mrs. Shoop answered "Yes". Motion carried.

Mr. Augustine moved to adopt, seconded by Mrs. DiNallo.

On roll call, Mr. Augustine, Mrs. DiNallo, Mr. Fodor, Mr. Hach, Mr. Rodriguez, Mr. Abney, and Mrs. Shoop answered "Yes". Motion carried. **RESOLUTION 59-22 is ADOPTED.**

Unfinished Business: None

New Business: Appointment of Economic Development Director

City Manager Doug Lewis stated he was pleased to advise City Council that he have chosen Susan Crotty to fill the position of Economic Development Director for the City of Painesville. Ms. Crotty has 22 of public sector experience in Economic Development and Community Development as well as 11 years in the private section. In addition to completing the Ohio Development Association's Ohio Economic Development Course and earning a BA in Economics, she is also a Certified Economic Developer through the International Economic Development Council. He believes her extensive experience will provide a solid background for this position. If approved, Ms. Crotty will start on January 3, 2023. Mr. Lewis, therefore, submitted for Council's concurrence Susan Crotty for the position of Economic Development Director as required by Article II, Section 3 of the City of Painesville Charter. Mr. Lewis respectfully requested City Council's confirmation. Ms. Crotty was present at the November 21, 2022 City Council Meeting.

Mr. Hach made a motion to approve Susan Crotty for the position of Economic Development Director, seconded by Mr. Augustine.

On roll call, Mrs. DiNallo, Mr. Fodor, Mr. Hach, Mr. Rodriguez, Mr. Abney, Mr. Augustine, and Mrs. Shoop were in favor by answering "Yes". Motion approved.

Council Members welcomed Ms. Crotty.

Departmental Presentations: None

Administrative Reports:

Law Director Jim Lyons had no comments at this time.

City Manager Doug Lewis commented on the following items: The City is continuing to move forward with the purchase of Concord Road equipment and the closing should be December 23rd, Shop and Stroll and Spirit of the Season was successful, and he gave a shout out Tara from the Economic Development Department for her excellent job working with DPO; Welcomed and congratulated Susan Crotty; Thanked Parks and Recreation Department for their excellent job organizing the Spirit of the Season event, and the Public Works for the great job of clearing the roads.

Clerk's Correspondences:

The next regular Council meeting will be held on Monday, December 5th at 7:30 PM; Lake County YMCA turkey Day 5K will be on Thursday 24th at 7:30 AM; All City Offices are closed on Thursday, Thursday 24th and Friday 25th for the Thanksgiving Holiday; Santa in the Square will be the in Painesville Square every weekend in December leading up to the big day. This is free and open to all kids. See the City of Painesville Facebook page or website for the times to visit; Santa's Mailbox is available in the Painesville Square. Write a letter to Santa and he'll write you back if your letter or envelope has a return address. Last day to send letters is December 18th; Parents can sign up their children, ages 3 - 10, to receive a phone call from Santa, December 7th, 12th or 14th. Parents can register at Painesville's Recreation link by December 1st. Please register each child separately.

Closing Comments:

Mr. Fodor asked Mr. Lewis about sidewalk snow plowing and for an update on procedure, and reminded residents about space heater and CO2 safety.

Mr. Abney had no comments at this time.

Mr. Hach wished everyone a Happy Thanksgiving.

Mrs. DiNallo welcomed Susan Crotty, and commented on the excellent events this past weekend, and thanked the employees involved and the merchants who participated. She wished everyone a Happy Thanksgiving.

Mr. Augustine welcomed Susan Crotty and commented on the beautiful wreath made by a city employee.

Mr. Rodriguez thanked residents who watched tonight's meeting and those who attended. He thanked the businesses' who participated, and congratulated Susan. He reminded everyone it is a time of giving and sharing and to volunteer.

Mrs. Shoop welcomed Susan and wished everyone a Happy Thanksgiving. She commented the funds used for the Spirit of the Season event were from donations and sponsorships, and thanked all those involved.

Mrs. Shoop asked for a motion to move into the Executive Session.

