CITY OF DENTON
CIVIL SERVICE COMMISSION
MINUTES

Date/Time: Wednesday, November 20, 2024, at 1:00 p.m.
Location: City Hall East – Human Resources Training Room
601 E. Hickory Street, Denton, TX 76205

After determining that a quorum was present, the Civil Service Commission of the City of Denton, Texas convened in a Special Called Meeting on Wednesday, November 20, 2024, at 1:01 p.m. in the Human Resources Training Room at City Hall East, 601 E. Hickory Street, Denton, Texas.

PRESENT: Commissioners Dianne Baker, John Baines, and Darhyl Ramsey

ABSENT WITH NOTICE: None

Also present were Director of Human Resources/Civil Service Director Megan Gilbreath, Deputy City Attorney Michael Cronig, Police Lieutenant Preston Pohler, Fire Battalion Chief Lonny Britton, Civil Service Secretary Carri Byrd, and Talent Acquisition Supervisor Crystal Babcock.

1. ITEMS FOR CONSIDERATION

A. CSC24-056 Introduction of guests.

None

B. CSC24-057 Receive public comments.

None

C. CSC24-058 Consider approval of the minutes from the October 23, 2024, meeting.

The Commissioners considered approval of minutes from the October 23, 2024, Civil Service Commission meeting. Commissioner Baker motioned to approve the minutes as presented, Commissioner Baines seconded the motion. The motion carried, 3 – 0.

AYES (3): Commissioners Baker, Baines, and Ramsey
NAYS (0): None
ABSENT (0): None

D. CSC24-059 Hold discussion and take action on the Position Opportunity Announcement (POA) to schedule the date, time, and location for the Fire Battalion Chief Promotional Examination (Source Material List was approved at the September 25, 2024, Civil Service Commission meeting, and subsequently posted).

A brief discussion was held about the salary listed on the POA of the City of Denton Fire Battalion Chief compared to other cities. Commissioner Baines made a motion to approve the Position Opportunity Announcement (POA) as presented, Commissioner Baker seconded the motion. The motion carried, 3 – 0.

AYES (3): Commissioners Baker, Baines, and Ramsey
NAYS (0): None
ABSENT (0): None

E. CSC24-060 Hold discussion and take action on the Position Opportunity Announcement (POA)

to schedule the date, time, and location for the Fire Captain Promotional Examination (Source Material List was approved at the September 25, 2024, Civil Service Commission meeting, and subsequently posted).

Commissioner Baker made a motion to approve the Position Opportunity Announcement (POA) as presented, Commissioner Baines seconded the motion. The motion carried, 3 – 0.

AYES (3): Commissioners Baker, Baines, and Ramsey

NAYS (0): None

ABSENT (0): None

F. *CSC24-061 Hold discussion and take action on the Position Opportunity Announcement (POA) to schedule the date, time, and location for the Fire Lieutenant Promotional Examination (Source Material List was approved at the September 25, 2024, Civil Service Commission meeting, and subsequently posted).*

Deputy City Attorney Cronig recommended an amendment to update the language in the first sentence of the POA from Captain to Lieutenant. After a brief discussion about the addition of the Lieutenant position to the ranks within the City of Denton Fire department, Commissioner Baker made a motion to approve the Position Opportunity Announcement (POA) as presented, Commissioner Baines seconded the motion. The motion carried, 3 – 0.

AYES (3): Commissioners Baker, Baines, and Ramsey

NAYS (0): None

ABSENT (0): None

G. *CSC24-062 Hold discussion and take action on the Position Opportunity Announcement (POA) to schedule the date, time, and location for the Fire Driver Promotional Examination (Source Material List was approved at the September 25, 2024, Civil Service Commission meeting, and subsequently posted).*

Commissioner Baines made a motion to approve the Position Opportunity Announcement (POA) as presented, Commissioner Baker seconded the motion. The motion carried, 3 – 0.

AYES (3): Commissioners Baker, Baines, and Ramsey

NAYS (0): None

ABSENT (0): None

H. *CSC24-063 Hold discussion and take action on the Position Opportunity Announcement (POA) to schedule the date, time, and location for the Police Sergeant Promotional Examination (Source Material List was approved at the October 24, 2024, Civil Service Commission meeting, and subsequently posted).*

After a brief discussion about the reason the specific general orders are included on the exam, Commissioner Baker made a motion to approve the Position Opportunity Announcement (POA) as presented, Commissioner Baines seconded the motion. The motion carried, 3 – 0.

AYES (3): Commissioners Baker, Baines, and Ramsey

NAYS (0): None

ABSENT (0): None

I. *CSC24-064 Hold discussion and take action on the Position Opportunity Announcement (POA) to schedule the date, time, and location for the Police Lieutenant Promotional Examination (Source Material List was approved at the October 24, 2024, Civil Service Commission meeting, and subsequently posted).*

Commissioner Baines made a motion to approve the Position Opportunity Announcement (POA) as presented, Commissioner Baker seconded the motion. The motion carried, 3 – 0.

AYES (3): Commissioners Baker, Baines, and Ramsey

NAYS (0): None

ABSENT (0): None

J. *CSC24-065Discuss agenda and date of the next Civil Service Commission meeting.*

The Civil Service Commission will meet on January 22, 2024, at 1:00 p.m. Commissioner Baker made a motion to adjourn at 1:30 p.m., Commissioner Baines seconded the motion. The motion carried, 3 – 0.

AYES (3): Commissioners Baker, Baines, and Ramsey
NAYS (0): None
ABSENT (0): None

Darhyl S. B 1/22/25

DARHYL RAMSEY, CHAIR DATE

Carri Byrd 1/22/25

CARRI BYRD, CIVIL SERVICE SECRETARY DATE