

MINUTES
REGULAR MEETING OF THE CITY COUNCIL
CITY OF LIVE OAK
WILL BE HELD AT THE LIVE OAK COUNCIL CHAMBERS
8001 SHIN OAK DRIVE
TUESDAY, JULY 30, 2024, AT 7:00 P.M.
FOLLOWING THE ECONOMIC DEVELOPMENT CORPORATION MEETING

1. CALL TO ORDER
Mayor Dennis called the meeting to order at 7:00 p.m.
2. INVOCATION/PLEDGE OF ALLEGIANCE
Completed
3. ROLL CALL

Mayor Mary M. Dennis
Councilmember Mendell Morgan
Councilmember/Mayor Pro-Tem Bob Tullgren
Councilmember Dr. Erin Perez
Councilmember Ed Cimics
Councilmember Aaron Dahl

Staff

Anas Garfaoui, City Manager
Ron Ruthven, Assistant City Manager
Leroy Kowalik, Finance Director
Chief Gary Hopper, Police Department
Chief Linc Surber, Fire Department
Mark Wagster, Director of PW
Clarissa Rodriguez, City Attorney
Donna Lowder, Manager of EDC
Isa Gaytan, City Secretary

4. CITIZENS TO BE HEARD
No citizens to be heard.
5. CONSENT AGENDA
 - A. City Council to approve attendance to the 2024 Texas Municipal League Conference from October 9th through October 11th, 2024, in Houston, Texas—Mrs. Gaytan

- B. City Council to approve the cancellation of the October 8, 2024, City Council meeting due to the 2024 Texas Municipal League Conference in Houston, Texas—Mrs. Gaytan

Councilmember Tullgren made a motion to approve Consent Agenda; seconded by Councilmember Perez

Vote FOR: Councilmember Morgan, Tullgren, Perez, Cimics, and Dahl; Passed 5/0

6. SPECIAL CONSIDERATION

- A. Presentation of Employee of the Quarter - April through June 2024, Savanna Nava, Permit Technician—Mr. Ruthven and Mr. Bealor

Mr. Ruthven and Mr. Bealor presented Savanna Nava with a plaque for the Employee of the Quarter. Mayor Dennis congratulated Savanna and invited Savanna's mom who was present at the meeting and invited her to come up for a photo.

7. NEW BUSINESS

- A. Presentation, discussion, and possible action to accept the 2024 Live Oak Parks, Recreation, and Open Space Master Plan—Mr. Wagster

Paul Howard with Burditt Land and Place provided a presentation of the Parks and Recreation Master Plan.

No action was taken on this item.

- B. Presentation, discussion, and possible action to accept the 2024 Facilities Master Plan—Mr. Wagster

Guillermo Cabrera with Huitt Zollars Inc. provided a presentation of the Facilities Master Plan.

No action was taken on this item.

- C. Discussion and possible action regarding the Classification and Compensation Study findings and recommendations by Public Sector Personnel Consultants—Mr. Kowalik

Sam Heinz with Public Sector Personnel Consultants presented the findings and recommendations of the Classification and Compensation Study.

Councilmember Tullgren made a motion to accept the Classification and Compensation study finding and recommendations by Public Sector Personnel Consultants; seconded by Councilmember Perez

Vote FOR: Councilmember Morgan, Tullgren, Perez, Cimics, and Dahl; Passed 5/0

- D. Presentation, discussion, and possible action for employee related benefits, including medical, dental, vision, group life, AD & D, voluntary life, and voluntary short-term disability for employees for FY 2024-2025—Mr. Kowalik and Representative from HUB Consulting

Brett Bowers with IPS/HUB provided a presentation of the new plans for employee related benefits, including medical, dental, vision, group life, AD & D, voluntary life, and voluntary short-term disability for employees for FY 2024-2025

Councilmember Dahl made a motion to approve employee related benefits, including medical, dental, vision, group life, AD & D, voluntary life, and voluntary short-term disability for employees for FY 2024-2025; seconded by Councilmember Cimics

Vote FOR: Councilmember Morgan, Tullgren, Perez, Cimics, and Dahl; Passed 5/0

- E. Presentation and discussion regarding the San Antonio River Authority (SARA) fees charged for the transportation, treatment and disposal of sewage generated within the City of Live Oak, Texas—Mr. Kowalik

Mr. Kowalik provided a presentation of the San Antonio River Authority (SARA) fees.

No action was taken on this item.

