TRAVIS CENTRAL APPRAISAL DISTRICT

BOARD OFFICERS
JAMES VALADEZ
CHAIRPERSON
DEBORAH CARTWRIGHT
VICE CHAIRPERSON
NICOLE CONLEY
SECRETARY/TREASURER

LEANA MANN
CHIEF APPRAISER

BOARD MEMBERS
JETT HANNA
JOHN HAVENSTRITE
CELIA ISRAEL
DICK LAVINE
SHENGHAO "DANIEL" WANG
BLANCA ZAMORA-GARCIA

TCAD - BOARD OF DIRECTORS
MINUTES OF THE JANUARY 28, 2025 MEETING

1. Call to order

Meeting called to order by James Valadez at 11:31 a.m. on January 28, 2025.

2. Establishment of Quorum

James Valadez, Chairperson	Appointed	Present
Nicole Conley, Secretary	Appointed	Present
John Havenstrite	Appointed	Present
Debbie Cartwright	Appointed	Present
Blanca Zamora-Garcia	Appointed	Present
Jett Hanna	Elected, Place 1	Present
Shenghao "Daniel" Wang	Elected, Place 2	Present
Dick Lavine	Elected, Place 3	Present
Celia Israel	Travis County Tax Assessor-Collector	Absent

Also present were Leana Mann, Chief Appraiser, Dustin Banks, In-house Counsel, and Karen Evertson of Evertson & Sanchez, P.C.

3. Execution of Oath of Office and Statement of Office for all Board Members.

All members took their oath of office and completed their Statement of Office.

4. Election of officers for the Board of Directors: Chairperson, Vice Chairperson, Secretary/Treasurer

MOTION: Move to reelect the current executive board members. James Valadez as Chair, Debbie Cartwright as Vice Chair, and Nicole Conley as Secretary/Treasurer.
RESULT: **PASSED [UNANIMOUS]**
MOVER: Blanca Zamora-Garcia **SECONDER:** Jett Hanna

AYES: James Valadez, Debbie Cartwright, Nicole Conley, Blanca Zamora-Garcia, Jett Hanna, John Havenstrite, Dick Lavine, Shenghao "Daniel" Wang,

ABSENT: Celia Israel

5. Citizens Communication

None

6. Consent Agenda

a. APPROVAL OF THE MINUTES OF THE DECEMBER 9, 2024, REGULAR MEETING
b. SECTION 25.25B REPORT
c. ACCOUNTING STATEMENTS
d. PERSONNEL REPORT

MOTION: Approve the Consent Agenda
RESULT: **PASSED [UNANIMOUS]**
MOVER: Shenghao "Daniel" Wang **SECONDER:** Dick Lavine

AYES: James Valadez, Debbie Cartwright, Nicole Conley, Blanca Zamora-Garcia, Jett Hanna, John Havenstrite, Dick Lavine, Shenghao "Daniel" Wang,

ABSENT: Celia Israel

7A. Discussion and possible action on appointment of AG Advisory Board.

Members of the board heard from Leana Mann, Chief Appraiser, regarding the reappointment of Dan Dierschke, Cliff Kessler, and Linda Hall to the Ag Advisory Board for a two-year term beginning January 1, 2025, and ending December 31, 2026.

MOTION: Approve the reappointment of the Ag Advisory Board Members.
RESULT: **PASSED [UNANIMOUS]**
MOVER: Blanca Zamora-Garcia **SECONDER:** Richard "Dick" Lavine

AYES: James Valadez, Debbie Cartwright, Nicole Conley, Blanca Zamora-Garcia, Jett Hanna, John Havenstrite, Dick Lavine, Shenghao "Daniel" Wang,

ABSENT: Celia Israel

7B. Discussion on report from Board Operating Policies Committee.

Members of the board heard from Debbie Cartwright, Vice Chair and Board Policies Committee member.

MOTION: Amendment to page 16 of the policy: A committee member shall be appointed and serve at the pleasure of the Board chairperson for one calendar year, consistent with the annual planning calendar. Committee assignments will be announced in the first meeting after the election of the Board Chairperson, or at the determination of the Board Chairperson.
RESULT: **PASSED [UNANIMOUS]**
MOVER: Richard "Dick" Lavine **SECONDER** Blanca Zamora-Garcia

AYES: James Valadez, Debbie Cartwright, Nicole Conley, Blanca Zamora-Garcia, Jett Hanna, John Havenstrite, Dick Lavine, Shenghao "Daniel" Wang,

ABSENT: Celia Israel

MOTION: Move to amend the Board Operating Policies, on page 17 of the board policies document, to replace that sentence to say that the Board Members' remote participation by Board Members during regular session may be allowed at the discretion of the Board Chair.
RESULT: **FAILED [3:5]**
MOVER: Shenghao "Daniel" Wang **SECONDER** Dick Lavine

AYES: Jett Hanna, Dick Lavine, Shenghao "Daniel" Wang,

NAYS: James Valadez, Debbie Cartwright, Nicole Conley, Blanca Zamora-Garcia, John Havenstrite

ABSENT: Celia Israel

7C. Discussion and possible action on proposed revisions and adoption of Board of Directors Operating Policies and Code of Ethics.

