REGULAR COUNCIL MEETING
TUESDAY, APRIL 22, 2025 – 7:00 PM
EXECUTIVE SESSION IMMEDIATELY FOLLOWING

CALL TO ORDER

President Jim Fodor called the Regular Council Meeting to order at 7:00 PM. City Council convened for a regular meeting in Council Chambers – Courtroom #1.

ROLL CALL FOR ATTENDANCE

Councilpersons Derrick Abney, Lori DiNallo, Jim Fodor, Paul Hach, Mario Rodriguez, and Christine Shoop were present. Nick Augustine was not able to attend.

Mrs. Shoop made a motion to excuse Nick Augustine from tonight's meeting, seconded by Mrs. DiNallo. All Council Members were in favor by answering "Aye". Motion carried.

Other City Staff in attendance: City Manager Doug Lewis, Assistant City Manager Tony Zampedro, Law Director Jim Lyons, Economic Development Director Susan Crotty, Police Chief Dan Waterman, City Engineer Leanne Exum, Director of Planning Sarah Sitterle, Human Resources Director Kris Young, and Clerk of Council Samantha Danielson.

APPROVE AGENDA AS SUBMITTED

Mr. Fodor asked for a motion to approve the agenda as submitted.

Mrs. DiNallo made a motion to approve the agenda, seconded by Mr. Rodriguez. All Council members were in favor by answering "Aye". Motion carried. Agenda approved.

INVOCATION was given by Councilperson Christine Shoop.

PLEDGE OF ALLEGIANCE was recited.

MINUTES: Special Meeting 03.31.25 and Regular Meeting 04.07.25

Mr. Fodor asked for a motion to approve the minutes from the Special Meeting on March 31, 2025.

Mrs. Shoop moved to approve the minutes from the Special Meeting on March 31, 2025, seconded by Mr. Abney. All Council members were in favor by answering "Aye". Motion carried. Minutes approved.

Mr. Fodor asked for a motion to approve the minutes from the Regular Meeting on April 7, 2025.

Mrs. Shoop moved to approve the minutes from the Regular Meeting on April 7, 2025, seconded by Mr. Abney. Mr. Abney, Mrs. DiNallo, Mr. Fodor, Mr. Rodriguez and Mrs. Shoop were in favor by answering "Aye". Mr. Hach abstained. Motion carried. Minutes approved.

PUBLIC COMMENTS: None

COMMITTEE REPORT: Parks and Recreation Commission

Mrs. Shoop reported for this meeting which was held on April 8, 2025. She reported on the following items: Justin Gollin updated Commission members on the upcoming events: Egg Hunt, April 12th, at 10:00 a.m. in Veteran's Park - 9,000 eggs will be distributed for the children, Harvey Baseball Team and LEC Women's Soccer assisted with the event, and Raising Canes donated 300 Free Kid's Meal to the event which were put into eggs for the children to find; May 1st Painesville will celebrate its 225th Birthday. Event begins at 6:00 p.m.; May 7th is our Public Works Story Time in Veteran's Park. Event begins at 6:00 PM; May 15th is our spring Senior Luncheon in Kiwanis Recreation Park. Event begins at 11:00 a.m. and Crowley's will be serving the lunch this year. Registration is filled; Farmer's Market opens May 29th. We will be giving away 250 planters and seed packets. The market will have new hours – 11 to 3 p.m.; Summer Camp opens June 2nd. It is currently about 2/3rds filled; and this will be Painesville's 2nd year for Safety Town. This program is done in cooperation with the Lion's Club, Painesville City Local Schools and the City of Painesville. Safety Town will be the week of June 9th at Maple Elementary School. Registration is filled; the Recreation Department is working with the Lake County General Health District on the Creating Healthy Communities Project FY25. The LCGHD received a grant. Part of these grant funds will be going to add additional play equipment at Huntington Park. The students at Elm Street Elementary are voting on the equipment they would like to see in the park. Equipment needs to be purchased and installed by September; Justin Gollin

