MINUTES
AIRPORT ADVISORY BOARD
February 12, 2025

After determining that a quorum was present, the Airport Advisory Board of the City of Denton, Texas convened in a Regular Meeting on Wednesday, February 12, 2025, at 3:00 p.m. in the Meeting Room at the Denton Enterprise Airport Terminal Building, 5000 Airport Road, Denton, Texas.

PRESENT: Chair Rick Woolfolk, Vice Chair Brownie Stonecipher, Members Erica Garland, and Byron Woods.

ABSENT: Members Ann Patterson and Davis Bird.

1. PLEDGE OF ALLEGIANCE

Members conducted the U.S. and Texas pledge of allegiance.

2. PRESENTATION FROM MEMBERS OF THE PUBLIC

None

3. ITEMS FOR CONSIDERATION

A. Consider approval of the minutes of January 8, 2025. (AAB25-004)

The item was presented, and discussion followed.

Member Woods moved to approve the item as presented. Member Stonecipher seconded the motion. Motion carried.

AYES (4): Chair Woolfolk, Vice Chair Stonecipher, and Members Garland, and Woods
NAYS (0): NONE
ABSENT (2): Members Patterson and Davis

B. Election of Chair and Vice Chair. (AAB24-002)

Vice Chair Woolfolk nominated himself for Chair and Member Woods nominated Member Stonecipher for Vice Chair. Both nominations were accepted. With no other nominations forthcoming, the nomination process was closed.

Member Woods moved to approve the nominations. Member Garland seconded the motion. Motion carried.

AYES (4): Chair Woolfolk, Vice Chair Stonecipher, and Members Garland, and Woods
NAYS (0): NONE
ABSENT (2): Members Patterson and Davis

C. Receive a report, hold a discussion, and give staff direction regarding the 2025 Airport Advisory Board meeting schedule. (AAB25-001)

The item was presented, and discussion followed.

Member Woods moved to approve the item as presented. Vice Chair Stonecipher seconded the motion. Motion carried.

AYES (4): Chair Woolfolk, Vice Chair Stonecipher, and Members Garland, and Woods
NAYS (0): NONE
ABSENT (2): Members Patterson and Davis

D. Receive a report, hold a discussion, and provide a recommendation to the City Council regarding the adoption of an ordinance of the City of Denton, a Texas home-rule municipal corporation, authorizing the approval of a first amendment to a Professional Services Agreement between the City of Denton and Garver, LLC amending the contract, in the not-to-exceed amount of $70,000.00 said first amendment to provide a Drainage Study for the Airport; providing for the expenditure of funds therefor; and providing an effective date (8133 – providing an additional first amendment expenditure amount not-to-exceed $70,000.00, with the total contract amount not-to-exceed $85,000.00). (AAB25-003)

The item was presented, and discussion followed.

Vice Chair Stonecipher moved to approve the item as presented. Member Garland seconded the motion. Motion carried.

AYES (4): Chair Woolfolk, Vice Chair Stonecipher, and Members Garland, and Woods
NAYS (0): NONE
ABSENT (2): Members Patterson and Davis

E. Receive a report, hold a discussion, and provide a recommendation to the City Council regarding the adoption of an ordinance of the City of Denton, a Texas home-rule municipal corporation, authorizing the City Manager, or their designee, to execute an interlocal agreement with the University of North Texas, under the Texas Government Code, Chapter 791, to authorize an economic feasibility study for unmanned aerial systems in the City of Denton; and declaring an effective date. (AAB25-008)

The item was presented, and discussion followed.

Member Woods moved to approve the item as presented. Vice Chair Stonecipher seconded the motion. Motion carried.

AYES (4): Chair Woolfolk, Vice Chair Stonecipher, and Members Garland, and Woods
NAYS (0): NONE
ABSENT (2): Members Patterson and Davis

4. WORK SESSION

A. Recognition of service for Chair Robert Tickner and Member Ed Ahrens and David Smith. (AAB25-006)

The items were presented, and discussion followed. There was no direction provided as the items were for presentation/discussion purposes only.

B. Receive a report and hold a discussion regarding an update and overview of 2025 airport building reversions. (AAB25-005)

The items were presented, and discussion followed. There was no direction provided as the items were for presentation/discussion purposes only.

C. Staff Reports: (AAB25-007)

1. **Monthly Operations Report – February 2025**
2. **Administrative Report – February 2025**
3. **Airport Advisory Board-City Council Airport Related Items Matrix – February 2025**

The items were presented, and discussion followed. There was no direction provided as the items were for presentation/discussion purposes only.

5. CONCLUDING ITEMS

The next scheduled Airport Advisory Board meeting is March 12, 2025, at 3:00 p.m.

Chair Woolfolk requested a Station 9 activity report.

With no further business, the meeting was adjourned at 3:44 p.m.

X _____
Rick Woolfolk
Chair

X _____
Leanne Alexander
Recording Secretary

MINUTES APPROVED ON: 4-9-2025