Mr. Fodor motioned to go in to EXECUTIVE SESSION BEING HELD IN ACCORDANCE WITH ARTICLE II, Section 6(1) To consider the appointment, employment, dismissal, discipline, promotion, demotion or compensation of an employee or official of the City, and IN ACCORDANCE WITH ARTICLE II, Section 6(2) To consider the purchase or lease of property for public purposes if premature disclosure of information would be adverse to the public interest, seconded by Mr. Hach.

All Council Members were all in favor by answering "Aye". Motion carried to move into Executive Session at 8:24 PM.

Mr. Hach moved to adjourn the Executive Session, seconded by Mr. Augustine.

On roll call, Mr. Abney, Mr. Augustine, Mrs. DiNallo, Mr. Fodor, Mr. Hach, Mr. Rodriguez, and Mrs. Shoop, were all in favor by answering "Yes". Motion carried at 8:53 PM.

Mr. Hach moved to adjourn the Regular Meeting, seconded by Mr. Augustine.

On roll call, Mr. Abney, Mr. Augustine, Mrs. DiNallo, Mr. Fodor, Mr. Hach, Mr. Rodriguez, and Mrs. Shoop, were all in favor by answering "Yes". Motion carried at 8:54 PM.

Meeting adjourned at 8:54 PM.

Samantha Danielson
Samantha Danielson
Clerk of Council

Christine Shoop
Christine Shoop
President of Council

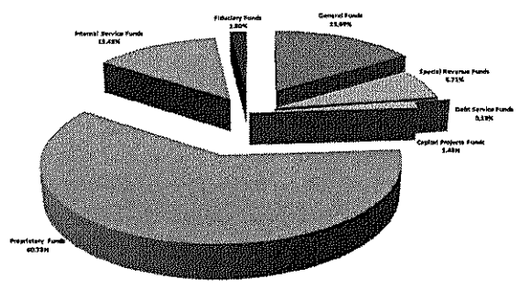
PROPOSED BUDGET

FISCAL YEAR 2023

MONDAY, NOVEMBER 21, 2022

REVENUES BY FUND GROUP

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BUDGET OVERVIEW

- Total 2023 Budgeted Revenues $87 million
- Total 2023 Budgeted Expenses $92 million
- 2023 General Fund will have a budget deficit
  - Reduced 1% from 2022 budget deficit
  - Second year in a row the General Fund deficit has been reduced
  - Administrations goal to have a balanced budget
- The main funds, except the General & Sewer Funds, will have a budget surplus
- In the main funds the majority of expenses are for salaries
- Proposing $14.6 million in Capital Projects in 2023
  - $2.7 million to move the poles on State Rte. 20
  - $1.6 million for 3 projects for WPCP
  - Numerous streetscape projects

SUMMARY OF EXPENDITURES BY COST CENTER

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	2023 %	2023 Budget	2022 Budget	Change $	%
Personnel Services	36.02%	$ 33,287,449	$ 31,407,306	$ 1,880,143	5.99%
Materials & Supplies	2.46%	2,275,469	2,047,204	228,265	11.15%
Services & Charges	9.03%	8,345,027	6,213,453	2,131,574	34.31%
Utilities	22.26%	20,572,635	19,477,631	1,095,004	5.62%
Operating Charges	5.47%	5,058,549	1,554,966	3,503,583	225.32%
Capital Outlay	15.84%	14,642,537	11,301,019	3,341,518	29.57%
Debt Service	5.88%	5,422,614	2,432,834	2,989,780	122.89%
Nonoperating Charges	0.93%	861,500	913,500	(52,000)	-5.69%
Operating Transfers/Reserves	2.11%	1,952,000	4,965,000	(3,013,000)	-60.68%
Total	**100.00%**	**$ 92,417,780**	**$ 80,312,913**	**$ 12,104,867**	**15.07%**

Personnel Services includes: wages, benefits, hospitalization & workers comp.