shared with Commission members that a new Recreation Coordinator has been hired and will be starting the week of April 14th. We are excited to welcome Heath Baker to our department; Wardell Link brought up his concern for lighting at Huntington Park. He would also like to see some type of signage installed prohibiting individuals from driving across the park lawn and prohibiting dirt bikes. These items will be shared with the Administration. Michelle LaPuma shared that the City has received an Urban Tree Grant. With this grant, the City plans to install trees along both sides of the park. Currently the City hopes to install these trees spring 2026; and the status of Rotary Park was questioned. This is another item that will be discussed with the Administration. The next meeting will be on July 8, 2025.

LEGISLATION: ORDINANCE

***1st Reading* – An Ordinance amending Section 167.07 of the Painesville Code of 1998 relating to the Classification and Compensation Plan, and declaring an emergency.**

Human Resources Director Kris Young spoke on this piece of legislation. She stated this legislation addresses three separate positions: a title change and reclassification of the Water Pollution Control Plant Operations Supervisor, Grade 16 to Water Pollution Control Plant Operations Manager, Grade 18 for the Laboratory/Technical Services Supervisor at the Water Pollution Control Plant. The employee is working towards obtaining his Class IV Wastewater license and this title change better reflects the responsibilities necessary to meet the requirements of the Class IV license. The change in grade from Grade 16 to Grade 18 aligns with the employees current Grade. The employee will not receive an increase with this change. This legislation also is creating the position of Water Treatment Plant Sr. Maintenance/Electrician, Grade 16. Currently, the Water Treatment Plant has one full-time Maintenance/Electrician whose responsibilities include all maintenance for the Water Plant. City administration is proposing to reclass the current Maintenance/Electrician to the supervisory role of Water Treatment Plant Sr. Maintenance/Electrician and adding the additional employee another full-time maintenance employee to the department. This will allow the Water department to address maintenance concerns as well as provide for succession planning. The title change and reclass of the Water Pollution Control Plant Operations Manager has no impact on the budget as the employee's rate of pay will not change. The reclass and creation of the Water Treatment Plant Sr. Maintenance/Electrician will increase the City Water fund budget by $4,600 this year. The addition of another full-time employee will increase the City Water fund budget by a maximum of $80,000. The City Finance Director has confirmed the funds are available for these positions in the Water Fund and the increases will be addressed in the next quarterly budget adjustment. If Council so chooses, this legislation can go through the process of three readings.

Mrs. Shoop moved to suspend, seconded by Mr. Hach.

On roll call, Mr. Rodriguez, Mrs. Shoop, Mr. Abney, Mrs. DiNallo, Mr. Hach, and Mr. Fodor answered "Yes". Motion carried.

Mr. Hach moved to adopt, seconded by Mr. Rodriguez.

On roll call, Mr. Rodriguez, Mrs. Shoop, Mr. Abney, Mrs. DiNallo, Mr. Hach, and Mr. Fodor answered "Yes". Motion carried 6-0.

ORDINANCE 14-25 is ADOPTED.

ITEM #2 RESOLUTION

2nd Reading* – A Resolution authorizing and directing the City Manager to advertise for bids and enter into a contract, including any and all ensuing change orders, with the lowest and best bidder for construction of an amphitheater and related work, and declaring an emergency. *(1st Reading 04.07.25)

City Manager Doug Lewis spoke on this piece of legislation. He stated this would allow the City to bid out the amphitheater as stated at the last meeting. The construction drawings are 90% complete. Additional information will be available at the next meeting to show the amphitheater's basic design.

This will go to third reading.

