MINUTES
CITY OF DENTON
DENTON PUBLIC LIBRARY BOARD
North Branch Library – March 11, 2024

After determining that a quorum was present, the Denton Public Library Board convened on Monday, March 11, at 5:30 p.m. The meeting was held at the North Branch Library at 3020 N. Locust, Denton, Texas. Chair Eva Poole, Vice-Chair Jamie Taylor, and Members Jean Greenlaw, Ling Jeng, and Sandy Swan were in attendance.

PRESENT: Eva Poole, Jamie Taylor, Jean Greenlaw, Ling Jeng, and Sandy Swan
ABSENT: Dallas Guill
STAFF PRESENT: Jennifer Bekker, Marcella Lunn, and Cynthia Carter
GUESTS:

1. PRESENTATION FROM MEMBERS OF THE PUBLIC

None

2. ITEMS FOR CONSIDERATION

A. LB24-018 Consider approval of the minutes of February 12, 2024. Jean Greenlaw motioned, Ling Jeng seconded, all in favor.

B. LB24-016 The Board received an informational report regarding the Friends of the Denton Public Libraries.

- The Big Book Sale was held on February 10, 2024. The sale generated $4,975.66 in revenue, making it one of the most successful book sales in the last several years.

C. LB24-017 The Board received an informational report regarding the Emily Fowler Library Foundation.

The Foundation currently has a $100,000 CD that will come to maturity in April 2024. The Foundation checking account has a balance of $8,691.51 as of the latest statement in February 2024.

The Foundation met on February 16, with Foundation Trustees Alexis Clingan (Treasurer) and Lisa Jenkins in attendance. Jennifer Bekker, Director of Libraries, Haley Phillips, Outreach Librarian, and Dr. Ling Jeng, Library Board Liaison to the Foundation, were also in attendance. Alexis reported that Charlie Hunter, Foundation Trustee, signed the organization up for the Google for Nonprofits program to raise awareness of the Foundation. They are working on selecting a domain name for a website. They are determining at what level donor acknowledgment letters

materials as usual. Subsequently, the library will be closed to the public from Sunday, May 5th to Monday, May 13th for flooring installation and the rearrangement of shelving and furniture in public areas. Throughout this closure, the drive-through book drop will remain accessible, and the drivethrough window will be open during regular operating hours for patrons to check out any available holds. Reservations for the North Branch meeting room and Adult Multi-Purpose Room have been suspended for the dates of March 1-May 13.

FY24/25 Budget Planning Process - The library has finalized requests for the 24/25 Fiscal Year. Requests include one new full-time Library Specialist for North Branch, one new full-time Engagement Coordinator for Administration, and one new part-time Library Specialist for Emily Fowler Central Library. In addition, the department has requested additional funding to address growth in program demand or inflation in hoopla digital services, travel, conference registration, professional training, program supplies, supplies for the Forge Makerspace, equipment, circulation supplies, hotspots, database costs, and Special Collections materials. Requests will be reviewed by budget, City leadership, and then considered by City Council, with a final budget approved in September.

Books2Go Accounts - The Books2Go agreement between the City and Denton ISD has been approved. The agreement renewal continues the existing Books2Go account type program for Denton ISD students, allowing activated accounts to access online resources and tools, check out up to three items from the library, and use library public use computers. The renewal also extends the same level of service to Denton ISD employees who live outside Denton city limits. Denton ISD employees can visit the library and show their employee ID to apply for a Books2Go account. The library is working on an information marketing campaign to let Denton ISD employees know about the program and remind parents about activating Books2Go accounts.

Library Staffing Update - The new part-time Senior Library Specialist, assisting with library technology, has been hired. The library is in the process of interviewing for the South Branch Full Time Adult Services position and the Emily Fowler Central Library Part Time Librarian position. Circulation Supervisors are also preparing position postings for the seasonal page positions at each branch. Each branch will post two part-time seasonal page positions in April.

3. CONCLUDING ITEMS