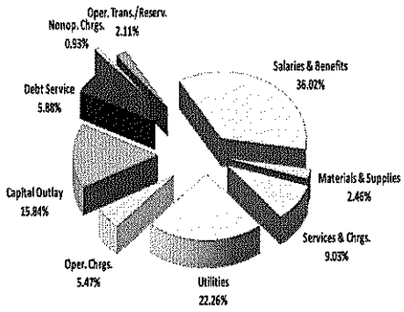
SUMMARY OF REVENUES BY SOURCE

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	2023 %	2023 Budget	2022 Budget	Change $	%
Taxes	18.20%	$ 15,833,600	$ 14,757,100	$ 1,076,500	7.29%
Intergovernmental	5.41%	4,704,751	3,624,640	1,080,111	29.80%
Charges for Services	0.83%	722,935	655,235	67,700	10.33%
User Fees	59.87%	52,070,299	45,332,825	6,737,474	14.86%
Licenses & Permits	0.41%	359,100	353,450	5,650	1.60%
Fines & Forfeitures	1.63%	1,417,700	1,459,150	(41,450)	-2.84%
Miscellaneous Revenues	2.22%	1,930,770	1,512,270	418,500	27.67%
Financing Sources	8.90%	7,740,300	2,394,200	5,346,100	223.29%
Transfer-In-All Funds	2.53%	2,202,000	4,753,000	(2,551,000)	-53.67%
	100.00%	**$ 86,981,455**	**$ 74,841,870**	**$ 12,139,585**	**16.22%**

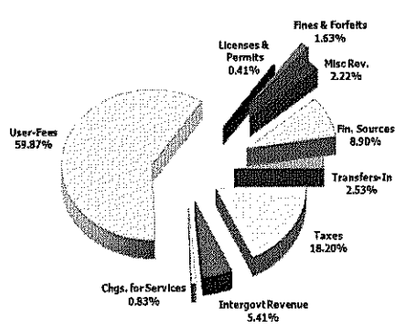
EXPENDITURES WHERE IT GOES

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REVENUE WHERE IT COMES FROM

(Pg. 9)



GENERAL FUND

GENERAL FUND 2023 BUDGET

- **Revenues = $13,645,455**
- **Expenditures = $13,997,894**

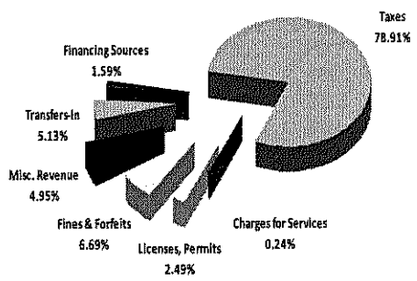
- 2023 Budgeted GF Revenues will increase by 5%
- 2023 Budgeted Expenses will increase by 5%
- Budget deficit of $352,439
- 2023 General Fund Deficit has been reduced by almost $2,000
- Second year in a row the General Fund deficit has been reduced
- Goal is balance the General Fund in the upcoming years

GENERAL FUND DEPARTMENTAL EXPENDITURES

FUND	DEPT./DIV.	SAL/WAGES BENEFITS	OPERATING EXPENSES	DEBT	CAPITAL	TRANFERS	TOTAL
GENERAL (101)	Council	19,788	9,642	-	-	-	29,430
	City Manager	74,852	23,287	-	-	-	98,139
	Communications	13,093	13,207	-	-	-	26,300
	Economic Development	27,178	15,822	-	-	-	43,000
	Planning	29,917	10,643				40,560
	Community Development	39,891	23,784	-	-	-	63,675
	Finance	91,669	296,866	-	-	-	388,535
	Human Resources	47,421	32,384				79,805
	Fire	2,533,447	78,735	-	-	-	2,612,182
	Law	52,372	-	-	-	-	52,372
	Engineering	86,021	12,219				98,240
	Muni Court	1,167,145	28,387	-	-	-	1,195,533
	Police	4,094,843	868,505	-	-	-	4,963,349
	Public Works	432,361	276,493	-	-	-	708,854
	Rec. & PL	618,934	209,508	-	-	-	828,442
	Non-Departmental	2,414,598	254,880	-	-	100,000	2,769,478
	Total General	11,743,531	2,154,363	-	-	100,000	13,997,894