ITEM #3 RESOLUTION

***1st Reading* – A Resolution authorizing and directing the City Manager to enter into a contract, including any and all ensuing change orders, with American Structure Point, Inc. for the Comprehensive Plan Update, and declaring an emergency.**

Director of Planning Sarah Sitterle spoke on this piece of legislation. She stated this is to update out 2026 Comprehensive Plan and allow the City Manager to enter into a contract with American Structure Point. The City staff underwent an extensive review with nine submittals for proposals for the comprehensive plan. After thorough reviewing, three were interviewed. The 3 consultants that were interviewed were OHM Advisors, Kleinfelder and City Architecture, and American Structure Point Inc. American Structure Point met the needs and requests. The total cost of the plan update is $134,920.00. $75,000.00 has been budgeted in the Planning budget for 2025, the balance of the contract will be budgeted for in the 2026 planning budget. Staff are recommending approval of this Resolution on the first reading due to the estimated time frame of this project and the need to get started with public engagement immediately with upcoming city events. The estimated time is 18 months.

Mike Konrad, Business Development Director from American Structure Point, Inc. thanked Council for being selected and is extremely excited to work with the City of Painesville. Community engagement, such as focus groups public engagements at events and social media, will be throughout the entire process.

Mr. Hach moved to suspend, seconded by Mrs. Shoop.

On roll call, Mr. Abney, Mrs. DiNallo, Mr. Hach, Mr. Rodriguez, Mrs. Shoop, and Mr. Fodor answered "Yes". Motion carried.

Mr. Rodriguez moved to adopt, seconded by Mrs. Shoop.

On roll call, Mr. Abney, Mrs. DiNallo, Mr. Hach, Mr. Rodriguez, Mrs. Shoop, and Mr. Fodor answered "Yes". Motion carried 6-0.

RESOLUTION 28-25 is ADOPTED.

UNFINISHED BUSINESS: Lodging Tax; Short-Term Rentals; and One-Way of S. St. Clair Street

Lodging Tax

Assistant City Manager Tony Zampedro gave Council a preliminary legislative language for a new chapter regarding this matter. Mr. Zampedro went through several areas of the draft, such as up to 3% of tax, allocating the funds from the tax to a special account for arts or entertainment, the effective date, and defining short-term rentals. The City code would require those establishments to register. It was suggested the Park and Recreation Department receive a small percentage of the allocated funds as well. The tax would include hotels, bed and breakfasts inns, and short-term rentals. The administration is proposing all short-term transient rentals, hotels, and bed and breakfasts would be subjected to the lodging tax. Once Council gives Administration direction, it will be formalized.

Short-Term Rentals

Assistant City Manager Tony Zampedro stated the City is still completing their investigation to determine what impact our code has for permitting or prohibiting, and any potential violations of the code. The City needs to regulate short-term rentals in the City. Community Development has compiled a number of samples legislations from various communities. It was the consensus of Council for the Administration to present verbiage/language and charts associated with short-term rentals and the requirements to help make decisions. Law Director Mr. Lyons explained the short-term rentals have a two-part function: regulatory and zoning. Regarding zoning, this would require an amendment to the zoning code. It was suggested this to be brought before Planning Commission first, and then have a recommendation to Council.

One-Way of S. St. Clair Street

City Engineer Leanne Exum explained that the City had a concept plan done for the streetscape and the one-way portion of South Saint Clair Street. Drawings will be finalized and out to bid by next week. The City is hiring a striper to stripe out the islands and parking spaces, and grind off the existing step bars, center line, and parallel parking spaces. This is only the section between Washington Street and Main Street. Signage will be posted for the one-way and changed the signage at the traffic light at Saint Clair and Main Street. Public information will be posted in a newsletter and on our website for residents to be aware and minimize people driving the wrong way. The City did not receive the TLCI Grant, however, the City has applied for other grants.

NEW BUSINESS: Signage on Richmond Street Railroad Overpass; Joe Hada Tribute; and NIMS Compliance Training

Signage on Richmond Street Railroad Overpass

A resident mentioned to Councilman Abney about signage on the railroad bridge. Discussion ensued about painting the bridge and attaching a sign to it and beautify that area, Mrs. Exum explained that the railroad would not approve it. The City has submitted requests on the condition of the overpasses in the past but have not heard back from them. The quadrant area near the bridge has been scheduled to have trees and flowers planted with a grant the City received. The administration will be in contact with the railroad and state representatives regarding this matter.

