

MINUTES

A meeting of the Heritage Preservation Commission of the City of Waxahachie, Texas, was held on **Thursday, October 3, 2024, at 5:30 p.m.** in the Hatchet Conference Room at the Charles Beatty Municipal Services Building, 408 S. Rogers, Waxahachie, Texas.

Heritage Preservation Commission Members Present: Peggy Crabtree, Chair
Ronald Finch
Adam Graves
Mark Gundert
Alex Lohmann

Heritage Preservation Commission Members Not Present: Jacqueline Montejano, Vice Chair
Kelly Savell

Planning & Zoning Commission Liaison:	Marlene Norcross
Heritage Preservation Manager:	Eleana Tuley
City Council Liaison:	Patrick Souter (Absent)

Guests: Mayor Pro Tem Chris Wright

1. Call to Order

Peggy called the meeting to order at 5:30 pm.

2. Public Comments

Chris Wright, Mayor Pro Tem, took the time to express gratitude to all the commissioners for their dedication and contributions to the Heritage Preservation Commission.

3. Reorganize the Commission

Peggy Crabtree expressed her gratitude to the Commission for the opportunity to serve as the Commission's Chairman and encouraged the board to nominate another person for the position. She acknowledged that any commission member would be well suited for the role and encouraged them to express their interest in serving as the Chair.

Eleana Tuley informed the commission that someone would need to nominate a Chairman when they were ready.

Action:

Ron Finch motioned to nominate Peggy Crabtree as Chairman, and Alex Lohman seconded the motion. **All ayes.**

Action:

Peggy Crabtree requested a nomination for a Vice Chairman. Ron Finch motioned to nominate Jackie Montejano as Vice Chairman, Mark Gundert seconded the motion. **All ayes.**

4. Approve the minutes of the meeting held September 12, 2024

Action:

Adam Graves motioned to approve the September 12, 2024 meeting minutes. Ron Finch seconded the motion. **All ayes.**

5. Consider a Certificate of Appropriateness for 207 S. Hawkins Street

Peggy Crabtree recused herself from voting on this request due to a conflict of interest.

Eleana Tuley presented the request. Peggy Crabtree, the Applicant, stated that she wanted the commission's approval before she purchased the building materials to restore the balustrade.

Action:

Alex Lohman motioned to approve the Certificate of Appropriateness, and Adam Graves seconded the motion. **All ayes.**

6. Consider a Sign Permit for 217 E. Main Street

Eleana Tuley presented the request.

Action:

Adam Graves motioned to approve the sign permit, and Ron Finch seconded the motion. **All ayes.**

7. Consider a Sign Permit for 301 N. College Street

Eleana Tuley presented the request.

Action:

Adam Graves motioned to approve the sign permit, and Alex Lohman seconded the motion. **All ayes.**

8. Comments by Commission members and City staff

Eleana Tuley thanked Adam Graves for his presentation at the Sim's Library on Preserving the Apollo Mission Control at NASA.

Eleana Tuley said she is still planning to schedule a workshop for November 7, 2024, at 1 p.m., per the commission's request.

Eleana Tuley asked the new commission members when they would be available for New Commissioner Training. They decided the best time was November 13, 2024, at 1 p.m.

Eleana Tuley told the commission that she had created an online application for the historic tax exemption. She told commission members they could test the application process at the next HPC meeting.

Adam Graves welcomed all the new members and asked them to discuss how each member fulfilled the board member's requirements. Adam Graves is a certified archaeologist and architectural historian who serves as the board's architectural design expert. Peggy Crabtree, Alex Lohman, and Mark Gundert have demonstrated an interest in the history of Waxahachie and currently own a historic home in the city. While enthusiastic about the city's history, Jackie Montejano, Kelly Savell, and Ron Finch own historic resources. Peggy Crabtree and Kelly Savell also have degrees in interior design. Kelly has a background in working with a construction company for many years.

9. Adjourn

The meeting adjourned at 6:28 pm.

Respectfully submitted by Eleana Tuley