MINUTES
AIRPORT ADVISORY BOARD
December 6, 2023

After determining that a quorum was present, the Airport Advisory Board of the City of Denton, Texas convened in a Special Called Meeting on Wednesday, December 6, 2023, at 3:17 p.m. in the Meeting Room at the Denton Enterprise Airport Terminal Building, 5000 Airport Road, Denton, Texas.

PRESENT: Chair Robert Tickner, Vice Chair Ed Ahrens, Members Rick Woolfolk, and Ann Patterson.

ABSENT: Members David Smith and Davis Bird.

1. PLEDGE OF ALLEGIANCE

Members conducted the U.S. and Texas pledge of allegiance.

2. PRESENTATION FROM MEMBERS OF THE PUBLIC

None

3. ITEMS FOR CONSIDERATION

A. Consider approval of the minutes of October 11, 2023. (AAB23-036)

Member Woolfolk moved to approve the item as presented. Member Patterson seconded the motion. Motion carried.

AYES (4): Chair Tickner, Vice Chair Ahrens, Members Woolfolk and Patterson
NAYS (0): NONE
ABSENT (2): Members Smith and Bird

B. Receive a report, hold a discussion, and provide recommendation to City Council regarding the approval of a First Amendment to Airport Lease for GKY Holdings 1, LLC covering property at 4858 Lockheed Lane, Denton, Texas at the Denton Enterprise Airport; amending the existing airport lease; authorizing the City Manager to execute the First Amendment of Airport Lease; and providing an effective date. (AAB23-038)

The item was presented, and discussion followed.

Member Woolfolk moved to approve the item as presented. Vice Chair Ahrens seconded the motion. Motion carried.

AYES (4): Chair Tickner, Vice Chair Ahrens, Members Woolfolk and Patterson
NAYS (0): NONE
ABSENT (2): Members Smith and Bird

C. **Receive a report, hold a discussion, and provide recommendation to City Council regarding the approval of an ordinance of the City of Denton approving an Assignment of Airport Lease from Nebrig Properties, LP to Mark Hicks Transport, LLC covering property located at 4801 John Carrell Road, Denton, Texas at the Denton Enterprise Airport; amending the existing Airport Lease; authorizing the City Manager to execute the Assignment of Airport and Consent Agreement; and providing an effective date. (AAB23-041)**

The item was presented, and discussion followed.

Member Woolfolk moved to approve the item as presented. Vice Chair Ahrens seconded the motion. Motion carried.

AYES (4): Chair Tickner, Vice Chair Ahrens, Members Woolfolk and Patterson
NAYS (0): NONE
ABSENT (2): Members Smith and Bird

D. **Receive a report, hold a discussion, and provide recommendation to City Council regarding the approval of an ordinance of the City of Denton; authorizing the approval of a first amendment to a Professional Services Agreement between the City of Denton and Coffman Associates, Inc., amending the contract, in the not-to-exceed amount of $71,250.00 said first amendment to provide a Financial Analysis for the Airport; providing for the expenditure of funds therefor; and providing an effective date (8133 – providing for an additional first amendment expenditure amount no-to-exceed $71,250.00, with the total contract amount not-to-exceed $86,250.00). (AAB23-039)**

The item was presented, and discussion followed.

Member Woolfolk moved to approve the item as presented. Vice Chair Ahrens seconded the motion. Motion carried.

AYES (4): Chair Tickner, Vice Chair Ahrens, Members Woolfolk and Patterson
NAYS (0): NONE
ABSENT (2): Members Smith and Bird

E. **Ratification of the Airport Business Permit for GKY Holdings 1, LLC dba ATP to conduct Aircraft Flight Training services at the Denton Enterprise Airport. (AAB23-040)**

The item was presented, and discussion followed.

Vice Chair Ahrens moved to approve the item as presented. Member Patterson seconded the motion. Motion carried.

AYES (4): Chair Tickner, Vice Chair Ahrens, Members Woolfolk and Patterson
NAYS (0): NONE
ABSENT (2): Members Smith and Bird

F. Staff Reports: (AAB23-037)

1. **Monthly Operations Report – December 2023**
2. **Monthly Construction Report – December 2023**
3. **Airport Advisory Board-City Council Airport Related Items Matrix – December 2023**

The items were presented, and discussion followed. There was no direction provided as the items were for presentation/discussion purposes only.

4. CONCLUDING ITEMS.

Board members requested Air Traffic Control provide an update addressing the launching of flight school aircraft and the potential to provide quicker launch times.

Member Woolfolk requested Sheltair provide an update regarding pavement repair.

The next scheduled Airport Advisory Board meeting is November 8, 2023 at 3:00 p.m.

With no further business, the meeting was adjourned at 3:54 p.m.

X _____
Bob Tickner
Chairman

X _____
Leanne Alexander
Recording Secretary

MINUTES APPROVED ON: February 14, 2024