- F. Discussion and possible action regarding a Resolution of the City Council authorizing the City Manager to execute a Chapter 380 Agreement for the purpose of public improvements for a waterline extension with BSC-Stotan San Antonio PROPCO, L.P.—Mrs. Lowder

Mrs. Lowder presented a Resolution City Manager to execute a Chapter 380 Agreement for the purpose of public improvements for a waterline extension with BSC-Stotan San Antonio PROPCO, L.P.

Councilmember Dahl made a motion to approve a Resolution of the City Council authorizing the City Manager to execute a Chapter 380 Agreement for the purpose of the public improvements for a waterline extension with BSC-Stotan San Antonio PROPCO, L.P.; seconded by Councilmember Cimics

Vote FOR: Councilmember Morgan, Tullgren, Perez, Cimics, and Dahl; Passed 5/0

- G. Discussion and possible action to accept and award a bid from Abelar Incorporated in the amount of \$274,834.00; authorize the City Manager to enter into an agreement to construct the 2024 Shin Oak to Village Oak Trail Project and further

authorize the City Manager to enter a change order for additional work not to exceed 10% or \$27,483.40—Mr. Wagster

Mr. McNew came before City Council to present recommendation to accept and award bid from Abelar Incorporated in the amount of \$274,834.00; authorize the City Manager to enter into an agreement to construct the 2024 Shin Oak to Village Oak Trail Project and further authorize the City Manager to enter a change order for additional work not to exceed 10% or \$27,483.40

Councilmember Tullgren made a motion to award a bid from Abelar Incorporated in the amount of \$274,834.00; authorize the City Manager to enter into an agreement to construct the 2024 Shin Oak to Village Oak Trail Project and further authorize the City Manager to enter a change order for additional work not to exceed 10% or \$27,483.40; seconded by Councilmember Morgan

Vote FOR: Councilmember Morgan, Tullgren, Perez, Cimics, and Dahl; Passed 5/0

H. Discussion and possible action for City Council to accept and approve the Monthly Financial Report ending May 31, 2024—Mr. Kowalik

Mr. Kowalik presented the Monthly Financial Report ending May 31, 2024.

Councilmember Tullgren made a motion to approve the monthly Financial Report ending May 31, 2024; seconded by Councilmember Dahl

Vote FOR: Councilmember Morgan, Tullgren, Perez, Cimics, and Dahl; Passed 5/0

I. Discussion and possible action to vote on a proposal to consider a property tax increase or a proposal to not exceed the lower of the “No-New-Revenue” rate or the “Voter-Approval” rate— Mr. Kowalik

Councilmember Tullgren made a motion to approve a proposal to consider a property tax rate that will not exceed the lower of the “No-New-Revenue” tax rate or the “Voter-Approval” rate which, by definition, would generate approximately the same amount of tax revenue from properties tax in the preceding year; seconded by Councilmember Perez

Vote FOR: Councilmember Morgan, Tullgren, Perez, Cimics, and Dahl; Passed 5/0

8. CITY COUNCIL REPORT

A. City Council Members report regarding discussion of City issues with citizens.

Councilmember Cimics reported a citizen contacted him about some issues regarding tall grass, rodents and junk vehicles. Concern was given to City Manager Garfaoui.

Chief Hopper reported that Tip A Cop was a huge success with \$3667.00 collected for Special Olympics.

Mayor Dennis announced City Attorney, Clarissa Rodriguez's, birthday and presented her with flowers.

Mrs. Lowder introduced Brandy and Kelly with Apple One Staffing who were present.

9. EXECUTIVE SESSION

A. The City Council shall meet in Executive Session under Texas Government Code Section 551.074, Personnel Matters, to discuss the following:

i. Six-month evaluation of the City Manager as required in the employment agreement.

Mayor Dennis called Executive Session at 8:26 p.m.

B. Reconvene into open session for possible action on item discussed in Executive Session as necessary.

Mayor Dennis reconvened into open session at 8:58 p.m.

Mayor Dennis recognized and thanked City Manager, Mr. Garfaoui for everything he has done for the City.

10. GENERAL ANNOUNCEMENTS FOR CITY COUNCIL AND STAFF

A. City Council
No announcements.

B. Staff
No announcements.

11. ADJOURNMENT

As there was no further business, Councilmember Cimics made a motion to adjourn; seconded by Councilmember Dahl. The City Council meeting adjourned at 8:59 p.m.

APPROVED:

Mary M. Dennis

Mary M. Dennis, Mayor

ATTEST:

Isa Gaytan

Isa Gaytan, City Secretary