

A meeting of the Heritage Preservation Commission of the City of Waxahachie, Texas, was held on Thursday, April 10, 2025 at 5:30 p.m. in the Hatchet Conference Room at the Charles Beatty Municipal Services Building, 408 S. Rogers, Waxahachie, Texas.

Heritage Preservation Commission Members Present:

Peggy Crabtree, Chair
Jacqueline Montejano, Vice Chair
Ronald Finch
Adam Graves
Kelly Savell
Mark Gundert
Alex Lohmann

Planning & Zoning Commission Liaison:	Marlene Norcross
Heritage Preservation Manager:	Eleana Tuley
City Council Liaison:	Patrick Souter

Guests: Chris Wright, Mayor Pro Tem

1. Call to Order

Peggy Crabtree called the meeting to order at 5:30 pm.

2. Public Comments

There were no public comments.

3. Approve the meeting minutes of the meeting held on March 27, 2025

Action:

Adam Graves motioned to approve the March 27, 2025 meeting minutes with changes consisting of adding five properties that received the historic tax exemption but were accidentally omitted from the list and minor address revisions. Alex Lohman seconded the motion. ***All ayes.***

4. Consider Historic Tax Incentive Applications and associated additional tax credit requests for routine maintenance, restoration, or commercial reinvestment

The Heritage Preservation Commission approved the historic tax incentive applications for the following properties:

- 407 W. Parks Ave.
- 613 N. Grand Ave.
- 201 Oldham Street

The Heritage Preservation Commission denied the historic tax incentive applications for the following properties:

- 602 N. Rogers Street – *The historic tax incentive application was denied because the property owner confirmed that one of the original wood windows on the front facade had been removed and the front door had been replaced with an aluminum door that was not period-appropriate for the home.*

Action:

Alex Lohman motioned to approve and deny the historic tax incentive applications as listed above. Kelly Savell seconded the motion. ***All ayes.***

5. Discuss improvements to the online Historic Tax Incentive Application form

The Commission recommended adding an example to the application or website to illustrate what constitutes a good photo submission. This included guidance on which areas of the house, such as windows, doors, and decorative elements like fretwork, should be visible, as they are key areas of interest. Other changes were minor changes in wording to ensure the applicant could easily understand the questions.

6. Comments by Commission members and City staff

Eleana Tuley announced the upcoming webinar on the restoration of historic windows by Brent Hull and Steve Jordan, hosted by the National Alliance of Preservation Commissions (NAPC):

Eleana Tuley scheduled meetings for the Education & Outreach and Restoration Committee to discuss future initiatives.

7. Adjourn

Peggy Crabtree adjourned the meeting at 6:42 pm.

Respectfully Submitted by Eleana Tuley