

## MID-WAY REGIONAL AIRPORT JOINT AIRPORT BOARD MINUTES

A regular meeting of the Mid-Way Regional Airport Board was held on Thursday, July 10, 2025, at 4:00 p.m., in the Upstairs Common Area of Mid-Way Regional Airport, 131 Airport Dr., Midlothian, Texas

Members Present: Kevin Griffin, Chair  
Jennifer Chelwick, Vice Chair  
Alex Smith  
Morgan Whitehead  
Ricky Armstrong  
Nanette Paghi

Others Present: Sharlette Wright, Airport Manager  
Taylor Martin, Airport Coordinator  
Clyde Melick, Assistant City Manager, City of Midlothian  
Dustin Deel, Director of Administrative Services, City of Waxahachie  
Ross Weaver, Council Representative, City of Midlothian  
Kyle Kinaterder, President, Midlothian Economic Development

### 1. Call to Order

Chair Kevin Griffin called the meeting to order.

### 2. Invocation

Chair Kevin Griffin gave the invocation.

### 3. Public Comments

John Bielowicz expressed concerns regarding the new lease agreement for airport tenants, specifically noting issues with ambiguous language, modifications to utility responsibilities, changes to insurance requirements, and the current condition of the self-service fuel farm.

### 4. Consent Agenda

- a. Consider Minutes of Meeting Scheduled June 12, 2025
- b. Financial Report - Period Ending June 2025
- c. Operations Report - June 2025
- d. FBO Report on Fuel Sales - June 2025

#### **Action:**

Jennifer Chelwick motioned to approve the consent agenda as presented. Motion was seconded by Nanette Paghi. **All Ayes.**

### 5. Discuss Monthly Projects Report - June 2025

Airport Manager Sharlette Wright gave a brief overview of the projects report.

- Security Cameras – Cameras have been mounted, and the airport is awaiting electrical upgrades in two remaining areas.

- New Lease Roll Out – In response to tenant comments and concerns, the new contract will be resubmitted to the legal department for review.
- Pavement Project – The new bid will open on August 12, 2025, with construction scheduled to begin in November.
- Self-Service Fuel Expansion – Grant paperwork has been submitted to TXDOT. The circuit board remains out of service, and Bassco is continuing repair efforts on the dispenser. Alternative solutions will also be explored.

**6. Discuss and recommend future hangar types, ground lease rate adjustments, and target industries for Mid - Way Regional Airport development.**

The business plan and master plan have been approved by both city councils. The City of Midlothian has adopted a new fire code increasing the size requirement for sprinkler-equipped hangars. The Board recommends focusing on the construction of box hangars and corporate hangars to attract larger aircraft and businesses. Priority for hangar space should be given to FBOs, MROs, flight schools, and corporate flight operations.

**7. Adjourn**

There being no further business, *Nanette Paghi moved to adjourn the meeting. Motion was seconded by Kevin Griffin. All Ayes.*

Respectfully submitted,

Taylor Martin, Airport Coordinator