TRAVIS CENTRAL APPRAISAL DISTRICT

BOARD OFFICERS
JAMES VALADEZ
CHAIRPERSON
DEBORAH CARTWRIGHT
VICE CHAIRPERSON
NICOLE CONLEY
SECRETARY/TREASURER

LEANA MANN
CHIEF APPRAISER

BOARD MEMBERS
TOM BUCKLE
BRUCE ELFANT
VIVEK KULKARNI
JIE LI
ELIZABETH MONTOYA
DR. OSEZUA EHIYAMEN
BLANCA ZAMORA-GARCIA
SHENGHAO "DANIEL" WANG
RICHARD "DICK" LAVINE
JET HANNA

TCAD - BOARD OF DIRECTORS
MINUTES OF THE SEPTEMBER 5, 2024 MEETING

1. Call to order

Meeting called to order by James Valadez at 11:33 a.m. on September 5, 2024.

2. Establishment of Quorum

James Valadez, Chairperson	Travis County	Present
Nicole Conley, Secretary	City of Austin	Present
Tom Buckle	West Travis County	Present
Elizabeth Montoya	East Travis County	Absent
Debbie Cartwright	Austin ISD	Present
Vivek Kulkarni	Travis County	Absent
Dr. Osezua Ehiyamen	Austin ISD/City of Austin	Present- Late
Blanca Zamora-Garcia	City of Austin	Present
Bruce Elfant	Travis County Tax Assessor-Collector	Present
Shenghao "Daniel" Wang	Travis County, Place 2	Present
Richard "Dick" Lavine	Travis County, Place 3	Absent
Jett Hanna	Travis County, Place 1	Present
Jie Li	Austin ISD	Present

Also present were Leana Mann, Chief Appraiser, and Dustin Banks, In-house Counsel

3. Citizens Communication

4. Consent Agenda

a. APPROVAL OF THE MINUTES OF THE JUNE 13, 2024, REGULAR MEETING
b. APPROVAL OF THE MINUTES OF THE JUNE 13, 2024, PUBLIC HEARING MEETING
c. SECTION 25.25B REPORT
d. ACCOUNTING STATEMENTS
e. PERSONNEL REPORT

MOTION: Approve the Consent Agenda
RESULT: **APPROVED [UNANIMOUS]**
MOVER: Bruce Elfant **SECONDER:** Tom Buckle

AYES: James Valadez, Debbie Cartwright, Nicole Conley, Blanca Zamora-Garcia, Bruce Elfant, Jei Li, Jett Hanna, Dr. Osezua Ehiyamen, Shenghao Wang, Tom Buckle

ABSENT: Elizabeth Montoya, Richard Lavine, Vivek Kulkarni

5A. Discussion and possible action on Taxpayer Liaison Report.

Members of the board heard from Betty Thompson, Taxpayer Liaison

RESULT: DISCUSSED

5B. Discussion and possible action on Appraisal Review Board Chairman Report

Members of the board heard from Craig Phifer, Appraisal Review Board Chairman

RESULT: DISCUSSED

5C. Discussion and possible action on Chief Appraiser Report to include: 2024 Certification, Community Outreach, Deputy Taxpayer Liaison Officer, and Taxpayer Experience Snapshot.

Members of the board heard from Leana Mann, Chief Appraiser

RESULT: DISCUSSED

AYES: James Valadez, Debbie Cartwright, Nicole Conley, Blanca Zamora-Garcia, Bruce Elfant, Jei Li, Jett Hanna, Dr. Osezua Ehiyamen, Shenghao Wang, Tom Buckle

ABSENT: Elizabeth Montoya, Richard Lavine, Vivek Kulkarni

5D. Presentation of Government Finance Officers Association Certificate of Achievement for Excellence in Financial Reporting.

Members of the board heard from Leana Mann, Chief Appraiser

RESULT: DISCUSSED

5E. Discussion and possible action on Board of Directors election cost for the May 2024 election and update on estimate for future election costs to include a credit to the taxing entities for the surplus and/or the creation of a reserve account for election expenditures.

Members of the board heard from Leana Mann, Chief Appraiser

MOTION: **Adopt the proposal to move the surplus funds to the reserve account**
RESULT: **APPROVED [UNANIMOUS]**
MOVER: Shenghao Wang **SECONDER:** Bruce Elfant

AYES: James Valadez, Debbie Cartwright, Nicole Conley, Blanca Zamora-Garcia, Bruce Elfant, Jei Li, Jett Hanna, Dr. Osezua Ehiyamen, Shenghao Wang, Tom Buckle

ABSENT: Elizabeth Montoya, Richard Lavine, Vivek Kulkarni

5F. Discussion and possible action on contract for Aerial Imagery Services.

