CITY OF DENTON
CIVIL SERVICE COMMISSION
MINUTES

Date/Time: Wednesday, April 24, 2024, at 1:00 p.m.
Location: Central Fire Station – Emergency Operations Center
332 E. Hickory Street, Denton, TX 76201

After determining that a quorum was present, the Civil Service Commission of the City of Denton, Texas convened in a Regular Meeting on Wednesday, April 24, 2024, at 1:03 p.m. in the Emergency Operations Center (EOC) at the Central Fire Station, 332 E. Hickory Street, Denton, Texas.

PRESENT: Commissioners John Baines, Jaime Blanton, and Darhyl Ramsey

ABSENT WITH NOTICE: None

Also present were Director of Human Resources/Civil Service Director Megan Gilbreath, Deputy City Attorney Michael Cronig, Police Lieutenant Preston Pohler, Fire Battalion Chief Lonny Britten, Civil Service Secretary Crystal Babcock, Fire Corey Byrom, Jacob Mataska, Colton Hardy, Zach Karns, Cody Coile, Cody Blackall, Matt Dieter, Jared Wells, Roger Duckworth, Chad Snider, Kevin Anderson, Corey Streetman, Chris Phillips, Jermaine Wilson, Eric Strong, Jefry Dulin, and Jacob Carver.

1. ITEMS FOR CONSIDERATION

A. CSC24-030 Introduction of guests.

None

B. CSC24-031 Receive public comments.

None

C. CSC24-032 Consider approval of the minutes from the March 27, 2024, meeting.

The Commissioners considered approval of minutes from the March 27, 2024, Civil Service Commission meeting. Commissioner Blanton motioned to approve the minutes as presented, Commissioner Baines seconded the motion. The motion carried, 3 – 0.

AYES (3): Commissioners Baines, Blanton, and Ramsey
NAYS (0): None
ABSENT (0): None

D. CSC24-033 Hold discussion and take action on the Police Lieutenant Eligibility List created from the Police Department's Lieutenant promotional written examination and assessment center.

A representative on behalf of Sgt. Sarah Keith, who was unable to attend due to training, requested to present a document to the Commission. Commissioner Blanton made a motion to provide a copy to the Deputy City Attorney, but no action be taken regarding the document based on the stipulations defined in the current Meet and Confer Agreement, Commissioner Baines seconded the motion. The motion carried 2 – 1.

AYES (2): Commissioners Blanton and Ramsey
NAYS (1): Commissioner Baines
ABSENT (0): None

Commissioner Blanton made a motion to approve the eligibility list as presented, Commissioner Baines seconded the motion. The motion carried, 3 – 0.

AYES (3): Commissioners Baines, Blanton, and Ramsey
NAYS (0): None
ABSENT (0): None

E. *CSC24-034 Hold discussion and take action on the Position Opportunity Announcement (POA) to schedule the date, time, and location for the Fire Department entrance examination.*

Commissioner Blanton made a motion to approve the Position Opportunity Announcement (POA) as presented, Commissioner Baines seconded the motion. The motion carried, 3 – 0.

AYES (3): Commissioners Baines, Blanton, and Ramsey
NAYS (0): None
ABSENT (0): None

F. *CSC24-035 Hold discussion and take action on the appealed questions from the Fire Driver Examination that was administered on March 8, 2024.*

The Commissioners considered appeals of questions from the Fire Driver written examination that was administered on March 8, 2024. The following action was taken for each appealed question:

Question	*Action*	*Motion/Second*	*Vote*
2	Sustain the Answer Key	Baines/Blanton	2 – 1 (Baines Opposed)
11	Sustain the Answer Key	Baines/Blanton	3 – 0
48	Sustain the Answer Key	Blanton/Baines	3 – 0
52	Sustain the Answer Key	Blanton/Baines	3 – 0
62	Sustain the Answer Key	Baines/Blanton	3 – 0
71	Sustain the Answer Key	Blanton/Baines	3 – 0
72	Sustain the Answer Key	Blanton/Baines	3 – 0
78	Sustain the Answer Key	Blanton/Baines	3 – 0
98	Sustain the Answer Key	Baines/Blanton	3 – 0

G. *CSC24-036 Hold discussion and take action on the Commission List from the Fire Driver Examination that was administered on March 8, 2024, reflecting any adjustments to the List due to the Commission's decision on appeals of test questions.*

Commissioner Blanton made a motion to approve the list with the adjustments made due to the Commission's decisions on appealed questions; Commissioner Baines seconded the motion. The motion carried, 3 – 0.

AYES (3): Commissioners Baines, Blanton, and Ramsey
NAYS (0): None
ABSENT (0): None

H. *CSC24-037 Discuss agenda and date of the next Civil Service Commission meeting.*

If a need arises, the Civil Service Commission will meet on May 22, 2024. Commissioner Blanton made a motion to adjourn at 3:35 p.m., Commissioner Baines seconded the motion. The motion

carried, 3 – 0.

AYES (3): Commissioners Blanton, Baines, and Ramsey
NAYS (0): None
ABSENT (0): None

Darhyl S. Ramsey — 9/25/2024

DARHYL RAMSEY, CHAIR — DATE

Crystal Babcock — 9.25.2024

CRYSTAL BABCOCK, CIVIL SERVICE SECRETARY — DATE