Joe Hada Tribute

Administration was approached recently regarding recognition and tribute of Joe Hada for his contributions and commitments to the City. Mrs. Hada would like to have a clock placed in the middle of Main Street. Discussions have taken place with Administration, PCIC and Mrs. Hada for this project. Mrs. Hada would contribute money to help fund the project. Council asked for additional information on this project.

NIMS Compliance Training

The Lake County Emergency Management Agency (EMA) requires that all jurisdictions comply with this training of the NIMS (National Incident Command System). Mr. Fodor wanted to make all the Council Members aware that they need to take the training by July 31, 2025. Once completion of the training, certificates will be issued and sent to the Clerk of Council. It was explained the NIMS is a structure where if there is an emergency, multiple resources can be combined to handle major emergencies. It is an effort to produce a commonly understood plan to manage emergencies. This training is a basic understanding of how the City would go about managing emergencies and roles.

DEPARTMENTAL PRESENTATIONS: Engineering

City Engineer Leanne Exum gave a presentation on the following items: The 2025 Capital Projects including various road reconstructions and resurfacings, sidewalk improvements and program, various designs, and costs associated; 2026 Capital Projects including various road constructions and resurfacings, various designs, and sidewalk program and costs associated; Gave an update to the sidewalk program including the changes in the process and violations; discussed the bulk price and CDBG Programs for 2025 including prices and explained the grant program process. See slide presentation.

ADMINISTRATIVE REPORTS: Law Director and City Manager

Law Director Jim Lyons had no comments at this time.

City Manager Doug Lewis reported on the following items: the courtesy grass letters are going to be sent Thursday informing residents to cut their grass with a due date have the grass cut. Letters will go out to May 19th and then the City will begin sending a regular violation grass letters. If not mowed within seven days, the City will mow it and the resident will receive an invoice for it; 311 has been launched and requested have been coming in especially in the Public Works and Engineering Departments; a ribbon cutting was on April 14th for the opening of Crowley's which are open seven days a week; Johnny Gringo's opened a couple weeks ago and serves a variety of different foods from Mexican to American foods; and Zapp's Custard and Mustard will be opening Monday.

CORRESPONDENCE: Clerk of Council

The next regular Council meeting will be held on Monday, May 5th at 7:00 PM; Painesville Suffrage Trolley Tour will be Saturday, April 26th from 10:00 to 1:00 starting at the Painesville United Methodist Church. Tickets can be purchased on our website; 225th Anniversary Tree Planting and Story Time will be Thursday, May 1st at 6:00 PM at Painesville Square. All are invited to join; and HOLA's Cinco de Mayo Fiesta will be Saturday, May 3rd from 12:00 to 10:00 PM at Painesville Square. More information is available on our website and HOLA's website and Facebook page.

CLOSING COMMENTS: Members of Council

Mr. Abney had no comments at this time.

Mr. Hach had no comments at this time.

Mrs. DiNallo thanked all those involved in the Easter Egg Hunt, and she expressed her condolences to the family members of a tragic event that occurred recently. She commented on how a neighbor that was interviewed by a news station did an outstanding job of presenting Painesville in a very positive light, and thanked him and all the emergency responders.

Mrs. Shoop shared how well "We the People Day" meeting went and thanked all the residents that attended and spoke at the meeting. She gave a shout-out to Johnny Gringos for their fabulous food.

Mr. Rodriguez thanked everyone who attended and watched tonight's meeting.

Mr. Fodor asked Council to give the Clerk of Council dates for their vacations, family events, conflicts from now to end of the end, and reminded Council about getting paperwork submitted for conferences.

EXECUTIVE SESSION

Mr. Fodor asked to move into the Executive Session.

