CITY OF DENTON
CIVIL SERVICE COMMISSION
MINUTES

Date/Time: Wednesday, April 26, 2023, at 1:00 p.m.
Location: Central Fire Station – Emergency Operations Center (EOC)
332 E. Hickory Street, Denton, TX 76201

After determining that a quorum was present, the Civil Service Commission of the City of Denton, Texas convened in a Regular Meeting on Wednesday, April 26, 2023, at 1:09 p.m. in the Central Fire Station – Emergency Operations Center (EOC), 332 E. Hickory Street, Denton, Texas.

PRESENT: Commissioners Darhyl Ramsey, John Baines, and Jaime Blanton

ABSENT WITH NOTICE: None

Also present were Civil Service Director Sarah Kuechler; Deputy City Attorney Michael Cronig; Police Lieutenant Derek Bradford; Police Sergeant Jason Kolba; Fire Battalion Chief Lonny Britten; Fire Drivers James Fouts, Jon Piatt, Greg Johnson, Chris Lillie, and Brian Nalley; Deputy Fire Marshalls Jeb Miller and Gary Weiland; Firefighter Brian Gilmore; and Civil Service Secretary Crystal Babcock

1. ITEMS FOR CONSIDERATION

A. CSC23-032 Introduction of guests.

None

B. CSC23-033 Receive public comments.

None

C. CSC23-034 Consider approval of the minutes from the March 29, 2023, meeting.

The Commissioners considered approval of minutes from the March 29, 2023, Civil Service Commission meeting. Commissioner Blanton motioned to approve the minutes as presented, Commissioner Baines seconded the motion. The motion carried, 3 – 0.

AYES (3): Commissioners Baines, Blanton, and Ramsey
NAYS (0): None
ABSENT (0): None

D. CSC23-035 Receive a report, hold discussion, and take action on the Position Opportunity Announcement (POA) to schedule the date, time, and location for the Police Department entrance examination.

Commissioner Baines made a motion to approve the Position Opportunity Announcement (POA) as presented, Commissioner Blanton seconded the motion. The motion carried, 3 – 0.

AYES (3): Commissioners Baines, Blanton, and Ramsey
NAYS (0): None
ABSENT (0): None

E. CSC23-036 Receive a report, hold discussion, and take action on the Commission List from the

Fire Driver Examination that was administered on March 2, 2023.

The Commissioners considered approval of the Fire Driver Commission List. Commissioner Blanton made a motion to approve the list as presented, Commissioner Baines seconded the motion. The motion carried, 3 – 0.

AYES (3): Commissioners Baines, Blanton, and Ramsey
NAYS (0): None
ABSENT (0): None

F. *CSC23-037 Receive a report, hold discussion, and take action on the appealed questions from the Fire Captain Examination that was administered on March 1, 2023.*

The Commissioners considered appeals of questions from the Fire Captain Examination that was administered on March 1, 2023. The following action was taken for each appealed question:

Question	*Action*	*Motion/Second*	*Vote*
16	Sustain the Answer Key	Blanton/Baines	2 – 1 (Baines Opposed)
20	Appeal Withdrawn	N/A	N/A
25	Sustain the Answer Key	Blanton/Baines	3 – 0
26	Sustain the Answer Key	Blanton/Baines	3 – 0
33	Appeal Withdrawn	N/A	N/A
34	Sustain the Answer Key	Blanton/Baines	2 – 1 (Baines Opposed)
54	Sustain the Answer Key	Blanton/Baines	3 – 0
67	Accept B and D	Blanton/Baines	3 – 0
80	Sustain the Answer Key	Blanton/Baines	3 – 0
81	Sustain the Answer Key	Baines/Blanton	3 – 0
90	Accept A and B	Blanton/Baines	3 – 0

G. *CSC23-038 Provide an update on a planned leave of absence for the Civil Service Director and designation of an Acting Civil Service Director.*

Staff provided an update on a planned leave of absence as well as designation of an Acting Civil Service Director. No action taken.

H. *CSC23-039 Discuss agenda and date of the next Civil Service Commission meeting.*

The Civil Service Commission will meet on May 17, 2023, at 1:00 p.m. Commissioner Blanton made a motion to adjourn at 2:38 p.m.; Commissioner Baines seconded the motion. The motion carried, 3 – 0.

AYES (3): Commissioners Baines, Blanton, and Ramsey
NAYS (0): None
ABSENT (0): None

Darhyl L. Ramsey — May 17, 2023

DARHYL RAMSEY, CHAIR — DATE

Crystal Babcock — May 17, 2023

CRYSTAL BABCOCK, CIVIL SERVICE SECRETARY — DATE