Members of the board heard from Leana Mann, Chief Appraiser

MOTION: **Move approval on the proposed contract**
RESULT: **APPROVED [UNANIMOUS]**
MOVER: Nicole Conley **SECONDER:** Blanca Zamora-Garcia

AYES: James Valadez, Debbie Cartwright, Nicole Conley, Blanca Zamora-Garcia, Bruce Elfant, Jei Li, Jett Hanna, Dr. Osezua Ehiyamen, Shenghao Wang, Tom Buckle

ABSENT: Elizabeth Montoya, Richard Lavine, Vivek Kulkarni

5G. Discussion and possible action on changes to contract for Texpool Investment Funds.

Members of the board heard from Leana Mann, Chief Appraiser

MOTION: **Approve the changes to the Texpool contract**
RESULT: **APPROVED [UNANIMOUS]**
MOVER: Shenghao Wang **SECONDER:** Jei Li

AYES: James Valadez, Debbie Cartwright, Blanca Zamora-Garcia, Bruce Elfant, Jei Li, Jett Hanna, Dr. Osezua Ehiyamen, Shenghao Wang, Tom Buckle

ABSENT: Elizabeth Montoya, Richard Lavine, Vivek Kulkarni

5H. Discussion and possible action on updated contract with McCreary, Veselka, Bragg & Allen, P.C. for legal services.

Members of the board heard from Leana Mann, Chief Appraiser, and Dustin Banks, In-House Counsel

MOTION: **Adopt the updated contract with McCreary, Veselka, Bragg & Allen, P.C. for legal services.**

RESULT: **APPROVED [UNANIMOUS]**
MOVER: Tom Buckle **SECONDER:** Dr. Osezua Ehiyamen

AYES: James Valadez, Debbie Cartwright, Nicole Conley, Blanca Zamora-Garcia, Bruce Elfant, Jei Li, Jett Hanna, Dr. Osezua Ehiyamen, Shenghao Wang, Tom Buckle
ABSENT: Elizabeth Montoya, Richard Lavine, Vivek Kulkarni

At 1:13 P.M. All THE BOARD moved to executive session; TO DELIBERATE ON ANY MATTER AUTHORIZED BY TEXAS GOVERNMENT CODE SEC. 551.001 *et seq* [THE TEXAS OPEN MEETING ACT] INCLUDING:

SEC. 551.071; Consultation with attorney regarding pending or contemplated litigation, settlement offers and matters on which the attorney has a duty to advise the Board under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas.

MOTION: Begin Board of Directors Executive Session
RESULT: **APPROVED [UNANIMOUS]**
MOVER: Debbie Cartwright **SECONDER:** Jett Hanna

AYES: James Valadez, Debbie Cartwright, Nicole Conley, Blanca Zamora-Garcia, Bruce Elfant, Jei Li, Jett Hanna, Dr. Osezua Ehiyamen, Shenghao Wang, Tom Buckle

ABSENT: Elizabeth Montoya, Richard Lavine, Vivek Kulkarni

At 2:07 PM, the Board resumed the public session and returned to Item 5I.

5I. Discussion and possible action on litigation and appeals related to pending and anticipated lawsuits to include approval of the filing of counterclaims by TCAD for tax year 2024.

MOTION: **Approve the authorization and affirmation to file counterclaims for tax year 2024 for 23 property identification accounts with a list of owners provided to the Board by the Chief Appraiser that will be shown in the record.**
RESULT: **APPROVED**
MOVER: Debbie Cartwright **SECONDER:** Nicole Conley

AYES: James Valadez, Debbie Cartwright, Nicole Conley, Blanca Zamora-Garcia, Bruce Elfant, Jei Li, Dr. Osezua Ehiyamen, Shenghao Wang, Tom Buckle

NAYS: Jett Hanna

ABSENT: Elizabeth Montoya, Richard Lavine, Vivek Kulkarni

5J. Discussion and possible action to add ítems to future agendas.

1. Deputy TLO position
2. Public discussion and support of our activities regarding Cyber problems
3. Discuss proposals from Tarrant and Bexar County and seek legal counsel regarding limiting property tax appraisals to a 5% increase and discussing going to every other year appraisals.
4. Discuss our criteria for filing counterclaims and how they work with our responsibility under the statute.
5. Progress Report from the ARB Sub-Committee Meeting.
6. Discussion on what Board Members discuss with the public. Discuss if there are pre-set menus for how to respond and what to respond to.

5J. Adjournment

MOTION: Approve to adjourn meeting at 2:16 PM
RESULT: **APPROVED [UNANIMOUS]**
MOVER: Bruce Elfant **SECONDER:** Nicole Conley

AYES: James Valadez, Debbie Cartwright, Nicole Conley, Blanca Zamora-Garcia, Bruce Elfant, Jei Li, Jett Hanna, Dr. Osezua Ehiyamen, Shenghao Wang, Tom Buckle

ABSENT: Elizabeth Montoya, Richard Lavine, Vivek Kulkarni

Respectfully submitted,

Nicole Conley, Secretary

Approved:

James Valadez, Chairperson