Mrs. Shoop motioned to move into Executive Session being held in accordance with Article II, Section 6(1) To consider the appointment, employment, dismissal, discipline, promotion, demotion or compensation of an employee or official of the City; in accordance with Article II, Section 6(2) To consider the purchase or lease of property for public purposes if premature disclosure of information would be adverse to the public interest; and in accordance with Article II, Section 6(3) To discuss pending or potential litigation involving the City, seconded by Mrs. DiNallo.

All Council Members were in favor by answering "Aye". Motion carried to move into the Executive Session at 8:26 PM.

Mr. Fodor asked for a motion to adjourn the Executive Session.

Mrs. Shoop moved to adjourn the Executive Session, seconded by Mr. Rodriguez. All Council Members were in favor by answering "Aye". Motion carried to adjourn the Executive Session at 9:30 PM.

ADJOURNMENT

Mr. Fodor asked for a motion to adjourn the Regular Meeting.

Mr. Hach moved to adjourn the Regular Meeting, seconded by Mrs. DiNallo. All Council Members were in favor by answering "Aye". Motion carried to adjourn the Regular Meeting at 9:31 PM.

Meeting adjourned at 9:31 PM.

Samantha Danielson
Clerk of Council

Jim Fodor
President of Council

Capital Projects

Engineering Department Presentation

April 21, 2025

2025 Capital Projects

- West Eagle Street Reconstruction
- Harmon Street Resurfacing
- Lincoln Boulevard Resurfacing
- Valleyview Drive Resurfacing
- Bank Street Resurfacing of concrete section
- Liberty Street Resurfacing
- North St. Clair Street Resurfacing
- Liberty Extension Resurfacing
- South Park Place Resurfacing (Brick section only)
- Resurfacing of South State Street
- Resurfacing of East Walnut Street
- Veterans Park Sidewalk Improvements
- Various Sidewalk Improvements
- Sidewalk Program
- Elm Street SRTS Sidewalk
- Colonial Bridge Repair Design
- South St. Clair Street Streetscape Design
- Various Sanitary and Storm Sewer Repairs



2025 Capital Projects

Project Name	Levy	CDBG	OPWC	Federal Earmark	General Fund	Sewer	Stormwater	State
West Eagle Street Reconstruction (2024)			$150,000.00 - Loan $655,000.00 - Grant		$505,000.00		$300,000.00	
Harmon Street Resurfacing	$45,000.00							
Lincoln Boulevard Resurfacing	$115,000.00							
Valleyview Drive Resurfacing	$100,000.00							
Bank Street Resurfacing	$130,000.00							
Liberty Street Resurfacing	$230,000.00							
North St. Clair Street Resurfacing	$230,000.00							
Liberty Extension Resurfacing	$40,000.00							
South Park Place Resurfacing (Brick Section Only)	$60,000.00							
Resurfacing of South State Street (2026)					$200,000.00			
Resurfacing of East Walnut Street (2026)					$175,000.00			
Latimore and Mill Street Design					$150,000.00			
Resurfacing of South State Street Design					$70,000.00			
Resurfacing of East Walnut Street Design					$70,000.00			
Veterans Park Sidewalk Improvements					$25,000.00			
Various Sidewalk Improvements					$50,000.00			
Elm Street SRTS Sidewalk								$400,000.00
Colonial Bridge Repair Design					$102,900.00			
South St. Clair Street Streetscape Design				$350,000.00				
Various Sanitary and Storm Sewer Repairs						$100,000.00	$100,000.00	
Sidewalk Program		$25,000.00						
Totals:	$990,000.00	$25,000.00	$805,000.00	$350,000.00	$1,372,900.00	$100,000.00	$400,000.00	$400,000.00

2026 Capital Projects

- West Eagle Street Reconstruction
- Elm Street SRTS Sidewalk Construction
- East Walnut Street Resurfacing
- South State Street Resurfacing
- Mill Street Reconstruction
- Latimore Street Reconstruction
- N. St. Clair Street (Chester to Hine) Design
- Oak Street Design
- Sidewalk Program

*Roads may change due to funding availability and/or grant application awards.



