CITY OF DENTON
CIVIL SERVICE COMMISSION
MINUTES

Date/Time: Wednesday, March 27, 2024, at 1:00 p.m.
Location: Police Training Center – Classroom D
719 E. Hickory Street, Denton, TX 76205

After determining that a quorum was present, the Civil Service Commission of the City of Denton, Texas convened in a Regular Meeting on Wednesday, March 27, 2024, at 1:00 p.m. in Classroom D at the Police Training Center, 719 E. Hickory Street, Denton, Texas.

PRESENT: Commissioners John Baines, Jaime Blanton, and Darhyl Ramsey
*Note: Commissioner Blanton arrived at 1:43 p.m.; Commissioner Baines left at 2:46 p.m.

ABSENT WITH NOTICE: None

Also present were Director of Human Resources/Civil Service Director Megan Gilbreath, Deputy City Attorney Michael Cronig, Police Deputy Chief Derek Bradford, Police Lieutenant Preston Pohler, Fire Battalion Chief Lonny Britten, Civil Service Secretary Crystal Babcock, Fire Drivers Kevin Tye, Jeremy Hardcastle, Gregory Johnson, Brian Collins, Michael Ventrca, Brandon Hillis, Gerald Friend, and Jayson Owen, as well as Deputy Fire Marshall II Jeb Miller and Gary Weiland.

1. ITEMS FOR CONSIDERATION

A. CSC24-021 Introduction of guests.

None

B. CSC24-022 Receive public comments.

None

C. CSC24-023 Consider approval of the minutes from the February 28, 2024, meeting.

The Commissioners considered approval of minutes from the February 28, 2024, Civil Service Commission meeting. Commissioner Baines motioned to approve the minutes as presented, Commissioner Ramsey seconded the motion. The motion carried, 2 – 0 – 1.

AYES (2): Commissioners Baines and Ramsey
NAYS (0): None
ABSENT (1): Commissioner Blanton

D. CSC24-024 Hold discussion and take action on the proposed revisions to the Civil Service Local Rules and Regulations as a result of the 2023 Fire Meet and Confer Agreement.

After a discussion of the proposed revisions to the Civil Service Local Rules and Regulations (to be aligned with the Fire Meet and Confer Agreement approved by City Council on September 19, 2023), Commissioner Baines made a motion to approve the proposed revisions as presented; Commissioner Ramsey seconded the motion. The motion carried, 2 – 0 – 1.

AYES (2): Commissioners Baines and Ramsey
NAYS (0): None
ABSENT (1): Commissioner Blanton

E. *CSC24-025 Hold discussion and take action on the Police Sergeant Eligibility List created from the Police Department's promotional written examination and assessment center process.*

Commissioner Baines made a motion to approve the Eligibility List as presented, Commissioner Ramsey seconded the motion. The motion carried, 2 – 0 – 1.

AYES (2): Commissioners Baines and Ramsey
NAYS (0): None
ABSENT (1): Commissioner Blanton

F. *CSC24-026 Hold discussion and take action on the Commission List from the Fire Battalion Chief Examination that was administered on March 6, 2024.*

Commissioner Baines made a motion to approve the Commission List as presented, Commissioner Ramsey seconded the motion. The motion carried, 2 – 0 – 1.

AYES (2): Commissioners Baines and Ramsey
NAYS (0): None
ABSENT (1): Commissioner Blanton

G. *CSC24-027 Hold discussion and take action on the appealed questions from the Fire Captain Examination that was administered on March 7, 2024.*

The Commissioners considered appeals of questions from the Fire Captain written examination that was administered on March 7, 2024. The following action was taken for each appealed question:

Question	*Action*	*Motion/Second*	*Vote*
19	Sustain the Answer Key	Baines/Ramsey	2 – 0 – 1 (Blanton Absent)
20	Sustain the Answer Key	Baines/Ramsey	2 – 0 – 1 (Blanton Absent)
26	Accept C and D	Baines/Ramsey	2 – 0 – 1 (Blanton Absent)
40	Sustain the Answer Key	Blanton/Baines	3 – 0
60	Accept A and B	Blanton/Baines	3 – 0
63	Appeal Withdrawn	N/A	N/A
65	Accept A, B, and D	Blanton/Baines	2 – 1 (Baines Opposed)
67	Sustain the Answer Key	Blanton/Baines	3 – 0
87	Sustain the Answer Key	Blanton/Baines	3 – 0
89	Sustain the Answer Key	Blanton/Ramsey	2 – 0 – 1 (Baines Absent)
95	Sustain the Answer Key	Blanton/Ramsey	2 – 0 – 1 (Baines Absent)

H. *CSC24-028 Hold discussion and take action on the Commission List from the Fire Captain Examination that was administered on March 7, 2024, reflecting any adjustments to the List due to the Commission's decision on appeals of test questions.*

Commissioner Blanton made a motion to approve the list with the adjustments made due to the Commission's decisions on appealed questions; Commissioner Ramsey seconded the motion. The motion carried, 2 – 0 – 1.

AYES (2): Commissioners Blanton and Ramsey
NAYS (0): None
ABSENT (1): Commissioner Baines

I. *CSC24-029 Discuss agenda and date of the next Civil Service Commission meeting.*

The Civil Service Commission will meet on April 24, 2024, at 1:00 p.m. Commissioner Blanton made a motion to adjourn at 3:18 p.m., Commissioner Ramsey seconded the motion. The motion carried, 2 – 0 – 1.

AYES (2): Commissioners Blanton and Ramsey
NAYS (0): None
ABSENT (1): Commissioner Baines

Darhyl S Ramsey — April 24, 2024

DARHYL RAMSEY, CHAIR — DATE

Crystal Babcock — 4.24.2024

CRYSTAL BABCOCK, CIVIL SERVICE SECRETARY — DATE