TRAVIS CENTRAL APPRAISAL DISTRICT

BOARD OFFICERS
JAMES VALADEZ
CHAIRPERSON
DEBORAH CARTWRIGHT
VICE CHAIRPERSON
NICOLE CONLEY
SECRETARY/TREASURER

LEANA MANN
CHIEF APPRAISER

BOARD MEMBERS
TOM BUCKLE
DR. OSEZUA EHIYAMEN
BRUCE ELFANT
JETT HANNA
VIVEK KULKARNI
DICK LAVINE
JIE LI
ELIZABETH MONTOYA
SHENGHAO "DANIEL" WANG
BLANCA ZAMORA-GARCIA

TCAD - BOARD OF DIRECTORS
MINUTES OF THE JUNE 13, 2024 PUBLIC HEARING

1. Call to order

Meeting called to order by James Valadez at 11:32 a.m. on June 13, 2024.

2. Establishment of Quorum

James Valadez, Chairperson	Travis County	Present
Nicole Conley, Secretary	City of Austin	Present
Tom Buckle	West Travis County	Present
Elizabeth Montoya	East Travis County	Absent
Debbie Cartwright	Austin ISD	Present
Vivek Kulkarni	Travis County	Absent
Dr. Osezua Ehiyamen	Austin ISD/City of Austin	Present
Blanca Zamora-Garcia	City of Austin	Absent
Bruce Elfant	Travis Co. Tax Assessor-Collector (Non-voting)	Present
Jie Li	Austin ISD	Present

Also present were Leana Mann, Chief Appraiser, and Karen Evertson, Counsel

3. Citizens Communication

4. Public Hearing on the proposed 2025 Travis Central Appraisal District Budget

a. Open Public Hearing
b. Receive public comment on 2025 proposed budget.
c. Close hearing

RESULT: NOT DISCUSSED – No citizens signed up to discuss the item.

5. Public Hearing on the proposed 2025/2026 Travis Central Appraisal District Reappraisal Plan Amendments.

d. Open Public Hearing
e. Receive public comment on 2025/2026 Reappraisal Plan Amendments.
f. Close hearing

RESULT: NOT DISCUSSED – No citizens signed up to discuss the item.

6. Adjournment

MOTION: Approve to adjourn meeting
RESULT: **APPROVED [UNANIMOUS]**
MOVER: Nicole Conley **SECONDER:** Debbie Cartwright

AYES: James Valadez, Debbie Cartwright, Nicole Conley, Jei Li, Dr. Osezua Ehiyamen, Tom Buckle

ABSENT: Blanca Zamora-Garcia, Elizabeth Montoya, Vivek Kulkarni

Respectfully submitted,

Nicole Conley, Secretary

Approved:

James Valadez, Chairperson

TRAVIS CENTRAL APPRAISAL DISTRICT

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CHAIRPERSON
DEBORAH CARTWRIGHT
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ELIZABETH MONTOYA
SHENGHAO "DANIEL" WANG
BLANCA ZAMORA-GARCIA

TCAD - BOARD OF DIRECTORS
MINUTES OF THE JUNE 13, 2024 MEETING

1. Call to order

Meeting called to order by James Valadez at 11:35 a.m. on June 13, 2024.

2. Establishment of Quorum

James Valadez, Chairperson	Travis County	Present
Nicole Conley, Secretary	City of Austin	Present
Tom Buckle	West Travis County	Present
Elizabeth Montoya	East Travis County	Absent
Debbie Cartwright	Austin ISD	Present
Vivek Kulkarni	Travis County	Absent
Dr. Osezua Ehiyamen	Austin ISD/City of Austin	Present
Blanca Zamora-Garcia	City of Austin	Absent
Bruce Elfant	Travis Co. Tax Assessor-Collector (Non-voting)	Present
Jie Li	Austin ISD	Present

Also present were Leana Mann, Chief Appraiser, and Karen Evertson, Counsel

3. Citizens Communication

4. Consent Agenda

a. APPROVAL OF THE MINUTES OF THE APRIL 29, 2024 REGULAR MEETING
b. APPROVAL OF THE MINUTES OF THE MAY 13, 2024 SPECIAL MEETING
c. SECTION 25.25B REPORT
d. ACCOUNTING STATEMENTS
e. BUDGET LINE-ITEM TRANSFERS
f. PERSONNEL REPORT

MOTION: Approve the Consent Agenda
RESULT: **APPROVED [UNANIMOUS]**
MOVER: Debbie Cartwright **SECONDER:** Dr. Osezua Ehiyamen

AYES: James Valadez, Debbie Cartwright, Nicole Conley, Jei Li, Dr. Osezua Ehiyamen, Tom Buckle
ABSENT: Blanca Zamora-Garcia, Elizabeth Montoya, Vivek Kulkarni

5A. Discussion and possible action on Taxpayer Liaison Report.

Members of the board heard from Betty Thompson, Taxpayer Liaison

RESULT: DISCUSSED

5B. Discussion and possible action on Appraisal Review Board Chairman Report

Members of the board heard from Craig Phifer, Appraisal Review Board Chairman

RESULT: DISCUSSED

5C. Discussion and possible action on the 2023 Annual Comprehensive Financial Report and Audit Results.

Members of the board heard from Leana Mann, Chief Appraiser, and Kevin Randolph, Eide Bailly Auditor

RESULT: DISCUSSED

5D. Discussion and possible action on Chief Appraiser Report to include: 2024 certification status, Community Outreach, Taxpayer Experience Snapshot, and final update on Board Director election cost.