2026 Capital Projects

Project Name	Levy	CDBG	OPWC	Sewer	Stormwater	State
Elm Street SRTS Sidewalk						$310,000.00
South State Street Resurfacing	$175,000.00					
Mill Street Reconstruction	$275,000.00				$75,000.00	
Latimore Street Reconstruction			$500,000.00		$700,000.00	
North St. Clair Street Design	$80,000.00					
Oak Street Design	$50,000.00					
Repair of Various Sanitary Sewers				$250,000.00		
Repair of Various Storm Sewers					$200,000.00	
Sidewalk Program		$25,000.00				
Totals:	$580,000.00	$25,000.00	$500,000.00	$250,000.00	$775,000.00	$310,000.00

*Roads may change due to funding availability and/or grant application awards. We are applying for OPWC for this project.

Sidewalk Program

Update to the Sidewalk Program

- The Engineering Department met with Council to discuss changing the process of the sidewalk program.
- The completion of sidewalk violations is now 1 year instead of 2 years for each section of the wards.
- Residents will have one year to complete the violations or they will be abated.



Update to Sidewalk Program

- Sidewalk violations in Ward 1 East have 5 remaining violations that have until October 31, 2025 to complete.
- Sidewalk violations in Ward 2 North have 13 remaining violations. We are working with our Legal Counsel to determine the course of action for these outstanding violations.
- Sidewalk violations in Ward 3 Northeast have 68 violations remaining. These violations were technically due by October 31, 2024, but we are giving them one more opportunity to take advantage of the BPP and the CDBG program. If violations are not completed, they will be abated in 2026.
- Sidewalk violations in Ward 3 Northwest have 134 violations remaining. These violations are due October 31, 2025. If these violations are not completed, they will be abated in 2026.



Sidewalk Program 2026

- This program will identify sidewalks that are in violation in Ward 4 Northeast.
- The streets in Ward 4 Northeast are:
  - Astoll Avenue
  - Button Avenue
  - Carmody Drive
  - Community Lane
  - First Street
  - Jefferson Street
  - Kerr Avenue
  - Lexington Avenue
  - Malhews Street
  - Morse Avenue
  - Second Street
  - Stage Avenue
- The deadline to complete these violations is October 31, 2026.
- The Engineering Department will send out violation letters in February 2026 so that we can include the bulk price program information.



Sidewalk Bulk Price/ CDBG Programs 2025

The City of Painesville is continuing the Sidewalk Replacement Program for 2025 for all the city property owners who would like to participate. This program consists of an agreement between the City of Painesville and Cooper Concrete Design, LLC to replace property owner's sidewalk blocks that are in violation of City Code at a secured bulk rate per block for the year of 2025.

- **The prices are as follows for a standard sidewalk block up to 30 square feet in size:**
  - 4" block is $400.00
  - 6" block is $500.00
  - 8" block is $600.00
- **To participate in this program the following steps must be taken.**
  1. Contact the City Engineering Department and schedule your property evaluation and cost estimate.
  2. Property Owners shall apply for a sidewalk ROW permit at the City of Painesville Engineering department. A $45.00 fee is due, along with your block cost payment as stated above, at the time of application. Cash or check only. Both payments are non-refundable.
  3. Property Owners will also sign a waiver of Contract for work to be completed.
  4. Permit applications will be processed, approved & applied to the list of pending sidewalk blocks for the Contractor.
  5. The Engineering office will manage the program from start to finish, including all required inspections.
- **The city has a deadline of July 3, 2025 to accept permit applications and payments for the program.**
- **The City has $25,000.00 available for the CDBG Grant Program. Residents that qualify pay 20% and the grant pays 80%.**



Questions?

THANK YOU