MINUTES
AIRPORT ADVISORY BOARD
June 11, 2025

After determining that a quorum was present, the Airport Advisory Board of the City of Denton, Texas convened in a Regular Meeting on Wednesday, June 11, 2025, at 3:00 p.m. in the Meeting Room at the Denton Enterprise Airport Terminal Building, 5000 Airport Road, Denton, Texas.

PRESENT: Chair Rick Woolfolk, Vice Chair Brownie Stonecipher, Members Ann Patterson, Davis Bird, Erica Garland, Byron Woods, and Craig ORourke

ABSENT: None

1. PLEDGE OF ALLEGIANCE

Members conducted the U.S. and Texas pledge of allegiance.

2. PRESENTATION FROM MEMBERS OF THE PUBLIC

Tom Smith, 9524 Crestview Dr – Provided statement regarding the Hangar Waitlist fee implementation process, noted in Exhibit A.

3. ITEMS FOR CONSIDERATION

A. Consider approval of the minutes of April 9, 2025. (AAB25-019)

The item was presented, and discussion followed.

Member Woods moved to approve the item as presented. Vice Chair Stonecipher seconded the motion. Motion carried.

AYES (7): Chair Woolfolk, Vice Chair Stonecipher, and Members Patterson, Bird, Garland, Woods, and ORourke
NAYS (0): NONE
ABSENT (0): NONE

B. Receive a report, hold a discussion, and provide recommendation to City Council regarding the approval of a Consent to Collateral Assignment of an Airport Land Lease Agreement between HC Aviation Property Holdings, Inc and Guaranty Bank & Trust; and providing an effective date. (AAB24-022)

The item was presented, and discussion followed.

Vice Chair Stonecipher moved to approve the item as presented. Member Garland seconded the motion. Motion carried.

AYES (7): Chair Woolfolk, Vice Chair Stonecipher, and Members Patterson, Bird, Garland, Woods, and ORourke
NAYS (0): NONE
ABSENT (0): NONE

C. **Receive a report, hold a discussion, and provide recommendation to City Councill regarding the approval of an Airport Land Lease Agreement between the City of Denton, Texas and hangar Club, LLC, at the Denton Enterprise Airport; authorizing the City Manager to execute the Airport Lease Agreement; and providing an effective date. (AAB25-023)**

The item was presented, and discussion followed.

Vice Chair Stonecipher moved to approve the item as presented. Member Davis seconded the motion. Motion carried.

AYES (7): Chair Woolfolk, Vice Chair Stonecipher, and Members Patterson, Bird, Garland, Woods, and ORourke
NAYS (0): NONE
ABSENT (0): NONE

D. **Receive a report, hold a discussion, and provide recommendation to City Council regarding the approval of an Assignment of Airport Lease from Ezell Aviation, Inc to Marklyn Jet Parts, LLC covering property at 4855 Sabre, 4933 Sabre, 5011 Sabre, 5040 Warbird, Denton, Texas at the Denton Enterprise Airport as described in the Lease; authorizing the City Manager to execute the Assignment of Airport Lease; and providing an effective date. (AAB25-021)**

The item was presented, and discussion followed.

Member Woods moved to approve the item as presented. Member Garland seconded the motion. Motion carried.

AYES (7): Chair Woolfolk, Vice Chair Stonecipher, and Members Patterson, Bird, Garland, Woods, and ORourke
NAYS (0): NONE
ABSENT (0): NONE

4. WORK SESSION

A. Staff Reports: (AAB25-020)

1. **Monthly Operations Report – June 2025**
2. **Airport Advisory Board-City Council Airport Related Items Matrix – June 2025**

The items were presented, and discussion followed. There was no direction provided as the items were for presentation/discussion purposes only.

5. CONCLUDING ITEMS

The next scheduled Airport Advisory Board meeting is July 9, 2025, at 3:00 p.m.

With no further business, the meeting was adjourned at 3:41 p.m.

x _____
Rick Woolfolk
Chair

x _____
Leanne Alexander
Recording Secretary

MINUTES APPROVED ON: 8-13-2025

June 9, 2025 - Airport Advisory Board Regular Meeting- EXHIBIT A							
Name	**Last**	**Address**	**City**	**Agenda Item**	**Position**	**Method**	**Comments**
Tom	Smith	9524 Crestview Dr.	Denton	2 - Presentation from members of the public	N/A	Public Hearing	Blue Card - Hangar Waitlist fee implementation process