Members of the board heard from Debbie Cartwright, Vice Chair

MOTION: Approve and adopt the amended Resolution 20250128-7C
RESULT: **PASSED [7:1]**
MOVER: Nicole Conley **SECONDER:** Blanca Zamora-Garcia

AYES: James Valadez, Debbie Cartwright, Nicole Conley, Blanca Zamora-Garcia, John Havenstrite, Dick Lavine, Shenghao "Daniel" Wang

NAYS: Jett Hanna

ABSENT: Celia Israel

7D. Discussion on report from Appraisal Review Board Committee.

Members of the board heard from Shenghao "Daniel" Wang

RESULT: **DISCUSSED**

7E. Discussion and possible action on removal of Appraisal Review Board Members that have resigned.

Members of the board heard from Betty Thompson, Taxpayer Liaison

MOTION: Approve the removal of the resigned Appraisal Review Board Members
RESULT: **PASSED [UNANIMOUS]**
MOVER: Richard "Dick" Lavine **SECONDER:** Blanca Zamora-Garcia

AYES: James Valadez, Debbie Cartwright, Nicole Conley, Blanca Zamora-Garcia, Jett Hanna, John Havenstrite, Dick Lavine, Shenghao "Daniel" Wang,

ABSENT: Celia Israel

7F. Discussion and possible action on the appointment of Appraisal Review Board Members for the two-year term beginning January 1, 2025 through December 31, 2026, conditional on the acceptable results of a criminal background check.

Members of the board heard from Betty Thompson, Taxpayer Liaison

MOTION: Move to approve board Resolution 20250128-7F
RESULT: **PASSED [UNANIMOUS]**
MOVER: Shenghao "Daniel" Wang **SECONDER:** Dick Lavine

AYES: James Valadez, Debbie Cartwright, Nicole Conley, Blanca Zamora-Garcia, Jett Hanna, John Havenstrite, Dick Lavine, Shenghao "Daniel" Wang,

ABSENT: Celia Israel

7G. Discussion and possible action on Taxpayer Liaison Report.

Members of the board heard from Betty Thompson, Taxpayer Liaison

RESULT: **DISCUSSED**

7H. Discussion and possible action on Appraisal Review Board Chairman Report.

Members of the board heard from Barry McBee, Appraisal Review Board Chairman

RESULT: **DISCUSSED**

7I. Discussion and possible action on Annual Review and Adoption of Investment Policy

Members of the board heard from Leana Mann, Chief Appraiser

MOTION: Adopt the Investment Policy as recommended by the changes made by the Chief Appraiser.
RESULT: **PASSED [UNANIMOUS]**
MOVER: Richard "Dick" Lavine **SECONDER:** Jett Hanna

AYES: James Valadez, Debbie Cartwright, Blanca Zamora-Garcia, Jett Hanna, John Havenstrite, Dick Lavine, Shenghao "Daniel" Wang,

ABSENT: Nicole Conley, Celis Israel

7J. Discussion and possible action on Chief Appraise report to include: 2025 Field Work, Homestead Verification Program, Community Outreach, Taxpayer Experience Snapshot, and Legislative update.

Members of the board heard from Leana Mann, Chief Appraiser

RESULT: **DISCUSSED**

7K. Discussion on 2024 strategic communications efforts and 2025 plans and priorities

Members of the board heard from Leana Mann, Chief Appraiser

RESULT: DISCUSSED

At 1:36 P.M. All THE BOARD moved to executive session; TO DELIBERATE ON ANY MATTER AUTHORIZED BY TEXAS GOVERNMENT CODE SEC. 551.001 *et seq* [THE TEXAS OPEN MEETING ACT] INCLUDING:

SEC. 551.071, 551.074, 551.076; Consultation with attorney regarding pending or contemplated litigation, settlement offers and matters on which the attorney has a duty to advise the Board under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas.

MOTION: Approve to enter Executive Session
RESULT: **PASSED [UNANIMOUS]**
MOVER: Shenghao "Daniel" Wang **SECONDER:** Richard "Dick" Lavine

AYES: James Valadez, Debbie Cartwright, Nicole Conley, Blanca Zamora-Garcia, Jett Hanna, John Havenstrite, Dick Lavine, Shenghao "Daniel" Wang,

ABSENT: Celia Israel

At 2:07 PM, the Board resumed the public session and returned to Item 7L.

7L. Discussion and possible action on Litigation and Appeals related to pending and anticipated lawsuits.

RESULT: DISCUSSED IN EXECUTIVE SESSION

7M. Adjournment

MOTION: Approve Adjournment
RESULT: **PASSED [UNANIMOUS]**
MOVER: Shenghao "Daniel" Wang **SECONDER:** Nicole Conley

AYES: James Valadez, Debbie Cartwright, Nicole Conley, Blanca Zamora-Garcia, , Jett Hanna, John Havenstrite, Dick Lavine, Shenghao "Daniel" Wang,

ABSENT: Celia Israel

Respectfully submitted,

Nicole Conley, Secretary

Approved:

James Valadez, Chairperson