MINUTES
CITY OF DENTON
DENTON PUBLIC LIBRARY BOARD
South Branch Library – July 8, 2024

After determining that a quorum was present, the Denton Public Library Board convened on Monday, July 8, at 5:29 p.m. The meeting was held at the South Branch Library at 3228 Teasley Lane, Denton, Texas. Chair Eva Poole and Members Jean Greenlaw, Ling Jeng, and Sandy Swan were in attendance.

PRESENT: Eva Poole, Jean Greenlaw, Ling Jeng, and Sandy Swan
ABSENT: Jamie Taylor
STAFF PRESENT: Jennifer Bekker, Marcella Lunn, and Cynthia Carter
GUESTS:

1. PRESENTATION FROM MEMBERS OF THE PUBLIC

None

2. ITEMS FOR CONSIDERATION

A. LB24-042 Consider approval of the minutes of May 13, 2024.

The Board accepted and approved minutes of the May 13, 2024 meeting. Jean Greenlaw motioned, Sandy Swan seconded, all in favor.

B. LB24-038 The Board received an informational report regarding the Friends of the Denton Public Libraries.

- There have been no changes since the last Library Board meeting.
- Friends of the Libraries hosted the Big Book Sale - Saturday, May 18, 2024 and have scheduled a Karaoke Fundraiser: Rock the Library event Thursday, July 18 7-9 p.m. at Game Changers Sports & Arcade Grill.

C. LB24-039 The Board received an informational report regarding the Emily Fowler Library Foundation.

- The Foundation currently has a $100,000 CD that will come to maturity in April 2026. The Foundation checking account has a balance of $9,091.51 as of the latest statement in June 2024.
- The Foundation coordinated a local tattoo parlor to host another flash tattoo fundraiser at Artists' Grove on Saturday, June 22. The event raised $1,284.57. Final participant numbers are still being tallied, but library staff hosted a DPL2Go outreach table for a few hours during the event and counted 25 participants during the outreach tabling period.

D. LB24-040 The Board received a report, held a discussion, and gave staff direction regarding a Statement of Concern regarding a library event.

- A Statement of Concern for Library Programs or Displays form regarding the June 10, 2024, Google Slides-Goodwill Digital Career Accelerator class was received on June 11, 2024
- Per the Library's Program Policy:
  The library welcomes expressions of opinions from the public about library programs. Concerns or questions should first be addressed to the library staff coordinating the program. If this does not resolve the issue, Denton residents or registered borrowers of the Denton Public Library may complete and submit a Statement of Concern form. The form will be received by a librarian, dated, and submitted to the Director of Libraries. The Director of Libraries will forward the Statement of Concern to the Denton Public Library Board for consideration and official input at the next scheduled Library Board meeting. The Director of Libraries shall have the responsibility for the final decision. The complainant shall be notified of the Director of Libraries' decision within one (1) month from the date of Library Board meeting in which the program was discussed, except in unusual circumstances (i.e. staff leave, transition of personnel, etc.)
  Library sponsorship of a program does not constitute an endorsement of the content of the program or the views expressed by participants. A program will not be automatically excluded or cancelled because its topic may be regarded by some as controversial.
  Library recommends that all presenters are to disclose, prior to distributing to attendees, that any forms or surveys are not required to attend the program. Library staff requests Library Board input regarding the complaint.
- Further information regarding the program:
  - Goodwill Digital Career Accelerator classes are Partner Program events hosted by Denton Public Library and taught by instructors with Goodwill Digital Accelerator programs.
  - Per the Goodwill Workforce Development Program Supervisor, a survey requesting demographic information is provided to attendees at the beginning of each class: "The statistical information requested in our form is crucial for us to understand and demonstrate the impact of our programs. This data helps us secure funding and resources that directly benefit the community, considering Goodwill North Central Texas is a not-for-profit organization." They further noted that "all City Hall 215 E. McKinney Street Denton, Texas www.cityofdenton.com participants who do

not wish to disclose certain parts of their personal information may avoid doing so."

- The instructor of the June 10 class also told library staff that participants are usually told that they may opt out of any of the questions on the survey after the forms are distributed.
- The program attendee arrived and left as soon as the form was handed out to them, but before the instructor provided information and instructions regarding the survey.
- The attendee did not speak with the instructor or library staff the day of the event.
- Program description: *Goodwill Digital Career Accelerator Classes (registration required)*
  Specialists from Goodwill's Digital Career Accelerator program will be at the library to help you sharpen your computer skills advance your career. Ages 18+. Google Slides Mon 6/10 The Forge at North Branch 4:30-6 p.m.

The Board unanimously agreed with the Library's recommendation.

E. LB24-041

The Board received an information report and held a discussion regarding:

North Branch Facility Maintenance Projects - Renovations at the North Branch Library are nearly complete. Remaining tasks include painting in staff areas and the installation of backordered trim. Final roofing trim work is ongoing. External coating and painting are scheduled for the second half of July. Exterior work on the side of the building with the book drop and service window will take place from Tuesday, July 16 to Monday, July 22. During this period, the drive-thru book return and service window will be unavailable. Exterior work along the back and northern side of the building will commence after July 22, restricting driving access around the back.

Emily Fowler Facility Projects - The new conference and study rooms at Emily Fowler Central Library are almost complete, with a final punch list walk-through scheduled for the week of July 8. Furniture is being ordered and expected to arrive within four to eight weeks. Facility renovations are scheduled for August, with timelines for interior painting, carpeting, lighting, electrical, and HVAC work being finalized.

Summer Reading Challenge Update - The annual Summer Reading Challenge runs from June 1 to July 31. As of June 28, 1,722 participants have registered, and 695 have logged over 10 hours of reading. A new commercial was released on July 5. The first SRC event at South Branch Library on June 5 attracted 300 attendees. Over 100 people attended the June 21 SRC event at Emily Fowler Central Library. The final event, "Chilling Out & Crafting Up: Snow Cones, Chalk Art, and Bookland

Adventures," will be held on July 13 from 11 a.m. to 1 p.m. at North Branch Library.

Hours of Operation - The library is proposing hours of operations changes for the South Branch Library and the Forge Makerspace:

- South Branch Library - The proposed changes would adjust Monday and Thursday hours, adding an additional three hours of service per week.
- Forge Makerspace at North Branch Library - To address staffing needs, the proposed changes reduce drop-in hours by 4.5 hours per week and stretch service hours over four days. In addition to drop-in hours, the makerspace is used for classes for the public and can be scheduled for Book-ALibrarian appointments as staffing is available

Library Performance Dashboard - An online performance dashboard will be added to the City and Library websites. This dashboard will display performance data updated monthly, with some data points highlighted graphically.

TSLAC Special Projects Grant - Rebecca Ivey, North Branch Manager, has successfully secured a $74,742 grant from the Texas State Library and Archives Commission (TSLAC) Special Projects Grant. The grant will fund two computer pods, 2-3 height-adjustable tables, 8-9 varied height computer tables, a TMC Family Workstation computer station with a playpen for infants or toddlers, three height-adjustable library catalog stations, and one large computer/print station table at North Branch Library. Additionally, the grant includes funding for Merline Elite Pro technology stations at all library locations.

3. CONCLUDING ITEMS

The Meeting adjourned at 5:54 p.m.

Eva Poole, Chair

Cynthia Carter, Administrative Assistant
City of Denton, TX

Minutes approved on: 8/12/2024