TRAVIS CENTRAL APPRAISAL DISTRICT

BOARD OFFICERS
JAMES VALADEZ
CHAIRPERSON
DEBORAH CARTWRIGHT
VICE CHAIRPERSON
NICOLE CONLEY
SECRETARY/TREASURER

LEANA MANN
CHIEF APPRAISER

BOARD MEMBERS
TOM BUCKLE
BRUCE ELFANT
VIVEK KULKARNI
JIE LI
ELIZABETH MONTOYA
DR. OSEZUA EHIYAMEN
BLANCA ZAMORA-GARCIA

TCAD - BOARD OF DIRECTORS
MINUTES OF THE APRIL 29, 2024 MEETING

1. Call to order

Meeting called to order by James Valadez at 11:36 a.m. on April 29, 2024.

2. Establishment of Quorum

James Valadez, Chairperson	Travis County	Present
Nicole Conley, Secretary	City of Austin	Present
Tom Buckle	West Travis County	Present- Late
Elizabeth Montoya	East Travis County	Absent
Debbie Cartwright	Austin ISD	Absent
Vivek Kulkarni	Travis County	Present
Dr. Osezua Ehiyamen	Austin ISD/City of Austin	Absent
Blanca Zamora-Garcia	City of Austin	Present
Bruce Elfant	Travis Co. Tax Assessor-Collector (Non-voting)	Present
Jie Li	Austin ISD	Present

Also present were Leana Mann, Chief Appraiser, Mike Mills, Deputy Chief Appraiser, and Dustin Banks, In-house Counsel

3. Citizens Communication

4. Consent Agenda

a. APPROVAL OF THE MINUTES OF THE February 1, 2024, MEETING
b. SECTION 25.25B REPORT
c. ACCOUNTING STATEMENTS
d. PERSONNEL REPORT

MOTION: Approve the Consent Agenda
RESULT: **APPROVED [UNANIMOUS]**
MOVER: Nicole Coney **SECONDER:** Blanca Zamora-Garcia

AYES: James Valadez, Nicole Conley, Blanca Zamora-Garcia, Jei Li, Vivek Kulkarni

ABSENT: Debbie Cartwright, Elizabeth Montoya, Dr. Osezua Ehiyamen, Tom Buckle

5A. Discussion and possible action on Taxpayer Liaison Report.

Members of the board heard from Betty Thompson, Taxpayer Liaison

RESULT: DISCUSSED

5B. Discussion and possible action on Appraisal Review Board Chairman Report

Members of the board heard from Craig Phifer, Appraisal Review Board Chairman, and Dustin Banks, In-house Counsel

RESULT: DISCUSSED

5C. Discussion and possible action on the 2025 proposed budget to include directives to staff regarding the proposed budget.

Members of the board heard from Leana Mann, Chief Appraiser

MOTION: Approve the 2025 proposed budget
RESULT: **APPROVED [UNANIMOUS]**
MOVER: Nicole Conley **SECONDER:** Blanca Zamora-Garcia

AYES: James Valadez, Nicole Conley, Blanca Zamora-Garcia, Jei Li, Tom Buckle, Vivek Kulkarni

ABSENT: Debbie Cartwright, Elizabeth Montoya, Dr. Osezua Ehiyamen

5D. Discussion and possible action on Chief Appraiser Report to include: 2023 Annual Report, 2024 Mass Appraisal Report, 2024 Notices of Appraised Value, 2024 Protest Season, Taxpayer Outreach Programs, and Public Relations Procedure Manual.

Members of the board heard from Leana Mann, Chief Appraiser

RESULT: DISCUSSED

5E. Discussion and possible action on Taxpayer Experience Evaluation Program.

Members of the board heard from Cynthia Martinez, Chief Strategy Officer

RESULT: DISCUSSED

5F. Discussion and possible action related to appointment of Deputy Taxpayer Liaison Officer.

Members of the board heard from Leana Mann, Chief Appraiser

MOTION: Motion to appoint the Deputy Taxpayer Liaison Officer.
RESULT: **APPROVED [UNANIMOUS]**

MOVER: Blanca Zamora-Garcia **SECONDER**: Tom Buckle

AYES: James Valadez, Nicole Conley, Blanca Zamora-Garcia, Jei Li, Tom Buckle

ABSENT: Debbie Cartwright, Elizabeth Montoya, Dr.Osezua Ehiyamen, Vivek Kulkarni

5G. Discussion and possible action on the election for Travis Central Appraisal District Board of Directors, Place 1, Place 2, and Place 3.

Members of the board heard from Leana Mann, Chief Appraiser

RESULT: DISCUSSED

5H. Discussion and possible action on litigation and appeals related to pending and anticipated lawsuits.

RESULT: NONE DISCUSSED

5I. Discussion and posible action to add items to future agendas.

- 2023 auditor presentation in June meeting
- Public hearings for 2025 proposed budget and 2025/2026 reappraisal plan will be held in June

5J. Adjournment

MOTION: Approve to adjourn meeting at 1:22 PM
RESULT: **APPROVED [UNANIMOUS]**
MOVER: Blanca Zamora-Garcia

AYES: James Valadez, Nicole Conley, Blanca Zamora-Garcia, Jei Li, Tom Buckle

ABSENT: Debbie Cartwright, Elizabeth Montoya, Dr.Osezua Ehiyamen, Vivek Kulkarni

Respectfully submitted,

Nicole Conley, Secretary

Approved:

James Valadez, Chairperson