MINUTES
AIRPORT ADVISORY BOARD
April 9, 2025

After determining that a quorum was present, the Airport Advisory Board of the City of Denton, Texas convened in a Regular Meeting on Wednesday, April 9, 2025, at 3:00 p.m. in the Meeting Room at the Denton Enterprise Airport Terminal Building, 5000 Airport Road, Denton, Texas.

PRESENT: Chair Rick Woolfolk, Vice Chair Brownie Stonecipher, Members Ann Patterson, Davis Bird, Erica Garland, and Byron Woods.

ABSENT: None

1. PLEDGE OF ALLEGIANCE

Members conducted the U.S. and Texas pledge of allegiance.

2. PRESENTATION FROM MEMBERS OF THE PUBLIC

None

3. ITEMS FOR CONSIDERATION

A. Consider approval of the minutes of February 12, 2025. (AAB25-009)

The item was presented, and discussion followed.

Vice Chair Stonecipher moved to approve the item as presented. Member Woods seconded the motion. Motion carried.

AYES (6): Chair Woolfolk, Vice Chair Stonecipher, and Members Patterson, Bird, Garland, and Woods
NAYS (0): NONE
ABSENT (0): NONE

B. Ratification of the Airport Business Permit for Iconic Flight, LLC to conduct Flight Training services at the Denton Enterprise Airport. (AAB24-010)

The item was presented, and discussion followed.

Member Bird moved to approve the item as presented. Vice Chair Stonecipher seconded the motion. Motion carried.

AYES (6): Chair Woolfolk, Vice Chair Stonecipher, and Members Patterson, Bird, Garland, and Woods
NAYS (0): NONE
ABSENT (0): NONE

C. **Receive a report, hold a discussion, and provide a recommendation to the City Council regarding the adoption of an ordinance of the City of Denton, a Texas home-rule municipal corporation, authorizing the approval of a second amendment to a Professional Serivces Agreement between the City of Denton and Garver, LLC, amending the contract approved by Purchasing on August 28, 2023, in the not-to-exceed amount of $15,000.00; amended by Amendment 1 approved by City Council; said second amendment to provide a Taxiway Rehabilitation Priority Report for the Denton Enterprise Airport; providing for the expenditure of funds therefor, and providing an effective date (RFQ 8209 – providing for an additional second amendment expenditures amount not-to-exceed $53,200.00, with the total contract amount not-to-exceed $138,200.00). (AAB25-017)**

The item was presented, and discussion followed.

Member Bird moved to approve the item as presented. Member Woods seconded the motion. Motion carried.

AYES (6): Chair Woolfolk, Vice Chair Stonecipher, and Members Patterson, Bird, Garland, and Woods
NAYS (0): NONE
ABSENT (0): NONE

D. **Receive a report, hold a discussion, and provide recommendation to City Council regarding the approval of an Airport Hangar Lease Agreement between the City of Denton, Texas and DSR-Cherokee 180, LLC, covering property at 918 Aeronca Lane, Denton, Texas at the Denton Enterprise Airport; authorizing the City Manager to execute the Airport Hangar Lease Agreement; and providing an effective date. (AAB25-011)**

The item was presented, and discussion followed.

Vice Chair Stonecipher moved to approve the item as presented. Member Patterson seconded the motion. Motion carried.

AYES (6): Chair Woolfolk, Vice Chair Stonecipher, and Members Patterson, Bird, Garland, and Woods
NAYS (0): NONE
ABSENT (0): NONE

E. **Receive a report, hold a discussion, and provide recommendation to City Council regarding the approval of an Airport Hangar Lease Agreement between the City of Denton, Texas and DSR-Cherokee 180, LLC, covering property at 922 Aeronca Lance, Denton, Texas at the Denton Enterprise Airport; authorizing the City Manager to execute the Airport Hangar Lease Agreement; and providing an effective date. (AAB25-012)**

The item was presented, and discussion followed.

Vice Chair Stonecipher moved to approve the item as presented. Member Patterson seconded the motion. Motion carried.

AYES (6): Chair Woolfolk, Vice Chair Stonecipher, and Members Patterson, Bird, Garland, and Woods
NAYS (0): NONE
ABSENT (0): NONE

F. **Receive a report, hold a discussion, and provide recommendation to City Council regarding the approval of an Airport Hangar Lease Agreement between the City of Denton, Texas and DSR-Cherokee 180, LLC, covering property at 926 Aeronca Lance, Denton, Texas at the Denton Enterprise Airport; authorizing the City Manager to execute the Airport Hangar Lease Agreement; and providing an effective date. (AAB25-013)**

The item was presented, and discussion followed.

Vice Chair Stonecipher moved to approve the item as presented. Member Patterson seconded the motion. Motion carried.

AYES (6): Chair Woolfolk, Vice Chair Stonecipher, and Members Patterson, Bird, Garland, and Woods
NAYS (0): NONE
ABSENT (0): NONE

G. **Receive a report, hold a discussion, and provide recommendation to City Council regarding the approval of an Airport Hangar Lease Agreement between the City of Denton, Texas and CFD Integration, LLC /D/B/A/ CFDI Aero, covering property at 5088 Sabre Lance, Denton, Texas at the Denton Enterprise Airport; authorizing the City Manager to execute the Airport Hangar Lease Agreement; and providing an effective date. (AAB25-014)**

The item was presented, and discussion followed.

Vice Chair Stonecipher moved to approve the item as presented. Member Patterson seconded the motion. Motion carried.

AYES (5): Vice Chair Stonecipher, and Members Patterson, Bird, Garland, and Woods
NAYS (1): Chair Woolfolk
ABSENT (0): NONE

4. WORK SESSION

A. **Receive a report and hold a discussion regarding a report of Fire Station 9 operations. (AAB25-016)**

The items were presented, and discussion followed. There was no direction provided as the items were for presentation/discussion purposes only.

B. Staff Reports: (AAB25-007)

1. **Monthly Operations Report – April 2025**
2. **Administrative Report – April 2025**
3. **Airport Advisory Board-City Council Airport Related Items Matrix – April 2025**

The items were presented, and discussion followed. There was no direction provided as the items were for presentation/discussion purposes only.

5. CONCLUDING ITEMS

The next scheduled Airport Advisory Board meeting is May 14, 2025, at 3:00 p.m.

With no further business, the meeting was adjourned at 3:44 p.m.

X _____
Rick Woolfolk
Chair

X _____
Leanne Alexander
Recording Secretary

MINUTES APPROVED ON: 6-11-2025