BREAKDOWN OF GENERAL FUND REVENUE

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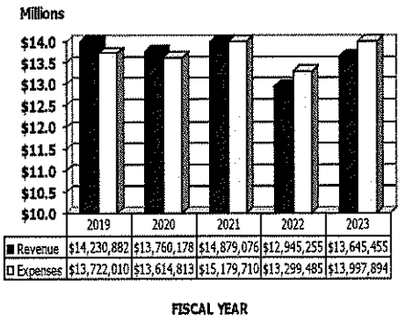


THANK YOU

MONDAY, NOVEMBER 21,2022

GENERAL FUND ANALYSIS

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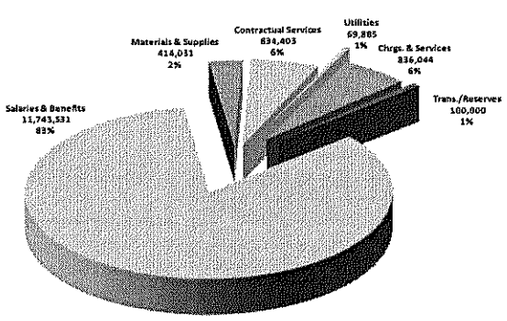


	2019	2020	2021	2022	2023
Revenue	$14,230,882	$13,760,178	$14,879,076	$12,945,255	$13,645,455
Expenses	$13,722,010	$13,614,813	$15,179,710	$13,299,485	$13,997,894

FISCAL YEAR

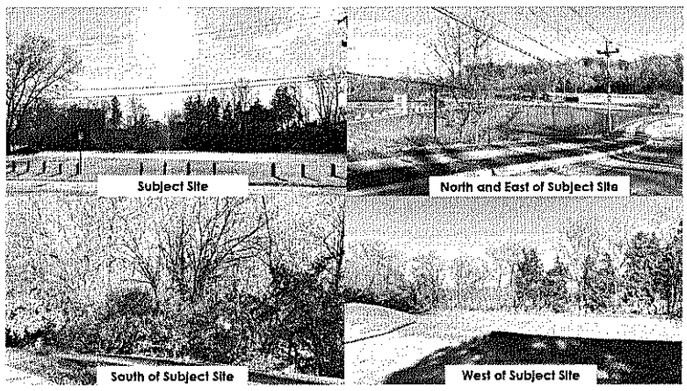
GENERAL FUND EXPENDITURES BY COST CATEGORY

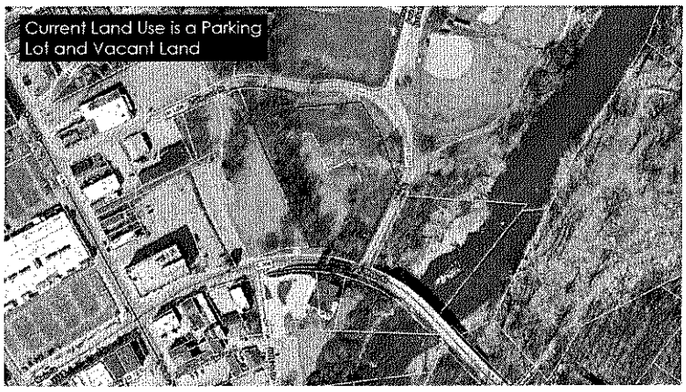
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City of Painesville
City Council

Rezoning No. 96-22





Rezoning No. 96-22
Applicant/Owner: City of Painesville
Location: 33 Mill Street
Parcel: 15-A-012-0-00-002-0 (portion)
Acreage: 3
Zoning District: B-3, Central Business District and S-1, Special District to S-1, Special District

Administrative Comments:

- Most restrictive zoning
- Provide additional land, along with a designated gateway into Kiwanis Recreational Park
- Provide additional open space in the Downtown area, while supporting additional infill projects in the Downtown
- Consistent and orderly development that will improve the natural environment
- Not adversely impact the surrounding properties

Staff Recommends: Approval

Planning Commission Recommends – Approved 4-0