Members of the board heard from Leana Mann, Chief Appraiser.

RESULT: DISCUSSED

5E. Discussion and possible action to include adoption of the 2025 proposed budget.

Members of the board heard from Leana Mann, Chief Appraiser.

MOTION: Adopt the 2025 proposed budget
RESULT: **APPROVED [UNANIMOUS]**
MOVER: Dr. Osezua Ehiyamen **SECONDER:** Nicole Conley

AYES: James Valadez, Debbie Cartwright, Nicole Conley, Jei Li, Dr. Osezua Ehiyamen, Tom Buckle

ABSENT: Blanca Zamora-Garcia, Elizabeth Montoya, Vivek Kulkarni

5F. Discussion and possible action to include adoption of 2025/2026 Reappraisal Plan.

Members of the board heard from Leana Mann, Chief Appraiser.

MOTION: Motion to adopt the 2025/2026 Reappraisal Plan
RESULT: **APPROVED [UNANIMOUS]**
MOVER: Dr. Osezua Ehiyamen **SECONDER:** Tom Buckle

AYES: James Valadez, Debbie Cartwright, Nicole Conley, Jei Li, Dr. Osezua Ehiyamen, Tom Buckle

ABSENT: Blanca Zamora-Garcia, Elizabeth Montoya, Vivek Kulkarni

5G. Discussion and possible action to include adoption of Texas County and District Retirement System (TCDRS) retirement plan rate for the 2025 plan year.

Members of the board heard from Leana Mann, Chief Appraiser.

MOTION: Motion to approve the TCDRS retirement plan for 2025
RESULT: **APPROVED [UNANIMOUS]**
MOVER: Nicole Conley **SECONDER:** Dr. Osezua Ehiyamen

AYES: James Valadez, Debbie Cartwright, Nicole Conley, Jei Li, Dr. Osezua Ehiyamen, Tom Buckle

ABSENT: Blanca Zamora-Garcia, Elizabeth Montoya, Vivek Kulkarni

5H. Discussion and possible action to include adoption of proposed Personnel Policy.

Members of the board heard from Leana Mann, Chief Appraiser.

MOTION: Motion to accept the proposed changes to the District's Personnel Policy.
RESULT: **APPROVED [UNANIMOUS]**
MOVER: Debbie Cartwright **SECONDER:** Dr. Osezua Ehiyamen

AYES: James Valadez, Debbie Cartwright, Nicole Conley, Jei Li, Dr. Osezua Ehiyamen, Tom Buckle

ABSENT: Blanca Zamora-Garcia, Elizabeth Montoya, Vivek Kulkarni

5I. Discussion and possible action on the purchase of Dell Servers for Virtual Desktop Environment.
Members of the board heard from Leana Mann, Chief Appraiser.

MOTION: Motion to approve the purchase of the Dell Servers and Virtual Desktop Environment.
RESULT: **APPROVED [UNANIMOUS]**
MOVER: Nicole Conley **SECONDER:** Debbie Cartwright

AYES: James Valadez, Debbie Cartwright, Nicole Conley, Jei Li, Dr. Osezua Ehiyamen, Tom Buckle

ABSENT: Blanca Zamora-Garcia, Elizabeth Montoya, Vivek Kulkarni

At 12:51 P.M., THE BOARD MOVED TO EXECUTIVE SESSION TO DELIBERATE ON ANY MATTER AUTHORIZED BY TEXAS GOVERNMENT CODE SEC. 551.071 *et seq* [THE TEXAS OPEN MEETING ACT] INCLUDING:

SEC. 551.071; Consultation with attorney regarding pending or contemplated litigation, settlement offers, and matters on which the attorney has a duty to advise the Board under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas.

MOTION: Begin Board of Directors Executive Session
RESULT: **APPROVED [UNANIMOUS]**
MOVER: Nicole Conley **SECONDER:** Dr. Osezua Ehiyamen

AYES: James Valadez, Debbie Cartwright, Nicole Conley, Jei Li, Dr. Osezua Ehiyamen, Tom Buckle

ABSENT: Blanca Zamora-Garcia, Elizabeth Montoya, Vivek Kulkarni

At 1:35 PM, the Board resumed the public session and returned to Item 5K.

5J. Discussion and possible action on Litigation and Appeals related to pending and anticipated lawsuits.

RESULT: **DISCUSSED DURING EXECUTIVE SESSION**

5K. Discussion and possible action to add items to future agendas.

- Follow up on the reserve election cost.
- 2024 Certification Report

5J. Adjournment

MOTION: Approve to adjourn meeting at 1:38 PM
RESULT: **APPROVED [UNANIMOUS]**
MOVER: Jei Li **SECONDER:** Tom Buckle

AYES: James Valadez, Debbie Cartwright, Nicole Conley, Jei Li, Dr. Osezua Ehiyamen, Tom Buckle

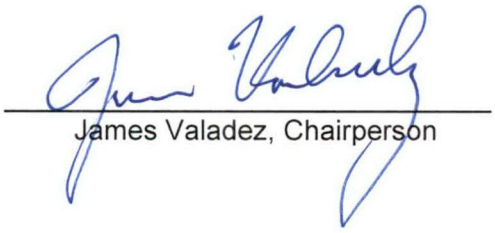
ABSENT: Blanca Zamora-Garcia, Elizabeth Montoya, Vivek Kulkarni

Respectfully submitted,



Nicole Conley, Secretary

Approved:



James Valadez, Chairperson